

**NAVIGATOR ACADEMY OF
LEADERSHIP HILLSBOROUGH**
**(A CHARTER SCHOOL UNDER NAVIGATOR
ACADEMY OF LEADERSHIP, INC.)**
A Charter School and Component Unit of the
District School Board of Hillsborough County, Florida

INDEPENDENT AUDITOR'S REPORT
for the fiscal year ended JUNE 30, 2020

King & Walker, CPAs, PL

Certified Public Accountants

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NAVIGATOR ACADEMY OF LEADERSHIP HILLSBOROUGH
(A CHARTER SCHOOL UNDER NAVIGATOR ACADEMY OF LEADERSHIP, INC.)

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Independent Auditor's Report

To the Board of Directors of the Navigator Academy of Leadership Hillsborough
(A charter school under Navigator Academy of Leadership, Inc.)
a Charter School and Component Unit of the
District School Board of Hillsborough County, Florida

Report on the Financial Statements

We have audited the accompanying financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of Navigator Academy of Leadership Hillsborough, a charter school under Navigator Academy of Leadership, Inc. ("School"), a charter and a component unit of the District School Board of Hillsborough County, Florida, as of and for the year ended June 30, 2020, and the related notes to the financial statements, which collectively comprise the School's basic financial statements as listed in the table of contents.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Governmental Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the School's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the School's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Opinions

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, each major fund, and the aggregate remaining fund information of the School, as of June 30, 2020, and the respective changes in financial position thereof for the year ended in accordance with accounting principles generally accepted in the United States of America.

Emphasis of Matter

As described in Note 1, the accompanying financial statements referred to above present only the financial position of the School at June 30, 2020, and the respective changes in financial position for the year then ended, and is not intended to be a complete presentation of Navigator Academy of Leadership, Inc. These financial statements do not purport to and do not present fairly the financial position of Navigator Academy of Leadership, Inc. as of June 30, 2020 and its changes in financial position for the year then ended in conformity with accounting principles generally accepted in the United States of America.

Other Matters

Required Supplementary Information

Accounting principles generally accepted in the United States of America require that the Management's Discussion and Analysis, the Budgetary Comparison Schedule, and Note to Required Supplementary Information, as listed in the table of contents, be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historic context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Other Reporting Required by Government Auditing Standards

In accordance with *Government Auditing Standards*, we have also issued our report dated September 28, 2020 on our consideration of the School's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the School's internal control over financial reporting and compliance.

Respectfully submitted,



September 28, 2020
Tampa, Florida

NAVIGATOR ACADEMY OF LEADERSHIP HILLSBOROUGH
(A CHARTER SCHOOL UNDER NAVIGATOR ACADEMY OF LEADERSHIP, INC.)
A Charter School and Component Unit of the District School Board of Hillsborough County, Florida
MANAGEMENT’S DISCUSSION AND ANALYSIS - (Unaudited)

The Management’s Discussion and Analysis (MD&A) section of the annual financial report of the Navigator Academy of Leadership Hillsborough (“School”), provides an overview of the School’s activities for the fiscal year ended June 30, 2020.

Because the information contained in the MD&A is intended to highlight significant transactions, events, and conditions, it should be considered in conjunction with the School’s financial statements and notes to financial statements, as listed in the table of contents.

FINANCIAL HIGHLIGHTS

- For the fiscal year ended June 30, 2020, the School’s revenues exceeded expenses as shown on the School’s statement of activities by \$152,026.
- As shown on the statement of net position, the School reported an unrestricted net position balance of \$227,663.

OVERVIEW OF THE FINANCIAL STATEMENTS

The basic financial statements consist of three components:

- ✓ Government-wide financial statements
- ✓ Fund financial statements
- ✓ Notes to financial statements

Government-Wide Financial Statements

The government-wide financial statements provide both short-term and long-term information about the School’s overall financial condition in a manner similar to those of a private-sector business. The statements include a statement of net position and a statement of activities that are designed to provide consolidated financial information about the governmental activities of the School presented on the accrual basis of accounting. The statement of net position provides information about the government’s financial position, its assets and liabilities, using an economic resources measurement focus. The difference between the assets and liabilities, the net position, is a measure of the financial health of the School. The statement of activities presents information about the change in the School’s net position and the results of operations, during the fiscal year. An increase or decrease in net position is an indication of whether the School’s financial health is improving or deteriorating. To assess the overall financial position of the School, one needs to consider additional non-financial factors such as changes in the School student base funding level.

NAVIGATOR ACADEMY OF LEADERSHIP HILLSBOROUGH
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MANAGEMENT'S DISCUSSION AND ANALYSIS - (Unaudited)

Fund Financial Statements

Fund financial statements are one of the components of the basic financial statements. A fund is a grouping of related accounts that is used to maintain control over resources that have been segregated for specific activities or objectives. Fund financial statements provide more detailed information about the School's financial activities, focusing on its most significant funds rather than fund types. This is in contrast to the entity-wide perspective contained in the government-wide statements.

Governmental Funds - Governmental funds are used to account for essentially the same functions reported as governmental activities in the government-wide financial statements. However, the governmental funds utilize a spendable financial resources measurement focus rather than the economic resources measurement focus found in the government-wide financial statements. The financial resources measurement focus allows the governmental fund statements to provide information on near-term inflows and outflows of spendable resources as well as balances of spendable resources available at the end of the fiscal year.

The governmental fund statements provide a detailed short-term view that may be used to evaluate the School's near-term financing requirements. This short-term view is useful when compared to the long-term view presented as governmental activities in the government-wide financial statements. To facilitate this comparison, both the governmental funds balance sheet and the governmental funds statement of revenues, expenditures, and changes in fund balances provide a reconciliation of governmental fund to governmental activities.

The governmental funds balance sheet and statement of revenues, expenditures, and changes in fund balances provide detailed information about the School's most significant funds. The School operates the following funds: a General Fund to account for its general operations and internal account activities; and a Special Revenue Fund to account for financial resources that are restricted, committed or assigned to expenditures for certain Federal grant resources and the School's Food Service operation. For reporting purposes, the General Fund and Special Revenue Fund are major funds of the School.

The School adopts an annual budget for its governmental funds. A budgetary comparison schedule, as required, has been provided for the General Fund and Special Revenue Fund to demonstrate compliance with the budget.

