

**VIRTUE ARTS AND SCIENCE
ACADEMY HIGH SCHOOL**

(A CHARTER SCHOOL UNDER PROPECTUS
LEARNING SYSTEMS, INC.)

A Charter School and Component Unit of the
District School Board of Duval County, Florida

INDEPENDENT AUDITOR'S REPORT

for the fiscal year ended JUNE 30, 2016

King & Walker, CPAs, PL

Certified Public Accountants

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VIRTUE ARTS AND SCIENCE ACADEMY HIGH SCHOOL
(A CHARTER SCHOOL UNDER PROPECTUS LEARNING SYSTEMS, INC.)
A Charter School and Component Unit of the District School Board of Duval County, Florida

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Independent Auditor's Report

To the Board of Directors of Virtue Arts and Science Academy High School
(A charter school under Profectus Learning Systems, Inc.)
a Charter School and Component Unit of the
District School Board of Duval County, Florida

Report on the Financial Statements

We have audited the accompanying financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of Virtue Arts and Science Academy High School ("School"), a charter school under Profectus Learning Systems, Inc., and component unit of the District School Board of Duval County, Florida, as of and for the year ended June 30, 2016, and the related notes to the financial statements, which collectively comprise the School's basic financial statements as listed in the table of contents.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Governmental Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the School's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the School's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Opinions

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, each major fund, and the aggregate remaining fund information of Virtue Arts and Science Academy High School, as of June 30, 2016, and the respective changes in financial position thereof for the year ended in accordance with accounting principles generally accepted in the United States of America.

Emphasis of Matter

As described in Note 1, the accompanying financial statements referred to above present only the financial position of Virtue Arts and Science Academy High School at June 30, 2016, and the respective changes in financial position for the year then ended, and is not intended to be a complete presentation of Profectus Learning Systems, Inc. These financial statements do not purport to and do not present fairly the financial position of Profectus Learning Systems, Inc. as of June 30, 2016 and its changes in financial position for the year then ended in conformity with accounting principles generally accepted in the United States of America.

Other Matters

Required Supplementary Information

Accounting principles generally accepted in the United States of America require that the Management's Discussion and Analysis, the Budgetary Comparison Schedule, and the Note to Required Supplementary Information, as listed in the table of contents, be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historic context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Other Reporting Required by Government Auditing Standards

In accordance with *Government Auditing Standards*, we have also issued our report dated November 18, 2016 on our consideration of Virtue Arts and Science Academy High School's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering Virtue Arts and Science Academy High School's internal control over financial reporting and compliance.

Respectfully submitted,

Handwritten signature in black ink that reads "King & Walker, CPAs". The signature is written in a cursive style.

November 18, 2016
Tampa, Florida

VIRTUE ARTS AND SCIENCE ACADEMY HIGH SCHOOL

(A CHARTER SCHOOL UNDER PROPECTUS LEARNING SYSTEMS, INC.)

A Charter School and Component Unit of the District School Board of Duval County, Florida

MANAGEMENT'S DISCUSSION AND ANALYSIS - (Unaudited)

The Management's Discussion and Analysis (MD&A) section of the annual financial report of the Virtue Arts and Science Academy High School ("School") provides an overview of the School's activities for the fiscal year ended June 30, 2016.

Because the information contained in the MD&A is intended to highlight significant transactions, events, and conditions, it should be considered in conjunction with the School's financial statements and notes to financial statements as listed in the table of contents.

FINANCIAL HIGHLIGHTS

- For the fiscal year ended June 30, 2016, the School's expenses exceeded revenue as shown on the School's statement of activities by \$6,495.
- At June 30, 2016, the School reported a total deficit net position of \$6,495.

OVERVIEW OF THE FINANCIAL STATEMENTS

The basic financial statements consist of three components:

- ✓ Government-wide financial statements
- ✓ Fund financial statements
- ✓ Notes to financial statements

Government-Wide Financial Statements

The government-wide financial statements provide both short-term and long-term information about the School's overall financial condition in a manner similar to those of a private-sector business. The statements include a statement of Net Position and a statement of activities that are designed to provide consolidated financial information about the governmental activities of the School presented on the accrual basis of accounting. The statement of Net Position provides information about the government's financial position, its assets and liabilities, using an economic resources measurement focus. The difference between the assets and liabilities, the Net Position, is a measure of the financial health of the School. The statement of activities presents information about the change in the School's Net Position and the results of operations, during the fiscal year. An increase or decrease in Net Position is an indication of whether the School's financial health is improving or deteriorating. To assess the overall financial position of the School, one needs to consider additional non-financial factors such as changes in the School student base funding level.

Fund Financial Statements

Fund financial statements are one of the components of the basic financial statements. A fund is a grouping of related accounts that is used to maintain control over resources that have been segregated for specific activities or objectives. Fund financial statements provide more detailed information about the School's financial activities, focusing on its most significant funds rather than fund types. This is in contrast to the entity-wide perspective contained in the government-wide financial statements.

Governmental Funds: Governmental funds are used to account for essentially the same functions reported as governmental activities in the government-wide financial statements. However, the governmental funds utilize a spendable financial resources measurement focus rather than the economic resources measurement focus found in the government-wide financial statements. The financial resources measurement focus allows the governmental fund financial statements to provide information on near-term inflows and outflows of spendable resources as well as balances of spendable resources available at the end of the fiscal year.

The governmental fund financial statements provide a detailed short-term view that may be used to evaluate the School's near-term financing requirements. This short-term view is useful when compared to the long-term view presented as governmental activities in the government-wide financial statements. To facilitate this comparison, both the governmental funds balance sheet and the governmental funds statement of revenues, expenditures, and changes in fund balances provide a reconciliation of governmental fund to governmental activities.

