

A decorative border of colored pencils surrounds the text. The pencils are arranged in a rectangular frame, with some pencils oriented vertically and others horizontally. The colors include yellow, blue, red, green, and brown. In the bottom right corner, there is a small cup containing several pencils of different colors.

Alachua Learning Academy  
Elementary School

An elementary school program of  
Alachua Learning Center, Inc.

*A Component Unit of the Alachua County District School Board*

Financial Statements  
And  
Independent Auditors' Reports

**June 30, 2020**

**KATTELL AND COMPANY, P.L.**

*Certified Public Accountants Serving the Nonprofit Community*

**808-B NW 16<sup>th</sup> Avenue  
Gainesville, Florida 32601**

**(352) 395-6565**

# **Financial Statements and Independent Auditors' Reports**

**June 30, 2020**

## **Alachua Learning Academy Elementary School**

*A Component Unit of the Alachua County District School Board*

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# Kattell and Company, P.L.

*Certified Public Accountants Serving the Nonprofit Community*

808-B NW 16<sup>th</sup> Avenue Gainesville, Florida 32601 352-395-6565 kattell.com

## INDEPENDENT AUDITORS' REPORT

To the Board of Directors  
Alachua Learning Center, Inc.

October 14, 2020

### Report on Financial Statements

We have audited the accompanying financial statements of the governmental activities and each major fund of the Alachua Learning Academy Elementary School (the School), a component unit of the Alachua County District School Board, as of and for the year ended June 30, 2020, and the related notes to the financial statements, which collectively comprise the School's basic financial statements as listed in the table of contents.

**Management's Responsibility for the Financial Statements.** Management is responsible for the preparation and fair presentation of these financial statements in accordance with the accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

**Auditors' Responsibility.** Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards required that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

**Opinions.** In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities and each major fund of the School as of June 30, 2020, and the respective changes in financial position thereof for the year then ended in accordance with accounting principles generally accepted in the United States of America.

**Other Matters.** As described in Note 1, the accompanying financial statements present only the financial position of the School at June 30, 2020, and the respective changes in financial position for the year then ended, and is not intended to be a complete presentation of financial statements of Alachua Learning Center, Inc. These financial statements do not purport to and do not present fairly the financial position of Alachua Learning Center, Inc. as of June 30, 2020, and its changes in financial position for the year then ended in conformity with accounting principles accepted in the United States of America.

**Required Supplementary Information.** Accounting principles generally accepted in the United States of America require that management's discussion and analysis and the budgetary comparison schedules, as listed in the table of contents, be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

### Other Reporting Required by *Government Auditing Standards*

In accordance with *Government Auditing Standards*, we have also issued our report dated October 14, 2020, on our consideration of the School's internal control over financial reporting (internal control) and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the School's internal control or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the School's internal control and compliance.

*Kattell and Company, P.L.*

Gainesville, Florida

**Management's Discussion and Analysis**  
**June 30, 2020**  
**Alachua Learning Academy Elementary School**  
*A Component Unit of the Alachua County District School Board*

This discussion and analysis of the School's financial performance provides an overview of the School's financial activities for the fiscal year ended June 30, 2020. Please read it in conjunction with the School's financial statements, which follow this section.

Alachua Learning Center, Inc. operates as two different schools, a middle school and an elementary school. Although this discussion and analysis is for the elementary school alone, it should be noted that Alachua Learning Center, Inc. has elected to report all capital assets, and long-term debt, if any, in the financial statements of the middle school.

The following are various financial highlights for fiscal year 2020:

- The School's overall Net Position increased by approximately \$273,000, which is a 43% increase.
- Total ending unrestricted Net Position was \$813,379.
- The School had total expenses for the year of approximately \$638,000 compared to revenues of approximately \$911,000.
- The School educated 115 and 110 students in the years ending June 30, 2020 and 2019, respectively, serving grades K-5.

**OVERVIEW OF THE SPECIAL PURPOSE FINANCIAL STATEMENTS**

This annual report contains government-wide financial statements that report on the School's activities as a whole and fund financial statements that report on the School's individual funds.

**Government-wide Financial Statements**

The first financial statement is the Statement of Net Position. This statement includes all of the School's assets and liabilities using the accrual basis of accounting. Accrual accounting is similar to the accounting used by most private-sector companies. All of the current year revenues and expenses are recorded, regardless of when cash is received or paid. Net Position – the difference between assets and liabilities – can be used to measure the School's financial position.

The second financial statement is the Statement of Activities. This statement is also shown using the accrual basis of accounting. It shows the increases and decreases in net position during the fiscal year. Over time, the increases or decreases in net position are useful indicators of whether the School's financial health is improving or deteriorating. However, other non-financial factors, such as enrollment levels or changes in state funding, must also be considered when assessing the overall health of the School.

In these statements, all of the School's activities are considered to be governmental activities. The School has no business-type activities, which are generally financed in whole or in part by fees charged to external parties for goods or services.

**Fund Financial Statements**

Following the government-wide financial statements are the fund financial statements. They provide more detailed information about the School's funds.

