



**GULF COUNTY, FLORIDA**



**ANNUAL FINANCIAL REPORT**

**SEPTEMBER 30, 2022**



LANIGAN & ASSOCIATES, P.C.

# **GULF COUNTY, FLORIDA**

## **THIS REPORT CONTAINS THE FOLLOWING SECTIONS**

Gulf County, Florida Board of County Commissioners (Government-wide)

Gulf County, Florida Clerk of the Circuit Court

Gulf County, Florida Property Appraiser

Gulf County, Florida Sheriff

Gulf County, Florida Supervisor of Elections

Gulf County, Florida Tax Collector



**GULF COUNTY, FLORIDA**



**ANNUAL FINANCIAL REPORT AND OTHER INFORMATION  
SEPTEMBER 30, 2022**

**GULF COUNTY, FLORIDA  
ANNUAL FINANCIAL REPORT  
SEPTEMBER 30, 2022**

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***INTRODUCTORY SECTION***

**GULF COUNTY, FLORIDA  
ANNUAL FINANCIAL REPORT  
LIST OF ELECTED AND APPOINTED OFFICIALS**

**SEPTEMBER 30, 2022**

**BOARD OF COUNTY COMMISSIONERS**

David Rich	District 1
Ward McDaniel	District 2
Patrick Farrell	District 3
Sandy Quinn, Jr.	District 4
Phillip McCroan	District 5

**CLERK OF THE COURT AND COMPTROLLER**

Rebecca L. Norris

**SHERIFF**

Mike Harrison

**TAX COLLECTOR**

Shirley J. Jenkins

**PROPERTY APPRAISER**

Mitch Burke

**SUPERVISOR OF ELECTIONS**

John M. Hanlon

**COUNTY ADMINISTRATOR**

Michael Hammond

**COUNTY ATTORNEY**

Jeremy Novak

***FINANCIAL SECTION***



**LANIGAN & ASSOCIATES, P.C.**  
CERTIFIED PUBLIC ACCOUNTANTS  
MANAGEMENT CONSULTANTS  
www.lanigancpa.com

**INDEPENDENT AUDITOR'S REPORT**

The Honorable Board of County Commissioners and Constitutional Officers  
Gulf County, Florida

**Report on the Audit of the Financial Statements**

***Opinions***

We have audited the accompanying financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of Gulf County, Florida (the County) as of and for the year ended September 30, 2022, and the related notes to the financial statements, which collectively comprise Gulf County, Florida's basic financial statements as listed in the table of contents.

In our opinion, the accompanying financial statements present fairly, in all material respects, the respective financial position of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the County, as of September 30, 2022, and the respective changes in financial position and, where applicable, cash flows thereof for the year then ended in accordance with accounting principles generally accepted in the United States of America.

***Basis for Opinions***

We conducted our audit in accordance with auditing standards generally accepted in the United States of America (GAAS) and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are required to be independent of the County and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

***Emphasis of Matters***

As described in Note 1 to the financial statements, in 2022, the County adopted new accounting guidance, Governmental Accounting Standards Board Statement No.87, *Leases*. Our opinion is not modified with respect to this matter. As described in Note 18 to the financial statements, a prior period adjustment was made to correct capital assets, accumulated depreciation, and the allocation of pension balances to business-type funds. Our opinion is not modified with respect to this matter.

***Responsibilities of Management for the Financial Statements***

The County's management is responsible for the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America, and for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the County's ability to continue as a going concern for twelve months beyond the financial statement date, including any currently known information that may arise substantial doubt shortly thereafter.

***Auditor's Responsibilities for the Audit of the Financial Statements***

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinions. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with GAAS and *Government Auditing Standards* will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

In performing an audit in accordance with GAAS and *Government Auditing Standards*, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of Gulf County, Florida's internal control. Accordingly, no such opinion is expressed.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.
- Conclude whether, in our judgment, there are conditions or events, considered in the aggregate, that raise substantial doubt about Gulf County, Florida's ability to continue as a going concern for a reasonable period of time.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control-related matters that we identified during the audit.

***Required Supplementary Information***

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis, pension schedules, and budgetary comparison information as listed in the table of contents be presented to supplement the basic financial statements. Such information is the responsibility of management and, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

***Supplementary Information***

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise Gulf County, Florida's basic financial statements. The combining and individual non-major fund financial statements are presented for purposes of additional analysis and are not a required part of the financial statements. The accompanying schedule of expenditures of federal awards and state financial assistance, as required by Title 2 *U.S. Code of Federal Regulations, Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards*, and Chapter 10.550, *Rules of the Auditor General*, respectively, is presented for purposes of additional analysis and is also not a required part of the basic financial statements. The combining and individual non-major fund financial statements and the schedule of expenditures of federal awards and state financial assistance are the responsibility of management and were derived from and relate directly to the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the accompanying supplementary information listed above is fairly stated, in all material respects, in relation to the basic financial statements as a whole.

***Other Information***

Management is responsible for the other information included in the annual report. The other information comprises the introductory section but does not include the basic financial statements and our auditor's report thereon. Our opinions on the basic financial statements do not cover the other information, and we do not express an opinion or any form of assurance thereon. In connection with our audit of the basic financial statements, our responsibility is to read the other information and consider whether a material inconsistency exists between the other information and the basic financial statements, or the other information otherwise appears to be materially misstated. If, based on the work performed, we conclude that an uncorrected material misstatement of the other information exists, we are required to describe it in our report.

***Other Reporting Required by Government Auditing Standards***

In accordance with *Government Auditing Standards*, we have also issued our report dated June 20, 2023, on our consideration of the County's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is solely to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the County's internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering County's internal control over financial reporting and compliance.

*Lanigan & Associates, PC*

Tallahassee, Florida  
June 20, 2023

***MANAGEMENT'S DISCUSSION AND ANALYSIS***

## MANAGEMENT'S DISCUSSION AND ANALYSIS

The Management of the Board of County Commissioners of Gulf County has prepared the following discussion and analysis to (a) assist the reader in focusing on significant financial issues, (b) provide an overview and analysis of the County's financial activities, (c) identify changes in the County's financial position, (d) identify material deviations from the financial plan (approved budget), and (e) highlight significant issues in individual funds. Because the information contained in the Management's Discussion and Analysis (MD&A) is intended to highlight significant transactions, events and conditions, it should be considered in conjunction with the County's financial statements.

The information presented in this financial statement is perhaps best understood when it is considered in the broader perspective of the environment in which the County operates.

### General Information

Gulf County was incorporated in 1925 and is in northwest Florida on the Gulf of Mexico. With an area of 557 square miles, 2020 Federal Census data shows Gulf County has a population of approximately 14,200. Gulf County is a sparse, low-density county. Gulf County is a non-charter county governed by a Board of County Commissioners.

The Board of County Commissioners (Board) is the legislative and policy making body of the County. Each of the five commissioners is elected from a separate district. Annually, the Board elects a chairman that serves as the presiding officer. Elections are held every two years for staggered four-year terms. Billy Traylor, District 2 Commissioner, passed away after his election to the Board of County Commissioners. The seat remains vacant until such time as a replacement is appointed by the Governor or an election is held to fill the vacant seat. The Board employs the County Administrator to implement the policies of the Board, provide organizational leadership and direct business and administrative procedures.

Gulf County provides a broad range of services, including law enforcement; fire protection; rescue; emergency medical services; maintenance of streets, highways, bridges and traffic signals; parks; libraries; drinking water; and certain other community and human services.

### Financial Highlights

- ❖ The County's assets and deferred outflows of resources exceeded its liabilities and deferred inflows of resources at September 30, 2022 by \$102,697,572. Of this amount, \$65,563,213 represents net investment in capital assets; \$19,992,695 is restricted for specific purposes (restricted net position); and the remaining portion represents unrestricted net position of \$17,141,664.
- ❖ As of September 30, 2022 and 2021, the County's governmental funds reported combined ending fund balances of \$52,627,229 and \$42,534,445, respectively.
- ❖ The County's general fund (primary operating fund) reported a total fund balance of \$23,075,576, an increase of \$622,608 from the prior year (fund balance).
- ❖ For the year ended September 30, 2022, the County's capital assets net of accumulated depreciation increased by approximately \$3.2 million, or by 4.0%.

## MANAGEMENT'S DISCUSSION AND ANALYSIS

- ❖ The County's loans (Notes from Direct Borrowing) decreased by \$1,320,000 in fiscal year 2022. The County's percentage of loans compared to net position decreased from 24% to 18%. The other components of long-term debt are discussed in further detail later in this report.

### Non-Financial Highlights

#### Hurricane Michael

On October 10, 2018, Hurricane Michael made landfall less than twenty miles from Port St. Joe (Gulf County seat) between Mexico Beach and Tyndall Airforce Base in the Florida panhandle. The National Oceanic and Atmospheric Administration (NOAA) rated Hurricane Michael a Category 5 with 155 mph sustained winds as the strongest hurricane on record to affect the Florida Panhandle. FEMA categorized Gulf County's damage as catastrophic. Great progress has been made in the recovery; however, efforts continue to the rebuilding of Gulf County infrastructure and economy.

#### Population Changes

It should be noted that the population of Gulf County changed due to residents relocating in the aftermath of Hurricane Michael. Federal Census data from the 2010 and 2020 censuses shows that the population of Gulf County changed from 15,863 to 14,192, a decrease of 1,671 or 10.6%. As recovery from Hurricane Michael and new development has occurred, Census data for July 2022 indicates the population has grown to 15,314, an increase of 7.9% in two years. In addition, Hurricane Michael also caused substantial damage to Gulf Correctional Institution in Wewahitchka. Inmates housed at this facility were relocated to other State facilities. Before Hurricane Michael, the 2010 Census recorded a population in the facility of 3,328. The current population is 1,662. While still less than half of the population prior to Hurricane Michael, the current population numbers represent an increase of 47.2% increase over the 2020 census population of 1,129. The Department of Corrections continues to repair the damaged buildings with hopes of returning to full capacity over time. It is important to note that inmates are counted as residents for the Federal Census.

#### Corona Virus (COVID-19)

The global novel corona virus (COVID-19) pandemic had unprecedented economic, operational and financial impact in Gulf County. As the COVID-19 crisis has stabilized, COVID-19 and its infectious results continue to cause global shortages on goods and services. Businesses and its employees have returned to work. Gulf County government and court facilities closed on March 19, 2020, providing only essential services with minimal staff. Government and Court facilities reopened on May 14, 2020, and now provide full government services.

#### Employment

With the population decrease resulting from Hurricane Michael and the return to the new normal of the corona virus pandemic, unemployment rates have fallen. The Gulf County unemployment rate in September 2022 was 2.4%. The State of Florida unemployment rate was 2.7%. Expectations are that the numbers of unemployed persons will continue to decline. Public and private employers are unable to find needed persons to fill available job openings.

## MANAGEMENT'S DISCUSSION AND ANALYSIS

### Revenue

The County wide valuation of the taxable property values increased from \$1.79 billion for 2020-2021 to \$2.04 billion in 2021-2022. The Board of County Commissioners voted to adopt a millage rate of 6.5000%. The original operating budget for fiscal year 2021-2022 was \$65,322,143. For fiscal year 2021-2022 countywide ad valorem revenue received was \$13,834,630 an increase of 12.4% over the prior fiscal year.

In addition to ad valorem taxes, the county relies on other revenue and grants to meet the budget requirements and needs. The following highlights are some of the relevant revenues and changes in revenue received during fiscal year 2021-2022:

- ❖ The Five Points Transfer Station generated \$1,932,599 of revenue during the second year of operations. The landfill continues to accept vegetation, concrete debris and other debris. The County opened the new transfer station to the public in July 2020 and moved from a 3rd party operating agreement to an in-house operation on October 1, 2020. After the destruction of the old facility by Hurricane Michael, the facility was rebuilt with a \$750,000 grant from the Florida Department of Economic Opportunity, Division of Community Development.
- ❖ The St Joe Bay Golf Club (SJBGC) generated \$828,132 in revenues for its third year of operation, an increase of 8.6%. This is in addition to the \$200,000 inter-fund transfer. The County purchased the SJBGC from private owners for \$380,937. The assessed value of the SJBGC was \$1,724,816 on January 1, 2018. The SJBGC is an 18-hole Golf Course located near Port St. Joe with approximately 173 acres. In addition to the 18-hole course, SJBGC offers a driving range, putting green, pool and clubhouse. The full-service restaurant located inside the clubhouse is leased to a third party which operates the kitchen, bar, and dining area. A professional golf club manager is employed to manage the day-to-day operations. The SJBGC is open the public for daily play. Annual and monthly memberships are available. Plans were adopted for major improvement to the course including a new irrigation system. Those improvements are now underway.
- ❖ Building permit revenue was \$737,031 reflecting strong continued new construction in the County.
- ❖ Planning and zoning fees were \$38,498 further reflecting new construction in the County.
- ❖ The Tourist Development Council (TDC) local option bed tax was \$4,474,377. Revenues increased 13.8% from the prior fiscal year. This growth reflects the increase in the number of beds available in Gulf County for short term rental and high occupancy levels.
- ❖ The Small County Surtax collections were \$1,816,796, an increase 21.7% FY2021-2022. Ascension Sacred Heart Gulf Hospital, part of the Ascension Sacred Heart Health System, opened in March 2010. The County adopted by ordinance in 2005 providing for a discretionary ½ cent small county surtax to help fund the construction of the hospital. An inter-local agreement was entered into with the City of Wewahitchka and the City of Port St. Joe whereby the County will receive all funds generated from the small county surtax and such funds will be used as set forth in the agreement. The additional tax was effective January 1, 2006.
- ❖ State shared revenues increased to \$459,715, an increase of 33.9% from the prior fiscal year. Revenues well exceed levels prior to the impacts of Hurricane Michael and the COVID-19 pandemic.



## MANAGEMENT'S DISCUSSION AND ANALYSIS

- ❖ Sale of sand and soils from the Honeyville Borrow Pit generated \$3,644,660 of revenue for the Gulf County Community Development Fund. The revenues are used by the County for public works, roads, drainage and other projects.
- ❖ Preferred Government Insurance Trust paid to Gulf County \$1,450,000 as full and final insurance settlement for claims related to Hurricane Michael. The County had engaged an independent public insurance adjuster to pursue this additional settlement.
- ❖ During its first full year of operation, fiscal 2021-2022, the Gulf County Water System had service revenues of \$1,603,622. The county involvement in public utilities increased with the growth of population and infrastructure in District V. In 2020, the County determined that to further public health and safety as well as economic growth and development interests in District V, the Gulf County should purchase assets and operations from Lighthouse Utilities Company, Inc. (LUCI) The county completed the purchase on 11/30/2020 for \$3,028,412. The County established a new proprietary fund, the Gulf County Water System, which operates the system to provide water to south Gulf County including Cape San Blas and Indian Pass.
- ❖ The County received proceeds of \$347,633 from the sale of surplus property in the Cape Isle Preserve on Cape San Blas. This property was purchased to provide the County access to the beach to facilitate rehabilitation and restoration of the beach after Hurricane Michael. With the sale of the property, the county retains an easement if future access to the beach is required.
- ❖ In February 2022, Gulf County entered into a loan agreement with the State of Florida, Department of Environmental Protection, State Revolving Fund (SRF), for a Principal Forgiveness Loan funded by the Federal Drinking Water Act. This loan in the amount of \$932,200 will be used to finance construction of improvements to the Gulf County Water System (GCWS). Actual amounts of the final loan and amounts forgiven will not be calculated until the completion of the construction project which is expected to be in the summer of 2023. Initial estimates included in the Agreement estimate principal forgiveness of \$393,625 resulting in a total loan of \$540,175 which includes capitalized interest. Revenues of the GCWS after payment of operation and maintenance expense will be used for repayment of the debt.

### **Bonds**

In November 2020, the County issued \$4,500,000 in new Capital Improvement Revenue Bonds, Series 2020. The funds from these bonds were used for the purchase the assets of Lighthouse Utilities Company, Inc. (LUCI). Additional funds from this bond issue will be used for improvements to the Gulf County Water System.

Previously, the County issued two bonds during FY2016-2017. The County issued \$3,440,000 in Limited Ad Valorem Tax Bonds, Series 2016. These bonds are a limited obligation of the County, the principal and interest on the bonds are payable from and secured by a pledge of the ad valorem taxing power of the County within its three Cape San Blas Municipal Taxing Units of Bayside, Gulfside Beachfront and Gulfside Interior. At the time of bond issuance, the County estimated that, based on the 2016 tax rolls, the initial levy necessary to comply with the requirements of the bonds, were 1.1052 mills for the Bayside, 1.3139 mills for the Gulfside Beachfront, and 1.1549 mills in the Gulfside Interior. For the 2021-2022 Fiscal Year, per the current tax rolls, the County reduced the millage rates from 0.8175 mills to 0.7115 mills for Bayside, 1.0232 mills to 0.8537 for Gulfside Beachfront, and 0.7785 mills to

## MANAGEMENT'S DISCUSSION AND ANALYSIS

0.7065 mills for Gulfside Interior. The County also issued \$4,000,000 non-ad valorem Revenue Bonds, Series 2016. The principal and interest payments of these bonds are paid from the general non-committed and non-restricted revenues of the County. These Bonds will be applied for the renourishment and reconstruction of the beachfront at Cape San Blas. Grant funding allowed the County to reduce the non-ad valorem revenue bond to a principal balance of \$690,000 as of 9/30/2020. The remaining principal balance of \$690,000 was paid in full on October 1, 2022.

### Grants

The County received both Federal and State grants during the Fiscal year 2021-2022. The following is a sampling of the grants received and their uses. See the Statement of State and Federal Assistance included in the financial statements for additional information.

- ❖ With the use of National Fish and Wildlife Foundation and Florida Department of Environmental Protection's Beach Management grant funding, the County expended \$425,245 on beach and dune restoration projects.
- ❖ Road widening, resurfacing and bridge repair projects utilized funds from Florida Department of Transportation SCOP and SCRAP grants in the amount of \$5,882,506.
- ❖ The Hurricane Housing Recovery Program expended \$783,922 in grant funds to assist residents with repairs and purchase assistance in response to Hurricane Michael.
- ❖ The Federal Emergency Management Agency Public Assistance from Hurricane Michael (2018) totaled \$11,279,380 and from Hurricane Sally (2020) totaled \$309,780.
- ❖ The County expended a total of \$575,059 in Coronavirus Related Grants, which were used to meet the various needs of the County.
- ❖ The County received \$1,324,608 in funding from American Recovery Plan. This amount is second half of the appropriated funds.

### Overview of the Financial Statements

Management's discussion and analysis serves as an introduction to the basic financial statements of the County. The basic financial statements consist of three components:

1. Government-wide financial statements
2. Fund financial statements
3. Notes to the financial statements

In addition, this report presents certain required supplementary information.

## MANAGEMENT'S DISCUSSION AND ANALYSIS

### Government-wide Financial Statements

The government-wide financial statements provide both short-term and long-term information related to the overall financial condition of the County similarly to those of a private-sector business.

These statements combine and consolidate the governmental fund current financial resources (short-term expendable resources) with capital assets and long-term obligations. They include a *Statement of Net Position* and a *Statement of Activities* that are designed to provide consolidated financial information about the governmental activities of the County presented on the accrual basis of accounting.

- ❖ The *Statement of Net Position* provides information about the financial position of the County assets and liabilities, using an economic resources measurement focus. The difference between the assets and liabilities, the net position, is a measure of the financial health of the County.
- ❖ The *Statement of Activities* presents information showing how the County's net position changed during the 2022 fiscal year. All changes in net position are reported as soon as the underlying event giving rise to the change occurs, regardless of the timing of related cash flows. Thus, revenues and expenses are reported in this statement for some items that will only result in cash flows in future fiscal periods (e.g., uncollected taxes earned, and earned but unused vacation leave). This statement is intended to summarize and simplify the user's analysis of cost of various governmental services. An increase or decrease in net position is an indication of whether the financial health of the County is improving or deteriorating.

These two financial statements present the functions of the County that are principally supported by taxes and intergovernmental revenues (governmental activities) from other functions that are intended to recover all or a significant portion of their costs through user fees and charges (business-type activities). The governmental activities of the County include general government, public health and safety, physical environment, transportation, economic environment, human services, culture and recreation, and court related activities. The business-type activities of the County include the golf course, the transfer station and water system. Separate water and sewer systems, which are not currently operational, are reported as residual assets associated with those activities.

Over time, changes in the net position of the County are an indication of improving or deteriorating financial condition. This information should be evaluated in conjunction with other nonfinancial factors, such as changes in the County's property tax base and the condition of the County's capital assets including infrastructure assets.

### Fund Financial Statements

Fund financial statements are one of the components of the basic financial statements. A fund is a grouping of related accounts that is used to maintain control over resources that have been segregated for specific activities or objectives. The County uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements and prudent fiscal management. Certain funds are

## MANAGEMENT'S DISCUSSION AND ANALYSIS

established by law while others are created by legal agreements, such as bond covenants. Fund financial statements provide more detailed information about the County's financial activities, focusing on its most significant or major funds rather than fund types. This contrasts with the entity-wide perspective contained in the government-wide statements. All the County's funds may be classified in the broad category of *governmental funds*, *proprietary funds*, and *fiduciary (agency) funds* as discussed below.

- ❖ Governmental funds – these funds are used to account for essentially the same functions reported as governmental activities in the government-wide financial statements. However, the governmental funds utilize a spendable financial resources measurement focus rather than the economic resources measurement focus found in the government-wide financial statements. This financial resource measurement focus allows the governmental fund statements to provide information on near-term inflows and outflows of spendable resources as well as balances of spendable resources available at the end of the fiscal year. Consequently, the governmental fund statements provide a detailed short-term view that may be used to evaluate the County's near-term financing requirements. This short-term view is useful when compared to the long-term view presented as governmental activities in the government-wide financial statements. To facilitate this comparison, both the Balance Sheet – Governmental Funds and the Statement of Revenues, Expenditures, and Changes in Fund Balance–Governmental Funds provide a reconciliation of governmental funds to governmental activities.
- ❖ Proprietary funds – the County maintains proprietary funds which (enterprise funds). These funds are used to report business-type activities in the government-wide financial statements. The County uses enterprise funds to account for the fiscal activities relating to water and sewer systems (Gulf County Water System), the St. Joseph Bay Golf Club and the Five Points Transfer Station. The proprietary funds provide the same type of information as the government-wide financial statements, only in more detail.
- ❖ Fiduciary (agency) funds – fiduciary funds are used to report assets held in a trustee or fiduciary capacity for the benefit of parties outside the government. Fiduciary funds are not reflected in the government-wide statements because the resources are not available to support County programs. In its fiduciary capacity, the County is responsible for ensuring that the assets reported in these funds are used only for their intended purposes.

### Infrastructure Assets

Generally, a government's largest group of assets (infrastructure – roads, bridges, sidewalks, traffic signals, and underground pipes not associated with a utility, etc.) are not reported nor depreciated in governmental fund financial statements. GASB Statement No. 34 requires these assets be valued and reported in the governmental column of the government-wide statements. Additionally, the government must elect to either (a) depreciate the assets over the estimated useful life or (b) develop a system of asset management designed to maintain the service delivery potential to near perpetuity. If the government elects the asset management (the modified approach), which periodically (at least every third year), by category, measures and demonstrates its maintenance of locally established levels of

## MANAGEMENT'S DISCUSSION AND ANALYSIS

service standards, the government may record its costs of maintenance in lieu of depreciation. The County has elected to depreciate its infrastructure assets.

### Government-wide Financial Analysis

#### Statement of Net Position

Net position may serve over time as a useful indicator of a government's financial position. The County's assets and deferred outflows exceeded liabilities and deferred inflows (governmental and business-type activities) by \$102,697,572 at the close of the fiscal year ended September 30, 2022, and \$88,168,132 million on September 30, 2021.

#### NET POSITION

	<u>Governmental Activities</u>		<u>Business-type Activities</u>		<u>Total</u>	
	<u>2022</u>	<u>2021</u>	<u>2022</u>	<u>2021</u>	<u>2022</u>	<u>2021</u>
<b>ASSETS</b>						
Current and other assets	\$ 63,627,669	\$ 54,329,706	\$ 2,643,732	\$ 1,784,510	\$ 66,271,401	\$ 56,114,216
Capital assets	<u>77,890,837</u>	<u>74,808,049</u>	<u>6,673,290</u>	<u>6,433,544</u>	<u>84,564,127</u>	<u>81,241,593</u>
Total assets	<u>141,518,506</u>	<u>129,137,755</u>	<u>9,317,022</u>	<u>8,218,054</u>	<u>150,835,528</u>	<u>137,355,809</u>
<b>DEFERRED OUTFLOWS</b>						
OF RESOURCES	<u>4,907,954</u>	<u>5,245,551</u>	<u>174,370</u>	<u>146,149</u>	<u>5,082,324</u>	<u>5,391,700</u>
<b>LIABILITIES</b>						
Current liabilities	12,718,319	12,668,115	694,087	578,863	13,412,406	13,246,978
Long-term liabilities	<u>32,413,976</u>	<u>24,456,127</u>	<u>5,354,099</u>	<u>5,205,563</u>	<u>37,768,075</u>	<u>29,661,690</u>
Total liabilities	<u>45,132,295</u>	<u>37,124,242</u>	<u>6,048,186</u>	<u>5,784,426</u>	<u>51,180,481</u>	<u>42,908,668</u>
<b>DEFERRED INFLOWS</b>						
OF RESOURCES	<u>1,983,647</u>	<u>11,263,871</u>	<u>56,152</u>	<u>406,838</u>	<u>2,039,799</u>	<u>11,670,709</u>
<b>NET POSITION</b>						
Net investment in						
capital assets	63,372,462	58,007,698	2,190,751	1,277,152	65,563,213	59,284,850
Restricted	19,992,695	18,546,443	-	-	19,992,695	18,546,443
Unrestricted	<u>15,945,361</u>	<u>9,441,052</u>	<u>1,196,303</u>	<u>895,787</u>	<u>17,141,664</u>	<u>10,336,839</u>
Total net position	<u>\$ 99,310,518</u>	<u>\$ 85,995,193</u>	<u>\$ 3,387,054</u>	<u>\$ 2,172,939</u>	<u>\$ 102,697,572</u>	<u>\$ 88,168,132</u>

*Note: The prior year balances were restated (See Note 18).*

## MANAGEMENT'S DISCUSSION AND ANALYSIS

### Statement of Activities

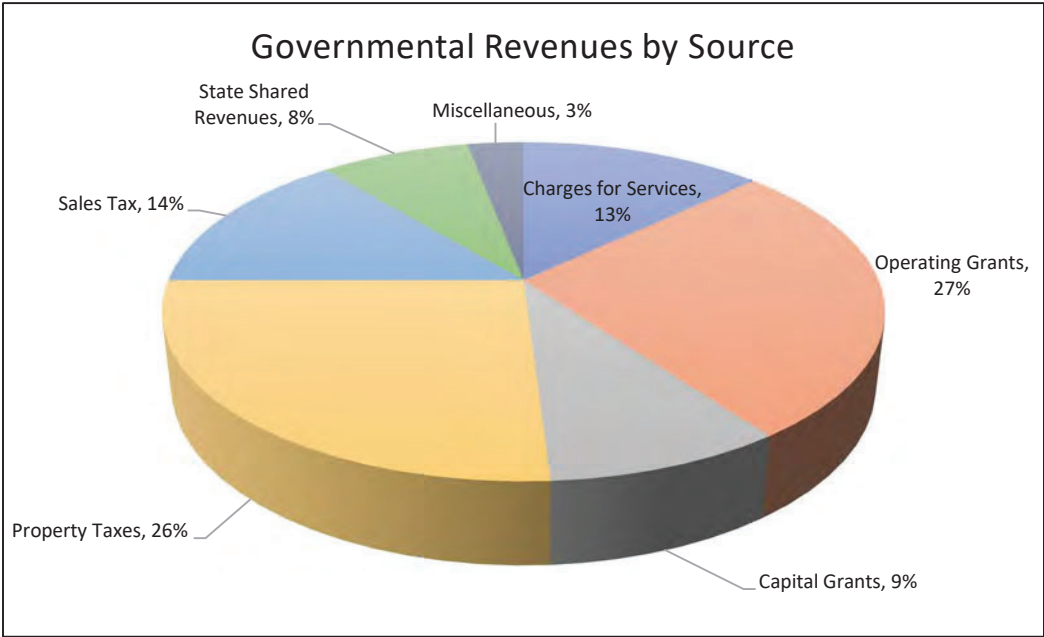
The following schedule summarizes revenues and expenses for years ended September 30, 2022, and 2021

	<u>CHANGES IN NET POSITION</u>					
	<u>Governmental Activities</u>		<u>Business-type Activities</u>		<u>Total</u>	
	<u>2022</u>	<u>2021</u>	<u>2022</u>	<u>2021</u>	<u>2022</u>	<u>2021</u>
Revenues:						
Program revenues:						
Charges for services	\$ 7,466,197	\$ 5,363,684	\$ 4,405,562	\$ 3,376,970	\$ 11,871,759	\$ 8,740,654
Operating grants	15,561,316	11,824,734	-	-	15,561,316	11,824,734
Capital grants	5,353,898	9,862,294	-	-	5,353,898	9,862,294
General revenues:						
Property taxes	14,695,540	13,382,037	-	-	14,695,540	13,382,037
Sales taxes	8,124,021	7,072,910	-	-	8,124,021	7,072,910
State shared revenue	4,578,236	4,438,847	-	-	4,578,236	4,438,847
Other	1,676,851	1,166,842	11,667	-	1,688,518	1,166,842
Total revenues	<u>57,456,059</u>	<u>53,111,348</u>	<u>4,417,229</u>	<u>3,376,970</u>	<u>61,873,288</u>	<u>56,488,318</u>
Expenses:						
General government	11,497,972	9,225,914	-	-	11,497,972	9,225,914
Public safety	10,141,880	11,885,208	-	-	10,141,880	11,885,208
Physical environment	11,650,941	6,217,163	-	-	11,650,941	6,217,163
Transportation	2,918,166	3,634,945	-	-	2,918,166	3,634,945
Economic development	3,166,337	81,572	-	-	3,166,337	81,572
Human services	855,619	1,821,760	-	-	855,619	1,821,760
Culture/recreation	2,016,746	1,019,025	-	-	2,016,746	1,019,025
Court related	835,331	757,405	-	-	835,331	757,405
Interest on debt	550,392	635,375	-	-	550,392	635,375
Business-type	-	-	3,710,464	2,739,578	3,710,464	2,739,578
Total expenses	<u>43,633,384</u>	<u>35,278,367</u>	<u>3,710,464</u>	<u>2,739,578</u>	<u>47,343,848</u>	<u>38,017,945</u>
Change in net position before transfers	13,822,675	17,832,981	706,765	637,392	14,529,440	18,470,373
Transfers	(507,350)	(958,566)	507,350	958,566	-	-
Increase in net position	13,315,325	16,874,415	1,214,115	1,595,958	14,529,440	18,470,373
Net position - beginning	85,995,193	69,120,778	2,172,939	576,981	88,168,132	69,697,759
Net position - ending	<u>\$ 99,310,518</u>	<u>\$ 85,995,193</u>	<u>\$ 3,387,054</u>	<u>\$ 2,172,939</u>	<u>\$ 102,697,572</u>	<u>\$ 88,168,132</u>

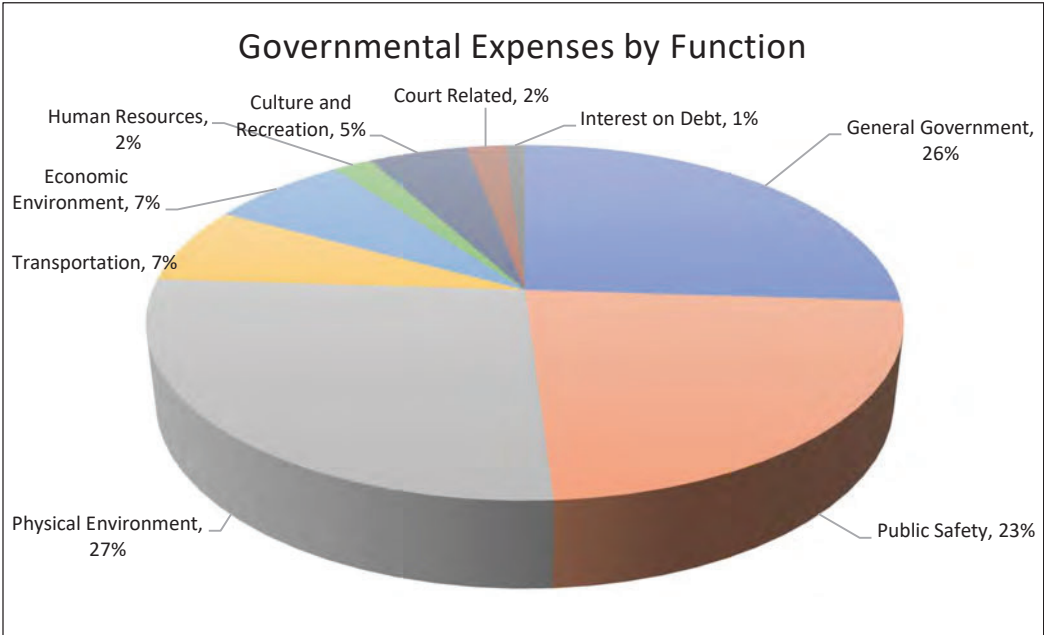
*Note: The prior year balances were restated (See Note 18).*

**MANAGEMENT’S DISCUSSION AND ANALYSIS**

❖ **Governmental Activities Revenues by Source.** The following graph depicts the County’s total governmental activities revenue by source for the fiscal year ending September 20, 2022.



❖ **Governmental Activities Expenses by Functions**  
 The following graph depicts the County’s total governmental activities expenses by function for the fiscal year ending September 30, 2022.



## MANAGEMENT’S DISCUSSION AND ANALYSIS

### Financial Analysis of Individual Funds

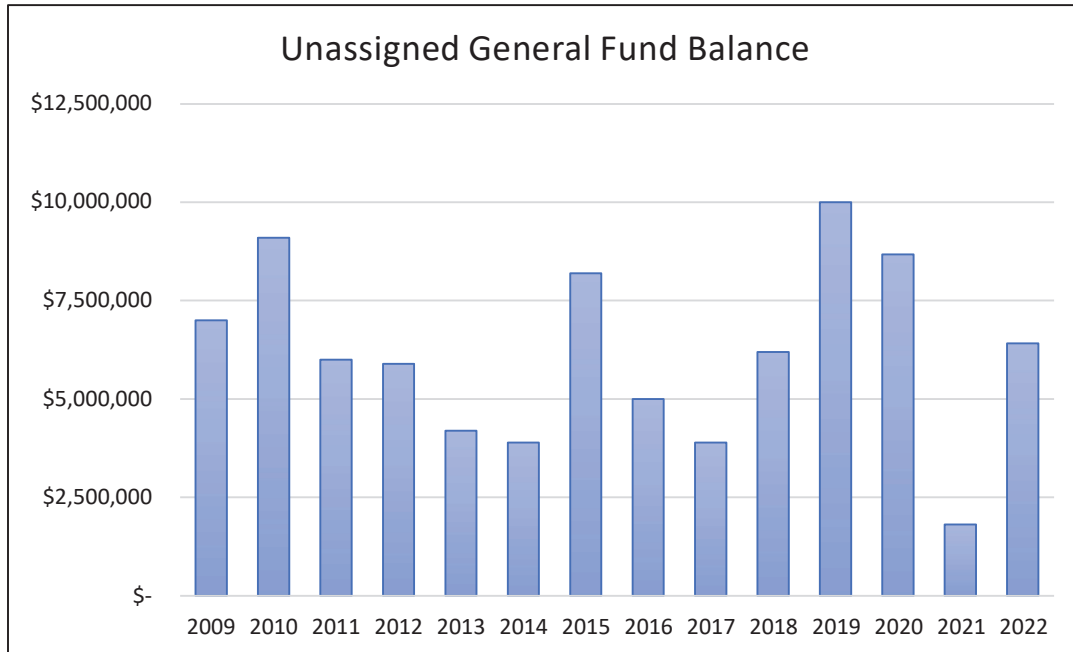
This section provides an analysis of the balances and transactions of individual funds. The County uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements.

#### ❖ Governmental Funds

The primary purpose of the County’s the Balance Sheet – Governmental Funds and the Statement of Revenues, Expenditures, and Changes in Fund Balance – Governmental Funds is to provide information on near-term inflows, outflow, and balances of *spendable resources*. Such information is useful in assessing the County’s financing requirements. Unassigned *fund balance* may serve as useful measure of a government’s net resources, available for spending, at the end of the current and prior fiscal year. As of September 30, 2021, Gulf County governmental funds reported combined fund balances of \$52,627,229 an increase of \$10,092,784 when compared to prior year combined fund balances. The governmental funds had non-spendable fund balances of \$1,187,232. The restricted fund balance was \$19,992,695 and consists of monies whose expenditure is externally constrained by grantors, creditors, binding law or enabling legislation. Of the remaining \$31,447,302 in fund balance, \$7,247,214 is classified as committed, \$17,780,836 is classified as assigned and \$6,419,252 is recorded as unassigned.

#### ❖ General Fund Unrestricted/Undesignated Fund Balance

As depicted in the following graph, the unassigned fund balance of the Board’s general fund (the general operating fund of the County) increased over the past year.





## MANAGEMENT'S DISCUSSION AND ANALYSIS

### Major Funds

#### Governmental Funds

The general, fines and forfeitures, construction and acquisition, beach renourishment, and debt service public improvement funds are reported as major governmental funds.

- ❖ The general fund is the general operating fund of the County. All general tax revenues and other receipts that are not required either legally or by generally accepted accounting principles to be accounted for in other funds are accounted for in the general fund.
- ❖ General operating funds of the Clerk of the Circuit Court, Property Appraiser, Sheriff, Tax Collector, and Supervisor of Elections represent funds included in the County's general fund that are held and accounted for individually but are presented with the balance of the Board of County Commissioner operating funds.
- ❖ The Hospital Fund accounts for the local option discretionary sales tax that funds operations at the local hospital.
- ❖ The Hurricane Housing Recovery Fund is used to account for grant and other funds used to aid in the housing recovery from damages caused by Hurricane Michael.
- ❖ The Capital Projects Fund is used to account for capital construction.
- ❖ The Tourist Development Fund are revenues generated from a 5% local option tourist development tax, The tax is a charge which is collected on all leases or rentals of any living quarters or accommodations with a term of less than six months. Funds are used to promote tourism in the County.
- ❖ The General Grants Fund accounts for the activity of various grants.
- ❖ BP Restore Act Fund accounts for resources used to account for the accumulation of resources for and the payment of expenditures allowable by the BP Restore Act.

#### Proprietary Funds

The County uses enterprise funds to account for the fiscal activities relating to water and sewer systems, the St. Joseph Bay Golf Club and the Five Points Transfer Station. The County owns the two remaining water systems, Williamsburg/Methodist Hill and Oak Grove. The City of Wewahitchka operates the Williamsburg/Methodist Hill Water System. Although there is not an active inter-local agreement this water system continues to be operated by the City of Wewahitchka under the terms of the 1993 inter-local agreement which terminated in 1994. The City of Port St. Joe operates the Oak Grove Water System. Neither one of these water systems brings any revenue to the County. The only expense to the County for either of these two water systems is depreciation.

## MANAGEMENT'S DISCUSSION AND ANALYSIS

### Budget Variances in Major Funds

The following budget variances occurred in the major funds during the year ended September 30, 2022.

- ❖ Intergovernmental revenue (federal, state, and other local government sources in the form of grants, shared revenues, and payments in lieu of taxes) is \$597,608 more than budgeted in the general fund. State shared revenues came in higher than expected during the year.
- ❖ Several grants were completed in the 2021-2022 fiscal year as originally anticipated therefore actual revenues are more than budgeted.
- ❖ General Fund charges for services include County officer fees, ambulance fees, tipping fees, and other charges for services. The negative variance of \$454,543 is the result of charges being less than budgeted.
- ❖ General Fund license and permit revenue shows a positive variance of \$475,390. This positive variance is from permits being higher than expected.
- ❖ Current expenditures for all governmental funds had positive variances.

Other variances disclosed on the major fund budget and actual statements and not noted herein are within expected ranges. It should be noted that budget expenditure variances shown on the individual major funds are favorable in total.

### Capital Assets and Long-Term Debt

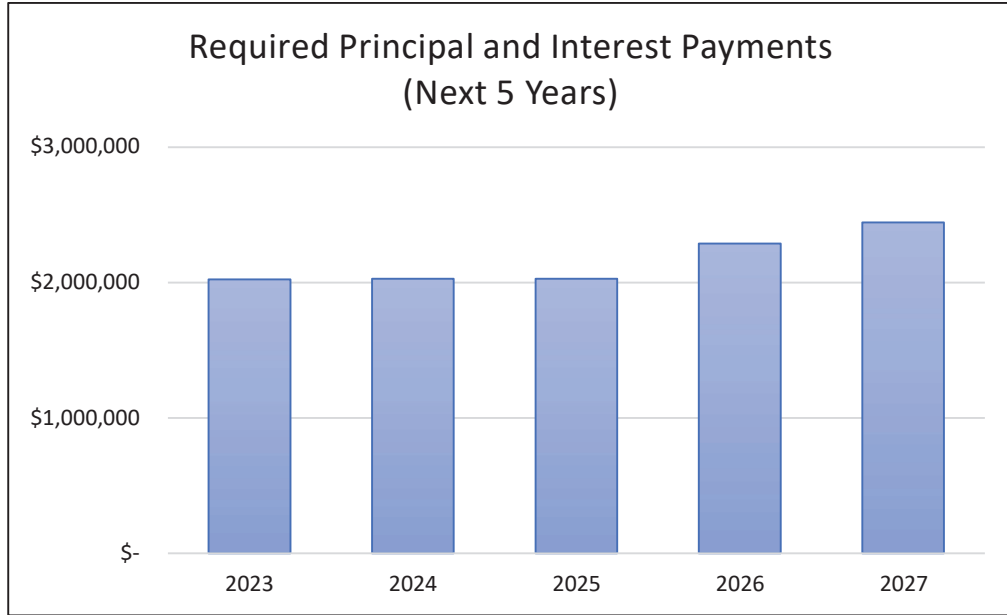
**Capital assets.** The County's financial statements present capital assets in two categories: those assets subject to depreciation, such as buildings, infrastructure, and equipment; and those not subject to depreciation, such as land and construction in progress. At September 30, 2022, the County had \$84,564,127 invested in a variety of capital assets, as reflected in the following schedule, which represents a net increase (additions less retirements and depreciation) of \$3,257,839, or 4%, from the end of last year.

#### CAPITAL ASSETS (NET OF DEPRECIATION)

	Governmental Activities		Business-type Activities		Total	
	2022	2021	2022	2021	2022	2021
Land	\$ 7,249,044	\$ 7,754,106	\$ 962,125	\$ 962,125	\$ 8,211,169	\$ 8,716,231
Buildings and Improvements	10,550,502	10,959,225	1,070,030	1,121,195	11,620,532	12,080,420
Equipment	6,132,028	6,878,551	344,581	392,745	6,476,609	7,271,296
Infrastructure	45,523,500	32,878,065	3,878,213	2,693,428	49,401,713	35,571,493
Work In Progress	8,435,763	16,338,102	418,341	1,328,746	8,854,104	17,666,848
Total	\$77,890,837	\$74,808,049	\$ 6,673,290	\$ 6,498,239	\$84,564,127	\$81,306,288

## MANAGEMENT'S DISCUSSION AND ANALYSIS

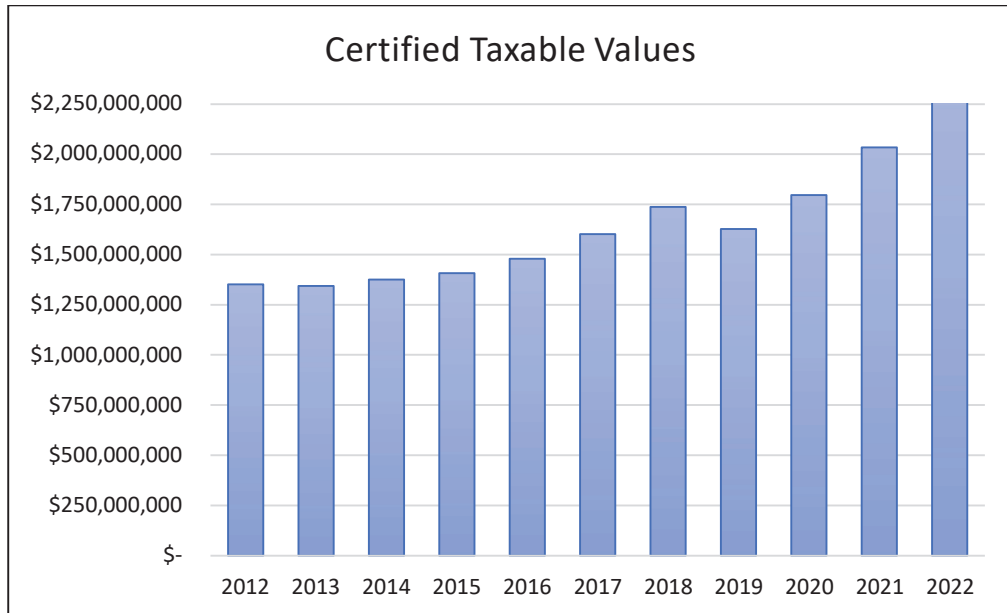
**Long-term Obligations.** The following graph depicts future principal and interest payments required to be paid by the County on outstanding debt as of September 30, 2022. *Not shown on this graph are existing scheduled debt repayments for years 2026 through 2035.*



### Taxable Value of Property and Millage Rates

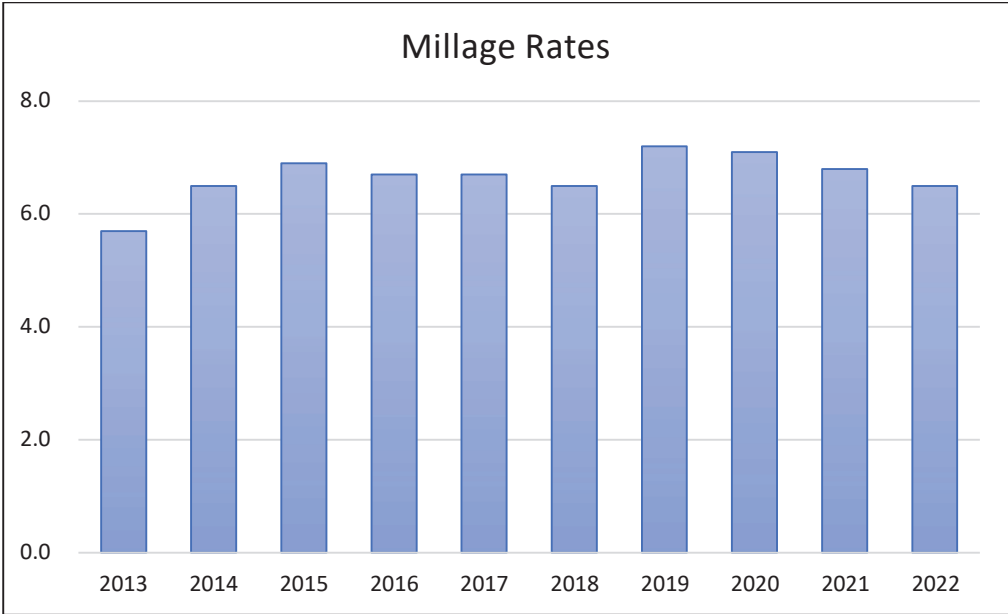
For the year ended September 30, 2022, Gulf County calculated an estimate of \$13,834,630 for property taxes based on the certified taxable value of property of \$2,034,504,372.

