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EVERGLADES PREPARATORY ACADEMY, INC.

INDEPENDENT AUDITOR'S REPORT

AND FINANCIAL STATEMENTS

FOR THE YEAR ENDED JUNE 30, 2019

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MARK ESCOFFERY, P.A.  
CERTIFIED PUBLIC ACCOUNTANT

EVERGLADES PREPARATORY ACADEMY, INC.

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# ***Mark Escoffery, P.A.***

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### **INDEPENDENT AUDITOR'S REPORT**

To the Board Members of  
Everglades Preparatory Academy, Inc.  
360 E. Main Street, Bldg. "C"  
Pahokee, Florida 33476

I have audited the accompanying Financial Statements of the governmental activities, and each major fund, of Everglades Preparatory Academy, Inc. ("the Academy") (a nonprofit organization) as of and for the year ended June 30, 2019, which collectively comprise the Academy's basic financial statements as listed in the foregoing Table of Contents. These financial statements are the responsibility of the Management of the Academy. My responsibility is to express an opinion on these financial statements based on my audit.

#### ***Management's Responsibility for the Financial Statements***

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatements, whether due to fraud or error.

#### ***Auditor's Responsibility***

My responsibility is to express an opinion on these financial statements based on my audit. I conducted my audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that I plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, I express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my audit opinion.

To The Board Members of  
Everglades Preparatory Academy, Inc.  
360 E. Main Street, Bldg. "C"  
Pahokee, Florida 33476  
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***Opinion***

In my opinion, the financial statements referred to above and the Statement of Revenues, Expenditures and Changes in Fund Balance-Budget (GAAP Basis) and Actual-All Governmental Fund Types present fairly, in all material respects, the respective financial position of the governmental activities, and each major fund, of the Academy as of June 30, 2019, and the respective changes in financial position for the year then ended in conformity with accounting principles generally accepted in the United States of America.

In accordance with *Government Auditing Standards*, I have also issued my report dated September 9, 2019, on my consideration of the Academy's internal control over financial reporting and my tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements and other matters. The purpose of that report is to describe the scope of my testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the internal control over financial reporting and on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* and should be considered in assessing the results of my audit.

***Other Matters***

The Management's Discussion and Analysis is not a required part of the basic financial statements but is supplemental information required by the Governmental Auditing Board. I have applied certain limited procedures, which consisted principally of inquiries of Management regarding the methods of measurement and presentation of the required supplementary information. However, I did not audit the information and express no opinion on it.

*Mark Croffey, P. A.*

Palm Beach Gardens, Florida  
September 9, 2019

**EVERGLADES PREPARATORY ACADEMY, INC.**  
**MANAGEMENT'S DISCUSSION AND ANALYSIS**  
**JUNE 30, 2019**

Our discussion and analysis of the Everglades Preparatory Academy, Inc.'s ("the Academy") financial program provides an overview of the Academy's financial activities for the year ended June 30, 2019.

Because the information contained in this discussion is intended to highlight significant transactions, it should be read in conjunction with the Academy's financial statements, which begin on page 7.

For financial statement purposes the Academy is not considered a component unit of the School District of Palm Beach County which is a primary government entity for financial reporting. The Academy has included separate statements for the Governmental Fund (General Fund) Balance Sheet and the Statement of Revenues, Expenditures and Changes in Fund Balances. The Statement of Net Position and the Statement of Activities report provide information on the activities of the Academy. The Fund Financial Statements reflect financing activities of the Academy by providing information on inflows and outflows of spendable resources.

### **NON FINANCIAL HIGHLIGHTS**

The Academy's daily enrollment for fiscal year ended June 30, 2019 was 102 students. This was the same as budgeted. The Academy expects to have an enrollment of 120 students for the academic year 2019-2020.

### **OVERVIEW OF THE FINANCIAL STATEMENTS**

#### ***Government-wide Financial Statements***

The government-wide financial statements are designed to provide readers with a broad overview of the Academy's financial position. Included in these statements are all assets and liabilities using the accrual basis of accounting. All the current year's revenues and expenses are recorded when earned or incurred.

*The Statement of Net Position* presents information on all of the Academy's assets and liabilities, with the difference between the two reported as *net position*. Over time, increases or decreases in net position may serve as a useful indicator of whether the financial position of the Academy is improving or deteriorating.

*The Statement of Activities* presents information showing how the government's net position changed during the most recent fiscal year. All changes in net position are reported when the underlying event giving rise to the change occurs, regardless of the timing of the related cash flows.

#### ***Fund Financial Statements***

A *Fund* is a grouping of related accounts that is used to maintain control over resources that have been segregated for specific activities or objectives.

**EVERGLADES PREPARATORY ACADEMY, INC.  
MANAGEMENT'S DISCUSSION AND ANALYSIS  
JUNE 30, 2019**

**OVERVIEW OF THE FINANCIAL STATEMENTS (Cont'd.)**

*Fund Financial Statements (Cont'd.)*

*Governmental Funds* – All of the Academy's basic services are reported in governmental funds, which focus on how money flows into and out of those funds and the balances left at year-end that are available for spending. These funds are reported using an accounting method called modified accrual accounting, which measures cash and all other financial assets that can readily be converted to cash. The governmental fund statements provide a detailed short-term view of the Academy's governmental activities and the basic services it provides.

