

# Union Park Charter Academy

A Department of Florida Charter  
Educational Foundation, Inc.  
(A Component Unit of the School  
Board of Pasco County, Florida)

Basic Financial Statements  
For the Year Ended June 30, 2019

# Union Park Charter Academy

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## INDEPENDENT AUDITOR'S REPORT

To the Board of Directors  
Union Park Charter Academy  
A Department of Florida Charter Educational Foundation, Inc.  
Wesley Chapel, Florida

### Report on the Financial Statements

We have audited the accompanying financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of Union Park Charter Academy (the "School"), a Department of Florida Charter Educational Foundation, Inc. and a component unit of the School Board of Pasco County, Florida, as of and for the year ended June 30, 2019, and the related notes to the financial statements, which collectively comprise the School's basic financial statements as listed in the table of contents.

### Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

### Auditor's Responsibility

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

## Opinions

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, each major fund, and the aggregate remaining fund information of the School, as of June 30, 2019, and the respective changes in financial position, and budgetary comparison for the General Fund and Special Revenue Fund for the year then ended in accordance with accounting principles generally accepted in the United States of America.

## Emphasis of Matter

As discussed in Note 1, the financial statements of the School are intended to present the financial position and change in financial position of only that portion of the governmental activities, each major fund and the aggregate remaining fund information of Florida Charter Educational Foundation, Inc. that is attributable to the transactions of the School. They do not purport to, and do not, present fairly the financial position of Florida Charter Educational Foundation, Inc. as of June 30, 2019 and the changes in financial position or budgetary comparisons, where applicable, for the year ended June 30, 2019 in conformity with accounting principles generally accepted in the United States of America. Our opinion is not modified with respect to this matter.

## Other Matters

### *Required Supplementary Information*

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis on pages 3 through 7 be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

## Other Reporting Required by *Government Auditing Standards*

In accordance with *Government Auditing Standards*, we have also issued our report dated August 26, 2019, on our consideration of the School's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is solely to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the School's internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the School's internal control over financial reporting and compliance.



KEEFE McCULLOUGH

Fort Lauderdale, Florida  
August 26, 2019

# MANAGEMENT'S DISCUSSION AND ANALYSIS

As management of Union Park Charter Academy (the "School"), a Department of Florida Charter Educational Foundation, Inc. and a component unit of the School Board of Pasco County, Florida, we offer readers of the School's basic financial statements this narrative overview and analysis of the financial activities of the School for the year ended June 30, 2019. Since this is the first year of operations, prior year comparative information is not available. Comparative information will be provided in future years.

Management's discussion and analysis is included at the beginning of the School's basic financial statements to provide, in layman's terms, the current position of the School's financial condition. This summary should not be taken as a replacement for the audit which consists of the basic financial statements.

### **Financial Highlights**

Our basic financial statements provide these insights into the results of this year's operations.

- As of June 30, 2019, the School's governmental fund balances totaled \$ 1,223,274.
- As of June 30, 2019, the School has net position (deficit) of \$ (1,235,595).

### **Overview of the Financial Statements**

This discussion and analysis is intended to serve as an introduction to the School's basic financial statements. The School's basic financial statements are comprised of three components: 1) government-wide financial statements, 2) fund financial statements, and 3) notes to the basic financial statements.

**Government-Wide Basic Financial Statements:** The government-wide financial statements are designed to provide readers with a broad overview of the School's finances, in a manner similar to a private sector business.

The statement of net position presents information on all of the School's assets, liabilities, and deferred inflows/outflows of resources, with the difference between the two reported as net position. Over time, increases or decreases in net position may serve as a useful indicator of whether the financial position of the School is improving or deteriorating.

The statement of activities presents information showing how the School's net position changed during the year. All changes in net position are reported as soon as the underlying event giving rise to the change occurs, regardless of the timing of related cash flows. Thus, revenues and expenses are reported in this statement for some items that will only result in cash flows in future fiscal periods (e.g., uncollected revenues and services rendered but unpaid).

The government-wide financial statements include all governmental activities that are principally supported by grants and entitlements from the state for full-time equivalent funding. The School does not have any business-type activities. The governmental activities of the School primarily include instruction and instructional support services.

The government-wide basic financial statements can be found on pages 8 and 9 of this report.

**Fund Basic Financial Statements:** A fund is a grouping of related accounts that is used to maintain control over resources that have been segregated for specific activities or objectives. The School, like other state and local governments, uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements.

**Governmental Funds:** Governmental funds are used to account for essentially the same functions reported as governmental activities in the government-wide financial statements. However, unlike the government-wide basic financial statements, governmental fund basic financial statements focus on near-term inflows and outflows of spendable resources, as well as balances of spendable resources available at the end of the fiscal year. Such information may be useful in evaluating the School's near-term financing requirements.

Because the focus of governmental funds is narrower than that of the government-wide financial statements, it is useful to compare the information presented for governmental funds with similar information presented for governmental activities in the government-wide financial statements. By doing so, readers may better understand the long-term impact of the School's near-term financing decisions. Both the governmental fund balance sheet and the governmental fund statement of revenues, expenditures and changes in fund balances provide a reconciliation to facilitate this comparison between governmental funds and governmental activities.

The School maintains several individual governmental funds. Information is presented in the governmental fund balance sheet and the governmental fund statement of revenues, expenditures and changes in fund balances. The General Fund, Special Revenue Fund and Capital Project Fund are considered to be the School's major funds.

The School adopts an annual budget for its governmental funds. A budgetary comparison statement has been provided for the General Fund and Special Revenue Fund to demonstrate compliance with the budget.

The governmental fund financial statements can be found on pages 10 through 15 of this report.

**Agency Fund:** In addition, the School has one agency fund which is a student activity fund. This fund was formed for educational and school purposes.

The Agency Fund financial statement can be found on page 16 of this report. The assets and liabilities of this fund are not included in the government-wide statement of net assets.

**Notes to Basic Financial Statements:** The notes provide additional information that is essential for a full understanding of the data provided in the government-wide and fund financial statements. The notes to basic financial statements can be found on pages 17 through 26 of this report.

## Government-Wide Financial Analysis

This is the School's initial year of operations; therefore, comparative government-wide data cannot be presented. The School's net position (deficit) was \$ (1,235,595) at June 30, 2019. Of this amount, \$ (2,414,150) represents net investment in capital assets (deficit), \$ 1,118,761 represents restricted for debt service and \$ 59,794 represents unrestricted net position.

