

**SAN JOSE PREP**

(A CHARTER SCHOOL UNDER RIVER CITY  
EDUCATION ORGANIZATION, INC.)

A Charter School and Component Unit of the  
District School Board of Duval County, Florida

INDEPENDENT AUDITOR'S REPORT

*for the fiscal year ended JUNE 30, 2021*

***King & Walker, CPAs, PL***

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*Certified Public Accountants*

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**SAN JOSE PREP**  
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 A Charter School and Component Unit of the District School Board of Duval County, Florida

***TABLE OF CONTENTS***

	<b><u>PAGE NO.</u></b>
<b>FINANCIAL SECTION</b>	
<b>Independent Auditor’s Report</b>	1
<b>Management’s Discussion and Analysis – (Unaudited)</b>	3
<b>Basic Financial Statements</b>	
<i>Government-Wide Financial Statements:</i>	
Statement of Net Position	8
Statement of Activities	9
<i>Fund Financial Statements:</i>	
Balance Sheet – Governmental Funds	10
Reconciliation of the Governmental Funds Balance Sheet to the Statement of Net Position	11
Statement of Revenues, Expenditures, and Changes in Fund Balances - Governmental Funds	12
Reconciliation of the Governmental Funds Statement of Revenues, Expenditures, and Changes in Fund Balances to the Statement of Activities	13
Notes to Financial Statements	14
<b>Required Supplementary Information</b>	
Budgetary Comparison Schedule – General Fund and Special Revenue Fund - (Unaudited)	25
Note to Required Supplementary Information	26
<b>COMPLIANCE AND INTERNAL CONTROL</b>	
<b>Independent Auditor’s Report on Internal Control Over Financial Reporting and on Compliance and Other Matters Based on an Audit of Financial Statements Performed in Accordance with <i>Governmental Auditing Standards</i></b>	27
<b>Management Letter</b> as required by Rules of the Florida Auditor General, Chapter 10.850, Florida Statutes, <i>Charter School Audits</i>	29

## **Independent Auditor's Report**

To the Board of Directors of San Jose Prep  
(A charter school under River City Education Organization, Inc.),  
a Charter School and Component Unit of the  
District School Board of Duval County, Florida

### **Report on the Financial Statements**

We have audited the accompanying financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of San Jose Prep (“School”), a charter school under River City Education Organization, Inc. and component unit of the District School Board of Duval County, Florida, as of and for the year ended June 30, 2021, and the related notes to the financial statements, which collectively comprise the School’s basic financial statements as listed in the table of contents.

#### ***Management’s Responsibility for the Financial Statements***

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

#### ***Auditor’s Responsibility***

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Governmental Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor’s judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the School’s preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the School’s internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

## ***Opinions***

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, each major fund, and the aggregate remaining fund information of San Jose Prep, as of June 30, 2021, and the respective changes in financial position thereof for the year ended in accordance with accounting principles generally accepted in the United States of America.

## ***Emphasis of Matter***

As described in Note 1, the accompanying financial statements referred to above present only the financial position of San Jose Prep at June 30, 2021, and the respective changes in financial position for the year then ended, and is not intended to be a complete presentation of River City Education Organization, Inc. These financial statements do not purport to and do not present fairly the financial position of River City Education Organization, Inc. as of June 30, 2021, and its changes in financial position for the year then ended in conformity with accounting principles generally accepted in the United States of America.

## ***Other Matters***

### ***Required Supplementary Information***

Accounting principles generally accepted in the United States of America require that the Management's Discussion and Analysis, the Budgetary Comparison Schedule, and the Note to Required Supplementary Information, as listed in the table of contents, be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historic context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

### ***Other Reporting Required by Government Auditing Standards***

In accordance with *Government Auditing Standards*, we have also issued our report dated September 27, 2021, on our consideration of San Jose Prep's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering San Jose Prep's internal control over financial reporting and compliance.

Respectfully submitted,



September 27, 2021  
Tampa, Florida

**SAN JOSE PREP**  
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*A Charter School and Component Unit of the District School Board of Duval County, Florida*  
**MANAGEMENT’S DISCUSSION AND ANALYSIS - (Unaudited)**

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The Management’s Discussion and Analysis (MD&A) section of the annual financial report of the San Jose Prep (“School”), a charter school under River City Education Organization, Inc. provides an overview of the School’s activities for the fiscal year ended June 30, 2021. The San Jose Prep and San Jose High School merged on July 1, 2020. The financial activities of these Schools for 2019-20 fiscal year have been combined on the following pages to present a more complete analysis.

Because the information contained in the MD&A is intended to highlight significant transactions, events, and conditions, it should be considered in conjunction with the School’s financial statements and notes to financial statements as listed in the table of contents.

**FINANCIAL HIGHLIGHTS**

- For the fiscal year ended June 30, 2021, the School’s revenue exceeded expenses as shown on the School’s statement of activities by \$415,848.
- As shown on the statement of net position, the School reported a total net position balance of \$973,261.

**OVERVIEW OF THE FINANCIAL STATEMENTS**

The basic financial statements consist of three components:

- ✓ Government-wide financial statements
- ✓ Fund financial statements
- ✓ Notes to financial statements

**Government-Wide Financial Statements**

The government-wide financial statements provide both short-term and long-term information about the School’s overall financial condition in a manner similar to those of a private-sector business. The statements include a statement of net position and a statement of activities that are designed to provide consolidated financial information about the governmental activities of the School presented on the accrual basis of accounting. The statement of net position provides information about the government’s financial position, its assets and liabilities, using an economic resources measurement focus. The difference between the assets and liabilities, the net position, is a measure of the financial health of the School. The statement of activities presents information about the change in the School’s net position and the results of operations, during the fiscal year. An increase or decrease in net position is an indication of whether the School’s financial health is improving or deteriorating. To assess the overall financial position of the School, one needs to consider additional non-financial factors such as changes in the School student base funding level.

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**MANAGEMENT’S DISCUSSION AND ANALYSIS - (Unaudited)**

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**Fund Financial Statements**

Fund financial statements are one of the components of the basic financial statements. A fund is a grouping of related accounts that is used to maintain control over resources that have been segregated for specific activities or objectives. Fund financial statements provide more detailed information about the School’s financial activities, focusing on its most significant funds rather than fund types. This is in contrast to the entity-wide perspective contained in the government-wide financial statements.

Governmental Funds: Governmental funds are used to account for essentially the same functions reported as governmental activities in the government-wide financial statements. However, the governmental funds utilize a spendable financial resources measurement focus rather than the economic resources measurement focus found in the government-wide financial statements. The financial resources measurement focus allows the governmental fund financial statements to provide information on near-term inflows and outflows of spendable resources as well as balances of spendable resources available at the end of the fiscal year.

