



**MIAMI SHORES VILLAGE CHARTER SCHOOL AUTHORITY  
D/B/A DOCTORS CHARTER SCHOOL OF MIAMI SHORES**

**(A CHARTER SCHOOL AUTHORITY ESTABLISHED BY,  
AND UNDER THE AUSPICES OF, MIAMI SHORES VILLAGE,  
A FLORIDA MUNICIPAL CORPORATION)**

Miami Shores, Florida  
Financial Statements and  
Independent Auditors' Report  
June 30, 2020

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**MIAMI SHORES VILLAGE CHARTER SCHOOL AUTHORITY  
D/B/A DOCTORS CHARTER SCHOOL OF MIAMI SHORES**

11301 N.W. 5<sup>th</sup> Avenue  
Miami Shores, Florida 33168  
(305) 754-2381

**2019-2020**

**Board of Directors**

Chairman	McCoy, Dr. Cindy (Barry University)
Vice Chair	Cigno, Dr. Nancy (MS Village 2022)
Treasurer	Davis, Mr. Hunt (MS Village 2021)
Secretary	Kodsi, Mrs. Clarice (PTSA 2021)

**Board Members**

Duffy, Mr. Patrick (Miami Foundation)  
Farrell, Dr. Jill (Barry University)  
Hotze, Mr. Nickolay (PTSA 2020)  
Lemke, Mr. Andrew (PTSA 2020)  
Morris, Dr. Chester (Miami Foundation)  
Murray, Dr. Rebecca (MS Village 2021)  
Rosenquest IV, Mr. John (MS Village 2020)  
Viera, Dr. Carlos (MS Village 2020)  
Ulvert, Mr. Christian (MS Village 2021)

**School Administration**

Executive Director	Dr. Kelly Andrews
High School Principal	Dr. Edward Jackson
Middle School Principal	Mr. Doug Garber



## INDEPENDENT AUDITORS' REPORT

Board of Directors  
Miami Shores Village Charter School Authority  
d/b/a Doctors Charter School of Miami Shores  
Miami Shores, Florida

We have audited the accompanying financial statements of the governmental activities and each major fund, and the aggregate remaining fund information of Miami Shores Village Charter School Authority D/B/A Doctors Charter School of Miami Shores, (DCSMS) a Charter School Authority established by, and under the auspices of, Miami Shores Village, a Florida municipal corporation, as of, and for the year ended June 30, 2020, and the related notes to the financial statements which collectively comprise the School's basic financial statements as listed in the table of contents.

### **Management's Responsibility for the Financial Statements**

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

### **Auditor's Responsibility**

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

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HLB Gravier, LLP is a member of  International. A world-wide organization of accounting firms and business advisers.

## **Opinion**

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, each major fund and the aggregate remaining fund information of DCSMS as of June 30, 2020, and the respective changes in financial position for the year then ended in accordance with accounting principles generally accepted in the United States of America.

## ***Other Reporting Required by Government Auditing Standards***

In accordance with *Government Auditing Standards*, we have also issued our report dated September 14, 2020, on our consideration of DCSMS's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the School's internal control over financial reporting and compliance.

## **Other Matters**

### *Required Supplementary Information*

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis and budgetary comparison information on pages 4 through 9 and 25 through 26 be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.



CERTIFIED PUBLIC ACCOUNTANTS

Coral Gables, Florida  
September 14, 2020

**MIAMI SHORES VILLAGE CHARTER SCHOOL AUTHORITY  
D/B/A DOCTORS CHARTER SCHOOL OF MIAMI SHORES  
MANAGEMENT’S DISCUSSION AND ANALYSIS  
JUNE 30, 2020**

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As management of Miami Shores Village Charter School Authority D/B/A Doctors Charter School of Miami Shores (DCSMS), we offer readers of DCSMS’s financial statements this narrative overview and analysis of the financial activities of the DCSMS for the year ended June 30, 2020. We encourage readers to consider this information presented here in conjunction with additional information that we have furnished in our letter of transmittal.

DCSMS provided middle and high school education for 577 students in grades six through twelve under a charter sponsored by the District School Board of Miami-Dade County, Florida.

Our school consists of three concrete buildings on a five-acre campus. The buildings include a 5,300 square foot media center, an 8,000 square foot cafeteria, and a 33,000 square foot, two story classroom building. The building structure includes state-of-the-art science labs, a media center, music room, dining area and an outdoor physical education court.

**Financial Highlights**

1. The net position of the School at June 30, 2020 was \$1,624,122.
2. At year-end, the School had current assets on hand of \$1,578,045.
3. The net position of the School increased by \$69,220 during the year.
4. The unassigned fund balance at year end was \$1,094,375.

**Overview of the Financial Statements**

This discussion and analysis are intended to serve as an introduction to the DCSMS’s basic financial statements. DCSMS’s financial statements for the year ended June 30, 2020 are presented under GASB Codification Section 2200. The financial statements have three components: 1) government-wide financial statements, 2) fund financial statements, and 3) notes to the financial statements. This report also contains other required supplementary information in addition to the basic financial statements themselves.

Government-Wide Financial Statements

The *government-wide financial statements* are designed to provide readers with a broad overview of DCSMS’s finances, in a manner similar to a private-sector business.

The *Statement of Net Position* presents information on all of DCSMS’s assets, deferred outflows of resources, liabilities, and deferred inflows of resources. The difference between the four is reported as *net position*. Over time the change in net position serve as an indicator of whether the financial position of DCSMS is improving or deteriorating.

The *Statement of Activities* presents information on how DCSMS’s net position changed during the fiscal year. All changes in net position are reported when the underlying event occurs without regard to the timing of related cash flows. Accordingly, revenues and expenses are reported in this statement for some items that will only result in cash flows in future fiscal periods.

The government-wide financial statements can be found on pages 10-11 of this report.

Fund financial statements

A “*fund*” is a collection of related accounts that is used to maintain control over resources that have been segregated for specific activities or objectives. DCSMS, like other state and local governments, uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements.

**MIAMI SHORES VILLAGE CHARTER SCHOOL AUTHORITY  
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MANAGEMENT’S DISCUSSION AND ANALYSIS  
JUNE 30, 2020**

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All of the funds of the DCSMS are governmental funds. *Governmental funds* are used to account for essentially the same functions reported as governmental activities in the government-wide financial statements. Governmental Fund financial statements, however, focus on near-term inflows and outflows of spendable resources, as well as on the balances of spendable resources which are available at the end of the fiscal year. Such information may be used to evaluate a government’s requirements for near-term financing.

DCSMS adopts an annual appropriated budget for its major governmental funds. A budgetary comparison statement has been provided for its major governmental funds to demonstrate compliance with this budget.

The basic government fund financial statements can be found on pages 12-15 of this report.

Notes to Financial Statements

The notes to the financial statements provide additional information that is essential to a full understanding of the data provided in the government-wide and fund financial statements.

The notes to the financial statements can be found on pages 16 - 24 of this report.