**Union Park Charter Academy  
Management's Discussion and Analysis  
June 30, 2019**

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Our analysis in the table below focuses on the net position (deficit) of the School's governmental activities:

Union Park Charter Academy Net Position (Deficit)		June 30, 2019
Assets:		
Current and other assets	\$	981,540
Noncurrent assets		11,713,200
Total assets		12,694,740
Liabilities:		
Current liabilities		885,500
Noncurrent liabilities		13,044,835
Total liabilities		13,930,335
Net Position (Deficit):		
Net investment in capital assets (deficit)		(2,414,150)
Restricted for debt service		1,118,761
Unrestricted		59,794
Total net position (deficit)	\$	(1,235,595)

The school ended the year with total assets of \$ 12,695,000 which consists of cash, receivables, and capital assets. Approximately \$ 9,929,000 of the capital assets includes a facility that was purchased through bond financing. Total liabilities as of June 30, 2019 are \$ 13,930,000 which mainly consist of debt associated with the purchase of the facility.

**Governmental Activities:** The results of this year's operations for the School as a whole are reported in the statement of activities on page 9. The following table provides a condensed presentation of the School's revenues and expenses for the year ended June 30, 2019:

Union Park Charter Academy Change in Net Position (Deficit)		June 30, 2019
Revenues:		
General revenues	\$	4,148,235
Program revenues		742,006
Total revenues		4,890,241
Functions/Program Expenses:		
Instruction		2,580,817
Instructional support services		1,863,345
Non-instructional services		1,681,674
Total governmental activities		6,125,836
Change in net position (deficit)	\$	(1,235,595)



**Union Park Charter Academy  
Management’s Discussion and Analysis  
June 30, 2019**

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Total revenues of \$ 4,890,000 consist mainly of per pupil funding which is found in the general revenues line. The school also received \$ 294,000 in capital outlay funding and about \$ 170,000 in other grants which is found in the program revenues line. Expenses totaled approximately \$ 6,126,000 for the year.

**Governmental Fund Expenditures:** In the table below, we have presented the cost of the largest functions/programs as a percentage of total governmental expenditures:

Functions/Programs	2019	
	Expenditures	Percent
Governmental expenditures:		
Facilities acquisition and construction	\$ 11,193,290	67%
Instruction	2,333,281	14%
Debt service	1,073,540	6%
Plant operations and maintenance	803,746	5%
Administrative services	574,529	3%
All other functions/programs	911,426	5%
Total governmental expenditures	\$ 16,889,812	100%

**Capital Assets and Debt Administration**

**Capital assets:** At June 30, 2019, the School had capital assets of \$ 10,812,106, net of accumulated depreciation, invested in buildings, computer equipment and furniture, fixtures and equipment. A detailed schedule is on page 22 in the notes to the basic financial statements.

**Debt:** At June 30, 2019, the School had debt of \$ 13,226,377. More information about the School’s debt can be found on pages 23 through 24 of this report.

**General Fund Budgetary Highlights**

Total revenues were favorable to budget mainly due to higher local revenues which consist of e-rate funding and interest income. Participation in the aftercare program was also higher than budgeted, bringing total revenues to \$ 4,451,000. Total expenditures were unfavorable to budget mainly due to unbudgeted bond issuance costs as well as higher facilities acquisition and construction costs, both of which were related to the purchase of the School’s facility. These were offset by higher than budgeted bond proceeds, which can be seen in the other financing sources and uses section. Overall, the School ended the year with a change in fund balance that was favorable to budget by approximately \$ 468,000.

**Economic Factors and Next Year's Budget**

In fiscal year 2019, the State of Florida increased its Florida Education Finance Program funding by approximately 2% and the capital outlay funding pool increased to \$ 145 million. In addition, an allocation was given to fund safe schools and mental health initiatives. A 2% merit increase was also paid out to eligible staff.

For fiscal year 2020, capital outlay revenue was assumed at an increase of 2% of the current rate per student. The budgets reflect the Florida Education Finance Program funding increase of \$ 175 per student. A 2% merit increase for all staff was budgeted as well as safety initiatives for security resource officers. All other expenditures are budgeted in alignment with enrollment changes and the School’s strategic objectives.

**Requests for Information**

If you have any questions about this report or need additional information, please write Lindsey Lennon, Controller - Schools, Charter Schools USA, 800 Corporate Drive, Suite 700, Fort Lauderdale, Florida 33334.

# BASIC FINANCIAL STATEMENTS

**Union Park Charter Academy**  
**Statement of Net Position (Deficit)**  
**June 30, 2019**

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	<b>Governmental Activities</b>
<b>Current Assets:</b>	
Cash and cash equivalents	\$ 516,226
Due from other governments	185,018
Other receivable	3,624
Due from Agency Fund	3,901
Prepaid items	7,233
Deposits	18,805
Restricted investments	246,733
	<hr/>
Total current assets	981,540
<b>Noncurrent Assets:</b>	
Restricted investments	901,094
Capital assets (depreciable), net of accumulated depreciation	10,812,106
	<hr/>
Total noncurrent assets	11,713,200
	<hr/>
Total assets	12,694,740
<b>Current Liabilities:</b>	
Accounts payable and accrued liabilities	328,841
Salaries and wages payable	135,224
Due to management company	161,607
Due to related party	12,209
Unearned revenues	21,479
Compensated absences	11,740
Accrued interest payable	28,945
Bonds payable	185,455
	<hr/>
Total current liabilities	885,500
<b>Noncurrent Liabilities:</b>	
Compensated absences	3,913
Bonds payable	13,040,922
	<hr/>
Total noncurrent liabilities	13,044,835
	<hr/>
Total liabilities	13,930,335
<b>Commitments (Note 9)</b>	
	-
<b>Net Position (Deficit):</b>	
Net investment in capital assets (deficit)	(2,414,150)
Restricted for debt service	1,118,761
Unrestricted	59,794
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Total net position (deficit)	\$ <u><u>(1,235,595)</u></u>

The accompanying notes to basic financial statements are an integral part of these statements.