The governmental funds balance sheet and statement of revenues, expenditures, and changes in fund balances provide detailed information about the School's most significant funds. The School operates two funds: a General Fund and Special Revenue Fund. The School has elected to show each fund as a major fund.

The School adopts an annual budget for its governmental funds. A budgetary comparison schedule, as required, has been provided for the General Fund and the Major Special Revenue Fund to demonstrate compliance with the budget.

Notes to Financial Statements

The notes provide additional information that is essential for a full understanding of the data provided in the government-wide and fund financial statements.

GOVERNMENT-WIDE FINANCIAL ANALYSIS

Net Position may serve over time as a useful indicator of a government's financial position. The following is a summary of the School's Net Position as of June 30, 2016:

	Net Position, End of Year
	<u>Governmental Activities</u>
	<u>6-30-16</u>
ASSETS	
Current and Other Assets	\$ 29,196
Total Assets	<u>29,196</u>
LIABILITIES	
Current Liabilities	35,691
Total Liabilities	<u>35,691</u>
NET POSITION	
Unrestricted	<u>(6,495)</u>
Total Net Position	<u><u>\$ (6,495)</u></u>

Since this was the first year of operation, there were no prior year amounts for comparison. Assets consist of current assets, which are cash, and amounts due from other agencies. Liabilities are comprised of accounts payable and accrued salaries and wages.

The key elements of the changes in the School's Net Position for the fiscal year June 30, 2016, are as follows:

	Operating Results for the Year	
	<u>Governmental Activities</u>	
	<u>6-30-16</u>	
Revenues:		
Federal Through State and Local	\$	42,115
State Sources		250,598
Local and Other		179,798
		<u>472,511</u>
Total Revenues		<u>472,511</u>
Expenses:		
Instruction		185,293
Instructional Staff Training		392
Instructional Related Technology		20,779
General Administration		12,500
School Administration		103,073
Fiscal Services		1,364
Food Services		23,886
Central Services		4,285
Transportation		57,332
Operation of Plant		56,471
Maintenance of Plant		13,631
		<u>479,006</u>
Total Expenses		<u>479,006</u>
Increase/(Decrease) in Net Position	\$	<u>(6,495)</u>

Since this was the first year of operation, there were no prior year amounts for comparison. The main revenue source for the School is the State of Florida (53%). Revenues from State sources for current operations are primarily received through the Florida Education Finance Program (FEFP) funding formula. The FEFP formula utilizes student enrollment data to determine the funds available for the School.

The largest concentration of expenses is Instruction, which accounted for 39% of total expenditures.

FINANCIAL ANALYSIS OF THE SCHOOL'S FUNDS

Governmental Funds

As the School completed the year, its governmental funds reported a combined deficit fund balance of \$6,495.

BUDGETARY HIGHLIGHTS

The general fund and special revenue fund budgets for the fiscal year ended June 30, 2016, were developed based on the School's anticipated revenues and expenditures and the expected student population for the school year. Refer to the Budgetary Comparison Schedule for additional information.

CAPITAL ASSETS & DEBT ADMINISTRATION

The School's budget for the current fiscal year of operations did not include plans for any investment in capital assets; therefore, there are no capital assets to report for the fiscal year ended June 30, 2016.

REQUESTS FOR INFORMATION

This financial report is designed to provide a general overview of the Virtue Arts and Science Academy High School's finances. Questions concerning any of the information provided in this report or requests for additional financial information should be addressed to the Director, Virtue Arts and Science Academy High School 1824 Dean Rd., Jacksonville, FL 32216.

**VIRTUE ARTS AND SCIENCES ACADEMY HIGH SCHOOL
(A CHARTER SCHOOL UNDER PROFECTUS LEARNING SYSTEMS, INC.)
A CHARTER SCHOOL AND COMPONENT UNIT OF THE
DISTRICT SCHOOL BOARD OF DUVAL COUNTY, FLORIDA**

STATEMENT OF NET POSITION

June 30, 2016

	<u>Governmental Activities</u>
ASSETS	
Cash & Cash Equivalents	\$ 15,585
Due from Other Agencies	1,917
Due from Related Party	<u>11,694</u>
TOTAL ASSETS	<u>29,196</u>
 LIABILITIES	
Accounts Payable	28,451
Salary & Wages Payable	<u>7,240</u>
TOTAL LIABILITIES	<u>35,691</u>
 NET POSITION	
Unrestricted	<u>(6,495)</u>
TOTAL NET POSITION	<u><u>\$ (6,495)</u></u>

The accompanying notes to the financial statements are an integral part of this statement.

VIRTUE ARTS AND SCIENCES ACADEMY HIGH SCHOOL
(A CHARTER SCHOOL UNDER PROPECTUS LEARNING SYSTEMS, INC.)
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STATEMENT OF ACTIVITIES
For the Fiscal Year Ended June 30, 2016

	Expenses	Program Revenues			Net (Expenses) Revenue and Changes Net Position	
		Charges for Services	Operating Grants and Contributions	Capital Grants and Contributions	Governmental Activities	Total
Governmental Activities:						
Instruction	\$ 185,293	\$ -	\$ 8,695	\$ -	\$ (176,598)	\$ (176,598)
Instructional Staff Training	392				(392)	(392)
Instructional Related Technology	20,779				(20,779)	(20,779)
General Administration	12,500				(12,500)	(12,500)
School Administration	103,073		492		(102,581)	(102,581)
Fiscal Services	1,364				(1,364)	(1,364)
Food Services	23,886	1,182	28,643		5,939	5,939
Central Services	4,285		4,285			-
Pupil Transportation	57,332				(57,332)	(57,332)
Operation of Plant	56,471				(56,471)	(56,471)
Maintenance of Plant	13,631				(13,631)	(13,631)
Total Governmental Activities	\$ 479,006	\$ 1,182	\$ 42,115	\$ -	(435,709)	(435,709)
General Revenues:						
State Sources					250,598	250,598
Local and Other					178,616	178,616
Total General Revenues					<u>429,214</u>	<u>429,214</u>
Change in Net Position					(6,495)	(6,495)
Net Position - July 1, 2015					-	-
Net Position - June 30, 2016					<u>\$ (6,495)</u>	<u>\$ (6,495)</u>

The accompanying notes to the financial statements are an integral part of this statement.

