

COMMUNITY CHARTER ACADEMY, INC.

D/B/A UNIVERSITY ACADEMY

A Charter School and Component Unit of the
District School Board of Bay County, Florida

INDEPENDENT AUDITOR'S REPORT

for the fiscal year ended JUNE 30, 2020

King & Walker, CPAs, PL

Certified Public Accountants

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**COMMUNITY CHARTER ACADEMY, INC.
D/B/A UNIVERSITY ACADEMY**

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Independent Auditor's Report

To the Board of Directors of Community Charter Academy, Inc.
d/b/a University Academy,
a Charter School and Component Unit of the District
School Board of Bay County, Florida

Report on the Financial Statements

We have audited the accompanying financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of Community Charter Academy, Inc, d/b/a University Academy (“School”), a charter school and component unit of the District School Board of Bay County, Florida, as of and for the year ended June 30, 2020, and the related notes to the financial statements, which collectively comprise the School’s basic financial statements as listed in the table of contents.

Management’s Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor’s Responsibility

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Governmental Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor’s judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the School’s preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the School’s internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Opinions

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, each major fund, and the aggregate remaining fund information of the School, as of June 30, 2020, and the respective changes in financial position thereof for the year ended in accordance with accounting principles generally accepted in the United States of America.

Other Matters

Required Supplementary Information

Accounting principles generally accepted in the United States of America require that the Management's Discussion and Analysis, the Budgetary Comparison Schedule and the Note to Required Supplementary Information, as shown in the table of contents be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historic context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Other Reporting Required by Government Auditing Standards

In accordance with *Government Auditing Standards*, we have also issued our report dated September 22, 2020 on our consideration of the School's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the School's internal control over financial reporting and compliance.

Respectfully submitted,

A handwritten signature in black ink that reads "King & Walker, CPAs". The signature is written in a cursive, flowing style.

September 22, 2020
Tampa, Florida

COMMUNITY CHARTER ACADEMY, INC.
D/B/A UNIVERSITY ACADEMY

A Charter School and Component Unit of the District School Board of Bay County, Florida

MANAGEMENT’S DISCUSSION AND ANALYSIS - (Unaudited)

The Management’s Discussion and Analysis (MD&A) section of the annual financial report of Community Charter Academy, Inc., d/b/a University Academy (“School”) provides an overview of the School’s activities for the fiscal year ended June 30, 2020.

Because the information contained in the MD&A is intended to highlight significant transactions, events, and conditions, it should be considered in conjunction with the School’s financial statements and notes to financial statements found in the table of contents.

FINANCIAL HIGHLIGHTS

- For the fiscal year ended June 30, 2020, the School’s revenue exceeded expenses as shown on the School’s statement of activities by \$2,751,034.
- As shown on the statement of net position, the School reported an unrestricted net position deficit balance of \$244,081.

OVERVIEW OF THE FINANCIAL STATEMENTS

The basic financial statements consist of three components:

- ✓ Government-wide financial statements
- ✓ Fund financial statements
- ✓ Notes to financial statements

Government-Wide Financial Statements

The government-wide financial statements provide both short-term and long-term information about the School’s overall financial condition in a manner similar to those of a private-sector business. The statements include a statement of net position and a statement of activities that are designed to provide consolidated financial information about the governmental activities of the School presented on the accrual basis of accounting. The statement of net position provides information about the government’s financial position, its assets and liabilities, using an economic resources measurement focus. The difference between the assets and liabilities, the net position, is a measure of the financial health of the School. The statement of activities presents information about the change in the School’s net position and the results of operations, during the fiscal year. An increase or decrease in net position is an indication of whether the School’s financial health is improving or deteriorating. To assess the overall financial position of the School, one needs to consider additional non-financial factors such as changes in the School student base funding level.

COMMUNITY CHARTER ACADEMY, INC.
D/B/A UNIVERSITY ACADEMY

A Charter School and Component Unit of the District School Board of Bay County, Florida

MANAGEMENT'S DISCUSSION AND ANALYSIS - (Unaudited)

Fund Financial Statements

Fund financial statements are one of the components of the basic financial statements. A fund is a grouping of related accounts that is used to maintain control over resources that have been segregated for specific activities or objectives. Fund financial statements provide more detailed information about the School's financial activities, focusing on its most significant funds rather than fund types. This is in contrast to the entity-wide perspective contained in the government-wide statements.

Governmental Funds. Governmental funds are used to account for essentially the same functions reported as governmental activities in the government-wide financial statements. However, the governmental funds utilize a spendable financial resources measurement focus rather than the economic resources measurement focus found in the government-wide financial statements. The financial resources measurement focus allows the governmental fund statements to provide information on near-term inflows and outflows of spendable resources as well as balances of spendable resources available at the end of the fiscal year.

The governmental fund statements provide a detailed short-term view that may be used to evaluate the School's near-term financing requirements. This short-term view is useful when compared to the long-term view presented as governmental activities in the government-wide financial statements. To facilitate this comparison, both the governmental funds balance sheet and the governmental funds statement of revenues, expenditures, and changes in fund balances provide a reconciliation of governmental fund to governmental activities.

The governmental funds balance sheet and statement of revenues, expenditures, and changes in fund balances provide detailed information about the School's most significant funds. The School operates three funds; a General Fund, a Capital Projects Fund and a Special Revenue Fund. For reporting purposes, the General Fund and the Special Revenue Fund are considered major funds for financial reporting purposes. Data from the other governmental funds are combined into a single aggregate presentation.

The School adopts an annual budget for its governmental funds. A budgetary comparison schedule, as required, has been provided for the General Fund and the Major Special Revenue Fund to demonstrate compliance with the budget.

Notes to Financial Statements

The notes provide additional information that is essential for a full understanding of the data provided in the government-wide and fund financial statements.

COMMUNITY CHARTER ACADEMY, INC.
D/B/A UNIVERSITY ACADEMY

A Charter School and Component Unit of the District School Board of Bay County, Florida

MANAGEMENT'S DISCUSSION AND ANALYSIS - (Unaudited)

GOVERNMENT-WIDE FINANCIAL ANALYSIS

Net position may serve over time as a useful indicator of a government's financial position. The following is a summary of the School's current year and prior year net position:

	Net Position, End of Year		
	<u>Governmental Activities</u>		
	<u>6-30-19</u>	<u>6-30-20</u>	<u>Increase (Decrease)</u>
ASSETS			
Current and Other Assets	\$ 2,306,896	\$ 1,996,864	\$ (310,032)
Capital Assets, net	<u>12,345,606</u>	<u>16,302,418</u>	<u>3,956,812</u>
Total Assets	<u>14,652,502</u>	<u>18,299,282</u>	<u>3,646,780</u>
DEFERRED OUTFLOWS OF RESOURCES			
Deferred Outflow Related to Pensions	<u>1,316,933</u>	<u>1,325,327</u>	<u>8,394</u>
LIABILITIES			
Current Liabilities	267,874	1,066,788	798,914
Long-term Liabilities	<u>13,613,931</u>	<u>13,738,850</u>	<u>124,919</u>
Total Liabilities	<u>13,881,805</u>	<u>14,805,638</u>	<u>923,833</u>
DEFERRED INFLOWS OF RESOURCES			
Deferred Inflow Related to Pensions	<u>172,848</u>	<u>153,155</u>	<u>(19,693)</u>
NET POSITION			
Net Investment in Capital Assets	649,801	4,909,897	4,260,096
Unrestricted	<u>1,264,981</u>	<u>(244,081)</u>	<u>(1,509,062)</u>
Total Net Position	<u>\$ 1,914,782</u>	<u>\$ 4,665,816</u>	<u>\$ 2,751,034</u>

The Current Assets of the School primarily consist of cash and cash equivalents (76%). Liabilities consist mainly of long-term liabilities (93%), which includes the School's proportionate share of the net pension liability. Net Position is comprised of the School's investment in capital assets, net of related debt and accumulated depreciation, and the results of the prior and current years' operations.

**COMMUNITY CHARTER ACADEMY, INC.
D/B/A UNIVERSITY ACADEMY**

A Charter School and Component Unit of the District School Board of Bay County, Florida

MANAGEMENT’S DISCUSSION AND ANALYSIS - (Unaudited)

The following is a summary of the School’s change in net position for the current year and prior year:

	Operating Results for the Year		
	<u>Governmental Activities</u>		
	<u>6-30-19</u>	<u>6-30-20</u>	<u>Increase (Decrease)</u>
Revenues:			
Federal Sources	\$ 87,497	\$ 586,702	\$ 499,205
State Sources	4,624,570	5,059,439	434,869
Local and Other	9,608,467	3,865,329	(5,743,138)
Total Revenues	<u>14,320,534</u>	<u>9,511,470</u>	<u>(4,809,064)</u>
Expenses:			
Instruction	3,144,047	3,811,443	667,396
Instructional Support Services	68,465	132,206	63,741
Instructional & Curriculum Development	1,548	12,250	10,702
Instructional Staff Training	1,674	5,000	3,326
Instructional-Related Technology	49,972	20,095	(29,877)
Board	53,069	49,747	(3,322)
School Administration	526,716	437,581	(89,135)
Facilities Acq. & Construction	686,515	-	(686,515)
Fiscal Services	128,374	132,766	4,392
Food Services	109,773	92,377	(17,396)
Operation of Plant	901,210	1,277,734	376,524
Maintenance of Plant	75,059	68,785	(6,274)
Community Service	40,971	47,005	6,034
Debt Service - Interest & Fiscal Charges	371,539	330,538	(41,001)
Unallocated Depreciation	75,803	342,909	267,106
Extraordinary Loss Due to Hurricane	6,466,186	-	(6,466,186)
Total Expenses	<u>12,700,921</u>	<u>6,760,436</u>	<u>(5,940,485)</u>
Increase/(Decrease) in Net Position	<u>\$ 1,619,613</u>	<u>\$ 2,751,034</u>	<u>\$ 1,131,421</u>

The largest recurring revenue source for the School are from the State of Florida. Revenues from State sources for current operations are primarily received through the Florida Education Finance Program (FEFP) funding formula. The FEFP formula utilizes student enrollment data to determine the funds available for the School. The decrease in Local and Other Revenue was due to reduced proceeds received from insurance claims.

