

JEFFERSON COUNTY, FLORIDA
AUDITED FINANCIAL STATEMENTS
FOR THE YEAR ENDED SEPTEMBER 30, 2024

**JEFFERSON COUNTY, FLORIDA
AUDITED FINANCIAL STATEMENTS
FOR THE YEAR ENDED SEPTEMBER 30, 2024**

BOARD OF COUNTY COMMISSIONERS

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Michelle Milligan**

**COUNTY ATTORNEY
Evan Rosenthal**

**AUDITOR
Moran & Smith LLP**

**JEFFERSON COUNTY, FLORIDA
AUDITED FINANCIAL STATEMENTS
FOR THE YEAR ENDED SEPTEMBER 30, 2024**

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**JEFFERSON COUNTY, FLORIDA
AUDITED FINANCIAL STATEMENTS
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CONSTITUTIONAL OFFICERS FINANCIAL STATEMENTS

Clerk of Circuit Court

Sheriff

Tax Collector

Property Appraiser

Supervisor of Elections

INDEPENDENT AUDITOR'S REPORT

The Honorable Board of County Commissioners
and Constitutional Officers of Jefferson County, Florida
Monticello, Florida

Report on the Audit of the Financial Statements

Opinion

We have audited the financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of Jefferson County, Florida (the "County"), as of and for the fiscal year ended September 30, 2024, and the related notes to the financial statements, which collectively comprise the County's basic financial statements as listed in the table of contents.

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of each major fund and the aggregate remaining fund information of the County as of September 30, 2024, and the respective changes in financial position for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Basis for Opinion

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial statement audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are required to be independent of the County and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our qualified and unmodified audit opinions.

Responsibilities of Management for the Financial Statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America, and for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the County's ability to continue as a going concern for twelve months beyond the financial statement date, including any known information that may raise substantial doubt shortly thereafter.

Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with generally accepted auditing standards and *Government Auditing Standards* will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

In performing an audit in accordance with generally accepted auditing standards and *Government Auditing Standards*, we:

- Exercise professional judgement and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the County's internal control. Accordingly, no such opinion is expressed.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.
- Conclude whether, in our judgment, there are conditions or events, considered in the aggregate, that raise substantial doubt about the County's ability to continue as a going concern for a reasonable period of time.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control-related matters that we identified during the audit.

Required Supplementary Information

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis and other required supplementary information, as listed in the table of contents, be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements.

We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Supplementary Information

Our audit was conducted for the purpose of forming an opinion on the financial statements that collectively comprise the County's basic financial statements. The accompanying combining and individual nonmajor fund financial statements and schedule of expenditures of federal awards and state financial assistance as required by Title 2 *U.S. Code of Federal Regulations (CFR) Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards*, and Chapter 10.550, Rules of the Auditor General of the State of Florida, are presented for purposes of additional analysis and are not a required part of the basic financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the basic financial statements. The information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion the combining and individual nonmajor fund financial statements and schedule of expenditure of federal awards and state financial assistance are fairly stated, in all material respects, in relation to the basic financial statements as a whole.

Other Reporting Required by Government Auditing Standards

In accordance with *Government Auditing Standards*, we have also issued our report dated February 6, 2026, on our consideration of the County's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of this report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the County's internal control over financial reporting and compliance.

Moran & Smith LLP

Moran & Smith LLP
Tallahassee, Florida
February 6, 2026

**JEFFERSON COUNTY, FLORIDA
MANAGEMENT'S DISCUSSION AND ANALYSIS
FOR THE YEAR ENDED SEPTEMBER 30, 2024**

MANAGEMENT'S DISCUSSION AND ANALYSIS

Our discussion and analysis of Jefferson County's financial performance provides an overview of the County's financial activities for the fiscal year ended September 30, 2023. It should be read in conjunction with the County's financial statements, which begin on page 11.

FINANCIAL HIGHLIGHTS

- For County Fiscal Year 2023-2024 (CFY 23-24), the millage rate of 7.9500 mills was the same as the prior year. Jefferson County's millage rate is under the potential maximum rate of 10 mills that is levied by many municipalities across the State of Florida.
- The CFY 23-24 aggregate county budget was \$40,537,238.
- In CFY 23-24, The County began paving roads using the proceeds related to the road bond issuance in FY 21-22, which helped improve the County's infrastructure.
- During CFY 23-24, The County used grants received from the State's Department of Transportation road repair programs to improve Lake Road and Old Lloyd Road.

USING THIS REPORT

This report consists of a series of financial statements. The Statement of Net Position and the Statement of Activities provide information about the activities of the County as a whole and present a long-term view of the County's finances. These statements reflect the County as a whole and are deemed government-wide financial statements. The fund financial statements start on page 13. These statements show how governmental services were financed in the short term as well as what remains for future spending. Fund financial statements also report the County's operations in more detail than the government-wide statements by providing information about the County's most significant funds. The remaining statement for Fiduciary Funds provides financial information about activities for which the County acts solely as a trustee or agent for the benefits of others outside of the County.

Reporting the County as a Whole

Our analysis of the County as a whole is detailed later in this discussion. One of the most frequently asked questions about the County's finances is "Is the County, as a whole, better off or worse off as a result of this year's activities?". The Statement of Net Position and the Statement of Activities report information about the County as a whole and about its activities in a way that helps answer this question. These statements include all assets and liabilities using the accrual basis of accounting, which is similar to the accounting system used by most private companies. All of the current year's revenues and expenses are taken into account regardless of when cash is received or paid.

These two statements report on the County's net position and the changes in it. You can think of the County's net position (the difference between assets, deferred outflows of resources and liabilities, deferred inflows of resources) as one way to measure the County's financial health, or its financial position. Over time, increases or decreases in the County's net position are one indicator of whether its financial health is improving or deteriorating. You will need to consider other nonfinancial factors, however, such as changes in the County's property tax base, the condition of the County roads and equipment, and other matters to assess the overall health of the County.

**JEFFERSON COUNTY, FLORIDA
MANAGEMENT'S DISCUSSION AND ANALYSIS
FOR THE YEAR ENDED SEPTEMBER 30, 2024**

Since the County does not have any business-type activities (utilities, etc.) and no component units to report, the remaining activities of the County are governmental activities. These include all of the County's basic services, including law enforcement, fire protection, building inspection, ambulance services, park and recreation, library services, road and bridge maintenance, etc. Property taxes, gasoline taxes, sales tax, and State grants generally finance most of these activities.

Reporting on the County's Most Significant Funds

The fund financial statements provide detailed information about the most significant funds and not the County as a whole. Some funds are required to be established by State law or other governing authority. However, the County Commission may establish other funds to help it control and manage money for particular purposes or to show that it is meeting legal responsibilities for using certain taxes, grants, and other money (like grants received from State and Federal Agencies). The County has only the general fund, special revenue funds, capital projects fund and debt service fund which are all considered to be governmental funds. There are no proprietary funds maintained by the County.

All of the County's basic services are reported in governmental funds, which focus on how money flows into and out of those funds and the balances left at year-end that are available for spending. These funds are reported using an accounting method called *modified accrual* accounting, which measures cash and all other *financial* assets that can readily be converted to cash. The governmental fund statements provide a detailed *short-term* view of the County's general government operations and the basic services provided. Governmental fund information helps you determine whether there are more or fewer financial resources that can be spent in the near future to finance the County's programs. We describe the relationship (or differences) between governmental *activities* (report in the Statement of Net Position and the Statement of Activities) and governmental *funds* in a reconciliation at the bottom of the fund financial statements.

The County as Trustee

The County is the trustee, or *fiduciary*, for several sources of funds that belong to other governments, individuals or agencies. All of the County's fiduciary type activities are reported in separate statements. We exclude these activities from the County's other financial statements because the County cannot use these assets to finance its operations. The County is responsible for ensuring that the assets reported in these funds are used for their intended purpose.

THE COUNTY AS A WHOLE

Unrestricted net position, the part of net position that can be used to finance day-to-day operations without constraints established by debt covenants, enabling legislation, or other legal requirements, increased by \$2,511,806 from the prior year. Restricted net position decreased by \$753,183 from the prior year.

The County's total revenue increased by \$1,708,199 during the year and total expenses increased by \$488,345.

**JEFFERSON COUNTY, FLORIDA
MANAGEMENT'S DISCUSSION AND ANALYSIS
FOR THE YEAR ENDED SEPTEMBER 30, 2024**

**Table 1
Net Position**

	Governmental Activities		
	9/30/2023	9/30/2024	Variance
Current and other assets	\$ 17,322,365	\$ 22,888,376	\$ 5,566,011
Capital assets - net	29,374,864	28,294,980	(1,079,884)
Total assets	46,697,230	51,183,356	4,486,127
Deferred outflows	4,097,643	5,345,620	1,247,977
Long-term debt outstanding	27,323,021	27,984,025	661,004
Other liabilities	4,032,452	6,663,235	2,630,783
Total liabilities	31,355,473	34,647,260	3,291,787
Deferred inflows	(409,831)	(912,162)	(502,331)
Net position:			
Invested in capital assets, net of debt	17,187,181	16,866,840	(320,341)
Restricted	2,723,186	3,476,369	753,183
Unrestricted	(61,137)	2,450,669	2,511,806
Total net position	\$ 19,849,231	\$ 22,793,878	\$ 2,944,648

**JEFFERSON COUNTY, FLORIDA
MANAGEMENT'S DISCUSSION AND ANALYSIS
FOR THE YEAR ENDED SEPTEMBER 30, 2024**

**Table 2
Changes in Net Position**

	Governmental Activities		
	9/30/2023	9/30/2024	Variance
Revenues			
Program revenues:			
Charges for services	\$ 3,278,855	\$ 3,417,825	\$ 138,970
Federal and state grants	7,447,384	4,681,851	(2,765,533)
General revenues:			
Property and other taxes	11,071,138	11,469,777	398,639
Other general revenues	8,778,903	10,088,463	1,309,560
Total revenues	30,576,280	29,657,916	1,708,199
Program expenses:			
General government	6,259,275	6,240,171	(19,104)
Transportation	2,571,450	2,731,331	159,881
Public safety	11,361,889	11,255,314	(106,575)
Physical environment	3,046,936	4,244,289	1,197,353
Human services	118,246	102,435	(15,811)
Economic development	633,034	271,449	(361,585)
Culture, recreation and agriculture	1,114,368	923,855	(190,513)
Court related	677,475	545,742	(131,733)
Interest on long-term debt	442,250	398,682	(43,568)
Total program expenses	26,224,923	26,713,268	488,345
 Increase (decrease) in net position	 4,351,357	 2,944,648	 1,219,854
 Net position, beginning	 15,497,873	 19,849,230	 4,351,357
 Net position, ending	 \$ 19,849,230	 \$ 22,793,878	 \$ 2,944,648

**JEFFERSON COUNTY, FLORIDA
MANAGEMENT'S DISCUSSION AND ANALYSIS
FOR THE YEAR ENDED SEPTEMBER 30, 2024**

THE COUNTY'S FUNDS

The County's governmental funds (as presented in the balance sheet on page 13) reported a combined fund balance of \$17,249,723, which is an increase of \$2,424,916 over the prior year. Included in this year's total change in fund balance is an increase of \$2,005,171 in the County's general fund balance. In addition, these other changes in fund balances should be noted:

- The transportation fund incurred a decrease in fund balance of \$72,069.
- The fines and forfeitures fund incurred a decrease in fund balance of \$107,036.

CAPITAL ASSETS AND DEBT ADMINISTRATION

The County had \$28,294,980 net of depreciation, invested in a broad range of capital assets, including land, buildings, roads, bridges, park facilities and equipment. This is a decrease over the last year of approximately \$882,484, net of depreciation. Table 3 below details the composition of these assets.

**Table 3
Capital Assets
(Net of Depreciation)**

	Governmental Activities		
	9/30/2023	9/30/2024	Variance
Land	\$ 1,715,256	\$ 1,616,556	\$ 98,700
Right to use assets	106,871	106,871	-
Buildings & improvements	10,841,215	10,873,910	32,695
Equipment	21,627,710	22,439,725	812,015
Infrastructure	48,690,237	50,388,567	1,698,330
Construction in progress	862,970	334,051	(528,919)
Accumulated depreciation/amortization	(54,469,395)	(57,464,700)	(2,995,305)
Totals	\$ 29,374,864	\$ 28,294,980	\$ (882,484)

Major additions for the year were heavy equipment, building construction and road paving. Infrastructure includes all the County roads and bridges.

Debt

The County had various installment purchase obligations of \$895,280, right to use asset lease liability of \$46,672, notes payable of \$121,186, and revenue bonds of \$10,365,000 outstanding at the end of the 2024 fiscal year; a decrease in debt of \$759,544 as shown in Table 4.

**JEFFERSON COUNTY, FLORIDA
MANAGEMENT'S DISCUSSION AND ANALYSIS
FOR THE YEAR ENDED SEPTEMBER 30, 2024**

**Table 4
Outstanding Debt**

	Governmental Activities		
	9/30/2023	9/30/2024	Variance
Installment obligations	\$ 1,011,061	\$ 895,280	\$ (115,781)
Right to use asset lease liability	66,790	46,672	(20,118)
Notes payable	134,831	121,186	(13,645)
Revenue and gas tax bonds	10,975,000	10,365,000	(610,000)
Totals	\$ 12,187,682	\$ 11,428,138	\$ (759,544)

ECONOMIC FACTORS AND NEXT YEAR'S BUDGETS AND RATES

The County's elected Commissioners consider many factors when considering the fiscal year 2024 budget to include assessed values, tax rates and charges for services. One of those factors is the economy. Jefferson County is not a fast-growing County compared to other metropolitan areas of the State; however, the County does continue to enjoy growth in its population and offers its citizens a relaxed form of lifestyle when compared to other, more populous surrounding areas.

CONTACTING THE COUNTY'S FINANCIAL MANAGEMENT

This financial report is designed to provide our citizens, taxpayers, customers, and investors and creditors with a general overview of the County's finances and to show the accountability for the money it receives. If you have questions about this report or need additional financial information, contact the Clerk of the Circuit Court, County Courthouse, Room 10, Monticello, Florida 32344.

**JEFFERSON COUNTY, FLORIDA
BASIC FINANCIAL STATEMENTS
SEPTEMBER 30, 2024**

JEFFERSON COUNTY, FLORIDA
STATEMENT OF NET POSITION
SEPTEMBER 30, 2024

	Governmental Activities
Assets	
Cash and Cash Equivalents	17,051,012
Restricted Cash and Cash Equivalents	3,457,825
Equity in Pooled Investments	323,120
Accounts Receivable	159,773
Notes Receivable	494,950
Due from Other Governments Units	1,383,152
Inventory	18,544
Capital Assets, Net of Depreciation and Amortization	28,294,980
Total Assets	51,183,356
Deferred Outflows of Resources	
Pension	4,665,815
OPEB	679,805
Total Deferred Outflows of Resources	5,345,620
Liabilities	
Accounts Payable and Accrued Expenses	782,609
Due to Other Agency	30,206
Unearned Revenue	4,788,930
Accrued Interest Payable	36,908
Long-Term Liabilities Due or Payable Within One Year	
Capital Lease Liability	236,716
Bonds Payable	630,000
Notes Payable	14,563
Right to Use Asset Lease Liability	20,320
Compensated Absences	122,983
Long-Term Liabilities Due or Payable After One Year	
Capital Lease Liability	658,566
Bonds Payable	9,735,000
Notes Payable	106,623
Right to Use Asset Lease Liability	26,352
Compensated Absences	368,950
Other Post-Employment Benefit Obligation	2,259,261
Net Pension Liability	14,829,273
Total Liabilities	34,647,260
Deferred Inflows of Resources	
Pension	(1,938,809)
OPEB	1,026,647
Total Deferred Inflows of Resources	(912,162)
Net Position	
Invested in Capital Assets, Net of Related Debt	16,866,840
Restricted	3,476,369
Unrestricted (Deficit)	2,450,669
Total Net Position	\$ 22,793,878

See accompanying notes to financial statements.

**JEFFERSON COUNTY, FLORIDA
STATEMENT OF ACTIVITIES
FOR THE YEAR ENDED SEPTEMBER 30, 2024**

Functions/Programs	Expenses	Program Revenues			Net (Expense) Revenue and Changes in Net Position
		Charges for Services	Operating Grants and Contributions	Capital Grants and Contributions	Total Governmental Activities
Primary Government					
Governmental Activities					
General Government	\$ 6,240,171	\$ 1,235,891	\$ 19,874	\$ -	\$ (4,984,404)
Public Safety	11,255,314	1,709,274	872,165	80,607	(8,593,268)
Physical Environment	4,244,289	472,660	2,394,604	-	(1,377,025)
Transportation	2,731,331	-	342,438	398,928	(1,989,965)
Economic Environment	271,449	-	194,599	-	(76,850)
Human Services	102,435	-	-	-	(102,435)
Court Related	545,742	-	-	-	(545,742)
Culture and Recreation	923,855	-	378,636	-	(545,219)
Interest on Long-Term Debt	398,682	-	-	-	(398,682)
Total Primary Government	\$ 26,713,268	\$ 3,417,825	\$ 4,202,316	\$ 479,535	(18,613,590)

General Revenues

Taxes:

Property Taxes 10,310,261

Local Option Gas Tax 1,159,516

Sales Tax, Other Taxes and Shared Revenue 8,886,744

Investment Earnings 47,651

Gain of Sale of Asset 680,419

Miscellaneous 473,647

Total General Revenues 21,558,238

Change in Net Position 2,944,648

Net Position, Beginning 19,849,230

Net Position, Ending \$ 22,793,878

See accompanying notes to financial statements.

JEFFERSON COUNTY, FLORIDA
BALANCE SHEET – GOVERNMENTAL FUNDS
SEPTEMBER 30, 2024

	General Fund	Transportation Fund	Fines & Forfeitures Fund	Other Governmental Funds	Total Governmental Funds
Assets					
Cash and Cash Equivalents	\$ 15,742,748	\$ 692,699	\$ -	\$ 615,565	\$ 17,051,012
Restricted Cash and Cash Equivalents	9,099	-	-	3,448,726	3,457,825
Equity in Pooled Investments	159,176	146,194	17,750	-	323,120
Accounts Receivable	53,023	-	155	106,595	159,773
Notes Receivable	-	-	-	494,950	494,950
Due from Other Funds	580,008	-	2,468,167	8,744,089	11,792,264
Due from Other Governmental Units	463,573	509,962	82,820	326,797	1,383,152
Inventory	-	18,544	-	-	18,544
Total Assets	17,007,627	1,367,399	2,568,892	13,736,722	34,680,640
Liabilities					
Accounts Payable and Accrued Expenses	367,007	117,945	4,583	293,074	782,609
Interest Payable	-	-	-	36,908	36,908
Due to Other Funds	4,939,194	1,403,636	1,914,266	3,535,168	11,792,264
Due to Other Governmental Units	-	1,266	-	28,940	30,206
Unearned Revenue	-	-	-	4,788,930	4,788,930
Total Liabilities	5,306,201	1,522,847	1,918,849	8,683,020	17,430,917
Fund Balances					
Nonspendable	-	18,544	-	-	18,544
Restricted	168,275	-	-	6,430,443	6,598,718
Unassigned	11,533,151	(173,992)	650,043	(1,376,741)	10,632,461
Total Fund Balances	11,701,426	(155,448)	650,043	5,053,702	17,249,723
Total Liabilities and Fund Balances	\$ 17,007,627	\$ 1,367,399	\$ 2,568,892	\$ 13,736,722	\$ 34,680,640

See accompanying notes to financial statements.

JEFFERSON COUNTY, FLORIDA
RECONCILIATION OF THE BALANCE SHEET OF GOVERNMENTAL FUNDS TO THE
STATEMENT OF NET POSITION
SEPTEMBER 30, 2024

Total Fund Balances - Governmental Funds	\$ 17,249,723
Amounts reported for governmental activities in the statement of net position are different because:	
Capital assets used in governmental activities are not financial resources, and, therefore, are not reported in the governmental funds.	28,294,980
Accrued other post employment benefits and net pension liability are not financial uses, and therefore, are not reported in the funds.	(17,088,534)
Long-term liabilities are not due and payable in the current period, and therefore, are not reported in the funds.	(11,920,072)
Deferred outflows and deferred inflows related to the pension plan and other post employment benefits are not current financial resources or current financial uses, and therefore, are not reported at the fund level.	6,257,781
Total Net Position of Governmental Activities	\$ 22,793,878

See accompanying notes to financial statements.

JEFFERSON COUNTY, FLORIDA
STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES
GOVERNMENTAL FUNDS
FOR THE YEAR ENDED SEPTEMBER 30, 2024

	General Fund	Transportation Fund	Fines and Forfeitures Funds	Other Governmental Funds	Total Governmental Funds
Revenues					
Taxes	\$ 9,203,203	\$ 800,364	\$ -	\$ 3,302,282	\$ 13,305,849
Licenses and Permits	255,111	-	-	-	255,111
Intergovernmental	4,721,093	1,245,155	-	248,791	6,215,039
Grants	890,511	398,928	81,565	3,310,847	4,681,851
Charges for Services	1,554,900	-	2,250	1,860,675	3,417,825
Fines and Forfeitures	-	-	149,163	431,359	580,522
Investment Earnings	24,870	13,855	3,943	4,983	47,651
Other Fees and Miscellaneous Revenues	358,006	14,344	-	101,297	473,647
Total Revenues	17,007,694	2,472,646	236,921	9,260,234	28,977,495
Expenditures					
Current:					
General Government	5,305,795	-	-	71,817	5,377,612
Public Health and Safety	7,072,692	-	136,380	2,133,660	9,342,732
Fire Safety	-	-	-	1,262,993	1,262,993
Physical Environment	335,205	-	-	3,575,152	3,910,357
Transportation	-	1,684,156	-	-	1,684,156
Economic Development	11,491	-	-	267,113	278,604
Human Services	108,655	-	-	-	108,655
Culture and Recreation	831,327	-	-	151,540	982,867
Court-Related	13,037	-	-	556,833	569,870
Capital Outlay	278,886	1,413,848	41,052	921,840	2,655,626
Debt Service:					
Principal	182,076	803,506	-	713,232	1,698,814
Interest and Other Charges	4,087	30,294	-	364,301	398,682
Total Expenditures	14,143,251	3,931,804	177,432	10,018,481	28,270,968
Excess (Deficiency) of Revenues					
Over (Under) Expenditures	2,864,443	(1,459,158)	59,489	(758,247)	706,527
Other Financing Sources (Uses)					
Transfers In	6,389,003	625,000	5,929,575	1,650,000	14,593,578
Transfers (Out)	(7,579,575)	(625,000)	(5,882,028)	(506,975)	(14,593,578)
Other Financing Sources	-	939,270	-	-	939,270
Proceeds from Sale of Capital Assets	331,300	447,819	-	-	779,119
Net Other Financing Sources (Uses)	(859,272)	1,387,089	47,547	1,143,025	1,718,389
Net Change in Fund Balances	2,005,171	(72,069)	107,036	384,778	2,424,916
Fund Balances - Beginning	9,696,255	(83,379)	543,007	4,668,924	14,824,807
Fund Balances - Ending	\$ 11,701,426	\$ (155,448)	\$ 650,043	\$ 5,053,702	\$ 17,249,723

See accompanying notes to financial statements.

JEFFERSON COUNTY, FLORIDA
RECONCILIATION OF THE STATEMENT OF REVENUES, EXPENDITURES AND
CHANGES IN FUND BALANCES OF GOVERNMENTAL FUNDS
TO THE STATEMENT OF ACTIVITIES
FOR THE YEAR ENDED SEPTEMBER 30, 2024

Net change in fund balances - Total Governmental Funds	\$ 2,424,916
Amounts reported for governmental activities in the statement of activities are different because:	
Governmental funds report capital outlay as expenditures. However, in the statement of activities, the cost of those assets are allocated over their estimated useful lives as depreciation.	
Expenditures for capital assets	2,556,926
Less current year depreciation	(3,636,810)
Repayment of long-term debt is reported as an expenditure in governmental funds but as a reduction of long-term liabilities in the statement of net position.	1,698,814
The issuance of long-term debt (notes payable) provides current financial resources to governmental funds, while it has no effect on the statement of activities.	(939,270)
Some expenses reported in the statement of activities do not require the use of current financial resources, and therefore, are not reported as expenditures in governmental funds.	
Change in compensated absences	58,103
Change in net pension expense	781,969
Change in Net Position of Governmental Activities	\$ 2,944,648

See accompanying notes to financial statements.

JEFFERSON COUNTY, FLORIDA
STATEMENT OF FIDUCIARY NET POSITION
FIDUCIARY FUNDS
SEPTEMBER 30, 2024

	Custodial Funds
Assets	
Cash and Cash Equivalents	\$ 6,156,482
Total Assets	6,156,482
 Liabilities	
Due to Other Governments	333,472
Due to Other Funds	4,992,896
Due to Others	243,558
Total Liabilities	5,569,926
 Net Position	
Restricted:	
Held for Others	586,556
Total Net Position	\$ 586,556

See accompanying notes to financial statements.

JEFFERSON COUNTY, FLORIDA
STATEMENT OF CHANGES IN FIDUCIARY NET POSITION
FIDUCIARY FUNDS
FOR THE YEAR ENDED SEPTEMBER 30, 2024

	Custodial Funds
Additions	
Funds Held for Others	\$ 53,642,688
Property Taxes Collected for Other Governments	19,490,482
Total Additions	73,133,170
 Deductions	
Funds Held for Others	54,126,881
Property Taxes Collected for Other Governments	19,275,754
Total Deductions	73,402,635
 Change in Net Position	 (269,465)
 Net Position - Beginning	 856,021
 Net Position - Ending	 \$ 586,556

See accompanying notes to financial statements.

**JEFFERSON COUNTY, FLORIDA
NOTES TO FINANCIAL STATEMENTS
SEPTEMBER 30, 2024**

JEFFERSON COUNTY, FLORIDA
NOTES TO FINANCIAL STATEMENTS
SEPTEMBER 30, 2024

Note 1 – Summary of Significant Accounting Policies

Jefferson County, Florida, (the “County”) legally exists under Article VIII of the Constitution of the State of Florida as a non-chartered County and operates under an elected County Commission (five members) and provides services to its more than 13,000 residents in many areas, including law enforcement, community enrichment and development, culture and recreation, and human services.

The Clerk of the Circuit Court, Supervisor of Elections, Tax Collector, Property Appraiser, and Sheriff constitute the other elected officials of the County. These Constitutional Officers maintain separate accounting records and budgets from the Board of County Commissioners. The Constitution of the State of Florida, Article VIII, Section 1(d) created the constitutional officers and Article VIII, Section 1(e), created the Board of County Commissioners.

The financial statements of the County have been prepared in accordance with generally accepted accounting principles (GAAP) as applied to government units. The Governmental Accounting Standards Board (GASB) is the standard-setting body of governmental accounting and financial reporting. The GASB periodically updates its codification of the existing Governmental Accounting and Financial Reporting Standards which, along with the subsequent GASB pronouncements (Statements and Interpretations), constitutes GAAP for governmental units along with the American Institute of Certified Public Accountants publication entitled *Audits of State and Local Governmental Units*, and pronouncements of the Financial Accounting Standards Board (when applicable). The more significant accounting policies of the County are described below.

Reporting Entity

The concept underlying the definition of the reporting entity is that elected officers are accountable to their constituents for their actions. The reporting entity’s financial statements should allow users to distinguish between the primary government (the “County”) and its component units. As required by generally accepted accounting principles, the financial reporting entity consists of (1) the primary government (the “County”), (2) organizations for which the County is financially accountable, and (3) other organizations for which the nature and significance of their relationship with the County are such that exclusion would cause the reporting entity’s financial statements to be misleading or incomplete. The County is financially accountable if it appoints a voting majority of the organization’s governing body and (a) is able to impose its will on that organization or (b) there is a potential for the organization to provide specific financial benefits to, or impose specific financial burdens on, the County.

Government-Wide and Fund Financial Statements

The basic financial statements consist of the government-wide financial statements and fund financial statements. The government-wide financial statements include the statement of net position and the statement of activities. These statements report on financial information for Jefferson County, Florida as a whole, excluding fiduciary activities. For the most part, the effect of inter-fund activity has been removed from these statements. Individual funds are not displayed, but the governmental activities, which normally are supported by taxes and intergovernmental revenues, are reported separately from business-type activities, which rely to a significant extent on fees and charges for support.

