



**Boulware Springs Charter School, Inc.**

*A Component Unit of the Alachua County District School Board*

Financial Statements  
And  
Independent Auditors' Reports

**June 30, 2020**

**KATTELL AND COMPANY, P.L.**

*Certified Public Accountants Serving the Nonprofit Community*

**808-B NW 16<sup>th</sup> Avenue  
Gainesville, Florida 32601**

**(352) 395-6565**

# Financial Statements and Independent Auditors' Reports

June 30, 2020

**Boulevard Springs Charter School, Inc.**

*A Component Unit of the Alachua County District School Board*

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# Kattell and Company, P.L.

*Certified Public Accountants Serving the Nonprofit Community*

808-B NW 16<sup>th</sup> Avenue Gainesville, Florida 32601 352-395-6565 kattell.com

## INDEPENDENT AUDITORS' REPORT

To the Board of Directors  
Boulware Springs Charter School, Inc.

September 18, 2020

### Report on Financial Statements

We have audited the accompanying financial statements of the governmental activities and each major fund of the Boulware Springs Charter School, Inc. (the School), a component unit of the Alachua County District School Board, as of and for the year ended June 30, 2020, and the related notes to the financial statements, which collectively comprise the School's basic financial statements as listed in the table of contents.

**Management's Responsibility for the Financial Statements.** Management is responsible for the preparation and fair presentation of these financial statements in accordance with the accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

**Auditors' Responsibility.** Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards required that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

**Opinions.** In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities and each major fund of the School as of June 30, 2020, and the respective changes in financial position thereof for the year then ended in accordance with accounting principles generally accepted in the United States of America.

**Other Matters - Required Supplementary Information.** Accounting principles generally accepted in the United States of America require that management's discussion and analysis and the budgetary comparison schedule, as listed in the table of contents, be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

### Other Reporting Required by *Government Auditing Standards*

In accordance with *Government Auditing Standards*, we have also issued our report dated September 18, 2020, on our consideration of the School's internal control over financial reporting (internal control) and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the School's internal control or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the School's internal control and compliance.

*Kattell and Company, P.L.*

Gainesville, Florida

# **Management's Discussion and Analysis**

**June 30, 2020**

## **Boulevard Springs Charter School, Inc.**

*A Component Unit of the Alachua County District School Board*

This discussion and analysis of the School's financial performance provides an overview of the School's financial activities for the fiscal year ended June 30, 2020. Please read it in conjunction with the School's financial statements, which follow this section.

The following are various financial highlights for fiscal year 2020:

- The School's overall net position increased by approximately \$98,000, which is a 17% increase.
- Total ending unrestricted net position was \$493,405.
- The School had total expenses for the year of about \$1,283,000 compared to revenues of approximately \$1,381,000.
- The School educated 156 and 159 students in the years ending June 30, 2020 and June 30, 2019, respectively, serving grades K-5.

### **OVERVIEW OF THE BASIC FINANCIAL STATEMENTS**

This annual report contains government-wide financial statements that report on the School's activities as a whole and fund financial statements that report on the School's individual funds.

#### **Government-wide Financial Statements**

The first financial statement is the Statement of Net Position. This statement includes all of the School's assets and liabilities using the accrual basis of accounting. Accrual accounting is similar to the accounting used by most private-sector companies. All of the current year revenues and expenses are recorded, regardless of when cash is received or paid. Net position – the difference between assets and liabilities – can be used to measure the School's financial position.

The second financial statement is the Statement of Activities. This statement is also shown using the accrual basis of accounting. It shows the increases and decreases in net position during the fiscal year. Over time, the increases or decreases in net position are useful indicators of whether the School's financial health is improving or deteriorating. However, other non-financial factors, such as enrollment levels or changes in state funding, must also be considered when assessing the overall health of the School.

In these statements, all of the School's activities are considered to be governmental activities. The School has no business-type activities, which are generally financed in whole or in part by fees charged to external parties for goods or services.

#### **Fund Financial Statements**

Following the government-wide financial statements are the fund financial statements. They provide more detailed information about the School's funds.

The School maintains one individual governmental fund, the General Fund.

Governmental funds are accounted for using modified accrual accounting. Modified accrual accounting focuses on available cash and other financial assets that can readily be converted to cash. This provides a shorter-term view of the fund's financial position. A reconciliation is provided with these statements, which helps to explain the differences between the fund financial statements and the government-wide financial statements.

**Management's Discussion and Analysis**  
**June 30, 2020**  
**Boulware Springs Charter School, Inc.**  
*A Component Unit of the Alachua County District School Board*

**CONDENSED FINANCIAL INFORMATION**

The following table presents condensed, government-wide current year and prior year data about net position and changes in net position.