The governmental fund financial statements provide a detailed short-term view that may be used to evaluate the School’s near-term financing requirements. This short-term view is useful when compared to the long-term view presented as governmental activities in the government-wide financial statements. To facilitate this comparison, both the governmental funds balance sheet and the governmental funds statement of revenues, expenditures, and changes in fund balances provide a reconciliation of governmental fund to governmental activities.

The governmental funds balance sheet and statement of revenues, expenditures, and changes in fund balances provide detailed information about the School’s most significant funds. The School operates the following funds; a General Fund to account for its general operations, a Capital Projects Fund to account for its capital outlay expenditures, and a Special Revenue Fund to account for food service operations and grant revenue and expenditures. For reporting purposes, the School has elected to show all funds as major funds.

The School adopts annual budgets for its governmental funds. A budgetary comparison schedule, as required, has been provided for the General Fund and Special Revenue Fund to demonstrate compliance with the budgets.

**Notes to Financial Statements**

The notes provide additional information that is essential for a full understanding of the data provided in the government-wide and fund financial statements.

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**MANAGEMENT’S DISCUSSION AND ANALYSIS - (Unaudited)**

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**GOVERNMENT-WIDE FINANCIAL ANALYSIS**

Net position may serve over time as a useful indicator of a government’s financial position. The following is a summary of the School’s net position for the current year and prior year:

**Net Position, End of Year**

	Governmental Activities		
	6-30-20	6-30-21	Increase (Decrease)
<b>ASSETS</b>			
Current and Other Assets	\$ 790,205	\$ 1,800,428	\$ 1,010,223
Capital Assets, Net	205,736	354,595	148,859
Total Assets	995,941	2,155,023	1,159,082
<b>LIABILITIES</b>			
Current Liabilities	316,605	1,110,717	794,112
Noncurrent Liabilities	121,923	71,045	(50,878)
Total Liabilities	438,528	1,181,762	743,234
<b>NET POSITION</b>			
Net Investment in Capital Assets	83,813	283,550	199,737
Unrestricted	473,600	689,711	216,111
Total Net Position	\$ 557,413	\$ 973,261	\$ 415,848

Assets consist of cash & cash equivalents, due from other agencies, prepaid items and deposits, as well as capital assets (net of accumulated depreciation). Liabilities are comprised of vendor accounts payable, due to other agencies, and salaries and benefits payable. The total net position balance amounts to \$973,261, an increase of \$415,848 over the prior fiscal year.



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**MANAGEMENT’S DISCUSSION AND ANALYSIS - (Unaudited)**

The following is a summary of the School’s change in net position for the current year and prior year:

	<b>Operating Results for the Year</b>		
	<u>Governmental Activities</u>		
	<u>6-30-20</u>	<u>6-30-21</u>	<u>Increase (Decrease)</u>
<b>Revenues:</b>			
Federal Through State and Local	\$ 299,636	\$ 993,625	\$ 693,989
State	3,046,460	4,593,002	1,546,542
Local and Other	290,631	160,361	(130,270)
Special Item - Debt Forgiveness	-	282,700	282,700
<b>Total Revenues</b>	<u>3,636,727</u>	<u>6,029,688</u>	<u>2,392,961</u>
<b>Expenses:</b>			
Instruction	1,230,963	1,923,347	692,384
Student Support Services	238,221	214,989	(23,232)
Instruction & Curriculum Development	20	-	(20)
Instructional Staff Training	6,169	10,700	4,531
Instructional Related Technology	8,188	1,865	(6,323)
Board	100,763	400,899	300,136
General Administration	138,348	289,837	151,489
School Administration	458,255	536,657	78,402
Facilities Acquisition & Construction	243,025	1,456,007	1,212,982
Fiscal Services	85,362	25,937	(59,425)
Food Services	148,343	74,664	(73,679)
Central Services	117,894	87,495	(30,399)
Student Transportation	11,471	3,456	(8,015)
Operation of Plant	317,005	449,302	132,297
Maintenance of Plant	25,322	25,664	342
Administrative Technology Services	31,404	23,856	(7,548)
Community Service	1,932	4,214	2,282
Debt Service - Interest	12,918	9,518	(3,400)
Unallocated Depreciation	61,437	75,433	13,996
<b>Total Expenses</b>	<u>3,237,040</u>	<u>5,613,840</u>	<u>2,376,800</u>
<b>Increase/(Decrease) in Net Position</b>	<u>\$ 399,687</u>	<u>\$ 415,848</u>	<u>\$ 16,161</u>

The largest revenue source for the School is the State of Florida (80%). Revenues from State sources for current operations are primarily received through the Florida Education Finance Program (FEFP) funding formula. The FEFP formula utilizes student enrollment data to determine the funds available for the School.

The largest concentration of expenses were for Instruction-related expenses (38%), which primarily consisted of teacher salaries, facilities acquisition and construction (26%) which primarily consisted of facility lease payments, and school administration (10%) which primarily consisted of school administration salaries.

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**MANAGEMENT'S DISCUSSION AND ANALYSIS - (Unaudited)**

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**FINANCIAL ANALYSIS OF THE SCHOOL'S FUNDS**

**Governmental Funds**

As the School completed the year, its governmental funds reported a combined fund balance of \$689,711.

**BUDGETARY HIGHLIGHTS**

The general and special revenue fund budgets for the fiscal year ended June 30, 2021, were developed based on the School's anticipated revenues and expenditures, the expected student population, and Federal grant programs for the school year. Over the course of the year, the school revised the budgets. For the fiscal year ended June 30, 2021, the actual expenditures were equal to the final budget. Refer to the Budgetary Comparison Schedule for additional information.

**CAPITAL ASSETS**

The School's investment in capital assets for its governmental activities as of June 30, 2021, amounts to \$354,595 (net of accumulated depreciation). This investment in capital assets includes improvements other than buildings and furniture, fixtures, and equipment. Additional information regarding the School's capital assets can be found in the notes to the financial statements.

**LONG-TERM DEBT**

At June 30, 2021, the School had \$71,045 in long-term debt outstanding, a decrease of \$50,878 from last year. Additional information regarding the School's long-term debt can be found in the subsequent notes to the financial statements.

In 2019-20 fiscal year, the School received a Paycheck Protection Program Loan under the CARES Act of \$282,700 to be used for payroll costs and health care benefits. This loan was forgiven during the 2020-21 fiscal year. Additional information regarding the forgiveness of the PPP loan can be found in the subsequent notes to the financial statements.

**ECONOMIC FACTORS AND NEXT YEAR'S BUDGET**

Facts, decisions, or conditions that are expected to have a significant effect on the financial position or results of operations of the School in fiscal year 2021-2022 include:

- Continued funding from FEFP.
- Expected increase in enrollment.

