

**GALLOWAY ACADEMY FOREIGN LANGUAGE
IMMERSION CHARTER SCHOOL
(A DIVISION OF REACH ONE TEACH ONE, INC.)**

**FINANCIAL STATEMENTS
WITH INDEPENDENT AUDITOR'S REPORTS**

JUNE 30, 2016



CONTENTS

	<u>Page</u>
Independent Auditor's Report	1-2
Special Purpose Financial Statements:	
Statement of Financial Position	3
Statement of Activities	4
Statement of Cash Flows	5
Notes to Special Purpose Financial Statements	6-14
Independent Auditor's Report on Internal Control Over Financial Reporting and on Compliance and Other Matters Based on an Audit of Financial Statements Performed in Accordance With <i>Government Auditing Standards</i>	15-17
Additional Information Required by Rules of the Auditor General, Chapter 10.850, <i>Audits of Charter Schools and Similar Entities, Florida Virtual School, and Virtual Instruction Program Providers</i>:	
Management Letter	18-20
Written Statement of Explanation or Rebuttal	21

INDEPENDENT AUDITOR'S REPORT

To the Board of Directors of Galloway Academy
Foreign Language Immersion Charter School

REPORT ON THE FINANCIAL STATEMENTS

We have audited the accompanying special purpose financial statements of Galloway Academy Foreign Language Immersion Charter School (a division of Reach One Teach One, Inc.), which comprise the statement of financial position as of June 30, 2016, and the related statements of activities and cash flows for the year then ended, and the related notes to the financial statements.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Opinion

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of Galloway Academy Foreign Language Immersion Charter School as of June 30, 2016, and the changes in its net assets and its cash flows for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Other Matter

As discussed in Note 1 to the special purpose financial statements, the accompanying financial statements were prepared for the purpose of complying with Section 218.39, Florida Statutes, and Rules of the Auditor General, Chapter 10.850, and are intended to present the financial position and the changes in net assets and cash flows of only that portion of the financial reporting entity of Reach One Teach One, Inc. that is attributable to the transactions of Galloway Academy Foreign Language Immersion Charter School. These financial statements do not purport to, and do not, present fairly the financial position of Reach One Teach One, Inc. as of June 30, 2016 and the changes in its net assets and its cash flows for the year then ended in conformity with accounting principles generally accepted in the United States of America.

OTHER REPORTING REQUIRED BY GOVERNMENT AUDITING STANDARDS

In accordance with *Government Auditing Standards*, we have also issued our report dated February 22, 2017, on our consideration of Galloway Academy Foreign Language Immersion Charter School's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering Galloway Academy Foreign Language Immersion Charter School's internal control over financial reporting and compliance.

BKHM, P.A.

Winter Park, Florida
February 22, 2017

**GALLOWAY ACADEMY FOREIGN LANGUAGE IMMERSION CHARTER SCHOOL
(A DIVISION OF REACH ONE TEACH ONE, INC.)**

STATEMENT OF FINANCIAL POSITION

JUNE 30, 2016

ASSETS

Current assets:

Cash and cash equivalents	\$ 15,268
Due from Gadsden County School Board	51,507
Other receivables	<u>5,975</u>
Total current assets	72,750

Property and equipment, net	<u>19,680</u>
Total assets	<u><u>\$ 92,430</u></u>

LIABILITIES AND NET ASSETS

Current liabilities:

Collateralized borrowing	\$ 122,700
Accounts payable and accrued expenses	<u>43,921</u>
Total liabilities	<u>166,621</u>

Net assets:

Unrestricted	<u>(74,191)</u>
Total net assets	<u>(74,191)</u>
Total liabilities and net assets	<u><u>\$ 92,430</u></u>

The accompanying notes to special purpose financial statements
are an integral part of this statement.

**GALLOWAY ACADEMY FOREIGN LANGUAGE IMMERSION CHARTER SCHOOL
(A DIVISION OF REACH ONE TEACH ONE, INC.)**

STATEMENT OF ACTIVITIES

FOR THE YEAR ENDED JUNE 30, 2016

Support and revenue:	
Federal through state	\$ 58,705
Revenue from state sources	551,815
Revenue from local sources	<u>21,604</u>
Total support and revenue	<u>632,124</u>
Expenses:	
Instruction	260,922
Instructional-related technology	4,707
Board	7,500
General administration	32,508
School administration	132,768
Food services	90,751
Central services	7,537
Pupil transportation services	21,584
Operation of plant	83,358
Maintenance of plant	9,077
Interest expense	<u>19,638</u>
Total expenses	<u>670,350</u>
Change in unrestricted net assets	(38,226)
Unrestricted net assets at beginning of year	<u>(35,965)</u>
Unrestricted net assets at end of year	<u><u>\$ (74,191)</u></u>

The accompanying notes to special purpose financial statements
are an integral part of this statement.

