

CITY OF PALMS CHARTER HIGH SCHOOL, INC.

dba

NORTHERN PALMS CHARTER HIGH SCHOOL

**A CHARTER SCHOOL AND COMPONENT UNIT OF
THE DISTRICT SCHOOL BOARD OF LEE COUNTY, FLORIDA**

**FINANCIAL STATEMENTS WITH INDEPENDENT
AUDITORS' REPORTS THEREON**

**AS OF AND FOR THE YEAR ENDED
JUNE 30, 2024**



McCRADY & ASSOCIATES
CERTIFIED PUBLIC ACCOUNTANTS

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The discussion and analysis of City of Palms Charter High School, Inc. *dba* Northern Palms Charter High School's (the "School") financial performance provides an overall review of the School's financial activities for the year ended June 30, 2024. The intent of this discussion and analysis is to look at the School's financial performance as a whole; readers should also review the basic financial statements and the notes to the basic financial statements to enhance their understanding of the School's financial performance.

The year ended June 30, 2024 represents the ninth year of operations for the School. In June 2020, the School District of Lee County approved renewal of the School's contract for 15 years - through June 30, 2035. Operations of the School are under direct control of the governing board. The governing board has hired a Principal to oversee educational aspects of the School and contracted a local educational service provider, Consulting + Professional Assistance, Inc. (CPA's) to manage all business operations related to the School. The School is related to City of Palms Charter High School and to Palm Acres Charter High School through the common governing board. (See Note 1).

Financial Highlights

At the close of the fiscal year, assets of the School exceeded liabilities by \$373,187 (net position) – an increase of \$29,418 from the prior year when assets exceeded liabilities by \$343,769. Current assets equal \$502,014. Eighty-five percent (85%) of current assets are represented by cash, seven percent (7%) are represented by grant funds receivable and eight percent (8%) are represented by other prepaid expenses. Average enrollment decreased by 5.5% to 102 students in FY24 from 108 students in FY23.

Using this Financial Report

This report consists of six parts:

- 1) Management's discussion and analysis
- 2) Independent auditor's report
- 3) The basic financial statements
- 4) Notes to the financial statements
- 5) Required supplementary information and
- 6) Management letter.

Basic financial statements include two kinds of statements presenting different views of the School:

- 1) The "Statement of Net Position" and the "Statement of Activities" are government-wide financial statements that provide information about the School's overall financial status.
- 2) The "Balance Sheet" and the "Statement of Revenues, Expenditures and Changes in Fund Balance", are fund financial statements that focus on individual parts of the School. These statements are more detailed than the government-wide statements.

Government-Wide Financial Statements

These statements report information about the School as a whole using accounting methods similar to those used by the private sector. The "Statement of Net Position" presented on the following page includes all of the School's assets and liabilities. All of the current year's revenues and expenses are accounted for in the Statement of Activities, regardless of when cash is received or paid. Changes in net position provide an indicator of improving or deteriorating financial position.

CITY OF PALMS CHARTER HIGH SCHOOL, INC. *dba* NORTHERN PALMS CHARTER HIGH SCHOOL
MANAGEMENT'S DISCUSSION AND ANALYSIS FOR THE YEAR ENDED JUNE 30, 2024

(continued)

Government-Wide Financial Statements (continued)

Net Position

The table below provides a comparative summary of net position for FY24 and FY23.

	2024	2023	Increase (Decrease)
Assets			
Current assets	\$ 502,014	\$ 386,590	\$ 115,424
Right-of-use assets, net	100,717	114,059	(13,342)
Capital assets, net	13,302	7,638	5,664
Total assets	\$ 616,033	\$ 508,287	\$ 107,746
Liabilities			
Current liabilities	\$ 140,545	\$ 47,769	\$ 92,776
Right-of-use lease note payable	60,991	116,749	(55,758)
Right-of-use SBITA payable	41,310	-	41,310
Total liabilities	\$ 242,846	\$ 164,518	\$ 78,328
Net assets			
Invested in capital assets, net of related debt	\$ 13,302	\$ 7,638	\$ 5,664
Invested in right-of-use assets, net of related debt	(1,584)	(2,690)	1,106
Unrestricted	361,469	338,821	22,648
Total net position	\$ 373,187	\$ 343,769	\$ 29,418

The School's net right-of-use assets are represented 60% by the amortized property lease asset and 40% by the SBITA asset with the corresponding long-term liabilities represented as in the same proportion at year-end. (See Note 9)

Net capital assets of \$13,302 are represented primarily fully-depreciated furniture, fixtures and equipment, and instructional technology equipment; computer software comprises 70% (\$9,295) and partially depreciated computer hardware (11%), security hardware (11%) and leasehold improvements (8%) comprise the balance, respectively. (See Note 6)

Current liabilities are comprised of accrued payroll of \$43,346 (31%); intercompany accounts payable of \$84,737 (67%) and other accounts payable of \$2,767 (2%). (See Note 8)

Change in Net Position – Statement of Activities

The table on the following page shows the comparative summary of changes in net position, revenues and expenses for FY24 and FY23.

Under the provisions of Section 1011.62, Florida Statutes, the District reports the number of full-time equivalent students and related data to the Florida Department of Education (FDOE) for funding through the Florida Education Finance Program (FEFP). During the year, funding is adjusted to reflect the revised calculations by FDOE under the FEFP and the actual weighted full-time equivalent students reported by the School during the designated full-time equivalent student survey periods in October and February. Average enrollment decreased by 6 students to 102 in FY24 when compared to 108 students enrolled in FY23. In spite of the small drop in enrollment, changes in the FY24 calculation of revenues from the Florida Education Finance Program (FEFP) actually increased by nearly \$29,500 (3.8%).

Unanticipated revenues in the form of local capital improvement funds passed through to the School from the District in FY24 amounted to \$28,255.

CITY OF PALMS CHARTER HIGH SCHOOL, INC. dba NORTHERN PALMS CHARTER HIGH SCHOOL
MANAGEMENT'S DISCUSSION AND ANALYSIS FOR THE YEAR ENDED JUNE 30, 2024
(continued)

Government-Wide Analysis of the School (continued)

Change in Net Position (continued)

Expenses increased by net amount of \$73,853 (7.3%) from the prior year primarily as a result of required facility repairs and staffing changes after the impact of Hurricane Ian in the prior year.

For FY24 and FY23, the Board of Directors authorized contributions of \$211,000 and \$50,000, respectively, from Palm Acres Charter High School to Northern Palms Charter High School. The increase reflects the additional costs incurred due to the impact of Hurricane Ian above.

