



Mater Preparatory Academy  
W/L# 3003

Miami, Florida

(A charter school under  
Mater Academy, Inc.)

Financial Statements and  
Independent Auditors' Report  
June 30, 2020

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Mater Preparatory Academy  
(A charter school under Mater Academy, Inc.)  
W/L# 3003

601 NW 12 Avenue  
Miami, FL 33135

2019-2020

Board of Directors

Cesar Christian Crousillat, Board Chair, Director  
Shannie Sadesky, Vice Chair, Director  
Idalia Suarez, Secretary, Director  
Javier Jerez, Director & Student Alumni Representative  
Maurene Sotero Balmaseda, Director & Student Alumni Representative

School Administration

Helga Chalas, Principal

Other Non-voting Corporate Officers

Roberto Blanch, President



## INDEPENDENT AUDITORS' REPORT

To the Board of Directors of  
Mater Preparatory Academy  
Miami, Florida

We have audited the accompanying financial statements of the governmental activities, each major fund and the aggregate remaining fund remaining of Mater Preparatory Academy (the "School"), a charter school under Mater Academy, Inc., as of, and for the year ended June 30, 2020, and the related notes to the financial statements, which collectively comprise the School's basic financial statements as listed in the table of contents.

### *Management's Responsibility for the Financial Statements*

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

### *Auditor's Responsibility*

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

***Opinions***

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, each major fund and the aggregate remaining fund remaining of Mater Preparatory Academy as of June 30, 2020, and the respective changes in financial position for the year then ended in accordance with accounting principles generally accepted in the United States of America.

***Other Matters***

As described in Note 1, the accompanying financial statements referred to above present only the financial position of Mater Preparatory Academy as of June 30, 2020, and the respective changes in financial position for the year then ended, and is not intended to be a complete presentation of Mater Academy, Inc. These financial statements do not purport to and do not present fairly the financial position of Mater Academy, Inc. as of June 30, 2020 and its changes in financial position for the year then ended in conformity with accounting principles generally accepted in the United States of America.

***Required Supplementary Information***

Accounting principles generally accepted in the United States of America require that the management’s discussion and analysis and budgetary comparison information on pages 4 through 8 and 28 through 29 be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management’s responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

***Other Reporting Required by Government Auditing Standards***

In accordance with *Government Auditing Standards*, we have also issued our report dated September 14, 2020 on our consideration of the School's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the School’s internal control over financial reporting and compliance.



Coral Gables, Florida  
September 14, 2020

CERTIFIED PUBLIC ACCOUNTANTS

**Management's Discussion and Analysis**  
Mater Preparatory Academy  
(A Charter School Under Mater Academy, Inc.)  
June 30, 2020

The corporate officers of Mater Preparatory Academy have prepared this narrative overview and analysis of the School's financial activities for the fiscal year ended June 30, 2020.

**Financial Highlights**

1. The net position of the School at June 30, 2020 was \$231,087.
2. At year-end, the School had current assets on hand of \$880,365.
3. The net position of the School increased by \$231,087 during the year.
4. The unassigned fund balance at year end was \$226,764.

**Overview of the Financial Statements**

This discussion and analysis are intended to serve as an introduction to the School's basic financial statements. The School's financial statements for the year ended June 30, 2020 are presented in accordance with GASB Codification Section 2200. The financial statements have three components: 1) government-wide financial statements, 2) fund financial statements, and 3) notes to the financial statements. This report also contains other required supplementary information in addition to the basic financial statements themselves.

Government-Wide Financial Statements

The *government-wide financial statements* are designed to provide readers with a broad overview of the School's finances, in a manner similar to a private-sector business.

The *Statement of Net Position* presents information on all of the School's assets, deferred outflows of resources, liabilities and deferred inflows of resources. The difference between the four is reported as *net position*. Over time increases or decreases in net position may serve as an indicator of whether the financial position of the School is improving or deteriorating.

The *Statement of Activities* presents information on how the School's net position changed during the fiscal year. All changes in net position are reported when the underlying event occurs without regard to the timing of related cash flows. Accordingly, revenues and expenses are reported in this statement for some items that will only result in cash flows in future fiscal periods.

The government-wide financial statements can be found on pages 9-10 of this report.

Fund Financial Statements

A "fund" is a collection of related accounts grouped to maintain control over resources that have been segregated for specific activities, projects, or objectives. The School like other state and local governments uses fund accounting to ensure and report compliance with finance-related legal requirements.

All of the funds of the School are governmental funds. *Governmental Funds* are used to account for essentially the same functions reported as governmental activities in the government-wide financial statements. Governmental Fund financial statements, however, focus on *near-term* inflows and outflows of spendable resources, as well as on the balances of spendable resources which are available at the end of the fiscal year. Such information may be used to evaluate a government's requirements for near-term financing.

The Board of the School adopts an annual appropriated budget for its major governmental funds. A budgetary comparison statement has been provided for major governmental funds to demonstrate compliance with the School's budget.

The basic governmental fund financial statements can be found on pages 11 - 15 of this report.

Notes to Financial Statements

The notes to the financial statements provide additional information that is essential to a full understanding of the data provided in the government-wide and fund financial statements.

The notes to the financial statements can be found on pages 16-27 of this report.

**GOVERNMENT-WIDE FINANCIAL ANALYSIS**

As noted earlier, net position may serve over time as a useful indicator of a charter school's financial position. In the case of the School, assets exceeded liabilities by \$231,087 at the close of the fiscal year. A summary of the School's net position as of June 30, 2020 follows:

	<u>2020</u>
Cash	\$ 6,548
Investments	321,000
Prepaid expenses and other current assets	14,131
Due from other agencies	273,686
Due from other divisions of Mater Academy, Inc.	265,000
Capital Assets, net	<u>495,050</u>
<b>Total Assets</b>	<b><u>1,375,415</u></b>
 <b>Deferred outflows of resources</b>	 -
Accrued Liabilities	84,642
Accounts Payable	554,828
Due to other divisions of Mater Academy, Inc.	<u>504,858</u>
<b>Total Liabilities</b>	<b><u>1,144,328</u></b>
 <b>Deferred inflows of resources</b>	 -
 <b>Net Position:</b>	
Net investment in capital assets	224,456
Unrestricted	<u>6,631</u>
<b>Total Net Position</b>	<b><u>\$ 231,087</u></b>

At the end of the fiscal year, the School is able to report positive balances in total net position.

A summary and analysis of the School's revenues and expenses for the year ended June 30, 2020 follows:

<b>REVENUES</b>	<u>2020</u>
Program Revenues	
Operating Grants and Contributions	\$ 461,591
Capital Grants and Contributions	183,641
Charges for services	1,506
General Revenues	
Local Sources (FTE and other non specific)	2,133,972
Other Revenues	<u>10,003</u>
<b>Total Revenues</b>	<b>\$ 2,790,713</b>
<b>EXPENSES</b>	
Instruction	\$ 1,288,555
Instructional staff training	2,325
Board	17,869
School administration	354,019
Fiscal services	41,475
Food services	123,337
Central services	70,097
Operation of plant	532,932
Maintenance of plant	129,017
<b>Total Expenses</b>	<b><u>2,559,626</u></b>
Increase in Net Position	231,087
Net Position at Beginning of Year	<u>-</u>
Net Position at End of Year	<b><u><u>\$ 231,087</u></u></b>

This is the first year of operations for the School. The School had an increase in its net position of \$231,087 for the year. Comparative information will be presented next year.