	2020 Governmental Activities	2019 Governmental Activities
<b>Net Position</b>		
Assets:		
Non-capital Assets	\$ 682,982	\$ 418,068
Capital Assets, Net	261,945	283,179
Total Assets	<u>944,927</u>	<u>701,247</u>
Liabilities:		
Current Liabilities	4,677	9,593
Long-term Liabilities	251,233	100,236
Total Liabilities	<u>255,910</u>	<u>109,829</u>
Net position:		
Net investment in Capital Assets	195,612	185,527
Unrestricted	493,405	405,891
Total Net position	<u>\$ 689,017</u>	<u>\$ 591,418</u>

<b>Change in Net Position</b>		
Program Revenues:		
Charges for Services	\$ 39,407	\$ 43,825
Capital Grants & Contributions	98,418	97,144
General Revenues:		
Title I Grant	123,512	95,982
Title II Grant	2,460	3,478
Title IV Grant	1,885	--
Florida Education Finance Program	1,071,637	1,037,028
Other State Revenues	35,850	27,290
Unrestricted Grants & Contributions	6,916	17,428
Unrestricted Investment Earnings	1,051	1,034
Total Revenues	<u>1,381,136</u>	<u>1,323,209</u>
Program Expenses:		
Instruction	838,997	759,932
Instructional Support Services	680	836
General Support	243,422	253,139
Community Services	22,148	28,050
Operation of Plant	174,515	193,659
Interest	3,775	5,132
Total Expenses	<u>1,283,537</u>	<u>1,240,748</u>
Change in Net Position	97,599	82,461
Beginning Net Position	591,418	508,957
Ending Net Position	<u>\$ 689,017</u>	<u>\$ 591,418</u>

# Management's Discussion and Analysis

June 30, 2020

## Boulware Springs Charter School, Inc.

*A Component Unit of the Alachua County District School Board*

### OVERALL FINANCIAL POSITION AND RESULTS OF OPERATIONS

**Governmental Activities.** The governmental activities generated \$137,825 in program revenues and \$1,243,311 of general revenues, and incurred \$1,283,537 of program expenses. This resulted in a \$97,599 increase in net position.

### THE SCHOOL'S INDIVIDUAL FUNDS

**General Fund.** The fund balance of the General Fund increased by \$269,830, from \$408,475 to \$678,305.

### BUDGETARY HIGHLIGHTS

**General Fund.** There were no significant differences between original and final budgets. There were no differences between the final budget and actual amounts.

### CAPITAL ASSETS AND DEBT ADMINISTRATION

**Capital Assets.** The School had no significant capital asset activity. Please refer to a note to the accompanying financial statements entitled *Capital Assets and Depreciation* for more detailed information about the School's capital asset activity.

**Debt Administration.** The School acquired new debt from the Paycheck Protection Program. The School made scheduled payments on its existing debt. Please refer to a note to the accompanying financial statements entitled *Long-Term Liabilities* for more detailed information about the School's long-term debt activity.

### ECONOMIC FACTORS

The School currently is not aware of any conditions that are expected to have a significant effect on the School's financial position or results of operations.

### CONTACTING THE SCHOOL'S FINANCIAL MANAGEMENT

This financial report is designed to provide a general overview of the School's finances and to show the School's accountability for the money it receives. If you have any questions about this report or need additional financial information, contact Kay Abbitt, Director, Boulware Springs Charter School, Inc., 1303 NE 23rd Avenue, Gainesville, FL 32609.

**Statement of Net Position**  
**June 30, 2020**  
**Boulware Springs Charter School, Inc.**  
*A Component Unit of the Alachua County District School Board*

	Governmental Activities
<b>Assets</b>	
Cash	\$ 635,671
Receivables	4,744
Prepaid Expenses	36,867
Deposits	5,700
Depreciable Capital Assets, Net	261,945
<b>Total Assets</b>	<b>944,927</b>
<b>Liabilities</b>	
Accounts Payable	400
Salaries Payable	4,277
Long-Term Liabilities:	
Due in Less than One Year	119,439
Due in More than One Year	131,794
<b>Total Liabilities</b>	<b>255,910</b>
<b>Net Position</b>	
Net Investment in Capital Assets	195,612
Unrestricted	493,405
<b>Total Net Position</b>	<b>\$ 689,017</b>

See accompanying notes.

**Statement of Activities**  
**For the Year Ended June 30, 2020**  
**Boulware Springs Charter School, Inc.**  
*A Component Unit of the Alachua County District School Board*

Functions/Programs:	Program Revenues			Net (Expense) Revenue and Change in Net Position	
	Expenses	Charges for Services	Operating Grants and Contributions		Capital Grants and Contributions
Governmental Activities:					
Instruction	\$ (838,997)	\$ 9,618	\$ --	\$ --	\$ (829,379)
Instructional Support Services	(680)	--	--	--	(680)
General Support	(243,422)	--	--	94,643	(148,779)
Community Services	(22,148)	29,789	--	--	7,641
Operation of Plant	(174,515)	--	--	--	(174,515)
Interest	(3,775)	--	--	3,775	--
<b>Total</b>	<u><u>\$ (1,283,537)</u></u>	<u><u>\$ 39,407</u></u>	<u><u>\$ --</u></u>	<u><u>\$ 98,418</u></u>	<u><u>(1,145,712)</u></u>

**General Revenues:**

Federal through State:	
Title I Grant	123,512
Title II Grant	2,460
Title IV Grant	1,885
State Revenue:	
Florida Education Finance Program	1,071,637
Other State Revenues	35,850
Unrestricted Grants and Contributions	6,916
Unrestricted Investment Earnings	<u>1,051</u>

**Total General Revenues** 1,243,311

**Change in Net Position** 97,599

**Net Position – Beginning of Year** 591,418

**Net Position – End of Year** \$ 689,017

See accompanying notes.