*Notes to the Financial Statements*

The *Notes to the Financial Statements* provide additional information that is essential to a full understanding of the data provided in the government-wide and fund financial statements. The Notes to the Financial Statements can be found on pages 15-21 of this report.

**GOVERNMENT-WIDE FINANCIAL ANALYSIS**

As noted earlier, net position may serve over time as a useful indicator of the Academy's financial position. The Academy's assets exceeded liabilities by \$1,000,084 at June 30, 2019.

**NET ASSETS**

	<u><b>JUNE 30, 2019</b></u>	<u><b>JUNE 30, 2018</b></u>
Current and other Assets	\$ 448,003	\$ 404,890
Capital Assets	574,521	601,331
<b>Total Assets</b>	<b>\$ 1,022,524</b>	<b>\$ 1,006,221</b>
Other Liabilities	22,440	20,011
<b>Total Liabilities</b>	<b>\$ 22,440</b>	<b>\$ 20,011</b>
Investment in Capital Assets	574,521	601,331
Unrestricted	425,563	384,879
<b>Total Net Position</b>	<b>\$ 1,000,084</b>	<b>\$ 986,210</b>

Revenues from governmental activities totaled \$930,119 for the year ended June 30, 2019. The main source of revenue is from Florida Education Finance Program (FEFP). This revenue represented approximately 86.8% of total revenue.

**EVERGLADES PREPARATORY ACADEMY, INC.**  
**MANAGEMENT'S DISCUSSION AND ANALYSIS**  
**JUNE 30, 2019**

**GOVERNMENT-WIDE FINANCIAL ANALYSIS (Cont'd.)**

<u>Revenue Source</u>	<u>6/30/19</u>	<u>% of Total 6/30/19</u>	<u>6/30/18</u>	<u>% of Total 6/30/18</u>
State Sources	\$ 905,437	72.4	\$ 725,716	70.3
Local Sources	320,184	25.6	283,212	27.4
Federal Sources	24,682	2.0	22,774	2.3
<b>Total</b>	<b>\$ 1,250,303</b>	<b>100.0</b>	<b>\$ 1,031,702</b>	<b>100.0</b>

Increases in levels of expenses for major functions of the Academy are shown in the following table:

<u>Expense</u>	<u>6/30/19</u>	<u>% of Total 6/30/19</u>	<u>6/30/18</u>	<u>% of Total 6/30/18</u>
Instruction	\$ 446,899	36.1	\$ 407,140	43.4
Pupil Personnel Services	34,121	2.8	20,364	2.2
Board	1,060	0.1	15,587	1.7
General Administration	40,376	3.3	34,973	3.7
School Administration	234,572	19.0	208,411	22.2
Fiscal Services	38,473	3.1	31,065	3.3
Facilities Acquisition	59,588	4.8	36,685	3.9
Operation of Plant	235,243	19.0	80,097	8.5
Maintenance of Plant	22,258	1.8	10,599	1.1
Pupil Transportation	39,251	3.2	16,692	1.8
Administrative Technology	1,979	0.2	3,075	.3
Community Services	42,564	3.4	31,686	3.4
Depreciation	40,045	3.2	41,883	4.5
<b>Total</b>	<b>\$ 1,236,429</b>	<b>100.0</b>	<b>\$ 938,257</b>	<b>100.0</b>

**BUDGETARY HIGHLIGHTS**

Federal and state revenue were approximately the same as budgeted. Capital outlay funds received were greater than budgeted due to a new change in the way the School District calculates capital outlay allocations.

Local funds were more than budgeted by \$172,400 because donations received from Glades Academy Foundation for instruction software, supplies, summer camp, reading program and teacher bonus.

Total expenses were approximately \$139,000 more than budgeted, primarily because of contributions from the Glades Academy Foundation which were used to fund expenses across the board.

Total fund balance of the General Fund was \$425,563 at June 30, 2019.

**EVERGLADES PREPARATORY ACADEMY, INC.**  
**MANAGEMENT'S DISCUSSION AND ANALYSIS**  
**JUNE 30, 2019**

**CAPITAL ASSETS**

The Academy's investment in capital assets at June 30, 2019 was \$574,521 (net of depreciation). The investment includes building improvements, furniture, fixtures, computer equipment, and computer software. The following is a summary of capital assets balances at June 30, 2019:

Building Improvements	\$ 684,198
Furniture, Fixtures & Computer Equipment	277,347
Vehicles	106,003
Computer Software	11,867
	<hr/> 1,079,415
Less Accumulated Depreciation	504,894
	<hr/> <u>\$ 574,521</u>

**PROSPECTS FOR THE FUTURE**

The Academy continues to receive funds from State sources in the form of Florida Education Finance Program Fees (FEFP). The fees are evaluated in October and February and are based on student enrollment.

- Administration believes that the Academy will receive an improved rating from the Department of Education based on test scores and academic achievement.
- The Academy Administration believes that higher test scores will continue to be achieved because of investments in computer based reading and tutorial programs.
- The Academy should surpass its budgeted amount of 120 students for the 2019-2020 school year.
- The Administration believes that the Academy will continue to progress and contribute to the educational needs of Western Palm Beach County.

