



Mater Academy Miami Beach  
W/L# 5047

(A charter school under  
Mater Academy, Inc.)

Miami Beach, Florida

Financial Statements and  
Independent Auditors' Report  
June 30, 2020

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Mater Academy Miami Beach  
(A charter school under Mater Academy, Inc.)  
W/L# 5047

8625 Byron Avenue  
Miami Beach, FL 33141

2019-2020

Board of Directors

Cesar Christian Crousillat, Board Chair  
Shannie Sadesky, Vice Chair, Director  
Idalia Suarez, Secretary, Director  
Javier Jerez, Student Alumni Representative, Director  
Maurene Sotero Balmaseda, Student Alumni Representative Director

School Administration

Marisol Gomez, Principal

Other Non-voting Corporate Officers

Roberto Blanch, President



## INDEPENDENT AUDITORS' REPORT

To the Board of Directors of  
Mater Academy Miami Beach  
Miami Beach, Florida

We have audited the accompanying financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of Mater Academy Miami Beach (the “School”), a charter school under Mater Academy, Inc., as of, and for the year ended June 30, 2020, and the related notes to the financial statements which collectively comprise the School’s basic financial statements as listed in the table of contents.

### ***Management’s Responsibility for the Financial Statements***

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

### ***Auditor’s Responsibility***

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor’s judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity’s preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity’s internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

***Opinions***

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, each major fund, and the aggregate remaining fund information of Mater Academy Miami Beach as of June 30, 2020, and the respective changes in financial position for the year then ended in accordance with accounting principles generally accepted in the United States of America.

***Other Matters***

As described in Note 1, the accompanying financial statements referred to above present only the financial position of Mater Academy Miami Beach as of June 30, 2020, and the respective changes in financial position for the year then ended, and is not intended to be a complete presentation of Mater Academy, Inc. These financial statements do not purport to and do not present fairly the financial position of Mater Academy, Inc. as of June 30, 2020 and its changes in financial position for the year then ended in conformity with accounting principles generally accepted in the United States of America.

***Required Supplementary Information***

Accounting principles generally accepted in the United States of America require that the management’s discussion and analysis and budgetary comparison information on pages 4 through 8 and 28 be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management’s responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

***Other Reporting Required by Government Auditing Standards***

In accordance with *Government Auditing Standards*, we have also issued our report dated September 14, 2020 on our consideration of the School's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the School’s internal control over financial reporting and compliance.



Coral Gables, Florida  
September 14, 2020

CERTIFIED PUBLIC ACCOUNTANTS

**Management's Discussion and Analysis**  
Mater Academy Miami Beach  
(A Charter School Under Mater Academy, Inc.)  
June 30, 2020

The corporate officers of Mater Academy, Inc. have prepared this narrative overview and analysis of the School's financial activities for the fiscal year ended June 30, 2020.

**Financial Highlights**

1. The net position of the School at June 30, 2020 was \$3,055,031.
2. At year-end, the School had current assets on hand of \$2,850,115.
3. The net position of the School increased by \$168,657 during the year.
4. The unassigned fund balance at year end was \$2,568,982.

**Overview of the Financial Statements**

This discussion and analysis are intended to serve as an introduction to the School's basic financial statements. The School's financial statements for the year ended June 30, 2020 are presented in accordance with GASB Codification Section 2200. The financial statements have three components: 1) government-wide financial statements, 2) fund financial statements, and 3) notes to the financial statements. This report also contains other required supplementary information in addition to the basic financial statements themselves.

Government-Wide Financial Statements

The *government-wide financial statements* are designed to provide readers with a broad overview of the School's finances, in a manner similar to a private-sector business.

The *Statement of Net Position* presents information on all of the School's assets, deferred outflows of resources, liabilities and deferred inflows of resources. The difference between the four is reported as *Net Position*. Over time increases or decreases in net position may serve as an indicator of whether the financial position of the School is improving or deteriorating.

The *Statement of Activities* presents information on how the School's net position changed during the fiscal year. All changes in net position are reported when the underlying event occurs without regard to the timing of related cash flows. Accordingly, revenues and expenses are reported in this statement for some items that will only result in cash flows in future fiscal periods.

The government-wide financial statements can be found on pages 9-10 of this report.

Fund Financial Statements

A "fund" is a collection of related accounts grouped to maintain control over resources that have been segregated for specific activities, projects, or objectives. The School like other state and local governments uses fund accounting to ensure and report compliance with finance-related legal requirements.

All of the funds of the School are governmental funds. *Governmental Funds* are used to account for essentially the same functions reported as governmental activities in the government-wide financial statements. Governmental Fund financial statements, however, focus on *near-term* inflows and outflows of spendable resources, as well as on the balances of spendable resources which are available at the end of the fiscal year. Such information may be used to evaluate a government's requirements for near-term financing.

The Board of the School adopts an annual appropriated budget for its general fund. A budgetary comparison statement has been provided for the general fund to demonstrate compliance with the School's budget.

The basic governmental fund financial statements can be found on pages 11 - 15 of this report.

Notes to Financial Statements

The notes to the financial statements provide additional information that is essential to a full understanding of the data provided in the government-wide and fund financial statements.

The notes to the financial statements can be found on pages 16 – 27 of this report.

**GOVERNMENT-WIDE FINANCIAL ANALYSIS**

As noted earlier, net position may serve over time as a useful indicator of a charter school's financial position. In the case of the School, assets exceeded liabilities by \$3,055,031 at the close of the fiscal year. A summary of the School's net position as of June 30, 2020 and 2019 is as follows:

	2020	2019
Cash	\$ 5,367	\$ 88,085
Investments	2,804,000	2,426,000
Prepaid expenses	-	22,544
Due from other agencies	40,748	52,715
Deposits receivable	25,944	25,944
Due from other divisions of Mater Academy, Inc.	250,000	250,000
Capital assets, net	210,105	302,636
<b>Total Assets</b>	<u>3,336,164</u>	<u>3,167,924</u>
<b>Deferred outflows of resources</b>	-	-
Accrued payroll liabilities	211,865	208,683
Accounts payable	69,268	72,867
<b>Total Liabilities</b>	<u>281,133</u>	<u>281,550</u>
<b>Deferred inflows of resources</b>	-	-
<b>Net Position:</b>		
Net investment in capital assets and long term receivables	460,105	552,636
Unrestricted	2,594,926	2,333,738
<b>Total Net Position</b>	<u>\$ 3,055,031</u>	<u>\$ 2,886,374</u>

A summary and analysis of the School's revenues and expenses for the years ended June 30, 2020 and 2019 is as follows:

