



Pinecrest Creek Academy  
(A charter school under Pinecrest Academy, Inc.)  
WL# 0203

Orlando, Florida

Financial Statements and  
Independent Auditors' Report  
June 30, 2020

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Pinecrest Creek Academy  
(A charter school under Pinecrest Academy, Inc.)  
WL# 0203

1100 Lee Road  
Orlando, Florida 32810

2019-2020

BOARD OF DIRECTORS

Judith Marty, Chair and President, Director  
Carlos Alvarez, Vice Chair, Director  
Shannie Sadesky, Vice-Chair, Director  
Juan Molina, Secretary, Director  
Erin Demirjian, Director  
Carlos Coello, Director  
Albert Maillo, Director

SCHOOL ADMINISTRATION

Ericka Briones, Principal



## INDEPENDENT AUDITORS' REPORT

To the Board of Directors of  
Pinecrest Creek Academy  
Orlando, Florida

We have audited the accompanying financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of Pinecrest Creek Academy (the “School”), a charter school under Pinecrest Academy, Inc., which is component unit of the District School Board of Orange County, for the year ended June 30, 2020, and the related notes to the financial statements which collectively comprise the School’s basic financial statements as listed in the table of contents.

### **Management’s Responsibility for the Financial Statements**

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

### **Auditor’s Responsibility**

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor’s judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity’s preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity’s internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

396 Alhambra Circle, Suite 900, Coral Gables, FL 33134 • Tel: 305.446.3022 • Fax: 305.446.6319  
[www.hlbgravier.com](http://www.hlbgravier.com)

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## **Opinions**

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, each major fund, and the remaining aggregate fund information of Pinecrest Creek Academy as of June 30, 2020, and the respective changes in financial position for the year then ended in accordance with accounting principles generally accepted in the United States of America.

## **Other Matters**

As described in Note 1, the accompanying financial statements referred to above present only the financial position of Pinecrest Creek Academy as of June 30, 2020, and the respective changes in financial position for the year then ended, and is not intended to be a complete presentation of Pinecrest Academy, Inc. These financial statements do not purport to and do not present fairly the financial position of Pinecrest Academy, Inc. as of June 30, 2020 and its changes in financial position for the year then ended in conformity with accounting principles generally accepted in the United States of America.

### *Required Supplementary Information*

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis and budgetary comparison information on pages 4 through 8 and 28 through 29 be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

### **Other Reporting Required by *Government Auditing Standards***

In accordance with *Government Auditing Standards*, we have also issued our report dated September 29, 2020, on our consideration of the School's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the School's internal control over financial reporting and compliance.



Coral Gables, Florida  
September 29, 2020

CERTIFIED PUBLIC ACCOUNTANTS

**Management's Discussion and Analysis**  
Pinecrest Creek Academy  
(A Charter School under Pinecrest Academy, Inc.)  
June 30, 2020

The corporate officers of Pinecrest Creek Academy have prepared this narrative overview and analysis of the School's financial activities for the fiscal year ended June 30, 2020.

**Financial Highlights**

1. The net position of the School at June 30, 2020 was \$157,873.
2. At year-end, the School had current assets on hand of \$123,527.
3. The School had a decrease in its net position of \$(48,550) for the year ended June 30, 2020.
4. The unassigned fund balance at year end was \$80,889.

**Overview of the Financial Statements**

This discussion and analysis are intended to serve as an introduction to the School's basic financial statements. The School's financial statements for the year ended June 30, 2020 are presented in accordance with GASB Codification Section 2200. The financial statements have three components: 1) government-wide financial statements, 2) fund financial statements, and 3) notes to the financial statements. This report also contains other required supplementary information in addition to the basic financial statements themselves.

*Government-Wide Financial Statements*

The *government-wide financial statements* are designed to provide readers with a broad overview of the School's finances, in a manner similar to a private-sector business.

The *Statement of Net Position* presents information on all of the School's assets and deferred outflows of resources and liabilities and deferred inflows of resources. The difference between the four is reported as *net position*. Over time increases or decreases in net position may serve as an indicator of whether the financial position of the School is improving or deteriorating.

The *Statement of Activities* presents information on how the School's net position changed during the fiscal year. All changes in net position are reported when the underlying event occurs without regard to the timing of related cash flows. Accordingly, revenues and expenses are reported in this statement for some items that will only result in cash flows in future fiscal periods.

The government-wide financial statements can be found on pages 9-10 of this report.

*Fund Financial Statements*

A "fund" is a collection of related accounts grouped to maintain control over resources that have been segregated for specific activities, projects, or objectives. The School like other state and local governments uses fund accounting to ensure and report compliance with finance-related legal requirements.

All of the funds of the School are governmental funds. *Governmental Funds* are used to account for essentially the same functions reported as governmental activities in the government-wide financial statements. Governmental Fund financial statements, however, focus on *near-term* inflows and outflows of spendable resources, as well as on the balances of spendable resources which are available at the end of the fiscal year. Such information may be used to evaluate a government's requirements for near-term financing.

The Board of the School adopts an annual appropriated budget for its major governmental funds. A budgetary comparison statement has been provided for the major governmental funds to demonstrate compliance with the School's budget.

The basic governmental fund financial statements can be found on pages 11 - 14 of this report.

Notes to Financial Statements

The notes to the financial statements provide additional information that is essential to a full understanding of the data provided in the government-wide and fund financial statements.

The notes to the financial statements can be found on pages 15-27 of this report.

**GOVERNMENT-WIDE FINANCIAL ANALYSIS**

As noted earlier, net position may serve over time as a useful indicator of a charter school's financial position. In the case of the School, assets exceeded liabilities by \$157,873 at the close of the fiscal year. A summary of the School's net position as of June 30, 2020 and 2019 is as follows:

	<u>2020</u>	<u>2019</u>
Cash	\$ 14,401	\$ 45,707
Investments	50,000	40,000
Accounts receivable	47,942	38,030
Prepaid expenses	11,184	14,610
Due from other agencies	-	9,352
Deposits receivable	16,255	16,255
Capital assets, net	49,545	89,048
<b>Total Assets</b>	<u>189,327</u>	<u>253,002</u>
<b>Deferred outflows of resources</b>	-	-
Salaries and wages payable	19,063	26,134
Accounts payables	12,391	20,445
<b>Total Liabilities</b>	<u>31,454</u>	<u>46,579</u>
<b>Deferred inflows of resources</b>	-	-
<b>Net Position:</b>		
Net investment in capital assets	49,545	89,048
Unrestricted	108,328	117,375
<b>Total Net Position</b>	<u>\$ 157,873</u>	<u>\$ 206,423</u>

At the end of both fiscal years, the School can report positive balances in total net position.