**Union Park Charter Academy  
Statement of Activities  
For the Year Ended June 30, 2019**

	<u>Expenses</u>	<u>Program Revenues</u>			<u>Governmental</u>
		<u>Charges for Services</u>	<u>Operating Grants and Contributions</u>	<u>Capital Grants and Contributions</u>	<u>Net Revenue (Expense) and Change in Net Position</u>
<b>Functions/Programs:</b>					
Instruction	\$ 2,580,817	\$ -	\$ 182,435	\$ -	\$ (2,398,382)
Student support services	192,818	-	-	-	(192,818)
Instructional media services	22,412	-	-	-	(22,412)
Instruction and curriculum development services	2,962	-	-	-	(2,962)
Instructional staff training services	14,848	-	-	-	(14,848)
Instruction related technology	102,729	-	-	-	(102,729)
Board	33,189	-	-	-	(33,189)
School administration	574,529	-	-	-	(574,529)
Fiscal services	333,050	-	-	-	(333,050)
Food services	936	266	-	-	(670)
Central services	95,363	-	-	-	(95,363)
Operation of plant	862,818	-	94,787	-	(768,031)
Maintenance of plant	90,229	-	-	-	(90,229)
Community services	113,119	170,991	-	-	57,872
Interest and bond issuance costs	1,106,017	-	-	293,527	(812,490)
Total governmental activities	\$ <u>6,125,836</u>	\$ <u>171,257</u>	\$ <u>277,222</u>	\$ <u>293,527</u>	<u>(5,383,830)</u>
General revenues:					
Grants and entitlements					4,122,918
Investment income					24,592
Miscellaneous					725
Total general revenues					<u>4,148,235</u>
Change in net position (deficit)					(1,235,595)
Net position, July 1, 2018 (inception)					<u>-</u>
Net position (deficit), June 30, 2019					\$ <u><u>(1,235,595)</u></u>

The accompanying notes to basic financial statements are an integral part of these statements.

**Union Park Charter Academy  
Balance Sheet - Governmental Funds  
June 30, 2019**

	<u>General Fund</u>	<u>Special Revenue Fund</u>	<u>Capital Project Fund</u>	<u>Total</u>
<b>Assets:</b>				
Cash and cash equivalents	\$ 516,226	\$ -	\$ -	\$ 516,226
Due from other governments	5,291	145,432	34,295	185,018
Due from other funds	179,727	-	-	179,727
Due from Agency Fund	3,901	-	-	3,901
Other receivable	3,624	-	-	3,624
Prepaid items	7,233	-	-	7,233
Deposits	18,805	-	-	18,805
Restricted investments	1,147,827	-	-	1,147,827
	<u>1,882,634</u>	<u>145,432</u>	<u>34,295</u>	<u>2,062,361</u>
Total assets	\$ <u>1,882,634</u>	\$ <u>145,432</u>	\$ <u>34,295</u>	\$ <u>2,062,361</u>
<b>Liabilities:</b>				
Accounts payable and accrued liabilities	\$ 328,841	\$ -	\$ -	\$ 328,841
Salaries and wages payable	135,224	-	-	135,224
Due to management company	161,607	-	-	161,607
Due to related party	12,209	-	-	12,209
Unearned revenues	21,479	-	-	21,479
Due to other funds	-	145,432	34,295	179,727
	<u>659,360</u>	<u>145,432</u>	<u>34,295</u>	<u>839,087</u>
Total liabilities	<u>659,360</u>	<u>145,432</u>	<u>34,295</u>	<u>839,087</u>
<b>Commitments (Note 9)</b>	-	-	-	-
<b>Fund Balances:</b>				
Nonspendable:				
Prepaid items	7,233	-	-	7,233
Deposits	18,805	-	-	18,805
Restricted for capital projects	121	-	-	121
Restricted for debt service	1,147,706	-	-	1,147,706
Unassigned	49,409	-	-	49,409
	<u>1,223,274</u>	<u>-</u>	<u>-</u>	<u>1,223,274</u>
Total fund balances	<u>1,223,274</u>	<u>-</u>	<u>-</u>	<u>1,223,274</u>
Total liabilities and fund balances	\$ <u>1,882,634</u>	\$ <u>145,432</u>	\$ <u>34,295</u>	\$ <u>2,062,361</u>

The accompanying notes to basic financial statements are an integral part of these statements.

**Union Park Charter Academy  
 Reconciliation of the Balance Sheet of Governmental Funds  
 to the Statement of Net Position (Deficit)  
 June 30, 2019**

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<b>Total Fund Balances - Governmental Funds</b>		\$	1,223,274
<p>Amounts reported for governmental activities in the statement of net position (deficit) are different because:</p>			
<p>Capital assets used in governmental activities are not financial resources and, therefore, are not reported in the governmental fund.</p>			
Cost of capital assets	\$	11,193,290	
Accumulated depreciation		<u>(381,184)</u>	10,812,106
<p>Liabilities not payable with current available resources are not reported as fund liabilities in the governmental fund statement. All liabilities both current and long-term, are reported in the government-wide statements.</p>			
Compensated absences	\$	(15,653)	
Accrued interest payable		(28,945)	
Bonds payable		<u>(13,226,377)</u>	<u>(13,270,975)</u>
<b>Net Position (Deficit) of Governmental Activities</b>			\$ <u><u>(1,235,595)</u></u>

The accompanying notes to basic financial statements are an integral part of these statements.

**Union Park Charter Academy  
Statement of Revenues, Expenditures and  
Changes in Fund Balances - Governmental Funds  
For the Year Ended June 30, 2019**

	<u>General Fund</u>	<u>Special Revenue Fund</u>	<u>Capital Project Fund</u>	<u>Total</u>
<b>Revenues:</b>				
Federal through state	\$ -	\$ 145,792	\$ -	\$ 145,792
State sources	4,159,561	-	293,527	4,453,088
Local sources	120,370	-	-	120,370
Aftercare	170,991	-	-	170,991
	<u>4,450,922</u>	<u>145,792</u>	<u>293,527</u>	<u>4,890,241</u>
<b>Expenditures:</b>				
Instruction	2,332,921	360	-	2,333,281
Student support services	192,818	-	-	192,818
Instructional media services	22,412	-	-	22,412
Instruction and curriculum development services	2,962	-	-	2,962
Instructional staff training services	14,848	-	-	14,848
Instruction related technology	102,729	-	-	102,729
Board	33,189	-	-	33,189
School administration	574,529	-	-	574,529
Fiscal services	333,050	-	-	333,050
Food services	936	-	-	936
Central services	95,363	-	-	95,363
Operation of plant	713,517	-	-	713,517
Maintenance of plant	90,229	-	-	90,229
Community services	113,119	-	-	113,119
Facilities acquisition and construction	11,047,858	145,432	-	11,193,290
Debt service:				
Interest	189,083	-	293,527	482,610
Bond issuance costs	590,930	-	-	590,930
	<u>16,450,493</u>	<u>145,792</u>	<u>293,527</u>	<u>16,889,812</u>
Excess (deficiency) in revenues over expenditures	(11,999,571)	-	-	(11,999,571)
<b>Other Financing Sources (Uses):</b>				
Issuance of bonds	13,380,000	-	-	13,380,000
Discount of bonds	(157,155)	-	-	(157,155)
	<u>13,222,845</u>	<u>-</u>	<u>-</u>	<u>13,222,845</u>
Net change in fund balances	1,223,274	-	-	1,223,274
<b>Fund Balances, July 1, 2018 (inception)</b>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
<b>Fund Balances, June 30, 2019</b>	<u>\$ 1,223,274</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 1,223,274</u>

