

**PALM BEACH  
MARITIME ACADEMY**

(A charter school under  
Palm Beach Maritime Museum, Inc.)

A Charter School and Component Unit of the  
District School Board of Palm Beach County, Florida

INDEPENDENT AUDITOR'S REPORT

*for the fiscal year ended JUNE 30, 2019*

*King & Walker, CPAs, PL*

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*Certified Public Accountants*

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**PALM BEACH MARITIME ACADEMY**  
**(A CHARTER SCHOOL UNDER PALM BEACH MARITIME MUSEUM, INC.)**  
A Charter School and Component Unit of the District School Board of Palm Beach County, Florida

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Members:  
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## **Independent Auditor's Report**

To the Board of Directors of the Palm Beach Maritime Academy  
(A charter school under Palm Beach Maritime Museum, Inc.),  
a Charter School and Component Unit of the District  
School Board of Palm Beach County, Florida

### **Report on the Financial Statements**

We have audited the accompanying financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of Palm Beach Maritime Academy, a charter school under Palm Beach Maritime Museum, Inc. ("School"), and a component unit of the District School Board of Palm Beach County, Florida, as of and for the year ended June 30, 2019, and the related notes to the financial statements, which collectively comprise the School's basic financial statements as listed in the table of contents.

### ***Management's Responsibility for the Financial Statements***

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

### ***Auditor's Responsibility***

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Governmental Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the School's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the School's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

## ***Opinions***

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, each major fund, and the aggregate remaining fund information of the School, as of June 30, 2018, and the respective changes in financial position thereof for the year ended in accordance with accounting principles generally accepted in the United States of America.

## ***Emphasis of Matter***

As described in Note 1, the accompanying financial statements referred to above present only the financial position of the School at June 30, 2019, and the respective changes in financial position for the year then ended, and is not intended to be a complete presentation of Palm Beach Maritime Museum, Inc. These financial statements do not purport to and do not present fairly the financial position of Palm Beach Maritime Museum, Inc. as of June 30, 2019 and its changes in financial position for the year then ended in conformity with accounting principles generally accepted in the United States of America.

## ***Other Matters***

### ***Required Supplementary Information***

Accounting principles generally accepted in the United States of America require that the Management's Discussion and Analysis, the Budgetary Comparison Schedule, and Note to Required Supplementary Information, as listed in the table of contents, be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historic context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

### ***Other Reporting Required by Government Auditing Standards***

In accordance with *Government Auditing Standards*, we have also issued our report dated August 26, 2019 on our consideration of the School's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the School's internal control over financial reporting and compliance.

Respectfully submitted,



August 26, 2019  
Tampa, Florida

## **PALM BEACH MARITIME ACADEMY**

**(A CHARTER SCHOOL UNDER PALM BEACH MARITIME MUSEUM, INC.)**

*A Charter School and Component Unit of the District School Board of Palm Beach County, Florida*

### **MANAGEMENT'S DISCUSSION AND ANALYSIS - (Unaudited)**

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The Management's Discussion and Analysis (MD&A) section of the annual financial report of the Palm Beach Maritime Academy, a charter school under Palm Beach Maritime Museum, Inc. ("School") provides an overview of the School's activities for the fiscal year ended June 30, 2019.

Because the information contained in the MD&A is intended to highlight significant transactions, events, and conditions, it should be considered in conjunction with the School's financial statements and notes to financial statements, as listed in the table of contents.

#### **FINANCIAL HIGHLIGHTS**

- For the fiscal year ended June 30, 2019, the School's expenses exceeded revenues as shown on the School's statement of activities by \$344,001.
- As shown on the statement of net position, the School reported an unrestricted Net Position balance of \$429,745.

#### **OVERVIEW OF THE FINANCIAL STATEMENTS**

The basic financial statements consist of three components:

- ✓ Government-wide financial statements
- ✓ Fund financial statements
- ✓ Notes to financial statements

#### **Government-Wide Financial Statements**

The government-wide financial statements provide both short-term and long-term information about the School's overall financial condition in a manner similar to those of a private-sector business. The statements include a statement of net position and a statement of activities that are designed to provide consolidated financial information about the governmental activities of the School presented on the accrual basis of accounting. The statement of net position provides information about the government's financial position, its assets and liabilities, using an economic resources measurement focus. The difference between the assets and liabilities, the net position, is a measure of the financial health of the School. The statement of activities presents information about the change in the School's net position and the results of operations, during the fiscal year. An increase or decrease in net position is an indication of whether the School's financial health is improving or deteriorating. To assess the overall financial position of the School, one needs to consider additional non-financial factors such as changes in the School student base funding level.

**PALM BEACH MARITIME ACADEMY**  
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**MANAGEMENT'S DISCUSSION AND ANALYSIS - (Unaudited)**

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**Fund Financial Statements**

Fund financial statements are one of the components of the basic financial statements. A fund is a grouping of related accounts that is used to maintain control over resources that have been segregated for specific activities or objectives. Fund financial statements provide more detailed information about the School's financial activities, focusing on its most significant funds rather than fund types. This is in contrast to the entity-wide perspective contained in the government-wide statements.

Governmental Funds. Governmental funds are used to account for essentially the same functions reported as governmental activities in the government-wide financial statements. However, the governmental funds utilize a spendable financial resources measurement focus rather than the economic resources measurement focus found in the government-wide financial statements. The financial resources measurement focus allows the governmental fund statements to provide information on near-term inflows and outflows of spendable resources as well as balances of spendable resources available at the end of the fiscal year.

The governmental fund statements provide a detailed short-term view that may be used to evaluate the School's near-term financing requirements. This short-term view is useful when compared to the long-term view presented as governmental activities in the government-wide financial statements. To facilitate this comparison, both the governmental funds balance sheet and the governmental funds statement of revenues, expenditures, and changes in fund balances provide a reconciliation of governmental fund to governmental activities.

The governmental funds balance sheet and statement of revenues, expenditures, and changes in fund balances provide detailed information about the School's most significant funds. The School operates four funds; a General Fund to for its general operations and internal account activities, a Capital Projects Fund to account for charter school capital outlay funding and bond proceeds to be used for lease, rent or construction of school facilities, a Debt Service fund to account for its long-term bonded debt, and a Special Revenue Fund to account for Federal grant programs. For reporting purposes, the School as chosen to report all funds as major funds of the School.

The School adopts an annual budget for its governmental funds. A budgetary comparison schedule, as required, has been provided for the General Fund and Major Special Revenue Fund to demonstrate compliance with the budget.

**Notes to Financial Statements**

The notes provide additional information that is essential for a full understanding of the data provided in the government-wide and fund financial statements.