	2024	2023	Increase (Decrease)
Revenues			
Federal sources	\$ 35,431	\$ 108,424	\$ (72,993)
State and local sources	825,561	809,374	16,187
Capital outlay	60,842	58,053	2,789
Contributions and other revenues	211,224	51,889	159,335
Total revenues	1,133,058	1,027,740	105,318
Expenses			
Instruction	369,487	239,695	129,792
Instructional support services	75,560	73,204	2,356
Board	18,563	23,186	(4,623)
School administration	407,840	436,323	(28,483)
Central services	37,958	38,413	(455)
Pupil transportation services	4,315	1,588	2,727
Operation of plant	218,106	204,377	13,729
Maintenance of plant	12,907	2,340	10,567
Total expenses	1,144,736	1,019,126	125,610
Change in net position from operations	(11,678)	8,614	(20,292)
Other financing activities			
Proceeds from issuance of debt	51,757	-	51,757
Right-of-use interest	(10,661)	(8,843)	(1,818)
Total change in net position	\$ 29,418	\$ (229)	\$ 29,647

Financial Analysis of the School's Funds

The fund financial statements provide more detailed information about the School's most significant funds, not the School as a whole. A fund is a self-balancing set of accounts which the School uses to keep track of sources of funding and spending.

The School's basic services are included in governmental funds which focus 1) on how financial assets can be converted to cash flows and 2) on the year-end balances available for spending.

In particular, unassigned fund balance is a useful measure of the School's net resources available for spending at the end of the fiscal year. The School's governmental fund reported an ending unassigned fund balance \$323,127 and \$300,791 as of June 30, 2024 and 2023, respectively.

CITY OF PALMS CHARTER HIGH SCHOOL, INC.
dba NORTHERN PALMS CHARTER HIGH SCHOOL
MANAGEMENT'S DISCUSSION AND ANALYSIS FOR THE YEAR ENDED JUNE 30, 2024
(continued)

Government-Wide Analysis of the School (continued)

General Fund Budgetary Highlights

The School prepared an annual budget based on the expected funded enrollment figure for the school year. The original governmental fund budget anticipated increasing FY23 enrollment of 108 students. Actual enrollment decreased by 6% to 102 in FY24. Current year general fund revenues were within \$373 of budget and general fund expenditures were lower than budgeted by \$21,921. Intercompany contributions were increased by \$160,000.

Capital Assets

The table below shows comparative balances of net capital assets for FY24 and FY23. The capitalization threshold for classification of long-term assets is \$1,000.

	Capital Assets <i>(Net of Depreciation)</i>		
	2024	2023	Increase (Decrease)
Furniture, fixtures and equipment	\$ -	\$ -	\$ -
Security hardware	1,500	857	643
Computer hardware	1,417	4,251	(2,834)
Instructional technology	-	-	-
Computer software	9,295	-	9,295
Leasehold improvements	1,090	2,530	(1,440)
Total	\$ 13,302	\$ 7,638	\$ 5,664

For more information on capital assets, see Note 6 in the Notes to the Basic Financial Statements.

Lease Asset and Liability

The School implemented GASB Statement No. 87 - Leases, which requires the recognition of certain long term lease contracts in which the School has control of a non-financial asset. The lease liability is recorded at the present value of future lease payments, including fixed payments, variable payments and reasonably certain guarantees. The lease liability is reduced for lease payments made, less the interest portion of the lease payment.

The non-financial asset is recorded as an intangible right-of-use asset. The right-of-use asset is recorded for the same amount as the related lease liability plus any prepayments and initial direct costs to place the asset in service. The right-of-use asset is amortized over the shorter of the useful life of the asset or lease term. In the current fiscal year, the School recognized a net right-of-use asset of \$59,311 and a lease liability of \$60,991. Information related to the change in the right-of-use asset and lease liability is presented in Note 9.

SBITA Asset and Liability

The School implemented GASB Statement No. 96 – “Subscription-Based Information Technology Arrangements”, which requires the recognition of certain long term lease contracts in which the School has control of a non-financial asset. The SBITA liability is recorded at the present value of future contractual payments, including fixed payments, variable payments and reasonably certain guarantees. The SBITA liability is reduced by the payments made, less the interest portion of the payment.

The non-financial asset is recorded as an intangible right-to-use asset. The right-to-use asset is recorded for the same amount as the related liability plus any prepayments and initial direct costs to place the asset in service. The right-to-use asset is amortized over the shorter of the useful life of the asset or contract term. In the current fiscal year, the School recognized a net right-of-use asset of \$41,406 and a related liability of \$41,310. Information related to the change in the right-of-use SBITA asset and SBITA liability is presented in Note 9.

CITY OF PALMS CHARTER HIGH SCHOOL, INC. *dba* NORTHERN PALMS CHARTER HIGH SCHOOL
MANAGEMENT'S DISCUSSION AND ANALYSIS FOR THE YEAR ENDED JUNE 30, 2024
(continued)

Current Financial Statements

This fiscal year was the ninth year of operations for the School. In June 2020, the School District of Lee County renewed the original 5-year contract for another fifteen (15) years, expiring June 30, 2035. NPCHS is the third of three schools opened and operated by the Board of Directors of City of Palms Charter High School, Inc. (the "Board"). The Board has contracted with Consulting and Professional Assistance, Inc. ("CPA's") to provide day-to-day management services including financial management and reporting, equipment, technology, operational support services, facilities, and personnel management services. CPA's provides services for a percentage share of the per pupil revenues received by the School.

Contacting the School's Financial Management

This financial report is designed to provide interested parties with a general overview of the School's finances and to demonstrate the School's accountability for the money it receives. If you have questions about this report or need additional information, contact Amy Rohner, Vice President-School Services, Consulting and Professional Assistance, Inc. at City of Palms Charter High School, 2830 Winkler Avenue, Suite 201, Fort Myers, FL 33916; (239) 561-6611.

Next Year's Budget

Amounts available for appropriation in the general fund for FY25 are approximately \$1,154,170 – an increase of just over \$21,000 over FY24 actual amounts. The increase is due to anticipated increases in enrollment from 102 to 115 students. Actual enrollment at the end of FY24 was 102 students. Budgeted expenditures equal \$1,114,000. If the preceding estimates are realized, the general fund will increase by just over \$40,000 by the end of FY25.

During FY24, FY23, FY22 and FY21, the School was the recipient of grant dollars related to the COVID-19 pandemic. Federally approved ESSER III grant funds equal \$212,760. During FY24 \$35,431 were received. \$117,329 representing the balance of ESSER III funds is anticipated to be collected during FY25. At this point in time, no additional grant funding is anticipated beyond FY25.



Independent Auditor's Report

To the Board of Directors of City of Palms Charter High School, Inc. *dba* Northern Palms Charter High School, a Charter School and Component Unit of the District School Board of Lee County, Florida

Opinions

We have audited the accompanying financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of City of Palms Charter High School, Inc. *dba* Northern Palms Charter High School, a Charter School and Component Unit of the District School Board of Lee County, Florida, (the "School") as of and for the year ended June 30, 2024, and the related notes to the financial statements, which collectively comprise the School's basic financial statements as listed in the table of contents.