**GALLOWAY ACADEMY FOREIGN LANGUAGE IMMERSION CHARTER SCHOOL
(A DIVISION OF REACH ONE TEACH ONE, INC.)**

STATEMENT OF CASH FLOWS

FOR THE YEAR ENDED JUNE 30, 2016

CASH FLOWS FROM OPERATING ACTIVITIES

Change in net assets	\$ (38,226)
Adjustments to reconcile change in net assets to net cash used for operating activities:	
Depreciation expense	2,625
Changes in assets and liabilities:	
Due from Gadsden County School Board	(4,994)
Other receivables	(5,975)
Prepaid expenses and other current assets	1,136
Accounts payable and accrued expenses	<u>31,889</u>
Net cash used for operating activities	<u>(13,545)</u>

CASH FLOWS FROM FINANCING ACTIVITIES

Proceeds from collateralized borrowing	514,177
Payments on collateralized borrowing	<u>(518,077)</u>
Net cash used for financing activities	<u>(3,900)</u>
Net decrease in cash and cash equivalents	(17,445)
Cash and cash equivalents at beginning of year	<u>32,713</u>
Cash and cash equivalents at end of year	<u><u>\$ 15,268</u></u>
Supplemental disclosure of cash flow information:	
Cash paid for interest	<u><u>\$ 19,638</u></u>

The accompanying notes to special purpose financial statements
are an integral part of this statement.

**GALLOWAY ACADEMY FOREIGN LANGUAGE IMMERSION CHARTER SCHOOL
(A DIVISION OF REACH ONE TEACH ONE, INC.)**

NOTES TO SPECIAL PURPOSE FINANCIAL STATEMENTS

FOR THE YEAR ENDED JUNE 30, 2016

1 ORGANIZATION

Reach One Teach One, Inc. is a not-for-profit corporation organized pursuant to Chapter 617, Florida Statutes, and the Florida Not For Profit Corporation Act. Galloway Academy Foreign Language Immersion Charter School (the "School") is a division of Reach One Teach One, Inc. and was organized pursuant to Section 1002.33, Florida Statutes. The governing body of the School is the not-for-profit corporation Board of Directors, which is composed of four members.

The purpose of the School is to create a safe learning environment to cultivate and equip the whole child with the knowledge and capability to succeed in today's society. The charter was developed to promote edifying opportunities that lead to the road of success within this diverse, rapidly changing society by providing a strong focus on differentiated instruction and giving teachers more opportunities to teach students how to effectively read, write, problem solve and communicate, emphasizing the importance of fluency in a foreign language.

The general operating authority of the School is contained in Section 1002.33, Florida Statutes. The School operates under a charter of the sponsoring school district, the District School Board of Gadsden County, Florida (the "School Board"). The current charter is effective until June 30, 2019 and may be renewed by mutual written agreement between the School and the School Board. At the end of the term of the charter, the School Board may choose not to renew the charter under grounds specified in the charter. In this case, the School Board is required to notify the School in writing at least 90 days prior to the charter's expiration. During the term of the charter, the School Board may also terminate the charter if good cause is shown. In the event of termination of the charter, any property purchased by the School with public funds and any unencumbered public funds revert back to the School Board.

2 SIGNIFICANT ACCOUNTING POLICIES

Basis of Accounting

The financial statements of the School have been prepared on the accrual basis of accounting, and accordingly, reflect all significant receivables, payables and other liabilities.

Basis of Presentation

The financial statements were prepared solely for the purpose of complying with Chapter 10.850, Rules of the Auditor General of the State of Florida, and are not intended to be a complete presentation of Reach One Teach One, Inc.