**GOVERNMENT-WIDE FINANCIAL ANALYSIS**

As noted earlier, net position may serve over time as a useful indicator of a charter school’s financial position. In the case of the School, net position was \$1,624,122 at the close of the fiscal year. A summary of the School’s net position as of June 30, 2020 and 2019 is as follows:

	<u>2020</u>	<u>2019</u>
Cash	\$ 1,517,331	\$ 1,549,143
Receivables	26,907	1,868
Prepaid expenses and other assets	10,484	33,733
Due from other agencies	23,323	25,343
Deposits, long-term	21,216	21,216
Capital Assets	<u>296,859</u>	<u>225,991</u>
Total Assets	<u>1,896,120</u>	<u>1,857,294</u>
Deferred Outflows of Resources	<u>-</u>	<u>-</u>
Current liabilities	<u>271,998</u>	<u>302,392</u>
Deferred Inflows of Resources	<u>-</u>	<u>-</u>
Net Investment in capital assets	296,859	225,991
Restricted	195,188	165,654
Unrestricted	<u>1,126,075</u>	<u>1,163,257</u>
Total Net Position	<u>\$ 1,618,122</u>	<u>\$ 1,554,902</u>

At the end of the year, DCSMS is able to report continued positive balances in the categories of net position. The same situation held true for the prior fiscal year.

**MIAMI SHORES VILLAGE CHARTER SCHOOL AUTHORITY  
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MANAGEMENT’S DISCUSSION AND ANALYSIS  
JUNE 30, 2020**

A summary and analysis of DCSMS’s revenues and expenses for the years ended June 30, 2020 and 2019 is as follows:

	<u>2020</u>	<u>2019</u>
<b>REVENUES</b>		
Capital Grants and Contributions	\$ 370,486	\$ 330,601
State passed through local	4,070,416	3,929,054
Federal school lunch program	126,926	187,524
Charges for services	124,346	141,400
Fundraising and other revenues	113,417	74,205
Interest Income	4,793	4,909
Total Revenues	<u>\$ 4,810,384</u>	<u>\$ 4,667,693</u>
<b>EXPENSES</b>		
Instruction	2,703,814	2,530,127
Instructional Curriculum Development	143,046	115,204
General Administration	334,087	321,853
School Administration	468,875	373,238
Fiscal Services	94,458	84,631
Food Services	127,285	218,094
Central Services	46,549	50,442
Pupil Transportation Services	68,880	89,840
Operation of Plant	323,824	359,456
Maintenance of Plant	295,455	267,570
Community Service	76,845	47,978
Unallocated depreciation	58,046	54,099
Total Expenses	<u>4,741,164</u>	<u>4,512,532</u>
Increase in net position	69,220	155,161
Net Position at Beginning of Year	<u>1,554,902</u>	<u>1,399,741</u>
Net Position at End of Year	<u>\$ 1,624,122</u>	<u>\$ 1,554,902</u>

DCSMS’s revenues and expenses increased in the current year by \$142,691 and \$228,632, respectively. The cause for the revenue increase is primarily due to an increase in per FTE revenues. Expenses increased mostly due to an increase in Instructional and Administrative expenditures.

**School Location and Lease of Facility**

The School leases a facility located at 11301 N.W. 5<sup>th</sup> Avenue, Miami Shores, Florida, 33168.

**Capital Improvement Requirements**

The School maintains a continuous capital improvements program to enhance facilities and update fixtures and equipment as required.

**School Enrollment**

This past year, the School had approximately 577 students enrolled in grades six through twelve.

**Achievements**

Doctors Charter School of Miami Shores is a public college preparatory and municipally independent not for profit charter school. Teaching students in sixth through twelfth grades, the school continues to be recognized as an “A” rated school. Over 33% (198 students) of the nearly 600 student population live within the boundaries of the Miami Shores Village.



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MANAGEMENT'S DISCUSSION AND ANALYSIS  
JUNE 30, 2020**

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Ranked among the top public traditional and charter schools in the State of Florida, the school was recognized in 2020 by US News and World Report in the best high school rankings:

- Top 9% in the National Rankings,
- Top 11% of all Charter High Schools,
- Top 11% of Florida High Schools and
- Top 24% of Charter High Schools in Miami-Dade County.

DCS is accredited by the Southern Association of Colleges and Schools Council on Accreditation and School Improvement (SACS CASI), an accreditation body of AdvancED.

**The Vision for DCS:** *Inspiring students towards: Discovery, Citizenship, and Scholarship* coupled with the **Mission of DCS:** *Empowering students to reach academic excellence and to embrace community service as global citizens*, serves to keep the school community focused on the opportunities for all students who choose to attend this prestigious school.

The highly qualified and certified faculty and staff at Doctors Charter School averages more than fifteen years of experience in education and over 50% of the faculty possess Master's degrees or higher. Instructional faculty members teach to their passions while maintaining high expectations and the state standards in their classrooms. Partnerships with Barry University and Miami Dade College offer opportunities for dual enrollment with Barry courses taught on the DCS campus. Advanced placement courses are offered in array of subjects in addition to acceleration to higher levels; students are encouraged to test their personal limits to achieve academic goals. Doctors Charter School offers relevant and rigorous academic programming in a safe, personable, and community-based setting.

Due to the COVID-19 pandemic, the school house closed its doors to brick and mortar learning. However, eLearning provided a platform where academics continued to thrive at DCS through online resources employed by the school utilizing Canvas as a learning management system and Zoom to provide live connection for course delivery. The last nine weeks of the school year 19-20 saw teachers and student pivot quickly, and yet, academics were not lost. The Class of 2020 celebrated their accomplishments and many made different decisions regarding next steps based on the world health crisis.

Academics, athletics, extra-curricular activities, and even international travel provide students with intellectual, physical, creative, charitable, and adventuresome opportunities to explore themselves and their potential. While many of these activities are currently on hold, it is the promise that they will resume with an added flair in the future. Students in grades 6-8 develop valuable study skills pertinent for success at the middle school level. In grades 9-12, students engage in challenging courses geared to position them for success beyond graduation at the college level. A supportive faculty and staff maintain a student-centered educational environment. With a high college acceptance rate, DCS graduates pursue studies at public and private universities and colleges.

**MIAMI SHORES VILLAGE CHARTER SCHOOL AUTHORITY  
D/B/A DOCTORS CHARTER SCHOOL OF MIAMI SHORES  
MANAGEMENT’S DISCUSSION AND ANALYSIS  
JUNE 30, 2020**

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Accommodating and accessible, Doctors Charter School faculty members aim to strengthen student achievement, involve parents and families in the process, and enhance student experiential learning. In order to provide our students with quality educational experiences, we maintain instructional technology infrastructure and science laboratories to the most up-to-date levels. Integrating STEM programming annually into our academics while also affording students with exposure to the visual and performing arts, Doctors Charter School provides a well-rounded education. Beyond the school day, high school students have the opportunity to travel abroad (having now visited over 20 countries) and visiting colleges and universities with our annual college tour. Our scholar-athletes can participate in approximately ten different sports (e.g. Volleyball, Swimming, Cross Country, Basketball, Weightlifting, Baseball, Tennis, and more). In 2020, scholar athletes reached regional and state level competition in 50% of sports completed for the year. In addition, DCS offers an array of other special interest and extra-curricular pursuits (e.g. Key Club, Interact Club, National Honor Society, Robotics Club, Brother to Brother, Sister to Sister, National Jr. Honor Society, Builders Club, Green Club, and more).

Thanks to a supportive community and PTSA, DCS is now one-to-one in technology providing each student with a laptop to garner new skills in the 21<sup>st</sup> century. Technology resources for teachers continue to be a priority to build capacity for innovative teaching and learning.