**Balance Sheet – Governmental Funds**  
**June 30, 2020**  
**Boulware Springs Charter School, Inc.**  
*A Component Unit of the Alachua County District School Board*

	General Fund
<b>Assets</b>	
Cash	\$ 635,671
Accounts Receivable	4,744
Prepaid Expenses	36,867
Deposits	5,700
<b>Total Assets</b>	<b>\$ 682,982</b>
<b>Liabilities and Fund Balances</b>	
Liabilities:	
Accounts Payable	\$ 400
Salaries Payable	4,277
Total Liabilities	4,677
Fund Balances:	
Non-spendable - Prepaids	36,867
Non-spendable - Deposits	5,700
Unassigned	635,738
Total Fund Balances	678,305
<b>Total Liabilities and Fund Balances</b>	<b>\$ 682,982</b>

See accompanying notes.

**Reconciliation of the Balance Sheet to the Statement of Net Position –  
Governmental Funds**

**June 30, 2020**

**Boulware Springs Charter School, Inc.**

*A Component Unit of the Alachua County District School Board*

<b>Fund Balances – Total Governmental Funds</b>	\$ 678,305
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Amounts reported for governmental activities in the Statement of Net Position are different because:

Capital assets used in governmental activities are not reported in the governmental funds:

Capital Assets – Net of Accumulated Depreciation	261,945
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Long-term liabilities are not reported in the governmental funds:

Long-Term Debt	<u>(251,233)</u>
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<b>Net Position of Governmental Activities</b>	<u><u>\$ 689,017</u></u>
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See accompanying notes.

**Statement of Revenues, Expenditures and Changes in Fund Balances -  
Governmental Funds  
For the Year Ended June 30, 2020  
Boulware Springs Charter School, Inc.  
A Component Unit of the Alachua County District School Board**

Revenues	General Fund
Federal through State:	
Title I Grant	\$ 123,512
Title II Grant	2,460
Title IV Grant	1,885
State Revenue:	
Florida Education Finance Program	1,071,637
Capital Outlay	98,418
Other State Revenues	35,850
Local Revenue:	
After School Revenue	29,789
Other Local Revenues	17,585
<b>Total Revenues</b>	<b>1,381,136</b>
Expenditures and Changes in Fund Balances	
<b>Expenditures:</b>	
Current:	
Instruction	831,696
Instructional Support Services	680
General Support	232,073
Community Services	22,148
Operation of Plant	174,515
Debt Service:	
Principal	31,319
Interest	3,775
<b>Total Expenditures</b>	<b>1,296,206</b>
<b>Excess of Revenues Over/(Under) Expenditures</b>	<b>84,930</b>
<b>Other Financing Sources</b>	
Debt Proceeds	184,900
<b>Net Change in Fund Balance</b>	<b>269,830</b>
<b>Fund Balances, July 1, 2019</b>	<b>408,475</b>
<b>Fund Balances, June 30, 2020</b>	<b>\$ 678,305</b>

See accompanying notes.

**Reconciliation of the Statement of Revenues, Expenditures and Changes in  
Fund Balances to the Statement of Activities - Governmental Funds**  
**For the Year Ended June 30, 2020**  
**Boulware Springs Charter School, Inc.**  
*A Component Unit of the Alachua County District School Board*

**Excess of Revenues over Expenditures – Total Governmental Funds** \$ 269,830

Amounts reported for governmental activities in the Statement of Activities are different because:

Governmental funds report capital outlays as expenditures. However, in the Statement of Activities, the cost of those assets is depreciated over their estimated useful lives.

Current Year Expenditures for Capital Assets	10,092
Current Year Depreciation Expense	(31,326)

Issuance of long term debt provides current financial resources to governmental funds, but has no effect on net position. Repayment of principal is an expenditure in governmental funds, but reduces long-term liabilities in the statement of net position.

Current Year Debt Issuance	(184,900)
Current Year Principal Payments	31,319

Some expenses reported in the Statement of Activities do not require the use of current financial resources and therefore are not reported as expenditures in governmental funds.

Net change in Compensated Absences	2,584
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**Change in Net Position of Governmental Activities** \$ 97,599

See accompanying notes.

# Notes to the Financial Statements

June 30, 2020

## Boulware Springs Charter School, Inc.

*A Component Unit of the Alachua County District School Board*

### **NOTE 1 – REPORTING ENTITY**

Boulware Springs Charter School, Inc. (the Corporation) is a not-for-profit corporation organized pursuant to Chapter 617, Florida Statutes, the Florida Not-For-Profit Corporation Act, and Section 1002.33, Florida Statutes. The not-for-profit corporation conducts business as Boulware Springs Charter School (the School). The governing body of the School is the not-for-profit corporation's Board of Directors. The Corporation is considered a component unit of the Alachua County District School Board (the District).

The general operating authority of the School is contained in Section 1002.33, Florida Statutes. The School operates under a charter of the sponsoring school district. The current charter is effective until June 30, 2033, and may be renewed provided that a program review demonstrates that certain criteria addressed in Section 1002.33(7), Florida Statutes, have been successfully accomplished. At the end of the term of the charter, the District may choose not to renew the charter under grounds specified in the charter, in which case the District is required to notify the School in writing at least 90 days prior to the charter's expiration. Pursuant to Section 1002.33(8)(e), Florida Statutes, the charter school contract provides that in the event the School is dissolved or terminated, any unencumbered funds and all School property purchased with public funds automatically revert to the District. During the term of the charter, the District may also terminate the charter if good cause is shown.