**PALM BEACH MARITIME ACADEMY**  
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**MANAGEMENT'S DISCUSSION AND ANALYSIS - (Unaudited)**

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**GOVERNMENT-WIDE FINANCIAL ANALYSIS**

The following is a summary of the School's current year and prior year net position:

	<b>Net Position, End of Year</b>		
	<u>Governmental Activities</u>		
	<u>6-30-18</u>	<u>6-30-19</u>	<u>Increase (Decrease)</u>
<b>ASSETS</b>			
Current and Other Assets	\$ 1,015,530	\$ 843,315	\$ (172,215)
Capital Assets, net	300,014	756,861	456,847
Total Assets	<u>1,315,544</u>	<u>1,600,176</u>	<u>284,632</u>
<b>LIABILITIES</b>			
Current Liabilities	399,276	413,570	14,294
Long Term Liabilities	55,230	669,569	614,339
Total Liabilities	<u>454,506</u>	<u>1,083,139</u>	<u>628,633</u>
<b>NET POSITION</b>			
Net Investment in Capital Assets	244,784	87,292	(157,492)
Unrestricted	616,254	429,745	(186,509)
Total Net Position	<u>\$ 861,038</u>	<u>\$ 517,037</u>	<u>\$ (344,001)</u>

The assets of the School primarily consist of cash and cash equivalents, accounts receivable, deposits and prepaid expenses, and capital assets. Liabilities consist of accounts payable, salary and benefits payable, and capital lease obligations. Unrestricted net position totaled \$429,745.



## PALM BEACH MARITIME ACADEMY

(A CHARTER SCHOOL UNDER PALM BEACH MARITIME MUSEUM, INC.)

*A Charter School and Component Unit of the District School Board of Palm Beach County, Florida*

### MANAGEMENT'S DISCUSSION AND ANALYSIS - (Unaudited)

The following is a summary of the School's net position for the current year and prior year:

	<b>Operating Results for the Year</b>		
	Governmental Activities		
	6-30-18	6-30-19	Increase (Decrease)
<b>Revenues:</b>			
Federal Through Local	\$ 357,867	\$ 335,815	\$ (22,052)
State Sources	6,262,941	7,016,314	753,373
Gain on Disposal of Assets and Debt	5,564,398	-	(5,564,398)
Local and Other	828,908	386,270	(442,638)
<b>Total Revenues</b>	<b>13,014,114</b>	<b>7,738,399</b>	<b>(5,275,715)</b>
<b>Expenses:</b>			
Instruction	3,370,567	3,534,074	163,507
Student Personnel Services	227,458	282,634	55,176
Instr. & Curriculum Development	-	960	960
Instructional Staff Training	-	3,386	3,386
Board of Education	180,065	128,357	(51,708)
General Administration	2,539	1,496	(1,043)
School Administration	733,514	752,226	18,712
Facilities Acquisition & Construction	1,163,883	1,177,707	13,824
Fiscal Services	223,514	212,708	(10,806)
Food Services	21,480	27,188	5,708
Central Services	96,940	51,249	(45,691)
Student Transportation	431,813	476,282	44,469
Operation of Plant	855,230	864,619	9,389
Administrative Technology	89,520	159,529	70,009
Community Service	127,311	82,955	(44,356)
Debt Service - Interest & Fiscal Charges	659,509	56,393	(603,116)
Unallocated Depreciation	188,713	262,237	73,524
Special Item - Net Loss on Disposal of Assets	-	8,400	8,400
<b>Total Expenses</b>	<b>8,372,056</b>	<b>8,082,400</b>	<b>(289,656)</b>
<b>Increase/(Decrease) in Net Position</b>	<b>\$ 4,642,058</b>	<b>\$ (344,001)</b>	<b>\$ (4,986,059)</b>

The largest operating revenue source for the School is the State of Florida (91%). Revenues from State sources for current operations are primarily received through the Florida Education Finance Program (FEFP) funding formula. The FEFP formula utilizes student enrollment data to determine the funds available for the School. The School reported a gain from the cancellation of bonded debt and the transfer of related assets of \$5,564,398 in the prior year and the School's increase in FTE in 2018-19 accounts for the increase in State revenue.

The largest concentrations of expenses were for Instruction related functions (47%), which primarily consisted of teacher salaries, and the Facilities Acquisition & Construction and Operation of Plant functions (25%) which primarily consisted of the School's facility lease payments and other operation of plant costs.

**PALM BEACH MARITIME ACADEMY**  
**(A CHARTER SCHOOL UNDER PALM BEACH MARITIME MUSEUM, INC.)**  
*A Charter School and Component Unit of the District School Board of Palm Beach County, Florida*  
**MANAGEMENT'S DISCUSSION AND ANALYSIS - (Unaudited)**

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**FINANCIAL ANALYSIS OF THE SCHOOL'S FUNDS**

**Governmental Funds**

As the School completed the year, its governmental funds reported a combined fund balance of \$429,745.

**BUDGETARY HIGHLIGHTS**

The General Fund and Major Special Revenue Fund budgets for the fiscal year ended June 30, 2019, were developed based on the School's anticipated revenues including Federal grants and expenditures and the expected student population for the school year. Over the course of the year, the school revised the budgets. For the fiscal year ended June 30, 2019, the actual expenditures were equal to the final budgets. Refer to the Budgetary Comparison Schedule for additional information.

**CAPITAL ASSETS AND DEBT ADMINISTRATION**

**Capital Assets**

The School's capital assets for its governmental activities as of June 30, 2019, amounts to \$756,861 (net of accumulated depreciation). This investment in capital assets includes, furniture, fixtures, and equipment, assets under capital leases, and leasehold improvements. Additional information regarding the School's capital assets can be found in the Notes to the financial statements.

**Long-Term Debt**

At June 30, 2019, the School reported capital lease debt of \$669,569. Additional information about the School's long-term debt is presented in the Notes to the financial statements.

**ECONOMIC FACTORS AND NEXT YEAR'S BUDGET**

Facts, decisions, or conditions that are expected to have a significant effect on the financial position or results of operations of the School in fiscal year 2020 include:

- Continued funding from FEFP.
- Expected increase in enrollment.

**REQUESTS FOR INFORMATION**

This financial report is designed to provide a general overview of the School's finances. Questions concerning any of the information provided in this report or requests for additional financial information should be addressed to Director, Palm Beach Maritime Academy, 1518 W. Lantana Road, Lantana, FL 33462.