The School maintains three individual governmental funds, the General Fund, Special Revenue Fund and Capital Projects Fund. All three are considered to be major funds and, accordingly, they are separately displayed.

Governmental funds are accounted for using modified accrual accounting. Modified accrual accounting focuses on available cash and other financial assets that can readily be converted to cash. This provides a shorter-term view of the fund's financial position. A reconciliation is provided with these statements, which helps to explain the differences between the fund financial statements and the government-wide financial statements.

**Management's Discussion and Analysis**  
**June 30, 2020**  
**Alachua Learning Academy Elementary School, Inc.**  
*A Component Unit of the Alachua County District School Board*

**CONDENSED FINANCIAL INFORMATION**

The following table presents condensed, government-wide current year data about net position and changes in net position.

	2020 Governmental Activities	2019 Governmental Activities
<b>Net Position</b>		
Assets:		
Non-capital Assets	\$ 909,291	\$ 638,508
Total Assets	<u>909,291</u>	<u>638,508</u>
Liabilities:		
Current Liabilities	--	1,740
Total Liabilities	<u>--</u>	<u>1,740</u>
Net Position:		
Restricted for Capital Outlay	95,912	69,733
Unrestricted	813,379	567,035
Total Net Position	<u>\$ 909,291</u>	<u>\$ 636,768</u>
<b>Change in Net Position</b>		
Program Revenues:		
Capital Grants & Contributions	\$ 58,236	\$ 53,821
Other Local Revenue	1,368	--
General Revenues:		
Title I Grant	42,021	17,135
Florida Education Finance Program	784,252	737,714
Other State Revenues	24,526	20,234
Unrestricted Investment Earnings	123	258
Total Revenues	<u>910,526</u>	<u>829,162</u>
Program Expenses:		
Instruction	356,560	392,283
Instructional Support Services	3,592	5,946
General Support	277,851	305,391
Total Expenses	<u>638,003</u>	<u>703,620</u>
Change in Net Position	<u>272,523</u>	<u>125,542</u>
Beginning Net Position	<u>636,768</u>	<u>511,226</u>
Ending Net Position	<u>\$ 909,291</u>	<u>\$ 636,768</u>

**Management's Discussion and Analysis**  
**June 30, 2020**  
**Alachua Learning Academy Elementary School**  
*A Component Unit of the Alachua County District School Board*

**OVERALL FINANCIAL POSITION AND RESULTS OF OPERATIONS**

**Governmental Activities.** The governmental activities generated \$59,604 in program revenues and \$850,922 of general revenues, and incurred \$638,003 of program expenses. This resulted in a \$272,523 increase in Net Position.

**THE SCHOOL'S INDIVIDUAL FUNDS**

**General Fund.** The fund balance of the General Fund increased by \$246,344, from \$567,035 to \$813,379.

**Special Revenue Fund.** The fund balance of the Special Revenue Fund remained the same at \$0. This is expected due to the nature of Title I funding.

**Capital Projects Fund.** The fund balance of the Capital Projects Fund increased by \$26,179 from \$69,733 to \$95,912. Capital outlay funding exceeded eligible expenditures for the year.

**BUDGETARY HIGHLIGHTS**

**General Fund.** The School amended its original budget to reflect decreased expenses caused by closing the school early due to the COVID-19 pandemic. There were no differences between the final budget and actual amounts.

**Special Revenue Fund.** The School amended its original budget to reflect increased income due to qualifying for full Title I assistance. In the prior year the school did not receive full assistance.

**CAPITAL ASSETS AND DEBT ADMINISTRATION**

The School and the Alachua Learning Academy Middle School are programs operated by Alachua Learning Center, Inc. (the Corporation). The Corporation has elected to report all capital assets and all long term debt in the special purpose financial statements of the Middle School. As such, there will be no capital asset and debt administration activities reported in these special purpose financial statements.

**ECONOMIC FACTORS**

The School currently is not aware of any conditions that are expected to have a significant effect on the School's financial position or results of operations.

**CONTACTING THE SCHOOL'S FINANCIAL MANAGEMENT**

This financial report is designed to provide a general overview of the School's finances and to show the School's accountability for the money it receives. If you have any questions about this report or need additional financial information, contact Krishna Rivera, Director; P.O. Box 1389, Alachua, Florida 32616.

**Statement of Net Position**  
**June 30, 2020**  
**Alachua Learning Academy Elementary School**  
*A Component Unit of the Alachua County District School Board*

	Governmental Activities
<b>Assets</b>	
Cash	\$ 770,105
Grants Receivable	5,602
Due from Middle School	<u>133,584</u>
Total Assets	<u>909,291</u>
<b>Liabilities</b>	
Accounts Payable	<u>--</u>
Total Liabilities	<u>--</u>
<b>Net Position</b>	
Restricted for Capital Outlay	95,912
Unrestricted	<u>813,379</u>
Total Net Position	<u><u>\$ 909,291</u></u>

See accompanying notes.