**GALLOWAY ACADEMY FOREIGN LANGUAGE IMMERSION CHARTER SCHOOL
(A DIVISION OF REACH ONE TEACH ONE, INC.)**

**NOTES TO SPECIAL PURPOSE FINANCIAL STATEMENTS
(continued)**

The School has adopted the provisions of the Financial Accounting Standards Board ("FASB") Accounting Standards Codification ("ASC") 958-605, *Contributions Received* ("ASC 958-605"), and FASB ASC 958-205, *Not-for-Profit Entities: Presentation of Financial Statements* ("ASC 958-205"). ASC 958-605 requires that contributions received, including unconditional promises to give, be recognized as increases in net assets in the period received at their fair value. ASC 958-205 establishes the standards for external financial reporting for not-for-profit organizations, which includes a statement of financial position, a statement of activities and a statement of cash flows. It requires the classification of resources into three classes of net assets based on the absence or existence of donor-imposed restrictions: unrestricted net assets, temporarily restricted net assets and permanently restricted net assets. As of June 30, 2016, the School has no temporarily or permanently restricted net assets.

Cash and Cash Equivalents

For purposes of these statements, cash equivalents are defined as short-term, highly liquid investments that are both readily convertible to known amounts of cash and have original maturities of ninety days or less.

Receivables

Contributions receivable that are expected to be collected within one year are recorded at net realizable value. Contributions receivable that are expected to be collected in future years are recorded at fair value based on the present value of their estimated future cash flows and are discounted at the rate applicable to the year in which the contribution was made. Conditional contributions receivable are not recognized until they become unconditional, that is, when the conditions on which they depend are substantially met.

Receivables are stated at the amount management expects to collect from balances outstanding at year-end. Based on management's assessment of the credit history with those having outstanding balances and current relationships with them, the School has concluded that realization losses on balances outstanding at year-end will be immaterial.

Property and Equipment

Property and equipment are stated at cost or, if donated, at fair market value at the date of donation. Property and equipment are capitalized based upon actual cost and depreciated on a straight line basis over the estimated useful life of the assets, which range from five to thirty-nine years. As a matter of School policy, items costing \$1,000 or more with an estimated useful life of at least one year are capitalized and all other items are expensed to operation of plant costs.

**GALLOWAY ACADEMY FOREIGN LANGUAGE IMMERSION CHARTER SCHOOL
(A DIVISION OF REACH ONE TEACH ONE, INC.)**

**NOTES TO SPECIAL PURPOSE FINANCIAL STATEMENTS
(continued)**

Support and Revenue

All items of support and revenue are stated on the accrual basis. Contributions subject to donor-imposed restrictions are recorded as temporarily restricted support and are reclassified as unrestricted when the donor-imposed restriction has been fulfilled or the stipulated time period has elapsed. Contributions with restrictions that are met during the fiscal year are recorded as unrestricted support. Support and revenue are reported as increases in unrestricted net assets unless use of the related assets is limited by donor-imposed restrictions that are not fulfilled in the accounting period. Gains and losses on investments and other assets or liabilities are reported as increases or decreases in unrestricted net assets unless their use is restricted by explicit donor stipulations or by law. All expenses are reported as decreases in unrestricted net assets. Expirations of temporary restrictions on net assets, that is, the expiration of the donor-imposed stipulated purpose or the elapsing of the specified time period, are reported as net assets released from restrictions.

Revenues for current operations are received primarily from the School Board pursuant to the funding provisions included in the School's charter. As such, the School's revenue stream is largely dependent upon the general state of the economy and the amounts allotted to the Florida Department of Education ("FDOE") by the state legislature. In accordance with the funding provisions of the charter and Section 1002.33(18), Florida Statutes, the School reports the number of full-time equivalent students and related data to the School Board.

Under the provisions of Section 1011.62, Florida Statutes, the School Board reports the number of full-time equivalent students and related data to the FDOE for funding through the FEFP. Funding for the School is adjusted during the year to reflect the revised calculations by the FDOE under the FEFP and the actual weighted full-time equivalent students reported by the School during the designated full-time equivalent student survey periods. The School Board receives a 5% administrative fee from the School, which is reflected as a general administration expense in the accompanying statement of activities.

Income Taxes

Reach One Teach One, Inc. is an organization exempt from income taxation under Section 501(a) as an entity described in Section 501(c)(3) of the Internal Revenue Code of 1986, as amended. Accordingly, no provision for federal income taxes is included in the accompanying financial statements.

The School has adopted guidance related to accounting for uncertainty in income taxes, which prescribes a recognition threshold and measurement attribute for financial statement recognition and measurement of a tax position that an entity takes or expects to take in a tax return. This guidance is applicable to not-for-profit organizations that may be conducting unrelated business activities, which are potentially subject to income taxes, including state income taxes.