The largest concentration of expenses is Instruction, which accounted for 56 percent of total expenditures, and consists primarily of teachers’ salaries.

**COMMUNITY CHARTER ACADEMY, INC.
D/B/A UNIVERSITY ACADEMY**

A Charter School and Component Unit of the District School Board of Bay County, Florida

MANAGEMENT'S DISCUSSION AND ANALYSIS - (Unaudited)

FINANCIAL ANALYSIS OF THE SCHOOL'S FUNDS

Governmental Funds

As the School completed the year, its governmental funds reported a total combined fund balance of \$930,076.

BUDGETARY HIGHLIGHTS

The General and Special Revenue Fund budgets for the fiscal year ended June 30, 2020 were developed based on the School's anticipated revenues and expenditures, the expected student population for the school year, and federal grants. Over the course of the year, the school revised its General Fund budget. Refer to the Budgetary Comparison Schedule for additional reference.

CAPITAL ASSETS

The School's investment in capital assets for its governmental activities as of June 30, 2020, amounts to \$16,302,418 (net of accumulated depreciation). This investment in capital assets includes land, buildings and improvements, and furniture, fixtures, and equipment. Additional information regarding the School's capital assets can be found in the notes to the financial statements.

DEBT ADMINISTRATION

At June 30, 2020, the School had \$13,738,850 in long-term debt outstanding, consisting of a long-term loan for facility construction, net pension liability for the Florida Retirement System, and a deferred contribution for land and buildings. Additional information regarding the School's long-term debt can be found in the subsequent notes to the financial statements.

REQUESTS FOR INFORMATION

This financial report is designed to provide a general overview of the School's finances. Questions concerning any of the information provided in this report or requests for additional financial information should be addressed to the Principal, Community Charter Academy, Inc. d/b/a University Academy, 1980 Discovery Loop, Panama City, FL 32405.

**COMMUNITY CHARTER ACADEMY, INC.
D/B/A UNIVERSITY ACADEMY
A CHARTER SCHOOL AND COMPONENT UNIT OF THE
DISTRICT SCHOOL BOARD OF BAY COUNTY, FLORIDA**

STATEMENT OF NET POSITION

June 30, 2020

	<u>Governmental Activities</u>
ASSETS	
Cash and Cash Equivalents	\$ 1,519,475
Accounts Receivable	405,090
Deposits and Prepaid Items	72,299
Capital Assets:	
Land	2,000,000
Buildings & Improvements, Net	14,221,118
Furniture, Fixtures, and Equipment, Net	81,300
Total Capital Assets, Net	<u>16,302,418</u>
TOTAL ASSETS	<u>18,299,282</u>
DEFERRED OUTFLOWS OF RESOURCES	
Deferred outflow related to pensions	1,325,327
TOTAL DEFERRED OUTFLOWS OF RESOURCES	<u>1,325,327</u>
LIABILITIES	
Accounts Payable	83,105
Salaries and Benefits Payable	248,718
Unearned Revenue	6,250
Note Payable	728,715
Long-Term Liabilities	
Deferred Contribution	4,700,521
Loan Payable, Due in One Year	301,935
Loan Payable, After One Year	6,390,065
Net Pension Liability	2,346,329
TOTAL LIABILITIES	<u>14,805,638</u>
DEFERRED INFLOWS OF RESOURCES	
Deferred inflow related to pensions	153,155
TOTAL DEFERRED INFLOWS OF RESOURCES	<u>153,155</u>
NET POSITION	
Net Investment in Capital Assets	4,909,897
Unrestricted	<u>(244,081)</u>
TOTAL NET POSITION	<u>\$ 4,665,816</u>

The accompanying notes to the financial statements are an integral part of this statement.

**COMMUNITY CHARTER ACADEMY, INC.
D/B/A UNIVERSITY ACADEMY
A CHARTER SCHOOL AND COMPONENT UNIT OF THE
DISTRICT SCHOOL BOARD OF BAY COUNTY, FLORIDA**

**STATEMENT OF ACTIVITIES
For the Fiscal Year Ended June 30, 2020**

Expenses	Program Revenues			Net (Expenses) Revenue and Changes Net Position
	Charges for Services	Operating Grants and Contributions	Capital Grants and Contributions	Governmental Activities
Governmental Activities:				
Instruction	\$ 3,811,443	\$ -	\$ 81,522	\$ -
Instructional Support Services	132,206		73,200	(3,729,921)
Instruction & Curriculum Development	12,250		12,250	(59,006)
Instructional Staff Training	5,000			-
Instructional Related Technology	20,095			(5,000)
Board	49,747			(20,095)
School Administration	437,581		2,700	(49,747)
Fiscal Services	132,766			(434,881)
Food Services	92,377	23,603	28,338	(132,766)
Operation of Plant	1,277,734		388,692	(40,436)
Maintenance of Plant	68,785			(889,042)
Community Service	47,005	268,525		(68,785)
Interest & Fiscal Charges	330,538			221,520
Unallocated Depreciation	342,909			(330,538)
Total Governmental Activities	\$ 6,760,436	\$ 292,128	\$ 586,702	\$ -
General Revenues:				
State Sources				5,059,439
Local and Other				3,573,201
Total General Revenues				8,632,640
Change in Net Position				2,751,034
Net Position - July 1, 2019				1,914,782
Net Position - June 30, 2020				\$ 4,665,816

The accompanying notes to the financial statements are an integral part of this statement.

**COMMUNITY CHARTER ACADEMY, INC.
D/B/A UNIVERSITY ACADEMY
A CHARTER SCHOOL AND COMPONENT UNIT OF THE
DISTRICT SCHOOL BOARD OF BAY COUNTY, FLORIDA**

BALANCE SHEET - GOVERNMENTAL FUNDS

June 30, 2020

	General Fund	Special Revenue Fund	Other Governmental Funds	Total Governmental Funds
ASSETS				
Cash and Cash Equivalents	\$ 1,519,475	\$ -	\$ -	\$ 1,519,475
Accounts Receivable	28	405,062		405,090
Deposits & Prepaids Items	72,299			72,299
Due From Other Funds	405,062	6,354		411,416
TOTAL ASSETS	\$ 1,996,864	\$ 411,416	\$ -	\$ 2,408,280
LIABILITIES				
Accounts Payable	\$ 82,769	\$ 336	\$ -	\$ 83,105
Salaries and Benefits Payable	242,700	6,018		248,718
Unearned Revenue	6,250			6,250
Due to Other Funds	6,354	405,062		411,416
Note Payable	728,715			728,715
Total Liabilities	1,066,788	411,416	-	1,478,204
FUND BALANCES				
Nonspendable	72,299			72,299
Unassigned	857,777			857,777
Total Fund Balances	930,076	-	-	930,076
TOTAL LIABILITIES AND FUND BALANCES	\$ 1,996,864	\$ 411,416	\$ -	\$ 2,408,280

The accompanying notes to the financial statements are an integral part of this statement.

**COMMUNITY CHARTER ACADEMY, INC.
D/B/A UNIVERSITY ACADEMY
A CHARTER SCHOOL AND COMPONENT UNIT OF THE
DISTRICT SCHOOL BOARD OF BAY COUNTY, FLORIDA**

**RECONCILIATION OF THE GOVERNMENTAL FUNDS BALANCE SHEET
TO THE STATEMENT OF NET POSITION**

June 30, 2020

Total Fund Balances - Governmental Funds		\$ 930,076
<p>Amounts reported for governmental activities in the statement of net position are different because:</p>		
<p>Capital assets, net of accumulated depreciation, used in governmental activities are not financial resources and therefore, are not reported as assets in governmental funds.</p>		16,302,418
<p>Deferred Outflows and Inflows of resources are not available in the current period and not reported in the governmental funds.</p>		
Deferred Outflows	1,325,327	
Deferred Inflows	<u>(153,155)</u>	1,172,172
<p>Long-term liabilities are not due and payable in the current period and therefore are not reported as liabilities in the governmental funds.</p>		
Deferred Contributions	(4,700,521)	
Loan Payable	(6,692,000)	
Net Pension Liability	<u>(2,346,329)</u>	<u>(13,738,850)</u>
Total Net Position - Governmental Activities		\$ <u>4,665,816</u>

The accompanying notes to financial statements are an integral part of this statement.