Criteria for determining if other entities are potential component units of the School which should be reported with the School's basic financial statements are identified and described in the Governmental Accounting Standards Board's (GASB) *Codification of Governmental Accounting and Financial Reporting Standards*, Sections 2100 and 2600. The application of these criteria provide for identification of any entities for which the School is financially accountable and other organizations for which the nature and significance of their relationship with the School are such that exclusion would cause the School's basic financial statements to be misleading or incomplete. Based on these criteria, no component units are included within the reporting entity of the School.

### **NOTE 2 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES**

The accounting policies of the School conform to generally accepted accounting principles as applicable to governments. The more significant accounting policies are described below to enhance the usefulness of the financial statements to the reader.

#### Government-wide Financial Statements

The government-wide financial statements (the Statement of Net Position and the Statement of Activities) report information on all of the activities of the School. Governmental activities are reported separately from business-type activities, which rely on fees charged to external parties as their primary revenues. The School has no business-type activities.

Any internal inter-fund activity has been eliminated from the government-wide financial statements.

The Statement of Net Position reports the School's financial position as of the end of the fiscal year. In this statement, the School's net position is reported in three categories: net investment in capital assets; restricted net position; and unrestricted net position.

# Notes to the Financial Statements

June 30, 2020

## Boulware Springs Charter School, Inc.

*A Component Unit of the Alachua County District School Board*

### **NOTE 2 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)**

#### Government-wide Financial Statements (concluded)

The Statement of Activities is displayed using a net-cost format and reports the degree to which the direct expenses of a given function are offset by program revenues. Direct expenses are those that are clearly identifiable with a specific function. Program revenues include 1) charges for services that are directly related to a given function and 2) grants and contributions that are restricted to meeting the operational or capital requirements of a particular function. Other items not properly included among program revenues are reported instead as general revenues.

#### Fund Financial Statements

The financial transactions of the School are reported in individual funds in the fund financial statements. The governmental fund statements include reconciliations with brief explanations to better identify the relationship between the government-wide statements and the statements for the governmental funds.

The following fund is used by the School:

#### GOVERNMENTAL FUNDS

General Fund – The General Fund is the general operating fund of the School. It is used to account for all financial resources, except those associated with grants that are restricted to specified uses.

In the accompanying fund financial statements, the General Fund is considered to be a major fund. The School has no non-major funds.

#### Measurement Focus and Basis of Accounting

The government-wide financial statements are reported using the economic resources measurement focus and the accrual basis of accounting. Revenues are recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows.

Governmental fund financial statements are reported using the current financial resources measurement focus and the modified accrual basis of accounting. Revenues are recognized as soon as they are both measurable and available. Revenues are considered to be available when they are collectible within the current period or soon enough thereafter to pay liabilities of the current period. For this purpose, the School considers revenues to be available if they are collected within 60 days of the end of the current fiscal period. Expenditures generally are recorded when the related fund liability is incurred. However, debt service expenditures are recorded only when payment is due.

Most revenues are considered to be susceptible to accrual and have been measured in the current fiscal period. Certain other items are considered to be measurable and available only when cash is received.

# Notes to the Financial Statements

June 30, 2020

## Boulware Springs Charter School, Inc.

*A Component Unit of the Alachua County District School Board*

### NOTE 2 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)

#### Cash

Cash consists of deposits in financial institutions. Such deposits qualify as public deposits and are insured by Florida's Public Deposits Program as defined in Section 280.02, Florida Statutes. The School has no policy regarding deposit custodial credit risk.

#### Prepays

Certain payments to vendors reflect costs applicable to future accounting periods and are recorded as prepaid items in both government-wide and fund financial statements. Prepaid assets are reported as “non-spendable” in the funds financial statements to indicate that prepaids do not represent available expendable resources.

#### Capital Assets and Depreciation

Capital assets are defined by the School as assets with an initial, individual cost of \$2,000 or more and an estimated useful life of more than one year. These assets are recorded at historical cost. Donated capital assets are recorded at estimated fair value on the date of donation. Land improvements are not depreciated. Depreciable capital assets are depreciated using the straight-line method over the following estimated useful lives:

<u>Assets</u>	<u>Years</u>
Improvements	3
Furniture, Fixtures and Equipment	3-5
Building and Fixed Equipment	15-30

#### Revenue Sources

Revenues for current operations are received primarily from the District pursuant to the funding provisions included in the School's charter. In accordance with the funding provisions of the charter and Florida Statutes, the School reports the number of full-time equivalent (FTE) students and related data to the District. Under the provisions of Florida Statutes the District reports the number of FTE students and related data to the Florida Department of Education (FDOE) for funding through the Florida Education Finance Program. Funding for the School is adjusted during the year to reflect the revised calculations by the FDOE under the Florida Educational Finance Program and the actual weighted FTE students reported by the School during the designated FTE student survey periods. The School also receives other financial assistance. This assistance is generally based on applications submitted to and approved by the granting agency.

#### Compensated Absences

The School's personnel policies allowed a limited accumulation and vesting of unused employee sick leave. The liability of compensated absences is accrued when incurred in the government-wide financial statements. In the fund financial statements, a liability for compensated absences is reported to the extent that the liability will be liquidated with expendable available financial resources. Compensated absences are liquidated from the General Fund. The School changed the policy during the year ended June 30, 2020. Any unused leave does not carry over from one year to the next. Therefore, no liability for compensated absences is recorded.