### Certified Taxable Value by Tax Year



**MANAGEMENT’S DISCUSSION AND ANALYSIS**

**Millage Rates by Tax Year**



**Requests for Information**

This report is designed to provide citizens, taxpayers, investors, and creditors with a general overview of the County’s finances and to demonstrate compliance and accountability for its resources. Questions concerning any of the information provided in this report or requests for additional financial information should be addressed to:

Rebecca L. Norris  
Clerk of Circuit Court of Gulf County  
1000 Cecil G. Costin Sr. Blvd., Room 148  
Port St. Joe, Florida 32456

***BASIC FINANCIAL STATEMENTS***

**GULF COUNTY, FLORIDA**  
**STATEMENT OF NET POSITION**  
**SEPTEMBER 30, 2022**

	Primary Government		Total
	Governmental Activities	Business-type Activities	
<b>ASSETS</b>			
Current assets			
Cash and cash equivalents	\$ 53,894,049	\$ 2,019,566	\$ 55,913,615
Receivables (net):			
Accounts receivable	813,427	206,558	1,019,985
Notes receivable	311,362	-	311,362
Prepaid expenses	1,187,232	237,250	1,424,482
Internal balances	(1,463)	1,463	-
Due from other governments	7,423,062	155,309	7,578,371
Inventory	-	23,586	23,586
Total current assets	<u>63,627,669</u>	<u>2,643,732</u>	<u>66,271,401</u>
Noncurrent assets			
Capital assets:			
Nondepreciable	15,684,807	1,380,466	17,065,273
Depreciable (net)	<u>62,206,030</u>	<u>5,292,824</u>	<u>67,498,854</u>
Total noncurrent assets	<u>77,890,837</u>	<u>6,673,290</u>	<u>84,564,127</u>
Total assets	<u>141,518,506</u>	<u>9,317,022</u>	<u>150,835,528</u>
<b>DEFERRED OUTFLOWS</b>			
Pension related	4,639,443	174,370	4,813,813
OPEB related	268,511	-	268,511
Total deferred outflows	<u>4,907,954</u>	<u>174,370</u>	<u>5,082,324</u>
<b>LIABILITIES</b>			
Current liabilities			
Accounts payable and accrued expenses	3,604,825	442,563	4,047,388
Due to other governments	503,344	-	503,344
Unearned revenue	<u>6,892,271</u>	<u>-</u>	<u>6,892,271</u>
Total current liabilities	11,000,440	442,563	11,443,003
Noncurrent liabilities			
Due in less than one year	1,717,879	251,524	1,969,403
Due in more than one year	<u>32,413,976</u>	<u>5,354,099</u>	<u>37,768,075</u>
Total noncurrent liabilities	<u>34,131,855</u>	<u>5,605,623</u>	<u>39,737,478</u>
Total liabilities	<u>45,132,295</u>	<u>6,048,186</u>	<u>51,180,481</u>
<b>DEFERRED INFLOWS</b>			
OPEB related	489,591	-	489,591
Pension related	<u>1,494,056</u>	<u>56,152</u>	<u>1,550,208</u>
Total deferred inflows	<u>1,983,647</u>	<u>56,152</u>	<u>2,039,799</u>
<b>NET POSITION</b>			
Net investment in capital assets	63,372,462	2,190,751	65,563,213
Restricted	19,992,695	-	19,992,695
Unrestricted	<u>15,945,361</u>	<u>1,196,303</u>	<u>17,141,664</u>
Total net position	<u>\$ 99,310,518</u>	<u>\$ 3,387,054</u>	<u>\$ 102,697,572</u>

See accompanying notes to the financial statements.

**GULF COUNTY, FLORIDA**  
**STATEMENT OF ACTIVITIES**  
**FOR THE YEAR ENDED SEPTEMBER 30, 2022**

FUNCTIONS/PROGRAMS	Expenses	Program Revenues			Net (Expense) Revenue and Changes in Net Position		
		Charges for Services	Operating Grants and Contributions	Capital Grants and Contributions	Governmental Activities	Business-type Activities	Total
Primary government:							
Governmental activities:							
General government	\$ 11,497,972	\$ 5,851,243	\$ 29,087	\$ -	\$ (5,617,642)	\$ -	\$ (5,617,642)
Public safety	10,141,880	1,158,968	1,674,955	-	(7,307,957)	-	(7,307,957)
Physical environment	11,650,941	-	12,344,018	93,750	786,827	-	786,827
Transportation	2,918,166	65,771	-	5,260,148	2,407,753	-	2,407,753
Economic environment	3,166,337	46,725	948,898	-	(2,170,714)	-	(2,170,714)
Human services	855,619	7,500	185,331	-	(662,788)	-	(662,788)
Culture/recreation	2,016,746	7,944	62,779	-	(1,946,023)	-	(1,946,023)
Court related	835,331	328,046	316,248	-	(191,037)	-	(191,037)
Interest on long-term debt	550,392	-	-	-	(550,392)	-	(550,392)
Total governmental activities	43,633,384	7,466,197	15,561,316	5,353,898	(15,251,973)	-	(15,251,973)
Business-type activities:							
Water	1,089,658	1,758,590	-	-	-	668,932	668,932
County Golf Course	968,247	714,373	-	-	-	(253,874)	(253,874)
Williamsburg & Methodist Hill	14,308	-	-	-	-	(14,308)	(14,308)
Solid Waste	1,638,251	1,932,599	-	-	-	294,348	294,348
Total business-type activities	3,710,464	4,405,562	-	-	-	695,098	695,098
Total primary government	\$ 47,343,848	\$ 11,871,759	\$ 15,561,316	\$ 5,353,898	\$ (15,251,973)	\$ 695,098	\$ (14,556,875)
General revenues:							
Taxes							
Property tax					14,695,540	-	14,695,540
Sales tax					8,124,021	-	8,124,021
State shared revenues					4,578,236	-	4,578,236
Investment earnings					77,617	-	77,617
Miscellaneous					1,599,234	11,667	1,610,901
Transfers					(507,350)	507,350	-
Total general revenues					28,567,298	519,017	29,086,315
Changes in net position					13,315,325	1,214,115	14,529,440
Net position - beginning of year, restated					85,995,193	2,172,939	88,168,132
Net position - end of year					\$ 99,310,518	\$ 3,387,054	\$ 102,697,572

**GULF COUNTY, FLORIDA  
BALANCE SHEET  
GOVERNMENTAL FUNDS  
SEPTEMBER 30, 2022**

	General Fund	Disaster Fund	Hurricane Housing Recovery	Tourist Development
<b>ASSETS</b>				
Cash and cash equivalents	\$ 23,156,968	\$ -	\$ 2,997,483	\$ 7,519,303
Due from other funds	613,729	-	110,628	-
Due from other governments	1,033,641	3,641,715	-	317,267
Prepaid expenses	70,236	-	-	6,455
Accounts receivable	454,816	-	-	30
Notes receivable	-	-	-	-
<b>Total assets</b>	<b>\$ 25,329,390</b>	<b>\$ 3,641,715</b>	<b>\$ 3,108,111</b>	<b>\$ 7,843,055</b>
<b>LIABILITIES AND FUND BALANCE</b>				
<b>Liabilities</b>				
Accounts payable and accrued expenses	\$ 1,143,664	\$ 1,146,969	\$ 9,135	\$ 139,158
Due to other funds	268,402	89,014	-	27,506
Due to other governments	457,077	-	148	-
Unearned revenue	384,671	-	3,098,828	23,605
<b>Total liabilities</b>	<b>2,253,814</b>	<b>1,235,983</b>	<b>3,108,111</b>	<b>190,269</b>
<b>Fund balances</b>				
Nonspendable	70,236	-	-	6,455
Restricted	725,118	-	-	7,646,331
Committed	348,122	2,405,732	-	-
Assigned	15,512,848	-	-	-
Unassigned	6,419,252	-	-	-
<b>Total fund balance</b>	<b>23,075,576</b>	<b>2,405,732</b>	<b>-</b>	<b>7,652,786</b>
<b>Total liabilities and fund balance</b>	<b>\$ 25,329,390</b>	<b>\$ 3,641,715</b>	<b>\$ 3,108,111</b>	<b>\$ 7,843,055</b>



**GULF COUNTY, FLORIDA  
BALANCE SHEET  
GOVERNMENTAL FUNDS  
SEPTEMBER 30, 2022**

	General Grants	Nonmajor Governmental Funds	Total Governmental Funds
<b>ASSETS</b>			
Cash and cash equivalents	\$ 1,205,108	\$ 19,015,187	\$ 53,894,049
Due from other funds	-	157,814	882,171
Due from other governments	1,821,044	609,395	7,423,062
Prepaid expenses	-	1,110,541	1,187,232
Accounts receivable	-	358,581	813,427
Notes receivable	-	311,362	311,362
	<u>3,026,152</u>	<u>21,562,880</u>	<u>64,511,303</u>
Total assets	<u>\$ 3,026,152</u>	<u>\$ 21,562,880</u>	<u>\$ 64,511,303</u>
<b>LIABILITIES AND FUND BALANCE</b>			
<b>Liabilities</b>			
Accounts payable and accrued expenses	\$ 871,690	\$ 294,209	\$ 3,604,825
Due to other funds	-	498,712	883,634
Due to other governments	46,102	17	503,344
Unearned revenue	2,108,360	1,276,807	6,892,271
	<u>3,026,152</u>	<u>2,069,745</u>	<u>11,884,074</u>
Total liabilities	<u>3,026,152</u>	<u>2,069,745</u>	<u>11,884,074</u>
<b>Fund balances</b>			
Nonspendable	-	1,110,541	1,187,232
Restricted	-	11,621,246	19,992,695
Committed	-	4,493,360	7,247,214
Assigned	-	2,267,988	17,780,836
Unassigned	-	-	6,419,252
	<u>-</u>	<u>19,493,135</u>	<u>52,627,229</u>
Total fund balance	<u>-</u>	<u>19,493,135</u>	<u>52,627,229</u>
Total liabilities and fund balance	<u>\$ 3,026,152</u>	<u>\$ 21,562,880</u>	<u>\$ 64,511,303</u>

**GULF COUNTY, FLORIDA**  
**RECONCILIATION OF THE BALANCE SHEET OF GOVERNMENTAL FUNDS**  
**TO THE STATEMENT OF NET POSITION**  
**SEPTEMBER 30, 2022**

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Amounts reported for governmental activities in the statement of net position are different because:

Ending fund balance - governmental funds		\$ 52,627,229
Capital assets used in governmental activities are not financial resources and, therefore, are not reported in the governmental funds. The cost of the assets is \$123,944,381 and the accumulated depreciation is \$46,053,544.		77,890,837
Deferred outflows and inflows of resources are not available in the current period and, therefore, are not reported in the governmental funds. Deferred outflows and inflows of resources at year-end consist of:		
Deferred outflows related to pensions	4,639,443	
Deferred outflows related to OPEB	268,511	
Deferred inflows related to pensions	(1,494,056)	
Deferred inflows related to OPEB	(489,591)	
		2,924,307
Long-term liabilities are not due and payable in the current period and therefore, are not reported in the funds.		
Accrued compensated absences	(2,246,586)	
Bonds payable	(14,385,000)	
Lease liability	(133,375)	
Net pension liability	(16,182,034)	
OPEB liability	(416,279)	
Landfill closure liability	(768,581)	
		(34,131,855)
Total net position of governmental activities		\$ 99,310,518

**GULF COUNTY, FLORIDA**  
**STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES**  
**GOVERNMENTAL FUNDS**  
**FOR THE YEAR ENDED SEPTEMBER 30, 2022**

	General Fund	Disaster Fund	Hurricane Housing Recovery	Tourist Development
<b>REVENUES</b>				
Taxes	\$ 14,845,517	\$ -	\$ -	\$ 4,503,251
Licenses and permits	1,109,361	-	-	1,200
Intergovernmental	3,707,695	11,589,161	672,484	-
Charges for services	2,549,805	-	-	46,725
Fines and forfeitures	103,171	-	-	-
Investment earnings and other	140,679	-	111,439	5,232
Total revenues	<u>22,456,228</u>	<u>11,589,161</u>	<u>783,923</u>	<u>4,556,408</u>
<b>EXPENDITURES</b>				
Current				
General government	7,568,733	-	-	-
Public safety	8,587,145	5,875	-	-
Physical environment	176,638	10,131,398	-	38,984
Economic environment	573,113	-	783,923	1,457,326
Transportation	951,869	-	-	-
Court related	730,661	-	-	-
Human services	816,464	-	-	-
Culture and recreation	102,720	6,328	-	317,152
Capital outlay	479,929	-	-	49,235
Debt service				
Principal	46,994	-	-	-
Interest and other charges	1,246	-	-	-
Total expenditures	<u>20,035,512</u>	<u>10,143,601</u>	<u>783,923</u>	<u>1,862,697</u>
Excess (deficiency) of revenues Over (under) expenditures	<u>2,420,716</u>	<u>1,445,560</u>	<u>-</u>	<u>2,693,711</u>
<b>OTHER FINANCING SOURCES (USES)</b>				
Transfers in	338,629	351,900	-	-
Transfers out	<u>(2,136,737)</u>	<u>-</u>	<u>-</u>	<u>(554,865)</u>
Total other financing sources (uses)	<u>(1,798,108)</u>	<u>351,900</u>	<u>-</u>	<u>(554,865)</u>
Net changes in fund balances	622,608	1,797,460	-	2,138,846
Fund balances - beginning	<u>22,452,968</u>	<u>608,272</u>	<u>-</u>	<u>5,513,940</u>
Fund balances - ending	<u>\$ 23,075,576</u>	<u>\$ 2,405,732</u>	<u>\$ -</u>	<u>\$ 7,652,786</u>

See accompanying notes to the financial statements.

**GULF COUNTY, FLORIDA**  
**STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES**  
**GOVERNMENTAL FUNDS**  
**FOR THE YEAR ENDED SEPTEMBER 30, 2022**

	General Grants	Nonmajor Governmental Funds	Total Governmental Funds
<b>REVENUES</b>			
Taxes	\$ -	\$ 3,470,793	\$ 22,819,561
Licenses and permits	-	-	1,110,561
Intergovernmental	7,884,727	1,739,134	25,593,201
Charges for services	-	199,167	2,795,697
Fines and forfeitures	-	-	103,171
Investment earnings and other	-	5,532,774	5,790,124
	<u>7,884,727</u>	<u>10,941,868</u>	<u>58,212,315</u>
Total revenues			
<b>EXPENDITURES</b>			
<b>Current</b>			
General government	58,441	2,649,176	10,276,350
Public safety	193,856	622,307	9,409,183
Physical environment	681,236	41,790	11,070,046
Economic environment	5,000	32,324	2,851,686
Transportation	154,258	22,320	1,128,447
Court related	58,947	35,887	825,495
Human services	-	998,128	1,814,592
Culture and recreation	59,479	152,623	638,302
Capital outlay	6,627,408	659,122	7,815,694
Debt service			
Principal	-	1,185,000	1,231,994
Interest and other charges	-	549,146	550,392
	<u>7,838,625</u>	<u>6,947,823</u>	<u>47,612,181</u>
Total expenditures			
Excess (deficiency) of revenues Over (under) expenditures	<u>46,102</u>	<u>3,994,045</u>	<u>10,600,134</u>
<b>OTHER FINANCING SOURCES (USES)</b>			
Transfers in	-	2,491,602	3,182,131
Transfers out	(46,102)	(951,777)	(3,689,481)
	<u>(46,102)</u>	<u>1,539,825</u>	<u>(507,350)</u>
Total other financing sources (uses)			
Net changes in fund balances	-	5,533,870	10,092,784
Fund balances - beginning	-	13,959,265	42,534,445
Fund balances - ending	<u>\$ -</u>	<u>\$ 19,493,135</u>	<u>\$ 52,627,229</u>

**GULF COUNTY, FLORIDA**  
**RECONCILIATION OF THE STATEMENT OF REVENUES,**  
**EXPENDITURES, AND CHANGES IN FUND BALANCES OF GOVERNMENTAL FUNDS**  
**TO THE STATEMENT OF ACTIVITIES**  
**FOR THE YEAR ENDED SEPTEMBER 30, 2022**

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Amounts reported for governmental activities in the statement of activities are different because:

Net change in fund balances - total governmental funds	\$ 10,092,784
Governmental funds report capital purchases as expenditures. However, in the Statement of Activities, the cost of those assets is depreciated over their estimated useful lives and reported as depreciation expense. This is the amount by which capital purchases (\$7,567,610) exceeds depreciation (\$3,633,761).	3,933,849
The net effect of certain capital asset transactions (disposals) including the sale of land.	(851,061)
Debt proceeds are shown as revenue in the governmental funds. Repayment of long-term debt is reported as an expenditure in governmental funds but the net as a reduction or increase of long-term liabilities in the statement of net position.	1,185,000
Some expenses reported in the statement of activities do not require the use of current financial resources and, therefore, are not reported as expenditures in governmental funds.	<u>(1,045,247)</u>
Change in net position of governmental activities	<u><u>\$ 13,315,325</u></u>

**GULF COUNTY, FLORIDA**  
**STATEMENT OF NET POSITION**  
**PROPRIETARY FUNDS**  
**SEPTEMBER 30, 2022**

	BUSINESS-TYPE ACTIVITIES AND ENTERPRISE FUNDS		
	Water	County Golf Course	Oak Grove
<b>ASSETS</b>			
Current assets			
Cash and cash equivalents	\$ 928,698	\$ 280,659	\$ 26,092
Inventory	-	23,586	-
Accounts receivable	71,408	26,652	-
Due from other funds	-	33	-
Due from other governments	154,968	341	-
Prepaid expenses	237,175	75	-
Total current assets	1,392,249	331,346	26,092
Noncurrent assets			
Capital assets			
Land	237,450	334,601	737
Right of use asset	5,361	108,307	-
Buildings and utility system	101,240	47,978	269,453
Infrastructure	4,048,990	206,955	-
Machinery and equipment	-	315,709	-
Construction in progress	204,956	213,385	-
Less: allowance for depreciation	(389,178)	(115,931)	(269,453)
Total noncurrent assets	4,208,819	1,111,004	737
Total assets	5,601,068	1,442,350	26,829
<b>DEFERRED OUTFLOWS</b>			
Pension related	66,916	59,685	-
<b>LIABILITIES</b>			
Current liabilities			
Accounts payable and accrued liabilities	343,877	31,113	-
Due to other funds	-	128	-
Other liabilities	990	-	-
Current portion of operating lease liability	2,220	23,124	-
Current portion of capital lease liability	-	56,180	-
Current portion of bond payable	170,000	-	-
Total current liabilities	517,087	110,545	-
Noncurrent liabilities			
Net pension liability	233,404	208,167	-
Operating lease liability, net of current portion	928	62,821	-
Capital lease liability, net of current portion	-	131,595	-
Bond payable, net of current portion	4,550,566	-	-
Total noncurrent liabilities	4,784,898	402,583	-
Total liabilities	5,301,985	513,128	-
<b>DEFERRED INFLOWS</b>			
Pension related	21,548	19,221	-
Total liabilities and deferred inflows	5,323,533	532,349	-
<b>NET POSITION</b>			
Net investment in capital assets	-	837,284	737
Unrestricted	344,451	132,402	26,092
Total net position	\$ 344,451	\$ 969,686	\$ 26,829

See accompanying notes to the financial statements.

**GULF COUNTY, FLORIDA**  
**STATEMENT OF NET POSITION**  
**PROPRIETARY FUNDS**  
**SEPTEMBER 30, 2022**

	BUSINESS-TYPE ACTIVITIES AND ENTERPRISE FUNDS		
	Williamsburg and Methodist Hill	Solid Waste Fund	Total
<b>ASSETS</b>			
Current assets			
Cash and cash equivalents	\$ -	\$ 784,117	\$ 2,019,566
Inventory	-	-	23,586
Accounts receivable	-	108,498	206,558
Due from other funds	-	1,558	1,591
Due from other governments	-	-	155,309
Prepaid expenses	-	-	237,250
Total current assets	-	894,173	2,643,860
Noncurrent assets			
Capital assets			
Land	-	389,337	962,125
Right of use asset	-	-	113,668
Buildings and utility system	571,925	824,004	1,814,600
Infrastructure	-	-	4,255,945
Machinery and equipment	-	-	315,709
Construction in progress	-	-	418,341
Less: allowance for depreciation	(414,683)	(17,853)	(1,207,098)
Total noncurrent assets	157,242	1,195,488	6,673,290
Total assets	157,242	2,089,661	9,317,150
<b>DEFERRED OUTFLOWS</b>			
Employee pension contributions	-	47,769	174,370
<b>LIABILITIES</b>			
Current liabilities			
Accounts payable and accrued liabilities	-	66,583	441,573
Due to other funds	-	-	128
Other liabilities	-	-	990
Current portion of operating lease liability	-	-	25,344
Current portion of capital lease liability	-	-	56,180
Current portion of bond payable	-	-	170,000
Total current liabilities	-	66,583	694,215
Noncurrent liabilities			
Net pension liability	-	166,618	608,189
Operating lease liability, net of current portion	-	-	63,749
Capital lease liability, net of current portion	-	-	131,595
Bond payable, net of current portion	-	-	4,550,566
Total non-current liabilities	-	166,618	5,354,099
Total liabilities	-	233,201	6,048,314
<b>DEFERRED INFLOWS</b>			
Pension earnings	-	15,383	56,152
Total liabilities and deferred inflows	-	248,584	6,104,466
<b>NET POSITION</b>			
Net investment in capital assets	157,242	1,195,488	2,190,751
Unrestricted	-	693,358	1,196,303
Total net position	\$ 157,242	\$ 1,888,846	\$ 3,387,054

See accompanying notes to the financial statements.

**GULF COUNTY, FLORIDA**  
**STATEMENT OF REVENUES, EXPENSES, AND CHANGES IN FUND NET POSITION**  
**PROPRIETARY FUNDS**  
**FOR THE YEAR ENDED SEPTEMBER 30, 2022**

	BUSINESS-TYPE ACTIVITIES		
	Water	County Golf Course	Oak Grove
	-	-	-
Operating revenues			
Charges for services	\$ 1,758,590	\$ 714,373	\$ -
Other revenue	12,289	114,410	-
Total operating revenues	<u>1,770,879</u>	<u>828,783</u>	<u>-</u>
Operating expenses			
Payroll expenses	328,209	313,619	-
Professional	10,241	90,520	-
Contract services	265,386	128,691	-
Communications	7,770	7,560	-
Utilities	70,131	40,850	-
Rent	1,699	7,597	-
Repairs and maintenance	115,758	67,660	-
Advertising	411	-	-
Office supplies	3,388	4,757	-
Operating supplies	49,509	167,594	-
Cost of goods sold	-	71,647	-
Other	18,005	2,630	-
Other debt issuance costs	2,125	-	-
Depreciation	217,026	65,122	-
Total operating expenses	<u>1,089,658</u>	<u>968,247</u>	<u>-</u>
Net income before transfers and interest expense	<u>681,221</u>	<u>(139,464)</u>	<u>-</u>
Interest expense	(114,596)	(5,152)	-
Transfers in	<u>307,350</u>	<u>200,000</u>	<u>-</u>
Increase (decrease) in net position	873,975	55,384	-
Net position - beginning	<u>(529,524)</u>	<u>914,302</u>	<u>26,829</u>
Net position - ending	<u>\$ 344,451</u>	<u>\$ 969,686</u>	<u>\$ 26,829</u>



**GULF COUNTY, FLORIDA**  
**STATEMENT OF REVENUES, EXPENSES, AND CHANGES IN FUND NET POSITION**  
**PROPRIETARY FUNDS**  
**FOR THE YEAR ENDED SEPTEMBER 30, 2022**

	BUSINESS-TYPE ACTIVITIES		
	Williamsburg and Methodist Hill	Solid Waste Fund	Total
Operating revenues			
Charges for services	\$ -	\$ 1,932,599	\$ 4,405,562
Other revenue	-	4,716	131,415
Total operating revenues	-	1,937,315	4,536,977
Operating expenses			
Payroll expenses	-	244,841	886,669
Professional	-	999	101,760
Contract services	-	1,330,943	1,725,020
Communications	-	866	16,196
Utilities	-	-	110,981
Rent	-	931	10,227
Repairs and maintenance	-	5,940	189,358
Advertising	-	196	607
Office supplies	-	1,034	9,179
Operating supplies	-	35,230	252,333
Cost of goods sold	-	-	71,647
Other	-	791	21,426
Other debt issuance costs	-	-	2,125
Depreciation	14,308	16,480	312,936
Total operating expenses	14,308	1,638,251	3,710,464
Net income before transfers and interest expense	(14,308)	299,064	826,513
Interest expense	-	-	(119,748)
Transfers in	-	-	507,350
Increase (decrease) in net position	(14,308)	299,064	1,214,115
Net position - beginning	171,550	1,589,782	2,172,939
Net position - ending	\$ 157,242	\$ 1,888,846	\$ 3,387,054

**GULF COUNTY, FLORIDA  
STATEMENT OF CASH FLOWS  
PROPRIETARY FUNDS  
FOR THE YEAR ENDED SEPTEMBER 30, 2022**

	Water	County Golf Course	Oak Grove
Cash flows from operating activities			
Receipts from customers	\$ 1,731,847	\$ 746,226	\$ -
Payments to suppliers	(464,593)	(604,107)	-
Payments to employees	(324,105)	(308,520)	-
Other receipts (payments)	(379,783)	115,466	-
Net cash provided by (used in) operating activities	<u>563,366</u>	<u>(50,935)</u>	<u>-</u>
Cash flows from capital and related financial activities			
Acquisition of capital assets	(448,247)	(43,656)	-
Debt service	(151,605)	(68,131)	-
Interest	(114,596)	(5,152)	-
Net cash provided by (used in) operating activities	<u>(714,448)</u>	<u>(116,939)</u>	<u>-</u>
Cash flows from non-capital financial related activities			
Transfers in	307,350	200,000	-
Net increase (decrease) in cash and cash equivalents	156,268	32,126	-
Cash and cash equivalents at beginning of year	<u>772,430</u>	<u>248,533</u>	<u>26,092</u>
Cash and cash equivalents at end of year	<u>\$ 928,698</u>	<u>\$ 280,659</u>	<u>\$ 26,092</u>
Reconciliation of net income (loss) to net cash provided by (used in) operating activities:			
Operating income (loss)	\$ 681,221	\$ (139,464)	\$ -
Adjustments to Reconcile Net Income (Loss) to Net Cash Provided by (Used in) Operating Activities:			
Depreciation	217,026	65,122	-
Change in assets and liabilities:			
Inventory	-	(6,361)	-
Accounts receivable	(26,743)	31,853	-
Due from other funds	1,210	735	-
Due from other governments	(154,968)	-	-
Prepaid expenses	(237,175)	336	-
Accounts payable	78,603	(5,999)	-
Due to other funds	(4)	(15)	-
Net pension related	3,206	2,858	-
Other liabilities	990	-	-
Total adjustments	<u>(117,855)</u>	<u>88,529</u>	<u>-</u>
Net cash provided by (used in) operating activities	<u>\$ 563,366</u>	<u>\$ (50,935)</u>	<u>\$ -</u>

See accompanying notes to the financial statements.

**GULF COUNTY, FLORIDA**  
**STATEMENT OF CASH FLOWS**  
**PROPRIETARY FUNDS**  
**FOR THE YEAR ENDED SEPTEMBER 30, 2022**

	Williamsburg and Methodist Hill	Solid Waste Fund	Total
Cash flows from operating activities			
Receipts from customers	\$ -	\$ 1,970,595	\$ 4,448,668
Payments to suppliers	-	(1,416,531)	(2,485,231)
Payments to employees	-	(241,086)	(873,711)
Other receipts (payments)	-	22,310	(242,007)
Net cash provided by (used in) operating activities	-	335,288	847,719
Cash flow from capital and related financial activities			
Acquisition of capital assets	-	-	(491,903)
Debt service	-	-	(219,736)
Interest	-	-	(119,748)
Net cash provided by (used in) operating activities	-	-	(831,387)
Cash flow from non-capital financial related activities			
Transfers in	-	-	507,350
Net increase (decrease) in cash and cash equivalents	-	335,288	523,682
Cash and cash equivalents at beginning of year	-	448,829	1,495,884
Cash and cash equivalents at end of year	\$ -	\$ 784,117	\$ 2,019,566
Reconciliation of net income (loss) to net cash provided by (used in) operating activities:			
Operating income (loss)	\$ (14,308)	\$ 299,064	\$ 826,513
Adjustments to Reconcile Net Income (Loss) to Net Cash Provided by (Used in) Operating Activities:			
Depreciation	14,308	16,480	312,936
Change in assets and liabilities:			
Inventory	-	-	(6,361)
Accounts receivable	-	37,996	43,106
Due from other funds	-	17,594	19,539
Due from other governments	-	-	(154,968)
Prepaid expenses	-	-	(236,839)
Accounts payable	-	(38,134)	34,470
Due to other funds	-	-	(19)
Net pension related	-	2,288	8,352
Other liabilities	-	-	990
Total adjustments	14,308	36,224	21,206
Net cash provided by (used in) operating activities	\$ -	\$ 335,288	\$ 847,719

See accompanying notes to the financial statements.

**GULF COUNTY, FLORIDA**  
**STATEMENT OF FIDUCIARY NET POSITION**  
**CUSTODIAL FUNDS**  
**SEPTEMBER 30, 2022**

	Clerk of Court	Sheriff	Tax Collector	Total Custodial Funds
<b>ASSETS</b>				
Cash and cash equivalents	\$ 502,341	\$ 706	\$ 397,146	\$ 900,193
Accounts receivable (net)	1,382	-	-	1,382
Due from other governments	120	-	-	120
Due from BOCC	10	-	-	10
	<u>503,853</u>	<u>706</u>	<u>397,146</u>	<u>901,705</u>
<b>LIABILITIES</b>				
Due to other funds	37,600	-	-	37,600
Due to individuals	-	-	327,150	327,150
Due to other governments	127,130	-	43,209	170,339
Due to BOCC	14,376	-	26,787	41,163
	<u>179,106</u>	<u>-</u>	<u>397,146</u>	<u>576,252</u>
<b>NET POSITION</b>				
Restricted	<u>\$ 324,747</u>	<u>\$ 706</u>	<u>\$ -</u>	<u>\$ 325,453</u>

**GULF COUNTY, FLORIDA**  
**STATEMENT OF CHANGES IN FIDUCIARY NET POSITION**  
**CUSTODIAL FUNDS**  
**SEPTEMBER 30, 2022**

	Clerk of Court	Sheriff	Tax Collector	Total Custodial Funds
<b>ADDITIONS</b>				
Taxes	\$ -	\$ -	\$ 31,380,630	\$ 31,380,630
Permits, fees, and special assessments	-	-	3,185,553	3,185,553
Deposits/escrow/surplus	108,510	-	-	108,510
Service charges/general government	6,925,002	27,231	-	6,952,233
Court related	2,524,915	-	-	2,524,915
<b>Total additions</b>	<b>9,558,427</b>	<b>27,231</b>	<b>34,566,183</b>	<b>44,151,841</b>
<b>DEDUCTIONS</b>				
Payments to other governments	-	-	18,362,845	18,362,845
Payments to BOCC	-	-	14,930,388	14,930,388
Payments to individuals	-	-	1,272,928	1,272,928
Payments to constitutional officers	-	-	22	22
Service charges	-	27,101	-	27,101
Deposits/escrow/surplus	72,470	-	-	72,470
Service charges/general government	6,926,516	-	-	6,926,516
Court related	2,421,686	-	-	2,421,686
<b>TOTAL DEDUCTIONS</b>	<b>9,420,672</b>	<b>27,101</b>	<b>34,566,183</b>	<b>44,013,956</b>
Net change in fiduciary net position	137,755	130	-	137,885
Net position - beginning	186,992	576	-	187,568
Net position - ending	<u>\$ 324,747</u>	<u>\$ 706</u>	<u>\$ -</u>	<u>\$ 325,453</u>

**GULF COUNTY, FLORIDA**  
**NOTES TO FINANCIAL STATEMENTS**  
**SEPTEMBER 30, 2022**

**NOTE 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES**

**A. Reporting Entity**

Gulf County, Florida (the County), located in Northwest Florida, is a political subdivision of the State of Florida and provides services to approximately 16,000 residents in many areas including general government, public safety, physical environment, transportation, economic environment, human services, and culture and recreation. The County is governed by a five-member elected Board of County Commissioners (Board), which derives its authority from Florida Statutes and regulations. In addition to the members of the Board, there are five elected constitutional officers: Clerk of the Circuit Court, Sheriff, Tax Collector, Property Appraiser, and Supervisor of Elections.

The elected offices of the Clerk of the Circuit Court, Sheriff, Tax Collector, Property Appraiser, and Supervisor of Elections are operated as separate County agencies in accordance with applicable provisions of Florida Statutes. These constitutional officers operate on a budget system whereby County-appropriated funds are received from the Board and unexpended funds are returned to the Board. The Clerk of the Circuit Court operates as a fee officer by retaining various fees collected by this office and billing the Board for certain services provided. Separate accounting records and budgets are maintained by each individual office.

As required by Governmental Accounting Standards Board (GASB) Statement No. 14, *The Reporting Entity*, the financial reporting entity consists of the primary government (composed of the Board of County Commissioners and Constitutional Officers) and the County's component units, for which the primary government is financially accountable. Also included are other entities whose exclusion would cause the reporting entity's financial statements to be misleading or incomplete. Each potential component unit is individually evaluated using specific criteria outlined in GASB Statement No. 14 to determine whether the entity is: a) part of the primary government; b) a component unit which should be included in the reporting entity (blended or discretely presented); or c) an organization which should be excluded from the reporting entity entirely. The principal criteria for classifying a potential component unit include the legal separateness of the organization, the financial accountability of the primary government for the potential component unit resulting from the primary government's ability to impose its will on the potential component unit's fiscal dependency on the primary government. The dependent special districts, Howard Creek Fire Control, Overstreet Fire Control, St. Joe Fire Control, Tupelo Fire Control, and Highland View Water and Sewer District are considered component units and are blended in the financial statements of the County as part of the enterprise funds and the special revenue funds. There are no other entities for which there were positive responses to specific criteria used for establishing oversight responsibility that were excluded from the County's financial statements.

The County was established by the constitution of the State of Florida, Article VIII, Section 1 (e). Dependent special districts were created as follows: Highland View Water and Sewer District, Laws of Florida Chapter 61-2212; Howard Creek Fire District, Laws of Florida Chapter 79-467; Overstreet Fire District, Laws of Florida Chapter 78-513; St. Joe Fire District, Laws of Florida Chapter 47-24541; and Tupelo Fire District, Laws of Florida Chapter 70-696.

All fire Districts were conformed and re-established by County Ordinance #1996-12.

**GULF COUNTY, FLORIDA**  
**NOTES TO FINANCIAL STATEMENTS**  
**SEPTEMBER 30, 2022**

**NOTE 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)**

The accounting policies of the County conform to U.S. generally accepted accounting principles as applicable to governments. The following is a summary of the significant accounting policies.

**B. Government-Wide and Fund Financial Statements**

The government-wide financial statements (i.e., the statement of net position and the statement of activities) report information on all of the nonfiduciary activities of the primary government and its component units. For the most part, the effect of interfund activity has been removed from these statements. Governmental activities, which are normally supported by taxes and intergovernmental revenues, are reported separately from business-type activities, which rely to a significant extent on fees and charges for support. Likewise, the primary government is reported separately from certain legally separate component units, if any, for which the primary government is financially accountable.

The statement of activities demonstrates the degree to which the direct expenses of a given function or segment are offset by program revenues. Direct expenses are those that are clearly identifiable with a specific function or segment. Program revenues include: a) charges to customers or applicants who purchase, use, or directly benefit from goods, services, or privileges provided by a given function or segment; and, b) grants and contributions that are restricted to meeting the operational or capital requirements of a particular function or segment. Taxes and other items not properly included among program revenues are reported instead as general revenues.

Separate financial statements are provided for governmental funds, proprietary funds, and fiduciary funds, even though the latter are excluded from the government-wide financial statements. Major individual governmental funds and major individual enterprise funds are reported as separate columns in the fund financial statements.

The County reports five major governmental funds:

- General Fund – The general fund is the County’s primary operating fund. It is used to account for all resources traditionally associated with governmental activities except those required to be accounted for in other funds
- Disaster Fund – This fund accounts for cash committed to pay overtime during disasters
- Hurricane Housing Recovery Program – This fund is used to account for the Hurricane Housing Recovery Program activity
- Tourist Development Fund – This fund accounts for the 5% local option tourist development tax
- General Grants Fund – This fund accounts for the receipt and disbursement of general grant monies to the appropriate recipients

The County reports each of the enterprise funds as major funds. Each fund is used to account for activity of the utility for area served.

The County reports one type of fiduciary fund, custodial funds, which are used to account for the collection and disbursement of funds by the County on behalf of other governments and individuals.

**GULF COUNTY, FLORIDA**  
**NOTES TO FINANCIAL STATEMENTS**  
**SEPTEMBER 30, 2022**

**NOTE 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)**

**C. Measurement Focus, Basis of Accounting, and Financial Statement Presentation**

The government-wide financial statements are reported using the economic resources measurement focus and the accrual basis of accounting, as are the proprietary fund and fiduciary fund financial statements.

Revenues are recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of the related cash flows.

Governmental fund financial statements are reported using the current financial resources measurement focus and the modified accrual basis of accounting. Revenues are available when they are collectible within the current period or soon enough thereafter to pay liabilities of the current period. For this purpose, the County considers revenues to be available if they are collected within 60 days of the end of the current fiscal period. Expenditures generally are recorded when a liability is incurred, as under accrual accounting. However, debt service expenditures, as well as expenditures related to compensated absences are recorded only when payment is due.

Proprietary funds distinguish operating revenues and expenses from nonoperating items. Operating revenues and expenses generally result from providing services and producing and delivering goods in connection with a proprietary fund's principal ongoing operations. The County's enterprise activities are operated and maintained by local cities. The County receives the amounts billed to customers for the required debt service and bond payments.

**D. Enterprise Activities**

For enterprise activities, the County applies all applicable GASB pronouncements.

**E. Budgets and Budgetary Accounting**

General governmental revenue and expenditures accounted for in budgetary funds are controlled by a budgetary accounting system in accordance with various legal requirements which govern the County's operations. Budgets are monitored at varying levels of classification detail; however, expenditures cannot legally exceed total appropriations at the individual fund level. All budget changes that affect the total of a fund's budget must be approved by the Board.

The budgetary information presented for the general fund and any major governmental funds is prepared on the modified accrual basis. Encumbrances are not recorded. Unexpended items at year-end must be reappropriated in the subsequent year.



**GULF COUNTY, FLORIDA**  
**NOTES TO FINANCIAL STATEMENTS**  
**SEPTEMBER 30, 2022**

**NOTE 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)**

**F. Encumbrances**

Encumbrances represent commitments related to unperformed contracts for goods and services which are chargeable to an appropriation and for which a part of the appropriation is reserved. Encumbrances do not represent expenditures or liabilities. Encumbrances outstanding at year end lapse and are reappropriated in the subsequent year.

**G. Cash and Investments**

Cash and cash equivalents consist of those deposits made locally in commercial banks and investments purchased through the Florida Local Government Investment Trust. All deposits in commercial banks are with qualified public depositories authorized by Chapter 280, Florida Statutes. The deposits are insured through FDIC and Florida's multiple financial institution collateral pool. The Florida Local Government Investment Trust deposits are maintained in investment pools which invest primarily in highly liquid commercial paper, repurchase agreements, bankers' acceptance notes and United States Government obligations. The County follows GASB Statement No. 31, Accounting and Financial Reporting for Certain Investments and for External Investment Pools, in reporting on investments owned. Generally, this statement requires various investments be reported at fair value, including debt securities and open-ended mutual funds.

**H. Accounts Receivable**

The County's and its component units accounts receivable, other than ambulance service accounts receivable as described in note 10, are deemed to be entirely collectible. Therefore, an allowance for uncollectible accounts receivable has not been recorded.

**I. Due from (to) Other Funds**

Activity between funds that are representative of lending/borrowing arrangements outstanding at the end of the fiscal year are referred to as "due to/from other funds." Any residual balances outstanding between the governmental activities and business-type activities are reported in the government-wide financial statements as "internal balances" when applicable.

**J. Inventories**

Inventory items of materials and supplies, which are not significant in amount, are considered expenditures when purchased in the governmental funds. The balance of physical inventory on hand at fiscal year-end has not been recorded because the amount is not considered material.

**GULF COUNTY, FLORIDA**  
**NOTES TO FINANCIAL STATEMENTS**  
**SEPTEMBER 30, 2022**

**NOTE 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)**

**K. Capital Assets**

Capital assets, which include property, plant, equipment, and infrastructure assets (e.g., roads, right of ways, stormwater system, sidewalks, and similar items), are reported in the applicable governmental or business-type activities columns in the government-wide financial statements. Machinery and equipment with an initial, individual cost of more than \$1,000 and an estimated useful life in excess of one year are recorded as capital assets. Buildings, roads, bridges, and sidewalks are capitalized when their initial costs exceed \$25,000 and possess estimated useful lives of more than one year. Capital assets are recorded at historical cost when purchased or constructed or estimated historical cost if actual cost is unknown. Donated capital assets are recorded at estimated fair market value at the date of donation. The cost of normal maintenance and repairs that does not add to the value of an asset or materially extend its useful life is expensed as incurred.

Property, plant and equipment are depreciated using the straight-line method over the estimated useful lives of the assets, which are generally as follows:

Buildings	50 years
Improvements	50 years
Machinery and equipment	5-20 years
Infrastructure	15-25 years
Leased assets	Lease term

Major outlays for capital assets and improvements are capitalized as projects are constructed. For assets constructed with governmental fund resources, interest during the construction period is not capitalized.

**L. Compensated Absences**

The County maintains a policy that permits employees to accumulate earned but unused vacation and sick pay benefits that will be paid to employees upon separation from County service if certain criteria are met. These benefits, plus their related tax and retirement costs are classified as compensated absences. Employees may be paid for unused vacation hours accrued up to a maximum amount. Payment of unused sick leave, upon termination, is also provided for up to varying amounts.

Both the current and long-term portion of compensated absences are accrued and reported in the government-wide financial statements. No expenditure is reported in the government fund level statements for these amounts until payment is made. Compensated absences liability is based on current rates of pay. This is accounted for pursuant to GASB Statement No.16, *Accounting for Compensated Absences*.

**GULF COUNTY, FLORIDA**  
**NOTES TO FINANCIAL STATEMENTS**  
**SEPTEMBER 30, 2022**

**NOTE 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)**

**M. Property Taxes**

Under Florida law, the assessment of all properties and the collection of all county, municipal and school board property taxes are consolidated in the offices of the Property Appraiser and Tax Collector. The laws of the State regulating tax assessment are also designed to assure a consistent property valuation method statewide. Florida Statutes permit counties to levy property taxes at a rate of up to 10 mills for general operations. The 2022 tax year millage rate assessed by the County was 6.5 mills.

The tax levy of the County is established by the Board prior to October 1 of each year and the Property Appraiser incorporates the County millage rates into the total tax levy, which includes the various municipalities, the county school board, and other taxing authorities.

