



**Just Arts and Management Charter Middle School**  
**W/L#: 6083**  
(A charter school under The Doral Academy, Inc.)

Doral, Florida

Financial Statements and  
Independent Auditor's Report

June 30, 2020

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Just Arts and Management Charter Middle School  
A charter school under The Doral Academy, Inc.)

W/L#: 6083

2450 NW 97<sup>th</sup> Avenue  
Doral, FL 33172

**2019-2020**

BOARD OF DIRECTORS

Angela Ramos, Director, President and Chair  
Rene Rovirosa, Secretary, Treasurer and Director  
Kim Guilarte, Director  
Ana Guimaraes, Director and Student Alumni Representative  
Fabiana Campos, Director and Parent Representative

SCHOOL ADMINISTRATION

Eleonora Cuesta, Principal



## INDEPENDENT AUDITOR'S REPORT

To the Board of Directors of  
Just Arts and Management Charter Middle School  
Doral, Florida

We have audited the accompanying financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of Just Arts and Management Charter Middle School (the "School"), a charter school under The Doral Academy, Inc., as of, and for the year ended June 30, 2020, and the related notes to the financial statements, which collectively comprises the School's basic financial statements as listed in the table of contents.

### **Management's Responsibility for the Financial Statements**

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

### **Auditor's Responsibility**

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in Government Auditing Standards, issued by the Comptroller General of the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

## **Opinions**

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, each major fund, and the aggregate of remaining fund information of Just Arts and Management Charter Middle School as of June 30, 2020, and the respective changes in financial position for the year then ended in accordance with accounting principles generally accepted in the United States of America.

## **Other Matters**

As described in Note 1, the accompanying financial statements referred to above present only the financial position of Just Arts and Management Charter Middle School as of June 30, 2020, and the respective changes in financial position for the year then ended, and is not intended to be a complete presentation of The Doral Academy, Inc. These financial statements do not purport to and do not present fairly the financial position of The Doral Academy, Inc. as of June 30, 2020 and its changes in financial position for the year then ended in conformity with accounting principles generally accepted in the United States of America.

## ***Required Supplementary Information***

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis and budgetary comparison information on pages 4 through 9 and 28 be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

## **Other Reporting Required by Government Auditing Standards**

In accordance with *Government Auditing Standards*, we have also issued our report dated September 14, 2020, on our consideration of the School's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the School's internal control over financial reporting and compliance.



CERTIFIED PUBLIC ACCOUNTANTS

Coral Gables, Florida  
September 14, 2020

**Management's Discussion and Analysis**  
Just Arts and Management Charter Middle School  
(A Charter School Under The Doral Academy, Inc.)  
June 30, 2020

The corporate officers of Just Arts and Management Charter Middle School (the "School") have prepared this narrative overview and analysis of the School's financial activities for the fiscal year ended June 30, 2020.

**Financial Highlights**

1. The net position of the School at June 30, 2020 was \$668,440.
2. At year-end, the School had current assets on hand of \$787,467.
3. The net position of the School increased by \$11,628 during the year.
4. The unassigned fund balance at year end was \$616,166.

**Overview of the Financial Statements**

This discussion and analysis are intended to serve as an introduction to the School's basic financial statements. The School's financial statements for the year ended June 30, 2020 are presented in accordance with GASB Codification Section 2200. The financial statements have three components: 1) government-wide financial statements, 2) fund financial statements, and 3) notes to the financial statements. This report also contains other required supplementary information in addition to the basic financial statements themselves.

*Government-Wide Financial Statements*

The *government-wide financial statements* are designed to provide readers with a broad overview of the School's finances, in a manner similar to a private-sector business.

The *Statement of Net Position* presents information on all of the School's assets, deferred outflows of resources, liabilities and deferred inflows of resources. The difference between the four is reported as *net position*. Over time increases or decreases in net position may serve as an indicator of whether the financial position of the School is improving or deteriorating.

The *Statement of Activities* presents information on how the School's net position changed during the fiscal year. All changes in net position are reported when the underlying event occurs without regard to the timing of related cash flows. Accordingly, revenues and expenses are reported in this statement for some items that will only result in cash flows in future fiscal periods.

The government-wide financial statements can be found on pages 10 - 11 of this report.

*Fund Financial Statements*

A "fund" is a collection of related accounts grouped to maintain control over resources that have been segregated for specific activities, projects, or objectives. The School like other state and local governments uses fund accounting to ensure and report compliance with finance-related legal requirements.

All of the funds of the School are governmental funds. *Governmental Funds* are used to account for essentially the same functions reported as governmental activities in the government-wide financial statements. Governmental Fund financial statements, however, focus on *near-term* inflows and outflows of spendable resources, as well as on the balances of spendable resources which are available at the end of the fiscal year. Such information may be used to evaluate a government's requirements for near-term financing.

The Board of the School adopts an annual appropriated budget for its major governmental funds. A budgetary comparison statement has been provided for its major governmental funds to demonstrate compliance with the School's budget.

The basic governmental fund financial statements can be found on pages 12 - 15 of this report.

#### *Notes to Financial Statements*

The notes to the financial statements provide additional information that is essential to a full understanding of the data provided in the government-wide and fund financial statements.

The notes to the financial statements can be found on pages 16 – 27 of this report.

### **GOVERNMENT-WIDE FINANCIAL ANALYSIS**

As noted earlier, net position may serve over time as a useful indicator of a charter school's financial position. In the case of the School, the net position was \$668,440 at the close of the fiscal year. A summary of the School's net position as of June 30, 2020 and 2019 are as follows:

	2020	2019
Cash	\$ 1,929	\$ 11,286
Investments	761,000	774,000
Prepaid expenses	-	24,998
Due from other agencies	24,538	21,256
Capital assets, net	52,274	72,247
<b>Total Assets</b>	<b>839,741</b>	<b>903,787</b>
<b>Deferred outflows of resources</b>	<b>-</b>	<b>-</b>
Accounts payable and accrued salaries and wages	92,593	68,123
Due to other charter schools	78,708	178,852
<b>Total Liabilities</b>	<b>171,301</b>	<b>246,975</b>
<b>Deferred inflows of resources</b>	<b>-</b>	<b>-</b>
<b>Net Position:</b>		
Net investment in capital assets	52,274	72,247
Unrestricted	616,166	584,565
<b>Total Net Position</b>	<b>\$ 668,440</b>	<b>\$ 656,812</b>

At the end of the fiscal year, the School is able to report positive balances in total net position.

