### **ESCAMBIA CHARTER SCHOOL, INC.**

### A COMPONENT UNIT OF THE ESCAMBIA COUNTY DISTRICT SCHOOL BOARD

PENSACOLA, FLORIDA

**FINANCIAL STATEMENTS** 

**JUNE 30, 2015** 

### ESCAMBIA CHARTER SCHOOL, INC. A COMPONENT UNIT OF THE ESCAMBIA COUNTY DISTRICT SCHOOL BOARD

### PENSACOLA, FLORIDA

### FINANCIAL STATEMENTS

### **JUNE 30, 2015**

### **CONTENTS**

	PAGE
Independent Auditor's Report	1
Independent Auditor's Report on Internal Control Over Financial Reporting and on Compliance and Other Matters Based on an Audit of Financial Statements Performed in Accordance with <i>Government Auditing Standards</i>	3
Management's Discussion and Analysis	6
Basic Financial Statements:	
Government-Wide Financial Statements (GWFS): Statement of Net Position	10
Statement of Activities	11
Fund Financial Statements (FFS): Balance Sheet - Governmental Funds	12
Reconciliation of the Balance Sheet - Governmental Funds to the Statement of Net Position	13
Statement of Revenues, Expenditures, and Changes in Fund Balances - Governmental Funds	14
Reconciliation of the Statement of Revenues, Expenditures, and Changes in Fund Balances - Governmental Funds to the Statement of Activities	15
Notes to Financial Statements	16
Required Supplementary Information:	
Budgetary Comparison Schedule - General Fund	25
Other Supplementary Information:	
Budgetary Comparison Schedule - Capital Projects Fund	26
Other Reports:	
Independent Accountant's Report on Compliance with Section 218.45, Florida Statutes	27
Management Letter	28



### INDEPENDENT AUDITOR'S REPORT

To the Board of Directors Escambia Charter School, Inc. Pensacola, Florida

### **Report on the Financial Statements**

We have audited the accompanying financial statements of the governmental activities and each major fund of Escambia Charter School, Inc. (the "School") (a component unit of the Escambia County District School Board), as of and for the year ended June 30, 2015, and the related notes to the financial statements, which collectively comprise the School's basic financial statements as listed in the table of contents.

### Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

### Auditor's Responsibility

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

### **Opinions**

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities and each major fund of the School, as of June 30, 2015, and the respective changes in financial position thereof for the year then ended in accordance with accounting principles generally accepted in the United States of America.

-1-

Board of Directors Escambia Charter School, Inc. Pensacola, Florida

### Other Matters

### Required Supplementary Information

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis on pages 6 through 9 and budgetary comparison Schedule - General Fund on page 25 be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

### Other Information

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the School's basic financial statements. The Budgetary Comparison Schedule - Capital Projects Fund on page 26 is presented for purposes of additional analysis and is not a required part of the financial statements. We have applied certain limited procedures to the Budgetary Comparison Schedule - Capital Projects Fund in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

### Other Reporting Required by Government Auditing Standards

Saltmarch Cleandand & Gund

In accordance with *Government Auditing Standards*, we have also issued our report dated August 10, 2015, on our consideration of the School's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the School's internal control over financial reporting and compliance.

Pensacola, Florida August 10, 2015



### INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS

To the Board of Directors Escambia Charter School, Inc. Pensacola, Florida

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of the governmental activities and each major fund of Escambia Charter School, Inc. (the "School") (a component unit of the Escambia County District School Board) as of and for the year ended June 30, 2015, and the related notes to the financial statements, which collectively comprise the School's basic financial statements and have issued our report thereon dated August 10, 2015.

### **Internal Control Over Financial Reporting**

In planning and performing our audit of the financial statements, we considered the School's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the School's internal control. Accordingly, we do not express an opinion on the effectiveness of the School's internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

-3-

Board of Directors Escambia Charter School, Inc. Pensacola, Florida

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies and therefore, material weaknesses or significant deficiencies may exist that were not identified. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. We did identify a certain deficiency in internal control, described below, that we consider to be a significant deficiency.

### **2009-1: Segregation of Duties**

### Auditor's Comment:

Due to the small size of the School's office, there is a lack of segregation of duties among the staff. The lack of segregation creates instances in which one individual may perform both custodial and recording functions with certain assets. The basic premise of internal control is that no one employee should have access to both physical assets and related accounting records or to all phases of a transaction. We noted a lack of segregation of duties in that the principal can both approve invoices and sign checks.

We suggest that management continue to review its internal control structure and segregate duties among its staff to the greatest extent possible. Individuals outside of accounting can be used to mitigate situations where incompatible duties exist.

### Client's Corrective Action Plan:

Due to our continued decreasing funding and relatively small size, we are currently unable to hire a new person to help with our segregation of duties issue. We have separated duties using an outside accountant, board members as well as our current staff to create the control procedures that remove the ability to commit fraud to the greatest extent possible. We will continue to review this area and make changes as available funding permits.

### **Compliance and Other Matters**

As part of obtaining reasonable assurance about whether the School's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed the following instance of noncompliance or other matters that is required to be reported under *Government Auditing Standards*.

Board of Directors Escambia Charter School, Inc. Pensacola, Florida

### 2015-1: Budget Amendment

### Auditor's Comment:

During the audit, we noted that modifications of original budget amounts were not made in sufficient amounts to prevent actual expenditures from exceeding budgeted expenditures. The School was not in compliance with budget requirements as the actual expenditures in the General Fund exceeded the total budgeted expenditures by \$26,489. These over-expenditures resulted primarily from under-budgeted capital outlay expenditures. We recommend that management budget for all expenditures and all revenue sources, including funds obtained from other financing sources.