**Statement of Activities**  
**For the Year Ended June 30, 2020**  
**Alachua Learning Academy Elementary School**  
*A Component Unit of the Alachua County District School Board*

	Program Revenues			Net (Expense) Revenue and Change in Net Assets
	Expenses	Charges for Services	Operating Grants and Contributions	Capital Grants and Contributions
<b>Functions/Programs:</b>				
Governmental Activities:				
Instruction	\$ (356,560)	\$ --	\$ --	\$ --
Instructional Support	(3,592)	--	--	--
General Support	(277,851)	1,368	--	58,236
<b>Total</b>	<u>\$ (638,003)</u>	<u>\$ 1,368</u>	<u>\$ --</u>	<u>\$ 58,236</u>

**General Revenues:**

Federal Through State:	
Title I Grant	42,021
State Revenue:	
Florida Education Finance Program	784,252
Other State Revenues	24,526

Unrestricted Investment Earnings	<u>123</u>
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<b>Total General Revenues</b>	<b><u>850,922</u></b>
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<b>Change in Net Position</b>	<b><u>272,523</u></b>
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<b>Net Position – Beginning of Year</b>	<b><u>636,768</u></b>
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<b>Net Position – End of Year</b>	<b><u>\$ 909,291</u></b>
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See accompanying notes.

**Balance Sheet – Governmental Funds**  
**June 30, 2020**  
**Alachua Learning Academy Elementary School**  
*A Component Unit of the Alachua County District School Board*

	General Fund	Special Revenue Fund	Capital Projects Fund	Total Governmental Funds
<b>Assets</b>				
Cash	\$ 674,193	\$ --	\$ 95,912	\$ 770,105
Grants Receivable	5,602	--	--	5,602
Due from Middle School	133,584	--	--	133,584
<b>Total Assets</b>	<b>\$ 813,379</b>	<b>\$ --</b>	<b>\$ 95,912</b>	<b>\$ 909,291</b>
<b>Liabilities and Fund Balances</b>				
Liabilities:				
Accounts Payable	\$ --	\$ --	\$ --	\$ --
Total Liabilities	--	--	--	--
Fund Balances:				
Restricted for Capital Outlay	--	--	95,912	95,912
Unassigned	813,379	--	--	813,379
Total Fund Balances	813,379	--	95,912	909,291
<b>Total Liabilities and Fund Balances</b>	<b>\$ 813,379</b>	<b>\$ --</b>	<b>\$ 95,912</b>	<b>\$ 909,291</b>

See accompanying notes.

**Reconciliation of the Balance Sheet to the Statement of Net Position –  
Governmental Funds**

**June 30, 2020**

**Alachua Learning Academy Elementary School**  
*A Component Unit of the Alachua County District School Board*

<b>Fund Balances – Total Governmental Funds</b>	\$ 909,291
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Amounts reported for Governmental activities in the Statement of Net Position are not different from amounts reported in the Governmental Fund Financial Statements.	<u>          --          </u>
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<b>Net Position of Governmental Activities</b>	<u><u>          \$ 909,291          </u></u>
--	--

See accompanying notes.

# Statement of Revenues, Expenditures and Changes in Fund Balances - Governmental Funds

For the Year Ended June 30, 2020

## Alachua Learning Academy Elementary School

*A Component Unit of the Alachua County District School Board*

	General Fund	Special Revenue Fund	Capital Projects Fund	Total Governmental Funds
<b>Revenues</b>				
Federal through State:				
Title I Grant	\$       --	\$ 42,021	\$       --	\$ 42,021
State Revenue:				
Florida Education Finance Program	784,252	--	--	784,252
State Recognition Program	11,051	--	--	11,051
Public Education Capital Outlay	--	--	58,236	58,236
Other State Revenue	13,475	--	--	13,475
Local Revenue:				
Unrestricted Investment Earnings	123	--	--	123
Other Local Revenues	1,368	--	--	1,368
<b>Total Revenues</b>	<b>810,269</b>	<b>42,021</b>	<b>58,236</b>	<b>910,526</b>
<b>Expenditures and Changes in Fund Balances</b>				
<b>Expenditures:</b>				
Current:				
Instruction	314,539	42,021	--	356,560
Instructional Support	3,592	--	--	3,592
General Support	245,794	--	--	245,794
Capital Outlay	--	--	32,057	32,057
<b>Total Expenditures</b>	<b>563,925</b>	<b>42,021</b>	<b>32,057</b>	<b>638,003</b>
<b>Excess of Revenues Over/(Under)</b>				
<b>Expenditures</b>	<b>246,344</b>	<b>--</b>	<b>26,179</b>	<b>272,523</b>
<b>Fund Balances, July 1, 2019</b>	<b>567,035</b>	<b>--</b>	<b>69,733</b>	<b>636,768</b>
<b>Fund Balances, June 30, 2020</b>	<b>\$ 813,379</b>	<b>\$ --</b>	<b>\$ 95,912</b>	<b>\$ 909,291</b>

See accompanying notes.

**Reconciliation of the Statement of Revenues, Expenditures and Changes in  
Fund Balances to the Statement of Activities - Governmental Funds**

**For the Year Ended June 30, 2020**

**Alachua Learning Academy Elementary School**

*A Component Unit of the Alachua County District School Board*

<b>Excess of Revenues over Expenditures – Total Governmental Funds</b>	<b>\$ 272,523</b>
Amounts reported for governmental activities in the Statement of Activities are not different from amounts reported in the Governmental Fund Financial Statements.	<u>          --          </u>
<b>Change in Net Position of Governmental Activities</b>	<b><u>          \$ 272,523          </u></b>

See accompanying notes.

