



International Studies Charter Middle School  
W/L #: 6045  
(A charter school under International Studies Charter  
High School, Inc.)

Miami, Florida

Financial Statements and  
Independent Auditor's Report  
June 30, 2023

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International Studies Charter Middle School  
(A charter school under International Studies Charter High School, Inc.)

W/L #: 6045

2480 SW 8<sup>th</sup> Street  
Miami, FL 33135

2022-2023

BOARD OF DIRECTORS

Eleonora Cuesta, President & Board Chair  
Roger Pardo, Director, Secretary  
Corinne Pollini, Director  
Jose Ramon Purroy, Director  
Sofia Ruiz del Árbol Moro, Director

SCHOOL ADMINISTRATOR AND CORPORATE OFFICER (NON-VOTING)

Alina Lopez, Principal



## INDEPENDENT AUDITOR'S REPORT

To the Board of Directors of  
International Studies Charter Middle School  
Miami, Florida

### ***Opinions***

We have audited the accompanying financial statements of the governmental activities and each major fund of International Studies Charter Middle School (the "School"), a charter school under International Studies Charter High School, Inc., as of, and for the year ended June 30, 2023, and the related notes to the financial statements, which collectively comprise the School's basic financial statements as listed in the table of contents.

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities and each major fund of International Studies Charter Middle School as of June 30, 2023, and the respective changes in financial position for the year then ended in accordance with accounting principles generally accepted in the United States of America.

### ***Basis for Opinions***

We conducted our audit in accordance with auditing standards generally accepted in the United States of America (GAAS) and the standards applicable to financial audits contained in Government Auditing Standards, issued by the Comptroller General of the United States. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are required to be independent of International Studies Charter Middle School and to meet our other ethical responsibilities in accordance with the relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

### ***Responsibilities of Management for the Financial Statements***

Management is responsible for the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America, and for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the International Studies Charter Middle School's ability to continue as a going concern for twelve months beyond the financial statement date, including any currently known information that may raise substantial doubt shortly thereafter.

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### ***Auditors' Responsibilities for the Audit of the Financial Statements***

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinions. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with generally accepted auditing standards and *Government Auditing Standards* will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

In performing an audit in accordance with generally accepted auditing standards and *Government Auditing Standards*, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the School's internal control. Accordingly, no such opinion is expressed.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.
- Conclude whether, in our judgment, there are conditions or events, considered in the aggregate, that raise substantial doubt about the School's ability to continue as a going concern for a reasonable period of time.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control related matters that we identified during the audit.

### ***Emphasis of a Matter – Presentation***

As described in Note 1, the accompanying financial statements referred to above present only the financial position and change in financial position of International Studies Charter Middle School that is attributable to the transactions of the School and is not intended to be a complete presentation of International Studies Charter High School, Inc. These financial statements do not purport to, and do not, present fairly the financial position of International Studies Charter High School, Inc., as of June 30, 2023, and its changes in financial position for the year then ended in conformity with accounting principles generally accepted in the United States of America. Our opinion is not modified with respect to this matter.

***Required Supplementary Information***

Accounting principles generally accepted in the United States of America require that the management’s discussion and analysis and budgetary comparison information on pages 5 through 9 and 30 through 31 be presented to supplement the basic financial statements. Such information is the responsibility of management and, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management’s responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

***Other Reporting Required by Government Auditing Standards***

In accordance with *Government Auditing Standards*, we have also issued our report dated September 15, 2023 on our consideration of the School's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the School’s internal control over financial reporting and compliance.



Coral Gables, Florida  
September 15, 2023

CERTIFIED PUBLIC ACCOUNTANTS

**Management’s Discussion and Analysis**  
International Studies Charter Middle School  
(A charter school under International Studies Charter High School, Inc.)  
June 30, 2023

The corporate officers of International Studies Charter High School, Inc., have prepared this narrative overview and analysis of the School’s financial activities for the fiscal year ended June 30, 2023.

**Financial Highlights**

1. The net position of the School at June 30, 2023 was \$1,954,221.
2. At year-end, the School had current assets on hand of \$2,207,365.
3. The net position of the School increased by \$104,108 during the year.
4. The unassigned fund balance at year end was \$1,528,531.

**Overview of the Financial Statements**

This discussion and analysis are intended to serve as an introduction to the School’s basic financial statements. The School’s financial statements for the year ended June 30, 2023 are presented in accordance with GASB Codification Section 2200. The financial statements have three components: 1) government-wide financial statements, 2) fund financial statements, and 3) notes to the financial statements. This report also contains other required supplementary information in addition to the basic financial statements themselves.

Government-Wide Financial Statements

The *government-wide financial statements* are designed to provide readers with a broad overview of the School’s finances, in a manner similar to a private-sector business.

The *Statement of Net Position* presents information on all of the School’s assets, deferred outflows of resources, liabilities and deferred inflows of resources. The difference between the four is reported as *net position*. Over time increases or decreases in net position may serve as an indicator of whether the financial position of the School is improving or deteriorating.

The *Statement of Activities* presents information on how the School’s net position changed during the fiscal year. All changes in net position are reported when the underlying event occurs without regard to the timing of related cash flows. Accordingly, revenues and expenses are reported in this statement for some items that will only result in cash flows in future fiscal periods.

The government-wide financial statements can be found on pages 10 – 11 of this report.

Fund Financial Statement

A “fund” is a collection of related accounts grouped to maintain control over resources that have been segregated for specific activities, projects, or objectives. The School like other state and local governments uses fund accounting to ensure and report compliance with finance-related legal requirements.

All of the funds of the School are governmental funds. *Governmental Funds* are used to account for essentially the same functions reported as governmental activities in the government-wide financial statements. Governmental Fund financial statements, however, focus on *near-term* inflows and outflows of spendable resources, as well as on the balances of spendable resources which are available at the end of the fiscal year. Such information may be used to evaluate a government's requirements for near-term financing.

The Board of the School adopts an annual appropriated budget for its major governmental funds. A budgetary comparison statement has been provided for the major governmental funds to demonstrate compliance with the School's budget.

The basic governmental fund financial statements can be found on pages 12 - 15 of this report.

Notes to Financial Statements

The notes to the financial statements provide additional information that is essential to a full understanding of the data provided in the government-wide and fund financial statements.

The notes to the financial statements can be found on pages 16 – 29 of this report.

**GOVERNMENT-WIDE FINANCIAL ANALYSIS**

As noted earlier, net position may serve over time as a useful indicator of a charter school's financial position. In the case of the School, assets exceeded liabilities by \$1,954,221 at the close of the fiscal year. A summary of the School's net position as of June 30, 2023 and 2022 follows:

	<u>2023</u>	<u>2022</u>
Cash	\$ 3,637	\$ 5,710
Investments	1,602,000	1,460,000
Prepaid expenses and other current assets	84,630	17,899
Due from other agencies	517,098	350,104
Capital assets and right of use asset, net	3,267,444	3,545,449
<b>Total Assets</b>	<u>5,474,809</u>	<u>5,379,162</u>
<b>Deferred outflows of resources</b>	-	-
Accounts payable and accrued liabilities	729	38,780
Salaries and wages payable	111,757	116,804
Deferred revenue	149,210	-
Lease liability	3,258,892	3,373,465
<b>Total Liabilities</b>	<u>3,520,588</u>	<u>3,529,049</u>
<b>Deferred inflows of resources</b>	-	-
<b>Net Position:</b>		
Net investment in capital assets	8,552	178,080
Unrestricted	1,945,669	1,672,033
<b>Total Net Position</b>	<u>\$ 1,954,221</u>	<u>\$ 1,850,113</u>



At the end of both fiscal years, the School can report positive balances in total net position.