A summary and analysis of the School's revenues and expenses for the years ended June 30, 2020 and 2019 is as follows:

	<u>2020</u>	<u>2019</u>
<b>REVENUES</b>		
Program Revenues		
Operating grants and contributions	\$ 6,561	\$ 10,191
Capital outlay funding	123,816	112,099
Lunch program	65,249	79,851
General Revenues		
Local sources (FTE and other non specific)	1,718,091	1,556,374
Other revenue	13,548	18,814
<b>Total Revenues</b>	<u>\$ 1,927,265</u>	<u>\$ 1,777,329</u>
<b>EXPENSES</b>		
Instruction	\$ 1,015,387	\$ 858,083
Student support services	35,597	-
Instructional staff training	-	21,023
Board	17,506	16,944
School administration	204,423	148,359
Fiscal services	36,825	34,575
Food services	60,482	86,867
Central services	38,645	39,458
Operation of plant	442,729	564,445
Maintenance of plant	52,584	16,484
Administrative technology services	11,459	8,761
<b>Total Expenses</b>	<u>1,915,637</u>	<u>1,794,999</u>
(Decrease) increase in Net Position	11,628	(17,670)
Net Position at Beginning of Year	656,812	674,482
Net Position at End of Year	<u>\$ 668,440</u>	<u>\$ 656,812</u>

The School's revenue and expenditures increased by \$154,269 and \$120,638, respectively, as a result of increased enrollment. The School had an increase in its net position of \$11,628 for the year.

#### **School Location and Lease of Facility**

The School leases a facility located at 2450 NW 97<sup>th</sup> Avenue, Doral, Florida 33172. The School is located within The Doral Academy campus.

#### **Capital Improvement Requirements**

The School maintains a continuous capital improvements program to enhance facilities and update fixtures and equipment as required.



## **Accomplishments**

In 2020, Just Arts and Management (JAM) Charter Middle School successfully completed its sixth year of operation, serving over 240 students in grades 6-8.

In previous years, JAM students participated in various community service projects (benefiting charities such as St. Jude Children's Research Hospital, Jump-rope for Heart, as well as school-based fundraisers (Scholastic Book Fair, Great American, World's Finest Chocolates). In addition, JAM students participated in various performances aligned to the mission and vision of the school. JAM students did not only perform at these venues, but they were also an integral part of production of these shows. From creating budgets, to designing all advertisement, their involvement was remarkable.

JAM students also participated in various clubs and team sports, including Spanish Club, Art Club, Guitar Club, Morning Announcements, Chorus, Dance, Theater, Robotics and Safety Patrols. Students also participated in school-based events such as Career Day, Hispanic Heritage Celebration, Gallery Night, Field Day, and FSA Pep Rally.

The mission of JAM is to prepare students for secondary studies and beyond through an innovative, in-depth, thematic educational program that emphasizes the entrepreneurial and business aspects of the Music industry by exposing students to a curriculum centered on the performing arts. JAM is a school where teachers and administrators spiritedly collaborate, where parents and community members enthusiastically participate, and where young adolescents eagerly engage in the learning and discovery of meaningful content. As part of the Project Based Learning approach educators and community members collaborate to plan interdisciplinary thematic units based upon core curricular standards and instructional methodologies reflecting best practices in middle school education.

JAM students participate in various community service projects each year, benefiting charities such as Autism Speaks and St. Jude Children's Research Hospital. School-based fundraisers (Scholastic Book Fair, Great American, World's Finest Chocolates) are also organized.

In addition, JAM students participate in various performances aligned to the mission and vision of the school. JAM students did not only perform at these venues, but they were also an integral part of production of these shows. From creating budgets, to designing all advertisement, their involvement was remarkable.

JAM students also participated in various clubs and team sports, including Spanish Club, Art Club, Guitar Club, Morning Announcements, Chorus, Dance, Theater, Robotics and Safety Patrols. Students also participated in school-based events such as Career Day, Hispanic Heritage Celebration, Gallery Night, Field Day, and FSA Pep Rally. As part of the Doral Academy, Inc. network of high performing charter schools, JAM is fully accredited by AdvancED under the Southern Association of Colleges and Schools Council on Accreditation and School Improvement (SACS-CASI) division.

## FINANCIAL ANALYSIS OF THE GOVERNMENT'S FUND

As noted earlier, the School uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements.

### Governmental Funds

The focus of the School's governmental funds is to provide information on near-term inflows, outflows, and balances of spendable resources. Such information is useful in assessing the School's financing requirements. In particular, the unassigned fund balance may serve as a useful measure of a government's net resources available for spending at the end of the fiscal year.

Most of the School's operations are funded in the General Fund. The majority of the General Fund revenues are distributed to the School by the District through the Florida Education Finance Program (FEFP), which uses formulas to distribute state funds and an amount of local property taxes (i.e., required local effort) established each year by the Florida Legislature.

At the end of the fiscal year, the School's governmental general fund reported a fund balance of \$616,166. The fund balance unassigned and available for spending at the School's discretion is \$616,166. These funds will be available for the School's future ongoing operations.

### Capital Assets

The School's investment in capital assets as of June 30, 2020 amounts to \$52,274 (net of accumulated depreciation). This investment in capital assets includes furniture, fixtures and computer equipment. As of June 30, 2020, the School had no debt associated to its capital assets and working capital.

## Governmental Fund Budget Analysis and Highlights

Prior to the start of the School's fiscal year, the Board of the Charter School adopted an annual budget. A budgetary comparison statement has been provided for the governmental fund to demonstrate compliance with the School's budget.

	Governmental Fund		
	Original Budget	Final Budget	Actual
<b>REVENUES</b>			
Program Revenues			
State capital outlay funding	\$ 122,968	\$ 125,738	\$ 123,816
Federal sources	22,300	38,561	38,228
Charges for services	30,000	31,800	33,582
General Revenues			
FTE and other nonspecific revenues	1,729,540	1,716,273	1,718,091
Charges and other revenues	65,300	13,500	13,548
Total Revenues	<u>\$ 1,970,108</u>	<u>\$ 1,925,872</u>	<u>\$ 1,927,265</u>
<b>CURRENT EXPENDITURES</b>			
Instruction	\$ 1,362,500	\$ 986,325	\$ 984,714
Student support services	1,000	39,493	35,597
Board	19,375	19,281	17,506
School administration	121,419	205,749	204,423
Fiscal services	37,500	37,125	36,825
Food services	52,152	63,800	60,482
Central services	49,000	38,645	38,645
Operation of plant	267,596	446,205	442,729
Maintenance of plant	25,000	53,250	52,584
Administrative technology services	10,000	12,227	11,459
Total Current Expenditures	<u>\$ 1,945,542</u>	<u>\$ 1,902,100</u>	<u>\$ 1,884,964</u>

Most variances occurred as a result of the Budget adopted being more conservative than actual results for the year.