A summary and analysis of the School’s revenues and expenses for the years ended June 30, 2020 and 2019 follows:

	<u>2020</u>	<u>2019</u>
<b>REVENUES</b>		
Program Revenues		
Operating grants and contributions	\$ 68,170	\$ 69,000
State capital outlay funding	46,091	65,420
Lunch program	39,493	61,069
General Revenues		
Local sources (FTE and other non specific)	752,676	834,960
Other revenues	312,060	167,702
<b>Total Revenues</b>	<u>\$ 1,218,490</u>	<u>\$ 1,198,151</u>
<b>EXPENSES</b>		
Governmental Activities:		
Instruction	\$ 500,249	\$ 516,111
Instructional staff training	6,981	2,968
Board	11,570	12,020
General administration	36,386	-
School administration	270,302	234,273
Facilities acquisition	76	152
Fiscal services	14,250	16,200
Food services	88,301	103,142
Central services	35,350	18,452
Operation of plant	228,037	248,071
Maintenance of plant	75,538	33,146
Administrative technology services	-	5,842
<b>Total Expenses</b>	<u>1,267,040</u>	<u>1,190,377</u>
Change in Net Position	(48,550)	7,774
Net Position at Beginning of Year	<u>206,423</u>	<u>198,649</u>
Net Position at End of Year	<u>\$ 157,873</u>	<u>\$ 206,423</u>

The School’s revenues and expenditures increased by \$20,339 and \$76,663 respectively. The School had a decrease in its net position of \$(48,550) for the current year.

### **Achievements**

In 2020, Pinecrest Creek Academy completed its 8th year of operations serving 91 students in grades K-5. Previously the school earned a letter grade of “A” under the State of Florida Accountability Program. Due to the COVID-19 pandemic, the Florida Department of Education suspended state-mandated assessments for the 2020 school year. However, data from school-based internal assessments reflects that students made significant learning gains.

The focus of the school is to provide a stimulating program of study where academic merit, character expansion, and individual growth are refined in a safe environment that involves the active involvement of students, teachers, parents and community members.



Designated as a Title I school, the school implemented an intensive remediation program under its new administration, with the purpose of increasing and continuing to improve student academic performance. The following are elements of the program which helped lift this school to a A school this year:

- Implementation of a tutoring program during after school.
- Establishment of monthly Parent Academies where parents learn about topics such as bullying, fostering healthy habits, and how to achieve basic computer skills.
- Implementation of iReady Reading and iReady Math for grades K-5

Pinecrest Creek Academy is dedicated to helping all students achieve by cultivating a positive learning environment, where high expectations and standards and innovative teaching methods are fostered.

## **FINANCIAL ANALYSIS OF THE GOVERNMENT'S FUND**

As noted earlier, the School uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements.

### **Governmental Funds**

The focus of the School's *governmental funds* is to provide information on near-term inflows, outflows, and balances of *spendable* resources. Such information is useful in assessing the School's financing requirements. In particular, the *unassigned fund balance* may serve as a useful measure of a government's net resources available for spending at the end of the fiscal year.

Most of the School's operations are funded in the General Fund. The majority of the General Fund revenues are distributed to the School by the District through the Florida Education Finance Program (FEFP), which uses formulas to distribute state funds and an amount of local property taxes (i.e., required local effort) established each year by the Florida Legislature.

At the end of the fiscal year, the School's governmental general fund reported ending fund balance of \$92,073. The fund balance unassigned and available for spending at the School's discretion is \$80,889. These funds will be available for the School's future ongoing operations.

### **Capital Assets**

The School's investment in capital assets as of June 30, 2020 amounts to \$49,545 (net of accumulated depreciation). This investment in capital assets includes leasehold improvements, textbooks, furniture, fixtures and computer equipment. As of June 30, 2020, the School had no long-term debt associated to capital assets.

### **Capital Improvement Requirements**

The School maintains a continuous capital improvements program to enhance facilities and update fixtures and equipment as required.

## Facility and School Location

The School entered into a lease agreement for use of facility located at 1100 Lee Road, Orlando, Florida 32810.

## Governmental Fund Budget Analysis and Highlights

Prior to the start of the School's fiscal year, the Board of the Charter School adopted an annual budget. A budgetary comparison statement has been provided for total governmental funds (both general fund and special revenue funds) to demonstrate compliance with the School's budget.

	Governmental Funds		
	Original Budget	Final Budget	Actual
<b>REVENUES</b>			
Program Revenues			
Federal sources	\$ 65,000	\$ 67,500	\$ 68,170
State Capital Outlay	69,000	57,000	46,091
Lunch program	69,500	39,000	39,493
General Revenues			
FTE and other nonspecific revenues	892,170	744,875	752,676
Charges and other revenues	286,300	298,149	312,060
Total Revenues	<u>\$ 1,381,970</u>	<u>\$ 1,206,524</u>	<u>\$ 1,218,490</u>
<b>CURRENT EXPENDITURES</b>			
Governmental Activities			
Instruction	\$ 550,951	\$ 470,326	\$ 466,896
Instructional staff training	60,004	7,000	6,981
Board	13,513	11,563	11,570
General administration	10,115	40,115	36,386
School administration	211,333	274,048	270,096
Food services	103,650	81,400	76,417
Fiscal services	17,250	14,250	14,250
Central services	40,250	35,350	35,350
Operation of plant	244,573	244,513	222,912
Maintenance of plant	50,000	68,500	67,093
Total Current Expenditures	<u>\$ 1,301,639</u>	<u>\$ 1,247,065</u>	<u>\$ 1,207,951</u>

Most variances occurred as a result of the budget adopted being more conservative than actual results for the year.

## Requests for Information

This financial report is intended to provide a general overview of the finances of the School. Requests for additional information may be addressed to Ms. Ana Martinez at Academica Dade, LLC, 6340 Sunset Drive, Miami, Florida 33143.

Pinecrest Creek Academy  
(A charter school under Pinecrest Academy, Inc.)

Statement of Net Position  
June 30, 2020

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**Assets**

	<u>Governmental Activities</u>
Current assets:	
Cash	\$ 14,401
Investments	50,000
Accounts receivable	47,942
Prepaid expenses	11,184
Total current assets	<u>123,527</u>
Capital assets, depreciable	292,520
Less: accumulated depreciation	<u>(242,975)</u>
	49,545
Deposits receivable	<u>16,255</u>
Total Assets	<u>189,327</u>

**Deferred Outflows of Resources**

-

**Liabilities**

Current liabilities:	
Salaries and wages payable	19,063
Accounts payables	12,391
Total Liabilities	<u>31,454</u>

**Deferred Inflows of Resources**

-

**Net Position:**

Net investment in capital assets	49,545
Unrestricted	108,328
Total Net Position	<u>\$ 157,873</u>

The accompanying notes are an integral part of these financial statements.