VIRTUE ARTS AND SCIENCES ACADEMY HIGH SCHOOL
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BALANCE SHEET - GOVERNMENTAL FUNDS

June 30, 2016

	<u>General Fund</u>	<u>Special Revenue Fund</u>	<u>Total Governmental Funds</u>
ASSETS			
Cash & Cash Equivalents	\$ 15,585	\$ -	\$ 15,585
Due from Other Agencies	354	1,563	1,917
Due from Related Party	11,694		11,694
Due from Other Funds		2,722	2,722
Total Assets	<u>\$ 27,633</u>	<u>\$ 4,285</u>	<u>\$ 31,918</u>
LIABILITIES			
Accounts Payable	\$ 24,166	\$ 4,285	\$ 28,451
Salary & Wages Payable	7,240		7,240
Due to Other Funds	2,722		2,722
Total Liabilities	<u>34,128</u>	<u>4,285</u>	<u>38,413</u>
FUND BALANCES			
Unassigned	<u>(6,495)</u>	<u>-</u>	<u>(6,495)</u>
Total Fund Balances	<u>(6,495)</u>	<u>-</u>	<u>(6,495)</u>
Total Liabilities and Fund Balances	<u>\$ 27,633</u>	<u>\$ 4,285</u>	<u>\$ 31,918</u>

The accompanying notes to the financial statements are an integral part of this statement.

VIRTUE ARTS AND SCIENCES ACADEMY HIGH SCHOOL
(A CHARTER SCHOOL UNDER PROPECTUS LEARNING SYSTEMS, INC.)
A CHARTER SCHOOL AND COMPONENT UNIT OF THE
DISTRICT SCHOOL BOARD OF DUVAL COUNTY, FLORIDA

STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES
IN FUND BALANCES - GOVERNMENTAL FUNDS
For the Fiscal Year Ended June 30, 2016

	<u>General Fund</u>	<u>Special Revenue Fund</u>	<u>Total Governmental Funds</u>
Revenues			
Intergovernmental:			
Federal Through State and Local	\$ -	\$ 42,115	\$ 42,115
State Sources	250,598		250,598
Local and Other	178,616	1,182	179,798
Total Revenues	<u>429,214</u>	<u>43,297</u>	<u>472,511</u>
Expenditures			
Current - Education:			
Instruction	176,598	8,695	185,293
Instructional Staff Training	392		392
Instructional Related Technology	20,779		20,779
General Administration	12,500		12,500
School Administration	102,581	492	103,073
Fiscal Services	1,364		1,364
Food Services		23,886	23,886
Central Services		4,285	4,285
Pupil Transportation	57,332		57,332
Operation of Plant	56,471		56,471
Maintenance of Plant	13,631		13,631
Total Expenditures	<u>441,648</u>	<u>37,358</u>	<u>479,006</u>
Excess (Deficiency) of Revenues Over Expenditures	<u>(12,434)</u>	<u>5,939</u>	<u>(6,495)</u>
Other Financing Sources (Uses):			
Transfers In/(Out)	5,939	(5,939)	-
Total Other Financing Sources (Uses)	<u>5,939</u>	<u>(5,939)</u>	<u>-</u>
Net Change in Fund Balances	(6,495)	-	(6,495)
Fund Balances, July 1, 2015	-	-	-
Fund Balances, June 30, 2016	<u>\$ (6,495)</u>	<u>\$ -</u>	<u>\$ (6,495)</u>

The accompanying notes to financial statements are an integral part of this statement.

VIRTUE ARTS AND SCIENCE ACADEMY HIGH SCHOOL
(A CHARTER SCHOOL UNDER PROFECTUS LEARNING SYSTEMS, INC.)

A Charter School and Component Unit of the District School Board of Duval County, Florida

NOTES TO FINANCIAL STATEMENTS
June 30, 2016

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

➤ **Reporting Entity**

Virtue Arts and Science Academy High School (“School”), a charter school under Profectus Learning Systems, Inc., is a component unit of the District School Board of Duval County, Florida. The School’s charter is held by Profectus Learning Systems, Inc., a not-for-profit corporation organized pursuant to Chapter 617, Florida Statutes, the Florida Not-For-Profit Corporation Act. The governing body of the School is the not-for-profit corporation Board of Directors, which is comprised of not less than three members.

The basic financial statements of the School present only the balances, activity and disclosures related to the School. They do not purport to, and do not, present fairly the financial position of Profectus Learning Systems, Inc. as of June 30, 2016, and its changes in financial position or budgetary comparisons, where applicable, for the year then ended in conformity with accounting principles generally accepted in the United States of America.

The general operating authority of the School is contained in Section 1002.33, Florida Statutes. The School operates under a charter of the sponsoring school district, the Duval County School Board, Florida, (“District”). The current charter is effective until June 30, 2019, and is subject to annual review and may be renewed by mutual agreement between the School and the District. At the end of the term of the charter, the District may choose not to renew the charter under grounds specified in the charter. In this case, the District is required to notify the school in writing at least 90 days prior to the charter’s expiration. During the term of the charter, the District may also terminate the charter if good cause is shown. In the event of termination of the charter, the District shall assume operation of the School. The School is considered a component unit of the District; therefore, for financial reporting purposes, the School is required to follow generally accepted accounting principles applicable to state and local governmental units.