# Notes to the Financial Statements

June 30, 2020

## Boulware Springs Charter School, Inc.

*A Component Unit of the Alachua County District School Board*

### NOTE 2 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)

#### Net Position

Net position represents the difference between assets and liabilities and is reported in three categories as hereafter described. *Net investment in capital assets* represents capital assets, net of accumulated depreciation and any outstanding debt related to those assets. Net position is reported as *restricted* when there are legal limitations imposed on their use by legislation, or external restrictions imposed by other governments, creditors, or grantors. The balance of the net position is reported as *unrestricted*.

When both restricted and unrestricted resources are available for use, it is the School's policy to use restricted resources first, and then unrestricted resources as they are needed.

#### Fund Balance Classifications

Governmental funds report separate classifications of fund balance.

**Non-Spendable.** The non-spendable fund balance classification includes amounts that cannot be spent because they are either (a) not in spendable form or (b) legally or contractually required to be maintained intact.

**Restricted.** The restricted fund balance is defined as having restrictions (a) externally imposed by creditors (such as through debt covenants), grantors, contributors, or laws or regulations of other governments, or (b) imposed by law through constitutional provisions or enabling legislation.

**Committed.** Committed fund balance is defined as amounts that can only be used for specific purposes pursuant to constraints imposed by formal action of the School's Board of Directors.

**Assigned.** Assigned fund balance is defined as amounts that are constrained by the intent of the School's Board of Directors to be used for specific purposes, but are neither restricted nor committed. The School has given the authority to assign fund balance to the School's Director. Assigned fund balance includes spendable fund balance amounts established by the Director that are intended to be used for specific purposes that are neither considered restricted or committed. Assignment of fund balance may be (a) made for a specific purpose that is narrower than the general purposes of the government itself; and/or (b) used to reflect the appropriation of a portion of existing unassigned fund balance to eliminate a projected deficit in the subsequent year's budget in an amount no greater than the projected excess of expected expenditures over expected revenues. Assigned fund balance shall reflect management's intended use of resources as set forth each year by the Director. Assigned fund balance may or may not be appropriated for expenditure in the subsequent year depending on the timing of the project/reserve for which it was assigned.

**Unassigned.** Unassigned fund balance is the residual classification for the general fund.

It is the policy of the School that they will use restricted resources to the extent which they are available, then committed resources, followed by assigned resources. Once these are consumed the School will then use unassigned resources. The School does not have a formal policy requiring a minimum fund balance.



## Notes to the Financial Statements

June 30, 2020

### Boulware Springs Charter School, Inc.

*A Component Unit of the Alachua County District School Board*

#### **NOTE 2 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (concluded)**

##### Use of Estimates

The preparation of financial statements in conformity with generally accepted accounting principles requires management to make various estimates. Actual results could differ from those estimates.

#### **NOTE 3 – CAPITAL ASSETS AND DEPRECIATION**

Capital asset activity for the year ended June 30, 2020, was as follows:

	Balance July 1, 2019	Additions	Deletions	Balance June 30, 2020
<b>Capital Assets Being Depreciated:</b>				
Buildings	\$ 280,147	\$ --	\$ --	\$ 280,147
Improvements other than Buildings	7,906	--	--	7,906
Furniture, Fixtures & Equipment	120,148	10,092	--	130,240
<b>Total Capital Assets</b>	<b>408,201</b>	<b>10,092</b>	<b>--</b>	<b>418,293</b>
<b>Accumulated Depreciation:</b>				
Buildings	36,302	17,225	--	53,527
Improvements other than Buildings	1,319	264	--	1,583
Furniture, Fixtures & Equipment	87,401	13,837	--	101,238
<b>Total Accumulated Depreciation</b>	<b>125,022</b>	<b>31,326</b>	<b>--</b>	<b>156,348</b>
<b>Net Capital Assets</b>	<b>\$ 283,179</b>	<b>\$ (21,234)</b>	<b>\$ --</b>	<b>\$ 261,945</b>

Depreciation was charged to functions/programs as follows:

Instruction	\$ 12,965
General Support	18,361
<b>Total Depreciation Expense</b>	<b>\$ 31,326</b>

#### **NOTE 4 – LONG-TERM LIABILITIES**

A summary of changes in long-term liabilities follows:

	Balance June 30, 2019	Additions	Deductions	Balance June 30, 2020	Amount Due In 1 Year
Note Payable	\$ 97,652	\$ --	\$ 31,319	\$ 66,333	\$ 32,753
Paycheck Protection Program	--	184,900	--	184,900	86,686
Compensated Absences	2,584	--	2,584	--	--
<b>Total</b>	<b>\$ 100,236</b>	<b>\$ 184,900</b>	<b>\$ 33,903</b>	<b>\$ 251,233</b>	<b>\$ 119,439</b>

In June 2017, the School entered into a long-term debt agreement to purchase seven modular buildings. The note payable is a fixed rate loan, collateralized by the School's real property and carries an interest rate of 4.5%. The agreement calls for monthly payments of \$2,925 for 60 months. The lease payments began in July 2017.