## **Notes to the Financial Statements**

**June 30, 2020**

### **Alachua Learning Academy Elementary School**

*A Component Unit of the Alachua County District School Board*

#### **NOTE 1 – REPORTING ENTITY**

Alachua Learning Center, Inc. (the Corporation) is a not-for-profit corporation organized pursuant to Chapter 617, Florida Statutes, the Florida Not For Profit Corporation Act, and Section 1002.33, Florida Statutes. The Corporation operates an elementary school under the name “Alachua Learning Academy Elementary School” and a middle school under the name “Alachua Learning Academy Middle School” (Middle School). These special purpose financial statements are those of the Alachua Learning Academy Elementary School (the School) only. The governing body of the School is the Corporation’s Board of Directors. The School is a program of the Corporation; the Corporation is considered a component unit of the Alachua County District School Board (the District).

The general operating authority of the School is contained in Section 1002.33, Florida Statutes. The School operates under a charter of the District, the sponsoring entity. The current charter is effective until June 30, 2031, and may be renewed provided that a program review demonstrates that certain criteria addressed in Section 1002.33(7), Florida Statutes, have been successfully accomplished. At the end of the term of the charter, the District may choose not to renew the charter under grounds specified in the charter, in which case the District is required to notify the School in writing at least 90 days prior to the charter’s expiration. Pursuant to Section 1002.33(8)(e), Florida Statutes, the charter school contract provides that in the event the School is dissolved or terminated, any unencumbered funds and all School property purchased with public funds automatically revert to the District. During the term of the charter, the District may also terminate the charter if good cause is shown.

Criteria for determining if other entities are potential component units of the School which should be reported with the School’s basic financial statements are identified and described in the Governmental Accounting Standards Board’s (GASB) *Codification of Governmental Accounting and Financial Reporting Standards*, Sections 2100 and 2600. The application of these criteria provide for identification of any entities for which the School is financially accountable and other organizations for which the nature and significance of their relationship with the School are such that exclusion would cause the School’s basic financial statements to be misleading or incomplete. Based on these criteria, no component units are included within the reporting entity of the School.

#### **NOTE 2 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES**

The accounting policies of the School conform to generally accepted accounting principles as applicable to governments. The more significant accounting policies are described below to enhance the usefulness of the financial statements to the reader.

##### **Government-wide Financial Statements**

The government-wide financial statements (the Statement of Net Position and the Statement of Activities) report information on all of the activities of the School. Governmental activities are reported separately from business-type activities, which rely on fees charged to external parties as their primary revenues. The School has no business-type activities.

Any internal inter-fund activity has been eliminated from the government-wide financial statements.

The Statement of Net Position reports the School’s financial position as of the end of the fiscal year. In this statement, the School’s net position is reported in three categories: net investment in capital assets; restricted net position; and unrestricted net position.

**Notes to the Financial Statements**  
**June 30, 2020**  
**Alachua Learning Academy Elementary School**  
*A Component Unit of the Alachua County District School Board*

**NOTE 2 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)**

Government-wide Financial Statements (concluded)

The Statement of Activities is displayed using a net-cost format and reports the degree to which the direct expenses of a given function are offset by program revenues. Direct expenses are those that are clearly identifiable with a specific function. Program revenues include 1) charges for services that are directly related to a given function and 2) grants and contributions that are restricted to meeting the operational or capital requirements of a particular function. Other items not properly included among program revenues are reported instead as general revenues.

Fund Financial Statements

The financial transactions of the School are reported in individual funds in the fund financial statements. The governmental fund statements include reconciliations with brief explanations to better identify the relationship between the government-wide statements and the statements for the governmental funds.

The following funds are used by the School:

**GOVERNMENTAL FUNDS**

General Fund – The General Fund is the general operating fund of the School. It is used to account for all financial resources, except those associated with grants that are restricted to specified uses.

Special Revenue Fund – The Special Revenue Fund is used to account for financial resources associated with grants that are restricted to operational uses.

Capital Projects Fund – The Capital Projects Fund is used to account for financial resources associated with grants that are restricted to capital uses.

In the accompanying fund financial statements, the General Fund, Special Revenue Fund and Capital Projects Fund are all considered to be major funds and, therefore, are separately displayed. The School has no non-major funds.

Measurement Focus and Basis of Accounting

The government-wide financial statements are reported using the economic resources measurement focus and the accrual basis of accounting. Revenues are recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows.

Governmental fund financial statements are reported using the current financial resources measurement focus and the modified accrual basis of accounting. Revenues are recognized as soon as they are both measurable and available. Revenues are considered to be available when they are collectible within the current period or soon enough thereafter to pay liabilities of the current period. For this purpose, the School considers revenues to be available if they are collected within 60 days of the end of the current fiscal period. Expenditures generally are recorded when the related fund liability is incurred. However, debt service expenditures, if any, are recorded only when payment is due.