**REQUESTS FOR INFORMATION**

This financial report is designed to provide a general overview of the San Jose Prep's finances. Questions concerning any of the information provided in this report or requests for additional financial information should be addressed to San Jose Prep, 4072 Sunbeam Road, Jacksonville, Florida 32257.

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**STATEMENT OF NET POSITION**  
*June 30, 2021*

	Government Activities
<b>ASSETS</b>	
Cash & Cash Equivalents	\$ 409,819
Due From Other Agencies	798,226
Accounts Receivable	529,552
Prepaid Items & Deposits	62,831
Capital Assets:	
Improvements Other Than Buildings, Net	133,862
Furniture, Fixtures, and Equipment, Net	220,733
Total Capital Assets	354,595
<b>TOTAL ASSETS</b>	<b>2,155,023</b>
<b>LIABILITIES</b>	
Salaries and Benefits Payable	63,652
Accounts Payable	31,840
Due to Other Agencies	1,015,225
Noncurrent Liabilities:	
Due Within One Year:	
Capital Leases Payable	28,162
Due After One Year:	
Capital Leases Payable	42,883
<b>TOTAL LIABILITIES</b>	<b>1,181,762</b>
<b>NET POSITION</b>	
Net Investment in Capital Assets	283,550
Unrestricted	689,711
<b>TOTAL NET POSITION</b>	<b>\$ 973,261</b>

The accompanying notes to the financial statements are an integral part of this statement.

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**STATEMENT OF ACTIVITIES**  
*For the Fiscal Year Ended June 30, 2021*

	Expenses	Program Revenues			Net (Expenses) Revenue and Changes Net Position Governmental Activities
		Charges for Services	Operating Grants and Contributions	Capital Grants and Contributions	
Governmental Activities:					
Instruction	\$ 1,923,347	\$ -	\$ 565,843	\$ -	\$ (1,357,504)
Student Support Services	214,989	-	172,485	-	(42,504)
Instructional Staff Training	10,700	-	1,201	-	(9,499)
Instructional Related Technology	1,865	-	-	-	(1,865)
Board	400,899	-	-	-	(400,899)
General Administration	289,837	-	-	-	(289,837)
School Administration	536,657	-	70,275	-	(466,382)
Facilities Acquisition & Construction	1,456,007	-	110,076	246,022	(1,099,909)
Fiscal Services	25,937	-	-	-	(25,937)
Food Services	74,664	1,174	54,905	-	(18,585)
Central Services	87,495	-	-	-	(87,495)
Student Transportation	3,456	-	-	-	(3,456)
Operation of Plant	449,302	-	-	-	(449,302)
Maintenance of Plant	25,664	-	-	-	(25,664)
Administrative Technology Services	23,856	-	18,840	-	(5,016)
Community Service	4,214	-	-	-	(4,214)
Debt Service - Interest	9,518	-	-	-	(9,518)
Unallocated Depreciation	75,433	-	-	-	(75,433)
Total Governmental Activities	\$ 5,613,840	\$ 1,174	\$ 993,625	\$ 246,022	(4,373,019)
General Revenue					
State Sources					4,346,980
Local and Other					159,187
Special Item - Debt Forgiveness					282,700
Total General Revenues					4,788,867
Change in Net Position					415,848
Net Position - July 1, 2020					557,413
Net Position - June 30, 2021					\$ 973,261

The accompanying notes to the financial statements are an integral part of this statement.

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**BALANCE SHEET - GOVERNMENTAL FUNDS**  
*June 30, 2021*

	General Fund	Special Revenue Fund	Capital Projects Fund	Total Governmental Funds
<b>ASSETS</b>				
Cash & Cash Equivalents	\$ 409,819	\$ -	\$ -	\$ 409,819
Due From Other Agencies	-	766,360	31,866	798,226
Accounts Receivable	529,552	-	-	529,552
Prepaid Items & Deposits	62,831	-	-	62,831
Due from Other Funds	798,226	-	-	798,226
Total Assets	\$ 1,800,428	\$ 766,360	\$ 31,866	\$ 2,598,654
<b>LIABILITIES</b>				
Salaries and Benefits Payable	\$ 63,652	\$ -	\$ -	\$ 63,652
Accounts Payable	31,840	-	-	31,840
Due to Other Agencies	1,015,225	-	-	1,015,225
Due to Other Funds	-	766,360	31,866	798,226
Total Liabilities	1,110,717	766,360	31,866	1,908,943
<b>FUND BALANCES</b>				
Nonspendable	62,831	-	-	62,831
Unassigned	626,880	-	-	626,880
Total Fund Balances	689,711	-	-	689,711
Total Liabilities and Fund Balances	\$ 1,800,428	\$ 766,360	\$ 31,866	\$ 2,598,654

The accompanying notes to the financial statements are an integral part of this statement.

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**RECONCILIATION OF THE GOVERNMENTAL FUNDS BALANCE SHEET**  
**TO THE STATEMENT OF NET POSITION**

*June 30, 2021*

<b>Total Fund Balances - Governmental Funds</b>	\$ 689,711
Amounts reported for governmental activities in the statement of net position are different because:	
Capital assets, net of accumulated depreciation, used in governmental activities are not financial resources and therefore, are not reported as assets in governmental funds.	354,595
Long-term liabilities are not due and payable in the current period and therefore, are not reported as liabilities in the governmental funds.	
Capital Leases Payable	<u>(71,045)</u>
<b>Total Net Position - Governmental Activities</b>	<u><u>\$ 973,261</u></u>

The accompanying notes to financial statements are an integral part of this statement.

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**STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES**  
**IN FUND BALANCES - GOVERNMENTAL FUNDS**  
*For the Fiscal Year Ended June 30, 2021*