Notes to Financial Statements

The notes provide additional information that is essential for a full understanding of the data provided in the government-wide and fund financial statements.

NAVIGATOR ACADEMY OF LEADERSHIP HILLSBOROUGH
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MANAGEMENT’S DISCUSSION AND ANALYSIS - (Unaudited)

GOVERNMENT-WIDE FINANCIAL ANALYSIS

Since this was the first year of operation, there were no prior year amounts to present for comparative purpose. The following is a summary of the School’s current year net position:

	Net Position, End of Year
	<u>Governmental Activities</u>
	<u>6-30-20</u>
ASSETS	
Current and Other Assets	\$ 513,603
Capital Assets, Net	<u>228,183</u>
Total Assets	<u>741,786</u>
LIABILITIES	
Current Liabilities	285,940
Long Term Liabilities	<u>303,458</u>
Total Liabilities	<u>589,398</u>
NET POSITION	
Net Investment in Capital Assets	(75,275)
Unrestricted	<u>227,663</u>
Total Net Position	<u><u>\$ 152,388</u></u>

Since this was the first year of operation, there are not prior year amounts for comparison. The current assets of the School consist of cash & cash equivalents. Liabilities primarily consist of accounts payable, and notes payable and capital leases payable. At June 30, 2020, the School reported a total net position of \$152,388.

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MANAGEMENT’S DISCUSSION AND ANALYSIS - (Unaudited)

This is the School’s initial year of operations. As a result, there are no prior year amounts to present for comparative purposes. The following is a summary of the School’s net position for the current year:

	Operating Results for the Year
	Governmental Activities
	<u>6-30-20</u>
Revenues:	
Federal Through State and Local	\$ 397,570
State Sources	3,311,014
Local and Other	<u>325,173</u>
Total Revenues	<u>4,033,757</u>
Expenses:	
Instruction	2,158,836
Pupil Personnel Services	1,005
Instructional Media	7,263
Instructional Staff Training	825
Instructional-Related Technology	1,250
Board of Education	85
School Administration	467,231
Facilities Acq. & Construction	605,000
Fiscal Services	1,960
Food Services	75,917
Pupil Transportation	200
Operation of Plant	315,736
Administrative Technology Services	81,777
Community Service	105,069
Interest & Fiscal Charges	34,223
Unallocated Depreciation	<u>25,354</u>
Total Expenses	<u>3,881,731</u>
Increase in Net Position	<u><u>\$ 152,026</u></u>

Since this was the first year of operation, there were no prior amounts for comparison. The largest revenue source for the School is the State of Florida (82%). Revenues from State sources for current operations are primarily received through the Florida Education Finance Program (FEFP) funding formula. The FEFP formula utilizes student enrollment data to determine the funds available for the School.

The largest concentrations of expenses were for Instruction related functions (57%) and facilities functions (24%), consisting of rent expense and operation and maintenance of the School facility.

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A Charter School and Component Unit of the District School Board of Hillsborough County, Florida
MANAGEMENT'S DISCUSSION AND ANALYSIS - (Unaudited)

FINANCIAL ANALYSIS OF THE SCHOOL'S FUNDS

Governmental Funds

As the School completed the year, its governmental funds reported a combined fund balance of \$227,663.

BUDGETARY HIGHLIGHTS

The budgets for each fund (General Fund and Special Revenue Fund) for the fiscal year ended June 30, 2020, were developed based on the School's anticipated revenues and expenditures and the expected student population for the school year. Over the course of the year, the school revised each fund's budget. For the fiscal year ended June 30, 2020, the actual expenditures were equal to the final budget. Refer to the Budgetary Comparison Schedule for additional information.

CAPITAL ASSETS

The School's capital assets for its governmental activities as of June 30, 2020, amounts to \$228,183 (net of accumulated depreciation). This investment in capital assets includes furniture, fixtures, and equipment and leasehold improvements. Additional information regarding the School's capital assets can be found in the notes to the financial statements.

DEBT

As of June 30, 2020, the School had \$194,439 in long-term notes payable outstanding, and a capital lease liability of \$109,019. In addition, during the 2019-20 fiscal year the School received a Paycheck Protection Loan under the CARES Act amounting to \$270,301 to be used for payroll costs and health care benefits. This loan is expected to be forgiven or repaid during the 2020-21 fiscal year. Additional information regarding the School's short and long-term liabilities can be found in the Notes to the financial statements.

ECONOMIC FACTORS AND NEXT YEAR'S BUDGET

Facts, decisions, or conditions that are expected to have a significant effect on the financial position or results of operations of the School in fiscal year 2019-20 include:

- Continued funding from FEFP.
- Expected increase in enrollment.

REQUESTS FOR INFORMATION

This financial report is designed to provide a general overview of the School's finances. Questions concerning any of the information provided in this report or requests for additional financial information should be addressed to Director, Navigator Academy of Leadership Inc., 235 West Brandon Blvd. #634, Brandon, Florida 33511.

NAVIGATOR ACADEMY OF LEADERSHIP HILLSBOROUGH
(A CHARTER SCHOOL UNDER NAVIGATOR ACADEMY OF LEADERSHIP, INC.)

A CHARTER SCHOOL AND COMPONENT UNIT OF THE
DISTRICT SCHOOL BOARD OF HILLSBOROUGH COUNTY, FLORIDA

STATEMENT OF NET POSITION

June 30, 2020

	<u>Governmental Activities</u>
ASSETS	
Current Assets:	
Cash & Cash Equivalents	\$ 513,603
Capital Assets:	
Furniture, Fixtures, and Equipment, Net	<u>228,183</u>
Total Capital Assets, Net	<u>228,183</u>
TOTAL ASSETS	<u><u>741,786</u></u>
LIABILITIES	
Accounts Payable	15,639
Loans Payable	270,301
Long Term Liabilities:	
Capital Lease, due within one year	51,445
Note Payable, due within one year	153,591
Capital Lease, due after one year	57,574
Note Payable, due after one year	<u>40,848</u>
TOTAL LIABILITIES	<u><u>589,398</u></u>
NET POSITION	
Net Investment in Capital Assets	(75,275)
Unrestricted	<u>227,663</u>
TOTAL NET POSITION	<u><u>\$ 152,388</u></u>

The accompanying notes to the financial statements are an integral part of this statement.