A summary and analysis of the School’s revenues and expenses for the years ended June 30, 2023 and 2022 follows:

	<u>2023</u>	<u>2022</u>
<b>REVENUES</b>		
Program Revenues		
Operating grants and contributions	\$ 475,124	\$ 203,591
Capital outlay funding	183,590	194,067
Lunch program	116,126	72,190
General Revenues		
Local sources (FTE and other non specific)	2,566,943	2,345,350
Other revenue	56,625	254,785
<b>Total Revenues</b>	<u>\$ 3,398,408</u>	<u>\$ 3,069,983</u>
<b>EXPENSES</b>		
Instruction	\$ 1,660,119	\$ 1,332,138
Student support services	95,346	74,195
Instructional staff training	19,338	10,003
Board	22,216	22,275
School administration	416,006	335,671
Facilities acquisition	15,662	15,662
Fiscal services	47,400	48,600
Food services	142,430	101,237
Central services	71,998	63,133
Operation of plant	580,130	504,542
Maintenance of plant	33,837	38,146
Administrative technology services	24,652	15,757
Debt service	165,166	171,828
<b>Total Expenses</b>	<u>3,294,300</u>	<u>2,733,187</u>
Increase in Net Position	104,108	336,796
Net Position at Beginning of Year	1,850,113	1,513,317
Net Position at End of Year	<u>\$ 1,954,221</u>	<u>\$ 1,850,113</u>

International Studies Charter Middle School’s total revenues and expenses increased by \$328,425 and \$561,112 during the year. In addition, the School had an increase in its net position of \$104,108 for the year.

### **Lease of Facility**

The school leases a facility at 2480 SW 8th Street, Miami, Florida, 33135.

### **Capital Improvement Requirements**

The School maintains a continuous capital improvements program to enhance facilities and update fixtures and equipment as required.

## **FINANCIAL ANALYSIS OF THE GOVERNMENT'S FUND**

As noted earlier, the School uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements.

### **Governmental Funds**

The focus of the School's *governmental funds* is to provide information on near-term inflows, outflows, and balances of *spendable* resources. Such information is useful in assessing the School's financing requirements. In particular, the *unassigned fund balance* may serve as a useful measure of a government's net resources available for spending at the end of the fiscal year.

Most of the School's operations are funded in the General Fund. The majority of the General Fund revenues are distributed to the School by the District through the Florida Education Finance Program (FEFP), which uses formulas to distribute state funds and an amount of local property taxes (i.e., required local effort) established each year by the Florida Legislature.

At the end of the fiscal year, the School's governmental general fund reported ending fund balance of \$1,613,161. The fund balance unassigned and available for spending at the School's discretion is \$1,528,531. These funds will be available for the School's future ongoing operations.

### **Capital Assets**

The School's investment in capital assets as of June 30, 2023 amounts to \$177,881 (net of accumulated depreciation) and right of use lease asset (building) \$3,089,563 (net of accumulated amortization). This investment in capital assets includes right of use lease asset (building), improvements, and furniture, fixtures and equipment. As of June 30, 2023, the School had long-term liabilities of \$3,258,892 associated to its capital assets.

## Governmental Fund Budget Analysis and Highlights

Prior to the start of the School’s fiscal year, the Board of the Charter School adopted an annual budget. A budgetary comparison statement has been provided for the governmental funds to demonstrate compliance with the School’s budget.

	Governmental Fund		
	Original Budget	Final Budget	Actual
<b>REVENUES</b>			
Program Revenues			
State capital outlay funding	\$ 170,886	\$ 183,625	\$ 183,590
Federal sources	528,386	477,144	439,325
Lunch program	83,900	115,300	116,126
General Revenues			
FTE and other nonspecific revenues	2,413,503	2,556,471	2,566,943
Charges and other revenues	47,996	58,820	56,625
Total Revenues	<u>\$ 3,244,671</u>	<u>\$ 3,391,360</u>	<u>\$ 3,362,609</u>
<b>CURRENT EXPENDITURES</b>			
Instruction	\$ 1,201,101	\$ 1,617,696	\$ 1,615,654
Student support services	117,945	97,075	95,346
Instructional staff training	30,500	30,500	19,338
Board	29,781	22,331	22,216
School administration	333,824	416,356	416,006
Fiscal services	49,125	47,400	47,400
Food services	86,103	151,583	142,430
Central services	70,225	72,325	71,998
Operation of plant	297,143	338,070	336,029
Maintenance of plant	21,000	22,110	21,947
Administrative technology services	22,532	24,669	24,652
Total Current Expenditures	<u>\$ 2,259,279</u>	<u>\$ 2,840,115</u>	<u>\$ 2,813,016</u>

Most variances occurred as a result of the Budget adopted being more conservative than actual results for the year.

### Requests for Information

This financial report is intended to provide a general overview of the finances of the Charter School. Requests for additional information may be addressed to Ms. Ana Martinez at Academica Dade, LLC 6340 Sunset Drive, Miami, Florida 33143.

International Studies Charter Middle School  
(A charter school under International Studies Charter High School, Inc.)

Statement of Net Position  
June 30, 2023

	<u>Primary Government Governmental Activities</u>
<b><u>Assets</u></b>	
Current assets:	
Cash	\$ 3,637
Investment	1,602,000
Prepaid expenses and other current asses	84,630
Due from other agencies	517,098
Total current assets	<u>2,207,365</u>
Capital assets, depreciable	663,840
Less: accumulated depreciation	(485,959)
Right-to-use lease asset	3,501,507
Less: accumulated amortization	(411,944)
	<u>3,267,444</u>
Total Assets	<u>5,474,809</u>
<b><u>Deferred Outflows of Resources</u></b>	<u>-</u>
<b><u>Liabilities</u></b>	
Current liabilities:	
Accounts payable and accrued expenses	729
Salaries and wages payable	111,757
Deferred revenue	149,210
Lease liability, current	148,215
Total Current Liabilities	<u>409,911</u>
Lease liability	<u>3,110,677</u>
Total liabilities	<u>3,520,588</u>
<b><u>Deferred Inflows of Resources</u></b>	<u>-</u>
<b>Net Position:</b>	
Net investment in capital assets	8,552
Unrestricted	1,945,669
Total Net Position	<u>\$ 1,954,221</u>

The accompanying notes are an integral part of this financial statement.

International Studies Charter Middle School  
(A charter school under International Studies Charter High School, Inc.)

