



**MIAMI SHORES VILLAGE CHARTER SCHOOL
AUTHORITY D/B/A DOCTORS CHARTER SCHOOL OF
MIAMI SHORES
W/L 6040**

**(A CHARTER SCHOOL AUTHORITY ESTABLISHED BY,
AND UNDER THE AUSPICES OF, MIAMI SHORES VILLAGE,
A FLORIDA MUNICIPAL CORPORATION)**

Miami Shores, Florida
Financial Statements and
Independent Auditors' Report
June 30, 2019

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**MIAMI SHORES VILLAGE CHARTER SCHOOL AUTHORITY
D/B/A DOCTORS CHARTER SCHOOL OF MIAMI SHORES**

11301 N.W. 5th Avenue
Miami Shores, Florida 33168
(305) 754-2381

2018-2019

Board of Directors

Chairman	McCoy, Dr. Cindy (Barry University)
Vice Chair	Kodsi, Mrs. Clarice (PTSA 2021)
Treasurer	Davis, Mr. Hunt (MS Village 2021)
Secretary	Cigno, Dr. Nancy (MS Village 2020)

Board Members

Duffy, Mr. Patrick (Miami Foundation)
Farrell, Dr. Jill (Barry University)
Feldman, Mr. Jonathan (MS Village 2019)
Heredia, Mr. Ricardo (PTSA 2019)
Matos, Mrs. Melida (MS Village 2019)
Morris, Dr. Chester (Miami Foundation)
Murray, Dr. Rebecca (MS Village 2021)
Rosenquest IV, Mr. John (MS Village 2020)
Viera, Dr. Carlos (MS Village 2020)

School Administration

Executive Director	Dr. Kelly Andrews
High School Principal	Dr. Edward Jackson
Middle School Principal	Mr. Doug Garber



INDEPENDENT AUDITORS' REPORT

Board of Directors
Miami Shores Village Charter School Authority
d/b/a Doctors Charter School of Miami Shores
Miami Shores, Florida

We have audited the accompanying financial statements of the governmental activities and each major fund, and the aggregate remaining fund information of Miami Shores Village Charter School Authority D/B/A Doctors Charter School of Miami Shores, (DCSMS) a Charter School Authority established by, and under the auspices of, Miami Shores Village, a Florida municipal corporation, as of, and for the year ended June 30, 2019, and the related notes to the financial statements which collectively comprise the School's basic financial statements as listed in the table of contents.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

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HLB Gravier, LLP is a member of  International. A world-wide organization of accounting firms and business advisers.

Opinions

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities and each major fund and the aggregate remaining fund information of DCSMS as of June 30, 2019, and the respective changes in financial position for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Other Reporting Required by Government Auditing Standards

In accordance with *Government Auditing Standards*, we have also issued our report dated September 10, 2019, on our consideration of DCSMS's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the School's internal control over financial reporting and compliance.

Other Matters

Required Supplementary Information

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis and budgetary comparison information on pages 4 through 9 and 25 through 26 be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.



CERTIFIED PUBLIC ACCOUNTANTS

Coral Gables, Florida
September 10, 2019

**MIAMI SHORES VILLAGE CHARTER SCHOOL AUTHORITY
D/B/A DOCTORS CHARTER SCHOOL OF MIAMI SHORES
MANAGEMENT’S DISCUSSION AND ANALYSIS
JUNE 30, 2019**

As management of Miami Shores Village Charter School Authority D/B/A Doctors Charter School of Miami Shores (DCSMS), we offer readers of DCSMS’s financial statements this narrative overview and analysis of the financial activities of the DCSMS for the year ended June 30, 2019. We encourage readers to consider this information presented here in conjunction with additional information that we have furnished in our letter of transmittal.

DCSMS provided middle and high school education for 587 students in grades six through twelve under a charter sponsored by the District School Board of Miami-Dade County, Florida.

Our school consists of three concrete buildings on a five acre campus. The buildings include a 5,300 square foot media center, an 8,000 square foot cafeteria, and a 33,000 square foot, two story classroom building. The building structure includes state-of-the-art science labs, a media center, music room, dining area and an outdoor physical education court.

Financial Highlights

1. The net position of the School at June 30, 2019 was \$1,554,902.
2. At year-end, the School had current assets on hand of \$1,610,087.
3. The net position of the School increased by \$155,161 during the year.
4. The unassigned fund balance at year end was \$1,108,308.

Overview of the Financial Statements

This discussion and analysis are intended to serve as an introduction to the DCSMS’s basic financial statements. DCSMS’s financial statements for the year ended June 30, 2019 are presented under GASB Codification Section 2200. The financial statements have three components: 1) government-wide financial statements, 2) fund financial statements, and 3) notes to the financial statements. This report also contains other required supplementary information in addition to the basic financial statements themselves.

Government-Wide Financial Statements

The *government-wide financial statements* are designed to provide readers with a broad overview of DCSMS’s finances, in a manner similar to a private-sector business.

The *Statement of Net Position* presents information on all of DCSMS’s assets, deferred outflows of resources, liabilities and deferred inflows of resources. The difference between the four is reported as *net position*. Over time the change in net position serve as an indicator of whether the financial position of DCSMS is improving or deteriorating.

The *Statement of Activities* presents information on how DCSMS’s net position changed during the fiscal year. All changes in net position are reported when the underlying event occurs without regard to the timing of related cash flows. Accordingly, revenues and expenses are reported in this statement for some items that will only result in cash flows in future fiscal periods.

The government-wide financial statements can be found on pages 10 - 11 of this report.

**MIAMI SHORES VILLAGE CHARTER SCHOOL AUTHORITY
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MANAGEMENT’S DISCUSSION AND ANALYSIS
JUNE 30, 2019**

Fund financial statements

A “fund” is a collection of related accounts that is used to maintain control over resources that have been segregated for specific activities or objectives. DCSMS, like other state and local governments, uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements. All of the funds of the DCSMS are governmental funds. *Governmental funds* are used to account for essentially the same functions reported as governmental activities in the government-wide financial statements. Governmental Fund financial statements, however, focus on near-term inflows and outflows of spendable resources, as well as on the balances of spendable resources which are available at the end of the fiscal year. Such information may be used to evaluate a government’s requirements for near-term financing.

DCSMS adopts an annual appropriated budget for its major governmental funds. A budgetary comparison statement has been provided for its major governmental funds to demonstrate compliance with this budget.

The basic government fund financial statements can be found on pages 12-15 of this report.

Notes to Financial Statements

The notes to the financial statements provide additional information that is essential to a full understanding of the data provided in the government-wide and fund financial statements.

The notes to the financial statements can be found on pages 16 - 25 of this report.