JEFFERSON COUNTY, FLORIDA
NOTES TO FINANCIAL STATEMENTS
SEPTEMBER 30, 2024

Note 1 - Summary of Significant Accounting Policies (Continued)

The statement of activities demonstrates the degree to which the direct expenses of a given program are offset by program revenues. Direct expenses are those that are clearly identifiable with a specific function or segment. Program revenues include: 1) charges to customers or applicants who purchase, use, or directly benefit from goods, services, or privileges provided by a given program; and 2) operating or capital grants and contributions that are restricted to meeting the operational or capital requirements of a particular program. Taxes and other items not properly included among program revenues are reported instead as general revenues. Fiduciary funds are not included in these financial statements.

Fund Financial Statements

The County segregates transactions related to certain functions or activities in separate funds in order to aid financial management and to demonstrate legal compliance. These statements present each major fund as a separate column on the fund financial statements; all non-major funds are aggregated and presented in a single column.

Governmental funds are those funds through which most governmental functions typically are financed. The measurement focus of governmental funds is on the sources, uses and balance of current financial resources. Reconciliations are provided that convert the results of governmental fund accounting to the government-wide presentations. The County has presented the following major governmental funds:

- **General Fund-** The General Fund is the main operating fund of the County. This fund is used to account for all financial resources not accounted for in another fund. All general tax revenues and other receipts that are not restricted by law or contractual agreement to other funds are accounted for in this fund. General operating expenditures, fixed charges, and capital improvement costs that are not paid through other funds are paid from the General Fund.
- **Transportation Fund-** The County Transportation Trust Fund is a special revenue fund used to account for gasoline and fuel taxes that are restricted for special purposes.
- **Fines and Forfeitures Fund –** The Fines and Forfeitures Fund accounts for a portion of the County's property taxes and the fines and fees collected and remitted by the Clerk of the Courts. In addition, this fund accounts for grants and other funds collected for the purpose of law enforcement and court costs.

The County also reports the following fund type:

- **Fiduciary Fund –** The fiduciary funds are used to account for assets held by the County as an agent for individuals, private organizations, and other governments. Fiduciary funds are custodial in nature and do not involve measurement of changes in financial position.

JEFFERSON COUNTY, FLORIDA
NOTES TO FINANCIAL STATEMENTS
SEPTEMBER 30, 2024

Note 1 - Summary of Significant Accounting Policies (Continued)

Measurement Focus and Basis of Accounting

Measurement focus refers to what is being measured; basis of accounting refers to when revenues and expenditures are recognized in the accounts and reported in the financial statements. Basis of accounting relates to the timing of the measurement made, regardless of the measurement focus applied. Governmental fund financial statements are reported using the current financial resources measurement focus and are accounted for using the modified accrual basis of accounting. Under the modified accrual basis of accounting, revenues are recognized when susceptible to accrual, i.e., when they become both measurable and available. "Measurable" means the amount of the transaction can be determined and "available" means collectible within the current period or soon enough thereafter to be used to pay liabilities of the current period. A one-year availability period is used for recognition of all Governmental Fund revenues. Expenditures are recorded when the related fund liability is incurred. However, debt service expenditures, as well as expenditures related to compensated absences are recorded only when payment is made.

The revenues susceptible to accrual are licenses, charges for services, intergovernmental revenues and interest income. Gasoline and sales taxes collected and held by the state at year end on behalf of the County are also recognized as revenue. All other governmental fund revenues are recognized when received.

When both restricted and unrestricted resources are available for use, it is the County's policy to use restricted resources first, then unrestricted resources as needed.

When expenditures are incurred for which committed, assigned or unassigned amounts could be used, it is the County's policy to use them in that order.

Budgets and Budgetary Accounting

Florida Statutes establishes the fiscal year as the twelve-month period beginning October 1. The various departments of the County and the Constitutional Officers submit to the Clerk of the Circuit Court a budget of estimated expenditures for the ensuing fiscal year after which the Clerk subsequently submits a budget of estimated expenditures and revenues to the Board of County Commissioners.

Upon receipt of the budget estimates, the Board of County Commissioners holds public hearings on the proposed budget. Information about the proposed budget is then published in the Monticello News. The budget is legally enacted through passage of a Resolution by the Board of County Commissioners. The Board of County Commissioners is authorized to transfer budgeted amounts between line items and departments within any fund; however, any revisions that alter the total expenditures of any fund must be due to unanticipated revenues and be approved by the Board of County Commissioners and an amendment to the originally adopted budget. Budgeted amounts are as originally adopted or as amended by the Board of County Commissioners. Individual amendments were not material in relation to the original appropriations which were adopted other than those for unanticipated revenues.

The County operates under a budgetary system wherein the Board of County Commissioners adopts a budget each year for the overall financial operations of the County, to include the operations of each of the other elected officials. Any funds remaining in the various general funds of each elected official must revert to the Board of County Commissioners immediately after the end of each fiscal year. The primary sources of revenues of the County are ad valorem taxes, racing tax, state revenue sharing proceeds, federal grants, gasoline taxes, sales taxes and special assessments.

JEFFERSON COUNTY, FLORIDA
NOTES TO FINANCIAL STATEMENTS
SEPTEMBER 30, 2024

Note 1 - Summary of Significant Accounting Policies (Continued)

The budgetary information presented for the general fund and any major special revenue funds is prepared on the modified accrual basis. Encumbrances are not recorded. Unexpended items at year-end must be re-appropriated in the subsequent year.

Cash and Cash Equivalents

Cash and cash equivalents include amounts in demand deposits as well as short-term investments with a maturity date within three months of the date acquired by the government. Short-term investments also include amounts placed with the State Board of Administration for participation in the Local Government Surplus Trust Fund investment pools created by Sections 218.405 and 218.417, Florida Statutes.

Cash of certain funds is pooled into common pooled accounts in order to maximize investment opportunities. Each fund whose monies are deposited in the pooled cash accounts has equity therein, and interest earned on the investment of these monies is allocated based upon relative equity during the year. An individual fund's pooled cash and cash investments are available upon demand and are considered to be "cash equivalents" when preparing these financial statements. Negative balances incurred in pooled cash at the year-end are treated as interfund receivables of the General Fund and interfund payables of the deficit fund.

Investments

The County follows GASB Statement No. 31, *Accounting and Financial Reporting for Certain Investments and for External Investment Pools*, in reporting on investments owed. Generally, this statement requires various investments be reported at fair value, including debt securities and open-ended mutual funds.

Interfund Balances

Activities between funds that are representative of lending/borrowing arrangements outstanding at the end of the fiscal year are referred to as "due to/from other funds." All residual balances outstanding were related to governmental activities and are not reported in the government-wide financial statements.

Restricted Assets

Certain net position of the County is classified as restricted assets on the statement of net position because their use is limited either by law through constitutional provisions or enabling legislation; or by restrictions imposed externally by creditors, grantors, contributors, or law or regulations of other governments. In a fund with both restricted and unrestricted assets, qualified expenses are considered to be paid first from restricted net position and then from unrestricted net position.

Capital Assets

The County's capital assets, which include property, plant, equipment, and infrastructure assets (e.g., roads, right-of-ways, storm-water system, sidewalks, and similar items), are reported in the capital assets accounts of the County. Property and equipment with initial, individual costs that exceed \$5,000 and an estimated useful life in excess of one year are recorded as capital assets. Capital assets are recorded at historical cost or estimated historical cost if purchased or constructed. Donated capital assets are recorded at estimated fair market value at the date of donation. The costs of normal maintenance and repairs that do not add to the value of the asset or materially extend its useful life are expensed as incurred. Capital assets purchased by the Clerk of Circuit Court, Property Appraiser, Supervisor of Elections, and Tax Collector are accounted for within the Board of County Commissioner's capital assets. The Sheriff is accountable for, and thus maintains, capital asset records pertaining only to equipment used in their operations. These assets have been combined with the Board's governmental activities capital assets in the statement of net position.

JEFFERSON COUNTY, FLORIDA
NOTES TO FINANCIAL STATEMENTS
SEPTEMBER 30, 2024

Note 1 - Summary of Significant Accounting Policies (Continued)

Capital assets are depreciated using the straight-line method over the following estimated useful lives:

<u>Assets</u>	<u>Years</u>
Building and improvements	10-40
Machinery and equipment	3-10
Road and bridge infrastructure	20-40

Major outlays for capital assets and improvements are capitalized as projects are constructed. For assets constructed with governmental fund resources, interest during construction is not capitalized.

Due to Others

This account is used to account for assets held by the County in a trustee capacity for other governmental agencies or individuals.

Unearned Revenues

The unearned revenues will be recognized as revenue in the fiscal year they are earned in accordance with the accrual basis of accounting. Unearned revenues reported in governmental fund financial statements represent revenues which are measurable but not available, and in accordance with the modified accrual basis of accounting, are reported as unearned revenues.

Accumulated Compensated Absences

The County maintains a policy that permits employees to accumulate earned but unused vacation and sick pay benefits that will be paid to employees upon separation from County service if certain criteria are met. These benefits, plus their related tax and retirement costs are classified as compensated absences. Employees may be paid for unused vacation hours accrued up to a maximum amount. Payment of unused sick leave, upon termination, is also provided for up to varying amounts.

The long-term portion of compensated absences are accrued and reported in the government-wide financial statements. No expenditure is reported in the government fund level statements for these amounts until payment is made. Compensated absences liability is based on current rates of pay. This is accounted for pursuant to GASB Statement No. 16, *Accounting for Compensated Absences*.

Long-Term Debt

In the government-wide financial statements, outstanding debts are reported as liabilities. The governmental fund financial statements recognize the proceeds of debt as other financial sources of the current period. Issuance costs are reported as expenditures.

Governmental Fund Balances

The County adopted GASB Statement No. 54, *Fund Balance Reporting and Governmental Type Definitions* (GASB Statement No. 54). This GASB Statement clarifies governmental fund balance classifications and fund-type definitions. Fund balances are classified either as nonspendable or spendable (see Note 12).

JEFFERSON COUNTY, FLORIDA
NOTES TO FINANCIAL STATEMENTS
SEPTEMBER 30, 2024

Note 1 - Summary of Significant Accounting Policies (Concluded)

Net Position

For the year ending September 30, 2024, the County reported net position as restricted or unrestricted. Restricted net position has externally imposed constraints placed on the use of resources by creditors, grantors, contributors, law and regulations of other governments or imposed by law through constitutional provisions or enabling legislation. Unrestricted net position is comprised of all other fund balances, including nonspendable, committed, assigned and unassigned.

Encumbrances

Encumbrances represent commitments in the form of purchase orders which are chargeable to an appropriation and for which a part of the appropriation is reserved. Encumbrances do not represent expenditures or liabilities. The County does not have any encumbrances outstanding at year-end.

Management Estimates and Assumptions

The preparation of financial statements in conformity with generally accepted accounting principles requires management to make use of estimates that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities as of the date of the financial statements, and the reported amount of revenues and expenditures during the reporting period. Accordingly, actual results could differ from those estimates.

Deferred Outflows of Resources and Deferred Inflows of Resources

A deferred outflow of resources represents consumption of net position that applies to a future period and will not be recognized as an outflow of resources (expense) until that future time.

Deferred Inflows of Resources

A deferred inflow of resources represents an acquisition of net position that applies to a future period and will not be recognized as an inflow of resources (revenue) until that future time.

Subsequent Events

The County has evaluated subsequent events through the date of the Independent Auditor's Report which is the date the financial statements were available to be issued.

Note 2 – Property Taxes

Under Florida law, the assessment of all properties and the collection of all county, municipal and school board property taxes are consolidated in the offices of the Property Appraiser and Tax Collector. The laws of the state regulating tax assessment are also designed to ensure a consistent property valuation method statewide. Florida Statutes permit counties to levy property taxes at a rate of up to 10 mills for general operations. The 2024 millage rate assessed by the County was 7.95 mills.

The tax levy of the County is established by the Board prior to October 1 of each year and the Property Appraiser incorporates the County mileages into the total tax levy, which includes the various municipalities, the County school board, and other taxing authorities.

All property is assessed according to its fair market value at January 1st of each year. Each assessment roll is submitted to the Executive Director of the Florida Department of Revenue for review to determine if the rolls meet all of the appropriate requirements of Florida Statutes.

JEFFERSON COUNTY, FLORIDA
NOTES TO FINANCIAL STATEMENTS
SEPTEMBER 30, 2024

Note 2 – Property Taxes (Concluded)

All taxes become payable on November 1st of each year, or as soon thereafter as the assessment roll is certified and delivered to the Tax Collector. All unpaid taxes become delinquent on April 1st following the year in which they are assessed. Discounts are allowed for early payment at the rate of 4% in the month of November, 3% in the month of December, 2% in the month of January and 1% in the month of February. Taxes paid in March are without discount.

Delinquent taxes on real property bear interest of 18% per year. On or prior to June 1, following the tax year, certificates are sold for all delinquent taxes on real property. After sale, tax certificates bear interest of 18% per year or at any lower rate bid by the buyer.

Application for a tax deed on any unredeemed tax certificates may be made by the certificate holder after a period of two years. Unsold tax certificates are held by the County.

Delinquent taxes on personal property bear interest of 18% per year until the tax is satisfied either by seizure and sale of the property or by the five-year statute of limitations.

Note 3 - Deposits and Investments

At year end, the carrying amount of the County's deposits was \$20,508,837, of which \$3,457,825 was restricted. The bank balance was covered by federal depository insurance and, for the amount in excess of such federal depository insurance, by the State of Florida's Public Deposit Act. Provisions of the Act require that public deposits may only be made at qualified public depositories. The Act requires each qualified public depository to deposit with the State Treasurer eligible collateral equal to or in excess of the required collateral as determined by the provisions of the Act. In the event of a failure by a qualified public depository, losses on excess of federal depository insurance and proceeds from the sale of securities pledged by the defaulting depository are assessed against the other qualified public depositories of the same type as the depository in default. When other qualified public depositories are assessed additional amounts, they are assessed on a pro-rata basis.

Florida Statutes authorize the County to invest in certificates of deposit, repurchase agreements, and the State Treasurer's Investment Pool. In addition, the statutes allow the County to invest in bonds, notes or other obligations of the United States Government, certain bonds of any state or local government unit, and bonds issued by certain government agencies.

The County invested funds in the Florida State Board of Administration Local Governments Surplus Funds Investment Pool. At September 30, 2024, the market value and the carrying value of these funds was \$323,120. The funds are recorded as equity in pooled investments on the balance sheet at September 30, 2024 (see Note 1 for definition of cash equivalents). Additional information and investment policies regarding the Local Government Surplus Funds Trust Fund may be obtained from the State Board of Administration at www.sbafla.com/prime.

The State of Florida's Local Government Investment Pool is administered by the Florida State Board of Administration (SBA), which provides regulatory oversight. The powers and duties of the SBA are defined in Florida Statute 218.409. In addition, Chapter 19-7 of the Florida Administration Code identifies the rules and regulations governing the administration of the State Pool. These rules provide guidance and establish the general operating procedures for the administration of the pool. The SBA provides regulatory oversight for the Florida PRIME Fund. As a pool participant, the County owns a share of the respective pool, not the underlying securities.

JEFFERSON COUNTY, FLORIDA
NOTES TO FINANCIAL STATEMENTS
SEPTEMBER 30, 2024

Note 3 - Deposits and Investments (Concluded)

The Florida PRIME Fund is an external investment pool that has adopted operating procedures consistent with the requirements of GASB Statement No. 79 to measure its investments at amortized cost. Therefore, the County's investment in PRIME is reported at amortized cost.

Credit Risk

The credit risk of certain investments, such as investment pools managed by other governments, cannot be categorized as credit risk because the County investments are not evidenced by specific, identifiable investment securities.

As of September 30, 2024, the County's investment in the Florida PRIME is rated by Standard and Poors and the current rating is AAAM.

Interest Rate Risk

The weighted average days to maturity (WAM) of the Florida PRIME at September 30, 2024, is 45 days. Next interest rate reset for floating rate securities are used in the calculation of the WAM. The weighted average life (WAL) of Florida PRIME at September 30, 2024, is 81 days.

Custodial Credit Risk

At September 30, 2024, the County did not hold any deposits or investments that were considered to have a custodial credit risk.

Concentration of Credit Risk

At September 30, 2024, the County did not hold any investments that were considered to be a concentration of credit risk.

Note 4 - Receivables

At September 30, 2024, the County's accounts receivable balance was \$159,773.

The County lent the City of Monticello \$521,000 for road repairs within the City limits. The City agreed to pay the County back \$30,000 a year for 20 years, which includes interest of \$3,950 per year. For the year ended September 30, 2024, the balance of the note receivable was \$494,950.

Due from other governmental units consists of funds earned as of September 30, 2024, but not yet received by the County. The majority of these amounts were received in October and November of 2024. For the year ended September 30, 2024, the balance in due from other governmental units was \$1,383,152.

Note 5 – Inventory

Inventory consists of fuel and is recorded under the purchase method at cost as an expenditure in the County's Transportation Trust Fund at the time of purchase. The ending monthly inventory value is recorded as an asset with a related reserved fund balance which indicates that inventory does not constitute "available spendable resources" even though it is a component of net current assets. Cost is determined using the first in, first out method.

JEFFERSON COUNTY, FLORIDA
NOTES TO FINANCIAL STATEMENTS
SEPTEMBER 30, 2024

Note 6 – Interfund Transactions and Balances

Transfers are used to (a) move revenues from the fund that a statute or budget requires to collect them to the fund that the statute or budget requires to expend them and to (b) move unrestricted revenues collected in the general fund to finance various programs accounted for in other funds in accordance with budgetary authorizations.

Interfund transfers for the year ending September 30, 2024, consisted of the following:

TRANSFER TO:	TRANSFER FROM:				
	General Fund	Fines and Forfeitures Fund	Transportation Fund	Nonmajor Funds	Total
General Fund	\$ -	\$ 5,882,028	\$ -	\$ 506,975	\$ 6,389,003
Transportation Fund	625,000				625,000
Fines and Forfeitures Fund	5,929,575	-	-	-	5,929,575
Nonmajor Funds	1,025,000	-	625,000	-	1,650,000
Total	\$ 7,579,575	\$ 5,882,028	\$ 625,000	\$ 506,975	\$ 14,593,578

The purpose of individual fund interfund receivable and payable balances at September 30, 2024, was for pooling of cash balances and loans to other funds. None of the balances are expected to be repaid within the next year.

Interfund receivables/payables for the year ended September 30, 2024, consisted of the following:

	INTERFUND RECEIVABLES	INTERFUND PAYABLES
General Fund	\$ 580,008	\$ 4,939,194
Transportation Fund	-	1,403,636
Fines and Forfeitures Fund	2,468,167	1,914,266
Nonmajor Governmental Funds:		
Grant Fund	3,203,561	-
Payroll Fund	-	351,239
Fire Assessment Fund	-	13,526
Landfill Fund	-	805,978
E-911 Fund	-	456,259
Literacy Alliance Fund	-	9,192
EMS Fund	17,188	306,461
Tourist Tax Fund	126,340	-
Capital Projects Fund	5,393,577	-
Record Modernization Fund	3,423	-
Debt Service Fund	-	1,592,513
Total	\$ 11,792,264	\$ 11,792,264

JEFFERSON COUNTY, FLORIDA
NOTES TO FINANCIAL STATEMENTS
SEPTEMBER 30, 2024

Note 6 – Interfund Transactions and Balances (Concluded)

The general fund has amounts due to and from constitutional officers, which represent the return of excess monies due at the end of the fiscal year, from either budget officers or fee officers. All remaining balances resulted from the time lag between the dates that (a) interfund goods and services are provided or reimbursable expenditures occur, (b) transactions are recorded in the accounting system, and (c) payments between funds are made.

Note 7 – Capital Assets

Capital asset activity for the year ended September 30, 2024, was as follows:

	Beginning Balance	Increases	Decreases	Ending Balance
Governmental activities				
Capital assets not being depreciated or amortized:				
Land and improvements	\$ 1,715,256	\$ -	\$ (98,700)	\$ 1,616,556
Construction work in progress	862,970	334,051	(862,970)	334,051
Total capital assets not being depreciated or amortized	2,578,226	334,051	(961,670)	1,950,607
Capital assets being depreciated:				
Buildings and improvements	10,841,215	32,695	-	10,873,910
Equipment	17,497,903	1,209,197	(641,505)	18,065,595
Right to use asset	106,871	-	-	106,871
Equipment - Constitutionals	4,129,807	244,323	-	4,374,130
Roads	48,690,237	1,698,330	-	50,388,567
Total capital assets being depreciated and amortized	81,266,033	3,184,545	(641,505)	83,809,073
Less: total accumulated depreciation and amortization	54,469,395	3,636,810	(641,505)	57,464,700
Total capital assets being depreciated, net	26,796,638	(452,265)	-	26,344,373
Governmental activities capital assets, net	\$ 29,374,864	\$ (118,214)	\$ (961,670)	\$ 28,294,980

Depreciation and amortization expense was charged to functions as follows:

Governmental Activities	
General government	\$ 1,047,636
Public safety	1,027,185
Physical environment	432,106
Transportation	1,122,354
Culture and recreation	7,529
Total depreciation and amortization expense - governmental activities	\$ 3,636,810

JEFFERSON COUNTY, FLORIDA
NOTES TO FINANCIAL STATEMENTS
SEPTEMBER 30, 2024

Note 8 - Long-Term Debt

Long-term debt activity for the year ended September 30, 2024, was as follows:

	BEGINNING BALANCE	ADDITIONS	REDUCTIONS	ENDING BALANCE	DUE WITHIN ONE YEAR
Revenue and Road Bonds					
Series 2012	\$ 2,570,000	\$ -	\$ (230,000)	\$ 2,340,000	\$ 235,000
Series 2018	4,675,000	-	(250,000)	4,425,000	260,000
Series 2022	3,730,000	-	(130,000)	3,600,000	135,000
Notes Payable					
The First	134,831	-	(13,645)	121,186	14,563
Lease Payables					
Right to Use Lease	66,790	-	(20,118)	46,672	20,320
Motor Grader #87	149,273	-	(149,273)	-	-
Motor Grader #90	149,273	-	(149,273)	-	-
Motor Grader #94	149,273	-	(149,273)	-	-
2 Mack GR 64 Roll Off	44,249	-	(44,249)	-	-
Hino Grapple	29,904	-	(29,904)	-	-
2 Mack GR 64B Dump Trucks	79,809	-	(79,809)	-	-
MowerMax Boom	-	232,200	(44,678)	187,522	42,873
620G Motor Grader #112	-	365,035	(56,844)	308,191	45,186
620G Motor Grader #115	-	342,035	(53,916)	288,119	37,209
644K 4WD Loader	129,934	-	(18,486)	111,448	111,448
2 Mack Dump Trucks/Day Cab	101,954	-	(101,954)	-	-
420 Backhoe	29,079	-	(29,079)	-	-
2 2023 Sheriff Chargers	56,756	-	(56,756)	-	-
2 2022 Sheriff Interceptors	66,557	-	(66,557)	-	-
2023 Sheriff Charger	25,000	-	(25,000)	-	-
Compensated Absences	550,036	74,498	(132,601)	491,933	122,983
	<u>\$ 12,737,718</u>	<u>\$ 1,013,768</u>	<u>\$ (1,831,415)</u>	<u>\$ 11,920,072</u>	<u>\$ 1,024,582</u>

Jefferson County, Florida Gas Tax Revenue Bonds, Series 2022

On April 26, 2022, the Jefferson County Board of County Commissioners adopted Resolution No. 22-042622-01 authorizing the sale of \$3,845,000 aggregate principal amount of Gas Tax Revenue Bonds, Series 2022. The Bonds are special obligation of the County and are payable solely from and secured by a prior lien upon and pledge of a portion of the proceeds of the constitutional fuel tax, and all moneys, including investment earnings in the funds and accounts established under the resolution (other than moneys on deposit in the Rebate Fund). The Series 2022 Bonds are issued to provide sufficient funds to finance the cost of the acquisition and construction of certain road improvements in the County. The Series 2022 Bonds or portions thereof maturing June 1, 2042, and thereafter will be subject to optional redemption by the County in whole or in part on June 1, 2032. The term bonds maturing on June 1, 2042, are to be retired from amounts credited to the Bond Amortization Account.

JEFFERSON COUNTY, FLORIDA
NOTES TO FINANCIAL STATEMENTS
SEPTEMBER 30, 2024

Note 8 - Long-Term Debt (Continued)

The Par Amount of the Series 2022 Bonds was \$3,845,000 plus an original issue premium of \$31,601. Bond payments, including interest, range from \$282,000 annually to \$286,000 annually.

Jefferson County, Florida 2018 Road Bond

The County issued the 2018 Road Bond for \$5,850,000. There was an original issue discount of \$5,536 for net proceeds of \$5,844,464. The Bonds are dated January 2018, with interest ranging from 1.70% to 3.45% payable annually on July 1, 2018, and annually thereafter on January 1 and July 1 of each year (an interest payment date) and will mature on January 1 in the years and amounts varying from \$235,000 in 2019 up to \$385,000 in 2038. The 2018 Bonds are being issued under the authority of Chapter 125, Part 1, Florida Statutes, as amended, Sections 206.41, and 336.024, Florida Statutes, as amended and other applicable provisions of law and under and pursuant to Resolution No. 2017-092617-01, adopted by the Board of County Commissioners of the County on September 26, 2017. The Bonds are special obligations of the County and are payable solely from and secured by a prior lien upon and pledge of the proceeds from the five-cent optional tax on motor fuel as authorized by Section 336.025(1)(b), Florida Statutes. The Bonds were issued to provide sufficient funding to finance the cost of acquisition and construction of certain road improvements within the County.

Jefferson County, Florida Gas Tax Revenue Bonds, Series 2012

The County issued its \$4,615,000 Jefferson County, Florida, Gas Tax Revenue Bonds, Series 2012. The Bonds are dated November 15, 2012, with interest 2% to 2.75% payable semi-annually on June 1 and December 1 of each year. Principal is payable annually on December 1, 2013, and each December 1 thereafter in amounts varying from \$185,000 in 2013 up to \$265,000 in 2029. The Bonds were issued to provide sufficient funds to finance the cost of the acquisition and construction of certain road improvements in the County. The 2012 Bonds are being issued under the authority of Chapter 125, Part 1, Florida Statutes, as amended, Sections 206.41, and 336.024, Florida Statutes, as amended and other applicable provisions of law and under and pursuant to Resolution No. 2012-11-15-12-02, adopted by the Board of County

Commissioners of the County on November 15, 2012. The Bonds are special obligations of the County and are payable solely from and secured by a prior lien and pledge of (i) a portion of the proceeds of the constitutional fuel tax collected by the State to the issuer and (ii) all monies, including investment earnings thereof, in the funds and accounts established under the Resolution.

Equipment Installment Purchases

Items of equipment were acquired in prior years and current year under various installment purchase obligations bearing interest at 2.14% to 5.66% per annum. These obligations require monthly and annual installments of various amounts and expire at various dates through 2025.

Right to Use Asset Lease Liability

The County currently leases office space from Jefferson County, Florida School Board for \$24,000 per year. The County also has various equipment leases. The County entered into operating leases for several items of heavy equipment. The future minimum payments due from the County are as follow, for the years ended September 30:

2025	\$	20,320
2026		26,352
Total	\$	46,672

JEFFERSON COUNTY, FLORIDA
NOTES TO FINANCIAL STATEMENTS
SEPTEMBER 30, 2024

Note 8 - Long-Term Debt (Concluded)

Notes Payable

The County borrowed funds in the amount of \$163,903 to add solar panels to the jail complex. The note payable includes interest at 2.99%, and included annual payments ranging from \$16,740 to \$18,779, including interest. The note will be paid off in February of 2031.

Payments on revenue bonds, leases payable, and notes payable that pertain to the County's governmental activities are made by the various funds who acquired the debt. The compensated absences liability attributable to the governmental activities will be liquidated primarily by the General Fund.

Debt service requirements on long-term debt at September 30, 2024, are as follows:

FISCAL YEAR ENDING	GOVERNMENTAL ACTIVITIES			
	REVENUE BONDS		CAPITAL LEASE OBLIGATIONS	
	PRINCIPAL	INTEREST	PRINCIPAL	INTEREST
SEPTEMBER 30,				
2025	\$ 630,000	\$ 350,435	\$ 257,036	\$ 18,537
2026	645,000	330,598	158,844	37,760
2027	670,000	309,888	140,135	30,118
2028	690,000	288,975	260,108	26,646
2029	715,000	267,138	125,829	6,673
2030-2034	3,625,000	983,533	-	-
2035-2039	2,595,000	424,740	-	-
2040-2042	795,000	64,400	-	-
Total	\$ 10,365,000	\$ 3,019,707	\$ 941,952	\$ 119,734

FISCAL YEAR ENDING	NOTES PAYABLE	
	PRINCIPAL	INTEREST
SEPTEMBER 30,		
2025	\$ 14,563	\$ 3,684
2026	15,547	3,233
2027	16,566	2,761
2028	17,632	2,259
2029	18,742	1,729
2030-2031	38,138	1,708
Total	\$ 121,188	\$ 15,374

JEFFERSON COUNTY, FLORIDA
NOTES TO FINANCIAL STATEMENTS
SEPTEMBER 30, 2024

Note 9 – Employee Retirement Plan

Defined Benefit Plans

Plan Description

The County participates in two defined benefit pension plans that are administered by the State of Florida, Department of Management Services, Division of Retirement. The plans provide retirement, disability and death benefits to retirees or their designated beneficiaries. Chapter 121, Florida Statutes, establishes the authority for benefit provisions. Changes to the law can only occur through an act of Florida Legislature. The State of Florida issues a publicly available financial report that includes financial statements and required supplementary information for the plans. That report may be obtained by writing to the Division of Retirement, PO Box 9000, Tallahassee, Florida, 32315-9000 or by calling (844) 377-1888.