All property is assessed according to its fair market value January 1 of each year. Each assessment roll is submitted to the Executive Director of the Florida Department of Revenue for review to determine if the rolls meet all of the appropriate requirements of Florida Statutes.

All taxes become payable on November 1 of each year, or as soon thereafter as the assessment roll is certified and delivered to the Tax Collector. All unpaid taxes become delinquent on April 1 following the year in which they are assessed. Discounts are allowed for early payment at the rate of 4% in the month of November, 3% in the month of December, 2% in the month of January and 1% in the month of February. Taxes paid in March are without discount.

On or prior to June 1, following the tax year, tax certificates are sold for all delinquent taxes on real property. After sale, tax certificates bear interest of 18% per year or at any lower rate bid by the buyer. Application for a tax deed on any unredeemed tax certificates may be made by the certificate holder after a period of two years. Unsold tax certificates are held by the County.

**N. Use of Estimates**

The preparation of financial statements in conformity with U.S. generally accepted accounting principles requires management to make estimates and assumptions that affect certain reported amounts and disclosures. Accordingly, actual results could differ from those estimates.

**O. Use of Restricted Assets**

It is generally the practice of the County to utilize restricted net position before unrestricted net assets when possible.

**GULF COUNTY, FLORIDA**  
**NOTES TO FINANCIAL STATEMENTS**  
**SEPTEMBER 30, 2022**

**NOTE 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)**

**P. Net Pension Liability**

In the government-wide and proprietary fund statements, the net pension liability represents the County's proportionate share of the net pension liability of the cost-sharing pension plans in which it participates. This liability represents a share of the present value of projected benefit payments to be provided through cost-sharing plans, less the amount of the cost-sharing plans' fiduciary net position. The County participates in both the Florida Retirement System (FRS) defined benefit pension plan and the Health Insurance Subsidy Program (HIS) defined benefit plan administered by the Florida Division of Retirement. The County allocated the net pension liability, deferred outflows of resources, deferred inflows of resources, and pension expense to the funds and functions/activities based on their respective contribution made to the pension plans for that fiscal year.

**Q. Other Postemployment Benefits**

The County has recorded a liability in the government-wide statements and the enterprise funds for postemployment benefits other than pensions. The financial reporting requirements for governments whose employees are provided with OPEB, include the recognition and measurement of liabilities, deferred outflows of resources, deferred inflows of resources, and expense.

**R. Deferred Outflows/Inflows of Resources**

The statement of net position will sometimes report separate sections for deferred outflows of resources and deferred inflows of resources. Deferred outflows of resources represent a consumption of net assets that applies to a future period(s) and so will not be recognized as an outflow of resources (expense/expenditure) until that time. Deferred inflows of resources represent an acquisition of net assets that applies to a future period(s) and so will not be recognized as an inflow of resources (revenue) until that time.

The County also has items related to its retirement plan and OPEB plan which are reported in the government-wide and proprietary fund statements of net position as deferred outflows of resources and deferred inflows of resources. Certain changes in the net pension liability and net OPEB liability are recognized as expense over time instead of all being recognized in the year of occurrence.

Experience gains or losses result from actuarial studies which adjust the net pension/OPEB liability (asset) for actual experience for certain trend information that was previously assumed, for example, the assumed dates of retirement plan members. These experience gains or losses are recorded as deferred outflows of resources or deferred inflows of resources and are amortized into expense over the expected remaining service lives of plan members. Changes in actuarial assumptions which adjust the net pension/OPEB liability (asset) are also recorded as deferred outflows of resources or deferred inflows of resources and are amortized into pension expense over the expected remaining service lives of plan members. The net difference between projected and actual earnings on pension/OPEB plan investments is deferred and amortized against pension expense over a five-year period.

**GULF COUNTY, FLORIDA**  
**NOTES TO FINANCIAL STATEMENTS**  
**SEPTEMBER 30, 2022**

**NOTE 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)**

**S. Long-Term Obligations**

In the government-wide financial statements and the proprietary funds in the fund financial statements, long-term debt and other long-term obligations are reported as liabilities in the applicable governmental activities, business-type activities, or proprietary fund statement of net position. Bond premiums and discounts are deferred and amortized over the life of the bonds using the effective interest method. Bonds payable are reported net of the applicable bond premium or discount.

**T. Leases**

The County is a lessee for various lease agreements and recognizes a lease liability and an intangible right-to-use lease asset (lease asset) in the government-wide financial statements. At the commencement of a lease, the County initially measures the lease liability at the present value of payments expected to be made during the lease term. Subsequently, the lease liability is reduced by the principal portion of the lease payments made at or before the lease commencement date, plus initial direct costs. Subsequently, the lease asset is amortized in accordance with principal amounts attributed over the term of the lease liability.

Key estimates and judgements related to leases include how the County determines (1) the discount rate is used to discount the expected lease payments to present value, (2) lease term, and (3) lease payments.

- The County uses the interest rate charged by the lessor as the discount rate. When the interest rate charged by the lessor is not provided, the County generally uses its estimated incremental borrowing rate as the discount rate for leases.
- The lease term includes the noncancellable period of the lease. Lease payments included in the measurement of the lease liability are composed of fixed payments and purchase option price that the County is reasonably certain to exercise.

The County monitors changes in circumstances that would require a remeasurement of its lease and will remeasure the lease asset and liability if certain changes occur that are expected to significantly affect the amount of the lease liability.

Lease assets are reported with other capital assets and lease liabilities are reported with long-term debt on the statement of net position.

**U. Change in Accounting Principles**

For the year ended September 30, 2022, the County implemented GASB Statement No. 87, *Leases*. GASB Statement No. 87 enhances the relevance and consistency of information of the government's leasing activities. It establishes requirements for lease accounting based on the principle that leases are financing of the right-to-use an underlying asset. A lessee is required to recognize a lease liability and an intangible right-to-use lease asset, and a lessor is required to recognize a lease receivable and a deferred inflow of resources. These changes were incorporated in the County's financial statements and had no effect on the beginning net position.

**GULF COUNTY, FLORIDA**  
**NOTES TO FINANCIAL STATEMENTS**  
**SEPTEMBER 30, 2022**

**NOTE 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)**

**V. Recent GASB Standards**

The County is currently evaluating the effects that the following GASB statements, which will be implemented in future financial statements, will have on its financial statements for subsequent fiscal years:

- GASB has issued GASB Statement No. 96, Subscription-Based Information Technology Arrangements, which will be effective for the year ending September 30, 2023. This statement provides guidance on the accounting and financial reporting for subscription-based information technology arrangements (SBITAs) for government end users (governments). This statement: (1) defines a SBITA; (2) establishes that a SBITA results in a right-to-use subscription asset—an intangible asset—and a corresponding subscription liability; (3) provides the capitalization criteria for outlays other than subscription payments, including implementation costs of a SBITA; and (4) requires note disclosures regarding a SBITA. To the extent relevant, the standards for SBITAs are based on the standards established in GASB Statement No. 87, Leases, as amended.

**W. Subsequent Events**

The County evaluated subsequent events through June 20, 2023, the date which the financial statements were available to be issued. The County identified the following items requiring disclosure:

- In February 2022, Gulf County entered into a loan agreement with the State of Florida, Department of Environmental Protection, State Revolving Fund (SRF), for a Principal Forgiveness Loan funded by the Federal Drinking Water Act. This loan in the amount of \$932,200 will be used to finance construction of improvements to the Gulf County Water System (GCWS). Actual amounts of the final loan and amounts forgiven will not be calculated until the completion of the construction project which is expected to be in the summer of 2023. Initial estimates included in the Agreement estimate principal forgiveness of \$393,625 resulting in a total loan of \$540,175 which includes capitalized interest. Revenues of the GCWS after payment of operation and maintenance expenses will be used for repayment of the debt. The first draw on the loan did not occur until October 2022.
- On October 1, 2022, the County paid the remaining principal balance of \$690,000 on the Non-Ad Valorem Revenue Bonds, Series 2016. See Note 5 (Long-Term Debt) for more information about this bond.

**GULF COUNTY, FLORIDA**  
**NOTES TO FINANCIAL STATEMENTS**  
**SEPTEMBER 30, 2022**

**NOTE 2: DEPOSITS AND INVESTMENTS**

Deposits Policies:

The County's cash and cash equivalents include cash on hand, demand deposits, and short-term highly liquid debt instruments with original maturities of three months or less from the date of acquisition.

Investments Policies:

Florida Statutes, Section 218.415, authorizes the County to invest surplus funds in the following:

- The Local Government Surplus Funds Trust Fund (State Board of Administration) or any intergovernmental investment pool authorized pursuant to the Florida Interlocal Cooperation Act as provided s.163.01.
- Securities and Exchange Commission registered money market funds with the highest credit quality rating from a nationally recognized rating agency.
- Interest – bearing time deposits or savings accounts in state-certified qualified public depositories as defined in s. 280.02.
- Direct obligations of the United States Treasury.
- Federal agencies and instrumentalities.
- Securities of, or other interests in, any open-end or closed-end management-type investment company or investment trust registered under the Investment Company Act of 1940, 15 U.S.C.ss. 80a-1 et. seq., as amended from time to time, provided that the portfolio of such investment company or investment trust is limited to obligations of the United States Government or any agency or instrumentality thereof and to repurchase agreements full collateralized by such United States Government obligations, and provided that such investment company or investment trust takes delivery of such collateral either directly or through an authorized custodian.

In addition, the County is authorized by law or by county ordinance to invest funds in the following securities:

- Commercial Paper of U.S. Corporations having a rating of at least two of the following three ratings: A-1, P-1, and F-1, as rated by Standard & Poors, Moody's, and Fitch Investors Service rating services.
- Bankers' Acceptances that are eligible for purchase by the Federal Reserve Banks and have a Letter of Credit rating of A or better.
- Obligations, rated A+ or better, of the State of Florida and its various local governments, including Gulf County.
- Overnight Repos (Repurchase Agreement) and Term Repos with maturities of less than 30 days.
- Corporate Securities rated AA/Aa by Standard & Poors and Moody's.
- Qualified Purchaser Funds (3(c)7) funds) securities of an open-end management type investment company or investment fund advised by a Registered Advisor under rule 3(c)(7) of the Federal Investment Company Act of 1940, provided that the funds investment guidelines state that the fund will seek to maintain a \$1 per share net position value.

**GULF COUNTY, FLORIDA**  
**NOTES TO FINANCIAL STATEMENTS**  
**SEPTEMBER 30, 2022**

**NOTE 2: DEPOSITS AND INVESTMENTS (CONTINUED)**

- Auction Rate Securities rate AAA/aaa.

Florida Statutes provide that funds awaiting clearing may be invested. Pursuant to an agreement with a local financial institution, cash on deposit, including the County’s float, was invested overnight in United States Treasury Obligations per the repurchase agreement.

The Florida Local Government Investment Trust Fund (FLGIT) is a professionally managed fund available only to public entities in Florida. The investment policy of FLGIT restricts investments to direct obligations of or securities fully guaranteed by the United States; obligations of certain federal agencies, including collateralized obligations; repurchase agreements; and commercial paper.

As of September 30, 2022, the County’s deposits consisted of the following:

	Fair Value	Weighted Average Maturity
Florida Local Government Investment Trust (FLGIT)	\$ 5,818,003	Demand
Total investment portfolio	\$ 5,818,003	

**Custodial Credit Risk of Deposits:**

All cash resources of the County are placed in banks that are qualified public depositories, as required by law (Florida Security for Public Deposits Act). Every qualified public depository is required by this law to deposit with the State Treasurer eligible collateral equal to, or in excess of, an amount to be determined by the State Treasurer. The State Treasurer is required to ensure that the County’s funds are entirely collateralized throughout the fiscal year. In the event of failure by a qualified public depository, losses in excess of federal depository insurance and proceeds from the sale of the securities pledged by the defaulting depository are assessed against the other qualified public depositories of the same type as the depository in default. When other qualified public depositories are assessed additional amounts, they are assessed on a pro-rata basis.

**Interest Rate Risk:**

At September 30, 2022, the County did not hold any investments that were considered to be an interest rate risk.

**Credit Risks:**

At September 30, 2022, the County did not hold any investments that were considered to be a credit risk.



**GULF COUNTY, FLORIDA**  
**NOTES TO FINANCIAL STATEMENTS**  
**SEPTEMBER 30, 2022**

**NOTE 2: DEPOSITS AND INVESTMENTS (CONTINUED)**

Custodial Risk:

For an investment, there is a risk that in the event of a failure of the counterparty to a transaction, the government will not be able to recover the value of its investments or collateralized securities that are in the possession of an outside party. The County's investments are excluded from the definition of custodial credit risk.

Concentration of Credit Risk:

At September 30, 2022, the County did not hold any investments that were considered to be a concentration of credit risk.

**NOTE 3: INTERFUND TRANSACTIONS**

During the course of normal operations, numerous transactions occur between funds, such as expenditures or transfers of resources to provide services, service debt or construct assets. The interfund transactions are eliminated in the government-wide financial statement totals.

As of September 30, 2022, the County maintained the following interfund receivables/payables.

<u>Receivable Fund</u>	<u>Payable Fund</u>	<u>Amount</u>
General fund	Disaster fund	\$ 89,014
General fund	Nonmajor governmental funds	498,712
General fund	Tourist Development fund	25,875
General fund	Golf Course	128
Hurricane Housing Recovery	General fund	110,628
Nonmajor governmental funds	General fund	157,314
Golf Course	General fund	33
Solid Waste fund	Tourist Development fund	1,131
Solid Waste fund	General fund	427
Nonmajor governmental funds	Tourist Development fund	500
		<u>\$ 883,762</u>

The general fund has amounts due to and from constitutional officers, which represent the return of excess appropriations due at the end of the fiscal year, from either budget or officers or fee officers.

All remaining balances resulted from the time lag between the dates that (a) interfund goods and services are provided or reimbursable expenditures occur, (b) transactions are recorded in the accounting system, and (c) payments between funds are made.

**GULF COUNTY, FLORIDA**  
**NOTES TO FINANCIAL STATEMENTS**  
**SEPTEMBER 30, 2022**

**NOTE 3: INTERFUND TRANSACTIONS (CONTINUED)**

Operating transfers between funds were as follows for the year ended September 30, 2022:

<u>Transfers in</u>	<u>Transfers out</u>	<u>Amount</u>
General fund	Nonmajor governmental funds	\$ 292,527
General fund	General Grants fund	46,102
Nonmajor governmental funds	General fund	2,136,737
Disaster fund	Nonmajor governmental funds	351,900
Water fund	Nonmajor governmental funds	307,350
Nonmajor governmental funds	Tourist Development fund	354,865
Golf Club	Tourist Development fund	200,000
		<u>\$ 3,689,481</u>

The transfers above were for budgeted operations.

**NOTE 4: CAPITAL ASSETS**

Capital asset activity for the fiscal year ended September 30, 2022 was as follows:

	(Restated)			Ending Balance
	Beginning Balance	Additions	Reductions	
<b>Governmental activities:</b>				
Capital assets not being depreciated:				
Land	\$ 7,754,106	\$ 63,364	\$ (568,426)	\$ 7,249,044
Work in progress	16,338,102	6,630,101	(14,532,440)	8,435,763
Total capital assets not being depreciated	<u>24,092,208</u>	<u>6,693,465</u>	<u>(15,100,866)</u>	<u>15,684,807</u>
Capital assets being depreciated:				
Right to use asset	180,463	-	-	180,463
Buildings and improvements	18,596,913	-	(119,183)	18,477,730
Machinery & equipment - BOCC	17,985,794	692,584	(732,729)	17,945,649
Machinery & equipment - Sheriff	1,933,858	181,561	(113,356)	2,002,063
Infrastructure	55,121,229	14,532,440	-	69,653,669
Total capital assets being depreciated	<u>93,818,257</u>	<u>15,406,585</u>	<u>(965,268)</u>	<u>108,259,574</u>
Less accumulated depreciation for:				
Right to use asset	-	(47,703)	-	(47,703)
Buildings and improvements	(7,637,688)	(334,120)	44,580	(7,927,228)
Machinery & equipment - BOCC	(11,833,092)	(1,151,672)	524,697	(12,460,067)
Machinery & equipment - Sheriff	(1,388,472)	(213,261)	113,356	(1,488,377)
Infrastructure	(22,243,164)	(1,887,005)	-	(24,130,169)
Total accumulated depreciation	<u>(43,102,416)</u>	<u>(3,633,761)</u>	<u>682,633</u>	<u>(46,053,544)</u>
Total capital assets being depreciated, net	<u>50,715,841</u>	<u>11,772,824</u>	<u>(282,635)</u>	<u>62,206,030</u>
Total governmental activities, capital assets, net	<u>\$ 74,808,049</u>	<u>\$ 18,466,289</u>	<u>\$ (15,383,501)</u>	<u>\$ 77,890,837</u>

**GULF COUNTY, FLORIDA**  
**NOTES TO FINANCIAL STATEMENTS**  
**SEPTEMBER 30, 2022**

**NOTE 4: CAPITAL ASSETS (CONTINUED)**

Depreciation expense was charged to governmental activities functions/programs of the primary government as follows:

<b>Governmental activities:</b>	
General government	\$ 225,651
Public safety	626,142
Physical environment	474,435
Economic environment	45,381
Transportation	1,882,862
Court related	23,448
Human services	176,898
Culture and recreation	<u>178,944</u>
Total depreciation expense - governmental activities	<u><u>\$ 3,633,761</u></u>

	(Restated) Beginning Balance	Additions	Reductions	Ending Balance
<b>Business-type activities</b>				
Capital assets not being depreciated:				
Land	\$ 962,125	\$ -	\$ -	\$ 962,125
Work in progress	<u>1,328,746</u>	<u>239,345</u>	<u>(1,149,750)</u>	<u>418,341</u>
Total capital assets not being depreciated	<u>2,290,871</u>	<u>239,345</u>	<u>(1,149,750)</u>	<u>1,380,466</u>
Capital assets being depreciated:				
Right to use asset	113,668	-	-	113,668
Buildings & utility systems	1,814,600	-	-	1,814,600
Infrastructure	2,868,265	1,387,680	-	4,255,945
Machinery & equipment	<u>304,997</u>	<u>10,712</u>	<u>-</u>	<u>315,709</u>
Total capital assets being depreciated	<u>5,101,530</u>	<u>1,398,392</u>	<u>-</u>	<u>6,499,922</u>
Less accumulated depreciation for:				
Right to use asset	-	(25,924)	-	(25,924)
Buildings & utility systems	(693,405)	(51,165)	-	(744,570)
Infrastructure	(174,837)	(202,895)	-	(377,732)
Machinery & equipment	<u>(25,920)</u>	<u>(32,952)</u>	<u>-</u>	<u>(58,872)</u>
Total accumulated depreciation	<u>(894,162)</u>	<u>(312,936)</u>	<u>-</u>	<u>(1,207,098)</u>
Total capital assets being depreciated, net	<u>\$ 4,207,368</u>	<u>\$ 1,085,456</u>	<u>\$ -</u>	<u>\$ 5,292,824</u>
Total business-type activities, capital assets, net	<u>\$ 6,498,239</u>	<u>\$ 1,324,801</u>	<u>\$ (1,149,750)</u>	<u>\$ 6,673,290</u>

Depreciation expense for the business-type activities for the year ended September 30, 2022 was \$312,936.

**GULF COUNTY, FLORIDA**  
**NOTES TO FINANCIAL STATEMENTS**  
**SEPTEMBER 30, 2022**

**NOTE 5: LONG-TERM DEBT (CONTINUED)**

Long-term liabilities related to governmental activities as of and for the year ended September 30, 2022:

<b>Governmental Activities:</b>	(Restated) Beginning Balance	Additions	Reductions	Ending Balance	Due Within One Year
Gas Tax Revenue Bonds Series 2015A Capital Improvement for Infrastructure	\$ 10,225,000	\$ -	\$ (665,000)	\$ 9,560,000	\$ 695,000
Gas Tax Revenue Bonds Series 2015B Refunding Bonds Series 2006	2,495,000	-	(185,000)	2,310,000	190,000
Gulf County CBA Non-Ad Valorem Revenue Bonds Series 2016	690,000	-	-	690,000	-
Gulf County MSTU Limited Ad Valorem Tax Bonds Series 2016	2,160,000	-	(335,000)	1,825,000	345,000
Total bonds payable	15,570,000	-	(1,185,000)	14,385,000	1,230,000
Lease liability	180,367	-	(46,992)	133,375	38,561
Long-term landfill closure and postclosure liability	768,842	-	(261)	768,581	-
Other postemployment benefits	490,313	-	(74,034)	416,279	-
Net pension liability	6,099,244	10,082,790	-	16,182,034	-
Liability for compensated absences	2,147,416	779,939	(680,769)	2,246,586	449,318
Total government activities long-term liabilities	<u>\$ 25,256,182</u>	<u>\$ 10,862,729</u>	<u>\$ (1,987,056)</u>	<u>\$ 34,131,855</u>	<u>\$ 1,717,879</u>

**GULF COUNTY, FLORIDA**  
**NOTES TO FINANCIAL STATEMENTS**  
**SEPTEMBER 30, 2022**

**NOTE 5: LONG-TERM DEBT (CONTINUED)**

Long-term liabilities related to business-type activities as of and for the year ended September 30, 2022:

<b>Business-Type Activities:</b>	(Restated) Beginning Balance	Additions	Reductions	Ending Balance	Due Within One Year
Capital Improvements Revenue Bonds Series 2020	\$ 4,500,000	\$ -	\$ (135,000)	\$ 4,365,000	\$ 170,000
Premium on bonds payable	375,319	-	(19,753)	355,566	-
Bonds payable, net of premium	4,875,319	-	(154,753)	4,720,566	170,000
Capital lease liability	242,585	-	(54,810)	187,775	56,180
Lease liability	113,668	-	(24,575)	89,093	25,344
Net pension liability	243,970	364,219	-	608,189	-
Total business-type activities long-term liabilities	<u>\$ 5,475,542</u>	<u>\$ 364,219</u>	<u>\$ (234,138)</u>	<u>\$ 5,605,623</u>	<u>\$ 251,524</u>

**Gas Tax Revenue and Refunding Bonds, Series 2015A and 2015B**

On June 30, 2015 the County issued \$13,210,000 Gas Tax Revenue Bonds, Series 2015A and \$3,175,000 Taxable Gas Tax Revenue Refunding Bonds, Series 2015B for a total of \$16,385,000. These bonds are special obligations of the County and are solely payable from and secured by a prior lien upon and pledge of Constitutional Gas Tax, the County Gas Tax and the Local Option Gas Tax. The purpose of the Series 2015 bonds is to provide sufficient funds to (i) acquire and construct certain roads within the County, (ii) refund the County's Tax Revenue Refunding Bonds Series 2006, (iii) provide a Reserve Account for the repayment of the bonds and (iv) pay certain costs associated with the issuance of the Series (2015). The Series 2016 Bonds have interest rates from 2% to 5%. Future maturities of bonds payable are as follows:

Year ending September 30,	Gas Tax Revenue Bonds Capital Improvement for Infrastructure Series 2015A & 2015B		
	Principal	Interest	Total
2023	\$ 885,000	\$ 433,130	\$ 1,318,130
2024	920,000	397,030	1,317,030
2025	955,000	363,280	1,318,280
2026	990,000	332,005	1,322,005
2027	1,020,000	298,878	1,318,878
Thereafter	7,100,000	866,588	7,966,588
	<u>\$ 11,870,000</u>	<u>\$ 2,690,911</u>	<u>\$ 14,560,911</u>

**GULF COUNTY, FLORIDA**  
**NOTES TO FINANCIAL STATEMENTS**  
**SEPTEMBER 30, 2022**

**NOTE 5: LONG-TERM DEBT (CONTINUED)**

**Non Ad Valorem CBA Revenue Bonds Series 2016**

The County issued two new bonds during the fiscal year 16-17. The County issued \$3,440,000 in Limited Ad Valorem Tax Bonds, Series 2016. The bonds a limited obligation of the County, the principal and interest on the bonds are payable from and secured by a pledge of the ad valorem taxing power of the County within its three Cape San Blas Municipal Taxing Units, named Bayside, Gulfside Beachfront and Gulfside Interior. At the time of issuance, the County estimated that, based on the 2016 tax rolls, the initial levy necessary to comply with the requirements of the bonds, will be 1.1052 mills in the Bayside, 1.3139 mills in the Gulf Beachfront, and 1.1549 mills in the Gulfside Interior. The County additionally issued \$4,000,000 Non-Ad Valorem Revenue Bonds, Series 2016. The principal and interest payments of these bonds will be paid from the general non-committed and non-restricted revenues of the County. The County has signed a Resolution to appropriate in its annual budget to pay all debt obligations for the bond issuance. Proceeds from the sale of the bonds will be applied for the renourishment and reconstruction of the beach front at Cape San Blas in Gulf County.

MSTU Limited Ad-Valorem Tax Bonds Series 2016			
Year ending September 30,	Principal	Interest	Total
2023	\$ 345,000	\$ 46,575	\$ 391,575
2024	355,000	39,075	394,075
2025	365,000	28,275	393,275
2026	375,000	17,175	392,175
2027	385,000	5,775	390,775
	\$ 1,825,000	\$ 136,875	\$ 1,961,875

Non Ad-Valorem CBA Revenue Bonds Series 2016			
Year ending September 30,	Principal	Interest	Total
2023	\$ -	\$ 14,920	\$ 14,920
2024	-	14,920	14,920
2025	-	14,920	14,920
2026	260,000	12,190	272,190
2027	430,000	4,730	434,730
	\$ 690,000	\$ 61,680	\$ 751,680

**GULF COUNTY, FLORIDA**  
**NOTES TO FINANCIAL STATEMENTS**  
**SEPTEMBER 30, 2022**

**NOTE 5: LONG-TERM DEBT (CONTINUED)**

**Capital Improvements Revenue Bonds Series 2020**

On November 30, 2020, the County issued \$4,500,000 Capital Improvements Revenue Bonds, Series 2020. These bonds are special obligations of the County and secured by a covenant to budget and appropriate Non-Ad Valorem Revenues. The purpose of the Series 2020 bonds is to provide sufficient funds to finance capital improvements associated with the acquisition of a private utility system. The Series 2020 Bonds have interest rates from 2.00% to 5.00%.

Year ending September 30,	Capital Improvements Revenue Bonds Series 2020		
	Principal	Interest	Total
2023	\$ 170,000	\$ 130,100	\$ 300,100
2024	180,000	123,150	303,150
2025	185,000	117,675	302,675
2026	190,000	112,050	302,050
2027	195,000	106,275	301,275
Thereafter	3,445,000	51,675	3,496,675
	\$ 4,365,000	\$ 640,925	\$ 5,005,925

**NOTE 6: LEASES**

For the year ended September 30, 2022, the financial statements include the adoption of GASB Statement No. 87, *Leases*. The primary objective of this statement is to enhance the relevance and consistency of information about governments' leasing activities. This statement establishes a single model for lease accounting based on the principle that leases are financings of the right to use an underlying asset. Under this statement, a lessee is required to recognize a lease liability and an intangible right-to-use lease asset, and a lessor is required to recognize a lease receivable and a deferred inflow of resources. For additional information, refer to the disclosures below.

**GULF COUNTY, FLORIDA**  
**NOTES TO FINANCIAL STATEMENTS**  
**SEPTEMBER 30, 2022**

**NOTE 6: LEASES (CONTINUED)**

**Operating lease obligations**

**Capital assets**

The County, as a lessee, has entered into several lease agreements involving equipment leases. The total of the County's lease assets was recorded at a cost of \$294,131, less accumulated depreciation of \$73,627.

Asset Class	Lease Asset Value	Accumulated Amortization
Equipment	\$ 294,131	\$ (73,627)

**Principal and interest requirements to maturity**

Fiscal Year	Governmental Activities		
	Principal Payments	Interest Payments	Total Payments
2023	\$ 38,561	\$ 1,299	\$ 39,860
2024	21,912	1,039	22,951
2025	20,334	799	21,133
2026	16,758	566	17,324
2027	13,407	360	13,767
Thereafter	22,403	259	22,662
Total	\$ 133,375	\$ 4,322	\$ 137,697

Fiscal Year	Business-Type Activities		
	Principal Payments	Interest Payments	Total Payments
2023	\$ 25,343	\$ 3,235	\$ 28,578
2024	25,060	2,220	27,280
2025	25,187	1,165	26,352
2026	13,503	177	13,680
Total	\$ 89,093	\$ 6,797	\$ 95,890



**GULF COUNTY, FLORIDA**  
**NOTES TO FINANCIAL STATEMENTS**  
**SEPTEMBER 30, 2022**

**NOTE 6: LEASES (CONTINUED)**

**Capital lease obligation – enterprise funds**

The County has entered into a lease which is classified as a capital lease for accounting purposes. Capital leases are those which are determined to have passed substantially all of the risks and benefit of ownership to the lessee.

Future minimum lease payments under capital leases as of September 30, 2022 are as follows:

<u>Fiscal Year</u>	<u>Business-Type Activities</u>		
	<u>Principal Payments</u>	<u>Interest Payments</u>	<u>Total Payments</u>
2023	\$ 56,180	\$ 4,009	\$ 60,189
2024	57,585	2,603	60,188
2025	59,024	1,163	60,187
2026	14,986	62	15,048
Total	<u>\$ 187,775</u>	<u>\$ 7,837</u>	<u>\$ 195,612</u>

The following schedule shows the leased assets capitalized as of September 30, 2022 by major asset class.

<u>Asset Class</u>	<u>Lease Asset Value</u>	<u>Accumulated Amortization</u>
Equipment	<u>\$ 279,344</u>	<u>\$ (91,569)</u>

**GULF COUNTY, FLORIDA**  
**NOTES TO FINANCIAL STATEMENTS**  
**SEPTEMBER 30, 2022**

**NOTE 7: EMPLOYEE BENEFITS**

**A. Florida Retirement System**

*Plan Description* – The County contributes to the Florida Retirement System (the FRS), a cost-sharing multiple-employer defined benefit pension plan administered by the State of Florida, Department of Administration, Division of Retirement. The FRS provides retirement, disability or death benefits to retirees or their designated beneficiaries along with an annual cost-of-living adjustment. Employees are classified in either the regular service class or the senior management service class. Currently, the active participants for Gulf County are 188 out of total of 629,073 active FRS participants.

The Florida Legislature created the Florida Retirement Investment Plan (the “Investment Plan”), a defined contribution plan qualified under Section 401 (a) of the Internal Revenue Code.

The Investment Plan is administered by the Department of Management Services and is an alternative available to members of the Florida Retirement System in lieu of participation in the defined benefit retirement plan (“the Pension Plan”). If the Investment Plan is elected, active membership in the Pension Plan is terminated. Eligible members of the Investment Plan are vested at one year of service and receive a contribution in an investment product with a third-party administrator selected by the State Board of Administration.

Chapter 121, *Florida Statutes*, establishes the authority for benefit provisions and contribution requirements. Changes to the law can only occur through an act of the Florida Legislature. There are uniform contribution rates as discussed on the following page that cover both the defined benefit and defined contribution plans. Information for the required employer contributions made to the Investment Plan were unavailable from FRS.

*Additional Financial and Actuarial Information* – Additional audited financial information supporting the Schedules of Employer Allocations and the Schedule of Pension Amounts by Employer is located in the Florida Annual Comprehensive Financial Report (ACFR) and in the Florida Retirement System Pension Plan, and Other State-Administered Systems ACFR.

See <http://www.myfloridacfo.com/Division/AA/Reports/default.htm> for an available copy of the Florida ACFR online.

The FRS ACFR and actuarial valuation reports as of July 1, 2022 are available online at [http://ww.dms.myflorida.com/workforce\\_operations/retirement/publications/annual\\_reports](http://ww.dms.myflorida.com/workforce_operations/retirement/publications/annual_reports).

Reports may also be obtained by contacting the Division of Retirement at:

Department of Management Services  
Division of Retirement  
Bureau of Research and Member Communications  
P O Box 9000  
Tallahassee, Florida 32399-9000  
850-907-6500 or toll free at 844-377-1888

**GULF COUNTY, FLORIDA**  
**NOTES TO FINANCIAL STATEMENTS**  
**SEPTEMBER 30, 2022**

**NOTE 7: EMPLOYEE BENEFITS (CONTINUED)**

*Funding Policy* – Prior to July 1, 2011, the FRS was employee noncontributory. Beginning July 1, 2011, employees who are not participating in the Deferred Retirement Option Plan (DROP) are required to contribute 3% of their salary to the FRS. The County is required to contribute at an actuarially-determined rate.

The FRS relies upon contributions from employees and employers, along with investment income, to meet the funding requirements of an actuarially determined accrued liability. As of July 1, 2022, the date of the latest valuation, the FRS funded ratio was 82.4% on the valuation funding basis and 82.9% on a Market Value of Assets basis.

The County also participates in the Retiree Health Insurance Subsidy (HIS) Program, a cost sharing, multiple-employer defined benefit pension plan established under Section 112.363, Florida Statutes. The benefit is a monthly cash payment to assist retirees of state-administered retirement systems in paying their health insurance costs.

In addition to the above benefits, the FRS administers the DROP program. This program allows eligible employees to defer receipt of monthly retirement benefit payments while continuing employment with a Florida Retirement System employer for a period not to exceed 60 months after electing to participate. DROP benefits are held in the FRS Trust Fund and accrue interest.

The HIS Program is funded by required contributions from FRS participating employers as set by the State Legislature. Employer contributions are a percentage of gross compensation for all active FRS employees and are reported by employers with monthly payroll reports and included with the amount submitted for retirement contributions. For the fiscal year ended September 30, 2022, the contribution rate was 1.66% of payroll pursuant to Section 112.363, Florida Statutes.

The contributions required for the years ended September 30, 2022, 2021, and 2020 were \$1,919,561, \$1,762,217, and \$1,539,721, respectively, which is equal to 100% of the required contribution for each year.

The rates for the 2022 fiscal year was as follows:

	FRS	HIS
Regular Class	9.10%	1.66%
Special Risk Class	24.17%	1.66%
Senior Management Service Class	27.29%	1.66%
Elected Officials	49.70%	1.66%
DROP	16.68%	1.66%

**GULF COUNTY, FLORIDA**  
**NOTES TO FINANCIAL STATEMENTS**  
**SEPTEMBER 30, 2022**

**NOTE 7: EMPLOYEE BENEFITS (CONTINUED)**

*Net Pension Liability* – At September 30, 2022, the County reported for its share of the FRS and HIS plans the amount for the net pension liability as shown below:

	FRS	HIS	Total
June 30, 2022	13,872,488	2,917,735	16,790,223
June 30, 2021	2,831,533	3,267,711	6,099,244

The net pension liability for each plan was determined by the plans' actuary and reported in the plans' valuations dated July 1, 2022 and July 1, 2021 for the net pension liability as of June 30, 2022 and 2021, respectively.

At September 30, 2022, the County reported for its proportionate share of the employer portion for the FRS and HIS net pension liability the percentages below:

	FRS	HIS
June 30, 2022	0.037283579%	0.027547637%
June 30, 2021	0.037484566%	0.026639302%
Increase (Decrease) in Share for 2022	-0.000200987%	0.000908335%

The County's proportionate share of the net pension liability was based on the County's 2021-2022 fiscal year contributions relative to the 2020-2021 fiscal year contributions of all participating members of FRS.

***Actuarial Assumptions***

The total pension liability for each of the defined benefit plans, measured as of June 30, 2022, was determined by an actuarial valuation dated July 1, 2022, using the individual entry age normal actuarial cost method and the following significant actuarial assumptions:

	FRS	HIS
Inflation	2.40%	2.40%
Salary increases	3.25%	3.25%
Investment rate of return	6.70%	3.54%
Discount rate	6.70%	3.54%

**GULF COUNTY, FLORIDA  
NOTES TO FINANCIAL STATEMENTS  
SEPTEMBER 30, 2022**

**NOTE 7: EMPLOYEE BENEFITS (CONTINUED)**

Mortality assumptions for both plans were based on the Generational RP-2000 with Projection Scale BB.

For both plans, the actuarial assumptions used in the valuation dated July 1, 2022 were based on the results of an actuarial experience study for the period July 1, 2013, through June 30, 2018.

The following changes in key actuarial assumptions occurred in 2022:

FRS: The long-term expected rate of return decreased from 6.8% to 6.7%, and the active member mortality assumption was updated.

HIS: The municipal rate used to determine total pension liability was increased from 2.16% to 3.54%.

The long-term expected investment rate of return was not based on historical returns, but instead was based on a forward-looking capital market economic model. Each asset class assumption is based on a consistent set of underlying assumptions, and includes an adjustment for the inflation assumption.

For the FRS Pension Plan, the table below summarizes the target allocation and best estimates of arithmetic and geometric real rates of return for each major asset class.

Asset Class	Target Allocation (1)	Annual Arithmetic Return	Compound Annual (Geometric) Return
Cash	1.00%	2.60%	2.60%
Fixed income	19.80%	4.40%	4.40%
Global equity	54.00%	8.80%	7.30%
Real estate (property)	10.30%	7.40%	6.30%
Private equity	11.10%	12.00%	8.90%
Strategic investments	3.80%	6.20%	5.90%
Total	100.0%		

***Discount Rate***

The discount rate used to measure the total pension liability for the FRS Pension Plan was 6.7%. FRS fiduciary net position was projected to be available to make all projected future benefit payments of current active and inactive employees. Therefore, the discount rate for calculating the total pension liability is equal to the long-term expected rate of return.

Because the HIS Program is essentially funded on a pay-as-you-go basis, a municipal bond rate of 3.54% was used to determine the total pension liability for the program. The Bond Buyer General Obligation Bond 20-Bond Municipal Bond Index was used as the applicable municipal bond index.

**GULF COUNTY, FLORIDA**  
**NOTES TO FINANCIAL STATEMENTS**  
**SEPTEMBER 30, 2022**

**NOTE 7: EMPLOYEE BENEFITS (CONTINUED)**

***Sensitivity Analysis***

The tables below represent the sensitivity of the net pension liability to changes in the discount rate for Gulf County. The sensitivity analysis shows the impact to the collective net pension liability of the participating employers if the discount rate shows as 1.00% higher or 1.00% lower than the current discounted rate at June 30, 2022.

FRS Net Pension Liability		
1% Decrease 5.7%	Current Discount Rate 6.7%	1% Increase 7.7%
\$ 23,618,678	\$ 13,872,488	\$ 5,411,778

HIS Net Pension Liability		
1% Decrease 2.54%	Current Discount Rate 3.54%	1% Increase 4.54%
\$ 3,338,128	\$ 2,917,735	\$ 2,569,868

***Pension Expense and Deferred Outflows (Inflows) of Resources***

In accordance with GASB 68, paragraph 71, changes in the net pension liability are recognized as pension expense in the current measurement period with the following exceptions shown below. For each of the following, a portion is recognized in pension expense in the current measurement period, and the balance is amortized as deferred outflows or inflows of resources using rational method over a time period, as defined below:

- Differences between expected and actual experience with regard to economic and demographic factors which are amortized over the average expected remaining service life of all employees that are provided with pensions through the pension plan, both active and inactive.
- Changes of assumptions or other inputs which are amortized over the average expected remaining service life of all employees that are provided with pensions through the pension plan, both active and inactive.
- Differences between expected and actual earnings on pension plan investments are amortized over five years.

The average expected remaining service life of all employees provided with pensions through the pension plans at June 30, 2022 was 5.5 years for FRS and 6.4 for HIS. The components of collective pension expense reported in the pension allocation schedules for the year ended June 30, 2022 are presented for each plan.

**GULF COUNTY, FLORIDA**  
**NOTES TO FINANCIAL STATEMENTS**  
**SEPTEMBER 30, 2022**

**NOTE 7: EMPLOYEE BENEFITS (CONTINUED)**

Florida Retirement System

The Components of the collective pension expense reported in the pension allocation schedules by the Florida Retirement System for the year ended June 30, 2022 are presented below and are used to calculate Gulf County's share of the pension plan for 2022 which is 0.037283579%.

For the fiscal year ended September 30, 2022, the County recognized pension expense of \$1,815,677 for the FRS plan. In addition the County reported deferred outflows of resources and deferred inflows of resources relate to pensions from the following sources:

Description	Deferred Outflows of Resources for the FRS Plan	Deferred Inflows of Resources for the FRS Plan
Differences between expected and actual experience	\$ 658,863	\$ -
Change of assumptions	1,708,455	-
Net difference between projected and actual earnings on FRS Plan investments	915,999	-
Changes in proportion and differences between County FRS Plan contributions and proportionate share of contributions	459,366	(983,188)
County FRS Plan contributions subsequent to the measurement date	464,164	-
Total	<u>\$ 4,206,847</u>	<u>\$ (983,188)</u>

**GULF COUNTY, FLORIDA**  
**NOTES TO FINANCIAL STATEMENTS**  
**SEPTEMBER 30, 2022**

**NOTE 7: EMPLOYEE BENEFITS (CONTINUED)**

Other amounts reported as deferred outflows of resources and deferred inflows of resources related to the Pension Plan will be recognized in pension expense as follows:

Reporting period ending September 30,	FRS Expense
2023	\$ 794,019
2024	299,621
2025	(268,144)
2026	2,333,062
2027	124,758

**Health Insurance Subsidy**

The components of the collective pension expense reported in the pension allocation schedules for the Florida Retirement System's Health Insurance Subsidy for the year ended June 30, 2022 are presented below and are used for to calculate Gulf County's share for 2022 which is 0.0027547637%.

For the fiscal year ended September 30, 2022, the County recognized pension expense of \$217,381 for the HIS plan. In addition the County reported deferred outflows of resources and deferred in flows of resources related to pensions from the following sources:

Description	Deferred Outflows of Resources for the HIS Plan	Deferred Inflows of Resources for the HIS Plan
Differences between expected and actual experience	\$ 88,560	\$ (12,838)
Change of assumptions	167,246	(451,372)
Net difference between projected and actual earnings on HIS Plan investments	4,224	-
Changes in proportion and differences between County HIS Plan contributions and proportionate share of contributions	300,630	(102,810)
County HIS Plan contributions subsequent to the measurement date	46,304	-
Total	\$ 606,964	\$ (567,020)



**GULF COUNTY, FLORIDA**  
**NOTES TO FINANCIAL STATEMENTS**  
**SEPTEMBER 30, 2022**

**NOTE 7: EMPLOYEE BENEFITS (CONTINUED)**

Other amounts reported by the County as deferred outflows of resources and deferred inflows of resources related to the HIS Plan will be recognized in pension expense as follows:

Reporting period ending September 30,	HIS Expense
2023	\$ (48,897)
2024	(26,368)
2025	(12,056)
2026	(26,686)
2027	(61,942)
Thereafter	(28,229)

**NOTE 8: OTHER POST EMPLOYMENT BENEFITS (OPEB)**

Effective in the 2009-2010 fiscal year, the County implemented Governmental Accounting Standards Board Statement 45, *Accounting and Financial Reporting by Employers for Postemployment Benefits Other Than Pensions* for retiree health insurance. The requirements of this Statement are being implemented prospectively, with the actuarially accrued liability for benefits \$354,000 at transition, amortized over 15 years. Accordingly, for financial reporting purposes, no liability is reported for the postemployment health care benefits liability at the date of implementation.

Plan Description

The County has established the Retiree’s Health Insurance Other Post Employment Benefits Plan, a single employer plan. Pursuant to the provisions of Section 112.0801, Florida Statutes, employees who retire from the County and eligible dependents, may continue to participate in the group insurance plan. Retirees and their eligible dependents shall be offered the same health and hospitalization insurance coverage as is offered to active employees at a premium cost of no more than the premium cost applicable to active employees. The County subsidizes the premium rates paid by the retirees by allowing them to participate in the plan at blended group (implicitly subsidized) premium rates for both active and retired employees. These rates provide an implicit subsidy for retirees because, on an actuarial basis, their current and future claims are expected to result in higher costs to the plan on average than those of active employees. The County currently has approximately 179 total active and retired employees eligible to receive these benefits. No stand alone report is issued for this plan.

Eligibility

A participant is eligible to receive benefits from the plan upon retirement under the Florida Retirement System plan provisions. To be eligible for retiree benefits, the participant must be covered under the medical plan as an active immediately prior to retirement. Participants not eligible for retirement at the time of their termination are not eligible for immediate or future benefits from the plan.

**GULF COUNTY, FLORIDA**  
**NOTES TO FINANCIAL STATEMENTS**  
**SEPTEMBER 30, 2022**

**NOTE 8: OTHER POST EMPLOYMENT BENEFITS (OPEB) (CONTINUED)**

Funding Policy

Although the contribution requirement is established by Statute, the contribution amount required by plan members and the government are established and may be amended by the Gulf County Board of County Commissioners. Currently, members receiving benefits pay the full costs (total premium) for medical coverage.

The County has not advance-funded or established a funding methodology for the annual Other Postemployment Benefit (OPEB) costs or the net OPEB obligation. Rather, the funding is based on a pay-as-you-go basis. During the fiscal year, the County provided no contributions toward the annual OPEB cost. A Schedule of Employer Contributions can be found in required supplementary information immediately following the notes.