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, each major fund, and the aggregate remaining fund information of City of Palms Charter High School, Inc. *dba* Northern Palms Charter High School, a Charter School and Component Unit of the District School Board of Lee County, Florida as of and for the year ended June 30, 2024, and the respective changes in financial position for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Basis for Opinions

We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are required to be independent of the School and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

Responsibilities of Management for the Financial Statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with the accounting principles generally accepted in the United States of America, and for the design, implementation, and maintenance of internal control relevant to the preparation and fair representation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the School's ability to continue as a going concern for twelve months beyond the financial statement date, including any currently known information that may raise substantial doubt shortly thereafter.

Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinions. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with generally accepted auditing standards will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

In performing an audit in accordance with generally accepted auditing standards, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.

- Obtain and understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the School's internal control. Accordingly, no such opinion is expressed.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.
- Conclude whether, in our judgment, there are conditions of events, considered in the aggregate, that raise substantial doubt about the School's ability to continue as a going concern for a reasonable period of time.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control-related matters that we identified during the audit.

Required Supplementary Information

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis and budgetary comparison information be presented to supplement the basic financial statements. Such information is the responsibility of management and, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide an assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Other Reporting Required by Government Auditing Standards

In accordance with Government Auditing Standards, we have also issued our report dated September 6, 2024, on our consideration of the School's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with Government Auditing Standards in considering the School's internal control over financial reporting and compliance.

McCrary and Associates, PLLC

Altamonte Springs, Florida
September 6, 2024

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CITY OF PALMS CHARTER HIGH SCHOOL, INC.
dba
 NORTHERN PALMS CHARTER HIGH SCHOOL
 A Charter School and Component Unit of the
 District School Board of Lee County, Florida

Statement of Net Position

June 30, 2024

Assets	<u>Governmental Activities</u>
Current assets	
Cash and cash equivalents	\$ 428,241
Accounts receivable	35,431
Other assets	38,342
Right-of-use assets	
Right-of-use lease asset	273,741
Right-of-use SBITA asset	51,757
Less: accumulated amortization	<u>(224,781)</u>
Total right-of-use assets, net	<u>100,717</u>
Capital assets	
Furniture, fixtures and equipment	18,156
Security hardware	22,523
Computer hardware	83,957
Instructional technology	27,500
Computer software	20,013
Leasehold improvements	4,810
Less: accumulated depreciation	<u>(163,657)</u>
Total capital assets, net	<u>13,302</u>
Total assets	<u>\$ 616,033</u>
Liabilities	
Accounts payable and accrued expenses	\$ 140,545
Long-term liabilities:	
Portion due or payable within one year:	
Lease payable	55,616
SBITA payable	10,424
Portion due or payable after one year:	
Lease payable	5,375
SBITA payable	<u>30,886</u>
Total liabilities	<u>\$ 242,846</u>
Net Position	
Invested in capital assets, net of related debt	\$ 13,302
Invested in right-of-use assets, net of related debt	(1,584)
Unrestricted	<u>361,469</u>
Total net position	<u>\$ 373,187</u>

The accompanying notes to financial statements are an integral part of this statement.

CITY OF PALMS CHARTER HIGH SCHOOL, INC.

dba

NORTHERN PALMS CHARTER HIGH SCHOOL

A Charter School and Component Unit of the
District School Board of Lee County, Florida

Statement of Activities

For the Year Ended June 30, 2024

	<u>Expenses</u>	<u>Operating Grants</u>	<u>Capital Grants</u>	<u>Net (Expenses) Revenues and Changes in Net Position</u>
				<u>Total Governmental Activities</u>
Governmental activities:				
Instruction	\$ 369,487	\$ 15,353	\$ -	\$ (354,134)
Instructional support services	75,560	1,578	-	(73,982)
Board	18,563	-	-	(18,563)
School administration	407,840	600	-	(407,240)
Central services	37,958	-	-	(37,958)
Transportation	4,315	-	-	(4,315)
Operation of plant	218,106	-	60,842	(157,264)
Maintenance of plant	12,907	-	-	(12,907)
Total primary government	<u>\$ 1,144,736</u>	<u>\$ 17,531</u>	<u>\$ 60,842</u>	<u>(1,066,363)</u>
			Federal sources	17,900
			State and local sources	825,561
			Contributions and other revenues	<u>211,224</u>
			Total general revenues	<u>1,054,685</u>
			Change in net position from operations	(11,678)
			Proceeds from issuance of debt	51,757
			Right-of-use notes payable - interest	<u>(10,661)</u>
			Total change in net position	29,418
			Net position at beginning of year	<u>343,769</u>
			Net position at end of year	<u>\$ 373,187</u>

The accompanying notes to financial statements are an integral part of this statement.

CITY OF PALMS CHARTER HIGH SCHOOL, INC.
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 NORTHERN PALMS CHARTER HIGH SCHOOL

A Charter School and Component Unit of the
 District School Board of Lee County, Florida

Balance Sheet – Governmental Fund

June 30, 2024

	General Fund Total Governmental Funds
Assets	
Cash and cash equivalents	\$ 428,241
Accounts receivable	35,431
Other assets	38,342
	38,342
Total assets	\$ 502,014
Liabilities	
Accrued payroll payable	\$ 43,346
Accounts payable	97,199
	97,199
Total liabilities	140,545
Fund Balance	
Nonspendable:	
Restricted	38,342
Spendable:	
Unassigned	323,127
	323,127
Total fund balance	361,469
	361,469
Total liabilities and fund balance	\$ 502,014
	502,014

The accompanying notes to financial statements are an integral part of this statement.

CITY OF PALMS CHARTER HIGH SCHOOL, INC.

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NORTHERN PALMS CHARTER HIGH SCHOOL

A Charter School and Component Unit of the
District School Board of Lee County, Florida

Reconciliation of Governmental Fund Balance Sheet
to the Statement of Net Position

June 30, 2024

Total fund balance - governmental fund \$ 361,469

Amounts reported for governmental activities in the
statement of net assets are different because:

Assets used in governmental activities are not financial
resources and, therefore, are not reported as assets in the
governmental funds.

Capital assets	176,959
Accumulated depreciation	(163,657)
Right-of-use lease asset	273,741
Right-of-use SBITA asset	51,757
Accumulated amortization	(224,781)

Long-term liabilities, including notes payable, are not due
and payable in the current period and, therefore, are not
reported as liabilities in the governmental funds.

Long-term liabilities at year-end consist of:

Right-of-use lease note payable	(60,991)
Right-of-use SBITA payable	(41,310)

Total net position - governmental activities \$ 373,187

The accompanying notes to financial statements are an integral part of this statement.