Most revenues are considered to be susceptible to accrual and have been measured in the current fiscal period. Certain other items are considered to be measurable and available only when cash is received.

**Notes to the Financial Statements**  
**June 30, 2020**  
**Alachua Learning Academy Elementary School**  
*A Component Unit of the Alachua County District School Board*

**NOTE 2 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)**

Cash

Cash consists of deposits in financial institutions. Such deposits qualify as public deposits and are insured by Florida's Public Deposits Program as defined in Section 280.02, Florida Statutes. The School has no policy regarding deposit custodial credit risk.

Capital Assets and Depreciation

The School is a program of the Corporation. The School contributes to the purchase of capital assets, but the Corporation has elected to report all capital assets in the special purpose financial statements of the Middle School. As such, the School does not report capital assets in these special purpose financial statements.

Revenue Sources

Revenues for current operations are received primarily from the District pursuant to the funding provisions included in the School's charter. In accordance with the funding provisions of the charter and Florida Statutes, the School reports the number of full-time equivalent (FTE) students and related data to the District. Under the provisions of Florida Statutes the District reports the number of FTE students and related data to the Florida Department of Education (FDOE) for funding through the Florida Education Finance Program. Funding for the School is adjusted during the year to reflect the revised calculations by the FDOE under the Florida Educational Finance Program and the actual weighted FTE students reported by the School during the designated FTE student survey periods. The School also receives other financial assistance. This assistance is generally based on applications submitted to and approved by the granting agency.

Compensated Absences

The School's employees had no unused sick and vacation time at the end of the school year. Therefore, no liability for compensated absences is recorded.

Long-term Liabilities

Long-term debt and other long-term obligations would be reported in the government-wide financial statements. Long-term liabilities are not reported in the governmental funds because governmental funds use the current financial resources measurement focus. The School has no long-term liabilities.

Net Position

Net position represents the difference between assets and liabilities and is reported, as applicable, in three categories as hereafter described. *Net investment in capital assets* represents capital assets net of accumulated depreciation and any outstanding debt related to those assets. Net position is reported as *restricted* when there are legal limitations imposed on their use by legislation, or external restrictions imposed by other governments, creditors, or grantors. The balance of the net position is reported as *unrestricted*.

When both restricted and unrestricted resources are available for use, it is the School's policy to use restricted resources first, and then unrestricted resources as they are needed.

Fund Balance Classifications

Governmental funds report separate classifications of fund balance.

**Notes to the Financial Statements**  
**June 30, 2020**  
**Alachua Learning Academy Elementary School**  
*A Component Unit of the Alachua County District School Board*

**NOTE 2 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (concluded)**

**Fund Balance Classifications (concluded)**

**Non-Spendable.** The non-spendable fund balance classification includes amounts that cannot be spent because they are either (a) not in spendable form or (b) legally or contractually required to be maintained intact.

**Restricted.** The restricted fund balance is defined as having restrictions (a) externally imposed by creditors (such as through debt covenants), grantors, contributors, or laws or regulations of other governments, or (b) imposed by law through constitutional provisions or enabling legislation.

**Committed.** Committed fund balance is defined as amounts that can only be used for specific purposes pursuant to constraints imposed by formal action of the School's Board of Directors.

**Assigned.** Assigned fund balance is defined as amounts that are constrained by the intent of the School's Board of Directors to be used for specific purposes, but are neither restricted nor committed. The School has given the authority to assign fund balance to the School's Director. Assigned fund balance includes spendable fund balance amounts established by the Director that are intended to be used for specific purposes that are neither considered restricted nor committed. Assignment of fund balance may be (a) made for a specific purpose that is narrower than the general purposes of the government itself; and/or (b) used to reflect the appropriation of a portion of existing unassigned fund balance to eliminate a projected deficit in the subsequent year's budget in an amount no greater than the projected excess of expected expenditures over expected revenues. Assigned fund balance shall reflect management's intended use of resources as set forth each year by the Director. Assigned fund balance may or may not be appropriated for expenditure in the subsequent year depending on the timing of the project/reserve for which it was assigned.

**Unassigned.** Unassigned fund balance is the residual classification for the general fund.

It is the policy of the School to use restricted resources to the extent they are available, then committed resources, followed by assigned resources. Once these are consumed the School will then use unassigned resources. The School does not have a formal policy requiring a minimum fund balance.

**Use of Estimates**

The preparation of financial statements in conformity with generally accepted accounting principles requires management to make various estimates. Actual results could differ from those estimates.

**NOTE 3 – OPERATING LEASE**

The Corporation entered into a lease for land for the School's premises. The lease began on November 1, 2007, and ended October 31, 2017. The lease was automatically renewed for an additional five years, ending October 31, 2022. Total lease expense attributed to this School for the fiscal year ending June 30, 2020, was \$11,576. Future lease payments are as follows:

Fiscal Year Ending June 30,	
2021	\$ 11,497
2022	11,497
2023	3,832
Total	<u>\$ 26,826</u>

**Notes to the Financial Statements**  
**June 30, 2020**  
**Alachua Learning Academy Elementary School**  
*A Component Unit of the Alachua County District School Board*

**NOTE 4 – RISK MANAGEMENT**

The School is exposed to various risks of loss, including general liability, personal injury, workers compensation, and errors and omissions. To manage its risks, the Corporation has purchased commercial insurance which covers both the Elementary School and the Middle School. Settled claims resulting from these risks have not exceeded commercial coverage in any of the past three years.