**REQUESTS FOR INFORMATION**

The Management Discussion and Analysis provides a general overview of the finances of the Academy. Requests for additional information should be addressed to Linda Earsley, Principal, 360 E Main Street, Building "C", Pahokee, Florida 33476.



**EVERGLADES PREPARATORY ACADEMY, INC.**  
**Governmental Fund Balance Sheet**  
**June 30, 2019**

	<u>Governmental Funds</u>	<u>Special Revenue Fund</u>	<u>Capital Outlay</u>	<u>Total</u>
<b>ASSETS</b>				
Cash	\$332,478		\$19,185	\$351,663
Accounts Receivable	6,455	2,464	10,187	19,106
Other current assets	55,223			55,223
Deposits	5,880			5,880
Due from other funds	2,464		13,667	16,131
<b>Total Assets</b>	<u>\$402,500</u>	<u>\$2,464</u>	<u>\$43,039</u>	<u>\$448,003</u>
<b>LIABILITIES</b>				
Accounts Payable and accruals	6,189			6,189
Accrued salaries	120			120
Other liabilities	13,667	2,464		16,131
<b>Total Liabilities</b>	<u>19,976</u>	<u>2,464</u>		<u>22,440</u>
<b>FUND BALANCE</b>				
Nonspendable	61,102			61,102
Restricted			43,039	43,039
Committed	2,067			2,067
Unassigned	319,355			319,355
<b>TOTAL FUND BALANCE</b>	<u>382,524</u>		<u>43,039</u>	<u>425,563</u>
<b>Total Liabilities and Fund Balance</b>	<u>\$402,500</u>		<u>\$43,039</u>	<u>\$448,003</u>

The accompanying notes are an integral part of this statement

**EVERGLADES PREPARATORY ACADEMY, INC.**  
**STATEMENT OF NET POSITION**  
**June 30, 2019**

ASSETS	Account Number	Primary Government		Total
		Governmental Activities	Business-type Activities	
Cash and Cash Equivalents	1110	351,663		351,663
Accounts Receivable, Net	1130	19,106		19,106
Due from other funds	1140	16,131		16,131
<b>Restricted Assets:</b>				
Cash with Fiscal Agent	1114			
Deposits receivable	1210	5,880		5,880
<b>Deferred Charges:</b>				
Prepaid Items	1230	55,223		55,223
Issuance Costs				
Capital Assets:				
Buildings and Fixed equipment	1330	684,199		684,199
Less Accumulated Depreciation	1329	(209,796)		(209,796)
Furniture, Fixtures and equipment	1340	277,347		277,347
Less Accumulated Depreciation	1349	(253,051)		(253,051)
Motor Vehicles	1350	106,003		106,003
Less Accumulated Depreciation	1359	(30,181)		(30,181)
Computer Software	1382	11,866		11,866
Less Accumulated Depreciation	1389	(11,866)		(11,866)
<b>Total Assets</b>		1,022,524		1,022,524
<b>LIABILITIES</b>				
Salaries and Wages Payable	2110	120		120
Payroll Deductions and Withholdings	2170			
Accounts Payable	2120	6,189		6,189
Other liabilities	2300	16,131		16,131
<b>Total Liabilities</b>		22,440		22,440
<b>NET POSITION</b>				
Invested in Capital Assets, Net of Related Debt		574,521		574,521
<b>Restricted For:</b>				
Capital projects		43,039		43,039
Other Projects		63,169		63,169
<b>Unrestricted</b>		319,355		319,355
<b>Total Net Position</b>		1,000,084		1,000,084

The accompanying notes are an integral part of this statement

**EVERGLADES PREPARATORY ACADEMY, INC.**  
**Reconciliation of the Governmental Fund (General Fund)**  
**Balance Sheet To The Statement of Net Position**  
**June 30, 2019**

Fund Balance - Governmental Funds		\$425,563
Capital assets used in governmental activities are not financial resources and therefore are not reported in the governmental funds		
Governmental capital assets	1,079,415	
Less accumulated depreciation	<u>(504,894)</u>	
		574,521
Net Position of Governmental activities		<u><u>\$1,000,084</u></u>

The accompanying notes are an integral part of this statement

**EVERGLADES PREPARATORY ACADEMY, INC.**  
**Statement of Governmental Fund (General Fund) Revenues, Expenditures, and**  
**Changes in Fund Balance**  
**Year Ended June 30, 2019**