COMMUNITY CHARTER ACADEMY, INC.
D/B/A UNIVERSITY ACADEMY
A CHARTER SCHOOL AND COMPONENT UNIT OF THE
DISTRICT SCHOOL BOARD OF BAY COUNTY, FLORIDA

STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES
IN FUND BALANCES - GOVERNMENTAL FUNDS
For the Fiscal Year Ended June 30, 2020

	General Fund	Special Revenue Fund	Other Governmental Funds	Total Governmental Funds
Revenues				
Intergovernmental:				
Federal Direct	\$ -	\$ 7,240	\$ -	\$ 7,240
Federal Through State and Local	-	579,462		579,462
State Sources	4,720,875	72	338,492	5,059,439
Local and Other	3,841,726	23,603		3,865,329
Total Revenues	8,562,601	610,377	338,492	9,511,470
Expenditures				
Current - Education:				
Instruction	3,329,805	81,522		3,411,327
Instructional Support Services	59,006	73,200		132,206
Instruction & Curriculum Development	-	12,250		12,250
Instructional Staff Training	5,000			5,000
Instructional Related Technology	20,095			20,095
Board	49,747			49,747
School Administration	434,881	2,700		437,581
Fiscal Services	132,766			132,766
Food Services		92,377		92,377
Operation of Plant	889,042	388,692		1,277,734
Maintenance of Plant	68,785			68,785
Community Service	47,005			47,005
Fixed Capital Outlay:				
Facilities Acquisition & Construction	4,239,011			4,239,011
Other Capital Outlay	60,710			60,710
Debt Service:				
Principal	5,264		298,020	303,284
Interest & Fiscal Charges	290,066		40,472	330,538
Total Expenditures	9,631,183	650,741	338,492	10,620,416
Excess (Deficiency) of Revenues Over/(Under) Expenditures	(1,068,582)	(40,364)	-	(1,108,946)
Other Financing Sources (Uses):				
Transfers In		40,364		40,364
Transfers (Out)	(40,364)	-		(40,364)
Total Other Financing Sources (Uses)	(40,364)	40,364	-	-
Net Change in Fund Balances	(1,108,946)	-	-	(1,108,946)
Fund Balances, July 1, 2019	2,039,022	-	-	2,039,022
Fund Balances, June 30, 2020	\$ 930,076	\$ -	\$ -	\$ 930,076

The accompanying notes to financial statements are an integral part of this statement.

**COMMUNITY CHARTER ACADEMY, INC.
D/B/A UNIVERSITY ACADEMY
A CHARTER SCHOOL AND COMPONENT UNIT OF THE
DISTRICT SCHOOL BOARD OF BAY COUNTY, FLORIDA**

**RECONCILIATION OF THE GOVERNMENTAL FUNDS STATEMENT OF
REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES
TO THE STATEMENT OF ACTIVITIES
*For the Fiscal Year Ended June 30, 2020***

Net Change in Fund Balances - Governmental Funds	\$	(1,108,946)
Amounts reported for governmental activities in the statement of activities are different because:		
Capital outlays are reported in governmental funds as expenditures. However, in the statement of activities, the cost of those assets is allocated over their estimated useful lives as depreciation expense. This is the amount of capital outlay (\$4,299,721) in excess of depreciation expense (\$342,909).		
		3,956,812
Principal payments on long-term debt are reported as an expenditure in the Governmental Funds and a reduction to long-term debt in the Statement of Activities.		
		303,284
Net effect of various transactions in the statement of activities that do not require the use of current financial resources are not reported in the governmental funds:		
Pension Expense (calculated for net pension liability)	(608,759)	
Pension contributions made subsequent to the pension liability measurement date of 6/30/19	<u>208,643</u>	<u>(400,116)</u>
Change in Net Position - Governmental Activities	\$	<u><u>2,751,034</u></u>

The accompanying notes to the financial statements are an integral part of this statement.

**COMMUNITY CHARTER ACADEMY, INC.
D/B/A UNIVERSITY ACADEMY**

A Charter School and Component Unit of the District School Board of Bay County, Florida

**NOTES TO FINANCIAL STATEMENTS
June 30, 2020**

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

➤ **Reporting Entity**

The Community Charter Academy, Inc. d/b/a University Academy, is a component of the District School Board of Bay County, Florida (“District”), a not-for-profit corporation organized pursuant to Chapter 617, Florida Statutes, the Florida Not-For-Profit Corporation Act. The governing body of the School is the not-for-profit corporation Board of Directors, which is comprised five members.

The general operating authority of the School is contained in Section 1002.33, Florida Statutes. The School operates under a charter of the sponsoring school district, the District School Board of Bay County, Florida, (“District”). The current charter is effective through June 30, 2032, and is subject to annual review and may be renewed by mutual agreement between the School and the District. At the end of the term of the charter, the District may choose not to renew the charter under grounds specified in the charter. In this case, the District is required to notify the school in writing at least 90 days prior to the charter’s expiration. During the term of the charter, the District may also terminate the charter if good cause is shown. In the event of termination of the charter, the District shall assume operation of the School. The School is considered a component unit of the District; therefore, for financial reporting purposes, the School is required to follow generally accepted accounting principles applicable to state and local governmental units.

Criteria for determining if other entities are potential component units which should be reported within the School's basic financial statements are identified and described in the Governmental Accounting Standards Board's (GASB) *Codification of Governmental Accounting and Financial Reporting Standards*, Sections 2100 and 2600. The application of these criteria provides for identification of any entities for which the School is financially accountable and other organizations for which the nature and significance of their relationship with the School are such that exclusion would cause the School's basic financial statements to be misleading or incomplete. Based on these criteria, no component units are included within the reporting entity of the School.

➤ **Basis of Presentation**

Government-wide Financial Statements - Government-wide financial statements, including the statement of net position and the statement of activities, present information about the School as a whole.

Government-wide financial statements are prepared using the economic resources measurement focus. The statement of activities presents a comparison between direct expenses and program revenues for each function or program of the School’s governmental activities. Direct expenses are those that are specifically associated with a service, program, or department and are thereby clearly identifiable to a particular function.

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Program revenues include charges paid by the recipient of the goods or services offered by the program and grants and contributions that are restricted to meeting the operational or capital requirements of a particular program. Revenues that are not classified as program revenues are presented as general revenues. The comparison of direct expenses with program revenues identifies the extent to which each governmental function is self-financing or draws from the general revenues of the School.

Fund Financial Statements - Fund financial statements report detailed information about the School in the governmental funds. The focus of governmental fund financial statements is on major funds rather than reporting funds by type. Each major fund is reported in a separate column. Because the focus of governmental fund financial statements differs from the focus of government-wide financial statements, a reconciliation is presented with each of the governmental fund financial statements.

The School's major governmental funds are as follows:

- General Fund: to account for all financial resources not required to be accounted for in another fund, and for certain revenues from the State that are legally restricted to be expended for specific current operating purposes.
- Special Revenue Fund: to account for certain Federal grant program resources and food services.

Data from the other governmental funds are combined into a single aggregate presentation.

➤ **Basis of Accounting**

Basis of accounting refers to when revenues and expenditures, or expenses, are recognized in the accounts and reported in the financial statements. Basis of accounting relates to the timing of the measurements made, regardless of the measurement focus applied.

The government-wide financial statements are prepared using the accrual basis of accounting. Revenues are recognized when earned and expenses are recognized when a liability is incurred, regardless of the timing of the related cash flows. Revenues from grants, entitlements, and donations are recognized in the fiscal year in which all eligibility requirements imposed by the provider have been satisfied.

Governmental fund financial statements are prepared using the modified accrual basis of accounting. Revenues, except for certain grant revenues, are recognized when they become measurable and available. Revenues are considered to be available when they are collectible within the current period or soon enough thereafter to pay liabilities of the current period. The School considers revenues to be available if they are collected within 30 days of the end of the current fiscal year. When grant terms provide that the expenditure of resources is the prime factor for

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determining eligibility for Federal, State, and other grant resources, revenue is recognized at the time the expenditure is made. Under the modified accrual basis of accounting, expenditures are generally recognized when the related fund liability is incurred, except for principal and interest on long-term debt, claims and judgments, and compensated absences, which are recognized when due. Allocations of cost, such as depreciation, are not recognized in governmental funds.

➤ **Deposits and Investments**

Cash and cash equivalents are defined as demand deposits, money market accounts, and short term investments with original maturities of eight months or less from date of acquisition. The School considers all demand accounts and money market funds which are not subjected to withdrawal restrictions to be cash and cash equivalents. Cash deposits consist of demand deposits with financial institutions. Deposits on hand at financial institutions are insured by the Federal Deposit Insurance Company up to \$250,000.

➤ **Capital Assets**

Expenditures for capital assets acquired or constructed for general School purposes are reported in the governmental fund that financed the acquisition or construction. The capital assets so acquired are reported at cost in the government-wide statement of net position but are not reported in the governmental fund financial statements. Capital assets are defined by the School as those costing more than \$750. Such assets are recorded at historical cost or estimated historical cost if purchased or constructed. Donated assets are recorded at fair value at the date of donation.

Capital assets are depreciated using the straight-line method over the following estimated useful lives:

<u>Description</u>	<u>Estimated Lives</u>
Furniture, Fixtures and Equipment	5 years
Buildings and Improvements	15-40 years

➤ **Deferred Outflows/Inflows of Resources**

In addition to assets, the statement of financial position will sometimes report a separate section for deferred outflows of resources. This separate financial statement element, *deferred outflows of resources*, represents a consumption of net position that applies to a future period(s) and so will *not* be recognized as an outflow of resources (expense/expenditure) until then.

In addition to liabilities, the statement of financial position will sometimes report a separate section for deferred inflows of resources. This separate financial statement element, *deferred inflows of resources*, represents an acquisition of net position that applies to a future period(s) and so will *not* be recognized as an inflow of resources (revenue) until then.

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➤ **Long-term Debt**

Long-term obligations that will be financed by resources to be received in the future by the general fund are reported in the government-wide financial statements, not in the general fund. Current-year information relative to changes in long-term debt is described in subsequent notes.

➤ **Net Pension Liability**

As a participating employer in the Florida Retirement System, the School recognizes its proportionate share of the collective net pension liabilities of the FRS cost-sharing multiple-employer defined benefit plans. As of June 30, 2020, the School's proportionate share of the net pension liabilities totaled \$2,346,329.