Pinecrest Creek Academy  
(A charter school under Pinecrest Academy, Inc.)

Statement of Activities  
For the year ended June 30, 2020

Functions	Expenses	Program Revenues			Net (Expense) Revenue and Changes in Net Position
		Charges for Services	Operating Grants and Contributions	Capital Grants and Contributions	
<b>Governmental activities:</b>					
Instruction	\$ 500,249	\$ -	\$ 68,170	\$ -	\$ (432,079)
Instructional staff training	6,981	-	-	-	(6,981)
Board	11,570	-	-	-	(11,570)
General administration	36,386	-	-	-	(36,386)
School administration	270,302	-	-	-	(270,302)
Facilities acquisition	76	-	-	-	(76)
Fiscal services	14,250	-	-	-	(14,250)
Food services	88,301	1,732	37,761	-	(48,808)
Central services	35,350	-	-	-	(35,350)
Operation of plant	228,037	-	-	46,091	(181,946)
Maintenance of plant	75,538	-	-	-	(75,538)
<b>Total governmental activities</b>	<b>1,267,040</b>	<b>1,732</b>	<b>105,931</b>	<b>46,091</b>	<b>(1,113,286)</b>
General revenues:					
FTE and other nonspecific revenues					752,676
Interest and other revenues					312,060
Change in net position					(48,550)
Net position, beginning					206,423
Net position, ending					\$ 157,873

The accompanying notes are an integral part of these financial statements.

Pinecrest Creek Academy  
(A charter school under Pinecrest Academy, Inc.)

Balance Sheet - Governmental Funds  
June 30, 2020

	General Fund	Special Revenue Fund	Non-Major Governmental Funds	Total Governmental Funds
<b><u>Assets</u></b>				
Cash	\$ 14,401	\$ -	\$ -	\$ 14,401
Investments	50,000	-	-	50,000
Prepaid expenses	11,184	-	-	11,184
Accounts receivable	47,942	-	-	47,942
Total Assets	<u>123,527</u>	<u>-</u>	<u>-</u>	<u>123,527</u>
<b>Deferred Outflows of Resources</b>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
<b><u>Liabilities</u></b>				
Salaries and wages payable	19,063	-	-	19,063
Accounts payables	12,391	-	-	12,391
Total Liabilities	<u>31,454</u>	<u>-</u>	<u>-</u>	<u>31,454</u>
<b>Deferred Inflows of Resources</b>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
<b><u>Fund balance</u></b>				
Nonspendable, not in spendable form	11,184	-	-	11,184
Unassigned	80,889	-	-	80,889
	<u>92,073</u>	<u>-</u>	<u>-</u>	<u>92,073</u>
Total Liabilities, Deferred Inflows of Resources and Fund Balance	<u>\$ 123,527</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 123,527</u>

The accompanying notes are an integral  
part of these financial statements.

Pinecrest Creek Academy  
(A charter school under Pinecrest Academy, Inc.)

Reconciliation of the Governmental Fund Balance Sheet to the Statement of Net Position  
June 30, 2020

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Total Fund Balance - Governmental Funds \$ 92,073

Amounts reported for governmental activities in the statement of net position  
are different because:

Capital assets of \$292,520 net of accumulated depreciation  
of \$242,975 used in governmental activities are not  
financial resources and therefore are not reported in the  
fund. 49,545

Deposits receivable are considered long term and are not  
financial resources and therefore are not reported in the  
governmental funds. 16,255

Total Net Position - Governmental Activities \$ 157,873

The accompanying notes are an integral  
part of these financial statements.

Pinecrest Creek Academy  
(A charter school under Pinecrest Academy, Inc.)

Statement of Revenues, Expenditures, and Changes in Fund Balance - Governmental Funds  
For the year ended June 30, 2020

	General Fund	Special Revenue Fund	Capital Projects Fund (Non-Major)	Total Governmental Funds
<b>Revenues:</b>				
State Capital Outlay	\$ -	\$ -	\$ 46,091	\$ 46,091
State passed through local	752,676	-	-	752,676
Federal sources	-	68,170	-	68,170
Lunch program	-	39,493	-	39,493
Charges and other revenue	312,060	-	-	312,060
<b>Total Revenues</b>	<b>1,064,736</b>	<b>107,663</b>	<b>46,091</b>	<b>1,218,490</b>
<b>Expenditures:</b>				
<b>Current</b>				
Instruction	398,726	68,170	-	466,896
Instructional staff training	6,981	-	-	6,981
Board	11,570	-	-	11,570
General administration	36,386	-	-	36,386
School administration	270,096	-	-	270,096
Fiscal services	14,250	-	-	14,250
Food services	-	76,417	-	76,417
Central services	35,350	-	-	35,350
Operation of plant	176,821	-	46,091	222,912
Maintenance of plant	67,093	-	-	67,093
<b>Capital Outlay:</b>				
Other capital outlay	19,586	-	-	19,586
<b>Total Expenditures</b>	<b>1,036,859</b>	<b>144,587</b>	<b>46,091</b>	<b>1,227,537</b>
Excess (deficit) of revenues over expenditures	27,877	(36,924)	-	(9,047)
<b>Other financing sources (uses)</b>				
Transfers in (out)	(36,924)	36,924	-	-
Net change in fund balance	(9,047)	-	-	(9,047)
Fund Balance at beginning of year	101,120	-	-	101,120
Fund Balance at end of year	\$ 92,073	\$ -	\$ -	\$ 92,073

The accompanying notes are an integral part of these financial statement.

Pinecrest Creek Academy  
(A charter school under Pinecrest Academy, Inc.)

Reconciliation of the Statement of Revenues, Expenditures and Changes in Fund Balance  
of Governmental Funds to the Statement of Activities

For the year ended June 30, 2020

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Net Change in Fund Balance - Governmental Funds \$ (9,047)

Amounts reported for governmental activities in the statement of activities are different because:

Governmental funds report capital outlays as expenditures. However, in the statement of activities, the cost of those assets is allocated over their estimated useful lives as depreciation expense. This is the amount by which capital outlays of \$19,586 differed from depreciation expense of \$59,089.

(39,503)

Change in Net Position of Governmental Activities \$ (48,550)

The accompanying notes are an integral part of these financial statements.