	General Fund	Special Revenue Fund	Capital Projects Fund	Total Governmental Funds
<b>Revenues</b>				
Intergovernmental:				
Federal Through State and Local	\$ -	\$ 993,625	\$ -	\$ 993,625
State	4,346,980	-	246,022	4,593,002
Local and Other	63,160	667	96,534	160,361
<b>Total Revenues</b>	<b>4,410,140</b>	<b>994,292</b>	<b>342,556</b>	<b>5,746,988</b>
<b>Expenditures</b>				
Current - Education:				
Instruction	1,453,989	469,358	-	1,923,347
Student Support Services	42,504	172,485	-	214,989
Instructional Staff Training	9,499	1,201	-	10,700
Instructional Related Technology	1,865	-	-	1,865
Board	400,899	-	-	400,899
General Administration	289,837	-	-	289,837
School Administration	466,382	70,275	-	536,657
Facilities Acquisition & Construction	1,019,942	-	436,065	1,456,007
Fiscal Services	25,937	-	-	25,937
Food Services	3,374	71,290	-	74,664
Central Services	87,495	-	-	87,495
Student Transportation	3,456	-	-	3,456
Operation of Plant	449,302	-	-	449,302
Maintenance of Plant	25,664	-	-	25,664
Administrative Technology Services	5,016	18,840	-	23,856
Community Service	4,214	-	-	4,214
Fixed Capital Outlay:				
Facilities Acquisition & Construction	5,350	110,076	-	115,426
Other Capital Outlay	7,313	96,485	5,068	108,866
Debt Service:				
Principal	45,397	-	5,481	50,878
Interest	8,230	-	1,288	9,518
<b>Total Expenditures</b>	<b>4,355,665</b>	<b>1,010,010</b>	<b>447,902</b>	<b>5,813,577</b>
Excess/(Deficiency) of Revenues				
Over Expenditures	54,475	(15,718)	(105,346)	(66,589)
Other Financing Sources (Uses):				
Special Item - Debt Forgiveness	282,700	-	-	282,700
Transfers In/(Out)	(15,718)	15,718	-	-
<b>Total Other Financing Sources (Uses)</b>	<b>266,982</b>	<b>15,718</b>	<b>-</b>	<b>282,700</b>
Net Change in Fund Balances	321,457	-	(105,346)	216,111
Fund Balances, July 1, 2020	368,254	-	105,346	473,600
<b>Fund Balances, June 30, 2021</b>	<b>\$ 689,711</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 689,711</b>

The accompanying notes to financial statements are an integral part of this statement.

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**RECONCILIATION OF THE GOVERNMENTAL FUNDS STATEMENT OF  
 REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES  
 TO THE STATEMENT OF ACTIVITIES**  
*For the Fiscal Year Ended June 30, 2021*

<b>Net Change in Fund Balances - Governmental Funds</b>	\$	216,111
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Amounts reported for governmental activities in the statement of activities are different because:

Capital outlays are reported in governmental funds as expenditures. However, in the statement of activities, the cost of those assets is allocated over their estimated useful lives as depreciation expense.

Capital Outlays	224,292		
Depreciation Expense	(75,433)		148,859

The repayment of principal of long-term debt is an expenditure in the governmental funds, but the repayment reduces long-term debt in the statement of net position.

50,878

<b>Change in Net Position - Governmental Activities</b>	<b>\$</b>	<b><u>415,848</u></b>
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The accompanying notes to the financial statements are an integral part of this statement.



**NOTES TO FINANCIAL STATEMENTS**  
**June 30, 2021**

**1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES**

➤ **Reporting Entity**

San Jose Prep (“School”), a charter school under River City Education Organization, Inc. is a component unit of the District School Board of Duval County, Florida. The School is sponsored by its charter-holder, River City Educational Services, Inc., a not-for-profit corporation organized pursuant to Chapter 617, Florida Statutes, the Florida Not-For-Profit Corporation Act. The governing body of the School is the not-for-profit corporation Board of Directors, which is comprised of not less than three members.

The basic financial statements of the School present only the balances, activity and disclosures related to the School. They do not purport to, and do not, present fairly the financial position of River City Education Organization, Inc. as of June 30, 2021, and its changes in financial position or budgetary comparisons, where applicable, for the year then ended in conformity with accounting principles generally accepted in the United States of America.

The general operating authority of the School is contained in Section 1002.33, Florida Statutes. The School operates under a charter of the sponsoring school district, the Duval County School Board, Florida, (“District”). The Board approved the merger of the School with San Jose Preparatory High School under the same charter-holder, River City Education Organization, Inc. effective July 1, 2020. The District approved the merger of the two existing charter contracts and issued a new charter starting July 1, 2020, to June 30, 2029. The charter is subject to annual review and may be renewed by mutual agreement between the School and the District. At the end of the term of the charter, the District may choose not to renew the charter under grounds specified in the charter. In this case, the District is required to notify the school in writing at least 90 days prior to the charter’s expiration. During the term of the charter, the District may also terminate the charter if good cause is shown. In the event of termination of the charter, the District shall assume operation of the School. The School is considered a component unit of the District; therefore, for financial reporting purposes, the School is required to follow generally accepted accounting principles applicable to state and local governmental units.

Criteria for determining if other entities are potential component units which should be reported within the School's basic financial statements are identified and described in the Governmental Accounting Standards Board's (GASB) *Codification of Governmental Accounting and Financial Reporting Standards*, Sections 2100 and 2600. The application of these criteria provides for identification of any entities for which the School is financially accountable and other organizations for which the nature and significance of their relationship with the School are such that exclusion would cause the School's basic financial statements to be misleading or incomplete. Based on these criteria, no component units are included within the reporting entity of the School.

**NOTES TO FINANCIAL STATEMENTS**  
**June 30, 2021**

➤ **Basis of Presentation**

Government-wide Financial Statements – Government-wide financial statements, including the statement of net position and the statement of activities, present information about the School as a whole.

Government-wide financial statements are prepared using the economic resources measurement focus. The statement of activities presents a comparison between direct expenses and program revenues for each function or program of the School's governmental activities. Direct expenses are those that are specifically associated with a service, program, or department and are thereby clearly identifiable to a particular function.

Program revenues include charges paid by the recipient of the goods or services offered by the program and grants and contributions that are restricted to meeting the operational or capital requirements of a particular program. Revenues that are not classified as program revenues are presented as general revenues. The comparison of direct expenses with program revenues identifies the extent to which each governmental function is self-financing or draws from the general revenues of the School.

Fund Financial Statements – Fund financial statements report detailed information about the School in the governmental funds. The focus of governmental fund financial statements is on major funds rather than reporting funds by type. Each major fund is reported in a separate column. Because the focus of governmental fund financial statements differs from the focus of government-wide financial statements, a reconciliation is presented with each of the governmental fund financial statements.

The School's major governmental funds are as follows:

- General Fund – to account for all financial resources not required to be accounted for in another fund, and for certain revenues from the State that are legally restricted to be expended for specific current operating purposes.
- Special Revenue Fund – to account for food service operations and certain Federal grant program resources.
- Capital Projects Fund – to account for financial resources earmarked for capital projects not required to be accounted in any other fund.

➤ **Basis of Accounting**

Basis of accounting refers to when revenues and expenditures, or expenses, are recognized in the accounts and reported in the financial statements. Basis of accounting relates to the timing of the measurements made, regardless of the measurement focus applied.

The government-wide financial statements are prepared using the accrual basis of accounting. Revenues are recognized when earned and expenses are recognized when a liability is incurred, regardless of the timing of the related cash flows.

**NOTES TO FINANCIAL STATEMENTS**  
**June 30, 2021**

Revenues from grants, entitlements, and donations are recognized in the fiscal year in which all eligibility requirements imposed by the provider have been satisfied.