## Requests for Information

This financial report is intended to provide a general overview of the finances of the Charter School. Requests for additional information may be addressed to Ms. Ana Martinez at Academica Dade, LLC, 6340 Sunset Drive, Miami, Florida 33143.

**Just Arts and Management Charter Middle School**  
(A charter school under The Doral Academy, Inc.)

Statement of Net Position  
June 30, 2020

	Primary Government Governmental Activities
<b><u>Assets</u></b>	
Current assets:	
Cash	\$ 1,929
Investments	761,000
Due from other agencies	24,538
Total current assets	<u>787,467</u>
Capital assets, depreciable	119,158
Less: accumulated depreciation	<u>(66,884)</u>
	<u>52,274</u>
Total Assets	<u>839,741</u>
<b><u>Deferred Outflows of Resources</u></b>	<u>-</u>
<b><u>Liabilities</u></b>	
Current liabilities:	
Salaries and wages payable	79,263
Accounts payable and accrued expenses	13,330
Due to other divisions from Doral Academy, Inc.	78,708
Total Liabilities	<u>171,301</u>
<b><u>Deferred Inflows of Resources</u></b>	<u>-</u>
<b>Net Position:</b>	
Net investment in capital assets	52,274
Unrestricted	<u>616,166</u>
Total Net Position	<u>\$ 668,440</u>

The accompanying notes are an integral  
part of this financial statement.

**Just Arts and Management Charter Middle School**  
(A charter school under The Doral Academy, Inc.)

Statement of Activities

For the year ended June 30, 2020

		Program Revenues			Net (Expense) Revenue and Changes in Net Position
		Charges for	Operating	Capital	
Primary Government	Expenses	Services	Grants and Contributions	Grants and Contributions	
<b>Governmental activities:</b>					
Instruction	\$ 1,015,387	\$ -	\$ 6,561	\$ -	\$ (1,008,826)
Student support services	35,597				(35,597)
Board	17,506	-	-	-	(17,506)
School administration	204,423	-	-	-	(204,423)
Fiscal services	36,825	-	-	-	(36,825)
Food services	60,482	33,582	31,667	-	4,767
Central services	38,645	-	-	-	(38,645)
Operation of plant	442,729	-	-	123,816	(318,913)
Maintenance of plant	52,584	-	-	-	(52,584)
Administrative technology services	11,459	-	-	-	(11,459)
<b>Total governmental activities</b>	<b>1,915,637</b>	<b>33,582</b>	<b>38,228</b>	<b>123,816</b>	<b>(1,720,011)</b>
General revenues:					
FTE and other nonspecific revenues					1,718,091
Investment earnings					13,548
Change in net position					11,628
Net position, beginning					656,812
Net position, ending					\$ 668,440

The accompanying notes are an integral  
part of this financial statement.

**Just Arts and Management Charter Middle School**  
(A charter school under The Doral Academy, Inc.)

Balance Sheet - Governmental Funds  
June 30, 2020

	General Fund	Non-Major Governmental Funds	Total Governmental Funds
<b><u>Assets</u></b>			
Cash	\$ 1,929	\$ -	\$ 1,929
Investments	761,000	-	761,000
Due from other agencies	7,379	17,159	24,538
Due from fund	17,159	-	17,159
Total Assets	<u>787,467</u>	<u>17,159</u>	<u>804,626</u>
<b>Deferred Outflows of Resources</b>	<u>-</u>	<u>-</u>	<u>-</u>
<b><u>Liabilities</u></b>			
Salaries and wages payable	79,263	-	79,263
Accounts payable and accrued expenses	13,330	-	13,330
Due to other divisions from Doral Academy, Inc.	78,708	-	78,708
Due to fund	-	17,159	17,159
Total Liabilities	<u>171,301</u>	<u>17,159</u>	<u>188,460</u>
<b>Deferred Inflows of Resources</b>	<u>-</u>	<u>-</u>	<u>-</u>
<b><u>Fund balance</u></b>			
Nonspendable, not in spendable form	-	-	-
Unassigned	616,166	-	616,166
	<u>616,166</u>	<u>-</u>	<u>616,166</u>
Total Liabilities, Deferred Inflows of Resources and Fund Balance	<u>\$ 787,467</u>	<u>\$ 17,159</u>	<u>\$ 804,626</u>

The accompanying notes are an integral  
part of this financial statement.

**Just Arts and Management Charter Middle School**  
(A charter school under The Doral Academy, Inc.)

Reconciliation of the Governmental Fund Balance Sheet to the Statement of Net Position  
June 30, 2020

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Total Fund Balance - Governmental Funds	\$	616,166
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Amounts reported for governmental activities in the statement of net position are different because:

Capital assets net of accumulated depreciation used in governmental activities are not financial resources and therefore are not reported in the fund.

Capital assets, depreciable	119,158	
Less: accumulated depreciation	<u>(66,884)</u>	<u>52,274</u>

Total Net Position - Governmental Activities	\$	<u>668,440</u>
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The accompanying notes are an integral part of this financial statement.

**Just Arts and Management Charter Middle School**  
(A charter school under The Doral Academy, Inc.)

Statement of Revenues, Expenditures, and Changes in Fund Balance - Governmental Funds  
For the year ended June 30, 2020

	General Fund	Non-Major Governmental Funds	Total Governmental Funds
Revenues:			
State capital outlay funding	\$ -	\$ 123,816	\$ 123,816
State passed through local	1,718,091	-	1,718,091
Federal sources	-	38,228	38,228
Charges for services	-	33,582	33,582
Other revenue	13,548	-	13,548
Total Revenues	1,731,639	195,626	1,927,265
Expenditures:			
Current			
Instruction	978,153	6,561	984,714
Student support services	35,597	-	35,597
Board	17,506	-	17,506
School administration	204,423	-	204,423
Food services	-	60,482	60,482
Facilities acquisition	-	-	-
Fiscal services	36,825	-	36,825
Central services	38,645	-	38,645
Operation of plant	318,913	123,816	442,729
Maintenance of plant	52,584	-	52,584
Administrative technology services	11,459	-	11,459
Capital Outlay:			
Other capital outlay	10,700	-	10,700
Total Expenditures	1,704,805	190,859	1,895,664
Excess (deficit) of revenues over expenditures	26,834	4,767	31,601
Other financing sources (uses)			
Transfers in (out)	4,767	(4,767)	-
Net change in fund balance	31,601	-	31,601
Fund Balance at beginning of year	584,565	-	584,565
Fund Balance at end of year	\$ 616,166	\$ -	\$ 616,166

The accompanying notes are an integral part of this financial statement.