### **Capital Improvement Requirements**

The School maintains a continuous capital improvements program to enhance facilities and update fixtures and equipment as required.

### **School Location**

For 2019-2020, the school operated from its facility located at 601 NW 12 Avenue in Miami, Florida.

### **Achievements**

In 2020, Mater Preparatory Academy successfully completed its first year of operation serving 272 students in the Little Havana area.

Due to the COVID-19 pandemic, the Florida Department of Education suspended state-mandated assessments for the 2020 school year. However, data from school-based internal assessments reflect that students made significant learning gains.

Mater Preparatory Academy is the newest addition to the Mater Academy of high-achieving schools. Mater Preparatory will service students ranging in grades from Kindergarten through



Fifth Grade. Students will become confident leaders and effective problem solvers within a collaborative learning environment.

Mater Preparatory Academy offers an outstanding academic program and a diverse learning community. The faculty and staff at Mater Preparatory Academy are dedicated to providing our students with authentic learning experiences that encourage students to think critically and develop problem-solving techniques through an integrated learning approach.

Our school community has a firm belief in school-family collaboration. Parents are encouraged to take an active role in their child's learning experience by being involved in their child's school. With your support, students will exceed high expectations and take part in the many learning opportunities offered at Mater Preparatory Academy.

I make a commitment to you as well as the community, to ensure our children have a highly effective elementary education and a safe school environment. As the principal of Mater Preparatory Academy, I am delighted and privileged to be a member of such an amazing community of faculty members, students and parents. I look forward to a very successful and productive educational journey.

As a member of the Mater Academy network of high-quality charter schools, Mater Academy is fully accredited by Cognia (formerly AdvancED) under the Southern Association of Colleges and Schools Council on Accreditation and School Improvement (SACS-CASI) division.

## **FINANCIAL ANALYSIS OF THE GOVERNMENT'S FUND**

As noted earlier, the School uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements.

### **Governmental Funds**

The focus of the School's *governmental funds* is to provide information on near-term inflows, outflows, and balances of *spendable* resources. Such information is useful in assessing the School's financing requirements. In particular, the *unassigned fund balance* may serve as a useful measure of a government's net resources available for spending at the end of the fiscal year.

Most of the School's operations are funded in the General Fund. The majority of the General Fund revenues are distributed to the School by the District through the Florida Education Finance Program (FEFP), which uses formulas to distribute state funds and an amount of local property taxes (i.e., required local effort) established each year by the Florida Legislature.

At the end of the fiscal year, the School's governmental general fund reported ending fund balance of \$240,895. The fund balance unassigned and available for spending at the School's discretion is \$226,764. These funds will be available for the School's future ongoing operations.

## Capital Assets

The School's investment in capital assets as of June 30, 2020 amounts to \$ 495,050 (net of accumulated depreciation). This investment in capital assets includes building improvements, furniture, fixtures, equipment, computers and software. The School has outstanding debt associated to capital assets.

## Governmental Fund Budget Analysis and Highlights

Prior to the start of the School's fiscal year, the Board of the School adopted an annual budget. A budgetary comparison statement has been provided for the governmental funds to demonstrate compliance with the School's budget.

	Governmental Funds		
	Original Budget	Final Budget	Actual
REVENUES			
Program Revenues			
Capital grants and contributions	\$ 150,000	\$ 188,000	\$ 183,641
Federal sources	421,000	451,976	461,591
Charges for services and other revenue	1,500	1,500	1,506
General Revenues			
FTE and other nonspecific revenues	2,202,300	2,124,554	2,133,972
Charges and other revenues	101,800	10,000	10,003
Total Revenues	<u>2,876,600</u>	<u>2,776,030</u>	<u>2,790,713</u>
CURRENT EXPENDITURES			
Instruction	1,408,423	1,242,063	1,224,175
Instructional staff training	5,000	3,000	2,325
Board	23,250	18,350	17,869
School administration	397,371	390,996	354,019
Fiscal services	45,000	41,500	41,475
Food services	120,000	126,400	123,337
Central services	76,700	71,100	70,097
Operation of plant	578,978	551,402	532,932
Maintenance of plant	45,000	135,140	129,017
Administrative technology services	7,500	-	-
Total Current Expenditures	<u>\$ 2,707,222</u>	<u>\$ 2,579,951</u>	<u>\$ 2,495,246</u>

Most variances occurred as a result of the Budget adopted being more conservative than actual results for the year.

## Requests for Information

This financial report is intended to provide a general overview of the finances of the Charter School. Requests for additional information may be addressed to Ms. Ana Martinez at Academica Dade, LLC, 6340 Sunset Drive, Miami, Florida 33143.

Mater Preparatory Academy  
(A charter school under Mater Academy, Inc.)

Statement of Net Position  
June 30, 2020

	Primary Government
	Governmental Activities
<b><u>Assets</u></b>	
Current assets:	
Cash	\$ 6,548
Investments	321,000
Prepaid expenses and other current assets	14,131
Due from other agencies	273,686
Due from other divisions of Mater Academy, Inc.	<u>265,000</u>
	880,365
Capital assets, depreciable	559,430
Less: accumulated depreciation	<u>(64,380)</u>
	<u>495,050</u>
Total Assets	<u>1,375,415</u>
<b><u>Deferred Outflows of Resources</u></b>	
	<u>-</u>
<b><u>Liabilities</u></b>	
Current liabilities:	
Salaries and wages payable	84,642
Accounts payable	<u>554,828</u>
	639,470
Due to other divisions of Mater Academy, Inc.	<u>504,858</u>
Total Liabilities	1,144,328
<b><u>Deferred Inflows of Resources</u></b>	
	<u>-</u>
<b><u>Net Position</u></b>	
Net investment in capital assets	224,456
Unrestricted	<u>6,631</u>
Total Net Position	<u>\$ 231,087</u>

The accompanying notes are an integral part of this financial statement.

Mater Preparatory Academy  
(A charter school under Mater Academy, Inc.)

Statement of Activities  
For the year ended June 30, 2020

	Program Revenues				Net (Expense) Revenue and Changes in Net Position
	Expenses	Charges for Services	Operating Grants and Contributions	Capital Grants and Contributions	
<b>Primary Government</b>					
<b>Governmental activities:</b>					
Instruction	\$ 1,288,555	\$ -	\$ 359,233	\$ -	\$ (929,322)
Instructional staff training	2,325	-	-	-	(2,325)
Board	17,869	-	-	-	(17,869)
School administration	354,019	-	2,780	-	(351,239)
Fiscal services	41,475	-	-	-	(41,475)
Food services	123,337	1,506	99,578	-	(22,253)
Central services	70,097	-	-	-	(70,097)
Operation of plant	532,932	-	-	183,641	(349,291)
Maintenance of plant	129,017	-	-	-	(129,017)
<b>Total governmental activities</b>	<u>2,559,626</u>	<u>1,506</u>	<u>461,591</u>	<u>183,641</u>	<u>(1,912,888)</u>
General revenues:					
FTE and other nonspecific revenues					2,133,972
Interest and other revenue					<u>10,003</u>
Change in net position					231,087
Net position, beginning					-
Net position, ending					<u>\$ 231,087</u>

The accompanying notes are an integral part of this financial statement.