	<u>2020</u>	<u>2019</u>
<b>REVENUES</b>		
Program Revenues		
Operating Grants and Contributions	\$ 145,397	\$ 199,403
Capital Grants and Contributions	334,293	325,466
Charges for services	152,470	153,470
General Revenues		
Local Sources (FTE and other non specific)	4,229,038	4,034,934
Other Revenues	<u>70,061</u>	<u>74,999</u>
<b>Total Revenues</b>	<b>\$ 4,931,259</b>	<b>\$ 4,788,272</b>
<b>EXPENSES</b>		
Instruction	\$ 2,662,906	\$ 2,419,214
Student support services	48,664	20,394
Instructional staff training	4,633	1,062
Board	34,885	36,656
School administration	508,094	492,783
Facilities acquisition	-	1,177
Fiscal services	85,725	85,065
Food services	231,438	260,301
Central services	123,971	141,442
Operation of plant	872,632	765,957
Maintenance of plant	163,318	196,996
Administrative technology services	<u>26,336</u>	<u>40,613</u>
<b>Total Expenses</b>	<b><u>4,762,602</u></b>	<b><u>4,461,660</u></b>
Increase in Net Position	168,657	326,612
Net Position at Beginning of Year	<u>2,886,374</u>	<u>2,559,762</u>
Net Position at End of Year	<b><u>\$ 3,055,031</u></b>	<b><u>\$ 2,886,374</u></b>

The School's revenue and expenditures increased by \$142,987 and \$300,942, respectively. The School had an increase in its net position of \$168,657 for the year.

### **School Location and Lease of Facility**

The School leases a facility located at 8625 Byron Avenue, Miami Beach, FL 33141.

### **Capital Improvement Requirements**

The School maintains a continuous capital improvements program to enhance facilities and update fixtures and equipment as required.

### **Accomplishments**

In 2020, Mater Academy Miami Beach completed its 10<sup>th</sup> year of operation, with an enrollment of 572 students in grades K-8.



The school earned a letter grade of “A” for four consecutive years based on the points received under the State of Florida Accountability Program. Due to the COVID-19 pandemic, the Florida Department of Education suspended state-mandated assessments for the 2020 school year. However, data from school-based internal assessments reflects that students made significant learning gains.

Students at Mater Academy Miami Beach receive endless opportunities to thrive both inside and outside the classroom. The school offers their students a wide range of clubs and activities throughout the year engaging students in an immersive learning process.

Mater Beach provides a safe environment for students, teachers, and staff. The school promotes educational excellence through a technologically innovative and rigorous program. Students are exposed to high standards of education and develop habits of confident, self-directed lifelong learners. Students are prepared to believe in their own efficacy, gain a global edge, and a thirst for knowledge which will enable them to make a positive difference in their community with a commitment to the common good.

The students are able to take part clubs, extracurricular activities, and scholar engagement opportunities, including but not limited to:

- National English Honor Society, SWAT night, FSA reward carnival, Beach and Community clean-up activities, VEX Robotics club, Art club, Community Service club, Cardiopulmonary Resuscitation (CPR) training, homemade food with the Real Food Academy, Dr. Seuss Day, Hispanic Heritage Festival, STEM competitions, SECME Fair, Safety Patrol recognition, Career Day, Art shows, Miami Marlins visit, Gifted Project Lead the Way, among others.

As a member of the Mater Academy network of high-quality charter schools, Mater Academy (Miami Beach) is fully accredited by Cognia (formerly AdvancED) under the Southern Association of Colleges and Schools Council on Accreditation and School Improvement (SACS-CASI) division.

## **FINANCIAL ANALYSIS OF THE GOVERNMENT’S FUND**

As noted earlier, the School uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements.

### **Governmental Funds**

The focus of the School’s *governmental funds* is to provide information on near-term inflows, outflows, and balances of *spendable* resources. Such information is useful in assessing the School’s financing requirements. In particular, the *unassigned fund balance* may serve as a useful measure of a government’s net resources available for spending at the end of the fiscal year.

Most of the School’s operations are funded in the General Fund. The majority of the General Fund revenues are distributed to the School by the District through the Florida Education Finance Program (FEFP), which uses formulas to distribute state funds and an amount of local property taxes (i.e., required local effort) established each year by the Florida Legislature.

At the end of the fiscal year, the School’s governmental general fund reported ending fund balance of \$2,568,982. The fund balance unassigned and available for spending at the School’s discretion is \$2,568,982. These funds will be available for the School’s future ongoing operations.

**Capital Assets**

The School’s investment in capital assets as of June 30, 2020 amounts to \$210,105 (net of accumulated depreciation). This investment in capital assets includes building and improvements and furniture, equipment and software. The School has no outstanding debt of associated to capital assets.

**Governmental Fund Budget Analysis and Highlights**

Prior to the start of the School’s fiscal year, the Board of the School adopted an annual budget. A budgetary comparison statement has been provided for the governmental funds to demonstrate compliance with the School’s budget.

	Governmental Fund		
	Original Budget	Final Budget	Actual
<b>REVENUES</b>			
Program Revenues			
Capital grants and contributions	\$ 687,000	\$ 670,000	\$ 334,293
Federal sources	155,130	142,700	145,397
Lunch program service charges	41,520	39,000	39,094
General Revenues			
FTE and other nonspecific revenues	4,250,211	4,229,019	4,229,038
Charges and other revenues	186,365	186,365	183,437
Total Revenues	<u>5,320,226</u>	<u>5,267,084</u>	<u>4,931,259</u>
<b>CURRENT EXPENDITURES</b>			
Instruction	2,736,736	2,585,008	2,579,339
Student support services	61,267	52,100	48,664
Instructional staff training	5,200	5,200	4,633
Board	35,763	36,931	34,885
School administration	478,360	515,944	508,050
Fiscal services	85,050	85,725	85,725
Food services	242,019	235,000	230,682
Central services	141,050	124,725	123,971
Operation of plant	1,112,558	1,224,058	888,412
Maintenance of plant	175,000	155,000	150,171
Administrative technology services	37,500	28,000	26,336
Total Current Expenditures	<u>\$ 5,110,503</u>	<u>\$ 5,047,691</u>	<u>\$ 4,680,868</u>

Most variances occurred as a result of the Budget adopted being more conservative than actual results for the year.

**Requests for Information**

This financial report is intended to provide a general overview of the finances of the Charter School. Requests for additional information may be addressed to Ms. Ana Martinez at Academica Dade, LLC, 6340 Sunset Drive, Miami, Florida 33143.

Mater Academy Miami Beach  
(A charter school under Mater Academy, Inc.)

Statement of Net Position  
June 30, 2020

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	Primary Government
	<u>Governmental Activities</u>
<b><u>Assets</u></b>	
Current assets:	
Cash	\$ 5,367
Investments	2,804,000
Due from other agencies	40,748
Total Current Assets	<u>2,850,115</u>
Deposits receivable	25,944
Due from other divisions of Mater Academy, Inc.	250,000
Capital assets, depreciable	721,231
Less: accumulated depreciation	<u>(511,126)</u>
	<u>210,105</u>
Total Assets	<u>3,336,164</u>
<b><u>Deferred Outflows of Resources</u></b>	<u>-</u>
<b><u>Liabilities</u></b>	
Current liabilities:	
Accounts payable	69,268
Salaries and wages payable	211,865
Total Liabilities	<u>281,133</u>
<b><u>Deferred Inflows of Resources</u></b>	<u>-</u>
<b><u>Net Position</u></b>	
Net investment in capital assets and long term receivables	460,105
Unrestricted	2,594,926
Total Net Position	<u>\$ 3,055,031</u>

The accompanying notes are an integral part of this financial statement.