**GALLOWAY ACADEMY FOREIGN LANGUAGE IMMERSION CHARTER SCHOOL
(A DIVISION OF REACH ONE TEACH ONE, INC.)**

**NOTES TO SPECIAL PURPOSE FINANCIAL STATEMENTS
(continued)**

The School assesses its income tax positions, including the continuing tax status of Reach One Teach One, Inc. as a not-for-profit entity, and recognizes tax benefits only to the extent that the School believes it is “more likely than not” that its tax positions will be sustained upon an examination by the Internal Revenue Service (“IRS”) or the applicable state taxing authority. Accordingly, there is no provision for federal income taxes in the School’s financial statements, as the School believes all tax positions, including the continuing status of Reach One Teach One, Inc. as a not-for-profit entity, have a greater than 50% chance of realization in the event of an IRS audit. State income taxes, which may be due in certain jurisdictions, have been assessed following the same “more likely than not” measurement threshold. With few exceptions, the School is no longer subject to U.S. federal, state and local income tax examinations by tax authorities for years before 2012.

Advertising

The costs of advertising are expensed as incurred.

Use of Estimates

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect the amounts reported in the financial statements and accompanying notes. Actual results could differ from these estimates.

Recently Issued Accounting Pronouncement

In August 2016, the FASB issued Accounting Standards Update 2016-14, *Not-for-Profit Entities (Topic 958): Presentation of Financial Statements of Not-for-Profit Entities*, which makes improvements to the information provided in financial statements and accompanying notes of not-for-profit entities related to net asset classification requirements and the information presented about a not-for-profit entity’s liquidity, financial performance and cash flows. The new standard is effective for the fiscal year ending June 30, 2019. The School is currently evaluating the effect that implementation of the new standard will have on its financial position, changes in net assets and cash flows.

3 RECEIVABLES

Amounts due from the Gadsden County School Board represent the final FEFP payment for the year ended June 30, 2016. Other receivables consist primarily of amounts due under various government grants and contracts. Based on the collectibility of funds from these sources, management believes that an allowance for doubtful accounts is not considered necessary.

**GALLOWAY ACADEMY FOREIGN LANGUAGE IMMERSION CHARTER SCHOOL
(A DIVISION OF REACH ONE TEACH ONE, INC.)**

**NOTES TO SPECIAL PURPOSE FINANCIAL STATEMENTS
(continued)**

4 PROPERTY AND EQUIPMENT

Property and equipment consists of the following as of June 30, 2016:

Leasehold improvements	\$ 8,621
Furniture and equipment	12,323
Vehicles	<u>3,300</u>
	24,244
Less accumulated depreciation	<u>(4,564)</u>
Property and equipment, net	<u>\$ 19,680</u>

Depreciation expense for the year ended June 30, 2016 totaled \$2,625.

5 COLLATERALIZED BORROWING

The School has entered into a collateralized borrowing agreement with Charter School Capital, Inc. The agreement calls for advances to the School to fund operating costs which equates to approximately three months of revenues. As of June 30, 2016, amounts outstanding under the collateralized borrowing arrangement totaled \$122,700. Interest expense related to this borrowing totaled \$19,638 for the year ended June 30, 2016.

6 RISK MANAGEMENT PROGRAM

Workers' compensation coverage, health and hospitalization, general liability, professional liability and property coverages are being provided through purchased commercial insurance with minimum deductibles for each line of coverage. Settled claims resulting from these risks have not historically exceeded commercial coverage.

**GALLOWAY ACADEMY FOREIGN LANGUAGE IMMERSION CHARTER SCHOOL
(A DIVISION OF REACH ONE TEACH ONE, INC.)**

**NOTES TO SPECIAL PURPOSE FINANCIAL STATEMENTS
(continued)**

7 SCHEDULE OF STATE REVENUE SOURCES

The following is a schedule of state revenue sources and amounts:

District School Board of Gadsden County, Florida:	
Florida Education Finance Program	\$ 328,455
Class size reduction	99,286
Declining enrollment and sparsity supplement	31,681
Transportation	22,344
Discretionary compression	17,917
Supplemental academic instruction	15,880
Discretionary local effort	14,269
ESE guaranteed allocation	8,109
Instructional materials	5,659
Digital classrooms allocation	4,643
Safe schools	2,358
Teacher lead	<u>1,214</u>
Total	<u><u>\$ 551,815</u></u>

The administrative fee paid to the School Board during the year ended June 30, 2016 totaled \$27,530, which is reflected as a general administration expense in the accompanying statement of activities.