**Actuarial Methods and Assumptions**

The actuarial assumptions used represent a reasonable long term expectation of future OPEB outcomes. As a national economic and County experience change over time, the assumptions will be tested for ongoing reasonableness and, if necessary updated. Significant methods and assumptions were as follows:

Actuarial Valuation Date	10/1/2021
Measurement Date	9/30/2022
Actuarial Cost Method	Entry age
Discount Rate	4.77%
Projected Cash Flows	Pay as you go
Municipal Bond Rate	20 year high grade index
Bond Rate Basis	AA/Aa or higher
Projected Salary Increases	3%
Healthcare Cost Trend Rate	7.0% initial; 5.0% ultimate

**GULF COUNTY, FLORIDA  
NOTES TO FINANCIAL STATEMENTS  
SEPTEMBER 30, 2022**

**NOTE 8: OTHER POST EMPLOYMENT BENEFITS (OPEB) (CONTINUED)**

**Changes in Total OPEB Liability and Related Ratios**

Below are the details regarding the total OPEB liability for the period from October 1, 2021 to September 30, 2022:

Total OPEB Liability at 10/1/2021	\$	490,313
Changes for the fiscal year		
Service cost		43,400
Interest		24,760
Demographic experience		(22,985)
Assumption changes		(89,613)
Benefit payments		(29,596)
		(74,034)
Net changes in total OPEB		(74,034)
 Total OPEB liability at 9/30/2022	 \$	 416,279
		416,279
 Covered-employee payroll		 7,288,062
TOL as a percentage of covered employee payroll		5.71%

**Sensitivity of the Total OPEB Liability**

The following presents the total OPEB liability, as well as what the total OPEB liability would be if it were calculated using a discount rate that is 1 percentage point lower or 1 percentage point higher than the current discount rate.

	OPEB Liability		
	1% decrease	Current	1% increase
	3.77%	4.77%	5.77%
Total OPEB liability	\$ 453,359	\$ 416,279	\$ 383,246

Comparison of Net OPEB Liability using alternative healthcare cost trend rates.

	OPEB Liability		
	Current		
	1% decrease	Trend Rate	1% increase
Total OPEB liability	\$ 370,166	\$ 416,279	\$ 471,757

**GULF COUNTY, FLORIDA**  
**NOTES TO FINANCIAL STATEMENTS**  
**SEPTEMBER 30, 2022**

**NOTE 8: OTHER POST EMPLOYMENT BENEFITS (OPEB) (CONTINUED)**

**OPEB Expense and Deferred Outflows of Resources and Deferred Inflows of Resources Related to OPEB**

At September 30, 2022, the County reported deferred outflows and deferred inflows of resources related to OPEB for the following sources:

	Deferred Outflows of Resources	Deferred Inflows of Resources
Balance at 9/30/2021	\$ 307,076	\$ 439,150
Amortization payments	(38,565)	(62,157)
Demographic gain/loss	-	22,985
Change of assumptions	-	89,613
Balance at 9/30/2022	<u>\$ 268,511</u>	<u>\$ 489,591</u>

Amounts recognized in the deferred outflows of resources and deferred inflows of resources related to OPEB will be recognized in the OPEB expense as follows:

Year Ended September 30,	Total
2023	\$ (197,488)
2024	(173,896)
2025	(150,304)
2026	(126,712)
2027	(103,120)
Total	<u>\$ (751,520)</u>

**NOTE 9: RISK MANAGEMENT**

The County is exposed to various risks of loss related to torts; theft of, damage to and destruction of assets; errors or omissions; injuries to employees and/or the public; or damage to property of others. The County purchases commercial insurance to cover their risk of losses. The County determined that it was not economically justifiable to carry comprehensive coverage on certain vehicles and equipment after approximately five years of ownership. The County carries liability insurance on the aforementioned vehicles and equipment.

**GULF COUNTY, FLORIDA**  
**NOTES TO FINANCIAL STATEMENTS**  
**SEPTEMBER 30, 2022**

**NOTE 9: RISK MANAGEMENT (CONTINUED)**

Insurance against losses are provided for the following types of risk:

- Workers' compensation and employer's liability
- General and automobile liability
- Real and personal property damage
- Public officials' liability
- Accidental death and dismemberment

The County's coverage for workers' compensation is under a retrospectively rated policy. Premiums are accrued based on the ultimate cost to-date of the County's experience for this type of risk.

The Sheriff participates in the Florida Sheriff's Self-Insurance Fund Program, administered by the Florida Sheriff's Association. The program is considered a public entity risk pool which purchases insurance policies on behalf of its members. The pool's members are not obligated for risk associated with such coverage. Coverage under this program includes general liability, public officials' liability and public employees' blanket bond.

The funding agreements provide that the self-insurance fund will be self-sustaining through member premiums and that the Sheriff's liability fund will reinsure through commercial companies. Aggregate coverage provided by the liability fund is \$10,000,000 for professional liability and \$10,000,000 for public officials' coverage.

The Gulf County Sheriff determined that it was not economically justifiable to carry comprehensive coverage on all vehicles but the Gulf County Sheriff carries liability insurance on the aforementioned vehicles. The Gulf County Sheriff currently covers all claim settlements and judgments out of available operating resources.

**NOTE 10: AMBULANCE SERVICES**

The County has financial responsibility for providing ambulance services throughout the County. Ambulance accounts receivable, and revenues and expenditures are included in the general fund of the accompanying financial statement. Accounts receivable for the ambulance service for the year ended September 30, 2022 was \$383,920, net of a \$1,435,540 allowance for uncollectible accounts.

**NOTE 11: LANDFILL CLOSURE AND POST CLOSURE**

State and federal laws and regulations require the County place a final cover on its landfill sites when it ceases accepting waste and perform certain maintenance and monitoring functions at the site for thirty years after closure. Currently, the County monitors three closed landfills and operates a transfer station at the Five Point Landfill site to meet the solid waste service needs of the County.

Although closure and post closure care costs will be paid only near or after the date that the landfill stops accepting waste, the Board reports a portion of these costs as an operating expense in each period based on landfill capacity used as of each balance sheet date.

**GULF COUNTY, FLORIDA  
NOTES TO FINANCIAL STATEMENTS  
SEPTEMBER 30, 2022**

**NOTE 11: LANDFILL CLOSURE AND POST CLOSURE (CONTINUED)**

The \$768,581 reported as landfill closure and post closure care liability at September 30, 2022, represents the cumulative amount reported to date based on the use of 100% of the estimated capacity of the landfill cells placed in use. Actual costs may differ due to inflation, changes in technology, or changes in regulations.

The Board is required by state and federal laws to make annual contributions to an escrow account to finance a minimum of all closure costs. At September 30, 2022, the Board held deposits with a fair value of \$30,788 for these purposes that are reported as restricted assets on the balance sheet. This amount includes \$30,788 that is restricted for closing Five Points Landfill. The Board expects that future inflation costs will be paid from interest earnings on these annual contributions. However, if interest earnings are inadequate or additional post closure care costs are determined to be required, these costs may need to be covered by charges to future landfill users or from future tax revenue.

**NOTE 12: LEGAL PROCEEDINGS**

The County is defendant in various lawsuits. Although the outcome of these lawsuits is not presently determinable, it is the opinion of the County’s legal counsel that the ultimate resolution of these matters will not have a material adverse effect on the financial condition of the County.

**NOTE 13: NOTES RECEIVABLE**

In May 2011 the County entered into a second mortgage agreement with the Port St. Joe Port Authority whereby the County made a loan in the amount of \$199,000 which is secured by real estate. In 2014 the County refinanced the debt advancing another \$60,000 plus accrued interest and loan costs to the Authority, securing the debt with a mortgage on real estate. The loan is to be repaid over a ten year period and has an annual interest rate of 3%.

No payments were made for the first two years. Thereafter, a sum of \$10,000 per year was paid on the outstanding balance with the first payment due on August 21, 2017. The note will balloon on July 21, 2024 at which time all accrued interest and remaining balance will be due.

At September 30, 2022, notes receivable consisted of the following:

	Balance, September 30, 2021	Additions	Deductions	Balance, September 30, 2022
Port Authority	\$ 269,000	\$ -	\$ (10,000)	\$ 259,000

**GULF COUNTY, FLORIDA**  
**NOTES TO FINANCIAL STATEMENTS**  
**SEPTEMBER 30, 2022**

**NOTE 14: GRANTS**

The County participates in several state and federal grant programs. These programs are subject to program compliance audits by grantors or their representatives. The audits of these programs for, or including, the year ended September 30, 2022, have not yet been accepted/approved by the grantors. Accordingly, the final determination of the County's compliance with applicable grant requirements will be established at a future date. The amount, if any, of expenditures which may be disallowed by granting agencies cannot be determined, although the County expects such amounts, if any, to be immaterial.

**NOTE 15: NET POSITION/FUND BALANCE CLASSIFICATION**

Net position represents the difference between total assets and liabilities and are categorized as follows:

**Government wide statement of net position**

- Net investment in capital assets: Total capital assets, net of debt issued in the acquisition of these assets and net of depreciation is reported separately in the net position section.
- Restricted for growth related capital expansion: Impact fee and system development charges restricted for growth related capital expansion.
- Restricted for transportation projects: Gas taxes and other revenues restricted for transportation improvements.
- Restricted for tourist development: Tourist development tax proceeds are restricted for tourist related activities.
- Restricted for Conservation: Various impact and other fees restricted to conservation projects and expenses.
- Restricted for Public Safety: Grants and fees restricted for use in various areas of public safety.
- Restricted for Court functions: Balances are restricted for use in the County Court System.
- Restricted for debt service: Balances are restricted in conjunction with the issuance of bonds and have been funded by operating transfers from the appropriate funds. The use of monies in the sinking fund is restricted to the payment of principal and interest on long-term debt.
- Restricted for Public Health: Restricted for use to Hospital and EMS function.
- Unrestricted: Balances are not restricted for specific purposes.

**Governmental fund financial statements**

Governmental funds report fund balances as either spendable or non-spendable. Spendable fund balances are further classified as restricted, committed, assigned or unassigned depending upon the extent to which there are external or internal constraints on the spending of these fund balances.

**GULF COUNTY, FLORIDA**  
**NOTES TO FINANCIAL STATEMENTS**  
**SEPTEMBER 30, 2022**

**NOTE 15: NET POSITION/FUND BALANCE CLASSIFICATION (CONTINUED)**

- Non-spendable fund balance: Amounts that are not in spendable form or that are legally or contractually required to be maintained intact. Items that are not spendable also include inventories, prepaid amounts and long term portions of loans and notes receivable, as well as property held for resale.
- Restricted fund balance: Amounts that can be spent only for specific purposes through restrictions placed upon them by external resource providers such as creditors, grantors or contributors; or imposed by law through constitutional provisions or enabling legislation.
- Committed fund balance: Amounts that can be spent only for specific purposes determined by the County’s highest decision making authority, the Board of County Commissioners. Commitments may be modified or removed only by the Board of County Commissioners through the same formal action that created the original commitment.
- Assigned fund balance: Amounts that are intended to be spent for specific purposes as determined by the Board of County Commissioners, but that are neither restricted nor committed to the specific purpose.
- Unassigned fund balance: Unassigned fund balance is the residual classification for the County’s general fund. Amounts in this classification are spendable but have not been deemed restricted, committed or assigned. Unassigned fund balance may also include negative balances for any governmental fund whose expenditures have exceeded the amounts restricted, committed or assigned for those specific purposes.
- When both restricted and unrestricted amounts are available the County spends the restricted amounts first, unless prohibited by law, grant agreements or other contractual arrangement. Further, when committed fund balance is available the County will use it first, followed by assigned fund balance and then unassigned fund balance for purposes in which any of the unrestricted fund balance classifications could be used.

A detailed schedule of fund balances at September 30, 2022 is as follows:

<b>Nonspendable fund balance:</b>	
General fund	\$ 70,236
Tourist development	6,455
St. Joe fire control	125
Public improvement	1,110,416
	1,187,232
Total nonspendable fund balance	1,187,232
 <b>Restricted:</b>	
General fund	725,118
Tourist development	7,646,331
Fines and forfeitures	1,202,535
Secondary road & bridge	1,108,703
Mosquito control	111,698
St. Joe fire control	1,692,309
Tupelo fire control	132,662



**GULF COUNTY, FLORIDA**  
**NOTES TO FINANCIAL STATEMENTS**  
**SEPTEMBER 30, 2022**

**NOTE 15: NET POSITION/FUND BALANCE CLASSIFICATION (CONTINUED)**

Overstreet fire control	65,209
Howard fire control	68,865
CDBG	57
CDBG Raffield	99,246
Industrial park EDA	191,169
E911	225,092
Hospital	3,917,093
Clerk modernization	427,242
Administrative order	110,673
Capital projects	45,836
BP restore act	174,862
Beach renewal	38,836
Public improvement	358,280
MSTU	878,383
Construction acquisition	53
Non-ad valorem	772,443
	<u>19,992,695</u>
<b>Total restricted fund balance</b>	<u>19,992,695</u>
<b>Committed:</b>	
General fund	348,122
Disaster fund	2,405,732
County development	1,554,464
Park fund	117,121
Capital projects	2,821,775
	<u>7,247,214</u>
<b>Total committed fund balance</b>	<u>7,247,214</u>
<b>Assigned:</b>	
General fund	15,512,848
Capital projects fund	2,267,988
	<u>17,780,836</u>
<b>Total assigned fund balance</b>	<u>17,780,836</u>
<b>Unassigned</b>	
General fund	6,419,252
	<u>6,419,252</u>
<b>Total fund balance</b>	<u>\$ 52,627,229</u>

**GULF COUNTY, FLORIDA**  
**NOTES TO FINANCIAL STATEMENTS**  
**SEPTEMBER 30, 2022**

**NOTE 16: INTERLOCAL AGREEMENTS**

The Gulf County Sheriff has an interlocal agreement with the City of Wewahitchka, whereby personnel from the Sheriff's office provide law enforcement services to the City of Wewahitchka. As consideration therefore, the Sheriff receives payments of \$41,000 annually from the City.

The Gulf County Sheriff entered into a service agreement with the City of Port St. Joe Police Department, whereby the Sheriff provides all dispatching services required within the City of Port St. Joe. The City of Port St. Joe pays the Gulf County Sheriff the sum of \$71,000 per year, in consideration for these services.

The Sheriff has an interlocal agreement with the Gulf County School Board (District), whereby the Sheriff provides School Resource Officers to the District. As consideration, the Sheriff received payments of \$32,000 per month. The Sheriff received \$384,000 for the year ended September 30, 2022.

The Sheriff has an agreement with Big Bend Community Based Care, whereby the Sheriff provides officers to respond to children who are at risk of harming themselves or others. As consideration, the Sheriff received payments of \$4,333 per month from BBCBC from October through June 2022 and \$6,250 from July through September 2022. The Sheriff received \$57,747 during the year ended September 30, 2022.

**NOTE 17: WATER SYSTEM OPERATIONS**

In addition to the Gulf County Water System, which was purchased from Lighthouse Utilities in 2020, the County owns the two remaining water systems, Williamsburg/Methodist Hill and Oak Grove. The City of Wewahitchka operates the Williamsburg/Methodist Hill Water System. Although there is not an active inter-local agreement this water system continues to be operated by the City of Wewahitchka under the terms of the 1993 inter-local agreement which terminated in 1994. The City of Port St. Joe operates the Oak Grove Water System. Neither one of these water systems brings any revenue to the County. The only expense to the County for either of these two water systems is depreciation.

**GULF COUNTY, FLORIDA**  
**NOTES TO FINANCIAL STATEMENTS**  
**SEPTEMBER 30, 2022**

**NOTE 18: RESTATEMENT OF NET ASSETS AND FUND BALANCE**

For the fiscal year ended September 30, 2022, the County has determined that restatements to beginning net position of the County are necessary: 1) to correct beginning year balances of fixed assets and accumulated depreciation related to prior year acquisitions and projects; 2) to correct the capital lease related to golf equipment; and 3) to allocate prior year FRS and HIS pension liabilities, deferred inflows, and deferred outflows for the portion related to enterprise funds. Below is a summary of the adjustments:

The following adjustments are made at the fund level for business-type activities.

	Business-type activities		
	Water	County Golf Course	Solid Waste
Net position, beginning of year, as previously reported	\$ (344,694)	\$ 851,177	\$ 1,721,726
Adjustment to allocate pension balances to the enterprise funds	(184,830)	(164,844)	(131,944)
Adjustment to correct capital asset, and accumulated depreciation	-	227,969	-
Net position, beginning of year, as restated	<u>\$ (529,524)</u>	<u>\$ 914,302</u>	<u>\$ 1,589,782</u>

The following adjustments are made at the government wide financial statements for governmental and business-type activities.

	Governmental Activities	Business-type Activities	Total
Net position, beginning of year, as previously reported	\$ 80,212,656	\$ 2,426,588	\$ 82,639,244
Adjustment to allocate pension balances to the enterprise funds (see above)	481,618	(481,618)	-
Adjustment to correct capital asset, capital lease and accumulated depreciation	<u>5,300,919</u>	<u>227,969</u>	<u>5,528,888</u>
Net position, beginning of year, as restated	<u>\$ 85,995,193</u>	<u>\$ 2,172,939</u>	<u>\$ 88,168,132</u>

***REQUIRED SUPPLEMENTARY INFORMATION***

**GULF COUNTY, FLORIDA**  
**SCHEDULE OF CHANGES IN THE COUNTY'S TOTAL**  
**OTHER POST EMPLOYMENT BENEFITS LIABILITY AND RELATED RATIOS**  
**LAST TEN FISCAL YEARS\***

	2022	2021	2020	2019	2018
<b>Total OPEB Liability</b>					
Service cost	\$ 43,400	\$ 51,813	\$ 76,040	\$ 54,053	\$ 46,688
Interest	24,760	23,461	15,744	17,522	16,224
Demographic gain/loss	(22,985)	(490,036)	171,063	17,668	-
Assumption changes	(89,613)	5,836	31,113	528	-
Changed in deferrals	-	-	-	175,588	-
Benefit payments	(29,596)	(28,698)	(51,133)	(30,996)	(22,161)
Net change in total OPEB liability	(74,034)	(437,624)	242,827	234,363	40,751
Total OPEB liability - beginning	490,313	927,937	685,110	450,747	409,996
Total OPEB liability - ending	<u>\$ 416,279</u>	<u>\$ 490,313</u>	<u>\$ 927,937</u>	<u>\$ 685,110</u>	<u>\$ 450,747</u>
Covered employee payroll	\$ 10,290,762	\$ 9,894,665	\$ 9,662,629	\$ 9,320,933	\$ 8,004,393
Total OPEB liability as a percentage of covered employee payroll	4.05%	4.96%	9.60%	7.35%	5.63%

The amounts presented for each fiscal year were determined as of September 30th

\* This is a 10-year schedule; however the information in this schedule is not required to be presented retroactively.

Years will be added to this schedule in future fiscal years until 10 years of information is available.

**GULF COUNTY, FLORIDA**  
**SCHEDULE OF PROPORTIONATE SHARE OF NET PENSION LIABILITY**  
**FLORIDA RETIREMENT SYSTEM**  
**LAST TEN FISCAL YEARS\***

	2022	2021	2020	2019
Gulf County's proportion of the net pension liability	0.037283579%	0.037484566%	0.041109499%	0.040547385%
Gulf County's proportionate share of the net pension liability	\$ 13,872,488	\$ 2,831,533	\$ 17,817,463	\$ 13,963,955
Gulf County's covered-employee payroll	10,290,762	9,894,665	9,662,629	9,320,933
Gulf County's proportionate share of the net pension liability as a percentage of its covered-employee payroll	134.81%	28.62%	184.40%	149.81%
Plan fiduciary net position as a percentage of the total pension liability	82.89%	96.40%	90.20%	86.30%

\*The amounts presented for each fiscal year were determined as of the measurement date, which was June 30th of the current fiscal year

\*GASB Statement No. 68 was implemented in 2016. Until a full 10-year trend is compiled, information for those years for which it is available will be presented. Covered employee payroll includes defined benefit plan actives, investment plan members, and members in DROP for the measurement period ending June 30, 2022.

**GULF COUNTY, FLORIDA**  
**SCHEDULE OF PROPORTIONATE SHARE OF NET PENSION LIABILITY**  
**FLORIDA RETIREMENT SYSTEM**  
**LAST TEN FISCAL YEARS\***

	2018	2017	2016	2015
Gulf County's proportion of the net pension liability	0.037990199%	0.037446967%	0.040338331%	0.037324372%
Gulf County's proportionate share of the net pension liability	\$ 11,442,845	\$ 11,076,562	\$ 10,185,460	\$ 4,820,943
Gulf County's covered-employee payroll	8,004,393	7,726,462	8,251,636	7,169,067
Gulf County's proportionate share of the net pension liability as a percentage of its covered-employee payroll	142.96%	143.36%	123.44%	67.25%
Plan fiduciary net position as a percentage of the total pension liability	84.26%	83.89%	84.94%	92.00%

*Continued*

\*The amounts presented for each fiscal year were determined as of the measurement date, which was June 30th of the current fiscal year

\*GASB Statement No. 68 was implemented in 2016. Until a full 10-year trend is compiled, information for those years for which it is available will be presented. Covered employee payroll includes defined benefit plan actives, investment plan members, and members in DROP for the measurement period ending June 30, 2022.

**GULF COUNTY, FLORIDA  
 SCHEDULE OF CONTRIBUTIONS  
 FLORIDA RETIREMENT SYSTEM  
 LAST TEN FISCAL YEARS\***

	2022	2021	2020	2019
Contractually required contribution	\$ 1,633,018	\$ 1,588,078	\$ 1,368,812	\$ 1,363,656
Contributions in relation to the contractually required contribution	(1,633,018)	(1,588,078)	(1,368,812)	(1,363,656)
Contribution deficiency (excess)	-	-	-	-
Gulf County's covered-employee payroll	\$ 10,290,762	\$ 9,894,665	\$ 9,662,629	\$ 9,320,933
Contributions as a percentage of covered-employee payroll	15.87%	16.05%	14.17%	14.63%

\*The amounts presented for each fiscal year were determined as of the measurement date, which was June 30th of the current fiscal year

\*GASB Statement No. 68 was implemented in 2016. Until a full 10-year trend is compiled, information for those years for which it is available will be presented.

Covered employee payroll includes defined benefit plan actives, investment plan members, and members in DROP for the measurement period ending June 30, 2022.



**GULF COUNTY, FLORIDA  
SCHEDULE OF CONTRIBUTIONS  
FLORIDA RETIREMENT SYSTEM  
LAST TEN FISCAL YEARS\***

	2018	2017	2016	2015
Contractually required contribution	\$ 1,363,656	\$ 1,231,413	\$ 1,216,635	\$ 1,147,124
Contributions in relation to the contractually required contribution	(1,363,656)	(1,231,413)	(1,216,635)	(1,147,124)
Contribution deficiency (excess)	-	-	-	-
Gulf County's covered-employee payroll	\$ 8,004,393	\$ 7,726,462	\$ 8,251,636	\$ 7,169,067
Contributions as a percentage of covered-employee payroll	17.04%	15.94%	14.74%	16.00%

\*The amounts presented for each fiscal year were determined as of the measurement date, which was June 30th of the current fiscal year

\*GASB Statement No. 68 was implemented in 2016. Until a full 10-year trend is compiled, information for those years for which it is available will be presented.

Covered employee payroll includes defined benefit plan actives, investment plan members, and members in DROP for the measurement period ending June 30, 2022.

**GULF COUNTY, FLORIDA**  
**SCHEDULE PROPORTIONATE SHARE OF NET PENSION LIABILITY**  
**HEALTH INSURANCE SUBSIDY PROGRAM**  
**LAST TEN FISCAL YEARS\***

	2022	2021	2020	2019
Gulf County's proportion of the net pension liability	0.027547637%	0.026639302%	0.026513028%	0.026167340%
Gulf County's proportionate share of the net pension liability	\$ 2,917,735	\$ 3,267,711	\$ 3,237,198	\$ 2,927,863
Gulf County's covered-employee payroll	10,290,762	9,894,665	9,662,629	9,320,933
Gulf County's proportionate share of the net pension liability as a percentage of its covered-employee payroll	28.35%	33.02%	33.50%	31.41%
Plan fiduciary net position as a percentage of the total pension liability	4.81%	3.56%	2.04%	2.03%

\*The amounts presented for each fiscal year were determined as of the measurement date, which was June 30th of the current fiscal year

\*GASB Statement No. 68 was implemented in 2016. Until a full 10-year trend is compiled, information for those years for which it is available will be presented. Covered employee payroll includes defined benefit plan actives, investment plan members, and members in DROP for the measurement period ending June 30, 2022.

**GULF COUNTY, FLORIDA**  
**SCHEDULE PROPORTIONATE SHARE OF NET PENSION LIABILITY**  
**HEALTH INSURANCE SUBSIDY PROGRAM**  
**LAST TEN FISCAL YEARS\***

	2018	2017	2016	2015
Gulf County's proportion of the net pension liability	0.024391362%	0.037446967%	0.040338331%	0.037324372%
Gulf County's proportionate share of the net pension liability	\$ 2,581,609	\$ 2,559,554	\$ 2,946,630	\$ 2,363,737
Gulf County's covered-employee payroll	8,004,393	7,726,462	8,251,636	7,169,067
Gulf County's proportionate share of the net pension liability as a percentage of its covered-employee payroll	32.25%	33.13%	35.71%	32.97%
Plan fiduciary net position as a percentage of the total pension liability	2.15%	1.64%	0.97%	0.50%

*Continued*

\*The amounts presented for each fiscal year were determined as of the measurement date, which was June 30th of the current fiscal year

\*GASB Statement No. 68 was implemented in 2016. Until a full 10-year trend is compiled, information for those years for which it is available will be presented. Covered employee payroll includes defined benefit plan members, and members in DROP for the measurement period ending June 30, 2022.

**GULF COUNTY, FLORIDA  
SCHEDULE OF CONTRIBUTIONS  
HEALTH INSURANCE SUBSIDY PROGRAM  
LAST TEN FISCAL YEARS\***

	2022	2021	2020	2019
Contractually required contribution	\$ 169,490	\$ 174,139	\$ 170,909	\$ 169,011
Contributions in relation to the contractually required contribution	(169,490)	(174,139)	(170,909)	(169,011)
Contribution deficiency (excess)	-	-	-	-
Gulf County's covered-employee payroll	\$ 10,290,762	\$ 9,894,665	\$ 9,662,629	\$ 9,320,933
Contributions as a percentage of covered-employee payroll	1.65%	1.76%	1.77%	1.81%

\*The amounts presented for each fiscal year were determined as of the measurement date, which was June 30th of the current fiscal year

\*GASB Statement No. 68 was implemented in 2016. Until a full 10-year trend is compiled, information for those years for which it is available will be presented. Covered employee payroll includes defined benefit plan actives, investment plan members, and members in DROP for the measurement period ending June 30, 2022.

GULF COUNTY, FLORIDA  
 SCHEDULE OF CONTRIBUTIONS  
 HEALTH INSURANCE SUBSIDY PROGRAM  
 LAST TEN FISCAL YEARS\*

	2018	2017	2016	2015
Contractually required contribution	\$ 164,426	\$ 157,639	\$ 159,109	\$ 119,837
Contributions in relation to the contractually required contribution	(164,426)	(157,639)	(159,109)	(119,837)
Contribution deficiency (excess)	-	-	-	-
Gulf County's covered-employee payroll	\$ 8,004,393	\$ 7,726,462	\$ 8,251,636	\$ 7,169,067
Contributions as a percentage of covered-employee payroll	2.05%	2.04%	1.93%	1.67%

*Continued*

\*The amounts presented for each fiscal year were determined as of the measurement date, which was June 30th of the current fiscal year  
 \*GASB Statement No. 68 was implemented in 2016. Until a full 10-year trend is compiled, information for those years for which it is available will be presented.  
 Covered employee payroll includes defined benefit plan members, investment plan members, and members in DROP for the measurement period ending June 30, 2022.

**GULF COUNTY, FLORIDA**  
**NOTES TO THE REQUIRED SUPPLEMENTARY INFORMATION**  
**SEPTEMBER 30, 2022**

**NOTE 1: OPEB INFORMATION**

The County did not have plan assets accumulated in a trust. For the measurement date of September 30, 2022, the actuarial valuation used a discount rate of 2.43% as of October 1, 2021, and 4.77% as of September 30, 2022. The discount rate will be updated annually to reflect market conditions as of the measurement date.

**NOTE 2: PENSION INFORMATION**

The discount rate used to measure the pension liability of the Pension Plan at June 30, 2022 decreased to 6.7%. The FRS Actuarial Assumption Conference is responsible for setting the assumptions used in the valuations of the defined benefit pension plans pursuant to Section 216.136(10), Florida Statutes. The 6.70% rate of return assumption used in the June 30, 2022 calculations was determined by the Plan's consulting actuary to be reasonable and appropriate per Actuarial Standard of Practice No. 27 (ASOP 27) for accounting purposes which differs from the rate used for funding purposes which is used to establish the contribution rates of the Pension Plan.

**NOTE 3: BUDGETARY INFORMATION**

An annual budget is adopted on a basis consistent with accounting principles generally accepted in the United States of America for the general fund. All annual appropriations lapse at fiscal year-end.

The County follows these procedures in establishing the budgetary data reflected in the financial statements:

- The preparation, adoption and amendment of the budgets are governed by Florida Statutes. Public hearings are conducted to obtain taxpayer comments.
- Budget excess expenditures over revenues are funded through appropriations from the Board of County Commissioners.
- Formal budgetary integration is employed as a management control device during the year. The legal level of budgetary control is the fund level.
- The budgets for the funds are adopted on a basis consistent with accounting principles generally accepted in the United States of America.

**GULF COUNTY, FLORIDA**  
**SCHEDULE OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES**  
**BUDGET TO ACTUAL**  
**GENERAL FUND**  
**FOR THE YEAR ENDED SEPTEMBER 30, 2022**

	Budgeted Amounts			Variance with Final Budget - Favorable (Unfavorable)
	Original	Final	Actual	
<b>REVENUES</b>				
Taxes	\$ 14,843,286	\$ 14,843,286	\$ 14,845,517	\$ 2,231
Licenses and permits	692,040	692,000	1,109,361	417,361
Intergovernmental	3,043,598	3,110,087	3,707,695	597,608
Charges for services	2,929,465	3,004,348	2,549,805	(454,543)
Fines and forfeitures	78,442	80,302	103,171	22,869
Investment earnings & other	19,526	52,502	140,679	88,177
<b>Total revenues</b>	<b>21,606,357</b>	<b>21,782,525</b>	<b>22,456,228</b>	<b>673,703</b>
<b>EXPENDITURES</b>				
<b>Current</b>				
General government	8,549,966	8,590,157	7,584,608	1,005,549
Public safety	9,579,326	9,641,767	8,606,821	1,034,946
Physical environment	334,015	339,780	176,638	163,142
Economic environment	614,955	613,850	576,493	37,357
Transportation	1,376,460	1,351,970	957,006	394,964
Court related	765,815	811,531	734,730	76,801
Human services	926,809	946,114	816,567	129,547
Culture and recreation	102,720	102,720	102,720	-
Capital outlay	439,638	385,933	479,929	(93,996)
<b>Total expenditures</b>	<b>22,689,704</b>	<b>22,783,822</b>	<b>20,035,512</b>	<b>2,748,310</b>
Excess (deficiency) of revenues over (under) expenditures	(1,083,347)	(1,001,297)	2,420,716	3,422,013
<b>OTHER FINANCING SOURCES (USES)</b>				
Transfers (out)	(2,293,266)	(2,534,739)	(2,136,737)	398,002
Transfers in	206,205	206,205	338,629	132,424
<b>Total other financing sources (uses)</b>	<b>(2,087,061)</b>	<b>(2,328,534)</b>	<b>(1,798,108)</b>	<b>530,426</b>
<b>Net changes in fund balances</b>	<b>(3,170,408)</b>	<b>(3,329,831)</b>	<b>622,608</b>	<b>3,952,439</b>
Fund balances - beginning	22,452,968	22,452,968	22,452,968	-
<b>Fund balances - ending</b>	<b>\$ 19,282,560</b>	<b>\$ 19,123,137</b>	<b>\$ 23,075,576</b>	<b>\$ 3,952,439</b>

See accompanying notes to the financial statements.

**GULF COUNTY, FLORIDA**  
**SCHEDULE OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES**  
**BUDGET TO ACTUAL**  
**DISASTER FUND**  
**FOR THE YEAR ENDED SEPTEMBER 30, 2022**

	Budgeted Amounts			Variance with Final Budget - Favorable (Unfavorable)
	Original	Final	Actual	
<b>REVENUES</b>				
Intergovernmental	\$ 400,000	\$ 10,531,400	\$ 11,589,161	\$ 1,057,761
Total revenues	400,000	10,531,400	11,589,161	1,057,761
<b>EXPENDITURES</b>				
General government	-	551,900	-	551,900
Public safety	400,000	200,000	5,875	194,125
Physical environment	-	10,131,400	10,131,398	2
Culture and recreation	-	-	6,328	(6,328)
Total expenditures	400,000	10,883,300	10,143,601	739,699
Excess (deficiency) of revenues over (under) expenditures	-	(351,900)	1,445,560	1,797,460
<b>OTHER FINANCING SOURCES (USES)</b>				
Transfers in	-	351,900	351,900	-
Total other financing sources (uses)	-	351,900	351,900	-
Net changes in fund balances	-	-	1,797,460	1,797,460
Fund balances - beginning	608,272	608,272	608,272	-
Fund balances - ending	\$ 608,272	\$ 608,272	\$ 2,405,732	\$ 1,797,460



**GULF COUNTY, FLORIDA**  
**SCHEDULE OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES**  
**BUDGET TO ACTUAL**  
**HURRICANE HOUSING RECOVERY**  
**FOR THE YEAR ENDED SEPTEMBER 30, 2022**

	Budgeted Amounts			Variance with Final Budget - Favorable (Unfavorable)
	Original	Final	Actual	
<b>REVENUES</b>				
Intergovernmental	\$ 1,610,000	\$ 1,610,000	\$ 672,484	\$ (937,516)
Investment earnings and other	-	111,440	111,439	(1)
Total revenues	<u>1,610,000</u>	<u>1,721,440</u>	<u>783,923</u>	<u>(937,517)</u>
<b>EXPENDITURES</b>				
<b>Current</b>				
Economic environment	1,610,000	1,721,440	783,923	937,517
Total expenditures	<u>1,610,000</u>	<u>1,721,440</u>	<u>783,923</u>	<u>937,517</u>
Excess (deficiency) of revenues over (under) expenditures	-	-	-	-
Net changes in fund balances	-	-	-	-
Fund balances - beginning	-	-	-	-
Fund balances - ending	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

**GULF COUNTY, FLORIDA**  
**SCHEDULE OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES**  
**BUDGET TO ACTUAL**  
**TOURIST DEVELOPMENT FUND**  
**FOR THE YEAR ENDED SEPTEMBER 30, 2022**

	Budgeted Amounts			Variance with Final Budget - Favorable (Unfavorable)
	Original	Final	Actual	
<b>REVENUES</b>				
Taxes	\$ 2,275,000	\$ 2,275,000	\$ 4,503,251	\$ 2,228,251
Licenses and permits	-	-	1,200	1,200
Charges for services	-	-	46,725	46,725
Investment earnings and other	2,000	2,000	5,232	3,232
<b>Total revenues</b>	<b>2,277,000</b>	<b>2,277,000</b>	<b>4,556,408</b>	<b>2,279,408</b>
<b>EXPENDITURES</b>				
<b>Current</b>				
Physical environment	364,250	234,385	38,984	195,401
Economic environment	1,996,610	2,059,380	1,457,326	602,054
Culture and recreation	368,620	373,480	317,152	56,328
Capital outlay	537,305	469,675	49,235	420,440
<b>Total expenditures</b>	<b>3,266,785</b>	<b>3,136,920</b>	<b>1,862,697</b>	<b>1,274,223</b>
Excess (deficiency) of revenues over (under) expenditures	(989,785)	(859,920)	2,693,711	3,553,631
<b>OTHER FINANCING SOURCES (USES)</b>				
Transfers (Out)	(425,000)	(554,865)	(554,865)	-
<b>Total other financing sources (uses)</b>	<b>(425,000)</b>	<b>(554,865)</b>	<b>(554,865)</b>	<b>-</b>
Net changes in fund balances	(1,414,785)	(1,414,785)	2,138,846	3,553,631
Fund balances - beginning	5,513,940	5,513,940	5,513,940	-
Fund balances - ending	<u>\$ 4,099,155</u>	<u>\$ 4,099,155</u>	<u>\$ 7,652,786</u>	<u>\$ 3,553,631</u>

**GULF COUNTY, FLORIDA**  
**SCHEDULE OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES**  
**BUDGET TO ACTUAL**  
**GENERAL GRANTS FUND**  
**FOR THE YEAR ENDED SEPTEMBER 30, 2022**

	Budgeted Amounts			Variance with Final Budget - Favorable (Unfavorable)
	Original	Final	Actual	
<b>REVENUES</b>				
Intergovernmental	\$ 1,894,184	\$ 7,987,432	\$ 7,884,727	\$ (102,705)
Total revenues	1,894,184	7,987,432	7,884,727	(102,705)
<b>EXPENDITURES</b>				
Current				
General government	-	58,445	58,441	4
Public safety	158,003	203,329	193,856	9,473
Physical environment	-	672,581	681,236	(8,655)
Economic environment	-	5,000	5,000	-
Transportation	-	154,262	154,258	4
Court related	-	58,947	58,947	-
Culture and recreation	39,885	59,501	59,479	22
Capital outlay	1,696,296	6,720,604	6,627,408	93,196
Total expenditures	1,894,184	7,932,669	7,838,625	94,044
Excess (deficiency) of revenues over (under) expenditures	-	54,763	46,102	(8,661)
<b>OTHER FINANCING SOURCES (USES)</b>				
Transfers (out)	-	(54,763)	(46,102)	8,661
Total other financing sources (uses)	-	(54,763)	(46,102)	8,661
Net changes in fund balances	-	-	-	-
Fund balances - beginning	-	-	-	-
Fund balances - ending	\$ -	\$ -	\$ -	\$ -

## **Nonmajor Governmental Funds**

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### **Special Revenue Funds**

**FINES AND FORFEITURES** – To account for fines earmarked for law enforcement and corrections.

**SECONDARY ROAD AND BRIDGE** – To account for fuel taxes, not obligated for debt repayment, and certain expenditures for road and bridge construction and maintenance.

**MOSQUITO CONTROL** – To account for the receipt and expenditure of state grant funds used for mosquito control.

**FIRE CONTROL DISTRICTS** – To account for property taxes levied within the following dependent special districts for fire prevention and control:

- Howard Creek
- St. Joe
- Tupelo
- Overstreet

**EMERGENCY MEDICAL SERVICES** – To account for the receipt and expenditure of grants awarded by the Florida Department of Health. The funds must be used to improve and expand emergency medical services.

**STATE HOUSING INITIATIVE PARTNERSHIP** – To account for activity relating to the programs revenues and expenses.

**COMMUNITY DEVELOPMENT BLOCK GRANT** – To account for community development grant activity.

**HUD COMMUNITY DEVELOPMENT BLOCK GRANT** – The Community Development Block Grant program provides resources to aid in affordable housing and create jobs through the expansion and retention of businesses.

**INDUSTRIAL PARK EDA** – To account for the receipt and expenditure of Economic Development Administration Funds. The funds are to be used to develop working programs that benefit the economy of the County.

**COUNTY DEVELOPMENT** – To account for funds committed for county development.

**WIRELESS 911** – To account for grants awarded from the State of Florida E911 Board for enhancement of the E911 system.

## **Nonmajor Governmental Funds**

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### **Special Revenue Funds - Continued**

E911 – To account for fees levied on each communications service subscriber for funding certain costs of the County associated with the E911 system.

HOSPITAL – To account for the local option discretionary sales tax that funds operations at the local hospital.

PARK FUND – To account for the receipt and expenditure of Park activities.

CLERK MODERNIZATION TRUST – To account for the statutory surcharge on recording documents paid to the Clerk of the Circuit Court for the modernization of the Clerk’s official records management system and for funding court-related technology needs of the Clerk.

ADMINISTRATIVE ORDER 86-12 – To account for additional court costs of traffic infractions used for administering traffic violations.

CAPITAL PROJECTS FUND – This fund accounts for various capital projects being performed by the County.

CONSTRUCTION ACQUISITION – To account for restricted funds designated for construction acquisition.

BEACH RESTORATION – This fund is used to account for the beach renewal activity.

BP RESTORE ACT – This fund accounts for the BP Restore Act revenue and expenditures.

### **Debt Service Funds**

PUBLIC IMPROVEMENT FUND – To account for debt service of the 2015 A & B capital improvement and refunding bonds.

MSTU FUND – To account for debt service of the MSTU beach renourishment bonds.

NON-ADVALOREM OPERATIONS – To account for debt service of the series 2016 gulf non-ad-valorem revenue bonds.