In April 2020, The School was awarded a Small Business Administration, Paycheck Protection Program loan, through the CARES Act. The term is 24 months at an interest rate of 1%. The full amount is forgivable if spent on allowable costs.

# Notes to the Financial Statements

June 30, 2020

## Boulware Springs Charter School, Inc.

A Component Unit of the Alachua County District School Board

### NOTE 4 – LONG-TERM LIABILITIES (concluded)

The following is a schedule of future minimum Note Payable and Paycheck Protection payments:

Fiscal Year	Principal	Interest	Total
<u>Ending June 30,</u>			
2021	\$ 119,439	\$ 3,321	\$ 122,760
2022	131,794	1,924	133,718
Total	<u>\$ 251,233</u>	<u>\$ 5,245</u>	<u>\$ 256,478</u>

### NOTE 5 – OPERATING LEASES - FACILITIES

The School signed an agreement with ABC Appletree, Inc. to lease the School's premises, consisting of the land and building. ABC Appletree is owned by the School's director and her spouse. The lease calls for monthly payments of \$6,413 and runs through June 30, 2022. Lease expense for the year ending June 30, 2020, was \$76,950. Future minimum lease payments are as follows:

<u>Year Ending June 30,</u>	<u>Amount</u>
2021	\$ 76,950
2022	76,950
Total	<u>\$ 153,900</u>

### NOTE 6 – RISK MANAGEMENT

The School is exposed to various risks of loss, including general liability, personal injury, workers compensation, and errors and omissions. To manage its risks, the School has purchased commercial insurance. Settled claims resulting from these risks have not exceeded commercial coverage in the current or previous two years.

### NOTE 7 – EMPLOYEE RETIREMENT PLAN

The School made contributions on behalf of its employees to a SIMPLE-IRA plan administered by Fidelity. The School contributes 2% of the employee's gross pay. The Board of Directors has the authority to amend or terminate the plan, although it has not expressed an intention to do so.

<u>Year Ended June 30,</u>	<u>Employee Contributions</u>	<u>Employer Contributions</u>
2018	\$ --	\$ 10,938
2019	\$ 656	\$ 12,709
2020	\$ 729	\$ 14,234

### NOTE 8 – RELATED PARTY TRANSACTIONS

The School pays an employee who is related to the School's Director. The School paid this person approximately \$59,000 in compensation during the year ended June 30, 2020.

## **Notes to the Financial Statements**

**June 30, 2020**

### **Boulware Springs Charter School, Inc.**

*A Component Unit of the Alachua County District School Board*

#### **NOTE 9 – CONTINGENCIES**

The Florida Auditor General performed an audit of the School's compliance with requirements for documentation of recorded class attendance reports for October 2018 and February 2019. The audit revealed a lack of compliance which could result in a required repayment of FEFP funding of approximately \$120,000. The School is cooperating with the District and the Auditor General, provide documentation supporting the claimed student enrollment. The School is not able to estimate the ultimate outcome of this audit.

In addition, the School is subject to occasional lawsuits and claims arising in the normal conduct of business. The School is not aware of any pending or threatened litigation, claims, or assessments.

## Budgetary Comparison Schedule – General Fund

For the Year Ended June 30, 2020

**Boulware Springs Charter School, Inc.**

*A Component Unit of the Alachua County District School Board*

	BUDGETED AMOUNTS		Actual Amounts	Variance with Final Budget
	Original	Final		
<b>Revenues</b>				
Federal through State:				
Title I Grant	\$ 90,000	\$ 123,512	\$ 123,512	\$ --
Title II Grant	4,000	2,460	2,460	--
Title IV Grant	--	1,885	1,885	--
State Revenue:				
Florida Education Finance Program	1,021,258	1,071,637	1,071,637	--
Capital Outlay	80,950	98,418	98,418	--
Other State Revenues	2,640	35,850	35,850	--
Local Revenue:				
After School Revenue	32,000	29,789	29,789	--
Other Local Revenues	28,750	17,585	17,585	--
<b>Total Revenues</b>	<b>1,259,598</b>	<b>1,381,136</b>	<b>1,381,136</b>	<b>--</b>
<b>Expenditures and Changes in Fund Balances</b>				
<b>Expenditures:</b>				
Current:				
Instruction	728,366	831,696	831,696	--
Instructional Support Services	--	680	680	--
General Support	234,049	232,073	232,073	--
Community Services	27,964	22,148	22,148	--
Operation of Plant	195,245	174,515	174,515	--
Debt Service:				
Principal	31,319	31,319	31,319	--
Interest	3,775	3,775	3,775	--
<b>Total Expenditures</b>	<b>1,220,718</b>	<b>1,296,206</b>	<b>1,296,206</b>	<b>--</b>
<b>Excess of Revenues Over/(Under) Expenditures</b>	<b>38,880</b>	<b>84,930</b>	<b>84,930</b>	<b>--</b>
<b>Other Financing Sources</b>				
Debt Issuance	--	184,900	184,900	--
<b>Net Change in Fund Balance</b>	<b>38,880</b>	<b>269,830</b>	<b>269,830</b>	<b>--</b>
<b>Fund Balances, July 1, 2019</b>	<b>--</b>	<b>408,475</b>	<b>408,475</b>	<b>--</b>
<b>Fund Balances, June 30, 2020</b>	<b>\$ 38,880</b>	<b>\$ 678,305</b>	<b>\$ 678,305</b>	<b>\$ --</b>

Note to Schedule:

An annual Budget is adopted on the modified accrual basis of accounting, consistent with generally accepted accounting principles. Amendments to the budget can only be made with the approval of the Board of Directors. A final budget amendment is made so that final budgeted amounts agree to actual amounts. The fund is the legal level of control.