Criteria for determining if other entities are potential component units which should be reported within the School's basic financial statements are identified and described in the Governmental Accounting Standards Board's (GASB) *Codification of Governmental Accounting and Financial Reporting Standards*, Sections 2100 and 2600. The application of these criteria provides for identification of any entities for which the School is financially accountable and other organizations for which the nature and significance of their relationship with the School are such that exclusion would cause the School's basic financial statements to be misleading or incomplete. Based on these criteria, no component units are included within the reporting entity of the School.

VIRTUE ARTS AND SCIENCE ACADEMY HIGH SCHOOL
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A Charter School and Component Unit of the District School Board of Duval County, Florida

NOTES TO FINANCIAL STATEMENTS
June 30, 2016

Basis of Presentation

Government-wide Financial Statements: Government-wide financial statements, including the statement of Net Position and the statement of activities, present information about the School as a whole.

Government-wide financial statements are prepared using the economic resources measurement focus. The statement of activities presents a comparison between direct expenses and program revenues for each function or program of the School's governmental activities. Direct expenses are those that are specifically associated with a service, program, or department and are thereby clearly identifiable to a particular function.

Program revenues include charges paid by the recipient of the goods or services offered by the program and grants and contributions that are restricted to meeting the operational or capital requirements of a particular program. Revenues that are not classified as program revenues are presented as general revenues. The comparison of direct expenses with program revenues identifies the extent to which each governmental function is self-financing or draws from the general revenues of the School.

Fund Financial Statements: Fund financial statements report detailed information about the School in the governmental funds. The focus of governmental fund financial statements is on major funds rather than reporting funds by type. Each major fund is reported in a separate column. Because the focus of governmental fund financial statements differs from the focus of government-wide financial statements, a reconciliation is presented with each of the governmental fund financial statements.

The School considers all of its funds as major governmental funds:

- General Fund: to account for all financial resources not required to be accounted for in another fund, and for certain revenues from the State that are legally restricted to be expended for specific current operating purposes.
- Special Revenue Fund: to account for certain Federal grant program resources and food services.

➤ **Basis of Accounting**

Basis of accounting refers to when revenues and expenditures, or expenses, are recognized in the accounts and reported in the financial statements. Basis of accounting relates to the timing of the measurements made, regardless of the measurement focus applied.

The government-wide financial statements are prepared using the accrual basis of accounting. Revenues are recognized when earned and expenses are recognized when a liability is incurred, regardless of the timing of the related cash flows. Revenues from grants, entitlements, and donations are recognized in the fiscal

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NOTES TO FINANCIAL STATEMENTS

June 30, 2016

year in which all eligibility requirements imposed by the provider have been satisfied.

Governmental fund financial statements are prepared using the modified accrual basis of accounting. Revenues, except for certain grant revenues, are recognized when they become measurable and available. Revenues are considered to be available when they are collectible within the current period or soon enough thereafter to pay liabilities of the current period. The School considers revenues to be available if they are collected within 30 days of the end of the current fiscal year. When grant terms provide that the expenditure of resources is the prime factor for determining eligibility for Federal, State, and other grant resources, revenue is recognized at the time the expenditure is made. Under the modified accrual basis of accounting, expenditures are generally recognized when the related fund liability is incurred, except for principal and interest on long-term debt, claims and judgments, and compensated absences, which are recognized when due. Allocations of cost, such as depreciation, are not recognized in governmental funds.

➤ **Cash and Cash Equivalents**

Cash and cash equivalents are defined as demand deposits, money market accounts, and short term investments with original maturities of eight months or less from date of acquisition. The School considers all demand accounts and money market funds which are not subjected to withdrawal restrictions to be cash and cash equivalents. Deposits on hand at financial institutions are insured by the Federal Deposit Insurance Company up to \$250,000.

➤ **Deferred Outflows/Inflows of Resources**

In addition to assets, the statement of financial position will sometimes report a separate section for deferred outflows of resources. This separate financial statement element, *deferred outflows of resources*, represents a consumption of net position that applies to a future period(s) and so will *not* be recognized as an outflow of resources (expense/expenditure) until then. The School does not have any items that qualify for reporting in this category.

In addition to liabilities, the statement of financial position will sometimes report a separate section for deferred inflows of resources. This separate financial statement element, *deferred inflows of resources*, represents an acquisition of net position that applies to a future period(s) and so will *not* be recognized as an inflow of resources (revenue) until then. The School does not have any items that qualify for reporting in this category.

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NOTES TO FINANCIAL STATEMENTS
June 30, 2016

➤ **Net Position and Fund Balance Classification**

Government-wide Financial Statements

Net Position are classified and reported in three components:

- Net Investment in Capital Assets – consists of capital assets, net of accumulated depreciation, and reduced by the outstanding balances of any borrowings that are attributed to the acquisition or improvement of those assets.
- Restricted Net Position – consists of net position with constraints placed on their use either by external groups such as creditors, contributors, or laws or regulations of other governments.
- Unrestricted Net Position – all other net position that does not meet the definition of “restricted” or “net investment in capital assets.”

Fund Financial Statements

GASB Codification Section 1800.142, *Fund Balance Reporting and Governmental Fund Type Definitions*, defines the different types of fund balances that a governmental entity must use for financial reporting purposes. GASB requires the fund balance amounts to be reported within one of the following fund balance categories:

- Nonspendable – fund balance associated with inventories, prepaid expenses, long-term loans and notes receivable, and property held for resale (unless the proceeds are restricted, committed or assigned). All nonspendable fund balances at year end relate to assets that are in nonspendable form.
- Restricted – fund balance that can be spent only for the specific purposes stipulated by the constitution, external resource providers, or through enabling legislation.
- Committed – fund balance that can be used only for the specific purposes determined by a formal action of the School’s Board of Governance.
- Assigned – fund balance that is intended to be used by the School’s management for specific purposes but does not meet the criteria to be classified as restricted or committed.
- Unassigned – fund balance that is the residual amount for the School’s general fund and includes all spendable amounts not contained in the other classifications.