Statement of Activities  
For the year ended June 30, 2023

Primary Government FUNCTIONS	Expenses	Program Revenues		Net (Expense) Revenue and Changes in Net Position	
		Charges for Services	Operating Grants and Contributions		Capital Grants and Contributions
<b>Governmental activities:</b>					
Instruction	\$ 1,660,119	\$ -	\$ 295,414	\$ -	\$ (1,364,705)
Student support services	95,346	-	86,359	-	(8,987)
Instructional staff training	19,338	-	11,749	-	(7,589)
Board	22,216	-	-	-	(22,216)
School administration	416,006	-	-	-	(416,006)
Facilities acquisition	15,662	-	-	-	(15,662)
Fiscal services	47,400	-	-	-	(47,400)
Food services	142,430	11,640	104,486	-	(26,304)
Central services	71,998	-	-	-	(71,998)
Operation of plant	580,130	-	81,602	183,590	(314,938)
Maintenance of plant	33,837	-	-	-	(33,837)
Administrative technology services	24,652	-	-	-	(24,652)
Debt service	165,166	-	-	-	(165,166)
<b>Total governmental activities</b>	<b>3,294,300</b>	<b>11,640</b>	<b>579,610</b>	<b>183,590</b>	<b>(2,519,460)</b>
General revenues:					
FTE and other nonspecific revenues					2,566,943
Investment earnings and other revenues					56,625
<hr/>					
Change in net position					104,108
Net position, beginning					1,850,113
Net position, ending					<u>\$ 1,954,221</u>

The accompanying notes are an integral part of this financial statement.

International Studies Charter Middle School  
(A charter school under International Studies Charter High School, Inc.)

Balance Sheet - Governmental Funds  
June 30, 2023

	General Fund	Special Revenue Fund	Capital Projects Fund	Total Governmental Funds
<b><u>Assets</u></b>				
Cash	\$ 3,637	\$ -	\$ -	\$ 3,637
Investment	1,602,000	-	-	1,602,000
Prepaid expenses and other current assets	84,630	-	-	84,630
Due from other agencies	-	171,101	13,489	184,590
Due from fund	184,590	-	-	184,590
Total Assets	<u>1,874,857</u>	<u>171,101</u>	<u>13,489</u>	<u>2,059,447</u>
<b>Deferred Outflows of Resources</b>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
<b><u>Liabilities</u></b>				
Salaries and wages payable	111,757	-	-	111,757
Accounts payable and accrued expenses	729	-	-	729
Deferred revenue	149,210	-	-	149,210
Due to fund	-	171,101	13,489	184,590
Total Liabilities	<u>261,696</u>	<u>171,101</u>	<u>13,489</u>	<u>446,286</u>
<b>Deferred Inflows of Resources</b>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
<b><u>Fund balance</u></b>				
Nonspendable, not in spendable form	84,630	-	-	84,630
Unassigned	1,528,531	-	-	1,528,531
	<u>1,613,161</u>	<u>-</u>	<u>-</u>	<u>1,613,161</u>
Total Liabilities, Deferred Inflows of Resources and Fund Balance	<u>\$ 1,874,857</u>	<u>\$ 171,101</u>	<u>\$ 13,489</u>	<u>\$ 2,059,447</u>

The accompanying notes are an integral part of this financial statement.

International Studies Charter Middle School  
(A charter school under International Studies Charter High School, Inc.)

Reconciliation of the Governmental Fund Balance Sheet to the Statement of Net Position  
June 30, 2023

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Total Fund Balance - Governmental Funds \$ 1,613,161

Amounts reported for governmental activities in the statement of net position are different because:

Depreciable and non-depreciable capital assets net of accumulated depreciation used in governmental activities are not financial resources and therefore are not reported in the fund.

Capital assets, depreciable	663,840	
Less: accumulated depreciation	(485,959)	
Right-to-use lease asset	3,501,507	
Less: accumulated amortization	<u>(411,944)</u>	3,267,444

Long term debt in governmental activities are not due and payable in the current period and therefore, are not reported in the governmental funds. (3,258,892)

Receivables in governmental activities that are not considered available to pay current liabilities are not current financial resources and, therefore, are not reported in the governmental funds. 332,508

Total Net Position - Governmental Activities \$ 1,954,221

The accompanying notes are an integral part of this financial statement.

International Studies Charter Middle School  
(A charter school under International Studies Charter High School, Inc.)

Statement of Revenues, Expenditures, and Changes in Fund Balance - Governmental Funds  
For the year ended June 30, 2023

	General Fund	Special Revenue Fund	Capital Projects Fund	Total Governmental Funds
<b>Revenues:</b>				
State capital outlay funding	\$ -	\$ -	\$ 183,590	\$ 183,590
State passed through local and other local	2,566,943	-	-	2,566,943
Lunch program	-	116,126	-	116,126
Federal sources	-	439,325	-	439,325
Other revenue	56,625	-	-	56,625
Total Revenues	<u>2,623,568</u>	<u>555,451</u>	<u>183,590</u>	<u>3,362,609</u>
<b>Expenditures:</b>				
<b>Current</b>				
Instruction	1,368,711	246,943	-	1,615,654
Student support services	8,987	86,359	-	95,346
Instructional staff training	7,589	11,749	-	19,338
Board	22,216	-	-	22,216
School administration	416,006	-	-	416,006
Food services	-	142,430	-	142,430
Fiscal services	47,400	-	-	47,400
Central services	71,998	-	-	71,998
Operation of plant	254,427	81,602	-	336,029
Maintenance of plant	21,947	-	-	21,947
Administrative technology services	24,652	-	-	24,652
<b>Capital Outlay:</b>				
Other capital outlay	11,684	-	-	11,684
<b>Debt Service:</b>				
Redemption of Principal	-	-	141,001	141,001
Interest	-	-	165,166	165,166
Total Expenditures	<u>2,255,617</u>	<u>569,083</u>	<u>306,167</u>	<u>3,130,867</u>
Excess (deficit) of revenues over expenditures	367,951	(13,632)	(122,577)	231,742
<b>Other financing sources (uses)</b>				
Transfers in (out)	<u>(136,209)</u>	<u>13,632</u>	<u>122,577</u>	<u>-</u>
Net change in fund balance	231,742	-	-	231,742
Fund Balance at beginning of year	<u>1,381,419</u>	<u>-</u>	<u>-</u>	<u>1,381,419</u>
Fund Balance at end of year	<u>\$ 1,613,161</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 1,613,161</u>

The accompanying notes are an integral part of this financial statement.



International Studies Charter Middle School  
(A charter school under International Studies Charter High School, Inc.)

Reconciliation of the Statement of Revenues, Expenditures and Changes in Fund Balance  
of Governmental Funds to the Statement of Activities  
For the year ended June 30, 2023

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Net Change in Fund Balance - Governmental Funds \$ 231,742

Amounts reported for governmental activities in the statement of activities are different because:

Governmental funds report capital outlays as expenditures. However, in the statement of activities, the cost of those assets is allocated over their estimated useful lives as depreciation and amortization expense. This is the amount by which capital outlays exceeded depreciation and amortization expense.

Capital Outlay	11,684	
Depreciation and amortization expense	<u>(289,690)</u>	(278,006)

Increase in long term debt is revenue in the governmental funds, but a decrease or repayment of such payables reduces liabilities in the statement of net position.