# Kattell and Company, P.L.

*Certified Public Accountants Serving the Nonprofit Community*

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## COMMUNICATION WITH THOSE CHARGED WITH GOVERNANCE

September 18, 2020

To the Board of Directors  
Boulware Springs Charter School, Inc.

We have audited the special purpose financial statements of Boulware Springs Charter School, Inc. (the School), for the year ended June 30, 2020, and have issued our report thereon dated September 18, 2020. Professional standards require that we provide you with information about our responsibilities under generally accepted auditing standards, as well as certain information related to the planned scope and timing of our audit. We have communicated such information in our engagement letter to you dated July 1, 2020. Professional standards also require that we communicate to you the following information related to our audit.

### Qualitative Aspects of Accounting Practices

*Accounting Policies.* Management is responsible for the selection and use of appropriate accounting policies. The significant accounting policies used by the School are described in the notes to the financial statements. No new accounting policies were adopted and the application of existing policies was not changed during the year. We noted no transactions entered into by the School during the year for which there is a lack of authoritative guidance or consensus. All significant transactions have been recognized in the financial statements in the proper period.

*Accounting Estimates.* Accounting estimates are an integral part of the financial statements prepared by management and are based on management's knowledge and experience about past and current events and assumptions about future events. Certain accounting estimates are particularly sensitive because of their significance to the financial statements and because of the possibility that future events affecting them may differ significantly from those expected. There are no estimates that are particularly sensitive.

*Disclosures.* There are no disclosures that are particularly sensitive.

*Corrected and Uncorrected Misstatements.* Professional standards require us to accumulate all known and likely misstatements identified during the audit, other than those that are trivial, and communicate them to the appropriate level of management. We have communicated all known and likely adjustments to management and all adjustments have been reflected in the financial statements. There are no uncorrected misstatements.

### Our Working Relationship with Management

*Difficulties Encountered in Performing the Audit.* We encountered no difficulties in dealing with management in performing and completing our audit.

*Disagreements with Management.* For purposes of this letter, professional standards define a disagreement with management as a financial accounting, reporting, or auditing matter, whether or not resolved to our satisfaction, that could be significant to the financial statements or the auditor's report. We are pleased to report that no such disagreements arose during the course of our audit.

*Management Representations.* We have requested certain representations from management that are included in the management representation letter.

*Management Consultations with Other Independent Accountants.* In some cases, management may decide to consult with other accountants about auditing and accounting matters, similar to obtaining a "second opinion" on certain situations. If a consultation involves application of an accounting principle to the School's financial statements or a determination of the type of auditor's opinion that may be expressed on those statements, our professional standards require the consulting accountant to check with us to determine that the consultant has all the relevant facts. To our knowledge, there were no such consultations with other accountants.

*Consultations Prior to Engagement.* We generally discuss a variety of matters, including the application of accounting principles and auditing standards, with management each year prior to retention as the School's auditors. However, these discussions occurred in the normal course of our professional relationship and our responses were not a condition to our retention.

\*\*\*\*\*

This letter is intended solely for the information and use of management and the Board of Directors of the School and is not intended to be and should not be used by anyone other than these specified parties.

Very truly yours,

*Kattell and Company, P.L.*

Gainesville, Florida

# Kattell and Company, P.L.

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## MANAGEMENT LETTER

To the Board of Directors,  
Boulware Springs Charter School, Inc.

September 18, 2020

**Report on the Financial Statements.** We have audited the financial statements of Boulware Springs Charter School, Inc. (the School), as of and for the fiscal year ended June 30, 2020, and have issued our report thereon dated September 18, 2020.

**Auditors' Responsibility.** We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and Chapter 10.850, Rules of the Auditor General.

**Other Reporting Requirements.** We have issued our Independent Auditors' Report on Internal Control over Financial Reporting and on Compliance and Other Matters Required by *Government Auditing Standards* and Schedule of Findings. Disclosures in that report and schedule, which are dated September 18, 2020, should be considered in conjunction with this management letter.

**Prior Audit Findings.** Section 10.854(1)(e)1., Rules of the Auditor General, requires that we determine whether or not corrective actions have been taken to address findings and recommendations made in the preceding annual financial audit report. Corrective actions have been taken to address findings and recommendations reported in the preceding annual financial audit report.

**Official Title.** Section 10.854(1)(e)5, Rules of the Auditor General, requires that the name or official title of the entity and the school code assigned by the Florida Department of Education be disclosed in this management letter. The official title of the entity is Boulware Springs Charter School, Inc., and the school code assigned by the Florida Department of Education is 01-1012.

### **Financial Condition and Management.**

Sections 10.854(1)(e)2. and 10.855(11), Rules of the Auditor General, require us to apply appropriate procedures and communicate whether or not the School has met one or more of the conditions described in Section 218.503(1), Florida Statutes, and to identify the specific condition(s) met. In connection with our audit, we determined that the School did not meet any of the conditions described in Section 218.503(1), Florida Statutes.