### Client's Corrective Action Plan:

During the 2015 fiscal year, the School was approached by a company new to the region that sold/leased copiers and printers. At the time, the School was experiencing multiple repair issues with the current copiers/printers. Therefore, we decided to upgrade our copiers while also lowering our costs. This was an unbudgeted item that caused the discrepancies in our actual to budgeted amounts at year end. We will try to keep such large changes to the budget from happening and if it does happen again, we will amend the budget to represent that item of change.

### The School's Response to Findings

Saltmarch Cleansland & Gund

The School's responses to the findings identified in our audit are described above as "Client's Corrective Action Plan." The School's responses were not subjected to auditing procedures applied in the audit of the financial statements and, accordingly, we express no opinion on them.

### **Purpose of this Report**

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

Pensacola, Florida August 10, 2015

### ESCAMBIA CHARTER SCHOOL, INC. A COMPONENT UNIT OF THE ESCAMBIA COUNTY DISTRICT SCHOOL BOARD MANAGEMENT'S DISCUSSION AND ANALYSIS JUNE 30, 2015

As management of Escambia Charter School, Inc., (the "School"), we offer readers of the School's financial statements this narrative overview and analysis of the financial activities of the School for the fiscal year ended June 30, 2015 to (a) assist the reader in focusing on significant financial issues, (b) provide an overview and analysis of the School's financial activities, (c) identify changes in the School's financial position, and (d) highlight significant issues in individual funds.

Because the information contained in the Management's Discussion and Analysis ("MD&A") is intended to highlight significant transactions, events and conditions, it should be considered in conjunction with the Basic Financial Statements found on pages 10 through 24.

### **FINANCIAL HIGHLIGHTS**

- As of June 30, 2015, the School's governmental funds reported combined ending fund balances of \$224,137, a decrease of \$48,195 in comparison with prior year.
- At June 30, 2015, unassigned balance for the general fund was \$175,438 and assigned balance for the capital projects fund was \$48,699.

### **OVERVIEW OF THE FINANCIAL STATEMENTS**

The discussion and analysis is intended to serve as an introduction to the School's basic financial statements. The School's basic financial statements are comprised of three components: 1) government-wide financial statements, 2) fund financial statements, and 3) notes to the financial statements. This report also contains other supplementary information in addition to the basic financial statements themselves.

Government-wide financial statements - The government-wide financial statements are designed to provide readers with a broad overview of the School's finances, in a manner similar to private-sector business.

The statement of net position presents information on all of the School's assets and liabilities, with the difference between the two reported as net position. Over time, increases or decreases in net position may serve as a useful indicator of whether the financial position of the School is improving or deteriorating.

The statement of activities presents information showing how the School's net position changed during the most recent fiscal year. All changes in net position are reported as soon as the underlying event giving rise to the change occurs, regardless of the timing of related cash flows. Thus, revenues and expenses are reported in this statement for some items that will only result in cash flows in future fiscal periods.

Both of the government-wide financial statements distinguish functions of the School that are principally supported by the Escambia County District School Board (the "District"), and state funding (governmental activities). The governmental activities of the School include instruction, pupil personnel services, instruction and curriculum development, board, school administration, facilities acquisition and construction, fiscal services, central services, pupil transportation services, operation of plant, maintenance of plant, and interest on long-term debt.

## ESCAMBIA CHARTER SCHOOL, INC. A COMPONENT UNIT OF THE ESCAMBIA COUNTY DISTRICT SCHOOL BOARD MANAGEMENT'S DISCUSSION AND ANALYSIS JUNE 30, 2015 (Continued)

The government-wide financial statements can be found on pages 10 and 11 of this report.

Fund financial statements - A fund is a grouping of related accounts that is used to maintain control over resources that have been segregated for specific activities or objectives. The School, like other state and local governments, uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements. All of the operations of the School are presented in governmental funds only.

Government funds - Government funds are used to account for essentially the same functions reported as governmental activities in the government-wide financial statements. However, unlike the government-wide financial statements, governmental fund financial statements focus on near-term inflows and outflows of spendable resources, as well as on balances of spendable resources available at the end of the fiscal year. Such information may be useful in evaluating a government's near-term financing requirements.

Because the focus of governmental funds is narrower than that of the government-wide financial statements, it is useful to compare the information presented for governmental funds with similar information presented for governmental activities in the government-wide financial statements. By doing so, readers may better understand the long-term impact of the government's near-term financing decisions. Both the governmental fund balance sheet and the governmental fund statement of revenues, expenditures, and changes in fund balances provide a reconciliation to facilitate this comparison between governmental funds and governmental activities.

The School maintains two individual governmental funds. Information is presented separately in the governmental fund balance sheet and in the governmental fund statement of revenues, expenditures, and changes in fund balances for the general fund and the capital projects fund, both of which are considered to be major funds.

The basic governmental fund financial statements can be found on pages 12 and 14 of this report.

*Notes to the financial statements* - The notes provide additional information that is essential to a full understanding of the data provided in the government-wide and fund financial statements. The notes to the financial statements can be found on pages 16 through 24 of this report.

### **GOVERNMENT-WIDE FINANCIAL ANALYSIS**

Condensed financial information - As noted earlier, net position may serve over time as a useful indicator of a government's financial position.