**GULF COUNTY, FLORIDA  
COMBINING BALANCE SHEET  
NONMAJOR GOVERNMENTAL FUNDS  
SEPTEMBER 30, 2022**

	Special Revenue Funds				
	Fines and Forfeitures	Secondary Road and Bridge	Mosquito Control	St. Joe Fire Control	Tupelo Fire Control
<b>ASSETS</b>					
Cash	\$ 1,203,420	\$ 1,095,069	\$ 92,686	\$ 1,704,428	\$ 133,936
Due from other funds	-	-	-	-	-
Due from other governments	1,974	13,634	19,012	-	-
Prepaid expenses	-	-	-	125	-
Accounts receivable	4,780	-	-	-	-
Notes receivable	-	-	-	-	-
<b>Total assets</b>	<b>\$ 1,210,174</b>	<b>\$ 1,108,703</b>	<b>\$ 111,698</b>	<b>\$ 1,704,553</b>	<b>\$ 133,936</b>
<b>LIABILITIES AND FUND BALANCES</b>					
<b>Liabilities</b>					
Accounts payable and accrued expenses	\$ 7,639	\$ -	\$ -	\$ 12,119	\$ 1,274
Due to other funds	-	-	-	-	-
Due to other governments	-	-	-	-	-
Unearned revenue	-	-	-	-	-
<b>Total liabilities</b>	<b>7,639</b>	<b>-</b>	<b>-</b>	<b>12,119</b>	<b>1,274</b>
<b>Fund balances</b>					
Nonspendable	-	-	-	125	-
Restricted	1,202,535	1,108,703	111,698	1,692,309	132,662
Committed	-	-	-	-	-
Assigned	-	-	-	-	-
<b>Total fund balances</b>	<b>1,202,535</b>	<b>1,108,703</b>	<b>111,698</b>	<b>1,692,434</b>	<b>132,662</b>
<b>Total liabilities and fund balances</b>	<b>\$ 1,210,174</b>	<b>\$ 1,108,703</b>	<b>\$ 111,698</b>	<b>\$ 1,704,553</b>	<b>\$ 133,936</b>

**GULF COUNTY, FLORIDA  
COMBINING BALANCE SHEET  
NONMAJOR GOVERNMENTAL FUNDS  
SEPTEMBER 30, 2022**

	Special Revenue Funds				
	Overstreet Fire Control	Howard Creek Fire Control	EMS Grant	SHIP	CDBG
<b>ASSETS</b>					
Cash	\$ 67,597	\$ 69,324	\$ 5,997	\$ 1,011,855	\$ -
Due from other funds	-	-	-	-	-
Due from other governments	-	-	-	-	116,989
Prepaid expenses	-	-	-	-	-
Accounts receivable	-	-	-	-	-
Notes receivable	-	-	-	-	-
<b>Total assets</b>	<b>\$ 67,597</b>	<b>\$ 69,324</b>	<b>\$ 5,997</b>	<b>\$ 1,011,855</b>	<b>\$ 116,989</b>
<b>LIABILITIES AND FUND BALANCES</b>					
<b>Liabilities</b>					
Accounts payable and accrued expenses	\$ 2,388	\$ 459	\$ -	\$ 28	\$ 28,585
Due to other funds	-	-	-	-	88,347
Due to other governments	-	-	-	17	-
Unearned revenue	-	-	5,997	1,011,810	-
<b>Total liabilities</b>	<b>2,388</b>	<b>459</b>	<b>5,997</b>	<b>1,011,855</b>	<b>116,932</b>
<b>Fund balances</b>					
Nonspendable	-	-	-	-	-
Restricted	65,209	68,865	-	-	57
Committed	-	-	-	-	-
Assigned	-	-	-	-	-
<b>Total fund balances</b>	<b>65,209</b>	<b>68,865</b>	<b>-</b>	<b>-</b>	<b>57</b>
<b>Total liabilities and fund balances</b>	<b>\$ 67,597</b>	<b>\$ 69,324</b>	<b>\$ 5,997</b>	<b>\$ 1,011,855</b>	<b>\$ 116,989</b>

**GULF COUNTY, FLORIDA  
COMBINING BALANCE SHEET  
NONMAJOR GOVERNMENTAL FUNDS  
SEPTEMBER 30, 2022**

	Special Revenue Funds				
	CDBG Raffield	Industrial Park EDA	County Development	E911 Wireless	E911 Services
<b>ASSETS</b>					
Cash	\$ 60,172	\$ 178,413	\$ 1,402,975	\$ -	\$ 187,416
Due from other funds	-	-	-	-	26,054
Due from other governments	-	-	-	27,362	12,832
Prepaid expenses	-	-	-	-	-
Accounts receivable	-	-	353,014	-	-
Notes receivable	178,074	133,288	-	-	-
<b>Total assets</b>	<b>\$ 238,246</b>	<b>\$ 311,701</b>	<b>\$ 1,755,989</b>	<b>\$ 27,362</b>	<b>\$ 226,302</b>
<b>LIABILITIES AND FUND BALANCES</b>					
<b>Liabilities</b>					
Accounts payable and accrued expenses	\$ -	\$ 532	\$ 201,525	\$ 17,000	\$ 1,207
Due to other funds	-	-	-	10,362	3
Due to other governments	-	-	-	-	-
Unearned revenue	139,000	120,000	-	-	-
<b>Total liabilities</b>	<b>139,000</b>	<b>120,532</b>	<b>201,525</b>	<b>27,362</b>	<b>1,210</b>
<b>Fund balances</b>					
Nonspendable	-	-	-	-	-
Restricted	99,246	191,169	-	-	225,092
Committed	-	-	1,554,464	-	-
Assigned	-	-	-	-	-
<b>Total fund balances</b>	<b>99,246</b>	<b>191,169</b>	<b>1,554,464</b>	<b>-</b>	<b>225,092</b>
<b>Total liabilities and fund balances</b>	<b>\$ 238,246</b>	<b>\$ 311,701</b>	<b>\$ 1,755,989</b>	<b>\$ 27,362</b>	<b>\$ 226,302</b>



**GULF COUNTY, FLORIDA  
COMBINING BALANCE SHEET  
NONMAJOR GOVERNMENTAL FUNDS  
SEPTEMBER 30, 2022**

	Special Revenue Funds				
	Hospital Fund	Park Fund	Clerk Modernization Fund	Administrative Order 86-12	Capital Projects Fund
<b>ASSETS</b>					
Cash	\$ 3,717,545	\$ 129,366	\$ 428,102	\$ 110,673	\$ 5,135,599
Due from other funds	-	500	-	-	-
Due from other governments	199,548	-	-	-	-
Prepaid expenses	-	-	-	-	-
Accounts receivable	-	787	-	-	-
Notes receivable	-	-	-	-	-
<b>Total assets</b>	<b>\$ 3,917,093</b>	<b>\$ 130,653</b>	<b>\$ 428,102</b>	<b>\$ 110,673</b>	<b>\$ 5,135,599</b>
<b>LIABILITIES AND FUND BALANCES</b>					
<b>Liabilities</b>					
Accounts payable and accrued expenses	\$ -	\$ 13,532	\$ 860	\$ -	\$ -
Due to other funds	-	-	-	-	-
Due to other governments	-	-	-	-	-
Unearned revenue	-	-	-	-	-
<b>Total liabilities</b>	<b>-</b>	<b>13,532</b>	<b>860</b>	<b>-</b>	<b>-</b>
<b>Fund balances</b>					
Nonspendable	-	-	-	-	-
Restricted	3,917,093	-	427,242	110,673	45,836
Committed	-	117,121	-	-	2,821,775
Assigned	-	-	-	-	2,267,988
<b>Total fund balances</b>	<b>3,917,093</b>	<b>117,121</b>	<b>427,242</b>	<b>110,673</b>	<b>5,135,599</b>
<b>Total liabilities and fund balances</b>	<b>\$ 3,917,093</b>	<b>\$ 130,653</b>	<b>\$ 428,102</b>	<b>\$ 110,673</b>	<b>\$ 5,135,599</b>

**GULF COUNTY, FLORIDA  
COMBINING BALANCE SHEET  
NONMAJOR GOVERNMENTAL FUNDS  
SEPTEMBER 30, 2022**

	Special Revenue Funds			Debt Service Funds	
	Construction Acquisition	BP RestoreAct	121 Beach Renewal	Public Improvement	MSTU
<b>ASSETS</b>					
Cash	\$ 53	\$ 155,143	\$ 38,836	\$ 435,756	\$ 878,383
Due from other funds	-	-	-	131,260	-
Due from other governments	-	26,780	-	191,264	-
Prepaid expenses	-	-	-	1,110,416	-
Accounts receivable	-	-	-	-	-
Notes receivable	-	-	-	-	-
<b>Total assets</b>	<b>\$ 53</b>	<b>\$ 181,923</b>	<b>\$ 38,836</b>	<b>\$ 1,868,696</b>	<b>\$ 878,383</b>
<b>LIABILITIES AND FUND BALANCES</b>					
<b>Liabilities</b>					
Accounts payable and accrued expenses	\$ -	\$ 7,061	\$ -	\$ -	\$ -
Due to other funds	-	-	-	400,000	-
Due to other governments	-	-	-	-	-
Unearned revenue	-	-	-	-	-
<b>Total liabilities</b>	<b>-</b>	<b>7,061</b>	<b>-</b>	<b>400,000</b>	<b>-</b>
<b>Fund balances</b>					
Nonspendable	-	-	-	1,110,416	-
Restricted	53	174,862	38,836	358,280	878,383
Committed	-	-	-	-	-
Assigned	-	-	-	-	-
<b>Total fund balances</b>	<b>53</b>	<b>174,862</b>	<b>38,836</b>	<b>1,468,696</b>	<b>878,383</b>
<b>Total liabilities and fund balances</b>	<b>\$ 53</b>	<b>\$ 181,923</b>	<b>\$ 38,836</b>	<b>\$ 1,868,696</b>	<b>\$ 878,383</b>

**GULF COUNTY, FLORIDA  
COMBINING BALANCE SHEET  
NONMAJOR GOVERNMENTAL FUNDS  
SEPTEMBER 30, 2022**

	Debt Service Funds	
	Non-Ad Valorem Operations	Total Nonmajor Governmental Funds
<b>ASSETS</b>		
Cash	\$ 772,443	\$ 19,015,187
Due from other funds	-	157,814
Due from other governments	-	609,395
Prepaid expenses	-	1,110,541
Accounts receivable	-	358,581
Notes receivable	-	311,362
	<u>\$ 772,443</u>	<u>\$ 21,562,880</u>
<b>LIABILITIES AND FUND BALANCES</b>		
<b>Liabilities</b>		
Accounts payable and accrued expenses	\$ -	\$ 294,209
Due to other funds	-	498,712
Due to other governments	-	17
Unearned revenue	-	1,276,807
	<u>-</u>	<u>2,069,745</u>
<b>Fund balances</b>		
Nonspendable	-	1,110,541
Restricted	772,443	11,621,246
Committed	-	4,493,360
Assigned	-	2,267,988
	<u>772,443</u>	<u>19,493,135</u>
<b>Total fund balances</b>	<u>772,443</u>	<u>19,493,135</u>
<b>Total liabilities and fund balances</b>	<u>\$ 772,443</u>	<u>\$ 21,562,880</u>

**GULF COUNTY, FLORIDA**  
**COMBINING STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN**  
**FUND BALANCES - NONMAJOR GOVERNMENTAL FUNDS**  
**FOR THE YEAR ENDED SEPTEMBER 30, 2022**

	Special Revenue Funds				
	Fines and Forfeitures	Secondary Road and Bridge	Mosquito Control	St. Joe Fire Control	Tupelo Fire Control
<b>REVENUES</b>					
Taxes	\$ -	\$ 73,053	\$ -	\$ 674,857	\$ 63,927
Intergovernmental	-	400,000	38,025	75,058	6,592
Charges for services	109,987	-	-	-	-
Investment earnings and other	317	-	9,086	-	442
<b>Total revenues</b>	<b>110,304</b>	<b>473,053</b>	<b>47,111</b>	<b>749,915</b>	<b>70,961</b>
<b>EXPENDITURES</b>					
<b>Current</b>					
General government	-	-	-	-	-
Public safety	2,527	-	-	185,025	62,826
Physical environment	-	-	-	-	-
Economic environment	-	-	-	-	-
Transportation	-	20,959	-	-	-
Court related	3,490	-	-	-	-
Human services	-	-	7,906	-	-
Culture & recreation	-	-	-	-	-
Capital outlay	-	19,301	-	20,227	87,859
Debt service					
Principal	-	-	-	-	-
Interest and other charges	-	-	-	-	-
<b>Total expenditures</b>	<b>6,017</b>	<b>40,260</b>	<b>7,906</b>	<b>205,252</b>	<b>150,685</b>
Excess (deficiency) of revenues over (under) expenditures	104,287	432,793	39,205	544,663	(79,724)
<b>OTHER FINANCING SOURCES (USES)</b>					
Transfers in	-	-	-	-	-
Transfers (out)	-	-	-	(27,310)	(4,175)
<b>Total other financing sources (uses)</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>(27,310)</b>	<b>(4,175)</b>
<b>Net changes in fund balances</b>	<b>104,287</b>	<b>432,793</b>	<b>39,205</b>	<b>517,353</b>	<b>(83,899)</b>
Fund balances - beginning	1,098,248	675,910	72,493	1,175,081	216,561
Fund balances - ending	<u>\$ 1,202,535</u>	<u>\$ 1,108,703</u>	<u>\$ 111,698</u>	<u>\$ 1,692,434</u>	<u>\$ 132,662</u>

**GULF COUNTY, FLORIDA**  
**COMBINING STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN**  
**FUND BALANCES - NONMAJOR GOVERNMENTAL FUNDS**  
**FOR THE YEAR ENDED SEPTEMBER 30, 2022**

	Special Revenue Funds				
	Overstreet Fire Control	Howard Creek Fire Control	EMS Grant	SHIP	CDBG
<b>REVENUES</b>					
Taxes	\$ 28,450	\$ 18,060	\$ -	\$ -	\$ -
Intergovernmental	3,260	1,448	4,068	-	116,989
Charges for services	-	-	-	-	-
Investment earnings and other	-	-	8	32,324	-
<b>Total revenues</b>	<b>31,710</b>	<b>19,508</b>	<b>4,076</b>	<b>32,324</b>	<b>116,989</b>
<b>EXPENDITURES</b>					
<b>Current</b>					
General government	-	-	-	-	-
Public safety	19,986	5,981	1,704	-	-
Physical environment	-	-	-	-	-
Economic environment	-	-	-	32,324	-
Transportation	-	-	-	-	-
Court related	-	-	-	-	-
Human services	-	-	-	-	-
Culture & recreation	-	-	-	-	-
Capital outlay	1,182	-	2,372	-	116,989
<b>Debt service</b>					
Principal	-	-	-	-	-
Interest and other charges	-	-	-	-	-
<b>Total expenditures</b>	<b>21,168</b>	<b>5,981</b>	<b>4,076</b>	<b>32,324</b>	<b>116,989</b>
Excess (deficiency) of revenues over (under) expenditures	10,542	13,527	-	-	-
<b>OTHER FINANCING SOURCES (USES)</b>					
Transfers in	-	-	-	-	-
Transfers (out)	(2,087)	(1,218)	-	-	-
<b>Total other financing sources (uses)</b>	<b>(2,087)</b>	<b>(1,218)</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Net changes in fund balances</b>	<b>8,455</b>	<b>12,309</b>	<b>-</b>	<b>-</b>	<b>-</b>
Fund balances - beginning	56,754	56,556	-	-	57
Fund balances - ending	<u>\$ 65,209</u>	<u>\$ 68,865</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 57</u>

**GULF COUNTY, FLORIDA**  
**COMBINING STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN**  
**FUND BALANCES - NONMAJOR GOVERNMENTAL FUNDS**  
**FOR THE YEAR ENDED SEPTEMBER 30, 2022**

	Special Revenue Funds				
	CDBG Raffield	Industrial Park EDA	County Development	E911 Wireless	E911 Services
<b>REVENUES</b>					
Taxes	\$ -	\$ -	\$ -	\$ -	\$ -
Intergovernmental	-	-	-	167,128	157,824
Charges for services	-	-	-	-	-
Investment earnings and other	10,000	26,582	3,992,778	-	210
<b>Total revenues</b>	<b>10,000</b>	<b>26,582</b>	<b>3,992,778</b>	<b>167,128</b>	<b>158,034</b>
<b>EXPENDITURES</b>					
<b>Current</b>					
General government	-	-	2,438,313	-	-
Public safety	-	-	-	167,128	153,375
Physical environment	-	-	-	-	-
Economic environment	-	-	-	-	-
Transportation	-	-	-	-	-
Court related	-	-	-	-	-
Human services	-	-	-	-	-
Culture & recreation	-	-	-	-	-
Capital outlay	-	-	-	-	-
<b>Debt service</b>					
Principal	-	-	-	-	-
Interest and other charges	-	-	-	-	-
<b>Total expenditures</b>	<b>-</b>	<b>-</b>	<b>2,438,313</b>	<b>167,128</b>	<b>153,375</b>
Excess (deficiency) of revenues over (under) expenditures	10,000	26,582	1,554,465	-	4,659
<b>OTHER FINANCING SOURCES (USES)</b>					
Transfers in	-	-	-	-	-
Transfers (out)	-	-	-	-	-
<b>Total other financing sources (uses)</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Net changes in fund balances</b>	<b>10,000</b>	<b>26,582</b>	<b>1,554,465</b>	<b>-</b>	<b>4,659</b>
Fund balances - beginning	89,246	164,587	(1)	-	220,433
Fund balances - ending	<u>\$ 99,246</u>	<u>\$ 191,169</u>	<u>\$ 1,554,464</u>	<u>\$ -</u>	<u>\$ 225,092</u>

**GULF COUNTY, FLORIDA**  
**COMBINING STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN**  
**FUND BALANCES - NONMAJOR GOVERNMENTAL FUNDS**  
**FOR THE YEAR ENDED SEPTEMBER 30, 2022**

	Special Revenue Funds				
	Hospital Fund	Park Fund	Clerk Modernization Fund	Administrative Order 86-12	Capital Projects Fund
<b>REVENUES</b>					
Taxes	\$ 1,816,796	\$ -	\$ -	\$ -	\$ -
Intergovernmental	-	-	-	-	-
Charges for services	-	18,444	70,736	-	-
Investment earnings and other	1,971	1,268	273	71	1,453,975
<b>Total revenues</b>	<b>1,818,767</b>	<b>19,712</b>	<b>71,009</b>	<b>71</b>	<b>1,453,975</b>
<b>EXPENDITURES</b>					
<b>Current</b>					
General government	-	-	6,740	-	204,089
Public safety	-	-	-	-	23,755
Physical environment	-	-	-	-	-
Economic environment	-	-	-	-	-
Transportation	-	-	-	-	1,361
Court related	-	-	32,397	-	-
Human services	990,222	-	-	-	-
Culture & recreation	-	128,262	-	-	24,361
Capital outlay	-	1,433	-	-	322,580
<b>Debt service</b>					
Principal	-	-	-	-	-
Interest and other charges	-	-	-	-	-
<b>Total expenditures</b>	<b>990,222</b>	<b>129,695</b>	<b>39,137</b>	<b>-</b>	<b>576,146</b>
Excess (deficiency) of revenues over (under) expenditures	828,545	(109,983)	31,872	71	877,829
<b>OTHER FINANCING SOURCES (USES)</b>					
Transfers in	-	150,000	-	-	1,986,740
Transfers (out)	(150,000)	-	-	-	(107,740)
<b>Total other financing sources (uses)</b>	<b>(150,000)</b>	<b>150,000</b>	<b>-</b>	<b>-</b>	<b>1,879,000</b>
<b>Net changes in fund balances</b>	<b>678,545</b>	<b>40,017</b>	<b>31,872</b>	<b>71</b>	<b>2,756,829</b>
Fund balances - beginning	3,238,548	77,104	395,370	110,602	2,378,770
<b>Fund balances - ending</b>	<b>\$ 3,917,093</b>	<b>\$ 117,121</b>	<b>\$ 427,242</b>	<b>\$ 110,673</b>	<b>\$ 5,135,599</b>

**GULF COUNTY, FLORIDA**  
**COMBINING STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN**  
**FUND BALANCES - NONMAJOR GOVERNMENTAL FUNDS**  
**FOR THE YEAR ENDED SEPTEMBER 30, 2022**

	Special Revenue Funds			Debt Service Funds	
	Construction Acquisition	BP RestoreAct	121 Beach Renewal	Public Improvement	MSTU
<b>REVENUES</b>					
Taxes	\$ -	\$ -	\$ -	\$ 403,689	\$ 391,961
Intergovernmental	-	41,790	-	685,657	41,295
Charges for services	-	-	-	-	-
Investment earnings and other	53	-	259	2,250	663
<b>Total revenues</b>	<b>53</b>	<b>41,790</b>	<b>259</b>	<b>1,091,596</b>	<b>433,919</b>
<b>EXPENDITURES</b>					
<b>Current</b>					
General government	-	34	-	-	-
Public safety	-	-	-	-	-
Physical environment	-	41,790	-	-	-
Economic environment	-	-	-	-	-
Transportation	-	-	-	-	-
Court related	-	-	-	-	-
Human services	-	-	-	-	-
Culture & recreation	-	-	-	-	-
Capital outlay	87,179	-	-	-	-
<b>Debt service</b>					
Principal	-	-	-	850,000	335,000
Interest and other charges	-	-	-	470,957	60,894
<b>Total expenditures</b>	<b>87,179</b>	<b>41,824</b>	<b>-</b>	<b>1,320,957</b>	<b>395,894</b>
Excess (deficiency) of revenues over (under) expenditures	(87,126)	(34)	259	(229,361)	38,025
<b>OTHER FINANCING SOURCES (USES)</b>					
Transfers in	-	-	-	-	-
Transfers (out)	-	-	(351,900)	-	-
<b>Total other financing sources (uses)</b>	<b>-</b>	<b>-</b>	<b>(351,900)</b>	<b>-</b>	<b>-</b>
<b>Net changes in fund balances</b>	<b>(87,126)</b>	<b>(34)</b>	<b>(351,641)</b>	<b>(229,361)</b>	<b>38,025</b>
Fund balances - beginning	87,179	174,896	390,477	1,698,057	840,358
Fund balances - ending	<u>\$ 53</u>	<u>\$ 174,862</u>	<u>\$ 38,836</u>	<u>\$ 1,468,696</u>	<u>\$ 878,383</u>



**GULF COUNTY, FLORIDA**  
**COMBINING STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN**  
**FUND BALANCES - NONMAJOR GOVERNMENTAL FUNDS**  
**FOR THE YEAR ENDED SEPTEMBER 30, 2022**

	<u>Debt Service Funds</u>	
	Non-Ad Valorem Operations	Total Nonmajor Governmental Funds
REVENUES		
Taxes	\$ -	\$ 3,470,793
Intergovernmental	-	1,739,134
Charges for services	-	199,167
Investment earnings and other	244	5,532,774
	<u>244</u>	<u>5,532,774</u>
Total revenues	<u>244</u>	<u>10,941,868</u>
EXPENDITURES		
Current		
General government	-	2,649,176
Public safety	-	622,307
Physical environment	-	41,790
Economic environment	-	32,324
Transportation	-	22,320
Court related	-	35,887
Human services	-	998,128
Culture & recreation	-	152,623
Capital outlay	-	659,122
Debt service		
Principal	-	1,185,000
Interest and other charges	17,295	549,146
	<u>17,295</u>	<u>6,947,823</u>
Total expenditures	<u>17,295</u>	<u>6,947,823</u>
Excess (deficiency) of revenues over (under) expenditures	<u>(17,051)</u>	<u>3,994,045</u>
OTHER FINANCING SOURCES (USES)		
Transfers in	354,862	2,491,602
Transfers (out)	(307,347)	(951,777)
	<u>47,515</u>	<u>1,539,825</u>
Total other financing sources (uses)	<u>47,515</u>	<u>1,539,825</u>
Net changes in fund balances	30,464	5,533,870
Fund balances - beginning	<u>741,979</u>	<u>13,959,265</u>
Fund balances - ending	<u>\$ 772,443</u>	<u>\$ 19,493,135</u>

**LANIGAN & ASSOCIATES, P.C.**  
CERTIFIED PUBLIC ACCOUNTANTS  
MANAGEMENT CONSULTANTS  
www.lanigancpa.com

**INDEPENDENT AUDITOR'S REPORT  
ON INTERNAL CONTROL OVER FINANCIAL REPORTING  
AND ON COMPLIANCE AND OTHER MATTERS BASED  
ON AN AUDIT OF FINANCIAL STATEMENTS  
PERFORMED IN ACCORDANCE WITH  
GOVERNMENT AUDITING STANDARDS**

The Honorable Board of County Commissioners and Constitutional Officers  
Gulf County, Florida

We have audited, in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of Gulf County, Florida as of and for the year ended September 30, 2022, and the related notes to the financial statements, which collectively comprise Gulf County, Florida's basic financial statements, and have issued our report thereon dated June 20, 2023.

***Report on Internal Control over Financial Reporting***

In planning and performing our audit of the financial statements, we considered Gulf County, Florida's internal control over financial reporting (internal control) as a basis for designing procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of Gulf County, Florida's internal control. Accordingly, we do not express an opinion on the effectiveness of Gulf County, Florida's internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses or significant deficiencies may exist that were not identified.

***Report on Compliance and Other Matters***

As part of obtaining reasonable assurance about whether Gulf County, Florida's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the financial statements. However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

**Purpose of this Report**

The purpose of this report is solely to describe the scope of our testing of internal control and compliance, and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

*Lanigan & Associates, PC*

Tallahassee, Florida  
June 20, 2023

**LANIGAN & ASSOCIATES, P.C.**  
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MANAGEMENT CONSULTANTS  
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**INDEPENDENT AUDITOR'S REPORT ON COMPLIANCE FOR EACH MAJOR  
FEDERAL PROGRAM AND STATE PROJECT AND REPORT ON INTERNAL  
CONTROL OVER COMPLIANCE IN ACCORDANCE WITH THE UNIFORM  
GUIDANCE AND REQUIRED BY CHAPTER 10.550,  
RULES OF THE AUDITOR GENERAL**

The Honorable Board of County Commissioners  
**The Board of County Commissioners and Constitutional Officers**  
Gulf County, Florida

**Report on Compliance for Each Major Federal Program and State Project**

***Opinion on Each Major Federal Program and State Project***

We have audited Gulf County, Florida's compliance with the types of compliance requirements identified as subject to audit in the OMB *Compliance Supplement* and *State of Florida's Department of Financial Services State Projects Compliance Supplement* that could have a direct and material effect on each of Gulf County, Florida's major federal programs and state projects for the year ended September 30, 2022. Gulf County, Florida's major federal programs and state projects are identified in the summary of auditor's results section of the accompanying schedule of findings and questioned costs.

In our opinion, Gulf County, Florida complied, in all material respects, with the compliance requirements referred to above that could have a direct and material effect on each of its major federal programs and state projects for the year ended September 30, 2022.

***Basis for Opinion on Each Major Federal Program and State Project***

We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America (GAAS); the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States (*Government Auditing Standards*); the audit requirements of Title 2 U.S. *Code of Federal Regulations* Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance); and Chapter 10.550, *Rules of the Auditor General*. Our responsibilities under those standards, the Uniform Guidance, and Chapter 10.550, *Rules of the Auditor General*, are further described in the Auditor's Responsibilities for the Audit of Compliance section of our report.

We are required to be independent of Gulf County, Florida and to meet our other ethical responsibilities, in accordance with relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion on compliance for each major federal program and state project. Our audit does not provide a legal determination of Gulf County, Florida's compliance with the compliance requirements referred to above.

***Responsibilities of Management for Compliance***

Management is responsible for compliance with the requirements referred to above and for the design, implementation, and maintenance of effective internal control over compliance with the requirements of laws, statutes, regulations, rules and provisions of contracts or grant agreements applicable to Gulf County, Florida's federal programs and state projects.

***Auditor's Responsibilities for the Audit of Compliance***

Our objectives are to obtain reasonable assurance about whether material noncompliance with the compliance requirements referred to above occurred, whether due to fraud or error, and express an opinion on Gulf County, Florida's compliance based on our audit. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with GAAS, *Government Auditing Standards*, the Uniform Guidance, and Chapter 10.550, *Rules of the Auditor General* will always detect material noncompliance when it exists. The risk of not detecting material noncompliance resulting from fraud is higher than for that resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Noncompliance with the compliance requirements referred to above is considered material, if there is a substantial likelihood that, individually or in the aggregate, it would influence the judgment made by a reasonable user of the report on compliance about Gulf County, Florida's compliance with the requirements of each major federal program and state project as a whole.

In performing an audit in accordance with GAAS, *Government Auditing Standards*, the Uniform Guidance, and Chapter 10.550, *Rules of the Auditor General*, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material noncompliance, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding Gulf County, Florida's compliance with the compliance requirements referred to above and performing such other procedures as we considered necessary in the circumstances.
- Obtain an understanding of Gulf County, Florida's internal control over compliance relevant to the audit in order to design audit procedures that are appropriate in the circumstances and to test and report on internal control over compliance in accordance with the Uniform Guidance, and Chapter 10.550, *Rules of the Auditor General*, but not for the purpose of expressing an opinion on the effectiveness of Gulf County, Florida's internal control over compliance. Accordingly, no such opinion is expressed.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and any significant deficiencies and material weaknesses in internal control over compliance that we identified during the audit.

### **Report on Internal Control Over Compliance**

*A deficiency in internal control over compliance* exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct noncompliance with a type of compliance requirement of a federal program or state project on a timely basis. *A material weakness in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a federal program or state project will not be prevented, or detected and corrected, on a timely basis. *A significant deficiency in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance with a type of compliance requirement of a federal program or state project that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over compliance was for the limited purpose described in the Auditor's Responsibilities for the Audit of Compliance section above and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies in internal control over compliance. Given these limitations, during our audit we did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses, as defined above. However, material weaknesses or significant deficiencies in internal control over compliance may exist that were not identified.

Our audit was not designed for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, no such opinion is expressed.

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing based on the requirements of the Uniform Guidance and Chapter 10.550, *Rules of the Auditor General*. Accordingly, this report is not suitable for any other purpose.

*Lanigan & Associates, PC*

Tallahassee, Florida  
June 20, 2023

**GULF COUNTY, FLORIDA**  
**SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS AND STATE FINANCIAL ASSISTANCE**  
**FOR THE YEAR ENDED SEPTEMBER 30, 2022**

Federal/State Agency Pass-through Entity Federal Program/State Project	Federal Assistance Listing or CFSA No.	Contract Grant No.	Expenditures
<b>FEDERAL AWARDS</b>			
<b><u>U.S. Department of Agriculture</u></b>			
Pass through Florida Department of Agriculture and Consumer Services Florida Forest Service			
Cooperative Forestry Assistance	10.664	Overstreet 2020	\$ 3,577
Cooperative Forestry Assistance	10.664	Wetappo 2020	6,537
Cooperative Forestry Assistance	10.664	South Gulf County 2021	6,285
Cooperative Forestry Assistance	10.664	Stone Mill Creek 2021	10,000
Total U.S. Department of Agriculture			<u>26,399</u>
<b><u>U.S. Department of Commerce</u></b>			
Economic Adjustment Assistance	11.307	04-79-07474	2,320
Office for Coastal Management	11.473	0318.19.066794	425,245
Total U.S. Department of Commerce			<u>427,565</u>
<b><u>U.S. Department of Housing &amp; Urban Development</u></b>			
Pass through Florida Department of Economic Opportunity			
Community Development Block Grant	14.228	M0020	84,689
Community Development Block Grant	14.228	M0080	18,820
Community Development Block Grant	14.228	M0152	13,480
Total U.S. Department of Housing & Urban Development			<u>116,989</u>
<b><u>U.S. Department of Justice</u></b>			
Pass through Florida Department of Law Enforcement			
COVID-19 - Coronavirus Emergency Supplemental Funding			
	16.034	2021-CESF-GULF-1-C9-126	4,378
Edward Byrne Memorial Justice Assistance Grant Program	16.738	2021-JAGC-GULF-2-3B-074	18,764
Edward Byrne Memorial Justice Assistance Grant Program	16.738	2021-JAGC-GULF-3-Y5-181	4,279
Total U.S. Department of Justice			<u>27,421</u>
<b><u>Joint Grant with US Dept. of Transportation National Highway Traffic Safety Admin (NHTSA), US Dept. of Commerce, &amp; National Telecom &amp; Info Admin (NTIA)</u></b>			
Pass through Florida Department of Management Services			
Next Generation 911 Grant (CSFA 72.002)	20.615	69N37619300000911FL0/ S17- 21-02-18	138,116
<b><u>U.S. Department of Treasury</u></b>			
COVID-19 - Coronavirus State and Local Fiscal Recovery Funds			
	21.027	SLFRP3300	556,754
Pass through Florida Department of Environmental Protection			
COVID-19 - Coronavirus State and Local Fiscal Recovery Funds			
	21.027	22FRP88	58,441
Total U.S. Department of Treasury			<u>615,195</u>
<b><u>Environmental Protection Agency</u></b>			
Pass through Florida Department of Environmental Protection			
Capitalization Grants for Drinking Water State Revolving Fund			
	66.468	DW230220	154,968
<b><u>Gulf Coast Ecosystems Restoration Council</u></b>			
Pass through Gulf Consortium			
Gulf Coast Ecosystem Restoration Council Oil Spill Impact Program	87.052	GNSSP20FL0010-01- 00/sub#200010062.01	41,790

**GULF COUNTY, FLORIDA**  
**SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS AND STATE FINANCIAL ASSISTANCE**  
**FOR THE YEAR ENDED SEPTEMBER 30, 2022**

**U.S. Election Assistance Commission**

Pass through Florida Department of State-Division of Elections			
Help America Vote Act Election Security Grants	90.404	21.e.es.000.068 (MOA#2021-0001)	\$ 24,087

**U.S. Department of Health & Human Services**

Pass through Florida Department of Revenue			
Child Support Enforcement	93.563	CST23	1,023
Child Support Enforcement	93.563	COC23	146,134
Child Support Enforcement	93.563	CST23 (INCENTIVE)	148
Total U.S. Department of Health & Human Services			<u>147,305</u>

**U.S. Department of Homeland Security**

Federal Emergency Management Agency			
Pass through Florida Department of Emergency Management			
Disaster Grant - Public Assistance*	97.036	Z0841 (Multiple PW's)	11,279,380
Disaster Grant - Public Assistance*	97.036	Z2623 (Multiple PW's)	309,780
Hazard Mitigation Grant	97.039	H0801 (4399-152-R)	56,461
Hazard Mitigation Grant	97.039	H0825 (4399-160-R)	40,440
COVID-19 - Emergency Management Performance Grant	97.042	G0211	13,926
Emergency Management Performance Grant	97.042	G0221	47,323
Total U.S. Department of Commerce			<u>11,747,310</u>

**Total Expenditures of Federal Awards** \$ 13,467,145

**STATE FINANCIAL ASSISTANCE**

**Executive Office of the Governor**

Division of Emergency Management			
Emergency Management Programs	31.063	A0165	\$ 88,089
Emergency Management Programs	31.063	A0258	39,471
Total Executive Office of the Governor			<u>127,560</u>

**Florida Department of Environmental Protection**

Beach Management Funding Assistance Program	37.003	18GU1	150,120
Beach Management Funding Assistance Program	37.003	19GU1	16,247
Beach Management Funding Assistance Program	37.003	21GU1	25,613
Small County Consolidated Grants	37.012	SC211	93,750
Florida Recreation Development Assistance Program	37.017	A2013	14,749
Innovative Technologies	37.103	RT008	55,354
Total Florida Department of Environmental Protection			<u>355,833</u>

**Florida Department of Economic Opportunity**

Division of Housing and Community Development	40.038	D0175	580
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**Florida Housing Finance Corporation**

State Housing Initiatives Partnership Program (SHIP)	40.901	Funding Thru SFY2223	32,324
Hurricane Housing Recovery Program	40.902	SFY1920 HHRP#040-2019	783,922
Total Florida Housing Finance Corporation			<u>816,246</u>

**Florida Department of Agriculture & Consumer Services**

Mosquito Control	42.003	2018-2019 #025504	890
Mosquito Control	42.003	2019-2020 #026487	7,017
Total Florida Department of Agriculture & Consumer Services			<u>7,907</u>

**Florida Department of State**

State Aid to Libraries	45.030	22-ST-43	47,952
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**GULF COUNTY, FLORIDA**  
**SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS AND STATE FINANCIAL ASSISTANCE**  
**FOR THE YEAR ENDED SEPTEMBER 30, 2022**

**Florida Department of Transportation**

		441496-1-94-01 & 441496-2-	
Seaport Grant Program	55.005	94-01	\$ 133,896
Small County Outreach Program	55.009	413202-3-54-01	1,438,170
Small County Outreach Program	55.009	447906-1-54-01	72,183
Small County Outreach Program	55.009	449304-1-54-01	7,132
Small County Outreach Program	55.009	420097-2-54-01	166,001
Small County Road Assistance Program	55.016	438299-1-54-01	2,956,831
Small County Road Assistance Program	55.016	445283-2-34-01	6,192
Small County Road Assistance Program	55.016	442427-1-54-01	1,071,612
Small County Road Assistance Program	55.016	448620-1-54-01	164,386
Total Florida Department of Transportation			<u>6,016,403</u>

**Florida Department of Health**

County Grant Awards	64.005	C0023	<u>4,076</u>
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**Florida Department of Law Enforcement**

Law Enforcement Salary Assistance for Fiscally Constrained Counties	71.067	7G025	<u>46,102</u>
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**Florida Department of Management Services**

Wireless 911 Emergency Telephone System Rural County Grant Program	72.001	22-04-15	1,650
Prepaid Next Generation 911 (NG911) State Grant Program	72.003	S17-21-02-59	27,362
Total Florida Department of Management Services			<u>29,012</u>

**Florida Department of Highway Safety & Motor Vehicles**

Florida Arts License Plates Project	76.041	2021-2022	<u>78</u>
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<b>Total Expenditures of State Financial Assistance</b>			<u>\$ 7,451,749</u>
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**GULF COUNTY, FLORIDA**  
**NOTES TO THE SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS**  
**AND STATE FINANCIAL ASSISTANCE**  
**FOR THE YEAR ENDED SEPTEMBER 30, 2022**

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**Financial Reporting Entity**

The Gulf County, Florida ("County") reporting entity is defined in Note 1 of the County's Basic Financial Statements.

**Basis of Presentation**

The accompanying schedule of expenditures of federal awards and state financial assistance (the "Schedule") includes the federal award and state financial assistance activity of Gulf County, Florida under programs of the federal and state government for the year ended September 30, 2022. The information in this Schedule is presented in accordance with the requirements of Title 2 U.S. Code of Federal Regulations Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance). Because the Schedule presents only a selected portion of the operations of Gulf County, Florida, it is not intended to and does not present the balance sheet, changes in fund balances, or cash flows of Gulf County, Florida.

**Summary of Significant Accounting Policies**

Expenditures reported on the Schedule are reported on the modified accrual basis of accounting. Such expenditures are recognized following the cost principles contained in the Uniform Guidance, wherein certain types of expenditures are not allowable or are limited as to reimbursement. Negative amounts shown on the Schedule represent adjustments or credits made in the normal course of business to amounts reported as expenditures in prior years.

Disaster Grant - Public Assistance\* funds include \$1,445,560 in funds that were incurred in prior years and \$457,373 in funds provided by the State of Florida.

**Indirect Cost Rate**

Gulf County, Florida has not elected to use the 10 percent de minimis indirect cost rate allowed under the Uniform Guidance.

**GULF COUNTY, FLORIDA  
SCHEDULE OF FINDINGS AND QUESTIONED COSTS  
FOR THE YEAR ENDED SEPTEMBER 30, 2022**

**SECTION I - SUMMARY OF AUDITOR'S RESULTS**

*Financial Statements*

Type of auditor's report issued:	<u>Unmodified</u>
Internal Control over Financial Reporting:	
Material weaknesses identified?	<u>          </u> Yes <u>  X  </u> No
Significant deficiencies identified?	<u>          </u> Yes <u>  X  </u> None Reported
Noncompliance material to financial statements noted?	<u>          </u> Yes <u>  X  </u> No

*Federal Awards*

Internal Control over Major Federal Programs:	
Material weaknesses identified?	<u>          </u> Yes <u>  X  </u> No
Significant deficiencies identified?	<u>          </u> Yes <u>  X  </u> None Reported
Type of auditor's report issued on compliance for major federal programs:	<u>Unmodified</u>
Any audit findings disclosed that are required to be reported in accordance with 2 CFR 200.516(a)?	<u>          </u> Yes <u>  X  </u> No
Identification of major federal programs:	
Assistance Listing Number(s)	Name of Federal Program or Cluster
97.036	Disaster Grant- Public Assistance
Dollar threshold used to distinguish between Type A and Type B programs:	<u>\$750,000</u>
Auditee qualified as a low-risk auditee?	<u>  X  </u> Yes <u>          </u> No

**GULF COUNTY, FLORIDA  
SCHEDULE OF FINDINGS AND QUESTIONED COSTS  
FOR THE YEAR ENDED SEPTEMBER 30, 2022**

**SECTION I - SUMMARY OF AUDITOR'S RESULTS (CONTINUED)**

*State Projects*

Internal Control over Major State Projects:	
Are any material weaknesses identified?	_____ Yes <u>  X  </u> No
Are any significant deficiencies identified?	_____ Yes <u>  X  </u> None Reported
Type of auditor's report issued on compliance for major state projects:	_____ Unmodified _____
Any audit findings disclosed that are required to be reported in accordance with Chapter 10.557, <i>Rules of the Auditor General</i> ?	_____ Yes <u>  X  </u> No
Identification of major state projects:	
CSFA Numbers	Name of State Project
55.016	Small County Road Assistance Program
Dollar threshold used to distinguish between Type A and Type B projects:	_____ \$750,000 _____

**GULF COUNTY, FLORIDA  
SCHEDULE OF FINDINGS AND QUESTIONED COSTS  
FOR THE YEAR ENDED SEPTEMBER 30, 2022**

**SECTION II - SCHEDULE OF FINANCIAL STATEMENT FINDINGS**

None noted.

**SECTION III - FEDERAL AWARD AND STATE PROJECT FINDINGS AND  
QUESTIONED COSTS**

None noted.

**GULF COUNTY, FLORIDA  
SUMMARY SCHEDULE OF PRIOR YEAR FINDINGS  
FOR THE YEAR ENDED SEPTEMBER 30, 2022**

**SCHEDULE OF PRIOR YEAR FINANCIAL STATEMENT FINDINGS**

None noted.

**FEDERAL AWARD PRIOR YEAR FINDINGS AND QUESTIONED COSTS**

None noted.

**STATE PROJECT PRIOR YEAR FINDINGS AND QUESTIONED COSTS**

None noted.

**INDEPENDENT AUDITOR'S  
MANAGEMENT LETTER**

**Honorable Board of County Commissioners  
and Constitutional Officers**  
Gulf County, Florida

**Report on the Financial Statements**

We have audited the financial statements of the Gulf County, Florida (the County), as of and for the fiscal year ended September 30, 2022, and have issued our report thereon dated June 20, 2023.

**Auditor's Responsibility**

We conducted our audit in accordance with auditing standards generally accepted in the United States of America (GAAS); the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States (*Government Auditing Standards*); the audit requirements of Title 2 U.S. *Code of Federal Regulations* Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance) and Chapter 10.550, *Rules of the Auditor General*.

**Other Reporting Requirements**

We have issued our Independent Auditor's Report on Internal Control Over Financial Reporting and Compliance and Other Matters Based on an Audit of the Financial Statements Performed in Accordance with *Government Auditing Standards*, Independent Auditor's Report on Compliance for Each Major Federal Program and State Project and Report on Internal Control Over Compliance; Schedule of Findings and Questioned Costs; and Independent Accountant's Reports on an examination conducted in accordance with the *AICPA Professional Standards*, AT-C Section 315, regarding compliance requirements in accordance with Chapter 10.550, *Rules of the Auditor General*. Disclosures in those reports, which are dated June 20, 2023, should be considered in conjunction with this management letter.

**Prior Audit Findings**

Section 10.554(1)(i)1., *Rules of the Auditor General*, requires that we determine whether or not corrective actions have been taken to address findings and recommendations made in the preceding financial audit report. There were no findings or recommendations in the preceding annual financial audit report.

### **Official Title and Legal Authority**

Section 10.554(1)(i)4., *Rules of the Auditor General*, requires that the name or official title and legal authority for the primary government and each component unit of the reporting entity be disclosed in this management letter, unless disclosed in the notes to the financial statements. This information is disclosed in Note 1 of the notes to financial statements.

### **Financial Condition and Management**

Section 10.554(1)(i)5.a. and 10.556(7), *Rules of the Auditor General*, require us to apply appropriate procedures and communicate the results of our determination as to whether or not the County has met one or more of the conditions described in Section 218.503(1), Florida Statutes, and to identify the specific condition(s) met. In connection with our audit, we determined that the County did not meet any of the conditions described in Section 218.503(1), Florida Statutes.

Pursuant to Sections 10.554(1)(i)5.b. and 10.556(8), *Rules of the Auditor General*, we applied financial condition assessment procedures for the County. It is management's responsibility to monitor the County's financial condition, and our financial condition assessment was based in part on representations made by management and the review of financial information provided by the same.

Section 10.554(1)(i)2., *Rules of the Auditor General*, requires that we communicate any recommendations to improve financial management. In connection with our audits, we make the following recommendation:

#### **2022-001: Utilities Billing and Receipts**

##### **Criteria:**

It is important for an entity to segregate the authorization of transactions, recording of transactions, and custody of the related assets. Independent performance of each of these functions reduces the opportunity for any one person to be in a position both to perpetrate and to conceal errors or irregularities in the normal course of his or her duties.

##### **Condition:**

Separation of certain accounting and administrative duties among employees, which is recommended as an effective internal control, was not adequate. We noted that a single individual within the utility department is responsible for customer billing, customer billing adjustments, posting payments to the utility system, and the collection of receipts. This individual has access to all functions within the utility software.

##### **Cause:**

Not allocating adequate personnel to the utility accounting function to achieve effective segregation of duties.



**Effect:**

The failure to maintain separation of these functions subjects the County to the risk that material misstatements due to error or fraud may occur and not be detected by employees in a timely manner during the performance of their assigned tasks.

**Recommendation:**

Management should further review and revise its internal policies and procedures over the utility billing cash receipt process, to ensure that they are properly designed, and evaluate whether the designed controls are performed as intended. Management should further review the duties and responsibilities required of the Gulf County, Florida utility billing contractor and add or cross train personnel as necessary to achieve appropriate segregation of duties and oversight.

**Special District Component Units**

Section 10.554(1)(i)5.c., Rules of the Auditor General, requires, if appropriate, that we communicate the failure of a special district that is a component unit of a county, municipality, or special district, to provide the financial information necessary for proper reporting of the component unit within the audited financial statements of the county, municipality, or special district in accordance with Section 218.39(3)(b), Florida Statutes. In connection with our audit, we did not note any special district component units that failed to provide the necessary information for proper reporting in accordance with Section 218.39(3)(b), Florida Statutes. Gulf County, Florida's audited financial statements do not include any special district component units.

**Additional Matters**

Section 10.554(1)(i)3., *Rules of the Auditor General*, requires us to communicate noncompliance with provisions of contracts or grant agreements, or abuse, that have occurred, or are likely to have occurred, that have an effect on the financial statements that is less than material but which warrants the attention of those charged with governance. In connection with our audit, we did not have any such findings.

**Purpose of this Letter**

Our management letter is intended solely for the information and use of the Legislative Auditing Committee, members of the Florida Senate and the Florida House of Representatives, the Florida Auditor General, federal and other granting agencies, the Board County Commissioners, and applicable management, and is not intended to be and should not be used by anyone other than these specified parties.

*Lanigan & Associates, PC*

Tallahassee, Florida  
June 20, 2023

**LANIGAN & ASSOCIATES, P.C.**  
CERTIFIED PUBLIC ACCOUNTANTS  
BUSINESS ADVISORS  
www.lanigancpa.com

**INDEPENDENT ACCOUNTANT’S REPORT ON COMPLIANCE  
WITH SECTIONS 365.172(10) AND 365.173(2)(d), FLORIDA STATUTES**

The Honorable Board of County Commissioners and Constitutional Officers  
Gulf County, Florida

We have examined Gulf County, Florida’s, (the County) compliance with Section 365.172(10) Florida Statutes, *Authorized Expenditures of E911 Fee*, and Section 365.173(2)(d) Florida Statutes, *Distribution and Use of (E911) Funds*, as of and for the year ended September 30, 2022, as required by Section 10.556(10)(b), *Rules of the Auditor General*. Management is responsible for the County’s compliance with those requirements. Our responsibility is to express an opinion on the County’s compliance based on our examination.

Our examination was conducted in accordance with attestation standards established by the American Institute of Certified Public Accountants. Those standards require that we plan and perform the examination to obtain reasonable assurance about whether the County complied, in all material respects, with the specified requirements referenced above. An examination involves performing procedures to obtain evidence about whether the County complied with the specified requirements. The nature, timing, and extent of the procedures selected depend on our judgment, including an assessment of the risks of material non-compliance, whether due to fraud or error. We believe that the evidence we obtained is sufficient and appropriate to provide a reasonable basis for our opinion.

We are required to be independent and to meet our other ethical responsibilities in accordance with relevant ethical requirements related to the review engagement.

Our examination does not provide a legal determination on the County’s compliance with specified requirements.

In our opinion, the County complied, in all material respects, with the aforementioned requirements for the year ended September 30, 2022.

This report is intended solely for the information and use of the Legislative Auditing Committee, members of the Florida Senate and the Florida House of Representatives, the Florida Auditor General, the Board of County Commissioners of Gulf County, Florida, and its management, and is not intended to be, and should not be, used by anyone other than these specified parties.

*Lanigan & Associates, PC*

Tallahassee, Florida  
June 20, 2023

**LANIGAN & ASSOCIATES, P.C.**  
CERTIFIED PUBLIC ACCOUNTANTS  
BUSINESS ADVISORS  
www.lanigancpa.com

**INDEPENDENT ACCOUNTANT'S REPORT ON  
COMPLIANCE WITH SECTION 218.415, FLORIDA STATUTES**

The Honorable Board of County Commissioners and Constitutional Officers  
Gulf County, Florida

We have examined Gulf County, Florida's, (the County) compliance with Section 218.415, Florida Statutes, during the year ended September 30, 2022, as required by Section 10.556(10)(a), *Rules of the Auditor General*. Management is responsible for the County's compliance with those requirements. Our responsibility is to express an opinion on the County's compliance based on our examination.