The Florida Retirement System (FRS) Pension Plan is a cost-sharing, multi-employer defined benefit pension plan with a Deferred Retirement Option Program (DROP) available for eligible employees. FRS was established and is administered in accordance with Chapter 121, Florida Statutes. Retirees receive a lifetime pension benefit with joint and survivor payment options. FRS membership is compulsory for employees filling regularly established positions in a state agency, county agency, state university, state college, or district school board, unless restricted from FRS membership under Sections 121.053 or 121.122, Florida Statutes, or allowed to participate in a defined contribution plan in lieu of FRS membership. Participation by cities, municipalities, special districts, charter schools and metropolitan planning organizations is optional.

The Retirees' Health Insurance Subsidy (HIS) Program is a cost-sharing, multi-employer defined benefit pension plan established and administered in accordance with Section 112.363, Florida Statutes. The benefit is a monthly payment to assist retirees of the state-administered retirement systems in paying their health insurance costs. To be eligible to receive a HIS benefit, a retiree under a state administered retirement system must provide proof of eligible health insurance coverage, which can include Medicare.

Benefits Provided

Benefits under FRS are computed on the basis of age and/or years of service, average final compensation, and service credit. Credit for each year of service is expressed as a percentage of the average final compensation. For members initially enrolled before July 1, 2011, the average final compensation is the average of the five highest fiscal years' earnings; for members initially enrolled on or after July 1, 2011, the average final compensation is the average of the eight highest fiscal years' earnings. The total percentage value of the benefit received is determined by calculating the total value of all service, which is based on the retirement plan and/or class to which the member belonged when the service credit was earned.

JEFFERSON COUNTY, FLORIDA
NOTES TO FINANCIAL STATEMENTS
SEPTEMBER 30, 2024

Note 9 – Employee Retirement Plan (Continued)

Eligible retirees and beneficiaries receive a monthly HIS payment equal to the number of years of service credited at retirement multiplied by \$5. The minimum payment is \$30, and the maximum payment is \$150 per month, pursuant to Section 112.363, Florida Statutes.

Contributions

The contribution requirements of plan members and the County are established and may be amended by the Florida Legislature. Employees are required to contribute 3% of their salary to FRS. The County's contribution rates for the year ended September 30, 2024, were as follows:

	Year Ended June 30, 2024		Year Ended June 30, 2025	
	FRS	HIS	FRS	HIS
Regular Class	11.51%	1.66%	13.63%	1.66%
Elected County Officers	56.62%	1.66%	58.68%	1.66%
Senior Management	32.46%	1.66%	34.52%	1.66%
Special Risk Employee Class	24.17%	1.66%	24.17%	1.66%
DROP Plan Participants	19.13%	1.66%	21.13%	1.66%

- (1) Contribution rates are dependent upon retirement class in which reemployed.
- (2) The rates include the normal cost and unfunded actuarial liability contributions, but do not include the fee of 0.06% for administration of the FRS Investment Plan and provision of education tools.

The County's contributions for the year ended September 30, 2024, were \$1,710,901 to FRS and \$177,280 to HIS.

Pension Liabilities and Pension Expense

In its financial statements for the year ended September 30, 2024, the County reported a liability for its proportionate shares of the net pension liabilities. The net pension liabilities were measured as of June 30, 2024, and the total pension liabilities used to calculate the net pension liability were determined by actuarial valuation date June 30, 2024. The County's proportions of the net pension liabilities were based on the County's share of contributions to the pension plans relative to the contributions of all participating entities, actuarially determined.

JEFFERSON COUNTY, FLORIDA
NOTES TO FINANCIAL STATEMENTS
SEPTEMBER 30, 2024

Note 9 – Employee Retirement Plan (Continued)

	FRS	HIS
Net Pension Liability at June 30, 2024	\$ 11,688,146	\$ 3,141,128
Proportion at:		
Current Measurement Date	0.0302139%	0.0209395%
Prior Measurement Date	0.0274169%	0.0197549%
Pension Expense (Benefit)	\$ 1,784,402	\$ 173,720

Deferred Outflows/Inflows of Resources Related to Pensions

At September 30, 2024, the County reported deferred outflows of resources and deferred inflows of resources related to pensions from the following sources:

	FRS	
	Deferred Outflows of Resources	Deferred Inflows of Resources
Differences between expected and actual experience	\$ 1,180,817	\$ -
Changes of assumptions	1,601,967	-
Net difference between projected and actual earnings on Pension Plan Investments	-	(776,855)
Changes in proportion and differences between employer contributions and proportionate share of contributions	1,018,955	(611,177)
Employer contributions subsequent to the measurement date	447,472	-
Total	<u>\$ 4,249,211</u>	<u>\$(1,438,032)</u>

	HIS	
	Deferred Outflows of Resources	Deferred Inflows of Resources
Differences between expected and actual experience	\$ 30,330	\$ (6,031)
Changes of assumptions	55,591	(371,869)
Net difference between projected and actual earnings on Pension Plan Investments	-	(1,136)
Changes in proportion and differences between employer contributions and proportionate share of contributions	284,495	(121,740)
Employer contributions subsequent to the measurement date	46,188	-
Total	<u>\$ 416,604</u>	<u>\$ (500,776)</u>

JEFFERSON COUNTY, FLORIDA
NOTES TO FINANCIAL STATEMENTS
SEPTEMBER 30, 2024

Note 9 – Employee Retirement Plan (Continued)

Deferred outflows of resources related to employer contributions paid subsequent to the measurement date and prior to the employer's fiscal year end will be recognized as a reduction of the net pension liability in the reporting period ending September 30, 2025. Other pension related amounts reported as deferred outflows of resources and deferred inflows of resources will be recognized in pension expense as follows:

Measurement period ending June 30,	FRS	HIS
2025	\$ (177,687)	\$ (6,322)
2026	1,913,667	(24,468)
2027	163,922	(56,880)
2028	144,824	(37,960)
2029	268,567	(5,023)
Thereafter	50,414	292
Total	\$ 2,363,707	\$ (130,361)

Actuarial Assumptions

The total pension liability for each of the defined benefit plans, measured as of June 30, 2024, was determined by an actuarial valuation dated July 1, 2024, using the individual entry age normal actuarial cost method and the following significant actuarial assumptions:

	FRS	HIS
Inflation	2.40%	2.40%
Salary Increase	3.50% Average, Including Inflation	3.50%
Investment Rate of Return	6.70%	N/A
Discount Rate	6.70%	3.93%
Municipal Bond	N/A	3.95%

Mortality assumptions for both plans were based on the Generational RP-2000 with Projection Scale BB.

For both plans, the actuarial assumptions used in the valuation date June 30, 2024, were based on the results of an actuarial experience study for the period July 1, 2018, through June 30, 2023.

The following changes in key actuarial assumptions occurred in 2024:

- FRS: The long-term expected rate of return remained at 6.70% and the active member mortality assumption was updated.
- HIS: The municipal rate used to determine total pension liability was increased from 3.65% to 3.93%.
- The long-term expected investment rate of return was not based on historical returns, but instead was based on a forward-looking capital market economic model. Each asset class assumption is based on a consistent set of underlying assumptions and includes an adjustment for the inflation assumption. For FRS, the table below summarizes the target allocation and best estimates of arithmetic and geometric real rates of return for each major asset class.

JEFFERSON COUNTY, FLORIDA
NOTES TO FINANCIAL STATEMENTS
SEPTEMBER 30, 2024

Note 9 – Employee Retirement Plan (Continued)

Asset Class	Target Allocation	Annual Arithmetic Return	Geometric Return	Standard Deviation
Cash	1.0%	3.3%	3.3%	1.1%
Fixed income	29.0%	5.7%	5.6%	3.9%
Global equity	45.0%	8.6%	7.0%	18.2%
Real estate (property)	12.0%	8.1%	6.8%	16.6%
Private equity	11.0%	12.4%	8.8%	28.4%
Strategic investments	2.0%	6.6%	6.2%	8.7%
	<u>100%</u>			
Assumed Inflation-Mean			2.4%	1.5%

Discount Rate

The discount rate used to measure the total pension liability for FRS was 6.70%. FRS' fiduciary net position was projected to be available to make all projected future benefit payments of current active and inactive employees. Therefore, the discount rate for calculating the total pension liability is equal to the long-term expected rate of return.

Because HIS is essentially funded on a pay-as-you-go basis, a municipal bond rate of 3.95% was used to determine the total pension liability for the program. The Bond Buyer General Obligation Bond 20-Bond Municipal Bond Index was used as the applicable municipal bond index.

Sensitivity Analysis

The following tables demonstrate the sensitivity of the net pension liability to changes in the discount rate. The sensitivity analysis shows the impact to the County's proportionate share of the net pension liability if the discount rate was 1% higher or 1% lower than the current discount rate.

	FRS		
	Current		
	1% Decrease	Discount Rate	1% Increase
Employer's proportionate share of the net pension liability	\$921,693	\$523,997	\$190,843

	HIS		
	Current		
	1% Decrease	Discount Rate	1% Increase
Employer's proportionate share of the net pension liability	\$3,575,770	\$3,141,128	\$2,780,304

JEFFERSON COUNTY, FLORIDA
NOTES TO FINANCIAL STATEMENTS
SEPTEMBER 30, 2024

Note 9 – Employee Retirement Plan (Concluded)

Pension Plans’ Fiduciary Net Position

Detailed information about the pension plans’ fiduciary net position is available in the State’s separately issued financial reports.

Defined Contribution Plan

Pursuant to Chapter 121, Florida Statutes, the Florida Legislature created the Florida Retirement Investment Plan (FRS Investment Plan), a defined contribution pension plan qualified under Section 401(a) of the Internal Revenue Code. The FRS Investment Plan is an alternative available to members of the Florida Retirement System in lieu of the defined benefit plan. There is a uniform contribution rate covering both the defined benefit and defined contribution plans, depending on membership class.

Note 10 – Other Postemployment Benefits

Plan Description

The County has implemented Governmental Accounting Standards Board Statement 75, Accounting and Financial Reporting for Postemployment Benefits Other than Pensions, for retiree health insurance.

The Jefferson County Retiree Healthcare Plan (the “Plan”) is a single employer defined benefit healthcare plan which provides other postemployment benefits (“OPEB”) to eligible retirees and their eligible dependents. Pursuant to the provisions of Section 112.0801, Florida Statutes, employees who retire from the County and eligible dependents may continue to participate in the group health insurance plan. Retirees and their eligible dependents shall be offered the same health insurance coverage as is offered to active employees at a premium cost of no more than the premium cost applicable to active employees. The Plan does not issue a publicly available financial report.

Eligibility for participation in the Plan is limited to full-time employees of the County if the criteria have been met to qualify for retirement benefits. See Note 9.

Benefits Provided

The County provides postemployment healthcare to its retirees. Health benefits are provided through the County’s healthcare provider. The benefit levels are the same as the afforded to active employees. Health benefits include inpatient and outpatient medical services and prescriptions.

Membership

At September 30, 2024, there were no terminated employees entitled to benefits by not yet receiving them.

The membership of the Plan consisted of:

Active employees	149
Retirees and beneficiaries currently receiving benefits	16
Total membership	165
Participating employers	1

JEFFERSON COUNTY, FLORIDA
NOTES TO FINANCIAL STATEMENTS
SEPTEMBER 30, 2024

Note 10 – Other Postemployment Benefits (Continued)

Contributions and Funding Policy

A qualifying trust or agency fund has not been authorized by the County. The County negotiates the premium rates with Capital Health Plan. The required contribution is based on pay-as-you-go financing requirements. Retirees and beneficiaries currently receiving benefits are required to contribute 100% of their current premium costs, which for the fiscal year 2024 was \$194,859. The chart below shows the cost of the monthly retiree premiums as of the valuation date:

Coverage	Capital Health Plan
Retiree	\$ 799.19
Retiree & Spouse	\$ 1,533.53
Retiree & Children	\$ 1,303.80
Family	\$ 1,991.44

OPEB Liability and Expense

At September 30, 2024, the County reported a liability of \$2,259,261 for the net OPEB liability. The OPEB liability was measured as of September 30, 2024, and was determined by an actuarial valuation as of October 1, 2022. Standard actuarial update procedures were used to roll forward to the measurement date from the actuarial valuation date.

For the year ended September 30, 2024, the County recognized OPEB expense of \$227,244. At September 30, 2024, the County reported deferred outflows of resources of \$679,804 and deferred inflows of resources of \$1,026,647 related to OPEB.

Actuarial Methods and Assumptions

Actuarial valuation date: October 1, 2022

Actuarial Assumptions:

- Discount rate: 4.06% per annum; this rate was used to discount all future benefit payments and is based on the return on the S&P Municipal Bond 20-year High Grade Index as of the measurement date
- Salary increases: 3.00% per annum
- Cost of living increases: Retiree contributions, health insurance premiums, and the implied subsidy have been assumed to increase in accordance with the healthcare cost trend rates
- Healthcare cost trend rates: Increases in healthcare costs are assumed to be 8.00% for the 2022/23 fiscal year graded down by 0.50% per year to 5.00% for the 2028/29 and later fiscal years
- Age-related morbidity: Healthcare costs are assumed to increase at the rate of 3.50% for each year of age
- Implied health subsidy: Because the insurance carrier charges the same monthly rate for health insurance regardless of age, an implied monthly subsidy of \$525 for the retiree and \$475 for the retiree's spouse has been assumed at age 62 for the 2022/23 fiscal year; at other ages, the implied subsidy was developed based on the age-related morbidity assumption and, for other fiscal years, the implied subsidy was increased in accordance with the healthcare cost trend rates

JEFFERSON COUNTY, FLORIDA
NOTES TO FINANCIAL STATEMENTS
SEPTEMBER 30, 2024

Note 10 – Other Postemployment Benefits (Continued)

- Mortality basis: Sex-distinct rates set forth in the PUB-2010 Mortality Table (without income adjustments) for general public safety employees, with full generational improvements in mortality using Scale MP-2020
- Retirement: For public safety employees, retirement is assumed to occur at the earlier of age 52 with 25 years of service or at age 55 with 10 years of service; for general employees, retirement is assumed to occur at the earlier of any age with 30 years of service or age 62 with six years of service
- Other decrements: Assumed employment termination is based on the Scale 155 table; assumed disability is based on the Wyatt 1985 Disability Study (Class 4 rates were used for firefighters and police officers and Class 1 rates were used for all other employees)
- Health coverage election: 50% of eligible employees are assumed to elect medical coverage for themselves upon retirement or disability; of those electing coverage, 80% of males and 60% of females are assumed to elect coverage for their spouses; coverage is assumed to end upon the attainment of age 65
- Spouses and dependents: Husbands are assumed to be three years older than wives; retirees are not assumed to have any dependent children
- COBRA: Future healthcare coverage provided solely pursuant to COBRA was not included in the OPEB valuation; because the COBRA premium is determined periodically based on plan experience, the COBRA premium to be paid by the participant is assumed to fully cover the cost of providing healthcare coverage during the relevant period
- Changes: Since the prior measurement date, the discount rate was decreased from 4.91% per annum to 4.06% per annum

Changes in Net Pension Liability are as follows:

Reporting period ending September 30, 2023	\$ 1,878,580
Changes due to:	
Service cost	194,859
Expected interest growth	82,801
Unexpected investment income	-
Demographic experience	-
Employer contributions	-
Employee contributions	-
Benefit payments and refunds	(68,695)
Administrative expenses	-
Changes in benefit terms	-
Assumption changes	171,716
Balance as of September 30, 2024	<u><u>\$ 2,259,261</u></u>

JEFFERSON COUNTY, FLORIDA
NOTES TO FINANCIAL STATEMENTS
SEPTEMBER 30, 2024

Note 10 – Other Postemployment Benefits (Continued)

Sensitivity of the Net OPEB Liability to changes in the Discount Rate

The following presents the County's proportionate share of the net OPEB liability, as well as what the County's proportionate share of the net OPEB liability would be if it were calculated using a discount rate that is 1 percent lower (3.06%) or 1 percent higher (5.06%) than the current discount rate:

	1% Decrease (3.06%)	Discount Rate (4.06%)	1% Increase (5.06%)
Net OPEB Liability	2,499,417	2,259,161	2,048,125

Sensitivity of the Net OPEB Liability to Changes in Healthcare Cost Trend Rate

The following presents the County's proportionate share of the net OPEB liability, as well as what the County's proportionate share of the net OPEB liability would be if it were calculated using a healthcare cost trend rates that is 1 percent lower (6.50%) or 1 percent higher (8.50%) than the current discount rate:

	1% Decrease (6.50%)	Discount Rate (7.50%)	1% Increase (8.50%)
Net OPEB Liability	1,955,399	2,259,261	2,626,272

On September 30, 2024, the County reported deferred outflows of resources and deferred inflows of resources related to OPEB from the following sources:

	Deferred Outflows of Resources	Deferred Inflows of Resources
Balance as of September 30, 2023	\$ 717,669	\$ 1,217,949
Change due to:		
Amortization payments	(209,581)	(191,302)
Investment gain/loss	-	-
Demographic gain/loss	-	-
Assumption changes	171,716	-
Total change	(37,865)	(191,302)
Balance as of September 30, 2024	\$ 679,804	\$ 1,026,647

JEFFERSON COUNTY, FLORIDA
NOTES TO FINANCIAL STATEMENTS
SEPTEMBER 30, 2024

Note 10 – Other Postemployment Benefits (Concluded)

OPEB expense for the year ended September 30, 2024, is reported as follows:

Service Cost	\$ 194,859
Other recognized changes in net OPEB liability:	
Expected interest growth	82,801
Investment gain/loss	-
Demographic gain/loss	(37,963)
Employee contributions	-
Benefit payments and refunds	(68,695)
Administrative expenses	-
Changes in benefit terms	-
Assumption changes	56,242
OPEB expense	<u>\$ 227,244</u>

Amounts reported as deferred outflows of resources and deferred inflows of resources related to OPEB will be recognized in OPEB expense as follows:

Year ended September 30,		
2025	\$	28,641
2026	\$	39,429
2027	\$	(53,367)
2028	\$	(129,284)
2029	\$	(129,284)

Note 11 – Contingent Liabilities

The County participates in a number of federal and state grant programs. These programs are subject to program compliance audits by the grantors or their representatives. The audits of these programs for, or including the year ended September 30, 2024, have not yet been accepted/approved by the grantors. Accordingly, the final determination of the County's compliance with applicable grant requirements will be established at a future date. The amount, if any, of expenditures which may be disallowed by the grantor agencies cannot be determined, although the County expects such amounts, if any, to be immaterial.

The County is involved in various litigations arising in the ordinary course of business. In the opinion of management, after consultation with legal counsel, these matters will be resolved without a material adverse effect on the County's financial position.

JEFFERSON COUNTY, FLORIDA
NOTES TO FINANCIAL STATEMENTS
SEPTEMBER 30, 2024

Note 12 – Fund Balances

Fund balances are classified based upon a hierarchy of the County’s ability to control spending of these fund balances and can be classified in the following categories:

- **Nonspendable** – Amounts that cannot be spent because they are either not spendable in form or they are legally or contractually required to be maintained intact.
- **Restricted** – Amounts that can be spent only for purposes stipulated by external parties, constitution provision or enabling legislation.
- **Committed** – Amounts constrained for a specific purpose by the Board of County Commissioners.
- **Assigned** – For the general fund, amounts constrained for the intent to be used for a specific purpose by the Board of County Commissioners. For all governmental funds other than the general fund, any positive remaining amounts not classified as nonspendable, restricted, or committed.
- **Unassigned** – All amounts not included in other classifications.

The County had \$17,249,723 total fund balance at September 30, 2024. There was \$6,598,718 in restricted fund balance, \$18,544 nonspendable (related to inventory) and \$10,632,461 in unassigned fund balance.

The following amounts were restricted as follows:

FUND	PURPOSE	AMOUNT	TOTAL
General fund:	Funding for:		
	General Fund	\$ 6,287	
	Landfill Escrow	152,889	
	Mosquito Control	9,099	
	Total general fund		168,275
Special revenue funds:	Funding for:		
	Grants	3,579,547	
	SHIP	204,151	
	Fire Assesment	(17,098)	
	Sheriff Special Revenue	142,573	
	Clerk Record Modernization	60,214	
	Capital Projects Fund	2,086,905	
	Debt Service Fund	374,151	
	Total special revenue funds		6,430,443
Total restricted fund balance			\$ 6,598,718

JEFFERSON COUNTY, FLORIDA
NOTES TO FINANCIAL STATEMENTS
SEPTEMBER 30, 2024

Note 13 - Landfill Closure and Post Closure Care Costs

The County was required by State law to close its landfill which has no further capacity as of September 30, 1994. The post closure cost of maintenance, monitoring, and testing are estimated to be approximately \$29,000 per year for the next four years. The monitoring cost is based upon information provided by environmental engineers and consultants under contract with the County. The County has met the long-term requirements as of September 30, 2021. However, they are required, for the next three years, to pay the monitoring costs of \$29,000.

Note 14 – Risk Management

The County is exposed to various risks of loss related to torts; theft of, damage to and destruction of assets; errors and omissions; injuries to employees and/or the public; or damage to property of others. The County purchases commercial insurance against losses for the following types of risk:

- Real and Personal Property Damage
- Public Employees Bond
- Workers' Compensation and Employer's Liability
- General and Automobile Liability
- Comprehensive General Liability
- Accidental Death and Dismemberment
- Public Officials' Liability
- Inmate Major Medical

The Sheriff participates in the Florida Sheriff's Self-Insurance Fund program, which is a public entity risk pool that permits the Sheriff to cover risk relating to professional liability, public officials' liability, public employees' blanket bond, and money and securities coverage. The Sheriff purchases commercial insurance to cover other risks and losses.

Note 15 – Commitments and Contingencies

Contractual Commitments

At September 30, 2024, the Board had contractual commitments for construction projects in excess of amounts recognized in the financial statements.

Note 16 – Subsequent Events

Subsequent to year end, the County has signed agreements with various agencies for grant funding for various projects. The County also approved multiple construction contracts related to road construction projects to be completed within the 2024 fiscal year.

The County has evaluated subsequent events through the date of the Independent Auditor's Report, February 6, 2026, which is the date the financial statements were available to be issued.

JEFFERSON COUNTY, FLORIDA
NOTES TO FINANCIAL STATEMENTS
SEPTEMBER 30, 2024

Note 17 – Deficit Fund Balances

The Board had six special revenue funds with deficit fund balances as of September 30, 2024, as follows:

<u>FUNDS</u>	<u>FUND BALANCE</u>
Transportation	\$ (155,448)
Fire Assessment	\$ (17,098)
E-911	\$ (882,120)
Landfill	\$ (429,866)
EMS	\$ (189,872)

**JEFFERSON COUNTY, FLORIDA
COMBINING FINANCIAL STATEMENTS
SEPTEMBER 30, 2024**

**JEFFERSON COUNTY, FLORIDA
COMBINING BALANCE SHEET
NONMAJOR GOVERNMENTAL FUNDS
SEPTEMBER 30, 2024**

Page 1 of 2

	Special Revenue							
	Grant Fund	SHIP Fund	Payroll Fund	Fire Assessment Fund	Landfill Fund	E-911 Fund	Literacy Alliance Fund	EMS Fund
Assets								
Cash and Cash Equivalents	\$ -	\$ -	\$ 426,416	\$ -	\$ -	\$ -	\$ 170,300	\$ -
Restricted Cash and Cash Equivalents	178,365	1,546,469	-	-	-	-	-	-
Accounts Receivable (Net)	-	-	-	-	-	-	-	106,595
Notes Receivable	-	-	-	-	-	-	-	-
Due from Other Funds	3,203,561	-	-	-	-	-	-	17,188
Due from Other Governmental Units	212,425	-	-	-	-	39,142	-	9,000
Total Assets	3,594,351	1,546,469	426,416	-	-	39,142	170,300	132,783
Liabilities								
Accounts Payable and Accrued Expenses	14,804	-	75,177	3,572	76,142	12,749	-	16,194
Interest Payable	-	-	-	-	-	-	-	-
Due to Other Funds	-	-	351,239	13,526	805,978	456,259	9,192	306,461
Due to Other Governmental Units	-	-	-	-	-	-	-	-
Unearned Revenue	-	1,342,318	-	-	-	-	161,108	-
Total Liabilities	14,804	1,342,318	426,416	17,098	882,120	469,008	170,300	322,655
Fund Balances								
Restricted	3,579,547	204,151	-	(17,098)	-	-	-	-
Unassigned	-	-	-	-	(882,120)	(429,866)	-	(189,872)
Total Fund Balances	3,579,547	204,151	-	(17,098)	(882,120)	(429,866)	-	(189,872)
Total Liabilities and Fund Balances	\$ 3,594,351	\$ 1,546,469	\$ 426,416	\$ -	\$ -	\$ 39,142	\$ 170,300	\$ 132,783

**JEFFERSON COUNTY, FLORIDA
COMBINING BALANCE SHEET
NONMAJOR GOVERNMENTAL FUNDS
SEPTEMBER 30, 2024**

Page 2 of 2

	Special Revenue						Total
	Tourist Tax Fund	Sheriff Fund	Court Fund	Record Modernization Fund	Capital Projects Fund	Debt Service Fund	Non-Major Governmental Fund
Assets							
Cash and Cash Equivalents	\$ -	\$ -	\$ -	\$ 18,849	\$ -	\$ -	\$ 615,565
Restricted Cash and Cash Equivalents	-	208,589	-	37,942	-	1,477,361	3,448,726
Accounts Receivable (Net)	-	-	-	-	-	-	106,595
Notes Receivable	-	-	-	-	-	494,950	494,950
Due from Other Funds	126,340	-	-	3,423	5,393,577	-	8,744,089
Due from Other Governmental Units	6,029	-	28,940	-	-	31,261	326,797
Total Assets	132,369	208,589	28,940	60,214	5,393,577	2,003,572	13,736,722
Liabilities							
Accounts Payable and Accrued Expenses	7,252	66,016	-	-	21,168	-	293,074
Interest Payable	-	-	-	-	-	36,908	36,908
Due to Other Funds	-	-	-	-	-	1,592,513	3,535,168
Due to Other Governmental Units	-	-	28,940	-	-	-	28,940
Unearned Revenue	-	-	-	-	3,285,504	-	4,788,930
Total Liabilities	7,252	66,016	28,940	-	3,306,672	1,629,421	8,683,020
Fund Balances							
Restricted	-	142,573	-	60,214	2,086,905	374,151	6,430,443
Unassigned	125,117	-	-	-	-	-	(1,376,741)
Total Fund Balances	125,117	142,573	-	60,214	2,086,905	374,151	5,053,702
Total Liabilities and Fund Balances	\$ 132,369	\$ 208,589	\$ 28,940	\$ 60,214	\$ 5,393,577	\$ 2,003,572	\$ 13,736,722

JEFFERSON COUNTY, FLORIDA
COMBINING STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN
FUND BALANCES - NONMAJOR GOVERNMENTAL FUNDS
FOR THE YEAR ENDED SEPTEMBER 30, 2024