Governmental fund financial statements are prepared using the modified accrual basis of accounting. Revenues, except for certain grant revenues, are recognized when they become measurable and available. Revenues are considered to be available when they are collectible within the current period or soon enough thereafter to pay liabilities of the current period. The School considers revenues to be available if they are collected within 30 days of the end of the current fiscal year. When grant terms provide that the expenditure of resources is the prime factor for determining eligibility for Federal, State, and other grant resources, revenue is recognized at the time the expenditure is made. Under the modified accrual basis of accounting, expenditures are generally recognized when the related fund liability is incurred, except for principal and interest on long-term debt, claims and judgments, and compensated absences, which are recognized when due. Allocations of cost, such as depreciation, are not recognized in governmental funds.

➤ **Deposits and Investments**

Cash and cash equivalents consist of demand deposits and a certificate of deposit with financial institutions. Deposits on hand at financial institutions are insured by the Federal Deposit Insurance Company up to \$250,000.

➤ **Capital Assets**

Expenditures for capital assets acquired or constructed for general School purposes are reported in the governmental fund that financed the acquisition or construction. The capital assets so acquired are reported at cost in the government-wide statement of net position but are not reported in the governmental fund financial statements. Capital assets are defined by the School as those costing more than \$1,000. Such assets are recorded at historical cost or estimated historical cost, if purchased or constructed. Donated assets are recorded at fair value at the date of donation.

Capital assets are depreciated using the straight-line method over the following estimated useful lives:

<u>Description</u>	<u>Estimated Lives</u>
Improvements Other than Buildings	5-20 years
Furniture, Fixtures and Equipment	3-7 years

➤ **Deferred Outflows/Inflows of Resources**

In addition to assets, the statement of financial position will sometimes report a separate section for deferred outflows of resources. This separate financial statement element, *deferred outflows of resources*, represents a consumption of net position that applies to a future period(s) and so will *not* be recognized as an outflow of resources (expense/expenditure) until then. The School does not have any items that qualify for reporting in this category.

**NOTES TO FINANCIAL STATEMENTS**  
**June 30, 2021**

In addition to liabilities, the statement of financial position will sometimes report a separate section for deferred inflows of resources. This separate financial statement element, *deferred inflows of resources*, represents an acquisition of net position that applies to a future period(s) and so will *not* be recognized as an inflow of resources (revenue) until then. The School does not have any items that qualify for reporting in this category.

➤ **Net Position and Fund Balance Classification**

*Government-wide Financial Statements*

Net Position are classified and reported in three components:

- Net Investment in Capital Assets – consists of capital assets, net of accumulated depreciation, and reduced by the outstanding balances of any borrowings that are attributed to the acquisition or improvement of those assets.
- Restricted Net Position – consists of net position with constraints placed on their use either by external groups such as creditors, contributors, or laws or regulations of other governments.
- Unrestricted Net Position – all other net position that does not meet the definition of “restricted” or “net investment in capital assets.”

*Fund Financial Statements*

GASB Codification Section 1800.142, *Fund Balance Reporting and Governmental Fund Type Definitions*, defines the different types of fund balances that a governmental entity must use for financial reporting purposes. GASB requires the fund balance amounts to be reported within one of the following fund balance categories:

- Nonspendable – fund balance associated with inventories, prepaid expenses, long-term loans and notes receivable, and property held for resale (unless the proceeds are restricted, committed or assigned). All nonspendable fund balances at year end relate to assets that are in nonspendable form.
- Restricted – fund balance that can be spent only for the specific purposes stipulated by the constitution, external resource providers, or through enabling legislation.
- Committed – fund balance that can be used only for the specific purposes determined by a formal action of the School’s Board of Governance.
- Assigned – fund balance that is intended to be used by the School’s management for specific purposes but does not meet the criteria to be classified as restricted or committed.
- Unassigned – fund balance that is the residual amount for the School’s general fund and includes all spendable amounts not contained in the other classifications.

**NOTES TO FINANCIAL STATEMENTS**  
**June 30, 2021**

➤ **Order of Fund Balance Spending Policy**

The School's policy is to apply expenditures against nonspendable fund balance, restricted fund balance, committed fund balance, assigned fund balance, and unassigned fund balance at the end of the fiscal year. First, nonspendable fund balances are determined. Then restricted fund balances for specific purposes are determined (not including nonspendable amounts). Any remaining fund balance amounts for the non-general funds are to be classified as restricted fund balance. It is possible for the non-general funds to be classified as restricted fund balance. It is possible for the non-general funds to have negative unassigned fund balance when nonspendable amounts plus the amount of restricted fund balances for specific purposes exceed the positive fund balance for non-general fund.

➤ **Revenue Sources**

Revenues for current operations are received primarily from the District pursuant to the funding provisions included in the School's charter. In accordance with the funding provisions of the charter and Section 1002.33(17), Florida Statutes, the School reports the number of full-time equivalent students and related data to the District.

Under provisions of Section 1011.62, Florida Statutes, the District reports the number of full-time equivalent students (FTE) and related data to the Florida Department of Education (FDOE) for funding through the Florida Education Finance Program (FEFP). Funding for the School is adjusted during the year to reflect the revised calculations by the FDOE under the FEFP and the actual weighted full-time equivalent students reported by the School during designated full-time equivalent student survey periods. The Department may also adjust subsequent fiscal period allocations based upon an audit of the School's compliance in determining and reporting FTE and related data. Normally, such adjustments are treated as reductions or additions of revenue in the year when the adjustments are made.

The basic amount of funding through the FEFP under Section 1011.62 is the product of the (1) unweighted FTE, multiplied by (2) the cost factor for each program, multiplies by (3) the base student allocation established by the legislature. Additional funds for exceptional students who do not have a matrix of services are provided through the guaranteed allocation designated in Section 1011.62(1)(e)2., Florida Statutes. For the fiscal year ended June 30, 2021, the School reported 581.04 unweighted FTE and 588.22 weighted FTE.

FEFP funding may also be adjusted as a result of subsequent FTE audits conducted by the Florida Auditor General pursuant to Section 1010.305, Florida Statutes, and Rule 6A-1.0453, Florida Administrative Code (FAC). Schools are required to maintain the following documentation for three years or until the completion of an FTE audit:

**NOTES TO FINANCIAL STATEMENTS**  
**June 30, 2021**

- Attendance and membership documentation (Rule 6A-1.044, FAC).
- Teacher certificates and other certification documentation (Rule 6A-1.0503, FAC).
- Documentation for instructors teaching out-of-field (Rule 6A-1.0503, FAC).
- Procedural safeguards for weighted programs (Rule 6A-6.03411, FAC).
- Evaluation and planning documents for weighted programs (Section 1010.305, Florida Statutes, and Rule 6A-6.03411, FAC).