**Just Arts and Management Charter Middle School**  
(A charter school under The Doral Academy, Inc.)

Reconciliation of the Statement of Revenues, Expenditures and Changes in Fund Balance  
of Governmental Funds to the Statement of Activities  
For the year ended June 30, 2020

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Net Change in Fund Balance - Governmental Funds	\$ 31,601
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Amounts reported for governmental activities in the statement of activities are different because:

Governmental funds report capital outlays as expenditures. However, in the statement of activities, the cost of those assets is allocated over their estimated useful lives as depreciation expense. This is the amount by which depreciation expense exceeded capital outlays.

Capital expenditures	10,700	
Depreciation expense	<u>(30,673)</u>	<u>(19,973)</u>

Change in Net Position of Governmental Activities	<u>\$ 11,628</u>
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The accompanying notes are an integral  
part of this financial statement.

## **Just Arts and Management Charter Middle School**

(A charter school under The Doral Academy, Inc.)

Notes to Financial Statements

June 30, 2020

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### **Note 1 – Summary of Significant Accounting Policies**

#### Reporting Entity

Just Arts and Management Charter Middle School (the "School"), is a charter school sponsored by the School Board of Miami-Dade County, Florida (the "District"). The School's charter is held by The Doral Academy, Inc., a not-for-profit corporation organized pursuant to Chapter 617, Florida Statutes, the Florida Not-For-Profit Corporation Act. The governing body of the School is the board of directors of The Doral Academy, Inc., which is composed of five members and also governs other charter schools. The board has determined that no component units exist that would require inclusion in the School's financial statements.

The general operating authority of the School is contained in Section 1002.33, Florida Statutes. The School operates under a charter granted by the sponsoring district, the School Board of Miami-Dade County, Florida. The current charter expires on June 30, 2032, and it can be renewed in accordance with law. A charter can also be terminated before its date of expiration for reasons set forth in the charter and Section 1002.33 of the Florida Statutes.

The School is located in Doral, Florida for students from sixth through eighth grades. These financial statements are for the year ended June 30, 2020, when on average 245 sixth through eighth grade students were enrolled for the school year.

#### Basis of Presentation

The School's accounting policies conform to accounting principles generally accepted in the United States as applicable to state and local governments. The Governmental Accounting Standards Board ("GASB") is the accepted standard setting body for establishing governmental accounting and financial reporting principles. Accordingly, the basic financial statements include both the government-wide and fund financial statements.

#### Government-wide and Fund Financial Statements

##### *Government-wide Financial Statements*

The government-wide financial statements include the statement of net position and the statement of activities. These statements report information for the School as a whole. Any internal interfund activity has been eliminated from these financial statements. Both statements report only governmental activities as the School does not engage in any business type activities. These statements also do not include fiduciary funds. Accordingly, the basic financial statements include both the government-wide and fund financial statements.

The statement of activities reports the expenses of a given function offset by program revenues directly connected with the functional program. A function is an assembly of similar activities and may include portions of a fund or summarize more than one fund to capture the expenses and program revenues associated with a distinct functional activity.

## **Just Arts and Management Charter Middle School**

(A charter school under The Doral Academy, Inc.)

Notes to Financial Statements

June 30, 2020

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### **Note 1 – Summary of Significant Accounting Policies (continued)**

Program revenues include: (1) charges for services, such as food service and student activity fees (2) operating grants such as the National School Lunch Program, Federal grants, and other state allocations; and (3) capital grants specific to capital outlay. In addition, revenues not classified as program revenues are shown as general revenues, which include Florida Education Finance Program (FEFP) revenues and other miscellaneous sources.

#### *Fund Financial Statements*

Fund financial statements are provided for governmental funds. The operations of the funds are accounted for with a separate set of self-balancing accounts that comprise its assets, deferred outflows of resources, liabilities, deferred inflows of resources, equity, revenues and expenditures. The School reports the following major governmental funds with all non-major funds aggregated in a single column:

*General Fund* - is the School's primary operating fund. It accounts for all financial resources of the school, except those required to be accounted for in another fund.

#### Measurement Focus and Basis of Accounting

The financial statements of the School are prepared in accordance with generally accepted accounting principles (GAAP). The School's reporting entity applies all relevant Governmental Accounting Standards Board (GASB) *Codification of Accounting and Financial Reporting Guidance*.

The government-wide statements report using the economic resources measurement focus and the full accrual basis of accounting. Revenues are recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows. On the accrual basis, revenues from grants and donations are recognized in the fiscal year in which all eligibility requirements have been satisfied.

The School recognizes assets of non-exchange transactions in the period when the underlying transaction occurs, when an enforceable legal claim has arisen, or when all eligibility requirements are met. Revenues are recognized, on the modified accrual basis, when they are measurable and available. Non-exchange transactions occur when the school provides (or receives) value to (from) another party without receiving (or giving) equal or nearly equal value in return. Most donations are examples of non-exchange transactions. Revenues from grants and donations are recognized on the accrual basis, in the fiscal year in which all eligibility requirements have been satisfied.

Governmental fund financial statements report using the current financial resources measurement focus and the modified accrual basis of accounting. Revenues are recognized when they are both measurable and available.

## **Just Arts and Management Charter Middle School**

(A charter school under The Doral Academy, Inc.)

Notes to Financial Statements

June 30, 2020

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### **Note 1 – Summary of Significant Accounting Policies (continued)**

“Measurable” means the amount of the transaction can be determined. “Available” means collectible within the current period or soon enough thereafter to pay liabilities of the current period. The School considers revenues to be available if they are collected within 60 days of the end of the fiscal year. Florida Education Finance Program (FEFP) revenues are recognized when received. A one-year availability period is used for revenue recognition for all other governmental fund revenues. Charges for services and fees are recognized when cash is collected as amounts are not measurable. When grant terms provide that the expenditure of funds is the prime factor for determining eligibility for federal, state, and other grant funds, revenue is recognized at the time the expenditure is made. Expenditures are recorded when the related fund liability is incurred, except for long-term debt principal and interest which are reported as expenditures in the year due.

#### Budgets and Budgetary Accounting

In compliance with Florida Statutes, the Board of Directors adopts an annual budget using the modified accrual basis of accounting. During the fiscal year, expenditures were controlled at the object level (e.g. salaries and benefits, purchased services, materials and supplies and capital outlay) within each activity (e.g. instruction, pupil personnel services and school administration). Revisions to the annual budget are approved by the Board.

#### Cash, Cash Equivalents and Investments

Cash and cash equivalents are considered to be cash on hand, demand deposits, non-marketable time deposits with maturities of three months or less when purchased, and money market/savings accounts.