Long-term debt issued	(26,428)	
Principal payments on long-term debt	<u>141,001</u>	114,573

Revenues are recognized using the full accrual basis of accounting in the government-wide statements. However, revenues are recognized when they are measurable and available in the governmental funds. These revenues did not meet the recognition criteria during the current year and, therefore, were not reported in the governmental funds. 35,799

Change in Net Position of Governmental Activities \$ 104,108

The accompanying notes are an integral part of this financial statement.

## **Note 1 – Summary of Significant Accounting Policies**

### Reporting Entity

International Studies Charter Middle School (the "School"), is a charter school sponsored by the School Board of Miami-Dade County, Florida (the "District"). The School's charter is held by International Studies Charter High School, Inc., a not-for-profit corporation organized pursuant to Chapter 617, Florida Statutes, the Florida Not-For-Profit Corporation Act. The governing body of the School is the board of directors of International Studies Charter High School, Inc., which is composed of five members and also governs other charter schools. The board has determined no component units exist that would require inclusion in the School's financial statements.

The general operating authority of the School is contained in Section 1002.33, Florida Statutes. The School operates under a charter granted by the sponsoring district, the School Board of Miami-Dade County, Florida. The current charter expires on June 30, 2024, and it can be renewed in accordance with law. A charter can also be terminated before its date of expiration for reasons set forth in the charter and Section 1002.33 of the Florida Statutes.

The School is located in Miami, Florida for students from sixth through eighth grade and is funded by the District. These financial statements are for the year ended June 30, 2023, when on average 316 students were enrolled for the school year. Accordingly, the basic financial statements include both the government-wide and fund financial statements.

### Basis of Presentation

The School's accounting policies conform to accounting principles generally accepted in the United States as applicable to state and local governments. The Governmental Accounting Standards Board ("GASB") is the accepted standard setting body for establishing governmental accounting and financial reporting principles.

### Government-wide and Fund Financial Statements

#### *Government-wide Financial Statements*

The government-wide financial statements include the statement of net position and the statement of activities. These statements report information about the School as a whole. Any internal interfund activity has been eliminated from these financial statements. Both statements report only governmental activities as the School does not engage in any business type activities. These statements do not include fiduciary funds.

The statement of activities reports the expenses of a given function offset by program revenues directly connected with the functional program. A function is an assembly of similar activities and may include portions of a fund or summarize more than one fund to capture the expenses and program revenues associated with a distinct functional activity.

**Note 1 – Summary of Significant Accounting Policies (continued)**

Program revenues include: (1) charges for services, such as food service and student activity fees; (2) operating grants such as the National School Lunch Program, Federal grants, and other state allocations; and (3) capital grants specific to capital outlay. In addition, revenues not classified as program revenues are shown as general revenues, which include Florida Education Finance Program (FEFP) revenues, and other miscellaneous sources.

*Fund Financial Statements*

Fund financial statements are provided for governmental funds. The operations of the funds are accounted for with a separate set of self-balancing accounts that comprise its assets, liabilities, equity, revenues and expenditures. The School reports the following major governmental funds:

*General Fund* – is the School’s primary operating fund. It accounts for all financial resources of the school, except those required to be accounted for in another fund.

*Special Revenue Fund* – accounts for specific revenues, such as federal funding, federal lunch program, and COVID-19 emergency relief funding that are legally restricted to expenditures for particular purposes.

*Capital Outlay Fund* – accounts for state and local capital outlay as authorized by Charter School Capital Outlay, Section 1013.62, Florida Statutes mainly for capital outlay and maintenance purposes.

Measurement Focus and Basis of Accounting

The financial statements of the School are prepared in accordance with generally accepted accounting principles (GAAP). The School’s reporting entity applies all relevant Governmental Accounting Standards Board (GASB) *Codification of Accounting and Financial Reporting Guidance*.

The government-wide statements report using the economic resources measurement focus and the full accrual basis of accounting. Revenues are recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows.

The School recognizes assets of non-exchange transactions in the period when the underlying transaction occurs, when an enforceable legal claim has arisen, or when all eligibility requirements are met. Revenues are recognized, on the modified accrual basis, when they are measurable and available. Non-exchange transactions occur when the school provides (or receives) value to (from) another party without receiving (or giving) equal or nearly equal value in return. Most donations are examples of non-exchange transactions.

**Note 1 – Summary of Significant Accounting Policies (continued)**

Revenues from grants and donations are recognized on the accrual basis, in the fiscal year in which all eligibility requirements have been satisfied. In addition, revenues classified as program revenues are shown as general revenues, which include Florida Education Finance Program (FEFP) revenues and other miscellaneous sources.

Governmental fund financial statements report using the current financial resources measurement focus and the modified accrual basis of accounting. Revenues are recognized when they are both measurable and available. “Measurable” means the amount of the transaction can be determined. “Available” means collectible within the current period or soon enough thereafter to pay liabilities of the current period. Florida Education Finance Program (FEFP) revenues are recognized when received.

A one-year availability period is used for revenue recognition for all other governmental fund revenues. Charges for services and fees are recognized when cash is collected as amounts are not measurable. When grant terms provide that the expenditure of funds is the prime factor for determining eligibility for federal, state, and other grant funds, revenue is recognized at the time the expenditure is made. Expenditures are recorded when the related fund liability is incurred, except for long-term debt principal and interest which are reported as expenditures in the year due.

Budgets and Budgetary Accounting

In compliance with Florida Statutes, the Board of Directors adopts an annual budget using the modified accrual basis of accounting. During the fiscal year, expenditures were controlled at the object level (e.g. salaries and benefits, purchased services, materials and supplies and capital outlay) within each activity (e.g. instruction, pupil personnel services and school administration). Revisions to the annual budget are approved by the Board.

Cash, Cash Equivalents and Investments

Cash and cash equivalents are considered to be cash on hand, demand deposits, nonmarketable time deposits with maturities of three months or less when purchased, and money market/savings accounts.

**Note 1 – Summary of Significant Accounting Policies (continued)**

The School has not adopted a formal deposit and investment policy that limits the School's allowable deposits or investments and address specific types of risk; however the School invests excess deposit funds in a government money market mutual fund. The School follows the provisions of GASB Statement No. 31, Accounting and Financial Reporting for Certain Investments and External Investment Pools, GASB Statement No. 72, *Fair Value Measurement and Application*, and other related standards which establish accounting and financial reporting standards for all investments (see Note 2). Money market investment that have maturities of one year or less from the date of acquisition are reported at amortized cost rather than fair value. Amortized cost closely approximates fair value.

Inter-fund Transfers

Inter-fund receivables/payables ("due from/to") are short-term balances that represent reimbursements between funds for payments made by one fund on behalf of another fund.

Due from Other Governments or Agencies

Amounts due to the School by other governments or agencies are for grants or programs under which the services have been provided by the School.