CITY OF PALMS CHARTER HIGH SCHOOL, INC.
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 NORTHERN PALMS CHARTER HIGH SCHOOL
 A Charter School and Component Unit of the
 District School Board of Lee County, Florida
 Statement of Revenues, Expenditures and
 Changes in Fund Balances of Governmental Funds
 For the Year Ended June 30, 2024

	General Fund	Special Revenue Fund	Capital Projects Fund	Debt Service Fund	Total Funds
Revenues					
Federal sources	\$ -	\$ 35,431	\$ -	\$ -	\$ 35,431
State and local sources	797,306	-	-	-	797,306
Capital outlay	-	-	60,842	-	60,842
Local capital improvement	28,255	-	-	-	28,255
Contribution and other revenues	211,224	-	-	-	211,224
Total revenues	<u>1,036,785</u>	<u>35,431</u>	<u>60,842</u>	<u>-</u>	<u>1,133,058</u>
Expenditures					
Instruction	290,832	15,353	-	-	306,185
Instructional support services	85,133	1,578	-	-	86,711
Board	18,563	-	-	-	18,563
School administration	403,744	600	-	-	404,344
Central services	37,958	-	-	-	37,958
Transportation	4,315	-	-	-	4,315
Operation of plant	88,766	-	60,842	-	149,608
Maintenance of plant	12,907	-	-	-	12,907
Capital outlay	12,953	-	-	-	12,953
Right-of-use assets	51,757	-	-	-	51,757
Debt Service					
Principal	-	-	-	66,205	66,205
Interest	-	-	-	10,661	10,661
Total expenditures	<u>1,006,928</u>	<u>17,531</u>	<u>60,842</u>	<u>76,866</u>	<u>1,162,167</u>
Change in fund balance from operations	29,857	17,900	-	(76,866)	22,648
Proceeds from issuance of debt	-	-	-	51,757	51,757
Transfers	(7,209)	(17,900)	-	25,109	-
Total change in fund balance	22,648	-	-	-	22,648
Fund balance at beginning of year	338,821	-	-	-	338,821
Fund balance at end of year	<u>\$ 361,469</u>	<u>\$ -</u>	<u>\$ -</u>	<u>-</u>	<u>\$ 361,469</u>

The accompanying notes to financial statements are an integral part of this statement.

CITY OF PALMS CHARTER HIGH SCHOOL, INC.

dba

NORTHERN PALMS CHARTER HIGH SCHOOL

A Charter School and Component Unit of the
District School Board of Lee County, Florida

Reconciliation of the Statement of Revenues, Expenditures and
Changes in Fund Balances of Governmental Fund to the
Statement of Activities

For the Year Ended June 30, 2024

Net changes in fund balance - governmental fund	\$ 22,648
Amounts reported for governmental activities in the statement of activities are different because:	
Governmental funds report capital outlays as expenditures. However, in the statement of activities, the cost of those assets is allocated over their estimated useful lives and reported as depreciation expense.	
Depreciation / amortization expense	(7,289)
Amortization of right-to-use asset is reported as an expense on the statement of activities, however, no amounts are reported in the governmental funds. The amount incurred in the current year is	(13,342)
Principal payments on long-term debt are expenditures in the governmental funds, but the repayments reduce long-term liabilities in the statement of net position.	<u>14,448</u>
Change in net position of governmental activities	<u>\$ 29,418</u>

The accompanying notes to financial statements are an integral part of this statement.

CITY OF PALMS CHARTER HIGH SCHOOL, INC.
dba
NORTHERN PALMS CHARTER HIGH SCHOOL
A Charter School and Component Unit of the
District School Board of Lee County, Florida

Notes to Financial Statements

For the Year Ended June 30, 2024

1. Description of School and Reporting Entity

City of Palms Charter High School, Inc. (the "Corporation") *dba* Northern Palms Charter High School (the "School") is a not-for-profit corporation organized pursuant to Chapter 617, F.S., the Florida Not-For-Profit Corporation Act and Section 1002.33, Florida Statutes. The Corporation currently operates two charter schools in addition to this school. All three schools have the same Board of Governance. As such, they are related entities. See Note 3.

The basic financial statements of the School present only the balances, activity and disclosures related to the School. They do not purport to, and do not present fairly, the financial position of the Corporation as of June 30, 2023, and its changes in financial position or budgetary comparisons, where applicable, for the year then ended in conformity with accounting principles generally accepted in the United States of America.

The general operating authority of the School is contained in Section 1002.33, Florida Statutes. The School operates under a charter of the sponsoring school district, the District School Board of Lee County, Florida (the "District"). The original five-year contract, ending June 30, 2020, was renewed by mutual written agreement between the School and the District for a fifteen-year period ending June 30, 2035. The School contracts with Consulting and Professional Assistance, Inc. ("CPA's") for management of day-to-day operations as described in Note 12.

At the end of the 15-year renewal term of the charter contract, the District may choose not to renew the agreement under grounds specified in the charter contract. In this case, the District is required to notify the School in writing at least 90 days prior to the contract's expiration. During the term of the charter, the District may also terminate the charter contract for cause. In that event, any property purchased by the School with public funds and any unencumbered public funds, except capital outlay funds, reverts back to the District. Any unencumbered capital outlay funds revert back to the Florida Department of Education to be redistributed among eligible charter schools.

The School is considered a component unit of the District and meets the definition of a governmental entity under the Governmental Accounting Standards Board ("GASB") accounting guidance; therefore, for financial reporting purposes, the School is required to follow generally accepted accounting principles applicable to state and local governmental units.

Criteria for determining if entities are potential component units of the School which should be reported with the School's basic financial statements are identified and described in the GASB *Codification of Governmental Accounting and Financial Reporting Standards*. The application of these criteria provides for identification of any entities for which the School is financially accountable and other organizations for which the nature and significance of their relationship with the School are such that exclusion would cause the School's basic financial statements to be misleading or incomplete. Based on these criteria, no component units are included within the reporting entity of the School.

Recently Issued Accounting Pronouncements

In May 2020, the GASB issued Statement No. 96, *Subscription-Based Information Technology Arrangements (SBITA)*. This pronouncement establishes a definition for SBITAs and provides guidance for accounting and financial reporting for transactions that meet that definition. Under this pronouncement, a school is required to recognize an intangible right-of-use subscription asset and corresponding subscription liability, thereby enhancing the relevance and consistency of information about a school's activities. The original effective implementation date was reporting periods beginning after June 15, 2021. However, GASB Statement No. 95 postponed the implementation to be effective for reporting beginning after June 15, 2022. Currently, the School is party to a 5-year software subscription contract for online curriculum.

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Notes to Financial Statements
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1. Description of School and Reporting Entity - continued
Recently Issued Accounting Pronouncements - continued

In June 2017, the GASB issued Statement No. 87, Leases. This pronouncement establishes a single model for lease accounting based on the foundational principle that leases are financings of the right to use an underlying asset. Under this pronouncement, a lessee is required to recognize a lease liability and an intangible Right-of-use lease asset, thereby enhancing the relevance and consistency of information about a school's leasing activities. The cumulative effect of any changes implemented to conform to this pronouncement would be reported as a restatement of beginning net position and fund balance. The original effective implementation date was June 30, 2021. However, GASB Statement No. 95 postponed the implementation of this statement to be effective for reporting periods beginning after June 15, 2021.

2. Summary of Significant Accounting Policies

The School has adopted guidance issued by the GASB that established fund balance classifications that comprise of a hierarchy based primarily on the extent to which an entity is bound to observe constraints imposed upon the use of the resources reported in governmental funds. This guidance improves the usefulness of fund balance information by clarifying the definitions of existing governmental fund types and providing additional classifications of fund balance.