NAVIGATOR ACADEMY OF LEADERSHIP HILLSBOROUGH
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A CHARTER SCHOOL AND COMPONENT UNIT OF THE
DISTRICT SCHOOL BOARD OF HILLSBOROUGH COUNTY, FLORIDA

STATEMENT OF ACTIVITIES
For the Fiscal Year Ended June 30, 2020

	Expenses	Program Revenues			Net (Expenses) Revenue and Changes in Net Position Governmental Activities
		Charges for Services	Operating Grants and Contributions	Capital Grants and Contributions	
Governmental Activities:					
Instruction	\$ 2,158,836	\$ -	\$ 322,040	\$ -	\$ (1,836,796)
Student Support Services	1,005				(1,005)
Instructional Media	7,263		7,263		-
Instructional Staff Training	825				(825)
Instructional-Related Technology	1,250				(1,250)
Board of Education	85				(85)
School Administration	467,231		49,989		(417,242)
Facilities Acquisition & Construction	605,000				(605,000)
Fiscal Services	1,960				(1,960)
Food Services	75,917	45,417			(30,500)
Pupil Transportation	200				(200)
Operation of Plant	315,736				(315,736)
Administrative Technology Services	81,777				(81,777)
Community Service	105,069	137,036			31,967
Debt Service - Interest & Fiscal Charges	34,223				(34,223)
Unallocated Depreciation	25,354				(25,354)
Total Governmental Activities	\$ 3,881,731	\$ 182,453	\$ 379,292	\$ -	(3,319,986)
General Revenues:					
State Sources					3,311,014
Grants and Contributions not restricted to specific program					18,278
Local and Other					142,720
Total General Revenues					3,472,012
Change in Net Position					152,026
Net Position - July 1, 2019					362
Net Position - June 30, 2020					\$ 152,388

The accompanying notes to the financial statements are an integral part of this statement.

NAVIGATOR ACADEMY OF LEADERSHIP HILLSBOROUGH
(A CHARTER SCHOOL UNDER NAVIGATOR ACADEMY OF LEADERSHIP, INC.)

A CHARTER SCHOOL AND COMPONENT UNIT OF THE
DISTRICT SCHOOL BOARD OF HILLSBOROUGH COUNTY, FLORIDA

BALANCE SHEET - GOVERNMENTAL FUNDS

June 30, 2020

	General Fund	Special Revenue Funds	Total Governmental Funds
ASSETS			
Cash & Cash Equivalents	\$ 513,603	\$ -	\$ 513,603
Total Assets	\$ 513,603	\$ -	\$ 513,603
LIABILITIES			
Accounts Payable	\$ 15,639	\$ -	\$ 15,639
Loans Payable	270,301		270,301
Total Liabilities	285,940	-	285,940
FUND BALANCES			
Unassigned	227,663		227,663
Total Fund Balances	227,663	-	227,663
Total Liabilities and Fund Balances	\$ 513,603	\$ -	\$ 513,603

The accompanying notes to the financial statements are an integral part of this statement.

NAVIGATOR ACADEMY OF LEADERSHIP HILLSBOROUGH
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A CHARTER SCHOOL AND COMPONENT UNIT OF THE
DISTRICT SCHOOL BOARD OF HILLSBOROUGH COUNTY, FLORIDA
RECONCILIATION OF THE GOVERNMENTAL FUNDS BALANCE SHEET
TO THE STATEMENT OF NET POSITION
June 30, 2020

Total Fund Balances - Governmental Funds	\$	227,663
<p>Amounts reported for governmental activities in the statement of net position are different because:</p>		
<p>Long-term liabilities are not due and payable in the current period and, therefore, are not reported as liabilities in the governmental funds. Long-term liabilities at year-end consist of a notes payable.</p>		(303,458)
<p>Capital assets, net of accumulated depreciation, used in governmental activities are not financial resources and therefore, are not reported as assets in governmental funds.</p>		<u>228,183</u>
Total Net Position - Governmental Activities	\$	<u><u>152,388</u></u>

The accompanying notes to financial statements are an integral part of this statement.

NAVIGATOR ACADEMY OF LEADERSHIP HILLSBOROUGH
(A CHARTER SCHOOL UNDER NAVIGATOR ACADEMY OF LEADERSHIP, INC.)

A CHARTER SCHOOL AND COMPONENT UNIT OF THE
DISTRICT SCHOOL BOARD OF HILLSBOROUGH COUNTY, FLORIDA

STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES
IN FUND BALANCES - GOVERNMENTAL FUNDS

For the Fiscal Year Ended June 30, 2020

	General Fund	Special Revenue Funds	Total Governmental Funds
Revenues			
Intergovernmental:			
Federal Through State and Local	\$ -	\$ 397,570	\$ 397,570
State Sources	3,311,014	-	3,311,014
Local and Other	279,756	45,417	325,173
Total Revenues	3,590,770	442,987	4,033,757
Expenditures			
Current - Education:			
Instruction	1,836,796	322,040	2,158,836
Student Support Services	1,005		1,005
Instructional Media		7,263	7,263
Instructional Staff Training	825		825
Instructional-Related Technology	1,250		1,250
Board of Education	85		85
School Administration	417,242	49,989	467,231
Facilities Acquisition & Construction	605,000	-	605,000
Fiscal Services	1,960		1,960
Food Services		75,917	75,917
Pupil Transportation	200		200
Operation of Plant	315,736		315,736
Administrative Technology	81,777		81,777
Community Service	105,069		105,069
Fixed Capital Outlay:			
Other Capital Outlay	235,259	18,278	253,537
Debt Service:			
Principal	151,529		151,529
Interest & Fiscal Charges	34,223		34,223
Total Expenditures	3,787,956	473,487	4,261,443
Excess (Deficiency) of Revenues Over Expenditures	(197,186)	(30,500)	(227,686)
Other Financing Sources (Uses):			
Proceeds from Loan	300,000		300,000
Proceeds from Capital Lease	154,987		154,987
Transfers In/(Out)	(30,500)	30,500	-
Total Other Financing Sources (Uses)	424,487	30,500	454,987
Net Change in Fund Balances	227,301	-	227,301
Fund Balances, July 1, 2019	362		362
Fund Balances, June 30, 2020	\$ 227,663	\$ -	\$ 227,663

The accompanying notes to financial statements are an integral part of this statement.