Mater Academy Miami Beach  
(A charter school under Mater Academy, Inc.)

Statement of Activities  
For the year ended June 30, 2020

Primary Government	Expenses	Program Revenues			Net (Expense) Revenue and Changes in Net Position
		Charges for Services	Operating Grants and Contributions	Capital Grants and Contributions	
<b>Governmental activities:</b>					
Instruction	\$ 2,662,906	\$113,376	\$ 19,597	\$ -	\$ (2,529,933)
Student support services	48,664	-	-	-	(48,664)
Instructional staff training	4,633	-	-	-	(4,633)
Board	34,885	-	-	-	(34,885)
School administration	508,094	-	-	-	(508,094)
Fiscal services	85,725	-	-	-	(85,725)
Food services	231,438	39,094	125,800	-	(66,544)
Central services	123,971	-	-	-	(123,971)
Operation of plant	872,632	-	-	334,293	(538,339)
Maintenance of plant	163,318	-	-	-	(163,318)
Administrative technology services	26,336	-	-	-	(26,336)
<b>Total governmental activities</b>	<b>4,762,602</b>	<b>152,470</b>	<b>145,397</b>	<b>334,293</b>	<b>(4,130,442)</b>
General revenues:					
FTE and other nonspecific revenues					4,229,038
Interest and other revenue					70,061
Change in net position					168,657
Net position, beginning					2,886,374
Net position, ending					<u>\$ 3,055,031</u>

The accompanying notes are an integral  
part of this financial statement.

Mater Academy Miami Beach  
(A charter school under Mater Academy, Inc.)

Balance Sheet - Governmental Funds  
June 30, 2020

	General Fund	Non-major Governmental Funds	Total Governmental Funds
<b><u>Assets</u></b>			
Cash	\$ 5,367	\$ -	\$ 5,367
Investments	2,804,000	-	2,804,000
Due from other agencies	17,190	23,558	40,748
Due from fund	23,558	-	23,558
Total Assets	<u>2,850,115</u>	<u>23,558</u>	<u>2,873,673</u>
<b><u>Deferred Outflows of Resources</u></b>			
	-	-	-
<b><u>Liabilities</u></b>			
Salaries and wages payable	211,865	-	211,865
Accounts payable	69,268	-	69,268
Due to fund	-	23,558	23,558
Total Liabilities	<u>281,133</u>	<u>23,558</u>	<u>304,691</u>
<b><u>Deferred Inflows of Resources</u></b>			
	-	-	-
<b><u>Fund balance</u></b>			
Nonspendable, not in spendable form	-	-	-
Unassigned	2,568,982	-	2,568,982
	<u>2,568,982</u>	<u>-</u>	<u>2,568,982</u>
Total Liabilities, Deferred Inflows of Resources and Fund Balance	<u>\$ 2,850,115</u>	<u>\$ 23,558</u>	<u>\$ 2,873,673</u>

The accompanying notes are an integral  
part of this financial statement.

Mater Academy Miami Beach  
(A charter school under Mater Academy, Inc.)

Reconciliation of the Governmental Fund Balance Sheet to the Statement of Net Position  
June 30, 2020

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Total Fund Balance - Governmental Funds \$ 2,568,982

Amounts reported for governmental activities in the statement of net position are different because:

Capital assets of \$721,231 net of accumulated depreciation of \$511,126 used in governmental activities are not financial resources and therefore are not reported in the fund. 210,105

Long term receivables and deposits in governmental activities are not financial resources and therefore are not reported in the governmental funds. 275,944

Total Net Position - Governmental Activities \$ 3,055,031

The accompanying notes are an integral part of this financial statement.

Mater Academy Miami Beach  
(A charter school under Mater Academy, Inc.)

Statement of Revenues, Expenditures, and Changes in Fund Balance - Governmental Funds  
For the year ended June 30, 2020

	General Fund	Non-major Governmental Funds	Total Governmental Funds
<b>Revenues:</b>			
State capital outlay funding	\$ -	\$ 334,293	\$ 334,293
State passed through local	4,229,038	-	4,229,038
Federal sources	-	145,397	145,397
Charges for services and other revenue	183,437	39,094	222,531
<b>Total Revenues</b>	<b>4,412,475</b>	<b>518,784</b>	<b>4,931,259</b>
<b>Expenditures:</b>			
<b>Current</b>			
Instruction	2,559,742	19,597	2,579,339
Student support services	48,664	-	48,664
Instructional staff training	4,633	-	4,633
Board	34,885	-	34,885
School administration	508,050	-	508,050
Fiscal services	85,725	-	85,725
Food services	-	230,682	230,682
Central services	123,971	-	123,971
Operation of plant	554,119	334,293	888,412
Maintenance of plant	150,171	-	150,171
Administrative technology services	26,336	-	26,336
<b>Capital Outlay:</b>			
Other capital outlay	15,147	-	15,147
<b>Total Expenditures</b>	<b>4,111,443</b>	<b>584,572</b>	<b>4,696,015</b>
Excess (deficit) of revenues over expenditures	301,032	(65,788)	235,244
<b>Other financing sources (uses)</b>			
Transfers in (out)	(65,788)	65,788	-
Net change in fund balance	235,244	-	235,244
Fund Balance at beginning of year	2,333,738	-	2,333,738
Fund Balance at end of year	\$ 2,568,982	\$ -	\$ 2,568,982

The accompanying notes are an integral part of this financial statement.

Mater Academy Miami Beach  
(A charter school under Mater Academy, Inc.)

Reconciliation of the Statement of Revenues, Expenditures and Changes in Fund Balance  
of Governmental Funds to the Statement of Activities

For the year ended June 30, 2020

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Net Change in Fund Balance - Governmental Funds \$ 235,244

Amounts reported for governmental activities in the statement of activities are different because:

Governmental funds report capital outlays as expenditures. However, in the statement of activities, the cost of those assets is allocated over their estimated useful lives as depreciation expense. This is the amount by which capital outlays of \$15,147 differed from depreciation expense of \$107,678 (92,531)

Increase in long term receivables is an expenditure in the governmental funds, but a decrease or collections of such receivables reduces long-term assets in the statement of net position. This is the amount by which increase in long-term receivables of \$25,944 exceeded collections of \$0 in the current period.

25,944

Change in Net Position of Governmental Activities \$ 168,657

The accompanying notes are an integral part of this financial statement.