The School has not adopted a formal deposit and investment policy that limits the School’s allowable deposits or investments and address specific types of risk; however the School invests excess deposit funds in a government money market mutual fund. The School has adopted GASB Codification Section 3100 *Fair Value Measurement and Application* (see Note 2).

#### Capital Assets

The School’s property, plant and equipment with useful lives of more than one year are stated at historical cost and comprehensively reported in the statement of net position in the government-wide financial statements. Donated capital assets are recorded at their estimated fair market value on the date donated. The School generally capitalizes assets with a cost of \$1,000 or more. Building improvements, additions and other capital outlays that significantly extend the useful life of an asset are capitalized. The costs of normal maintenance and repairs that do not add to the asset value or materially extend useful lives are not capitalized. Capital assets are depreciated using the straight-line method. When capital assets are sold or disposed of, the related cost and accumulated depreciation are removed from the accounts, and the resulting gain or loss is recorded in the government wide statements. Proceeds received from the sale or disposal of capital assets are recorded as Other Financing Sources in the governmental funds.

## **Just Arts and Management Charter Middle School**

(A charter school under The Doral Academy, Inc.)

Notes to Financial Statements

June 30, 2020

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### **Note 1 – Summary of Significant Accounting Policies (continued)**

Estimated useful lives, in years, for depreciable assets are as follows:

Improvements	9-20 Years
Furniture, Equipment, and Computers	5 Years
Textbooks and Software	3 Years

#### Inter-fund Transfers

Interfund receivables/payables are short-term balances that represent reimbursements between funds for payments made by one fund on behalf of another fund.

#### Due from Other Governments or Agencies

Amounts due to the School by other governments or agencies are for grants or programs under which the services have been provided by the School.

#### Deferred Outflows/Inflows of Resources

In addition to assets, the statement of financial position will sometimes report a separate section for deferred outflows of resources. This separate financial statement element, deferred outflows of resources, represents a consumption of net position that applies to a future period and so will not be recognized as an outflow of resources (expense/expenditure) until then. The School does not have any items that qualify for reporting in this category.

In addition to liabilities, the statement of financial position will sometimes report a separate section for deferred inflows of resources. This separate financial statement element, deferred inflows of resources, represents an acquisition of net position that applies to a future period and so will not be recognized as an inflow of resources (revenue) until that time. The School does not have any items that qualify for reporting in this category.

#### Revenue Sources

Revenues for operations will be received primarily from the District pursuant to the funding provisions included in the School's charter. In accordance with the funding provisions of the charter and Section 1002.33, Florida Statutes, the School will report the number of full-time equivalent (FTE) students and related data to the District. Under the provisions of Section 1011.62, Florida Statutes, the District reports the number of the full-time equivalent (FTE) students and related data to the Florida Department of Education (FDOE) for funding through the FEFP. Funding for the School is adjusted during the year to reflect the revised calculations by the FDOE under the FEFP and the actual weighted full-time equivalent students reported by the School during the designated full-time equivalent student survey periods. After review and verification of FTE reports and supporting documentation, the FDOE may adjust subsequent fiscal period allocations of FEFP funding for prior year errors disclosed by its review as well as to prevent statewide allocations from exceeding the amount authorized by the Legislature.

## **Just Arts and Management Charter Middle School**

(A charter school under The Doral Academy, Inc.)

Notes to Financial Statements

June 30, 2020

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### **Note 1 – Summary of Significant Accounting Policies (continued)**

Normally, such adjustments are treated as reductions of revenue in the year the adjustment is made.

The School receives state funds through the District under charter school capital outlay funding pursuant to Section 1013.62, Florida Statutes. Funds are based on a capital outlay plan submitted to the District and are to be used for lease of school facilities. In addition, the School may receive a portion of the local capital improvement ad valorem tax revenues levied by the District.

Finally, the School also receives Federal awards for the enhancement of various educational programs. Federal awards are generally received based on applications submitted to and approved by various granting agencies. For Federal awards in which a claim to these grant proceeds is based on incurring eligible expenditures, revenue is recognized to the extent that eligible expenditures have been incurred. Any excess amounts are recorded as deferred revenues until expended. Additionally, other revenues may be derived from various fundraising activities and certain other programs.

#### Compensated Absences

The School grants a specific number of sick days. Full time instructional employees are eligible to one day per month to up to ten days of active work during the ten-month period (a “benefit year”). In the event that available time is not used by the end of the benefit year, employees may “rollover” all unused days for use in future benefit years. There is an opportunity to “cash out” unused sick days however, the employees may only cash out if they have used three days or less of their sick leave in that benefit year. Employees may not cash out more than ten days per school year and are required to always maintain a minimum of twenty-one unused days in order to cash out. The cash out value is eighty percent of their current daily rate. There is no termination payment for accumulated unused sick days.

GASB Codification Section C60, *Accounting for Compensated Absences*, provides that compensated absences that are contingent on a specific event that is outside the control of the employer and employee should be accounted for in the period those events take place. Accordingly, these financial statements do not include an accrual for compensated absences available to be used in future benefits years.

The School also provides certain days to be used for specific personal matters such as family death and jury duty. Because the use of such days is contingent upon those events taking place and such events are out of the control of both the employer and the employee, there is no accrual for such days.

#### Income Taxes

The Doral Academy, Inc. qualifies as a tax-exempt organization under Internal Revenue Code Section 501(c)(3), and is, therefore, exempt from income tax. Accordingly, no tax provision has been made in the accompanying financial statements.

## Just Arts and Management Charter Middle School

(A charter school under The Doral Academy, Inc.)

Notes to Financial Statements

June 30, 2020

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### Note 1 – Summary of Significant Accounting Policies (continued)

#### Net Position and Fund balance classifications

##### *Government-wide financial statements*

Equity is classified as net position and displayed in three components:

- a) Net investment in capital assets - consists of capital assets net of accumulated depreciation and reduced by the outstanding balances of any borrowings that are attributable to the acquisition or improvement of those assets.
- b) Restricted net position - consists of balances with constraints placed on their use either by external groups such as creditors, grantors, contributors or laws or regulations of other governments.
- c) Unrestricted net position - all other balances that do not meet the definition of "restricted" or "net investment in capital assets."

When both restricted and unrestricted resources are available for a specific purpose, it is the District's policy to use restricted resources first, until exhausted, before using unrestricted resources.