8 FAIR VALUE OF FINANCIAL INSTRUMENTS

The School's financial instruments consist of cash and cash equivalents, due from Gadsden County School Board, other receivables, collateralized borrowing and accounts payable and accrued expenses. All financial instruments are stated either at cost or net realizable value, which approximates fair value.

Financial instruments that potentially expose the School to concentrations of credit and market risk consist primarily of cash and cash equivalents and receivables. Cash and cash equivalents are maintained at federally insured financial institutions and credit exposure is limited to the amount of deposits at any one institution in excess of the federally insured limit. The School has not historically experienced losses as a result of uninsured balances. Receivables may be due from various government agencies and other entities, therefore, diversifying the related concentration of credit risk. Losses due to uncollectibility of these receivables have historically been negligible.

**GALLOWAY ACADEMY FOREIGN LANGUAGE IMMERSION CHARTER SCHOOL
(A DIVISION OF REACH ONE TEACH ONE, INC.)**

**NOTES TO SPECIAL PURPOSE FINANCIAL STATEMENTS
(continued)**

9 FAIR VALUE MEASUREMENTS

The School has adopted ASC subtopic 820-10-65, which delayed the effective date of ASC 820 for all nonfinancial assets and liabilities to fiscal years beginning after November 15, 2008, except those that are recognized or disclosed at fair value in the financial statements on a recurring basis.

The School has adopted Accounting Standards Update (“ASU”) 2010-06, *Improving Disclosures about Fair Value Measurements*, to amend ASC 820, *Fair Value Measurements and Disclosure*. ASU 2010-06 requires additional disclosures for the amounts and reasons for significant transfers in and out of fair value measurements hierarchies. ASU 2010-06 also requires information about purchases, sales, issuances and settlements for Level 3 fair value measurements to be presented separately.

The School recorded certain assets at their fair value. Fair value is defined as the exchange price that would be received for an asset or paid to transfer a liability (an exit price) in the principal or most advantageous market for the asset or liability in an orderly transaction between market participants at the measurement date.

ASC 820 establishes a three-level fair value hierarchy that prioritizes the inputs used to measure fair value. This hierarchy requires entities to maximize the use of observable inputs and minimize the use of unobservable inputs. The fair value hierarchy is categorized into three levels based on inputs as follows:

Level 1: Quoted market prices for identical assets or liabilities to which an entity has access at the measurement date.

Level 2: Inputs and information other than quoted market indices included in Level 1 that are observable for the asset or liability, either directly or indirectly. Level 2 inputs include:

- a. Quoted prices for similar assets or liabilities in active markets;
- b. Quoted prices for identical or similar assets in markets that are not active;
- c. Observable inputs other than quoted prices for the asset or liability;
- d. Inputs derived principally from, or corroborated by, observable market data by correlation or by other means.

Level 3: Inputs that are unobservable and significant to the overall fair value measurement of the asset or liability. Unobservable inputs should be used to measure the fair value to the extent that observable inputs are not available.

**GALLOWAY ACADEMY FOREIGN LANGUAGE IMMERSION CHARTER SCHOOL
(A DIVISION OF REACH ONE TEACH ONE, INC.)**

**NOTES TO SPECIAL PURPOSE FINANCIAL STATEMENTS
(continued)**

Observable inputs reflect the assumptions market participants would use in pricing the asset or liability developed from sources independent of the reporting entity and unobservable inputs reflect the reporting entity's own assumptions about the assumptions market participants would use in pricing the asset or liability developed based on the best information available in the circumstances.

The fair value of short-term financial instruments, including cash and cash equivalents, due from Gadsden County School Board, other receivables, collateralized borrowing and accounts payable and accrued expenses, approximate the carrying value in the accompanying financial statements due to the short maturity of such instruments.

10 COMMITMENTS AND CONTINGENT LIABILITIES

Grants

The School participates in state and federal grant programs, which are governed by various rules and regulations of the grantor agencies. Costs charged to the respective grant programs are subject to audit and adjustment by the grantor agencies; therefore, to the extent that the School has not complied with the rules and regulations governing the grants, refunds of any money received may be required and collectibility of any related receivable as of June 30, 2016 may be impaired.

In the opinion of the School, there are no significant contingent liabilities relating to compliance with the rules and regulations governing the respective grants; therefore, no provision has been recorded in the accompanying financial statements for such contingencies.