Prepaid Expenses and Other Current Assets

Other assets consist mainly of prepaid expenses which are payments for goods or services that have not been consumed or used at year end. The expenditure will be recorded when the asset is used. Accordingly, prepaid expenses are equally offset by a nonspendable fund balance classification

Capital Assets

The School's property, plant and equipment with useful lives of more than one year are stated at historical cost and comprehensively reported in the statement of net position in the government-wide financial statements. Donated capital assets are recorded at their estimated fair market value on the date donated. The School generally capitalizes assets with a cost of \$1,000 or more. Building improvements, additions and other capital outlays that significantly extend the useful life of an asset are capitalized. The costs of normal maintenance and repairs that do not add to the asset value or materially extend useful lives are not capitalized. Capital assets are depreciated using the straight-line method. When capital assets are disposed, the cost and applicable accumulated depreciation are removed from the respective accounts, and the resulting gain or loss is recorded in operations.

**Note 1 – Summary of Significant Accounting Policies (continued)**

The right to use assets are initially measure at an amount equal to the initial measurement of the related lease liability plus any lease payments made prior to the lease term, less lease incentives, and plus ancillary charges necessary to place the lease into service. The right to use assets are amortized on a straight-line basis over the life of the related lease.

Estimated useful lives, in years, for capital assets are as follows:

Building improvements	10-20 Years
Furniture, fixtures, equipment, and software	3-5 Years
Right of use asset (building)	16 Years

Deferred Outflows/Inflows of Resources

In addition to assets, the statement of financial position will sometimes report a separate section for deferred outflows of resources. This separate financial statement element, deferred outflows of resources, represents a consumption of net position that applies to a future period and so will not be recognized as an outflow of resources (expense/expenditure) until then. The School does not have any items that qualify for reporting in this category.

In addition to liabilities, the statement of financial position will sometimes report a separate section for deferred inflows of resources. This separate financial statement element, deferred inflows of resources, represents an acquisition of net position that applies to a future period and so will not be recognized as an inflow of resources (revenue) until that time. The School does not have any items that qualify for reporting in this category.

Revenue Sources

Revenues for current operations are received primarily from the District pursuant to the funding provisions included in the School's charter. In accordance with the funding provisions of the charter and Section 1002.33, Florida Statutes, the School will report the number of full-time equivalent (FTE) students and related data to the District.

Under the provisions of Section 1011.62, Florida Statutes, the District reports the number of the full-time equivalent (FTE) students and related data to the Florida Department of Education (FDOE) for funding through the FEFP. Funding for the School is adjusted during the year to reflect the revised calculations by the FDOE under the FEFP and the actual weighted full-time equivalent students reported by the School during the designated full-time equivalent student survey periods. After review and verification of FTE reports and supporting documentation, the FDOE may adjust subsequent fiscal period allocations of FEFP funding for prior year errors disclosed by its review as well as to prevent statewide allocations from exceeding the amount authorized by the Legislature. Normally, such adjustments are treated as reductions of revenue in the year the adjustment is made.

**Note 1 – Summary of Significant Accounting Policies (continued)**

The School receives state funds through the District under charter school capital outlay funding pursuant to Section 1013.62, Florida Statutes. Funds are based on a capital outlay plan submitted to the District and are to be used for lease of school facilities. In addition, the School may receive a portion of the local ad valorem tax revenues levied by the District.

Finally, the School also receives Federal awards for the enhancement of various educational programs. Federal awards are generally received based on applications submitted to and approved by various granting agencies. For Federal awards in which a claim to these grant proceeds is based on incurring eligible expenditures, revenue is recognized to the extent that eligible expenditures have been incurred. Any excess amounts are recorded as deferred revenues until expended. Additionally, other revenues may be derived from various fundraising activities and certain other programs.

Compensated Absences

The School grants a specific number of sick days. Full time instructional employees are eligible to one day per month to up to ten days of active work during the ten-month period (a “benefit year”). In the event that available time is not used by the end of the benefit year, employees may “rollover” all unused days for use in future benefit years. There is an opportunity to “cash out” unused sick days however, the employees may only cash out if they have used three days or less of their sick leave in that benefit year. Employees may not cash out more than ten days per school year and are required to always maintain a minimum of twenty-one unused days in order to cash out. The cash out value is eighty percent of their current daily rate. There is no termination payment for accumulated unused sick days.

GASB Codification Section C60, *Accounting for Compensated Absences*, provides that compensated absences that are contingent on a specific event that is outside the control of the employer and employee should be accounted for in the period those events take place. Accordingly, these financial statements do not include an accrual for sick days available to be used in future benefits years.

The School also provides certain days to be used for specific personal matters such as family death and jury duty. Because the use of such days is contingent upon those events taking place and such events are out of the control of both the employer and the employee, there is no accrual for such days.

Income Taxes

International Studies Charter High School, Inc. qualifies as a tax-exempt organization under Internal Revenue Code Section 501(c)(3), and is, therefore, exempt from income tax. Accordingly, no tax provision has been made in the accompanying financial statements.

## **Note 1 – Summary of Significant Accounting Policies (continued)**

### Net Position and Fund Balance Classifications

#### *Government-wide financial statements*

Equity is classified as net position and displayed in three (3) components:

- a) Net investment in capital assets - consists of capital assets net of accumulated depreciation and reduced by the outstanding balances of any borrowings that are attributable to the acquisition or improvement of those assets.
- b) Restricted net position - consists of net position with constraints placed on their use either by external groups such as creditors, grantors, contributors or laws or regulations of other governments. There are no restricted net position at year end.
- c) Unrestricted net position - all other net position that do not meet the definition of "restricted" or "net investment in capital assets."

When both restricted and unrestricted resources are available for a specific purpose, it is the School's policy to use restricted resources first, until exhausted, before using unrestricted resources.

#### *Fund financial statements*

Under GASB Codification Section 1800.142, *Fund Balance Reporting and Governmental Fund Type Definitions*. This Statement defines the different types of fund balances that a governmental entity must use for financial reporting purposes. GASB requires the fund balance amounts to be properly reported within one of the fund balance categories listed below:

- a) Nonspendable - includes amounts that cannot be spent because they are either not in spendable form or legally or contractually required to be maintained intact. Consists of fund balance associated with prepaid expenses. All fund balances at year end consist of not in spendable form assets.
- b) Restricted - this fund balance category includes that can be spent only for the specific purposes stipulated by constitution, external resource providers, or through enabling legislation. There are no restricted fund balances at year end.
- c) Committed - fund balance classification includes amounts that can be used only for the specific purposes determined by a formal action of the School's Board of Directors. There are no committed fund balances at year end.
- d) Assigned - fund balance classification are intended to be used by the School's management for specific purposes but do not meet the criteria to be classified as restricted or committed. There are no assigned fund balances at year end.
- e) Unassigned - portion of the fund balance that has not been restricted, committed or assigned for a specific purpose. This is the residual classification for the School's general fund.



**Note 1 – Summary of Significant Accounting Policies (continued)**

Committed amounts would be reduced first, followed by assigned amounts, and then unassigned amounts when expenditures are incurred for purposes for which amounts in any of those unrestricted fund balance classifications could be used.

Long-Term Debt and Liabilities

In the government-wide financial statements, long-term debt and other long-term liabilities are reported as liabilities in the applicable governmental activities statement of net position. In the fund financial statements, governmental fund types report the face amount of debt issued as other financing sources.