##### *Fund financial statements*

Under GASB Codification Section 1800.142, *Fund Balance Reporting and Governmental Fund Type Definitions*. This Statement defines the different types of fund balances that a governmental entity must use for financial reporting purposes. GASB requires the fund balance amounts to be properly reported within one of the fund balance categories list below:

- a) Nonspendable - includes amounts that cannot be spent because they are either not in spendable form or legally or contractually required to be maintained intact. Consists of fund balances associated with prepaid expenses.
- b) Restricted - fund balance category includes amounts that can be spent only for the specific purposes stipulated by constitution, external resource providers, or through enabling legislation. There are no restricted fund balances at year end.
- c) Committed - fund balance classification includes amounts that can be used only for the specific purposes determined by a formal action of the School's Board of Directors. There are no committed fund balances at year end.
- d) Assigned - fund balance classification are intended to be used by the School's management for specific purposes but do not meet the criteria to be classified as restricted or committed. There are no assigned fund balances at year end.
- e) Unassigned - portion of the fund balance that has not been restricted, committed or assigned for a specific purpose. This is the residual classification for the School's general fund.

**Just Arts and Management Charter Middle School**

(A charter school under The Doral Academy, Inc.)

Notes to Financial Statements

June 30, 2020

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**Note 1 – Summary of Significant Accounting Policies (continued)**

Committed amounts would be reduced first, followed by assigned amounts, and then unassigned amounts when expenditures are incurred for purposes for which amounts in any of those unrestricted fund balance classifications could be used.

**Use of Estimates**

The preparation of financial statements in conformity with accounting principles generally accepted in the United States requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and reported amounts of revenues and expenditures during the reporting period. Actual results could differ from those estimates.

**Subsequent Events**

In accordance with GASB Codification Section 2250.106, the School has evaluated subsequent events and transactions for potential recognition or disclosure through September 14, 2020 which is the date the financial statements were available to be issued.

**Note 2 – Cash, Cash Equivalents and Investments****Deposits**

The School maintains its cash and cash equivalents in one financial institution. As of June 30, 2020, the School's deposits consisted of cash balances of \$1,886.

Deposits at FDIC-insured institutions are insured up to \$250,000 per depositor, per financial institution. The School is a charter school under Doral Academy, Inc., which also operates various other charter schools. All bank accounts are opened under the account ownership of Doral Academy, Inc., therefore, bank balances at times may potentially be in excess of FDIC coverage. As of June 30, 2020, bank balances in potential excess of FDIC coverage was \$1,886.



## Just Arts and Management Charter Middle School

(A charter school under The Doral Academy, Inc.)

Notes to Financial Statements

June 30, 2020

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### Note 2 – Cash, Cash Equivalents and Investments (continued)

#### Investments

The School categorizes its fair value measurements within the fair value hierarchy established by GASB Codification Section 3100 *Fair Value Measurement and Application*. The hierarchy is based on the valuation inputs used to measure the fair value of the asset. Level 1 inputs are quoted prices in markets for identical assets; Level 2 inputs are significant other observable inputs (including quoted prices for similar investments, interest rates, credit risk, etc.); Level 3 inputs are significant unobservable inputs.

At June 30, 2020, the School has the following recurring fair value measurements:

- Government money market mutual fund of \$1,070,000 valued using Level 2 inputs.

The government money market mutual fund values its portfolio securities at amortized cost which approximates fair value. The government money market mutual fund primarily invests in cash, high quality, short-term U.S. government securities and/or repurchase agreements that are collateralized fully by government securities that have been valued by the fund as Level 2. As of June 30, 2020, maturities of the fund's portfolio holdings are approximately 63% within 30 days.

#### Credit Risk

*Concentration of credit risk* is the risk of loss attributed to the magnitude of investments in a single issuer. The School manages its exposure to credit risk by limiting investments to highly rated government money market mutual funds. The fund is rated Aaa-mf by Moody's.

*Custodial credit risk* is the risk that in the event of a failure of a depository financial institution or counterparty that is in possession of investment or collateral securities, the School will not be able to recover deposits or will not be able to recover collateral securities that are in the possession of an outside party. For an investment, custodial credit risk is the risk that in the event of the failure of the counterparty to a transaction, the School will not be able to recover the value of investments or collateral securities that are in the possession of an outside party. At June 30, 2020, all of the School's investments in government money market mutual funds were held in a separate account and designated as assets of the School.

*Interest rate risk* is the risk that changes in interest rate will adversely affect the fair value of an investment. The School manages its exposure to declines in fair values by limiting all investments to government money market mutual funds that can be redeemed daily.

**Just Arts and Management Charter Middle School**

(A charter school under The Doral Academy, Inc.)

Notes to Financial Statements

June 30, 2020

**Note 3 – Capital Assets**

The following schedule provides a summary of changes in capital assets, acquired substantially with public funds, for the year ended June 30, 2020:

	Balance 07/01/19	Additions	Retirements	Balance 06/30/20
Capital Assets:				
Improvements	\$ -	\$ 10,700	\$ -	\$ 10,700
Computer equipment and software	87,454	-	(87,454)	-
Furniture, equipment and textbooks	288,872	-	(180,414)	108,458
Total Capital Assets	376,326	10,700	(267,868)	119,158
Less Accumulated Depreciation:				
Improvements	-	(178)	-	(178)
Computer equipment and software	(84,496)	-	84,496	-
Furniture, equipment and textbooks	(219,583)	(30,495)	183,372	(66,706)
	(304,079)	(30,673)	267,868	(66,884)
Capital Assets, net	<u>\$ 72,247</u>	<u>\$ (19,973)</u>	<u>\$ -</u>	<u>\$ 52,274</u>

For the fiscal year ended June 30, 2020, depreciation expense is allocated in the Statement of Activities by function as follows:

Instruction	\$ 30,673
Total Depreciation Expense	<u>\$ 30,673</u>

**Note 4 – Education Service and Support Provider**

Academica Dade, LLC, an education service provider, provides administrative services to the School including, but not limited to, facility design, staffing recommendations, human resource coordination, regulatory compliance, legal and corporate upkeep, maintenance of the books and records, bookkeeping, budgeting and financial reporting and virtual services. The agreement between the School and the education service provider calls for a fee on a per student basis. The agreement is with Doral Academy, Inc. for a period of five years, through June 30, 2021, and unless terminated by the board shall be renewed along with any renewals to the charter agreement. During the year ended June 30, 2020, the School incurred \$110,475, in fees related to this agreement.

Academica Dade, LLC is located at 6340 Sunset Drive, Miami, Florida 33143.

**Just Arts and Management Charter Middle School**

(A charter school under The Doral Academy, Inc.)

Notes to Financial Statements

June 30, 2020

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**Note 5 – Transactions with other divisions of Doral Academy, Inc.**

During 2020, the School's facility was located on the premises of The Doral Academy ("Doral Academy", a school under The Doral Academy, Inc.). Management allocates a proportionate share of leases, salaries, lunch receipts, food and supplies, and other expenses to each school individually based on student enrollment. As of June 31, 2020, the School has approximately \$79,000 due to Doral Academy for rent expense and usage of shared facilities.