Basis of Presentation

The basic financial statements of the School have been prepared in conformity with generally accepted accounting principles as applied to governmental nonprofit organizations. The GASB is the accepted standard-setting body for establishing governmental accounting and financial reporting principles.

The government-wide financial statements report about the School as a whole using accounting methods similar to those used by private-sector companies. The Statement of Net Position includes all of the School's assets and liabilities. All of the current year's revenues and expenses are accounted for in the Statement of Activities regardless of when cash is received or paid.

The government-wide financial statements of the School consist of governmental activities. The School's basic services are included here, such as instruction and school administration. Funds received through the Florida Education Finance Program ("FEFP") and state and federal grants finance most of these activities.

The fund financial statements provide more detailed information about the School's most significant funds, not the School as a whole. A fund is an accounting entity having a self-balancing set of accounts for recording assets, liabilities, fund balance, revenues, and expenditures. Resources are allocated to and accounted for in individual funds based on the purpose for which they are spent and the means by which spending activities are controlled.

The funds in the financial statements of this report are the General Fund, Special Revenue Fund and the Capital Projects Fund. The General Fund is the School's primary operating fund that accounts for all financial resources not required to be accounted for in another fund. For purposes of these statements, these funds constitute major funds.

Basis of Accounting

Basis of accounting refers to when revenues and expenses/expenditures are recognized in the accounts and reported in the financial statements. Basis of accounting relates to the timing of the measurements made, regardless of the measurement focus applied.

The government-wide financial statements are reported using the accrual basis of accounting. Revenues are recognized when earned and expenses/expenditures are recognized when a liability is incurred, regardless of the timing the related cash flows take place.

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2. Summary of Significant Accounting Policies – Basis of Accounting - continued

The governmental funds basic financial statements are reported using the modified accrual basis of accounting. Under this method, revenues are recognized when they become measurable and available. Revenues are considered to be available when they are collectable within a current period. The School considers revenues to be available if they are collected within 60 days after the end of the current fiscal year. When grant terms provide that the expenditure of resources is the prime factor for determining eligibility for Federal, State, and other grant resources, revenue is recognized at the time the expenditure is made.

Expenditures are recorded when the related fund liability is incurred, except for principal and interest on long-term debt, claims and judgments, and compensated absences, which are recognized when due. General capital asset acquisitions are reported as expenditures in governmental funds. Proceeds from the acquisition of long-term debt are reported as other financing sources.

Budgetary Basis of Accounting

Budgets are presented on the modified accrual basis of accounting. Expenditures were controlled at the object level.

Cash and Cash Equivalents

All cash received by the School is maintained in demand deposit accounts. Under current regulations, deposit accounts are insured by the FDIC up to \$250,000 per insured institution. The School currently holds its deposit accounts at two institutions. At June 30, 2024, these accounts total \$413,140. All deposits are insured by the FDIC. The School does not anticipate any losses associated with these accounts.

Capital Assets and Depreciation

The School's capitalization threshold is \$1,000. Capital assets are recorded on the Statement of Net Position at cost, net of accumulated depreciation or amortization. Depreciation is computed using the straight-line method over three years, with a half-year convention, for furniture, fixtures and equipment, computer hardware and software, and security equipment. Amortization of leasehold improvements is charged over the remaining life of the lease.

Net Position and Fund Balance Classifications

Government-Wide Financial Statements

Net Position is classified and reported in three components.

- Investment in capital assets, net of related debt – consists of capital asset net of accumulated depreciation and reduced by the outstanding balances of any borrowings that are attributed to the acquisition or improvement of those assets.
- Investment in right-of-use assets, net of related debt – consists of right-of-use assets net of accumulated amortization and reduced by the outstanding balances of any borrowings that are attributed to the acquisition or improvement of those assets.
- Restricted – consists of amounts with constraints placed on their use either by external groups such as creditors, grantors, contributors or laws or regulations of other governments.
- Unrestricted – all other amounts that do not meet the definition of “invested in capital assets, net of related debt” or “restricted”.

Fund Financial Statements

GASB Codification Section 1800.142, *Fund Balance Reporting and Governmental Fund Type Definitions*, defines the different types of fund balances that a governmental entity must use for financial reporting purposes. GASB requires the fund balance amounts to be reported within one of the fund balance categories listed on the following page.

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Notes to Financial Statements
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2. Summary of Significant Accounting Policies - Net Position and Fund Balance Classifications - continued
Fund Financial Statements - continued

- Nonspendable – fund balance related to inventories, prepaid expenses, long-term loans and notes receivable, property held for resale (unless the proceeds are restricted, committed or assigned). All nonspendable fund balances at year end relate to assets that are in not spendable form.
- Restricted – fund balance including amounts that can be spent only for the specific purposes stipulated by the constitution, external resource providers, or through enabling legislation.
- Committed – fund balance classification includes amounts that can be used only for the specific purposes determined by a formal action of the School’s Board of Governance.
- Assigned – fund balance including amounts intended to be used by the School’s management for specific purposes that do not meet the criteria to be classified as restricted or committed.
- Unassigned – fund balance that is the residual amount for the School’s general fund and includes all spendable amounts not contained in the other classifications.

This statement also clarifies the definition of the special revenue fund to denote that the special revenue may be used to account for the proceeds of specific revenue sources (other than trust for individual, private organizations or other governmental or for major capital projects) legally restricted to expenditures for specified purposes.

Order of Fund Balance Spending Policy

The School’s policy is to apply expenditures against non-spendable fund balance, restricted fund balance, committed fund balance, assigned fund balance, and unassigned fund balance at the end of the fiscal year. First non-spendable fund balances are determined. Then restricted fund balances for specific purposes are determined (not including non-spendable amounts). Any remaining fund balance amounts for the non-general funds are classified as restricted fund balance. It is possible for non-general funds to be classified as restricted fund balance. It is also possible for the non-general funds to have negative unassigned fund balance when non-spendable amounts plus the restricted fund balances for specific purposes amounts exceed the positive fund balance for the non-general fund.

Revenue Sources

Revenues for current operations are received primarily from the District pursuant to the funding provisions included in the School’s charter. In accordance with funding provisions of the charter and Section 1002.33(18), Florida Statutes, the School reports the number of full-time equivalent students and related data to the District.

Under the provisions of Section 1011.62, F.S., the District reports the number of full-time equivalent students to the Florida Department of Education (“FDOE”) for funding through the Florida Education Finance Program (FEFP). During the year, funding is adjusted to reflect the revised calculations by FDOE under the FEFP and the actual weighted full-time equivalent students reported by the School during the designated full-time equivalent student survey periods. The District receives a 5% administrative fee for the first 250 students which is reflected as central services in the accompanying Statement of Activities and Statement of Revenues, Expenditures and Changes in Fund Balance – Governmental Funds.