The School receives federal or state awards for the enhancement of various educational programs. This assistance is generally received based on applications submitted to and approved by various granting agencies. For federal or state awards in which a claim to these grant proceeds is based on incurring eligible expenditures, revenue is recognized to the extent that eligible expenditures have been incurred.

The School follows the policy of applying restricted resources prior to applying unrestricted resources when an expense is incurred for purposes for which both restricted and unrestricted assets are available.

➤ **Income Taxes**

The School is exempt from Federal tax under Section 501(c)(3) of the Internal Revenue Code. Accordingly, no provision for income taxes has been included in the accompanying financial statements. Additionally, no uncertain tax positions have been made requiring disclosure in the related notes to financial statements. The School's income tax returns for the past three years are subject to examination by tax authorities and may change upon examination.

➤ **Use of Estimates**

In preparing the financial statements in conformity with generally accepted accounting principles in the United States management is required to make estimates and assumptions that affect the reported amounts of assets and liabilities as of the date of the statement of net position and affect revenues and expenditures for the period presented. Actual results could differ from those estimates.

➤ **Subsequent Events**

Management has evaluated all events subsequent to the balance sheet date and through the report date, which is the date these financial statements were available to be issued. Management determined there are no subsequent events which require disclosure.

**SAN JOSE PREP**  
**(A CHARTER SCHOOL UNDER RIVER CITY EDUCATION ORGANIZATION, INC.)**  
A Charter School and Component Unit of the District School Board of Duval County, Florida

**NOTES TO FINANCIAL STATEMENTS**  
**June 30, 2021**

**2. CASH DEPOSITS**

*Custodial Credit Risk – Deposits.* In the case of deposits, this is the risk that in the event of a bank failure, the School’s deposits may not be returned to the School. The School does not have a custodial credit risk policy. All cash deposits are held in banks that qualify as public depositories under Florida law. All such deposits are insured by federal depository insurance and/or collateralized with securities held in Florida’s multiple financial institution collateral pool as required by Chapter 280, Florida Statutes.

**3. DUE FROM OTHER AGENCIES**

Amounts included in due from other agencies on the School’s statement of net position and balance sheet – governmental funds consist of amounts due from the District School Board of Duval County for grant reimbursements recorded in the Special Revenue Fund and amounts due from the Florida Department of Education under the Charter School Capital Outlay program in the Capital Projects Fund. These receivables are considered to be fully collectible and as such, no allowance for uncollectible is accrued.

**4. ACCOUNTS RECEIVABLE – RELATED PARTY**

Included in the accounts receivable balance reported in the statement of net position and the balance sheet – governmental funds, the School reported a receivable of \$529,552 as a result of money advanced for shared expenses awaiting reimbursement from San Jose Primary of \$305,955, a charter school under the charter-holder and San Jose Schools Support, LLC., the School’s management company. The School expects to receive full payment within one year from the financial statement date and no allowance for uncollectible accounts has been established.

**5. CHANGES IN CAPITAL ASSETS**

Changes in capital assets are presented in the table below:

	Beginning Balance	Additions	Deletions	Ending Balance
<u>Governmental Activities:</u>				
Improvements Other Than Buildings	\$ 30,714	\$ 115,426	\$ -	\$ 146,140
Furniture, Fixtures and Equipment	400,861	108,866	-	509,727
Total Capital Assets	<u>431,575</u>	<u>224,292</u>	<u>-</u>	<u>655,867</u>
Less Accumulated Depreciation for:				
Improvements Other Than Buildings	(5,949)	(6,329)	-	(12,278)
Furniture, Fixtures and Equipment	(219,890)	(69,104)	-	(288,994)
Total Accumulated Depreciation	<u>(225,839)</u>	<u>(75,433)</u>	<u>-</u>	<u>(301,272)</u>
Governmental Activities Capital Assets, net	<u>\$ 205,736</u>	<u>\$ 148,859</u>	<u>\$ -</u>	<u>\$ 354,595</u>

All depreciation expense was shown as unallocated on the statement of activities.

**SAN JOSE PREP**  
**(A CHARTER SCHOOL UNDER RIVER CITY EDUCATION ORGANIZATION, INC.)**  
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**NOTES TO FINANCIAL STATEMENTS**  
**June 30, 2021**

**6. INTERFUND RECEIVABLES, PAYABLES, AND TRANSFERS**

At June 30, 2021, the General Fund was due \$766,360 from the Special Revenue Fund and \$31,866 from the Capital Projects Fund for expenditures awaiting reimbursement. The General Fund transferred \$15,718 to the Special Revenue Fund to provide financial support for the School’s food service operations. The amounts of interfund receivables, payables, and transfers are netted together and not reported in the statement of net position and the statement of activities.

**7. CAPITAL LEASES**

The capital leases payable consisted of the following:

TEQ Lease Education Finance	Balance at June 30, 2021
For leased technology equipment. 36 month lease at interest rates of 7.96% and 10.37% . Monthly payments are \$2,197 with a fair market value purchase option at the end of the lease.	\$ 26,383
For leased technology equipment. 36 month lease at interest rate of 9.99%. Monthly payments are \$93 with a \$1 purchase option at the end of the lease.	3,216
For leased HVAC equipment. 60 month lease at interest rates of 9.99%. Monthly payments are \$1,379 with a \$1 purchase option at the end of the lease.	41,446
Total Capital Leases Payable	\$ 71,045

Future payment amounts for the capital leases payable are as follows:

Fiscal Year	Total	Principal	Interest
Ending June 30			
2022	\$ 33,995	\$ 28,162	\$ 5,833
2023	30,679	27,610	3,069
2024	15,983	15,273	710
Total	\$ 80,657	\$ 71,045	\$ 9,612



**SAN JOSE PREP**  
**(A CHARTER SCHOOL UNDER RIVER CITY EDUCATION ORGANIZATION, INC.)**  
A Charter School and Component Unit of the District School Board of Duval County, Florida

**NOTES TO FINANCIAL STATEMENTS**  
**June 30, 2021**

**8. CHANGES IN LONG-TERM DEBT**

The following is a summary of changes in long-term liabilities:

	Beginning Balance	Additions	Deductions	Ending Balance	Due in One Year
GOVERNMENTAL ACTIVITIES:					
Capital Leases Payable	\$ 121,923	\$ -	\$ (50,878)	\$ 71,045	28,162
Total Governmental Activities	\$ 121,923	\$ -	\$ (50,878)	\$ 71,045	\$ 28,162

**9. SCHEDULE OF STATE REVENUE SOURCES**

The following is a schedule of the School’s State revenue:

Source	Amount
Florida Education Finance Program	\$3,687,155
Categorical Programs:	
Class Size Reduction	529,332
Charter School Capital Outlay	246,022
Miscellaneous	130,493
Total State Revenue	\$4,593,002

As provided in the charter school contract, the District has charged the School an administrative fee of \$90,389.