The School's lunch program is shared with various charter schools under school under The Doral Academy, Inc. Revenues and expenses related to such program have been allocated based on FTE equivalent for purposes of presentation in the financial statements.

The Doral Academy, Inc. charges all its affiliated schools an assessment for shared corporate costs and accreditation expenses. The School paid The Doral Academy, Inc. \$36,825 in connection with these charges during the year.

**Note 6 – Interfund Transfers**

Interfund transfers in governmental funds as of June 30, 2020 consist of the following:

	General Fund	Special Revenue Fund Non-Major	Capital Projects Fund Non-Major
To fund lunch deficit	\$ 4,767	\$ (4,767)	\$ -
Total Transfers, net	\$ 4,767	\$ (4,767)	\$ -

**Note 7 – Commitments, Contingencies, and Concentrations**

The School entered into a lease agreement, as amended, with Carlos Albizu University for its 73,085 square feet building including all ancillary facilities, outdoor areas and other improvements. The rent for the additional space is calculated at \$20.00 per square foot. The lease continues through July 31, 2025, as extended through the second lease option term, with an option for three additional five-year terms. The annual minimum rent during the current option term was \$1,605,000 and will be \$1,653,150 for the second lease option.

Lease payments are allocated among the School and Doral Academy based on enrollment and usage of facility. The allocation used for 2020, was approximately 18% for the School and 82% for Doral Academy.

**Just Arts and Management Charter Middle School**

(A charter school under The Doral Academy, Inc.)

Notes to Financial Statements

June 30, 2020

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**Note 7 – Commitments, Contingencies, and Concentrations (continued)**

For 2020, rent expense related to the facility lease totaled \$288,900.

Future minimum payments under this lease, to be shared with Doral Academy, are as follows:

<u>Year</u>	
2020 - 2021	\$ 1,653,150
2021 - 2022	\$ 1,653,150
2022 - 2023	\$ 1,653,150
2023 - 2024	\$ 1,653,150
2024 - 2025	\$ 1,653,150

**Contingencies and Concentrations**

The School receives substantially all of its funding from the District under the Florida Education Finance Program (FEFP), which is based in part on a computation of the number of full-time equivalent (FTE) students attending different instructional programs. The accuracy of FTE student data submitted by individual schools and used in the FEFP computations is subject to audit by the state and, if found to be in error, could result in refunds to the state or in decreases to future funding allocations.

Additionally, the School receives various forms of federal, state and local funding which are subject to financial and compliance audits. It is the opinion of management that the amount of funding, if any, which may be remitted back to the state due to errors in the FTE student data or the amount of grant expenditures which may be disallowed by grantor agencies would not be material to the financial position of the School.

Pursuant to the Charter School contract with the School District, the District withholds an administrative fee of 2% of the qualifying revenues of the School. For the year ended June 30, 2020, administrative fees withheld by the School District totaled \$33,297.

**COVID 19**

On January 21, 2020 the Centers for Disease Control and Preventions (CDC) confirmed the first case of 2019 Novel Coronavirus (COVID-19) in the United States. The ongoing spread of the new COVID-19 has become a threat to the global economy and financial markets. Pursuant to local emergency orders, the School converted to distance learning on March 13, 2020 for the remainder of the school year. In addition, the School will begin the 2020-2021 school year under distance learning. The ultimate effect of COVID-19 on the School and its future operations cannot presently be determined.

**Just Arts and Management Charter Middle School**

(A charter school under The Doral Academy, Inc.)

Notes to Financial Statements

June 30, 2020

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**Note 7 – Commitments, Contingencies, and Concentrations (continued)****Paycheck Protection Program**

On April 20, 2020, The Doral Academy, Inc. was granted a loan from a financial institution in the aggregate amount of \$3,243,400, pursuant to the Paycheck Protection Program (the “PPP”) under Division A, Title I of the CARES Act, which was enacted on March 27, 2020. The proceeds from the loan were recorded on the books of Doral Academy High School and will be distributed equitably among the network schools in accordance with the provisions of the CARES Act.

**Note 8 – Risk Management**

The School is exposed to various risks of loss related to torts; thefts of, damage to and destruction of assets; administrative errors and omissions; personal injury; workers compensation and natural disasters for which the School carries commercial insurance. Settlement amounts have not exceeded insurance coverage in the past. In addition, there were no reductions in insurance coverage from those in the prior year.

The School has entered into a strategic relationship with ADP TotalSource, Inc., a human resource management firm, typically known as “Professional Employer Organization” (PEO). Under a co-employment agreements, the PEO is the employer of record and is responsible for administering payroll, payroll taxes, provide employee benefits and assist with human resources and risk management. Accordingly, certain human resource related risks are transferred to the PEO. Nevertheless, the School may be subject to risks, including loss, penalties and fines related to employment practices, administrative error and omissions.

**Note 9 – Defined Contribution Retirement Plan**

The School’s personnel, who are leased through ADP TotalSource Group, Inc., are eligible to participate in a defined contribution 401(k) plan sponsored by the leasing company, covering employees who meet certain age and tenure requirements. Under the ADP TotalSource Retirement Savings Plan (the “Plan”), the School matches 100% of the employee’s contribution up to 4% of the employee’s compensation. The School contributed to the Plan \$25,515 for the year ended June 30, 2020. The School does not exercise any control or fiduciary responsibility over the Plan’s assets, which are administered by Voya Financial.

## REQUIRED SUPPLEMENTARY INFORMATION

**Just Arts and Management Charter Middle School**

(A charter school under The Doral Academy, Inc.)