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Notes to Financial Statements
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2. Summary of Significant Accounting Policies – Revenue Sources - continued

The School is eligible for charter school capital outlay funding. The amounts received under this program are based on the School's actual and projected student enrollment. Funds received under this program may only be used for lawful capital outlay expenditures and, as such, any unexpended amounts are reflected as restricted net assets and restricted fund balance in the accompanying Statement of Net Position and Balance Sheet – Governmental Fund, respectively. All capital outlay funds received were used for lawful expenditures during FY24.

Income Taxes

The School is an organization exempt from income taxation under Section 501(a) as an entity described in Section 501(c)(3) of the Internal Revenue Code of 1986, as amended. Accordingly, no provision for federal income taxes is included in these financial statements.

The School has adopted guidance related to accounting for uncertainty in income taxes, which prescribes a recognition threshold and measurement attribute for financial statement recognition and measurement of a tax position that an entity takes or expects to take in a tax return. This guidance is applicable to not-for-profit organizations that may be conducting unrelated business activities, which are potentially subject to income taxes, including state income taxes.

The School regularly assesses its income tax positions, including its continuing tax status as a not-for-profit entity, and recognizes tax benefits only to the extent that the School believes it is "more likely than not" that its tax positions will be sustained upon an examination by the Internal Revenue Service ("IRS") or the applicable state taxing authority. Accordingly, there is no provision for federal income taxes in the financial statements, as the School believes all tax positions, including its continuing status as a not-for-profit entity, have a greater than 50% chance of realization in the event of an IRS audit. State income taxes, which may be due in certain jurisdictions, have been assessed following the same "more likely than not" measurement threshold. The School's income tax returns for the past three tax years are subject to examination by tax authorities and may change upon examination.

Use of Estimates

In preparing the financial statements, management is sometimes required to make estimates and assumptions that affect the reported amounts of assets and liabilities, the disclosure of contingent assets and liabilities at the date of the financial statements, and the reported amounts of revenues and expenses/expenditures during the reporting period. Significant estimates include depreciation/amortization of capital assets, interest rates utilized in calculating present value of "right-to-use" assets – including SBITA and the allocation of certain expenses to the three related schools based upon enrollment. Actual results could differ from those estimates.

Subsequent Events

The School has adopted guidance that requires the disclosure of the date through which an entity has evaluated subsequent events and the basis for that date (that is, whether that date represents the date the financial statements were issued or were available to be issued). The School has evaluated subsequent events through September 6, 2024, which is the date the financial statements were available to be issued. The Board has entered into an agreement to participate in a lawsuit requesting the Lee County School Board share with Lee County charter schools revenues collected from the half-percent sales tax increase previously enacted.

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Notes to Financial Statements
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2. Summary of Significant Accounting Policies – continued

3. Related Party Transactions

NPCHS is one of three schools operated by a common board of Directors – City of Palms Charter High School, Inc. The first school, City of Palms Charter High School, formerly known as “Life Skills Center of Lee County” opened in fall 2006 under a five year contract. That contract was renewed by the School District of Lee County for an additional ten years ending in June 2026. The second school, Palm Acres Charter High School, opened in August 2014 in Lehigh Acres and was renewed in June 2019 for an additional 15 years ending in June 2035.

During the routine course of business, invoices and payroll which apply to all schools may be paid by a single entity. The schools track these amounts due to or from each related entity or school separately. At June 30, 2024, Northern Palms Charter High School owed City of Palms CHS and Palm Acres CHS \$84,737 and \$9,695, respectively. These amounts are included in the accompanying statements of net position and balance sheet – governmental funds. For FY24 and FY23, the Board of Directors passed resolutions authorizing contributions in the amounts of \$211,000 and \$50,000, respectively, to Northern Palms Charter High School from Palm Acres Charter High School.

4. Fair Value Measurements

Accounting principles generally accepted in the United States (GAAP) define fair value for an investment generally as the price an organization would receive upon selling the investment in an orderly transaction to an independent buyer in the principal or most advantageous market for the investment. The information available to measure fair value varies depending on the nature of each investment and its market or markets. Accordingly, GAAP recognizes a hierarchy of “inputs” an organization may use in determining or estimating fair value. The inputs are categorized into “levels” that relate to the extent to which an input is objectively observable and the extent to which markets exist for identical or comparable investments. In determining or estimating fair value, an organization is required to maximize the use of observable market data (to the extent available) and minimize the use of unobservable inputs. The hierarchy assigns the highest priority to unadjusted quoted prices in active markets for identical items (Level 1 inputs) and the lowest priority to unobservable inputs (Level 3 inputs).

The fair value hierarchy distinguishes between independent observable inputs and unobservable inputs used to measure fair value as follows:

Level 1: Quoted prices (unadjusted) in active markets for identical assets or liabilities that the reporting entity has the ability to access at the measurement date.

Level 2: Inputs other than quoted market prices included within Level 1 that are observable for an assets or liability, either directly or indirectly.

Level 3: Unobservable inputs for an asset or liability, Level 3 inputs should be used to measure fair value to the extent that observable Level 1 or 2 inputs are not available.

This statement requires disclosures to be made about fair value measurements, the level of fair value hierarchy, and valuation techniques. The School’s significant financial instruments are cash, accounts receivable, accounts payable, short term borrowings, and other short term assets and liabilities. For these financial instruments (Level 1), carrying values approximate fair value because of the short maturity of these instruments.

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5. Accounts Receivable and Other Current Assets

At June 30, 2024, total accounts receivable of \$35,431 are represented by ESSER III grant funds receivable. Based on the sources of these funds, management has evaluated their collectability and has determined that an allowance for doubtful accounts is not considered necessary.

6. Capital Assets and Depreciation

For the year ended June 30, 2024, the School's capital assets consisted of the following:

	Beginning Balance	Additions	Ending Balance
Capital assets being depreciated:			
Furniture, fixtures and equipment	\$ 18,156	\$ -	\$ 18,156
Security hardware	20,721	1,802	22,523
Computer hardware	83,957	-	83,957
Instructional technology	27,500	-	27,500
Computer software	8,862	11,151	20,013
Leasehold improvements	4,810	-	4,810
Total	\$ 164,006	\$ 12,953	\$ 176,959
Less accumulated depreciation:			
Furniture, fixtures and equipment	\$ (18,156)	\$ -	\$ (18,156)
Security hardware	(19,864)	(1,159)	(21,023)
Computer hardware	(79,706)	(2,834)	(82,540)
Instructional technology	(27,500)	-	(27,500)
Computer software	(8,862)	(1,856)	(10,718)
Leasehold improvements	(2,280)	(1,440)	(3,720)
Total	\$ (156,368)	\$ (7,289)	\$ (163,657)
Net capital assets	\$ 7,638	\$ 5,664	\$ 13,302

Depreciation expense of \$7,289 was allocated and charged as follows in accompanying Statement of Activities:

Instructional	\$ 1,194
Administrative	3,496
Operation of Plant	2,599
Total depreciation expense	\$ 7,289

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7. Other Current Assets - Total other current assets of \$38,342 consist of the following:

Prepaid Insurance	\$	30,508	79.6%
Prepaid Rent		5,417	14.1%
Prepaid Expenses + Other		1,177	3.1%
Security Deposit		1,240	3.2%
Total	\$	38,342	100.0%

8. Accounts Payable

Total accounts payable of \$140,545 are represented by accrued salaries of \$43,346 - 30.8%, intercompany accounts payable of \$94,432 - 67.2% (*See Note 3 – Related Party Transactions*) and miscellaneous general accounts payable of \$2,767 - 2.0%.