Leases

The School leases its facility and certain equipment under non-cancelable operating leases. These leases require the School to pay insurance and other costs. Aggregate remaining minimum rental commitments as of June 30, 2016 under these leases are summarized as follows:

<u>Year ended June 30,</u>	<u>Amount</u>
2017	\$ 63,176
2018	62,762
2019	<u>11,140</u>
Total future minimum lease payments	<u><u>\$ 137,078</u></u>

Rental expense for the year ended June 30, 2016 totaled approximately \$55,000, which is included in instructional-related technology (\$3,000), food services (\$2,000) and operation of plant (\$50,000) in the accompanying financial statements.

**GALLOWAY ACADEMY FOREIGN LANGUAGE IMMERSION CHARTER SCHOOL
(A DIVISION OF REACH ONE TEACH ONE, INC.)**

**NOTES TO SPECIAL PURPOSE FINANCIAL STATEMENTS
(continued)**

Legal Matters

In the normal course of conducting its operations, the School occasionally becomes party to various legal actions and proceedings. In the opinion of management, the ultimate resolution of such legal matters will not have a significant adverse effect on the accompanying financial statements.

11 SUBSEQUENT EVENTS

The School has evaluated subsequent events through February 22, 2017, the date these financial statements were available to be issued.

**Independent Auditor's Report on Internal Control Over Financial Reporting
and on Compliance and Other Matters Based on an Audit of Financial Statements
Performed in Accordance With *Government Auditing Standards***

To the Board of Directors of Galloway Academy
Foreign Language Immersion Charter School

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of Galloway Academy Foreign Language Immersion Charter School, a division of Reach One Teach One, Inc. (the "School"), which comprise the statement of financial position as of June 30, 2016, the related statements of activities and cash flows for the year then ended, and the related notes to the financial statements, and have issued our report thereon dated February 22, 2017.

INTERNAL CONTROL OVER FINANCIAL REPORTING

In planning and performing our audit of the financial statements, we considered the School's internal control over financial reporting ("internal control") to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the School's internal control. Accordingly, we do not express an opinion on the effectiveness of the School's internal control.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A material weakness is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A significant deficiency is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of the internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies and therefore, material weaknesses or significant deficiencies may exist that were not identified. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. We did identify a certain deficiency in internal control that we consider to be a significant deficiency.

We consider the deficiency described below to be a significant deficiency:

Finding 2016-001: Segregation of Duties

During our audit procedures, we identified a lack of segregation of duties related to cash receipts and disbursements. One individual has the primary responsibility for collecting cash receipts, making deposits, controlling check stock, signing checks, recording general ledger transactions and performing the bank reconciliation. While we recognize that the School is not large enough to employ additional personnel for the purpose of segregating duties, the Board of Directors should be aware of this situation and realize that increased review and oversight are the most practical method to minimize the effects of this deficiency.

COMPLIANCE AND OTHER MATTERS

As part of obtaining reasonable assurance about whether the School's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed an instance of noncompliance or other matters that are required to be reported under *Government Auditing Standards*, which is described as follows:

Finding 2016-002: Notice for Reporting Alleged Misconduct

Florida Statute, Section 1006.061(2) states that each school must post in a prominent place at each school site and on each school's internet website, if available, the policies and procedures for reporting alleged misconduct by instructional personnel or school administrators which affects the health, safety or welfare of a student; the contact person to whom the report is made; and the penalties imposed on instructional personnel or school administrators who fail to report such misconduct. During our audit procedures, we noted that the appropriate notice was not posted on the School's website.

THE SCHOOL'S RESPONSE TO FINDINGS

The School's response to the findings identified in our audit is described in the written statement of explanation or rebuttal on page 21. The School's response was not subjected to the auditing procedures applied in the audit of the financial statements and, accordingly, we express no opinion on it.

To the Board of Directors of Galloway Academy
Foreign Language Immersion Charter School
Page 3

PURPOSE OF THIS REPORT

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the organization's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the organization's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

BKHM, P.A.

Winter Park, Florida
February 22, 2017

**ADDITIONAL INFORMATION REQUIRED BY
RULES OF THE AUDITOR GENERAL,
CHAPTER 10.850**

To the Board of Directors of Galloway Academy
Foreign Language Immersion Charter School

We have audited the special purpose financial statements of Galloway Academy Foreign Language Immersion Charter School, a division of Reach One Teach One, Inc. (the "School"), as of and for the year ended June 30, 2016, and have issued our report thereon dated February 22, 2017.