NAVIGATOR ACADEMY OF LEADERSHIP HILLSBOROUGH
(A CHARTER SCHOOL UNDER NAVIGATOR ACADEMY OF LEADERSHIP, INC.)
A CHARTER SCHOOL AND COMPONENT UNIT OF THE
DISTRICT SCHOOL BOARD OF HILLSBOROUGH COUNTY, FLORIDA
RECONCILIATION OF THE GOVERNMENTAL FUNDS STATEMENT OF
REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES
TO THE STATEMENT OF ACTIVITIES
For the Fiscal Year Ended June 30, 2020

Net Change in Fund Balances - Governmental Funds	\$	227,301
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Amounts reported for governmental activities in the statement of activities are different because:

Capital outlays are reported in governmental funds as expenditures.

However, in the statement of activities, the cost of those assets is allocated over their estimated useful lives as depreciation expense.

This is the amount of capital outlays (\$253,537) in excess of depreciation expense (\$25,354) in the current period.		228,183
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Long-term debt proceeds are reported as other financing sources in Governmental Funds and as long-term liabilities in the Statement of Net Position.

		(454,987)
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Repayment of debt principal is an expenditure in the governmental funds, but the payment reduces long-term liabilities in the statement of net position.

		151,529
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Change in Net Position - Governmental Activities		
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	\$	152,026
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The accompanying notes to the financial statements are an integral part of this statement.

NAVIGATOR ACADEMY OF LEADERSHIP HILLSBOROUGH
(A CHARTER SCHOOL UNDER NAVIGATOR ACADEMY OF LEADERSHIP INC.)
A Charter School and Component Unit of the District School Board of Hillsborough County, Florida

NOTES TO FINANCIAL STATEMENTS
June 30, 2020

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

➤ **Reporting Entity**

Navigator Academy of Leadership Hillsborough, a charter school under Navigator Academy of Leadership, Inc. (“School”), a charter school, is a component unit of the District School Board of Hillsborough County, Florida. The School’s charter is held by Navigator Academy of Leadership, Inc., a not-for-profit corporation organized pursuant to Chapter 617, Florida Statutes, the Florida Not-For-Profit Corporation Act. The governing body of the School is the not-for-profit corporation Board of Directors, which is comprised of not less than three members.

The basic financial statements of the School present only the balances, activity and disclosures related to the School. They do not purport to, and do not, present fairly the financial position of Navigator Academy of Leadership, Inc., as of June 30, 2020, and its changes in financial position or budgetary comparisons, where applicable, for the year then ended in conformity with accounting principles generally accepted in the United States of America.

The general operating authority of the School is contained in Section 1002.33, Florida Statutes. The School operates under a charter of the sponsoring school district, the District School Board of Hillsborough County, Florida, (“District”). On January 15, 2019, the charter was approved for 5 years commencing on July 1, 2019 and ending on June 30, 2024. The charter agreement is subject to annual review and may be renewed by mutual agreement between the School and the District. At the end of the term of the charter, the District may choose not to renew the charter under grounds specified in the charter. In this case, the District is required to notify the school in writing at least 90 days prior to the charter’s expiration. During the term of the charter, the District may also terminate the charter if good cause is shown. In the event of termination of the charter, the District shall assume operation of the School. The School is considered a component unit of the District; therefore, for financial reporting purposes, the School is required to follow generally accepted accounting principles applicable to state and local governmental units.

Criteria for determining if other entities are potential component units which should be reported within the School's basic financial statements are identified and described in the Governmental Accounting Standards Board's (GASB) *Codification of Governmental Accounting and Financial Reporting Standards*, Sections 2100 and 2600. The application of these criteria provides for identification of any entities for which the School is financially accountable and other organizations for which the nature and significance of their relationship with the School are such that exclusion would cause the School's basic financial statements to be misleading or incomplete. Based on these criteria, no component units are included within the reporting entity of the School.

NAVIGATOR ACADEMY OF LEADERSHIP HILLSBOROUGH
(A CHARTER SCHOOL UNDER NAVIGATOR ACADEMY OF LEADERSHIP INC.)
A Charter School and Component Unit of the District School Board of Hillsborough County, Florida

NOTES TO FINANCIAL STATEMENTS
June 30, 2020

➤ **Basis of Presentation**

Government-wide Financial Statements - Government-wide financial statements, including the statement of net position and the statement of activities, present information about the School as a whole.

Government-wide financial statements are prepared using the economic resources measurement focus. The statement of activities presents a comparison between direct expenses and program revenues for each function or program of the School's governmental activities. Direct expenses are those that are specifically associated with a service, program, or department and are thereby clearly identifiable to a particular function.

Program revenues include charges paid by the recipient of the goods or services offered by the program and grants and contributions that are restricted to meeting the operational or capital requirements of a particular program. Revenues that are not classified as program revenues are presented as general revenues. The comparison of direct expenses with program revenues identifies the extent to which each governmental function is self-financing or draws from the general revenues of the School.

Fund Financial Statements - Fund financial statements report detailed information about the School in the governmental funds. The focus of governmental fund financial statements is on major funds rather than reporting funds by type. Each major fund is reported in a separate column. Because the focus of governmental fund financial statements differs from the focus of government-wide financial statements, a reconciliation is presented with each of the governmental fund financial statements.

The School's major governmental fund is as follows:

- General Fund – to account for all financial resources not required to be accounted for in another fund, and for certain revenues from the State that are legally restricted to be expended for specific current operating purposes.
- Special Revenue Fund – To account for food service and certain Federal grant program resources.

➤ **Basis of Accounting**

Basis of accounting refers to when revenues and expenditures, or expenses, are recognized in the accounts and reported in the financial statements. Basis of accounting relates to the timing of the measurements made, regardless of the measurement focus applied.

The government-wide financial statements are prepared using the accrual basis of accounting. Revenues are recognized when earned and expenses are recognized when a liability is incurred, regardless of the timing of the related cash flows. Revenues from grants, entitlements, and donations are recognized in the fiscal

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year in which all eligibility requirements imposed by the provider have been satisfied.