9. Right-of-Use Lease Assets

Right-of-Use Lease Asset and Lease Note Payable

On July 14, 2020, the School entered into a non-cancelable lease agreement with CS Property Holdings, LLC. Corp., a Florida limited liability company, (“Landlord”) for use of School facilities through July 31, 2025. The School is required to pay insurance and operating costs for water, sewer, electric, telephone, trash removal and utilities. Improvements, repairs and maintenance to the Leased Premises are the responsibility of the School. The School shall not be charged for real estate taxes or exterior maintenance.

Adhering to the requirements of GASB 87, the School recorded the lease asset, related amortization expense, and lease note liability. Balances related to the right-of-use lease asset and lease note payable at June 30, 2023 are as follows:

Right-of-use asset:

Right-of-use lease asset	\$	273,741	
Accumulated amortization		(214,430)	
Right-of-use asset, net	\$	59,311	

Right-of-use lease note payable:

Balance - beginning of year	\$	116,749	
Principal payments		55,758	
Balance – end of year	\$	60,991	

In the current year, interest expense related to the amortization of the lease note payable of \$9,108 was included as debt service. Current year amortization expense of \$54,748 related to the right-of-use lease asset was calculated on a straight-line basis, charged to governmental activities and included within operations of plant.

On July 8, 2022, the School entered into a lease agreement with Metro Gardens Office Partners, LLC (Landlord) for continued use of building facilities through July 31, 2025. It is the intent of the Board to let the lease expire on that date. Future minimum lease payments under this agreement, as well as future minimum payments under the lease agreements for Palm Acres Charter High School and City of Palms Charter High School are presented on the following page.

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9. Right-of-Use Lease Assets – continued

Future minimum lease payments

	City of Palms Charter HS			Palm Acres Charter HS			Northern Palms Charter HS		
	Principal	Interest	TOTAL	Principal	Interest	TOTAL	Principal	Interest	TOTAL
FY25	\$81,345	\$12,925	\$94,270	\$68,223	\$24,027	\$92,250	\$55,616	\$9,382	\$64,998
FY26	84,413	13,312	97,725	70,272	24,748	95,020	5,376	41	5,417
FY27	87,926	13,712	101,638	72,384	25,490	97,874	-	-	-
FY28	8,308	188	8,496	74,557	26,255	100,812	-	-	-
FY29	-	-	-	76,792	27,042	103,834	-	-	-
FY30	-	-	-	12,679	4,711	17,390	-	-	-
TOTAL	\$261,992	\$40,137	\$302,129	\$374,907	\$132,273	\$507,180	\$60,992	\$9,423	\$70,415

	TOTAL		
	Principal	Interest	TOTAL
FY25	\$205,184	\$46,334	\$251,518
FY26	160,061	38,101	198,162
FY27	160,310	39,202	199,512
FY28	82,865	26,443	109,308
FY29	76,792	27,042	103,834
FY30	12,679	4,711	17,390
TOTAL	\$697,891	\$181,833	\$879,724

Right-of-use SBITA asset and SBITA payable - continued

Interest expense related to the amortization of the SBITA note payable is \$1,553 for FY24 and is included as debt service. Amortization of the right-to-use asset was calculated on a straight-line basis, charged to governmental activities and included within instructional expenses.

Future payments under this agreement are as follows:

	TOTAL		
	Principal	Interest	TOTAL
FY25	\$ 10,424	\$ 1,576	\$ 12,000
FY26	10,377	1,623	\$ 12,000
FY27	10,328	1,672	\$ 12,000
FY28	10,181	1,819	\$ 12,000
TOTAL	\$ 41,310	\$ 6,690	\$ 48,000

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10. Schedule of State and Local Revenue Sources

For the year ended June 30, 2024, state and local revenues were received as follows:

Florida Education Finance Program	\$	536,684
Class size reduction		94,701
Discretionary millage		93,869
Capital outlay revenue		60,842
Education enrichment allocation		37,585
Local capital improvement		28,255
ESE guaranteed allocation		16,760
Safe schools		7,797
Mental health assistance allocation		5,610
Student transportation		4,689
Prior year revenue adjustment		(389)
Total State and Local Revenue	\$	<u>886,403</u>

These revenues are included on the Statement of Activities as “State and local sources” for \$825,561 and as “Capital outlay funds” for \$60,842.

The administration fee paid to the District during the year ended June 30, 2024 totaled \$37,958. The fee is reflected as central services in the accompanying Statement of Activities and Statement of Revenues, Expenditures and Changes in Fund Balances – Governmental Funds.

11. Educational Management Providers

The Board of Directors entered into a contract with Consulting and Professional Assistance, Inc. (CPA’s) to provide business and educational oversight services to the School. The Principal oversees academics and CPA’s oversees all other operations. Fees of \$128,500 are reflected as school administration in the accompanying Statement of Activities and Statement of Revenues, Expenditures and Changes in Fund Balances – Governmental Fund.

12. Risk Management

The School is exposed to various risks of loss related to torts; theft or damage to and destruction of assets; errors and omissions; injuries to employees; and natural disasters. The School is in compliance with coverage parameters dictated by the charter contract with the District.

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13. Contingencies

Grants

The School participates in state and federal grant programs which are governed by various rules and regulation of the grantor agencies. Cost charged to the respective grant programs are subject to audit and adjustment by the grantor agencies. Therefore, to the extent that the School has not complied with the rules and regulations governing the grants, refunds of any money received may be required and the collectability of any related receivable at year end may be impaired.

Management believes there are no significant contingent liabilities relating to compliance with the rules and regulations governing the respective grants; therefore, no provision has been recorded in the accompanying financial statements for such contingencies.

Legal matters

In the normal course of conducting its operations, the School may become party to various legal actions and proceedings. In the opinion of management, the ultimate resolution of such legal matters will not have a significant adverse effect on the accompanying financial statements.