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A Charter School and Component Unit of the District School Board of Duval County, Florida

NOTES TO FINANCIAL STATEMENTS
June 30, 2016

➤ **Order of Fund Balance Spending Policy**

The School's policy is to apply expenditures against nonspendable fund balance, restricted fund balance, committed fund balance, assigned fund balance, and unassigned fund balance at the end of the fiscal year. First, nonspendable fund balances are determined. Then restricted fund balances for specific purposes are determined (not including nonspendable amounts). Any remaining fund balance amounts for the non-general funds are to be classified as restricted fund balance. It is possible for the non-general funds to be classified as restricted fund balance. It is possible for the non-general funds to have negative unassigned fund balance when nonspendable amounts plus the amount of restricted fund balances for specific purposes exceed the positive fund balance for non-general fund.

➤ **Revenue Sources**

Revenues for current operations are received primarily from the District pursuant to the funding provisions included in the School's charter. In accordance with the funding provisions of the charter and Section 1002.33(17), Florida Statutes, the School reports the number of full-time equivalent students and related data to the District.

Under provisions of Section 1011.62, Florida Statutes, the District reports the number of full-time equivalent students (FTE) and related data to the Florida Department of Education (FDOE) for funding through the Florida Education Finance Program (FEFP). Funding for the School is adjusted during the year to reflect the revised calculations by the FDOE under the FEFP and the actual weighted full-time equivalent students reported by the School during designated full-time equivalent student survey periods. The Department may also adjust subsequent fiscal period allocations based upon an audit of the School's compliance in determining and reporting FTE and related data. Normally, such adjustments are treated as reductions or additions of revenue in the year when the adjustments are made.

The basic amount of funding through the FEFP under Section 1011.62 is the product of the (1) unweighted FTE, multiplied by (2) the cost factor for each program, multiplies by (3) the base student allocation established by the legislature. Additional funds for exceptional students who do not have a matrix of services are provided through the guaranteed allocation designated in Section 1011.62(1)(e)2., Florida Statutes. For the fiscal year ended June 30, 2016, the School reported 40.09 unweighted FTE and 40.38 weighted FTE.

FEFP funding may also be adjusted as a result of subsequent FTE audits conducted by the Florida Auditor General pursuant to Section 1010.305, Florida Statutes, and Rule 6A-1.0453, Florida Administrative Code (FAC). Schools are required to maintain the following documentation for three years or until the completion of an FTE audit:

- Attendance and membership documentation (Rule 6A-1.044, FAC).

VIRTUE ARTS AND SCIENCE ACADEMY HIGH SCHOOL
(A CHARTER SCHOOL UNDER PROPECTUS LEARNING SYSTEMS, INC.)

A Charter School and Component Unit of the District School Board of Duval County, Florida

NOTES TO FINANCIAL STATEMENTS

June 30, 2016

- Teacher certificates and other certification documentation (Rule 6A-1.0503, FAC).
- Documentation for instructors teaching out-of-field (Rule 6A-1.0503, FAC).
- Procedural safeguards for weighted programs (Rule 6A-6.03411, FAC).
- Evaluation and planning documents for weighted programs (Section 1010.305, Florida Statutes, and Rule 6A-6.03411, FAC).

The School receives federal or state awards for the enhancement of various educational programs. This assistance is generally received based on applications submitted to and approved by various granting agencies. For federal or state awards in which a claim to these grant proceeds is based on incurring eligible expenditures, revenue is recognized to the extent that eligible expenditures have been incurred.

The School receives state funds through the District under charter school capital outlay funding pursuant to Section 1013.62, Florida Statutes. Funds are based upon a capital outlay plan submitted to the District and are to be used for lease, rent or construction of school facilities. The School also receives funding through donations and fundraising efforts, school lunch sales and local property tax collections.

The School follows the policy of applying restricted resources prior to applying unrestricted resources when an expense is incurred for purposes for which both restricted and unrestricted assets are available.

A schedule of revenue sources for the current year is presented in a subsequent note.

➤ **Income Taxes**

The School is exempt from Federal tax under Section 501(c)(3) of the Internal Revenue Code. Accordingly, no provision for income taxes has been included in the accompanying financial statements. Additionally, no uncertain tax positions have been made requiring disclosure in the related notes to financial statements. The School's income tax returns for the past three years are subject to examination by tax authorities and may change upon examination.

➤ **Use of Estimates**

In preparing the financial statements in conformity with generally accepted accounting principles in the United States management is required to make estimates and assumptions that affect the reported amounts of assets and liabilities as of the date of the statement of net position and affect revenues and expenditures for the period presented. Actual results could differ from those estimates.

VIRTUE ARTS AND SCIENCE ACADEMY HIGH SCHOOL
(A CHARTER SCHOOL UNDER PROPECTUS LEARNING SYSTEMS, INC.)

A Charter School and Component Unit of the District School Board of Duval County, Florida

NOTES TO FINANCIAL STATEMENTS
June 30, 2016

➤ **Subsequent Events**

Management has evaluated all events subsequent to the balance sheet date and through the report date, which is the date these financial statements were available to be issued. Management determined there are no subsequent events which require disclosure.