A subsequent note includes a complete discussion of defined benefit pension plans.

➤ **Net Position and Fund Balance Classification**

Government-wide Financial Statements

Net Position are classified and reported in three components:

- Net Investment in Capital Assets – consists of capital assets, net of accumulated depreciation, and reduced by the outstanding balances of any borrowings that are attributed to the acquisition or improvement of those assets.
- Restricted Net Position – consists of net position with constraints placed on their use either by external groups such as creditors, contributors, or laws or regulations of other governments.
- Unrestricted Net Position – all other net position that does not meet the definition of “restricted” or “net investment in capital assets.”

Fund Financial Statements

GASB Codification Section 1800.142, *Fund Balance Reporting and Governmental Fund Type Definitions*, defines the different types of fund balances that a governmental entity must use for financial reporting purposes. GASB requires the fund balance amounts to be reported within one of the following fund balance categories:

- Nonspendable – fund balance associated with inventories, prepaid expenses, long-term loans and notes receivable, and property held for resale (unless the proceeds are restricted, committed or assigned). All nonspendable fund balances at year end relate to assets that are in nonspendable form.
- Restricted – fund balance that can be spent only for the specific purposes stipulated by the constitution, external resource providers, or through enabling legislation.

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- Committed – fund balance that can be used only for the specific purposes determined by a formal action of the School’s Board of Governance.
- Assigned – fund balance that is intended to be used by the School’s management for specific purposes but does not meet the criteria to be classified as restricted or committed.
- Unassigned – fund balance that is the residual amount for the School’s general fund and includes all spendable amounts not contained in the other classifications.

➤ **Order of Fund Balance Spending Policy**

The School’s policy is to apply expenditures against nonspendable fund balance, restricted fund balance, committed fund balance, assigned fund balance, and unassigned fund balance at the end of the fiscal year. First, nonspendable fund balances are determined. Then restricted fund balances for specific purposes are determined (not including nonspendable amounts). Any remaining fund balance amounts for the non-general funds are to be classified as restricted fund balance. It is possible for the non-general funds to be classified as restricted fund balance. It is possible for the non-general funds to have negative unassigned fund balance when nonspendable amounts plus the amount of restricted fund balances for specific purposes exceed the positive fund balance for non-general fund.

➤ **Revenue Sources**

Revenues for current operations are received primarily from the District pursuant to the funding provisions included in the School’s charter. In accordance with the funding provisions of the charter and Section 1002.33(17), Florida Statutes, the School reports the number of full-time equivalent students and related data to the District.

Under provisions of Section 1011.62, Florida Statutes, the District reports the number of full-time equivalent students and related data to the Florida Department of Education (FDOE) for funding through the Florida Education Finance Program (FEFP). Funding for the School is adjusted during the year to reflect the revised calculations by the FDOE under the FEFP and the actual weighted full-time equivalent students (FTE) reported by the School during designated full-time equivalent student survey periods. The Department may also adjust subsequent fiscal period allocations based upon an audit of the School's compliance in determining and reporting FTE and related data. Normally, such adjustments are treated as reductions or additions of revenue in the year when the adjustments are made.

The basic amount of funding through the FEFP under Section 1011.62 is the product of the (1) unweighted FTE, multiplied by (2) the cost factor for each program, multiplied by (3) the base student allocation established by the legislature. Additional funds for exceptional students who do not have a matrix of services are

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provided through the guaranteed allocation designated in Section 1011.62(1)(e)2., Florida Statutes. For the fiscal year ended June 30, 2020, the School reported 671.09 unweighted FTE and 704.2673 Weighted FTE.

FEFP funding may also be adjusted as a result of subsequent FTE audits conducted by the Florida Auditor General pursuant to Section 1010.305, Florida Statutes, and Rule 6A-1.0453, Florida Administrative Code (FAC). Schools are required to maintain the following documentation for three years or until the completion of an FTE audit:

- Attendance and membership documentation (Rule 6A-1.044, FAC).
- Teacher certificates and other certification documentation (Rule 6A-1.0503, FAC).
- Documentation for instructors teaching out-of-field (Rule 6A-1.0503, FAC).
- Procedural safeguards for weighted programs (Rule 6A-6.03411, FAC).
- Evaluation and planning documents for weighted programs (Section 1010.305, Florida Statutes, and Rule 6A-6.03411, FAC).

The School receives federal or state awards for the enhancement of various educational programs. This assistance is generally received based on applications submitted to and approved by various granting agencies. For federal or state awards in which a claim to these grant proceeds is based on incurring eligible expenditures, revenue is recognized to the extent that eligible expenditures have been incurred.

The School also receives funding through donations and fundraising efforts, school lunch sales and local property tax collections.

The School follows the policy of applying restricted resources prior to applying unrestricted resources when an expense is incurred for purposes for which both restricted and unrestricted assets are available.

➤ **Income Taxes**

The School is exempt from Federal tax under Section 501(c)(3) of the Internal Revenue Code. Accordingly, no provision for income taxes has been included in the accompanying financial statements. Additionally, no uncertain tax positions have been made requiring disclosure in the related notes to financial statements. The School's income tax returns for the past three years are subject to examination by tax authorities and may change upon examination.

➤ **Use of Estimates**

In preparing the financial statements in conformity with generally accepted accounting principles in the United States management is required to make estimates and assumptions that affect the reported amounts of assets and liabilities as of the date of the statement of net position and affect revenues and expenditures for the period presented. Actual results could differ from those estimates.

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➤ **Subsequent Events**

Management has evaluated all events subsequent to the balance sheet date and through the report date, which is the date these financial statements were available to be issued. Management is currently evaluating the impact of the COVID-19 pandemic on the industry and has concluded that while it is reasonably possible that the virus could have a negative effect on the School's financial position, results of its operations and/or cash flows, the specific impact is not readily determinable as of the date of these financial statements. The financial statements do not include any adjustments that might result from the outcome of this uncertainty.

2. CASH DEPOSITS

Custodial Credit Risk – Deposits. In the case of deposits, this is the risk that in the event of a bank failure, the School's deposits may not be returned to the School. The School does not have a custodial credit risk policy. Deposits on hand at financial institutions are insured by the Federal Deposit Insurance Company (FDIC) up to \$250,000. As of June 30, 2020, the School was exposed to custodial credit risk. Two of the School's bank accounts exceeded the FDIC insurance limit by \$397,885 and \$540,794. The School has not experienced losses in such accounts.

3. CHANGES IN CAPITAL ASSETS

Changes in capital assets are presented in the table below:

	Beginning Balance	Additions	Deletions	Ending Balance
<u>Governmental Activities:</u>				
Capital Assets not Being Depreciated:				
Land	\$ 2,000,000	\$ -	\$ -	\$ 2,000,000
Total Capital Assets Not Being Depreciated	2,000,000	-	-	2,000,000
Capital Assets Being Depreciated:				
Buildings and Fixed Equipment	10,385,312	4,239,011	-	14,624,323
Furniture Fixtures, and Equipment	36,097	60,710	-	96,807
Total Capital Assets Being Depreciated	10,421,409	4,299,721	-	14,721,130
Less Accumulated Depreciation:				
Buildings and Fixed Equipment	(71,761)	(331,444)	-	(403,205)
Furniture Fixtures, and Equipment	(4,042)	(11,465)	-	(15,507)
Total Accumulated Depreciation	(75,803)	(342,909)	-	(418,712)
Capital Assets, Net	\$ 12,345,606	\$ 3,956,812	\$ -	\$ 16,302,418

All depreciation expense was shown as unallocated on the Statement of Activities.

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4. INTERFUND RECEIVABLES, PAYABLES AND TRANSFERS

At June 30, 2020, the School's General Fund owed the Special Revenue Fund \$6,354 expenditures paid awaiting reimbursement. In addition, the Special Revenue Fund owed the General Fund \$405,062 for unreimbursed grant expenditures. These amounts are netted together and not reported in the statement of net position.

The General Fund transferred \$40,364 to the Special Revenue Fund to assist with the costs of the food service program. The amounts of inter-fund transfers are netted together and not reported in the statement of activities.

5. LOAN PAYABLE

On October 17, 2016, the School entered into a loan agreement with Summit Bank (now BancorpSouth) for \$7,697,501 secured by the School's buildings and equipment. This loan is a renewal of a promissory note dated October 3, 2013 of 5,000,000 and an increased promissory note dated July 31, 2014 of \$5,320,000. The funds were obtained for the construction and renovation of the School's educational facility.

The interest rate is based on the 30-day LIBOR (currently 1.78138%), plus a margin of 3.250 percentage points, resulting in an initial rate of 5.03138%. Payments are to be made on a monthly basis for 101 months with a final payment due on April 17, 2025 of \$5,118,255.

In the event of default for non-payment, the interest rate shall increase to 18%. Upon default the lender has the option to foreclose on the secured property

On January 7, 2016, the School and Summit Bank (now BancorpSouth) entered into an Interest Rate Hedging Agreement. The agreement's effective date is January 16, 2016, to February 17, 2025. The fixed payment rate to the School is 4.65%. The floating payment rate for Summit Bank is based on the 30-day LIBOR (currently 0.19388%), plus a margin of 2.750 percentage points, resulting in an initial rate of 2.94388%. Payments are due on the 17th of each month.