## **Note 1 – Summary of Significant Accounting Policies**

### Reporting Entity

Pinecrest Creek Academy (the "School"), is a component unit of the school Board of Orange County, Florida (the "District"). The School's charter is held by Pinecrest Academy, Inc., a not-for-profit corporation organized pursuant to Chapter 617, Florida Statutes, the Florida Not-For-Profit Corporation Act. The governing body of the School is the board of directors of Pinecrest Academy, Inc., which is composed of seven members and also governs other charter schools. The board of directors has determined that no component units exist that would require inclusion in the School's financial statements.

The general operating authority of the School is contained in Section 1002.33, Florida Statutes. The School operates under a charter granted by the sponsoring district, the School Board of Orange County, Florida. The current charter expires on June 30, 2022 and it can be renewed in accordance with the law. A charter can also be terminated before its date of expiration for reasons set forth in the charter and Section 1002.33 of the Florida Statutes.

The School, serves students from kindergarten through fifth grades and is funded by the District. These financial statements are for the year ended June 30, 2020, when on average 91 students were enrolled for the school year.

### Basis of presentation

The School's accounting policies conform to accounting principles generally accepted in the United States as applicable to state and local governments. The Governmental Accounting Standards Board ("GASB") is the accepted standard setting body for establishing governmental accounting and financial reporting principles. Accordingly, the basic financial statements include both the government-wide and fund financial statements.

### Deferred Outflows/Inflows of Resources

In addition to assets, the statement of net position will sometimes report a separate section for deferred outflows of resources. This separate financial statement element, deferred outflows of resources, represents a consumption of net position that applies to a future period and so will not be recognized as an outflow of resources (expense/expenditure) until then. The School does not have any items that qualify for reporting in this category.

In addition to liabilities, the statement of net position will sometimes report a separate section for deferred inflows of resources. This separate financial statement element, deferred inflows of resources, represents an acquisition of net position that applies to a future period and so will not be recognized as an inflow of resources (revenue) until that time. The School does not have any items that qualify for reporting in this category.

**Note 1 – Summary of Significant Accounting Policies (continued)**

Government-wide and Fund Financial Statements

*Government-wide Financial Statements*

The government-wide financial statements include the statement of net position and the statement of activities. These statements report information about the School as a whole. Any internal interfund activity has been eliminated from these financial statements. Both statements report only governmental activities as the School does not engage in any business type activities. These statements do not include fiduciary funds.

The statement of activities reports the expenses of a given function offset by program revenues directly connected with the functional program. A function is an assembly of similar activities and may include portions of a fund or summarize more than one fund to capture the expenses and program revenues associated with a distinct functional activity. Program revenues include: (1) charges for services, such as food service and student activity fees; (2) operating grants such as the National School Lunch Program, Federal grants, and other state allocations; and (3) capital grants specific to capital outlay. In addition, revenues not classified as program revenues are shown as general revenues, which include Florida Education Finance Program (FEFP) revenues, and other miscellaneous sources.

*Fund Financial Statements*

Fund financial statements are provided for governmental and fiduciary funds. The operations of the funds are accounted for with a separate set of self-balancing accounts that comprise its assets, deferred outflow of resources, liabilities, deferred inflows of resources, equity, revenues and expenditures. The School reports the following major governmental funds with all non-major funds aggregated in a single column:

*General Fund* - is the School's primary operating fund. It accounts for all financial resources of the school, except those required to be accounted for in another fund.

*Special Revenue Fund* - accounts for specific revenue, such as the federal lunch program and other grants that are legally restricted to expenditures for particular purposes.

**Note 1 – Summary of Significant Accounting Policies (continued)**

Measurement Focus and Basis of Accounting

The financial statements of the School are prepared in accordance with generally accepted accounting principles (GAAP). The School's reporting entity applies all relevant Governmental Accounting Standards Board (GASB) *Codification of Accounting and Financial Reporting Guidance*. The government-wide statements report using the economic resources measurement focus and the full accrual basis of accounting. Revenues are recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows.

The School recognizes assets of non-exchange transactions in the period when the underlying transaction occurs, when an enforceable legal claim has arisen, or when all eligibility requirements are met. Revenues are recognized, on the modified accrual basis, when they are measurable and available. Non-exchange transactions occur when the school provides (or receives) value to (from) another party without receiving (or giving) equal or nearly equal value in return. Most donations are examples of non-exchange transactions. Revenues from grants and donations are recognized on the accrual basis, in the fiscal year in which all eligibility requirements have been satisfied.

Governmental fund financial statements report using the current financial resources measurement focus and the modified accrual basis of accounting. Revenues are recognized when they are both measurable and available. "Measurable" means the amount of the transaction can be determined. "Available" means collectible within the current period or soon enough thereafter to pay liabilities of the current period. The School considers revenues to be available if they are collected within 60 days of the end of the fiscal year. Florida Education Finance Program (FEFP) revenues are recognized when received. A one-year availability period is used for revenue recognition for all other governmental fund revenues. Charges for services and fees are recognized when cash is collected as amounts are not measurable. When grant terms provide that the expenditure of funds is the prime factor for determining eligibility for federal, state, and other grant funds, revenue is recognized at the time the expenditure is made. Expenditures are recorded when the related fund liability is incurred, except for long-term debt principal and interest which are reported as expenditures in the year due.

Budgets and Budgetary Accounting

In compliance with Florida Statutes, the Board of Directors adopts an annual budget using the modified accrual basis of accounting. During the fiscal year, expenditures were controlled at the object level (e.g. salaries and benefits, purchased services, materials and supplies and capital outlay) within each activity (e.g. instruction, pupil personnel services and school administration). Revisions to the annual budget are approved by the Board.

**Note 1 – Summary of Significant Accounting Policies (continued)**

Cash, Cash Equivalents and Investments

Cash and cash equivalents are considered to be cash on hand, demand deposits, non-marketable time deposits with maturities of three months or less when purchased, and money market/savings accounts.

The School has not adopted a formal deposit and investment policy that limits the School's allowable deposits or investments and address specific types of risk; however the School invests excess deposit funds in a government money market mutual fund. The School has adopted GASB Codification Section 3100 *Fair Value Measurement and Application* (see Note 2).

Inter-fund Transfers

Inter-fund receivables/payables (“due from/to”) are short-term balances that represent reimbursements between funds for payments made by one fund on behalf of another fund.

Due from Other Governments or Agencies

Amounts due to the School by other governments or agencies are for grants or programs under which the services have been provided by the School.

Prepaid Expenses

Other assets consist mainly of prepaid expenses which are payments for goods or services that have not been consumed or used at year end. The expenditure will be recorded when the asset is used. Accordingly, prepaid expenses are equally offset by a nonspendable fund balance classification.