The accompanying notes to basic financial statements are an integral part of these statements.



**Union Park Charter Academy  
Reconciliation of the Statement of Revenues,  
Expenditures and Changes in Fund Balances  
of the Governmental Funds to the Statement of Activities  
For the Year Ended June 30, 2019**

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**Net Change in Fund Balances - Governmental Funds** \$ 1,223,274

Amounts reported for governmental activities in the statement of activities are different because:

Governmental funds report capital outlays as expenditures; however, in the statement of activities, the costs of those assets is depreciated over their estimated useful lives as provision for depreciation.

Cost of capital assets	\$ 11,193,290	
Provision for depreciation	<u>(381,184)</u>	10,812,106

Debt proceeds provide current financial resources to governmental funds, but issuing debt increases long-term liabilities in the statement of net position (deficit).

Proceeds from bond issuance, net of discount	(13,222,845)
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Certain items reported in the statement of activities do not require the use of current financial resources, and therefore, are not reported as expenditures in the governmental funds.

Change in accrued interest payable	\$ (28,945)	
Change in compensated absences	(15,653)	
Provision for amortization of bond discount	<u>(3,532)</u>	<u>(48,130)</u>

**Change in Net Position (Deficit) of Governmental Activities** \$ (1,235,595)

The accompanying notes to basic financial statements are an integral part of these statements.

**Union Park Charter Academy  
Statement of Revenues and Expenditures -  
Budget and Actual - General Fund  
For the Year Ended June 30, 2019**

	<u>Original and Final Budget</u>	<u>Actual</u>	<u>Variance</u>
<b>Revenues:</b>			
State sources	\$ 4,199,248	\$ 4,159,561	\$ (39,687)
Local sources	-	120,370	120,370
Aftercare	88,560	170,991	82,431
	<u>4,287,808</u>	<u>4,450,922</u>	<u>163,114</u>
<b>Total revenues</b>			
<b>Expenditures:</b>			
Instruction	2,225,778	2,332,921	(107,143)
Student support services	191,100	192,818	(1,718)
Instructional media services	25,034	22,412	2,622
Instruction and curriculum development services	10,000	2,962	7,038
Instructional staff training services	11,345	14,848	(3,503)
Instruction related technology	104,601	102,729	1,872
Board	5,000	33,189	(28,189)
School administration	410,495	574,529	(164,034)
Fiscal services	333,933	333,050	883
Food services	8,580	936	7,644
Central services	261,220	95,363	165,857
Pupil transportation	55,233	-	55,233
Operation of plant	877,055	713,517	163,538
Maintenance of plant	71,748	90,229	(18,481)
Community services	45,600	113,119	(67,519)
Facilities acquisition and construction	8,280,771	11,047,858	(2,767,087)
Debt service:			
Interest	249,240	189,083	60,157
Bond issuance costs	-	590,930	(590,930)
	<u>13,166,733</u>	<u>16,450,493</u>	<u>(3,283,760)</u>
<b>Total expenditures</b>			
Excess (deficiency) in revenues over expenditures	<u>(8,878,925)</u>	<u>(11,999,571)</u>	<u>(3,120,646)</u>
<b>Other Financing Sources (Uses):</b>			
Issuance of bonds	9,634,625	13,380,000	3,745,375
Discount of bonds	-	(157,155)	(157,155)
	<u>9,634,625</u>	<u>13,222,845</u>	<u>3,588,220</u>
<b>Total other financing sources (uses)</b>			
Net change in fund balance	<u>\$ 755,700</u>	<u>\$ 1,223,274</u>	<u>\$ 467,574</u>

The accompanying notes to basic financial statements are an integral part of these statements.

**Union Park Charter Academy  
Statement of Revenues and Expenditures -  
Budget and Actual - Special Revenue Fund  
For the Year Ended June 30, 2019**

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	<u>Original and Final Budget</u>	<u>Actual</u>	<u>Variance</u>
<b>Revenues:</b>			
Federal sources:			
Charter School Program	\$ -	\$ 145,432	\$ 145,432
Title II	-	360	360
	<u>-</u>	<u>145,792</u>	<u>145,792</u>
Total revenues	<u>-</u>	<u>145,792</u>	<u>145,792</u>
<b>Expenditures:</b>			
Instruction	-	360	(360)
Facilities acquisition and construction	-	145,432	(145,432)
	<u>-</u>	<u>145,792</u>	<u>(145,792)</u>
Total expenditures	<u>-</u>	<u>145,792</u>	<u>(145,792)</u>
Net change in fund balance	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

The accompanying notes to basic financial statements are an integral part of these statements.

Union Park Charter Academy  
Statement of Assets and Liabilities - Agency Fund  
June 30, 2019

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	<u>Student Activities</u>
<b>Assets:</b>	
Cash and cash equivalents	\$ <u>65,819</u>
Total assets	\$ <u><u>65,819</u></u>
<b>Liabilities:</b>	
Due to General Fund	\$ 3,901
Due to students	<u>61,918</u>
Total liabilities	\$ <u><u>65,819</u></u>

The accompanying notes to basic financial statements are an integral part of these statements.

### **Note 1 - Organization and Operations**

Union Park Charter Academy (the "School"), a Department of Florida Charter Educational Foundation, Inc. and a component unit of the School Board of Pasco County, Florida, was established in 2017 as a public charter school to serve students from kindergarten to eighth grade in Pasco County. In its first year of operations, the School served students in kindergarten through sixth grade. The Florida Charter Educational Foundation, Inc. ("FCEF") is a Florida nonprofit corporation organized pursuant to Chapter 617, Florida Statutes. The governing body of the School consists of the officers and directors of FCEF. There were 601 students enrolled for the 2018/2019 school year.