Mater Preparatory Academy  
(A charter school under Mater Academy, Inc.)

Balance Sheet - Governmental Funds  
June 30, 2020

	General Fund	Special Revenue Fund	Capital Projects Fund (Non major)	Total Governmental Funds
<b><u>Assets</u></b>				
Cash	\$ 6,548	\$ -	\$ -	\$ 6,548
Investments	321,000	-	-	321,000
Due from other agencies	4,322	240,923	28,441	273,686
Due from fund	269,364	-	-	269,364
Prepaid expenses and other current assets	14,131	-	-	14,131
Due from other divisions of Mater Academy, Inc.	265,000	-	-	265,000
Total Assets	<u>880,365</u>	<u>240,923</u>	<u>28,441</u>	<u>1,149,729</u>
<b><u>Deferred Outflows of Resources</u></b>				
	-	-	-	-
<b><u>Liabilities</u></b>				
Salaries and wages payable	84,642	-	-	84,642
Accounts payable	554,828	-	-	554,828
Due to fund	-	240,923	28,441	269,364
Total Liabilities	<u>639,470</u>	<u>240,923</u>	<u>28,441</u>	<u>908,834</u>
<b><u>Deferred Inflows of Resources</u></b>				
	-	-	-	-
<b><u>Fund balance</u></b>				
Nonspendable, not in spendable form	14,131	-	-	14,131
Unassigned	226,764	-	-	226,764
	<u>240,895</u>	<u>-</u>	<u>-</u>	<u>240,895</u>
Total Liabilities, Deferred Inflows of Resources and Fund Balance	<u>\$ 880,365</u>	<u>\$ 240,923</u>	<u>\$ 28,441</u>	<u>\$ 1,149,729</u>

The accompanying notes are an integral part of this financial statement.

Mater Preparatory Academy  
(A charter school under Mater Academy, Inc.)

Reconciliation of the Governmental Fund Balance Sheet to the Statement of Net Position  
June 30, 2020

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Total Fund Balance - Governmental Funds \$ 240,895

Amounts reported for governmental activities in the statement of net position are different because:

Capital assets of \$559,430 net of accumulated depreciation of \$64,380 used in governmental activities are not financial resources and therefore are not reported in the fund. 495,050

Long term liabilities are not due and payable in the current period and, therefore, is not reported in the governmental funds. (504,858)

Total Net Position - Governmental Activities \$ 231,087

The accompanying notes are an integral part of this financial statement.

Mater Preparatory Academy  
(A charter school under Mater Academy, Inc.)

Statement of Revenues, Expenditures, and Changes in Fund Balance - Governmental Funds  
For the year ended June 30, 2020

	General Fund	Special Revenue Fund	Capital Projects Fund (Non major)	Total Governmental Funds
<b>Revenues:</b>				
State capital outlay funding	\$ -	\$ -	\$ 183,641	\$ 183,641
State passed through local	2,133,972	-	-	2,133,972
Federal sources	-	461,591	-	461,591
Charges for services and other revenue	10,003	1,506	-	11,509
<b>Total Revenues</b>	<b>2,143,975</b>	<b>463,097</b>	<b>183,641</b>	<b>2,790,713</b>
<b>Expenditures:</b>				
<b>Current</b>				
Instruction	1,093,219	130,956	-	1,224,175
Instructional staff training	2,325	-	-	2,325
Board	17,869	-	-	17,869
School administration	351,239	2,780	-	354,019
Fiscal services	41,475	-	-	41,475
Food services	-	123,337	-	123,337
Central services	70,097	-	-	70,097
Operation of plant	349,291	-	183,641	532,932
Maintenance of plant	129,017	-	-	129,017
<b>Capital Outlay:</b>				
Other capital outlay	331,153	228,277	-	559,430
<b>Total Expenditures</b>	<b>2,385,685</b>	<b>485,350</b>	<b>183,641</b>	<b>3,054,676</b>
Excess (deficit) of revenues over expenditures	(241,710)	(22,253)	-	(263,963)
<b>Other financing sources (uses)</b>				
Long term advances received from Mater Academy, Inc	504,858	-	-	504,858
Transfers in (out)	(22,253)	22,253	-	-
Net change in fund balance	240,895	-	-	240,895
Fund Balance at beginning of year	-	-	-	-
Fund Balance at end of year	\$ 240,895	\$ -	\$ -	\$ 240,895

The accompanying notes are an integral part of this financial statement.

Mater Preparatory Academy  
(A charter school under Mater Academy, Inc.)

Reconciliation of the Statement of Revenues, Expenditures and Changes in Fund Balance  
of Governmental Funds to the Statement of Activities  
For the year ended June 30, 2020

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Net Change in Fund Balance - Governmental Funds \$ 240,895

Amounts reported for governmental activities in the statement of activities are different because:

Governmental funds report capital outlays as expenditures. However, in the statement of activities, the cost of those assets is allocated over their estimated useful lives as depreciation expense. This is the amount by which capital outlays of \$559,430 differed from depreciation expense of \$64,380 495,050

The proceeds from debt issuance provide current financial resources to governmental funds, but issuing debt increases long term liabilities in the statement of net position. Repayment of debt principal is an expenditure in the long term funds, but the repayment reduces long term liabilities in the statement of net position. This is the amount by which repayment of \$0 differed from proceeds of \$504,858. (504,858)

Change in Net Position of Governmental Activities \$ 231,087

The accompanying notes are an integral part of this financial statement.



Mater Preparatory Academy  
(A charter school under Mater Academy, Inc.)

Statement of Net Position - Fiduciary Funds  
June 30, 2020

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	Agency Fund School's Internal Account
<b><u>Assets</u></b>	
Cash	\$ 754
Total Assets	<u>754</u>
<b><u>Deferred Outflows of Resources</u></b>	<u>-</u>
<b><u>Liabilities</u></b>	
Due to students and clubs	754
Total Liabilities	<u>754</u>
<b><u>Deferred Inflows of Resources</u></b>	<u>-</u>
<b><u>Net Position</u></b>	<u>\$ -</u>

The accompanying notes are an integral  
part of this financial statement.

## **Note 1 – Summary of Significant Accounting Policies**

### Reporting Entity

Mater Preparatory Academy (the "School"), is a charter school sponsored by the School Board of Miami-Dade County, Florida (the "District"). The School's charter is held by Mater Academy, Inc., a not-for-profit corporation organized pursuant to Chapter 617, Florida Statutes, and the Florida Not-For-Profit Corporation Act. The governing body of the School is the board of directors of Mater Academy, Inc., which is composed of five members and also governs other charter schools. The board of directors has determined that no component unit exists that would require inclusion in the School's financial statements.

The general operating authority of the School is contained in Section 1002.33, Florida Statutes. The School operates under a charter granted by the sponsoring district, the School Board of Miami-Dade County, Florida. The current charter expires on June 30, 2024 and it can be renewed in accordance with law. A charter can also be terminated before its date of expiration for reasons set forth in the charter and Section 1002.33 of the Florida Statutes.

The School is located in Miami, Florida for students from sixth through eighth grade. These financial statements are for the year ended June 30, 2020, when on average 276 students were enrolled for the school year. This was the first year of operations for the School.