Our examination was conducted in accordance with attestation standards established by the American Institute of Certified Public Accountants. Those standards require that we plan and perform the examination to obtain reasonable assurance about whether the County complied, in all material respects, with the specified requirements referenced above. An examination involves performing procedures to obtain evidence about whether the County complied with the specified requirements. The nature, timing, and extent of the procedures selected depend on our judgment, including an assessment of the risks of material non-compliance, whether due to fraud or error. We believe that the evidence we obtained is sufficient and appropriate to provide a reasonable basis for our opinion.

We are required to be independent and to meet our other ethical responsibilities in accordance with relevant ethical requirements related to the review engagement.

Our examination does not provide a legal determination on the County's compliance with specified requirements.

In our opinion, the County complied, in all material respects, with the aforementioned requirements for the year ended September 30, 2022.

Pursuant to Chapter 119, Florida Statutes, this letter is a public record and its distribution is not limited. Auditing standards accepted in the United States of America requires us to indicate that this letter is intended solely for the information and use of management, and the Florida Auditor General, and is not intended to be, and should not be, used by anyone other than these specified parties.

*Lanigan & Associates, PC*

Tallahassee, Florida  
June 20, 2023

**BOARD OF COUNTY COMMISSIONERS  
GULF COUNTY, FLORIDA  
CHIEF ADMINISTRATOR'S OFFICE**

Michael L. Hammond, Chief Administrator  
1000 CECIL G. COSTIN SR. BLVD., ROOM 302, PORT ST. JOE, FLORIDA 32456  
PHONE (850)229-6106/639-6700 • FAX (850) 229-9252 • EMAIL: mhammond@gulfcounty-fl.gov  
DATE AND TIME OF MEETINGS • FOURTH TUESDAY AT 9:00 A.M., E.T.

June 20, 2023

Via Electronic Mail & First Class Mail

**John Keillor, CPA  
Lanigan & Associates, P.C.  
2630 Centennial Place, Suite 1  
Tallahassee, Florida 32308**

RE: Gulf County Annual Audit Review and Recommendation

Mr. Keillor,

Please accept this letter in direct and formal response to your audit review and comment sheet regarding the 2022-001: Utilities Billing and Receipts for Gulf County's water department and its administrative oversight and daily management of its billing and collections.

Gulf County has received, reviewed the comments and recommendations provided to Gulf County water department for its customer billing, customer billing adjustments, posting payments to the utility system and administrative collection for all receipts. Please be advised Gulf County has taken the following actions and further procedures to address these recommendations:

-Gulf County effective July 1, 2023 has employed and designated multiple county staff members independent of one another to *segregate* and divide the exclusive duties of the itemized accounting, billing and collection responsibilities performed by the Gulf County water department.

-Further, Gulf County has commenced with a thorough review of its internal policies and procedures over the water department utility billing and cash receipt process to enhance and strengthen its current procedures.

-Gulf County has commenced with the cross training of personnel to ensure proper segregation of duties and oversight of independent duties performed by various Gulf County personnel.

In completing these actions and review of the current procedures, Gulf County will continue to seek to remove any risk or material misstatements due to error or fraud not detected by employees assigned with independent duties and cross training of personnel with the Gulf County Water Department.

Respectfully submitted,

  
Michael L. Hammond  
Gulf County Administrator

DAVID C. RICH  
District 1

District 2

PATRICK FARRELL  
District 3

SANDY QUINN  
District 4

PHIL MCCROAN  
District 5

cc: Rebecca L. Norris, County Clerk  
Donald H. Butler, Gulf County Water Department Director  
Ralph Roberson, CPA (Roberson & Associates, P.A.)  
Jeremy Novak, County Attorney  
Clay Smallwood, Assistant County Administrator

DAVID C. RICH  
District 1

District 2

PATRICK FARRELL  
District 3

SANDY QUINN  
District 4

PHIL MCCROAN  
District 5

**Gulf County, Florida  
Clerk of the Circuit Court**



**Special Purpose  
Financial Statements**

**September 30, 2022**

**Gulf County, Florida  
Clerk of the Circuit Court**

**FINANCIAL STATEMENTS AND  
INDEPENDENT AUDITOR’S REPORT**

**September 30, 2022**

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**LANIGAN & ASSOCIATES, P.C.**  
CERTIFIED PUBLIC ACCOUNTANTS  
BUSINESS ADVISORS

**INDEPENDENT AUDITOR'S REPORT**

The Honorable Rebecca L. Norris  
Gulf County, Florida Clerk of the Circuit Court  
Gulf County, Florida

**Report on the Audit of the Financial Statements**

***Opinion***

We have audited the financial statements of each major fund and the remaining aggregate fund information of the Gulf County, Florida Clerk of the Circuit Court (the "Clerk"), as of and for the year ended September 30, 2022, and the related notes to the financial statements, which collectively comprise the basic financial statements, as listed in the table of contents.

In our opinion, the accompanying financial statements present fairly, in all material respects, the respective financial position of the each major fund and the remaining aggregate fund information of the Clerk as of September 30, 2022, and the respective changes in financial position thereof, and the respective budgetary comparison for each major fund for the year then ended in accordance with accounting principles generally accepted in the United States of America.

***Basis for Opinion***

We conducted our audit in accordance with auditing standards generally accepted in the United States of America (GAAS) and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are required to be independent of the Clerk and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

***Responsibilities of Management for the Financial Statements***

The Clerk's management is responsible for the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America, and for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.



In preparing the financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the Clerk's ability to continue as a going concern for twelve months beyond the financial statement date, including any currently known information that may raise substantial doubt shortly thereafter.

***Auditor's Responsibilities for the Audit of the Financial Statements***

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinions. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with GAAS will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

In performing an audit in accordance with GAAS, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Clerk's internal control. Accordingly, no such opinion is expressed.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.
- Conclude whether, in our judgment, there are conditions or events, considered in the aggregate, that raise substantial doubt about the Clerk's ability to continue as a going concern for a reasonable period of time.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control-related matters that we identified during the audit.

***Emphasis of a Matter***

As discussed in Note 1 to the financial statements, the financial statements referred to above were prepared solely for the purpose of complying with the *Rules of the Auditor General* of the State of Florida. In conformity with the Rules, the accompanying financial statements are intended to present the financial position and changes in financial position of each major fund, and the aggregate remaining fund information, only for that portion of the major funds, and the aggregate remaining fund information of Gulf County, Florida that is attributable to the Clerk. They do not purport to, and do not, present fairly the financial position of Gulf County, Florida as of September 30, 2022, and the changes in its financial position for the fiscal year then ended in conformity with accounting principles generally accepted in the United States of America. Our opinion is not modified with respect to these matters.

***Other Reporting Required by Government Auditing Standards***

In accordance with *Government Auditing Standards*, we have also issued our report dated May 25, 2023, on our consideration of the Clerk's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, rules, regulations, contracts, and grant agreements and other matters. The purpose of that report is solely to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Clerk's internal control over financial reporting and compliance.

*Lanigan & Associates, PC*

Tallahassee, Florida  
May 25, 2023

**GULF COUNTY, FLORIDA  
CLERK OF THE CIRCUIT COURT  
BALANCE SHEET  
GOVERNMENTAL FUNDS  
SEPTEMBER 30, 2022**

	Major Funds				Total Governmental Funds
	General Fund	State Court Operations Fund	Modernization Trust Fund	Administrative Order 86-12 Fund	
<b>ASSETS</b>					
Cash and cash equivalents	\$ 154,923	\$ 113,416	\$ 428,102	\$ 110,673	\$ 807,114
Accounts receivable	-	1,110	-	-	1,110
Due from other governments	60,103	16,797	-	-	76,900
Due from BOCC	25,929	2,500	-	-	28,429
	<u>240,955</u>	<u>133,823</u>	<u>428,102</u>	<u>110,673</u>	<u>913,553</u>
Total assets	<u>\$ 240,955</u>	<u>\$ 133,823</u>	<u>\$ 428,102</u>	<u>\$ 110,673</u>	<u>\$ 913,553</u>
<b>LIABILITIES AND FUND BALANCE</b>					
Liabilities:					
Accounts payable and accrued expenses	\$ 65,758	\$ 8,129	\$ 860	\$ -	\$ 74,747
Due to other governments	-	125,694	-	-	125,694
Due to BOCC	175,197	-	-	-	175,197
	<u>240,955</u>	<u>133,823</u>	<u>860</u>	<u>-</u>	<u>375,638</u>
Total liabilities	<u>240,955</u>	<u>133,823</u>	<u>860</u>	<u>-</u>	<u>375,638</u>
Fund balance:					
Restricted	-	-	427,242	110,673	537,915
	<u>-</u>	<u>-</u>	<u>427,242</u>	<u>110,673</u>	<u>537,915</u>
Total liabilities and fund balance	<u>\$ 240,955</u>	<u>\$ 133,823</u>	<u>\$ 428,102</u>	<u>\$ 110,673</u>	<u>\$ 913,553</u>

**GULF COUNTY, FLORIDA**  
**CLERK OF THE CIRCUIT COURT**  
**STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES**  
**GOVERNMENTAL FUNDS**  
**FOR THE YEAR ENDED SEPTEMBER 30, 2022**

	Major Funds				Total Governmental Funds
	General Fund	State Court Operations Fund	Modernization Trust Fund	Administrative Order 86-12 Fund	
<b>REVENUES</b>					
Charges for services	\$ 177,591	\$ 172,627	\$ 70,736	\$ -	\$ 420,954
Intergovernmental revenue	90,640	378,039	-	-	468,679
Fines and forfeitures	-	74,302	-	-	74,302
Interest and other income	52,130	373	273	71	52,847
<b>Total revenues</b>	<b>320,361</b>	<b>625,341</b>	<b>71,009</b>	<b>71</b>	<b>1,016,782</b>
<b>EXPENDITURES</b>					
<b>General government</b>					
Personnel Services	594,428	-	-	-	594,428
Operating expenditures	143,331	-	6,740	-	150,071
Capital Outlay	8,325	-	-	-	8,325
<b>Court related</b>					
Personnel services	-	501,984	-	-	501,984
Operating expenditures	-	38,226	32,397	-	70,623
Capital outlay	-	4,391	-	-	4,391
<b>Total expenditures</b>	<b>746,084</b>	<b>544,601</b>	<b>39,137</b>	<b>-</b>	<b>1,329,822</b>
Excess (deficiency) of revenues over (under) expenditures	(425,723)	80,740	31,872	71	(313,040)
<b>OTHER FINANCING SOURCES</b>					
Transfers from BOCC	600,920	-	-	-	600,920
Transfers to BOCC	(175,197)	-	-	-	(175,197)
Remittance to State of Florida	-	(80,740)	-	-	(80,740)
<b>Total other financing sources</b>	<b>425,723</b>	<b>(80,740)</b>	<b>-</b>	<b>-</b>	<b>344,983</b>
Net changes in fund balances	-	-	31,872	71	31,943
Fund balances - beginning	-	-	395,370	110,602	505,972
Fund balances - ending	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 427,242</u>	<u>\$ 110,673</u>	<u>\$ 537,915</u>

**GULF COUNTY, FLORIDA  
CLERK OF THE CIRCUIT COURT  
STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES  
BUDGET TO ACTUAL - GENERAL FUND  
FOR THE YEAR ENDED SEPTEMBER 30, 2022**

	Original	Final	Actual	Variance with Final Budget Favorable (Unfavorable)
<b>REVENUES</b>				
Charges for services	\$ 131,881	\$ 177,591	\$ 177,591	\$ -
Intergovernmental revenue	65,000	90,640	90,640	-
Interest and other income	19,421	52,130	52,130	-
<b>Total revenues</b>	<b>216,302</b>	<b>320,361</b>	<b>320,361</b>	<b>-</b>
<b>EXPENDITURES</b>				
General government				
Personnel services	627,519	594,428	594,428	-
Operating expenditures	139,299	143,331	143,331	-
Capital outlay	50,404	8,325	8,325	-
<b>Total expenditures</b>	<b>817,222</b>	<b>746,084</b>	<b>746,084</b>	<b>-</b>
Excess (deficiency) of revenues over (under) expenditures	(600,920)	(425,723)	(425,723)	-
<b>OTHER FINANCING SOURCES</b>				
Transfers from BOCC	600,920	600,920	600,920	-
Transfers to BOCC	-	(175,197)	(175,197)	-
<b>Total other financing sources</b>	<b>600,920</b>	<b>425,723</b>	<b>425,723</b>	<b>-</b>
Net changes in fund balances	-	-	-	-
Fund balances - beginning	-	-	-	-
Fund balances - ending	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

**GULF COUNTY, FLORIDA**  
**CLERK OF THE CIRCUIT COURT**  
**STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES**  
**BUDGET TO ACTUAL - STATE COURT OPERATIONS FUND**  
**FOR THE YEAR ENDED SEPTEMBER 30, 2022**

	Original	Final	Actual	Variance with Final Budget Favorable (Unfavorable)
<b>REVENUES</b>				
Charges for services	\$ 145,854	\$ 172,627	\$ 172,627	\$ -
Intergovernmental revenue	361,237	378,039	378,039	-
Fines and forfeitures	72,442	74,302	74,302	-
Interest and other income	105	373	373	-
	<u>579,638</u>	<u>625,341</u>	<u>625,341</u>	<u>-</u>
<b>EXPENDITURES</b>				
Court related				
Personnel services	546,455	501,984	501,984	-
Operating expenditures	29,183	38,226	38,226	-
Capital outlay	5,000	4,391	4,391	-
	<u>580,638</u>	<u>544,601</u>	<u>544,601</u>	<u>-</u>
Excess (deficiency) of revenues over (under) expenditures	<u>(1,000)</u>	<u>80,740</u>	<u>80,740</u>	<u>-</u>
<b>OTHER FINANCING SOURCES</b>				
Transfers from BOCC	1,000	-	-	-
Remittance to State of Florida	-	(80,740)	(80,740)	-
	<u>1,000</u>	<u>(80,740)</u>	<u>(80,740)</u>	<u>-</u>
Net changes in fund balances	-	-	-	-
Fund balances - beginning	-	-	-	-
Fund balances - ending	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

**GULF COUNTY, FLORIDA  
CLERK OF THE CIRCUIT COURT  
STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES  
BUDGET TO ACTUAL - MODERNIZATION TRUST FUND  
FOR THE YEAR ENDED SEPTEMBER 30, 2022**

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	Original	Final	Actual	Variance with Final Budget Favorable (Unfavorable)
<b>REVENUES</b>				
Charges for services	\$ 399,154	\$ 399,183	\$ 70,736	\$ (328,447)
Interest and other income	300	273	273	-
	399,454	399,456	71,009	(328,447)
<b>EXPENDITURES</b>				
General government				
Operating expenditures	40,000	41,740	6,740	35,000
Capital outlay	284,514	270,377	-	270,377
Court related				
Operating expenditures	74,940	87,339	32,397	54,942
	399,454	399,456	39,137	360,319
Excess (deficiency) of revenues over (under) expenditures	-	-	31,872	31,872
Net changes in fund balances	-	-	31,872	31,872
Fund balances - beginning	-	-	395,370	395,370
Fund balances - ending	\$ -	\$ -	\$ 427,242	\$ 427,242

**GULF COUNTY, FLORIDA**  
**CLERK OF THE CIRCUIT COURT**  
**STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES**  
**BUDGET TO ACTUAL - ADMINISTRATIVE ORDER 86-12 FUND**  
**FOR THE YEAR ENDED SEPTEMBER 30, 2022**

	Original	Final	Actual	Variance with Final Budget Favorable (Unfavorable)
<b>REVENUES</b>				
Interest and other income	\$ 150	\$ 229	\$ 71	\$ (158)
<b>EXPENDITURES</b>				
General government				
Capital outlay	83,507	83,507	-	83,507
Court related				
Operating expenditures	15,000	15,000	-	15,000
Total expenditures	98,507	98,507	-	98,507
Excess (deficiency) of revenues over (under) expenditures	(98,357)	(98,278)	71	98,349
<b>OTHER FINANCING SOURCES</b>				
Transfers from BOCC	110,357	110,278	-	(110,278)
Transfers to BOCC	(12,000)	(12,000)	-	12,000
Total other financing sources	98,357	98,278	-	(98,278)
Net changes in fund balances	-	-	71	71
Fund balances - beginning	110,507	110,507	110,602	95
Fund balances - ending	\$ 110,507	\$ 110,507	\$ 110,673	\$ 166



**GULF COUNTY, FLORIDA  
CLERK OF THE CIRCUIT COURT  
STATEMENT OF FIDUCIARY NET POSITION  
CUSTODIAL FUNDS  
SEPTEMBER 30, 2022**

---

ASSETS	
Cash and cash equivalents	\$ 502,341
Accounts receivable	1,382
Due from other governments	120
Due from other funds	<u>10</u>
Total assets	<u>503,853</u>
LIABILITIES	
Due to other funds	37,600
Due to other governments	127,130
Due to BOCC	<u>14,376</u>
Total liabilities	<u>179,106</u>
NET POSITION	
Restricted	<u><u>\$ 324,747</u></u>

**GULF COUNTY, FLORIDA**  
**CLERK OF THE CIRCUIT COURT**  
**STATEMENT OF CHANGES IN FIDUCIARY NET POSITION**  
**CUSTODIAL FUNDS**  
**SEPTEMBER 30, 2022**

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ADDITIONS	
Deposits/escrow/surplus	\$ 108,510
Service charges/general government	6,925,002
Court related	<u>2,524,915</u>
Total additions	<u>9,558,427</u>
DEDUCTIONS	
Deposits/escrow/surplus	72,470
Service charges/general government	6,926,516
Court related	<u>2,421,686</u>
Total deductions	<u>9,420,672</u>
Net change in fiduciary net position	137,755
Net position - beginning	<u>186,992</u>
Net position - ending	<u><u>\$ 324,747</u></u>

**GULF COUNTY, FLORIDA**  
**CLERK OF THE CIRCUIT COURT**  
**NOTES TO FINANCIAL STATEMENTS**  
**SEPTEMBER 30, 2022**

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<b>NOTE 1: <i>Summary of Significant Accounting Policies</i></b>
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The accounting policies of the Gulf County, Florida Clerk of the Circuit Court (the “Clerk”) conform with generally accepted accounting principles (GAAP), as applicable to governments. The following is a summary of significant accounting principles and policies used in the preparation of these special purpose financial statements.

Reporting Entity

Gulf County, Florida (the “County”) is a political subdivision of the State of Florida. It is governed by an elected Board of County Commissioners (the Board). The Clerk is an elected official of the County pursuant to the Constitution of the State of Florida, Article VIII, Section 1(d).

The Clerk is a part of the primary government of the County. The Clerk is responsible for the administration and operation of the Clerk’s office, and the Clerk’s financial statements do not include the financial statements of the Board or the other Constitutional Officers of the County.

The Clerk funds non-court operations as a Budget Officer and a Fee Officer pursuant to Florida Statutes, Chapters 28, 129, and 218, respectively. As a Budget Officer, the operations of the Clerk are funded by the County general fund. The receipts from the County general fund are recorded as other financing sources on the Clerk’s general fund financial statements. Any excess of revenues and other financing sources received over expenditures of the general fund are remitted to the County general fund at year-end. The court-related operations of the Clerk are funded from fees and charges authorized under Chapter 2013-44, Laws of Florida and are reported in the court fund. Such provisions may be amended at any time by further action from the Florida Legislature. At year-end, any excess of revenues over court-related expenditures of the court fund are remitted to the State of Florida pursuant to Florida Statute 28.37.

Basis of Presentation

The Clerk’s financial statements are special purpose financial statements that have been prepared solely for the purpose of complying with the Rules of the Auditor General of the State of Florida (the “Rules”). These special purpose financial statements are the fund financial statements required by generally accepted accounting principles. However, these fund financial statements do not constitute a complete presentation because, in conformity with the Rules, the Clerk of Courts has not presented the government-wide financial statements, reconciliations to the government-wide financial statements, or management’s discussion and analysis. Also, certain notes to the financial statements may supplement rather than duplicate the notes included in the County’s county-wide financial statements.

<b>NOTE 1: <i>Summary of Significant Accounting Policies (Continued)</i></b>
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Basis of Presentation (Continued)

The financial transactions of the Clerk are recorded in individual funds. Each fund is accounted for by providing a separate set of self-balancing accounts that comprise its assets, liabilities, fund equity, revenues, and expenditures.

These funds are segregated for the purpose of carrying on specific activities or attaining certain objectives in accordance with special regulations, restrictions, or limitations.

The Clerk reports the following major governmental funds:

Governmental Fund Types

- General Fund – The general fund is the general operating fund of the Clerk. It is used to account for all financial resources, except for those required to be accounted for in other funds.
- State Court Operations Fund – Used to account for state court operations.
- Modernization Trust Fund – The modernization trust fund, a special revenue fund is used to account for the proceeds of specific revenue sources that are legally restricted to expenditures for specific purposes.
- Administrative Order 86-12 Fund – This special revenue fund is used to account for additional court costs of traffic infractions to be used for administering traffic violations.

Fiduciary Fund Type

- Custodial Funds – The custodial funds are used to account for assets held by the Clerk as an agent for individuals, private organizations, other governments and/or other funds.

Measurement Focus/Basis of Accounting

All governmental funds are accounted for on a current financial resources measurement focus. This means that only current assets and current liabilities are generally included on their balance sheets. Their reported fund balance (net current assets) is considered a measure of “available spendable resources.” Their operating statements present increases (revenues and other financing sources) and decreases (expenditures and other financing uses) in net current assets and, accordingly, are said to present a summary of sources and uses of “available spendable resources” during a period. Basis of accounting refers to when revenues and expenditures are recognized in the accounts and reported in the financial statements. Basis of accounting relates to the timing of the measurements made, regardless of the measurement focus applied.

All governmental funds are accounted for using the modified accrual basis of accounting. Revenues are recognized when they become measurable and available as net current assets. Revenues are considered to be available when they are collectable within the current period or soon enough thereafter to pay liabilities of the current period.

**NOTE 1: *Summary of Significant Accounting Policies (Continued)***

Measurement Focus/Basis of Accounting (Continued)

For this purpose, the government considered revenues to be available if they are collected within 31 days of the end of the current fiscal period.

Expenditures are generally recognized under the modified accrual basis of accounting when the related fund liability is incurred. However, principal and interest on long-term debt are recognized when due.

The custodial funds are accounted for using an economic resource measurement focus and accrual basis of accounting requiring a resource flow statement. Liabilities are recognized when an event occurs that compels the Clerk to disburse fiduciary resources, which is when a demand for resources has been made or when no further action, approval or condition is required to be taken or not by the beneficiary to release the assets.

Budget and Budgetary Accounting

Expenditures, other than those for certain agency funds, are controlled by appropriations in accordance with the budget requirements set forth in Florida Statutes. Budgets are adopted for governmental and special revenue funds. Budgetary control is exercised at the fund level. Budgetary changes within the fund are made at the discretion of the Clerk. Appropriations lapse at the end of the fiscal year to the extent they have not been expended. The budgeted revenues and expenditures in the accompanying budgetary comparison statement reflect all approved amendments.

Florida Statutes Chapter 218.35 governs the preparation, adoption, and administration of the Clerk's annual budget. The Clerk establishes an annual budget for the office which clearly reflects the revenues available to the office and the functions for which the money is to be expended.

The Clerk prepares the budget in three parts:

1. The budget relating to the requirements of the Clerk as the Ex Officio Clerk to the Board, County Auditor, County Recorder, and Custodian or Treasurer of all County funds and other county related duties, and for chapter 29 obligations;
2. The budget relating to the Florida court system, which is filed with the Clerk of Courts Operations Corporation (CCOC) by June 1 preceding the fiscal year of the budget, in the format required by the CCOC. Section 28.36, Florida Statutes, defines the maximum annual budget permitted; and
3. The budget for all other operations of the Clerk.

Cash and Cash Equivalents

The Clerk considers all highly liquid investments with an original maturity of three months or less to be cash equivalents.

**NOTE 1: *Summary of Significant Accounting Policies (Continued)***

Capital Assets

Capital assets purchased in the governmental fund type are recorded as expenditures (capital outlay) at the time of purchase. Assets acquired by the Clerk are reported as capital assets in the statement of net assets as part of the basic financial statement for Gulf County. The Clerk maintains custodial responsibility for the capital assets used by her office.

Liability for Compensated Absences

Permanent full-time employees of the Clerk accrue sick leave based upon pay periods worked and earned vacation time related to length of employment with the Clerk's office. The vacation and sick time must be taken during the year earned and no payment for vacation or sick leave is made at termination.

Related Organizations – Common Expenses

Certain expenditures, which are common to the Board and all Constitutional Officers, are reported as expenses of the Board and, therefore, are not budgeted by or allocated to the Clerk. These expenses relating to the Clerk's courthouse facilities are:

- Occupancy costs
- Janitorial services
- Utilities (except telephone)
- Property insurance

Fund Balance Reporting

The Clerk has implemented the provisions of Governmental Accounting Standards Board (GASB) issued Statement No. 54, *Fund Balance Reporting and Governmental Fund Type Definitions* (GASB 54), as required. The purpose of GASB 54 is to improve the consistency and usefulness of fund balance information to the financial statement user. The statement establishes fund balance classifications that comprise a hierarchy based primarily on the extent to which the organization is bound to honor constraints on the specific purpose for which amounts in the funds can be spent. Fund balance is reported in five components – nonspendable, restricted, committed, assigned, and unassigned:

- **Non-Spendable:** This component of fund balance consists of amounts that cannot be spent because: (a) they are not expected to be converted to cash, or (b) they are legally or contractually required to remain intact. Examples of this classification are prepaid items, inventories, and principal (corpus) of an endowment fund. The Clerk does not have any non-spendable funds.
- **Restricted:** This component of fund balances consists of amounts that are constrained either: (a) externally by third parties (creditors, grantors, contributors, or laws or regulations of other governments), or (b) by law through constitutional provisions or enabling legislation.
- **Committed:** This component of fund balance consists of amounts that can only be used for specific purposes pursuant to constraints imposed by formal action (e.g., policy, ordinance, or resolution) of the Clerk's governing authority.

## **NOTE 1: *Summary of Significant Accounting Policies (Continued)***

- Assigned: This component of fund balance consists of amounts that are constrained by a less-than formal action of the Clerk’s governing authority, or by an individual or body to whom the governing authority has delegated this responsibility. The Clerk has not delegated the responsibility to assign fund balances to any individual or body.
- Unassigned: This classification is used for: (a) negative unrestricted fund balances in any governmental fund, or (b) fund balances within the general fund that are not restricted, committed, or assigned.

When both restricted and unrestricted resources are available for use, it is the Clerk’s policy to use restricted resources first, then unrestricted resources (committed, assigned, and unassigned) as they are needed. When unrestricted resources (committed, assigned, and unassigned) are available for use, it is the Clerk’s policy to use committed resources first, then assigned, and then unassigned as needed.

### Distribution of Excess Revenues

Florida Statutes require that the Clerk distribute any excess of revenues over expenditures within the general fund to the board within 31 days following the end of the fiscal year. Accordingly, the amount of excess revenues distributed to the Board at the end of the year is presented in the accompanying special-purpose financial statements as “other financing uses.”

### Use of Estimates

The preparation of financial statements in accordance with GAAP requires management to make estimates and assumptions that affect the amounts reported and disclosed in the accompanying financial statements and notes. Actual results could differ from estimates.

### Subsequent Events

The Clerk of the Court evaluated subsequent events through May 25, 2023, the date which the financial statements were available to be issued. The Clerk of the Court did not have any subsequent events requiring disclosure or recording in these financial statements.

### Adoption of New Accounting Standard

During the year ended September 30, 2022, the Clerk adopted new accounting guidance by implementing the provisions of GASB Statement No. 87, *Leases*, which established criteria for identifying and reporting leases. Leases with an initial term of one year or less are recorded in Operating Expenses when incurred. Leases with non-cancellable terms greater than one year are evaluated for implementation based on materiality levels established by the County. Leases that qualify for reporting under the new standard are initially recognized as a Capital Outlay Expense and Other Financing Source in the year of inception of the lease. Subsequent payments on the lease are reported as debt service expenditures. A right-of-use asset and associated lease liability are recorded on the County-wide financial statements at the present value of the future lease payments including any residual value guarantees that are reasonably certain of being required or purchase options that are reasonably certain of being exercised. For the fiscal year ended September 30, 2022, the implementation of this standard was not deemed to be material to the Clerk’ financial statements.

**NOTE 2: *Interfund Transactions***

During the course of normal operations, numerous transactions occur between funds, such as expenditures or transfers of resources to provide services, service debt, or construct assets. The inter-fund transactions are not eliminated, and no interest is charged on such advances.

Inter-fund receivable and payable balances at September 30, 2022, were as follows:

	<u>Interfund Receivable</u>	<u>Interfund Payable</u>
General Fund		
Board of County Commissioners	\$ 25,929	\$ 175,197
State Court Operations Fund		
Board of County Commissioners	<u>2,500</u>	<u>-</u>
Total	<u>\$ 28,429</u>	<u>\$ 175,197</u>

Operating transfers between funds during the year were as follows:

	<u>Transfers In</u>	<u>Transfers Out</u>
General Fund		
Board of County Commissioners	<u>\$ 600,920</u>	<u>\$ 175,197</u>

**NOTE 3: *Retirement***

The entity participates in the Florida Retirement System (FRS), a multiple-employer, cost sharing defined public employee retirement system which covers all of the Office’s full-time employees. The System is administered by the State of Florida, Department of Administration, Division of Retirement to provide retirement and survivor benefits to participating public employees. Provisions relating to the FRS are established by Chapters 121 and 122, Florida Statutes; Chapter 112, Part IV, Florida Statutes; Chapter 238, Florida Statutes; and FRS Rules, Chapter 60S, Florida Administrative Code; wherein eligibility, contributions, and benefits are defined and described in detail. The FRS is a single retirement system administered by the Department of Management Services, Division of Retirement, and consists of two cost-sharing, multiple-employer retirement plans and other nonintegrated programs. These include a defined-benefit pension plan (Plan), with a Deferred Retirement Option Program (DROP), and a defined-contribution plan, referred to as the FRS Investment Plan (Investment Plan).

In addition, all regular employees of the entity are eligible to enroll as members of the Retiree Health Insurance Subsidy (HIS) Program. The HIS is a cost-sharing, multiple-employer defined benefit pension plan established and administered in accordance with section 112.363, Florida Statutes. The benefit is a monthly payment to assist retirees of the state-administered retirement systems in paying their health insurance costs. For the fiscal year ended September 30, 2022, eligible retirees and beneficiaries received a monthly HIS payment equal to the number of years of service credited at retirement multiplied by \$5. The minimum payment is \$30 and the maximum payment is \$150 per month, pursuant to section 112.363, Florida Statutes. To be eligible to receive a HIS benefit, a retiree under one of the state-administered retirement systems must provide proof of eligible health insurance coverage, which can include Medicare.



**NOTE 3: Retirement (Continued)**

For financial reporting purposes, the Clerk is deemed to be part of the primary government of the County. A liability related to the Clerk's proportionate share of FRS retirement benefits, along with a detailed plan description, is reported in the financial statements of the County for the fiscal year ended September 30, 2022.

**NOTE 4: Changes in Long-Term Obligations**

Under the GASB 34 reporting model, long-term liabilities are not due and payable in the current period and accordingly are not reported as fund liabilities. All long-term liabilities for the Clerk are reported in the government-wide Statement of Net Position. The compensated absences of the Clerk are accounted for in the Statement of Net Position as follows:

	Balance October 1, 2021	Additions	Reductions	Balance September 30, 2022
Compensated absences	\$ 37,538	\$ 26,798	\$ (24,499)	\$ 39,837

**NOTE 5: Risk Management**

The Clerk is exposed to various risks of loss related to torts; theft of, damage to, and destruction of assets; errors or omissions; injuries to employees and the public; or damage to property of others. The Clerk participates in the risk management program through the Gulf County Board of County Commissioners, which uses commercial insurance to cover certain risks from loss.

The Board obtained commercial insurance against losses for the following types of risk:

- Real and personal property damage
- Public employee's bond
- Workers' compensation
- General and automobile liability

***SUPPLEMENTARY INFORMATION***

**GULF COUNTY, FLORIDA  
CLERK OF THE CIRCUIT COURT  
COMBINING STATEMENT OF FIDUCIARY NET POSITION  
CUSTODIAL FUNDS  
SEPTEMBER 30, 2022**

	Clerk Fee/Tax Deed Holdings Account	Tax Deed Account	Jury and Witness Account	Alimony and Support Account
<b>ASSETS</b>				
Cash and cash equivalents	\$ 142,413	\$ 76,470	\$ 3,884	\$ 3,388
Accounts receivable	525	718	-	-
Due from other governments	-	-	120	-
Due from other funds	10	-	-	-
	<u>142,948</u>	<u>77,188</u>	<u>4,004</u>	<u>3,388</u>
Total assets				
<b>LIABILITIES</b>				
Due to other funds	20,494	-	3	148
Due to other governments	111,075	-	-	40
Due to BOCC	4,704	-	-	-
	<u>136,273</u>	<u>-</u>	<u>3</u>	<u>188</u>
Total liabilities				
<b>NET POSITION</b>				
Restricted	<u>\$ 6,675</u>	<u>\$ 77,188</u>	<u>\$ 4,001</u>	<u>\$ 3,200</u>

**GULF COUNTY, FLORIDA  
CLERK OF THE CIRCUIT COURT  
COMBINING STATEMENT OF FIDUCIARY NET POSITION  
CUSTODIAL FUNDS  
SEPTEMBER 30, 2022**

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	Clerk's Bond Fund	Registry of the Court	Clerk's Trust Account	Total Custodial Funds
<b>ASSETS</b>				
Cash and cash equivalents	\$ 70,625	\$ 59,502	\$ 146,059	\$ 502,341
Accounts receivable	-	-	139	1,382
Due from other governments	-	-	-	120
Due from other funds	-	-	-	10
	<u>70,625</u>	<u>59,502</u>	<u>146,198</u>	<u>503,853</u>
<b>LIABILITIES</b>				
Due to other funds	-	-	16,955	37,600
Due to other governments	-	-	16,015	127,130
Due to BOCC	-	-	9,672	14,376
	<u>-</u>	<u>-</u>	<u>42,642</u>	<u>179,106</u>
<b>NET POSITION</b>				
Restricted	<u>\$ 70,625</u>	<u>\$ 59,502</u>	<u>\$ 103,556</u>	<u>\$ 324,747</u>

**GULF COUNTY, FLORIDA  
CLERK OF THE CIRCUIT COURT  
COMBINING STATEMENT OF CHANGES IN FIDUCIARY NET POSITION  
CUSTODIAL FUNDS  
SEPTEMBER 30, 2022**

	Clerk Fee/Tax Deed Holdings Account	Tax Deed Account	Jury and Witness Account	Alimony and Support Account
<b>ADDITIONS</b>				
Deposits/escrow/surplus	\$ -	\$ 108,510	\$ -	\$ -
Service charges/general government	6,925,002	-	-	-
Court related	-	-	5,049	83,469
<b>Total additions</b>	<b>6,925,002</b>	<b>108,510</b>	<b>5,049</b>	<b>83,469</b>
<b>DEDUCTIONS</b>				
Deposits/escrow/surplus	-	72,470	-	-
Service charges/general government	6,926,516	-	-	-
Court related	-	-	5,253	83,469
<b>Total deductions</b>	<b>6,926,516</b>	<b>72,470</b>	<b>5,253</b>	<b>83,469</b>
Net change in fiduciary net position	(1,514)	36,040	(204)	-
Net position - beginning	8,189	41,148	4,205	3,200
Net position - ending	<u>\$ 6,675</u>	<u>\$ 77,188</u>	<u>\$ 4,001</u>	<u>\$ 3,200</u>

**GULF COUNTY, FLORIDA  
CLERK OF THE CIRCUIT COURT  
COMBINING STATEMENT OF CHANGES IN FIDUCIARY NET POSITION  
CUSTODIAL FUNDS  
SEPTEMBER 30, 2022**

	Clerk's Bond Fund	Registry of the Court	Clerk's Trust Account	Total Custodial Funds
<b>ADDITIONS</b>				
Deposits/escrow/surplus	\$ -	\$ -	\$ -	\$ 108,510
Service charges/general government	-	-	-	6,925,002
Court related	103,252	852,621	1,480,524	2,524,915
<b>Total additions</b>	<b>103,252</b>	<b>852,621</b>	<b>1,480,524</b>	<b>9,558,427</b>
<b>DEDUCTIONS</b>				
Deposits/escrow/surplus	-	-	-	72,470
Service charges/general government	-	-	-	6,926,516
Court related	64,877	796,619	1,471,468	2,421,686
<b>Total deductions</b>	<b>64,877</b>	<b>796,619</b>	<b>1,471,468</b>	<b>9,420,672</b>
Net change in fiduciary net position	38,375	56,002	9,056	137,755
Net position - beginning	32,250	3,500	94,500	186,992
Net position - ending	<u>\$ 70,625</u>	<u>\$ 59,502</u>	<u>\$ 103,556</u>	<u>\$ 324,747</u>

***INTERNAL CONTROL AND COMPLIANCE SECTION***

**LANIGAN & ASSOCIATES, P.C.**  
CERTIFIED PUBLIC ACCOUNTANTS  
BUSINESS ADVISORS

**INDEPENDENT AUDITOR’S REPORT ON INTERNAL  
CONTROL OVER FINANCIAL REPORTING AND ON  
COMPLIANCE AND OTHER MATTERS BASED ON  
AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN  
ACCORDANCE WITH *GOVERNMENT AUDITING STANDARDS***

The Honorable Rebecca L. Norris  
Gulf County, Florida Clerk of the Circuit Court  
Gulf County, Florida

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of each major fund and remaining aggregate fund information of Gulf County, Florida Clerk of the Circuit Court (the “Clerk”) as of and for the year ended September 30, 2022, and the related notes to the financial statements, which collectively comprise the Clerk’s basic financial statements, and have issued our report thereon dated May 25, 2023.

***Report on Internal Control Over Financial Reporting***

In planning and performing our audit of the financial statements, we considered the Clerk’s internal control over financial reporting (internal control) as a basis for designing procedures that are appropriate in the circumstances for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Clerk’s internal control. Accordingly, we do not express an opinion on the effectiveness of the Clerk’s internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees in the normal course of performing their assigned functions, to prevent, or detect and correct misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity’s financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.



Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses or significant deficiencies may exist that have not been identified.

***Report on Compliance and Other Matters***

As part of obtaining reasonable assurance about whether the Clerk's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the of financial statements. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

***Purpose of this Report***

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the organization's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the organization's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

*Lanigan & Associates, PC*

Tallahassee, Florida  
May 25, 2023

LANIGAN & ASSOCIATES, P.C.  
CERTIFIED PUBLIC ACCOUNTANTS  
BUSINESS ADVISORS

**INDEPENDENT AUDITOR'S  
MANAGEMENT LETTER**

The Honorable Rebecca L. Norris  
Gulf County, Florida Clerk of the Circuit Court  
Gulf County, Florida

***Report on the Financial Statements***

We have audited the financial statements of Gulf County, Florida Clerk of the Circuit Court (the "Clerk") as of and for the year ended September 30, 2022, and have issued our report dated May 25, 2023.

***Auditor's Responsibility***

We conducted our audit in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States, and Chapter 10.550, Rules of the Florida Auditor General.

***Other Reporting Requirements***

We have issued our Independent Auditor's Report on Internal Control over Financial Reporting and on Compliance and Other Matters Based on an Audit of the Financial Statements Performed in Accordance with *Government Auditing Standards*; and Independent Account's Reports on an examination conducted in accordance with *AICPA Professional Standards*, AT-C Section 315, regarding compliance requirements in accordance with Chapter 10.550, Rules of the Auditor General. Disclosures in those reports and schedule, which are dated May 25, 2023 should be considered in conjunction with this management letter.

***Prior Audit Findings***

Section 10.554(1)(i)1., Rules of the Auditor General, requires that we determine whether or not corrective actions have been taken to address findings and recommendations made in the preceding annual financial audit report. There were no recommendations made in the preceding annual financial audit report.

***Official Title and Legal Authority***

Section 10.554(1)(i)4., Rules of the Auditor General, requires that the name or official title and legal authority for the primary government and each component unit of the reporting entity be

disclosed in this management letter, unless disclosed in the notes to the financial statements. This information is disclosed in Note 1 of the notes to financial statements.

***Financial Management***

Section 10.554(1)(i)2., Rules of the Auditor General, requires that we communicate any recommendations to improve financial management. In connection with our audit, we did not note any such recommendations.

***Additional Matters***

Section 10.554(1)(i)3., Rules of the Auditor General, requires us to communicate noncompliance with provisions of contracts or grant agreements, or abuse, that have occurred, or are likely to have occurred, that have an effect on the financial statements that is less than material but which warrants the attention of those charged with governance. In connection with our audit, we did not note any such findings.

***Purpose of this Letter***

Our management letter is intended solely for the information and use of the Legislative Auditing Committee, members of the Florida Senate and the Florida House of Representatives, the Florida Auditor General, Federal and other granting agencies, the Board of County Commissioners, and applicable management, and is not intended to be and should not be used by anyone other than these specified parties.

*Lanigan & Associates, PC*

Tallahassee, Florida  
May 25, 2023

**LANIGAN & ASSOCIATES, P.C.**  
CERTIFIED PUBLIC ACCOUNTANTS  
BUSINESS ADVISORS

**INDEPENDENT ACCOUNTANT'S REPORT ON COMPLIANCE  
WITH LOCAL GOVERNMENT INVESTMENT POLICIES, ARTICLE V  
REQUIREMENTS AND DEPOSITORY REQUIREMENTS OF SECTIONS  
218.415, 28.35, 28.36 AND 61.181, FLORIDA STATUTES**

The Honorable Rebecca L. Norris  
Gulf County, Florida Clerk of the Circuit Court  
Gulf County, Florida

***Report on Compliance***

We have examined the Gulf County, Florida Clerk of the Circuit Court's (the "Clerk") compliance with the local government investment policy requirements of Section 218.415, Florida Statutes, Article V requirements of Sections 28.35 and 28.36, Florida Statutes, and depository requirements for alimony transactions, support, maintenance and support payments of Section 61.181, Florida Statutes, for the year ended September 30, 2022. Management is responsible for the Clerk's compliance with those requirements. Our responsibility is to express an opinion on the Clerk's compliance based on our examination.

***Scope***

Our examination was conducted in accordance with attestation standards established by the American Institute of Certified Public Accountants and, accordingly, included examining, on a test basis, evidence about the Clerk's compliance with those requirements and performing such other procedures as we considered necessary in the circumstances. We believe that our examination provides a reasonable basis for our opinion. Our examination does not provide a legal determination on the Clerk's compliance with specified requirements.

***Opinion***

In our opinion, the Clerk complied, in all material respects, with the aforementioned requirements for the year ended September 30, 2022.

*Lanigan & Associates, PC*

Tallahassee, Florida  
May 25, 2023

**Gulf County, Florida  
Property Appraiser**



**Special Purpose  
Financial Statements**

**September 30, 2022**

# Gulf County, Florida Property Appraiser

Financial Statements

September 30, 2022

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LANIGAN & ASSOCIATES, P.C.  
CERTIFIED PUBLIC ACCOUNTANTS  
BUSINESS ADVISORS

**INDEPENDENT AUDITOR'S REPORT**

The Honorable Mitch Burke  
Gulf County, Florida Property Appraiser  
Gulf County, Florida

**Report on the Audit of the Financial Statements**

***Opinion***

We have audited the financial statements of the general fund of the Gulf County, Florida Property Appraiser (the "Property Appraiser"), as of and for the year ended September 30, 2022, and the related notes to the financial statements, which collectively comprise the basic financial statements as listed in the table of contents.

In our opinion, the accompanying financial statements present fairly, in all material respects, the respective financial position of the general fund of the Property Appraiser as of September 30, 2022, and the respective changes in financial position thereof for the year then ended in accordance with accounting principles generally accepted in the United States of America.

***Basis for Opinion***

We conducted our audit in accordance with auditing standards generally accepted in the United States of America (GAAS) and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are required to be independent of the Property Appraiser and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

***Responsibilities of Management for the Financial Statements***

The Property Appraiser's management is responsible for the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America, and for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the Property Appraiser's ability to continue as a going concern for twelve months beyond the financial statement date, including any currently known information that may raise substantial doubt shortly thereafter.

***Auditor's Responsibilities for the Audit of the Financial Statements***

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinions. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with GAAS will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

In performing an audit in accordance with GAAS, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Property Appraiser's internal control. Accordingly, no such opinion is expressed.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.
- Conclude whether, in our judgment, there are conditions or events, considered in the aggregate, that raise substantial doubt about the Property Appraiser's ability to continue as a going concern for a reasonable period of time.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control-related matters that we identified during the audit.



***Emphasis of a Matter***

As discussed in Note 1 to the financial statements, the financial statements referred to above were prepared solely for the purpose of complying with the Rules of the Auditor General of the State of Florida. In conformity with the Rules, the accompanying financial statements are intended to present the financial position and changes in financial position of the general fund, only for that portion of the general fund, of Gulf County, Florida that is attributable to the Property Appraiser. They do not purport to, and do not, present fairly the financial position of Gulf County, Florida as of September 30, 2022, and the changes in its financial position for the fiscal year then ended in conformity with accounting principles generally accepted in the United States of America. Our opinion is not modified with respect to these matters.