**NOTE 5 – RETIREMENT**

The Corporation has elected to report the costs of all retirement benefits in the special purpose financial statements of the Middle School. The School reimburses the Middle School for the School's share of all personnel costs, including retirement. Retirement costs paid by the Corporation are disclosed in the financial statements of the Middle School.

The Corporation made contributions on behalf of its employees to a 457(b) Deferred Compensation Plan managed by Mass Mutual Financial Group. The Corporation matches employee contributions up to five percent of each eligible employee's salary. The Board of Directors of the Corporation has the authority to amend or terminate this benefit.

**NOTE 6 – INTER-COMPANY TRANSACTIONS**

The Middle School pays all of the expenses of the School. The School reimburses the Middle School for all direct costs of the School as well as a share of other costs. Below is a breakdown of the associated costs:

Salaries and Payroll Taxes - Teachers and Administration	\$ 483,517
Supplies and Curriculum	31,585
Facilities Costs	22,248
Accounting Services	12,026
Professional Fees	8,793
Operation of Plant	53,725
Maintenance of Plant	16,425
Other	7,514
<b>Total</b>	<b><u>\$ 635,833</u></b>

**NOTE 7 – CONTINGENCIES**

The School is subject to occasional lawsuits and claims arising in the normal conduct of business. In the opinion of management, the ultimate disposition of these matters, if any, will not have a significant impact on the financial position of the School.

**Budgetary Comparison Schedule – General Fund**  
**For the Year Ended June 30, 2020**  
**Alachua Learning Academy Elementary School**  
*A Component Unit of the Alachua County District School Board*

	BUDGETED AMOUNTS		Actual
	Original	Final	Amounts
<b>Revenues</b>			
State Revenue:			
Florida Education Finance Program	\$ 737,714	\$ 784,252	\$ 784,252
State Recognition Program	10,801	11,051	11,051
Other State Revenue	9,433	13,475	13,475
Local Revenue:			
Interest	258	123	123
Other Local Revenue	--	1,368	1,368
<b>Total Revenues</b>	<b>758,206</b>	<b>810,269</b>	<b>810,269</b>
<b>Expenditures and Changes in Fund Balance</b>			
<b>Expenditures:</b>			
Current:			
Instruction	375,148	314,539	314,539
Instructional Support Services	5,946	3,592	3,592
General Support	280,268	245,794	245,794
<b>Total Expenditures</b>	<b>661,362</b>	<b>563,925</b>	<b>563,925</b>
<b>Excess of Revenues Over Expenditures</b>	<b>96,844</b>	<b>246,344</b>	<b>246,344</b>
<b>Fund Balances, July 1, 2019</b>	<b>--</b>	<b>567,035</b>	<b>567,035</b>
<b>Fund Balances, June 30, 2020</b>	<b>\$ 96,844</b>	<b>\$ 813,379</b>	<b>\$ 813,379</b>

Note to Schedule:

An annual Budget is adopted on the modified accrual basis of accounting, consistent with generally accepted accounting principles. Amendments to the budget can only be made with the approval of the Board of Directors. A final budget amendment is made so that the final budgeted amounts agree to actual amounts. The fund is the legal level of control.

**Budgetary Comparison Schedule – Special Revenue Fund**  
**For the Year Ended June 30, 2020**  
**Alachua Learning Academy Elementary School**  
*A Component Unit of the Alachua County District School Board*

	BUDGETED AMOUNTS		Actual
	Original	Final	Amounts
<b>Revenues</b>			
Federal through State:			
Title I Grant	\$ 17,135	\$ 42,021	\$ 42,021
<b>Total Revenues</b>	<b>17,135</b>	<b>42,021</b>	<b>42,021</b>
<b>Expenditures and Changes in Fund Balance</b>			
<b>Expenditures:</b>			
Current:			
Instruction	17,135	42,021	42,021
<b>Total Expenditures</b>	<b>17,135</b>	<b>42,021</b>	<b>42,021</b>
<b>Excess of Revenues Over Expenditures</b>	<b>--</b>	<b>--</b>	<b>--</b>
<b>Fund Balances, July 1, 2019</b>	<b>--</b>	<b>--</b>	<b>--</b>
<b>Fund Balances, June 30, 2020</b>	<b>\$ --</b>	<b>\$ --</b>	<b>\$ --</b>

Note to Schedule:

An annual Budget is adopted on the modified accrual basis of accounting, consistent with generally accepted accounting principles. Amendments to the budget can only be made with the approval of the Board of Directors. A final budget amendment is made so that the final budgeted amounts agree to actual amounts. The fund is the legal level of control.

**Kattell and Company, P.L.**  
*Certified Public Accountants Serving the Nonprofit Community*

808-B NW 16<sup>th</sup> Avenue   Gainesville, Florida 32601   352-395-6565   kattell.com

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**COMMUNICATION WITH THOSE CHARGED WITH GOVERNANCE**

October 14, 2020

To the Board of Directors  
Alachua Learning Center, Inc.