Capital Assets

The School's property, plant and equipment with useful lives of more than one year are stated at historical cost and comprehensively reported in the statement of net position in the government-wide financial statements. Donated capital assets are recorded at their estimated fair market value on the date donated. The School generally capitalizes assets with a cost of \$1,000 or more. Building improvements, additions and other capital outlays that significantly extend the useful life of an asset are capitalized. The costs of normal maintenance and repairs that do not add to the asset value or materially extend useful lives are not capitalized. Capital assets are depreciated using the straight-line method. When capital assets are disposed, the cost and applicable accumulated depreciation are removed from the respective accounts, and the resulting gain or loss is recorded in the government wide statements. Proceeds received from the sale or disposal of capital assets are recorded as other financing sources in the governmental funds.

Estimated useful lives, in years, for depreciable assets are as follows:

Building Improvements	10-20 Years
Furniture, Equipment, and Computers	5 Years
Audiovisual and Software	3-5 Years

**Note 1 – Summary of Significant Accounting Policies (continued)**

Compensated Absences

The School grants a specific number of sick days. Full time instructional employees are eligible to one day per month to up to ten days of active work during the ten-month period (a “benefit year”). In the event that available time is not used by the end of the benefit year, employees may “rollover” all unused days for use in future benefit years. Employees may “cash out” unused sick days however, the employees may only cash out if they have used three days or less of their sick leave in that benefit year. Employees may not cash out more than ten days per school year and are required to always maintain a minimum of twenty-one unused days in order to cash out. The cash out value is eighty percent of their current daily rate. There is no termination payment for accumulated unused sick days.

GASB Codification Section C60, *Accounting for Compensated Absences*, provides that compensated absences that are contingent on a specific event that is outside the control of the employer and employee should be accounted for in the period those events take place. Accordingly, these financial statements do not include an accrual for compensated absences available to be used in future benefits years.

The School also provides certain days to be used for specific personal matters such as family death and jury duty. Because the use of such days is contingent upon those events taking place and such events are out of the control of both the employer and the employee, there is no accrual for such days.

Revenue Sources

Revenues for current operations are received primarily from the State through the District pursuant to the funding provisions included in the School's charter. In accordance with the funding provisions of the charter and Section 1002.33, Florida Statutes, the School will report the number of full-time equivalent (FTE) students and related data to the District. Under the provisions of Section 1011.62, Florida Statutes, the District reports the number of the full-time equivalent (FTE) students and related data to the Florida Department of Education (FDOE) for funding through the FEFP. Funding for the School is adjusted during the year to reflect the revised calculations by the FDOE under the FEFP and the actual weighted full-time equivalent students reported by the School during the designated full-time equivalent student survey periods. After review and verification of FTE reports and supporting documentation, the FDOE may adjust subsequent fiscal period allocations of FEFP funding for prior year errors disclosed by its review as well as to prevent statewide allocations from exceeding the amount authorized by the Legislature. Normally, such adjustments are treated as reductions of revenue in the year the adjustment is made.

The School receives state funds through the District under charter school capital outlay funding pursuant to Section 1013.62, Florida Statutes. Funds are based on a capital outlay plan submitted to the District and are to be used for lease of school facilities. In addition, the School may receive a portion of the local capital improvement ad valorem tax revenues levied by the District.

**Note 1 – Summary of Significant Accounting Policies (continued)**

Finally, the School also receives Federal awards for the enhancement of various educational programs. Federal awards are generally received based on applications submitted to and approved by various granting agencies. For Federal awards in which a claim to these grant proceeds is based on incurring eligible expenditures, revenue is recognized to the extent that eligible expenditures have been incurred. Any excess amounts are recorded as deferred revenues until expended. Additionally, other revenues may be derived from various fundraising activities and certain other programs.

Net Position and Fund Balance Classifications

*Government-wide financial statements*

Equity is classified as net position and displayed in three components:

- a) Net investment in capital assets- consists of capital assets net of accumulated depreciation reduced by the outstanding balances of any borrowings that are attributable to the acquisition or improvement of those assets.
- b) Restricted net position - consists of balances with constraints placed on their use either by external groups such as creditors, grantors, contributors or laws or regulations of other governments.
- c) Unrestricted net positions - all other balances that do not meet the definition of "restricted" or "net investment in capital assets."

When both restricted and unrestricted resources are available for a specific purpose, it is the School's policy to use restricted resources first, until exhausted, before using unrestricted resources.

*Fund financial statements*

GASB Codification Section 1800.142, *Fund Balance Reporting and Governmental Fund Type Definitions*, defines the different types of fund balances that a governmental entity must use for financial reporting purposes. GASB requires the fund balance amounts to be properly reported within one of the fund balance categories listed below:

- a) Nonspendable – includes amounts that cannot be spent because they are either not in spendable form or legally or contractually required to be maintained intact. Consists of fund balance associated with inventories and prepaid expenses.
- b) Restricted – this classification includes fund balance category amounts that can be spent only for the specific purposes stipulated by constitution, external resource providers, or through enabling legislation. There are no restricted fund balances at year end.

**Note 1 – Summary of Significant Accounting Policies (continued)**

- c) Committed - fund balance classification includes amounts that can be used only for the specific purposes determined by a formal action of the School's Board of Directors. There are no committed fund balances at year end.
- d) Assigned - fund balance classification that is intended to be used by the School's management for specific purposes but do not meet the criteria to be classified as restricted or committed. There are no assigned fund balances at year end.
- e) Unassigned – portion of the fund balance that has not been restricted, committed or assigned for a specific purpose. This is the residual classification for the School's general fund.

Committed amounts would be reduced first, followed by assigned amounts, and then unassigned amounts when expenditures are incurred for purposes for which amounts in any of those unrestricted fund balance classifications could be used.

Income Taxes

Pinecrest Academy, Inc. qualifies as a tax-exempt organization under Internal Revenue Code Section 501(c)(3), and is, therefore, exempt from income tax. Accordingly, no tax provision has been made in the accompanying financial statements.

Subsequent Events

In accordance with GASB Codification Section 2250.106, the School has evaluated subsequent events and transactions for potential recognition or disclosure through September 29, 2020, which is the date the financial statements were available to be issued.

Use of Estimates

The preparation of financial statements in conformity with accounting principles generally accepted in the United States requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and reported amounts of revenues and expenditures during the reporting period. Actual results could differ from those estimates.

## Note 2 – Cash and Investments

### Deposits

The School maintains its cash and cash equivalents in two financial institutions. As of June 30, 2020, the School's deposits consisted of cash balances of \$15,887.