### Basis of Presentation

The School's accounting policies conform to accounting principles generally accepted in the United States applicable to state and local governments. The Governmental Accounting Standards Board ("GASB") is the accepted standard setting body for establishing governmental accounting and financial reporting principles. Accordingly, the basic financial statements include both the government-wide and fund financial statements.

### Government-wide and Fund Financial Statements

#### *Government-wide Financial Statements*

The government-wide financial statements include the statement of net position and the statement of activities. These statements report information about the School as a whole. Any internal interfund activity has been eliminated from these financial statements. Both statements report only governmental activities as the School does not engage in any business type activities. These statements also do not include fiduciary funds.

The statement of activities reports the expenses of a given function offset by program revenues directly connected with the functional program. A function is an assembly of similar activities and may include portions of a fund or summarize more than one fund to capture the expenses and program revenues associated with a distinct functional activity.

**Note 1 – Summary of Significant Accounting Policies (continued)**

Program revenues include: (1) charges for services, such as food service and student activity fees; (2) operating grants such as the National School Lunch Program, Federal grants, and other state allocations; and (3) capital grants specific to capital outlay. In addition, revenues not classified as program revenues are shown as general revenues, which include Florida Education Finance Program (FEFP) revenues and other miscellaneous sources.

*Fund Financial Statements*

Fund financial statements are provided for governmental funds. The operations of the funds are accounted for with a separate set of self-balancing accounts that comprise its assets, deferred outflows of resources, liabilities, deferred inflows of resources, equity, revenues and expenditures. The School reports the following major governmental funds with all other non-major funds aggregated in a single column in the fund financial statements:

*General Fund* - is the School's primary operating fund. It accounts for all financial resources of the school, except those required to be accounted for in another fund.

*Special Revenue Fund* – accounts for specific revenue, such as federal lunch program and other grants and contributions that are legally restricted to expenditures for particular purposes.

Additionally, the School reports separately the following fiduciary fund types:

*Agency Fund* - accounts for resources of the School's Internal Fund, which is used to administer monies collected at the schools in connection with school, student athletics, class, and club activities.

Measurement Focus and Basis of Accounting

The financial statements of the School are prepared in accordance with generally accepted accounting principles (GAAP). The School's reporting entity applies all relevant Governmental Accounting Standards Board (GASB) *Codification of Accounting and Financial Reporting Guidance*.

The government-wide statements report using the economic resources measurement focus and the full accrual basis of accounting. Revenues are recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows.

The School recognizes assets of non-exchange transactions in the period when the underlying transaction occurs, when an enforceable legal claim has arisen, or when all eligibility requirements are met. Revenues are recognized, on the modified accrual basis, when they are measurable and available. Non-exchange transactions occur when the school provides (or receives) value to (from) another party without receiving (or giving) equal or nearly equal value in return. Most donations are examples of non-exchange transactions. Revenues from grants and donations are recognized on the accrual basis, in the fiscal year in which all eligibility requirements have been satisfied.

Governmental fund financial statements report using the current financial resources measurement focus and the modified accrual basis of accounting.

**Note 1 – Summary of Significant Accounting Policies (continued)**

Revenues are recognized when they are both measurable and available. “Measurable” means the amount of the transaction can be determined. Available means collectible within the current period or soon enough thereafter to pay liabilities of the current period. The School considers revenues to be available if they are collected within 60 days of the end of the fiscal year.

Florida Education Finance Program (FEFP) revenues are recognized when received. A one-year availability period is used for revenue recognition for all other governmental fund revenues. Charges for services and fees are recognized when cash is collected as amounts are not measurable. When grant terms provide that the expenditure of funds is the prime factor for determining eligibility for federal, state, and other grant funds, revenue is recognized at the time the expenditure is made. Expenditures are recorded when the related fund liability is incurred, except for long-term debt principal and interest which are reported as expenditures in the year due.

Fiduciary Funds are reported using the economic resources measurement focus and the accrual basis of accounting.

Budgets and Budgetary Accounting

In compliance with Florida Statutes, the Board of Directors adopts an annual budget using the modified accrual basis of accounting. During the fiscal year, expenditures were controlled at the object level (e.g. salaries and benefits, purchased services, materials and supplies and capital outlay) within each activity (e.g. instruction, pupil personnel services and school administration). Revisions to the annual budget are approved by the Board.

Deferred Outflows/Inflows of Resources

In addition to assets, the statement of net position will sometimes report a separate section for deferred outflows of resources. This separate financial statement element, deferred outflows of resources, represents a consumption of net position that applies to a future period and so will not be recognized as an outflow of resources (expense/expenditure) until then. The School does not have any items that qualify for reporting in this category.

In addition to liabilities, the statement of financial position will sometimes report a separate section for deferred inflows of resources. This separate financial statement element, deferred inflows of resources, represents an acquisition of net position that applies to a future period and so will not be recognized as an inflow of resources (revenue) until that time. The School does not have any items that qualify for reporting in this category.

Cash and Investments

Cash and cash equivalents are considered to be cash on hand, demand deposits, non-marketable time deposits with maturities of three months or less when purchased, and money market/savings accounts. The School has not adopted a formal deposit and investment policy that limits the School’s allowable deposits or investments and address specific types of risk; however the School invests excess deposit funds in a government money market mutual fund. The School has adopted GASB Codification Section 3100 *Fair Value Measurement and Application* (Note 2).

**Note 1 – Summary of Significant Accounting Policies (continued)**

Inter-fund Transfers

Inter-fund receivables/payables (“due from/to”) are short-term balances that represent reimbursements between funds for payments made by one fund on behalf of another fund.

Due from Other Governments or Agencies

Amounts due to the School by other governments or agencies relate to grants or programs for which the services have been provided by the School.

Prepaid Expenses

Other assets consist mainly of prepaid expenses which are payments for goods or services that have not been consumed or used at year end. The expenditure will be recorded when the asset is used. Accordingly, prepaid expenses are equally offset by a nonspendable fund balance classification.

Capital Assets

The School’s property, plant and equipment with useful lives of more than one year are stated at historical cost and comprehensively reported in the statement of net position in the government-wide financial statements. Donated capital assets are recorded at their estimated fair market value on the date donated. The School generally capitalizes assets with cost of \$1,000 or more. Building improvements, additions and other capital outlays that significantly extend the useful life of an asset are capitalized.

The costs of normal maintenance and repairs that do not add to the asset value or materially extend useful lives are not capitalized. Capital assets are depreciated using the straight-line method. When capital assets are sold or disposed of, the related cost and accumulated depreciation are removed from the accounts, and the resulting gain or loss is recorded in the governmentwide statements. Proceeds received from the sale or disposal of capital assets are recorded as Other Financing Sources in the governmental funds. Estimated useful lives, in years, for depreciable assets are as follows:

Improvements	5 Years
Furniture and equipment	5 Years
Textbooks	3 Years
Computer equipment and software	5 Years

Compensated Absences

The School grants a specific number of sick days. Full time instructional employees are eligible to receive one day per month up to ten days of active work during the ten-month period (a “benefit year”). In the event that available time is not used by the end of the benefit year, employees may “rollover” all unused days for use in future benefit years.

**Note 1 – Summary of Significant Accounting Policies (continued)**

Employees may “cash out” unused sick days, however, employees may only cash out if they have used three days or less of their sick leave in that benefit year. Employees may not cash out more than ten days per school year and are required to maintain a minimum of twenty-one unused days in order to cash out. The cash out value is eighty percent of their current daily rate. There is no termination payment for accumulated unused sick days.