Governmental fund financial statements are prepared using the modified accrual basis of accounting. Revenues, except for certain grant revenues, are recognized when they become measurable and available. Revenues are considered to be available when they are collectible within the current period or soon enough thereafter to pay liabilities of the current period. The School considers revenues to be available if they are collected within 30 days of the end of the current fiscal year. When grant terms provide that the expenditure of resources is the prime factor for determining eligibility for Federal, State, and other grant resources, revenue is recognized at the time the expenditure is made. Under the modified accrual basis of accounting, expenditures are generally recognized when the related fund liability is incurred, except for principal and interest on long-term debt, claims and judgments, and compensated absences, which are recognized when due. Allocations of cost, such as depreciation, are not recognized in governmental funds.

➤ **Cash and Cash Equivalents**

The School's deposits are placed with banks and savings and loans which are qualified as public depositories, prior to receipt of public monies, under Chapter 280, Florida statutes and the School's policy. The School maintains its cash accounts with one qualified public depository. The accounts routinely exceed the federally insured limit of \$250,000. Monies deposited in amounts greater than the insurance coverage are secured by the bank's pledging securities with the state treasurer in the collateral pool. The School has not experienced any losses in such accounts and does not believe it is exposed to any significant credit or custodial.

➤ **Capital Assets**

Expenditures for capital assets acquired or constructed for general School purposes are reported in the governmental fund that financed the acquisition or construction. The capital assets so acquired are reported at cost in the government-wide statement of net position but are not reported in the governmental fund financial statements. Capital assets are defined by the School as those costing more than \$1,000. Such assets are recorded at historical cost or estimated historical cost if purchased or constructed. Donated assets are recorded at fair value at the date of donation.

Capital assets are depreciated using the straight-line method over the following estimated useful lives:

<u>Description</u>	<u>Estimated Lives</u>
Furniture, Fixtures and Equipment	5 years

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➤ **Deferred Outflows/Inflows of Resources**

In addition to assets, the statement of financial position will sometimes report a separate section for deferred outflows of resources. This separate financial statement element, *deferred outflows of resources*, represents a consumption of net position that applies to a future period(s) and so will *not* be recognized as an outflow of resources (expense/expenditure) until then. The School does not have any items that qualify for reporting in this category.

In addition to liabilities, the statement of financial position will sometimes report a separate section for deferred inflows of resources. This separate financial statement element, *deferred inflows of resources*, represents an acquisition of net position that applies to a future period(s) and so will *not* be recognized as an inflow of resources (revenue) until then. The School does not have any items that qualify for reporting in this category.

➤ **Net Position and Fund Balance Classification**

Government-wide Financial Statements

Net Position are classified and reported in three components:

- Net Investment in Capital Assets – consists of capital assets, net of accumulated depreciation, and reduced by the outstanding balances of any borrowings that are attributed to the acquisition or improvement of those assets.
- Restricted Net Position – consists of net position with constraints placed on their use either by external groups such as creditors, contributors, or laws or regulations of other governments.
- Unrestricted Net Position – all other net position that does not meet the definition of “restricted” or “net investment in capital assets.”

Fund Financial Statements

GASB Codification Section 1800.142, *Fund Balance Reporting and Governmental Fund Type Definitions*, defines the different types of fund balances that a governmental entity must use for financial reporting purposes. GASB requires the fund balance amounts to be reported within one of the following fund balance categories:

- Nonspendable – fund balance associated with inventories, prepaid expenses, long-term loans and notes receivable, and property held for resale (unless the proceeds are restricted, committed or assigned). All nonspendable fund balances at year end relate to assets that are in nonspendable form.
- Restricted – fund balance that can be spent only for the specific purposes stipulated by the constitution, external resource providers, or through enabling legislation.

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- Committed – fund balance that can be used only for the specific purposes determined by a formal action of the School’s Board of Governance.
- Assigned – fund balance that is intended to be used by the School’s management for specific purposes but does not meet the criteria to be classified as restricted or committed.
- Unassigned – fund balance that is the residual amount for the School’s general fund and includes all spendable amounts not contained in the other classifications.

➤ **Order of Fund Balance Spending Policy**

The School’s policy is to apply expenditures against nonspendable fund balance, restricted fund balance, committed fund balance, assigned fund balance, and unassigned fund balance at the end of the fiscal year. First, nonspendable fund balances are determined. Then restricted fund balances for specific purposes are determined (not including nonspendable amounts). Any remaining fund balance amounts for the non-general funds are to be classified as restricted fund balance. It is possible for the non-general funds to be classified as restricted fund balance. It is possible for the non-general funds to have negative unassigned fund balance when nonspendable amounts plus the amount of restricted fund balances for specific purposes exceed the positive fund balance for non-general fund.

➤ **Revenue Sources**

Revenues for current operations are received primarily from the District pursuant to the funding provisions included in the School’s charter. In accordance with the funding provisions of the charter and Section 1002.33(17), Florida Statutes, the School reports the number of full-time equivalent students and related data to the District.

Under provisions of Section 1011.62, Florida Statutes, the District reports the number of full-time equivalent students and related data to the Florida Department of Education (FDOE) for funding through the Florida Education Finance Program (FEFP). Funding for the School is adjusted during the year to reflect the revised calculations by the FDOE under the FEFP and the actual weighted full-time equivalent students (FTE) reported by the School during designated full-time equivalent student survey periods. The Department may also adjust subsequent fiscal period allocations based upon an audit of the School's compliance in determining and reporting FTE and related data. Normally, such adjustments are treated as reductions or additions of revenue in the year when the adjustments are made.

The basic amount of funding through the FEFP under Section 1011.62 is the product of the (1) unweighted FTE, multiplied by (2) the cost factor for each program, multiplied by (3) the base student allocation established by the legislature. Additional funds for exceptional students who do not have a matrix of services are provided through the guaranteed allocation designated in Section

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1011.62(1)(e)2., Florida Statutes. For the fiscal year ended June 30, 2020, the School reported 477.20 unweighted FTE and 511.3293 weighted FTE. Weighted funding is 5% of total FEFP funding.

FEFP funding may also be adjusted as a result of subsequent FTE audits conducted by the Florida Auditor General pursuant to Section 1010.305, Florida Statutes, and Rule 6A-1.0453, Florida Administrative Code (FAC). Schools are required to maintain the following documentation for three years or until the completion of an FTE audit:

- Attendance and membership documentation (Rule 6A-1.044, FAC).
- Teacher certificates and other certification documentation (Rule 6A-1.0503, FAC).
- Documentation for instructors teaching out-of-field (Rule 6A-1.0503, FAC).
- Procedural safeguards for weighted programs (Rule 6A-6.03411, FAC).
- Evaluation and planning documents for weighted programs (Section 1010.305, Florida Statutes, and Rule 6A-6.03411, FAC).