Deposits at FDIC-insured institutions are insured up to \$250,000 per depositor, per financial institution. The School is a charter school under Pinecrest Academy, Inc., which also operates various other charter schools. All bank accounts are opened under the account ownership of Pinecrest Academy, Inc., therefore, bank balances at times may potentially be in excess of FDIC coverage. As of June 30, 2020, bank balances in potential excess of FDIC coverage was approximately \$16,387; including fiduciary account bank balances.

### Investments

The School categorizes its fair value measurements with the fair value hierarchy established by GASB Codification Section 3100 *Fair Value Measurement and Application*. The hierarchy is based on the valuation inputs used to measure the fair value of the asset. Level 1 inputs are quoted prices in markets for identical assets; Level 2 inputs are significant other observable inputs (including quoted prices for similar investments, interest rates, credit risk, etc.); Level 3 inputs are significant unobservable inputs

At June 30, 2020, the School has the following recurring fair value measurements:

- Government money market mutual fund of \$70,000 valued using Level 2 inputs.

The government money market mutual fund values its portfolio securities at amortized cost which approximates fair value. The government money market mutual fund primarily invests in cash, high quality, short-term U.S. government securities and/or repurchase agreements that are collateralized fully by government securities that have been valued by the fund as Level 2. As of June 30, 2020, maturities of the fund's portfolio holdings are approximately 63% within 30 days.

### Credit Risk

*Concentration of credit risk* is the risk of loss attributed to the magnitude of investments in a single issuer. The School manages its exposure to credit risk by limiting investments to highly rated government money market mutual funds. The fund is rated Aaa-mf by Moody's.

*Custodial credit risk* is the risk that in the event of a failure of a depository financial institution or counterparty that is in possession of investment or collateral securities, the School will not be able to recover deposits or will not be able to recover collateral securities that are in the possession of an outside party. For an investment, custodial credit risk is the risk that in the event of the failure of the counterparty to a transaction, the School will not be able to recover the value of investments or collateral securities that are in the possession of an outside party.



**Note 2 – Cash and Investments (Continued)**

At June 30, 2020, all of the School’s investments in government money market mutual funds were held in a separate account and designated as assets of the School.

*Interest rate risk* is the risk that changes in interest rate will adversely affect the fair value of an investment. The School manages its exposure to declines in fair values by limiting all investments to government money market mutual funds that can be redeemed daily.

**Note 3 –Capital Assets**

The following schedule provides a summary of changes in capital assets, acquired substantially with public funds, for the year ended June 30, 2020:

	<u>Balance 07/01/19</u>	<u>Additions</u>	<u>Retirements/ Reclassifications</u>	<u>Balance 06/30/20</u>
Capital Assets: Depreciable				
Leasehold improvements	\$ 55,329	\$ -	\$ -	\$ 55,329
Computer equipment	213,052	-	(108,464)	104,588
Furniture, equipment and textbooks	<u>265,686</u>	<u>19,586</u>	<u>(152,669)</u>	<u>132,603</u>
Total Capital Assets	<u>534,067</u>	<u>19,586</u>	<u>(261,133)</u>	<u>292,520</u>
Less Accumulated Depreciation:				
Leasehold improvements	(36,871)	(11,066)	-	(47,937)
Computer equipment	(185,258)	(11,926)	108,464	(88,720)
Furniture, equipment and textbooks	<u>(222,890)</u>	<u>(36,097)</u>	<u>152,669</u>	<u>(106,318)</u>
Total Accumulated Depreciation	(445,019)	(59,089)	261,133	(242,975)
Capital Assets, net	<u>\$ 89,048</u>	<u>\$ (39,503)</u>	<u>\$ -</u>	<u>\$ 49,545</u>

For the fiscal year ended June 30, 2020, depreciation expense is allocated in the Statement of Activities by function as follows:

Instruction	\$ 33,353
Facilities acquisition	76
School administration	206
Food services	11,884
Operation of plant	5,125
Maintenance of plant	<u>8,445</u>
Total Depreciation Expense	<u>\$ 59,089</u>

#### **Note 4 – Education Service and Support Provider**

Academica Broward, LLC, an education service and support provider, offers administrative services to the School including, but not limited to, facility design, staffing recommendations, human resource coordination, regulatory compliance, legal and corporate upkeep, maintenance of the books and records, bookkeeping, budgeting financial reporting and virtual education services. The agreement calls for a fee on a per student basis. The agreement is for a period of five years, through June 30, 2021, and unless terminated by the board shall be renewed along with any renewals to the charter agreement. During the year ended June 30, 2020, the School incurred \$42,750 in fees.

Academica Broward, LLC is located at 6340 Sunset Drive, Miami, Florida 33143.

#### **Note 5 – Transactions With Other Divisions of Pinecrest Academy, Inc.**

Pinecrest Academy, Inc. charges its affiliated schools an assessment for shared corporate costs and accreditation expenses. Pinecrest Creek Academy paid Pinecrest Academy, Inc. \$14,400 in connection with these charges during the year.

#### **Recoverable Grant**

During prior years, the School received recoverable grants from Pinecrest Academy, Inc. (“PAI”) totaling \$1,140,000. During 2020, the School received an additional grant of \$300,000. Repayment of these grants is contingent on the School meeting certain financial conditions. To date, management has determined that the School has not met the requirements for repayment under the grant terms. The maximum amount the School may be required to pay in the future should the School meet the requirements for repayment is \$1,440,000.

#### **Note 6 – Commitments, Contingencies and Concentrations**

On August 1, 2015, Pinecrest Academy, Inc. entered into a lease agreement with Lee Road School Properties, LLC for an additional facility consisting of 12,133 square feet of space. The landlord is an affiliate of the School’s education service and support provider (see Note 4). The initial term of the agreement continues through June 30, 2035 with an option to extend the term for two additional periods of five years each.

Under the agreement, the School must meet certain covenants and requirements, including a “Lease Payment Coverage Ratio” of not less than 1.10 to 1.00 and maintaining a reserve for property expenses such as repairs, maintenance, taxes or insurance. Finally, under this agreement the School has granted a first lien on its pledged revenues, which include all revenues collected by the school from the Florida Department of Education, the District, and all other sources.

**Note 6 – Commitments, Contingencies and Concentrations (continued)**

The minimum fixed rent for the first lease year is \$900 per student station, per annum with no fewer than 125 student stations or \$112,500 minimum rent per annum. The minimum payment will be adjusted annually based on the Consumer Price Index (“CPI”) plus additional property costs including repairs, maintenance and insurance.