GOVERNMENT-WIDE FINANCIAL ANALYSIS

As noted earlier, net position may serve over time as a useful indicator of a charter school’s financial position. In the case of the School, net position was \$1,554,902 at the close of the fiscal year. A summary of the School’s net position as of June 30, 2019 and 2018 is as follows:

	<u>2019</u>	<u>2018</u>
Cash	\$ 1,549,143	\$ 1,436,960
Receivables	1,868	24,424
Prepaid expenses and other assets	33,733	4,615
Due from other agencies	25,343	8,478
Deposits, long-term	21,216	21,216
Capital Assets	<u>225,991</u>	<u>168,436</u>
Total Assets	<u>1,857,294</u>	<u>1,664,129</u>
Deferred Outflows of Resources	<u>-</u>	<u>-</u>
Current liabilities	<u>302,392</u>	<u>264,388</u>
Deferred Inflows of Resources	<u>-</u>	<u>-</u>
Net Investment in capital assets	225,991	168,436
Restricted	165,654	142,623
Unrestricted	<u>1,163,257</u>	<u>1,088,682</u>
Total Net Position	<u>\$ 1,554,902</u>	<u>\$ 1,399,741</u>

**MIAMI SHORES VILLAGE CHARTER SCHOOL AUTHORITY
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MANAGEMENT’S DISCUSSION AND ANALYSIS
JUNE 30, 2019**

At the end of the year, DCSMS is able to report continued positive balances in the categories of net position. The same situation held true for the prior fiscal year.

A summary and analysis of DCSMS’s revenues and expenses for the years ended June 30, 2019 and 2018 is as follows:

	<u>2019</u>	<u>2018</u>
REVENUES		
Capital Grants and Contributions	\$ 330,601	\$ 319,493
State passed through local	3,929,054	3,925,580
Federal school lunch program	187,524	203,917
Charges for services	141,400	108,498
Fundraising and other revenues	74,205	127,930
Interest Income	4,909	2,790
Total Revenues	<u>\$ 4,667,693</u>	<u>\$ 4,688,208</u>
EXPENSES		
Instruction	2,530,127	2,458,518
Instructional Curriculum Development Services	115,204	101,794
General Administration	321,853	231,059
School Administration	373,238	419,833
Fiscal Services	84,631	99,845
Food Services	218,094	201,993
Central Services	50,442	43,568
Pupil Transportation Services	89,840	61,920
Operation of Plant	359,456	276,300
Maintenance of Plant	267,570	191,287
Community Service	47,978	58,314
Unallocated depreciation	54,099	44,856
Total Expenses	<u>4,512,532</u>	<u>4,189,287</u>
Increase in net position	155,161	498,921
Net Position at Beginning of Year	<u>1,399,741</u>	<u>900,820</u>
Net Position at End of Year	<u>\$ 1,554,902</u>	<u>\$ 1,399,741</u>

DCSMS’s revenue decreased by \$20,515 in the current year and expenses increased by \$323,245. The cause for the expense increase is mostly attributed to an increase in Instructional Operation of Plant and Maintenance of Plant expenditures.

School Location and Lease of Facility

The School leases a facility located at 11301 N.W. 5th Avenue, Miami Shores, Florida, 33168.

Capital Improvement Requirements

The School maintains a continuous capital improvements program to enhance facilities and update fixtures and equipment as required.

School Enrollment

This past year, the School had approximately 581 students enrolled in grades six through twelve.

**MIAMI SHORES VILLAGE CHARTER SCHOOL AUTHORITY
D/B/A DOCTORS CHARTER SCHOOL OF MIAMI SHORES
MANAGEMENT’S DISCUSSION AND ANALYSIS
JUNE 30, 2019**

Achievements

Doctors Charter School of Miami Shores is a public college preparatory and municipally independent charter school. Teaching students in sixth through twelfth grades, the school continues to be recognized as an “A” rated school. Over 33% (198 students) of the nearly 600 student population live within the boundaries of the Miami Shores Village.

Ranked among the top public traditional and charter schools in the State of Florida, the school was recognized in 2017 by US News and World Report as a Silver Seal School in the best high school rankings:

- #764 in the National Rankings,
- #142 of all Charter High Schools,
- #66 of 894 in Florida High Schools and
- #6 of Charter High Schools in Miami-Dade County.

DCS is accredited by the Southern Association of Colleges and Schools Council on Accreditation and School Improvement (SACS CASI), an accreditation body of AdvancED.

The Vision for DCS: Inspiring students towards: Discovery, Citizenship, and Scholarship coupled with the Mission of DCS: Empowering students to reach academic excellence and to embrace community service as global citizens, serves to keep the school community focused on the opportunities for all students who choose to attend this prestigious school.

The highly qualified and certified faculty and staff at Doctors Charter School averages more than fifteen years of experience in education and over 50% of the faculty possess Master’s degrees or higher. Instructional faculty members teach to their passions while maintaining high expectations and the state standards in their classrooms. With opportunities for dual enrollment and advanced placement courses in addition to acceleration to higher levels, students are encouraged to test their personal limits to achieve academic goals. Doctors Charter School offers relevant and rigorous academic programming in a safe, personable, and community-based setting.

Academics, athletics, extra-curricular activities, and even international travel provide students with intellectual, physical, creative, charitable, and adventuresome opportunities to explore themselves and their potential. Students in grades 6-8 develop valuable study skills pertinent for success at the middle school level. In grades 9-12, students engage in challenging courses geared to position them for success beyond graduation at the college level. A supportive faculty and staff maintain a student-centered educational environment. With a high college acceptance rate, DCS graduates pursue studies at public and private universities and colleges.

**MIAMI SHORES VILLAGE CHARTER SCHOOL AUTHORITY
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MANAGEMENT’S DISCUSSION AND ANALYSIS
JUNE 30, 2019**

Accommodating and accessible, Doctors Charter School faculty members aim to strengthen student achievement, involve parents and families in the process, and enhance student experiential learning. In order to provide our students with quality educational experiences, we maintain instructional technology infrastructure and science laboratories to the most up-to-date levels. Integrating STEM programming annually into our academics while also affording students with exposure to the visual and performing arts, Doctors Charter School provides a well-rounded education. Beyond the school day, our scholar-athletes can participate in approximately ten different sports (e.g. Volleyball, Swimming, Soccer, Cross Country, Track, Baseball, Cheerleading, and more). In addition, DCS offers an array of other special interest and extra-curricular pursuits (e.g. Key Club, Interact Club, National Honor Society, Robotics Club, Brother to Brother, Sister to Sister, National Jr. Honor Society, Green Club, and more). An education at Doctors Charter School includes more than academics; it incorporates the full spectrum of experiences that all students need in order to become socially aware individuals, participatory members in their neighborhoods, and community servants at large. DCS strives to live the mission and represent the best of the best daily.

FINANCIAL ANALYSIS OF THE GOVERNMENT’S FUND

As noted earlier, the School uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements.

Governmental Funds

The focus of the School’s *governmental funds* is to provide information on near-term inflows, outflows, and balances of *spendable* resources. Such information is useful in assessing the School’s financing requirements. In particular, the *unassigned fund balance* may serve as a useful measure of a government’s net resources available for spending at the end of the fiscal year.