2. CASH DEPOSITS

Custodial Credit Risk – Deposits. In the case of deposits, this is the risk that in the event of a bank failure, the School's deposits may not be returned to the School. The School does not have a custodial credit risk policy. All cash deposits are held in banks that qualify as public depositories under Florida law. All such deposits are insured by federal depository insurance and/or collateralized with securities held in Florida's multiple financial institution collateral pool as required by Chapter 280, Florida Statutes.

3. DUE FROM OTHER AGENCY

The amounts Due from Other Agency included in the accompanying statement of Net Position and balance sheet – governmental funds consists of amounts due from the Duval County District School Board for FEFP funds (\$354), expenditures awaiting reimbursement for Title II (\$750) and the National School Lunch Program (\$813). These receivables are considered to be fully collectible and as such, no allowance for uncollectibles is accrued.

4. DUE FROM RELATED PARTY

The School reported a receivable of \$11,694 from Profectus Learning Systems, Inc., the School's charter-holder and a related party through common control of affiliated charter schools, in its statement of net position and balance sheet – governmental funds. This amount represents funds held on behalf of the School.

5. INTERFUND RECEIVABLES, PAYABLES AND TRANSFERS

At June 30, 2016, the Special Revenue Fund was owed \$2,722 from the General Fund for expenditures paid for general operations. The Special Revenue Fund transferred \$5,939 to the General Fund to provide financial support for the School's general operations. These amounts of interfund receivables, payables, and transfers are netted together and not reported in the statement of net position and statement of activities.

VIRTUE ARTS AND SCIENCE ACADEMY HIGH SCHOOL
(A CHARTER SCHOOL UNDER PROFECTUS LEARNING SYSTEMS, INC.)

A Charter School and Component Unit of the District School Board of Duval County, Florida

NOTES TO FINANCIAL STATEMENTS
June 30, 2016

6. SCHEDULE OF STATE REVENUE SOURCES

The following is a schedule of the School's State revenue:

<u>Source</u>	<u>Amount</u>
Florida Education Finance Program	\$ 166,672
Class Size Reduction	36,715
ESE Guaranteed Allocation	23,679
Transportation	9,152
Supplementary Academic Instruction	9,081
Instructional Materials	2,968
Safe School	1,084
Digital Classrooms Allocation	687
Florida Teachers Classroom Supply	560
Total State Revenue	<u>\$ 250,598</u>

As provided in the charter school contract, the District has charged the School an administrative fee totaling \$12,500.

Accounting policies relating to certain State revenue sources are described in Note 1.

7. OPERATING LEASE

Profectus Learning Systems, Inc. (the School's charter holder) entered into a lease agreement with Hendricks Day School Jacksonville, Inc. to serve as the School's educational facility. This facility is being shared by the School and Virtue Academy Middle School. The School's portion of rental expenditures under this lease agreement for the fiscal year was \$38,272.

8. PENSION PLAN

The School participates in a defined contribution tax sheltered annuity 401(k) plan for all employees upon employment with the School. Contributions made by the School were computed at 3% of employee's deferral of wages for each participating employee. Contributions are directed to individual employee's accounts, and the individual employees allocate contributions and account balances among various available investment choices, therefore, the School has no liability for the administration or payments of benefits of the plan, and accordingly, the present value of the related benefits is not reflected in these financial statements. The rate of contribution is set annually by the School's Board of Directors.

VIRTUE ARTS AND SCIENCE ACADEMY HIGH SCHOOL
(A CHARTER SCHOOL UNDER PROPECTUS LEARNING SYSTEMS, INC.)

A Charter School and Component Unit of the District School Board of Duval County, Florida

NOTES TO FINANCIAL STATEMENTS

June 30, 2016

9. DEFICIT FUND BALANCE AND NET POSITION

The School reported a deficit unrestricted net position and total fund balance of \$6,495 at June 30, 2016. Management expects increased FEFP revenue and the periodic monitoring of expenses throughout the new school year will alleviate the deficit by the end of the 2016-17 fiscal year.

10. RISK MANAGEMENT PROGRAMS

The School is exposed to various risks of loss related to torts; theft of, damage to, and destruction of assets; errors and omissions; and natural disasters for which the School carries commercial insurance. There have been no significant reductions in insurance coverage and settlement amounts have not exceeded insurance coverage for the current year or the three prior years.

11. COMMITMENTS AND CONTINGENT LIABILITIES

The School participates in state grant programs, which are governed by various rules and regulations of the grantor agencies. Costs charged to the respective grant programs are subject to audit and adjustment by the grantor agencies, therefore, to the extent that the School has not complied with the rules and regulations governing the grants, refunds of any money received may be required and the collectability of any related receivables at June 30, 2016, may be impaired.

In the opinion of the School, there are no significant liabilities relating to compliance with the rules and regulations governing the respective grants; therefore, no provision has been recorded in the accompanying financial statements for such contingencies.

12. FUNDING AND CREDIT CONCENTRATIONS

The School receives substantially all of its support and revenue from federal, state and local funding sources, passed through the District, in the form of performance and budget based contracts. Continuing operation of the School is greatly dependent upon the continued support of these governmental agencies.

13. LEGAL MATTERS

In the normal course of conducting its operations, the School occasionally becomes party to various legal actions and proceedings. The School has no legal actions or pending proceedings in progress.