	<u>General Fund</u>	<u>Special Revenue</u>	<u>Capital Outlay</u>	<u>Total</u>
<b>EXPENSES</b>				
Instruction	\$444,892	\$15,242		\$460,134
Instructional support services	25,717	8,404		34,121
Board Services	1,060			1,060
General Administration	40,376			40,376
School Administration	234,572			234,572
Fiscal Services	38,473			38,473
Facilities Acquisition	20,569		39,019	59,588
Pupil Transportation	39,251			39,251
Operation of Plant	176,824		58,419	235,243
Maintenance of Plant	1,666		20,592	22,258
Administrative Technology	1,979			1,979
Community Services	42,564			42,564
<b>TOTAL EXPENSES</b>	<u>1,067,943</u>	<u>23,646</u>	<u>118,030</u>	<u>1,209,619</u>
<b>PROGRAM REVENUES</b>				
Florida Education Finance Program (FEFP)	807,515			807,515
Capital grants and contributions			83,216	83,216
Charges for Services				
<b>Total program revenues</b>	<u>807,515</u>		<u>83,216</u>	<u>890,731</u>
<b>GENERAL REVENUES:</b>				
Other federal sources	1036	23,646		24,682
Other state sources	14,706			14,706
Other local sources	320,184			320,184
<b>Total general revenues</b>	<u>335,926</u>	<u>23,646</u>		<u>359,572</u>
Excess of Expenses over Revenues	75,498		(34,814)	40,684
	(270)		270	
Fund Balance, Beginning of Year	<u>307,296</u>		<u>77,583</u>	<u>384,879</u>
Fund Balance, End of Year	<u>\$ 382,524</u>	<u>\$ -</u>	<u>\$ 43,039</u>	<u>\$425,563</u>

The accompanying notes are an integral part of this statement

EVERGLADES PREPARATORY ACADEMY, INC.  
STATEMENT OF ACTIVITIES  
June 30, 2019

FUNCTIONS	Account Number	Expenses	Program Revenues		Net (Expense) Revenue and Changes in Net Position		
			Charges for Services	Operating Grants and Contributions	Governmental Activities	Business-type Activities	Total
<b>Governmental activities:</b>							
Instruction	5000	\$ 446,899		\$ 23,646	\$ (423,253)		(423,253)
Pupil Personnel Services	6100	34,121		1,036	(33,085)		(33,085)
Board	7100	1,060			(1,060)		(1,060)
General Administration	7200	40,376			(40,376)		(40,376)
School Administration	7300	234,572			(234,572)		(234,572)
Facilities Acquisition and Construction	7400	59,588		83,216	23,628		23,628.00
Fiscal Services	7500	38,473			(38,473)		(38,473)
Pupil Transportation Services	7800	39,251			(39,251)		(39,251)
Operation of Plant	7900	235,243			(235,243)		(235,243)
Maintenance of Plant	8100	22,258			(22,258)		(22,258)
Administrative Technology	8200	1,979			(1,979)		(1,979)
Community Services	9100	42,564			(42,564)		(42,564)
Unallocated Depreciation Expense *		40,045			(40,045)		(40,045)
<b>Total governmental activities</b>		<b>1,236,429</b>		<b>107,898</b>	<b>(1,128,531)</b>		<b>(1,128,531)</b>

**General Revenues:**

**Taxes:**

  Florida Education Finance Program (FEFP)

  Grants and contributions not restricted to specific programs

    Total general revenues, special items, and transfers

    Change in net position

  Prior period adjustment

  Net position-beginning

  Net position-ending

	807,515	807,515
	334,890	334,890
	1,142,405	1,142,405
	13,874	13,874
	986,210	986,210
	\$1,000,084	\$1,000,084

\* This amount excludes the depreciation that is included in direct expenses of the various functions.

The accompanying notes are an integral part of this statement

**EVERGLADES PREPARATORY ACADEMY, INC.**  
**Reconciliation of the Statement of Revenues,**  
**Expenditures, and Changes in Fund Balances**  
**of Governmental Fund (General Fund) To The**  
**Statement of Activities**  
**June 30, 2019**

Net Changes in Fund Balances - Governmental Funds	\$40,684
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Amounts reported for governmental activities in the statement of net position are different because:

Governmental Funds report capital outlays as expenditures. However, in the Statement of Activities, the cost of those assets is depreciated over their estimated useful lives.

Capital expenditures	13,235	
Less current year depreciation	<u>(40,045)</u>	
		<u>(26,810)</u>
Change in Net Position of Governmental Activities		<u><u>\$13,874</u></u>

The accompanying notes are an integral part of this statement

**EVERGLADES PREPARATORY ACADEMY, INC.**  
**Statement of Revenues, Expenditures, and Changes**  
**In Fund Balance-Budget (GAAP Basis) and Actual**  
**All Governmental Fund Types**  
**Year Ended June 30, 2019**

	Governmental			Special Revenue			Capital Outlay			Total		
	Original and Final Budget	Actual	Variance	Original and Final Budget	Actual	Variance	Original and Final Budget	Actual	Variance	Original and Final Budget	Actual	Variance
<b>EXPENDITURES:</b>												
Instruction	\$395,582	\$444,892	(\$49,310)	\$15,605	\$15,242	\$363				\$411,187	\$460,134	(\$48,947)
Pupil Personnel	14,709	25,717	(11,008)	10,470	8,404	2,066				25,179	34,121	(8,942)
Board Services	9,525	1,060	8,465							9,525	1,060	8,465
General Administration	40,794	40,376	418							40,794	40,376	418
School Administration	226,847	234,572	(7,725)							226,847	234,572	(7,725)
Fiscal Services	36,854	38,473	(1,619)							36,854	38,473	(1,619)
Facilities Acquisition		20,569					40,844	39,019	(1,825)	40,844	59,588	(18,744)
Pupil Transportation	39,319	39,251	68							39,319	39,251	68
Operation of Plant	101,325	176,824	(75,499)				59,338	58,419	(919)	160,663	235,243	(74,580)
Maintenance of Plant	9,600	1,666	7,934				15,072	20,592	5,520	24,672	22,258	2,414
Administrative Technology	1,940	1,979	(39)							1,940	1,979	(39)
Community Services	52,404	42,564	9,840							52,404	42,564	9,840
<b>TOTAL EXPENDITURES</b>	<u>928,899</u>	<u>1,067,943</u>	<u>(118,475)</u>	<u>26,075</u>	<u>23,646</u>	<u>2,429</u>	<u>115,254</u>	<u>118,030</u>	<u>2,776</u>	<u>1,070,228</u>	<u>1,209,619</u>	<u>(139,391)</u>
<b>PROGRAM REVENUES:</b>												
Florida Education Finance Program (FEFP)	815,870	807,515	(8,355)							815,870	807,515	(8,355)
Capital grants and contributions							65,780	83,216	17,436	65,780	83,216	17,436
	<u>815,870</u>	<u>807,515</u>	<u>(8,355)</u>				<u>65,780</u>	<u>83,216</u>	<u>17,436</u>	<u>881,650</u>	<u>890,731</u>	<u>9,081</u>