## ESCAMBIA CHARTER SCHOOL, INC. A COMPONENT UNIT OF THE ESCAMBIA COUNTY DISTRICT SCHOOL BOARD MANAGEMENT'S DISCUSSION AND ANALYSIS JUNE 30, 2015 (Continued)

		2014		
Total assets, excluding capital assets	\$	243,833	\$	296,964
Capital assets		204,365		210,386
Total assets	\$	448,198	\$	507,350
Total liabilities, excluding long-term liabilities	\$	19,696	\$	24,632
Long-term liabilities		40,921		28,482
Total liabilities		60,617		53,114
Net investment in capital assets		182,880		201,194
Unrestricted net position		204,701		253,042
Total net position		387,581		454,236
Total liabilities and net position	\$	448,198	\$	507,350
Program revenues:				
District	\$	114,724	\$	133,961
General revenues:				
District		686,339		756,707
Other		6,386		5,700
Total revenues		807,449		896,368
Program expenses:				
Instruction		337,750		380,326
Pupil personnel services		50,966		40,851
Instructional media services		_		25
Instruction and curriculum development		1,500		_
Instructional staff training		_		788
Board		978		416
School administration		3,219		3,949
Facilities acquisition and construction		23,763		25,331
Fiscal services		152,660		150,883
Central services		57,283		67,674
Pupil transportation services		139,075		120,218
Operation of plant		85,127		96,474
Maintenance of plant		21,505		31,332
Interest on long-term debt		278		790
Total expenses		874,104		919,057
Change in net position	\$	(66,655)	\$	(22,689)

## ESCAMBIA CHARTER SCHOOL, INC. A COMPONENT UNIT OF THE ESCAMBIA COUNTY DISTRICT SCHOOL BOARD MANAGEMENT'S DISCUSSION AND ANALYSIS JUNE 30, 2015 (Continued)

### FINANCIAL ANALYSIS OF THE GOVERNMENT'S FUNDS

As noted earlier, the School uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements.

Governmental funds - The focus of the School's governmental funds is to provide information on near-term inflows, outflows, and balances of spendable resources. Such information is useful in assessing the School's financing requirements. In particular, the unassigned fund balance may serve as a useful measure of a government's net resources available for spending at the end of the fiscal year.

As of June 30, 2015, the School's governmental funds reported combined ending fund balances of \$224,137.

### **BUDGETARY HIGHLIGHTS**

The School made various amendments to the original budget during the year based on changes in expected funding sources and expenditures. The most significant budgetary amendment was to decrease the amount budgeted for Escambia County District School Board revenue and increase the amount budgeted for pupil transportation services.

### **CAPITAL ASSETS**

Capital assets - The School's investment in capital assets for its governmental activities as of June 30, 2015, amounted to \$204,365 (net of accumulated depreciation). This investment in capital assets includes buildings and fixed equipment, furniture, fixtures and equipment, motor vehicles, computer software, property under capital lease and building improvements.

### **ECONOMIC FACTORS**

Funding from the District according to the number of students enrolled primarily supports the School.

### REQUEST FOR INFORMATION

This financial report is designed to provide a general overview of the School's finances for all those with an interest in the School's finances. Questions concerning any of the information provided in this report or requests for additional financial information should be addressed to Escambia Charter School, Inc., P.O. Box 1147, Gonzalez, Florida 32560.



## ESCAMBIA CHARTER SCHOOL, INC. A COMPONENT UNIT OF THE ESCAMBIA COUNTY DISTRICT SCHOOL BOARD STATEMENT OF NET POSITION JUNE 30, 2015

### **ASSETS**

	Governmental Activities			
Assets:	Φ.	1=0.10.1		
Cash and cash equivalents	\$	170,136		
Certificate of deposit		49,948		
Due from primary government		6,940		
Other receivable		400		
Prepaid expenditures		16,409		
Capital assets, net of accumulated depreciation of \$887,597		204,365		
Total Assets	\$	448,198		
LIABILITIES AND NET POSITION				
Liabilities:				
Accounts payable	\$	7,777		
Accrued liabilities		11,919		
Long-term liabilities:				
Portion due or payable within one year:				
Notes payable		2,350		
Capital lease obligation		4,180		
Compensated absences		6,259		
Portion due or payable after one year:				
Capital lease obligation		14,955		
Compensated absences		13,177		
Total liabilities		60,617		
Net Position:				
Net investment in capital assets		182,880		
Unrestricted		204,701		
Total net position		387,581		
Total Liabilities and Net Position	\$	448,198		

## ESCAMBIA CHARTER SCHOOL, INC. A COMPONENT UNIT OF THE ESCAMBIA COUNTY DISTRICT SCHOOL BOARD STATEMENT OF ACTIVITIES YEAR ENDED JUNE 30, 2015

				Program	Net (Expense)			
	Expenses		Operating Grants and Contributions		Capital Grants and Contributions	Revenue and Change in Net Position		
Functions:		зиреньев		intro atrons	Contributions		ot i obition	
Governmental activities:								
Instruction	\$	337,750	\$	74,176	\$	\$	(263,574)	
Pupil personnel services		50,966					(50,966)	
Instructional and curriculum development		1,500					(1,500)	
Board		978					(978)	
School administration		3,219					(3,219)	
Facilities acquisition and construction		23,763					(23,763)	
Fiscal services		152,660					(152,660)	
Central services		57,283					(57,283)	
Pupil transportation services		139,075		40,548			(98,527)	
Operation of plant		85,127					(85,127)	
Maintenance of plant		21,505					(21,505)	
Interest on long-term debt		278					(278)	
Total governmental activities	\$	874,104	\$	114,724	\$ -		(759,380)	
			Gener	ral revenues	:			
				e aid -				
			Fo	rmula grants			622,198	
			Ca	pital outlay f	funds		64,141	
			Miso	cellaneous lo	cal sources		5,734	
			Inter	Interest income			202	
			Priv	ate contributi	ons		300	
			Othe	er			150	
		Total general revenues			evenues		692,725	
			Change in Net Position				(66,655)	
			Net P	osition at Ju	ly 1, 2014		454,236	
			Net Po	osition at Ju	ne 30, 2015	\$	387,581	