Most of the School’s operations are funded in the General Fund. The majority of the General Fund revenues are distributed to the School by the District through the Florida Education Finance Program (FEFP), which uses formulas to distribute state funds and an amount of local property taxes (i.e., required local effort) established each year by the Florida Legislature.

At the end of the fiscal year, the School’s governmental general fund reported ending fund of \$1,077,271. The fund balance unassigned and available for spending at the School’s discretion is of \$1,022,322.

Capital Assets

The School’s investment in capital assets as of June 30, 2019 amounts to \$225,991 (net of accumulated depreciation). This investment in capital assets includes improvements, furniture, fixtures and computer equipment. The School has no outstanding debt associated with capital assets.

**MIAMI SHORES VILLAGE CHARTER SCHOOL AUTHORITY
D/B/A DOCTORS CHARTER SCHOOL OF MIAMI SHORES
MANAGEMENT’S DISCUSSION AND ANALYSIS
JUNE 30, 2019**

Governmental Fund Budget Analysis and Highlights

Prior to the start of the School’s fiscal year, the Board of the Charter School adopted an annual budget. A budgetary comparison statement has been provided for the governmental fund to demonstrate compliance with the School’s budget.

	Governmental Fund		
	Original Budget	Final Budget	Actual
REVENUES			
Program Revenues			
Capital Grants and Contributions	\$ 330,601	\$ 330,601	\$ 330,601
Federal Lunch program	188,000	188,000	187,524
Charges for Services	5,000	5,000	141,400
General Revenues			
FTE and other Nonspecific Revenues	3,780,000	3,780,000	3,929,054
Other Revenues	2,694	2,694	79,114
Total Revenues	\$ 4,306,295	\$ 4,306,295	\$ 4,667,693
CURRENT EXPENSES			
Instruction	\$ 2,493,440	\$ 2,493,440	\$ 2,530,127
Instructional Staff Training Services	28,622	28,622	115,204
General Administration	320,955	320,955	321,853
School Administration	447,287	447,287	373,238
Fiscal Services	131,096	131,096	84,631
Food Services	188,000	188,000	218,094
Central Services	56,500	56,500	50,442
Pupil Transportation Services	66,000	66,000	89,840
Operation of Plant	269,000	269,000	359,456
Maintenance of Plant	252,364	252,364	267,570
Community Services	30,000	30,000	47,978
Unallocated Depreciation	-	-	54,099
Total Current Expenses	\$ 4,283,264	\$ 4,283,264	\$ 4,512,532

Most variances occurred as a result of the Budget adopted being more conservative than actual results for the year.

Request for Information

This financial report is designed to provide a general overview of the DCSMS’s finances for all those with an interest in the DCSMS’s finances. Questions concerning any of the information provided in this report, or requests for additional information should be addressed to Dr. Kelly Andrews, Executive Director, Doctors Charter School, 11301 N.W. 5th Avenue, Miami Shores, Florida 33168. Telephone number: (305) 754-2381.

**MIAMI SHORES VILLAGE CHARTER SCHOOL AUTHORITY
D/B/A DOCTORS CHARTER SCHOOL OF MIAMI SHORES
STATEMENT OF NET POSITION
JUNE 30, 2019**

	Governmental Activities	
	2019	2018 (Summarized Comparative Information)
<u>Assets</u>		
Current Assets:		
Cash	\$ 1,549,143	\$ 1,436,960
Accounts receivable, net of allowance	1,868	24,424
Due from other agencies	25,343	8,478
Prepaid expenses	33,733	4,615
	<u>1,610,087</u>	<u>1,474,477</u>
Capital assets, depreciable	438,913	366,970
Less accumulated depreciation	<u>(212,922)</u>	<u>(198,534)</u>
	225,991	168,436
Deposits	<u>21,216</u>	<u>21,216</u>
Total Assets	<u>1,857,294</u>	<u>1,664,129</u>
<u>Deferred Outflows of Resources</u>	<u>-</u>	<u>-</u>
<u>Liabilities</u>		
Current Liabilities:		
Accounts payable	15,930	3,740
Accrued liabilities	265,951	245,225
Deferred revenue	20,511	15,423
Total Liabilities	<u>302,392</u>	<u>264,388</u>
<u>Deferred Inflows of Resources</u>	<u>-</u>	<u>-</u>
<u>Net Position</u>		
Net investment in capital assets	225,991	168,436
Restricted	165,654	142,623
Unrestricted	1,163,257	1,088,682
Total Net Position	<u>\$ 1,554,902</u>	<u>\$ 1,399,741</u>

The accompanying notes are an integral part of this financial statement.

**MIAMI SHORES VILLAGE CHARTER SCHOOL AUTHORITY
D/B/A DOCTORS CHARTER SCHOOL OF MIAMI SHORES
STATEMENT OF ACTIVITIES
FOR THE YEAR ENDED JUNE 30, 2019**

FUNCTIONS	2019					2018
	Program Revenues					(Summarized Comparative Information)
	Expenses	Charges for Services	Operating Grants and Contributions	Capital Grants and Contributions	Net (Expense)	Net (Expense)
					Revenue and Changes in Net Assets	Revenue and Changes in Net Position
Governmental Activities:						
Instruction	\$ 2,530,127	\$ -	\$ -	\$ -	\$ (2,530,127)	\$ (2,360,030)
Instruction and Curriculum Development	115,204	116,564	-	-	1,360	(12,515)
General Administration	321,853	-	-	-	(321,853)	(231,059)
School Administration	373,238	-	-	-	(373,238)	(419,833)
Fiscal Services	84,631	-	-	-	(84,631)	(99,845)
Food Services	218,094	19,121	187,524	-	(11,449)	15,335
Central Services	50,442	-	-	-	(50,442)	(43,568)
Pupil Transportation Services	89,840	5,715	-	-	(84,125)	(56,112)
Operation of Plant	359,456	-	-	330,601	(28,855)	43,193
Maintenance of Plant	267,570	-	-	-	(267,570)	(191,287)
Community Services	47,978	47,915	26,290	-	26,227	(28,872)
Unallocated Depreciation	54,099	-	-	-	(54,099)	(44,856)
Total Governmental Activities	\$ 4,512,532	\$ 189,315	\$ 213,814	\$ 330,601	\$ (3,778,802)	\$ (3,429,449)
General revenues:						
					\$ 3,929,054	\$ 3,925,580
					4,909	2,790
					155,161	498,921
					1,399,741	900,820
					\$ 1,554,902	\$ 1,399,741

The accompanying notes are an integral part of this financial statement.