An education at Doctors Charter School includes more than academics; it incorporates the full spectrum of experiences that all students need in order to become socially aware individuals, participatory members in their neighborhoods, and community servants at large. DCS strives to live the mission and represent the best of the best daily.

**FINANCIAL ANALYSIS OF THE GOVERNMENT’S FUND**

As noted earlier, the School uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements.

**Governmental Funds**

The focus of the School’s governmental funds is to provide information on near-term inflows, outflows, and balances of spendable resources. Such information is useful in assessing the School’s financing requirements. In particular, the unassigned fund balance may serve as a useful measure of a government’s net resources available for spending at the end of the fiscal year.

Most of the School’s operations are funded in the General Fund. The majority of the General Fund revenues are distributed to the School by the District through the Florida Education Finance Program (FEFP), which uses formulas to distribute state funds and an amount of local property taxes (i.e., required local effort) established each year by the Florida Legislature.

At the end of the fiscal year, the School’s governmental general fund reported ending fund of \$1,009,412. The fund balance unassigned and available for spending at the School’s discretion is of \$977,712.

**MIAMI SHORES VILLAGE CHARTER SCHOOL AUTHORITY  
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MANAGEMENT’S DISCUSSION AND ANALYSIS  
JUNE 30, 2020**

**Capital Assets**

The School’s investment in capital assets as of June 30, 2020 amounts to \$296,859 (net of accumulated depreciation). This investment in capital assets includes improvements, furniture, fixtures and computer equipment. The School has no outstanding debt associated with capital assets.

**Governmental Fund Budget Analysis and Highlights**

Prior to the start of the School’s fiscal year, the Board of the Charter School adopted an annual budget. A budgetary comparison statement has been provided for the governmental fund to demonstrate compliance with the School’s budget.

	Governmental Fund		
	Original Budget	Final Budget	Actual
<b>REVENUES</b>			
Program Revenues			
Capital Grants and Contributions	\$ 370,000	\$ 370,000	\$ 370,486
Federal Lunch program	-	-	126,926
Charges for Services	-	-	124,346
General Revenues			
FTE and other Nonspecific Revenues	4,123,000	4,123,000	4,070,416
Other Revenues	-	-	118,210
Total Revenues	\$ 4,493,000	\$ 4,493,000	\$ 4,810,384
<b>CURRENT EXPENSES</b>			
Instruction	\$ 2,670,149	\$ 2,670,149	\$ 2,703,814
Instructional Staff Training Services	105,000	105,000	143,046
General Administration	334,087	334,087	334,087
School Administration	456,982	456,982	468,875
Fiscal Services	107,970	107,970	94,458
Food Services	-	-	127,285
Central Services	61,500	61,500	46,549
Pupil Transportation Services	97,200	97,200	68,880
Operation of Plant	518,000	518,000	323,824
Maintenance of Plant	406,491	406,491	295,455
Community Services	-	-	76,845
Unallocated Depreciation	-	-	58,046
Total Current Expenses	\$ 4,757,379	\$ 4,757,379	\$ 4,741,164

Most variances occurred as a result of the Budget adopted being more conservative than actual results for the year.

**Request for Information**

This financial report is designed to provide a general overview of the DCSMS’s finances for all those with an interest in the DCSMS’s finances. Questions concerning any of the information provided in this report, or requests for additional information should be addressed to Dr. Kelly Andrews, Executive Director, Doctors Charter School, 11301 N.W. 5<sup>th</sup> Avenue, Miami Shores, Florida 33168. Telephone number: (305) 754-2381.

**MIAMI SHORES VILLAGE CHARTER SCHOOL AUTHORITY  
D/B/A DOCTORS CHARTER SCHOOL OF MIAMI SHORES  
STATEMENT OF NET POSITION  
JUNE 30, 2020**

	Governmental Activities	
	2020	2019
		(Summarized Comparative Information)
<b><u>Assets</u></b>		
Current Assets:		
Cash	\$ 1,517,331	\$ 1,549,143
Accounts receivable, net of allowance	26,907	1,868
Due from other agencies	23,323	25,343
Prepaid expenses	10,484	33,733
	<u>1,578,045</u>	<u>1,610,087</u>
Capital assets, depreciable	567,827	438,913
Less accumulated depreciation	(270,968)	(212,922)
	<u>296,859</u>	<u>225,991</u>
Deposits	<u>21,216</u>	<u>21,216</u>
Total Assets	<u>1,896,120</u>	<u>1,857,294</u>
<b><u>Deferred Outflows of Resources</u></b>		
	-	-
<b><u>Liabilities</u></b>		
Current Liabilities:		
Accounts payable	5,876	15,930
Accrued liabilities	241,380	265,951
Deferred revenue	24,742	20,511
Total Liabilities	<u>271,998</u>	<u>302,392</u>
<b><u>Deferred Inflows of Resources</u></b>		
	-	-
<b><u>Net Position</u></b>		
Net investment in capital assets	296,859	225,991
Restricted for capital projects	195,188	165,654
Restricted by donor	6,000	-
Unrestricted	1,126,075	1,163,257
Total Net Position	<u>\$ 1,624,122</u>	<u>\$ 1,554,902</u>

The accompanying notes are an integral part of this financial statement.

**MIAMI SHORES VILLAGE CHARTER SCHOOL AUTHORITY  
D/B/A DOCTORS CHARTER SCHOOL OF MIAMI SHORES  
STATEMENT OF ACTIVITIES  
FOR THE YEAR ENDED JUNE 30, 2020**

FUNCTIONS	2020				2019	
	Program Revenues				(Summarized Comparative Information)	
	Expenses	Charges for Services	Operating Grants and Contributions	Capital Grants and Contributions	Net (Expense) Revenue and Changes in Net Assets	
					Revenue	Revenue
				and Changes	and Changes	
				in Net Assets	in Net Position	
<b>Governmental Activities:</b>						
Instruction	\$2,703,814	\$ -	\$ -	\$ -	\$ (2,703,814)	\$ (2,530,127)
Instruction and Curriculum Development	143,046	100,123	-	-	(42,923)	1,360
General Administration	334,087	-	-	-	(334,087)	(321,853)
School Administration	468,875	-	-	-	(468,875)	(373,238)
Fiscal Services	94,458	-	-	-	(94,458)	(84,631)
Food Services	127,285	21,033	126,926	-	20,674	(11,449)
Central Services	46,549	-	-	-	(46,549)	(50,442)
Pupil Transportation Services	68,880	3,190	-	-	(65,690)	(84,125)
Operation of Plant	323,824	-	-	370,486	46,662	(28,855)
Maintenance of Plant	295,455	-	-	-	(295,455)	(267,570)
Community Services	76,845	76,624	36,793	-	36,572	26,227
Unallocated Depreciation	58,046	-	-	-	(58,046)	(54,099)
<b>Total Governmental Activities</b>	<b>\$4,741,164</b>	<b>\$ 200,970</b>	<b>\$ 163,719</b>	<b>\$ 370,486</b>	<b>\$ (4,005,989)</b>	<b>\$ (3,778,802)</b>
General revenues:						
FTE and other nonspecific revenues					\$ 4,070,416	\$ 3,929,054
Interest and other income					4,793	4,909
					69,220	155,161
Change in Net Position					69,220	155,161
Net position - beginning					1,554,902	1,399,741
Net position - ending					\$ 1,624,122	\$ 1,554,902

The accompanying notes are an integral part of this financial statement.