Annual requirements to amortize the outstanding principal balance as of June 30, 2020, are as follows:

Fiscal Year Ending June 30:	Total	Principal	Interest
2021	\$ 620,519	\$ 301,935	\$ 318,584
2022	620,519	316,908	303,611
2023	620,519	332,625	287,894
2024	620,520	349,121	271,399
2025	5,604,386	5,391,411	212,975
Total	<u>\$ 8,086,463</u>	<u>\$ 6,692,000</u>	<u>\$ 1,394,463</u>

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6. CHANGES IN LONG-TERM LIABILITIES

The following is a summary of changes in long-term liabilities:

	Beginning Balance	Additions	Deductions	Ending Balance	Due in One Year
Governmental Activities:					
Loan	\$ 6,993,598	\$ -	\$ (301,598)	\$ 6,692,000	\$ 301,935
Capital Lease Payable	1,686	-	(1,686)	-	-
Net Pension Liability	1,918,126	428,203		2,346,329	
Total Governmental Activities	<u>\$ 8,913,410</u>	<u>\$ 428,203</u>	<u>\$ (303,284)</u>	<u>\$ 9,038,329</u>	<u>\$ 301,935</u>

7. NOTE PAYABLE

The School was granted a loan from Bancorp South in April 2020 in the amount of \$728,715 pursuant to the Paycheck Protection Program (the “PPP”) under Division A, Title I of the CARES Act, which was enacted March 27, 2020.

The Loan, which was in the form of a Note dated April 15, 2020, matures dated April 15, 2022, and bears an interest at a rate of 1% per annum, payable monthly commencing on November 15, 2020. The Note may be prepaid by the School at any time prior to maturity with no prepayment penalties. Funds from the Loan may only be used for payroll costs, costs used to continue group health care benefits, mortgage payments, rent, utilities, and interest on other debt obligations incurred before February 15, 2020. The School intends to use the entire Loan amount for qualifying expenses. Under the terms of the PPP, certain amounts of the Loan may be forgiven if they are used for qualifying expenses as described in the CARES Act.

8. RISK MANAGEMENT PROGRAMS

The School is exposed to various risks of loss related to torts; theft of, damage to, and destruction of assets; errors and omissions; and natural disasters for which the School carries commercial insurance. There have been no significant reductions in insurance coverage and settlement amounts have not exceeded insurance coverage for the current year or the three prior years.

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9. SCHEDULE OF STATE REVENUE SOURCES

The following is a schedule of the School's State revenue for the 2019-2020 fiscal year:

<u>Source</u>	<u>Amount</u>
Florida Education Finance Program	\$ 2,918,479
Class Size Reduction	733,589
Discretionary Millage	344,097
Charter School Capital Outlay	338,492
Supplementary Academic Instruction	190,730
ESE Guaranteed Allocation	69,681
Best & Brightest Teachers	63,691
School Recognition	63,172
Instructional Materials	51,996
Safe Schools	49,784
Declining Enrollment	30,647
Reading Allocation	29,331
Mental Health Allocation	18,810
Florida Teachers Classroom Supply	12,280
Digital Classrooms Allocation	7,243
Discretionary Lottery	634
School Lunch Supplement	72
Miscellaneous State Revenue	<u>136,711</u>
Total State Revenue	<u><u>\$ 5,059,439</u></u>

As provided in the charter school contract, the District has charged the School an administrative fee of \$32,978.

10. FUNDING AND CREDIT RISK CONCENTRATIONS

The School receives substantially all of its support and revenue from federal, state and local funding sources, passed through the District, in the form of performance and budget-based contracts. Continuing operation of the School is greatly dependent upon the continued support of these governmental agencies.

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11. FLORIDA RETIREMENT SYSTEM (FRS) – Defined Benefit Pension Plans

General Information about the Florida Retirement System (FRS)

The FRS was created in Chapter 121, Florida Statutes, to provide a defined benefit pension plan for participating public employees. The FRS was amended in 1998 to add the Deferred Retirement Option Program (DROP) under the defined benefit plan and amended in 2000 to provide a defined contribution plan alternative to the defined benefit plan for FRS members effective July 1, 2002. This integrated defined contribution pension plan is the FRS Investment Plan. Chapter 112, Florida Statutes, established the HIS Program, a cost-sharing multiple-employer defined benefit pension plan to assist retired members of any State-administered retirement system in paying the costs of health insurance.

Essentially all regular employees of the School are eligible to enroll as members of the State-administered FRS. Provisions relating to the FRS are established by Chapters 121 and 122, Florida Statutes; Chapter 112, Part IV, Florida Statutes; Chapter 238, Florida Statutes; and FRS Rules, Chapter 60S, Florida Administrative Code; wherein eligibility, contributions, and benefits are defined and described in detail. Such provisions may be amended at any time by further action from the Florida Legislature. The FRS is a single retirement system administered by the Florida Department of Management Services, Division of Retirement, and consists of two cost-sharing multiple-employer defined benefit plans and other nonintegrated programs. A comprehensive annual financial report of the FRS, which includes its financial statements, required supplementary information, actuarial report, and other relevant information, is available from the Florida Department of Management Services' Web site (www.dms.myflorida.com).

The School's FRS and HIS pension expense totaled \$608,759 for the fiscal year ended June 30, 2020.

FRS Pension Plan

Plan Description. The FRS Pension Plan (Plan) is a cost-sharing multiple-employer defined benefit pension plan, with a DROP for eligible employees. The general classes of membership are as follows:

- *Regular Class* – Members of the FRS who do not qualify for membership in the other classes.

Employees enrolled in the Plan prior to July 1, 2011, vest at 6 years of creditable service and employees enrolled in the Plan on or after July 1, 2011, vest at 8 years of creditable service. All vested members, enrolled prior to July 1, 2011, are eligible for normal retirement benefits at age 62 or at any age after 30 years of service. All members enrolled in the Plan on or after July 1, 2011, once vested, are eligible for normal retirement benefits at age 65 or any time after 33 years of creditable service. Employees enrolled in the Plan may include up to 4 years of credit for military service toward creditable service. The Plan also includes an early retirement provision; however, there is a benefit reduction for each year a member retires before his or her normal retirement date. The Plan provides

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retirement, disability, death benefits, and annual cost-of-living adjustments to eligible participants.

DROP, subject to provisions of Section 121.091, Florida Statutes, permits employees eligible for normal retirement under the Plan to defer receipt of monthly benefit payments while continuing employment with an FRS-participating employer. An employee may participate in DROP for a period not to exceed 60 months after electing to participate. During the period of DROP participation, deferred monthly benefits are held in the FRS Trust Fund and accrue interest. The net pension liability does not include amounts for DROP participants, as these members are considered retired and are not accruing additional pension benefits.

Benefits Provided. Benefits under the Plan are computed on the basis of age and/or years of service, average final compensation, and service credit. Credit for each year of service is expressed as a percentage of the average final compensation. For members initially enrolled before July 1, 2011, the average final compensation is the average of the 5 highest fiscal years' earnings; for members initially enrolled on or after July 1, 2011, the average final compensation is the average of the 8 highest fiscal years' earnings. The total percentage value of the benefit received is determined by calculating the total value of all service, which is based on retirement plan and/or the class to which the member belonged when the service credit was earned. Members are eligible for in-line-of-duty or regular disability and survivors' benefits. The following chart shows the percentage value for each year of service credit earned:

<u>Class, Initial Enrollment, and Retirement Age/Years of Service</u>	<u>% Value</u>
Regular Class members initially enrolled before July 1, 2011	
Retirement up to age 62 or up to 30 years of service	1.60
Retirement at age 63 or with 31 years of service	1.63
Retirement at age 64 or with 32 years of service	1.65
Retirement at age 65 or with 33 or more years of service	1.68
Regular Class members initially enrolled on or after July 1, 2011	
Retirement up to age 65 or up to 33 years of service	1.60
Retirement at age 66 or with 34 years of service	1.63
Retirement at age 67 or with 35 years of service	1.65
Retirement at age 68 or with 36 or more years of service	1.68

As provided in Section 121.101, Florida Statutes, if the member is initially enrolled in the FRS before July 1, 2011, and all service credit was accrued before July 1, 2011, the annual cost-of-living adjustment is 3 percent per year. If the member is initially enrolled before July 1, 2011, and has service credit on or after July 1, 2011, there is an individually calculated cost-of-living adjustment. The annual cost-of-living adjustment is a proportion of 3 percent determined by dividing the sum of the pre-July 2011 service credit by the total service credit at retirement multiplied by 3 percent. Plan members initially enrolled on or after July 1, 2011, will not have a cost-of-living adjustment after retirement.

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Contributions. The Florida Legislature establishes contribution rates for participating employers and employees. Contribution rates during the 2019-20 fiscal year were as follows:

<u>Class</u>	<u>Percent of Gross Salary</u>	
	<u>Employee</u>	<u>Employer (1)</u>
FRS, Regular	3.00	8.47
FRS, Reemployed Retiree	(2)	(2)

Notes: (1) Employer rates include 1.66 percent for the postemployment health insurance subsidy. Also, employer rates, other than for DROP participants, include 0.06 percent for administrative costs of the Investment Plan.

(2) Contribution rates are dependent upon retirement class in which reemployed.

The School's contributions to the Plan totaled \$162,646 for the fiscal year ended June 30, 2020.

Pension Liabilities, Pension Expense, and Deferred Outflows of Resources and Deferred Inflows of Resources Related to Pensions. At June 30, 2020, the School reported a liability of \$1,535,955 for its proportionate share of the net pension liability. The net pension liability was measured as of June 30, 2018, and the total pension liability used to calculate the net pension liability was determined by an actuarial valuation as of July 1, 2018. The School's proportionate share of the net pension liability was based on the School's 2018-19 fiscal year contributions relative to the total 2018-19 fiscal year contributions of all participating members. At June 30, 2019, the School's proportionate share was 0.004459979 percent, which was an increase of 0.000389783 percent from its proportionate share measured as of June 30, 2018.