## ESCAMBIA CHARTER SCHOOL, INC. A COMPONENT UNIT OF THE ESCAMBIA COUNTY DISTRICT SCHOOL BOARD BALANCE SHEET - GOVERNMENTAL FUNDS JUNE 30, 2015

### **ASSETS**

		General Fund	Capital Projects Fund		Go	Total vernmental Funds				
Assets:	4		φ.	22	4	1=0.10.1				
Cash and cash equivalents	\$	137,466	\$	32,670	\$	170,136				
Certificate of deposit				49,948		49,948				
Due from other funds		41,332				41,332				
Due from primary government				6,940		6,940				
Other receivable		400				400				
Prepaid expenditures		10,226		6,183		16,409				
Total Assets	\$	189,424	\$	95,741	\$	285,165				
LIABILITIES AND FUND BALANCES										
Liabilities:										
Due to other funds	\$		\$	41,332	\$	41,332				
Accounts payable		2,067		5,710		7,777				
Accrued liabilities		11,919				11,919				
Total liabilities		13,986		47,042		61,028				
Fund Balances:										
Unrestricted:										
Unassigned		175,438				175,438				
Assigned				48,699		48,699				
Total fund balances		175,438		48,699		224,137				
Total Liabilities and Fund Balances	<b>s</b> 189,424 <b>s</b> 95,741			\$	285,165					

# ESCAMBIA CHARTER SCHOOL, INC. A COMPONENT UNIT OF THE ESCAMBIA COUNTY DISTRICT SCHOOL BOARD RECONCILIATION OF THE BALANCE SHEET - GOVERNMENTAL FUNDS TO THE STATEMENT OF NET POSITION JUNE 30, 2015

Total Fund Balances - Governmental Funds	\$ 224,137
Amounts reported for governmental activities in the	
statement of net position are different because:	
Capital assets used in governmental activities are not	
financial resources and therefore are not reported as	
assets in the governmental funds. The cost of the assets	
is \$1,091,962 and the accumulated depreciation is \$887,597.	204,365
Long-term liabilities are not due and payable in the current	
period and therefore are not reported as liabilities in the	
funds.	 (40,921)

387,581

**Total Net Position - Governmental Activities** 

### ESCAMBIA CHARTER SCHOOL, INC. A COMPONENT UNIT OF

### THE ESCAMBIA COUNTY DISTRICT SCHOOL BOARD STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES - GOVERNMENTAL FUNDS YEAR ENDED JUNE 30, 2015

Revenues:	General Fund	Capital ects Fund	Total Governmental Funds		
Intergovernmental:					
Escambia County District School Board	\$ 719,856	\$ 64,141	\$	783,997	
Title I teacher funding	17,066	ŕ		17,066	
Other	 6,486	 150		6,636	
Total revenues	743,408	64,291		807,699	
Expenditures:					
Current - Education:					
Instruction	325,462	3,292		328,754	
Pupil personnel services	50,966			50,966	
Instruction and curriculum development	1,500			1,500	
Board	978			978	
School administration	3,219			3,219	
Facilities acquisition and construction		5,500		5,500	
Fiscal services	152,660			152,660	
Central services	41,435	987		42,422	
Pupil transportation services	129,510	5,115		134,625	
Operation of plant	80,873			80,873	
Maintenance of plant	15,041	484		15,525	
Debt Service:					
Principal	2,772	6,842		9,614	
Interest	,	278		278	
Capital Outlay:					
Instruction	25,809	11,348		37,157	
Pupil transportation services	,	7,084		7,084	
Maintenance of plant	 1,671	 4,975		6,646	
Total expenditures	 831,896	 45,905		877,801	
Excess (deficiency) of revenues over (under) expenditures	(88,488)	18,386		(70,102)	
Other Financing Sources:					
Capital lease acquired	 21,907			21,907	
Net Change in Fund Balances	(66,581)	18,386		(48,195)	
Fund Balances at July 1, 2014	 242,019	 30,313		272,332	
Fund Balances at June 30, 2015	\$ 175,438	\$ 48,699	\$	224,137	

# ESCAMBIA CHARTER SCHOOL, INC. A COMPONENT UNIT OF THE ESCAMBIA COUNTY DISTRICT SCHOOL BOARD RECONCILIATION OF THE STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES - GOVERNMENTAL FUNDS TO THE STATEMENT OF ACTIVITIES YEAR ENDED JUNE 30, 2015

Net Change In Fund Balances - Governmental Funds	\$ (48,195)
Amounts reported for governmental activities in the statement	
of activities are different because:	
Capital outlays are reported in governmental funds as	
expenditures. However, in the statement of activities, the	
cost of those assets is allocated over their useful lives as	
depreciation expense. This is the amount by which	
current year depreciation expense (\$56,658) exceeds	
capital asset additions, net of disposals (\$50,637).	(6,021)
In the statement of activities, compensated absences are measured	
by the amounts earned during the year. In the governmental funds,	
however, expenditures for these items are measured by the amount	
of financial resources used (essentially, the amounts actually paid).	(146)
One capital lease was acquired this year, with terms including the	
payoff of an existing capital lease. The net amount financed is	
reported in the government funds as other financing sources. The	
new lease is not revenue in the statement of activities, but rather	
constitutes a long-term liability in the statement of net assets.	(21,907)
Principal payments on long-term debt are expenditures in the	
governmental funds, but the payments reduce long-term	
liabilities in the statement of net position.	 9,614
Change in Net Position - Governmental Activities	\$ (66,655)

### **NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES**

*The Reporting Entity:* 

Escambia Charter School, Inc. (the "School") is a not-for-profit corporation organized pursuant to Chapter 617, Florida Statutes, the Florida Not For Profit Corporation Act, and Section 1002.33, Florida Statutes. The governing body of the School is the Board of Directors. The president of the not-for-profit corporation is the executive officer of the School.