Auditor's Responsibility

We conducted our audit in accordance with auditing standards generally accepted in the United States of America, the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States and Chapter 10.850, Rules of the Auditor General.

Other Reports

We have issued our Independent Auditor's Report on Internal Control over Financial Reporting and on Compliance and Other Matters Based on an Audit of the Financial Statements Performed in Accordance with *Government Auditing Standards*. Disclosures in that report, which is dated February 22, 2017, should be considered in conjunction with this management letter.

Prior Audit Findings

Section 10.854(1)(e)1., Rules of the Auditor General, requires that we determine whether or not corrective actions have been taken to address findings and recommendations made in the preceding annual financial audit report. Corrective actions have been taken to address findings and recommendations made in the preceding annual financial audit report.

Official Title

Section 10.854(1)(e)5., Rules of the Auditor General, requires the name or official title of the school. The name of the School is Galloway Academy Foreign Language Immersion Charter School.

Financial Condition

Section 10.854(1)(e)2., Rules of the Auditor General, requires that we report the results of our determination as to whether or not the School has met one or more of the conditions described in Section 218.503(1), Florida Statutes, and identification of the specific conditions met. In connection with our audit, we determined that the School did not meet any of the conditions described in Section 218.503(1), Florida Statutes.

Pursuant to Sections 10.854(1)(e)6.a. and 10.855(12), Rules of the Auditor General, we applied financial condition assessment procedures for the School. It is management's responsibility to monitor the School's financial condition, and our financial condition assessment was based in part on representations made by management and the review of financial information provided by same.

Transparency

Sections 10.854(1)(e)7. and 10.855(13), Rules of the Auditor General, require that we report the results of our determination as to whether the School maintains on its website the information specified in Section 1002.33(9)(p), Florida Statutes. In connection with our audit, we determined that the School has not maintained on its website the information specified in Section 1002.33(9)(p), Florida Statutes.

Other Matters

Section 10.854(1)(e)3., Rules of the Auditor General, requires that we address in the management letter any recommendations to improve financial management. In connection with our audit, we did not have any such recommendations.

Section 10.854(1)(e)4., Rules of the Auditor General, requires that we address noncompliance with provisions of contracts or grant agreements, or abuse, that have occurred, or are likely to have occurred, that have an effect on the financial statements that is less than material but which warrants the attention of those charged with governance. In connection with our audit, we did not have any such findings.

Purpose of This Letter

Our management letter is intended solely for the information and use of the Legislative Auditing Committee, members of the Florida Senate and the Florida House of Representatives, the Florida Auditor General, Federal and other granting agencies, the Board of Directors, applicable management, and the District School Board of Gadsden County, Florida and is not intended to be, and should not be, used by anyone other than these specified parties.

BKHM, P.A.

Winter Park, Florida
February 22, 2017

Date: February 22, 2017

Corrective Action:

The board of directors has developed accounting policies and procedures to ensure the segregation of duties related to cash receipts and disbursements are within general acceptable practices:

Finding 2016-001

The delegation is as follows: Most deposits are made electronically/direct deposit. When paper checks are received, the Administrative Assistant will stamp all checks with date and for deposit only. The Executive Director or designee will make deposits and return the deposit slips to the Administrative Assistant to record. All receipts/vouchers and invoices will be forwarded to the CPA at the end of each month to reconcile the bank statements, post to appropriate cost account number and generate a report for the board of directors. Statements will be reviewed monthly by the director to ensure all accounts are reconciled.

Collecting cash receipts – Administrative Assistant

Preparing bank deposits – Administrative Assistant

Preparing payroll for director approval – Administrative Assistant

Preparing vouchers/purchase orders – Administrative Assistant

Approval of vouchers – Executive Director

Signing checks – Executive Director

Recording general ledger transactions – CPA

Bank reconciliation – CPA

Monthly review of bank statements – Board of Directors

Finding 2016-002

The Executive Director has made contact with the Website Company to add the following policies and procedures on the school website: the policies and procedures for reporting alleged misconduct by instructional personnel or school administrators, which affects the health, safety or welfare of a student; the contact person to whom the report is made; and the penalties imposed on instructional personnel or school administrators who fail to report such misconduct. The Executive Director will ensure that the notice is posted no later than March 3, 2017.