The basic financial statements of the School present only the balances, activity and disclosures related to the School. They do not purport to, and do not, present fairly the financial position of Florida Charter Educational Foundation, Inc. as of June 30, 2019, and the changes in its financial position or budgetary comparisons, where applicable, for the year then ended in conformity with accounting principles generally accepted in the United States of America. Accordingly, these basic financial statements only include balances, activity and disclosures related to the School.

### **Note 2 - Summary of Significant Accounting Policies**

**Reporting entity:** The School operates under a charter granted by the sponsoring school board, the School Board of Pasco County. The current charter is effective until June 30, 2023 and may be renewed by mutual written agreement between the School and the School Board. At the end of the term of the charter, the School Board may choose not to renew the charter under grounds specified in the charter, in which case, the School Board is required to notify the School in writing at least ninety days prior to the charter's expiration. During the term of the charter, the School Board may also terminate the charter if good cause is shown. The School is considered a component unit of the School Board of Pasco County.

The School may also be financially accountable if an organization is fiscally dependent on the School regardless of whether the organization has a separately elected governing board, a governing board appointed by another government, or a jointly approved board. In addition, component units can be other organizations for which the nature and significance of their relationship with the School are such that exclusion would cause the basic financial statements to be misleading or incomplete.

As a result of evaluating the above criteria, management has determined that no component units exist for which the School is financially accountable, which would require inclusion in the School's basic financial statements.

**Basis of presentation:** Based on the guidance provided in the American Institute of Certified Public Accountants Audit and Accounting Guide - Not-for-Profit Organizations and provisions of Section 228.056, Florida Statutes, the School is presented as a governmental organization for financial statement reporting purposes.

**Government-wide financial statements:** Government-wide financial statements, including the statement of net position and the statement of activities, present information about the School as a whole.

Government-wide financial statements are prepared using the economic resources measurement focus. The statement of activities presents a comparison between direct expenses and program revenues for each function or program of the School's governmental activities. Direct expenses are those that are specifically associated with a service, program, or department and are thereby clearly identifiable to a particular function.

**Note 2 - Summary of Significant Accounting Policies (continued)**

Program revenues include charges paid by the recipient of the goods or services offered by the program and grants and contributions that are restricted to meeting the operational or capital requirements of a particular program. Revenues that are not classified as program revenues are presented as general revenues. The comparison of direct expenses with program revenues identifies the extent to which each governmental function is self-financing or draws from the general revenues of the School.

**Fund financial statements:** Fund financial statements report detailed information about the School in the governmental funds. The focus of governmental fund financial statements is on major funds rather than reporting funds by type. Each major fund is reported in a separate column. Because the focus of governmental fund financial statements differs from the focus of government-wide financial statements, a reconciliation is presented with each of the governmental fund financial statements.

The School's major governmental funds are as follows:

**General Fund** - This fund is used to account for all operating activities of the School except for those required to be accounted for in another fund.

**Special Revenue Fund** - This fund is used to account for federal grants and certain state grants that are legally restricted to expenditures for particular purposes.

**Capital Project Fund** - This fund is used to account for state and local capital outlay funding that is legally restricted to expenditures for particular purposes.

Additionally, the School reports separately the following fiduciary fund type:

**Agency Fund** - This fund is used to administer funds raised and earned by the various clubs and activities that are part of the School.

**Basis of accounting:** Basis of accounting refers to when revenues and expenditures, or expenses, are recognized in the accounts and reported in the financial statements. Basis of accounting relates to the timing of the measurements made, regardless of the measurement focus applied.

The government-wide financial statements are prepared using the accrual basis of accounting. Revenues are recognized when earned and expenses are recognized when a liability is incurred, regardless of the timing of the related cash flows.

Governmental fund financial statements are prepared using the modified accrual basis of accounting. Revenues are recognized when they become measurable and available. Measurable means the amount of the transaction can be determined and available means collectible within the current period or soon enough thereafter to pay liabilities of the current period. The School considers revenues to be available if they are collected within sixty days of the end of the current period. Under the modified accrual basis of accounting, expenditures are generally recognized when the related fund liability is incurred, except for principal and interest on long-term debt, claims and judgments, and compensated absences, which are recognized when due. General capital asset acquisitions are reported as expenditures in governmental funds. Issuance of long-term debt and acquisitions under capital leases are reported as other financing sources.

The Agency Fund has no measurement focus but utilizes the accrual basis of accounting for reporting.

**Note 2 - Summary of Significant Accounting Policies (continued)**

**Cash and cash equivalents:** The School considers all demand accounts and money market funds which are not subject to withdrawal restrictions to be cash and cash equivalents. The School maintains its cash accounts with one financial institution. The School's accounts at this institution, at times, may exceed the federally insured limit. The School has not experienced any losses in such accounts and does not believe it is exposed to any significant credit risk (Note 3).

**Prepaid items:** Certain payments to vendors reflect costs applicable to future accounting periods and are recorded as prepaid items.

**Due to and due from other funds:** Interfund receivables and payables arise from interfund transactions and are recorded by all funds affected in the period in which transactions are executed. The balances result from the time lag between the dates that interfund goods and services are provided or reimbursable expenditures occur, transactions are recorded in the accounting system, and payments between funds are made.

**Revenue recognition:** Student funding is provided by the State of Florida through the School Board. Such funding is recorded as entitlement revenue in the government-wide financial statements and state source revenue in the fund financial statements. This funding is received on a pro rata basis over a twelve-month period and is adjusted for changes in full-time equivalent (FTE) student population.

**Income taxes:** The School is a Department of a nonprofit corporation. Revenue of the School is derived primarily from other governmental entities. The School is exempt from income taxes under Section 501(c)(3) of the Internal Revenue Code. Accordingly, no provision for income taxes has been made in these basic financial statements.

**Capital assets:** Property and equipment purchased or acquired are capitalized at historical cost or estimated historical cost. Capital assets are defined by the School as assets with a cost of \$ 750 and useful life of over one year. Donated property and equipment assets are reported at the acquisition value as of the date received. Additions, improvements and other capital outlays that significantly extend the useful life of an asset are capitalized and depreciated over the remaining useful lives of the related fixed assets. Other costs incurred for repairs and maintenance are expensed as incurred.