GASB Codification Section C60, *Accounting for Compensated Absences*, provides that compensated absences that are contingent on a specific event that is outside the control of the employer and employee should be accounted for in the period those events take place. Accordingly, these financial statements do not include an accrual for compensated absences available to be used in future benefits years.

The School also provides certain days to be used for specific personal matters such as family death and jury duty. Because the use of such days is contingent upon those events taking place and such events are out of the control of both the employer and the employee, there is no accrual for such days.

Revenue Sources

Revenues for current operations are received primarily from the state through the District pursuant to the funding provisions included in the School's charter. In accordance with the funding provisions of the charter and Section 1002.33, Florida Statutes, the School reports the number of full-time equivalent (FTE) students and related data to the District. Under the provisions of Section 1011.62, Florida Statutes, the District reports the number of the full-time equivalent (FTE) students and related data to the Florida Department of Education (FDOE) for funding through the FEFP.

Funding for the School is adjusted during the year to reflect the revised calculations by the FDOE under the FEFP and the actual weighted full-time equivalent students reported by the School during the designated full-time equivalent student survey periods. After review and verification of FTE reports and supporting documentation, the FDOE may adjust subsequent fiscal period allocations of FEFP funding for prior year errors disclosed by its review as well as to prevent statewide allocations from exceeding the amount authorized by the Legislature. Normally, such adjustments are treated as reductions of revenue in the year the adjustment is made.

The School receives state funds through the District under charter school capital outlay funding pursuant to Section 1013.62, Florida Statutes. Funds are based on a capital outlay plan submitted to the District and are to be used for lease of school facilities. In addition, the School may receive a portion of the local capital improvement ad valorem tax revenues levied by the District.

**Note 1 – Summary of Significant Accounting Policies (continued)**

Finally, the School also receives Federal awards for the enhancement of various educational programs. Federal awards are generally received based on applications submitted to and approved by various granting agencies. For Federal awards in which a claim to these grant proceeds is based on incurring eligible expenditures, revenue is recognized to the extent that eligible expenditures have been incurred. Any excess amounts are recorded as deferred revenues until expended. Additionally, other revenues may be derived from various fundraising activities and certain other programs.

Net Position and Fund Balance Classification

*Government-wide financial statements*

Equity is classified as net position and displayed in three components:

- a) Net investment in capital assets - consists of capital assets net of accumulated depreciation and reduced by the outstanding balances of any borrowings that are attributable to the acquisition or improvement of those assets.
- b) Restricted net position - consists of net position with constraints placed on their use either by external groups such as creditors, grantors, contributors or laws or regulations of other governments.
- c) Unrestricted net position - all other net position that do not meet the definition of "restricted" or "net investment in capital assets".

When both restricted and unrestricted resources are available for a specific purpose, it is the School's policy to use restricted resources first, until exhausted, before using unrestricted resources.

*Fund financial statements*

GASB Codification Section 1800.142, *Fund Balance Reporting and Governmental Fund Type Definitions*, defines the different types of fund balances that a governmental entity must use for financial reporting purposes. GASB requires the fund balance amounts to be properly reported within one of the fund balance categories list below:

- a) Nonspendable – includes amounts that cannot be spent because they are either not expected to be converted to cash or legally or contractually required to be maintained intact. Consists of fund balance associated with inventories and prepaid expenses.
- b) Restricted – this classification includes fund balance category amounts that can be spent only for the specific purposes stipulated by constitution, external resource providers, or through enabling legislation. There are no restricted fund balances at year end.
- c) Committed - fund balance classification includes amounts that can be used only for the specific purposes determined by a formal action of the School's Board of Directors. There are no committed fund balances at year end.
- d) Assigned - fund balance classification that is intended to be used by the School's management for specific purposes but do not meet the criteria to be classified as restricted or committed. There are no assigned fund balances at year end

**Note 1 – Summary of Significant Accounting Policies (continued)**

- e) Unassigned – portion of the fund balance that has not been restricted, committed or assigned for a specific purpose. This is the residual classification for the School's general fund.

Committed amounts would be reduced first, followed by assigned amounts, and then unassigned amounts when expenditures are incurred for purposes for which amounts in any of those unrestricted fund balance classifications could be used.

Long-Term Debt

In the government-wide financial statements, long-term debt and other long-term obligations are reported as liabilities in the applicable governmental activities statement of position. In the fund financial statements, government fund types report the face amount of the debt issued as other financing sources. Principal payments and issuance costs are reported as debt service expenditures.

Income Taxes

Mater Academy, Inc. qualifies as a tax-exempt organization under Internal Revenue Code Section 501(c)(3), and is, therefore, exempt from income tax. Accordingly, no tax provision has been made in the accompanying financial statements.

Subsequent Events

In accordance with GASB Codification Section 2250.106, the School has evaluated subsequent events and transactions for potential recognition or disclosure through September 14, 2020, which is the date the financial statements were available to be issued.

Use of Estimates

The preparation of financial statements in conformity with accounting principles generally accepted in the United States requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities, the disclosure of contingent assets and liabilities at the date of the financial statements, and the reported amounts of revenues and expenditures during the reporting period. Actual results could differ from those estimates.

**Note 2 – Cash and Investments**

Deposits

The School maintains its cash in financial institutions. As of June 30, 2020, the School's deposits consisted of cash balances of \$104,203.

Deposits at FDIC-insured institutions are insured up to \$250,000 per depositor, per financial institution. The School is a charter school under Mater Academy, Inc., which also operates various other charter schools.



## **Note 2 – Cash and Investments (continued)**

All bank accounts are opened under the account ownership of Mater Academy, Inc., therefore, bank balances at times may potentially be in excess of FDIC coverage. As of June 30, 2020, bank balances in potential excess of FDIC coverage was \$106,829, including fiduciary accounts

### Investments

The School categorizes its fair value measurements within the fair value hierarchy established by GASB Codification Section 3100 *Fair Value Measurement and Application*. The hierarchy is based on the valuation inputs used to measure the fair value of the asset. Level 1 inputs are quoted prices in markets for identical assets; Level 2 inputs are significant other observable inputs (including quoted prices for similar investments, interest rates, credit risk, etc.); Level 3 inputs are significant unobservable inputs.

At June 30, 2020, the School has the following recurring fair value measurements:

- Government money market mutual fund of \$560,000 valued using Level 2 inputs.

The government money market mutual fund values its portfolio securities at amortized cost which approximates fair value. The government money market mutual fund primarily invests in cash, high quality, short-term U.S. government securities and/or repurchase agreements that are collateralized fully by government securities that have been valued by the fund as Level 2. As of June 30, 2020, maturities of the fund's portfolio holdings are approximately 63% within 30 days.

### Credit Risk

*Concentration of credit risk* is the risk of loss attributed to the magnitude of investments in a single issuer. The School manages its exposure to credit risk by limiting investments to highly rated government money market mutual funds. The fund is rated Aaa-mf by Moody's.