The general operating authority of the School is contained in Section 1002.33, Florida Statutes. The School operates under a charter of the sponsoring school district, the Escambia County District School Board. The current charter is effective until June 30, 2019. The School is considered a component unit of the Escambia County District School Board.

Criteria for determining if other entities are potential component units which should be reported within the School's financial statements are identified and described in the Governmental Accounting Standards Board's ("GASB") Codification of Governmental Accounting and Financial Reporting Standards, Sections 2100 and 2600. The application of these criteria provide for identification of any entities for which the School is financially accountable and other organizations for which the nature and significance of their relationship with the School are such that exclusion would cause the School's financial statements to be misleading or incomplete. Based on these criteria, no component units are included within the reporting entity of the School.

### Government-wide and Fund Financial Statements:

The government-wide financial statements (i.e., the statement of net position and the statement of activities) report information on all of the nonfiduciary activities of the School. For the most part, the effect of interfund activity has been removed from these statements. The statement of activities demonstrates the degree to which the direct expenses of a given function are offset by program revenues. *Direct expenses* are those that are clearly identifiable with a specific function. *Program revenues* include 1) charges to individuals who purchase, use, or directly benefit from goods, services, or privileges provided by a given function and 2) grants and contributions that are restricted to meeting the operational or capital requirements of a particular function.

Separate financial statements are provided for governmental funds. Major individual governmental funds are reported as separate columns in the fund financial statements.

### **NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)**

Measurement Focus and Financial Statement Presentation:

The accompanying financial statements of the School have been prepared in conformity with generally accepted accounting principles ("GAAP") as applied to governmental units. The GASB is the accepted standard setting body for establishing governmental accounting and financial reporting principles.

### **GOVERNMENT-WIDE FINANCIAL STATEMENTS (GWFS)**

The government-wide financial statements are prepared using the economic resources measurement focus and the accrual basis of accounting. Revenues are recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows.

Program revenues included in the statement of activities derive directly from the program itself or from parties outside the School. Program revenues reduce the cost of the function to be financed from the School's general revenues.

### **FUND FINANCIAL STATEMENTS (FFS) - GOVERNMENTAL FUNDS**

Governmental fund financial statements are accounted for using a current financial resources measurement focus and the modified accrual basis of accounting. Revenues, except for certain grant revenues, are recognized as soon as they are both measurable and available. Revenues are considered to be available when they are collectible within the current period or soon enough thereafter to pay liabilities of the current period. When grant terms provide that the expenditure of resources is the prime factor for determining eligibility for Federal, State, and other grant resources, revenues are recognized at the time the expenditure is made. Expenditures generally are recorded when a liability is incurred, as under accrual accounting. The School reports the following major governmental funds:

### **GOVERNMENTAL FUNDS**

*General Fund* - The General Fund is the general operating fund of the School. It accounts for all financial resources except those required to be accounted for in another fund.

Capital Projects Fund - The Capital Projects Fund accounts for financial resources received and used for the acquisition, construction, or improvement of capital facilities not reported in the General Fund.

### NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

### Restricted and Unrestricted Resources:

When an expense is incurred for purposes for which both restricted and unrestricted resources are available, it is the School's policy to use restricted resources first, then unrestricted resources as they are needed. Within the unrestricted category, committed resources are used first, then assigned resources, if any, followed by unassigned resources as needed.

### Assigned Fund Balance:

The Florida Commissioner of Education allocates capital outlay funds to eligible charter schools, and those funds are assigned to the School's Capital Projects Fund. Capital outlay funds are to be used for the following purposes: purchase of real property, construction of school facilities, purchase, lease-purchase, or lease of permanent or relocatable school facilities, purchase of vehicles to transport students, or renovation, repair, and maintenance of school facilities that a charter school owns or is purchasing through a lease-purchase or long-term lease.

### *Use of Estimates*:

The preparation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect certain reported amounts and disclosures. Accordingly, actual results could differ from those estimates.

### Income Taxes:

The organization is exempt from federal income taxes under Internal Revenue Service Code Section 501(c)(3). As a result, there is no provision for taxes in the accompanying financial statements.

### Elimination and Reclassifications:

In the process of aggregating data for the statement of net position and the statement of activities, some amounts reported as interfund activity and balances in the funds were eliminated or reclassified. Interfund receivables and payables were eliminated to minimize the "grossing up" effect on assets and liabilities within the governmental activities column.

### Short-Term Interfund Receivables and Payables:

During the course of operations, numerous transactions occur between individual funds. These receivables and payables are classified as due from other funds or due to other funds on the FFS balance sheet.

### **NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)**

### Capital Assets:

Capital assets are recorded at historical cost and depreciated over their estimated useful lives. Donated capital assets are recorded at their estimated fair value at the date of donation.