Mater Academy Miami Beach  
(A charter school under Mater Academy, Inc.)

Statement of Net Position - Fiduciary Funds  
June 30, 2020

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	Agency Fund School's Internal Account
<b><u>Assets</u></b>	
Cash	\$ 981
Total Assets	<u>981</u>
<b><u>Deferred Outflows of Resources</u></b>	<u>-</u>
<b><u>Liabilities</u></b>	
Due to students and clubs	981
Total Liabilities	<u>981</u>
<b><u>Deferred Inflows of Resources</u></b>	<u>-</u>
<b><u>Net Position</u></b>	<u>\$ -</u>

The accompanying notes are an integral  
part of this financial statement.

## **Note 1 – Summary of Significant Accounting Policies**

### Reporting Entity

Mater Academy Miami Beach (the "School"), is a charter school sponsored by the School Board of Miami-Dade County, Florida (the "District"). The School's charter is held by Mater Academy, Inc., a not-for-profit corporation organized pursuant to Chapter 617, Florida Statutes, the Florida Not-For-Profit Corporation Act. The governing body of the School is the board of directors of Mater Academy, Inc., which is composed of five members and also governs other charter schools. The board of directors has determined that no component units exists that would require inclusion in the School's financial statements.

The general operating authority of the School is contained in Section 1002.33, Florida Statutes. The School operates under a charter granted by the sponsoring district, the School Board of Miami-Dade County, Florida. The current charter expires on June 30, 2030 and it can be renewed in accordance with law. A charter can also be terminated before its date of expiration for reasons set forth in the charter and Section 1002.33 of the Florida Statutes.

The School is located in Miami Beach, Florida for students from kindergarten through ninth grade. These financial statements are for the year ended June 30, 2020, when on average 572 students were enrolled for the school year.

### Basis of Presentation

The School's accounting policies conform to accounting principles generally accepted in the United States applicable to state and local governments. The Governmental Accounting Standards Board ("GASB") is the accepted standard setting body for establishing governmental accounting and financial reporting principles. Accordingly, the basic financial statements include both the government-wide and fund financial statements.

### Government-wide and Fund Financial Statements

#### *Government-wide Financial Statements*

The government-wide financial statements include the statement of net position and the statement of activities. These statements report information about the School as a whole. Any internal interfund activity has been eliminated from these financial statements. Both statements report only governmental activities as the School does not engage in any business type activities. These statements do not include fiduciary funds.

The statement of activities reports the expenses of a given function offset by program revenues directly connected with the functional program. A function is an assembly of similar activities and may include portions of a fund or summarize more than one fund to capture the expenses and program revenues associated with a distinct functional activity. Program revenues include: (1) charges for services, such as food service and student activity fees; (2) operating grants such as the National School Lunch Program, Federal grants, and other state allocations; and (3) capital grants specific to capital outlay. In addition, revenues not classified as program revenues are shown as general revenues, which include Florida Education Finance Program (FEFP) revenues and other miscellaneous sources.

**Note 1 – Summary of Significant Accounting Policies (continued)**

*Fund Financial Statements*

Fund financial statements are provided for governmental funds and fiduciary funds. The operations of the funds are accounted for with a separate set of self-balancing accounts that comprise its assets, deferred outflows of resources, liabilities, deferred inflows of resources, equity, revenues and expenditures. The School reports the following major governmental funds with all non-major funds aggregated in a single column:

*General Fund* - is the School's primary operating fund. It accounts for all financial resources of the school, except those required to be accounted for in another fund.

Additionally, the School reports separately the following fiduciary fund types:

*Agency Fund* – School's internal funds accounts for resources of the schools' Internal Fund which is used to administer monies collected at the schools in connection with school, student activities, class, and club activities.

*Measurement Focus and Basis of Accounting*

The financial statements of the School are prepared in accordance with generally accepted accounting principles (GAAP). The School's reporting entity applies all relevant Governmental Accounting Standards Board (GASB) *Codification of Accounting and Financial Reporting Guidance*.

The government-wide statements report using the economic resources measurement focus and the full accrual basis of accounting. Revenues are recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows.

The School recognizes assets of non-exchange transactions in the period when the underlying transaction occurs, when an enforceable legal claim has arisen, or when all eligibility requirements are met. Revenues are recognized, on the modified accrual basis, when they are measurable and available.

Non-exchange transactions occur when the school provides (or receives) value to (from) another party without receiving (or giving) equal or nearly equal value in return. Most donations are examples of non-exchange transactions. Revenues from grants and donations are recognized on the accrual basis, in the fiscal year in which all eligibility requirements have been satisfied.

### **Note 1 – Summary of Significant Accounting Policies (continued)**

Governmental fund financial statements report using the current financial resources measurement focus and the modified accrual basis of accounting. Revenues are recognized when they are both measurable and available. “Measurable” means the amount of the transaction can be determined. “Available” means collectible within the current period or soon enough thereafter to pay liabilities of the current period. The School considers revenues to be available if they are collected within 60 days of the end of the fiscal year. Florida Education Finance Program (FEFP) revenues are recognized when received. A one-year availability period is used for revenue recognition for all other governmental fund revenues. Charges for services and fees are recognized when cash is collected as amounts are not measurable. When grant terms provide that the expenditure of funds is the prime factor for determining eligibility for federal, state, and other grant funds, revenue is recognized at the time the expenditure is made. Expenditures are recorded when the related fund liability is incurred, except for long-term debt principal and interest which are reported as expenditures in the year due.

Fiduciary Funds are reported using the economic resources measurement focus and the accrual basis of accounting.

#### Budgets and Budgetary Accounting

In compliance with Florida Statutes, the Board of Directors adopts an annual budget using the modified accrual basis of accounting. During the fiscal year, expenditures were controlled at the object level (e.g. salaries and benefits, purchased services, materials and supplies and capital outlay) within each activity (e.g. instruction, pupil personnel services and school administration). Revisions to the annual budget are approved by the Board.

#### Deferred Outflows/Inflows of Resources

In addition to assets, the statement of net position will sometimes report a separate section for deferred outflows of resources. This separate financial statement element, deferred outflows of resources, represents a consumption of net position that applies to a future period and so will not be recognized as an outflow of resources (expense/expenditure) until then. The School does not have any items that qualify for reporting in this category.

In addition to liabilities, the statement of net position will sometimes report a separate section for deferred inflows of resources. This separate financial statement element, deferred inflows of resources, represents an acquisition of net position that applies to a future period and so will not be recognized as an inflow of resources (revenue) until that time. The School does not have any items that qualify for reporting in this category.

#### Prepaid Expenses

Other assets consist mainly of prepaid expenses which are payments for goods or services that have not been consumed or used at year end. The expenditure will be recorded when the asset is used. Accordingly, prepaid expenses are equally offset by a nonspendable fund balance classification.