For the fiscal year ended June 30, 2020, the School recognized pension expense of \$468,118. In addition, the School reported deferred outflows of resources and deferred inflows of resources related to pensions from the following sources:

<u>Description</u>	<u>Deferred Outflows of Resources</u>	<u>Deferred Inflows of Resources</u>
Differences between expected and actual experience	\$ 91,102	\$ 953
Change of assumptions	394,499	-
Net difference between projected and actual earnings on FRS Plan investments	-	84,977
Changes in proportion and differences between School FRS contributions and proportionate share of contributions	247,169	-
School FRS contributions subsequent to the measurement date	162,646	-
Total	\$ 895,416	\$ 85,930

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The deferred outflows of resources related to pensions totaling \$162,646, resulting from School contributions subsequent to the measurement date, will be recognized as a reduction of the net pension liability in the fiscal year ending June 30, 2020. Other amounts reported as deferred outflows of resources and deferred inflows of resources related to pensions will be recognized in pension expense as follows:

Fiscal Year Ending June 30	Amount
2021	\$ 228,280
2022	104,851
2023	155,013
2024	111,824
2025	36,853
Thereafter	10,019

Actuarial Assumptions. The total pension liability in the July 1, 2019, actuarial valuation was determined using the following actuarial assumptions, applied to all periods included in the measurement:

Inflation	2.60 percent
Salary increases	3.25 percent, average, including inflation
Investment rate of return	6.90 percent, net of pension plan investment expense, including inflation

Mortality rates were based on the PUB2010 base table varies by member category and sex, projected generationally with Scale MP-2018.

The actuarial assumptions used in the July 1, 2019, valuation were based on the results of an actuarial experience study for the period July 1, 2013, through June 30, 2018.

The long-term expected rate of return on pension plan investments was not based on historical returns, but instead is based on a forward-looking capital market economic model. The allocation policy's description of each asset class was used to map the target allocation to the asset classes shown below. Each asset class assumption is based on a consistent set of underlying assumptions and includes an adjustment for the inflation assumption.

The target allocation and best estimates of arithmetic and geometric real rates of return for each major asset class are summarized in the following table:

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<u>Asset Class</u>	<u>Target Allocation (1)</u>	<u>Annual Arithmetic Return</u>	<u>Compound Annual (Geometric) Return</u>	<u>Standard Deviation</u>
Cash	1%	3.3%	3.3%	1.2%
Fixed Income	18%	4.1%	4.1%	3.5%
Global Equity	54%	8.0%	6.8%	16.5%
Real Estate (Property)	11%	6.7%	6.1%	11.7%
Private Equity	10%	11.2%	8.4%	25.8%
Strategic Investments	6%	5.9%	5.7%	6.7%
Total	<u>100%</u>			
Assumed inflation - Mean			2.6%	1.7%

Note: (1) As outlined in the Plan's investment policy.

Discount Rate. The discount rate used to measure the total pension liability was 6.9 percent. The Plan's fiduciary net position was projected to be available to make all projected future benefit payments of current active and inactive employees. Therefore, the discount rate for calculating the total pension liability is equal to the long-term expected rate of return. The discount rate used in the 2019 valuation was updated from 7.0 percent to 6.9 percent.

Sensitivity of the School's Proportionate Share of the Net Pension Liability to Changes in the Discount Rate. The following presents the School's proportionate share of the net pension liability calculated using the discount rate of 6.9 percent, as well as what the School's proportionate share of the net pension liability would be if it were calculated using a discount rate that is 1 percentage point lower (5.9 percent) or 1 percentage point higher (7.9 percent) than the current rate:

	<u>Decrease (5.9%)</u>	<u>Discount Rate (6.9%)</u>	<u>Increase (7.9%)</u>
School's proportionate share of the net pension liability	\$ 2,655,154	\$ 1,535,955	\$ 601,234

Pension Plan Fiduciary Net Position. Detailed information about the Plan's fiduciary net position is available in the separately issued FRS Pension Plan and Other State Administered Systems Comprehensive Annual Financial Report.

HIS Pension Plan

Plan Description. The HIS Pension Plan (HIS Plan) is a cost-sharing multiple-employer defined benefit pension plan established under Section 112.363, Florida Statutes, and may be amended by the Florida Legislature at any time. The benefit is a monthly payment to assist retirees of State-administered retirement systems in paying their health insurance

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June 30, 2020

costs and is administered by the Florida Department of Management Services, Division of Retirement.

Benefits Provided. For the fiscal year ended June 30, 2020, eligible retirees and beneficiaries received a monthly HIS payment of \$5 for each year of creditable service completed at the time of retirement with a minimum HIS payment of \$30 and a maximum HIS payment of \$150 per month, pursuant to Section 112.363, Florida Statutes. To be eligible to receive a HIS benefit, a retiree under a State-administered retirement system must provide proof of health insurance coverage, which can include Medicare.

Contributions. The HIS Plan is funded by required contributions from FRS participating employers as set by the Florida Legislature. Employer contributions are a percentage of gross compensation for all active FRS members. For the fiscal year ended June 30, 2020, the contribution rate was 1.66 percent of payroll pursuant to Section 112.363, Florida Statutes. The School contributed 100 percent of its statutorily required contributions for the current and preceding 3 years. HIS Plan contributions are deposited in a separate trust fund from which HIS payments are authorized. HIS Plan benefits are not guaranteed and are subject to annual legislative appropriation. In the event the legislative appropriation or available funds fail to provide full subsidy benefits to all participants, benefits may be reduced or canceled.

The School's contributions to the HIS Plan totaled \$45,997 for the fiscal year ended June 30, 2020.

Pension Liabilities, Pension Expense, and Deferred Outflows of Resources and Deferred Inflows of Resources Related to Pensions. At June 30, 2020, the School reported a net pension liability of \$810,374 for its proportionate share of the net pension liability. The current portion of the net pension liability is the School's proportionate share of benefit payments expected to be paid within one year, net of the School's proportionate share of the HIS Plan's fiduciary net position available to pay that amount. The net pension liability was measured as of June 30, 2019, and the total pension liability used to calculate the net pension liability was determined by an actuarial valuation as of July 1, 2019. The School's proportionate share of the net pension liability was based on the School's 2018-19 fiscal year contributions relative to the total 2018-19 fiscal year contributions of all participating members. At June 30, 2019, the School's proportionate share was 0.007242600 percent, which was an increase of 0.000702964 percent from its proportionate share measured as of June 30, 2018.

For the fiscal year ended June 30, 2020, the School recognized pension expense of \$140,641. In addition, the School reported deferred outflows of resources and deferred inflows of resources related to pensions from the following sources:

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<u>Description</u>	<u>Deferred Outflows of Resources</u>	<u>Deferred Inflows of Resources</u>
Differences between expected and actual experience	\$ 9,843	\$ 992
Change of assumptions	93,834	66,233
Net difference between projected and actual earnings on HIS Plan investments	523	-
Changes in proportion and differences between School HIS contributions and proportionate share of contributions	279,714	-
School HIS contributions subsequent to the measurement date	45,997	-
Total	<u>\$ 429,911</u>	<u>\$ 67,225</u>

The deferred outflows of resources totaling \$45,997, resulting from School contributions subsequent to the measurement date, will be recognized as a reduction of the net pension liability in the fiscal year ending June 30, 2020. Other amounts reported as deferred outflows of resources and deferred inflows of resources related to pensions will be recognized in pension expense as follows:

<u>Fiscal Year Ending June 30</u>	<u>Amount</u>
2021	\$ 94,244
2022	83,893
2023	59,686
2024	35,706
2025	23,501
Thereafter	19,659

Actuarial Assumptions. The total pension liability in the July 1, 2018, actuarial valuation was determined using the following actuarial assumptions, applied to all periods included in the measurement:

Inflation	2.60 percent
Salary increases	3.25 percent, average, including inflation
Municipal bond rate	3.50 percent

Mortality rates were based on the Generational RP-2000 with Projected Scale BB.

While an experience study had not been completed for the HIS Plan, the actuarial assumptions that determined the total pension liability for the HIS Plan were based on certain results of the most recent experience study for the FRS Plan.

Discount Rate. The discount rate used to measure the total pension liability was 3.50 percent. In general, the discount rate for calculating the total pension liability is equal to the single rate equivalent to discounting at the long-term expected rate of return for benefit payments prior to the projected depletion date. Because the HIS benefit is essentially funded on a pay-as-you-go basis, the depletion date is considered to be immediate, and the

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**NOTES TO FINANCIAL STATEMENTS
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single equivalent discount rate is equal to the municipal bond rate selected by the plan sponsor. The Bond Buyer General Obligation 20-Bond Municipal Bond Index was adopted as the applicable municipal bond index.

Sensitivity of the School's Proportionate Share of the Net Pension Liability to Changes in the Discount Rate. The following presents the District's proportionate share of the net pension liability calculated using the discount rate of 3.50 percent, as well as what the District's proportionate share of the net pension liability would be if it were calculated using a discount rate that is 1 percentage point lower (2.50 percent) or 1 percentage point higher (4.50 percent) than the current rate:

	1% Decrease (2.50%)	Current Discount Rate (3.50%)	1% Increase (4.50%)
School's proportionate share of the net pension liability	\$ 925,084	\$ 810,374	\$ 714,834

Pension Plan Fiduciary Net Position. Detailed information about the HIS Plan's fiduciary net position is available in the separately issued FRS Pension Plan and Other State Administered Systems Comprehensive Annual Financial Report.

12. FRS – Defined Contribution Pension Plans

The SBA administers the defined contribution plan officially titled the FRS Investment Plan (Investment Plan). The Investment Plan is reported in the SBA's annual financial statements and in the State of Florida Comprehensive Annual Financial Report.