**MIAMI SHORES VILLAGE CHARTER SCHOOL AUTHORITY  
D/B/A DOCTORS CHARTER SCHOOL OF MIAMI SHORES  
BALANCE SHEET – GOVERNMENTAL FUNDS  
JUNE 30, 2020**

	2020				2019	
	General Fund	Special Revenue Fund-Non Major	Capital Projects Fund	Fundraising Fund-Non Major	Total Governmental Funds	(Summarized Comparative Information)
<b><u>Assets</u></b>						
Cash	\$ 1,272,613	\$ -	\$ 195,188	\$ 49,530	\$ 1,517,331	\$ 1,549,143
Accounts receivable, no allowance necessary	26,907	-	-	-	26,907	1,868
Due from other agencies	-	-	23,323	-	23,323	25,343
Prepaid expenses	10,484	-	-	-	10,484	33,733
Deposits receivable	21,216	-	-	-	21,216	21,216
Interfund receivable	23,323	-	-	79,133	102,456	63,054
Total Assets	<u>1,354,543</u>	<u>-</u>	<u>218,511</u>	<u>128,663</u>	<u>1,701,717</u>	<u>1,694,357</u>
<b><u>Deferred Outflows of Resources</u></b>						
	-	-	-	-	-	-
<b><u>Liabilities</u></b>						
Accounts payable and accrued liabilities	247,256	-	-	-	247,256	281,881
Deferred revenue	18,742	-	-	6,000	24,742	20,511
Interfund liability	79,133	-	23,323	-	102,456	63,054
Total Liabilities	<u>345,131</u>	<u>-</u>	<u>23,323</u>	<u>6,000</u>	<u>374,454</u>	<u>365,446</u>
<b><u>Deferred Inflows of Resources</u></b>						
	-	-	-	-	-	-
<b><u>Fund balance</u></b>						
Nonspendable, not in spendable form	31,700	-	-	-	31,700	54,949
Restricted	-	-	195,188	6,000	201,188	165,654
Unassigned	977,712	-	-	116,663	1,094,375	1,108,308
Total Fund Balance	<u>1,009,412</u>	<u>-</u>	<u>195,188</u>	<u>122,663</u>	<u>1,327,263</u>	<u>1,328,911</u>
Total Liabilities, Deferred Inflows of Resources and Fund Balance	<u>\$ 1,354,543</u>	<u>\$ -</u>	<u>\$ 218,511</u>	<u>\$ 128,663</u>	<u>\$ 1,701,717</u>	<u>\$ 1,694,357</u>

The accompanying notes are an integral part of this financial statement.

**MIAMI SHORES VILLAGE CHARTER SCHOOL AUTHORITY  
D/B/A DOCTORS CHARTER SCHOOL OF MIAMI SHORES  
RECONCILIATION OF THE GOVERNMENTAL FUND BALANCE SHEET  
TO THE STATEMENT OF NET POSITION  
JUNE 30, 2020**

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Total Fund Balance - Governmental Funds \$1,327,263

Amounts reported for *governmental activities* in the statement of net position are different because:

Capital assets of \$567,827 net of accumulated depreciation of \$270,968 used in governmental activities are not financial resources and therefore are not reported in the fund.

296,859

Total Net Position - Governmental Activities

\$1,624,122

The accompanying notes are an integral part of this financial statement.

**MIAMI SHORES VILLAGE CHARTER SCHOOL AUTHORITY  
D/B/A DOCTORS CHARTER SCHOOL OF MIAMI SHORES  
STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND  
BALANCE – GOVERNMENTAL FUNDS  
FOR THE YEAR ENDED JUNE 30, 2020**

	2020				2019	
	General Fund	Special Revenue Fund- Non Major	Capital Projects Fund	Fundraising Fund- Non Major	Total Governmental Funds	(Summarized Comparative Information)
<b>Revenues:</b>						
State capital outlay funding	\$ -	\$ -	\$370,486	\$ -	\$ 370,486	\$ 330,601
State passed through local	4,070,416	-	-	-	4,070,416	3,929,054
Federal school lunch program	-	126,926	-	-	126,926	187,524
Charges for services	103,313	21,033	-	-	124,346	141,400
Fundraising and other revenues	-	-	-	113,417	113,417	74,205
Interest and other income	1,883	-	2,712	198	4,793	4,909
<b>Total Revenues</b>	<b>\$4,175,612</b>	<b>\$ 147,959</b>	<b>\$373,198</b>	<b>\$113,615</b>	<b>\$4,810,384</b>	<b>\$4,667,693</b>
<b>Expenditures:</b>						
<b>Current:</b>						
Instruction	\$2,703,814	\$ -	\$ -	\$ -	\$2,703,814	\$2,530,127
Instructional and Curriculum Development	143,046	-	-	-	143,046	115,204
General Administration	334,087	-	-	-	334,087	321,853
School Administration	468,875	-	-	-	468,875	373,238
Fiscal Services	94,458	-	-	-	94,458	84,631
Food Services	-	127,285	-	-	127,285	218,094
Central Services	46,549	-	-	-	46,549	50,442
Pupil Transportation Services	68,880	-	-	-	68,880	89,840
Operation of Plant	143,824	-	180,000	-	323,824	359,456
Maintenance of Plant	129,253	-	166,202	-	295,455	267,570
Community Services	-	-	-	76,845	76,845	47,978
<b>Capital Outlay:</b>						
Other Capital Outlay	128,914	-	-	-	128,914	111,654
<b>Total Expenditures</b>	<b>4,261,700</b>	<b>127,285</b>	<b>346,202</b>	<b>76,845</b>	<b>4,812,032</b>	<b>4,570,087</b>
<b>Excess (deficit) of Revenues Over Expenditures</b>	<b>(86,088)</b>	<b>20,674</b>	<b>26,996</b>	<b>36,770</b>	<b>(1,648)</b>	<b>97,606</b>
<b>Other financing sources</b>						
Transfer in and (out)	18,229	(20,674)	2,538	(93)	-	-
<b>Net change in fund balance</b>	<b>(67,859)</b>	<b>-</b>	<b>29,534</b>	<b>36,677</b>	<b>(1,648)</b>	<b>97,606</b>
<b>Fund Balance at beginning of year</b>	<b>1,077,271</b>	<b>-</b>	<b>165,654</b>	<b>85,986</b>	<b>1,328,911</b>	<b>1,231,305</b>
<b>Fund Balance at end of year</b>	<b>\$1,009,412</b>	<b>\$ -</b>	<b>\$195,188</b>	<b>\$122,663</b>	<b>\$1,327,263</b>	<b>\$1,328,911</b>

The accompanying notes are an integral part of this financial statement.



**MIAMI SHORES VILLAGE CHARTER SCHOOL AUTHORITY  
D/B/A DOCTORS CHARTER SCHOOL OF MIAMI SHORES  
RECONCILIATION OF THE STATEMENT OF REVENUES, EXPENDITURES AND  
CHANGES IN FUND BALANCE OF GOVERNMENTAL FUND TO THE STATEMENT  
OF ACTIVITIES  
FOR THE YEAR ENDED JUNE 30, 2020**

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Change in Fund Balance - Governmental Funds \$ (1,648)

Amounts reported for *governmental activities* in the statement of activities are different because:

Governmental funds report capital outlays as expenditures. However, in the statement of activities, the cost of those assets is allocated over their estimated useful lives as depreciation expense. This is the amount by which capital outlays of \$128,914, differed from depreciation expense of \$58,046

70,868

Change in Net Position of Governmental Activities

\$ 69,220

The accompanying notes are an integral part of this financial statement.