**10. FUNDING AND CREDIT CONCENTRATIONS**

The School receives substantially all of its support and revenue from federal, state and local funding sources, passed through the District, in the form of performance and budget based contracts. Continuing operation of the School is greatly dependent upon the continued support of these governmental agencies.

**11. DEBT FORGIVENESS**

The River City Educational Organization, Inc. was granted a loan from Ameris Bank on May 14, 2020, in the total amount of \$282,700, pursuant to the Paycheck Protection Program (the “PPP”) under Division A, Title I of the CARES Act, which was enacted March 27, 2020. The School met the qualifications for loan forgiveness under the PPP was provided repayment forgiveness in March of 2021. Revenue of \$282,700 was recorded in the statement of activities and in other financing sources in the statement of revenues, expenditures, and changes in fund balances – governmental funds as a Special Item – Debt Forgiveness.

**NOTES TO FINANCIAL STATEMENTS**  
**June 30, 2021**

**12. OPERATING AGREEMENT**

The School entered into a contract effective July 1, 2020, with San Jose Schools Support, LLC (SJSS). The contract calls for SJSS to provide a broad range of administrative services to the School for a fee of 8% of State revenues beginning July of 2020. Fees under this agreement incurred to SJSS during the fiscal year amounted to \$347,212.

**13. PENSION PLAN**

The School participated in a defined contribution 401(k) retirement plan. The School contributed a 6% maximum match for participating employees. Contributions made by the School totaled \$8,756 for the year ended June 30, 2021. Contributions are directed to individual employee's accounts, and the individual employees allocate contributions and account balances among various available investment choices, therefore, the School has no liability for the administration or payments of benefits of the plan, and accordingly, the present value of the related benefits is not reflected in these financial statements. The rate of contribution is set annually by the School's Board of Directors.

**14. FACILITY LEASE**

The School entered into a one year renewable facility lease agreement commencing July 1, 2020 with River City Education Organization, Inc. ("Organization"), the School's charter-holder, for its educational facility. Lease payments are equal to the Organization's debt service requirements on the bond issued for the facility, less a portion due and payable by San Jose Primary, a charter School under the same charter-holder. The facility lease agreement will automatically renew unless otherwise cancelled or modified by the Board. Rental expenditures under this lease agreement for the fiscal year amounted to \$1,447,200.

**15. COMMITMENTS AND CONTINGENT LIABILITIES**

The School participates in state grant programs, which are governed by various rules and regulations of the grantor agencies. Costs charged to the respective grant programs are subject to audit and adjustment by the grantor agencies, therefore, to the extent that the School has not complied with the rules and regulations governing the grants, refunds of any money received may be required and the collectability of any related receivables at June 30, 2021, may be impaired.

In the opinion of the School, there are no significant liabilities relating to compliance with the rules and regulations governing the respective grants; therefore, no provision has been recorded in the accompanying financial statements for such contingencies.

**16. RISK MANAGEMENT PROGRAMS**

The School is exposed to various risks of loss related to torts; theft of, damage to, and destruction of assets; errors and omissions; and natural disasters for which the School carries commercial insurance. There have been no significant reductions in insurance coverage and settlement amounts have not exceeded insurance coverage for the current year or the prior year.

**SAN JOSE PREP**  
**(A CHARTER SCHOOL UNDER RIVER CITY EDUCATION ORGANIZATION, INC.)**  
A Charter School and Component Unit of the District School Board of Duval County, Florida

**NOTES TO FINANCIAL STATEMENTS**  
**June 30, 2021**

**17. LEGAL MATTERS**

In the normal course of conducting its operations, the School occasionally becomes party to various legal actions and proceedings. In the opinion of management, the ultimate resolution of such legal matters will not have a significant adverse effect on the accompanying financial statements.

**SAN JOSE PREP**  
**(A CHARTER SCHOOL UNDER RIVER CITY EDUCATION ORGANIZATION, INC.)**  
**A CHARTER SCHOOL AND COMPONENT UNIT OF THE**  
**DISTRICT SCHOOL BOARD OF DUVAL COUNTY, FLORIDA**

**REQUIRED SUPPLEMENTARY INFORMATION**  
**BUDGETARY COMPARISON SCHEDULE - GENERAL FUND AND SPECIAL REVENUE FUND (UNAUDITED)**  
*For the Fiscal Year Ended June 30, 2021*

	General Fund				Special Revenue Fund			Variance with Final Budget - Positive (Negative)
	Original Budget	Final Budget	Actual	Variance with Final Budget - Positive (Negative)	Original Budget	Final Budget	Actual	
<b>Revenues:</b>								
Intergovernmental:								
Federal Through State and Local State	\$ -	\$ -	\$ -	\$ -	\$ 400,609	\$ 993,625	\$ 993,625	\$ -
Local and Other	3,534,000	4,346,980	4,346,980	-	-	-	-	-
Total Revenues	3,670,525	4,410,140	4,410,140	-	400,609	994,292	994,292	-
<b>Expenditures:</b>								
Current - Education:								
Instruction	1,136,417	1,453,989	1,453,989	-	400,609	469,358	469,358	-
Student Support Services	196,835	42,504	42,504	-	-	172,485	172,485	-
Instructional Staff Training	-	9,499	9,499	-	-	1,201	1,201	-
Instructional Related Technology Board	367,525	400,899	400,899	-	-	-	-	-
General Administration	258,994	289,837	289,837	-	-	-	-	-
School Administration	528,341	466,382	466,382	-	-	70,275	70,275	-
Facilities Acquisition & Construction	-	1,019,942	1,019,942	-	-	-	-	-
Fiscal Services	95,268	25,937	25,937	-	-	-	-	-
Food Services	5,528	3,374	3,374	-	-	71,290	71,290	-
Central Services	77,905	87,495	87,495	-	-	-	-	-
Student Transportation	18,386	3,456	3,456	-	-	-	-	-
Operation of Plant	284,219	449,302	449,302	-	-	-	-	-
Maintenance of Plant	21,545	25,664	25,664	-	-	-	-	-
Administrative Technology Services	17,393	5,016	5,016	-	-	18,840	18,840	-
Community Service	5,625	4,214	4,214	-	-	-	-	-
Fixed Capital Outlay:								
Facilities Acquisition & Construction	-	5,350	5,350	-	-	110,076	110,076	-
Other Capital Outlay	-	7,313	7,313	-	-	96,485	96,485	-
Debt Service:								
Principal	46,363	45,397	45,397	-	-	-	-	-
Interest	-	8,230	8,230	-	-	-	-	-
Total Expenditures	3,060,344	4,355,665	4,355,665	-	400,609	1,010,010	1,010,010	-
Excess (Deficiency) of Revenues Over Expenditures	610,181	54,475	54,475	-	-	(15,718)	(15,718)	-
Other Financing Sources (Uses):								
Special Item - Debt Forgiveness	-	282,700	282,700	-	-	-	-	-
Transfers In/(Out)	-	(15,718)	(15,718)	-	-	15,718	15,718	-
Total Other Financing Sources (Uses)	-	266,982	266,982	-	-	15,718	15,718	-
Net Change in Fund Balances	610,181	321,457	321,457	-	-	-	-	-
Fund Balances, July 1, 2020	600,000	368,254	368,254	-	-	-	-	-
Fund Balances, June 30, 2021	\$ 1,210,181	\$ 689,711	\$ 689,711	\$ -	\$ -	\$ -	\$ -	\$ -