**PALM BEACH MARITIME ACADEMY**  
**(A CHARTER SCHOOL UNDER PALM BEACH MARITIME MUSEUM, INC.)**  
**A CHARTER SCHOOL AND COMPONENT UNIT OF THE**  
**DISTRICT SCHOOL BOARD OF PALM BEACH COUNTY, FLORIDA**

**STATEMENT OF NET POSITION**

*June 30, 2019*

	Governmental Activities
<b>ASSETS</b>	
Cash & Cash Equivalents	\$ 197,260
Accounts Receivable	134,820
Due From Other Agencies	265,350
Deposits and Prepaid Expenses	245,885
Capital Assets:	
Leasehold Improvements, Net	18,324
Furniture, Fixtures, and Equipment, Net	62,506
Assets Under Capital Leases, Net	676,031
Total Capital Assets, Net	756,861
<b>TOTAL ASSETS</b>	<b>1,600,176</b>
<b>LIABILITIES</b>	
Accounts Payable	77,814
Salary and Benefits Payable	335,756
Long-Term Liabilities:	
Due within one year - Capital Leases	142,304
Due after one year - Capital Leases	527,265
<b>TOTAL LIABILITIES</b>	<b>1,083,139</b>
<b>NET POSITION</b>	
Net Investment in Capital Assets	87,292
Unrestricted	429,745
<b>TOTAL NET POSITION</b>	<b>\$ 517,037</b>

The accompanying notes to the financial statements are an integral part of this statement.

**PALM BEACH MARITIME ACADEMY**  
**(A CHARTER SCHOOL UNDER PALM BEACH MARITIME MUSEUM, INC.)**  
**A CHARTER SCHOOL AND COMPONENT UNIT OF THE**  
**DISTRICT SCHOOL BOARD OF PALM BEACH COUNTY, FLORIDA**

**STATEMENT OF ACTIVITIES**  
*For the Fiscal Year Ended June 30, 2019*

	Expenses	Program Revenues			Net (Expenses) Revenue and Changes in Net Position Governmental Activities
		Charges for Services	Operating Grants and Contributions	Capital Grants and Contributions	
Governmental Activities:					
Instruction	\$ 3,534,074	\$ -	\$ 335,815	\$ -	\$ (3,198,259)
Student Personnel Services	282,634				(282,634)
Instruction & Curriculum Development	960				(960)
Instructional Staff Training	3,386				(3,386)
Board of Education	128,357				(128,357)
General Administration	1,496				(1,496)
School Administration	752,226				(752,226)
Facilities Acquisition & Construction	1,177,707			432,627	(745,080)
Fiscal Services	212,708				(212,708)
Food Services	27,188				(27,188)
Central Services	51,249				(51,249)
Student Transportation	476,282		140,882		(335,400)
Operation of Plant	864,619				(864,619)
Administrative Technology	159,529				(159,529)
Community Service	82,955	273,744			190,789
Debt Service - Interest	56,393				(56,393)
Unallocated Depreciation	262,237				(262,237)
<b>Total Governmental Activities</b>	<b>\$ 8,074,000</b>	<b>\$ 273,744</b>	<b>\$ 476,697</b>	<b>\$ 432,627</b>	<b>\$ (6,890,932)</b>
General Revenues:					
State Sources					6,442,805
Local and Other					112,526
Special Item - Net Loss on Sale of Capital Assets					(8,400)
<b>Total General Revenues</b>					<b>6,546,931</b>
Change in Net Position					(344,001)
Net Position - July 1, 2018					861,038
Net Position - June 30, 2019					<b>\$ 517,037</b>

The accompanying notes to the financial statements are an integral part of this statement.

**PALM BEACH MARITIME ACADEMY**  
**(A CHARTER SCHOOL UNDER PALM BEACH MARITIME MUSEUM, INC.)**  
**A CHARTER SCHOOL AND COMPONENT UNIT OF THE**  
**DISTRICT SCHOOL BOARD OF PALM BEACH COUNTY, FLORIDA**

**BALANCE SHEET - GOVERNMENTAL FUNDS**  
*June 30, 2019*

	General Fund	Debt Service Fund	Capital Projects Fund	Special Revenue Fund	Total Governmental Funds
<b>ASSETS</b>					
Cash & Cash Equivalents	\$ 197,260	\$ -	\$ -	\$ -	\$ 197,260
Accounts Receivable	134,820				134,820
Due From Other Agencies	265,350				265,350
Deposits & Prepaid Expenses	245,885				245,885
Total Assets	\$ 843,315	\$ -	\$ -	\$ -	\$ 843,315
 <b>LIABILITIES</b>					
Accounts Payable	\$ 77,814	\$ -	\$ -	\$ -	\$ 77,814
Salary and Benefits Payable	335,756				335,756
Total Liabilities	413,570	-	-	-	413,570
 <b>FUND BALANCES</b>					
Nonspendable	245,885				245,885
Unassigned	183,860				183,860
Total Fund Balances	429,745	-	-	-	429,745
Total Liabilities and Fund Balances	\$ 843,315	\$ -	\$ -	\$ -	\$ 843,315

The accompanying notes to the financial statements are an integral part of this statement.

**PALM BEACH MARITIME ACADEMY**  
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**RECONCILIATION OF THE GOVERNMENTAL FUNDS BALANCE SHEET**  
*June 30, 2019*

<b>Total Fund Balances - Governmental Funds</b>	\$	429,745
<p>Amounts reported for governmental activities in the statement of net position are different because:</p>		
Capital assets, net of accumulated depreciation, used in governmental activities are not financial resources and therefore, are not reported as assets in governmental funds.		756,861
Long-term liabilities are not due and payable in the current period and, therefore, are not reported as liabilities in the governmental funds. Long-term liabilities at year-end consist of:		
Capital Leases Payable	669,569	(669,569)
<b>Total Net Position - Governmental Activities</b>	\$	517,037

The accompanying notes to financial statements are an integral part of this statement.

**PALM BEACH MARITIME ACADEMY**  
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**DISTRICT SCHOOL BOARD OF PALM BEACH COUNTY, FLORIDA**

**STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES**  
*For the Fiscal Year Ended June 30, 2019*

	General Fund	Debt Service Fund	Capital Projects Fund	Special Revenue Fund	Total Governmental Funds
<b>Revenues</b>					
Intergovernmental:					
Federal Through Local	\$ -	\$ -	\$ -	\$ 335,815	\$ 335,815
State Sources	6,583,687		432,627		7,016,314
Local and Other	386,270				386,270
<b>Total Revenues</b>	<b>6,969,957</b>	<b>-</b>	<b>432,627</b>	<b>335,815</b>	<b>7,738,399</b>
<b>Expenditures</b>					
Current - Education:					
Instruction	\$ 3,198,259			335,815	\$ 3,534,074
Student Personnel Services	282,634				282,634
Instruction & Curriculum Development	960				960
Instructional Staff Training	3,386				3,386
Board of Education	128,357				128,357
General Administration	1,496				1,496
School Administration	752,226				752,226
Facilities Acquisition & Construction	745,080		432,627		1,177,707
Fiscal Services	212,708				212,708
Food Services	27,188				27,188
Central Services	51,249				51,249
Student Transportation	476,282				476,282
Operation of Plant	864,619				864,619
Administrative Technology	159,529				159,529
Community Service	82,955				82,955
Fixed Capital Outlay:					
Other Capital Outlay	741,484				741,484
Debt Service:					
Principal		119,705			119,705
Interest and Fiscal Charges		56,393			56,393
<b>Total Expenditures</b>	<b>7,728,412</b>	<b>176,098</b>	<b>432,627</b>	<b>335,815</b>	<b>8,672,952</b>
Excess (Deficiency) of Revenues Over Expenditures	(758,455)	(176,098)	-	-	(934,553)
Other Financing Sources (Uses):					
Inception of Capital Lease	734,044				734,044
Sale of Capital Assets	14,000				14,000
Transfers In/(Out)	(176,098)	176,098			-
<b>Total Other Financing Sources (Uses)</b>	<b>571,946</b>	<b>176,098</b>	<b>-</b>	<b>-</b>	<b>748,044</b>
Net Change in Fund Balances	(186,509)	-	-	-	(186,509)
Fund Balances, July 1, 2018	616,254	-	-	-	616,254
<b>Fund Balances, June 30, 2019</b>	<b>\$ 429,745</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 429,745</b>