Depreciation on all capital assets is provided on the straight-line basis over the estimated useful lives as follows:

Buildings	45 years
Furniture, fixtures and equipment	5 years
Computer equipment	3 years

**Deferred outflows/inflows of resources:** In addition to assets, the statement of financial position will sometimes report a separate section for deferred outflows of resources. This separate financial statement element, *deferred outflows of resources*, represents a consumption of net position that applies to a future period(s) and so will *not* be recognized as an outflow of resources (expense/expenditure) until then. The School does not have any items that qualify for reporting in this category.

**Note 2 - Summary of Significant Accounting Policies (continued)**

In addition to liabilities, the statement of financial position will sometimes report a separate section for deferred inflows of resources. This separate financial statement element, *deferred inflows of resources*, represents an acquisition of net position that applies to a future period(s) and so will *not* be recognized as an inflow of resources (revenue) until that time. The School does not have any items that qualify for reporting in this category.

**Unearned revenue:** Unearned revenue arises when the School receives resources before it has a legal claim to them.

**Compensated absences:** The School's policy permits employees to accumulate earned but unused paid time off, which is eligible for payment upon separation from service. The liability for such leave is reported as incurred in the government-wide financial statements. A liability for those amounts is recorded in the governmental funds only if the liability has matured as a result of employee resignations or retirements. The liability for compensated absences includes salary-related benefits, where applicable. Payments for compensated absences are generally paid out of the General Fund.

**Net position:** Net position is classified in three categories. The general meaning of each is as follows:

- Net investment in capital assets - represents the difference between the cost of capital assets, less accumulated depreciation reduced by the outstanding balances of borrowings used for the acquisition, construction or improvement of those assets.
- Restricted - consists of net position with constraints placed on their use either by 1) external groups such as creditors, grantors, contributors, or laws or regulations of other governments, or 2) law through constitutional provisions or enabling legislation.
- Unrestricted (deficit) - indicates that portion of net position that will need to be funded by future operations.

**Fund balance:** The governmental fund financial statements present fund balances based on the provisions of GASB Statement No. 54, *Fund Balance Reporting and Governmental Fund Type Definitions*. This Statement provides more clearly defined fund balance classifications and also sets a hierarchy which details how the School may spend funds based on certain constraints. The following are the fund balance classifications used in the governmental fund financial statements:

- Nonspendable - this classification includes amounts that cannot be spent because they are either not in spendable form or are legally or contractually required to be maintained intact. The School classifies inventories, prepaid items, long-term notes receivable and deposits as nonspendable since they are not expected to be converted to cash or are not expected to be converted to cash within the next year.
- Restricted - this classification includes amounts that are restricted for specific purposes by external parties such as grantors and creditors or are imposed by law through constitutional provisions or enabling legislation.



**Note 2 - Summary of Significant Accounting Policies (continued)**

- Committed - this classification includes amounts that can be used for specific purposes voted on through formal action of the Board of Directors (the highest level of decision making authority). The committed amount cannot be used for any other purpose unless the Board of Directors removes or changes the commitment through formal action.
- Assigned - this classification includes amounts that the Board of Directors intends to use for a specific purpose but they are neither restricted nor committed. The School classifies existing fund balance to be used in the subsequent year's budget for elimination of a deficit as assigned.
- Unassigned - this classification includes amounts that have not been restricted, committed or assigned for a specific purpose within the General Fund.

The details of the fund balances are included in the Governmental Fund Balance Sheet on page 9.

When the School incurs expenditures for which restricted or unrestricted fund balance is available, the School would consider restricted funds to be spent first. When the School has expenditures for which committed, assigned or unassigned fund balance is available, the School would consider committed funds to be spent first, then assigned funds and lastly unassigned funds.

**Budget:** An operating budget is adopted and maintained by the governing board for the School pursuant to the requirements of Florida Statutes. The budget is adopted using the same basis of accounting that is used in the preparation of the financial statements.

**Use of estimates:** The preparation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect certain reported amounts and disclosures. Accordingly, actual results could differ from those estimates.

**Date of management review:** Subsequent events were evaluated by management through August 26, 2019, which is the date the financial statements were available to be issued.

**Note 3 - Cash and Cash Equivalents**

At June 30, 2019, the carrying amount of the deposits and cash on hand totaled \$ 582,045 with a bank balance of \$ 582,147.

State statutes require, and it is the School's policy, that all deposits be made into, and be held by, financial institutions designated by the Treasurer of the State of Florida as "qualified public depositories" as defined by Chapter 280 of the Florida Statutes. This statute requires that every qualified public depository institution maintain eligible collateral to secure the public entity's funds. The minimum collateral to be pledged by an institution, the collateral eligible for pledge, and reporting requirements of the qualified public depositor to the treasurer is defined by the statute. Collateral is pooled in a multiple qualified public depository institution pool with the ability to assess members of the pool should the need arise. The School's deposits are held in a qualified public depository. They are covered by the collateral pool as the School has identified itself as a public entity at June 30, 2019.

**Union Park Charter Academy**  
**Notes to Basic Financial Statements**  
**June 30, 2019**

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**Note 4 - Due To Related Party**

The School is a Department of The Florida Charter Educational Foundation, Inc. ("FCEF"). As of June 30, 2019, the School owes FCEF \$ 12,209 for expenses related to the board of directors.

**Note 5 - Restricted Investments**

During the year, FCEF issued bonds to finance the acquisition of facilities and equipment for two of their schools, including Union Park Charter Academy (Note 7). The restricted investments of the School are governed by the Bond Indenture. The investments are held by the Trustee and are restricted for debt service and capital projects. At June 30, 2019, the School has \$ 1,147,827 invested in a money market mutual fund that is stated at amortized cost which approximates fair value.

Generally, *credit risk* is the risk that an issuer of a debt type investment will not fulfill its obligation to the holder of the investment. This is measured by assignment of a rating by a nationally recognized rating organization. The exposure to credit risk is limited because the money market mutual fund is rated Aaa-mf by Moody's.

*Interest rate risk* is the risk that changes in interest rate will adversely affect the fair value of an investment. The exposure to declines in fair values is limited because the weighted average maturity of the money market mutual fund is twenty six days.