**MIAMI SHORES VILLAGE CHARTER SCHOOL AUTHORITY
D/B/A DOCTORS CHARTER SCHOOL OF MIAMI SHORES
BALANCE SHEET – GOVERNMENTAL FUNDS
JUNE 30, 2019**

	2019				2018	
	General Fund	Special Revenue Fund-Non Major	Capital Projects Fund	Non-major fund fundraising	Total Governmental Funds	(Summarized Comparative Information)
<u>Assets</u>						
Cash	\$ 1,335,214	\$ -	\$ 165,654	\$ 48,275	\$ 1,549,143	\$ 1,436,960
Accounts receivable, no allowance necessary	1,868	-	-	-	1,868	24,424
Due from other agencies	-	-	25,343	-	25,343	8,478
Prepaid expenses	33,733	-	-	-	33,733	4,615
Deposits receivable	21,216	-	-	-	21,216	21,216
Interfund receivable	25,343	-	-	37,711	63,054	122,395
Total Assets	<u>1,417,374</u>	<u>-</u>	<u>190,997</u>	<u>85,986</u>	<u>1,694,357</u>	<u>1,618,088</u>
<u>Deferred Outflows of Resources</u>						
	-	-	-	-	-	-
<u>Liabilities</u>						
Accounts payable and accrued liabilities	281,881	-	-	-	281,881	248,965
Deferred revenue	20,511	-	-	-	20,511	15,423
Interfund liability	37,711	-	25,343	-	63,054	122,395
Total Liabilities	<u>340,103</u>	<u>-</u>	<u>25,343</u>	<u>-</u>	<u>365,446</u>	<u>386,783</u>
<u>Deferred Inflows of Resources</u>						
	-	-	-	-	-	-
<u>Fund balance</u>						
Nonspendable, not in spendable form	54,949	-	-	-	54,949	25,831
Restricted	-	-	165,654	-	165,654	142,623
Unassigned	1,022,322	-	-	85,986	1,108,308	1,062,851
Total Fund Balance	<u>1,077,271</u>	<u>-</u>	<u>165,654</u>	<u>85,986</u>	<u>1,328,911</u>	<u>1,231,305</u>
Total Liabilities, Deferred Inflows of Resources and Fund Balance	<u>\$ 1,417,374</u>	<u>\$ -</u>	<u>\$ 190,997</u>	<u>\$ 85,986</u>	<u>\$ 1,694,357</u>	<u>\$ 1,618,088</u>

The accompanying notes are an integral part of this financial statement.

**MIAMI SHORES VILLAGE CHARTER SCHOOL AUTHORITY
D/B/A DOCTORS CHARTER SCHOOL OF MIAMI SHORES
RECONCILIATION OF THE GOVERNMENTAL FUND BALANCE SHEET
TO THE STATEMENT OF NET POSITION
JUNE 30, 2019**

Total Fund Balance - Governmental Funds \$ 1,328,911

Amounts reported for *governmental activities* in the statement of net position are different because:

Capital assets of \$438,913 net of accumulated depreciation of \$212,922 used in governmental activities are not financial resources and therefore are not reported in the fund.

225,991

Total Net Position - Governmental Activities \$ 1,554,902

The accompanying notes are an integral part of this financial statement.

**MIAMI SHORES VILLAGE CHARTER SCHOOL AUTHORITY
D/B/A DOCTORS CHARTER SCHOOL OF MIAMI SHORES
STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND
BALANCE – GOVERNMENTAL FUNDS
FOR THE YEAR ENDED JUNE 30, 2019**

	2019				2018	
	General Fund	Special Revenue Fund- Non Major	Capital Projects Fund	Non-major fund fundraising	Total Governmental Funds	(Summarized Comparative Information)
Revenues:						
State capital outlay funding	\$ -	\$ -	\$ 330,601	\$ -	\$ 330,601	\$ 150,550
State passed through local	3,929,054	-	-	-	3,929,054	3,925,580
Local capital improvement revenue	-	-	-	-	-	168,943
Federal school lunch program	-	187,524	-	-	187,524	203,917
Charges for services	122,279	19,121	-	-	141,400	108,498
Fundraising and other revenues	-	-	-	74,205	74,205	127,930
Interest and other income	1,983	-	2,694	232	4,909	2,790
Total Revenues	\$ 4,053,316	\$ 206,645	\$ 333,295	\$ 74,437	\$ 4,667,693	\$ 4,688,208
Expenditures:						
Current:						
Instruction	\$ 2,530,127	\$ -	\$ -	\$ -	\$ 2,530,127	\$ 2,458,518
Instructional and Curriculum						
Development	115,204	-	-	-	115,204	101,794
General Administration	321,853	-	-	-	321,853	231,059
School Administration	373,238	-	-	-	373,238	419,833
Fiscal Services	84,631	-	-	-	84,631	99,845
Food Services	-	218,094	-	-	218,094	201,993
Central Services	50,442	-	-	-	50,442	43,568
Pupil Transportation Services	89,840	-	-	-	89,840	61,920
Operation of Plant	179,456	-	180,000	-	359,456	276,300
Maintenance of Plant	137,306	-	130,264	-	267,570	191,287
Community Services	-	-	-	47,978	47,978	58,314
Capital Outlay:						
Other Capital Outlay	111,654	-	-	-	111,654	96,086
Total Expenditures	3,993,751	218,094	310,264	47,978	4,570,087	4,240,517
Excess (deficit) of Revenues						
Over Expenditures	59,565	(11,449)	23,031	26,459	97,606	447,691
Other financing sources						
Transfer in and (out)	(11,449)	11,449	-	-	-	-
Net change in fund balance	48,116	-	23,031	26,459	97,606	447,691
Fund Balance at beginning of year	1,029,155	-	142,623	59,527	1,231,305	783,614
Fund Balance at end of year	\$ 1,077,271	\$ -	\$ 165,654	\$ 85,986	\$ 1,328,911	\$ 1,231,305

The accompanying notes are an integral part of this financial statement.

**MIAMI SHORES VILLAGE CHARTER SCHOOL AUTHORITY
D/B/A DOCTORS CHARTER SCHOOL OF MIAMI SHORES
RECONCILIATION OF THE STATEMENT OF REVENUES, EXPENDITURES AND
CHANGES IN FUND BALANCE OF GOVERNMENTAL FUND TO THE STATEMENT
OF ACTIVITIES
FOR THE YEAR ENDED JUNE 30, 2019**

Change in Fund Balance - Governmental Funds \$ 97,606

Amounts reported for *governmental activities* in the statement of activities are different because:

Governmental funds report capital outlays as expenditures. However, in the statement of activities, the cost of those assets is allocated over their estimated useful lives as depreciation expense. This is the amount by which capital outlays of \$71,943, net of retirements, differed from depreciation expense of \$14,388, net of retirements

57,555

Change in Net Position of Governmental Activities \$ 155,161

The accompanying notes are an integral part of this financial statement.

**MIAMI SHORES VILLAGE CHARTER SCHOOL AUTHORITY
D/B/A DOCTORS CHARTER SCHOOL OF MIAMI SHORES
NOTES TO THE BASIC FINANCIAL STATEMENTS
JUNE 30, 2019**

Note 1 – Organization and Operations

Reporting Entity

Miami Shores Village Charter School Authority D/B/A Doctors Charter School of Miami Shores (DCSMS) was created under Chapter 2, Article VI, Sections 2.90 et seq. of the Miami Shores Village Code, a Florida municipal corporation and has established a charter school for children from grades six through twelve.