The accompanying notes to financial statements are an integral part of this statement.

**PALM BEACH MARITIME ACADEMY**  
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**RECONCILIATION OF THE GOVERNMENTAL FUNDS STATEMENT OF  
TO THE STATEMENT OF ACTIVITIES**  
*For the Fiscal Year Ended June 30, 2019*

<b>Net Change in Fund Balances - Governmental Funds</b>	\$	(186,509)
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Amounts reported for governmental activities in the statement of activities are different because:

Capital outlays are reported in governmental funds as expenditures. However, in the statement of activities, the cost of those assets is allocated over their estimated useful lives as depreciation expense. This is the amount of capital outlays (\$741,484) in excess of depreciation expense (\$262,237) in the current period and the loss on the sale of capital assets (\$22,400).		456,847
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Principal payments on long-term debt are expenditures in the governmental funds, but the repayments reduce long-term liabilities in the statement of net position.		119,705
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Proceeds from the inception of capital leases are reported as other financing sources in governmental funds and as long-term liabilities in the statement of net assets.		(734,044)
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<b>Change in Net Position - Governmental Activities</b>	<b>\$</b>	<b>(344,001)</b>
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The accompanying notes to the financial statements are an integral part of this statement.



**NOTES TO FINANCIAL STATEMENTS**  
**June 30, 2019**

**1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES**

➤ **Reporting Entity**

Palm Beach Maritime Academy, a charter school under Palm Beach Maritime Museum, Inc. (“School”) is a component unit of the District School Board of Palm Beach County, Florida. The School’s charter is held by Palm Beach Maritime Museum, Inc., a not-for-profit corporation organized pursuant to Chapter 617, Florida Statutes, the Florida Not-For-Profit Corporation Act. The governing body of the School is the not-for-profit corporation Board of Directors, which is comprised of not less than three members.

The basic financial statements of the School present only the balances, activity and disclosures related to the School. They do not purport to, and do not, present fairly the financial position of Palm Beach Maritime Museum, Inc. as of June 30, 2019, and its changes in financial position or budgetary comparisons, where applicable, for the year then ended in conformity with accounting principles generally accepted in the United States of America.

The general operating authority of the School is contained in Section 1002.33, Florida Statutes. The School operates under a charter of the sponsoring school district, the District School Board of Palm Beach County, Florida, (“District”). The charter was granted starting for the 1999-2000 school year and was effective until June 30, 2013. In March 2012, the School received notice of a 15-year renewal of their charter agreement until June 30, 2027. At the end of the term of the charter, the District may choose not to renew the charter under grounds specified in the charter. In this case, the District is required to notify the school in writing at least 90 days prior to the charter’s expiration. During the term of the charter, the District may also terminate the charter if good cause is shown. In the event of termination of the charter, the District shall assume operation of the School. The School is considered a component unit of the District; therefore, for financial reporting purposes, the School is required to follow generally accepted accounting principles applicable to state and local governmental units.

Criteria for determining if other entities are potential component units which should be reported within the School's basic financial statements are identified and described in the Governmental Accounting Standards Board's (GASB) *Codification of Governmental Accounting and Financial Reporting Standards*, Sections 2100 and 2600. The application of these criteria provides for identification of any entities for which the School is financially accountable and other organizations for which the nature and significance of their relationship with the School are such that exclusion would cause the School's basic financial statements to be misleading or incomplete. Based on these criteria, no component units are included within the reporting entity of the School.

**NOTES TO FINANCIAL STATEMENTS**  
**June 30, 2019**

➤ **Basis of Presentation**

Government-wide Financial Statements - Government-wide financial statements, including the statement of net position and the statement of activities, present information about the School as a whole.

Government-wide financial statements are prepared using the economic resources measurement focus. The statement of activities presents a comparison between direct expenses and program revenues for each function or program of the School's governmental activities. Direct expenses are those that are specifically associated with a service, program, or department and are thereby clearly identifiable to a particular function.

Program revenues include charges paid by the recipient of the goods or services offered by the program and grants and contributions that are restricted to meeting the operational or capital requirements of a particular program. Revenues that are not classified as program revenues are presented as general revenues. The comparison of direct expenses with program revenues identifies the extent to which each governmental function is self-financing or draws from the general revenues of the School.

Fund Financial Statements - Fund financial statements report detailed information about the School in the governmental funds. The focus of governmental fund financial statements is on major funds rather than reporting funds by type. Each major fund is reported in a separate column. Because the focus of governmental fund financial statements differs from the focus of government-wide financial statements, a reconciliation is presented with each of the governmental fund financial statements.

The School's major governmental funds are as follows:

- General Fund – to account for all financial resources not required to be accounted for in another fund, and for certain revenues from the State that are legally restricted to be expended for specific current operating purposes.
- Debt Service Fund – to account for the accumulation of resources for, and the payment of, long-term debt principal and interest and related costs.
- Capital Projects Fund – to account for all resources for the acquisition of capital and related items purchased by the School with capital outlay funds.
- Special Revenue Fund – to account for Federal grant programs.

**NOTES TO FINANCIAL STATEMENTS**

**June 30, 2019**

➤ **Basis of Accounting**

Basis of accounting refers to when revenues and expenditures, or expenses, are recognized in the accounts and reported in the financial statements. Basis of accounting relates to the timing of the measurements made, regardless of the measurement focus applied.

The government-wide financial statements are prepared using the accrual basis of accounting. Revenues are recognized when earned and expenses are recognized when a liability is incurred, regardless of the timing of the related cash flows. Revenues from grants, entitlements, and donations are recognized in the fiscal year in which all eligibility requirements imposed by the provider have been satisfied.