**Note 1 – Summary of Significant Accounting Policies (continued)**

Cash and Investments

Cash and cash equivalents are considered to be cash on hand, demand deposits, non-marketable time deposits with maturities of three months or less when purchased, and money market/savings accounts.

The School has not adopted a formal deposit and investment policy that limits the School's allowable deposits or investments and address specific types of risk; however the School invests excess deposit funds in a government money market mutual fund. The School has adopted GASB Codification Section 3100 *Fair Value Measurement and Application* (see Note 2).

Inter-fund Transfers

Inter-fund receivables/payables ("due from/to") are short-term balances that represent reimbursements between funds for payments made by one fund on behalf of another fund.

Due from Other Governments or Agencies

Amounts due to the School by other governments or agencies relate to grants or programs for which the services have been provided by the School.

Capital Assets

The School's property, plant and equipment with useful lives of more than one year are stated at historical cost and comprehensively reported in the statement of net position in the government-wide financial statements. Donated capital assets are recorded at their estimated fair market value on the date donated. The School generally capitalizes assets with a cost of \$1,000 or more. Building improvements, additions and other capital outlays that significantly extend the useful life of an asset are capitalized. The costs of normal maintenance and repairs that do not add to the asset value or materially extend useful lives are not capitalized. Capital assets are depreciated using the straight-line method. When capital assets are sold or disposed of, the related cost and accumulated depreciation are removed from the accounts, and the resulting gain or loss is recorded in the governmentwide statements. Proceeds received from the sale or disposal of capital assets are recorded as Other Financing Sources in the governmental funds.

Estimated useful lives, in years, for depreciable assets are as follows:

Improvements	5 Years
Furniture and equipment	5 Years
Computer equipment and software	3-5 Years

**Note 1 – Summary of Significant Accounting Policies (continued)**

Compensated Absences

The School grants a specific number of sick days. Full time instructional employees are eligible to one day per month to up to ten days of active work during the ten-month period (a “benefit year”). In the event that available time is not used by the end of the benefit year, employees may “rollover” all unused days for use in future benefit years. There is an opportunity to “cash out” unused sick days however, the employees may only cash out if they have used three days or less of their sick leave in that benefit year. Employees may not cash out more than ten days per school year and are required to always maintain a minimum of twenty-one unused days in order to cash out. The cash out value is eighty percent of their current daily rate. There is no termination payment for accumulated unused sick days.

GASB Codification Section C60, *Accounting for Compensated Absences*, provides that compensated absences that are contingent on a specific event that is outside the control of the employer and employee should be accounted for in the period those events take place. Accordingly, these financial statements do not include an accrual for compensated absences available to be used in future benefits years.

The School also provides certain days to be used for specific personal matters such as family death and jury duty. Because the use of such days is contingent upon those events taking place and such events are out of the control of both the employer and the employee, there is no accrual for such days.

Revenue Sources

Revenues for current operations are received primarily from the District pursuant to the funding provisions included in the School's charter. In accordance with the funding provisions of the charter and Section 1002.33, Florida Statutes, the School will report the number of full-time equivalent (FTE) students and related data to the District. Under the provisions of Section 1011.62, Florida Statutes, the District reports the number of the full-time equivalent (FTE) students and related data to the Florida Department of Education (FDOE) for funding through the FEFP. Funding for the School is adjusted during the year to reflect the revised calculations by the FDOE under the FEFP and the actual weighted full-time equivalent students reported by the School during the designated full-time equivalent student survey periods. After review and verification of FTE reports and supporting documentation, the FDOE may adjust subsequent fiscal period allocations of FEFP funding for prior year errors disclosed by its review as well as to prevent statewide allocations from exceeding the amount authorized by the Legislature. Normally, such adjustments are treated as reductions of revenue in the year the adjustment is made.

**Note 1 – Summary of Significant Accounting Policies (continued)**

The School receives state funds through the District under charter school capital outlay funding pursuant to Section 1013.62, Florida Statutes. Funds are based on a capital outlay plan submitted to the District and are to be used for lease of school facilities. In addition, the School may receive a portion of the local capital improvement ad valorem tax revenues levied by the District.

Finally, the School also receives Federal awards for the enhancement of various educational programs. Federal awards are generally received based on applications submitted to and approved by various granting agencies. For Federal awards in which a claim to these grant proceeds is based on incurring eligible expenditures, revenue is recognized to the extent that eligible expenditures have been incurred. Any excess amounts are recorded as deferred revenues until expended. Additionally, other revenues may be derived from various fundraising activities and certain other programs.

Net Position and Fund Balance Classification

*Government-wide financial statements*

Equity is classified as net position and displayed in three components:

- a) Net investment in Capital Assets and long term receivables- consists of capital assets net of accumulated depreciation and long term receivables reduced by the outstanding balances of any borrowings that are attributable to the acquisition or improvement of those assets.
- b) Restricted net position - consists of net position with constraints placed on their use either by external groups such as creditors, grantors, contributors or laws or regulations of other governments.
- c) Unrestricted net position - all other net position that does not meet the definition of "restricted" or "net investment in capital assets and long term receivables"

When both restricted and unrestricted resources are available for a specific purpose, it is the School's policy to use restricted resources first, until exhausted, before using unrestricted resources.

*Fund financial statements*

GASB Codification Section 1800.142, *Fund Balance Reporting and Governmental Fund Type Definitions*, defines the different types of fund balances that a governmental entity must use for financial reporting purposes. GASB requires the fund balance amounts to be properly reported within one of the fund balance categories listed below:

- a) Nonspendable – includes amounts that cannot be spent because they are either not expected to be converted to cash or legally or contractually required to be maintained intact. Consists of fund balance associated with inventories and prepaid expenses.

**Note 1 – Summary of Significant Accounting Policies (continued)**

- b) Restricted – this classification includes fund balance category amounts that can be spent only for the specific purposes stipulated by constitution, external resource providers, or through enabling legislation. There are no restricted fund balances at year end.
- c) Committed - fund balance classification includes amounts that can be used only for the specific purposes determined by a formal action of the School’s Board of Directors. There are no committed fund balances at year end.
- d) Assigned - fund balance classification that is intended to be used by the School’s management for specific purposes but do not meet the criteria to be classified as restricted or committed. There are no assigned fund balances at year end.
- e) Unassigned – portion of the fund balance that has not been restricted, committed or assigned for a specific purpose. This is the residual classification for the School’s general fund.

Committed amounts would be reduced first, followed by assigned amounts, and then unassigned amounts when expenditures are incurred for purposes for which amounts in any of those unrestricted fund balance classifications could be used.

Income Taxes

Mater Academy, Inc. qualifies as a tax-exempt organization under Internal Revenue Code Section 501(c)(3), and is, therefore, exempt from income tax. Accordingly, no tax provision has been made in the accompanying financial statements.

Use of Estimates

The preparation of financial statements in conformity with accounting principles generally accepted in the United States requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and reported amounts of revenues and expenditures during the reporting period. Actual results could differ from those estimates.