The accompanying notes are an integral part of this statement

**EVERGLADES PREPARATORY ACADEMY, INC.**  
**Statement of Revenues, Expenditures, and Changes**  
**In Fund Balance-Budget (GAAP Basis) and Actual**  
**All Governmental Fund Types (Cont'd)**  
**Year Ended June 30, 2019**

	Governmental			Special Revenue			Capital Outlay			Total		
	Original and Final Budget	Actual	Variance	Original and Final Budget	Actual	Variance	Original and Final Budget	Actual	Variance	Original and Final Budget	Actual	Variance
<b>GENERAL REVENUES:</b>												
Other federal sources		1,036		26,075	23,646	(2,429)				26,075	24,682	(1,393)
Other state sources	10,286	14,706	4,420							10,286	14,706	4,420
Other local sources	147,784	320,184	172,400							147,784	320,184	172,400
	<u>158,070</u>	<u>335,926</u>	<u>\$176,820</u>	<u>26,075</u>	<u>23,646</u>	<u>(2,429)</u>				<u>184,145</u>	<u>359,572</u>	<u>175,427</u>
Excess of Revenues over expenditures	<u>\$ 45,041</u>	<u>\$ 75,498</u>	<u>\$ 286,940</u>	<u>\$ -</u>		<u>(4,858)</u>	<u>(49,474)</u>	<u>(34,814)</u>		<u>\$ (4,433)</u>	<u>40,684</u>	<u>\$ 45,117</u>
Transfers		(270)						270				
Fund Balance, beginning of year		307,296						77,583			384,879	
Fund Balance, end of year		<u>\$ 382,524</u>			<u>\$ -</u>			<u>\$ 43,039</u>			<u>\$ 425,563</u>	

The accompanying notes are an integral part of this statement



**EVERGLADES PREPARATORY ACADEMY, INC.  
NOTES TO FINANCIAL STATEMENTS  
FOR THE YEAR ENDED JUNE 30, 2019**

**NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES**

**Reporting Entity**

Everglades Preparatory Academy, Inc. (“the Academy”) was established as a nonprofit organization in September 2001 under the laws of the State of Florida and is the reporting entity.

The Academy operates as a Charter School pursuant to a Charter School Contract (“the Contract”) with the School District of Palm Beach County, Florida (“the School District”). Under the Contract the Academy provides a high school education to children who reside in Palm Beach County. For financial statement purposes the Academy is not considered a component unit of the School District of Palm Beach County, which is a primary government entity for financial reporting.

The School District of Palm Beach County receives 5% of the Florida Education Finance Program (FEFP) revenue as an administrative fee. The Contract is effective through June 30, 2022. The Contract requires the School District to provide the Academy’s primary source of funding based upon the number of full-time equivalent students (FTES) registered at the Academy.

The Academy is a tax exempt organization under 501(C)(3) of the Internal Revenue Code.

The Academy’s financial statements are prepared in accordance with generally accepted accounting principles (GAAP). The Government Accounting Standards Board (GASB) is responsible for establishing GAAP for school districts through its pronouncements (statements and interpretations). The more significant accounting policies established in GAAP and used by the Academy are discussed below.

**Basic Financial Statements**

The Academy’s basic financial statements are the Statements of Net Position and the Statement of Activities. All the activities of the Academy are classified as governmental type activities. There are no business type activities of the Academy. All the Academy’s governmental type activities are included in the general fund. There are no other major funds. In the Statement of Net Position, the governmental activities column is reported on a full accrual, economic resource basis, which recognizes all long-term assets and receivables as well as long-term debt obligations. The Academy’s net position are reported in three parts – invested in capital assets, net of related debt; restricted for categorical carryover programs, debt service, and unrestricted net position.

**EVERGLADES PREPARATORY ACADEMY, INC.**  
**NOTES TO FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED JUNE 30, 2019**

**NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES**

**Basic Financial Statements (Cont'd)**

The Statement of Activities reports both the gross and net cost of each of the Academy's functions. The functions are also supported by government revenues such as Florida Education Finance Program (FEFP), Capital Outlay Funds and Federal Grants. The Statement of Activities reduces gross expenses (including depreciation) by related program revenues, operating and capital grants. Program revenues must be directly associated with the function (after care and youth services, etc.). Operating grants include operating-specific and discretionary (either operating or capital) grants while the capital grants column reflects capital-specific grants.