Use of Estimates

The preparation of financial statements in conformity with accounting principles generally accepted in the United States requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and reported amounts of revenues and expenditures during the reporting period. Actual results could differ from those estimates.

New Accounting Standard Adopted

In fiscal year 2023, the School adopted a new statement of financial accounting standard issued by Governmental Accounting Standards Board: GASB Statement No. 96, Subscription-Based Information Technology Arrangements. This Statement provides guidance on the accounting and financial reporting for subscription-based information technology arrangements (SBITAs) for government end users. The adoption had no material effect on the School's 2023 financial statements.

Pronouncements Issued But Not Yet Effective

GASB has issued GASB Statement No. 101, *Compensating Absences*. This Statement provides guidance on the accounting and financial reporting for certain types of compensated absences including parental leave, military leave, and injury duty leave. The requirements of this Statement are effective for reporting periods beginning after December 15, 2023. The School is currently evaluating the effect that implementation of the new standard will have on its financial statements.

**Note 1 – Summary of Significant Accounting Policies (continued)**

Subsequent Events

In accordance with GASB Codification Section 2250.106, the School has evaluated subsequent events and transactions for potential recognition or disclosure through September 15, 2023 which is the date the financial statements were available to be issued.

**Note 2 – Cash, Cash Equivalents and Investments**

Deposits

The School maintains its cash and cash equivalents in one financial institution. Deposits at FDIC-insured institutions are insured up to \$250,000 per depositor, per financial institution. The School is a charter school under International Studies Charter High School, Inc., which also operates various other charter schools. All bank accounts are opened under the account ownership of International Studies Charter High School, Inc., therefore, bank balances at times may potentially be in excess of FDIC coverage. As of June 30, 2023, bank balances in potential excess of FDIC coverage totaled approximately \$3,987.

Investments

The School follows the Governmental Accounting Standards Board (GASB) Statement No. 72, *Fair Value Measurement and Application*. The hierarchy is based on the valuation inputs used to measure the fair value of the asset. Level 1 inputs are quoted prices in markets for identical assets; Level 2 inputs are significant other observable inputs (including quoted prices for similar investments, interest rates, credit risk, etc.); Level 3 inputs are significant unobservable inputs.

At June 30, 2023, the School had \$2,010,000 invested in a governmental money market mutual fund that is exempt from GASB 72 fair value hierarchy disclosures. The governmental money market mutual fund values its portfolio securities at amortized cost which approximates fair value. The government money market mutual fund primarily invests in cash, high quality, short-term U.S. government securities and/or repurchase agreements that are collateralized fully by government securities that have been valued by the fund as Level 2. As of June 30, 2023, maturities of the fund's portfolio holdings are approximately 91% within 30 days.

Credit Risk

*Concentration of credit risk* is the risk of loss attributed to the magnitude of investments in a single issuer. The School manages its exposure to credit risk by limiting investments to highly rated government money market mutual funds. The fund is rated Aaa-mf by Moody's.

**Note 2 – Cash, Cash Equivalents and Investments (continued)**

*Custodial credit risk* is the risk that in the event of a failure of a depository financial institution or counterparty that is in possession of investment or collateral securities, the School will not be able to recover deposits or will not be able to recover collateral securities that are in the possession of an outside party. For an investment, custodial credit risk is the risk that in the event of the failure of the counterparty to a transaction, the School will not be able to recover the value of investments or collateral securities that are in the possession of an outside party. At June 30, 2023, all of the School’s investments in government money market mutual funds were held in a separate account and designated as assets of the School.

*Interest rate risk* is the risk that changes in interest rate will adversely affect the fair value of an investment. The School manages its exposure to declines in fair values by limiting all investments to government money market mutual funds that can be redeemed daily.

**Note 3 – Capital Assets**

The following schedule provides a summary of changes in capital assets, acquired substantially with public funds, for the year ended June 30, 2023:

	Balance 07/01/22	Additions	Retirements / Reclassification	Balance 06/30/23
<b>Capital Assets:</b>				
Buildings and improvements	\$ 330,109	\$ -	\$ -	\$ 330,109
Furniture and equipment	308,460	11,684	(9,304)	310,840
Audio visual materials	22,891	-	-	22,891
Total Capital Assets	<u>\$ 661,460</u>	<u>\$ 11,684</u>	<u>\$ (9,304)</u>	<u>\$ 663,840</u>
<b>Less Accumulated Depreciation:</b>				
Buildings and improvements	\$ (186,710)	\$ (23,636)	\$ -	\$ (210,345)
Furniture and equipment	(205,055)	(56,972)	9,304	(252,723)
Audio visual materials	(19,781)	(3,110)	-	(22,891)
Total Accumulated Depreciation	<u>\$ (411,546)</u>	<u>\$ (83,718)</u>	<u>\$ 9,304</u>	<u>\$ (485,959)</u>
Capital Assets, net	<u>\$ 249,914</u>	<u>\$ (72,034)</u>	<u>\$ -</u>	<u>\$ 177,881</u>
<b>Lease Assets:</b>				
Right of use leased asset (building)	\$ 3,501,507	\$ -	\$ -	\$ 3,501,507
Less accumulated amortization:	<u>(205,972)</u>	<u>(205,972)</u>	<u>-</u>	<u>(411,944)</u>
Total Lease Assets being amortized, net	3,295,535	(205,972)	-	3,089,563
Total Lease Assets being amortized, net	<u>\$ 3,545,449</u>	<u>\$ (278,006)</u>	<u>\$ -</u>	<u>\$ 3,267,444</u>

**Note 3 – Capital Assets (continued)**

For the fiscal year ended June 30, 2023, depreciation and amortization expense is allocated in the Statement of Activities by function as follows:

	<u>Depreciation</u>	<u>Amortization</u>
Instruction	\$ 44,465	\$ -
Facilities acquisition and construction	15,662	-
Operation of plant	11,701	205,972
Maintenance of plant	11,890	-
Total Expense	<u>\$ 83,718</u>	<u>\$ 205,972</u>

**Note 4 – Education Service and Support Provider Agreement**

Academica Dade, LLC, an education service and support provider, offers administrative services to the School including, but not limited to, facility design, staffing recommendations, human resource coordination, regulatory compliance, legal and corporate upkeep, maintenance of the books and records, bookkeeping, budgeting and financial reporting and virtual education services. The agreement between the School and the education service and support provider calls for a fee on a per student basis.

The agreement is with International Studies Charter High School, Inc., for a period of five years, through June 30, 2028, and unless terminated by the board will have an option to renew for an additional five year period. During the year ended June 30, 2023, the School incurred 142,200.

**Note 5 – Transactions with Other Divisions of International Studies Charter High School, Inc.**

The School’s facility is shared with International Studies Charter High School (a charter school under International Studies Charter High School, Inc.). Management allocates a proportionate share of leases, salaries, lunch receipts, food and supplies, and other expenses to each school individually based on student enrollment and usage of facilities. In addition, the School’s internal fund is maintained on the books of International Studies Charter High School and the School’s lunch program is shared with International Studies Charter High School. Revenues and expenses related to such program have been allocated based on FTE equivalent for purposes of presentation in the financial statements.