Page 1 of 3

	Special Revenue					
	Grant Fund	SHIP Fund	Payroll Fund	Fire Assessment Fund	Landfill Fund	E-911 Fund
Revenues						
Taxes	\$ -		\$ -	\$ 1,358,002	\$ 1,461,481	\$ 33,646
Intergovernmental	-		-	-	-	86,964
Grants	2,562,326	194,559	-	-	136,950	92,900
Charges for Services	-		-	703	472,660	162,047
Fines & Forfeitures	-		-	-	-	-
Investment Earnings	550	101	-	-	4,332	-
Other Miscellaneous Earnings	-		-	6,495	-	-
Total Revenues	2,562,876	194,660	-	1,365,200	2,075,423	375,557
Expenditures						
Current:						
General Government	-		-	-	-	-
Public Safety	-		-	-	-	284,762
Fire Safety	-		-	1,262,993	-	-
Physical Environment	1,436,592		-	-	2,138,560	-
Transportation	-		-	-	-	-
Economic Development	192,679	53,105	-	-	-	-
Culture and Recreation	-		-	-	-	-
Court-Related	-		-	-	-	-
Capital Outlay	-		-	-	-	-
Debt Service						
Principal	-		-	-	103,232	-
Interest and Other Charges	-		-	-	-	-
Total Expenditures	1,629,271	53,105	-	1,262,993	2,241,792	284,762
Excess (Deficiency) of Revenue over (Under) Expenditures	933,605	141,555	-	102,207	(166,369)	90,795
Other Financing Sources (Uses)						
Transfers In	-		-	-	-	425,000
Transfers (Out)	-		-	-	-	(506,975)
Proceeds from Long Term Debt	-		-	-	-	-
Net Other Financing Sources (Uses)	-	-	-	-	-	(81,975)
Net Changes in Fund Balances	933,605	141,555	-	102,207	(166,369)	8,820
Fund Balances-Beginning	2,645,942	62,596	-	(119,305)	(715,751)	(438,686)
Fund Balances-Ending	\$ 3,579,547	\$ 204,151	\$ -	\$ (17,098)	\$ (882,120)	\$ (429,866)

JEFFERSON COUNTY, FLORIDA
COMBINING STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN
FUND BALANCES - NONMAJOR GOVERNMENTAL FUNDS
FOR THE YEAR ENDED SEPTEMBER 30, 2024

Page 2 of 3

	Special Revenue					
	Literacy Alliance Fund	EMS Fund	Tourist Tax Fund	Sheriff Fund	Court Fund	Record Modernization Fund
Revenues						
Taxes	\$ -	\$ -	\$ 90,001	\$ -	\$ -	\$ -
Intergovernmental	-	-	-	-	161,666	-
Grants	151,540	30,664	-	141,908	-	-
Charges for Services	-	1,225,265	-	-	-	-
Fines & Foreitures	-	-	-	-	395,167	36,192
Investment Earnings	-	-	-	-	-	-
Other Miscellaneous Earnings	-	615	-	94,187	-	-
Total Revenues	151,540	1,256,544	90,001	236,095	556,833	36,192
Expenditures						
Current:						
General Government	-	-	71,817	-	-	-
Public Safety	-	1,602,498	-	246,400	-	-
Fire Safety	-	-	-	-	-	-
Physical Environment	-	-	-	-	-	-
Transportation	-	-	-	-	-	-
Economic Development	-	-	-	-	-	-
Culture and Recreation	151,540	-	-	-	-	-
Court-Related	-	-	-	-	556,833	-
Capital Outlay	-	121,343	-	31,864	-	-
Debt Service						
Principal	-	-	-	-	-	-
Interest and Other Charges	-	-	-	-	-	-
Total Expenditures	151,540	1,723,841	71,817	278,264	556,833	-
Excess (Deficiency) of Revenue over (Under) Expenditures	-	(467,297)	18,184	(42,169)	-	36,192
Other Financing Sources (Uses)						
Transfers In	-	600,000	-	-	-	-
Transfers (Out)	-	-	-	-	-	-
Proceeds from Long Term Debt	-	-	-	-	-	-
Net Other Financing Sources (Uses)	-	600,000	-	-	-	-
Net Changes in Fund Balances	-	132,703	18,184	(42,169)	-	36,192
Fund Balances-Beginning	-	(322,575)	106,933	184,742	-	24,022
Fund Balances-Ending	\$ -	\$ (189,872)	\$ 125,117	\$ 142,573	\$ -	\$ 60,214

JEFFERSON COUNTY, FLORIDA
COMBINING STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN
FUND BALANCES - NONMAJOR GOVERNMENTAL FUNDS
FOR THE YEAR ENDED SEPTEMBER 30, 2024

Page 3 of 3

	Capital Projects Fund	Debt Service Fund	Total Nonmajor Governmental Funds
Revenues			
Taxes	\$ -	359,152	\$ 3,302,282
Intergovernmental	161	-	248,791
Grants	-	-	3,310,847
Charges for Services	-	-	1,860,675
Fines & Forfeitures	-	-	431,359
Investment Earnings	-	-	4,983
Other Miscellaneous Earnings	-	-	101,297
Total Revenues	161	359,152	9,260,234
Expenditures			
Current:			
General Government	-	-	71,817
Public Safety	-	-	2,133,660
Fire Safety	-	-	1,262,993
Physical Environment	-	-	3,575,152
Transportation	-	-	-
Economic Development	21,329	-	267,113
Culture and Recreation	-	-	151,540
Court-Related	-	-	556,833
Capital Outlay	768,633	-	921,840
Debt Service			
Principal	-	610,000	713,232
Interest and Other Charges	-	364,301	364,301
Total Expenditures	789,962	974,301	10,018,481
Excess (Deficiency) of Revenue over (Under) Expenditures	(789,801)	(615,149)	(758,247)
Other Financing Sources (Uses)			
Transfers In	-	625,000	1,650,000
Transfers (Out)	-	-	(506,975)
Proceeds from Long Term Debt	-	-	-
Net Other Financing Sources (Uses)	-	625,000	1,143,025
Net Changes in Fund Balances	(789,801)	9,851	384,778
Fund Balances-Beginning	2,876,706	364,300	4,668,924
Fund Balances-Ending	\$ 2,086,905	\$ 374,151	\$ 5,053,702

JEFFERSON COUNTY, FLORIDA
COMBINING STATEMENT OF FIDUCIARY NET POSITION
FIDUCIARY FUNDS
SEPTEMBER 30, 2024

	Clerk of the Circuit Court	Tax Collector	Sheriff	Totals
Assets				
Cash and Cash Equivalents	\$ 1,079,399	\$ 5,040,116	\$ 36,967	\$ 6,156,482
Total Assets	1,079,399	5,040,116	36,967	6,156,482
Liabilities				
Deposits	-	333,472	-	333,472
Due to Other Governments	529,810	4,463,086	-	4,992,896
Due to Others	-	243,558	-	243,558
Total Liabilities	529,810	5,040,116	-	5,569,926
Net Position				
Restricted:				
Held for Others	549,589	-	36,967	586,556
Total Net Position	\$ 549,589	\$ -	\$ 36,967	\$ 586,556

JEFFERSON COUNTY, FLORIDA
COMBINING STATEMENT OF CHANGES IN FIDUCIARY NET POSITION
FIDUCIARY FUNDS
FOR THE YEAR ENDED SEPTEMBER 30, 2024

	Clerk of the Circuit Court	Tax Collector	Sheriff	Totals
Additions				
Funds Held for Others	\$ 3,375,008	\$ 50,097,073	\$ 170,607	\$ 53,642,688
Property Taxes Collected for Other Government	-	19,490,482	-	19,490,482
Total Additions	3,375,008	69,587,555	170,607	19,490,482
Deductions				
Funds Held for Others	3,657,226	50,311,801	157,854	54,126,881
Property Taxes Collected for Other Government	-	19,275,754	-	19,275,754
Total Deductions	3,657,226	69,587,555	157,854	73,402,635
Net Change in Fiduciary Net Position	(282,218)	-	12,753	(269,465)
Net Position - Beginning	831,807	-	24,214	856,021
Net Position - Ending	\$ 549,589	\$ -	\$ 36,967	\$ 586,556

**JEFFERSON COUNTY, FLORIDA
REQUIRED SUPPLEMENTARY INFORMATION
SEPTEMBER 30, 2024**

JEFFERSON COUNTY, FLORIDA
STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE
GENERAL FUND - BUDGET AND ACTUAL
FOR THE YEAR ENDED SEPTEMBER 30, 2024

	Budgeted Amounts		Actual Amounts (Budgetary Basis)	Variance With Final Budget
	Original	Final		
Revenues				
Taxes	\$ 7,847,759	\$ 7,847,759	\$ 9,203,203	\$ 1,355,444
Licenses and Permits	395,132	395,132	255,111	(140,021)
Intergovernmental	6,208,447	6,208,447	4,721,093	(1,487,354)
Grants	1,211,267	1,211,267	890,511	(320,756)
Charges for Services	908,094	908,094	1,554,900	646,806
Investment Earnings	65,500	65,500	24,870	(40,630)
Other Fees and Miscellaneous Revenues	-	-	358,006	358,006
Total Revenues	16,636,199	16,636,199	17,007,694	371,495
Expenditures				
Current:				
General Government	5,669,232	5,669,232	5,305,795	363,437
Public Health and Safety	7,485,496	7,485,496	7,072,692	412,804
Physical Environment	463,887	463,887	335,205	128,682
Transportation	-	-	-	-
Economic Development	26,830	26,830	11,491	15,339
Human Services	450,808	450,808	108,655	342,153
Culture and Recreation	896,829	896,829	831,327	65,502
Court-Related	220,004	220,004	13,037	206,967
Capital Outlay	264,828	264,828	278,886	(14,058)
Debt Service	149,330	149,330	186,163	(36,833)
Total Expenditures	15,627,244	15,627,244	14,143,251	1,483,993
Excess (Deficiency) of Revenues Over (Under) Expenditures	1,008,955	1,008,955	2,864,443	1,855,488
Other Financing Sources (Uses)				
Transfers In	6,839,003	6,839,003	6,389,003	(450,000)
Transfers (Out)	(7,175,517)	(7,175,517)	(7,579,575)	(404,058)
Proceeds form Sale of Capital Assets	-	-	331,300	331,300
Net Other Financing Sources (Uses)	(336,514)	(336,514)	(859,272)	(522,758)
Net Change in Fund Balance	672,441	672,441	2,005,171	1,332,730
Fund Balance - Beginning	(672,441)	(672,441)	9,696,255	10,368,696
Fund Balance - Ending	\$ -	\$ -	\$ 11,701,426	\$ 11,701,426

JEFFERSON COUNTY, FLORIDA
STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE
FINES AND FORFEITURES - BUDGET AND ACTUAL
FOR THE YEAR ENDED SEPTEMBER 30, 2024

	Budgeted Amounts		Actual Amounts (Budgetary Basis)	Variance With Final Budget
	Original	Final		
Revenues				
Taxes	\$ -	\$ -	\$ -	\$ -
Grants	508,748	508,748	81,565	(427,183)
Charges for Services	-	-	2,250	2,250
Fine and Forfeitures	201,400	201,400	149,163	(52,237)
Miscellaneous and Other Investment Earnings	-	-	3,943	3,943
Total Revenues	710,148	710,148	236,921	(473,227)
Expenditures				
Current:				
Public Health and Safety	6,269,673	6,269,673	136,380	(6,133,293)
Capital Outlay	114,000	114,000	41,052	(72,948)
Total Expenditures	6,383,673	6,383,673	177,432	(6,206,241)
Excess (Deficiency) of Revenues (Under)				
Over expenditures	(5,673,525)	(5,673,525)	59,489	5,733,014
Other Financing Sources (Uses)				
Transfers In	5,673,525	5,673,525	5,929,575	256,050
Transfers (Out)	-	-	(5,882,028)	(5,882,028)
Net Other Financing Sources (Uses)	5,673,525	5,673,525	47,547	(5,625,978)
Net Change in Fund Balance	-	-	107,036	107,036
Fund Balance - Beginning	-	-	543,007	543,007
Fund Balance - Ending	\$ -	\$ -	\$ 650,043	\$ 650,043

JEFFERSON COUNTY, FLORIDA
STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE
TRANSPORTATION - BUDGET AND ACTUAL
FOR THE YEAR ENDED SEPTEMBER 30, 2024

	Budgeted Amounts			Variance With
	Original	Final	Actual	Final Budget
Revenues				
Taxes	\$ 118,853	\$ 118,853	\$ 800,364	\$ 681,511
Intergovernmental	1,226,579	1,226,579	1,245,155	18,576
Grants	4,212,699	4,212,699	398,928	(3,813,771)
Investment Earnings	-	-	13,855	13,855
Miscellaneous Revenues	25,000	25,000	14,344	(10,656)
Total Revenues	5,583,131	5,583,131	2,472,646	(3,110,485)
Expenditures				
Current:				
Transportation	1,693,386	1,693,386	1,684,156	(9,230)
Capital Outlay	4,318,128	4,318,128	1,413,848	(2,904,280)
Debt Services:				
Principal	387,508	387,508	803,506	415,998
Interest and Other Charges	-	-	30,294	30,294
Total Expenditures	6,399,022	6,399,022	3,931,804	(2,467,218)
Excess (Deficiency) of Revenues Over (Under) Expenditures	(815,891)	(815,891)	(1,459,158)	(643,267)
Other Financing Sources (Uses)				
Transfers In	848,982	848,982	625,000	(223,982)
Transfers (Out)	(33,091)	(33,091)	(625,000)	(591,909)
Proceeds from Long-term Debt	-	-	939,270	
Proceeds from Sale of Capital Assets	-	-	447,819	
Net Other Financing Sources (Uses)	815,891	815,891	1,387,089	(815,891)
Net Change in Fund Balance	-	-	(72,069)	(72,069)
Fund Balance - Beginning	-	-	(83,379)	(83,379)
Fund Balance - Ending	\$ -	\$ -	\$ (155,448)	\$ (155,448)

JEFFERSON COUNTY, FLORIDA
REQUIRED SUPPLEMENTARY INFORMATION
OTHER POSTEMPLOYMENT BENEFITS (OPEB)
LAST 10 FISCAL YEARS AS OF SEPTEMBER 30

SCHEDULE OF CHANGES IN THE COUNTY'S TOTAL OPEB LIABILITY AND RELATED RATIOS
(Last 10 Fiscal Years)

Reporting Period Ending	9/30/2024	9/30/2023	9/30/2022	9/30/2021	9/30/2020	9/30/2019	9/30/2018	9/30/2017
Measurement Date	9/30/2024	9/30/2022	9/30/2021	9/30/2020	9/30/2019	9/30/2018	9/30/2017	
TOTAL OPEB LIABILITY								
Service Cost	\$ 194,859	\$ 169,324	\$ 188,298	\$ 283,072	\$ 233,488	\$ 179,055	\$ 68,889	
Expected Interest Rate Growth	82,801	107,543	120,180	67,261	47,222	34,306	29,393	
Unexpected Investment Income	-	-	-	-	-	-	-	
Demographic Experience	-	98,237	-	(496,960)	-	20,987	-	
Amortization Payments	-	-	-	-	-	-	(21,150)	
Changes of Assumptions	171,716	(481,671)	(544,159)	70,719	313,160	1,049,439	(137,688)	
Benefit Payments/Refunds	(68,695)	(70,797)	(78,239)	(77,765)	(86,487)	(92,858)	(53,185)	
Net Change in Total OPEB Liability	380,681	(177,364)	(313,920)	(153,673)	507,383	1,190,929	(113,741)	
Total OPEB Liability-Beginning	1,878,580	2,055,944	2,369,864	2,523,537	2,016,154	825,225	938,966	
Total OPEB Liability-Ending	\$ 2,259,261	\$ 1,878,580	\$ 2,055,944	\$ 2,369,864	\$ 2,523,537	\$ 2,016,154	\$ 825,225	
Covered Employee Payroll (Projected)	\$ 7,001,109	\$ 7,001,109	\$ 6,003,096	\$ 6,003,096	NA	NA	\$ 4,272,723	
County's Total OPEB Liability as a Percentage of Covered Employee Payroll	32.27%	26.83%	34.25%	39.48%	NA	NA	19.31%	

Notes to Schedule

2018 was the initial year of plan disclosure due to the implementation of GASB 75. No prior data available.

The amortization period for demographic experience and assumption changes was 7.51 years for the 2017/18 fiscal year, 8.45 years for the 2018/19 fiscal year, 7.45 years for the 2019/20 fiscal year, 961 years for the 2020/21 fiscal year, 8.61 years for the 2021/2022 fiscal year, 8.72 years for the 2022/23 fiscal year and 7.72 years for the 2023/24 fiscal year.

Changes of Assumptions: Changes of assumptions and other inputs reflect the effects of changes in the discount rate each period. The following are the discount rates used in each period:

Fiscal Year Ending September 30:

2024	4.06%
2023	4.87%
2022	4.77%
2021	2.43%
2020	2.14%
2019	3.58%
2018	4.18%
2017	3.64%

Also reflected as assumption changes are updated health care costs and premiums, updated health care cost trend rates, and updated mortality rates.

Benefit Payment: The plan sponsor did not provide actual net benefits paid by the plan for the fiscal year ending on September 30, 2024. Expected net benefits payments produced by the valuation model for the same period are shown in the table above.

JEFFERSON COUNTY, FLORIDA
SCHEDULE OF PROPORTIONATE SHARE OF NET PENSION LIABILITY
LAST 10 FISCAL YEARS AS OF SEPTEMBER 30

	2024	2023	2022	2021	2020	2019	2018	2017	2016	2015
Florida Retirement System (FRS)										
Proportion of the net pension liability (asset)	0.030213900%	0.02741700%	0.02775550%	0.02822596%	0.03091514%	0.03118610%	0.0299989%	0.0296000%	0.0295000%	0.0295000%
Proportionate share of the net pension liability (asset)	\$ 11,688,157	\$ 10,924,807	\$ 10,327,276	\$ 2,132,149	\$ 13,399,077	\$ 10,740,072	\$ 9,035,828	\$ 8,742,900	\$ 7,441,356	\$ 3,809,280
Covered-employee payroll	\$ 7,001,109	\$ 3,611,348	\$ 6,003,096	\$ 6,003,096	\$ 9,426,160	\$ 9,804,912	\$ 6,417,339	\$ 6,397,923	\$ 6,117,786	\$ 6,080,100
Proportionate share of the net pension liability (asset) as a percentage of its covered-employee payroll	166.95%	302.51%	172.03%	35.52%	142.15%	109.54%	140.80%	136.65%	121.63%	62.65%
Plan fiduciary net position as a percentage of the total pension liability	83.70%	82.89%	82.89%	96.40%	78.85%	82.61%	84.26%	83.89%	84.88%	92.00%
Health Insurance Subsidy Program (HIS)										
Proportion of the net pension liability (asset)	0.020939500%	0.019754900%	0.020448600%	0.020027620%	0.019767690%	0.019643000%	0.019132500%	0.018700000%	0.018700000%	0.018900000%
Proportionate share of the net pension liability (asset)	\$ 3,141,130	\$ 3,137,342	\$ 2,165,833	\$ 2,456,690	\$ 2,409,827	\$ 2,197,851	\$ 2,025,004	\$ 2,002,330	\$ 2,182,199	\$ 1,926,120
Covered-employee payroll	\$ 7,001,109	\$ 3,611,348	\$ 6,003,096	\$ 6,003,096	\$ 9,426,160	\$ 9,804,912	\$ 6,417,339	\$ 6,397,923	\$ 6,117,786	\$ 6,080,100
Proportionate share of the net pension liability (asset) as a percentage of its covered-employee payroll	44.87%	86.87%	36.08%	40.92%	25.57%	22.42%	31.56%	31.30%	35.67%	31.68%
Plan fiduciary net position as a percentage of the total pension liability	4.80%	4.12%	4.81%	3.56%	3.00%	2.63%	2.15%	1.64%	0.97%	0.50%

Note 1: GASB 68 requires information for 10 years. However, until a full 10-year trend is compiled, the County will present information for only those years for which information is available.

JEFFERSON COUNTY, FLORIDA
SCHEDULE OF CONTRIBUTIONS OF NET PENSION LIABILITY
LAST 10 FISCAL YEARS AS OF SEPTEMBER 30

	2024	2023	2022	2021	2020	2019	2018	2017	2016	2015
Florida Retirement System (FRS)										
Contractually required contribution	\$ 1,710,901	\$ 1,318,932	\$ 1,184,377	\$ 1,075,287	\$ 1,027,173	\$ 993,513	\$ 874,921	\$ 774,744	\$ 745,245	\$ 719,039
Contributions in relation to the contractually required contribution	(1,710,901)	(1,318,932)	(1,184,377)	(1,075,287)	(1,027,173)	(993,513)	(874,921)	(774,744)	(745,245)	(719,039)
Contribution deficiency (excess)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Health Insurance Subsidy Program (HIS)										
Contractually required contribution	\$ 177,280	\$ 129,950	\$ 123,731	\$ 117,723	\$ 113,734	\$ 110,818	\$ 104,360	\$ 100,570	\$ 96,042	\$ 72,196
Contributions in relation to the contractually required contribution	(177,280)	(129,950)	(123,731)	(117,723)	(113,734)	(110,818)	(104,360)	(100,570)	(96,042)	(72,196)
Contribution deficiency (excess)			\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Covered-employee payroll	\$ 7,001,109	\$ 3,611,348	\$ 6,003,096	\$ 6,003,096	\$ 9,426,160	\$ 9,804,912	\$ 6,417,339	\$ 6,397,923	\$ 6,117,786	\$ 6,080,100
Contributions as a percentage of covered-employee payroll	24.44%	36.52%	19.73%	17.91%	10.90%	10.13%	13.63%	12.11%	12.18%	11.83%
Covered-employee payroll	\$ 7,001,109	\$ 3,137,342	\$ 6,003,096	\$ 6,003,096	\$ 9,426,160	\$ 9,804,912	\$ 6,417,339	\$ 6,397,923	\$ 6,117,786	\$ 6,080,100
Contributions as a percentage of covered-employee payroll	2.53%	4.14%	2.06%	1.96%	1.21%	1.13%	1.63%	1.57%	1.57%	1.19%

Note 1: GASB 68 requires information for 10 years. However, until a full 10-year trend is compiled, the County will present information for only those years for which information is available.

**JEFFERSON COUNTY, FLORIDA
COMPLIANCE SECTION
SEPTEMBER 30, 2024**

**INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER FINANCIAL
REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED
ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH
GOVERNMENT AUDITING STANDARDS**

The Honorable Board of County Commissioners
and Constitutional Officers of Jefferson County, Florida
Monticello, Florida

We have audited, in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller of the United States, the financial statements of the governmental activities, and each major fund and the aggregate remaining fund information for Jefferson County, Florida, (the "County") as of and for the year ended September 30, 2024, and the related notes to the financial statements, which collectively comprise Jefferson County, Florida's basic financial statements and have issued our report thereon dated February 6, 2026.

Report on Internal Control over Financial Reporting

In planning and performing our audit of the financial statements, we considered the County's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the County's internal control. Accordingly, we do not express an opinion on the effectiveness of the County's internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent or detect and correct misstatements on a timely basis. A *material weakness* is a significant deficiency, or combination of deficiencies, in internal control such that there is a reasonable possibility that a material misstatement of the County's financial statements will not be prevented or detected and corrected on a timely basis. A significant deficiency is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over financial reporting was for the limited purpose described in the first paragraph and was not designed to identify all deficiencies in internal control over financial reporting that might be material weaknesses or significant deficiencies and therefore, material weaknesses or significant deficiencies that may exist that were not identified. We identified certain deficiencies in internal control, described the accompany Schedule of Findings as items 2024-001, 2024-002, and 2024-003 that we consider to be material weaknesses.

Report on Compliance and Other Matters

As part of obtaining reasonable assurance about whether the County's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express such an opinion. The results of our tests did not result in any instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

Jefferson County's Response to Findings

Government Auditing Standards requires the auditor to perform limited procedures on Jefferson County's response to the findings identified in our audit and described in the accompanying Schedule of Findings and Questioned Costs. The County's response was not subjected to the other auditing procedures applied in the audit of the financial statements and, accordingly, we express no opinion on the response.

Purpose of this Report

This report is intended solely for the information and use of the County, Constitutional Officers and management, the State of Florida Auditor General, specific legislative or regulatory bodies, and state awarding agencies and pass-through entities and is not intended to be and should not be used by anyone other than these specified parties.

Moran & Smith LLP

Moran & Smith LLP
Tallahassee, Florida
February 6, 2026

**INDEPENDENT AUDITOR'S REPORT ON COMPLIANCE FOR EACH MAJOR
FEDERAL AWARD PROGRAM AND STATE PROJECT AND ON INTERNAL CONTROL
OVER COMPLIANCE REQUIRED BY UNIFORM GUIDANCE AND CHAPTER 10.550,
RULES OF THE AUDITOR GENERAL**

The Honorable Board of County Commissioners
and Constitutional Officers of Jefferson County, Florida
Monticello, Florida

Report on Compliance for Each Major Federal Program and State Project

Opinion on Each Major Federal Program and State Project

We have audited Jefferson County, Florida, Board of County Commissioners' (the "County") compliance with the types of compliance requirements described in the U.S. Office of Management and Budget (OMB) *Compliance and Supplement* and the requirements described in the Florida Department of Financial Services' *State Projects Compliance Supplement*, that could have a direct and material effect on each of its major state projects for the year ended September 30, 2024. The County's major federal programs and state financial assistance projects are identified in the summary of auditor's results section of the accompanying schedule of findings and questioned costs.

In our opinion, the County complied, in all material respects, with the types of compliance requirements referred to above that could have a direct and material effect on each of its major federal programs and state projects for the year ended September 30, 2024.

Basis for Opinion on Each Major Federal Program and State Project

We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; the audit requirements of Title 2 U.S. *Code of Federal Regulations* Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance); and Chapter 10.500, Rules of the Auditor General. Our responsibilities under those standards, the Uniform Guidance, and Chapter 10.550, are further described in the Auditor's Responsibilities for the Audit of Compliance section of our report.

We are required to be independent of the County and to meet our other ethical responsibilities, in accordance with relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion on compliance for each major federal program and state project. Our audit does not provide a legal determination of the County's compliance with the compliance requirements referred to above.

Responsibilities of Management for Compliance

Management is responsible for compliance with the requirements referred to above and for the design, implementation, and maintenance of effective internal control over compliance with the requirements of laws, statutes, regulations, rules, provisions of contracts or grant agreements applicable to the County's federal programs and state projects.

Auditor's Responsibilities for the Audit of Compliance

Our objectives are to obtain reasonable assurance about whether material noncompliance with the compliance requirements referred to above occurred, whether due to fraud or error, and express an opinion on the County's compliance based on our audit. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with generally accepted auditing standards, *Government Auditing Standards*, the Uniform Guidance, and Chapter 10.550, Rules of the Auditor General, will always detect material noncompliance when it exists. The risk of not detecting material noncompliance resulting from fraud is higher than for that resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Noncompliance with the compliance requirements referred to above is considered material if there is a substantial likelihood that, individually or in the aggregate, it would influence the judgment made by a reasonable user of the report on compliance about the County's compliance with the requirements of each major federal program and state project as a whole.

In performing an audit in accordance with generally accepted auditing standards, *Government Auditing Standards*, the Uniform Guidance, and Chapter 10.550, Rules of the Auditor General, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material noncompliance, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the County's compliance with the compliance requirements referred to above and performing such other procedures as we considered necessary in the circumstances.
- Obtain an understanding of the County's internal control over compliance relevant to the audit in order to design audit procedures that are appropriate in the circumstances and to test and report on internal control over compliance in accordance with the Uniform Guidance and Chapter 10.550, Rules of the Auditor General, but not for the purpose of expressing an opinion on the effectiveness of the County's internal control over compliance. Accordingly, no such opinion is expressed.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and any significant deficiencies and material weaknesses in internal control over compliance that we identified during the audit.

Other Matters

The results of our auditing procedures disclosed instances of noncompliance which are required to be reported in accordance with the Uniform Guidance, and which are described in the accompanying schedule of findings and questioned costs as item 2024-004. Our opinion on each major federal program or state project is not modified with respect to these matters.

Report on Internal Control over Compliance

Our consideration of internal control over compliance was for the limited purpose described in the Auditor's Responsibilities for the Audit of Compliance section above and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies in internal control over compliance and therefore, material weaknesses or significant deficiencies may exist that were not identified. Given these limitations, during our audit we did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses. However, as discussed below, we did identify certain deficiencies in internal control over compliance that we consider to be a significant deficiency.

A deficiency in internal control over compliance exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a federal program on a timely basis. *A material weakness in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a federal program or state project will not be prevented, or detected and corrected, on a timely basis.

A significant deficiency in internal control over compliance is a deficiency, or a combination of deficiencies, in internal control over compliance with a type of compliance requirement of a federal program or state project that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance. We consider the deficiency in internal control over compliance described in the accompanying schedule of findings and questioned costs as item 2024-004 to be a significant deficiency.

Our audit was not designed for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, no such opinion is expressed.

Government Auditing Standards requires the auditor to perform limited procedures on the County's response to the noncompliance finding identified in our compliance audit described in the accompanying schedule of findings and questioned costs. The Council's response was not subjected to the other auditing procedures applied in the audit of compliance and, accordingly, we express no opinion on the response.

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing based on the requirements of the Uniform Guidance and Chapter 10.550, Rules of the Auditor General. Accordingly, this report is not suitable for any other purpose.