**Note 6 - Capital Assets**

Capital asset balances and activity for the year ended June 30, 2019 are as follows:

	Balance at July 1, 2018	Additions	Deletions	Balance at June 30, 2019
	<u>          </u>	<u>          </u>	<u>          </u>	<u>          </u>
Capital assets, depreciable:				
Buildings	\$ -	\$ 10,077,824	\$ -	\$ 10,077,824
Furniture, fixtures and equipment	-	616,495	-	616,495
Computer equipment	-	498,971	-	498,971
	<u>          </u>	<u>          </u>	<u>          </u>	<u>          </u>
Total capital assets, depreciable	-	11,193,290	-	11,193,290
Accumulated depreciation:				
Buildings	-	149,301	-	149,301
Furniture, fixtures and equipment	-	110,838	-	110,838
Computer equipment	-	121,045	-	121,045
	<u>          </u>	<u>          </u>	<u>          </u>	<u>          </u>
Total accumulated depreciation	-	381,184	-	381,184
	<u>          </u>	<u>          </u>	<u>          </u>	<u>          </u>
Net capital assets	\$ -	\$ 10,812,106	\$ -	\$ 10,812,106
	<u>          </u>	<u>          </u>	<u>          </u>	<u>          </u>

**Note 6 - Capital Assets (continued)**

Provision for depreciation was charged to governmental activities as follows:

Instruction	\$	231,883
Operation of plant		<u>149,301</u>
Total	\$	<u><u>381,184</u></u>

**Note 7 - Bonds Payable**

During the year, the Capital Trust Agency (the “Agency”) issued \$ 26,285,000 in Tax Exempt Educational Facilities Revenue Bonds, Series 2018A and \$ 770,000 in Taxable Educational Facilities Revenue Bonds, Series 2018B pursuant to an Indenture of Trust between the Agency and a Trustee to make a loan to Florida Charter Educational Foundation, Inc. (“FCEF”), a division of which the School exists to finance the acquisition of the facilities and equipment of two charter schools existing under FCEF. The Series 2018A Bonds bear interest at 4.500% through June 2028, then at 5.375% through June 2048. The Series 2018B Bonds bear interest at 6.000% through June 2022. Principal and interest will be paid semi-annually on June 15 and December 15. In order to secure the payment of the principal and interest on the Bonds, the Agency assigned all of its rights and interest in the loan agreement to the Trustee. The Bonds are payable from and secured by a lien upon and pledge of payments to be received by the Trustee.

The School’s share of the annual debt service requirements to maturity for the Series 2018 Bond is as follows:

Year Ending June 30,	Principal	Interest	Total
2020	\$ 185,455	\$ 704,478	\$ 889,933
2021	200,292	693,424	893,716
2022	210,183	682,483	892,666
2023	227,492	671,170	898,662
2024	239,856	660,765	900,621
2025-2029	1,364,953	3,130,372	4,495,325
2030-2034	1,750,700	2,741,730	4,492,430
2035-2039	2,282,340	2,209,958	4,492,298
2040-2044	2,979,653	1,516,036	4,495,689
2045-2048	<u>3,939,076</u>	<u>561,345</u>	<u>4,500,421</u>
	<u>\$ 13,380,000</u>	<u>\$ 13,571,761</u>	<u>\$ 26,951,761</u>

**Union Park Charter Academy**  
**Notes to Basic Financial Statements**  
**June 30, 2019**

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**Note 8 - Long-Term Liabilities**

Changes in the School’s long-term liabilities for fiscal year ended June 30, 2019, are as follows:

	Balance July 1, 2018	Additions	Retirements	Amortization	Balance June 30, 2019	Amount Due Within One Year
Series 2018 Educational Facilities Revenue Bonds, net of unamortized discount of \$ 153,623	\$ -	\$ 13,222,845	\$ -	\$ 3,532	\$ 13,226,377	\$ 185,455
Compensated absences	-	16,008	355	-	15,653	11,740
	<u>\$ -</u>	<u>\$ 13,238,853</u>	<u>\$ 355</u>	<u>\$ 3,532</u>	<u>\$ 13,242,030</u>	<u>\$ 197,195</u>

**Note 9 - Commitments**

**Operating lease agreement:** Until closing on the bonds (Note 7), the School had an operating lease for use of its premises. For the year ended June 30, 2019, the School paid \$ 150,896 in rent.

**Land lease agreement:** Concurrent with the Series 2018 Bond issuance (Note 7), Red Apple Development, LLC and subsidiaries (“RAD”) entered into two land lease agreements with FCEF. The land which is owned by RAD is leased by FCEF on behalf of the schools under a 45-year lease. In addition to rent, FCEF shall pay to RAD the total cost of ad valorem taxes, assessments and levies imposed upon the premises. Total cost to the School for the lease was \$ 41,250 for the year ended June 30, 2019.

The following is a schedule of the School’s future base rent payments as of June 30, 2019:

Year Ending June 30,	
2020	\$ 55,824
2021	56,946
2022	58,083
2023	59,241
2024	60,423
2025-2029	320,763
2030-2034	354,150
2035-2039	391,002
2040-2044	431,688
2045-2049	476,619
2050-2054	526,212
2055-2059	580,986
2060-2064	540,912
	<u>\$ 3,912,849</u>

**Note 9 - Commitments (continued)**

**Management agreement:** The School has a formal agreement with Charter Schools USA, Inc. (“CSUSA”) to manage, staff, and operate the School. The agreement has an initial term which expires in June 2023. It will automatically renew for five-year periods unless terminated by either party. The agreement states that CSUSA shall be entitled to cost reimbursements and management fees (the “fee”) for its services, subject to availability of funds. The fee is subordinated to all bond payment requirements (Note 7). The fee ranges from \$ 206,561 for fiscal year 2020 to \$ 1,574,393 for fiscal year 2048 as defined in the agreement or the budgeted amount approved by the Board of Directors based on enrollment and School performance.

Total cost reimbursements and management fees amounted to \$ 325,932 for the year ended June 30, 2019.

The School had an amount of \$ 161,607 due to CSUSA for the year ending June 30, 2019 for expenses paid on behalf of the School.