VIRTUE ARTS AND SCIENCES ACADEMY HIGH SCHOOL
(A CHARTER SCHOOL UNDER PROPECTUS LEARNING SYSTEMS, INC.)
A CHARTER SCHOOL AND COMPONENT UNIT OF THE
DISTRICT SCHOOL BOARD OF DUVAL COUNTY, FLORIDA

REQUIRED SUPPLEMENTARY INFORMATION
BUDGETARY COMPARISON SCHEDULE - GENERAL FUND & MAJOR SPECIAL REVENUE FUND - (UNAUDITED)
For the Fiscal Year Ended June 30, 2016

	General Fund			Special Revenue Fund		
	Original/Final Budget	Actual	Variance with Final Budget - Positive (Negative)	Original/Final Budget	Actual	Variance with Final Budget - Positive (Negative)
Revenues:						
Intergovernmental:						
Federal Through State and Local	\$ -	\$ -	\$ -	\$ 59,746	\$ 42,115	\$ (17,631)
State Sources	148,479	250,598	102,119	-	-	-
Local and Other	100,500	178,616	78,116	-	1,182	1,182
Total Revenues	248,979	429,214	180,235	59,746	43,297	(16,449)
Expenditures:						
Current - Education:						
Instruction	79,435	176,598	(97,163)	32,361	8,695	23,666
Pupil Personnel Services	12,065	-	12,065	-	-	-
Instructional Media	2,000	-	2,000	-	-	-
Instruction & Curriculum Development	3,584	-	3,584	-	-	-
Instructional Staff Training	2,500	392	2,108	-	-	-
Instructional Related Technology	4,000	20,779	(16,779)	-	-	-
Board of Education	4,000	-	4,000	-	-	-
General Administration	7,418	12,500	(5,082)	-	-	-
School Administration	23,635	102,581	(78,946)	9,535	492	9,043
Fiscal Services	2,120	1,364	756	-	-	-
Food Services	-	-	-	15,840	23,886	(8,046)
Central Services	-	-	-	-	4,285	(4,285)
Pupil Transportation	28,520	57,332	(28,812)	-	-	-
Operation of Plant	68,391	56,471	11,920	-	-	-
Maintenance of Plant	10,299	13,631	(3,332)	-	-	-
Total Expenditures	247,967	441,648	(193,681)	57,736	37,358	20,378
Excess (Deficiency) of Revenues						
Over/(Under) Expenditures	1,012	(12,434)	(13,446)	2,010	5,939	3,929
Other Financing Sources (Uses):						
Transfers In/(Out)	2,010	5,939	(3,929)	(2,010)	(5,939)	3,929
Total Other Financing Sources (Uses)	2,010	5,939	(3,929)	(2,010)	(5,939)	3,929
Net Change in Fund Balances	3,022	(6,495)	(9,517)	-	-	-
Fund Balances, July 1, 2015	-	-	-	-	-	-
Fund Balances, June 30, 2016	\$ 3,022	\$ (6,495)	\$ (9,517)	\$ -	\$ -	\$ -

See Independent Auditor's Report

**VIRTUE ARTS AND SCIENCE ACADEMY HIGH SCHOOL
(A CHARTER SCHOOL UNDER PROPECTUS LEARNING SYSTEMS, INC.)**

A Charter School and Component Unit of the District School Board of Duval County, Florida

**NOTE TO REQUIRED SUPPLEMENTARY INFORMATION
June 30, 2016**

1. BUDGETARY BASIS OF ACCOUNTING

Budgets are presented on the modified accrual basis of accounting. During the fiscal year, expenditures were controlled at the object level (e.g., salaries and benefits, purchased services, materials and supplies and capital outlay) within each activity (e.g., instruction, pupil personnel services and school administration). Budgets may be amended by resolution at any Board meeting prior to the date for the annual report.

Independent Auditor's Report on Internal Control Over Financial Reporting and on Compliance and Other Matters Based on an Audit of Financial Statements Performed in Accordance with *Government Auditing Standards*

To the Board of Directors of Virtue Arts and Science Academy High School
(A charter school under Profectus Learning Systems, Inc.)
a Charter School and Component Unit of the
District School Board of Duval County, Florida

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of Virtue Arts and Science Academy High School, a charter school under Profectus Learning Systems, Inc., and component unit of the District School Board of Duval County, Florida, as of and for the year ended June 30, 2016, and the related notes to the financial statements, which collectively comprise the School's basic financial statements, and have issued our report thereon dated November 18, 2016.

Internal Control Over Financial Reporting

In planning and performing our audit of the financial statements, we considered the School's internal control over financial reporting ("internal control") to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the School's internal control. Accordingly, we do not express an opinion on the effectiveness of the School's internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the School's financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance. We did note one deficiency that we considered a significant deficiency in internal control shown on the *Schedule of Findings and Recommendations* as item finding 2016-02.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did

not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether the School's financial statements are free from material misstatement, we performed tests of compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*. The results of our tests disclosed instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards* which are shown on the *Schedule of Findings and Recommendations* as item finding 2016-03.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the School's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the School's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

Respectfully submitted,

A handwritten signature in black ink that reads "King & Walker, CPAs". The signature is written in a cursive, flowing style.

November 18, 2016
Tampa, Florida



Members:
Florida Institute of CPAs
American Institute of CPAs
Government Audit Quality Center

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**Management Letter as Required by Rules of the Florida Auditor General,
Chapter 10.850, Florida Statutes, *Charter School Audits***

To the Board of Directors of Virtue Arts and Science Academy High School
(A charter school under Profectus Learning Systems, Inc.)
a Charter School and Component Unit of the
District School Board of Duval County, Florida

Report on the Financial Statements

We have audited the financial statements of Virtue Arts and Science Academy High School (“School”), a charter school under Profectus Learning Systems, Inc. and component unit of the District School Board of Duval County, Florida, as of and for the fiscal year ended June 30, 2016, and have issued our report thereon dated November 18, 2016.

Auditor’s Responsibility

We conducted our audit in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States and Chapter 10.850, Rules of the Auditor General.

Other Reports and Schedules

We have issued our Independent Auditor's Report on Internal Control over Financial Reporting and Compliance and Other Matters Based on an Audit of the Financial Statements Performed in Accordance with *Government Auditing Standards*. Disclosures in those reports and schedule, which are dated November 18, 2016, should be considered in conjunction with this management letter.