**MIAMI SHORES VILLAGE CHARTER SCHOOL AUTHORITY  
D/B/A DOCTORS CHARTER SCHOOL OF MIAMI SHORES  
NOTES TO THE BASIC FINANCIAL STATEMENTS  
JUNE 30, 2020**

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**Note 1 – Organization and Operations**

Reporting Entity

Miami Shores Village Charter School Authority D/B/A Doctors Charter School of Miami Shores (DCSMS) was created under Chapter 2, Article VI, Sections 2.90 et seq. of the Miami Shores Village Code, a Florida municipal corporation and has established a charter school for children from grades six through twelve.

The general operating authority of DCSMS is contained in Section 1002.33 of the Florida Statutes. DCSMS operated under a charter of the sponsoring district, the District School Board of Miami-Dade County, Florida (the “District”). The charter is effective until June 30, 2035. These financial statements are for the fiscal year ended June 30, 2020 which covers the 2019-2020 school year. DCSMS had an enrollment of 577 students during that school year. The Board of Directors has determined that no component unit exists that would require inclusion in the School’s financial statements.

**Note 2 – Summary of Significant Accounting Policies**

Basis of presentation

Based on the guidance provided in the American Institute of Certified Public Accountants Audit and Accounting Guide – *Audits for States and Local Governments* and provisions of Florida Statutes, DCSMS is presented as a governmental organization for financial statement reporting purposes. Accordingly, the basic financial statements include both the government-wide and fund financial statements.

Government-wide and Fund Financial Statements

*Government-wide Financial Statements*

The government-wide financial statements include the statement of net position and the statement of activities. These statements report information for DCSMS as a whole. Any interfund activity has been eliminated from these financial statements. Both statements report only governmental activities as DCSMS does not engage in any business type activities. These statements also do not include fiduciary funds.

The statement of activities reports the expenses of a given function offset by program revenues directly connected with the functional program. A function is an assembly of similar activities and may include portions of a fund or summarize more than one fund to capture the expenses and program revenues associated with a distinct functional activity. Program revenues include: (1) charges for services which report fees; (2) operating grants such as the National School Lunch Program, Federal grants, and other state allocations; and (3) capital grants specific to capital outlay. In addition, revenues not classified as program revenues are shown as general revenues, which include Florida Education Finance Program (FEFP) revenues, and other miscellaneous sources.

**MIAMI SHORES VILLAGE CHARTER SCHOOL AUTHORITY  
D/B/A DOCTORS CHARTER SCHOOL OF MIAMI SHORES  
NOTES TO THE BASIC FINANCIAL STATEMENTS  
JUNE 30, 2020**

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**Note 2 – Summary of Significant Accounting Policies (continued)**

Deferred Outflows/Inflows of Resources

In addition to assets, the statement of financial position will sometimes report a separate section for deferred outflows of resources. This separate financial statement element, deferred outflows of resources, represents a consumption of net position that applies to a future period and so will not be recognized as an outflow of resources (expense/expenditure) until then. The School does not have any items that qualify for reporting in this category.

In addition to liabilities, the statement of financial position will sometimes report a separate section for deferred inflows of resources. This separate financial statement element, deferred inflows of resources, represents an acquisition of net position that applies to a future period and so will not be recognized as an inflow of resources (revenue) until that time. The School does not have any items that qualify for reporting in this category.

*Fund Financial Statements*

Fund financial statements are provided for governmental funds. The operations of the funds are accounted for with a separate set of self-balancing accounts that comprise its assets, deferred outflows of resources, liabilities, deferred inflows of resources, equity, revenues and expenditures. Major individual governmental funds and other non-major governmental funds are reported as separate columns in the fund financial statements:

*General Fund* - is the School's primary operating fund. It accounts for all financial resources of the School, except those required to be accounted for in another fund.

*Non-major Special Revenue Fund* - accounts for specific revenue, such as the federal lunch program and other federal grants that are legally restricted to expenditures for particular purposes.

*Non-major Fundraising Fund* – used to account for revenues from fundraising events and other private sources which are designated to finance particular functions and activities in accordance with administrative requirements.

*Capital Project Fund* – is used to account for the resources restricted for the acquisition or construction of specific capital assets and from state and local capital outlay funding that are legally restricted to expenditures for particular purposes.

Measurement Focus and Basis of Accounting

The financial statements of DCSMS are prepared in accordance with Generally Accepted Accounting Principles (GAAP). DCSMS's reporting entity applies all relevant Governmental Accounting Standards Board (GASB) *Codification of Accounting and Financial Reporting Guidance*.

The government-wide statements report using the economic resources measurement focus and the full accrual basis of accounting. Revenues are recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows.

**MIAMI SHORES VILLAGE CHARTER SCHOOL AUTHORITY  
D/B/A DOCTORS CHARTER SCHOOL OF MIAMI SHORES  
NOTES TO THE BASIC FINANCIAL STATEMENTS  
JUNE 30, 2020**

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**Note 2 – Summary of Significant Accounting Policies (continued)**

DCSMS recognizes assets of non-exchange transactions in the period when the underlying transaction occurs, when an enforceable legal claim has arisen, or when all eligibility requirements are met. Revenues are recognized, on the modified accrual basis, when they are measurable and available. Non-exchange transactions occur when DCSMS provides (or receives) value to (from) another party without receiving (or giving) equal or nearly equal value in return. Most donations are examples of non-exchange transactions. Revenues from grants and donations are recognized on the accrual basis, in the fiscal year in which all eligibility requirements have been satisfied.

Governmental fund financial statements report using the current financial resources measurement focus and the modified accrual basis of accounting. Revenues are recognized when they are both measurable and available. “Measurable” means the amount of the transaction can be determined. “Available” means collectible within the current period or soon enough thereafter to pay liabilities of the current period. DCSMS considers revenues to be available if they are collected within 60 days of the end of the fiscal year. Florida Education Finance Program (FEFP) revenues are recognized when received. A one-year availability period is used for revenue recognition for all other governmental fund revenues. Charges for services and fees are recognized when cash is collected as amounts are not measurable. When grant terms provide that the expenditure of funds is the prime factor for determining eligibility for federal, state, and other grant funds, revenue is recognized at the time the expenditure is made. Expenditures are recorded when the related fund liability is incurred, except for long-term debt principal and interest which are reported as expenditures in the year due.

Budgets and Budgetary Accounting

In compliance with Florida Statutes, the Board of Directors adopts an annual budget using the modified accrual basis of accounting. During the fiscal year, expenditures were controlled at the object level (e.g. salaries and benefits, purchased services, materials and supplies and capital outlay) within each activity (e.g. instruction, pupil personnel services and school administration). Revisions to the annual budget are approved by the Board.

Cash

Cash and cash equivalents include all highly liquid investments with a maturity of three months or less.

Due from Other Governments or Agencies

Amounts due to DCSMS by other governments or agencies are for grants or programs under which the services have been provided by DCSMS.

Inter-fund Transfers

Inter-fund receivables/payables (“due from/to”) are short-term balances that represent reimbursements between funds for payments made by one fund on behalf of another fund. See Note 6.