The general operating authority of DCSMS is contained in Section 1002.33 of the Florida Statutes. DCSMS operated under a charter of the sponsoring district, the District School Board of Miami-Dade County, Florida (the “District”). The charter is effective until June 30, 2020. These financial statements are for the fiscal year ended June 30, 2019 which covers the 2018-2019 school year. DCSMS had an enrollment of 581 students during that school year. The Board of Directors has determined that no component unit exists that would require inclusion in the School’s financial statements.

Note 2 – Summary of Significant Accounting Policies

Basis of presentation

Based on the guidance provided in the American Institute of Certified Public Accountants Audit and Accounting Guide – *Audits for States and Local Governments* and provisions of Florida Statutes, DCSMS is presented as a governmental organization for financial statement reporting purposes.

Government-wide and Fund Financial Statements

Government-wide Financial Statements

The government-wide financial statements include the statement of net position and the statement of activities. These statements report information for DCSMS as a whole. Any interfund activity has been eliminated from these financial statements. Both statements report only governmental activities as DCSMS does not engage in any business type activities. These statements also do not include fiduciary funds.

The statement of activities reports the expenses of a given function offset by program revenues directly connected with the functional program. A function is an assembly of similar activities and may include portions of a fund or summarize more than one fund to capture the expenses and program revenues associated with a distinct functional activity. Program revenues include: (1) charges for services which report fees; (2) operating grants such as the National School Lunch Program, Federal grants, and other state allocations; and (3) capital grants specific to capital outlay. Other revenue sources not properly included with program revenues are reported as general revenues.

**MIAMI SHORES VILLAGE CHARTER SCHOOL AUTHORITY
D/B/A DOCTORS CHARTER SCHOOL OF MIAMI SHORES
NOTES TO THE BASIC FINANCIAL STATEMENTS
JUNE 30, 2019**

Note 2 – Summary of Significant Accounting Policies (continued)

Deferred Outflows/Inflows of Resources

In addition to assets, the statement of financial position will sometimes report a separate section for deferred outflows of resources. This separate financial statement element, deferred outflows of resources, represents a consumption of net position that applies to a future period and so will not be recognized as an outflow of resources (expense/expenditure) until then. The School does not have any items that qualify for reporting in this category.

In addition to liabilities, the statement of financial position will sometimes report a separate section for deferred inflows of resources. This separate financial statement element, deferred inflows of resources, represents an acquisition of net position that applies to a future period and so will not be recognized as an inflow of resources (revenue) until that time. The School does not have any items that qualify for reporting in this category.

Fund Financial Statements

Fund financial statements are provided for governmental funds. The operations of the funds are accounted for with a separate set of self-balancing accounts that comprise its assets, deferred outflows of resources, liabilities, deferred inflows of resources, equity, revenues and expenditures. Major individual governmental funds and other non-major governmental funds are reported as separate columns in the fund financial statements:

General Fund - is the School's primary operating fund. It accounts for all financial resources of the School, except those required to be accounted for in another fund.

Non-major Special Revenue Fund - accounts for specific revenue, such as the federal lunch program and other federal grants that are legally restricted to expenditures for particular purposes.

Non-major Fundraising Fund – used to account for revenues from fundraising events and other private sources which are designated to finance particular functions and activities in accordance with administrative requirements.

Capital Project Fund – is used to account for the resources restricted for the acquisition or construction of specific capital assets and from state and local capital outlay funding that are legally restricted to expenditures for particular purposes.

Measurement Focus and Basis of Accounting

The financial statements of DCSMS are prepared in accordance with Generally Accepted Accounting Principles (GAAP). DCSMS's reporting entity applies all relevant Governmental Accounting Standards Board (GASB) *Codification of Accounting and Financial Reporting Guidance*.

The government-wide statements report using the economic resources measurement focus and the full accrual basis of accounting. Revenues are recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows.

**MIAMI SHORES VILLAGE CHARTER SCHOOL AUTHORITY
D/B/A DOCTORS CHARTER SCHOOL OF MIAMI SHORES
NOTES TO THE BASIC FINANCIAL STATEMENTS
JUNE 30, 2019**

Note 2 – Summary of Significant Accounting Policies (continued)

DCSMS recognizes assets of non-exchange transactions in the period when the underlying transaction occurs, when an enforceable legal claim has arisen, or when all eligibility requirements are met. Revenues are recognized, on the modified accrual basis, when they are measurable and available. Non-exchange transactions occur when DCSMS provides (or receives) value to (from) another party without receiving (or giving) equal or nearly equal value in return. Most donations are examples of non-exchange transactions. Revenues from grants and donations are recognized on the accrual basis, in the fiscal year in which all eligibility requirements have been satisfied.

Governmental fund financial statements report using the current financial resources measurement focus and the modified accrual basis of accounting. Revenues are recognized when they are both measurable and available. “Measurable” means the amount of the transaction can be determined. “Available” means collectible within the current period or soon enough thereafter to pay liabilities of the current period. DCSMS considers revenues to be available if they are collected within 60 days of the end of the fiscal year. Florida Education Finance Program (FEFP) revenues are recognized when received. A one-year availability period is used for revenue recognition for all other governmental fund revenues. Charges for services and fees are recognized when cash is collected as amounts are not measurable. When grant terms provide that the expenditure of funds is the prime factor for determining eligibility for federal, state, and other grant funds, revenue is recognized at the time the expenditure is made. Expenditures are recorded when the related fund liability is incurred, except for long-term debt principal and interest which are reported as expenditures in the year due.

Budgets and Budgetary Accounting

In compliance with Florida Statutes, the Board of Directors adopts an annual budget using the modified accrual basis of accounting. During the fiscal year, expenditures were controlled at the object level (e.g. salaries and benefits, purchased services, materials and supplies and capital outlay) within each activity (e.g. instruction, pupil personnel services and school administration). Revisions to the annual budget are approved by the Board.

Cash

Cash and cash equivalents include all highly liquid investments with a maturity of three months or less.

Due from Other Governments or Agencies

Amounts due to DCSMS by other governments or agencies are for grants or programs under which the services have been provided by DCSMS.

**MIAMI SHORES VILLAGE CHARTER SCHOOL AUTHORITY
D/B/A DOCTORS CHARTER SCHOOL OF MIAMI SHORES
NOTES TO THE BASIC FINANCIAL STATEMENTS
JUNE 30, 2019**

Note 2 – Summary of Significant Accounting Policies (continued)

Inter-fund Transfers

Inter-fund receivables/payables (“due from/to”) are short-term balances that represent reimbursements between funds for payments made by one fund on behalf of another fund. See Note 7.

Charges for Services

DCSMS charges students for various instruction and curriculum development programs. These activities are recorded in the general fund since the fees charged are only to supplement the programs and the cost of such programs substantially exceed the fees.