International Studies Charter High School, Inc., charges all its affiliated schools an assessment for shared corporate costs and accreditation expenses. During the year, the School paid \$47,325 for such costs.

**Note 6 – Long Term Liabilities**

International Studies Charter High School, Inc., entered into a sublease with Southwest Eight Property, LLC (“Landlord”) for its 26,241 square feet building including all ancillary facilities, outdoor areas and other improvements. The Landlord is an affiliate of the School's education service and support provider (see Note 4).

This facility is shared with International Studies Charter High School (a charter school under International Studies Charter High School, Inc.). The lease was renewed on November 1, 2018 through June 30, 2038. Initial fixed annual payments under this agreement (based on \$26.02 per square foot) are \$682,790 adjusted annually based on the Consumer Price Index (CPI) plus additional property costs including repairs, maintenance and insurance. The agreement has an option to renew for two additional five-year terms. The School must also meet certain requirements and covenants under the lease agreement including maintaining a “Lease Payment Coverage Ratio” of not less than 1.10 to 1.00.

At the time of initial measurement, the lease right of use asset and liability were allocated between School and International Studies Charter High School based on enrollment and usage of facility. The allocation used was approximately 56% for the High School and 44% for the School. The School used an average effective interest for several borrowings during FY 2021 and 2022. The average borrowing rate was 5% which was used to discount the annual lease payments to recognize the intangible right to use this asset and the lease liability.

For the year ended June 30, 2023, interest expense totaled \$165,166 as it relates to its lease agreements. Variable rent payments totaled \$74,829 for the year.

Annual requirements to amortize the lease liability and related interest are as follows:

Year	Principal	Interest	Total	
2024	\$ 148,215	\$ 157,952	\$ 306,167	
2025	155,797	150,369	306,166	
2026	163,768	142,399	306,167	
2027	172,147	134,020	306,167	
2028	180,954	125,213	306,167	
2029-2033	1,053,486	477,349	1,530,835	Total for a five year period
2034-2038	1,352,001	178,834	1,530,835	Total for a five year period
	\$ 3,226,368	\$ 1,366,136	\$ 4,592,504	

**Note 6 – Long Term Liabilities (continued)**

Changes in long term lease liabilities during the year are as follows:

	Balance 07/01/22	Additions	Deletions	Balance 06/30/23
Lease liability	\$3,367,369	\$ -	\$ (141,001)	\$3,226,368
Deferred rent CPI	6,096	26,428	-	32,524
	<u>\$3,373,465</u>	<u>\$ 26,428</u>	<u>\$ (141,001)</u>	<u>\$3,258,892</u>

**Note 7 – Commitments, Contingencies and Concentrations**

Contingencies and Concentrations

The School receives substantially all of its funding from the District under the Florida Education Finance Program (FEFP), which is based in part on a computation of the number of full-time equivalent (FTE) students attending different instructional programs. The accuracy of FTE student data submitted by individual schools and used in the FEFP computations is subject to audit by the state and, if found to be in error, could result in refunds to the state or in decreases to future funding allocations.

Additionally, the School receives various forms of federal, state and local funding which are subject to financial and compliance audits. It is the opinion of management that the amount of funding, if any, which may be remitted back to the state due to errors in the FTE student data or the amount of grant expenditures which may be disallowed by grantor agencies would not be material to the financial position of the School.

Pursuant to the Charter School contract with the School District, the District withholds an administrative fee of 2% of the qualifying revenues of the School. For the year ended June 30, 2023, administrative fees withheld by the School District totaled \$36,359.

**Note 8 – Risk Management**

The School is exposed to various risks of loss related to torts, thefts of, damage to and destruction of assets, errors and omissions and natural disasters for which the School carries commercial insurance. Settlement amounts have not exceeded insurance coverage for the past three fiscal years. In addition, there were no reductions in insurance coverage from those in the prior year.

**Note 8 – Risk Management (continued)**

The School has entered into a strategic relationship with ADP TotalSource, Inc., a human resource management firm, typically known as “Professional Employer Organization” (PEO). Under a co-employment agreement, the PEO is the employer of record and is responsible for administering payroll, payroll taxes, provide employee benefits and assist with human resources and risk management. Accordingly, certain human resource related risks are transferred to the PEO. Nevertheless, the School may be subject to risks, including loss, penalties and fines related to employment practices, administrative error and omissions.

**Note 9 - Interfund Transfers and Balances**

Interfund transfers are as follows:

	General Fund	Special Revenue Fund	Capital Projects Fund
To fund lunch deficit	\$ (26,304)	\$ 26,304	\$ -
To fund debt service payments	(122,577)	-	122,577
To transfer to general fund for federal funds prior period expenditures	48,471	(48,471)	-
To fund federal expenditures for which revenues were not available	(35,799)	35,799	-
Total Transfers, net	<u>\$ (136,209)</u>	<u>\$ 13,632</u>	<u>\$ 122,577</u>

	General Fund	Special Revenue Fund	Capital Projects Fund
Due to general fund from capital projects fund for capital outlay	\$ 13,489	\$ -	\$ (13,489)
Due to general fund from special revenue fund for federal grants	171,101	(171,101)	-
Total Due from/(Due to)	<u>\$ 184,590</u>	<u>\$ (171,101)</u>	<u>\$ (13,489)</u>

**Note 10 – Defined Contribution Retirement Plan**

The School’s personnel, who are leased through ADP TotalSource Group, Inc., are eligible to participate in a defined contribution 401(k) plan sponsored by the leasing company, covering employees who meet certain age and tenure requirements. Under the ADP TotalSource Retirement Savings Plan (the “Plan”), the School provides a match of 100% of the employee’s contribution up to 4% of the employee’s compensation. The School contributed to the Plan \$29,844 for the year ended June 30, 2023. The School does not exercise any control or fiduciary responsibility over the Plans’ assets, which are administered by Voya Financial.

REQUIRED SUPPLEMENTARY INFORMATION



International Studies Charter Middle School  
(A charter school under International Studies Charter High School, Inc.)

Statement of Revenues, Expenditures, and Changes in Fund Balance  
For the year ended June 30, 2023

	General Fund		
	Original Budget	Final Budget	Actual
<b>REVENUES</b>			
State passed through local	\$ 2,413,503	\$ 2,556,471	\$ 2,566,943
Other revenue	47,996	58,820	56,625
Total Revenues	<u>2,461,499</u>	<u>2,615,291</u>	<u>2,623,568</u>
<b>EXPENDITURES</b>			
Current:			
Instruction	867,649	1,369,566	1,368,711
Student support services	30,000	9,130	8,987
Instructional staff training	8,500	8,500	7,589
Board	29,781	22,331	22,216
School administration	333,824	416,356	416,006
Fiscal services	49,125	47,400	47,400
Central services	70,225	72,325	71,998
Operation of plant	214,357	255,284	254,427
Maintenance of plant	21,000	22,110	21,947
Administrative technology services	22,532	24,669	24,652
Total Current Expenditures	<u>1,646,993</u>	<u>2,247,671</u>	<u>2,243,933</u>
Excess of Revenues			
Over Current Expenditures	<u>814,506</u>	<u>367,620</u>	<u>379,635</u>
Capital Outlay	6,000	12,159	11,684
Total Expenditures	<u>1,652,993</u>	<u>2,259,830</u>	<u>2,255,617</u>
Excess (Deficit) of Revenues Over Expenditures	808,506	355,461	367,951
Other financing sources (uses):			
Transfers in (out)	<u>(135,281)</u>	<u>(122,542)</u>	<u>(136,209)</u>
Net change in fund balance	673,225	232,919	231,742
Fund Balance at beginning of year	<u>1,381,419</u>	<u>1,381,419</u>	<u>1,381,419</u>
Fund Balance at end of year	<u>\$ 2,054,644</u>	<u>\$ 1,614,338</u>	<u>\$ 1,613,161</u>

Notes to Budgetary Comparison Schedule

An annual budget is adopted on the modified accrual basis of accounting, consistent with generally accepted accounting principles. Amendments to the budget can only be made with the approval of the Board of Directors.