## Statement of Revenues, Expenditures, and Changes in Fund Balance

For the year ended June 30, 2020

	General Fund		
	Original Budget	Final Budget	Actual
<b>REVENUES</b>			
State passed through local	\$ 1,729,540	\$ 1,716,273	\$ 1,718,091
Other revenue	65,300	13,500	13,548
Total Revenues	<u>1,794,840</u>	<u>1,729,773</u>	<u>1,731,639</u>
<b>EXPENDITURES</b>			
Current:			
Instruction	1,357,000	979,764	978,153
Student support services	1,000	39,493	35,597
Board	19,375	19,281	17,506
School administration	121,419	205,749	204,423
Fiscal services	37,500	37,125	36,825
Central services	49,000	38,645	38,645
Operation of plant	144,628	320,467	318,913
Maintenance of plant	25,000	53,250	52,584
Administrative technology services	10,000	12,227	11,459
Total Current Expenditures	<u>1,764,922</u>	<u>1,706,001</u>	<u>1,694,105</u>
Excess (deficit) of Revenues Over Current Expenditures	<u>29,918</u>	<u>23,772</u>	<u>37,534</u>
Capital Outlay	10,700	10,700	10,700
Total Expenditures	<u>1,775,622</u>	<u>1,716,701</u>	<u>1,704,805</u>
Excess (deficit) of Revenues Over Expenditures	19,218	13,072	26,834
Other financing sources (uses):			
Transfers in (out)	5,352	6,561	4,767
Net change in fund balance	24,570	19,633	31,601
Fund Balance at beginning of year	<u>584,565</u>	<u>584,565</u>	<u>584,565</u>
Fund Balance at end of year	<u>\$ 609,135</u>	<u>\$ 604,198</u>	<u>\$ 616,166</u>

Notes to Budgetary Comparison Schedule

An annual budget is adopted on the modified accrual basis of accounting, consistent with generally accepted accounting principles. Amendments to the budget can only be made with the approval of the Board of Directors.



INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER FINANCIAL  
REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT  
OF FINANCIAL STATEMENTS PERFORMED IN  
ACCORDANCE WITH *GOVERNMENT AUDITING STANDARDS*

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Board of Directors of  
Just Arts and Management Charter Middle School  
Doral, Florida

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of Just Arts and Management Charter Middle School (the "School") as of, and for the year ended June 30, 2020, and the related notes to the financial statements, which collectively comprise the School's basic financial statements and have issued our report thereon dated September 14, 2020.

**Internal Control Over Financial Reporting**

In planning and performing our audit of the financial statements, we considered the School's internal control over financial reporting (internal control) as a basis for designing audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the School's internal control. Accordingly, we do not express an opinion on the effectiveness of the School's internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or, significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.



## **Compliance and Other Matters**

As part of obtaining reasonable assurance about whether the School's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements, noncompliance with which could have a direct and material effect on the financial statements. However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under Government Auditing Standards.

We issued a separate management letter dated September 14, 2020 pursuant to Chapter 10.850, Rules of the Auditor General.

## **Purpose of this Report**

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.



CERTIFIED PUBLIC ACCOUNTANTS

Coral Gables, Florida  
September 14, 2020



## MANAGEMENT LETTER

To the Board of Directors of  
Just Arts and Management Charter Middle School  
Doral, Florida

### **Report on the Financial Statements**

We have audited the financial statements of Just Arts and Management Charter Middle School, Doral, Florida, as of and for the year ended June 30, 2020 and have issued our report thereon dated September 14, 2020.

### **Auditor's Responsibility**

We conducted our audit in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States; and Chapter 10.850, Rules of the Auditor General.

### **Other Reporting Requirements**

We have issued our Independent Auditors' Report on Internal Control over Financial Reporting and on Compliance and Other Matters Based on an Audit of the Financial Statements Performed in Accordance with *Government Auditing Standards*. Disclosures in those reports and schedules, which are dated September 14, 2020, should be considered in conjunction with this management letter.

### **Prior Audit Findings**

Section 10.854(1)(e)1., Rules of the Auditor General, requires that we determine whether or not corrective actions have been taken to address findings and recommendations made in the preceding annual financial audit report.

See heading below titled Status of Prior Year Findings and Recommendations.

### **Official Title**

Section 10.854(1)(e)5., Rules of the Auditor General, requires the name or official title of the entity and the school code assigned by the Florida Department of Education be disclosed in this management letter. The official title and school code assigned by the Florida Department of education of the entity is Just Arts and Management Charter Middle School, 6083.

## **Financial Condition and Management**

Sections 10.854(1)(e)2 and 10.855(11), Rules of the Auditor General, require us to apply appropriate procedures and communicate whether or not Just Arts and Management Charter Middle School has met one or more of the conditions described in Section 218.503(1), Florida Statutes, and identify the specific condition(s) met. In connection with our audit, we determined that Just Arts and Management Charter Middle School did not meet any of the conditions described in Section 218.503(1), Florida Statutes.

Pursuant to Sections 10.854(1)(e)6.a and 10.855(12), Rules of the Auditor General, we applied financial condition assessment procedures for Just Arts and Management Charter Middle School. It is management's responsibility to monitor Just Arts and Management Charter Middle School's financial condition, and our financial condition assessment was based in part on representations made by management and the review of financial information provided by same.

Section 10.854(1)(e)3., Rules of the Auditor General, requires that we communicate any recommendation to improve financial management. In connection with our audit, we did not have any recommendations.

## **Transparency**

Sections 10.854(1)(e)7 and 10.855(13), Rules of the Auditor General, require us to report the results of our determination as to whether Just Arts and Management Charter Middle School maintains on its Web site the information specified in Section 1002.33(9)(p), Florida Statutes. In connection with our audit, we determined that Just Arts and Management Charter Middle School maintained on its Web site the information specified in Section 1002.33(9)(p), Florida Statutes.

## **Additional Matters**

Section 10.854(1)(e)4., Rules of the Auditor General, requires us to communicate noncompliance with provisions of contracts or grant agreements, or abuse, that have occurred, or are likely to have occurred, that have an effect on the financial statements that is less than material but which warrants the attention of those charged with governance. In connection with our audit, we did not note any such findings.

## **Status of Prior Year Findings and Recommendations**

### **ML – 19-01 CAPITAL ASSETS**

Criteria: The School is required to maintain an inventory of capital assets purchased with public funds in accordance with local, state or federal regulations.

Condition: We noted that the School does not have a formal process for reconciling the capital assets inventory report to the capital assets of the Schools trial balance.

Cause: The condition results from school personnel not consistently performing an inventory of all fixed assets and reconciling to the Schools trial balance.

Effect: Failure to perform the procedures mentioned above could result in a misstated Annual Property Inventory.

Recommendation: We recommend that the School perform an annual inventory of all capital assets and reconcile to the capital asset ledgers recorded on the School's books.

Status: The School has adopted financial policies and procedures regarding capital assets, to include a formal process of reconciling the capital assets inventory reports to the School's trial balance.

### **Purpose of this Letter**

Our management letter is intended solely for the information and use of the Legislative Auditing Committee, members of the Florida Senate and Florida House of Representatives, the Florida Auditor General, School Board of Miami-Dade County, Federal and other granting agencies, the Board of Directors, and applicable management and is not intended to be and should not be used by anyone other than these specified parties.

A handwritten signature in blue ink that reads "HLB Gravier, CPA". The signature is written in a cursive, flowing style.

CERTIFIED PUBLIC ACCOUNTANTS

Coral Gables, Florida  
September 14, 2020