Capital Assets

DCSMS’s property, plant and equipment with useful lives of more than one year are stated at historical cost and reported in the statement of net position in the government-wide financial statements. Donated assets are stated at fair value on the date donated. DCSMS generally capitalizes assets with a cost of more than \$750 for tangible personal property and more than \$1,500 for improvements other than buildings. Building improvements, additions and other capital outlays that significantly extend the useful life of an asset are capitalized. The costs of normal maintenance and repairs that do not add to the asset value or materially extend useful lives are not capitalized. Capital assets are depreciated using the straight-line method over the estimated useful life of the asset. When capital assets are disposed, the cost and applicable accumulated depreciation are removed from the respective accounts, and the resulting gain or loss is recorded in the statement of activities. Estimated useful lives, in years, for depreciable assets are as follows:

Building and Fixed Equipment	10 Years
Furniture and Fixtures	5 Years
Computer and Software	3 Years

Pursuant to the Florida Statutes, any capital assets purchased with funds provided by the District would revert to the District upon termination of the charter. Management maintains records of such purchases. During the year ended June 30, 2019, no assets were purchased with capital outlay or FTE funds.

**MIAMI SHORES VILLAGE CHARTER SCHOOL AUTHORITY
D/B/A DOCTORS CHARTER SCHOOL OF MIAMI SHORES
NOTES TO THE BASIC FINANCIAL STATEMENTS
JUNE 30, 2019**

Note 2 – Summary of Significant Accounting Policies (continued)

Revenue Sources

Revenues for current operations are received primarily from the District pursuant to the funding provisions included in DCSMS's charter. In accordance with the funding provisions of the charter and Section 1002.33, Florida Statutes, DCSMS will report the number of full-time equivalent (FTE) students and related data to the District. Under the provisions of Section 1011.62, Florida Statutes, the District reports the number of the full-time equivalent (FTE) students and related data to the Florida Department of Education (FDOE) for funding through the FEFP. Funding for DCSMS is adjusted during the year to reflect the revised calculations by the FDOE under the FEFP and the actual weighted full-time equivalent students reported DCSMS during the designated full-time equivalent student survey periods. After review and verification of FTE reports and supporting documentation, the FDOE may adjust subsequent fiscal period allocations of FEFP funding for prior year errors disclosed by its review as well as to prevent statewide allocations from exceeding the amount authorized by the Legislature. Normally, such adjustments are treated as reductions of revenue in the year the adjustment is made.

The School receives state funds through the District under charter school capital outlay funding pursuant to Section 1013.62, Florida Statutes. Funds are based on a capital outlay plan submitted to the District and are to be used for lease of school facilities. In addition, the School may receive a portion of the local capital improvement ad valorem tax revenues levied by the District.

Compensated Absences

DCSMS grants a specific number of sick days. Full time faculty members are eligible for ten days of sick/personal leave as of the first day of employment for each contract year. In the event that available time is not used by the end of the contract year, employees may “cash out” unused sick days however, the employees may only cash out up to 6 days at 50% of their daily rate. There is no termination payment for accumulated unused sick days.

GASB Codification Section C60, *Accounting for Compensated Absences*, provides that compensated absences that are contingent on a specific event that is outside the control of the employer and employee should be accounted for in the period those events take place. Accordingly, these financial statements do not include an accrual for sick days available to be used in future benefits years.

Net position and Fund balance classifications

Government-wide financial statements

Equity is classified as net position and displayed in three (3) components:

- a) Net investment in capital assets - consists of capital assets net of accumulated depreciation and reduced by the outstanding balances of any borrowings that are attributable to the acquisition or improvement of those assets.

**MIAMI SHORES VILLAGE CHARTER SCHOOL AUTHORITY
D/B/A DOCTORS CHARTER SCHOOL OF MIAMI SHORES
NOTES TO THE BASIC FINANCIAL STATEMENTS
JUNE 30, 2019**

Note 2 – Summary of Significant Accounting Policies (continued)

- b) Restricted net position - consists of net position with constraints placed on their use either by external groups such as creditors, grantors, contributors or laws or regulations of other governments. Restricted net position of DCSMS relate to reserves required by the landlord for property maintenance and repairs.
- c) Unrestricted net position - all other net position that do not meet the definition of "restricted" or "net investment in capital assets."

Fund financial statements

Under GASB Codification Section 1800.142, *Fund Balance Reporting and Governmental Fund Type Definitions*. This Statement defines the different types of fund balances that a governmental entity must use for financial reporting purposes. GASB requires the fund balance amounts to be properly reported within one of the fund balance categories list below:

- a) Nonspendable - includes amounts that cannot be spent because they are either not spendable form or legally or contractually required to be maintained intact. Consists of fund balance associated with inventories, prepaid expenses, long-term loans and notes receivable, and property held for resale (unless the proceeds are restricted, committed, or assigned).
- b) Restricted - fund balance category includes amounts that can be spent only for the specific purposes stipulated by constitution, external resource providers, or through enabling legislation. Restricted fund balance of DCSMS relate to reserves required by the landlord for property maintenance and repairs.
- c) Committed - fund balance classification includes amounts that can be used only for the specific purposes determined by a formal action of DCSMS's Board of Directors. There are no committed fund balances at year end.
- d) Assigned - fund balance classification are intended to be used by DCSMS's management for specific purposes but do not meet the criteria to be classified as restricted or committed. There are no assigned fund balances at year end.
- e) Unassigned - fund balance is the residual classification for DCSMS's general fund and includes all spendable amounts not contained in the other classifications.

Order of Fund Balance Spending Policy

DCSMS's policy is to apply expenditures against non-spendable fund balance, restricted fund balance, committed fund balance, assigned fund balance, and unassigned fund balance at the end of the fiscal year by adjusting journal entries. First, Non-spendable fund balances are determined. Then, Restricted fund balances for specific purposes are determined (not including non-spendable amounts). Then any remaining fund balance amounts for the non-general funds are classified as restricted fund balance. It is possible for the non-general funds to have negative unassigned fund balance when non-spendable amounts plus the restricted fund balances for specific purposes amounts exceed the positive fund balance for the non-general fund.

**MIAMI SHORES VILLAGE CHARTER SCHOOL AUTHORITY
D/B/A DOCTORS CHARTER SCHOOL OF MIAMI SHORES
NOTES TO THE BASIC FINANCIAL STATEMENTS
JUNE 30, 2019**

Note 2 – Summary of Significant Accounting Policies (continued)

Income Taxes

DCSMS is an agency of Miami Shores Village, a Florida municipal corporation pursuant to Chapter 2, Article VI, Sections 2.90 et seq of the Village Code, and is, therefore, exempt from income tax. In addition, during the year, DCSMS was granted tax exempt status under Internal Revenue Code Section 501(c)(3). Accordingly, no tax provision has been made in the accompanying financial statements.

Subsequent Events

In accordance with GASB Codification Section 2250.106, DCSMS has evaluated subsequent events and transactions for potential recognition or disclosure through September 10, 2019, which is the date the financial statements were available to be issued.