*Custodial credit risk* is the risk that in the event of a failure of a depository financial institution or counterparty that is in possession of investment or collateral securities, the School will not be able to recover deposits or will not be able to recover collateral securities that are in the possession of an outside party. For an investment, custodial credit risk is the risk that in the event of the failure of the counterparty to a transaction, the School will not be able to recover the value of investments or collateral securities that are in the possession of an outside party. At June 30, 2020, all of the School's investments in government money market mutual funds were held in a separate account and designated as assets of the School.

*Interest rate risk* is the risk that changes in interest rate will adversely affect the fair value of an investment. The School manages its exposure to declines in fair values by limiting all investments to government money market mutual funds that can be redeemed daily.

**Note 3 –Capital Assets**

The following schedule provides a summary of changes in capital assets, acquired substantially with public funds, for the year ended June 30, 2020:

	Balance <u>07/01/19</u>	<u>Additions</u>	<u>Retirements</u>	Balance <u>06/30/20</u>
Capital Assets:				
Capital assets, depreciable:				
Computer equipment and software	\$ -	\$ 282,882	\$ -	\$ 282,882
Furniture and equipment	-	276,548	-	276,548
Total Capital Assets	<u>\$ -</u>	<u>\$ 559,430</u>	<u>\$ -</u>	<u>\$ 559,430</u>
Less Accumulated Depreciation:				
Computer equipment and software	\$ -	\$ (21,841)	\$ -	\$ (21,841)
Furniture and equipment	-	(42,539)	-	(42,539)
Total Accumulated Depreciation	<u>-</u>	<u>(64,380)</u>	<u>-</u>	<u>(64,380)</u>
Capital Assets, net	<u><u>\$ -</u></u>	<u><u>\$ 495,050</u></u>	<u><u>\$ -</u></u>	<u><u>\$ 495,050</u></u>

For the fiscal year ended June 30, 2020, depreciation expense is allocated in the Statement of Activities by function as follows:

Instruction	\$ 64,380
Total Depreciation Expense	<u><u>\$ 64,380</u></u>

**Note 4 –Education Service and Support Provider**

Academica Dade, LLC, an educational service and support provider, offers administrative services to the School including, but not limited to, facility design, staffing recommendations, human resource coordination, regulatory compliance, legal and corporate upkeep, maintenance of the books and records, bookkeeping, budgeting, financial reporting, and virtual education services. The agreement calls for a fee on a per student basis.

The agreement is with Mater Academy, Inc. through June 30, 2021, and unless terminated by the board shall be renewed along with any renewals to the charter agreement. During the year ended June 30, 2020, the School incurred \$124,425 in fees related to this agreement, of which approximately \$105,000 were included in accounts payable at year end. Academica Dade, LLC is located at 6340 Sunset Drive, Miami, Florida.

**Note 5 – Transactions With Other Divisions of Mater Academy, Inc.**

Mater Academy, Inc. charges all its affiliated schools an assessment for shared corporate costs and accreditation expenses. Mater Preparatory Academy paid Mater Academy, Inc. approximately \$41,475 in connection with these charges during the year.

In addition, the School has received long term, non-interest bearing advances from other divisions of Mater Academy, Inc. This includes \$265,000 that was committed, but funded subsequent to year end. Changes in long term debt during the year are as follow:

	Balance 07/01/19	Additions	Deletions	Balance 06/30/20
Mater Academy, Inc. - Corporate account	\$ -	\$ 504,858	\$ -	504,858
<b>Total Long Term Debt</b>	<u>\$ -</u>	<u>\$ 504,858</u>	<u>\$ -</u>	<u>\$ 504,858</u>

**Note 6 – Interfund Transfers**

Interfund transfers in governmental funds as of June 30, 2020 consist of the following:

	General Fund	Special Revenue Fund	Capital Projects Fund (Non major)
To fund deficits in the Federal National School Lunch program	\$ (22,253)	\$ 22,253	\$ -
Total Transfers, net	<u>\$ (22,253)</u>	<u>\$ 22,253</u>	<u>\$ -</u>
Due to General Fund from Capital Projects Fund for Capital Outlay	\$ 28,441	\$ -	\$ (28,441)
Due to General Fund from Special Revenue Fund for CSP Grant	236,815	(236,815)	-
Due to General Fund from Special Revenue Fund for Title IV	4,108	(4,108)	-
Total Due from/(Due to) Funds	<u>\$ 269,364</u>	<u>\$ (240,923)</u>	<u>\$ (28,441)</u>

**Note 7 – Commitments, Contingencies, and Concentrations**

Mater Academy Foundation, Inc Sublease

On April 1, 2013, Mater Academy, Inc. (the subtenant) entered into a space sublease agreement with Mater Academy Foundation Inc., as sub landlord. Mater Academy Foundation, Inc. is the tenant under a master lease agreement with Miami School Group S3, LLC (the “Landlord”). Mater Academy Foundation, Inc. is a not-for-profit supporting organization of Mater Academy, Inc. under Section 509(a)(3) of the Internal Revenue Code. The Landlord is an affiliate of the School's educational services provider (See Note 4).

**Note 7 – Commitments, Contingencies, and Concentrations (continued)**

The term of this sublease agreement continues through June 29, 2037 with an option to renew for two additional five-year terms (subject to the master lease agreement extension). Initial fixed annual rent payments under this agreement are approximately \$393,800 adjusted annually based on the Consumer Price Index (CPI) plus additional property costs including repairs, maintenance and insurance.

For 2020, rent expense totaled \$393,800. Future minimum payments under the agreement are as follows:

<u>Year</u>	
2021	\$393,800
2022	\$393,800
2023	\$393,800
2024	\$393,800
2025	\$393,800
2026-2030	\$1,969,000
2031-2035	\$1,969,000
2036-2037	\$787,600

Contingencies and Concentrations

The School receives substantially all of its funding from the state through the District under the Florida Education Finance Program (FEFP), which is based in part on a computation of the number of full-time equivalent (FTE) students attending different instructional programs. The accuracy of FTE student data submitted by individual schools and used in the FEFP computations is subject to audit by the state and, if found to be in error, could result in refunds to the state or in decreases to future funding allocations. Additionally, the School receives various forms of federal, state and local funding which are subject to financial and compliance audits. It is the opinion of management that the amount of funding, if any, which may be remitted back to the state due to errors in the FTE student data or the amount of grant expenditures which may be disallowed by grantor agencies would not be material to the financial position of the School.

Pursuant to the Charter School contract with the School District, the District withholds an administrative fee of 5% of the qualifying revenues of the School. For the year ended June 30, 2020, administrative fees withheld by the School District totaled \$94,036.

On January 21, 2020 the Centers for Disease Control and Preventions (CDC) confirmed the first case of 2019 Novel Coronavirus (COVID-19) in the United States. Pursuant to local emergency orders, the School converted to distance learning on March 13, 2020 for the remainder of the school year. As a result of these extraordinary circumstances, the Coronavirus Aid, Relief, and Economic Security Act, also known as the CARES Act, a \$2.2 trillion economic stimulus bill, was passed by the 116th U.S. Congress and signed into law in March 2020.

**Note 7 – Commitments, Contingencies, and Concentrations (continued)**

The ongoing spread of the new COVID-19 has become a threat to the global economy and financial markets. As a result of the pandemic, the school will begin the 2020-2021 school year under distance learning. The ultimate effect of Covid-19 on the School and its future operations cannot presently be determined.