The School receives federal or state awards for the enhancement of various educational programs. This assistance is generally received based on applications submitted to and approved by various granting agencies. For federal or state awards in which a claim to these grant proceeds is based on incurring eligible expenditures, revenue is recognized to the extent that eligible expenditures have been incurred.

The School receives state funds through the District under charter school capital outlay funding pursuant to Section 1013.62, Florida Statutes. Funds are based upon a capital outlay plan submitted to the District and are to be used for lease, rent or construction of school facilities. The School also receives funding through donations and fundraising efforts, school lunch sales and local property tax collections.

The School follows the policy of applying restricted resources prior to applying unrestricted resources when an expense is incurred for purposes for which both restricted and unrestricted assets are available.

➤ **Income Taxes**

The School is exempt from Federal tax under Section 501(c)(3) of the Internal Revenue Code. Accordingly, no provision for income taxes has been included in the accompanying financial statements. Additionally, no uncertain tax positions have been made requiring disclosure in the related notes to financial statements. The School's income tax returns for the past three years are subject to examination by tax authorities and may change upon examination.

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➤ **Use of Estimates**

In preparing the financial statements in conformity with generally accepted accounting principles in the United States management is required to make estimates and assumptions that affect the reported amounts of assets and liabilities as of the date of the statement of net position and affect revenues and expenditures for the period presented. Actual results could differ from those estimates.

➤ **Subsequent Events**

Management has evaluated all events subsequent to the balance sheet date and through the report date, which is the date these financial statements were available to be issued. Management is currently evaluating the impact of the COVID-19 pandemic on the industry and has concluded that while it is reasonably possible that the virus could have a negative effect on the Organization's financial position, results of its operations and/or cash flows, the specific impact is not readily determinable as of the date of these financial statements. The financial statements do not include any adjustments that might result from the outcome of this uncertainty.

2. CASH DEPOSITS

Custodial Credit Risk – Deposits. In the case of deposits, this is the risk that in the event of a bank failure, the School's deposits may not be returned to the School. The School does not have a custodial credit risk policy. All cash deposits are held in banks that qualify as public depositories under Florida law. All such deposits are insured by federal depository insurance and/or collateralized with securities held in Florida's multiple financial institution collateral pool as required by Chapter 280, Florida Statutes. One of the School's bank accounts exceeded the FDIC limit by \$127,115.

3. CHANGES IN CAPITAL ASSETS

Changes in capital assets are presented in the table below:

	Beginning Balance	Additions	Deletions	Ending Balance
<u>Governmental Activities:</u>				
Furniture, Fixtures and Equipment	\$ -	\$ 253,537	\$ -	\$ 253,537
Total Capital Assets Being Depreciated	-	253,537	-	253,537
Less Accumulated Depreciation for:				
Furniture, Fixtures and Equipment	-	(25,354)	-	(25,354)
Total Accumulated Depreciation	-	(25,354)	-	(25,354)
Governmental Activities Capital Assets, net	\$ -	\$ 228,183	\$ -	\$ 228,183

All depreciation expense was shown as unallocated on the Statement of Activities.

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June 30, 2020

4. LOAN PAYABLE

The School was granted a loan from Citizens Bank and Trust on May 5, 2020, in the total amount of \$915,613, pursuant to the Paycheck Protection Program (the “PPP”) under Division A, Title I of the CARES Act, which was enacted March 27, 2020. Of the amount indicated above, the School was assigned \$270,301 of the total as of June 30, 2020.

The Loan, which was in the form of a Note dated May 5, 2020, matures on May 5, 2022, and bears interest at a rate of 1% per annum, payable monthly commencing on December 5, 2020. The Note may be prepaid by the School at any time prior to maturity with no prepayment penalties. Funds from the Loan may only be used for payroll costs, costs used to continue group health care benefits, mortgage payments, rent, utilities, and interest on other debt obligations incurred before February 15, 2020. The School intends to use the entire Loan amount for qualifying expenses. Under the terms of the PPP, certain amounts of the Loan may be forgiven if they are used for qualifying expenses as described in the CARES Act.

5. CAPITAL LEASE

The capital lease payable consisted of the following:

	Balance at 6-30-20
TEQlease Education Finance- Capitalized Lease Agreement	
For leased tecnology equipment. 36 month lease at an interest rate of 11.31%. Monthly payments are \$5,097 with a \$1 purchase option at the end of the lease.	\$ 109,019
Total Capital Lease Payable	\$ 109,019

Future payment amounts for the capital lease payable are as follows:

Fiscal Year Ending June 30	Total	Principal	Interest
2021	\$ 61,161	\$ 51,445	\$ 9,716
2022	61,161	57,574	3,587
Total	\$ 122,322	\$ 109,019	\$ 13,303

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6. NOTE PAYABLE

The promissory note payable consisted of the following:

	Balance at 6-30-20
Caliber 1 Note Payable	
24 month promissory note at an interest rate of 10%. Monthly payments are \$13,843.	\$ 194,439
Total Note Payable	\$ 194,439

Future payment amounts for the note payable are as follows:

Fiscal Year				
Ending June 30	Total	Principal	Interest	
2021	\$ 166,122	\$ 153,591	\$ 12,531	
2022	41,531	40,848	683	
Total	\$ 207,653	\$ 194,439	\$ 13,214	

7. CHANGES IN LONG-TERM DEBT

The following is a summary of changes in long-term liabilities:

	Beginning Balance	Additions	Deductions	Ending Balance	Due in One Year
GOVERNMENTAL ACTIVITIES:					
Capital Lease Payable	\$ -	\$ 154,987	\$ 45,968	\$ 109,019	\$ 51,445
Note Payable	-	300,000	105,561	194,439	153,591
Total Governmental Activities	\$ -	\$ 454,987	\$ 151,529	\$ 303,458	\$ 205,036

8. OPERATING AGREEMENT

The School entered into a management contract with Compass Charter Schools, LLC (Compass). The contract calls for Compass to provide the School with marketing, curriculum design and implementation; student and staff recruiting; principal selection; and general management of the School's operations. An annual fee is to be 11% of the School's gross operating revenue (FEFP funds, charter school capital outlay revenue, and Public Charter School Program funds (if any) less the School's administrative fee. Fees under this agreement incurred to Compass during the fiscal year amounted to \$159,151.