Moran & Smith LLP

Moran & Smith LLP
Tallahassee, Florida
February 6, 2026

**JEFFERSON COUNTY, FLORIDA
SCHEDULE OF EXPENDITURES OF
FEDERAL AWARD PROGRAMS AND STATE FINANCIAL ASSISTANCE PROJECTS
FOR THE YEAR ENDED SEPTEMBER 30, 2024**

Page 1 of 2

Federal Grantor Passed Through Grantor Program Title	ALN	Grant/ Contract Number	Award Amount	Expenditures
U.S. Department of Justice				
Passed through Florida Office of the Attorney General				
Victims of Crime Act Grant	16.575	VOCA-2022-Jefferson Cty Sheriff-00296	47,083	47,083
Passed through Florida Department of Law Enforcement				
Public Safety Partnership and Community Policing Grant	16.710	C2109	45,000	958
Edward Byrne Memorial Justice Assistance Grant	16.738	8C075	2,146	2,146
Edward Byrne Memorial Justice Assistance Grant	16.738	4R058	52,000	52,000
Edward Byrne Memorial Justice Assistance Grant	16.738	8C216	37,409	37,409
Edward Byrne Memorial Justice Assistance Grant	16.738	R7200	41,052	41,052
Total U.S. Department of Justice			224,690	180,648
U.S. Department of Treasury				
Passed through Florida Division of Emergency Management				
Coronavirus Relief Fund	21.019	Y2308	2,658,739	987,183
Total U.S. Department of Treasury			2,658,739	987,183
U.S. Department of Health and Human Services				
Passed through Florida Department of Revenue				
Child Support Enforcement Program	93.563	2301FLCSES	-	58,034
Total U.S. Department of Health and Human Services			-	58,034
U.S. Department of Homeland Security				
Passed through Florida Division of Emergency Management				
Public Assistance Grant	97.036	Z3915	-	48,811
Public Assistance Grant	97.036	Z3899	-	1,232,665
Emergency Management Performance Grant	97.042	G0492	55,128	54,290
Total U.S. Department of Homeland Security			55,128	1,335,766
Total Federal Awards			\$ 2,938,557	\$ 2,561,631

**JEFFERSON COUNTY, FLORIDA
SCHEDULE OF EXPENDITURES OF
FEDERAL AWARD PROGRAMS AND STATE FINANCIAL ASSISTANCE PROJECTS
FOR THE YEAR ENDED SEPTEMBER 30, 2024**

Page 2 of 2

State Grantor Program Title	CSFA Number	Grant/ Contract Number	Award Amount	Expenditures
Florida Division of Emergency Management				
Emergency Preparedness & Assistance Grant	31.063	A0407	\$ 105,806	\$ 74,112
Emergency Preparedness & Assistance Grant	31.063	A0484	105,806	8,613
Total Florida Division of Emergency Management			211,612	82,725
Florida Department of Environmental Protection				
Household Hazardous Waste Co-op Grant	37.007	HW403	52,000	43,200
Small County Consolidated Solid Waste Management Grant	37.012	SC418	93,750	93,750
Total Florida Department of Environmental Protection			145,750	136,950
Florida Housing Finance Corporation				
State Housing Initiatives Partnership Program (SHIP)	40.901	N/A	-	145,917
State Housing Initiatives Partnership Program (SHIP)	40.901	N/A	-	48,682
Total Florida Housing Finance Corporation			-	194,599
Florida Department of Agriculture				
Mosquito Control	42.003	30636	37,749	37,806
Total Florida Department of Agriculture			37,749	37,806
Florida Department of State, Division of Library and Information Services				
State Aid to Libraries Grant	45.030	24-ST-95	227,096	227,096
Total Florida Department of State, Division of Library and Information Services			227,096	227,096
Florida Department of Transportation				
County Incentive Grant Program	55.008	G2G66	62,300	62,300
Small County Outreach Program (SCOP)	55.009	G2299	956,142	2,577
Small County Outreach Program (SCOP)	55.009	G2302	203,268	179,262
Small County Outreach Program (SCOP)	55.009	G2T78	174,540	73,362
Small County Outreach Program (SCOP)	55.009	G2U12	2,014,259	81,428
Total Small County Outreach Program (SCOP)			3,348,209	336,629
Public Transit Service Development Program	55.012	G2912	500,160	342,438
Total Florida Department of Transportation			3,910,669	741,367
Florida Department of Health				
Emergency Medical Services Matching Awards	64.003	M2433	9,000	9,000
County Grant Awards	64.005	C2432	21,664	21,664
Total Florida Department of Health			30,664	30,664
Florida Department of Law Enforcement				
Law Enforcement Salary Assistance	71.067	5V018	342,814	257,110
Emergency Communications System	71.067	ME018	342,814	85,704
Total Florida Department of Law Enforcement			685,628	342,814
Florida Department of Management Services				
Wireless 911 Emergency Telephone System	72.001	22-11-22	262,187	23,303
Wireless 911 Emergency Telephone System	72.001	23-10-22	69,597	69,597
Total Florida Department of Law Enforcement			331,784	92,900
Total State Financial Assistance			5,580,952	1,886,921
Total Federal Awards and State Financial Assistance			\$ 8,519,509	\$ 4,448,552

JEFFERSON COUNTY, FLORIDA
NOTES TO SCHEDULE OF EXPENDITURES OF FEDERAL AWARD PROGRAMS
AND STATE FINANCIAL ASSISTANCE PROJECTS
FOR THE YEAR ENDED SEPTEMBER 30, 2024

Note 1 – Basis of Accounting

The supplementary schedule of expenditures of federal award programs and state financial assistance projects includes the grant activity of Jefferson County, Florida (the “County”). Federal and state expenditures are presented on the modified accrual basis of accounting. The information in these schedules is presented in accordance with the requirements of Uniform Guidance and Chapter 10.550, Rules of the Florida Auditor General. Therefore, some amounts presented in the schedule may differ from amounts presented in, or used in the preparation of, the basic financial statements.

Note 2 – Reporting Entity

The County for purposes of the supplementary schedule of expenditures of federal award programs and state financial assistance projects includes all the funds of the primary government as defined by GASB 14, *The Financial Reporting Entity*.

Note 3 – Indirect Cost

The County has not elected to use the fifteen percent de minimis indirect cost rate allowed under the Uniform Guidance.

Note 4 – Other Types of Financial Assistance

There were no other types of financial assistance to include endowments, insurance in effect, non-cash assistance, donated property, or free rent received or included in the schedule of expenditures of federal award programs and state financial assistance projects.

Note 5 – Subrecipients

For the year ended September 30, 2024, the County did not pass any grant funding through to subrecipients.

JEFFERSON COUNTY, FLORIDA
SCHEDULE OF FINDINGS AND QUESTIONED COSTS
FEDERAL AWARD PROGRAMS AND STATE FINANCIAL ASSISTANCE PROJECTS
FOR THE YEAR ENDED SEPTEMBER 30, 2024

Section I – Summary of Auditor’s Results

Financial State ments

1. Type of auditor's report issued:
 For the Governmental Activities: Unmodified

2. Internal control over financial reporting:

Material weakness identified?	<u> X </u> yes	<u> </u> no
Significant deficiency identified?	<u> </u> yes	<u> X </u> none noted

3. Noncompliance material to financial statements noted?

	<u> </u> yes	<u> X </u> no
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Federal Awards

1. Internal control over major federal programs:

Material weakness identified?	<u> </u> yes	<u> X </u> no
Significant deficiency identified?	<u> X </u> yes	<u> </u> none noted

2. Type of auditor's report issued on compliance for
 major federal programs: Unmodified

3. Any audit findings disclosed that are required to be reported
 in accordance with 2 CFR 200.516(a)?

	<u> X </u> yes	<u> </u> no
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Identification of Major Federal Programs

<u>Major Federal Programs</u>	<u>Assistance Listing Number</u>
Public Assistance Grant	97.036
Emergency Management Performanc Grant	97.042
<u>Major State Projects</u>	<u>CSFA#</u>
Emergency Preparedness & Assistance Grant	31.063
County Incentive Grant Progam	55.008
Small County Outreach Program	55.009
Public Transit Service Development Program	55.012

Dollar threshold used to distinguish between Type A and Type B programs:

Federal Programs	\$ <u>750,000</u>
State Projects	\$ <u>750,000</u>

Auditee qualified as low-risk auditee? yes X no

**JEFFERSON COUNTY, FLORIDA
SCHEDULE OF FINDINGS AND QUESTIONED COSTS
FEDERAL AWARD PROGRAMS AND STATE FINANCIAL ASSISTANCE PROJECTS
FOR THE YEAR ENDED SEPTEMBER 30, 2024**

Section II – Financial Statement Findings

FINDING 2024-001: SEGREGATION OF DUTIES

CRITERIA: An effective internal control environment requires proper segregation of duties and responsibilities within accounting functions.

CONDITION: The County has not implemented sufficient separation of certain accounting and administrative duties due to its limited number of employees. While the County recognizes that the cost of internal controls should not exceed the benefits derived, adequate segregation of duties is necessary to prevent errors or irregularities. The County also acknowledges that internal control can be circumvented by collusion, but it is still crucial to separate incompatible duties and establish review procedures.

CAUSE: The County's accounting department is understaffed.

EFFECT: The lack of segregation of duties increases the risk of unintentional or intentional errors or irregularities, which may not be promptly detected.

RECOMMENDATION: We recommend that the County continue seeking ways to strengthen internal control, particularly by improving the segregation of duties.

STATUS: There remains insufficient segregation of duties between employees responsible for recordkeeping and those with custody of County assets.

FINDING 2024-002: MATERIAL WEAKNESS IN INTERNAL CONTROL OVER FINANCIAL REPORTING

CRITERIA: An effective system of internal control over financial reporting should include policies and procedures designed to ensure transactions are properly recorded, accounts are reconciled on a timely basis, and financial information is complete and accurate in accordance with generally accepted accounting principles (GAAP).

CONDITION: The County utilizes external assistance in connection with the preparation of its financial statements and the posting of year-end audit adjustments in accordance with GAAP. During fiscal year 2024, certain weaknesses were identified in the County's financial reporting processes.

During the fiscal year, the County implemented a new accounting software system, which contributed to instances where transactions were not recorded timely or accurately. In addition, bank reconciliations for the County's primary operating accounts were not completed during the year.

JEFFERSON COUNTY, FLORIDA
SCHEDULE OF FINDINGS AND QUESTIONED COSTS
FEDERAL AWARD PROGRAMS AND STATE FINANCIAL ASSISTANCE PROJECTS
FOR THE YEAR ENDED SEPTEMBER 30, 2024

Further, interfund transfers were not consistently recorded, certain debt service payments and capital outlay expenditures were misstated, and grant-related activity required additional audit effort to identify and reconcile. Amounts due from grantors were misstated, and audit procedures identified errors related to grant revenues and expenditures.

As a result, more than 50 audit adjustments were required to correct the financial records. In addition, certain prior-year audit adjustments were not reversed, which contributed to the number of adjustments necessary during the audit.

CAUSE: During fiscal year 2024, the County operated under an interim Clerk and utilized outside accounting assistance, with an emphasis on completing the year-end close. The transition in personnel, combined with the midyear implementation of a new accounting software system, limited the County's ability to perform timely reconciliations and adequately oversee the recording of complex transactions. As a result, the County did not have sufficient internal accounting resources with the experience necessary to maintain GAAP-compliant financial records throughout the year.

EFFECT: These conditions resulted in accounting records that were not complete or accurate throughout the fiscal year and required numerous audit adjustments during the audit process. Accordingly, this matter constitutes a material weakness in internal control over financial reporting.

RECOMMENDATION: We recommend the County evaluate its current accounting resources and consider enhancing internal accounting capacity, either through additional staffing, expanded use of external assistance, or a combination thereof. In addition, management should consider implementing procedures to ensure timely bank reconciliations, accurate recording of interfund activity, and improved tracking of grant revenues and expenditures, particularly during periods of system or personnel transitions.

STATUS: The Clerk has largely corrected the situation with the addition of new accounting staff.

FINDING 2024-003: PROPERTY AND EQUIPMENT RECORDS AND DISPOSAL PROCEDURES

CRITERIA: A documented physical inventory and inspection of property and equipment should be conducted annually as required by the state of Florida per Rule 691-73. Additionally, a reconciliation should be performed between current year's additions on the property listing and the capital outlay accounts. The inventory log should be reviewed for errors, and a tagging system should be implemented throughout the County to effectively track the County's assets.

CONDITION: The records for property and equipment were incomplete, failing to meet the requirements established by the state of Florida. During the course of the audit numerous capital outlay additions were found that were not properly recorded or tagged. An inventory was not conducted for the year ending September 30, 2024, which could be reconciled with the general fixed asset records presented in the audit report.

JEFFERSON COUNTY, FLORIDA
SCHEDULE OF FINDINGS AND QUESTIONED COSTS
FEDERAL AWARD PROGRAMS AND STATE FINANCIAL ASSISTANCE PROJECTS
FOR THE YEAR ENDED SEPTEMBER 30, 2024

EFFECT: Failing to properly track assets may lead to undetected errors in property and equipment records, increasing the risk of theft or misplacement without the County's awareness. There is also potential for overstating property and equipment values for assets not disposed of timely. Furthermore, the County may lack necessary documentation related to funding sources, making it difficult to verify asset disposal as required by grantors where applicable.

RECOMMENDATION: We recommend the County enhance procedures for tracking assets, including the proper disposal of assets, in accordance with the requirements set forth in Florida Rule 691-73.

STATUS: There still remains insufficient records for property and equipment.

Section III – Findings and Questioned Costs – Federal Award Programs and State Projects

FINDING 2024-004: LATE SUBMISSION OF DATA COLLECTION FORM

CRITERIA: In accordance with Uniform Guidance 2 CFR 200.512(a), the audit package and data collection form shall be submitted 30 days after receipt of the auditor's report, or 9 months after the end of the fiscal year, whichever comes first.

CONDITION: The data collection form in connection with the prior year audit was not filed within 9 months after the fiscal year end.

CAUSE: Management did not have procedures in place to ensure the timely filing of the data collection form to the Federal Audit Clearinghouse.

EFFECT: Late filing will result in noncompliance with timely submission of financial information to the grantor agencies.

RECOMMENDATION: Management should evaluate the current procedures in place to ensure the timely filing of the data collection form to the Federal Audit Clearinghouse.

Section IV – Summary Schedule of Prior Audit Findings and Questioned Costs – Federal Award Programs and State Projects

FINDING 2023-005: LATE SUBMISSION OF DATA COLLECTION FORM

CRITERIA: In accordance with Uniform Guidance 2 CFR 200.512(a), the audit package and data collection form shall be submitted 30 days after receipt of the auditor's report, or 9 months after the end of the fiscal year, whichever comes first.

CONDITION: The data collection form in connection with the prior year audit was not filed within 9 months after the fiscal year end.

**JEFFERSON COUNTY, FLORIDA
SCHEDULE OF FINDINGS AND QUESTIONED COSTS
FEDERAL AWARD PROGRAMS AND STATE FINANCIAL ASSISTANCE PROJECTS
FOR THE YEAR ENDED SEPTEMBER 30, 2024**

CAUSE: Management did not have procedures in place to ensure the timely filing of the data collection form to the Federal Audit Clearinghouse.

EFFECT: Late filing will result in noncompliance with timely submission of financial information to the grantor agencies.

INDEPENDENT AUDITOR'S MANAGEMENT LETTER

The Honorable Board of County Commissioners
and Constitutional Officers of Jefferson County, Florida
Monticello, Florida

Report on the Financial Statements

We have audited the financial statements of Jefferson County, Florida, (the "County") as of and for the fiscal year ended September 30, 2024, and have issued our report thereon dated February 6, 2026.

Auditor's Responsibility

We conducted our audit in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; the audit requirements of Title 2 U.S. *Code of Federal Regulations Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance); and Chapter 10.550, Rules of the Florida Auditor General.

Other Reporting Requirements

We have issued our Independent Auditors' Report on Internal Control over Financial Reporting and Compliance and Other Matters Based on an Audit of the Financial Statements Performed in Accordance with *Government Auditing Standards*; Independent Auditors' Report on Compliance for Each Major Federal Awards Program and State Project and on Internal Control over Compliance; Schedule of Findings and Questioned Costs; and Independent Accountants' Report on an examination conducted in accordance with AICPA Professional Standards, AT-C Section 315, regarding compliance requirements in accordance with Chapter 10.550, Rules of the Auditor General. Disclosures in those reports and schedules, which are dated February 6, 2026, should be considered in conjunction with this management letter.

Prior Audit Findings

Section 10.554(1)(i)l., Rules of the Auditor General, require that we determine whether or not corrective actions have been taken to address significant findings and recommendations made in the preceding annual financial audit report. Corrective actions have been taken to address some of the prior year findings and recommendations made in the preceding annual financial audit report however, additional actions are still needed in order to correct the findings listed below.

Tabulation of Uncorrected Audit Findings		
Current Year Finding No.	2022-23 FY Finding No.	2021-22 FY Finding No.
2024-001	2023-003	2008-001
2024-002	2023-004	2008-002
2024-003	N/A	N/A
2024-004	2023-005	2022-002

Official Title and Legal Authority

Section 10.554(1)(i)4., Rules of the Auditor General, requires that the name or official title and legal authority of the primary government and each component unit of the reporting entity be disclosed in the management letter, unless disclosed in the notes to the financial statements. This information was disclosed in the notes to financial statements.

Financial Condition and Management

Section 10.554(1)(i)5.a., and 10.556(7), Rules of the Auditor General, requires us to apply appropriate procedures and communicate the results of our determination as to whether or not the County has met one or more of the conditions described in Section 218.503(1), Florida Statutes, and to identify the specific conditions met. In connection with our audit, we determined that the County did not meet any of the conditions described in Section 218.503(1), Florida Statutes.

Pursuant to Sections 10.554(1)(i)5.b. and 10.556(8), Rules of the Auditor General, we applied financial condition assessment procedures for the County. It is management's responsibility to monitor the County's financial condition, and our financial condition assessment was based in part on representations made by management and the review of financial information provided by same.

Section 10.554(1)(i)2., Rules of the Auditor General, requires that we address in the management letter any findings and recommendations that improve financial management. Our recommendations are included in the accompanying Schedule of Findings as listed in the table of contents.

Property Assessed Clean Energy (PACE) Programs

As required by Section 10.554(1)(i)6.a., Rules of the Auditor General, the Jefferson County, Florida is required to provide a statement as to whether a PACE program authorized pursuant to Section 163.081 or Section 163.082, Florida Statutes, did/did not operate within the County's geographical boundaries during the fiscal year under audit. A PACE program was not operating within the County's geographical boundaries during the fiscal year ended September 30, 2024.

Additional Matters

Section 10.554(1)(i)3., Rules of the Auditor General, requires us to communicate noncompliance with provisions of contracts and grant agreements, or abuse, that have occurred, or are likely to have occurred, that have an effect on the financial statements that is less than material, but which warrants the attention of those charged with governance. In connection with our audit, we did not note any such findings.

Purpose of This Letter

Our management letter is intended solely for the information and use of the Legislative Auditing Committee, members of the Florida Senate and the Florida House of Representatives, the Florida Auditor General, Federal and other granting agencies and applicable management and is not intended to be and should not be used by anyone other than these specified parties.

Moran & Smith LLP

Moran & Smith LLP
Tallahassee, Florida
February 6, 2026

**INDEPENDENT ACCOUNTANT'S REPORT ON COMPLIANCE
WITH THE REQUIREMENTS OF SECTION 218.415, FLORIDA STATUTES,
*LOCAL GOVERNMENT INVESTMENT POLICIES***

The Honorable Board of County Commissioners
and Constitutional Officers of Jefferson County, Florida
Monticello, Florida

We have examined the Jefferson County, Florida's (the "County") compliance with the requirements of Section 218.415, Florida Statutes, *Local Government Investment Policies*, during the year ended September 30, 2024. Management is responsible for Jefferson County, Florida's compliance with those requirements. Our responsibility is to express an opinion on Jefferson County, Florida's compliance based on our examination.

Our examination was conducted in accordance with the attestation standards established by the American Institute of Certified Public Accountants. Those standards require that we plan and perform the examination to obtain reasonable assurance about whether the County complied, in all material respects, with the specified requirements referenced above. An examination involves performing procedures to obtain evidence about the County's compliance with the specified requirements. The nature, timing, and extent of the procedures selected depends on our judgement, including an assessment of the risks of material noncompliance, whether due to fraud or error. We believe that our examination provides a reasonable basis for our opinion. Our examination does not provide a legal determination of the County's compliance with specified requirements.

In our opinion, the County complied, in all material respects, with the aforementioned requirements for the year ended September 30, 2024.

This report is intended solely for the information and use of management and the State of Florida Auditor General and is not intended to be and should not be used by anyone other than these specified parties.

Moran & Smith LLP

Moran & Smith LLP
Tallahassee, Florida
February 6, 2026

**INDEPENDENT ACCOUNTANT'S REPORT ON
COMPLIANCE WITH SECTION 365.172(10)
AND SECTION 365.173(2)(d), FLORIDA STATUTES.**

The Honorable Board of County Commissioners
Of Jefferson County, Florida
Monticello, Florida

We have examined Jefferson County, Florida's (the "County") compliance with the requirements of Section 365.172(10), Florida Statutes, *Authorized Expenditures of E911 Fee*, and Section 365.173(2)(d), Florida Statutes, *Distribution and Use of (E911) Funds*, during the year ended September 30, 2024. Management is responsible for the County's compliance with those requirements. Our responsibility is to express an opinion on County's compliance based on our examination.

Our examination was conducted in accordance with the attestation standards established by the American Institute of Certified Public Accountants. Those standards require that we plan and perform the examination to obtain reasonable assurance about whether the County complied, in all material respects, with the specified requirements referenced above. An examination involves performing procedures to obtain evidence about whether the County complied with the specified requirements. The nature, timing, and extent of the procedures selected depends on our judgement, including an assessment of the risks of material noncompliance, whether due to fraud or error. We believe that our examination provides a reasonable basis for our opinion. Our examination does not provide a legal determination of the County's compliance with specified requirements.

In our opinion, the County complied, in all material respects, with the aforementioned requirements for the year ended September 30, 2024.

This report is intended solely for the information and use of management and the State of Florida Auditor General and is not intended to be and should not be used by anyone other than these specified parties.

Moran & Smith LLP

Moran & Smith LLP
Tallahassee, Florida
February 6, 2026



Ms. Sherrill F. Norman, CPA
Auditor General, State of Florida
Tallahassee, Florida 32399

Dear Ms. Norman,

Subject: Response to Findings of the 2024 Financial Statement Audit

Please see the responses and corrections for the findings in the Moran and Smith Financial Statement Audit for the Jefferson Board of County Commissioners in Fiscal Year 23-24. Most of these corrections have been made or are currently being made in Fiscal Year 2026.

FINDING 2024-001: SEGREGATION OF DUTIES

Criteria:

An effective internal control environment requires proper segregation of duties and responsibilities within accounting functions.

Condition:

The County has not implemented sufficient separation of certain accounting and administrative duties due to its limited number of employees. While the County recognizes that the cost of internal controls should not exceed the benefits derived, adequate segregation of duties is necessary to prevent errors or irregularities. The County also acknowledges that internal control can be circumvented by collusion, but it is still crucial to separate incompatible duties and establish review procedures.

Cause:

The County's accounting department is understaffed.

Effect:

The lack of segregation of duties increases the risk of unintentional or intentional errors or irregularities, which may not be promptly detected.

Recommendation:

We recommend that the County continue seeking ways to strengthen internal control, particularly by improving the segregation of duties.

Status:

There remains insufficient segregation of duties between employees responsible for recordkeeping and those with custody of County assets.

Response:

This issue was identified during Fiscal Year 2024–2025, and corrective actions were initiated promptly upon identification.

Corrective Action Plan:

The Clerk's Office has hired additional finance staff to strengthen the accounting function and improve segregation of duties. As staffing levels increase, responsibilities are being reassigned to ensure that key accounting functions—such as authorization, recordkeeping, reconciliation, and custody of assets—are appropriately segregated. Management will continue to monitor staffing levels and internal processes to maintain adequate segregation of duties and ensure ongoing compliance with internal control standards.

FINDING 2024-002: MATERIAL WEAKNESS IN INTERNAL CONTROL OVER FINANCIAL REPORTING

Criteria:

An effective system of internal control over financial reporting should include policies and procedures designed to ensure transactions are properly recorded, accounts are reconciled on a timely basis, and financial information is complete and accurate in accordance with generally accepted accounting principles (GAAP).

Condition:

The County utilizes external assistance in connection with the preparation of its financial statements and the posting of year-end audit adjustments in accordance with GAAP. During fiscal year 2024, certain weaknesses were identified in the County's financial reporting processes.

During the fiscal year, the County implemented a new accounting software system, which contributed to instances where transactions were not recorded timely or accurately. In addition, bank reconciliations for the County's primary operating accounts were not completed during the year.

Further, interfund transfers were not consistently recorded, certain debt service payments and capital outlay expenditures were misstated, and grant-related activity required additional audit effort to identify and reconcile. Amounts due from grantors were misstated, and audit procedures identified errors related to grant revenues and expenditures.

As a result, more than 50 audit adjustments were required to correct the financial records. In addition, certain prior-year audit



adjustments were not reversed, which contributed to the number of adjustments necessary during the audit.

Cause:

During fiscal year 2024, the County operated under an interim Clerk and utilized outside accounting assistance, with an emphasis on completing the year-end close. The transition in personnel, combined with the midyear implementation of a new accounting software system, limited the County's ability to perform timely reconciliations and adequately oversee the recording of complex transactions. As a result, the County did not have sufficient internal accounting resources with the experience necessary to maintain GAAP-compliant financial records throughout the year.

Effect:

These conditions resulted in accounting records that were not complete or accurate throughout the fiscal year and required numerous audit adjustments during the audit process. Accordingly, this matter constitutes a material weakness in internal control over financial reporting.

Recommendation:

We recommend the County evaluate its current accounting resources and consider enhancing internal accounting capacity, either through additional staffing, expanded use of external assistance, or a combination thereof. In addition, management should consider implementing procedures to ensure timely bank reconciliations, accurate recording of interfund activity, and improved tracking of grant revenues and expenditures, particularly during periods of system or personnel transitions.

Status:

The Clerk has largely corrected the situation with the addition of new accounting staff.

Response:

The Clerk has taken significant steps to address this finding through the hiring of additional finance staff and the stabilization of the accounting function following the transition to a new general ledger system.

Corrective Action Plan:

The Clerk's Office has expanded internal accounting capacity through the hiring of multiple finance staff. Procedures have been implemented to ensure timely monthly bank reconciliations, review and approval of interfund transfers, and proper recording of debt service and capital outlay transactions. Grant activity is now tracked using standardized schedules that reconcile amounts due from grantors to the general ledger. In addition, year-end closing procedures are being formalized, including documented review of journal entries and reconciliation of all material balance sheet accounts. Management will continue to utilize limited external assistance as needed during peak reporting periods while maintaining primary responsibility for GAAP-compliant financial reporting internally.

FINDING 2024-003: PROPERTY AND EQUIPMENT RECORDS AND DISPOSAL PROCEDURES**Criteria:**

A documented physical inventory and inspection of property and equipment should be conducted annually as required by the state of Florida per Rule 691-73. Additionally, a reconciliation should be performed between current year's additions on the property listing and the capital outlay accounts. The inventory log should be reviewed for errors, and a tagging system should be implemented throughout the County to effectively track the County's assets.

Condition:

The records for property and equipment were incomplete, failing to meet the requirements established by the state of Florida. During the course of the audit numerous capital outlay additions were found that were not properly recorded or tagged. An inventory was not conducted for the year ending September 30, 2024, which could be reconciled with the general fixed asset records presented in the audit report.

Effect:

Failing to properly track assets may lead to undetected errors in property and equipment records, increasing the risk of theft or misplacement without the County's awareness. There is also potential for overstating property and equipment values for assets not disposed of timely. Furthermore, the County may lack necessary documentation related to funding sources, making it difficult to verify asset disposal as required by grantors where applicable.

Recommendation:

We recommend the County enhance procedures for tracking assets, including the proper disposal of assets, in accordance with the requirements set forth in Florida Rule 691-73.

Status:

There still remains insufficient records for property and equipment.

Response:

During Fiscal Year 2024–2025, County staff identified deficiencies in the County's property and equipment records and began corrective action.

Corrective Action Plan:

A designated County employee has been assigned responsibility for maintaining the County's fixed asset records. Procedures have been implemented to track capital asset additions, ensure proper tagging, and document asset disposals in accordance with Florida Rule 691-73. A physical inventory will be conducted annually and reconciled to the general ledger and capital outlay accounts.