For 2020, rent expense totaled \$120,740 related to the facility leases. As of June 30, 2020, approximately \$19,500 is included in accounts receivable for overpayment of rent. Future minimum lease payments under the lease agreement is as follows:

Year	
2021	\$ 120,700
2022	\$ 120,700
2023	\$ 120,700
2024	\$ 120,700
2025	\$ 120,700
2026-2030	\$ 603,500 (Total for five year period)
2031-2035	\$ 603,500 (Total for five year period)

Contingencies and Concentrations

The School receives substantially all of its funding from the District under the Florida Education Finance Program (FEFP), which is based in part on a computation of the number of full-time equivalent (FTE) students attending different instructional programs. The accuracy of FTE student data submitted by individual schools and used in the FEFP computations is subject to audit by the state and, if found to be in error, could result in refunds to the state or in decreases to future funding allocations. Additionally, the School participates in a number of federal, state and local grants which are subject to financial and compliance audits. It is the opinion of management that the amount of revenue, if any, which may be remitted back to the state due to errors in the FTE student data or the amount of grant expenditures which may be disallowed by grantor agencies would not be material to the financial position of the School.

Pursuant to the charter school contract with the School District, the District withholds an administrative fee of 5% of the qualifying revenues of the School. For the year ended June 30, 2020, administrative fees withheld by the School District totaled \$36,386.

**Note 6 – Commitments, Contingencies and Concentrations (continued)**

On January 21, 2020 the Centers for Disease Control and Preventions (CDC) confirmed the first case of 2019 Novel Coronavirus (COVID-19) in the United States. Pursuant to local emergency orders, the School converted to distance learning on March 13, 2020 for the remainder of the school year. As a result of these extraordinary circumstances, the Coronavirus Aid, Relief, and Economic Security Act, also known as the CARES Act, a \$2.2 trillion economic stimulus bill, was passed by the 116th U.S. Congress and signed into law in March 2020.

The ongoing spread of the new COVID-19 had become a threat to the global economy and financial markets. As a result of the pandemic, the School will begin the 2020-2021 school year under distance learning. The ultimate effect of COVID-19 on the School and its future operations cannot presently be determined.

**Note 7 – Risk Management**

The School is exposed to various risks of loss related to torts, thefts of, damage to and destruction of assets, errors and omissions and natural disasters for which the School carries commercial insurance. Settlement amounts have not exceeded insurance coverage for the past years. In addition, there were no reductions in insurance coverage from those in the prior year.

The School has entered into a strategic relationship with ADP TotalSource, Inc., a human resource management firm, typically known as “Professional Employer Organization” (PEO). Under a co-employment agreement, the PEO is the employer of record and is responsible for administering payroll, payroll taxes, provide employee benefits and assist with human resources and risk management. Accordingly, certain human resource related risks are transferred to the PEO. Nevertheless, the School may be subject to risks, including loss, penalties and fines related to employment practices, administrative error and omissions.

**Note 8 – Inter-Fund transfers**

Interfund transfers in governmental funds as of June 30, 2020 consists of the following:

	General Fund	Special Revenue Fund
To fund lunch deficit	<u>\$ (36,924)</u>	<u>\$ 36,924</u>
Total Transfers, net	<u><u>\$ (36,924)</u></u>	<u><u>\$ 36,924</u></u>

**Note 9 – Defined Contribution Retirement Plan**

The School's personnel, who are leased through ADP Total Source Group, Inc., are eligible to participate in a defined contribution 401(k) plan sponsored by the leasing company, covering employees who meet certain age and tenure requirements. Under the ADP TotalSource Retirement Savings Plan (the "Plan"), the School provides a match of 100% of the employees contribution up to 4% of the employee's compensation. The School contributed \$5,897 to the Plan for the year ended June 30, 2020. The School does not exercise any control or fiduciary responsibility over the Plans' assets, which are administered by Voya Financial.

REQUIRED SUPPLEMENTARY INFORMATION

Pinecrest Creek Academy  
(A charter school under Pinecrest Academy, Inc.)

Statement of Revenues, Expenditures, and Changes in Fund Balance  
For the year ended June 30, 2020

	General Fund		
	Original Budget	Final Budget	Actual
<b>REVENUES</b>			
State passed through local	\$ 892,170	\$ 744,875	\$ 752,676
Charges and other revenue	286,300	298,149	312,060
Total Revenues	<u>1,178,470</u>	<u>1,043,024</u>	<u>1,064,736</u>
<b>EXPENDITURES</b>			
Current:			
Instruction	458,151	401,226	398,726
Instructional Staff Training	60,004	7,000	6,981
Board	13,513	11,563	11,570
General Administration	10,115	40,115	36,386
School Administration	211,333	274,048	270,096
Fiscal Services	17,250	14,250	14,250
Central Services	40,250	35,350	35,350
Operation of Plant	175,573	187,513	176,821
Maintenance of Plant	50,000	68,500	67,093
Total Current Expenditures	<u>1,036,189</u>	<u>1,039,565</u>	<u>1,017,273</u>
Excess of Revenues Over Current Expenditures	<u>142,281</u>	<u>3,459</u>	<u>47,463</u>
Capital Outlay	-	20,000	19,586
Total Expenditures	<u>1,036,189</u>	<u>1,059,565</u>	<u>1,036,859</u>
Excess (Deficit) of Revenues Over Expenditures	142,281	(16,541)	27,877
Other financing sources (uses):			
Transfers in (out)	<u>(61,950)</u>	<u>(44,000)</u>	<u>(36,924)</u>
Net change in fund balance	80,331	(60,541)	(9,047)
Fund Balance at beginning of year	<u>101,120</u>	<u>101,120</u>	<u>101,120</u>
Fund Balance at end of year	<u>\$ 181,451</u>	<u>\$ 40,579</u>	<u>\$ 92,073</u>

Notes to Budgetary Comparison Schedule

An annual budget is adopted on the modified accrual basis of accounting, consistent with generally accepted accounting principles. Amendments to the budget can only be made with the approval of the Board of Directors.

Pinecrest Creek Academy  
(A charter school under Pinecrest Academy, Inc.)