As provided in Section 121.4501, Florida Statutes, eligible FRS members may elect to participate in the Investment Plan in lieu of the FRS defined benefit plan. School employees already participating in the State School System Optional Retirement Program or DROP are not eligible to participate in the Investment Plan. Employer and employee contributions are defined by law, but the ultimate benefit depends in part on the performance of investment funds. Service retirement benefits are based upon the value of the member's account upon retirement. Benefit terms, including contribution requirements, are established and may be amended by the Florida Legislature. The Investment Plan is funded with the same employer and employee contributions rates, that are based on salary and membership class (Regular Class, Senior Management Service Class, etc.), as the FRS defined benefit plan. Contributions are directed to individual member accounts, and the individual members allocate contributions and account balances among various approved investment choices. Costs of administering the Investment Plan, including the FRS Financial Guidance Program, are funded through an employer contribution of 0.06 percent of payroll and by forfeited benefits of Investment Plan members. Allocations to the Investment Plan member accounts during the 2018-19 fiscal year were as follows:

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<u>Class</u>	<u>Percent of Gross Compensation</u>
FRS, Regular	6.30

For all membership classes, employees are immediately vested in their own contributions and are vested after 1 year of service for employer contributions and investment earnings regardless of membership class. If an accumulated benefit obligation for service credit originally earned under the FRS Pension Plan is transferred to the Investment Plan, the member must have the years of service required for FRS Pension Plan vesting (including the service credit represented by the transferred funds) to be vested for these funds and the earnings on the funds. Nonvested employer contributions are placed in a suspense account for up to 5 years. If the employee returns to FRS-covered employment within the 5-year period, the employee will regain control over their account. If the employee does not return within the 5-year period, the employee will forfeit the accumulated account balance. For the fiscal year ended June 30, 2020, the information for the amount of forfeitures was unavailable from the SBA; however, management believes that these amounts, if any, would be immaterial to the School.

After termination and applying to receive benefits, the member may rollover vested funds to another qualified plan, structure a periodic payment under the Investment Plan, receive a lump-sum distribution, leave the funds invested for future distribution, or any combination of these options. Disability coverage is provided in which the member may either transfer the account balance to the FRS Pension Plan when approved for disability retirement to receive guaranteed lifetime monthly benefits under the FRS Pension Plan, or remain in the Investment Plan and rely upon that account balance for retirement income.

The School's Investment Plan pension expense totaled \$55,632 for the fiscal year ended June 30, 2020.

13. COMMITMENTS AND CONTINGENT LIABILITIES

On April 21, 2016, the St. Andrew Bay Land Company, LLC deeded the 12.215 acre School site together with all improvements to Community Charter Academy, Inc. d/b/a University Academy as evidenced by a Special Warranty Deed. A Declaration of Covenants, Condition and Restrictions for the Charter School Site with Re-Purchase Option and Revisionary Interest has been filed with the Bay County Clerk's Office that governs future use and sale of this property. As such, a deferred contribution of \$4,700,521 has been recorded with \$2,000,000 allocated to Land and \$2,700,521 allocated to Buildings and Improvements in the Statement of Net Position.

The School participates in state grant programs, which are governed by various rules and regulations of the grantor agencies. Costs charged to the respective grant programs are subject to audit and adjustment by the grantor agencies, therefore, to the extent that the School has not complied with the rules and regulations governing the grants, refunds of

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June 30, 2020**

any money received may be required and the collectability of any related receivables at June 30, 2020, may be impaired.

In the opinion of the School, there are no significant liabilities relating to compliance with the rules and regulations governing the respective grants; therefore, no provision has been recorded in the accompanying financial statements for such contingencies.

14. LEGAL MATTERS

In the normal course of conducting its operations, the School occasionally becomes party to various legal actions and proceedings. In the opinion of management, the ultimate resolution of such legal matters will not have a significant adverse effect on the accompanying financial statements.

**COMMUNITY CHARTER ACADEMY, INC.
D/B/A UNIVERSITY ACADEMY
A CHARTER SCHOOL AND COMPONENT UNIT OF THE
DISTRICT SCHOOL BOARD OF BAY COUNTY, FLORIDA**

**REQUIRED SUPPLEMENTARY INFORMATION
BUDGETARY COMPARISON SCHEDULE - GENERAL FUND AND MAJOR SPECIAL REVENUE FUND - (UNAUDITED)
For the Fiscal Year Ended June 30, 2020**

	General Fund				Major Special Revenue Fund			
	Original Budget	Final Budget	Actual	Variance with Final Budget - Positive (Negative)	Original Budget	Final Budget	Actual	Variance with Final Budget - Positive (Negative)
Revenues:								
Intergovernmental:								
Federal Direct	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 7,240	\$ 7,240	\$ -
Federal Through State and Local	-	-	-	-	90,112	579,462	579,462	-
State Sources	4,514,556	4,720,875	4,720,875	-	-	72	72	-
Local and Other	605,081	3,841,726	3,841,726	-	23,075	23,603	23,603	-
Total Revenues	<u>5,119,637</u>	<u>8,562,601</u>	<u>8,562,601</u>	<u>-</u>	<u>113,187</u>	<u>610,377</u>	<u>610,377</u>	<u>-</u>
Expenditures:								
Current - Education:								
Instruction	3,261,255	3,329,805	3,329,805	-	-	81,522	81,522	-
Instructional Support Services	73,221	59,006	59,006	-	-	73,200	73,200	-
Instruction & Curriculum Development	1,822	-	-	-	-	12,250	12,250	-
Instructional Staff Training	1,971	5,000	5,000	-	-	-	-	-
Instructional Related Technology	16,732	20,095	20,095	-	-	-	-	-
Board	52,751	49,747	49,747	-	-	-	-	-
School Administration	383,481	434,881	434,881	-	-	2,700	2,700	-
Facilities Acquisition & Construction	20,000	-	-	-	-	-	-	-
Fiscal Services	133,041	132,766	132,766	-	-	-	-	-
Food Services	-	-	-	-	122,755	92,377	92,377	-
Operation of Plant	582,151	889,042	889,042	-	-	388,692	388,692	-
Maintenance of Plant	22,536	68,785	68,785	-	-	-	-	-
Community Service	47,012	47,005	47,005	-	-	-	-	-
Fixed Capital Outlay:								
Facilities Acquisition & Construction	-	4,239,011	4,239,011	-	-	-	-	-
Other Capital Outlay	-	60,710	60,710	-	-	-	-	-
Debt Service:								
Principal	13,177	5,264	5,264	-	-	-	-	-
Interest & Fiscal Charges	366,183	290,066	290,066	-	-	-	-	-
Total Expenditures	<u>4,975,333</u>	<u>9,631,183</u>	<u>9,631,183</u>	<u>-</u>	<u>122,755</u>	<u>650,741</u>	<u>650,741</u>	<u>-</u>
Excess (Deficiency) of Revenues								
Over/(Under) Expenditures	<u>144,304</u>	<u>(1,068,582)</u>	<u>(1,068,582)</u>		<u>(9,568)</u>	<u>(40,364)</u>	<u>(40,364)</u>	
Other Financing Sources (Uses):								
Transfers In	-	-	-	-	-	40,364	40,364	-
Transfers (Out)	-	(40,364)	(40,364)	-	-	-	-	-
Total Other Financing Sources (Uses)	<u>-</u>	<u>(40,364)</u>	<u>(40,364)</u>	<u>-</u>	<u>-</u>	<u>40,364</u>	<u>40,364</u>	<u>-</u>
Net Change in Fund Balances	144,304	(1,108,946)	(1,108,946)	-	(9,568)	-	-	-
Fund Balances, July 1, 2019	2,039,022	2,039,022	2,039,022	-	-	-	-	-
Fund Balances, June 30, 2020	<u>\$ 2,183,326</u>	<u>\$ 930,076</u>	<u>\$ 930,076</u>	<u>\$ -</u>	<u>\$ (9,568)</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

See Independent Auditor's Report.

**COMMUNITY CHARTER ACADEMY, INC.
D/B/A UNIVERSITY ACADEMY
A CHARTER SCHOOL AND COMPONENT UNIT OF THE
DISTRICT SCHOOL BOARD OF BAY COUNTY, FLORIDA**

*Schedule of Proportionate Share of Net Pension Liability
Florida Retirement System*

	<u>as of 6/30/19</u>	<u>as of 6/30/18</u>	<u>as of 6/30/17</u>	<u>as of 6/30/16</u>	<u>as of 6/30/15</u>	<u>as of 6/30/14</u>
Proportion of the net pension liability/(asset)	0.004459979%	0.004070196%	0.003708553%	0.002698411%	0.002407284%	0.001342256%
Proportionate share of the net pension liability/(asset)	\$ 1,535,955	\$ 1,225,964	\$ 1,097,342	\$ 681,351	\$ 310,933.00	\$ 81,897
Covered-employee payroll	1,921,425	\$ 1,707,656	\$ 1,512,045	1,174,232	996,499	558,143
Proportionate share of the net pension liability (asset) as a percentage of its covered-employee payroll	80%	72%	73%	58%	31%	15%
Plan fiduciary net position as a percentage of the total pension liability	82.61%	84.26%	83.89%	84.88%	92.00%	96.09%

See Independent Auditor's Report

**COMMUNITY CHARTER ACADEMY, INC.
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DISTRICT SCHOOL BOARD OF BAY COUNTY, FLORIDA**