**MIAMI SHORES VILLAGE CHARTER SCHOOL AUTHORITY  
D/B/A DOCTORS CHARTER SCHOOL OF MIAMI SHORES  
NOTES TO THE BASIC FINANCIAL STATEMENTS  
JUNE 30, 2020**

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**Note 2 – Summary of Significant Accounting Policies (continued)**

Charges for Services

DCSMS charges students for various instruction and curriculum development programs. These activities are recorded in the general fund since the fees charged are only to supplement the programs and the cost of such programs substantially exceed the fees.

Capital Assets

DCSMS's property, plant and equipment with useful lives of more than one year are stated at historical cost and reported in the statement of net position in the government-wide financial statements. Donated assets are stated at fair value on the date donated. DCSMS generally capitalizes assets with a cost of more than \$750 for tangible personal property and more than \$1,500 for improvements other than buildings. Building improvements, additions and other capital outlays that significantly extend the useful life of an asset are capitalized. The costs of normal maintenance and repairs that do not add to the asset value or materially extend useful lives are not capitalized. Capital assets are depreciated using the straight-line method over the estimated useful life of the asset. When capital assets are disposed, the cost and applicable accumulated depreciation are removed from the respective accounts, and the resulting gain or loss is recorded in the government wide statements. Proceeds received from the sale or disposal of capital assets are recorded as Other Financing Sources in the governmental funds. Estimated useful lives, in years, for depreciable assets are as follows:

Building and Fixed Equipment	10 Years
Furniture and Fixtures	5 Years
Computer and Software	3 Years

Pursuant to the Florida Statutes, any capital assets purchased with funds provided by the District would revert to the District upon termination of the charter. Management maintains records of such purchases. During the year ended June 30, 2020, no assets were purchased with capital outlay or FTE funds.

Revenue Sources

Revenues for current operations are received primarily from the District pursuant to the funding provisions included in DCSMS's charter. In accordance with the funding provisions of the charter and Section 1002.33, Florida Statutes, DCSMS will report the number of full-time equivalent (FTE) students and related data to the District. Under the provisions of Section 1011.62, Florida Statutes, the District reports the number of the full-time equivalent (FTE) students and related data to the Florida Department of Education (FDOE) for funding through the FEFP. Funding for DCSMS is adjusted during the year to reflect the revised calculations by the FDOE under the FEFP and the actual weighted full-time equivalent students reported DCSMS during the designated full-time equivalent student survey periods. After review and verification of FTE reports and supporting documentation, the FDOE may adjust subsequent fiscal period allocations of FEFP funding for prior year errors disclosed by its review as well as to prevent statewide allocations from exceeding the amount authorized by the Legislature. Normally, such adjustments are treated as reductions of revenue in the year the adjustment is made.

**MIAMI SHORES VILLAGE CHARTER SCHOOL AUTHORITY  
D/B/A DOCTORS CHARTER SCHOOL OF MIAMI SHORES  
NOTES TO THE BASIC FINANCIAL STATEMENTS  
JUNE 30, 2020**

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**Note 2 – Summary of Significant Accounting Policies (continued)**

The School receives state funds through the District under charter school capital outlay funding pursuant to Section 1013.62, Florida Statutes. Funds are based on a capital outlay plan submitted to the District and are to be used for lease of school facilities. In addition, the School may receive a portion of the local capital improvement ad valorem tax revenues levied by the District.

Compensated Absences

DCSMS grants a specific number of sick days. Full time faculty members are eligible for ten days of sick/personal leave as of the first day of employment for each contract year. In the event that available time is not used by the end of the contract year, employees may “cash out” unused sick days however, the employees may only cash out up to 6 days at 50% of their daily rate. There is no termination payment for accumulated unused sick days.

GASB Codification Section C60, *Accounting for Compensated Absences*, provides that compensated absences that are contingent on a specific event that is outside the control of the employer and employee should be accounted for in the period those events take place. Accordingly, these financial statements do not include an accrual for sick days available to be used in future benefits years.

Net position and Fund balance classifications

*Government-wide financial statements*

Equity is classified as net position and displayed in three (3) components:

- a) Net investment in capital assets - consists of capital assets net of accumulated depreciation and reduced by the outstanding balances of any borrowings that are attributable to the acquisition or improvement of those assets.
- b) Restricted net position - consists of net position with constraints placed on their use either by external groups such as creditors, grantors, contributors or laws or regulations of other governments. Restricted net position of DCSMS relate to reserves required by the landlord for property maintenance and repairs.
- c) Unrestricted net position - all other net position that do not meet the definition of "restricted" or "net investment in capital assets."

When both restricted and unrestricted resources are available for a specific purpose, it is the District’s policy to use restricted resources first, until exhausted, before using unrestricted resources.

**MIAMI SHORES VILLAGE CHARTER SCHOOL AUTHORITY  
D/B/A DOCTORS CHARTER SCHOOL OF MIAMI SHORES  
NOTES TO THE BASIC FINANCIAL STATEMENTS  
JUNE 30, 2020**

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**Note 2 – Summary of Significant Accounting Policies (continued)**

*Fund financial statements*

Under GASB Codification Section 1800.142, *Fund Balance Reporting and Governmental Fund Type Definitions*. This Statement defines the different types of fund balances that a governmental entity must use for financial reporting purposes. GASB requires the fund balance amounts to be properly reported within one of the fund balance categories list below:

- a) Nonspendable - includes amounts that cannot be spent because they are either not in spendable form or legally or contractually required to be maintained intact. Consists of fund balance associated with inventories and prepaid expenses.
- b) Restricted - fund balance category includes amounts that can be spent only for the specific purposes stipulated by constitution, external resource providers, or through enabling legislation. Restricted fund balance of DCSMS relate to reserves required by the landlord for property maintenance and repairs.
- c) Committed - fund balance classification includes amounts that can be used only for the specific purposes determined by a formal action of DCSMS's Board of Directors. There are no committed fund balances at year end.
- d) Assigned - fund balance classification intended to be used by DCSMS's management for specific purposes but do not meet the criteria to be classified as restricted or committed. There are no assigned fund balances at year end.
- e) Unassigned - fund balance is the residual classification for DCSMS's general fund and includes all spendable amounts not contained in the other classifications.

Committed amounts would be reduced first, followed by assigned amounts, and then unassigned amounts when expenditures are incurred for purposes for which amounts in any of those unrestricted fund balance classifications could be used.

Income Taxes

DCSMS is an agency of Miami Shores Village, a Florida municipal corporation pursuant to Chapter 2, Article VI, Sections 2.90 et seq of the Village Code, and is, therefore, exempt from income tax. In addition, during the year, DCSMS was granted tax exempt status under Internal Revenue Code Section 501(c)(3). Accordingly, no tax provision has been made in the accompanying financial statements.

Subsequent Events

In accordance with GASB Codification Section 2250.106, DCSMS has evaluated subsequent events and transactions for potential recognition or disclosure through September 14, 2020, which is the date the financial statements were available to be issued.

**MIAMI SHORES VILLAGE CHARTER SCHOOL AUTHORITY  
D/B/A DOCTORS CHARTER SCHOOL OF MIAMI SHORES  
NOTES TO THE BASIC FINANCIAL STATEMENTS  
JUNE 30, 2020**

**Note 2 – Summary of Significant Accounting Policies (continued)**

Use of Estimates

The preparation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and reported amounts of revenues and expenditures during the reporting period. Actual results could differ from those estimates.