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Required Supplementary Information

Budgetary Comparison Schedule – General Fund

For the Year Ended June 30, 2024

	Budgeted Amounts	Actual	Variance
<i>Enrollment</i>	<u>102</u>	<u>102</u>	<u>-</u>
Revenues			
Florida Education Finance Program	\$ 825,451	\$ 825,561	\$ 110
Capital outlay	61,549	60,842	(707)
Contribution and other revenues	<u>211,000</u>	<u>211,224</u>	<u>224</u>
Total revenues	<u>1,098,000</u>	<u>1,097,627</u>	<u>(373)</u>
Expenditures			
Instruction	320,000	291,682	(28,318)
Instructional support services	87,000	85,133	(1,867)
Board	19,000	18,563	(437)
School administration	404,842	403,744	(1,098)
Central services	37,958	37,958	-
Pupil transportation services	4,300	4,315	15
Operation of plant	227,700	149,608	(78,092)
Maintenance of plant	14,000	12,907	(1,093)
Capital outlay	-	12,953	12,953
Right-of-use asset	<u>-</u>	<u>51,757</u>	<u>51,757</u>
Total expenditures	<u>1,114,800</u>	<u>1,067,770</u>	<u>(47,030)</u>
Change in fund balance from operations	(16,800)	29,857	46,657
Transfer from special revenue fund	-	17,900	17,900
Transfer to debt service fund	<u>-</u>	<u>(25,109)</u>	<u>(25,109)</u>
Total change in fund balance	(16,800)	22,648	39,448
Fund balance at beginning of year	<u>338,821</u>	<u>338,821</u>	<u>-</u>
Fund balance at end of year	<u>\$ 322,021</u>	<u>\$ 361,469</u>	<u>\$ 39,448</u>

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Required Supplementary Information

Budgetary Comparison Schedule – Special Revenues Fund

For the Year Ended June 30, 2024

	Budgeted Amounts	Actual	Variance
Revenues			
Federal Sources - ESSER Grants	\$ 18,500	\$ 35,431	\$ 16,931
Total revenues	18,500	35,431	16,931
Expenditures			
Instruction		15,353	15,353
Instructional support services		1,578	1,578
School administration	7,200	600	(6,600)
Total expenditures	7,200	17,531	10,331
Change in fund balance from operations	11,300	17,900	6,600
Transfer from special revenue fund	(11,300)	(17,900)	(6,600)
Total change in fund balance	-	-	-
Fund balance at beginning of year	-	-	-
Fund balance at end of year	\$ -	\$ -	\$ -



McCRADY & ASSOCIATES
CERTIFIED PUBLIC ACCOUNTANTS

**Independent Auditor's Report on Internal Control Over
Financial Reporting and on Compliance and Other Matters Based
On an Audit of Financial Statements Performed in Accordance
With Government Auditing Standards**

To the Board of Directors of City of Palms Charter High School, Inc. *dba* Northern Palms Charter High School, a Charter School and Component Unit of the District School Board of Lee County, Florida,

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of the governmental activities and each major fund for the City of Palms Charter High School, Inc. *dba* Northern Palms Charter High School, a Charter School and Component Unit of the District School Board of Lee County, Florida (the "School"), as of and for the year ended June 30, 2024, and the related notes to the financial statements, which collectively comprise the School's basic financial statements, and have issued our report thereon dated September 6, 2024.

Report on Internal Control Over Financial Reporting

In planning and performing our audit of the financial statements, we considered the School's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the School's internal control. Accordingly, we do not express an opinion on the effectiveness of School's internal control.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. *A material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. *A significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or, significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

Report on Compliance and Other Matters

As part of obtaining reasonable assurance about whether the School's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

This report is intended solely for the information and use of management of the School, the District School Board of Lee County, Florida, the Florida Department of Education and the Florida Auditor General and is not intended to be and should not be used by anyone other than these specified parties.

McCrary and Associates, PLLC

Altamonte Springs, Florida
September 6, 2024

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**ADDITIONAL INFORMATION REQUIRED BY RULES OF
THE AUDITOR GENERAL, CHAPTER 10.850
*AUDITS of CHARTER SCHOOLS and SIMILAR ENTITIES***



McCRADY & ASSOCIATES
CERTIFIED PUBLIC ACCOUNTANTS

**Management Letter as Required by Rules of the Florida Auditor General,
Chapter 10.850, Florida Statutes, Charter School Audits**

To the Board of Directors of City of Palms Charter High School, Inc. *dba* Northern Palms Charter High School, a Charter School and Component Unit of the District School Board of Lee County, Florida,

Report on the Financial Statements

We have audited the financial statements of City of Palms Charter High School, Inc. *dba* Northern Palms Charter High School (the “School”) as of and for the fiscal year ended June 30, 2024, and have issued our report thereon dated September 6, 2024.

Auditor’s Responsibility

We conducted our audit in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and Chapter 10.850, Rules of the Auditor General.

Other Reporting Requirements

We have issued our Independent Auditor’s Report on Internal Control over Financial Reporting and Compliance and Other Matters Based on an Audit of the Financial Statements Performed in Accordance with *Government Auditing Standards*. Disclosures in that report, if applicable, which is dated September 6, 2024, should be considered in conjunction with this management letter.

Prior Audit Findings

Section 10.854(1)(e)1., Rules of the Auditor General, requires that we determine whether or not corrective actions have been taken to address findings and recommendations made in the preceding annual financial audit report. There are no prior audit findings to report upon.

Official Title

Section 10.854(1)(e)5., Rules of the Auditor General, requires the name or official title of the entity be disclosed in this management letter. The official title of the entity is City of Palms Charter High School, Inc. *dba* Northern Palms Charter High School.

Financial Condition and Management

Sections 10.854(1)(e)2. and 10.855(11), Rules of the Auditor General, require that we apply appropriate procedures to determine whether or not the school has met one or more of the conditions described in Section 218.503(1), Florida Statutes, and identification of the specific condition(s) met. In connection with our audit, we determined that the School did not meet any of the conditions described in Section 218.503(1), Florida Statutes.

Pursuant to Sections 10.854(1)(e)6.a. and 10.855(12), Rules of the Auditor General, we applied financial condition assessment procedures for the School. It is management’s responsibility to monitor the School’s financial condition, and our financial condition assessment was based in part on representations made by management and the review of financial information provided by same.

Financial Condition and Management (continued)

Section 10.854(1)(e)3., Rules of the Auditor General, requires that we communicate any recommendations to improve financial management. In connection with our audit, we did not have any such recommendations.

Transparency

Sections 10.854(1)(e)7. and 10.855(13), Rules of the Auditor General, require us to apply appropriate procedures and communicate the results of our determination as to whether the School maintains on its Web site the information specified in Section 1002.33(9)(p), Florida Statutes. In connection with our audit, we determined that the School maintained on its Web site the information specified in Section 1002.33(9)(p), Florida Statutes.

Additional Matters

Section 10.854(1)(e)4., Rules of the Auditor General, requires that we address noncompliance with provisions of contracts or grant agreements, or abuse, that have occurred, or are likely to have occurred, that have an effect on the financial statements that is less than material but which warrants the attention of those charged with governance. In connection with our audit, we did not have any such findings.

Purpose of this Letter

Our management letter is intended solely for the information and use of the Legislative Auditing Committee, members of the Florida Senate and the Florida House of Representatives, the Florida Auditor General, the Lee County School Board, Federal and other granting agencies, the Board of Directors, and applicable management and is not intended to be and should not be used by anyone other than these specified parties.

McCrady and Associates, PLLC

Altamonte Springs, Florida
September 6, 2024

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