**Note 8 – Risk Management**

The School is exposed to various risks of loss related to torts; thefts of, damage to and destruction of assets; administrative errors and omissions; personal injury; workers compensation; and natural disasters; for which the School carries commercial insurance. Settlement amounts have not exceeded insurance coverage for the past years. In addition, there were no reductions in insurance coverage from those in the prior year.

The School has entered into a strategic relationship with ADP TotalSource, Inc., a human resource management firm, typically known as “Professional Employer Organization” (PEO). Under a co-employment agreements, the PEO is the employer of record and is responsible for administering payroll, payroll taxes, provide employee benefits and assist with human resources and risk management. Accordingly, certain human resource related risks are transferred to the PEO. Nevertheless, the School may be subject to risks, including loss, penalties and fines related to employment practices, administrative error and omissions.

**Note 9– Defined Contribution Retirement Plan**

The School’s personnel, which are leased through ADP TotalSource Group, Inc., are eligible to participate in a defined contribution 401(k) plan sponsored by the leasing company, covering employees who meet certain age and tenure requirements. Under the ADP TotalSource Retirement Savings Plan (the “Plan”), for the 2019-2020 school year the School matched 100% of the employee’s contribution up to 4% of the employee’s compensation. The School contributed to the Plan \$11,080 for the year ended June 30, 2020. The School does not exercise any control or fiduciary responsibility over the Plans’ assets, which are administered by Voya Financial.

REQUIRED SUPPLEMENTARY INFORMATION

Mater Preparatory Academy  
(A charter school under Mater Academy, Inc.)

Statement of Revenues, Expenditures, and Changes in Fund Balance  
For the year ended June 30, 2020

	General Fund		
	Original Budget	Final Budget	Actual
<b>REVENUES</b>			
State passed through local	\$ 2,202,300	\$ 2,124,554	\$ 2,133,972
Charges and other revenue	101,800	10,000	10,003
Total Revenues	<u>2,304,100</u>	<u>2,134,554</u>	<u>2,143,975</u>
<b>EXPENDITURES</b>			
Current:			
Instruction	1,236,523	1,096,487	1,093,219
Student support services	-	-	-
Instructional Staff Training	5,000	3,000	2,325
Board	23,250	18,350	17,869
School Administration	392,108	383,396	351,239
Fiscal Services	45,000	41,500	41,475
Central Services	76,700	71,100	70,097
Operation of Plant	428,978	363,402	349,291
Maintenance of Plant	45,000	135,140	129,017
Administrative technology services	7,500	-	-
Total Current Expenditures	<u>2,260,059</u>	<u>2,112,375</u>	<u>2,054,532</u>
Excess of Revenues			
Over Current Expenditures	<u>44,041</u>	<u>22,179</u>	<u>89,443</u>
Capital Outlay	<u>332,000</u>	<u>332,000</u>	<u>331,153</u>
Total Expenditures	<u>2,592,059</u>	<u>2,444,375</u>	<u>2,385,685</u>
Excess (deficit) of Revenues Over Expenditures	(287,959)	(309,821)	(241,710)
Other financing sources (uses):			
Transfers in (out)	(102,663)	(54,100)	(22,253)
Long term advances received from Mater Academy, Inc	<u>700,000</u>	<u>505,000</u>	<u>504,858</u>
Net change in fund balance	309,378	141,079	240,895
Fund Balance at beginning of year	<u>-</u>	<u>-</u>	<u>-</u>
Fund Balance at end of year	<u>\$ 309,378</u>	<u>\$ 141,079</u>	<u>\$ 240,895</u>

Notes to Budgetary Comparison Schedule

An annual budget is adopted on the modified accrual basis of accounting, consistent with generally accepted accounting principles. Amendments to the budget can only be made with the approval of the Board of Directors.

Mater Preparatory Academy  
(A charter school under Mater Academy, Inc.)

Statement of Revenues, Expenditures, and Changes in Fund Balance  
For the year ended June 30, 2020

	Special Revenue Fund		
	Original Budget	Final Budget	Actual
<b>REVENUES</b>			
Federal sources	\$ 421,000	\$ 451,976	\$ 461,591
Charges for services	1,500	1,500	1,506
Total Revenues	<u>422,500</u>	<u>453,476</u>	<u>463,097</u>
<b>EXPENDITURES</b>			
Current:			
Instruction	171,900	145,576	130,956
School administration	5,263	7,600	2,780
Food services	120,000	126,400	123,337
Total Current Expenditures	<u>297,163</u>	<u>279,576</u>	<u>257,073</u>
Excess (deficit) of Revenues Over Current Expenditures	<u>125,337</u>	<u>173,900</u>	<u>206,024</u>
Capital Outlay	<u>228,000</u>	<u>228,000</u>	<u>228,277</u>
Total Expenditures	<u>525,163</u>	<u>507,576</u>	<u>485,350</u>
Excess (deficit) of Revenues Over Expenditures	(102,663)	(54,100)	(22,253)
Other financing sources (uses)			
Transfers in (out)	<u>102,663</u>	<u>54,100</u>	<u>22,253</u>
Net change in fund balance	-	-	-
Fund Balance at beginning of year	-	-	-
Fund Balance at end of year	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

Notes to Budgetary Comparison Schedule

An annual budget is adopted on the modified accrual basis of accounting, consistent with generally accepted accounting principles. Amendments to the budget can only be made with the approval of the Board of Directors.





INDEPENDENT AUDITORS' REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH *GOVERNMENT AUDITING STANDARDS*

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Board of Directors of  
Mater Preparatory Academy  
Miami, Florida

We have audited, in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States., the financial statements of the governmental activities, each major fund and the aggregate remaining fund information of Mater Preparatory Academy (the "School"), as of, and for the year ended June 30, 2020, and the related notes to the financial statements, which collectively comprise the School's basic financial statements and have issued our report thereon dated September 14, 2020.

Internal Control Over Financial Reporting

In planning and performing our audit of the financial statements, we considered the School's internal control over financial reporting (internal control) as a basis for designing audit procedures that are appropriate in the circumstances for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the School's internal control. Accordingly, we do not express an opinion on the effectiveness of the School's internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct misstatements on a timely basis. A *material weakness* is a deficiency, or combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether the School’s financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements, noncompliance with which could have a direct and material effect on the financial statements. However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

We issued a separate management letter dated September 14, 2020 pursuant to Chapter 10.850, Rules of the Auditor General.

Purpose of This Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity’s internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity’s internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

Handwritten signature in blue ink that reads "HLB Gravier, LLP".

CERTIFIED PUBLIC ACCOUNTANTS

Coral Gables, Florida  
September 14, 2020



## MANAGEMENT LETTER

Board of Directors of  
Mater Preparatory Academy  
Miami, Florida

### **Report on the Financial Statements**

We have audited the financial statements of Mater Preparatory Academy, Miami, Florida as of and for the fiscal year ended June 30, 2020 and have issued our report thereon dated September 14, 2020.

### **Auditor's Responsibility**

We conducted our audit in accordance with auditing standards generally accepted in the United States of America, the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States; and Chapter 10.850, Rules of the Auditor General.

### **Other Reporting Requirements**

We have issued our Independent Auditors' Report on Internal Control over Financial Reporting and on Compliance and Other Matters Based on an Audit of the Financial Statements Performed in Accordance with *Government Auditing Standards*. Disclosures in those reports and schedule, which are dated September 14, 2020, should be considered in conjunction with this management letter.