Estimated useful life is management's estimate of how long the asset is expected to meet service demands. Capital assets have not been assigned a salvage value because management feels that the salvage value is immaterial. Straight-line depreciation is used based on the following estimated useful lives:

Buildings and fixed equipment	20 - 40 years
Furniture, fixtures and equipment	3 - 10 years
Motor vehicles	4 - 10 years
Computer software	5 - 10 years
Property under capital lease	5 - 10 years
Building improvements	7 - 40 years

### Long-Term Debt and Compensated Absences:

All long-term debt is recorded as liabilities in the GWFS when incurred. Principal and interest payments are recorded as expenditures in the General Fund or Capital Fund Projects Fund in the FFS, with a corresponding reduction in the liability in the GWFS for the amount of the principal payment. Compensated absences are recorded as expenditures when leave is used or when accrued as payable to employees entitled to cash payment in lieu of taking leave.

### Revenue Sources:

The School's primary revenue source is the Escambia County District School Board (the "District"). Pursuant to the provision of the School's charter and Section 1002.33, Florida Statutes, the School reports full time equivalents ("FTEs") to the District. The District, under Section 1011.62, Florida Statutes, then reports the number of FTEs to the Florida Department of Education for funding under the Florida Education Finance Program. The District retains an administration charge from the total FTE funding attributed to the School, therefore actual revenue recorded by the School represents the remainder of FTE funding after the administrative charge. School revenue is adjusted during the year to reflect changes in the number of FTEs.

The School also receives Federal and State awards for the enhancement of various educational programs and facilities. Federal and State awards are generally received based on applications submitted to and approved by various granting agencies.

### NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

Revenue Sources (Continued):

The School receives funding under the provisions of Section 1013.62, Florida Statutes, which provides capital outlay funding for charter schools. This amount is recorded as deferred revenue rather than as revenue until the School incurs and requests reimbursement for qualifying capital outlay expenditures. Awards received from the capital outlay program are made from funds appropriated by Legislature and may be used for any lawful capital outlay purpose that is directly related to the functioning of the charter school.

### Budgetary Data:

The School utilizes the following procedures in establishing budgetary data:

The president submits to the Board of Directors the proposed annual budgets for the General Fund and the Capital Projects Fund for the fiscal year commencing the next July 1. The Board of Directors legally enacts the budget through adoption, and the budget is revised periodically throughout the school year, when deemed appropriate. Budgets are presented on the modified accrual basis of accounting. During the fiscal year, expenditures were controlled at the total expenditures level.

During the year ended June 30, 2015, the School's actual expenditures in the General Fund exceeded the total budgeted expenditures by \$26,489. The over-expenditures resulted from under-budgeted capital outlay expenditures.

### Risk Management Programs:

Automobile liability, general liability, property, employee bond, and workers' compensation coverages are being provided through purchased commercial insurance with minimum deductibles for each line of coverage. Settled claims resulting from these risks have not exceeded commercial coverage for the last three years.

### **NOTE 2 - CASH AND INVESTMENTS**

The School's cash and investments consist of petty cash, demand deposits, and a certificate of deposit. At year end, the carrying amount of the School's deposits was \$220,084 and the bank balance was \$232,668, all of which was held by qualified public depositories under Chapter 280, Florida Statutes. Accordingly, all of the deposits are considered to be fully insured.

### **NOTE 3 - INTERFUND RECEIVABLES AND PAYABLES**

Interfund balances at June 30, 2015 consisted of \$41,332 due to the General Fund from the Capital Projects Fund.

### **NOTE 4 - CAPITAL ASSETS**

Changes in capital assets were as follows:

	Beginning Balance Addition		dditions	Deletions			ansfers	Ending Balance		
Governmental activities:		Daranee		dartions		Cictions		ansicis	 Daranec	
Buildings and fixed equipment	\$	192,407	\$		\$		\$		\$ 192,407	
Furniture, fixtures and equipment		291,798		18,475					310,273	
Motor vehicles		371,301		7,084		32,500			345,885	
Computer software		34,426		1,750				1,750	37,926	
Property under capital lease		25,555		21,907		14,951			32,511	
Building improvements		171,289		1,671					172,960	
Construction in progress		1,750						(1,750)	-	
Totals at historical cost		1,088,526		50,887		47,451		-	1,091,962	
Less accumulated depreciation:										
Buildings and fixed equipment		119,224		18,247					137,471	
Furniture, fixtures and equipment		246,881		17,315					264,196	
Motor vehicles		351,112		3,904		32,500			322,516	
Computer software		33,867		1,069					34,936	
Property under capital lease		25,216		2,921		14,701			13,436	
Building improvements		101,840		13,202					115,042	
Total accumulated depreciation	_	878,140		56,658		47,201		-	887,597	
Capital assets, net	\$	210,386	\$	(5,771)	\$	(250)	\$	-	\$ 204,365	

### **NOTE 4 - CAPITAL ASSETS (Continued)**

Depreciation expense was charged to governmental activities as follows:

Instruction	\$ 8,850
Facilities acquisition and construction	18,263
Central services	14,861
Pupil transportation services	4,450
Operation of plant	4,254
Maintenance of plant	5,980
	\$ 56,658

### **NOTE 5 - LONG-TERM LIABILITIES**

Changes in long-term liabilities were as follows:

								A	amounts
	F	Balance				I	Balance	Dυ	ie Within
	July 1, 2014		 Additions		Reductions		e 30, 2015	O	ne Year
Note payable	\$	9,192	\$	\$	(6,842)	\$	2,350	\$	2,350
Capital lease obligation		-	21,907		(2,772)		19,135		4,180
Compensated absences		19,290	146				19,436		6,259
Total	\$	28,482	\$ 22,053	\$	(9,614)	\$	40,921	\$	12,789
								_	

The School has a note payable to a financial institution that matures in October 2015, is secured by the vehicle purchased with the loan proceeds, is subject to an interest rate of 4.55%, and has monthly installments of \$593 (including principal and interest).