Use of Estimates

The preparation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and reported amounts of revenues and expenditures during the reporting period. Actual results could differ from those estimates.

Note 3 – Deposits Policy and Credit Risk

It is DCSMS's policy to maintain its cash and cash equivalents in major banks and in high grade investments. As of June 30, 2019, the carrying amount of DCSMS's deposits was \$1,549,143 and the respective bank balances totaled \$ 1,642,974.

Deposits at FDIC-insured institutions are insured up to \$250,000 per depositor, per financial institution. Bank balances at times may potentially be in excess of FDIC coverage. As of June 30, 2019, bank balances in excess of FDIC coverage totaled \$ 1,346,467.

**MIAMI SHORES VILLAGE CHARTER SCHOOL AUTHORITY
D/B/A DOCTORS CHARTER SCHOOL OF MIAMI SHORES
NOTES TO THE BASIC FINANCIAL STATEMENTS
JUNE 30, 2019**

Note 4 – Changes in Capital Assets

The following schedule provides a summary of changes in capital assets, acquired substantially with public funds, for the year ended June 30, 2019:

	Balance 7/1/18	Addition	Retirement/ Reclass	Balance 6/30/19
Capital Assets:				
Furniture and fixtures	\$ 27,593	\$ 71,883	\$ -	\$ 99,476
Building and fixed equipment	126,095	1,889	(5,364)	122,620
Computer software	213,282	37,882	(34,347)	216,817
Total Capital Assets	366,970	111,654	(39,711)	438,913
Less Accumulated Depreciation:				
Furniture and fixtures	(16,702)	(5,519)	-	(22,221)
Building and fixed equipment	(79,326)	(12,138)	5,364	(86,100)
Computer software	(102,506)	(36,442)	34,347	(104,601)
Total Accumulated Depreciation	(198,534)	(54,099)	39,711	(212,922)
Capital Assets, net	\$ 168,436	\$ 57,555	\$ -	\$ 225,991

Depreciation expense for the year ended June 30, 2019 was \$54,099.

Note 5 – Commitments, Contingencies and Concentrations

DCSMS receives substantially all of its funding from the District under the Florida Education Finance Program (FEFP), which is based in part on a computation of the number of full-time equivalent (FTE) students attending different instructional programs. The accuracy of FTE student data submitted by individual schools and used in the FEFP computations is subject to audit by the state and, if found to be in error, could result in refunds to the state or in decreases to future funding allocations. Additionally, DCSMS participates in a number of federal, state and local grants which are subject to financial and compliance audits. It is the opinion of management that the amount of revenue, if any, which may be remitted back to the state due to errors in the FTE student data or the amount of grant expenditures which may be disallowed by grantor agencies would not be material to the financial position of DCSMS.

**MIAMI SHORES VILLAGE CHARTER SCHOOL AUTHORITY
D/B/A DOCTORS CHARTER SCHOOL OF MIAMI SHORES
NOTES TO THE BASIC FINANCIAL STATEMENTS
JUNE 30, 2019**

Note 5 – Commitments, Contingencies and Concentrations (continued)

DCSMS’s building and facilities are located on land owned by Barry University, Inc., which leases the property to Miami Shores Village (MSV) under a “Ground Lease Agreement” which expires March 31, 2019. Under the terms of the “Ground Lease Agreement”, MSV owns a fee simple interest in all improvements made on the property which include the erected building and facilities. DCSMS subleases the real property and improvements (collectively the “Premises”), from MSV under the “Charter School Sublease Agreement” which expires August 7, 2020, with base rent (subject to annual adjustment beginning with the sixth year) of \$180,000 per annum, payable annually in arrears on the last day of each school year during the term of the lease. The annual adjustment beginning in the sixth year was not enforced by MSV. Rent expense for the current school year amounted to \$180,000. Future minimum payments for the lease are as follows:

<u>Year</u>	
2020	\$ 180,000

MSV received support for the construction of the building and facilities from North Dade Medical Foundation, Inc. (NDMF) in the form of a \$5,000,000 grant. Under a grant agreement between NDMF and MSV, a portion of those funds is to be used to supplement the annual operating income of the charter school operations, as needed. As of June 30, 2019 the grant had an available balance of approximately \$1,460,000.

Pursuant to the Charter School contract with the School District, the District withholds an administrative fee of 2% of the qualifying revenues of DCSMS. For the year ended June 30, 2019, administrative fees withheld by the School District totaled \$33,543.

Note 6 – Inter-fund Transfers

Inter-fund balances are as follows:

	General Fund	Special Revenue Fund- Non Major	Fundraising Fund- Non Major	Capital Projects Fund
Due to Fundraising from General Fund for reimbursement of expenditures	\$ (37,711)	\$ 37,711	\$ -	\$ -
Due to General Fund from Capital Projects Fund for Capital Outlay	25,343	-	-	(25,343)
Total Due from/(Due to)	<u>\$ (12,368)</u>	<u>\$ 37,711</u>	<u>\$ -</u>	<u>\$ (25,343)</u>

**MIAMI SHORES VILLAGE CHARTER SCHOOL AUTHORITY
D/B/A DOCTORS CHARTER SCHOOL OF MIAMI SHORES
NOTES TO THE BASIC FINANCIAL STATEMENTS
JUNE 30, 2019**

Note 6 – Inter-fund Transfers (continued)

Inter-fund transfers are as follows:

	General Fund	Special Revenue Fund- Non Major	Fundraising Fund- Non Major	Capital Projects Fund
To fund lunch deficit	<u>\$ (11,449)</u>	<u>\$ 11,449</u>	<u>\$ -</u>	<u>\$ -</u>
Total Transfers, net	<u>\$ (11,449)</u>	<u>\$ 11,449</u>	<u>\$ -</u>	<u>\$ -</u>

Note 7 – Defined Contribution Plan

DCSMS has elected to participate in a Group Retirement Annuity Trust (the “Plan”) to provide retirement savings and incidental benefits for its employees. Employees may contribute a percentage of their annual compensation to the Plan, limited to a maximum annual amount as set periodically by the Internal Revenue Service. DCSMS will contribute up to 5% of the employee’s base salary and will match an additional amount at the discretion of management. As of June 30, 2019, DCSMS incurred \$119,521 in contribution costs related to the Plan.

Note 8 – Risk Management

DCSMS is exposed to various risks of loss related to torts, thefts of, damage to and destruction of assets, errors and omissions and natural disasters for which DCSMS carries commercial insurance. Settlement amounts have not exceeded insurance coverage in the past. In addition, there were no reductions in insurance coverage from those in the prior year.