Subsequent Events

In accordance with GASB Codification Section 2250.106, the School has evaluated subsequent events and transactions for potential recognition or disclosure through September 14, 2020, which is the date the financial statements were available to be issued.



## **Note 2 – Cash and Investments**

### Deposits

The School maintains its cash in two financial institutions. As of June 30, 2020, the School's deposits consisted of cash balances of \$10,304.

Deposits at FDIC-insured institutions are insured up to \$250,000 per depositor, per financial institution. The School is a charter school under Mater Academy, Inc., which also operates various other charter schools. All bank accounts are opened under the account ownership of Mater Academy, Inc., therefore, bank balances at times may potentially be in excess of FDIC coverage. As of June 30, 2020, bank balances in potential excess of FDIC coverage was \$11,707; including fiduciary account bank balances.

### Investments

The School categorizes its fair value measurements within the fair value hierarchy established by GASB Codification Section 3100 *Fair Value Measurement and Application*. The hierarchy is based on the valuation inputs used to measure the fair value of the asset. Level 1 inputs are quoted prices in markets for identical assets; Level 2 inputs are significant other observable inputs (including quoted prices for similar investments, interest rates, credit risk, etc.); Level 3 inputs are significant unobservable inputs.

At June 30, 2020, the School has the following recurring fair value measurements:

- Government money market mutual fund of \$2,950,000 valued using Level 2 inputs.

The government money market mutual fund values its portfolio securities at amortized cost which approximates fair value. The government money market mutual fund primarily invests in cash, high quality, short-term U.S. government securities and/or repurchase agreements that are collateralized fully by government securities that have been valued by the fund as Level 2. As of June 30, 2020, maturities of the fund's portfolio holdings are approximately 63% within 30 days.

### Credit Risk

*Concentration of credit risk* is the risk of loss attributed to the magnitude of investments in a single issuer. The School manages its exposure to credit risk by limiting investments to highly rated government money market mutual funds. The fund is rated Aaa-mf by Moody's.

*Custodial credit risk* is the risk that in the event of a failure of a depository financial institution or counterparty that is in possession of investment or collateral securities, the School will not be able to recover deposits or will not be able to recover collateral securities that are in the possession of an outside party.

For an investment, custodial credit risk is the risk that in the event of the failure of the counterparty to a transaction, the School will not be able to recover the value of investments or collateral securities that are in the possession of an outside party. At June 30, 2020, all of the School's investments in government money market mutual funds were held in a separate account and designated as assets of the School.

Mater Academy Miami Beach  
(A Charter School under Mater Academy, Inc.)  
Notes to Financial Statements  
June 30, 2020

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**Note 2 – Cash and Investments (continued)**

*Interest rate risk* is the risk that changes in interest rate will adversely affect the fair value of an investment. The School manages its exposure to declines in fair values by limiting all investments to government money market mutual funds that can be redeemed daily.

**Note 3 –Capital Assets**

The following schedule provides a summary of changes in capital assets, acquired substantially with public funds, for the year ended June 30, 2020:

	Balance 07/01/19	Additions	Retirements	Balance 06/30/20
Capital Assets:				
Capital assets, depreciable:				
Buildings and improvements	\$ 267,240	\$ -	\$ (56,397)	\$ 210,843
Computer equipment and software	774,780	15,147	(420,331)	369,596
Furniture and equipment	516,832	-	(376,040)	140,792
Total Capital Assets	1,558,852	15,147	(852,768)	721,231
Less Accumulated Depreciation:				
Buildings and Improvements	(225,809)	(14,924)	56,397	(184,336)
Computer equipment and software	(606,149)	(40,830)	420,331	(226,648)
Furniture and equipment	(424,258)	(51,924)	376,040	(100,142)
Total Accumulated Depreciation	(1,256,216)	(107,678)	852,768	(511,126)
Capital Assets, net	<u>\$ 302,636</u>	<u>\$ (92,531)</u>	<u>\$ -</u>	<u>\$ 210,105</u>

For the fiscal year ended June 30, 2020, depreciation expense is allocated in the Statement of Activities by function as follows:

Instruction	\$	83,567
School administration		44
Food services		756
Maintenance of plant		13,147
Operation of plant		10,164
Total Depreciation Expense	<u>\$</u>	<u>107,678</u>

**Note 4 –Education Service and Support Provider**

Academica Dade, LLC, an education service and support provider, offers administrative services to the School including, but not limited to, facility design, staffing recommendations, human resource coordination, regulatory compliance, legal and corporate upkeep, maintenance of the books and records, bookkeeping, budgeting and financial reporting and virtual education services. The agreement calls for a fee on per student basis.

**Note 4 –Education Service and Support Provider (continued)**

The agreement is with Mater Academy, Inc. for a period of five years, through June 30, 2021, and unless terminated by the board shall be renewed along with any renewals to the charter agreement. During the year ended June 30, 2020, the School incurred \$257,175 in fees, of which approximately \$22,125 were included in accounts payable at year end.

Academica Dade, LLC is located at 6340 Sunset Drive, Miami, Florida 33143.

**Note 5 –Transactions With Other Divisions of Mater Academy, Inc.**

Mater Academy, Inc. (the “Corporation”) charges all its affiliated schools an assessment for shared corporate costs and accreditation expenses. Mater Academy Miami Beach paid Mater Academy, Inc. approximately \$85,725 in connection with these charges during the year. In addition, the School incurred approximately \$29,00 in fees paid to Mater Virtual Private for use of its technology and courses.

Finally, the School has made a long term, non-interest bearing advance to the charter holder corporate account under Mater Academy, Inc. The following schedule provides a summary of changes in long-term advances to the charter holder corporate account for the year ended June 30, 2020:

	Balance 07/01/19	Additions	Repayments	Balance 06/30/20
Mater Academy, Inc. - Corporate account	\$ 250,000	\$ -	\$ -	\$ 250,000
Total Long Term Receivables	<u>\$ 250,000</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 250,000</u>

**Note 6 – Interfund Transfers**

Interfund transfers in governmental funds as of June 30, 2020 consist of the following:

	General Fund	Non-major Governmental Funds
To fund deficits in the Federal National School Lunch program	<u>\$ (65,788)</u>	<u>\$ 65,788</u>
Total Transfers, net	<u>\$ (65,788)</u>	<u>\$ 65,788</u>

Due from/(Due to) fund balances are as follows:

Due to General Fund from Capital Projects Fund for Capital Outlay	<u>\$ 23,558</u>	<u>(23,558)</u>
Total Due from/(Due to) Funds	<u>\$ 23,558</u>	<u>\$ (23,558)</u>

**Note 7 – Commitments, Contingencies and Concentrations**

The School entered into an educational facilities license agreement with the Archdiocese of Miami, Inc. for its facility. The agreement calls for an annual Facility Usage Reimbursement of \$277,745 plus a Student Census Annual Payment of \$790 per student, per year for every student in excess of an enrollment of 300 students at the facility, adjusted annually based on the Consumer Price Index (CPI). During the year, the agreement was automatically renewed and continues through June 30, 2025.