***Other Reporting Required by Government Auditing Standards***

In accordance with *Government Auditing Standards*, we have also issued our report dated May 15, 2023, on our consideration of the Property Appraiser's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, rules, regulations, contracts, and grant agreements and other matters. The purpose of that report is solely to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Property Appraiser's internal control over financial reporting and compliance.

*Lanigan & Associates, PC*

Tallahassee, Florida  
May 15, 2023

**GULF COUNTY, FLORIDA PROPERTY APPRAISER  
BALANCE SHEET  
GENERAL FUND  
AS OF SEPTEMBER 30, 2022**

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ASSETS	
Cash and cash equivalents	\$ 25,594
LIABILITIES AND FUND BALANCE	
Liabilities	
Due to BOCC	\$ 25,594
Fund balance	-
Total liabilities and fund balance	\$ 25,594

**GULF COUNTY, FLORIDA PROPERTY APPRAISER**  
**STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCE**  
**BUDGET TO ACTUAL - GENERAL FUND**  
**FOR THE YEAR ENDED SEPTEMBER 30, 2022**

	Budgeted Amounts		Actual	Variance with Final Budget Favorable (Unfavorable)
	Original	Final		
<b>EXPENDITURES</b>				
General government				
Personnel services	\$ 540,672	\$ 543,118	\$ 544,969	\$ (1,851)
Operating expenditures	105,310	105,310	93,064	12,246
Capital outlay	113,840	113,840	114,232	(392)
Total expenditures	<u>759,822</u>	<u>762,268</u>	<u>752,265</u>	<u>10,003</u>
Excess (deficiency) of revenues over (under) expenditures	<u>(759,822)</u>	<u>(762,268)</u>	<u>(752,265)</u>	<u>10,003</u>
<b>OTHER FINANCING SOURCES (USES)</b>				
Transfers in	759,822	762,268	777,859	15,591
Transfers out	<u>-</u>	<u>-</u>	<u>(25,594)</u>	<u>(25,594)</u>
Total other financing sources (uses)	<u>759,822</u>	<u>762,268</u>	<u>752,265</u>	<u>(10,003)</u>
Net changes in fund balances	-	-	-	-
Fund balance - beginning	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Fund balance - ending	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

**GULF COUNTY, FLORIDA  
PROPERTY APPRAISER  
NOTES TO FINANCIAL STATEMENTS  
SEPTEMBER 30, 2022**

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**NOTE 1: *Summary of Significant Accounting Policies***

The accounting policies of the Gulf County, Florida Property Appraiser (the “Property Appraiser”) conform with generally accepted accounting principles (GAAP), as applicable to governments. The following is a summary of significant accounting principles and policies used in the preparation of these special purpose financial statements.

Reporting Entity

Gulf County, Florida (the “County”) is a political subdivision of the state of Florida. It is governed by an elected Board of County Commissioners (the Board) and an appointed County Administrator, as provided by Section 125.73 of the Florida Statutes. The County Administrator is responsible for the administration of all departments of which the Board has the authority to control pursuant to the general laws of Florida.

The Property Appraiser is an elected official of Gulf County, Florida pursuant to the Constitution of the State of Florida, Article VIII, Section 1(d). The Property Appraiser is part of the primary government of Gulf County, Florida. Although the Board and the Florida Department of Revenue approve the Property Appraiser’s total operating budget, the Property Appraiser is responsible for the administration and the operation of the Property Appraiser’s office. There are no separate legal entities (component units) for which the Property Appraiser is considered to be financially accountable.

The operations of the Property Appraiser are funded by the Gulf County Board of County Commissioners. The receipts from the Board are recorded as other financing sources on the Property Appraiser’s financial statements and as other financing uses on the Board’s financial statements. Any excess of revenues and other financial sources received over expenditures are remitted to the Board at year end.

Fund Accounting

Accounts are organized on the basis of fund types, each of which is considered to be a separate accounting entity. The operations of each fund are accounted for with a separate set of self-balancing accounts that comprise its assets, liabilities, fund balance, revenues and expenditures as appropriate. Government resources are allocated to and accounted for in individual funds based on the purpose for which they are to be spent and the means by which spending activities are controlled. The Property Appraiser utilizes the following fund types:

Governmental Fund Types

- General Fund – The general fund is the general operating fund of the Property Appraiser. It is used to account for all financial resources, except for those required to be accounted for in other funds.

<b>NOTE 1: <i>Summary of Significant Accounting Policies (Continued)</i></b>
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### Basis of Accounting

Basis of accounting refers to when revenues and expenditures are recognized in the accounts and reported in the financial statements and relates to the timing of the measurements made, regardless of the measurement focus applied.

The accompanying financial statements have been prepared using the modified accrual basis of accounting for governmental funds and agency funds. Under the modified accrual basis of accounting, revenues are recognized when they become both measurable and available to finance expenditures of the current period. Expenditures are recorded when the liability is incurred, if measurable, except for principal and interest on long-term obligations which is recorded when due.

The Property Appraiser considers receivable collected within 60 days after year end to be available and susceptible to accrual as revenues of the current year. Charges for services and interest earned are susceptible to accrual.

### Measurement Focus

The accounting and financial reporting treatment applied to the fixed assets and long-term liabilities associated with a fund are determined by its measurement focus. All governmental funds are accounted for on a spending or “financial flow” measurement focus. This means that generally, only current assets and current liabilities are included in the balance sheet. Governmental fund operating statements present increases (revenues and other financing sources) and decreases (expenditures and other financing uses) in net current assets. Accordingly, they present a summary of sources and uses of “available spendable resources” during a period.

### Budget and Budgetary Accounting

Florida Statutes, Chapter 195.087 govern the preparation, adoption and administration of the annual budget of the Property Appraiser. The budget and subsequent budget amendments of the Property Appraiser are submitted to the Florida Department of Revenue (FDOR) for approval. A copy of the budget is also provided to the Board.

Line item expenditures in excess of budget are authorized to the extent that total expenditures do not exceed the total budgeted expenditures. Budget transfers between appropriation categories (personal services, operating expenditures, capital outlay, and debt service) must be approved by FDOR. Transfers between expenditure items within the same appropriation category do not need approval by FDOR. The budget is prepared on the modified accrual basis of accounting. General fund appropriations lapse at the end of the fiscal year to the extent they have not been expended.

<b>NOTE 1: <i>Summary of Significant Accounting Policies (Continued)</i></b>
--

Cash and Cash Equivalents

The Property Appraiser considers all highly liquid investments with an original maturity of three months or less to be cash equivalents.

Capital Assets

Capital assets purchased in the governmental fund type are recorded as expenditures (capital outlay) at the time of purchase. Assets acquired by the Property Appraiser are reported as capital assets in the statement of net assets as part of the basic financial statement for Gulf County. The Property Appraiser maintains custodial responsibility for the capital assets used by their office.

Liability for Compensated Absences

Permanent full-time employees of the Property Appraiser accrue sick leave based upon pay periods worked and earned vacation time related to length of employment with the Property Appraiser's office. The vacation and sick time must be taken during the year earned and no payment for vacation or sick leave is made at termination.

Related Organizations – Common Expenses

Certain expenditures, which are common to the Board and all Constitutional Officers, are reported as expenses of the Board and, therefore, are not budgeted by or allocated to the Property Appraiser. These expenses relating to the Property Appraiser's courthouse facilities are:

- Occupancy costs
- Janitorial services
- Utilities (except telephone)
- Property insurance

Distribution of Excess Revenues

Florida Statutes require that the Property Appraiser distribute any excess of revenues over expenditures within the general fund to the board within 31 days following the end of the fiscal year. Accordingly, the amount of excess revenues distributed to the Board at the end of the year is presented in the accompanying special-purpose financial statements as "other financing uses."

Subsequent Events

The Property Appraiser evaluated subsequent events through May 15, 2023, the date which the financial statements were available to be issued. The Property Appraiser did not have any subsequent events requiring disclosure or recording in these financial statements.

**NOTE 1: *Summary of Significant Accounting Policies (Continued)***

Fund Balance

Fund balance for governmental funds report classifications that comprise a hierarchy based primarily on the extent to which the government is bound to honor constraints on the specific purposes for which amounts in the funds may be spent. The Property Appraiser is a county constitutional officer, and therefore, any funds remaining at the end of the fiscal year are returned to the Board of County Commissioners. Unassigned fund balance represents funds available for spending at the government's discretion.

When both restricted and unrestricted resources are available for use, it is the Property Appraiser's policy to use restricted resources first, then unrestricted resources (committed, assigned, and unassigned) as they are needed. When unrestricted resources (committed, assigned, and unassigned) are available for use, it is the Property Appraiser's policy to use committed resources first, then assigned, and then unassigned, as needed.

**NOTE 2: *Cash and Investments***

All Property Appraiser depositories are banks designated by the State Treasurer as qualified public depositories. Chapter 280, Florida Statutes "Florida Security for Public Deposits Act" provides procedures for public depositories to insure monies in banks and savings, and that loans are collateralized with the Treasurer as an agent for the public entities. All Property Appraiser cash consists of checking accounts and interest-bearing time deposits in a local bank.

Investments

The Property Appraiser held no investments at September 30, 2022.

Interest Rate Risk

At September 30, 2022, the Property Appraiser did not hold any investments that were considered to be an interest rate risk.

Credit Risk

At September 30, 2022, the Property Appraiser did not hold any investments that were considered to be a credit risk.

Custodial Risk

At September 30, 2022, the Property Appraiser did not hold any deposits or investments that were considered to be a custodial risk.

Concentration of Credit Risk

At September 30, 2022, the Property Appraiser did not hold any deposits or investments that were considered to be a credit risk.

**NOTE 3: *Interfund Transactions***

During the course of normal operations, numerous transactions occur between funds, such as expenditures or transfers of resources to provide services, service debt, or construct assets. The inter-fund transactions are not eliminated, and no interest is charged on such advances.

Inter-fund receivable and payable balances at September 30, 2022, were as follows:

	<u>Interfund Receivable</u>	<u>Interfund Payable</u>
General Fund		
Board of County Commissioners	<u>\$ -</u>	<u>\$ 25,594</u>

Operating transfers between funds during the year were as follows:

	<u>Transfers in</u>	<u>Transfers Out</u>
General Fund		
Board of County Commissioners	<u>\$ 777,859</u>	<u>\$ 25,594</u>

**NOTE 4: *Retirement***

The Property Appraiser participates in the Florida Retirement System (FRS), a multiple-employer, cost sharing defined public employee retirement system which covers all the Property Appraiser’s full-time employees. The System is administered by the State of Florida, Department of Administration, Division of Retirement to provide retirement and survivor benefits to participating public employees. Provisions relating to the FRS are established by Chapters 121 and 122, Florida Statutes; Chapter 112, Part IV, Florida Statutes; Chapter 238, Florida Statutes; and FRS Rules, Chapter 60S, Florida Administrative Code; wherein eligibility, contributions, and benefits are defined and described in detail. The FRS is a single retirement system administered by the Department of Management Services, Division of Retirement, and consists of two cost-sharing, multiple-employer retirement plans and other nonintegrated programs. These include a defined-benefit pension plan (Plan), with a Deferred Retirement Option Program (DROP), and a defined-contribution plan, referred to as the FRS Investment Plan (Investment Plan).

In addition, all regular employees of the entity are eligible to enroll as members of the Retiree Health Insurance Subsidy (HIS) Program. The HIS is a cost-sharing, multiple-employer defined benefit pension plan established and administered in accordance with section 112.363, Florida Statutes. The benefit is a monthly payment to assist retirees of the state-administered retirement systems in paying their health insurance costs. For the fiscal year ended September 30, 2022, eligible retirees and beneficiaries received a monthly HIS payment equal to the number of years of service credited at retirement multiplied by \$5. The minimum payment is \$30 and the maximum payment is \$150 per month, pursuant to section 112.363, Florida Statutes. To be eligible to receive a HIS benefit, a retiree under one of the state-administered retirement systems must provide proof of eligible health insurance coverage, which can include Medicare.



**NOTE 4: *Retirement (Continued)***

For financial reporting purposes, the Property Appraiser is deemed to be part of the primary government of the County. A liability related to the Property Appraiser's proportionate share of FRS retirement benefits, along with a detailed plan description, is reported in the financial statements of the County for the fiscal year ended September 30, 2022.

**NOTE 5: *Risk Management***

The Property Appraiser is exposed to various risks of loss related to torts; theft of, damage to, and destruction of assets; errors or omissions; injuries to employees and the public; or damage to property of others. The Property Appraiser participates in the risk management program through the Gulf County Board of County Commissioners, which uses commercial insurance to cover certain risks from loss.

The Board obtained commercial insurance against losses for the following types of risk:

- Real and personal property damage
- Public employee's bond
- Workers' compensation
- General and automobile liability

***INTERNAL CONTROL AND COMPLIANCE SECTION***

**LANIGAN & ASSOCIATES, P.C.**  
CERTIFIED PUBLIC ACCOUNTANTS  
BUSINESS ADVISORS

**INDEPENDENT AUDITOR'S REPORT ON INTERNAL  
CONTROL OVER FINANCIAL REPORTING AND ON  
COMPLIANCE AND OTHER MATTERS BASED ON  
AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN  
ACCORDANCE WITH *GOVERNMENT AUDITING STANDARDS***

The Honorable Mitch Burke  
Gulf County, Florida Property Appraiser  
Gulf County, Florida

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of the general fund of Gulf County, Florida Property Appraiser (the "Property Appraiser") as of September 30, 2022, and the related notes to the financial statements, which collectively comprise the Property Appraiser's basic financial statements, and have issued our report thereon dated May 15, 2023.

***Report on Internal Control Over Financial Reporting***

In planning and performing our audit of the financial statements, we considered the Property Appraiser's internal control over financial reporting (internal control) as a basis for designing procedures that are appropriate in the circumstances for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Property Appraiser's internal control. Accordingly, we do not express an opinion on the effectiveness of the Property Appraiser's internal control.

*A deficiency in internal control* exists when the design or operation of a control does not allow management or employees in the normal course of performing their assigned functions, to prevent, or detect and correct misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses or significant deficiencies may exist that were not identified.

***Report on Compliance and Other Matters***

As part of obtaining reasonable assurance about whether the Property Appraiser's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the of financial statements. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

***Purpose of this Report***

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the organization's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the organization's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

*Lanigan & Associates, PC*

Tallahassee, Florida  
May 15, 2023

LANIGAN & ASSOCIATES, P.C.  
CERTIFIED PUBLIC ACCOUNTANTS  
BUSINESS ADVISORS

**INDEPENDENT AUDITOR'S  
MANAGEMENT LETTER**

The Honorable Mitch Burke  
Gulf County, Florida Property Appraiser  
Gulf County, Florida

**Report on the Financial Statements**

We have audited the financial statements of Gulf County, Florida, Property Appraiser as of and for the year ended September 30, 2022, and have issued our report dated May 15, 2023.

**Auditor's Responsibility**

We conducted our audit in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States, and Chapter 10.550, Rules of the Florida Auditor General.

**Other Reporting Requirements**

We have issued our Independent Auditor's Report on Internal Control over Financial Reporting and on Compliance and Other Matters Based on an Audit of the Financial Statements Performed in Accordance with *Government Auditing Standards*; and Independent Accountant's Reports on an examination conducted in accordance with *AICPA Professional Standards*, AT-C Section 315, regarding compliance requirements in accordance with Chapter 10.550, Rules of the Auditor General. Disclosures in those reports, which are dated May 15, 2023 should be considered in conjunction with this management letter.

**Prior Audit Findings**

Section 10.554(1)(i)1., Rules of the Auditor General, requires that we determine whether or not corrective actions have been taken to address findings and recommendations made in the preceding annual financial audit report. There were no recommendations made in the preceding annual financial audit report.

### **Official Title and Legal Authority**

Section 10.554(1)(i)4., Rules of the Auditor General, requires that the name or official title and legal authority for the primary government and each component unit of the reporting entity be disclosed in this management letter, unless disclosed in the notes to the financial statements. This information is disclosed in Note 1 of the notes to financial statements.

### **Financial Management**

Section 10.554(1)(i)2., Rules of the Auditor General, requires that we communicate any recommendations to improve financial management. In connection with our audit, we did not note any such recommendations.

### **Additional Matters**

Section 10.554(1)(i)3., Rules of the Auditor General, requires us to communicate noncompliance with provisions of contracts or grant agreements, or abuse, that have occurred, or are likely to have occurred, that have an effect on the financial statements that is less than material but which warrants the attention of those charged with governance. In connection with our audit, we did not note any such findings.

### **Purpose of this Letter**

Our management letter is intended solely for the information and use of the Legislative Auditing Committee, members of the Florida Senate and the Florida House of Representatives, the Florida Auditor General, Federal and other granting agencies, the Board of County Commissioners, and applicable management, and is not intended to be and should not be used by anyone other than these specified parties.

*Lanigan & Associates, PC*

Tallahassee, Florida  
May 15, 2023

**LANIGAN & ASSOCIATES, P.C.**  
CERTIFIED PUBLIC ACCOUNTANTS  
BUSINESS ADVISORS

**INDEPENDENT ACCOUNTANT’S REPORT ON COMPLIANCE WITH  
FLORIDA STATUTE SECTION 218.415 – INVESTMENT OF PUBLIC  
FUNDS**

To the Honorable Mitch Burke  
Gulf County, Florida Property Appraiser  
Gulf County, Florida

We have examined the Gulf County, Florida Property Appraiser (the “Property Appraiser”) compliance with Section 218.415, Florida Statutes, regarding the investment of public funds during the year ended September 30, 2022. Management is responsible for the Property Appraiser’s compliance with those requirements. Our responsibility is to express an opinion on the Property Appraiser’s compliance based on our examination.

Our examination was conducted in accordance with attestation standards established by the American Institute of Certified Public Accountants. Those standards require that we plan and perform the examination to obtain reasonable assurance about whether the Property Appraiser complied, in all material respects, with the specified requirements referenced above. An examination involves performing procedures to obtain evidence about whether the Property Appraiser complied with the specified requirements. The nature, timing and extent of the procedures selected depend on our judgement, including an assessment of the risks of material noncompliance, whether due to fraud or error. We believe that the evidence we obtained is sufficient and appropriate to provide a reasonable basis for our opinion.

Our examination does not provide a legal determination on the Property Appraiser’s compliance with specified requirements.

In our opinion, the Property Appraiser complied, in all material respects, with Section 218.415, Florida Statutes, regarding the investment of public funds during the year ended September 30, 2022.

This report is intended solely for the information and use of the Property Appraiser, and the Auditor General, of the State of Florida and is not intended to be, and should not be, used by anyone other than these specified parties.

*Lanigan & Associates, PC*

Tallahassee, Florida  
May 15, 2023

**Gulf County, Florida  
Sheriff**



**Special Purpose  
Financial Statements**

**September 30, 2022**



**Gulf County, Florida  
Sheriff**

**FINANCIAL STATEMENTS AND INDEPENDENT AUDITOR’S REPORT**

September 30, 2022

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**INDEPENDENT AUDITOR’S REPORT**

The Honorable Mike Harrison  
Gulf County, Florida Sheriff  
Gulf County, Florida

**Report on the Audit of the Financial Statements**

***Opinion***

We have audited the financial statements of the general fund and the remaining aggregate fund information of the Gulf County Sheriff (the “Sheriff”), as of and for the year ended September 30, 2022, and the related notes to the financial statements, which collectively comprise the basic financial statements as listed in the table of contents.

In our opinion, the accompanying financial statements present fairly, in all material respects, the respective financial position of the general fund and the remaining aggregate fund information of the Sheriff as of September 30, 2022, and the respective changes in financial position thereof for the year then ended in accordance with accounting principles generally accepted in the United States of America.

***Basis for Opinion***

We conducted our audit in accordance with auditing standards generally accepted in the United States of America (GAAS) and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Our responsibilities under those standards are further described in the Auditor’s Responsibilities for the Audit of the Financial Statements section of our report. We are required to be independent of the Sheriff and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

***Responsibilities of Management for the Financial Statements***

The Sheriff’s management is responsible for the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America, and for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the Sheriff's ability to continue as a going concern for twelve months beyond the financial statement date, including any currently known information that may raise substantial doubt shortly thereafter.

***Auditor's Responsibilities for the Audit of the Financial Statements***

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinions. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with GAAS will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

In performing an audit in accordance with GAAS and *Government Auditing Standards*, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Sheriff's internal control. Accordingly, no such opinion is expressed.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.
- Conclude whether, in our judgment, there are conditions or events, considered in the aggregate, that raise substantial doubt about the Sheriff's ability to continue as a going concern for a reasonable period of time.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control-related matters that we identified during the audit.

***Emphasis of a Matter***

As discussed in Note 1 to the financial statements, the financial statements referred to above were prepared solely for the purpose of complying with the Rules of the Auditor General of the State of Florida. In conformity with the Rules, the accompanying financial statements are intended to present the financial position and changes in financial position of each major fund, and the aggregate remaining fund information, only for that portion of the major funds, and the aggregate remaining fund information, of Gulf County, Florida that is attributable to the Sheriff. They do not purport to, and do not, present fairly the financial position of Gulf County, Florida as of September 30, 2022, and the changes in its financial position for the fiscal year then ended in conformity with accounting principles generally accepted in the United States of America. Our opinion is not modified with respect to these matters.

***Other Reporting Required by Government Auditing Standards***

In accordance with *Government Auditing Standards*, we have also issued our report dated June 20, 2023, on our consideration of the Sheriff's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is solely to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Sheriff's internal control over financial reporting and compliance.

*Lanigan & Associates, PC*

Tallahassee, Florida  
June 20, 2023

**GULF COUNTY, FLORIDA SHERIFF  
BALANCE SHEET  
GENERAL FUND  
SEPTEMBER 30, 2022**

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ASSETS	
Cash	\$ 354,427
Accounts receivable	6,295
Due from BOCC	<u>101,388</u>
Total assets	<u><u>\$ 462,110</u></u>
LIABILITIES AND FUND BALANCE	
Liabilities	
Accounts payable and accrued expenses	\$ 376,294
Due to other governments	2,807
Due to BOCC	<u>548</u>
Total liabilities	<u>379,649</u>
Fund balance	<u>82,461</u>
Total liabilities and fund balance	<u><u>\$ 462,110</u></u>

**GULF COUNTY, FLORIDA SHERIFF**  
**STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES**  
**BUDGET TO ACTUAL - GENERAL FUND**  
**FOR THE YEAR ENDED SEPTEMBER 30, 2022**

	Original	Final	Actual	Variance with Final budget Favorable (Unfavorable)
<b>REVENUES</b>				
Charges for services	\$ 540,500	\$ 540,500	\$ 540,851	\$ 351
Miscellaneous	-	-	46,931	46,931
<b>Total revenues</b>	<b>540,500</b>	<b>540,500</b>	<b>587,782</b>	<b>47,282</b>
<b>EXPENDITURES</b>				
Public safety				
Personnel services	3,079,154	3,079,154	2,879,968	199,186
Operating expenditures	967,756	967,756	598,343	369,413
Capital outlay	115,850	115,850	243,249	(127,399)
<b>Total expenditures</b>	<b>4,162,760</b>	<b>4,162,760</b>	<b>3,721,560</b>	<b>441,200</b>
Excess (deficiency) of revenues over (under) expenditures	(3,622,260)	(3,622,260)	(3,133,778)	488,482
<b>OTHER FINANCING SOURCES (USES)</b>				
Transfers in	3,622,260	3,622,260	3,216,787	(405,473)
Transfer out	-	-	(548)	(548)
<b>Total other financing sources (uses)</b>	<b>3,622,260</b>	<b>3,622,260</b>	<b>3,216,239</b>	<b>(406,021)</b>
Net changes in fund balances	-	-	82,461	82,461
Fund balances - beginning	-	-	-	-
Fund balances - ending	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 82,461</u>	<u>\$ 82,461</u>

**GULF COUNTY, FLORIDA SHERIFF  
STATEMENT OF FIDUCIARY NET POSITION  
CUSTODIAL FUNDS  
SEPTEMBER 30, 2022**

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	<u>Individual Depository</u>
ASSETS	
Cash and cash equivalents	<u>\$ 706</u>
NET POSITION	<u><u>\$ 706</u></u>

**GULF COUNTY, FLORIDA SHERIFF  
STATEMENT OF CHANGES IN FIDUCIARY NET POSITION  
CUSTODIAL FUNDS  
FOR THE YEAR ENDED SEPTEMBER 30, 2022**

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	Individual Depository
ADDITIONS	\$ 27,231
DEDUCTIONS	27,101
Net increase in fiduciary net position	130
Net position - beginning	576
Net position - ending	\$ 706



**GULF COUNTY, FLORIDA**  
**SHERIFF**  
**NOTES TO FINANCIAL STATEMENTS**  
**SEPTEMBER 30, 2022**

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**NOTE 1: *Summary of Significant Accounting Policies***

The accounting policies of the Gulf County, Florida Sheriff (the “Office”) conform with generally accepted accounting principles (GAAP), as applicable to governments. The following is a summary of significant accounting principles and policies used in the preparation of these special purpose financial statements.

Reporting Entity

Gulf County, Florida (the “County”) is a political subdivision of the state of Florida. It is governed by an elected Board of County Commissioners and an appointed County Administrator, as provided by Section 125.73 of the Florida Statutes. The County Administrator is responsible for the administration of all departments of which the Board has the authority to control pursuant to the general laws of Florida.

The Sheriff is an elected official of Gulf County, Florida pursuant to the Constitution of the State of Florida, Article VIII, Section 1(d). The Sheriff is part of the primary government of Gulf County, Florida. Although the Board of County Commissioners approves the Sheriff’s total operating budget, the Sheriff is responsible for the administration and the operation of the Sheriff’s office. There are no separate legal entities (component units) for which the Sheriff is considered to be financially accountable.

The operations of the Sheriff are funded by the Gulf County Board of County Commissioners. The receipts from the Board are recorded as other financing sources on the Sheriff’s financial statements and as other financing uses on the Board’s financial statements. Any excess of revenues and other financial sources received over expenditures are remitted to the Board at year end.

Fund Accounting

Accounts are organized on the basis of fund types, each of which is considered to be a separate accounting entity. The operations of each fund are accounted for with a separate set of self-balancing accounts that comprise its assets, liabilities, fund balance, revenues and expenditures as appropriate. Government resources are allocated to and accounted for in individual funds based on the purpose for which they are to be spent and the means by which spending activities are controlled.

The Sheriff reports the following major governmental funds:

Governmental Fund Type

- General Fund – The general fund is the general operating fund of the Sheriff. It is used to account for all financial resources, except for those required to be accounted for in other funds.

<b>NOTE 1: <i>Summary of Significant Accounting Policies (Continued)</i></b>
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Fiduciary Fund Type

- Custodial Fund – The custodial funds are used to account for assets held by the Sheriff as an agent for individuals, private organizations, other governments and/or other funds.

Basis of Accounting

Basis of accounting refers to when revenues and expenditures are recognized in the accounts and reported in the financial statements and relates to the timing of the measurements made, regardless of the measurement focus applied.

The accompanying financial statements have been prepared using the modified accrual basis of accounting for governmental funds and agency funds. Under the modified accrual basis of accounting, revenues are recognized when they become both measurable and available to finance expenditures of the current period. Expenditures are recorded when the liability is incurred, if measurable, except for principal and interest on long-term obligations which is recorded when due.

The Sheriff considers receivable collected within 60 days after year end to be available and susceptible to accrual as revenues of the current year. Charges for services and interest earned are susceptible to accrual.

Measurement Focus

The accounting and financial reporting treatment applied to the fixed assets and long-term liabilities associated with a fund are determined by its measurement focus. All governmental funds are accounted for on a spending or “financial flow” measurement focus. This means that generally, only current assets and current liabilities are included in the balance sheet. Governmental fund operating statements present increases (revenues and other financing sources) and decreases (expenditures and other financing uses) in net current assets. Accordingly, they

Budget and Budgetary Accounting

General governmental revenues and expenditures accounted for in budgetary funds are controlled by a formal integrated budgetary accounting system in accordance with Florida Statutes. An annual budget is adopted for the general fund.

The Sheriff’s annual budget is monitored at varying levels of classification detail. However, for purposes of budgetary control, expenditures cannot legally exceed the total annual budget appropriations at the individual fund level. All appropriations lapse at year-end.

Budget to actual comparisons are provided in the financial statements for the general fund. All budget amounts presented in the accompanying financial statements have been adjusted for legally authorized amendments of the annual budget for the year. Budgets are prepared on the modified accrual basis of accounting.

<b>NOTE 1: <i>Summary of Significant Accounting Policies (Continued)</i></b>
--

Cash and Cash Equivalents

The Sheriff considers all highly liquid investments with an original maturity of three months or less to be cash equivalents.

Capital Assets

Capital assets purchased in the governmental fund type are recorded as expenditures (capital outlay) at the time of purchase. Assets acquired by the Sheriff are reported as capital assets in the statement of net assets as part of the basic financial statement for Gulf County. The Sheriff maintains custodial responsibility for the capital assets used by their office.

Liability for Compensated Absences

The Sheriff accrues a liability for employees' rights to receive compensation for future absences when certain conditions are met. The Sheriff does not, nor is legally required to, accumulate expendable available resources to liquidate this obligation. Accordingly, the liability for the compensated absences is not reported in the governmental fund. However, the current and long-term portion of the liability for compensated absences is reported at the county wide financial statement level.

Related Organizations – Common Expenses

Certain expenditures, which are common to the Board and all Constitutional Officers, are reported as expenses of the Board and, therefore, are not budgeted by or allocated to the Sheriff. These expenses relating to the Sheriff's courthouse facilities are:

- Occupancy costs
- Janitorial services
- Utilities (except telephone)
- Property insurance

Distribution of Excess Revenues

Florida Statutes require that the Sheriff distribute any excess of revenues over expenditures within the general fund to the board within 31 days following the end of the fiscal year. Accordingly, the amount of excess revenues distributed to the Board at the end of the year is presented in the accompanying special-purpose financial statements as "other financing uses."

Subsequent Events

The Sheriff evaluated subsequent events through June 20, 2023, the date which the financial statements were available to be issued. The Sheriff did not have any subsequent events requiring disclosure or recording in these financial statements.

**NOTE 1: *Summary of Significant Accounting Policies (Continued)***

Fund Balance

Fund balance for governmental funds report classifications that comprise a hierarchy based primarily on the extent to which the government is bound to honor constraints on the specific purposes for which amounts in the funds may be spent. The Sheriff is a county constitutional officer, and therefore, any funds remaining at the end of the fiscal year are returned to the Board of County Commissioners. Unassigned fund balance represents funds available for spending at the government’s discretion.

When both restricted and unrestricted resources are available for use, it is the Sheriff’s policy to use restricted resources first, then unrestricted resources (committed, assigned, and unassigned) as they are needed. When unrestricted resources (committed, assigned, and unassigned) are available for use, it is the Sheriff’s policy to use committed resources first, then assigned, and then unassigned, as needed.

Adoption of New Accounting Standard

During the year ended September 30, 2022, the Sheriff adopted new accounting guidance by implementing the provisions of GASB Statement No. 87, *Leases*, which established criteria for identifying and reporting leases. Leases with an initial term of one year or less are recorded in Operating Expenses when incurred. Leases with non-cancellable terms greater than one year are evaluated for implementation based on materiality levels established by the County. Leases that qualify for reporting under the new standard are initially recognized as a Capital Outlay Expense and Other Financing Source in the year of inception of the lease. Subsequent payments on the lease are reported as debt service expenditures. A right-of-use asset and associated lease liability are recorded on the County-wide financial statements at the present value of the future lease payments including any residual value guarantees that are reasonably certain of being required or purchase options that are reasonably certain of being exercised. For the fiscal year ended September 30, 2022, the implementation of this standard was not deemed to be material to the Sheriff’s financial statements.

**NOTE 2: *Interfund Transactions***

During the course of normal operations, numerous transactions occur between funds, such as expenditures or transfers of resources to provide services, service debt, or construct assets. The inter-fund transactions are not eliminated, and no interest is charged on such advances.

Inter-fund receivable and payable balances at September 30, 2022, were as follows:

	<u>Interfund Receivable</u>	<u>Interfund Payable</u>
General Fund		
Board of County Commissioners	\$ 101,388	\$ 548

**NOTE 2: *Interfund Transactions (Continued)***

Operating transfers between funds during the year were as follows:

	Transfers In	Transfers Out
General Fund		
Board of County Commissioners	\$ 3,216,787	\$ 548

**NOTE 3: *Retirement***

The entity participates in the Florida Retirement System (FRS), a multiple-employer, cost sharing defined public employee retirement system which covers all of the Sheriff’s full-time employees. The System is administered by the State of Florida, Department of Administration, Division of Retirement to provide retirement and survivor benefits to participating public employees. Provisions relating to the FRS are established by Chapters 121 and 122, Florida Statutes; Chapter 112, Part IV, Florida Statutes; Chapter 238, Florida Statutes; and FRS Rules, Chapter 60S, Florida Administrative Code; wherein eligibility, contributions, and benefits are defined and described in detail. The FRS is a single retirement system administered by the Department of Management Services, Division of Retirement, and consists of two cost-sharing, multiple-employer retirement plans and other nonintegrated programs. These include a defined-benefit pension plan (Plan), with a Deferred Retirement Option Program (DROP), and a defined-contribution plan, referred to as the FRS Investment Plan (Investment Plan).

In addition, all regular employees of the entity are eligible to enroll as members of the Retiree Health Insurance Subsidy (HIS) Program. The HIS is a cost-sharing, multiple-employer defined benefit pension plan established and administered in accordance with section 112.363, Florida Statutes. The benefit is a monthly payment to assist retirees of the state-administered retirement systems in paying their health insurance costs. For the fiscal year ended September 30, 2022, eligible retirees and beneficiaries received a monthly HIS payment equal to the number of years of service credited at retirement multiplied by \$5. The minimum payment is \$30 and the maximum payment is \$150 per month, pursuant to section 112.363, Florida Statutes. To be eligible to receive a HIS benefit, a retiree under one of the state-administered retirement systems must provide proof of eligible health insurance coverage, which can include Medicare.

To be eligible to receive a HIS benefit, a retiree under one of the state-administered retirement systems must provide proof of eligible health insurance coverage, which can include Medicare.

For financial reporting purposes, the Sheriff is deemed to be part of the primary government of the County. A liability related to the Sheriff’s proportionate share of FRS retirement benefits, along with a detailed plan description, is reported in the financial statements of the County for the fiscal year ended September 30, 2022.

**NOTE 4: *Changes in Long-Term Obligations***

Under the GASB 34 reporting model, long-term liabilities are not due and payable in the current period and accordingly are not reported as fund liabilities. All long-term liabilities for the Sheriff are reported in the government-wide Statement of Net Position. The compensated absences of the Sheriff are accounted for in the Statement of Net Position as follows:

	Balance		Balance
	<u>October 01, 2021</u>	<u>Additions</u>	<u>Reductions</u>
Compensated absences	\$ 370,974	\$ 58,703	\$ (57,210)
			\$ 372,467

**NOTE 5: *Risk Management***

The Sheriff participates in the Florida Sheriff Self-Insurance Fund, which is considered a public entity risk pool which purchases insurance policies on behalf of its members. The pool's members are not obligated for risk associated with such coverage. Coverage under these programs include; general liability, public employees blanket bond, automobiles and money and securities coverage.

The Sheriff provides workers' compensation coverage under a retrospectively rated commercial insurance policy through the Board. Premiums are accrued based on the ultimate cost to date of the Sheriff's experience for this type of risk.

The Sheriff has determined that it was not economically justifiable to carry comprehensive coverage on all vehicles. The Sheriff evaluates vehicles by age and condition to determine if comprehensive coverage is feasible, otherwise the Sheriff carries liability insurance on the aforementioned vehicles.

In addition, the Sheriff participates in the Florida Self-Insurance Fund for risks related to professional liability and public officials' coverage. The funding agreement provides that the liability fund will be self-sustaining through member premiums and that it will be reinsured through commercial companies. Aggregate coverage provided by the liability fund is \$10,000,000 for professional liability and \$10,000,000 for public officials' coverage.

**NOTE 6: *Interlocal Agreements***

The Gulf County Sheriff has an interlocal agreement with the City of Wewahitchka, whereby personnel from the Sheriff's office provide law enforcement services to the City of Wewahitchka. As consideration therefore, the Sheriff receives payments of \$41,000 annually from the City.

The Gulf County Sheriff entered into a service agreement with the City of Port St. Joe Police Department, whereby the Sheriff provides all dispatching services required within the City of Port St. Joe. The City of Port St. Joe pays the Gulf County Sheriff the sum of \$71,000 per year, in consideration for these services.

**NOTE 6: *Interlocal Agreements (Continued)***

The Sheriff has an interlocal agreement with the Gulf County School Board (District), whereby the Sheriff provides School Resource Officers to the District. As consideration, the Sheriff received payments of \$32,000 per month. The Sheriff received \$384,000 for the year ended September 30, 2022.

The Sheriff has an agreement with Big Bend Community Based Care, whereby the Sheriff provides officers to respond to children who are at risk of harming themselves or others. As consideration, the Sheriff received payments of \$4,333 per month from BBCBC from October through June 2022 and \$6,250 from July through September 2022. The Sheriff received \$57,747 during the year ended September 30, 2022.

**NOTE 7: *Post Employment Benefits Other Than Pensions***

In accordance with Florida Statutes Section 112.0801, the Sheriff participates with Gulf County in offering retiring employees the opportunity to continue participating in the group insurance plan. Retirees who do not choose to continue participation lose eligibility to participate in the future.

Retirees and their eligible dependents shall be offered the same health and hospitalization insurance coverage as is offered to active employees at a premium cost of no more than the premium cost applicable to active employees. The County subsidizes the premium rates paid by the retirees by allowing them to participate in the plan at blended group (implicitly subsidized) premium rates for both active and retired employees. These rates provide an implicit subsidy for retirees because, on an actuarial basis, their current and future claims are expected to result in higher costs to the plan on average than those of active employees. No stand alone report is issued for this plan.

The details of the plan, methodology, and costs are more fully described in the Gulf County Notes to the Financial Statements.

**NOTE 8: *Commitments and Contingencies***

Litigation – From time to time, the Sheriff is involved as a defendant or plaintiff in certain litigation and claims arising from the ordinary course of operations. It is reasonably possible that the liability for known and unknown claims existing at the balance sheet date may be material. However, the responsibility for such claims is with the County’s Risk Management Program. Accordingly, no contingent liabilities have been accrued in the accompanying financial statements.

Grants – The Sheriff is the recipient of grants that are subject to special compliance requirements and audits by the grantor agencies that may result in disallowed expense amount. These amounts constitute a contingent liability of the Sheriff. The Sheriff does not believe any contingent liabilities, if any, to be material to the financial statements.

***INTERNAL CONTROL AND COMPLIANCE SECTION***



LANIGAN & ASSOCIATES, P.C.  
CERTIFIED PUBLIC ACCOUNTANTS  
BUSINESS ADVISORS

**INDEPENDENT AUDITOR’S REPORT ON INTERNAL  
CONTROL OVER FINANCIAL REPORTING AND ON  
COMPLIANCE AND OTHER MATTERS BASED ON  
AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN  
ACCORDANCE WITH *GOVERNMENT AUDITING STANDARDS***

The Honorable Mike Harrison  
Gulf County, Florida Sheriff  
Gulf County, Florida

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of the general fund and remaining aggregate fund information of Gulf County, Florida Sheriff (the “Sheriff”) as of September 30, 2022, and the related notes to the financial statements, which collectively comprise the Sheriff’s basic financial statements, and have issued our report thereon dated June 20, 2023.

***Report on Internal Control Over Financial Reporting***

In planning and performing our audit of the financial statements, we considered the Sheriff’s internal control over financial reporting (internal control) as a basis for designing procedures that are appropriate in the circumstances for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Sheriff’s internal control. Accordingly, we do not express an opinion on the effectiveness of the Sheriff’s internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees in the normal course of performing their assigned functions, to prevent, or detect and correct misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity’s financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over financial reporting was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over financial reporting that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control over financial reporting that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

***Report on Compliance and Other Matters***

As part of obtaining reasonable assurance about whether the Sheriff's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the of financial statements. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

***Purpose of this Report***

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the organization's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the organization's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

*Lanigan & Associates, PC*

Tallahassee, Florida  
June 20, 2023

LANIGAN & ASSOCIATES, P.C.  
CERTIFIED PUBLIC ACCOUNTANTS  
BUSINESS ADVISORS

**INDEPENDENT AUDITOR'S  
MANAGEMENT LETTER**

The Honorable Mike Harrison  
Gulf County, Florida Sheriff  
Gulf County, Florida

***Report on the Financial Statements***

We have audited the financial statements of Gulf County, Florida, Sheriff as of and for the year ended September 30, 2022, and have issued our report dated June 20, 2023.

***Auditor's Responsibility***

We conducted our audit in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States, and Chapter 10.550, Rules of the Florida Auditor General.

***Other Reporting Requirements***

We have issued our Independent Auditor's Report on Internal Control over Financial Reporting and on Compliance and Other Matters Based on an Audit of the Financial Statements Performed in Accordance with *Government Auditing Standards*; and Independent Account's Reports on an examination conducted in accordance with *AICPA Professional Standards*, AT-C Section 315, regarding compliance requirements in accordance with Chapter 10.550, Rules of the Auditor General. Disclosures in those reports and schedule, which are dated June 20, 2023 should be considered in conjunction with this management letter.

***Prior Audit Findings***

Section 10.554(1)(i)1., Rules of the Auditor General, requires that we determine whether or not corrective actions have been taken to address findings and recommendations made in the preceding annual financial audit report. There were no recommendations made in the preceding annual financial audit report.

***Official Title and Legal Authority***

Section 10.554(1)(i)4., Rules of the Auditor General, requires that the name or official title and legal authority for the primary government and each component unit of the reporting entity be disclosed in this management letter, unless disclosed in the notes to the financial statements. This information is disclosed in Note 1 of the notes to financial statements.

***Financial Management***

Section 10.554(1)(i)2., Rules of the Auditor General, requires that we communicate any recommendations to improve financial management. In connection with our audit, we did not note any such recommendations.

***Additional Matters***

Section 10.554(1)(i)3., Rules of the Auditor General, requires us to communicate noncompliance with provisions of contracts or grant agreements, or abuse, that have occurred, or are likely to have occurred, that have an effect on the financial statements that is less than material but which warrants the attention of those charged with governance. In connection with our audit, we did not note any such findings.

***Purpose of this Letter***

Our management letter is intended solely for the information and use of the Legislative Auditing Committee, members of the Florida Senate and the Florida House of Representatives, the Florida Auditor General, Federal and other granting agencies, the Board of County Commissioners, and applicable management, and is not intended to be and should not be used by anyone other than these specified parties.

We wish to take this opportunity to thank you and your staff for the cooperation and courtesy extended to us during the course of our audit. We have enjoyed our association with you and look forward to a continuing relationship.

Please let us know if you have any questions or comments concerning this letter, our accompanying reports, or other matters.

*Lanigan & Associates, PC*

Tallahassee, Florida  
June 20, 2023

**LANIGAN & ASSOCIATES, P.C.**  
CERTIFIED PUBLIC ACCOUNTANTS  
BUSINESS ADVISORS

**INDEPENDENT ACCOUNTANT’S REPORT ON COMPLIANCE WITH  
FLORIDA STATUTE SECTION 218.415 – INVESTMENT OF PUBLIC  
FUNDS**

The Honorable Mike Harrison  
Gulf County, Florida Sheriff  
Gulf County, Florida

We have examined the Gulf County, Florida Sheriff’s (the “Sheriff”) compliance with Section 218.415, Florida Statutes, regarding the investment of public funds during the year ended September 30, 2022. Management is responsible for the Sheriff’s compliance with those requirements. Our responsibility is to express an opinion on the Sheriff’s compliance based on our examination.

Our examination was conducted in accordance with attestation standards established by the American Institute of Certified Public Accountants. Those standards require that we plan and perform the examination to obtain reasonable assurance about whether the Sheriff complied, in all material respects, with the specified requirements referenced above. An examination involves performing procedures to obtain evidence about whether the Sheriff complied with the specified requirements. The nature, timing and extent of the procedures selected depend on our judgement, including an assessment of the risks of material noncompliance, whether due to fraud or error. We believe that the evidence we obtained is sufficient and appropriate to provide a reasonable basis for our opinion.

We are required to be independent and to meet our other ethical responsibilities in accordance with relevant ethical requirements relating to the engagement.

Our examination does not provide a legal determination on the Sheriff’s compliance with specified requirements.

In our opinion, the Sheriff complied, in all material respects, with the aforementioned requirements for the year ended September 30, 2022.

This report is intended solely for the information and use of the Sheriff, and the Auditor General, of the State of Florida and is not intended to be, and should not be, used by anyone other than these specified parties.

*Lanigan & Associates, PC*

Tallahassee, Florida  
June 20, 2023

**Gulf County, Florida  
Supervisor of Elections**



**Special Purpose  
Financial Statements**

**September 30, 2022**

# Gulf County, Florida Supervisor of Elections

Financial Statements

September 30, 2022

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**INDEPENDENT AUDITOR’S REPORT**

The Honorable John M. Hanlon  
Gulf County, Florida Supervisor of Elections  
Gulf County, Florida

**Report on the Audit of the Financial Statements**

***Opinion***

We have audited the financial statements of the general fund of the Gulf County, Florida Supervisor of Elections (the “Supervisor of Elections”), as of and for the year ended September 30, 2022, and the related notes to the financial statements, which collectively comprise the basic financial statements as listed in the table of contents.