International Studies Charter Middle School  
(A charter school under International Studies Charter High School, Inc.)

Statement of Revenues, Expenditures, and Changes in Fund Balance  
For the year ended June 30, 2023

	Special Revenue Fund		
	Original Budget	Final Budget	Actual
<b>REVENUES</b>			
Federal sources	\$ 528,386	\$ 477,144	\$ 439,325
Lunch program	83,900	115,300	116,126
Total Revenues	<u>612,286</u>	<u>592,444</u>	<u>555,451</u>
<b>EXPENDITURES</b>			
Current:			
Instruction	333,452	248,130	246,943
Student support services	87,945	87,945	86,359
Instructional staff training	22,000	22,000	11,749
Food services	86,103	151,583	142,430
Operation of plant	82,786	82,786	81,602
Total Current Expenditures	<u>612,286</u>	<u>592,444</u>	<u>569,083</u>
Excess (Deficit) of Revenues Over Current Expenditures	<u>-</u>	<u>-</u>	<u>(13,632)</u>
Capital Outlay			
Other capital outlay	-	-	-
Total Expenditures	<u>612,286</u>	<u>592,444</u>	<u>569,083</u>
Excess (Deficit) of Revenues Over Expenditures	-	-	(13,632)
Other financing sources (uses)			
Transfers in (out)	-	-	13,632
Net change in fund balance	-	-	-
Fund Balance at beginning of year	-	-	-
Fund Balance at end of year	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

Notes to Budgetary Comparison Schedule

An annual budget is adopted on the modified accrual basis of accounting, consistent with generally accepted accounting principles. Amendments to the budget can only be made with the approval of the Board of Directors.



INDEPENDENT AUDITOR’S REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH *GOVERNMENT AUDITING STANDARDS*

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To the Board of Directors of  
International Studies Charter Middle School  
Miami, Florida

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of the governmental activities and each major fund of International Studies Charter Middle School (the “School”) as of, and for the year ended June 30, 2023, and the related notes to the financial statements, which collectively comprise the School’s basic financial statements and have issued our report thereon dated September 15, 2023.

### **Report on Internal Control Over Financial Reporting**

In planning and performing our audit of the financial statements, we considered the School’s internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the School’s internal control. Accordingly, we do not express an opinion on the effectiveness of the School’s internal control.

*A deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity’s financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or, significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses or significant deficiencies may exist that were not identified.

## **Report on Compliance and Other Matters**

As part of obtaining reasonable assurance about whether the School's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements, noncompliance with which could have a direct and material effect on the financial statements. However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

We issued a separate management letter dated September 15, 2023, pursuant to Chapter 10.850, Rules of the Auditor General.

### **Purpose of this Report**

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.



CERTIFIED PUBLIC ACCOUNTANTS

Coral Gables, Florida  
September 15, 2023



## MANAGEMENT LETTER

To the Board of Directors of  
International Studies Charter Middle School  
Miami, Florida

### **Report on the Financial Statements**

We have audited the financial statements of International Studies Charter Middle School as of and for the fiscal year ended June 30, 2023, and have issued our report thereon dated September 15, 2023.

### **Auditor's Responsibility**

We conducted our audit in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States; and Chapter 10.850, Rules of the Auditor General.

### **Other Reporting Requirements**

We have issued our Independent Auditors' Report on Internal Control over Financial Reporting and on Compliance and Other Matters Based on an Audit of the Financial Statements Performed in Accordance with *Government Auditing Standards*. Disclosures in those reports and schedules, which are dated September 15, 2023, should be considered in conjunction with this management letter.

### **Prior Audit Findings**

Section 10.854(1)(e)1., Rules of the Auditor General, requires that we determine whether or not corrective actions have been taken to address findings and recommendations made in the preceding annual financial audit report. There were no findings or recommendations in the preceding audit report.

### **Official Title**

Section 10.854.(1)(e)5., Rules of the Auditor General, requires the name or official title of the entity and the school code assigned by the Florida Department of Education be disclosed in this management letter. The official title and the school code assigned by the Florida Department of Education of the entity is International Studies Charter Middle School, 6045.

**Financial Condition and Management**

Sections 10.854(1)(e)2 and 10.855(11), Rules of the Auditor General, require us to apply appropriate procedures and communicate whether or not International Studies Charter Middle School has met one or more of the conditions described in Section 218.503(1), Florida Statutes, and identify the specific condition(s) met. In connection with our audit, we determined that International Studies Charter Middle School did not meet any of the conditions described in Section 218.503(1), Florida Statutes.

Pursuant to Sections 10.854(1)(e)6.a and 10.855(12), Rules of the Auditor General, we applied financial condition assessment procedures for International Studies Charter Middle School. It is management's responsibility to monitor International Studies Charter Middle School financial condition, and our financial condition assessment was based in part on representations made by management and the review of financial information provided by same.

Section 10.854(1)(e)3., Rules of the Auditor General, requires that we communicate any recommendation to improve financial management. In connection with our audit, we did not have any such recommendations.

**Transparency**

Sections 10.854(1)(e)7 and 10.855(13), Rules of the Auditor General, require us to apply appropriate procedures and communicate the results of our determination as to whether International Studies Charter Middle School maintains on its Web site the information specified in Section 1002.33(9)(p), Florida Statutes. In connection with our audit, we determined that International Studies Charter Middle School maintained on its Web site the information specified in Section 1002.33(9)(p), Florida Statutes.

**Additional Matters**

Section 10.854(1)(e)4., Rules of the Auditor General, requires us to communicate noncompliance with provisions of contracts or grant agreements, or abuse, that have occurred, or are likely to have occurred, that have an effect on the financial statements that is less than material but which warrants the attention of those charged with governance. In connection with our audit, we did not note any such findings.

**Purpose of this Letter**

Our management letter is intended solely for the information and use of the Legislative Auditing Committee, members of the Florida Senate and Florida House of Representatives, the Florida Auditor General, School Board of Dade County, Federal and other granting agencies, the Board of Directors, and applicable management and is not intended to be and should not be used by anyone other than these specified parties.



CERTIFIED PUBLIC ACCOUNTANTS

Coral Gables, Florida  
September 15, 2023