**Fund Financial Statements**

Fund Financial statements are provided for governmental funds. The operations of the funds are accounted for with a separate set of self-balancing accounts that comprise its assets, liabilities, equity, revenues and expenditures. Major individual governmental funds are reported as separate columns in the fund financial statements:

*General Fund* – is the Academy's primary operating fund. It accounts for all financial resources of the Academy, except those required to be accounted for in another fund.

*Special Revenue Fund* – accounts for specific revenue, such as federal grants that are legally restricted to expenditures for particular purposes.

**Basis of Accounting**

Basis of accounting refers to the point at which revenues or expenditures/expenses are recognized in the accounting and reported in the financial statements. It relates to the timing of the measurements made regardless of the measurement focus applied.

**Accrual**

The governmental type activities in the financial statements are presented on the accrual basis of accounting. Revenues are recognized when earned and expenses are recognized when incurred. When both restricted and unrestricted resources are available for use, it is the policy of the Academy to use restricted resources first, then unrestricted resources as they are needed.

**Measurement Focus**

The accounting and financial reporting treatment is determined by applicable measurement focus and basis of accounting. Measurement focus indicates the type of resources being measured such as current financial resources (current assets less current liabilities) or economic resources (all assets and liabilities).

**EVERGLADES PREPARATORY ACADEMY, INC.**  
**NOTES TO FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED JUNE 30, 2019**

**NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES**

**Measurement Focus (Cont'd)**

The Government-wide financial statements are reported using the economic resources measurement focus and the accrual basis of accounting. With this measurement focus, all assets and all liabilities associated with the operation of these funds are included on the balance sheet and operating statements present increases (i.e. revenues) and decreases (i.e. expenses) in net position.

Governmental fund financial statements are reported using the current financial resources measurement focus and the modified accrual basis of accounting. With this measurement focus, only current assets and current liabilities generally are included on the balance sheet. Operating statements of these funds present increases (i.e., revenues and other financing sources) and decreases (i.e., expenditures and other financial uses) in net current assets.

Under the modified accrual basis of accounting, revenues are recognized when they become measurable and available to finance expenditures of the fiscal period. For this purpose, the Academy considers revenues to be available if they are collected within sixty days of the end of the current fiscal period. Expenditures are generally recognized under the modified accrual basis of accounting when the related liability is incurred.

**Use of Estimates**

The preparation of financial statements in conformity with generally accepted accounting principles include the use of estimates that affect the financial statements. Accordingly, actual results could differ from those estimates.

**Concentration of Credit Risk**

Financial instruments that subject the Academy to concentrations of credit risk include cash and deposits. While the Academy attempts to limit its financial exposure, its cash balances may at times exceed federally insured limits. The Academy has not experienced any losses on such balances.

Cash Deposits are held at banks qualified as public depositories under Florida law.

**Fair Value Measurements**

The Fair Value Measurement Topic of the FASB Accounting Standards Codification defines fair value, establishes a consistent framework for measuring fair value within accounting principles generally accepted in the United States of America. The Academy's financial Assets, measured at fair value, include cash that is valued according to level 1, which is the highest level of measurement.

**EVERGLADES PREPARATORY ACADEMY, INC.**  
**NOTES TO FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED JUNE 30, 2019**

**NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES**

**Contributed Services**

The Academy does not recognize any support, revenue or expense from services contributed by individual volunteers because they do not meet the criteria for measurement.

**Budgetary Basis of Accounting**

Budgets are presented on the modified accrual basis of accounting. During the fiscal year expenditures were controlled at the object level (i.e., salaries, purchased services, and capital outlay).

**Capital Assets**

Capital assets purchased or acquired with an original cost of \$500 or more are reported at historical cost. Contributed assets are reported at fair market value as of the date received. Additions, improvements and other capital outlays that significantly extend the useful life of an asset are capitalized. Other costs incurred for repairs and maintenance are expensed as incurred. Depreciation on all assets is provided on the straight-line basis over the following estimated useful lives:

Building Improvements	20 Years
Furniture, Fixtures and Computer Equipment	5-10 Years
Computer Software	5 Years

**Revenue Sources**

Revenues for operations are received primarily from the School District of Palm Beach County pursuant to the funding provisions included in the Academy’s Charter. In accordance with the provisions of the Charter and Section 1002.33, Florida Statutes, the Academy will report the number of full-time equivalent (FTE) students and related data to the School District of Palm Beach County. Funding for the Academy is adjusted during the year to reflect the revised calculations by the Florida Department of Education under the Florida Education Finance

Program and the actual weighted full-time equivalent students reported by the Academy during the designated full-time equivalent student survey periods. In addition, the Academy receives an annual allocation of charter school capital outlay funds for leasing of school facility.