The School has entered into a capital lease for two copy machines, which is payable in monthly installments of \$395 through October 2019.

Compensated absences records relate only to hours earned, used, and available; therefore, the net change in compensated absences payable is reflected in the above schedule.

### **NOTE 5 - LONG-TERM LIABILITIES (Continued)**

Maturities of the note payable and capital lease obligation are as follows:

Year Ending June 30,	<u> </u>	Principal			Total		
2016	\$	6,530	\$	583	\$	7,113	
2017		4,318		422		4,740	
2018		4,460		280		4,740	
2019		4,607		133		4,740	
2020		1,570		11		1,581	
	\$	21,485	\$	1,429	\$	22,914	

### **NOTE 6 - SCHEDULE OF REVENUE SOURCES**

The following is a schedule of revenue sources and amounts:

Sources	 General Fund	Capital Projects Fund		
Escambia County District School Board:				
Florida Education Finance Program	\$ 719,856	\$		
Capital outlay			64,141	
Title I teacher funding	17,066			
Miscellaneous local sources	5,734			
Interest income	52		150	
Private contributions	300			
Other	 400			
Total	\$ 743,408	\$	64,291	

### **NOTE 7 - EMPLOYEE BENEFIT PLAN**

The School has a 401(k) retirement plan covering substantially all employees who have completed one year of service with the School. The plan includes provisions for an employer match of 25% of employee contributions up to 6% of the employee's salary. The School contributions to the Plan amounted to \$2,783 during the year ended June 30, 2015.

### **NOTE 8 - OPERATING LEASE OBLIGATIONS**

The School leases land and a building from Escambia County. The five-year lease, which began in 1998, is considered an operating lease and was renewed for an additional period to end May 15, 2018. The monthly lease payment was \$500 through June 30, 2015. The lease payments are included in current facilities acquisition and construction under the Capital Projects Fund. The lease is cancelable by either party with ninety days notice. The minimum future payments under the lease are \$6,000 for the years ending June 30, 2016 and 2017 and \$5,500 for the year ending June 30, 2018.

### **NOTE 9 - CONTINGENCIES**

As stated in Note 1, the School has received charter school capital outlay funding. The disbursement of funds received under this program is subject to review and audit by awarding agencies, and these funds are restricted to use for lawful capital outlay expenditures only. Any disbursements disallowed by the awarding agency could become liabilities of the School. In the event the School terminates operation, all unencumbered funds and all equipment and property purchased with capital outlay funds revert back to the ownership of the District.



## ESCAMBIA CHARTER SCHOOL, INC. A COMPONENT UNIT OF THE ESCAMBIA COUNTY DISTRICT SCHOOL BOARD BUDGETARY COMPARISON SCHEDULE GENERAL FUND YEAR ENDED JUNE 30, 2015

	Budgeted Amounts							riance with al Budget -	
	Original Budget			Final Budget		Actual Amounts		Favorable (Unfavorable)	
Revenues:	-	Dudget	-	Budget		Timounts	(01	navorable)	
Intergovernmental:									
Escambia County District School Board	\$	757,572	\$	720,972	\$	719,856	\$	(1,116)	
Title I teacher funding		17,000		17,000		17,066		66	
Other		670		1,870		6,486		4,616	
Total revenues		775,242		739,842		743,408		3,566	
Expenditures:									
Current - Education:									
Instruction		317,490		319,145		325,462		(6,317)	
Pupil personnel services		37,706		49,611		50,966		(1,355)	
Instructional media services		-		300		-		300	
Instruction and curriculum development		-		1,515		1,500		15	
Board		360		-		978		(978)	
School administration		2,129		2,129		3,219		(1,090)	
Fiscal services		147,240		152,975		152,660		315	
Central services		54,167		47,384		41,435		5,949	
Pupil transportation services		113,050		129,683		129,510		173	
Operation of plant		85,864		80,147		80,873		(726)	
Maintenance of plant		12,000		13,180		15,041		(1,861)	
Debt Service:									
Principal		6,168		6,168		2,772		3,396	
Capital Outlay:									
Instruction		4,000		1,500		25,809		(24,309)	
Maintenance of plant		-		1,670		1,671		(1)	
Total expenditures		780,174		805,407		831,896		(26,489)	
Excess (deficiency) of revenues over (under) expenditures		(4,932)		(65,565)		(88,488)		(22,923)	
Other Financing Sources:									
Capital lease acquired						21,907		21,907	
Net Change in Fund Balance		(4,932)		(65,565)		(66,581)		(1,016)	
Fund Balance at July 1, 2014		242,019		242,019		242,019			
Fund Balance at June 30, 2015	\$	237,087	\$	176,454	\$	175,438	\$	(1,016)	



# ESCAMBIA CHARTER SCHOOL, INC. A COMPONENT UNIT OF THE ESCAMBIA COUNTY DISTRICT SCHOOL BOARD BUDGETARY COMPARISON SCHEDULE CAPITAL PROJECTS FUND YEAR ENDED JUNE 30, 2015