Pursuant to Sections 10.854(1)(e)6.a. and 10.855(12), Rules of the Auditor General, we applied financial condition assessment procedures for the School. It is management's responsibility to monitor the School's financial condition, and our financial condition assessment was based in part on representations made by management and review of financial information provided by same.

Section 10.854(1)(e)3., Rules of the Auditor General, requires that we communicate any recommendations to improve financial management. In connection with our audit, we did not have any such recommendations.

**Transparency.** Sections 10.854(1)(e)7. and 10.855(13), Rules of the Auditor General, require us to apply appropriate procedures and communicate the results of our determination as to whether the School maintains on its Web site the information specified in Section 1002.33(9)(p), Florida Statutes. In connection with our audit, we determined that the School is in compliance with the Statute.

**Additional Matters.** Section 10.854(1)(e)4., Rules of the Auditor General, requires us to communicate noncompliance with provisions of contracts or grant agreements, or abuse, that have occurred, or are likely to have occurred, that have an effect on the financial statements that is less than material but warrants the attention of those charged with governance. See 2020-001 in the Schedule of Findings.

**Purpose of this Letter.** Our management letter is intended solely for the information and use of the Legislative Auditing Committee, members of the Florida Senate and the Florida House of Representatives, the Florida Auditor General, the local district school board, the Board of Directors and management of the School, and is not intended to be and should not be used by anyone other than these specified parties.

\* \* \* \* \*

Thank you for the cooperation and courtesies extended to us during the course of the audit. Please let us know if you have any questions or comments concerning this letter, our accompanying reports, or any other matters.

*Kattell and Company, P.L.*

# Kattell and Company, P.L.

*Certified Public Accountants Serving the Nonprofit Community*

808-B NW 16<sup>th</sup> Avenue Gainesville, Florida 32601 352-395-6565 kattell.com

## **INDEPENDENT AUDITORS' REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS REQUIRED BY GOVERNMENT AUDITING STANDARDS**

Board of Directors of  
Boulware Springs Charter School, Inc.

We have audited, in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States, the financial statements of the governmental activities and each major fund of Boulware Springs Charter School, Inc. (the School), as of and for the year ended June 30, 2020, and the related notes to financial statements, which collectively comprise the School's basic financial statements, and have issued our report thereon dated September 18, 2020.

### Internal Control Over Financial Reporting

In planning and performing our audit of the financial statements, we considered the School's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements but not for the purpose of expressing an opinion on the effectiveness of the School's internal control. Accordingly, we do not express an opinion on the effectiveness of the School's internal control.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct misstatements on a timely basis. A material weakness is a deficiency, or combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the School's financial statements will not be prevented, or detected and corrected on a timely basis. A significant deficiency is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies and therefore, material weaknesses or significant deficiencies may exist that were not identified. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses.

### Compliance and Other Matters

As part of obtaining reasonable assurance about whether the School's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts and grants, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

### School's Response to Finding

The School's response to the finding identified in our audit is described in the accompanying letter from the School. The School's response was not subjected to auditing procedures applied in the audit of the financial statements and, accordingly, we express no opinion on it.

### Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the School's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the School's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

\* \* \* \* \*

As required by the Rules of the Auditor General of the State of Florida, we noted certain matters that we reported to management of the School in the management letter dated September 18, 2020.

*Kattell and Company, P.L.*

September 18, 2020

**Schedule of Findings**  
**June 30, 2020**  
**Boulware Springs Charter School, Inc.**  
*A Component Unit of the Alachua County District School Board*

**Immaterial Noncompliance**

**2020-001 – Remittance of Elective Deferral Retirement Contributions**

*Finding* – The School did not remit employee retirement deferrals in a timely manner. In addition, the School miscalculated and underpaid the employer match for the third quarter of 2019 by \$242.

*Criteria* – The IRS rules require that the elective deferral contributions are transferred to the IRA on the earliest date on which the employer can reasonably segregate the contributions from the employer’s general assets, but not more than 30 days following the month in which the deferrals were withheld from the employee’s salary

*Recommendation* – The School should gain an understanding of the IRS requirement and create procedures to ensure timely remittance of employee deferrals. In addition, the School should review its process for calculation of employer match to ensure accuracy.





Boulware Springs Charter School

1303 NE 23<sup>rd</sup> Avenue, Gainesville, FL 32609 (352) 244-9732

kayabbitt@boulwarecharter.com

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September 18, 2020  
Kattell & Company  
808-B NW 16<sup>th</sup> Ave  
Gainesville, FL 32601  
Attn : Steve Kattell

Dear Mr. Kattell,

We have received the 2019-2020 audit report from your company. We understand and agree with the findings and are in the process of implementing a corrective action plan. We will address the finding in the following manner:

**2020-001 Remittance of Elective Deferral Retirement Contributions**

Employee retirement payments to Fidelity will be remitted by the last day of the month following the end of 1<sup>st</sup>, 2<sup>nd</sup>, 3<sup>rd</sup>, and 4<sup>th</sup> quarters. New employees will be required to turn in the required paperwork for creating their Fidelity accounts during the first month of employment. Boulware will ensure that their accountants (who process the Fidelity amounts to be paid) understand that the 2% Boulware pays towards retirement is based on gross salary.

Sincerely,

A handwritten signature in black ink, appearing to read "Kay Abbitt".

Kay Abbitt  
Director  
Boulware Springs Charter