**Note 3 – Deposits Policy and Credit Risk**

It is DCSMS's policy to maintain its cash and cash equivalents in major banks and in high grade investments. As of June 30, 2020, the carrying amount of DCSMS's deposits was \$1,517,331 and the respective bank balances totaled \$1,583,884.

Deposits at FDIC-insured institutions are insured up to \$250,000 per depositor, per financial institution. Bank balances at times may potentially be in excess of FDIC coverage. As of June 30, 2020, bank balances in excess of FDIC coverage totaled \$1,287,297.

**Note 4 – Changes in Capital Assets**

The following schedule provides a summary of changes in capital assets, acquired substantially with public funds, for the year ended June 30, 2020:

	Balance 7/1/19	Addition	Retirement/ Reclass	Balance 6/30/20
Capital Assets:				
Furniture and fixtures	\$ 99,476	\$ 9,375	\$ (59,100)	\$ 49,751
Building and fixed equipment	122,620	24,993	-	147,613
Computer software	216,817	94,546	59,100	370,463
Total Capital Assets	438,913	128,914	-	567,827
Less Accumulated Depreciation:				
Furniture and fixtures	(22,221)	(5,755)	-	(27,976)
Building and fixed equipment	(86,100)	(9,863)	-	(95,963)
Computer software	(104,601)	(42,428)	-	(147,029)
Total Accumulated Depreciation	(212,922)	(58,046)	-	(270,968)
Capital Assets, net	\$ 225,991	\$ 70,868	\$ -	\$ 296,859

Depreciation expense for the year ended June 30, 2020 was \$58,046.



**MIAMI SHORES VILLAGE CHARTER SCHOOL AUTHORITY  
D/B/A DOCTORS CHARTER SCHOOL OF MIAMI SHORES  
NOTES TO THE BASIC FINANCIAL STATEMENTS  
JUNE 30, 2020**

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**Note 5 – Commitments, Contingencies and Concentrations**

DCSMS receives substantially all of its funding from the District under the Florida Education Finance Program (FEFP), which is based in part on a computation of the number of full-time equivalent (FTE) students attending different instructional programs. The accuracy of FTE student data submitted by individual schools and used in the FEFP computations is subject to audit by the state and, if found to be in error, could result in refunds to the state or in decreases to future funding allocations. Additionally, DCSMS participates in a number of federal, state and local grants which are subject to financial and compliance audits. It is the opinion of management that the amount of revenue, if any, which may be remitted back to the state due to errors in the FTE student data or the amount of grant expenditures which may be disallowed by grantor agencies would not be material to the financial position of DCSMS.

DCSMS’s building and facilities are located on land owned by Barry University, Inc., which leases the property to Miami Shores Village (MSV) under a “Ground Lease Agreement” which expires upon the expiration of the Charter issued by the Dade County School Board, which expires on June 30, 2035. Under the terms of the “Ground Lease Agreement”, MSV owns a fee simple interest in all improvements made on the property which include the erected building and facilities. DCSMS subleases the real property and improvements (collectively the “Premises”), from MSV under the “Charter School Sublease Agreement” which expired on August 7, 2020. DCSMS has the option to extend or renew the sublease agreement within 60 days of the Charter extension or renewal. The base rent (subject to annual adjustment beginning with the sixth year) is \$180,000 per annum, payable annually in arrears on the last day of each school year during the term of the lease. The annual adjustment beginning in the sixth year was not enforced by MSV. Rent expense for the current school year amounted to \$180,000. Future minimum payments for the lease are as follows:

<u>Year</u>		
2021	\$	180,000
2022	\$	180,000
2023	\$	180,000
2024	\$	180,000
2025	\$	180,000
2026-2030	\$	900,000 <i>total for five-year period</i>
2031-2035	\$	900,000 <i>total for five-year period</i>

MSV received support for the construction of the building and facilities from North Dade Medical Foundation, Inc. (NDMF) in the form of a \$5,000,000 grant. Under a grant agreement between NDMF and MSV, a portion of those funds is to be used to supplement the annual operating income of the charter school operations, as needed. As of June 30, 2020 the grant had an available balance of approximately \$1,491,000.

Pursuant to the Charter School contract with the School District, the District withholds an administrative fee of 2% of the qualifying revenues of DCSMS. For the year ended June 30, 2020, administrative fees withheld by the School District totaled \$33,965.

**MIAMI SHORES VILLAGE CHARTER SCHOOL AUTHORITY  
D/B/A DOCTORS CHARTER SCHOOL OF MIAMI SHORES  
NOTES TO THE BASIC FINANCIAL STATEMENTS  
JUNE 30, 2020**

**Note 5 – Commitments, Contingencies and Concentrations (continued)**

On January 21, 2020 the Centers for Disease Control and Preventions (CDC) confirmed the first case of 2019 Novel Coronavirus (COVID-19) in the United States. The ongoing spread of the new COVID-19 has become a threat to the global economy and financial markets. Pursuant to local emergency orders, the School converted to distance learning on March 13, 2020 for the remainder of the school year. In addition, the School will begin the 2020-2021 school year under distance learning. The ultimate effect of COVID-19 on the School and its future operations cannot presently be determined.

**Note 6 – Inter-fund Transfers**

Inter-fund balances are as follows:

	General Fund	Special Revenue Fund- Non Major	Fundraising Fund- Non Major	Capital Projects Fund
General Fund reimbursement of expenditures to Fundraising Fund	\$ (79,133)	\$ -	\$ 79,133	\$ -
Capital Projects Fund reimbursement of expenditures to General Fund	23,323	-	-	(23,323)
Total Due from/(Due to)	<u>\$ (55,810)</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ (23,323)</u>

Inter-fund transfers are as follows:

	General Fund	Special Revenue Fund- Non Major	Fundraising Fund- Non Major	Capital Projects Fund
To transfer lunch surplus	\$ 20,674	\$ (20,674)	\$ -	\$ -
To transfer interest income	(2,445)	-	(93)	2,538
Total Transfers, net	<u>\$ 18,229</u>	<u>\$ (20,674)</u>	<u>\$ (93)</u>	<u>\$ 2,538</u>

**Note 7 – Defined Contribution Plan**

DCSMS has elected to participate in a Group Retirement Annuity Trust (the “Plan”) to provide retirement savings and incidental benefits for its employees. Employees may contribute a percentage of their annual compensation to the Plan, limited to a maximum annual amount as set periodically by the Internal Revenue Service. DCSMS will contribute up to 5% of the employee’s base salary and will match an additional amount at the discretion of management. As of June 30, 2020, DCSMS incurred \$96,937 in contribution costs related to the Plan.

**Note 8 – Risk Management**

DCSMS is exposed to various risks of loss related to torts, thefts of, damage to and destruction of assets, errors and omissions and natural disasters for which DCSMS carries commercial insurance. Settlement amounts have not exceeded insurance coverage in the past. In addition, there were no reductions in insurance coverage from those in the prior year.