Prior Audit Findings

Section 10.854(1)(e)1., Rules of the Auditor General, requires that we determine whether or not corrective actions have been taken to address findings and recommendations made in the preceding annual financial audit report. As this was the first year of operation there were no prior audit findings or recommendations.

Official Title

Section 10.854(1)(e)5, Rules of the Auditor General, requires the name or official title of the entity. The official title of the entity is Virtue Arts and Science Academy High School.

Financial Condition

Sections 10.854(1)(e)2., Rules of the Auditor General, requires that we report the results of our determination as to whether or not the School has met one or more of the conditions described in Section 218.503(1), Florida Statutes, and identification of the specific condition(s) met. In connection with our audit, we determined that the School met one or more of the conditions described in Section 218.503(1), Florida Statutes. See *Schedule of Findings and Recommendations* item 2016-01.

Pursuant to Sections 10.854(1)(e)6.a. and 10.855(12), Rules of the Auditor General, we applied financial condition assessment procedures for the School. It is management's responsibility to monitor the School's financial condition, and our financial condition assessment was based in part on representations made by management and the review of financial information provided by same.

Transparency

Sections 10.854(1)(e)7. and 10.855(13), Rules of the Auditor General, require that we report the results of our determination as to whether the School maintains on its Web site the information specified in Section 1002.33(9)(p), Florida Statutes. In connection with our audit, we determined that the School maintained on its Web site the information specified in Section 1002.33(9)(p), Florida Statutes.

Other Matters

Section 10.854(1)(e)3., Rules of the Auditor General, requires that we address in the management letter any recommendations to improve financial management. In connection with our audit, we have reported findings or recommendations on the *Schedule of Findings and Recommendations*.

Section 10.854(1)(e)4., Rules of the Auditor General, requires that we address noncompliance with provisions of contracts or grant agreements, or abuse, that have occurred, or are likely to have occurred, that have an effect on the financial statements that is less than material but which warrants the attention of those charged with governance. In connection with our audit, we did not have any such findings.

Purpose of this Letter

Our management letter is intended solely for the information and use of the Legislative Auditing Committee, members of the Florida Senate and the Florida House of Representatives, the Florida Auditor General, Federal and other granting agencies, the Board of Directors, applicable management, and the District School Board of Duval County and is not intended to be and should not be used by anyone other than these specified parties.

Respectfully submitted,

Handwritten signature in black ink that reads "King & Walker, CPAs". The signature is written in a cursive, flowing style.

November 18, 2016
Tampa, Florida

VIRTUE ARTS AND SCIENCE ACADEMY HIGH SCHOOL

(A CHARTER SCHOOL UNDER PROPECTUS LEARNING SYSTEMS, INC.)

A Charter School and Component Unit of the District School Board of Duval County, Florida

SCHEDULE OF FINDINGS AND RECOMMENDATIONS

June 30, 2016

Finding No.

2016-01 Financial Emergency: The Rules of the Auditor General (Section 10.854(1)(e)2.), require that we make a statement as to whether or not the School has met one or more of the conditions described in Section 218.503(1), Florida Statutes, and identification of the specific conditions met. In connection with our audit, we determined that the School did meet one of the conditions described in Section 218.503(1), Florida Statutes. The School failed to pay uncontested claims from creditors within 90 days, as a result of a lack of funds. We recommend the School contact these vendors to make a formal arrangement for payment.

2016-02 Accounts Payable Processing: We noted the School's accounting records indicated accounts payable amount of approximately \$28,451 as of June 30, 2016. During the course of our audit, we noted the outstanding payables as of June 30, 2016 had been changed to \$15,453. Upon inquiry we were informed that these payables had been deleted from the accounting records with no documentation to substantiate their payment. Further inquiry revealed that some of the deleted invoices were actually paid in the 2016-17 fiscal year, subsequent to the June 30, 2016 fiscal year end. We recommend the School establish procedures to properly account for and report the recording of accounts payable invoices.

2016-03 Financial Management/Budgeting: As prescribed by Chapter 1002.33(9)(h), Florida Statutes, the governing body of the Charter School shall annually adopt and maintain an operating budget. This budget should be a balanced budget whereby there are adequate resources to fund all budgeted appropriations. In addition, expenditures should not exceed appropriations authorized by the Board.

The School adopted an operating budget at the beginning of the year. As reported on the Budgetary Comparison Schedule (page 21), total General Fund expenditures exceeded budgetary appropriation by \$193,681.

We recommend the School's Board establish procedures to monitor its budget in order amend if necessary and to help the Board make more informed financial decisions.

Board of Directors

Cleve Warren, Chairperson
Dr. Barbara Darby, Secretary
Janet Owens, Treasurer

Chief Executive Officer

Olatunji Williams

**Virtue Arts & Science Academy High School
2016 Audit Finding Responses****Response to Finding No, 2016-01:**

The School and board of directors accepts and agrees to the audit recommendation to contact vendors to make formal arrangement for payments over 90 days. Actions have already been taken to perfect a meaningful reduction in total operating costs; especially in the area of personnel costs, facilities costs, and transportation costs. In addition, the school and board have developed plans for an aggressive student recruitment effort, a variety of fundraising events, along with the solicitation of major gift from a core of benefactors.

Response to Finding No. 2016-02:

The School and board of directors accepts and agrees to the audit recommendation to establish procedures to properly account for and report the recording of accounts payable invoices. Internal accounting procedures will be significantly improved with the planned engagement of a professional accountant.

Response to Finding No. 2016-03:

The school and board of directors accepts and agrees to the audit recommendation to monitor its budget [and improve its financial reporting methods] in order to amend if necessary, and to make timely and informed decisions regarding the school's financial position and operation performance.