**EVERGLADES PREPARATORY ACADEMY, INC.**  
**NOTES TO FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED JUNE 30, 2019**

**NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES**

**Fund Balance Classifications**

GASB requires the fund balance amounts to be properly reported within one of the fund balance categories listed below:

- a) **Nonspendable** fund balance includes amounts that are not in a spendable form such as inventories, prepaid expenses, long-term loans and notes receivable, and property held for resale (unless the proceeds are restricted, committed or assigned). There was a nonspendable fund balance at year end.
- b) **Restricted** fund balance includes amounts that can be spent only for the specific purposes stipulated by external resource providers, constitutionally, or through enabling legislation. There was a restricted fund balance at year end.
- c) **Committed** fund balance includes amounts that can be used only for the specific purposes determined by a formal action of the Academy's highest level of decision making authority. There was a committed fund balance at year end.
- d) **Assigned** fund balance includes amounts intended to be used by the Academy's Management for specific purposes but which does not meet the criteria to be classified as restricted or committed. There was no assigned fund balance at year end.
- e) **Unassigned** fund balance is amounts that are available for any purpose. These amounts are reported only in the general fund. There was an unassigned fund deficit at year end.

**Order of Fund Balance Spending Policy**

The Academy's policy is to apply expenditures against nonspendable fund balance, followed in order by restricted fund balance, committed fund balance, assigned fund balance, and lastly unassigned fund balance at the end of the fiscal year. The Board of Directors can deviate from this policy if it is in the best interest of the Academy.

**EVERGLADES PREPARATORY ACADEMY, INC.  
NOTES TO FINANCIAL STATEMENTS  
FOR THE YEAR ENDED JUNE 20, 2019**

**NOTE 2 – CAPITAL ASSETS**

Capital Assets activity for the year ended June 30, 2019 were as follows:

	Balance Beginning	Additions	Disposals	Balance Ending
Building & Improvements	\$ 684,199	\$ -	\$ -	\$ 684,199
Furniture Fixtures and Equipment	264,112	13,235	-	277,347
Vehicles	106,003	-	-	106,003
Computer Software	11,867	-	-	11,867
	<u>1,066,181</u>	<u>13,235</u>	<u>-</u>	<u>1,079,416</u>
Less Accumulated Depreciation	464,850	40,045	-	504,895
Net Capital Assets	<u>\$ 601,331</u>	<u>\$ (26,810)</u>	<u>\$ -</u>	<u>\$ 574,521</u>

Depreciation Expense of \$40,045 was unallocated during the year ended June 30, 2019.

Beginning balances have been adjusted to reflect actual amounts.

**NOTE 3 – RETIREMENT PLAN**

The Academy has a Non-Contributory Defined Contribution Pension Plan covering all employees who meet certain eligibility requirements. As a result of the transfer of the payroll and human resources function to an employee leasing company, the employees pension contributions are to be made on a calendar year basis going forward. Under the Plan the Academy contributed 3% of eligible employees salary. Employer contributions to the retirement Plan are at the discretion of the Board of Directors. Retirement expense for the year ended June 30, 2019, was \$6,572.

**NOTE 4 – RELATED PARTY TRANSACTIONS**

The Academy is run by a Board of Directors all of whom are required to submit annual financial disclosures to the State of Florida. The Chairperson has a family relationship with one of the other Directors. The Board Members are volunteers and are not compensated by the Academy. There are no other related party transactions between the Board Members or entities related to Board Members.

**EVERGLADES PREPARATORY ACADEMY, INC.**  
**NOTES TO FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED JUNE 30, 2019**

**NOTE 5 – COMMITMENTS AND CONTINGENCIES**

**Lease Agreement**

The Academy leases its administrative and classroom facilities under an operating lease that expires in April 2021. Rental expenses for the year ended June 30, 2019, were \$33,000. Future minimum lease payments required under the lease, assuming the options are exercised, are approximately as follows:

June 30, 2020	\$ 33,000
June 30, 2021	33,000
June 30, 2022	33,000
June 30, 2023	33,000
June 30, 2024	33,000
	<u>\$ 165,000</u>

**Risk Management**

The Academy is exposed to various risks of loss related to theft, damage to, and destruction of assets, errors and omissions; injuries to employees; and natural disasters. The Academy purchases commercial insurance for all material risks of loss to which the Academy is exposed, including general liability, property, auto and workers compensation. A review of the past eight years reveals that settled claims have not exceeded insurance coverage

The Academy receives funding from the State of Florida based on the number of full time equivalent (FTE) students who attend the Academy. The data is compiled by the Academy and is subject to audit by the State and if errors are found this could result in amounts having to be repaid to the State or decrease in future allocations. Management believes that the amounts that would have to be remitted back to the State due to errors in their FTE count would not be material to the financial position of the Academy.

**NOTE 6 – SUBSEQUENT EVENTS**

Management has evaluated events that occurred subsequent to the year end for potential recognition or disclosure in the financial statements, through the date on which the financial statements were available to be issued. The date when the financial statements were available to be issued was September 9, 2019. Management's evaluation did not reveal any subsequent events that would have a material effect on the financial statements.

# **Mark Escoffery, P.A.**

## ***Certified Public Accountant***

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Palm Beach Gardens, FL 33410

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### **REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS**

To the Board Members of  
Everglades Preparatory Academy, Inc.  
360 E. Mail Street, Bldg. "C"  
Pahokee, Florida 33476

I have audited the financial statements of the Everglades Preparatory Academy, Inc., ("the Academy") (a nonprofit organization) as of and for the year ended June 30, 2019, and have issued my report thereon dated September 9, 2019. I conducted my audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States.