Governmental fund financial statements are prepared using the modified accrual basis of accounting. Revenues, except for certain grant revenues, are recognized when they become measurable and available. Revenues are considered to be available when they are collectible within the current period or soon enough thereafter to pay liabilities of the current period. The School considers revenues to be available if they are collected within 30 days of the end of the current fiscal year. When grant terms provide that the expenditure of resources is the prime factor for determining eligibility for Federal, State, and other grant resources, revenue is recognized at the time the expenditure is made. Under the modified accrual basis of accounting, expenditures are generally recognized when the related fund liability is incurred, except for principal and interest on long-term debt, claims and judgments, and compensated absences, which are recognized when due. Allocations of cost, such as depreciation, are not recognized in governmental funds.

➤ **Cash and Cash Equivalents**

Cash and cash equivalents are defined as demand deposits, money market accounts, and short term investments with original maturities of eight months or less from date of acquisition. The School considers all demand accounts and money market funds which are not subjected to withdrawal restrictions to be cash and cash equivalents.

The School's deposits are placed with banks and savings and loans qualified as public depositories under Florida law. All deposits are insured by Federal depository insurance, up to specified limits, or collateralized with securities held in Florida's multiple financial institution collateral pool as required by Chapter 280, Florida Statutes.

➤ **Capital Assets**

Expenditures for capital assets acquired or constructed for general School purposes are reported in the governmental fund that financed the acquisition or construction. The capital assets so acquired are reported at cost in the

**NOTES TO FINANCIAL STATEMENTS**  
**June 30, 2019**

government-wide statement of net position but are not reported in the governmental fund financial statements. Capital assets are defined by the School as those costing more than \$750. Such assets are recorded at historical cost or estimated historical cost if purchased or constructed. Donated assets are recorded at fair value at the date of donation.

Capital assets are depreciated using the straight-line method over the following estimated useful lives:

<u>Description</u>	<u>Estimated Lives</u>
Furniture, Fixtures and Equipment	5 years
Assets Under Capital Leases	5 years
Leasehold Improvements	10 years

➤ **Long-term Debt**

Long-term obligations that will be financed by resources to be received in the future by the general fund are reported in the government-wide financial statements, not in the general fund. Capital improvement debt is reported net of unamortized discount. The School amortizes debt discounts over the life of the debt using the straight-line method. Current-year information relative to changes in long-term debt is described in subsequent notes.

➤ **Deferred Outflows/Inflows of Resources**

In addition to assets, the statement of financial position will sometimes report a separate section for deferred outflows of resources. This separate financial statement element, *deferred outflows of resources*, represents a consumption of net position that applies to a future period(s) and so will *not* be recognized as an outflow of resources (expense/expenditure) until then. The School does not have any items that qualify for reporting in this category.

In addition to liabilities, the statement of financial position will sometimes report a separate section for deferred inflows of resources. This separate financial statement element, *deferred inflows of resources*, represents an acquisition of net position that applies to a future period(s) and so will *not* be recognized as an inflow of resources (revenue) until then. The School does not have any items that qualify for reporting in this category.

➤ **Net Position and Fund Balance Classification**

*Government-wide financial statements*

Net Position is classified and reported in three components:

- Net Investment in Capital Assets – consists of capital assets, net of accumulated depreciation, and reduced by the outstanding balances of any borrowings that are attributed to the acquisition or improvement of those assets.

**NOTES TO FINANCIAL STATEMENTS**

**June 30, 2019**

- Restricted net position – consists of net position with constraints placed on their use either by external groups such as creditors, contributors, or laws or regulations of other governments.
- Unrestricted net position – all other net positions that do not meet the definition of “restricted” or “invested in capital assets, net of related debt.”

*Fund financial statements*

GASB Codification Section 1800.142, *Fund Balance Reporting and Governmental Fund Type Definitions*, defines the different types of fund balances that a governmental entity must use for financial reporting purposes. GASB requires the fund balance amounts to be reported within one of the following fund balance categories:

- Nonspendable – fund balance associated with inventories, prepaid expenses, long-term loans and notes receivable, and property held for resale (unless the proceeds are restricted, committed or assigned). All nonspendable fund balances at year end relate to assets that are in nonspendable form.
- Restricted – fund balance that can be spent only for the specific purposes stipulated by the constitution, external resource providers, or through enabling legislation.
- Committed – fund balance that can be used only for the specific purposes determined by a formal action of the School’s Board of Governance.
- Assigned – fund balance that is intended to be used by the School’s management for specific purposes but does not meet the criteria to be classified as restricted or committed.
- Unassigned – fund balance that is the residual amount for the School’s general fund and includes all spendable amounts not contained in the other classifications.

➤ **Order of Fund Balance Spending Policy**

The School’s policy is to apply expenditures against nonspendable fund balance, restricted fund balance, committed fund balance, assigned fund balance, and unassigned fund balance at the end of the fiscal year. First, nonspendable fund balances are determined. Then restricted fund balances for specific purposes are determined (not including nonspendable amounts). Any remaining fund balance amounts for the non-general funds are to be classified as restricted fund balance. It is possible for the non-general funds to be classified as restricted fund balance. It is possible for the non-general funds to have negative unassigned fund balance when nonspendable amounts plus the amount of restricted fund balances for specific purposes exceed the positive fund balance for non-general fund.

**NOTES TO FINANCIAL STATEMENTS**

**June 30, 2019**

➤ **Revenue Sources**

Revenues for current operations are received primarily from the District pursuant to the funding provisions included in the School's charter. In accordance with the funding provisions of the charter and Section 1002.33(17), Florida Statutes, the School reports the number of full-time equivalent students and related data to the District.

Under provisions of Section 1011.62, Florida Statutes, the District reports the number of full-time equivalent students and related data to the Florida Department of Education (FDOE) for funding through the Florida Education Finance Program (FEFP). Funding for the School is adjusted during the year to reflect the revised calculations by the FDOE under the FEFP and the actual weighted full-time equivalent students (FTE) reported by the School during designated full-time equivalent student survey periods. The Department may also adjust subsequent fiscal period allocations based upon an audit of the School's compliance in determining and reporting FTE and related data. Normally, such adjustments are treated as reductions or additions of revenue in the year when the adjustments are made.

The basic amount of funding through the FEFP under Section 1011.62 is the product of the (1) unweighted FTE, multiplied by (2) the cost factor for each program, multiplied by (3) the base student allocation established by the legislature. Additional funds for exceptional students who do not have a matrix of services are provided through the guaranteed allocation designated in Section 1011.62(1)(e)2., Florida Statutes. For the fiscal year ended June 30, 2019, the School reported 888.30 unweighted FTE and 938.7894 weighted FTE.