REQUIRED SUPPLEMENTARY INFORMATION

**MIAMI SHORES VILLAGE CHARTER SCHOOL AUTHORITY  
D/B/A DOCTORS CHARTER SCHOOL OF MIAMI SHORES  
SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE  
BUDGET AND ACTUAL – MAJOR FUNDS  
FOR THE YEAR ENDED JUNE 30, 2020**

	General Fund		
	Original Budget	Final Budget	Actual
<b>Revenues:</b>			
State passed through local	\$ 4,123,000	\$ 4,123,000	\$ 4,070,416
Charges for services	5,000	5,000	103,313
Interest and other income	-	-	1,883
Total Revenues	<u>\$ 4,128,000</u>	<u>\$ 4,128,000</u>	<u>\$ 4,175,612</u>
<b>Expenditures:</b>			
<b>Current:</b>			
Instruction	\$ 2,670,149	\$ 2,670,149	\$ 2,703,814
Instructional and Curriculum Development	105,000	105,000	143,046
General Administration	334,087	334,087	334,087
School Administration	456,982	456,982	468,875
Fiscal Services	107,970	107,970	94,458
Central Services	61,500	61,500	46,549
Pupil Transportation Services	97,200	97,200	68,880
Operation of Plant	338,000	338,000	143,824
Maintenance of Plant	284,391	284,391	129,253
<b>Capital Outlay:</b>			
Other Capital Outlay	<u>30,000</u>	<u>30,000</u>	<u>128,914</u>
Total Expenditures	<u>\$ 4,485,279</u>	<u>\$ 4,485,279</u>	<u>\$ 4,261,700</u>

Notes to Budgetary Comparison Schedule

An annual budget is adopted on the modified accrual basis of accounting, consistent with generally accepted accounting principles. Amendments to the budget can only be made with the approval of the Board of Directors.

**MIAMI SHORES VILLAGE CHARTER SCHOOL AUTHORITY  
D/B/A DOCTORS CHARTER SCHOOL OF MIAMI SHORES  
SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE  
BUDGET AND ACTUAL – MAJOR FUNDS  
FOR THE YEAR ENDED JUNE 30, 2020**

	Capital Projects Fund		
	Original Budget	Final Budget	Actual
Revenues:			
State capital outlay funding	\$ 370,000	\$ 370,000	\$ 370,486
Interest income	-	-	2,712
Total Revenues	<u>\$ 370,000</u>	<u>\$ 370,000</u>	<u>\$ 373,198</u>
Expenditures:			
Current:			
Operation of Plant	\$ 180,000	\$ 180,000	\$ 180,000
Maintenance of Plant	122,100	142,847	166,202
Total Expenditures	<u>\$ 302,100</u>	<u>\$ 322,847</u>	<u>\$ 346,202</u>

Notes to Budgetary Comparison Schedule

An annual budget is adopted on the modified accrual basis of accounting, consistent with generally accepted accounting principles. Amendments to the budget can only be made with the approval of the Board of Directors.



INDEPENDENT AUDITOR’S REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH *GOVERNMENT AUDITING STANDARDS*

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Board of Directors  
Miami Shores Village Charter School Authority  
D/B/A Doctors Charter School of Miami Shores  
Miami Shores, Florida

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of Miami Shores Village Charter School Authority D/B/A Doctors Charter School of Miami Shores (“DCSMS”) as of, and for the year ended June 30, 2020, and the related notes to the financial statements, which collectively comprise DCSMS’s basic financial statements and have issued our report thereon dated September 14, 2020.

Internal Control Over Financial Reporting

In planning and performing our audit of the financial statements, we considered DCSMS’s internal control over financial reporting (internal control) as a basis for designing audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of DCSMS’s internal control. Accordingly, we do not express an opinion on the effectiveness of DCSMS’s internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity’s financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or, significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

### Compliance and Other Matters

As part of obtaining reasonable assurance about whether the DCSMS's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements, noncompliance with which could have a direct and material effect on the financial statements. However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

We issued a separate management letter dated September 14, 2020 pursuant to Chapter 10.850, Rules of the Auditor General.

### Purpose of this report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

Handwritten signature in blue ink that reads "HLB Gravier, LLP".

CERTIFIED PUBLIC ACCOUNTANTS

Coral Gables, Florida  
September 14, 2020



## MANAGEMENT LETTER

### **Report on the Financial Statements**

We have audited the financial statements of Miami Shores Village Charter School Authority D/B/A Doctors Charter School of Miami Shores, Florida as of and for the year ended June 30, 2020 and have issued our report thereon dated September 14, 2020.

### **Auditor's Responsibility**

We conducted our audit in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States; and Chapter 10.850, Rules of the Auditor General.

### **Other Reporting Requirements**

We have issued our Independent Auditors' Report on Internal Control over Financial Reporting and on Compliance and Other Matters Based on an Audit of the Financial Statements Performed in Accordance with *Government Auditing Standards*. Disclosures in those reports and schedule, which are dated September 14, 2020, should be considered in conjunction with this management letter.

### **Prior Audit Findings**

Section 10.854(1)(e)1., Rules of the Auditor General, requires that we determine whether or not corrective actions have been taken to address findings and recommendations made in the preceding annual financial audit report. Corrective actions have been taken to address findings and recommendations made in the preceding annual financial audit report.

### **Official Title**

Section 10.854.(1)(e)5., Rules of the Auditor General, requires the name or official title of the entity and the school code assigned by the Florida Department of Education be disclosed in this management letter. The official title and the school code assigned by the Florida Department of Education of the entity is Miami Shores Village Charter School Authority D/B/A Doctors Charter School of Miami Shores ("DCSMS"), 6040.



### **Financial Condition and Management**

Sections 10.854(1)(e)2 and 10.855(11), Rules of the Auditor General, require us to apply appropriate procedures and communicate whether or not DCSMS has met one or more of the conditions described in Section 218.503(1), Florida Statutes, and identify the specific condition(s) met. In connection with our audit, we determined that DCSMS did not meet any of the conditions described in Section 218.503(1), Florida Statutes.

Pursuant to Sections 10.854(1)(e)6.a and 10.855(12), Rules of the Auditor General, we applied financial condition assessment procedures for DCSMS. It is management's responsibility to monitor DCSMS's financial condition, and our financial condition assessment was based in part on representations made by management and the review of financial information provided by same.

Section 10.854(1)(e)3., Rules of the Auditor General, requires that we communicate any recommendation to improve financial management. In connection with our audit, we did not have any such recommendations.

### **Transparency**

Sections 10.854(1)(e)7 and 10.855(13), Rules of the Auditor General, require us to apply appropriate procedures and communicate the results of our determination as to whether DCSMS maintains on its Web site the information specified in Section 1002.33(9)(p), Florida Statutes. In Connection with our audit, we determined that DCSMS maintained on its Web site the information specified in Section 1002.33(9)(p), Florida Statutes.

### **Additional Matters**

Section 10.854(1)(e)4., Rules of the Auditor General, require us to communicate noncompliance with provisions of contracts or grant agreements, or abuse, that have occurred, or are likely to have occurred, that have an effect on the financial statements that is less than material but warrants the attention of those charged with governance. In connection with our audit, we did not note any such findings.

### **Purpose of this Letter**

Our management letter is intended solely for the information and use of the Legislative Auditing Committee, members of the Florida Senate and Florida House of Representatives, the Florida Auditor General, School Board of Miami-Dade County, Federal and other granting agencies, the Board of Directors, and applicable management and is not intended to be and should not be used by anyone other than these specified parties.

A handwritten signature in blue ink that reads "HLB Grainger, CPA". The signature is written in a cursive style.

CERTIFIED PUBLIC ACCOUNTANTS

Coral Gables, Florida  
September 14, 2020