FINANCIAL STATEMENT FINDINGS FOR FEDERAL PROGRAMS AND STATE PROJECTS

FINDING 2024-004: LATE SUBMISSION OF DATA COLLECTION FORM

Criteria:

In accordance with Uniform Guidance 2 CFR 200.512(a), the audit package and data collection form shall be submitted 30 days after receipt of the auditor's report, or 9 months after the end of the fiscal year, whichever comes first.

Condition:

The data collection form in connection with the prior year audit was not filed within 9 months after the fiscal year end.

Cause:

Management did not have procedures in place to ensure the timely filing of the data collection form to the Federal Audit Clearinghouse.

Effect:

Late filing will result in noncompliance with timely submission of financial information to the grantor agencies.

Recommendation:

Management should evaluate the current procedures in place to ensure the timely filing of the data collection form to the Federal Audit Clearinghouse.

Response:

This issue was largely due to the turnover in the Clerk's office in the year prior.

Corrective Action Plan:

Procedures are being established to ensure timely preparation and submission of the Data Collection Form to the Federal Audit Clearinghouse. Finance staff are being trained on Uniform Guidance reporting requirements, and responsibility for monitoring submission deadlines are being formally assigned.

Please contact me with any questions.

Respectfully,

Trey Hightower

Trey Hightower
Clerk of Circuit Court and Comptroller
Jefferson County

**JEFFERSON COUNTY, FLORIDA
CLERK OF THE CIRCUIT COURT
BASIC FINANCIAL STATEMENTS
SEPTEMBER 30, 2024**

**JEFFERSON COUNTY, FLORIDA
CLERK OF THE CIRCUIT COURT
SEPTEMBER 30, 2024**

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INDEPENDENT AUDITOR'S REPORT

The Honorable Trey Hightower
Clerk of the Circuit Court, Jefferson County, Florida
Monticello, Florida

Opinions

We have audited the accompanying financial statements of each major fund, and the aggregate remaining fund information of the Jefferson County, Florida Clerk of the Circuit Court (the "Clerk"), as of and for the year ended September 30, 2024, and the related notes to the financial statements, which collectively comprise the Clerk's basic financial statements as listed in the table of contents.

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of each major fund and the aggregate remaining fund information of the Clerk, as of September 30, 2024, and the respective changes in financial position thereof for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Basis for Opinion

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Our responsibilities under those standards are further described in the Auditors' Responsibilities for the Audit of Financial Statements section of our report. We are required to be independent of the Jefferson County, Florida Clerk and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

Emphasis of Matter

As discussed in Note 1 to the financial statements, the financial statements referred to above were prepared solely for the purpose of complying with the Rules of the Auditor General of the State of Florida. In conformity with the Rules, accompanying financial statements are intended to present the financial position and changes in financial position of each major fund and aggregate remaining fund information, only for the portion of the major funds, and the aggregate remaining fund information, of Jefferson County, Florida that is attributable to the Clerk. They do not purport to, and do not, present fairly the financial position of Jefferson County, Florida as of September 30, 2024, and the changes in its financial position, where applicable, for the fiscal year then ended in accordance with accounting principles generally accepted in the United States of America. Our opinions are not modified with respect to these matters.

Responsibilities of Management for the Financial Statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America; and for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the Clerk's ability to continue as a going concern for twelve months beyond the financial statement date, including any currently known information that may raise substantial doubt shortly thereafter.

Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinions. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with generally accepted auditing standards and *Government Auditing Standards* will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgement made by a reasonable user based on the financial statements.

In performing an audit in accordance with generally accepted auditing standards and *Government Auditing Standards*, we:

- Exercise professional judgement and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material misstatement of the financial statement, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Clerk's internal control. Accordingly, no such opinion is expressed.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.
- Conclude whether, in our judgement, there are conditions or events, considered in the aggregate, that raise substantial doubt about the Clerk's ability to continue as a going concern for a reasonable period of time.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control-related matters that we identified during the audit.

Required Supplementary Information

Accounting principles generally accepted in the United States of America require that the budgetary comparison schedule be presented to supplement the financial statements. Such information is the responsibility of management and, although not a part of the financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the financial statements in an appropriate operational, economic or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the financial statements, and other knowledge we obtained during our audit of the financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Other Supplementary Information

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Clerk's financial statements. The accompanying combining special-purpose statement of fiduciary net position and combining special-purpose statement of changes in fiduciary net position, as listed in the table of contents, are presented for purposes of additional analysis and are not a required part of the financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the financial statements. The information has been subjected to the auditing procedures applied in the audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion the combining special-purpose statement of fiduciary net position and combining special-purpose statement of changes in fiduciary net position are fairly stated, in all material respects, in relation to the financial statements as a whole.

Other Reporting Required by *Government Auditing Standards*

In accordance with *Government Auditing Standards*, we have also issued our report dated February 5, 2026, on our consideration of the Clerk's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters included under the heading *Independent Auditor's Report on Internal Control over Financial Reporting and on Compliance and other Matters Based on an Audit of Financial Statements Performed in Accordance with Governmental Auditing Standards*. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the result of that testing, and not to provide an opinion on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Clerk's internal control over financial reporting and compliance.

Moran & Smith LLP

Moran & Smith LLP
Tallahassee, Florida
February 5, 2026

BASIC FINANCIAL STATEMENTS

**JEFFERSON COUNTY, FLORIDA
CLERK OF THE CIRCUIT COURT
BASIC BALANCE SHEET
GOVERNMENTAL FUND
SEPTEMBER 30, 2024**

	General Fund	Court	Record Modernization	Total Governmental
Assets				
Cash and cash equivalents	\$ 77,208	\$ -	\$ 18,849	\$ 96,057
Restricted cash and cash equivalent	-	-	37,942	37,942
Accounts receivable	-	-	-	-
Due from other funds	189,142	-	3,423	192,565
Due from other governmental units	78,855	28,940	-	107,795
Total assets	345,204	28,940	60,214	434,359
Liabilities				
Accounts payable	8,115	-	-	8,115
Due to Board of County Commissioners	337,089	-	-	337,089
Due to other governmental units	-	28,940	-	28,940
Total liabilities	345,204	28,940	-	374,144
Fund Balances				
Restricted	-	-	60,214	60,214
Total liabilities and fund balances	\$ 345,204	\$ 28,940	\$ 60,214	\$ 434,359

The accompanying notes to the financial statements are an integral part of this statement.

**JEFFERSON COUNTY, FLORIDA
CLERK OF THE CIRCUIT COURT
BASIC STATEMENT OF REVENUES,
EXPENDITURES AND CHANGES IN FUND BALANCE
GOVERNMENTAL FUND
FOR THE YEAR ENDED SEPTEMBER 30, 2024**

	General Fund	Court	Record Modernization	Total Governmental
Revenues				
Charges for services	\$ 125,623	\$ -	\$ -	\$ 125,623
Intergovernmental	60,322	161,666	-	221,988
Fines and Forfeitures	-	395,167	36,192	431,360
Total Revenues	185,945	556,833	36,192	778,971
Expenditures				
General government:				
Personal services	167,714	-	-	167,714
Operating expenses	140,370	-	-	140,370
Court-related:				
Personal services	13,037	553,731	-	566,768
Operating expenses	-	3,102	-	3,102
Total expenditures	321,121	556,833	-	877,954
Excess (Deficiency) of revenues over (under) expenditur	(135,176)	-	36,192	(98,983)
Other financing sources (uses)				
Transfers in	394,092	-	-	394,092
Transfers out	(258,916)	-	-	(258,916)
Net other financing sources (uses)	135,176	-	-	135,176
Net change in fund balances	-	-	36,192	36,192
Fund balances - beginning - restricted	-	-	24,022	24,022
Fund balances - ending - restricted	\$ -	\$ -	\$ 60,214	\$ 60,214

The accompanying notes to the financial statements are an integral part of this statement.

**JEFFERSON COUNTY, FLORIDA
CLERK OF THE CIRCUIT COURT
BASIC STATEMENT OF FIDUCIARY NET POSITION
FIDUCIARY FUNDS
SEPTEMBER 30, 2024**

	Custodial Funds
Assets	
Cash and cash equivalents	\$ 1,079,399
Due from other governments	-
Total assets	1,079,399
Liabilities	
Due to others	-
Due to other governments	529,810
Total liabilities	529,810
Net Position	
Restricted	-
Held for others	549,589
Total net position	\$ 549,589

The accompanying notes to the financial statements are an integral part of this statement.

**JEFFERSON COUNTY, FLORIDA
CLERK OF THE CIRCUIT COURT
BASIC STATEMENT OF CHANGES IN FIDUCIARY NET POSITION
FIDUCIARY FUNDS
YEAR ENDED SEPTEMBER 30, 2024**

	Custodial Funds
Additions	
Funds held for others	\$ 3,375,008
Total additions	<u>3,375,008</u>
 Deductions	
Funds held for others	3,657,226
Total deductions	<u>3,657,226</u>
 Net change in fiduciary net position	<u>(282,218)</u>
 Net position - beginning	<u>831,807</u>
 Net position - ending	<u>\$ 549,589</u>

The accompanying notes to the financial statements are an integral part of this statement.

NOTES TO BASIC FINANCIAL STATEMENTS

**JEFFERSON COUNTY, FLORIDA
CLERK OF THE CIRCUIT COURT
NOTES TO BASIC FINANCIAL STATEMENTS
SEPTEMBER 30, 2024**

Note 1 – Summary of Significant Accounting Policies

The accounting policies of the Clerk conform to accounting principles generally accepted in the United States of America as applicable to government units. The following is a summary of the more significant accounting principles and policies used in the preparation of these basic financial statements. For financial reporting purposes, the Clerk is deemed to be a part of the primary government of the County and, therefore, is included as such in the County's annual financial report.

Reporting Entity

The Jefferson County Clerk of Circuit Court ("Clerk") is an integral part of Jefferson County, Florida and is an elected Constitutional Officer who is governed by state statutes and regulations. The basic financial statements of the Clerk are included in Jefferson County, Florida's basic financial statements. The Clerk operates on a fee and budgetary system. Under the fee system, the officer retains fees, commissions, and other revenue to pay all operating expenditures, including statutory compensation. Under the budgetary system, appropriated funds are transferred from the Board of County Commissioners and any unspent appropriations are transferred back to the Board of County Commissioners after the end of the fiscal year. The receipts from the Board are recorded as other financing sources on the Clerk's financial statements and as other financing uses on the Board's financial statements. Effective June 1, 2013, the Clerk was authorized to retain funds collected for court-related fines, fees and service charges. The Clerk will also receive a monthly appropriation from the State of Florida Clerk of Court Trust Fund for any shortage of revenues up to the approved budget. The receipts from the State are recorded as intergovernmental revenue on the Clerk's basic financial statements. As specified in Florida Senate Bill 1512, spending authority will continue to be provided by the State and will follow the County fiscal year (October 1 to September 30). The Clerk's basic financial statements do not purport to reflect the financial position or the results of operations of Jefferson County, Florida taken as a whole.

Entity status for financial reporting is governed by Statement No. 14 of the Governmental Accounting Standards Board (GASB). Although the Clerk's office is operationally autonomous from the Board of County Commissioners (the "Board"), it does not hold sufficient corporate powers of its own to be considered a legally separate entity for financial purposes. Therefore, the Clerk is reported as part of the primary government of Jefferson County, Florida.

These basic financial statements are not intended to be a complete presentation of the financial position and results of operations of Jefferson County, Florida taken as a whole. As permitted by Chapter 10.556(4), *Rules of the Auditor General*, State of Florida, the basic financial statements consist of only the *fund level* financial statements as defined in GASB No. 34, and do not include presentations of *government-wide* financial statements of the Clerk.

**JEFFERSON COUNTY, FLORIDA
CLERK OF THE CIRCUIT COURT
NOTES TO BASIC FINANCIAL STATEMENTS
SEPTEMBER 30, 2024**

Note 1 – Summary of Significant Accounting Policies (Continued)

Basis of Presentation

The accompanying basic financial statements include all the funds and accounts of the Clerk's office but are not a complete presentation of the County as a whole. The accompanying financial statements are prepared for the purpose of complying with Section 218.39, Florida Statutes, and Section 10.557(3), *Rules of the Auditor General-Local Governmental Entity Audits*.

Fund Accounting

The financial activities of the Clerk are recorded in separate funds, each of which is considered a separate accounting entity. The operations of each fund are accounted for with a separate set of self-balancing accounts that comprise its assets, liabilities, fund equity, revenues, and expenditures. Government resources are allocated to and accounted for in individual funds based upon the purposes for which they are to be spent and the means by which spending activities are controlled.

The purposes of the Clerk's various funds are categorized and described as follows:

The Clerk utilizes the following fund type:

- **Governmental Fund:**

- **General Fund** – The general fund is the general operating fund of the Clerk. It is used to account for all financial resources, except those required to be accounted for in another fund.
- **Court Fund** – The Court Fund was established to account for court-related revenues and expenditures. Included in the Court Fund is the federal reimbursement of the court-related child support revenues and expenditures for overhead.
- **Record Modernization Fund** – The Record Modernization Fund is used to account for the proceeds of specific revenue sources that are legally restricted to expenditures for the public records system of the Clerk's office and additional court-related operational needs and program enhancements.

- **Fiduciary Fund:**

- **Custodial Fund** – The custodial fund is used to account for assets held by the Clerk as an agent for individuals, private organizations, and other governments.

Measurement Focus

The accounting and financial reporting treatment applied to the fixed assets and long-term liabilities associated with a fund are determined by its measurement focus. The general fund is accounted for on a spending or "financial flow" measurement focus. This means that generally, only current assets and current liabilities are included in the balance sheet. General fund operating statements present increases (revenues and other financing sources) and decreases (expenditures and other financing uses) in net current assets. Accordingly, they present a summary of sources and uses of "available spendable resources" during a period.

**JEFFERSON COUNTY, FLORIDA
CLERK OF THE CIRCUIT COURT
NOTES TO BASIC FINANCIAL STATEMENTS
SEPTEMBER 30, 2024**

Note 1 – Summary of Significant Accounting Policies (Continued)

Basis of Accounting

Basis of accounting refers to when revenues and expenditures are recognized in the accounts and reported in the financial statements and refers to the timing of the measurements made, regardless of the measurement focus applied.

All governmental fund financial statements are reported using a current financial resources measurement focus on a modified accrual basis of accounting. The major modifications to the accrual basis are: (a) revenues are recorded in the accounting period in which they become available and measurable (available means collectible within the current period or soon enough thereafter to be used to pay liabilities of the current period, considered to be sixty days for all revenue) (b) expenditures are recorded in the accounting period in which the liability is incurred, except for accumulated sick and vacation pay, which are not recorded until paid. Charges for services and investment revenue are recorded as earned.

The fiduciary fund statements are prepared using the economic resources measurement focus and the accrual basis of accounting.

When both restricted and unrestricted resources are available for use, it is the Clerk's policy to use the restricted resources first, then unrestricted resources as needed.

Budgetary Requirements

Government fund revenues and expenditures accounted for in budgetary funds are controlled by a formal integrated budgetary accounting system in accordance with the Florida Statutes. An annual budget is adopted for the Clerk's General Fund. All budget amounts presented in the accompanying basic financial statements have been adjusted for legally authorized amendments of the annual budget for the year. Budgets are prepared on the modified accrual basis of accounting.

The Clerk of the Circuit Court, functioning in the capacity as the Clerk of the Circuit and County Courts and as the Clerk of the Board of County Commissioners, prepares a budget in two parts:

The budget for funds necessary to perform court-related functions as provided in the Florida Statutes 28.36 is filed with the Florida Clerks of Court Operations Corporation; and

The budget for funds necessary to perform those duties of Clerk of the Board of County Commissioners, County Auditor, and Custodian of all county funds and other county-related duties.

The Clerk's annual budget is monitored at varying levels of classification detail. However, for purposes of budgetary control, expenditures cannot legally exceed the total annual budget appropriation at the individual fund level. Appropriations lapse at the end of the fiscal year.

Cash and Cash Equivalents

Cash and cash equivalents include amounts in demand deposits as well as short-term investments with a maturity date within three months of the date acquired by the government. Short-term investments also include amounts placed with the State Board of Administration for participation in the Local Government Surplus Trust Fund investment pools created by Section 218.405 and 218.417, Florida Statutes.

**JEFFERSON COUNTY, FLORIDA
CLERK OF THE CIRCUIT COURT
NOTES TO BASIC FINANCIAL STATEMENTS
SEPTEMBER 30, 2024**

Note 1 – Summary of Significant Accounting Policies (Continued)

Capital Assets and Depreciation

Tangible personal property is recorded as expenditures in the governmental fund types at the time an asset is acquired. Assets acquired by the Clerk are capitalized at cost in the capital asset accounts of the County. The Clerk maintains custodial responsibility for the capital assets used by their office.

Estimated useful lives, in years, for depreciable assets are as follows:

Furniture, machinery, and equipment 3-30 years

Due to Others

This account is used to account for assets held by the Clerk for other governmental agencies or individuals.

Unearned Revenues

Unearned revenues reported in governmental fund financial statements represent unearned revenues which are measurable but not available, and in accordance with the modified accrual basis of accounting are reported as unearned revenues.

Accumulated Compensated Absences

The Clerk maintains a policy that permits permanent full-time employees to accumulate earned but unused personal leave hours that will be paid to employees upon separation if certain criteria are met. These benefits, plus their related tax and retirement cost are classified as compensated absences. Employees may be paid for unused personal leave hours accrued up to a maximum amount in accordance with the personnel policy.

The Clerk's accumulated compensated absences are reported in the statement of net position in the County's financial statements. No expenditure is reported in the government fund level statements for these amounts until payment is due. Compensated absences liability is based on current rate of pay.

Governmental Fund Balances

The Clerk adopted GASB Statement No. 54, *Fund Balance Reporting and Governmental Fund Type Definitions* (GASB 54), as required. This GASB Statement clarifies governmental fund balance classifications and fund-type definitions. Fund balances are classified either as non-spendable or spendable. See note 7.

Risk Management and Insurance

The Clerk is exposed to various risks of loss related to torts; theft of, damage to and destruction of assets; errors or omissions; injuries to employee and/or the public; or damage to property of others. The Clerk is covered under the Board of County Commissioners insurance policies. The Board believes the level of insurance purchased is adequate to protect against material loss. No significant changes in coverage or claims have been made in the last year.

Management Estimates and Assumptions

The preparation of financial statements in conformity with GAAP requires management to make use of estimates that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities as of the date of the financial statements, and the reported amount of revenues and expenditures during the reporting period. Actual results could differ from those estimates.

**JEFFERSON COUNTY, FLORIDA
CLERK OF THE CIRCUIT COURT
NOTES TO BASIC FINANCIAL STATEMENTS
SEPTEMBER 30, 2024**

Note 1 – Summary of Significant Accounting Policies (Concluded)

Subsequent Events

Subsequent events have been evaluated through the date of the Independent Auditor's Report, which is the date the financial statements were available to be issued.

Note 2 – Recently Issued Accounting Pronouncement

For the year ended September 30, 2023, the Clerk adopted new accounting guidance by implementing Governmental Accounting Standards Board (GASB) Statement No. 96, *Subscription-Based Information Technology Arrangements* (SBITAs). The implementation of this standard requires SBITAs to be reported as right-to-use assets, which are intangible assets, with a corresponding subscription liability. The new guidance also provides capitalization criteria for outlays other than subscription payments, including the implementation costs of a SBITA, and requires note disclosures regarding SBITA. Because of the current financial resources management focus, the accompanying fund financial statements do not report those assets or long-term liabilities, and such amounts are instead reported in the government-wide financial statements of the County. The Clerks' financial statements report subscription payments for applicable SBITAs as debt service expenditures. SBITAs that commence during the year are also reported as other financing sources and capital outlay.

Note 3 – Deposits and Investments

At September 30, 2024, the carrying amount of the Clerk's cash and cash equivalents was \$96,057 and restricted cash was \$37,942. The Clerk's custodial cash is \$1,079,399. The bank balance was covered by federal depository insurance and, for the amount in excess of such federal depository insurance, by the State of Florida's Public Deposit Act. Provisions of the Act require that public deposit may only be made at qualified public depositories. The Act requires each qualified public depository to deposit with the State Treasurer eligible collateral equal to or in excess of the required collateral as determined by the provisions of the Act. In the event of a failure by a qualified public depository, losses in excess of federal depository insurance and proceeds from the sale of securities pledged by the defaulting depository are assessed against the other qualified public depositories of the same type as the depository in default. When other qualified public depositories are assessed additional amounts, they are assessed on a pro-rata basis.

The Clerk's investment practices are governed by Chapter 218.415 of the Florida Statutes. The Clerk is authorized to invest in certificated of deposit, money market certificates, obligations of the US Treasury, mutual funds and repurchase agreements collateralized by U.S. Government securities, and the Local Government Surplus Trust Fund.

Credit Risk

The credit risk of certain investments, such as investment pools managed by other governments, cannot be categorized as to credit risk because the Clerk's investments are not evidenced by specific, identifiable investment securities.

Interest Rate Risk

At September 30, 2024, the Clerk did not hold any deposits or investments that were considered to have interest rate risk.

**JEFFERSON COUNTY, FLORIDA
CLERK OF THE CIRCUIT COURT
NOTES TO BASIC FINANCIAL STATEMENTS
SEPTEMBER 30, 2024**

Note 3 – Deposits and Investments (Concluded)

Custodial Credit Risk

At September 30, 2024, the Clerk did not hold any deposits or investments that were considered to have custodial risk.

Concentration of Credit Risk

At September 30, 2024, the Clerk did not have any investments that were considered to have a concentration of credit risk.

Note 4 – Long-term Liability for Compensated Absences

Of the \$23,639 liability for accrued compensated absences, management estimates that \$5,910 will be due and payable within one year. The liability is not reported in the financial statements of the Clerk since it is not payable from available resources at September 30, 2024. The liability is reported on the statement of net position in the County-wide financial statements.

Note 5 – Pension and Postemployment Benefits Other Than Pension Benefits

Florida Retirement System (FRS) Pension Benefits

The Clerk participates in the Florida Retirement System to provide benefits to their employees. A detailed plan description and any liability for employees of the Clerk are included in the financial statements of the County.

Postemployment Benefits Other Than Pensions

The Clerk participates in the plan established by the Board of County Commissioners to provide other postemployment benefits to retirees of the Board and Constitutional Officers. A detailed plan description and any liability for employees of the Clerk are included in the financial statements of the County.

Note 6 – Court Related Fees

Based on the legal opinion provided by the Clerks of Court Operations Corporation (the “CCOC”) general counsel of the provisions of Section 28.37(3), F.S., which was adopted as policy by the CCOC Finance and Budget Committee, all excess court-related funds have been included in a fund asset or liability, Due to/from Other Governmental Units. As of September 30, 2024, there were \$28,940 excess court-related fees.

Note 7 – Fund Equity

Non-spendable fund balances include amounts that cannot be spent because they are not in spendable form or are legally or contractually required to be maintained intact. The Clerk had no non-spendable net assets at September 30, 2024.

**JEFFERSON COUNTY, FLORIDA
CLERK OF THE CIRCUIT COURT
NOTES TO BASIC FINANCIAL STATEMENTS
SEPTEMBER 30, 2024**

Note 7 – Fund Equity (Concluded)

Spendable fund balances are classified based on a hierarchy of the Clerk's ability to control the spending of these fund balances and are reported in the following categories: restricted, committed, assigned and unassigned. For the year ended September 30, 2024, the Clerk reports net assets as restricted. Restricted net assets have externally imposed constraints placed on the use of resources by creditors, grantors, contributors, laws or regulations of other governments or imposed by law through constitutional provisions or enabling legislation. Unassigned fund balances have not been restricted, committed, or assigned to specific purposes within the general fund. For the year ending September 30, 2024, the Clerk reported \$60,214 in restricted fund balance for the modernization of public records and court-related technology.

Note 8 - Cooperative Agreement

The Clerk has a Cooperative Agreement with the Florida Department of Revenue. This agreement encompasses all the Clerk's child support functions. It allows for indirect cost reimbursement. The Clerk uses an established indirect cost rate to invoice the Department of Revenue each month. These amounts are federal funds received under CFDA #93.563. The net amount received was \$58,034 for current year reimbursements.

Note 9 – Excess Revenue

Pursuant to Section 218.36(2), Florida Statutes, each County Officer shall pay into the County General Fund all money in excess of the sum to which he or she is entitled under the provisions of Chapter 145. Excess revenues over expenditures were returned to the Board of County Commissioners as required by Florida Statutes are accrued and reported as a transfer out. The Clerk had excess revenue of \$258,916, and this amount was due to the Board of County Commissioner at year end.

REQUIRED SUPPLEMENTARY INFORMATION

**JEFFERSON COUNTY, FLORIDA
CLERK OF THE CIRCUIT COURT
BUDGETARY COMPARISON SCHEDULE
GENERAL FUND
FOR THE YEAR ENDED SEPTEMBER 30, 2024**

	General Fund			
	Budgeted Amounts		Actual Amounts	Variance With Final Budget Favorable (Unfavorable)
	Original	Final		
Revenues				
Charges for services	\$ 110,912	\$ 110,912	\$ 125,623	\$ 14,711
Intergovernmental	109,092	109,092	60,322	(48,770)
Total Revenues	220,004	220,004	185,945	(34,059)
Expenditures				
General government:				
Personal services	394,092	394,092	167,714	226,379
Operating expenses	-	-	140,370	(140,370)
Court-related:				
Personal services	220,004	220,004	13,037	206,967
Operating expenses	-	-	-	-
Total Expenditures	614,096	614,096	321,121	292,975
Excess (Deficiency) of revenues over (under) expenditures	(394,092)	(394,092)	(135,176)	258,916
Other financing sources (uses)				
Transfers in	394,092	394,092	394,092	-
Transfers out	-	-	(258,916)	258,916
Net other financing sources (uses)	394,092	394,092	135,176	(258,916)
Net change in fund balance	\$ -	\$ -	\$ -	\$ -

**JEFFERSON COUNTY, FLORIDA
CLERK OF THE CIRCUIT COURT
BUDGETARY COMPARISON SCHEDULE
COURT FUND
FOR THE YEAR ENDED SEPTEMBER 30, 2024**

Court Fund				
	Budgeted Amounts		Actual	Variance
	Original	Final	Amounts	With Final Budget Favorable (Unfavorable)
Revenues				
Charges for services	\$ -	\$ -	\$ -	\$ -
Intergovernmental	196,091	196,091	161,666	(34,425)
Fines and forfeitures	371,584	371,584	395,167	23,583
Total Revenues	567,675	567,675	556,833	(10,842)
Expenditures				
Court-related:				
Personal services	567,675	567,675	553,731	13,944
Operating expenses	-	-	3,102	(3,102)
Total expenditures	567,675	567,675	556,833	10,842
Excess (Deficiency) of revenues over (under) expenditures	-	-	-	-
 Net change in fund balance	 \$ 567,675	 \$ 567,675	 \$ -	 \$ -

**JEFFERSON COUNTY, FLORIDA
CLERK OF THE CIRCUIT COURT
BUDGETARY COMPARISON SCHEDULE
RECORD MODERNIZATION FUND
FOR THE YEAR ENDED SEPTEMBER 30, 2024**

Records Modernization Fund					
	Budgeted Amounts		Actual Amounts	Variance With Final Budget Favorable (Unfavorable)	
	Original	Final			
Revenues					
Charges for services	\$ -	\$ -	\$ -	\$ -	-
Intergovernmental	-	-	-	-	-
Fines and forfeitures	-	-	36,192	36,192	36,192
Total Revenues	-	-	36,192	36,192	36,192
Expenditures					
Court-related:					
Personal services	-	-	-	-	-
Operating expenses	-	-	-	-	-
Total expenditures	-	-	-	-	-
Excess (Deficiency) of revenues over (under) expenditures	-	-	36,192	(36,192)	(36,192)
Net change in fund balance	\$ -	\$ -	\$ 36,192	\$ (36,192)	(36,192)

**JEFFERSON COUNTY, FLORIDA
CLERK OF THE CIRCUIT COURT
NOTES TO BUDGETARY COMPARISON SCHEDULES
FOR THE YEAR ENDED SEPTEMBER 30, 2024**

Note 1 – Budgetary Information

The Clerk's Office operates under budget procedures pursuant to Florida Statutes. Annual budgets are legally adopted for the general fund and records modernization fund and are on a basis consistent with accounting principles generally accepted in the United States of America. The legal level of budgetary control (i.e., the level at which expenditures may not legally exceed appropriations) is at the fund level. Budgetary changes within the funds are made at the discretion of the Clerk.

The proposed budget is also prepared, summarized and submitted by the Clerk to the Florida Clerk of Court Operations Corporation. The proposed budget must provide detailed information on the anticipated revenues available and expenditures necessary for the performance of the court-related functions listed in Florida Statute 28.35(3)(a) of the Clerk's office.