#### **Internal Control over Financial Reporting**

In planning and performing my audit, I considered the Academy's internal control over financial reporting as a basis for designing my auditing procedures for the purpose of expressing my opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Academy's internal control over financial reporting. Accordingly, I do not express an opinion on the effectiveness of the Academy's internal control over financial reporting.

*A deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct misstatements on a timely basis. *A material weakness* is a deficiency, or a combination of deficiencies, in internal control such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis.

My consideration of internal control over financial reporting was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over financial reporting that might be deficiencies, significant deficiencies, or material weaknesses. I did not identify any deficiencies in internal control over financial reporting that I consider to be material weaknesses, as defined above.



**REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING  
AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT  
OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH  
GOVERNMENT AUDITING STANDARDS (Continued)**

To the Members of the Board of  
Everglades Preparatory Academy, Inc.  
360 E. Main Street, Bldg. "C"  
Pahokee, Florida 33476  
Page 2

**Compliance and Other Matters**

As part of obtaining reasonable assurance about whether the Academy's financial statements are free of material misstatement, I performed tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of my audit and, accordingly, I do not express such an opinion. The results of my tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

This report is intended solely for the information and use of the Board Members, Management, others within the organization and federal awarding agencies and pass-through entities and is not intended to be and should not be used by anyone other than these specified parties.



Palm Beach Gardens, Florida  
September 9, 2019

# **Mark Escoffery, P.A.**

## **Certified Public Accountant**

8645 N. Military Trail  
Suite 503  
Palm Beach Gardens, FL 33410

Tel (561) 627-1404  
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### **MANAGEMENT LETTER**

To the Board Members of  
Everglades Preparatory Academy, Inc.  
360 E. Main Street, Bldg. "C"  
Pahokee, Florida 33476

#### **Report on the Financial Statements**

I have audited the financial statements of the Everglades Preparatory Academy, Inc., Florida, as of and for the fiscal year ended June 30, 2019, and have issued my report thereon dated September 9, 2019.

#### **Auditor's Responsibility**

I conducted my audit in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and Chapter 10.850, Rules of the Auditor General.

#### **Other Reports and Schedules**

I have issued my Independent Auditor's Report on Internal Control over Financial Reporting and Compliance and Other Matters Based on an Audit of the Financial Statements Performed in Accordance with *Government Auditing Standards*.

#### **Prior Audit Findings**

Section 10.854(1)(e)1., Rules of the Auditor General, requires that I determine whether or not corrective actions have been taken to address findings and recommendations made in the preceding annual financial audit report. There were no findings and recommendations made in the preceding annual financial audit report.

#### **Official Title**

Section 10.854(1)(e)5, Rules of the Auditor General, requires the name or official title of the entity. The official title of the entity is Everglades Preparatory Academy, Inc.

**MANAGEMENT LETTER**  
**(Continued)**

**Financial Condition**

Section 10.854(1)(e)2. and 10.855(11), Rules of the Auditor General, require that we report the results of our determination as to whether or not the Everglades Preparatory Academy, Inc. has met one or more of the conditions described in Section 218.503(1), Florida Statutes, and identification of the specific condition(s) met. In connection with my audit, I determined that the Everglades Preparatory Academy, Inc. did not meet any of the conditions described in Section 218.503(1), Florida Statutes.

Pursuant to Sections 10.854(1)(e)6.a. and 10.855(12), Rules of the Auditor General, I applied financial condition assessment procedures for the Everglades Preparatory Academy, Inc. It is management's responsibility to monitor the Everglades Preparatory Academy, Inc.'s financial condition, and my financial condition assessment was based in part on representations made by management and the review of financial information provided by same. Financial assessments made did not indicate that the Academy's financial condition is deteriorating.

**Transparency**

Sections 10.854(1)(e)7. and 10.855(13), Rules of the Auditor General, require that I report the results of my determination as to whether the Everglades Preparatory Academy, Inc. maintains on its Web site the information specified in Section 1002.33(9)(p), Florida Statutes. In connection with my audit, I determined that the Everglades Preparatory Academy did maintain on its Web site the information specified in Section 1002.33(9)(p), Florida Statutes.

**Other Matters**

Section 10.854(1)(e)3., Rules of the Auditor General, requires that I address in the management letter any recommendations to improve financial management. In connection with my audit, I did not have any such recommendation.

Section 10.854(1)(e)4., Rules of the Auditor General, requires that I address noncompliance with provisions of contracts or grant agreements, or abuse, that have occurred, or are likely to have occurred, that have an effect on the financial statements that is less than material but which warrants the attention of those charged with governance. In connection with my audit, I did not have any such findings,

**Purpose of this Letter**

My management letter is intended solely for the information and use of the Legislative Auditing Committee, members of the Florida Senate and the Florida House of Representatives, the Florida Auditor General, Federal and other granting agencies, the Board of Directors, applicable management, and Palm Beach County School District and is not intended to be and should not be used by anyone other than these specified parties.

Mark Escoffery, P.A.  
Palm Beach Gardens, Florida  
September 9, 2019

*Mark Escoffery, P.A.*