*Schedule of Contributions
Florida Retirement System*

	<u>as of 6/30/20</u>	<u>as of 6/30/19</u>	<u>as of 6/30/18</u>	<u>as of 6/30/17</u>	<u>as of 6/30/16</u>	<u>as of 6/30/15</u>	<u>as of 6/30/14</u>
Contractually required contribution	\$ 162,646	\$ 138,292	\$ 115,997	\$ 96,543	65,805	\$ 58,692	\$ 29,401
Contributions in relation to the contractually required contribution	\$ (162,646)	\$ (138,292)	\$ (115,997)	\$ (96,543)	\$ (65,805)	\$ (58,692)	\$ (29,401)
Contribution deficiency/(excess)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Covered-employee payroll	\$ 2,124,114	\$ 1,921,425	\$ 1,707,656	\$ 1,512,045	1,174,232	996,499	558,143
Contributions as a percentage of covered-employee payroll	7.66%	7.20%	6.79%	6.38%	5.60%	5.89%	5.27%

See Independent Auditor's Report

**COMMUNITY CHARTER ACADEMY, INC.
D/B/A UNIVERSITY ACADEMY
A CHARTER SCHOOL AND COMPONENT UNIT OF THE
DISTRICT SCHOOL BOARD OF BAY COUNTY, FLORIDA**

*Schedule of Proportionate Share of Net Pension Liability
Health Insurance Subsidy Program*

	<u>as of 6/30/19</u>	<u>as of 6/30/18</u>	<u>as of 6/30/17</u>	<u>as of 6/30/16</u>	<u>as of 6/30/15</u>	<u>as of 6/30/14</u>
Proportion of the net pension liability/(asset)	0.007242600%	0.006539636%	0.005941109%	0.0044643259%	0.003708381%	0.0020397990%
Proportionate share of the net pension liability/(asset)	\$ 810,374	\$ 692,162	\$ 635,251	\$ 520,299	\$ 378,197	\$ 190,726
Covered-employee payroll	\$ 2,422,203	\$ 2,136,537	\$ 1,893,406	1,383,994	1,125,032	606,050
Proportionate share of the net pension liability/(asset) as a percentage of its covered-employee payroll	33%	32%	34%	38%	34%	31%
Plan fiduciary net position as a percentage of the total pension liability	2.63%	2.15%	1.64%	0.97%	0.50%	0.99%

See Independent Auditor's Report

**COMMUNITY CHARTER ACADEMY, INC.
D/B/A UNIVERSITY ACADEMY
A CHARTER SCHOOL AND COMPONENT UNIT OF THE
DISTRICT SCHOOL BOARD OF BAY COUNTY, FLORIDA**

*Schedule of Contributions
Health Insurance Subsidy Program*

	<u>as of 6/30/20</u>	<u>as of 6/30/19</u>	<u>as of 6/30/18</u>	<u>as of 6/30/17</u>	<u>as of 6/30/16</u>	<u>as of 6/30/15</u>	<u>as of 6/30/14</u>
Contractually required contribution	\$ 45,997	\$ 40,217	35,465	\$ 31,442	\$ 22,883	\$ 14,176	6988
Contributions in relation to the contractually required contribution	<u>\$ (45,997)</u>	<u>\$ (40,217)</u>	<u>(35,465)</u>	<u>\$ (31,442)</u>	<u>\$ (22,883)</u>	<u>\$ (14,176)</u>	<u>\$ (6,988)</u>
Contribution deficiency/(excess)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Covered-employee payroll	\$ 2,780,934	\$ 2,422,203	\$ 2,136,537	\$ 1,893,706	\$ 1,383,994	\$ 1,125,032	\$ 606,050
Contributions as a percentage of covered-employee payroll	1.65%	1.66%	1.66%	1.66%	1.65%	1.26%	1.15%

See Independent Auditor's Report

**COMMUNITY CHARTER ACADEMY
D/B/A UNIVERSITY ACADEMY**

A Charter School and Component Unit of the District School Board of Bay County, Florida

NOTE TO REQUIRED SUPPLEMENTARY INFORMATION

June 30, 2020

1. BUDGETARY BASIS OF ACCOUNTING

Budgets are presented on the modified accrual basis of accounting. During the fiscal year, expenditures were controlled at the object level (e.g., salaries and benefits, purchased services, materials and supplies and capital outlay) within each activity (e.g., instruction, pupil personnel services and school administration). Budgets may be amended by resolution at any Board meeting prior to the date for the annual report.

2. SCHEDULE OF NET PENSION LIABILITY AND SCHEDULE OF CONTRIBUTIONS –FLORIDA RETIREMENT SYSTEM PENSION PLAN

Changes of Assumptions. The long-term expected rate of return was decreased from 7.0 percent to 6.9 percent, and the active member mortality assumption was updated.

3. SCHEDULE OF NET PENSION LIABILITY AND SCHEDULE OF CONTRIBUTIONS –HEALTH INSURANCE SUBSIDY PENSION PLAN

Changes of Assumptions. The municipal bond rate used to determine total pension liability was decreased from 3.87 percent to 3.50 percent.

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Independent Auditor's Report on Internal Control Over Financial Reporting and on Compliance and Other Matters Based on an Audit of Financial Statements Performed in Accordance with *Government Auditing Standards*

To the Board of Directors of Community Charter Academy, Inc.
d/b/a University Academy,
a Charter School and Component Unit of the District
School Board of Bay County, Florida

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of Bay Science Charter School, a charter school under Discovery Educational Services, Inc. and component unit of the District School Board of Bay County, Florida, as of and for the year ended June 30, 2020, and the related notes to the financial statements, which collectively comprise the School's basic financial statements, and have issued our report thereon dated September 22, 2020.

Internal Control Over Financial Reporting

In planning and performing our audit of the financial statements, we considered the School's internal control over financial reporting ("internal control") to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the School's internal control. Accordingly, we do not express an opinion on the effectiveness of the School's internal control.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. *A material weakness* is a deficiency, or combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the School's financial statements will not be prevented or detected and corrected on a timely basis. *A significant deficiency* is a deficiency, or combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether the School's financial statements are free from material misstatement, we performed tests of compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the School's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the School's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

Respectfully submitted,

A handwritten signature in black ink that reads "King & Walker, CPAs". The signature is written in a cursive, professional style.

September 22, 2020
Tampa, Florida

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**Management Letter as Required by Rules of the Florida Auditor General,
Chapter 10.850, Florida Statutes, *Charter School Audits***

To the Board of Directors of Community Charter Academy, Inc.
d/b/a University Academy,
a Charter School and Component Unit of the District
School Board of Bay County, Florida

Report on the Financial Statements

We have audited the financial statements of the Community Charter Academy, Inc. d/b/a University Academy (“School”), a Charter School and Component Unit of the District School Board of Bay County, Florida, as of and for the fiscal year ended June 30, 2020, and have issued our report thereon dated September 22, 2020.

Auditor’s Responsibility

We conducted our audit in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States and Chapter 10.850, Rules of the Auditor General.

Other Reporting Requirements

We have issued our Independent Auditor's Report on Internal Control over Financial Reporting and on Compliance and Other Matters Based on an Audit of the Financial Statements Performed in Accordance with *Government Auditing Standards*. Disclosures in those reports and schedule, which are dated September 22, 2020, should be considered in conjunction with this management letter.

Prior Audit Findings

Section 10.854(1)(e)1., Rules of the Auditor General, requires that we determine whether or not corrective actions have been taken to address findings and recommendations made in the preceding annual financial audit report. There were no prior audit findings or recommendations.

Official Title

Section 10.854(1)(e)5., Rules of the Auditor General, requires that the name or official title of the entity and the school code assigned by the Florida Department of Education be disclosed in this management letter. The official title and the school code assigned by the Florida Department of Education of the entity are University Academy Sabl Inc., 032711.

Financial Condition and Management

Sections 10.854(1)(e)2. and 10.855(11), Rules of the Auditor General, require us to apply appropriate procedures and communicate whether or not the School has met one or more of the conditions described in Section 218.503(1), Florida Statutes, and to identify the specific condition(s) met. In connection with our audit, we determined that the School did not meet any of the conditions described in Section 218.503(1), Florida Statutes.

Pursuant to Sections 10.854(1)(e)6.a. and 10.855(12), Rules of the Auditor General, we applied financial condition assessment procedures for the School. It is management's responsibility to monitor the School's financial condition, and our financial condition assessment was based in part on representations made by management and review of financial information provided by same.

Section 10.854(1)(e)3., Rules of the Auditor General, requires that we communicate any recommendations to improve financial management. In connection with our audit, we did not have any such recommendations.

Transparency

Sections 10.854(1)(e)7. and 10.855(13), Rules of the Auditor General, require us to apply appropriate procedures and communicate the results of our determination as to whether the School maintains on its Web site the information specified in Section 1002.33(9)(p), Florida Statutes. In connection with our audit, we determined that the School maintained on its Web site the information specified in Section 1002.33(9)(p), Florida Statutes.

Additional Matters

Section 10.854(1)(e)3., Rules of the Auditor General, requires that we address in the management letter any recommendations to improve financial management. In connection with our audit, we did not have any such recommendations.

Section 10.854(1)(e)4., Rules of the Auditor General, requires that we address noncompliance with provisions of contracts or grant agreements, or abuse, that have occurred, or are likely to have occurred, that have an effect on the financial statements that is less than material but which warrants the attention of those charged with governance. In connection with our audit, we did not have any such findings.

Purpose of this Letter

Our management letter is intended solely for the information and use of the Legislative Auditing Committee, members of the Florida Senate and the Florida House of Representatives, the Florida Auditor General, Federal and other granting agencies, the Board of Directors, applicable management, and District School Board of Bay County, Florida and is not intended to be and should not be used by anyone other than these specified parties.

Respectfully submitted,



September 22, 2020
Tampa, Florida