For 2020, rent expense totaled \$538,633. Future minimum payments under the agreement are as follows:

<u>Year</u>	
2021	\$293,790
2022	\$293,790
2023	\$293,790
2024	\$293,790
2025	\$293,790

Contingencies and Concentrations

The School receives substantially all of its funding from the District under the Florida Education Finance Program (FEFP), which is based in part on a computation of the number of full-time equivalent (FTE) students attending different instructional programs. The accuracy of FTE student data submitted by individual schools and used in the FEFP computations is subject to audit by the state and, if found to be in error, could result in refunds to the state or in decreases to future funding allocations.

Additionally, the School receives various forms of federal, state and local funding which are subject to financial and compliance audits. It is the opinion of management that the amount of funding, if any, which may be remitted back to the state due to errors in the FTE student data or the amount of grant expenditures which may be disallowed by grantor agencies would not be material to the financial position of the School.

Pursuant to the Charter School contract with the School District, the District withholds an administrative fee of 2% of the qualifying revenues of the School. For the year ended June 30, 2020, administrative fees withheld by the School District totaled \$35,800.

**Note 7 – Commitments, Contingencies and Concentrations (continued)**

On January 21, 2020 the Centers for Disease Control and Preventions (CDC) confirmed the first case of 2019 Novel Coronavirus (COVID-19) in the United States. Pursuant to local emergency orders, the School converted to distance learning on March 13, 2020 for the remainder of the school year. As a result of these extraordinary circumstances, the Coronavirus Aid, Relief, and Economic Security Act, also known as the CARES Act, a \$2.2 trillion economic stimulus bill, was passed by the 116th U.S. Congress and signed into law in March 2020.

The ongoing spread of the new COVID-19 has become a threat to the global economy and financial markets. As a result of the pandemic, the school will begin the 2020-2021 school year under distance learning. The ultimate effect of Covid-19 on the School and its future operations cannot presently be determined.

**Note 8 – Risk Management**

The School is exposed to various risks of loss related to torts; thefts of, damage to and destruction of assets; administrative errors and omissions; personal injury; workers compensation and natural disasters for which the School carries commercial insurance. Settlement amounts have not exceeded insurance coverage for the past years. In addition, there were no reductions in insurance coverage from those in the prior year.

The School has entered into a strategic relationship with ADP TotalSource, Inc., a human resource management firm, typically known as “Professional Employer Organization” (PEO). Under a co-employment agreements, the PEO is the employer of record and is responsible for administering payroll, payroll taxes, provide employee benefits and assist with human resources and risk management. Accordingly, certain human resource related risks are transferred to the PEO. Nevertheless, the School may be subject to risks, including loss, penalties and fines related to employment practices, administrative error and omissions.

**Note 9 – Defined Contribution Retirement Plan**

Post-retirement Benefits

The School’s personnel, which are leased through ADP TotalSource Group, Inc., are eligible to participate in a defined contribution 401(k) plan sponsored by the leasing company, covering employees who meet certain age and tenure requirements. Under the ADP TotalSource Retirement Savings Plan (the “Plan”), the School matches 100% of the employee’s contributions up to 4% of the employee’s compensation. The School contributed to the Plan \$66,623 for the year ended June 30, 2020. The School does not exercise any control or fiduciary responsibility over the Plans’ assets, which are administered by Voya Financial.

REQUIRED SUPPLEMENTARY INFORMATION

Mater Academy Miami Beach  
(A charter school under Mater Academy, Inc.)

Statement of Revenues, Expenditures, and Changes in Fund Balance  
For the year ended June 30, 2020

	General Fund		
	Original Budget	Final Budget	Actual
<b>REVENUES</b>			
State passed through local	\$ 4,250,211	\$ 4,229,019	\$ 4,229,038
Charges for services and other revenue	186,365	186,365	183,437
Total Revenues	<u>4,436,576</u>	<u>4,415,384</u>	<u>4,412,475</u>
<b>EXPENDITURES</b>			
Current:			
Instruction	2,697,036	2,560,008	2,559,742
Student support services	61,267	52,100	48,664
Instructional staff training	5,200	5,200	4,633
Board	35,763	36,931	34,885
School administration	478,360	515,944	508,050
Fiscal services	85,050	85,725	85,725
Central services	141,050	124,725	123,971
Operation of plant	425,558	555,558	554,119
Maintenance of plant	175,000	155,000	150,171
Administrative technology services	37,500	28,000	26,336
Total Current Expenditures	<u>4,141,784</u>	<u>4,119,191</u>	<u>4,096,296</u>
Excess of Revenues Over Current Expenditures	<u>294,792</u>	<u>296,193</u>	<u>316,179</u>
Capital Outlay	<u>15,000</u>	<u>16,000</u>	<u>15,147</u>
Total Expenditures	<u>4,156,784</u>	<u>4,135,191</u>	<u>4,111,443</u>
Excess of Revenues Over Expenditures	279,792	280,193	301,032
Other financing sources (uses):			
Transfers in (out)	<u>(85,069)</u>	<u>(76,800)</u>	<u>(65,788)</u>
Net change in fund balance	194,723	203,393	235,244
Fund Balance at beginning of year	<u>2,333,738</u>	<u>2,333,738</u>	<u>2,333,738</u>
Fund Balance at end of year	<u>\$ 2,528,461</u>	<u>\$ 2,537,131</u>	<u>\$ 2,568,982</u>

Notes to Budgetary Comparison Schedule

An annual budget is adopted on the modified accrual basis of accounting, consistent with generally accepted accounting principles. Amendments to the budget can only be made with the approval of the Board of Directors.



INDEPENDENT AUDITORS' REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH *GOVERNMENT AUDITING STANDARDS*

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To the Board of Directors of  
Mater Academy Miami Beach  
Miami Beach, Florida

We have audited, in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States., the financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of Mater Academy Miami Beach (the "School"), as of, and for the year ended June 30, 2020, and the related notes to the financial statements, which collectively comprise the School's basic financial statements and have issued our report thereon dated September 14, 2020.

Internal Control Over Financial Reporting

In planning and performing our audit of the financial statements, we considered the School's internal control over financial reporting (internal control) as a basis for designing audit procedures that are appropriate in the circumstances for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the School's internal control. Accordingly, we do not express an opinion on the effectiveness of the School's internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct misstatements on a timely basis. A *material weakness* is a deficiency, or combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.



Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

#### Compliance and Other Matters

As part of obtaining reasonable assurance about whether the School's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements, noncompliance with which could have a direct and material effect on the financial statements. However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

We issued a separate management letter dated September 14, 2020 pursuant to Chapter 10.850, Rules of the Auditor General.