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9. SCHEDULE OF STATE REVENUE SOURCES

The following is a schedule of the School's State revenue:

Source	Amount
Florida Education Finance Program	\$ 2,147,644
Class Size Reduction	569,598
Discretionary Millage	252,863
Supplementary Academic Instruction	108,544
ESE Guaranteed Allocation	87,133
Best & Brightest Teacher Scholarship	44,743
Instructional Materials	36,409
Safe Schools	23,393
Reading Program	19,604
Mental Health Assistance Allocation	11,353
Teachers Classroom Supply Program	8,428
Digital Classrooms Allocation	838
Discretionary Lottery	464
Total State Revenue	\$ 3,311,014

As provided in the charter school contract, the District has charged the School an administrative fee totaling \$87,633.

10. FUNDING AND CREDIT RISK CONCENTRATIONS

The School receives substantially all of its support and revenue from federal, state and local funding sources, passed through the District, in the form of performance and budget-based contracts. Continuing operation of the School is greatly dependent upon the continued support of these governmental agencies.

11. COMMITMENTS AND CONTINGENT LIABILITIES

The School participates in state grant programs, which are governed by various rules and regulations of the grantor agencies. Costs charged to the respective grant programs are subject to audit and adjustment by the grantor agencies, therefore, to the extent that the School has not complied with the rules and regulations governing the grants, refunds of any money received may be required and the collectability of any related receivables at June 30, 2020, may be impaired.

In the opinion of the School, there are no significant liabilities relating to compliance with the rules and regulations governing the respective grants; therefore, no provision has been recorded in the accompanying financial statements for such contingencies.

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June 30, 2020

12. FACILITY LEASE

Navigator Academy of Leadership, Inc. entered into a 25 year noncancelable operating lease for its educational facility beginning August 12, 2019, through August 31, 2044. The lease provides for annual increases of rent adjusted for the greater of the increase in the consumer price index or 2.5%. Lease terms also require rent premium payments for students in excess of a base number per school year. Net rental expenditures under the lease for the 2019-20 fiscal year amounted to \$605,000.

The following is a schedule, by years, of the School's portion of future minimum rental payments required under operating leases in excess of one year:

Fiscal Year Ending June 30:	Amount
2021	\$ 863,665
2022	1,161,940
2023	1,297,958
2024	1,458,473
2025	1,494,934
2026-2030	7,857,866
2031-2035	8,890,454
2036-2040	10,058,733
2041-2044	8,990,656
Total	<u>\$ 42,074,679</u>

13. RISK MANAGEMENT PROGRAMS

The School is exposed to various risks of loss related to torts; theft of, damage to, and of assets; errors and omissions; and natural disasters for which the School carries commercial insurance. There have been no significant reductions in insurance coverage and settlement amounts have not exceeded insurance coverage for the current year or the three prior years.

14. LEGAL MATTERS

In the normal course of conducting its operations, the School occasionally becomes party to various legal actions and proceedings. The School has no legal actions or pending proceedings in progress.

NAVIGATOR ACADEMY OF LEADERSHIP HILLSBOROUGH
(A CHARTER SCHOOL UNDER NAVIGATOR ACADEMY OF LEADERSHIP, INC.)

A CHARTER SCHOOL AND COMPONENT UNIT OF THE DISTRICT SCHOOL BOARD OF HILLSBOROUGH COUNTY, FLORIDA

REQUIRED SUPPLEMENTARY INFORMATION
BUDGETARY COMPARISON SCHEDULE - GENERAL FUND AND MAJOR SPECIAL REVENUE FUND (UNAUDITED)

For the Fiscal Year Ended June 30, 2020

	General Fund				Special Revenue Fund			
	Original Budget	Final Budget	Actual	Variance with Final Budget - Positive (Negative)	Original Budget	Final Budget	Actual	Variance with Final Budget - Positive (Negative)
Revenues:								
Intergovernmental:								
Federal through State and Local State Sources	\$ -	\$ -	\$ -	\$ -	\$ 433,826	\$ 397,570	\$ 397,570	\$ -
Local and Other	4,632,896	3,311,014	3,311,014	-		45,417	45,417	-
Total Revenues	5,496,236	3,590,770	3,590,770	-	433,826	442,987	442,987	-
Expenditures:								
Current - Education:								
Instruction	3,226,071	1,836,796	1,836,796	-	358,737	322,040	322,040	-
Student Support Services		1,005	1,005	-		-	-	-
Instructional Media		-	-	-	13,188	7,263	7,263	-
Instructional Staff Training	5,050	825	825	-		-	-	-
Instructional-Related Technology	47,258	1,250	1,250	-		-	-	-
Board of Education	26,382	85	85	-		-	-	-
General Administration	86,693	-	-	-		-	-	-
School Administration	563,003	417,242	417,242	-	61,901	49,989	49,989	-
Fiscal Services	10,100	1,960	1,960	-		-	-	-
Food Services	237,588	-	-	-		75,917	75,917	-
Pupil Transportation		200	200	-		-	-	-
Operation of Plant	1,085,987	315,736	315,736	-		-	-	-
Maintenance of Plant		-	-	-		-	-	-
Administrative Technology		81,777	81,777	-		-	-	-
Community Service		105,069	105,069	-		-	-	-
Fixed Capital Outlay:								
Other Capital Outlay		235,259	235,259	-		18,278	18,278	-
Debt Service:								
Principal		151,529	151,529	-		-	-	-
Interest & Fiscal Charges		34,223	34,223	-		-	-	-
Total Expenditures	5,288,132	3,787,956	3,787,956	-	433,826	473,487	473,487	-
Excess (Deficiency) of Revenues Over Expenditures	208,104	(197,186)	(197,186)	-	-	(30,500)	(30,500)	-
Other Financing Sources (Uses):								
Proceeds from Loan		300,000	300,000	-		-	-	-
Inception of Capital Lease		154,987	154,987	-		-	-	-
Transfers In/(Out)		(30,500)	(30,500)	-		30,500	30,500	-
Total Other Financing Sources (Uses)	-	424,487	424,487	-	-	30,500	30,500	-
Net Change in Fund Balance	208,104	227,301	227,301	-	-	-	-	-
Fund Balance, June 30, 2019	362	362	362	-	-	-	-	-
Fund Balance, June 30, 2020	\$ 208,466	\$ 227,663	\$ 227,663	\$ -	\$ -	\$ -	\$ -	\$ -

See Independent Auditor's Report.