FEFP funding may also be adjusted as a result of subsequent FTE audits conducted by the Florida Auditor General pursuant to Section 1010.305, Florida Statutes, and Rule 6A-1.0453, Florida Administrative Code (FAC). Schools are required to maintain the following documentation on for three years or until the completion of an FTE audit:

- Attendance and membership documentation (Rule 6A-1.044, FAC).
- Teacher certificates and other certification documentation (Rule 6A-1.0503, FAC).
- Documentation for instructors teaching out-of-field (Rule 6A-1.0503, FAC).
- Procedural safeguards for weighted programs (Rule 6A-6.03411, FAC).
- Evaluation and planning documents for weighted programs (Section 1010.305, Florida Statutes, and Rule 6A-6.03411, FAC).

The School receives federal or state awards for the enhancement of various educational programs. This assistance is generally received based on applications submitted to and approved by various granting agencies. For federal or state awards in which a claim to these grant proceeds is based on incurring eligible expenditures, revenue is recognized to the extent that eligible expenditures have been incurred.

**NOTES TO FINANCIAL STATEMENTS**  
**June 30, 2019**

The School receives state funds through the District under charter school capital outlay funding pursuant to Section 1013.62, Florida Statutes. Funds are based upon a capital outlay plan submitted to the District and are to be used for lease, rent or construction of school facilities. The School also receives funding through donations and fundraising efforts, school lunch sales and local property tax collections.

The School follows the policy of applying restricted resources prior to applying unrestricted resources when an expense is incurred for purposes for which both restricted and unrestricted assets are available.

➤ **Income Taxes**

The School is exempt from Federal tax under Section 501(c)(3) of the Internal Revenue Code. Accordingly, no provision for income taxes has been included in the accompanying financial statements. Additionally, no uncertain tax positions have been made requiring disclosure in the related notes to financial statements. The School's income tax returns for the past three years are subject to examination by tax authorities and may change upon examination.

➤ **Use of Estimates**

In preparing the financial statements in conformity with generally accepted accounting principles in the United States management is required to make estimates and assumptions that affect the reported amounts of assets and liabilities as of the date of the statement of net position and affect revenues and expenditures for the period presented. Actual results could differ from those estimates.

➤ **Subsequent Events**

Management has evaluated all events subsequent to the balance sheet date and through the report date, which is the date these financial statements were available to be issued. Management determined there are no subsequent events which require disclosure.

**2. CASH DEPOSITS**

*Custodial Credit Risk – Deposits.* In the case of deposits, this is the risk that in the event of a bank failure, the School's deposits may not be returned to the School. The School does not have a custodial credit risk policy. All cash deposits are held in banks that qualify as public depositories under Florida law. All such deposits are insured by Federal depository insurance and/or collateralized with securities held in Florida's multiple financial institution collateral pool as required by Chapter 280, Florida Statutes.

**PALM BEACH MARITIME ACADEMY**

**(A CHARTER SCHOOL UNDER PALM BEACH MARITIME MUSEUM, INC.)**

A Charter School and Component Unit of the District School Board of Palm Beach County, Florida

**NOTES TO FINANCIAL STATEMENTS**

**June 30, 2019**

**3. DUE FROM OTHER AGENCIES**

The amount due from other agencies included in the accompanying statement of net position and balance sheet – governmental funds consists of amounts due for Federal grant reimbursements due from the District School Board of Palm Beach County, and an amount is due under the E-Rate program. These receivables are considered to be fully collectible and as such, no allowance for uncollectible accounts has been established.

**4. INTERFUND TRANSFERS**

The General Fund transferred \$176,098 to the Debt Service Fund for payment of long-term debt. The amounts of interfund transfers are netted together and not reported on the Statement of Activities. The amounts of interfund receivables, payables, and transfers are netted together and not reported in the statement of net position and the statement of activities.

**5. CHANGES IN CAPITAL ASSETS**

Changes in capital assets are presented in the table below.

	<u>Beginning Balance</u>	<u>Additions</u>	<u>Deletions</u>	<u>Ending Balance</u>
<b><u>GOVERNMENTAL ACTIVITIES</u></b>				
Capital Assets Being Depreciated:				
Leasehold Improvements	\$ 64,269	\$ 7,440	\$ -	\$ 71,709
Furniture, Fixtures and Equipment	648,730	-	-	648,730
Assets Under Capital Lease	592,807	734,044	(28,000)	1,298,851
Total Capital Assets Being Depreciated	<u>1,305,806</u>	<u>741,484</u>	<u>(28,000)</u>	<u>2,019,290</u>
Less Accumulated Depreciation for:				
Leasehold Improvements	(40,717)	(5,228)	-	(45,945)
Furniture, Fixtures and Equipment	(536,310)	(57,354)	-	(593,664)
Assets Under Capital Lease	(428,765)	(199,655)	5,600	(622,820)
Total Accumulated Depreciation	<u>(1,005,792)</u>	<u>(262,237)</u>	<u>5,600</u>	<u>(1,262,429)</u>
Total Capital Assets Being Depreciated, Net	<u>300,014</u>	<u>479,247</u>	<u>(22,400)</u>	<u>756,861</u>
Governmental Activities Capital Assets, Net	<u>\$ 300,014</u>	<u>\$ 479,247</u>	<u>\$ (22,400)</u>	<u>\$ 756,861</u>

All depreciation expense was shown as unallocated on the Statement of Activities.



**PALM BEACH MARITIME ACADEMY**

**(A CHARTER SCHOOL UNDER PALM BEACH MARITIME MUSEUM, INC.)**

A Charter School and Component Unit of the District School Board of Palm Beach County, Florida

**NOTES TO FINANCIAL STATEMENTS**

**June 30, 2019**

**6. CAPITAL LEASES PAYABLE**

The School entered into several capital lease agreements in order to acquire computer equipment and facility improvements and buses. The asset value of these assets total \$1,298,851. The capital lease agreements require monthly payments with terms ranging from 30 months to 60 months at interest rates ranging from 8.938% to 11.850%. Interest paid on all capital leases for the 2018-19 fiscal year totaled \$56,393.

The annual requirements amortize the capital leases outstanding at June 30, 2019, is as follows:

<u>Fiscal Year Ending June</u>	<u>Total</u>	<u>Principal</u>	<u>Interest</u>
2020	\$ 190,560	\$ 142,304	\$ 48,256
2021	196,490	160,046	36,444
2022	179,282	154,926	24,356
2023	179,282	168,080	11,202
2024	44,821	44,213	608
<b>Total</b>	<b>\$ 790,435</b>	<b>\$ 669,569</b>	<b>\$ 120,866</b>

**7. CHANGES IN LONG-TERM LIABILITIES**

The following is a summary of changes in long-term liabilities:

	<u>Beginning Balance</u>	<u>Additions</u>	<u>Deductions</u>	<u>Ending Balance</u>	<u>Due in One Year</u>
<u>Governmental Activities:</u>					
Capital Leases Payable	\$ 55,230	\$ 734,044	\$ (119,705)	\$ 669,569	\$ 142,304
Total Governmental Activities	<u>\$ 55,230</u>	<u>\$ 734,044</u>	<u>\$ (119,705)</u>	<u>\$ 669,569</u>	<u>\$ 142,304</u>

**8. RETIREMENT PLAN**

The School participates in a defined contribution tax sheltered annuity plan for all of its employees. Contributions made by the School totaled \$45,149 for the year ended June 30, 2019 which was computed at 2% of employee’s qualifying gross wages.