We have audited the special purpose financial statements of Alachua Learning Academy Elementary School (the School), a program of Alachua Learning Center, Inc., for the year ended June 30, 2020, and have issued our report thereon dated October 14, 2020. Professional standards require that we provide you with information about our responsibilities under generally accepted auditing standards, as well as certain information related to the planned scope and timing of our audit. We have communicated such information in our engagement letter to you dated September 17, 2020. Professional standards also require that we communicate to you the following information related to our audit.

**Qualitative Aspects of Accounting Practices**

*Accounting Policies.* Management is responsible for the selection and use of appropriate accounting policies. The significant accounting policies used by the School are described in the notes to the financial statements. No new accounting policies were adopted and the application of existing policies was not changed during the year. We noted no transactions entered into by the School during the year for which there is a lack of authoritative guidance or consensus. All significant transactions have been recognized in the financial statements in the proper period.

*Accounting Estimates.* Accounting estimates are an integral part of the financial statements prepared by management and are based on management's knowledge and experience about past and current events and assumptions about future events. Certain accounting estimates are particularly sensitive because of their significance to the financial statements and because of the possibility that future events affecting them may differ significantly from those expected. There are no estimates that are particularly sensitive.

*Disclosures.* There are no disclosures that are particularly sensitive.

*Corrected and Uncorrected Misstatements.* Professional standards require us to accumulate all known and likely misstatements identified during the audit, other than those that are trivial, and communicate them to the appropriate level of management. We have communicated all known and likely adjustments to management and all adjustments have been reflected in the financial statements.

**Our Working Relationship with Management**

*Difficulties Encountered in Performing the Audit.* We encountered no difficulties in dealing with management in performing and completing our audit.

*Disagreements with Management.* For purposes of this letter, professional standards define a disagreement with management as a financial accounting, reporting, or auditing matter, whether or not resolved to our satisfaction, that could be significant to the financial statements or the auditors' report. We are pleased to report that no such disagreements arose during the course of our audit.

*Management Representations.* We have requested certain representations from management that are included in the management representation letter.

*Management Consultations with Other Independent Accountants.* In some cases, management may decide to consult with other accountants about auditing and accounting matters, similar to obtaining a "second opinion" on certain situations. If a consultation involves application of an accounting principle to the School's financial statements or a determination of the type of auditor's opinion that may be expressed on those statements, our professional standards require the consulting accountant to check with us to determine that the consultant has all the relevant facts. To our knowledge, there were no such consultations with other accountants.

*Consultations Prior to Engagement.* We generally discuss a variety of matters, including the application of accounting principles and auditing standards, with management each year prior to retention as the School's auditors. However, these discussions occurred in the normal course of our professional relationship and our responses were not a condition to our retention.

\* \* \* \* \*

This letter is intended solely for the information and use of management and the Board of Directors of the School and is not intended to be and should not be used by anyone other than these specified parties.

Very truly yours,

*Kattell and Company, P.L.*

# Kattell and Company, P.L.

*Certified Public Accountants Serving the Nonprofit Community*

808-B NW 16<sup>th</sup> Avenue Gainesville, Florida 32601 352-395-6565 kattell.com

## MANAGEMENT LETTER

To the Board of Directors,  
Alachua Learning Center, Inc.

October 14, 2020.

**Report on the Financial Statements.** We have audited the financial statements of Alachua Learning Academy Elementary School (the School), as of and for the fiscal year ended June 30, 2020, and have issued our report thereon dated October 14, 2020.

**Auditors' Responsibility.** We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and Chapter 10.850, Rules of the Auditor General.

**Other Reporting Requirements.** We have issued our Independent Auditors' Report on Internal Control over Financial Reporting and on Compliance and Other Matters Required by *Government Auditing Standards* and Schedule of Findings. Disclosures in that report and schedule, which are dated October 14, 2020, should be considered in conjunction with this management letter.

**Prior Audit Findings.** Section 10.854(1)(e)1., Rules of the Auditor General, requires that we determine whether or not corrective actions have been taken to address findings and recommendations made in the preceding annual financial audit report. In that regard, there are no uncorrected findings to report.

**Official Title.** Section 10.854(1)(e)5, Rules of the Auditor General, requires that the name or official title of the entity and the school code assigned by the Florida Department of Education be disclosed in this management letter. The official title of the entity is Alachua Learning Academy Elementary School and the school code assigned by the Florida Department of Education is 01-957.

### **Financial Condition and Management.**

Sections 10.854(1)(e)2. and 10.855(11), Rules of the Auditor General, require us to apply appropriate procedures and communicate whether or not the School has met one or more of the conditions described in Section 218.503(1), Florida Statutes, and to identify the specific condition(s) met. In connection with our audit, we determined that the School did not meet any of the conditions described in Section 218.503(1), Florida Statutes.

Pursuant to Sections 10.854(1)(e)6.a. and 10.855(12), Rules of the Auditor General, we applied financial condition assessment procedures for the School. It is management's responsibility to monitor the School's financial condition, and our financial condition assessment was based in part on representations made by management and review of financial information provided by same.