### **Prior Audit Findings**

Section 10.854(1)(e)1., Rules of the Auditor General, requires that we determine whether or not corrective actions have been taken to address findings and recommendations made in the preceding annual financial audit report. Corrective actions have been taken to address findings and recommendations made in the preceding annual financial audit report.

### **Official Title**

Section 10.854(1)(e)5., Rules of the Auditor General, requires the name or official title of the entity and the school code assigned by the Florida Department of Education be disclosed in this management letter. The official title and the school code assigned by the Florida Department of Education of the entity is: Mater Preparatory Academy (W/L# 3003)

## **Financial Condition and Management**

Section 10.854(1)(e)2 and 10.855(11), Rules of the Auditor General, require us to apply appropriate procedures and communicate whether or not Mater Preparatory Academy has met one or more of the conditions described in Section 218.503(1), Florida Statutes, and to identify the specific condition(s) met. In connection with our audit, we determined that Mater Preparatory Academy did not meet any of the conditions described in Section 218.503(1), Florida Statutes.

Pursuant to Sections 10.854(1)(e)6.a and 10.855(12), Rules of the Auditor General, we applied financial condition assessment procedures for Mater Preparatory Academy. It is management's responsibility to monitor Mater Preparatory Academy's financial condition, and our financial condition assessment was based in part on representations made by management and the review of financial information provided by same.

Section 10.854(1)(e)3., Rules of the Auditor General, requires that we communicate any recommendation to improve financial management. In connection with our audit, we have the following recommendations:

### **ML 2020-01 – Internal Account - Deposits**

Criteria: The School has designed and adopted an internal control system to reduce the risk of misappropriation of assets, including cash by establishing policies regarding cash receipts as the described in the School's Internal Account – Policies and Procedures handbook.

Condition: We noted several exceptions during our audit including: (1) unreconciled differences between the Recap of Collections Forms and the actual bank account deposits; (2) Cash collections over \$15 without the required student receipts; (3) inadequate segregation of duties where the same individual that takes deposits to the bank is also in charge of maintaining the books and recordkeeping for the Internal account; and (4) lack of review and supervision by the School's Principal over the person in this accounting function.

Cause: This condition results from the School's personnel not consistently adhering to the established policies and procedures in the School's Internal Accounts – Policies and Procedures handbook.

Effect: Failure to properly perform the procedures described above can result in misappropriation of the School's cash (deposits)

Recom-  
Mendation: We recommend that the School's personnel adhere to its internal control policies and procedures so that all deposits and cash receipts are properly counted, reviewed, and reconciled to the amounts deposited in the bank account. The internal bank account must also be reconciled timely and reviewed by the School's principal. In addition, we recommend that cash deposits be taken to the bank by personnel (or a third-party service) other than the bookkeeper. Finally, we recommend that the School's personnel be properly trained to ensure compliance with these policies.

Views of  
Responsible  
Officials: See attached management response

**ML 2020-02 – Internal Account - Disbursements**

- Criteria: The School has designed and adopted an internal control system to reduce the risk of misappropriation of assets by establishing policies regarding cash disbursements as the described in the School’s Internal Account – Policies and Procedures handbook.
- Condition: We noted several exceptions during our audit including: (1) not using a purchase orders prior to initiating a requisition for goods or services; and (2) Checks without the required two signatures.
- Cause: This condition results from the School’s personnel not consistently adhering to the established policies and procedures in the School’s Internal Accounts – Policies and Procedures handbook.
- Effect: Failure to properly perform the procedures described above can result in misappropriation of the School’s funds.
- Recom-  
Mendation: We recommend that the School’s personnel adhere to its internal control policies and procedures relating to the Internal account, so that all disbursements are properly procured, documented, reviewed and authorized prior to funds being disbursed. We also recommend that the School’s personnel be properly trained to ensure compliance with these policies.

Views of  
Responsible  
Officials: See attached management response

**Transparency**

Sections 10.854(1)(e)7 and 10.855(13), Rules of the Auditor General, require us to apply appropriate procedures and communicate the results of our determination as to whether Mater Preparatory Academy maintains on its Web site the information specified in Section 1002.33(9)(p), Florida Statutes. In connection with our audit, we determined that Mater Preparatory Academy maintained on its Web site the information specified in Section 1002.33(9)(p), Florida Statutes.

**Additional Matters**

Section 10.854(1)(e)4., Rules of the Auditor General, requires us to communicate noncompliance with provisions of contracts or grant agreements, or abuse, that have occurred, or are likely to have occurred, that have an effect on the financial statements that is less than material but warrants the attention of those charged with governance. In connection with our audit, we did not note any such findings.

**Purpose of this Letter**

Our management letter is intended solely for the information and use of the Legislative Auditing Committee, members of the Florida Senate and Florida House of Representatives, the Florida Auditor General, School Board of Miami-Dade County, Federal and other granting agencies, the Board of Directors, and applicable management and is not intended to be and should not be used by anyone other than these specified parties.

Handwritten signature in blue ink that reads "HLB Gravis, LLP".

CERTIFIED PUBLIC ACCOUNTANTS

Coral Gables, Florida  
September 14, 2020

## MATER PREPARATORY ACADEMY

September 10<sup>th</sup>, 2020

HLB Gravier, LLP  
396 Alhambra Circle, 9<sup>th</sup> Floor  
Coral Gables, FL 33134

RE: MANAGEMENT'S RESPONSE TO AUDITOR'S RECOMMENDATION

The following is the response by the School's Administrator to your recommendations:

### **ML 2020-01 – Internal Account- Deposits**

#### **Recommendation**

We recommend that the School's personnel adhere to its internal control policies and procedures so that all deposits and cash receipts are properly counted, reviewed, and reconciled to the amounts deposited in the bank account. The internal bank account must also be reconciled timely and reviewed by the School's principal. In addition, we recommend that cash deposits be taken to the bank by personnel (or a third-party service) other than the bookkeeper.

#### **Management Response**

Management will adhere to the auditor's recommendation. Continuous oversight of deposits will be performed by the Principal, ensuring that all deposits and cash receipts are properly counted, reviewed and reconciled to the amount deposited in the appropriate bank account. The school Principal will provide continuous oversight of the bank reconciliation and ensure that deposits are taken to the bank by personnel other than the bookkeeper. The school has a new Treasurer that has received training in order to ensure compliance with these policies and procedures.

### **ML 2020-02- Internal Account- Disbursements**

#### **Recommendation**


We recommend that the School's personnel adhere to its internal control policies and procedures relating to the Internal account, so that all disbursements are properly procured, documented, reviewed and authorized prior to funds being disbursed. We also recommend that the School's personnel be properly trained to ensure compliance with these policies.

**Management Response**

Management will adhere to the auditor's recommendation. Continuous oversight of disbursements will be performed by the Principal, ensuring that all disbursements are properly procured, documented, reviewed and authorized prior to funds being disbursed. Additional training will be provided for school personnel to ensure compliance with policies. The school has a new Treasurer that has received training in order to ensure compliance with these policies and procedures.

Sincerely,

X   
\_\_\_\_\_  
Helga Chalas  
Principal, Mater Preparatory Academy

X   
\_\_\_\_\_  
Roberto Blanch  
President, Mater Academy, Inc.