Note 2 – Excess of Expenditures Over Appropriations

For the year ended September 30, 2024, expenditures exceeded appropriations in the Record Modernization Fund by \$36,192. These over-expenditures were due to the lack of preparing an approved budget to spend the anticipated revenues.

SUPPLEMENTARY INFORMATION

**JEFFERSON COUNTY, FLORIDA
CLERK OF THE CIRCUIT COURT
COMBINING BASIC STATEMENT OF FIDUCIARY NET POSITION
FIDUCIARY FUNDS
SEPTEMBER 30, 2024**

	Custodial Funds				
	Court Registry	Bond Account	Tax Redemption	Suspense Account	Total
Assets					
Cash and cash equivalents	\$ 203,791	\$ 38,231	\$ 307,567	\$ 529,810	\$ 1,079,399
Due from other governments	-	-	-	-	-
Total assets	203,791	38,231	307,567	529,810	1,079,399
Liabilities					
Due to others	-	-	-	-	-
Due to other governments	-	-	-	529,810	529,810
Total liabilities	-	-	-	529,810	529,810
Net Position					
Restricted	-	-	-	-	-
Held for others	203,791	38,231	307,567	-	549,589
Total net position	\$ 203,791	\$ 38,231	\$ 307,567	\$ -	\$ 549,589

**JEFFERSON COUNTY, FLORIDA
CLERK OF THE CIRCUIT COURT
COMBINING BASIC STATEMENT OF CHANGES IN FIDUCIARY NET POSITION
FIDUCIARY FUNDS
YEAR ENDED SEPTEMBER 30, 2024**

	Custodial Funds				
	Court Registry	Bond Account	Tax Redemption	Suspense Account	Total
Additions					
Funds held for others	\$435,423	\$32,715	\$ 169,136	\$ 2,737,734	\$ 3,375,008
Total additions	435,423	32,715	169,136	2,737,734	3,375,008
Deductions					
Funds held for others	313,452	20,143	126,927	3,196,704	3,657,226
Total deductions	313,452	20,143	126,927	3,196,704	3,657,226
Net change in fiduciary net position	121,971	12,572	42,209	(458,970)	(282,218)
Net position - beginning	81,820	25,659	265,358	458,970	831,807
Net position - ending	\$203,791	\$38,231	\$ 307,567	\$ -	\$ 549,589

COMPLIANCE SECTION

**INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER
FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS
BASED ON AN AUDIT OF BASIC FINANCIAL STATEMENTS
PERFORMED IN ACCORDANCE WITH *GOVERNMENT AUDITING STANDARDS***

The Honorable Trey Hightower
Clerk of the Circuit Court, Jefferson County, Florida
Monticello, Florida

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in the *Government Auditing Standards* issued by the Comptroller General of the United States, the basic financial statements of each major fund and the aggregate remaining fund information of the Jefferson County, Florida, Clerk of the Circuit Court (the "Clerk") as of and for the year ended September 30, 2024, and the related notes to the basic financial statements, which collectively comprise the Clerk's basic financial statements and have issued our report thereon dated February 5, 2026 which contains an emphasis of matter referring to a basis of presentation required for compliance with state reporting requirements. Our opinions were not modified with respect to this matter.

Internal Control Over Financial Reporting

In planning and performing our audit of the basic financial statements, we considered the Clerk's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the basic financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Clerk's internal control. Accordingly, we do not express an opinion on the effectiveness of the Clerk's internal control.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies and therefore, material weaknesses or significant deficiencies may exist that were not identified. We did identify certain deficiencies in internal control, described below as **Finding C2024-001** and **Finding C2024-002** that we consider to be material weaknesses.

CURRENT YEAR FINDINGS AND RECOMMENDATIONS:

FINDING C2024-001 IMPROPER USE AND OVERSIGHT OF SUSPENSE ACCOUNT

CRITERIA: Florida Statutes and sound financial management practices require the Clerk of the court to properly safeguard public funds, ensure funds are deposited into the correct accounts, and maintain adequate internal controls, including oversight, segregation of duties, and timely reconciliation of all bank accounts.

CONDITION: During the audit period, the Clerk's office deposited numerous Board of County Commissioner's (the "BOCC") funds into the Clerk's suspense account that should have been deposited directly into the BOCC checking account. Audit testing and inquiry determined that this practice began in the prior fiscal year and continued until the issue was identified by the interim Clerk and corrective action was initiated.

CAUSE: The Clerk's office had inadequate internal controls over the suspense account, including insufficient oversight of deposits, lack of clearly documented policies governing the appropriate use of the suspense account, inadequate segregation of duties related to check processing and account monitoring, and insufficient review of account activity.

EFFECT: As a result of the improper deposit of BOCC funds into the Clerk's suspense account County funds were deposited into the incorrect account, the suspense account was not reconciled timely or consistently, disbursements to appropriate agencies were delayed, and accountability and transparency over public funds were weakened.

RECOMMENDATION: We recommend that the Clerk's office take immediate action to strengthen internal controls over the suspense account including investigating and analyzing all balances in the suspense account to determine the proper ownership and disposition of funds, coordinating with the BOCC finance staff to verify proper classification of funds and to ensure agreement on the amounts to be distributed, distributing and transferring funds, in coordination with the BOCC finance staff, from the suspense account to the appropriate BOCC and other applicable accounts in a timely manner based on the results, prohibiting the deposit of BOCC funds into the Clerk's suspense account and ensuring all County funds are deposited directly into the appropriate BOCC checking accounts, establishing and documenting clear policies and procedures governing the appropriate use of the suspense account and implementing segregation of duties over deposits, disbursements, and reconciliation.

STATUS: As of the date of issuance, this condition has been largely corrected and the distribution of BOCC funds is still ongoing.

FINDING C2024-002: PREPARATION OF FINANCIAL STATEMENTS IN ACCORDANCE WITH GAAP

CRITERIA: Management is responsible for the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America (GAAP).

CONDITION: Material audit adjustments were required to be made to the accounting records after the start of the audit process in order for the financial statements to be presented in accordance with GAAP.

CAUSE: During the fiscal year, the Clerk's office transitioned to a new general ledger software system. The conversion process was ongoing during the year, and certain 2024 accounting records had not yet been fully migrated into the new system. As a temporary measure, management utilized supplemental spreadsheets to assist in compiling accounting activity and preparing the general ledger during the transition period. In addition, the incomplete system conversion limited the Clerk's office ability to timely reconcile certain cash accounts during the year. While these procedures were intended to support continuity of operations, additional controls and review processes were needed to ensure that all transactions were fully recorded and reconciled in accordance with GAAP prior to the start of the audit.

EFFECT: The failure to prepare accounting records and financial statements in accordance with GAAP increases the risk that material misstatements could occur and not be timely detected or corrected.

RECOMMENDATION: We recommend that management implement and maintain policies and procedures to ensure that accounting records and financial statements are prepared in accordance with GAAP prior to the audit. Such procedures may include completing and validating the general ledger system conversion, minimizing reliance on external spreadsheets, ensuring timely reconciliation of cash accounts, implementing enhanced supervisory review, and utilizing qualified accounting resources as needed to reduce the likelihood of material audit adjustments.

STATUS: As of the date of issuance, this condition has been largely corrected.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether the Clerk's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

Clerk's Response to Findings

The Clerk's response to the finding identified in our audit is described in the accompanying letter. The Clerk's response was not subjected to the auditing procedures applied in the audit of the basic financial statements and, accordingly, we express no opinion on it.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the Clerk's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

Moran & Smith LLP

Moran & Smith LLP
Tallahassee, Florida
February 5, 2026

**INDEPENDENT ACCOUNTANTS' REPORT ON COMPLIANCE
WITH THE REQUIREMENTS OF SECTION 218.415, FLORIDA STATUTES,
*LOCAL GOVERNMENT INVESTMENT POLICIES***

The Honorable Trey Hightower
Clerk of the Circuit Court, Jefferson County, Florida
Monticello, Florida

We have examined the Jefferson County, Florida, Clerk of the Circuit Court's (the "Clerk") compliance with the requirements of Section 218.415, Florida Statutes, *Local Government Investment Policies*, during the year ended September 30, 2024. Management is responsible for the Clerk's compliance with those requirements. Our responsibility is to express an opinion on the Clerk's compliance based on our examination.

Our examination was conducted in accordance with attestation standards established by the American Institute of Certified Public Accountants. Those standards require that we plan and perform the examination to obtain reasonable assurance about whether the Clerk complied, in all material respects, with the specified requirements referenced above. An examination involves performing procedures to obtain evidence about whether the Clerk complied with specific requirements. The nature, timing, and extent of the procedures selected depend on our judgment, including an assessment of the risks of material noncompliance, whether due to fraud or error. We believe that our examination provides a reasonable basis for our opinion. Our examination does not provide a legal determination on the Clerk's compliance with specified requirements.

In our opinion, the Clerk complied, in all material respects, with the aforementioned requirements for the year ended September 30, 2024.

This report is intended solely for the information and use of management and the State of Florida Auditor General and is not intended to be used by anyone other than these specified parties.

Moran & Smith LLP

Moran & Smith LLP
Tallahassee, Florida
February 5, 2026

**INDEPENDENT ACCOUNTANTS' REPORT ON COMPLIANCE
WITH SECTION 28.35, FLORIDA STATUTES, *FLORIDA CLERKS OF COURT OPERATIONS
CORPORATION*, AND 28.36, FLORIDA STATUTES, *BUDGET PROCEDURE***

The Honorable Trey Hightower
Clerk of the Circuit Court, Jefferson County, Florida
Monticello, Florida

We have examined the Jefferson County, Florida, Clerk of the Circuit Court's (the "Clerk") compliance with the requirements of Section 28.35, Florida Statutes, *Florida Clerks of Court Operations Corporation*, and Section 28.36, Florida Statutes, *Budget Procedure*, during the year ended September 30, 2024. Management is responsible for the Clerk's compliance with those requirements. Our responsibility is to express an opinion on the Clerk's compliance based on our examination.

Our examination was conducted in accordance with the attestation standards established by the American Institute of Certified Public Accountants. Those standards require that we plan and perform the examination to obtain reasonable assurance about whether the Clerk complied, in all material respects, with the specified requirements referenced above. An examination involves performing procedures to obtain evidence about whether the Clerk complied with the specified requirements. The nature, timing, and extent of the procedures selected depend on our judgment, including an assessment of the risks of material noncompliance, whether due to fraud or error. We believe that our examination provides a reasonable basis for our opinion. Our examination does not provide legal determination on the Clerk's compliance with specified requirements.

In our opinion, the Clerk complied in all material respects, with the requirements for the year ended September 30, 2024.

This report is intended solely for the information and use of management and the State of Florida Auditor General and is not intended to be used by anyone other than these specified parties.

Moran & Smith LLP

Moran & Smith LLP
Tallahassee, Florida
February 5, 2026

**INDEPENDENT ACCOUNTANTS' REPORT ON COMPLIANCE
WITH SECTION 61.181, FLORIDA STATUTES, *DEPOSITORY FOR
ALIMONY TRANSACTIONS, SUPPORT, MAINTENANCE
AND SUPPORT PAYMENTS; FEES***

The Honorable Trey Hightower
Clerk of the Circuit Court, Jefferson County, Florida
Monticello, Florida

We have examined the Jefferson County, Florida, Clerk of the Circuit Court's (the "Clerk") compliance with the requirements of Section 61.181, Florida Statutes, *Depository for Alimony Transactions, Support, Maintenance and Support Payments; Fees* during the year ended September 30, 2024. Management is responsible for the Clerk's compliance with those requirements. Our responsibility is to express an opinion on the Clerk's compliance based on our examination.

Our examination was conducted in accordance with the attestation standards established by the American Institute of Certified Public Accountants. Those standards require that we plan and perform the examination to obtain reasonable assurance about whether the Clerk complied, in all material respects, with the specified requirements referenced above. An examination involves performing procedures to obtain evidence about whether the Clerk complied with the specified requirements. The nature, timing, and extent of the procedures selected depend on our judgment, including an assessment of the risks of material noncompliance, whether due to fraud or error. We believe that our examination provides a reasonable basis for our opinion. Our examination does not provide a legal determination on the Clerk's compliance with specified requirements.

In our opinion, the Clerk complied, in all material respects, with the aforementioned requirements for the year ended September 30, 2024.

This report is intended solely for the information and use of management and the State of Florida Auditor General and is not intended to be used by anyone other than these specified parties.

Moran & Smith LLP

Moran & Smith LLP
Tallahassee, Florida
February 5, 2026

INDEPENDENT AUDITOR'S MANAGEMENT LETTER

The Honorable Trey Hightower
Clerk of the Circuit Court, Jefferson County, Florida
Monticello, Florida

Report on the Basic Financial Statements

We have audited the accompanying basic financial statements of the Jefferson County, Florida, Clerk of the Circuit Court (the "Clerk"), as of and for the year ended September 30, 2024, and have issued our report thereon February 5, 2026.

Auditor's Responsibility

We conducted our audit in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and Chapter 10.550, Rules of the Auditor General.

Other Reporting Requirements

We have issued our Independent Auditor's Report on Internal Control over Financial Reporting and on Compliance and Other Matters based on an Audit of the Basic Financial Statements Performed in Accordance with *Government Auditing Standards*; and Independent Accountants' Report on an examination conducted in accordance with AICPA *Professional Standards*, AT-C Section 315, regarding compliance requirements in accordance with Chapter 10.550, Rules of the Auditor General. Disclosures in those reports and schedule, which are dated February 5, 2026, should be considered in conjunction with this management letter.

Prior Audit Findings

Section 10.554(1)(i)1., Rules of the Auditor General, requires that we determine whether or not corrective actions have been taken to address significant findings and recommendations made in the preceding annual financial audit report. Corrective actions have been taken to address findings and recommendations made in the preceding annual financial audit report.

Official Title and Legal Authority

Section 10.554(1)(i)4., Rules of the Auditor General, requires that the name or official title and legal authority for the primary government and each component unit of the reporting entity be disclosed in the management letter, unless disclosed in the notes to the basic financial statements. The Jefferson County, Florida Clerk of the Circuit Court was established by the Constitution of the State of Florida, Article VIII, Section 1(d). There were no component units related to Jefferson County, Florida, Clerk of the Circuit Court.

Financial Management

Section 10.554(1)(i)2., Rules of the Auditor General, requires that we communicate any recommendations to improve financial management. In connection with our audit, we did not have any such recommendations.

Additional Matters

Section 10.554(1)(i)3., Rules of the Auditor General, requires us to communicate noncompliance with provisions of contracts or grant agreements, or abuse, that have occurred, or are likely to have occurred, that have an effect on the basic financial statements that is less than material, but which warrants the attention of those charged with governance. In connection with our audit, we did note certain matters. See Independent Auditor's Report on Internal Control Over Financial Reporting and on Compliance and Other Matters Based on an Audit of Basic Financial Statements Performed in Accordance with *Government Auditing Standards*.

Purpose of the Letter

Our management letter is intended solely for the information and use of the Legislative Auditing Committee, members of the Florida Senate and the Florida House of Representatives, the Florida Auditor General, Federal, and other granting agencies and Jefferson County, Florida, Clerk and applicable management, and is not intended to be and should not be used by anyone other than these specified parties.

Moran & Smith LLP

Moran & Smith LLP
Tallahassee, Florida
February 5, 2026



Ms. Sherrill F. Norman, CPA
Auditor General, State of Florida
Tallahassee, Florida 32399

Dear Ms. Norman,

Subject: Response to Findings of the 2024 Financial Statement Audit

Please see the responses and corrections for the findings in the Moran and Smith Financial Statement Audit for the Jefferson County Clerk of Court's Office in Fiscal Year 23-24. Most of these corrections have been made or are currently being made in Fiscal Year 2026.

FINDING C2024-001: IMPROPER USE AND OVERSIGHT OF SUSPENSE ACCOUNT

Criteria:

Florida Statutes and sound financial management practices require the Clerk of the court to properly safeguard public funds, ensure funds are deposited into the correct accounts, and maintain adequate internal controls, including oversight, segregation of duties, and timely reconciliation of all bank accounts.

Condition:

During the audit period, the Clerk's office deposited numerous Board of County Commissioner's (the "BOCC") funds into the Clerk's suspense account that should have been deposited directly into the BOCC checking account. Audit testing and inquiry determined that this practice began in the prior fiscal year and continued until the issue was identified by the interim Clerk and corrective action was initiated.

Cause:

The Clerk's office had inadequate internal controls over the suspense account, including insufficient oversight of deposits, lack of clearly documented policies governing the appropriate use of the suspense account, inadequate segregation of duties related to check processing and account monitoring, and insufficient review of account activity.

Effect:

As a result of the improper deposit of BOCC funds into the Clerk's suspense account County funds were deposited into the incorrect account, the suspense account was not reconciled timely or consistently, disbursements to appropriate agencies were delayed, and accountability and transparency over public funds were weakened.

Recommendation:

We recommend that the Clerk's office take immediate action to strengthen internal controls over the suspense account including investigating and analyzing all balances in the suspense account to determine the proper ownership and disposition of funds, coordinating with the BOCC finance staff to verify proper classification of funds and to ensure agreement on the amounts to be distributed, distributing and transferring funds, in coordination with the BOCC finance staff, from the suspense account to the appropriate BOCC and other applicable accounts in a timely manner based on the results, prohibiting the deposit of BOCC funds into the Clerk's suspense account and ensuring all County funds are deposited directly into the appropriate BOCC checking accounts, establishing and documenting clear policies and procedures governing the appropriate use of the suspense account and implementing segregation of duties over deposits, disbursements, and reconciliation.

Status:

As of the date of issuance, this condition has been largely corrected and the distribution of BOCC funds is still ongoing.

Response:

This issue was identified during Fiscal Year 2024-25, and corrective action was initiated immediately. The improper use of the suspense account has been discontinued, and BOCC funds are no longer deposited into the Clerk's suspense account. Corrective measures have been implemented to strengthen oversight, improve reconciliation practices, and ensure BOCC funds are deposited directly into the appropriate BOCC bank accounts.

Corrective Action Plan:

The Clerk's Office has implemented daily and monthly reconciliations of the suspense account to ensure timely identification and resolution of any outstanding balances. Segregation of duties has been strengthened within the Court and Finance Departments to ensure that deposit processing, account monitoring, and reconciliation functions are performed by separate personnel.



FINDING C2024-002: PREPARATION OF FINANCIAL STATEMENTS IN ACCORDANCE WITH GAAP

Criteria:

Management is responsible for the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America (GAAP).

Condition:

Material audit adjustments were required to be made to the accounting records after the start of the audit process in order for the financial statements to be presented in accordance with GAAP.

Cause:

During the fiscal year, the Clerk's office transitioned to a new general ledger software system. The conversion process was ongoing during the year, and certain 2024 accounting records had not yet been fully migrated into the new system. As a temporary measure, management utilized supplemental spreadsheets to assist in compiling accounting activity and preparing the general ledger during the transition period. In addition, the incomplete system conversion limited the Clerk's office ability to timely reconcile certain cash accounts during the year. While these procedures were intended to support continuity of operations, additional controls and review processes were needed to ensure that all transactions were fully recorded and reconciled in accordance with GAAP prior to the start of the audit.

Effect:

The failure to prepare accounting records and financial statements in accordance with GAAP increases the risk that material misstatements could occur and not be timely detected or corrected.

Recommendation:

We recommend that management implement and maintain policies and procedures to ensure that accounting records and financial statements are prepared in accordance with GAAP prior to the audit. Such procedures may include completing and validating the general ledger system conversion, minimizing reliance on external spreadsheets, ensuring timely reconciliation of cash accounts, implementing enhanced supervisory review, and utilizing qualified accounting resources as needed to reduce the likelihood of material audit adjustments.

Status:

As of the date of issuance, this condition has been largely corrected.

Response:

The Clerk's Office acknowledges the finding. During Fiscal Year 2023-24, the Office was in the process of transitioning to a new general ledger system, and certain accounting records had not yet been fully converted at the time the audit commenced. As a result, supplemental schedules and post-audit adjustments were required to ensure the financial statements were presented in accordance with GAAP. Since that time, significant progress has been made to complete the system conversion, improve account reconciliations, and strengthen internal review procedures.

Corrective Action Plan:

The Clerk's Office has implemented procedures to ensure accounting records and financial statements are prepared in accordance with GAAP prior to the start of each annual audit. These actions include completing the general ledger system conversion, reducing reliance on external spreadsheets, and performing monthly reconciliations of cash and other material balance sheet accounts to ensure accuracy and completeness.

In addition, supervisory review procedures have been enhanced to provide management-level oversight of account reconciliations and financial statement preparation. The Clerk's Office is also utilizing qualified accounting personnel and external technical resources, as needed, to assist with complex accounting matters and to ensure GAAP compliance prior to audit fieldwork.

Please contact me with any questions.

Respectfully,

Trey Hightower

Trey Hightower

Clerk of Circuit Court and Comptroller

Jefferson County

**JEFFERSON COUNTY, FLORIDA
SHERIFF**

BASIC FINANCIAL STATEMENTS

SEPTEMBER 30, 2024

JEFFERSON COUNTY, FLORIDA
SHERIFF
SEPTEMBER 30, 2024

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INDEPENDENT AUDITOR'S REPORT

The Honorable Mac McNeill
Jefferson County Sheriff
Monticello, Florida

Opinions

We have audited the accompanying financial statements of the general fund and the aggregate remaining fund information of the Jefferson County, Florida Sheriff (the "Sheriff"), as of and for the year ended September 30, 2024, and the related notes to the financial statements, which collectively comprise the Sheriff's basic financial statements as listed in the table of contents.

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the general fund and the aggregate remaining fund information of the Sheriff, as of September 30, 2024, and the respective changes in financial position thereof for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Basis for Opinion

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of Financial Statements section of our report. We are required to be independent of the Jefferson County, Florida Sheriff and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

Emphasis of Matter

As discussed in Note 1 to the financial statements, the financial statements referred to above were prepared solely for the purpose of complying with the *Rules of the Auditor General* of the State of Florida. In conformity with the Rules, accompanying financial statements are intended to present the financial position and changes in financial position of the major fund, and the aggregate remaining fund information, only for the portion of the major fund, and the aggregate remaining fund information, of Jefferson County, Florida that are attributable to the Sheriff. They do not purport to, and do not, present fairly the financial position of Jefferson County, Florida as of September 30, 2024, and the changes in its financial position, where applicable, for the fiscal year then ended in accordance with accounting principles generally accepted in the United States of America. Our opinions are not modified with respect to these matters.

Responsibilities of Management for the Financial Statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America; and for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the Sheriff's ability to continue as a going concern for twelve months beyond the financial statement date, including any currently known information that may raise substantial doubt shortly thereafter.

Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinions. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with generally accepted auditing standards and *Government Auditing Standards* will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgement made by a reasonable user based on the financial statements.

In performing an audit in accordance with generally accepted auditing standards and *Government Auditing Standards*, we:

- Exercise professional judgement and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Sheriff's internal control. Accordingly, no such opinion is expressed.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.
- Conclude whether, in our judgement, there are conditions or events, considered in the aggregate, that raise substantial doubt about the Sheriff's ability to continue as a going concern for a reasonable period of time.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control-related matters that we identified during the audit.

Required Supplementary Information

Accounting principles generally accepted in the United States of America require that the budgetary comparison schedule and related notes, as listed in the table of contents, be presented to supplement the basic financial statements. Such information, although not a required part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of the basic financial reporting for placing the financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted

of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the financial statements, and other knowledge we obtained during our audit of the financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Other Supplementary Information

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Sheriff's financial statements. The combining statements, as listed in the table of contents, are presented for purposes of additional analysis and are not a required part of the financial statements. The combining statements are the responsibility of management and were derived from and relate directly to the underlying accounting and other records used to prepare the financial statements. Such information has been subjected to the auditing procedures applied in the audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the combining statements are fairly stated, in all material respects in relation to the financial statements taken as a whole.

Other Reporting Required by *Government Auditing Standards*

In accordance with *Government Auditing Standards*, we have also issued our report dated February 5, 2026, on our consideration of the Sheriff's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters included under the heading *Independent Auditor's Report on Internal Control over Financial Reporting and on Compliance and other Matters Based on an Audit of Financial Statements Performed in Accordance with Governmental Auditing Standards*. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the result of that testing, and not to provide an opinion on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Sheriff's internal control over financial reporting and compliance.

Moran & Smith LLP

Moran & Smith LLP
Tallahassee, Florida
February 5, 2026

BASIC FINANCIAL STATEMENTS

JEFFERSON COUNTY, FLORIDA
SHERIFF
BALANCE SHEET – GOVERNMENTAL FUNDS
SEPTEMBER 30, 2024

	General Fund	Other Governmental Funds	Total Governmental Funds
Assets			
Cash and cash equivalents	\$ 313,266	\$ -	\$ 313,266
Restricted cash and cash equivalents	-	208,589	208,589
Accounts receivable	5,492	-	5,492
Due from other governments	17,791	-	17,791
Total assets	336,549	208,589	545,137
Liabilities			
Accounts payable	71,239	66,016	137,255
Due to Board of County Commissioners	265,309	-	265,309
Total liabilities	336,549	66,016	402,564
Fund balance			
Restricted	-	142,573	142,573
Total liabilities and fund balance	\$ 336,549	\$ 208,589	\$ 545,137

The accompanying notes to the financial statements are an integral part of this statement.

JEFFERSON COUNTY, FLORIDA
SHERIFF
STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCE
GOVERNMENTAL FUNDS
YEAR ENDED SEPTEMBER 30, 2024

	General Fund	Other Governmental Funds	Total Governmental Funds
Revenues			
Grant revenues	\$ 605,735	\$ 141,908	\$ 747,643
Charges for services	319,009	-	319,009
Other fees and miscellaneous revenues	71,855	94,187	166,042
Total revenues	996,599	236,095	1,232,694
Expenditures			
Current:			
Public safety			
Personal services	5,321,977	109,841	5,431,818
Operating expenses	1,437,544	136,560	1,574,104
Capital outlay	212,459	31,864	244,323
Debt service	148,313	-	148,313
Total expenditures	7,120,292	278,265	7,398,557
Excess (deficiency) of revenues over (under) expenditures	(6,123,694)	(42,170)	(6,165,863)
Other financing sources (uses)			
Transfers in	6,389,003	-	6,389,003
Transfers out	(265,309)	-	(265,309)
Other financing sources (uses)	-	-	-
Net other financing sources (uses)	6,123,694	-	6,123,694
Net change in fund balance	-	(42,170)	(42,170)
Fund balance - beginning	-	184,742	184,742
Fund balance - ending	\$ -	\$ 142,573	\$ 142,573

The accompanying notes to the financial statements are an integral part of this statement.

**JEFFERSON COUNTY, FLORIDA
SHERIFF
STATEMENT OF FIDUCIARY NET POSITION
FIDUCIARY FUNDS
SEPTEMBER 30, 2024**

	Custodial Funds
Assets	
Cash	\$ 36,967
Total assets	36,967
 Liabilities	
Due to others	-
Total liabilities	-
 Net Position	
Restricted	-
Held for others	36,967
Total net position	\$ 36,967

The accompanying notes to the financial statements are an integral part of this statement.

**JEFFERSON COUNTY, FLORIDA
SHERIFF
STATEMENT OF CHANGES IN FIDUCIARY NET POSITION
FIDUCIARY FUNDS
YEAR ENDED SEPTEMBER 30, 2024**

	Custodial Funds
Additions	
Funds held for others	\$ 170,607
Total additions	170,607
 Deductions	
Funds held for others	157,854
Total deductions	157,854
 Net change in fiduciary net position	 12,754
 Net position - beginning	 24,214
 Net position - ending	 \$ 36,967

The accompanying notes to the financial statements are an integral part of this statement.

NOTES TO BASIC FINANCIAL STATEMENTS

JEFFERSON COUNTY, FLORIDA
SHERIFF
NOTES TO BASIC FINANCIAL STATEMENTS
SEPTEMBER 30, 2024

Note 1 – Summary of Significant Accounting Policies

The basic financial statements of Jefferson County, Florida, Sheriff (the “Sheriff”) have been prepared in accordance with the accounting principles and reporting guidelines established by the Governmental Accounting Standards Board (GASB), accounting principles generally accepted in the United States of America (GAAP), and accounting practices prescribed by Chapter 10.550, *Rules of the Auditor General*, State of Florida. The more significant of the governmental accounting policies used in the preparation of these financial statements are described below.