Statement of Revenues, Expenditures, and Changes in Fund Balance  
For the year ended June 30, 2020

	Special Revenue Fund		
	Original Budget	Final Budget	Actual
<b>REVENUES</b>			
Federal sources	\$ 65,000	\$ 67,500	\$ 68,170
Lunch program	69,500	39,000	39,493
Total Revenues	<u>134,500</u>	<u>106,500</u>	<u>107,663</u>
<b>EXPENDITURES</b>			
Current:			
Instruction	92,800	69,100	68,170
Food services	103,650	81,400	76,417
Total Current Expenditures	<u>196,450</u>	<u>150,500</u>	<u>144,587</u>
Excess (Deficit) of Revenues Over Current Expenditures	<u>(61,950)</u>	<u>(44,000)</u>	<u>(36,924)</u>
Capital Outlay	-	-	-
Total Expenditures	<u>196,450</u>	<u>150,500</u>	<u>144,587</u>
Excess (Deficit) of Revenues Over Expenditures	(61,950)	(44,000)	(36,924)
Other financing sources (uses)			
Transfers in (out)	<u>61,950</u>	<u>44,000</u>	<u>36,924</u>
Net change in fund balance	-	-	-
Fund Balance at beginning of year	<u>-</u>	<u>-</u>	<u>-</u>
Fund Balance at end of year	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

Notes to Budgetary Comparison Schedule

An annual budget is adopted on the modified accrual basis of accounting, consistent with generally accepted accounting principles. Amendments to the budget can only be made with the approval of the Board of Directors.





INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH *GOVERNMENT AUDITING STANDARDS*

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To the Board of Directors of  
Pinecrest Creek Academy  
Orlando, Florida

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of the governmental activities, each major fund and the aggregate remaining fund information of Pinecrest Creek Academy (the "School") as of, and for the year ended June 30, 2020, and the related notes to the financial statements, which collectively comprise the School's basic financial statements and have issued our report thereon dated September 29, 2020.

### **Internal Control Over Financial Reporting**

In planning and performing our audit of the financial statements, we considered the School's internal control over financial reporting as a basis for designing audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the School's internal control. Accordingly, we do not express an opinion on the effectiveness of the School's internal control.

*A deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or, significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

396 Alhambra Circle, Suite 900, Coral Gables, FL 33134 • Tel: 305.446.3022 • Fax: 305.446.6319  
[www.hlbgravier.com](http://www.hlbgravier.com)

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## **Compliance and Other Matters**

As part of obtaining reasonable assurance about whether the School's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements, noncompliance with which could have a direct and material effect on the financial statements. However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

We issued a separate management letter dated September 29, 2020 pursuant to Chapter 10.850, Rules of the Auditor General.

## **Purpose of this Report**

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

Handwritten signature in blue ink that reads "HLB Gravier, LLP".

CERTIFIED PUBLIC ACCOUNTANTS

Coral Gables, Florida  
September 29, 2020



## MANAGEMENT LETTER

To the Board of Directors of  
Pinecrest Creek Academy  
Orlando, Florida

### **Report on the Financial Statements**

We have audited the financial statements of Pinecrest Creek Academy, Orlando, Florida, as of and for the fiscal year ended June 30, 2020 and have issued our report thereon dated September 29, 2020.

### **Auditor's Responsibility**

We conducted our audit in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States; and Chapter 10.850, Rules of the Auditor General.

### **Other Reporting Requirements**

We have issued our Independent Auditors' Report on Internal Control over Financial Reporting and on Compliance and Other Matters Based on an Audit of the Financial Statements Performed in Accordance with *Government Auditing Standards*. Disclosures in those reports and schedules, which are dated September 29, 2020, should be considered in conjunction with this management letter.

### **Prior Audit Findings**

Section 10.854(1)(e)1., Rules of the Auditor General, requires that we determine whether or not corrective actions have been taken to address findings and recommendations made in the preceding annual financial audit report.

See section below for current status of findings and recommendations made in the preceding audit report.

### **Official Title**

Section 10.854.(1)(e)5., Rules of the Auditor General, requires the name or official title of the entity and the school code assigned by the Florida Department of Education be disclosed in this management letter. The official title and the school code assigned by the Florida Department of Education of the entity are Pinecrest Creek Academy, 0203.

### **Financial Condition and Management**

Sections 10.854(1)(e)2 and 10.855(11), Rules of the Auditor General, require us to apply appropriate procedures and communicate whether or not Pinecrest Creek Academy has met one or more of the conditions described in Section 218.503(1), Florida Statutes, and identify the specific condition(s) met. In connection with our audit, we determined that Pinecrest Creek Academy did not meet any of the conditions described in Section 218.503(1), Florida Statutes.

Pursuant to Sections 10.854(1)(e)6.a and 10.855(12), Rules of the Auditor General, we applied financial condition assessment procedures for Pinecrest Creek Academy. It is management's responsibility to monitor Pinecrest Creek Academy financial condition, and our financial condition assessment was based in part on representations made by management and the review of financial information provided by same.

Section 10.854(1)(e)3., Rules of the Auditor General, requires that we communicate any recommendation to improve financial management. In connection with our audit, we had no such recommendations.

### **Transparency**

Sections 10.854(1)(e)7 and 10.855(13), Rules of the Auditor General, require us to apply appropriate procedures and communicate the results of our determination as to whether Pinecrest Creek Academy maintains on its Web site the information specified in Section 1002.33(9)(p), Florida Statutes. In connection with our audit, we determined that Pinecrest Creek Academy maintained on its Web site the information specified in Section 1002.33(9)(p), Florida Statutes.

### **Additional Matters**

Section 10.854(1)(e)4., Rules of the Auditor General, requires us to communicate noncompliance with provisions of contracts or grant agreements, or abuse, that have occurred, or are likely to have occurred, that have an effect on the financial statements that is less than material but warrants the attention of those charged with governance. In connection with our audit, we did not note any such findings.

### **Status of Prior Year Recommendations:**

#### **ML – 19-01 Capital Assets**

**Recommendation:** We recommend that the School perform an annual inventory of all capital assets and reconcile to the capital asset ledgers recorded on the School's books.

**Status:** The School has adopted revised financial policies and procedures regarding capital assets to include a formal process of reconciling the capital asset inventory report to the School's trial balance.

**ML – 19-02 INTERNAL ACCOUNT DEPOSITS/DISBURSEMENTS**

**Recommendation:** We recommend that the School adheres to its internal control policies and procedures relating to the internal account collection of money, deposit procedures and purchases as well as proper use of general purpose funds. In addition, we recommend the School’s treasurer and staff accepting cash receipts or making purchases be provided additional internal account training to ensure compliance with these policies.

**Status:** Based on our internal account testing, we noted that the School implemented its internal control policies related to deposits and disbursements. This finding was not repeated.

**Purpose of this Letter**

Our management letter is intended solely for the information and use of the Legislative Auditing Committee, members of the Florida Senate and Florida House of Representatives, the Florida Auditor General, School Board of Orange County, Federal and other granting agencies, the Board of Directors, Pinecrest Academy, Inc. and applicable management and is not intended to be and should not be used by anyone other than these specified parties.

A handwritten signature in blue ink that reads "HLB Gravier, CPA". The signature is written in a cursive, flowing style.

CERTIFIED PUBLIC ACCOUNTANTS

Coral Gables, Florida  
September 29, 2020