**Post-retirement benefits:** The School does not provide post-retirement benefits to retired employees.

**Note 10 - Employee Benefit Plan**

During the year ended June 30, 2019, the School offered all of its full-time employees who had attained 21 years of age, a retirement plan (the “Plan”) under Internal Revenue Code Section 401(k). The employee is allowed to contribute up to a maximum of 100% of his/her annual gross compensation, subject to certain limitations. The Plan provides for a discretionary employer matching contribution of the participant’s annual elective deferral to the Plan. As determined annually by the School’s management, the School may also make a discretionary profit sharing contribution, which is allocated among the participants based on a pro rata formula. Participants are immediately vested in their own contributions and earnings on those contributions. Participants become vested in School contributions and earnings on School contributions according to the following schedule:

<u>Years of Service</u>	<u>Vesting Percentage</u>
1	25%
2	50%
3	75%
4	100%

Nonvested contributions are forfeited upon termination of employment and such forfeitures are used to reduce any employer contribution. For the year ended June 30, 2019, the School contributed a matching amount of \$ 6,364.

**Note 11 - Capital Appropriations Funding**

The Florida Department of Education has approved a Charter School Capital Outlay (CSCO) award for the School. In each year that funds are appropriated by the state for charter school capital outlay purposes, those funds are allocated among eligible charter schools. The funds for the School’s allocation are transferred to the School once a CSCO Plan has been provided to and approved by the sponsoring district. The School’s CSCO award totaled \$ 293,527 for the 2018/2019 school year, which has been recognized as revenue in the accompanying basic financial statements. If the CSCO funds are used to acquire tangible property assets, the School Board has a reversionary interest in those assets. In the event of non-renewal, termination, or breach of the charter school agreement, ownership of the assets would automatically revert to the School Board. The School has elected to use these funds to pay a portion of the interest expense on the bonds.

**Note 12 - Risk Financing**

The School is exposed to various risks of loss related to torts, thefts of, damage to, and destruction of assets and natural disasters. The School has obtained property insurance from commercial companies including, but not limited to, general liability and errors and omissions insurance. There have been no claims in excess of insurance coverage limits during the past year.

As disclosed in Note 9, CSUSA employs all of the employees of the School. As a result, the School is not exposed to medical or workers' compensation claims for these individuals. In addition, CSUSA carries all required insurance including, but not limited to, general liability and errors and omissions insurance.

OTHER INDEPENDENT  
AUDITOR'S REPORTS

INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER  
FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER  
MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED  
IN ACCORDANCE WITH *GOVERNMENT AUDITING STANDARDS*

To the Board of Directors  
Union Park Charter Academy  
A Department of Florida Charter Educational Foundation, Inc.  
Wesley Chapel, Florida

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of Union Park Charter Academy (the "School"), a Department of Florida Charter Educational Foundation, Inc. and a component unit of the School Board of Pasco County, Florida, as of and for the year ended June 30, 2019, and the related notes to the financial statements, which collectively comprise the School's basic financial statements, and have issued our report thereon dated August 26, 2019.

### **Internal Control Over Financial Reporting**

In planning and performing our audit of the financial statements, we considered the School's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the School's internal control. Accordingly, we do not express an opinion on the effectiveness of the School's internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A significant deficiency is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or, significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.



### **Compliance and Other Matters**

As part of obtaining reasonable assurance about whether the School's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

### **Purpose of this Report**

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.



KEEFE McCULLOUGH

Fort Lauderdale, Florida  
August 26, 2019

## INDEPENDENT AUDITOR'S REPORT TO THE BOARD OF DIRECTORS

To the Board of Directors  
Union Park Charter Academy  
A Department of Florida Charter Educational Foundation, Inc.  
Wesley Chapel, Florida

### Report on the Financial Statements

We have audited the financial statements of Union Park Charter Academy (the "School"), a component unit of the School Board of Pasco County, Florida, as of and for the fiscal year ended June 30, 2019, and have issued our report thereon dated August 26, 2019.

### Auditor's Responsibility

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States and Chapter 10.850, Rules of the Auditor General.

### Other Reporting Requirements

We have issued our Independent Auditor's Report on Internal Control over Financial Reporting and on Compliance and Other Matters Based on an Audit of the Financial Statements Performed in Accordance with *Government Auditing Standards*. Disclosures in that report, which is dated August 26, 2019, should be considered in conjunction with this management letter.

### Prior Audit Findings

Section 10.854(1)(e)1., Rules of the Auditor General, requires that we determine whether or not corrective actions have been taken to address findings and recommendations made in the preceding annual financial audit report. Since this is the initial year of operations, there were no recommendations made in the preceding audit report.

### Official Title

Section 10.854(1)(e)5., Rules of the Auditor General, requires that the name or official title of the entity and the school code assigned by the Florida Department of Education be disclosed in this management letter. The official title of the entity and the school code assigned by the Florida Department of Education are Union Park Charter Academy and 514330.

### **Financial Condition and Management**

Sections 10.854(1)(e)2. and 10.855(11), Rules of the Auditor General, require us to apply appropriate procedures and communicate whether or not the School has met one or more of the conditions described in Section 218.503(1), Florida Statutes, and to identify the specific condition(s) met. In connection with our audit, we determined that the School did not meet any of the conditions described in Section 218.503(1), Florida Statutes.

Pursuant to Sections 10.854(1)(e)6.a. and 10.855(12), Rules of the Auditor General, we applied financial condition assessment procedures for the School. It is management's responsibility to monitor the School's financial condition, and our financial condition assessment was based in part on representations made by management and the review of financial information provided by same.

Section 10.854(1)(e)3., Rules of the Auditor General, requires that we communicate any recommendations to improve financial management. In connection with our audit, we did not have any such recommendations.

### **Transparency**

Sections 10.854(1)(e)7. and 10.855(13), Rules of the Auditor General, require us to apply appropriate procedures and communicate the results of our determination as to whether the School maintains on its website the information specified in Section 1002.33(9)(p), Florida Statutes. In connection with our audit, we determined that the School maintained on its website the information specified in Section 1002.33(9)(p), Florida Statutes.

### **Additional Matters**

Section 10.854(1)(e)4., Rules of the Auditor General, requires us to communicate noncompliance with provisions of contracts or grant agreements, or abuse, that have occurred, or are likely to have occurred, that have an effect on the financial statements that is less than material but which warrants the attention of those charged with governance. In connection with our audit, we did not have any such findings.

### **Purpose of this Letter**

Our management letter is intended solely for the information and use of the Legislative Auditing Committee, members of the Florida Senate and the Florida House of Representatives, the Florida Auditor General, Federal and other granting agencies, the Board of Directors and applicable management and is not intended to be and should not be used by anyone other than these specified parties.



KEEFE McCULLOUGH

Fort Lauderdale, Florida  
August 26, 2019