Variance with

	Budgeted Amounts						Final Budget -		
	Original Fi		Final		Actual		Favorable		
		Budget		Budget	A	Amounts	(Unf	avorable)	
Revenues:									
Intergovernmental:									
Escambia County District School Board	\$	60,000	\$	64,100	\$	64,141	\$	41	
Other		150		160		150		(10)	
Total revenues		60,150		64,260		64,291		31	
Expenditures:									
Current - Education:									
Instruction		2,500		3,292		3,292		-	
Facilities acquisition and construction		6,000		6,300		5,500		800	
Central services		300		-		987		(987)	
Pupil transportation services		300		5,115		5,115		-	
Operation of plant		3,000		500		-		500	
Maintenance of plant		4,800		-		484		(484)	
Debt Service:									
Principal		6,780		6,780		6,842		(62)	
Interest		360		360		278		82	
Capital Outlay:									
Instruction		16,000		16,000		11,348		4,652	
Facilities acquisition and construction		3,000		-		-		-	
Central services		6,000		-		-		-	
Pupil transportation services		-		7,084		7,084		-	
Operation of plant		3,000		3,000		-		3,000	
Maintenance of plant		5,400				4,975		(4,975)	
Total expenditures		57,440		48,431		45,905		2,526	
Net Change in Fund Balance		2,710		15,829		18,386		2,557	
Fund Balance at July 1, 2014		30,313		30,313		30,313		-	
Fund Balance at June 30, 2015	\$	33,023	\$	46,142	\$	48,699	\$	2,557	





### INDEPENDENT ACCOUNTANT'S REPORT ON COMPLIANCE WITH SECTION 218.45, FLORIDA STATUTES

To the Board of Directors Escambia Charter School, Inc. Pensacola, Florida

We have examined Escambia Charter School, Inc.'s (the "School") compliance with Section 218.415, Florida Statutes, regarding the investment of public funds during the year ended June 30, 2015. Management is responsible for the School's compliance with those requirements. Our responsibility is to express an opinion on the School's compliance based on our examination.

Our examination was conducted in accordance with attestation standards established by the American Institute of Certified Public Accountants and, accordingly, included examining, on a test basis, evidence about the School's compliance with those requirements and performing such procedures as we considered necessary in the circumstances. We believe that our examination provided a reasonable basis for our opinion. Our examination does not provide a legal determination on the School's compliance with specified requirements.

In our opinion, the School complied, in all material respects, with the aforementioned requirements for the year ended June 30, 2015.

This report is intended solely for the information and use of the School and the Auditor General, State of Florida, and is not intended to be and should not be used by anyone other than these specified parties.

Pensacola, Florida August 10, 2015

Saltmarch Cleansland & Dund

-27-



### MANAGEMENT LETTER

To the Board of Directors Escambia Charter School, Inc. Pensacola, Florida

### **Report on the Financial Statements**

We have audited the financial statements of Escambia Charter School, Inc. (the "School") (a component unit of the Escambia County District School Board), as of and for the fiscal year ended June 30, 2015, and have issued our report thereon dated August 10, 2015.

### **Auditor's Responsibility**

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States.

### **Other Report**

We have issued our Independent Auditor's Report on Internal Control over Financial Reporting and on Compliance and Other Matters Based on an Audit of Financial Statements Performed in Accordance with *Government Auditing Standards*. Disclosures in that report, which is dated August 10, 2015, should be considered in conjunction with this management letter.

### **Prior Audit Findings**

Section 10.854(1)(e)1., Rules of the Auditor General, requires that we determine whether or not corrective actions have been taken to address findings and recommendations made in the preceding annual financial audit report. Corrective actions have been taken to address findings and recommendations made in the preceding annual financial audit report, except finding 2009-1. Finding 2009-1 has been reported in each of the two preceding audit reports.

-28-

Board of Directors Escambia Charter School, Inc. Pensacola, Florida

### Official Title

Section 10.854(1)(e)5., Rules of the Auditor General, requires the name or official title of the entity. The official title of the entity is Escambia Charter School, Inc.

### **Financial Condition**

Section 10.854(1)(e)2., Rules of the Auditor General, requires that we report the results of our determination as to whether or not the School has met one or more of the conditions described in Section 218.503(1), Florida Statutes, and identification of the specific condition(s) met. In connection with our audit, we determined that the School did not meet any of the conditions described in Section 218.503(1), Florida Statutes.

Pursuant to Sections 10.854(1)(e)6.a. and 10.855(12), Rules of the Auditor General, we applied financial condition assessment procedures for the School. It is management's responsibility to monitor the School's financial condition, and our financial condition assessment was based in part on representations made by management and the review of the financial information provided by same.

### **Transparency**

Sections 10.854(1)(e)7. and 10.855(13), Rules of the Auditor General, require that we report the results of our determination as to whether the School maintains on its Web site the information specified in Section 1002.33(9)(p), Florida Statutes. In connection with our audit, we determined that the School maintained on its Web site the information specified in Section 1002.33(9)(p), Florida Statutes.

### Other Matters

Section 10.854(1)(e)3., Rules of the Auditor General, requires that we address in the management letter any recommendations to improve financial management. In connection with our audit, we did not have any such recommendations.

Section 10.854(1)(e)4., Rules of the Auditor General, requires that we address noncompliance with provisions of contracts or grant agreements, or abuse, that have occurred, or are likely to have occurred, that have an effect on the financial statements that is less than material but warrants the attention of those charged with governance. In connection with our audit, we did not have any such findings.

Board of Directors Escambia Charter School, Inc. Pensacola, Florida

Saltmarch Cleansland & Gund

### **Purpose of this Letter**

Our management letter is intended solely for the information and use of the Legislative Auditing Committee, members of the Florida Senate and the Florida House of Representatives, the Florida Auditor General, Federal and other granting agencies, the Board of Directors, and applicable management and is not intended to be and should not be used by anyone other than these specified parties.

Pensacola, Florida

August 10, 2015