NAVIGATOR ACADEMY OF LEADERSHIP HILLSBOROUGH
(A CHARTER SCHOOL UNDER NAVIGATOR ACADEMY OF LEADERSHIP INC.)
A Charter School and Component Unit of the District School Board of Hillsborough County, Florida

NOTES TO REQUIRED SUPPLEMENTARY INFORMATION

June 30, 2020

1. BUDGETARY BASIS OF ACCOUNTING

Budgets are presented on the modified accrual basis of accounting. During the fiscal year, expenditures were controlled at the object level (e.g., salaries and benefits, purchased services, materials and supplies and capital outlay) within each activity (e.g., instruction, pupil personnel services and school administration). Budgets may be amended by resolution at any Board meeting prior to the date for the annual report.



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**Independent Auditor's Report on Internal Control Over Financial Reporting and on
Compliance and Other Matters Based on an Audit of Financial Statements Performed
in Accordance with *Government Auditing Standards***

To the Board of Directors of the Navigator Academy of Leadership Hillsborough
(A charter school under Navigator Academy of Leadership, Inc.),
a Charter School and Component Unit of the
District School Board of Hillsborough County, Florida

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of Navigator Academy of Leadership Hillsborough, a charter school under Navigator Academy of Leadership, Inc. ("School") and a component unit of the District School Board of Hillsborough County, Florida, as of and for the year ended June 30, 2020, and the related notes to the financial statements, which collectively comprise the School's basic financial statements, and have issued our report thereon dated September 28, 2020 .

Internal Control Over Financial Reporting

In planning and performing our audit of the financial statements, we considered the School's internal control over financial reporting ("internal control") to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the School's internal control. Accordingly, we do not express an opinion on the effectiveness of the School's internal control.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. *A material weakness* is a deficiency, or combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the School's financial statements will not be prevented, or detected and corrected on a timely basis. *A significant deficiency* is a deficiency, or combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether the School's financial statements are free from material misstatement, we performed tests of compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the School's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the School's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

Respectfully submitted,

A handwritten signature in black ink that reads "King & Walker, CPAs". The signature is written in a cursive, professional style.

September 28, 2020
Tampa, Florida



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**Management Letter as Required by Rules of the Florida Auditor General,
Chapter 10.850, Florida Statutes, *Charter School Audits***

To the Board of Directors of the Navigator Academy of Leadership Hillsborough
(A charter school under Navigator Academy of Leadership, Inc.),
a Charter School and Component Unit of the
District School Board of Hillsborough County, Florida

Report on the Financial Statements

We have audited the financial statements of the Navigator Academy of Leadership Hillsborough, a charter school under Navigator Academy of Leadership, Inc. ("School"), and a component unit of the District School Board of Hillsborough County, Florida, as of and for the fiscal year ended June 30, 2020, and have issued our report thereon dated September 28, 2020 .

Auditor's Responsibility

We conducted our audit in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States and Chapter 10.850, Rules of the Auditor General.

Other Reporting Requirements

We have issued our Independent Auditor's Report on Internal Control over Financial Reporting and Compliance and Other Matters Based on an Audit of the Financial Statements Performed in Accordance with *Government Auditing Standards*. Disclosures in those reports and schedule, which are dated September 28, 2020 , should be considered in conjunction with this management letter.

Prior Audit Findings

10.854(1)(e)1., Rules of the Auditor General, requires that we determine whether or not corrective actions have been taken to address findings and recommendations made in the preceding annual financial audit report. There were no prior audit findings or recommendations.

Official Title

Section 10.854(1)(e)5., Rules of the Auditor General, requires that the name or official title of the entity and the school code assigned by the Florida Department of Education be disclosed in this management letter. The official title and the school code assigned by the Florida Department of Education of the entity are Navigator Academy of Leadership Hillsborough, 297823.

Financial Condition and Management

Sections 10.854(1)(e)2. and 10.855(11), Rules of the Auditor General, require us to apply appropriate procedures and communicate whether or not the School has met one or more of the conditions described in Section 218.503(1), Florida Statutes, and to identify the specific condition(s) met. In connection with our audit, we determined that the School did not meet any of the conditions described in Section 218.503(1), Florida Statutes.

Pursuant to Sections 10.854(1)(e)6.a. and 10.855(12), Rules of the Auditor General, we applied financial condition assessment procedures for the School. It is management's responsibility to monitor the School's financial condition, and our financial condition assessment was based in part on representations made by management and review of financial information provided by same.

Section 10.854(1)(e)3., Rules of the Auditor General, requires that we communicate any recommendations to improve financial management. In connection with our audit, we did not have any such recommendations.

Transparency

Sections 10.854(1)(e)7. and 10.855(13), Rules of the Auditor General, require us to apply appropriate procedures and communicate the results of our determination as to whether the School maintains on its Web site the information specified in Section 1002.33(9)(p), Florida Statutes. In connection with our audit, we determined that the School maintained on its Web site the information specified in Section 1002.33(9)(p), Florida Statutes.

Additional Matters

Section 10.854(1)(e)3., Rules of the Auditor General, requires that we address in the management letter any recommendations to improve financial management. In connection with our audit, we did not have any such recommendations.

Section 10.854(1)(e)4., Rules of the Auditor General, requires that we address noncompliance with provisions of contracts or grant agreements, or abuse, that have occurred, or are likely to have occurred, that have an effect on the financial statements that is less than material but which warrants the attention of those charged with governance. In connection with our audit, we did not have any such findings.

Purpose of this Letter

Our management letter is intended solely for the information and use of the Legislative Auditing Committee, members of the Florida Senate and the Florida House of Representatives, the Florida Auditor General, Federal and other granting agencies, the Board of Directors, applicable management, and the District School Board of Hillsborough County and is not intended to be and should not be used by anyone other than these specified parties.

Respectfully submitted,



September 28, 2020
Tampa, Florida