**9. RISK MANAGEMENT PROGRAMS**

The School is exposed to various risks of loss related to torts; theft of, damage to, and destruction of assets; errors and omissions; and natural disasters for which the School carries commercial insurance. There have been no significant reductions in insurance coverage and settlement amounts have not exceeded insurance coverage for the current year or the three prior years.

**PALM BEACH MARITIME ACADEMY**  
**(A CHARTER SCHOOL UNDER PALM BEACH MARITIME MUSEUM, INC.)**  
A Charter School and Component Unit of the District School Board of Palm Beach County, Florida

**NOTES TO FINANCIAL STATEMENTS**  
**June 30, 2019**

**10. SCHEDULE OF STATE REVENUE SOURCES**

The following is a schedule of the School’s State revenue:

Source	Amount
Florida Education Finance Program	\$ 3,883,185
Class Size Reduction	1,058,250
Discretionary Local Effort	637,659
Charter School Capital Outlay	432,627
Restricted Capital Outlay - FEFP	233,602
Supplementary Academic Instruction	199,087
ESE Guaranteed Allocation	158,140
Student Transportation	140,882
Instructional Materials	67,132
FL Best & Brightest	59,404
Safe Schools	48,276
Reading Allocation	38,943
Mental Health Assistance	20,137
Teachers Classroom Supply Program	16,050
Digital Classrooms	13,506
Miscellaneous	6,315
Discretionary Lottery	3,119
Total State Revenue	\$ 7,016,314

The District receives an administrative fee from the School for the first 250 FTE which totaled \$91,494.

**11. FACILITY LEASE**

The Palm Beach Maritime Museum, Inc. (“Museum”), the School’s charter-holder, leases a facility under a long-term lease agreement to provide the School a part of their educational facility as follows:

Lantana I Facility: The Museum entered into a 20 year lease for an educational facility starting August 10, 2017 through August 1, 2037 for the School’s primary school grades. The lease contains required monthly minimum lease payment as of that date and thereafter, the minimum required lease payment increases annually at a minimum of 2 percent and a maximum of 3 percent based the Consumer Price Index. The lease is reviewed annually and additional annual rent of \$1,150 per year per student in excess of 589 students added to the rent. The lease requires the Museum to pay all expenses for insurance, taxes, utilities, maintenance and repair of the facility. The landlord will provide a rent credit of 85% of the rent collected from another business which occupies a portion of the premises. Rental expenses for under this lease agreement totaled \$708,677 and the rental credit received amounted to \$16,000 for the year.



**NOTES TO FINANCIAL STATEMENTS**

**June 30, 2019**

**13. COMMITMENTS AND CONTINGENT LIABILITIES**

The School participates in state grant programs, which are governed by various rules and regulations of the grantor agencies. Costs charged to the respective grant programs are subject to audit and adjustment by the grantor agencies, therefore, to the extent that the School has not complied with the rules and regulations governing the grants, refunds of any money received may be required and the collectability of any related receivables at June 30, 2019, may be impaired.

In the opinion of the School, there are no significant liabilities relating to compliance with the rules and regulations governing the respective grants; therefore, no provision has been recorded in the accompanying financial statements for such contingencies.

**14. LEGAL MATTERS**

In the normal course of conducting its operations, the School occasionally becomes party to various legal actions and proceedings. In the opinion of management, the ultimate resolution of such legal matters will not have a significant adverse effect on the accompanying financial statements.

**PALM BEACH MARITIME ACADEMY**  
**(A CHARTER SCHOOL UNDER PALM BEACH MARITIME MUSEUM, INC.)**  
**A CHARTER SCHOOL AND COMPONENT UNIT OF THE**  
**DISTRICT SCHOOL BOARD OF PALM BEACH COUNTY, FLORIDA**

**REQUIRED SUPPLEMENTARY INFORMATION**  
**BUDGETARY COMPARISON SCHEDULE - GENERAL FUND AND MAJOR SPECIAL REVENUE FUND (UNAUDITED)**  
*For the Fiscal Year Ended June 30, 2019*

	General Fund				Special Revenue Fund			
	Original Budget	Final Budget	Actual	Variance with Final Budget - Positive (Negative)	Original Budget	Final Budget	Actual	Variance with Final Budget - Positive (Negative)
<b>Revenues:</b>								
Intergovernmental:								
Federal Through Local	\$ -	\$ -	\$ -	\$ -	\$ 316,864	\$ 335,815	\$ 335,815	\$ -
State Sources	6,267,331	6,583,687	6,583,687	-	-	-	-	-
Local and Other	441,531	386,270	386,270	-	-	-	-	-
Total Revenues	<u>6,708,862</u>	<u>6,969,957</u>	<u>6,969,957</u>	<u>-</u>	<u>316,864</u>	<u>335,815</u>	<u>335,815</u>	<u>-</u>
<b>Expenditures:</b>								
Current - Education:								
Instruction	2,988,537	3,198,259	3,198,259	-	316,864	335,815	335,815	-
Student Personnel Services	181,573	282,634	282,634	-	-	-	-	-
Instruction & Curriculum Development		960	960	-	-	-	-	-
Instructional Staff Training	3,561	3,386	3,386	-	-	-	-	-
Board of Education	63,140	128,357	128,357	-	-	-	-	-
General Administration	8,445	1,496	1,496	-	-	-	-	-
School Administration	744,899	752,226	752,226	-	-	-	-	-
Facilities Acquisition & Construction	762,728	745,080	745,080	-	-	-	-	-
Fiscal Services	217,463	212,708	212,708	-	-	-	-	-
Food Services	26,835	27,188	27,188	-	-	-	-	-
Central Services	96,122	51,249	51,249	-	-	-	-	-
Student Transportation	484,590	476,282	476,282	-	-	-	-	-
Operation of Plant	855,912	864,619	864,619	-	-	-	-	-
Administrative Technology	105,218	159,529	159,529	-	-	-	-	-
Community Service	112,282	82,955	82,955	-	-	-	-	-
Fixed Capital Outlay:								
Other Capital Outlay		741,484	741,484	-	-	-	-	-
Total Expenditures	<u>6,651,305</u>	<u>7,728,412</u>	<u>7,728,412</u>	<u>-</u>	<u>316,864</u>	<u>335,815</u>	<u>335,815</u>	<u>-</u>
Excess (Deficiency) of Revenues Over Expenditures	<u>57,557</u>	<u>(758,455)</u>	<u>(758,455)</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Other Financing Sources (Uses):								
Inception of Capital Lease	-	734,044	734,044	-	-	-	-	-
Sale of Capital Assets	-	14,000	14,000	-	-	-	-	-
Transfers In/(Out)	(145,798)	(176,098)	(176,098)	-	-	-	-	-
Total Other Financing Sources (Uses)	<u>(145,798)</u>	<u>571,946</u>	<u>571,946</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Net Change in Fund Balances	(88,241)	(186,509)	(186,509)	-	-	-	-	-
Fund Balances, July 1, 2018	616,254	616,254	616,254	-	-	-	-	-
Fund Balances, June 30, 2019	<u>\$ 528,013</u>	<u>\$ 429,745</u>	<u>\$ 429,745</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

See Independent Auditor's Report.