See Independent Auditor's Report

**SAN JOSE PREP**  
**(A CHARTER SCHOOL UNDER RIVER CITY EDUCATION ORGANIZATION, INC.)**  
A Charter School and Component Unit of the District School Board of Duval County, Florida

**NOTE TO REQUIRED SUPPLEMENTARY INFORMATION**  
**June 30, 2021**

**1. BUDGETARY BASIS OF ACCOUNTING**

Budgets are presented on the modified accrual basis of accounting. During the fiscal year, expenditures were controlled at the object level (e.g., salaries and benefits, purchased services, materials and supplies and capital outlay) within each activity (e.g., instruction, pupil personnel services and school administration). Budgets may be amended by resolution at any Board meeting prior to the date for the annual report.

**Independent Auditor's Report on Internal Control Over Financial Reporting and on Compliance and Other Matters Based on an Audit of Financial Statements Performed in Accordance with *Government Auditing Standards***

To the Board of Directors of San Jose Prep  
(A charter school under River City Education Organization, Inc.),  
a Charter School and Component Unit of the  
District School Board of Duval County, Florida

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of San Jose Prep ("School"), a charter school under River City Education Organization, Inc. and component unit of the District School Board of Duval County, Florida, as of and for the year ended June 30, 2021, and the related notes to the financial statements, which collectively comprise the School's basic financial statements, and have issued our report thereon dated September 27, 2021.

**Internal Control Over Financial Reporting**

In planning and performing our audit of the financial statements, we considered the School's internal control over financial reporting ("internal control") to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the School's internal control. Accordingly, we do not express an opinion on the effectiveness of the School's internal control.

*A deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. *A material weakness* is a deficiency, or combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the School's financial statements will not be prevented, or detected and corrected on a timely basis. *A significant deficiency* is a deficiency, or combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

## **Compliance and Other Matters**

As part of obtaining reasonable assurance about whether the School's financial statements are free from material misstatement, we performed tests of compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

### **Purpose of this Report**

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the School's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the School's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

Respectfully submitted,

A handwritten signature in black ink that reads "King & Walker, CPAs". The signature is written in a cursive, professional style.

September 27, 2021  
Tampa, Florida

Members:  
Florida Institute of CPAs  
American Institute of CPAs  
Government Audit Quality Center

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**Management Letter as Required by Rules of the Florida Auditor General,  
Chapter 10.850, Florida Statutes, *Charter School Audits***

To the Board of Directors of San Jose Prep  
(A charter school under River City Education Organization, Inc.),  
a Charter School and Component Unit of the  
District School Board of Duval County, Florida

**Report on the Financial Statements**

We have audited the financial statements of the San Jose Prep, a charter school under River City Education Organization, Inc. ("School"), and a component unit of the District School Board of Duval County, Florida, as of and for the fiscal year ended June 30, 2021, and have issued our report thereon dated September 27, 2021.

**Auditor's Responsibility**

We conducted our audit in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States and Chapter 10.850, Rules of the Auditor General.

**Other Reporting Requirement**

We have issued our Independent Auditor's Report on Internal Control over Financial Reporting and Compliance and Other Matters Based on an Audit of the Financial Statements Performed in Accordance with *Government Auditing Standards*. Disclosures in those reports and schedule, which are dated September 27, 2021, should be considered in conjunction with this management letter.

**Prior Audit Findings**

Section 10.854(1)(e)1., Rules of the Auditor General, requires that we determine whether or not corrective actions have been taken to address findings and recommendations made in the preceding annual financial audit report. There were no prior audit findings or recommendations.

**Official Title**

Section 10.854(1)(e)5., Rules of the Auditor General, requires that the name or official title of the entity and the school code assigned by the Florida Department of Education be disclosed in this management letter. The official title and the school code assigned by the Florida Department of Education of the entity are San Jose Prep, 165381.



### **Financial Condition**

Sections 10.854(1)(e)2. and 10.855(11), Rules of the Auditor General, require us to apply appropriate procedures and communicate whether or not the School has met one or more of the conditions described in Section 218.503(1), Florida Statutes, and to identify the specific condition(s) met. In connection with our audit, we determined that the School did not meet any of the conditions described in Section 218.503(1), Florida Statutes.

Pursuant to Sections 10.854(1)(e)6.a. and 10.855(12), Rules of the Auditor General, we applied financial condition assessment procedures for the School. It is management's responsibility to monitor the School's financial condition, and our financial condition assessment was based in part on representations made by management and review of financial information provided by same.

Section 10.854(1)(e)3., Rules of the Auditor General, requires that we communicate any recommendations to improve financial management. In connection with our audit, we did not have any such recommendations.

### **Transparency**

Sections 10.854(1)(e)7. and 10.855(13), Rules of the Auditor General, require us to apply appropriate procedures and communicate the results of our determination as to whether the School maintains on its Web site the information specified in Section 1002.33(9)(p), Florida Statutes. In connection with our audit, we determined that the School maintained on its Web site the information specified in Section 1002.33(9)(p), Florida Statutes.

### **Additional Matters**

Section 10.854(1)(e)4., Rules of the Auditor General, requires that we address noncompliance with provisions of contracts or grant agreements, or abuse, that have occurred, or are likely to have occurred, that have an effect on the financial statements that is less than material but which warrants the attention of those charged with governance. In connection with our audit, we did not have any such findings.

### **Purpose of this Letter**

Our management letter is intended solely for the information and use of the Legislative Auditing Committee, members of the Florida Senate and the Florida House of Representatives, the Florida Auditor General, Federal and other granting agencies, the Board of Directors, applicable management, and the District School Board of Duval County and is not intended to be and should not be used by anyone other than these specified parties.

Respectfully submitted,

Handwritten signature in black ink that reads "King & Walker, CPAs". The signature is written in a cursive, flowing style.

September 27, 2021  
Tampa, Florida