In our opinion, the accompanying financial statements present fairly, in all material respects, the respective financial position of the general fund of the Supervisor of Elections as of September 30, 2022, and the respective changes in financial position thereof for the year then ended in accordance with accounting principles generally accepted in the United States of America.

***Basis for Opinion***

We conducted our audit in accordance with auditing standards generally accepted in the United States of America (GAAS) and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Our responsibilities under those standards are further described in the Auditor’s Responsibilities for the Audit of the Financial Statements section of our report. We are required to be independent of the Supervisor of Elections and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

***Responsibilities of Management for the Financial Statements***

The Supervisor of Elections’ management is responsible for the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America, and for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.



In preparing the financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the Supervisor of Elections's ability to continue as a going concern for twelve months beyond the financial statement date, including any currently known information that may raise substantial doubt shortly thereafter.

***Auditor's Responsibilities for the Audit of the Financial Statements***

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinions. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with GAAS will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

In performing an audit in accordance with GAAS, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Supervisor of Elections' internal control. Accordingly, no such opinion is expressed.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.
- Conclude whether, in our judgment, there are conditions or events, considered in the aggregate, that raise substantial doubt about the Supervisor of Elections' ability to continue as a going concern for a reasonable period of time.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control-related matters that we identified during the audit.

***Emphasis of a Matter***

As discussed in Note 1 to the financial statements, the financial statements referred to above were prepared solely for the purpose of complying with the Rules of the Auditor General of the State of Florida. In conformity with the Rules, the accompanying financial statements are intended to present the financial position and changes in financial position of the general fund, only for that portion of the general fund, of Gulf County, Florida that is attributable to the Supervisor of Elections. They do not purport to, and do not, present fairly the financial position of Gulf County, Florida as of September 30, 2022, and the changes in its financial position for the fiscal year then ended in conformity with accounting principles generally accepted in the United States of America. Our opinion is not modified with respect to these matters.

***Other Reporting Required by Government Auditing Standards***

In accordance with *Government Auditing Standards*, we have also issued our report dated May 15, 2023 on our consideration of the Supervisor of Elections' internal control over financial reporting and on our tests of its compliance with certain provisions of laws, rules, regulations, contracts, and grant agreements and other matters. The purpose of that report is solely to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Supervisor of Elections's internal control over financial reporting and compliance.

*Lanigan & Associates, PC*

Tallahassee, Florida  
May 15, 2023

**GULF COUNTY, FLORIDA SUPERVISOR OF ELECTIONS**  
**BALANCE SHEET**  
**GENERAL FUND**  
**SEPTEMBER 30, 2022**

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ASSETS	
Cash and cash equivalents	\$ 42,419
Due from BOCC	65
Total assets	<u>\$ 42,484</u>
LIABILITIES AND FUND BALANCE	
Liabilities	
Accounts payable	\$ 42,484
Due to BOCC	<u>38,114</u>
Total liabilities	<u>80,598</u>
Fund balance	<u>-</u>
Total liabilities and fund balance	<u>\$ 80,598</u>

**GULF COUNTY, FLORIDA SUPERVISOR OF ELECTIONS**  
**STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES**  
**BUDGET TO ACTUAL - GENERAL FUND**  
**FOR THE YEAR ENDED SEPTEMBER 30, 2022**

	Original	Final	Actual	Variance with Final Budget Favorable (Unfavorable)
<b>REVENUES</b>				
Grant revenue	\$ -	\$ 24,087	\$ 24,087	\$ -
Other income	-	-	268	268
Total revenues	-	24,087	24,355	268
<b>EXPENDITURES</b>				
<b>General government</b>				
Personnel services	325,862	325,862	325,862	-
Operating expenditures	122,328	122,328	69,469	52,859
Total general government	448,190	448,190	395,331	52,859
<b>Elections</b>				
Personnel services	15,232	15,232	15,232	-
Operating expenditures	37,668	61,755	35,982	25,773
Total elections	52,900	76,987	51,214	25,773
Capital outlay	7,755	7,755	7,755	-
Total expenditures	508,845	532,932	454,300	78,632
(Deficiency) of revenues (under) expenditures	(508,845)	(508,845)	(429,945)	78,900
<b>OTHER FINANCING SOURCES</b>				
Transfers in	508,845	508,845	468,059	(40,786)
Transfers out	-	-	(38,114)	(38,114)
Total other financing sources	508,845	508,845	429,945	(78,900)
Net changes in fund balances	-	-	-	-
Fund balance - beginning	-	-	-	-
Fund balance - ending	\$ -	\$ -	\$ -	\$ -

**GULF COUNTY, FLORIDA  
SUPERVISOR OF ELECTIONS  
NOTES TO FINANCIAL STATEMENTS  
SEPTEMBER 30, 2022**

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**NOTE 1: *Summary of Significant Accounting Policies***

The accounting policies of the Gulf County, Florida Supervisor of Elections (the “Supervisor of Elections”) conform with generally accepted accounting principles (GAAP), as applicable to governments. The following is a summary of significant accounting principles and policies used in the preparation of these special purpose financial statements.

Reporting Entity

Gulf County, Florida (the “County”) is a political subdivision of the state of Florida. It is governed by an elected Board of County Commissioners and an appointed County Administrator, as provided by Section 125.73 of the Florida Statutes. The County Administrator is responsible for the administration of all departments of which the Board has the authority to control pursuant to the general laws of Florida.

The Supervisor of Elections is an elected official of Gulf County, Florida pursuant to the Constitution of the State of Florida, Article VIII, Section 1(d). The Supervisor of Elections is part of the primary government of Gulf County, Florida. Although the Board of County Commissioners approve the Supervisor of Elections’ total operating budget, the Supervisor of Elections is responsible for the administration and the operation of the Supervisor of Elections’ office. There are no separate legal entities (component units) for which the Supervisor of Elections is considered to be financially accountable.

The operations of the Supervisor of Elections are funded by the Gulf County Board of County Commissioners. The receipts from the Board are recorded as other financing sources on the Supervisor of Elections’ financial statements and as other financing uses on the Board’s financial statements. Any excess of revenues and other financial sources received over expenditures are remitted to the Board at year end.

Fund Accounting

Accounts are organized on the basis of fund types, each of which is considered to be a separate accounting entity. The operations of each fund are accounted for with a separate set of self-balancing accounts that comprise its assets, liabilities, fund balance, revenues and expenditures as appropriate. Government resources are allocated to and accounted for in individual funds based on the purpose for which they are to be spent and the means by which spending activities are controlled.

<b>NOTE 1: <i>Summary of Significant Accounting Policies (Continued)</i></b>
--

The Supervisor of Elections utilizes the following fund types:

Governmental Fund Types

- General Fund – The general fund is the general operating fund of the Supervisor of Elections. It is used to account for all financial resources, except for those required to be accounted for in other funds.

Basis of Accounting

Basis of accounting refers to when revenues and expenditures are recognized in the accounts and reported in the financial statements and relates to the timing of the measurements made, regardless of the measurement focus applied.

The accompanying financial statements have been prepared using the modified accrual basis of accounting for governmental funds and agency funds. Under the modified accrual basis of accounting, revenues are recognized when they become both measurable and available to finance expenditures of the current period. Expenditures are recorded when the liability is incurred, if measurable, except for principal and interest on long-term obligations which is recorded when due.

The Supervisor of Elections considers receivable collected within 60 days after year end to be available and susceptible to accrual as revenues of the current year. Charges for services and interest earned are susceptible to accrual.

Measurement Focus

The accounting and financial reporting treatment applied to the fixed assets and long-term liabilities associated with a fund are determined by its measurement focus. All governmental funds are accounted for on a spending or “financial flow” measurement focus. This means that generally, only current assets and current liabilities are included in the balance sheet. Governmental fund operating statements present increases (revenues and other financing sources) and decreases (expenditures and other financing uses) in net current assets. Accordingly, they present a summary of sources and uses of “available spendable resources” during a period.

Budget and Budgetary Accounting

General governmental revenues and expenditures accounted for in budgetary funds are controlled by a formal integrated budgetary accounting system in accordance with Florida Statutes. An annual budget is adopted for the general fund.

The Supervisor of Elections’ annual budget is monitored at varying levels of classification detail. However, for purposes of budgetary control, expenditures cannot legally exceed the total annual budget appropriations at the individual fund level. All appropriations lapse at year-end.

<b>NOTE 1: <i>Summary of Significant Accounting Policies (Continued)</i></b>
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Budget and Budgetary Accounting (Continued)

Budget to actual comparisons are provided in the financial statements for the general fund. All budget amounts presented in the accompanying financial statements have been adjusted for legally authorized amendments of the annual budget for the year. Budgets are prepared on the modified accrual basis of accounting.

Cash and Cash Equivalents

The Supervisor of Elections considers all highly liquid investments with an original maturity of three months or less to be cash equivalents.

Capital Assets

Capital assets purchased in the governmental fund type are recorded as expenditures (capital outlay) at the time of purchase. Assets acquired by the Supervisor of Elections are reported as capital assets in the statement of net assets as part of the basic financial statement for Gulf County. The Supervisor of Elections maintains custodial responsibility for the capital assets used by their office.

Related Organizations – Common Expenses

Certain expenditures, which are common to the Board and all Constitutional Officers, are reported as expenses of the Board and, therefore, are not budgeted by or allocated to the Supervisor of Elections. These expenses relating to the Supervisor of Elections' courthouse facilities are:

- Occupancy costs
- Janitorial services
- Utilities (except telephone)
- Property insurance

Distribution of Excess Revenues

Florida Statutes require that the Supervisor of Elections distribute any excess of revenues over expenditures within the general fund to the board within 31 days following the end of the fiscal year. Accordingly, the amount of excess revenues distributed to the Board at the end of the year is presented in the accompanying special-purpose financial statements as "other financing uses."

Subsequent Events

The Supervisor of Elections evaluated subsequent events through May 15, 2023, the date which the financial statements were available to be issued. The Supervisor of Elections did not have any subsequent events requiring disclosure or recording in these financial statements.

**NOTE 1: *Summary of Significant Accounting Policies (Continued)***

Fund Balance

Fund balance for governmental funds report classifications that comprise a hierarchy based primarily on the extent to which the government is bound to honor constraints on the specific purposes for which amounts in the funds may be spent. The Supervisor of Elections is a county constitutional officer, and therefore, any funds remaining at the end of the fiscal year are returned to the Board of County Commissioners. Unassigned fund balance represents funds available for spending at the government’s discretion.

When both restricted and unrestricted resources are available for use, it is the Supervisor of Elections’ policy to use restricted resources first, then unrestricted resources (committed, assigned, and unassigned) as they are needed. When unrestricted resources (committed, assigned, and unassigned) are available for use, it is the Supervisor of Elections’ policy to use committed resources first, then assigned, and then unassigned, as needed.

Adoption of New Accounting Standard

During the year ended September 30, 2022, the Supervisor of Elections adopted new accounting guidance by implementing the provisions of GASB Statement No. 87, *Leases*, which established criteria for identifying and reporting leases. Leases with an initial term of one year or less are recorded in Operating Expenses when incurred. Leases with non-cancellable terms greater than one year are evaluated for implementation based on materiality levels established by the County. Leases that qualify for reporting under the new standard are initially recognized as a Capital Outlay Expense and Other Financing Source in the year of inception of the lease. Subsequent payments on the lease are reported as debt service expenditures. A right-of-use asset and associated lease liability are recorded on the County-wide financial statements at the present value of the future lease payments including any residual value guarantees that are reasonably certain of being required or purchase options that are reasonably certain of being exercised. For the fiscal year ended September 30, 2022, the implementation of this standard was not deemed to be material to the Supervisor of Elections’ financial statements.

**NOTE 2: *Cash and Investments***

All Supervisor of Elections depositories are banks designated by the State Treasurer as qualified public depositories. Chapter 280, Florida Statutes “Florida Security for Public Deposits Act” provides procedures for public depositories to insure monies in banks and savings and loans are collateralized with the Treasurer as an agent for the public entities. All Supervisor of Elections cash consists of checking accounts and interest-bearing time deposits in a local bank.



**NOTE 3: *Interfund Transactions***

During the course of normal operations, numerous transactions occur between funds, such as expenditures or transfers of resources to provide services, service debt, or construct assets. The inter-fund transactions are not eliminated, and no interest is charged on such advances.

Inter-fund receivable and payable balances at September 30, 2022, were as follows:

	<u>Interfund Receivable</u>	<u>Interfund Payable</u>
General Fund		
Board of County Commissioners	<u>\$ 65</u>	<u>\$ 38,114</u>

Operating transfers between funds during the year were as follows:

	<u>Transfers In</u>	<u>Transfers Out</u>
General Fund		
Board of County Commissioners	<u>\$ 468,059</u>	<u>\$ 38,114</u>

**NOTE 4: *Retirement***

The entity participates in the Florida Retirement System (FRS), a multiple-employer, cost sharing defined public employee retirement system which covers all of the Supervisor of Elections' full-time employees. The System is administered by the State of Florida, Department of Administration, Division of Retirement to provide retirement and survivor benefits to participating public employees. Provisions relating to the FRS are established by Chapters 121 and 122, Florida Statutes; Chapter 112, Part IV, Florida Statutes; Chapter 238, Florida Statutes; and FRS Rules, Chapter 60S, Florida Administrative Code; wherein eligibility, contributions, and benefits are defined and described in detail. The FRS is a single retirement system administered by the Department of Management Services, Division of Retirement, and consists of two cost-sharing, multiple-employer retirement plans and other nonintegrated programs. These include a defined-benefit pension plan (Plan), with a Deferred Retirement Option Program (DROP), and a defined-contribution plan, referred to as the FRS Investment Plan (Investment Plan).

In addition, all regular employees of the entity are eligible to enroll as members of the Retiree Health Insurance Subsidy (HIS) Program. The HIS is a cost-sharing, multiple-employer defined benefit pension plan established and administered in accordance with section 112.363, Florida Statutes. The benefit is a monthly payment to assist retirees of the state-administered retirement systems in paying their health insurance costs. For the fiscal year ended September 30, 2022, eligible retirees and beneficiaries received a monthly HIS payment equal to the number of years of service credited at retirement multiplied by \$5. The minimum payment is \$30 and the maximum payment is \$150 per month, pursuant to section 112.363, Florida Statutes.

To be eligible to receive a HIS benefit, a retiree under one of the state-administered retirement systems must provide proof of eligible health insurance coverage, which can include Medicare.

For financial reporting purposes, the Supervisor of Elections is deemed to be part of the primary government of the County. A liability related to the Supervisor of Elections' proportionate share of FRS retirement benefits, along with a detailed plan description, is reported in the financial statements of the County for the fiscal year ended September 30, 2022.

<b>NOTE 5: <i>Risk Management</i></b>
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The Supervisor of Elections is exposed to various risks of loss related to torts; theft of, damage to and destruction of assets; errors or omissions; injuries to employees and the public; or damage to property of others. The Supervisor of Elections participates in the risk management program through the Gulf County Board of County Commissioners, which uses commercial insurance to cover certain risks from loss.

The Board obtained commercial insurance against losses for the following types of risk:

- Real and personal property damage
- Public employee's bond
- Workers' compensation
- General and automobile liability

***INTERNAL CONTROL AND COMPLIANCE SECTION***

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**INDEPENDENT AUDITOR’S REPORT ON INTERNAL  
CONTROL OVER FINANCIAL REPORTING AND ON  
COMPLIANCE AND OTHER MATTERS BASED ON  
AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN  
ACCORDANCE WITH *GOVERNMENT AUDITING STANDARDS***

The Honorable John M. Hanlon  
Gulf County, Florida Supervisor of Elections  
Gulf County, Florida

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of the general fund of the Gulf County, Florida Supervisor of Elections (the “Supervisor of Elections”) as of September 30, 2022, and the related notes to the financial statements, which collectively comprise the Supervisor of Elections’ basic financial statements, and have issued our report thereon dated May 15, 2023.

***Report on Internal Control Over Financial Reporting***

In planning and performing our audit of the financial statements, we considered the Supervisor of Elections’ internal control over financial reporting (internal control) as a basis for designing procedures that are appropriate in the circumstances for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Supervisor of Elections’ internal control. Accordingly, we do not express an opinion on the effectiveness of the Supervisor of Elections’ internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees in the normal course of performing their assigned functions, to prevent, or detect and correct misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity’s financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses or significant deficiencies may exist that were not identified.

***Report on Compliance and Other Matters***

As part of obtaining reasonable assurance about whether the Supervisor of Elections' financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the of financial statements. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

***Purpose of this Report***

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the organization's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the organization's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

*Lanigan & Associates, PC*

Tallahassee, Florida  
May 15, 2023

**INDEPENDENT AUDITOR'S  
MANAGEMENT LETTER**

The Honorable John M. Hanlon  
Gulf County, Florida Supervisor of Elections  
Gulf County, Florida

***Report on the Financial Statements***

We have audited the financial statements of Gulf County, Florida Supervisor of Elections as of and for the year ended September 30, 2022, and have issued our report dated May 15, 2023.

***Auditor's Responsibility***

We conducted our audit in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States, and Chapter 10.550, Rules of the Florida Auditor General.

***Other Reporting Requirements***

We have issued our Independent Auditor's Report on Internal Control over Financial Reporting and on Compliance and Other Matters Based on an Audit of the Financial Statements Performed in Accordance with Government Auditing Standards; and Independent Accountant's Reports on an examination conducted in accordance with AICPA Professional Standards, AT-C Section 315, regarding compliance requirements in accordance with Chapter 10.550, Rules of the Auditor General. Disclosures in those reports, which are dated May 15, 2023 should be considered in conjunction with this management letter.

***Prior Audit Findings***

Section 10.554(1)(i)1., Rules of the Auditor General, requires that we determine whether or not corrective actions have been taken to address findings and recommendations made in the preceding annual financial audit report. There were no recommendations made in the preceding annual financial audit report.

***Official Title and Legal Authority***

Section 10.554(1)(i)4., Rules of the Auditor General, requires that the name or official title and legal authority for the primary government and each component unit of the reporting entity be disclosed in this management letter, unless disclosed in the notes to the financial statements. This information is disclosed in Note 1 of the notes to financial statements.

***Financial Management***

Section 10.554(1)(i)2., Rules of the Auditor General, requires that we communicate any recommendations to improve financial management. In connection with our audit, we did not note any such recommendations.

***Additional Matters***

Section 10.554(1)(i)3., Rules of the Auditor General, requires us to communicate noncompliance with provisions of contracts or grant agreements, or abuse, that have occurred, or are likely to have occurred, that have an effect on the financial statements that is less than material but which warrants the attention of those charged with governance. In connection with our audit, we did not note any such findings.

***Purpose of this Letter***

Our management letter is intended solely for the information and use of the Legislative Auditing Committee, members of the Florida Senate and the Florida House of Representatives, the Florida Auditor General, Federal and other granting agencies, the Board of County Commissioners, and applicable management, and is not intended to be and should not be used by anyone other than these specified parties.

*Lanigan & Associates, PC*

Tallahassee, Florida  
May 15, 2023

**INDEPENDENT ACCOUNTANT’S REPORT ON COMPLIANCE WITH  
FLORIDA STATUTE SECTION 218.415 – INVESTMENT OF PUBLIC  
FUNDS**

The Honorable John M. Hanlon  
Gulf County, Florida Supervisor of Elections  
Gulf County, Florida

We have examined the Gulf County, Florida Supervisor of Elections (the “Supervisor of Elections”) compliance with Section 218.415, Florida Statutes, regarding the investment of public funds during the year ended September 30, 2022. Management is responsible for the Supervisor of Elections’ compliance with those requirements. Our responsibility is to express an opinion on the Supervisor of Elections’ compliance based on our examination.

Our examination was conducted in accordance with attestation standards established by the American Institute of Certified Public Accountants. Those standards require that we plan and perform the examination to obtain reasonable assurance about whether the Supervisor of Elections complied, in all material respects, with the specified requirements referenced above. An examination involves performing procedures to obtain evidence about whether the Supervisor of Elections complied with the specified requirements. The nature, timing and extent of the procedures selected depend on our judgement, including an assessment of the risks of material noncompliance, whether due to fraud or error. We believe that the evidence we obtained is sufficient and appropriate to provide a reasonable basis for our opinion.

Our examination does not provide a legal determination on the Supervisor of Elections’ compliance with specified requirements.

In our opinion, the Supervisor of Elections complied, in all material respects, with Section 218.415, Florida Statutes, regarding the investment of public funds during the year ended September 30, 2022.

This report is intended solely for the information and use of the Supervisor of Elections, and the Auditor General, of the State of Florida and is not intended to be, and should not be, used by anyone other than these specified parties.

*Lanigan & Associates, PC*  
Tallahassee, Florida  
May 15, 2023



**Gulf County, Florida  
Tax Collector**



**Special Purpose  
Financial Statements**

**September 30, 2022**

**Gulf County, Florida  
Tax Collector**

**FINANCIAL STATEMENTS AND INDEPENDENT AUDITOR’S REPORT**

**September 30, 2022**

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BUSINESS ADVISORS

**INDEPENDENT AUDITOR'S REPORT**

The Honorable Shirley J. Jenkins  
Gulf County, Florida Tax Collector  
Gulf County, Florida

**Report on the Audit of the Financial Statements**

***Opinion***

We have audited the financial statements of the general fund and the remaining aggregate fund information of the Gulf County, Florida Tax Collector (the "Tax Collector"), as of and for the year ended September 30, 2022, and the related notes to the financial statements, which collectively comprise the basic financial statements as listed in the table of contents.

In our opinion, the accompanying financial statements present fairly, in all material respects, the respective financial position of the general fund and the remaining aggregate fund information of the Tax Collector as of September 30, 2022, and the respective changes in financial position thereof for the year then ended in accordance with accounting principles generally accepted in the United States of America.

***Basis for Opinion***

We conducted our audit in accordance with auditing standards generally accepted in the United States of America (GAAS) and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are required to be independent of the Tax Collector and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

***Responsibilities of Management for the Financial Statements***

The Tax Collector's management is responsible for the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America, and for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the Tax Collector's ability to continue as a going concern for twelve months beyond the financial statement date, including any currently known information that may raise substantial doubt shortly thereafter.

***Auditor's Responsibilities for the Audit of the Financial Statements***

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinions. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with GAAS will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

In performing an audit in accordance with GAAS, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Tax Collector's internal control. Accordingly, no such opinion is expressed.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.
- Conclude whether, in our judgment, there are conditions or events, considered in the aggregate, that raise substantial doubt about the Tax Collector's ability to continue as a going concern for a reasonable period of time.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control-related matters that we identified during the audit.

***Emphasis of a Matter***

As discussed in Note 1 to the financial statements, the financial statements referred to above were prepared solely for the purpose of complying with the Rules of the Auditor General of the State of Florida. In conformity with the Rules, the accompanying financial statements are intended to present the financial position and changes in financial position of each major fund, and the aggregate remaining fund information, only for that portion of the major funds, and the aggregate remaining fund information, of Gulf County, Florida that is attributable to the Tax Collector. They do not purport to, and do not, present fairly the financial position of Gulf County, Florida as of September 30, 2022, and the changes in its financial position for the fiscal year then ended in conformity with accounting principles generally accepted in the United States of America. Our opinion is not modified with respect to these matters.

***Other Reporting Required by Government Auditing Standards***

In accordance with *Government Auditing Standards*, we have also issued our report dated June 20, 2023 on our consideration of the Tax Collector's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is solely to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Tax Collector's internal control over financial reporting and compliance.

*Lanigan & Associates, PC*

Tallahassee, Florida  
June 20, 2023

**GULF COUNTY, FLORIDA TAX COLLECTOR  
BALANCE SHEET  
GENERAL FUND  
SEPTEMBER 30, 2022**

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	General Fund
<b>ASSETS</b>	
Cash and cash equivalents	\$ 4,562
Due from TDC	9,811
Total assets	\$ 14,373
 <b>LIABILITIES AND FUND BALANCE</b>	
Liabilities:	
Accounts payable	\$ 14,274
Due to BOCC	99
Total liabilities	14,373
 Fund balance	 -
Total liabilities and fund balance	\$ 14,373

**GULF COUNTY, FLORIDA TAX COLLECTOR**  
**STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES**  
**BUDGET TO ACTUAL - GENERAL FUND**  
**FOR THE YEAR ENDED SEPTEMBER 30, 2022**

	Budgeted Amounts		Actual	Variance with Final Budget Favorable (Unfavorable)
	Original	Final		
<b>REVENUES</b>				
Tourist Development collections	\$ -	\$ -	\$ -	\$ -
Total revenues	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
<b>EXPENDITURES</b>				
General government				
Personal services	664,551	662,613	533,555	129,058
Operating expenditures	85,634	85,632	138,685	(53,053)
Capital outlay	<u>-</u>	<u>-</u>	<u>26,485</u>	<u>(26,485)</u>
Total expenditures	<u>750,185</u>	<u>748,245</u>	<u>698,725</u>	<u>49,520</u>
Excess (deficiency) of revenues over (under) expenditures	<u>(750,185)</u>	<u>(748,245)</u>	<u>(698,725)</u>	<u>49,520</u>
<b>OTHER FINANCING SOURCES</b>				
Transfers from BOCC	<u>750,185</u>	<u>748,245</u>	<u>698,725</u>	<u>(49,520)</u>
Total other financing sources	<u>750,185</u>	<u>748,245</u>	<u>698,725</u>	<u>(49,520)</u>
Net changes in fund balance	-	-	-	-
Fund balance - beginning	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Fund balance - ending	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

**GULF COUNTY, FLORIDA TAX COLLECTOR  
STATEMENT OF FIDUCIARY NET POSITION  
CUSTODIAL FUNDS  
SEPTEMBER 30, 2022**

---

ASSETS	
Cash and cash equivalents	\$ 397,146
LIABILITIES	
Due to individuals	327,150
Due to BOCC	26,787
Due to other governments	43,209
Total liabilities	397,146
NET POSITION	\$ -



**GULF COUNTY, FLORIDA TAX COLLECTOR**  
**STATEMENT OF CHANGES IN FIDUCIARY NET POSITION**  
**CUSTODIAL FUNDS**  
**SEPTEMBER 30, 2022**

---

ADDITIONS	
Taxes	\$ 31,380,630
Permits, fees, and special assessments	<u>3,185,553</u>
Total additions	<u>34,566,183</u>
DEDUCTIONS	
Payments to other governments	18,362,845
Payments to BOCC	14,930,388
Payments to individuals	1,272,928
Payments to constitutional officers	<u>22</u>
Total deductions	<u>34,566,183</u>
Net change in fiduciary net position	-
Net position - beginning	<u>-</u>
Net position - ending	<u><u>\$ -</u></u>

**GULF COUNTY, FLORIDA**  
**TAX COLLECTOR**  
**NOTES TO FINANCIAL STATEMENTS**  
**SEPTEMBER 30, 2022**

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**NOTE 1: *Summary of Significant Accounting Policies***

The accounting policies of the Gulf County, Florida Tax Collector (the “Tax Collector”) conform with generally accepted accounting principles (GAAP), as applicable to governments. The following is a summary of significant accounting principles and policies used in the preparation of these special purpose financial statements.

Reporting Entity

Gulf County, Florida (the “County”) is a political subdivision of the state of Florida. It is governed by an elected Board of County Commissioners and an appointed County Administrator, as provided by Section 125.73 of the Florida Statutes. The County Administrator is responsible for the administration of all departments of which the Board has the authority to control pursuant to the general laws of Florida.

The Tax Collector is an elected official of Gulf County, Florida pursuant to the Constitution of the State of Florida, Article VIII, Section 1(d). The Tax Collector is part of the primary government of Gulf County, Florida. Although the Board of County Commissioners approve the Tax Collector’s total operating budget, the Tax Collector is responsible for the administration and the operation of the Tax Collector’s office. There are no separate legal entities (component units) for which the Tax Collector is considered to be financially accountable.

The operations of the Tax Collector are funded by the Gulf County Board of County Commissioners. The receipts from the Board are recorded as other financing sources on the Tax Collector’ financial statements and as other financing uses on the Board’s financial statements. Any excess of revenues and other financial sources received over expenditures are remitted to the Board at year end.

Fund Accounting

Accounts are organized on the basis of fund types, each of which is considered to be a separate accounting entity. The operations of each fund are accounted for with a separate set of self-balancing accounts that comprise its assets, liabilities, fund balance, revenues and expenditures as appropriate. Government resources are allocated to and accounted for in individual funds based on the purpose for which they are to be spent and the means by which spending activities are controlled.

The Tax Collector reports the following fund types:

Governmental Fund Types

- General Fund – The general fund is the general operating fund of the Tax Collector. It is used to account for all financial resources, except for those required to be accounted for in other funds.

<b>NOTE 1: <i>Summary of Significant Accounting Policies (Continued)</i></b>
--

Fiduciary Fund Type

- Custodial Funds – The custodial funds are used to account for assets held by the Tax Collector as an agent for individuals, private organizations, other governments and/or other funds.

Basis of Accounting

Basis of accounting refers to when revenues and expenditures are recognized in the accounts and reported in the financial statements and relates to the timing of the measurements made, regardless of the measurement focus applied.

The accompanying financial statements have been prepared using the modified accrual basis of accounting for governmental funds and agency funds. Under the modified accrual basis of accounting, revenues are recognized when they become both measurable and available to finance expenditures of the current period. Expenditures are recorded when the liability is incurred, if measurable, except for principal and interest on long-term obligations which is recorded when due.

The Tax Collector considers receivable collected within 60 days after year end to be available and susceptible to accrual as revenues of the current year. Charges for services and interest earned are susceptible to accrual.

Measurement Focus

The accounting and financial reporting treatment applied to the fixed assets and long-term liabilities associated with a fund are determined by its measurement focus. All governmental funds are accounted for on a spending or “financial flow” measurement focus. This means that generally, only current assets and current liabilities are included in the balance sheet. Governmental fund operating statements present increases (revenues and other financing sources) and decreases (expenditures and other financing uses) in net current assets. Accordingly, they present a summary of sources and uses of “available spendable resources” during a period.

Budget and Budgetary Accounting

General governmental revenues and expenditures accounted for in budgetary funds are controlled by a formal integrated budgetary accounting system in accordance with Florida Statutes. An annual budget is adopted for the general fund.

The Tax Collector’s annual budget is monitored at varying levels of classification detail. However, for purposes of budgetary control, expenditures cannot legally exceed the total annual budget appropriations at the individual fund level. All appropriations lapse at year-end.

Budget to actual comparisons are provided in the financial statements for the general fund. All budget amounts presented in the accompanying financial statements have been adjusted for legally authorized amendments of the annual budget for the year. Budgets are prepared on the modified accrual basis of accounting.

<b>NOTE 1: <i>Summary of Significant Accounting Policies (Continued)</i></b>
--

Cash and Cash Equivalents

The Tax Collector considers all highly liquid investments with an original maturity of three months or less to be cash equivalents.

Capital Assets

Capital assets purchased in the governmental fund type are recorded as expenditures (capital outlay) at the time of purchase. Assets acquired by the Tax Collector are reported as capital assets in the statement of net assets as part of the basic financial statement for Gulf County. The Tax Collector maintains custodial responsibility for the capital assets used by her office.

Liability for Compensated Absences

The Tax Collector accrues a liability for employees' rights to receive compensation for future absences when certain conditions are met. The Tax Collector does not, nor is legally required to, accumulate expendable available resources to liquidate this obligation. Accordingly, the liability for the compensated absences is not reported in the governmental fund. However, the current and long-term portion of the liability for compensated absences is reported at the county wide financial statement level.

Related Organizations – Common Expenses

Certain expenditures, which are common to the Board and all Constitutional Officers, are reported as expenses of the Board and, therefore, are not budgeted by or allocated to the Tax Collector. These expenses relating to the Tax Collector's courthouse facilities are:

- Occupancy costs
- Janitorial services
- Utilities (except telephone)
- Property insurance

Distribution of Excess Revenues

Florida Statutes require that the Tax Collector distribute any excess of revenues over expenditures within the general fund to the board within 31 days following the end of the fiscal year. Accordingly, the amount of excess revenues distributed to the Board at the end of the year is presented in the accompanying special-purpose financial statements as "other financing uses."

Subsequent Events

The Tax Collector evaluated subsequent events through June 20, 2023, the date which the financial statements were available to be issued. The Tax Collector did not have any subsequent events requiring disclosure or recording in these financial statements.

**NOTE 1: *Summary of Significant Accounting Policies (Continued)***

Fund Balance

Fund balance for governmental funds report classifications that comprise a hierarchy based primarily on the extent to which the government is bound to honor constraints on the specific purposes for which amounts in the funds may be spent. The Tax Collector is a county constitutional officer, and therefore, any funds remaining at the end of the fiscal year are returned to the Board of County Commissioners. Unassigned fund balance represents funds available for spending at the government’s discretion.

When both restricted and unrestricted resources are available for use, it is the Tax Collector’s policy to use restricted resources first, then unrestricted resources (committed, assigned, and unassigned) as they are needed. When unrestricted resources (committed, assigned, and unassigned) are available for use, it is the Tax Collector’s policy to use committed resources first, then assigned, and then unassigned, as needed.

Adoption of New Accounting Standard

During the year ended September 30, 2022, the Tax Collector adopted new accounting guidance by implementing the provisions of GASB Statement No. 87, *Leases*, which established criteria for identifying and reporting leases. Leases with an initial term of one year or less are recorded in Operating Expenses when incurred. Leases with non-cancellable terms greater than one year are evaluated for implementation based on materiality levels established by the County. Leases that qualify for reporting under the new standard are initially recognized as a Capital Outlay Expense and Other Financing Source in the year of inception of the lease. Subsequent payments on the lease are reported as debt service expenditures. A right-of-use asset and associated lease liability are recorded on the County-wide financial statements at the present value of the future lease payments including any residual value guarantees that are reasonably certain of being required or purchase options that are reasonably certain of being exercised. For the fiscal year ended September 30, 2022, the implementation of this standard was not deemed to be material to the Tax Collector’ financial statements.

**NOTE 2: *Interfund Transactions***

During the course of normal operations, numerous transactions occur between funds, such as expenditures or transfers of resources to provide services, service debt, or construct assets. The inter-fund transactions are not eliminated, and no interest is charged on such advances.

Interfund receivable and payable balances at September 30, 2022, were as follows:

	<u>Interfund Receivable</u>		<u>Interfund Payable</u>
General Fund			
Board of County Commissioners	\$	-	\$ 99

**NOTE 2: *Inter-fund Transactions (Continued)***

Operating transfers between funds during the year were as follows:

	Transfers in	Transfers Out
General Fund		
Board of County Commissioners	\$ 698,725	\$ -

**NOTE 3: *Retirement***

The entity participates in the Florida Retirement System (FRS), a multiple-employer, cost sharing defined public employee retirement system which covers all of the Tax Collector’s full-time employees. The System is administered by the State of Florida, Department of Administration, Division of Retirement to provide retirement and survivor benefits to participating public employees. Provisions relating to the FRS are established by Chapters 121 and 122, Florida Statutes; Chapter 112, Part IV, Florida Statutes; Chapter 238, Florida Statutes; and FRS Rules, Chapter 60S, Florida Administrative Code; wherein eligibility, contributions, and benefits are defined and described in detail. The FRS is a single retirement system administered by the Department of Management Services, Division of Retirement, and consists of two cost-sharing, multiple-employer retirement plans and other nonintegrated programs. These include a defined-benefit pension plan (Plan), with a Deferred Retirement Option Program (DROP), and a defined-contribution plan, referred to as the FRS Investment Plan (Investment Plan).

In addition, all regular employees of the entity are eligible to enroll as members of the Retiree Health Insurance Subsidy (HIS) Program. The HIS is a cost-sharing, multiple-employer defined benefit pension plan established and administered in accordance with section 112.363, Florida Statutes. The benefit is a monthly payment to assist retirees of the state-administered retirement systems in paying their health insurance costs. For the fiscal year ended September 30, 2022, eligible retirees and beneficiaries received a monthly HIS payment equal to the number of years of service credited at retirement multiplied by \$5. The minimum payment is \$30 and the maximum payment is \$150 per month, pursuant to section 112.363, Florida Statutes.

To be eligible to receive a HIS benefit, a retiree under one of the state-administered retirement systems must provide proof of eligible health insurance coverage, which can include Medicare.

For financial reporting purposes, the Tax Collector is deemed to be part of the primary government of the County. A liability related to the Tax Collector’s proportionate share of FRS retirement benefits, along with a detailed plan description, is reported in the financial statements of the County for the fiscal year ended September 30, 2022.

**NOTE 4: *Changes in Long-Term Obligations***

Under the GASB 34 reporting model, long-term liabilities are not due and payable in the current period and accordingly are not reported as fund liabilities. All long-term liabilities for the Tax Collector are reported in the government-wide Statement of Net Position. The compensated absences of the Tax Collector are accounted for in the Statement of Net Position as follows:

	Balance			Balance
	October 01, 2021	Additions	Reductions	September 30, 2022
Compensated absences	\$ 6,833	\$ 49,400	\$ (3,401)	\$ 52,832

**NOTE 5: *Risk Management***

The Tax Collector is exposed to various risks of loss related to torts; theft of, damage to and destruction of assets; errors or omissions; injuries to employees and the public; or damage to property of others. The Tax Collector participates in the risk management program through the Gulf County Board of County Commissioners, which uses commercial insurance to cover certain risks from loss.

The Board obtained commercial insurance against losses for the following types of risk:

- Real and personal property damage
- Public employee's bond
- Workers' compensation
- General and automobile liability

***SUPPLEMENTARY INFORMATION***



**GULF COUNTY, FLORIDA TAX COLLECTOR  
 COMBINING STATEMENT OF FIDUCIARY NET POSITION  
 CUSTODIAL FUNDS  
 SEPTEMBER 30, 2021**

	<u>Tax Fund</u>	<u>Tag Fund</u>	<u>Total Custodial Funds</u>
<b>ASSETS</b>			
Cash and cash equivalents	<u>\$ 380,427</u>	<u>\$ 16,719</u>	<u>\$ 397,146</u>
<b>LIABILITIES</b>			
Due to individuals	327,150	-	327,150
Due to BOCC	26,787	-	26,787
Due to other governments	<u>26,490</u>	<u>16,719</u>	<u>43,209</u>
Total liabilities	<u>380,427</u>	<u>16,719</u>	<u>397,146</u>
<b>NET POSITION</b>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

**GULF COUNTY, FLORIDA TAX COLLECTOR**  
**COMBINING STATEMENT OF CHANGES IN FIDUCIARY NET POSITION**  
**CUSTODIAL FUNDS**  
**SEPTEMBER 30, 2021**

	<u>Tax Fund</u>	<u>Tag Fund</u>	<u>Total Custodial Funds</u>
<b>ADDITIONS</b>			
Taxes	\$ 31,380,630	\$ -	\$ 31,380,630
Permits, fees, and special assessments	-	3,185,553	3,185,553
<b>Total additions</b>	<u>31,380,630</u>	<u>3,185,553</u>	<u>34,566,183</u>
<b>DEDUCTIONS</b>			
Payments to other governments	15,531,903	2,830,942	18,362,845
Payments to BOCC	14,591,054	339,334	14,930,388
Payments to individuals	1,257,673	15,255	1,272,928
Payments to constitutional officers	-	22	22
<b>Total deductions</b>	<u>31,380,630</u>	<u>3,185,553</u>	<u>34,566,183</u>
Net change in fiduciary net position	-	-	-
Net position - beginning	-	-	-
Net position - ending	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

***INTERNAL CONTROL AND COMPLIANCE SECTION***

LANIGAN & ASSOCIATES, P.C.  
CERTIFIED PUBLIC ACCOUNTANTS  
BUSINESS ADVISORS

**INDEPENDENT AUDITOR’S REPORT ON INTERNAL  
CONTROL OVER FINANCIAL REPORTING AND ON  
COMPLIANCE AND OTHER MATTERS BASED ON  
AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN  
ACCORDANCE WITH *GOVERNMENT AUDITING STANDARDS***

The Honorable Shirley J. Jenkins  
Gulf County, Florida Tax Collector  
Gulf County, Florida

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of each major fund and remaining aggregate fund information of Gulf County, Florida Tax Collector (the “Tax Collector”) as of September 30, 2022, and the related notes to the financial statements, which collectively comprise the Tax Collector’s basic financial statements, and have issued our report thereon dated June 20, 2023.

***Report on Internal Control Over Financial Reporting***

In planning and performing our audit of the financial statements, we considered the Tax Collector’s internal control over financial reporting (internal control) as a basis for designing procedures that are appropriate in the circumstances for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Tax Collector’s internal control. Accordingly, we do not express an opinion on the effectiveness of the Tax Collector’s internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees in the normal course of performing their assigned functions, to prevent, or detect and correct misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity’s financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over financial reporting was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over financial reporting that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control over financial reporting that we consider to be material weaknesses. However, material weaknesses or significant deficiencies may exist that were not identified.

***Report on Compliance and Other Matters***

As part of obtaining reasonable assurance about whether the Tax Collector's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the of financial statements. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

***Purpose of this Report***

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the organization's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the organization's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

*Lanigan & Associates, PC*

Tallahassee, Florida  
June 20, 2023

**LANIGAN & ASSOCIATES, P.C.**  
CERTIFIED PUBLIC ACCOUNTANTS  
BUSINESS ADVISORS

**INDEPENDENT AUDITOR'S  
MANAGEMENT LETTER**

The Honorable Shirley J. Jenkins  
Gulf County, Florida Tax Collector  
Gulf County, Florida

***Report on the Financial Statements***

We have audited the financial statements of Gulf County, Florida Tax Collector as of and for the year ended September 30, 2022, and have issued our report dated June 20, 2023.

***Auditor's Responsibility***

We conducted our audit in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States, and Chapter 10.550, Rules of the Florida Auditor General.

***Other Reporting Requirements***

We have issued our Independent Auditor's Report on Internal Control over Financial Reporting and on Compliance and Other Matters Based on an Audit of the Financial Statements Performed in Accordance with *Government Auditing Standards*; and Independent Account's Reports on an examination conducted in accordance with *AICPA Professional Standards*, AT-C Section 315, regarding compliance requirements in accordance with Chapter 10.550, Rules of the Auditor General. Disclosures in those reports and schedule, which are dated June 20, 2023 should be considered in conjunction with this management letter.

***Prior Audit Findings***

Section 10.554(1)(i)1., Rules of the Auditor General, requires that we determine whether or not corrective actions have been taken to address findings and recommendations made in the preceding annual financial audit report. There were no recommendations made in the preceding annual financial audit report.

***Official Title and Legal Authority***

Section 10.554(1)(i)4., Rules of the Auditor General, requires that the name or official title and legal authority for the primary government and each component unit of the reporting entity be

disclosed in this management letter, unless disclosed in the notes to the financial statements. This information is disclosed in Note 1 of the notes to financial statements.

***Financial Management***

Section 10.554(1)(i)2., Rules of the Auditor General, requires that we communicate any recommendations to improve financial management. In connection with our audit, we did not note any such recommendations.

***Additional Matters***

Section 10.554(1)(i)3., Rules of the Auditor General, requires us to communicate noncompliance with provisions of contracts or grant agreements, or abuse, that have occurred, or are likely to have occurred, that have an effect on the financial statements that is less than material but which warrants the attention of those charged with governance. In connection with our audit, we did not note any such findings.

***Purpose of this Letter***

Our management letter is intended solely for the information and use of the Legislative Auditing Committee, members of the Florida Senate and the Florida House of Representatives, the Florida Auditor General, Federal and other granting agencies, the Board of County Commissioners, and applicable management, and is not intended to be and should not be used by anyone other than these specified parties.

*Lanigan & Associates, PC*

Tallahassee, Florida  
June 20, 2023

**LANIGAN & ASSOCIATES, P.C.**  
CERTIFIED PUBLIC ACCOUNTANTS  
BUSINESS ADVISORS

**INDEPENDENT ACCOUNTANT’S REPORT ON COMPLIANCE WITH  
FLORIDA STATUTE SECTION 218.415 – INVESTMENT OF PUBLIC  
FUNDS**

The Honorable Shirley J. Jenkins  
Gulf County, Florida Tax Collector  
Gulf County, Florida

We have examined the Gulf County, Florida Tax Collector (the “Tax Collector”) compliance with Section 218.415, Florida Statutes, regarding the investment of public funds during the year ended September 30, 2022. Management is responsible for the Tax Collector’s compliance with those requirements. Our responsibility is to express an opinion on the Tax Collector’s compliance based on our examination.

Our examination was conducted in accordance with attestation standards established by the American Institute of Certified Public Accountants. Those standards require that we plan and perform the examination to obtain reasonable assurance about whether the Tax Collector complied, in all material respects, with the specified requirements referenced above. An examination involves performing procedures to obtain evidence about whether the Tax Collector complied with the specified requirements. The nature, timing and extent of the procedures selected depend on our judgement, including an assessment of the risks of material noncompliance, whether due to fraud or error. We believe that the evidence we obtained is sufficient and appropriate to provide a reasonable basis for our opinion.

Our examination does not provide a legal determination on the Tax Collector’s compliance with specified requirements.

In our opinion, the Tax Collector complied, in all material respects, with Section 218.415, Florida Statutes, regarding the investment of public funds during the year ended September 30, 2022.

This report is intended solely for the information and use of the Tax Collector, and the Auditor General, of the State of Florida and is not intended to be, and should not be, used by anyone other than these specified parties.

*Lanigan & Associates, PC*  
Tallahassee, Florida  
June 20, 2023