**PALM BEACH MARITIME ACADEMY**  
**(A CHARTER SCHOOL UNDER PALM BEACH MARITIME MUSEUM, INC.)**  
A Charter School and Component Unit of the District School Board of Palm Beach County, Florida

**NOTES TO REQUIRED SUPPLEMENTARY INFORMATION**  
**June 30, 2019**

**1. BUDGETS AND BUDGETARY ACCOUNTING**

Budgets are presented on the modified accrual basis of accounting. During the fiscal year, expenditures were controlled at the object level (e.g., salaries and benefits, purchased services, materials and supplies and capital outlay) within each activity (e.g., instruction, pupil personnel services and school administration). Budgets may be amended by resolution at any Board meeting prior to the date for the annual report.

Members:  
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**Independent Auditor's Report on Internal Control Over Financial Reporting and on Compliance and Other Matters Based on an Audit of Financial Statements Performed in Accordance with *Government Auditing Standards***

To the Board of Directors of the Palm Beach Maritime Academy  
(A charter school under Palm Beach Maritime Museum, Inc.),  
a Charter School and Component Unit of the District  
School Board of Palm Beach County, Florida

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of Palm Beach Maritime Academy, a charter school under Palm Beach Maritime Museum, Inc. ("School"), and a component unit of the District School Board of Palm Beach County, Florida, as of and for the year ended June 30, 2019, and the related notes to the financial statements, which collectively comprise the School's basic financial statements, and have issued our report thereon dated August 26, 2019.

**Internal Control Over Financial Reporting**

In planning and performing our audit of the financial statements, we considered the School's internal control over financial reporting ("internal control") to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the School's internal control. Accordingly, we do not express an opinion on the effectiveness of the School's internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the School's financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

## **Compliance and Other Matters**

As part of obtaining reasonable assurance about whether the School's financial statements are free from material misstatement, we performed tests of compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

## **Purpose of this Report**

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the School's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the School's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

Respectfully submitted,

A handwritten signature in black ink that reads "King & Walker, CPAs". The signature is written in a cursive, professional style.

August 26, 2019  
Tampa, Florida



Members:  
Florida Institute of CPAs  
American Institute of CPAs  
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**Management Letter as Required by Rules of the Florida Auditor General,  
Chapter 10.850, Florida Statutes, *Charter School Audits***

To the Board of Directors of the Palm Beach Maritime Academy  
(A charter school under Palm Beach Maritime Museum, Inc.),  
a Charter School and Component Unit of the District  
School Board of Palm Beach County, Florida

**Report on the Financial Statements**

We have audited the financial statements of the Palm Beach Maritime Academy (“School”), a Charter School and Component Unit of the District School Board of Palm Beach County, Florida, as of and for the fiscal year ended June 30, 2019, and have issued our report thereon dated August 26, 2019.

**Auditor’s Responsibility**

We conducted our audit in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States and Chapter 10.850, Rules of the Auditor General.

**Other Reporting Requirements**

We have issued our Independent Auditor's Report on Internal Control over Financial Reporting and on Compliance and Other Matters Based on an Audit of the Financial Statements Performed in Accordance with *Government Auditing Standards*. Disclosures in those reports and schedule, which are dated August 26, 2019, should be considered in conjunction with this management letter.

**Prior Audit Findings**

Section 10.854(1)(e)1., Rules of the Auditor General, requires that we determine whether or not corrective actions have been taken to address findings and recommendations made in the preceding annual financial audit report. There were no prior audit findings or recommendations.

**Official Title**

Section 10.854(1)(e)5., Rules of the Auditor General, requires that the name or official title of the entity and the school code assigned by the Florida Department of Education be disclosed in this management letter. The official title and the school code assigned by the Florida Department of Education of the entity are Palm Beach Maritime Academy, 502801.

## **Financial Condition and Management**

Sections 10.854(1)(e)2. and 10.855(11), Rules of the Auditor General, require us to apply appropriate procedures and communicate whether or not the School has met one or more of the conditions described in Section 218.503(1), Florida Statutes, and to identify the specific condition(s) met. In connection with our audit, we determined that the School did not meet any of the conditions described in Section 218.503(1), Florida Statutes.

Pursuant to Sections 10.854(1)(e)6.a. and 10.855(12), Rules of the Auditor General, we applied financial condition assessment procedures for the School. It is management's responsibility to monitor the School's financial condition, and our financial condition assessment was based in part on representations made by management and review of financial information provided by same.

Section 10.854(1)(e)3., Rules of the Auditor General, requires that we communicate any recommendations to improve financial management. In connection with our audit, we did not have any such recommendations.

## **Transparency**

Sections 10.854(1)(e)7. and 10.855(13), Rules of the Auditor General, require us to apply appropriate procedures and communicate the results of our determination as to whether the School maintains on its Web site the information specified in Section 1002.33(9)(p), Florida Statutes. In connection with our audit, we determined that the School maintained on its Web site the information specified in Section 1002.33(9)(p), Florida Statutes.

## **Additional Matters**

Section 10.854(1)(e)3., Rules of the Auditor General, requires that we address in the management letter any recommendations to improve financial management. In connection with our audit, we did not have any such recommendations.

Section 10.854(1)(e)4., Rules of the Auditor General, requires that we address noncompliance with provisions of contracts or grant agreements, or abuse, that have occurred, or are likely to have occurred, that have an effect on the financial statements that is less than material but which warrants the attention of those charged with governance. In connection with our audit, we did not have any such findings.

## **Purpose of this Letter**

Our management letter is intended solely for the information and use of the Legislative Auditing Committee, members of the Florida Senate and the Florida House of Representatives, the Florida Auditor General, Federal and other granting agencies the Board of Directors, applicable management, and District School Board of Palm Beach County, Florida and is not intended to be and should not be used by anyone other than these specified parties.

Respectfully submitted,

Handwritten signature in black ink that reads "King & Walker, CPAs". The signature is written in a cursive style.

August 26, 2019  
Tampa, Florida