#### Purpose of This Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.



CERTIFIED PUBLIC ACCOUNTANTS

Coral Gables, Florida  
September 14, 2020



## MANAGEMENT LETTER

To the Board of Directors of  
Mater Academy Miami Beach  
Miami Beach, Florida

### **Report on the Financial Statements**

We have audited the financial statements of Mater Academy Miami Beach, Florida as of and for the fiscal year ended June 30, 2020 and have issued our report thereon dated September 14, 2020.

### **Auditor's Responsibility**

We conducted our audit in accordance with auditing standards generally accepted in the United States of America, the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States; and Chapter 10.850, Rules of the Auditor General.

### **Other Reporting Requirements**

We have issued our Independent Auditors' Report on Internal Control over Financial Reporting and on Compliance and Other Matters Based on an Audit of the Financial Statements Performed in Accordance with *Government Auditing Standards*. Disclosures in those reports and schedule, which are dated September 14, 2020, should be considered in conjunction with this management letter.

### **Prior Audit Findings**

Section 10.854(1)(e)1., Rules of the Auditor General, requires that we determine whether or not corrective actions have been taken to address findings and recommendations made in the preceding annual financial audit report. Corrective actions have been taken to address findings and recommendations made in the preceding annual financial audit report.

### **Official Title**

Section 10.854(1)(e)5., Rules of the Auditor General, requires the name or official title of the entity and the school code assigned by the Florida Department of Education be disclosed in this management letter. The official title and the school code assigned by the Florida Department of Education of the entity is: Mater Academy Miami Beach (W/L# 5047).

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### **Financial Condition and Management**

Section 10.854(1)(e)2 and 10.855(11), Rules of the Auditor General, require us to apply appropriate procedures and communicate whether or not Mater Academy Miami Beach has met one or more of the conditions described in Section 218.503(1), Florida Statutes, and to identify the specific condition(s) met. In connection with our audit, we determined that Mater Academy Miami Beach did not meet any of the conditions described in Section 218.503(1), Florida Statutes.

Pursuant to Sections 10.854(1)(e)6.a and 10.855(12), Rules of the Auditor General, we applied financial condition assessment procedures for Mater Academy Miami Beach. It is management's responsibility to monitor Mater Academy Miami Beach's financial condition, and our financial condition assessment was based in part on representations made by management and the review of financial information provided by same.

Section 10.854(1)(e)3., Rules of the Auditor General, requires that we communicate any recommendation to improve financial management. In connection with our audit, we did not have such recommendations.

### **Transparency**

Sections 10.854(1)(e)7 and 10.855(13), Rules of the Auditor General, require us to apply appropriate procedures and communicate the results of our determination as to whether Mater Academy Miami Beach maintains on its Web site the information specified in Section 1002.33(9)(p), Florida Statutes. In connection with our audit, we determined that Mater Academy Miami Beach maintained on its Web site the information specified in Section 1002.33(9)(p), Florida Statutes.

### **Additional Matters**

Section 10.854(1)(e)4., Rules of the Auditor General, requires us to communicate noncompliance with provisions of contracts or grant agreements, or abuse, that have occurred, or are likely to have occurred, that have an effect on the financial statements that is less than material but warrants the attention of those charged with governance. In connection with our audit, we did not note any such findings.

### **Status of Prior Year Findings and Recommendations**

#### **ML – 19-01 CAPITAL ASSETS**

Criteria: The School is required to maintain an inventory of capital assets purchased with public funds in accordance with local, state or federal regulations.

Condition: We noted that even through this inventory is maintained, the School does not have a formal process for reconciling the capital assets inventory report to the capital assets of the Schools trial balance.

Cause: The condition results from school personnel not consistently performing an inventory of all fixed assets and reconciling to the Schools trial balance.

Effect: Failure to perform the procedures mentioned above could result in a misstated Annual Property Inventory.

Recommendation: We recommend that the School perform an annual inventory of all capital assets and reconcile to the capital asset ledgers recorded on the School's books.

Status: The School has adopted revised financial policies and procedures regarding capital assets to include a formal process of reconciling the capital asset inventory report to the School's trial balance.

**ML – 18-01 INTERNAL ACCOUNT DEPOSITS (This was a repeat observation in the 2019 audit, this was not an observation in the second preceding audit report)**

Criteria: The School designed and implemented an internal control system to reduce the risk of misappropriation of assets and/or cash receipts by establishing a general policy regarding the collection of money as detailed in the School's "Internal Accounts – Policies and Procedures" handbook.

Condition: We noted several exceptions during our testing, including: (1) deposits that were missing receipts for cash collections over \$15 and (2) unreconciled differences between the Recap of Collections Forms and bank deposit receipts.

Cause: The condition results from school personnel not consistently adhering to the policies and procedures regarding the collection of funds as detailed in the handbook.

Effect: Failure to perform the procedures mentioned above could result in misappropriation of cash receipts.

Recommendation: We recommend that the School adheres to its internal control policies and procedures relating to the internal account so that all deposits and cash receipts are properly counted, reviewed, and reconciled to the amount deposited in the bank account. In addition, we recommend the School's treasurer and staff accepting cash receipts be provided additional internal account training to ensure compliance with these policies.

Status: During our current year audit procedures, we noted no exceptions in our sample of tested cash receipts. Therefore, our recommendation was properly implemented.

**ML – 18-02 INTERNAL ACCOUNT DISBURSEMENTS (This was a repeat observation in the 2019 audit, this was not an observation in the second preceding audit report)**

**Criteria:** The School designed and implemented an internal control system to reduce the risk of misappropriation of funds by establishing a general policy regarding disbursements as detailed in the School’s “Internal Accounts – Policies and Procedures” handbook.

**Condition:** We noted several exceptions during our testing, including: (1) not using a check requisition form with authorized signatures prior to preparing a check or cash disbursements and (2) not utilizing purchase orders prior to initiating a requisition for goods or services.

**Cause:** The condition results from school personnel not consistently adhering to the policies and procedures regarding the collection of funds as detailed in the handbook.

**Effect:** Failure to perform the procedures mentioned above could result in misappropriation of funds.

**Recom-  
mendation:** We recommend that the School adheres to its internal control policies and procedures relating to the internal account so that all disbursements of funds are properly documented, approved, and authorized prior to checks or other method of payment are issued.

**Status:** During our current year audit procedures, we noted no exceptions in our sample of tested cash disbursements. Therefore, our recommendation was properly implemented

**Purpose of this Letter**

Our management letter is intended solely for the information and use of the Legislative Auditing Committee, members of the Florida Senate and Florida House of Representatives, the Florida Auditor General, School Board of Dade County, Federal and other granting agencies, the Board of Directors, and applicable management and is not intended to be and should not be used by anyone other than these specified parties.



CERTIFIED PUBLIC ACCOUNTANTS

Coral Gables, Florida  
September 14, 2020