Section 10.854(1)(e)3., Rules of the Auditor General, requires that we communicate any recommendations to improve financial management. In connection with our audit, we did not have any such recommendations.

**Transparency.** Sections 10.854(1)(e)7. and 10.855(13), Rules of the Auditor General, require us to apply appropriate procedures and communicate the results of our determination as to whether the School maintains on its Web site the information specified in Section 1002.33(9)(p), Florida Statutes. In connection with our audit, we determined that the School maintained on its website all of the information specified in Section 1002.33(9)(p), Florida Statutes.

**Additional Matters.** Section 10.854(1)(e)4., Rules of the Auditor General, requires us to communicate noncompliance with provisions of contracts or grant agreements, or abuse, that have occurred, or are likely to have occurred, that have an effect on the financial statements that is less than material but warrants the attention of those charged with governance. In connection with our audit, we did not note any such findings.

**Purpose of this Letter.** Our management letter is intended solely for the information and use of the Legislative Auditing Committee, members of the Florida Senate and the Florida House of Representatives, the Florida Auditor General, the local district school board, the Board of Directors and management of the School, and is not intended to be and should not be used by anyone other than these specified parties.

\* \* \* \* \*

Thank you for the cooperation and courtesies extended to us during the course of the audit. Please let us know if you have any questions or comments concerning this letter, our accompanying reports, or any other matters.

*Kattell and Company, P.L.*

# Kattell and Company, P.L.

*Certified Public Accountants Serving the Nonprofit Community*

808-B NW 16<sup>th</sup> Avenue Gainesville, Florida 32601 352-395-6565 kattell.com

## **INDEPENDENT AUDITORS' REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS REQUIRED BY GOVERNMENT AUDITING STANDARDS**

To the Board of Directors  
Alachua Learning Center, Inc.

We have audited, in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States, the financial statements of the governmental activities and each major fund of Alachua Learning Academy Elementary School (the School), as of and for the year ended June 30, 2020, and the related notes to financial statements, which collectively comprise the School's basic financial statements, and have issued our report thereon dated October 14, 2020.

### Internal Control over Financial Reporting

In planning and performing our audit of the financial statements, we considered the School's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements but not for the purpose of expressing an opinion on the effectiveness of the School's internal control. Accordingly, we do not express an opinion on the effectiveness of the School's internal control.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct misstatements on a timely basis. A material weakness is a deficiency, or combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the School's financial statements will not be prevented, or detected and corrected on a timely basis. A significant deficiency is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies and therefore, material weaknesses or significant deficiencies may exist that have not been identified. We did identify a deficiency in internal controls, described in the accompanying Schedule of Findings as finding 2020-001, that we consider to be a material weakness.

### Compliance and Other Matters

As part of obtaining reasonable assurance about whether the School's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts and grants, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

### School's Response to Findings.

The School's responses to the matters addressed in the Schedule of Findings are described in the accompanying letter from the School. The School's response was not subjected to the auditing procedures applied in the audit of the financial statements and, accordingly, we express no opinion on it.

### Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the School's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the School's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

\* \* \* \* \*

As required by the Rules of the Auditor General of the State of Florida, we noted certain matters that we reported to management of the School in the management letter dated October 14, 2020.

October 14, 2020  
Gainesville, Florida

*Kattell and Company, P.L.*

**Schedule of Findings**  
**June 30, 2020**  
**Alachua Learning Academy Elementary School**  
*A Component Unit of the Alachua County District School Board*

**Material Weakness in Internal Control**

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**Finding 2020-001**

*Condition:* The School failed to enter its financial transactions into its accounting program and therefore failed to prepare monthly financial statements on a timely basis.

*Criteria:* Financial transactions should be entered on a timely basis and financial statements should be reviewed monthly to ensure proper financial oversight of the School.

*Cause:* The School has contracted with an independent bookkeeper/accountant for many years. This bookkeeper became unresponsive during the year and the School failed to make a timely transition to a new contract.

*Recommendation:* The School should ensure that financial transactions are processed regularly and that monthly financial statements are prepared and reviewed on a timely basis.



# ALACHUA LEARNING ACADEMY

## Elementary & Middle School

*Established 1999*

10/14/2020

Kattel and Company, P.L.  
808-B NW 16th Ave  
Gainesville, FL 32601

RE: Alachua Learning Academy Elementary School Audit 6/2020

Dear Sirs/Madam:

We have received the results of the June 30, 2020 audit report of our school conducted by your firm.

We will make the following adjustments:

- 2020-001 - The School will ensure that financial transactions are processed regularly and that monthly financial statements are prepared and reviewed on a timely basis.

We appreciate your professionalism and look forward to working with you again.

Sincerely,

**Krishna Rivera**  
Administrative Director

*Educating students to become exemplary citizens of the world with H.E.A.R.T.*

PO Box 1389 - 11100 SR 235 Alachua FL 32616

Ph: (386) 418-2080 Fax: (386) 418- 4116

[www.AlachuaLearningAcademy.org](http://www.AlachuaLearningAcademy.org)