REQUIRED SUPPLEMENTARY INFORMATION

**MIAMI SHORES VILLAGE CHARTER SCHOOL AUTHORITY
D/B/A DOCTORS CHARTER SCHOOL OF MIAMI SHORES
SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE
BUDGET AND ACTUAL – MAJOR FUNDS
FOR THE YEAR ENDED JUNE 30, 2019**

	General Fund		
	Original Budget	Final Budget	Actual
Revenues:			
State passed through local	\$ 3,780,000	\$ 3,780,000	\$ 3,929,054
Charges for services	5,000	5,000	122,279
Interest and other income	-	-	1,983
Total Revenues	<u>\$ 3,785,000</u>	<u>\$ 3,785,000</u>	<u>\$ 4,053,316</u>
Expenditures:			
Current:			
Instruction	\$ 2,493,440	\$ 2,493,440	\$ 2,530,127
Instructional and Curriculum Development	28,622	28,622	115,204
General Administration	320,955	320,955	321,853
School Administration	447,287	447,287	373,238
Fiscal Services	131,096	131,096	84,631
Central Services	56,500	56,500	50,442
Pupil Transportation Services	66,000	66,000	89,840
Operation of Plant	89,000	89,000	179,456
Maintenance of Plant	122,100	122,100	137,306
Capital Outlay:			
Other Capital Outlay	-	-	111,654
Total Expenditures	<u>\$ 3,755,000</u>	<u>\$ 3,755,000</u>	<u>\$ 3,993,751</u>

Notes to Budgetary Comparison Schedule

An annual budget is adopted on the modified accrual basis of accounting, consistent with generally accepted accounting principles. Amendments to the budget can only be made with the approval of the Board of Directors.

**MIAMI SHORES VILLAGE CHARTER SCHOOL AUTHORITY
D/B/A DOCTORS CHARTER SCHOOL OF MIAMI SHORES
SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE
BUDGET AND ACTUAL – MAJOR FUNDS
FOR THE YEAR ENDED JUNE 30, 2019**

	<u>Capital Projects Fund</u>		
	<u>Original Budget</u>	<u>Final Budget</u>	<u>Actual</u>
Revenues:			
State capital outlay funding	\$ 330,601	\$ 330,601	\$ 330,601
Interest income	2,694	2,694	2,694
	<hr/>	<hr/>	<hr/>
Total Revenues	<u>\$ 333,295</u>	<u>\$ 333,295</u>	<u>\$ 333,295</u>
Expenditures:			
Current:			
Operation of Plant	\$ 180,000	\$ 180,000	\$ 180,000
Maintenance of Plant	130,264	130,264	130,264
	<hr/>	<hr/>	<hr/>
Total Expenditures	<u>\$ 310,264</u>	<u>\$ 310,264</u>	<u>\$ 310,264</u>

Notes to Budgetary Comparison Schedule

An annual budget is adopted on the modified accrual basis of accounting, consistent with generally accepted accounting principles. Amendments to the budget can only be made with the approval of the Board of Directors.



INDEPENDENT AUDITOR’S REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH *GOVERNMENT AUDITING STANDARDS*

Board of Directors
Miami Shores Village Charter School Authority
D/B/A Doctors Charter School of Miami Shores
Miami Shores, Florida

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of Miami Shores Village Charter School Authority D/B/A Doctors Charter School of Miami Shores (“DCSMS”) as of, and for the year ended June 30, 2019, and the related notes to the financial statements, which collectively comprise the DCSMS’s basic financial statements and have issued our report thereon dated September 10, 2019.

Internal Control Over Financial Reporting

In planning and performing our audit of the financial statements, we considered DCSMS’s internal control over financial reporting to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of DCSMS’s internal control. Accordingly, we do not express an opinion on the effectiveness of the DCSMS’s internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity’s financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or, significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether the DCSMS's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

We issued a separate management letter dated September 10, 2019 pursuant to Chapter 10.850, Rules of the Auditor General.

Purpose of this report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

A handwritten signature in blue ink that reads "HLB Gravier, LLP". The signature is written in a cursive, flowing style.

CERTIFIED PUBLIC ACCOUNTANTS

Coral Gables, Florida
September 10, 2019



MANAGEMENT LETTER

Report on the Financial Statements

We have audited the financial statements of Miami Shores Village Charter School Authority D/B/A Doctors Charter School of Miami Shores as of and for the year ended June 30, 2019 and have issued our report thereon dated September 10, 2019.

Auditor's Responsibility

We conducted our audit in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States.

Other Reporting Requirements

We have issued our Independent Auditors' Report on Internal Control over Financial Reporting and on Compliance and Other Matters Based on an Audit of the Financial Statements Performed in Accordance with *Government Auditing Standards*. Disclosures in those reports and schedules, which are dated September 10, 2019, should be considered in conjunction with this management letter.

Prior Audit Findings

Section 10.854(1)(e)1., Rules of the Auditor General, requires that we determine whether or not corrective actions have been taken to address findings and recommendations made in the preceding annual financial audit report.

There were no findings and recommendations made in the preceding annual financial audit report.

Official Title

Section 10.854.(1)(e)5., Rules of the Auditor General, requires the name or official title of the entity and the school code assigned by the Florida Department of Education be disclosed in this management letter. The official title and the school code assigned by the Florida Department of Education of the entity is Miami Shores Village Charter School Authority D/B/A Doctors Charter School of Miami Shores ("DCSMS"), 6040.

Financial Condition and Management

Sections 10.854(1)(e)2 and 10.855(11), Rules of the Auditor General, require us to apply appropriate procedures and communicate whether or not DCSMS has met one or more of the conditions described in Section 218.503(1), Florida Statutes, and identify the specific condition(s) met. In connection with our audit, we determined that DCSMS did not meet any of the conditions described in Section 218.503(1), Florida Statutes.

Pursuant to Sections 10.854(1)(e)6.a and 10.855(12), Rules of the Auditor General, we applied financial condition assessment procedures for DCSMS. It is management's responsibility to monitor DCSMS's financial condition, and our financial condition assessment was based in part on representations made by management and the review of financial information provided by same.

Section 10.854(1)(e)3., Rules of the Auditor General, requires that we communicate any recommendation to improve financial management. In connection with our audit, we did not have any such recommendations.

Transparency

Sections 10.854(1)(e)7 and 10.855(13), Rules of the Auditor General, require us to apply appropriate procedures and communicate the results of our determination as to whether DCSMS maintains on its Web site the information specified in Section 1002.33(9)(p), Florida Statutes. In Connection with our audit, we determined that DCSMS maintained on its Web site the information specified in Section 1002.33(9)(p), Florida Statutes.

Additional Matters

Section 10.854(1)(e)4., Rules of the Auditor General, require us to communicate noncompliance with provisions of contracts or grant agreements, or abuse, that have occurred, or are likely to have occurred, that have an effect on the financial statements that is less than material but warrants the attention of those charged with governance. In connection with our audit, we did not note any such findings.

Purpose of this Letter

Our management letter is intended solely for the information and use of the Legislative Auditing Committee, members of the Florida Senate and Florida House of Representatives, the Florida Auditor General, School Board of Miami-Dade County, Federal and other granting agencies, the Board of Directors, and applicable management and is not intended to be and should not be used by anyone other than these specified parties.



Coral Gables, Florida
September 10, 2019

CERTIFIED PUBLIC ACCOUNTANTS