Reporting Entity

Jefferson County, Florida, (the “County”) is a political subdivision of the State of Florida. The County was established under Article VIII, Section 1(d), *Constitution of the State of Florida*. It is governed by an elected Board of County Commissioners (the “Board”), as provided by Section 125.73, Florida Statutes. The Board is responsible for the administration of all departments of which the Board has the authority to control pursuant to general laws of Florida.

The Sheriff is an elected Constitutional Officer of the County pursuant to Article VIII, Section (1) of the *Constitution of the State of Florida*. For financial statement and reporting purposes, the Sheriff is a separate Constitutional Officer as provided by Chapter 218, Florida Statutes. However, the Sheriff does not meet the definition of a legally separate organization and is not considered to be a component unit. Accordingly, the Sheriff is considered to be a part of the primary government of Jefferson County, Florida (the “County”), and the financial activities of the Sheriff are included as such in the Jefferson County annual financial report, along with the other Constitutional Officers and the Jefferson County Board of County Commissioners (the “Board”).

The accompanying basic financial statements present the financial position and results of operations of the various fund types for all the funds controlled by the Jefferson County Sheriff’s Office.

The Sheriff is a separately elected County official established pursuant the Constitution of the State of Florida. The Sheriff’s basic financial statements do not purport to reflect the financial position or the results of operations of Jefferson County, Florida taken as a whole.

Entity status for financial reporting is governed by Statement No. 14 of the Governmental Accounting Standards Board (GASB). Although the Sheriff’s office is operationally autonomous from the Board of County Commissioners (the “Board”), it does not hold sufficient corporate powers of its own to be considered a legally separate entity for financial purposes. Therefore, the Sheriff is reported as part of the primary government of Jefferson County, Florida.

These basic financial statements are not intended to be a complete presentation of the financial position and results of operations of Jefferson County, Florida taken as a whole. As permitted by Chapter 10.556(4), *Rules of the Auditor General* State of Florida, the basic financial statements consist only of the *fund level* financial statements as defined in GASB No. 34, and do not include presentations of *government-wide* financial statements of the Sheriff.

The operations of the Sheriff are primarily funded by the Board. The receipts from the Board are recorded as other financing sources on the Sheriff’s basic financial statements and as other financing uses on the Board’s financial statements. Any excess of revenues and other financing sources received over expenditures are remitted to the Board at year-end.

JEFFERSON COUNTY, FLORIDA
SHERIFF
NOTES TO BASIC FINANCIAL STATEMENTS
SEPTEMBER 30, 2024

Note 1 – Summary of Significant Accounting Policies (continued)

Basis of Presentation

The accompanying basic financial statements include all the funds and accounts of the Sheriff's office but are not a complete presentation of the County as a whole. The accompanying basic financial statements are prepared for the purpose of complying with Section 218.39, Florida Statutes, and Section 10.557(3), *Rules of the Auditor General-Local Governmental Entity Audits*.

The financial transactions of the Sheriff are recorded in one individual fund. This fund is accounted for by providing a separate set of self-balancing accounts that comprise its assets, liabilities, fund equity, revenues, and expenditures.

The Sheriff utilizes the following fund types:

- **Major Governmental Funds**
 - **General Fund** – The general fund is the general operating fund of the Sheriff. It is used to account for all financial resources, except those required to be accounted for in another fund.
- **Nonmajor Governmental Funds**
 - **Special Revenue Fund** – Special revenue funds are used to account for the proceeds of specific revenue sources (other than major capital projects) that are legally restricted to expenditures for specified purposes. The Sheriff reports the following special revenue fund in the financial statements under the title "Other Governmental Fund":
 - **Inmate Welfare** – Accounts for commissions received from pay telephones and commissary profits restricted for the benefit of inmates.
 - **Investigative Fund** – Accounts for revenues and expenditures related to various forfeitures, investigative fees and restitution.
 - **Confiscated Funds** – Accounts for revenues and expenditures relating to various forfeitures and fees from drug related offenses.
 - **Charitable Contribution Fund** - Accounts for revenues and expenditures relating to public donations to assist the less fortunate.
- **Fiduciary Funds**
 - **Custodial Funds** – are used to account for assets held by the Sheriff as an agent for individuals, private organizations, and other governments.

Measurement Focus

The accounting and financial reporting treatment applied to the fixed assets and long-term liabilities associated with a fund are determined by its measurement focus. This means that generally, only current assets and current liabilities are included in the balance sheet. Governmental fund operating statements present increases (revenues and other financing sources) and decreases (expenditures and other financing uses) in current net assets. Accordingly, they present a summary of sources and uses of "available spendable resources" during a period.

JEFFERSON COUNTY, FLORIDA
SHERIFF
NOTES TO BASIC FINANCIAL STATEMENTS
SEPTEMBER 30, 2024

Note 1 – Summary of Significant Accounting Policies (continued)

Basis of Accounting

Basis of accounting refers to when revenues and expenditures are recognized in the accounts and reported in the basic financial statements and refers to the timing of the measurements made, regardless of the measurement focus applied.

All governmental fund financial statements are reported using a current financial resources measurement focus on a modified accrual basis of accounting. The major modifications to the accrual basis are: (a) revenues are recorded in the accounting period in which they become available and measurable (available means collectible within the current period or soon enough thereafter to be used to pay liabilities of the current period, considered to be sixty days for all revenue) (b) expenditures are recorded in the accounting period in which the liability is incurred, except for accumulated sick and vacation pay, which are not recorded until paid. Charges for services and investment revenue are recorded as earned.

Major revenue sources susceptible to accrual include intergovernmental revenues and grant revenues. In general, charges for services and other revenue are recognized as earned.

The fiduciary funds statements are prepared using the economic resources measurement focus and the accrual basis of accounting.

When both restricted and unrestricted resources are available for use, it is the Sheriff's policy to use the restricted resources first, then unrestricted resources as needed.

Budgetary Requirements

Florida Statutes, Chapter 30.49 and 129.03(2), details the preparation, adoption and administration of the Sheriff's annual budget. The Sheriff establishes an annual balanced budget for his office which displays the revenues available to the office and the functions for which the money is to be expended. All budget amounts presented in the accompanying financial statements have been adjusted for legally authorized amendments of the annual budget for the year. Budgets are prepared on the modified accrual basis of accounting.

The Sheriff's annual budgets are monitored at varying levels of classification detail. However, for purposes of budgetary control, expenditures cannot legally exceed the total annual budget appropriations at the individual fund level. All appropriations lapse at year-end.

Cash and Cash Equivalents

Cash and cash equivalents include amounts in demand deposits as well as short-term investments with a maturity date within three months of the date acquired by the government.

JEFFERSON COUNTY, FLORIDA
SHERIFF
NOTES TO BASIC FINANCIAL STATEMENTS
SEPTEMBER 30, 2024

Note 1 – Summary of Significant Accounting Policies (concluded)

Capital Assets and Depreciation

Tangible personal property is recorded as expenditures in the governmental fund types at the time an asset is acquired. Assets acquired by the Sheriff are capitalized at cost in the capital asset accounts of the County. The Sheriff's assets are reported in the Statement of Net Assets in the County's financial statements. The Sheriff maintains custodial responsibility for the capital assets used by his office.

Estimated useful lives, in years, for depreciable assets are as follows:

Furniture, machinery, and equipment 3-30 years

Accumulated Compensated Absences

Permanent full-time employees of the Sheriff are entitled to earn vacation and sick time depending on the length of employment. Upon termination, employees can be paid up to 80 hours of vacation time and 80 hours of their unused sick leave.

The Sheriff's accumulated compensated absences are reported in the statement of net assets in the County's financial statements. No expenditure is reported in the government fund level statements for these amounts until payment is due. Compensated absences liability is based on current rate of pay.

Due to Others

This account is used to account for assets held by the Sheriff in a trustee capacity for other governmental agencies or individuals.

Risk Management and Insurance

The Sheriff participates in the Florida Sheriff Self-Insurance Fund, which is considered a public entity risk pool which purchases insurance policies on behalf of its members. The pool's members are not obligated for risk associated with such coverage.

The Sheriff provides coverage for workers' compensation through the Board.

In addition, the Sheriff participates in the Florida Sheriff's Association's Self-insurance Fund for risks related to professional liability and public officials' coverage. The funding agreement provides that the liability fund will be self-sustaining through member premiums and that it will reinsure through commercial companies. Aggregate coverage provided by the liability fund is \$3,500,000 for professional liability and \$3,500,000 for public officials' coverage.

Management Estimates and Assumptions

The preparation of basic financial statements in conformity with GAAP requires management to make use of estimates that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities as of the date of the basic financial statements, and the reported amount of revenues and expenditures during the reporting period. Actual results could differ from those estimates.

Subsequent Events

Subsequent events have been evaluated through the date of the Independent Auditor's Report, which is the date the basic financial statements were available to be issued.

**JEFFERSON COUNTY, FLORIDA
SHERIFF
NOTES TO BASIC FINANCIAL STATEMENTS
SEPTEMBER 30, 2024**

Note 2 – Deposits and Investments

At September 30, 2024, the carrying amount of the Sheriff's cash and cash equivalents, restricted cash, and custodial cash was \$502,114. The bank balance was covered by federal depository insurance and, for the amount in excess of such federal depository insurance, by the State of Florida's Public Deposit Act. Provisions of the Act require that public deposits may only be made at qualified public depositories. The Act requires each qualified public depository to deposit with the State Treasurer eligible collateral equal to or in excess of the required collateral as determined by the provisions of the Act.

In the event of a failure by a qualified public depository, losses in excess of federal depository insurance and proceeds from the sale of securities pledged by the defaulting depository are assessed against the other qualified public depositories of the same type as the depository in default. When other qualified public depositories are assessed additional amounts, they are assessed on a pro-rata basis.

Florida Statutes authorize the Sheriff to invest in certificates of deposit, repurchase agreements and the State Treasurer's Investment Pool. In addition, the statutes allow the Sheriff to invest in bonds, notes or other obligations of the United States Government, certain bonds of any state or local government unit, and bonds issued by certain government agencies.

Credit Risk

At September 30, 2024, the Sheriff did not hold any deposits or investments that were considered to have credit risk.

Interest Rate Risk

At September 30, 2024, the Sheriff did not hold any deposits or investments that were considered to have interest rate risk.

Custodial Credit Risk

At September 30, 2024, the Sheriff did not hold any deposits or investments that were considered to have custodial risk.

Concentration of Credit Risk

At September 30, 2024, the Sheriff did not have any investments that were considered to have a concentration of credit risk.

Note 3 – Long-term Liabilities

The Sheriff has a long-term liability of \$68,998 for accrued compensated absences, management estimates that \$17,250 will be due and payable within one year. The liability is not reported in the basic financial statements of the Sheriff since it is not payable from available resources at September 30, 2024. The liability is reported on the statement of net position in the County-wide financial statements.

JEFFERSON COUNTY, FLORIDA
SHERIFF
NOTES TO BASIC FINANCIAL STATEMENTS
SEPTEMBER 30, 2024

Note 4 – Pension and Postemployment Benefits Other Than Pension Benefits

Florida Retirement System (FRS) Pension Benefits

The Sheriff participates in the Florida Retirement System to provide benefits to their employees. A detailed plan description and any liability for employees of the Sheriff are included in the financial statements of the County.

Postemployment Benefits Other Than Pensions

The Sheriff participates in the plan established by the Board of County Commissioners to provide other postemployment benefits to retirees of the Board and Constitutional Officers. A detailed plan description and any liability for employees of the Sheriff are included in the financial statements of the County.

Note 5 – Grants

The Sheriff participates in several state and federal grant programs. These programs are subject to program compliance audits by the grantors or their representatives. The audits of these programs for or including the year ended September 30, 2024, as well as prior years, have not yet been accepted/approved by the grantors. Accordingly, the final determination of the Sheriff's compliance with the applicable grant requirements will be established at a future date.

The amount, if any, of expenditures which may be disallowed by the granting agencies cannot be determined, although the Sheriff expects such amounts, if any, to be immaterial.

Note 6 – Litigation and Contingent Liabilities

The Sheriff is involved in various litigations arising from the ordinary course of business. In the opinion of management, after consultation with legal counsel, these matters will be resolved without a material adverse effect on the Sheriff's financial position.

Note 7 – Excess Revenue

Pursuant to Section 218.36(2), Florida Statutes, each County Officer shall pay into the County General Fund all money in excess of the sum to which he or she is entitled under the provisions of Chapter 145. Excess revenues over expenditures of \$265,309 were returned to the Board of County Commissioners as required by Florida Statutes are accrued and reported as a transfer out.

JEFFERSON COUNTY, FLORIDA
SHERIFF
NOTES TO BASIC FINANCIAL STATEMENTS
SEPTEMBER 30, 2024

Note 8 – Fund Equity

The Sheriff implemented the provisions of GASB issued Statement No. 54, *Fund Balance Reporting and Governmental Fund Type Definitions* (GASB 54) in 2012, as required.

The purpose of GASB 54 is to improve the consistency and usefulness of fund balance information to the financial statement user. The statement establishes fund balance classifications that comprise a hierarchy based primarily on the extent to which the organization is bound to honor constraints on the specific purpose for which amounts in the funds can be spent. Fund balance is reported in five components – nonspendable, restricted, committed, assigned, and unassigned.

- **Nonspendable-** This component of fund balance consists of amounts that cannot be spent because (a) they are not expected to be converted to cash or (b) they are legally or contractually required to remain intact. Examples of this classification are prepaid items, inventories, and principal (corpus) of an endowment fund. The Sheriff does not have any nonspendable funds.
- **Restricted-** This component of fund balance consists of amounts that are constrained either (a) externally by third parties (creditors, grantors, contributors, or laws or regulations of other governments), or (b) by the law through constitutional provisions or enabling legislation.
- **Committed-** This component of fund balance consists of amounts that can be used for specific purposes to constraints imposed by formal action (e.g., ordinance or resolution) of the County's governing body. These committed amounts cannot be used for any other purpose unless the Board removes or changes the specified use by taking the same type of action (e.g. ordinance or resolution) it employed previously to constrain those amounts.
- **Assigned-** This component of fund balance consists of amounts that are constrained by a less-than-formal action of the organization's governing authority, or by an individual or body to whom the governing authority has delegated this responsibility. The Sheriff has not delegated the responsibility to assign fund balances to any individual body.
- **Unassigned-** This classification is used for (a) negative unrestricted fund balances in any governmental fund, or (b) fund balances within the General Fund that are not restricted, committed or assigned.

REQUIRED SUPPLEMENTARY INFORMATION

JEFFERSON COUNTY, FLORIDA
SHERIFF
BUDGETARY COMPARISON SCHEDULE – GENERAL FUND
YEAR ENDED SEPTEMBER 30, 2024

	Original Budget	Final Budget	Actual Amounts (Budgetary Basis)	Variance with Final Budget Favorable (Unfavorable)
Revenues				
Grant revenues	\$ 823,098	\$ 876,267	\$ 605,735	\$ (270,532)
Charges for services	33,000	120,332	319,009	198,677
Other fees and miscellaneous revenues	-	-	71,855	71,855
Total revenues	856,098	996,599	996,599	(0)
Expenditures				
Current:				
Public safety				
Personal services	5,156,954	5,330,807	5,321,977	8,830
Operating expenses	1,728,784	1,748,637	1,437,544	311,093
Capital outlay	127,500	156,828	212,459	(55,631)
Debt service	-	149,330	148,313	1,017
Total expenditures	7,013,238	7,385,602	7,120,292	265,309
Excess (deficiency) of revenues over (under) expenditures	(6,157,140)	(6,389,003)	(6,123,694)	265,309
Other financing sources (uses)				
Transfers in	6,157,140	6,389,003	6,389,003	-
Transfers out	-	-	(265,309)	(265,309)
Other financing sources (uses)	-	-	-	-
Net other financing sources (uses)	6,157,140	6,389,003	6,123,694	(265,309)
Net change in fund balance	\$ -	\$ -	\$ -	\$ -

JEFFERSON COUNTY, FLORIDA
SHERIFF
NOTES TO BUDGETARY COMPARISON SCHEDULE
YEAR ENDED SEPTEMBER 30, 2024

Note 1 – Budgetary Information

The Sheriff's Office operates under budget procedures pursuant to Florida Statutes. The budget is adopted on a basis consistent with accounting principles generally accepted in the United States of America. The budget for the Sheriff's General Fund is a "legally adopted" budget, whereas the budget for the Sheriff's Special Revenue Funds is prepared and used solely as an internal management tool and is not considered "legally adopted". The legal level of budgetary control is at the fund level.

OTHER SUPPLEMENTARY INFORMATION

**JEFFERSON COUNTY, FLORIDA
SHERIFF
COMBINING BALANCE SHEET
NONMAJOR GOVERNMENTAL FUNDS
SEPTEMBER 30, 2024**

	Emergency Operations Center	Inmate Welfare Fund	Investigative Fund	Charitable Contribution Fund	Total Nonmajor Governmental Funds
Assets					
Restricted cash and cash equivalents	66,016	\$ 93,195	\$ 45,561	\$3,817	\$ 208,589
Total assets	66,016	93,195	45,561	3,817	208,589
Liabilities					
Accounts payable	66,016	-	-	-	66,016
Total liabilities	66,016	-	-	-	66,016
Fund balance - restricted	-	93,195	45,561	3,817	142,573
Total liabilities and fund balances	66,016	\$ 93,195	\$ 45,561	\$ 3,817	\$ 208,589

**JEFFERSON COUNTY, FLORIDA
SHERIFF
COMBINING BASIC STATEMENT OF REVENUES,
EXPENDITURES AND CHANGES IN FUND BALANCES
NONMAJOR GOVERNMENTAL FUNDS
YEAR ENDED SEPTEMBER 30, 2024**

	Emergency Operations Center	Inmate Welfare Fund	Investigative Fund	Charitable Contribution Fund	Total Nonmajor Governmental Funds
Revenues					
Grant revenues	\$ 141,908	\$ -	\$ -	\$ -	\$ 141,908
Other fees and miscellaneous revenues	15,596	44,820	32,458	1,313	94,187
Total Revenues	157,505	44,820	32,458	1,313	236,095
Expenditures					
Public safety					
Personal services	109,842	-	-	-	109,842
Operating expenses	88,245	18,253	27,484	2,577	136,560
Capital outlay	31,864				31,864
Total Expenditures	229,951	18,253	27,484	2,577	278,266
Excess (deficiency) of revenues over (under) expenditures	(72,447)	26,567	4,974	(1,264)	(42,171)
Other financing sources (uses)					
Transfers in	-	-	-	-	-
Transfers out	-				-
Net other financing sources (uses)	-	-	-	-	-
Net change in fund balance	(72,447)	26,567	4,974	(1,264)	(42,171)
Fund balance - beginning	72,447	66,628	40,587	\$5,081	184,742
Fund balance - ending	\$ -	\$ 93,195	\$ 45,561	\$ 3,817	\$ 142,573

JEFFERSON COUNTY, FLORIDA
SHERIFF
COMBINING BASIC STATEMENT OF FIDUCIARY NET POSITION
FIDUCIARY FUNDS
SEPTEMBER 30, 2024

	Custodial Funds		
	Civil Process	Commissary	Total
Assets			
Cash	\$ 2,960	\$ 34,007	\$ 36,967
Total assets	2,960	34,007	36,967
Liabilities			
Due to others	-	-	-
Total liabilities	-	-	-
Net Position			
Restricted	-	-	-
Held for others	2,960	34,007	36,967
Total net position	\$ 2,960	\$ 34,007	\$ 36,967

**JEFFERSON COUNTY, FLORIDA
SHERIFF
COMBINING BASIC STATEMENT OF CHANGES IN FIDUCIARY NET POSITION
FIDUCIARY FUNDS
YEAR ENDED SEPTEMBER 30, 2024**

	Custodial Funds		
	Civil Process	Commissary	Total
Additions			
Funds held for others	\$ 7,490	\$ 163,117	\$ 170,607
Total additions	7,490	163,117	170,607
Deductions			
Funds held for others	7,490	150,364	157,854
Total deductions	7,490	150,364	157,854
Net change in fiduciary net position	-	12,754	12,754
Net position - beginning	2,960	21,254	24,214
Net position - ending	\$ 2,960	\$ 34,007	\$ 36,967

COMPLIANCE SECTION

**INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER
FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS
BASED ON AN AUDIT OF BASIC FINANCIAL STATEMENTS
PERFORMED IN ACCORDANCE WITH *GOVERNMENT AUDITING STANDARDS***

The Honorable Mac McNeill
Jefferson County Sheriff
Monticello, Florida

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in the *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of the general fund and the aggregate remaining fund information of the Jefferson County, Florida, Sheriff (the "Sheriff") as of and for the year ended September 30, 2024, and the related notes to the basic financial statements, which collectively comprise the Sheriff's basic financial statements and have issued our report thereon dated February 5, 2026.

Report on Internal Control Over Financial Reporting

In planning and performing our audit of the basic financial statements, we considered the Sheriff's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the basic financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Sheriff's internal control. Accordingly, we do not express an opinion on the effectiveness of the Sheriff's internal control.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. *A material weakness* is a deficiency, or a combination of deficiencies, in internal control such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented or detected and corrected on a timely basis. *A significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies and therefore, material weaknesses or significant deficiencies may exist that were not identified. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

Report on Compliance and Other Matters

As part of obtaining reasonable assurance about whether the Sheriff's basic financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of basic financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the Sheriff's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

Moran & Smith LLP

Moran & Smith LLP
Tallahassee, Florida
February 5, 2026

**INDEPENDENT ACCOUNTANT'S REPORT ON COMPLIANCE
WITH THE REQUIREMENTS OF SECTION 218.415, FLORIDA STATUTES,
*LOCAL GOVERNMENT INVESTMENT POLICIES***

The Honorable Mac McNeill
Jefferson County Sheriff
Monticello, Florida

We have examined the Jefferson County, Florida, Sheriff's (the "Sheriff") compliance with the requirements of Section 218.415, Florida Statutes, *Local Government Investment Policies*, during the year ended September 30, 2024. Management is responsible for the Sheriff's compliance with those requirements. Our responsibility is to express an opinion on the Sheriff's compliance based on our examination.

Our examination was conducted in accordance with attestation standards established by the American Institute of Certified Public Accountants. Those standards require that we plan and perform the examination to obtain reasonable assurance about whether the Sheriff complied, in all material respects, with the specified requirements referenced above. An examination involves performing procedures to obtain evidence about whether the Sheriff complied with specific requirements. The nature, timing, and extent of the procedures selected depend on our judgment, including an assessment of the risks of material noncompliance, whether due to fraud or error. We believe that our examination provides a reasonable basis for our opinion. Our examination does not provide a legal determination on the Sheriff's compliance with specified requirements.

In our opinion, the Sheriff complied, in all material respects, with the aforementioned requirements for the year ended September 30, 2024.

This report is intended solely for the information and use of management and the State of Florida Auditor General and is not intended to be used by anyone other than these specified parties.

Moran & Smith LLP

Moran & Smith LLP
Tallahassee, Florida
February 5, 2026

**INDEPENDENT ACCOUNTANT'S REPORT ON COMPLIANCE
WITH THE REQUIREMENTS OF SECTION 365.172(10) and 3635.173(2)(d), FLORIDA STATUTES**

The Honorable Mac McNeill
Jefferson County Sheriff
Monticello, Florida

We have examined the Jefferson County, Florida, Sheriff's (the "Sheriff") compliance with the requirements of Section 365.172(10), Florida Statutes, *Authorized Expenditures of E911 fee*, and Section 365.173(2)(d), Florida Statutes, *Distribution and Use of (E911) funds*, during the year ended September 30, 2024. Management is responsible for the Sheriff's compliance with those requirements. Our responsibility is to express an opinion on the Sheriff's compliance based on our examination.

Our examination was conducted in accordance with attestation standards established by the American Institute of Certified Public Accountants. Those standards require that we plan and perform the examination to obtain reasonable assurance about whether the Sheriff complied, in all material respects, with the specified requirements referenced above. An examination involves performing procedures to obtain evidence about whether the Sheriff complied with specific requirements. The nature, timing, and extent of the procedures selected depend on our judgment, including an assessment of the risks of material noncompliance, whether due to fraud or error. We believe that our examination provides a reasonable basis for our opinion. Our examination does not provide a legal determination on the Sheriff's compliance with specified requirements.

In our opinion, the Sheriff complied, in all material respects, with the aforementioned requirements for the year ended September 30, 2024.

This report is intended solely for the information and use of management and the State of Florida Auditor General and is not intended to be used by anyone other than these specified parties.

Moran & Smith LLP

Moran & Smith LLP
Tallahassee, Florida
February 5, 2026

INDEPENDENT AUDITOR'S MANAGEMENT LETTER

The Honorable Mac McNeill
Jefferson County Sheriff
Monticello, Florida

Report on the Financial Statements

We have audited the basic financial statements of the Jefferson County, Florida, Sheriff (the "Sheriff"), as of and for the year ended September 30, 2024, and have issued our report thereon February 5, 2026.

Auditors' Responsibility

We conducted our audit in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and Chapter 10.550, Rules of the Auditor General.

Other Reporting Requirements

We have issued our Independent Auditor's Report on Internal Control over Financial Reporting and on Compliance and Other Matters based on an Audit of the Financial Statements Performed in Accordance with *Government Auditing Standards*; and Independent Accountant's Report on an examination conducted in accordance with AICPA *Professional Standards*, AT-C Section 315, regarding compliance requirements in accordance with Chapter 10.550, Rules of the Auditor General. Disclosures in those reports, which are dated February 5, 2026, should be considered in conjunction with this management letter.

Prior Audit Findings

Section 10.554(1)(i)1., Rules of the Auditor General, requires that we determine whether or not corrective actions have been taken to address significant findings and recommendations made in the preceding annual financial audit report. There were no such findings or recommendations in the preceding annual financial audit report.

Official Title and Legal Authority

Section 10.554(1)(i)4., Rules of the Auditor General, requires that the name or official title and legal authority for the primary government and each component unit of the reporting entity be disclosed in the management letter, unless disclosed in the notes to the basic financial statements. This item was disclosed in the notes to the basic financial statements.

Financial Management

Section 10.554(1)(i)2., Rules of the Auditor General, requires that we communicate any recommendations to improve financial management. In connection with our audit, we did not have any such recommendations.

Additional Matters

Section 10.554(1)(i)3., Rules of the Auditor General, requires us to communicate noncompliance with provisions of contracts or grant agreements, or abuse, that have occurred, or are likely to have occurred, that have an effect on the financial statements that is less than material, but which warrants the attention of those charged with governance. In connection with our audit, we did not have any such findings.

Purpose of the Letter

Our management letter is intended solely for the information and use of the Legislative Auditing Committee, members of the Florida Senate and the Florida House of Representatives, the Florida Auditor General, Federal and other granting agencies and the Jefferson County, Florida, Sheriff and applicable management, and is not intended to be and should not be used by anyone other than these specified parties.

Moran & Smith LLP

Moran & Smith LLP
Tallahassee, Florida
February 5, 2026

**JEFFERSON COUNTY, FLORIDA
TAX COLLECTOR**

BASIC FINANCIAL STATEMENTS

SEPTEMBER 30, 2024

**JEFFERSON COUNTY, FLORIDA
TAX COLLECTOR
SEPTEMBER 30, 2024**

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INDEPENDENT AUDITOR'S REPORT

The Honorable Shanna Boutwell
Jefferson County Tax Collector
Monticello, Florida

Opinions

We have audited the accompanying financial statements of the general fund and the aggregate remaining fund information of the Jefferson County, Florida Tax Collector (the "Tax Collector"), as of and for the year ended September 30, 2024, and the related notes to the financial statements, which collectively comprise the Tax Collector's basic financial statements as listed in the table of contents.

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the general fund and the aggregate remaining fund information of the Tax Collector, as of September 30, 2024, and the respective changes in financial position thereof for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Basis for Opinion

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of Financial Statements section of our report. We are required to be independent of the Jefferson County, Florida Tax Collector and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

Emphasis of Matter

As discussed in Note 1 to the financial statements, the financial statements referred to above were prepared solely for the purpose of complying with the *Rules of the Auditor General* of the State of Florida. In conformity with the Rules, accompanying financial statements are intended to present the financial position and changes in financial position of the major fund, and the aggregate remaining fund information, only for the portion of the major fund, and the aggregate remaining fund information, of Jefferson County, Florida that are attributable to the Tax Collector. They do not purport to, and do not, present fairly the financial position of Jefferson County, Florida as of September 30, 2024, and the changes in its financial position, where applicable, for the fiscal year then ended in accordance with accounting principles generally accepted in the United States of America. Our opinions are not modified with respect to these matters.

Responsibilities of Management for the Financial Statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America; and for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the Tax Collector's ability to continue as a going concern for twelve months beyond the financial statement date, including any currently known information that may raise substantial doubt shortly thereafter.

Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinions. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with generally accepted auditing standards and *Government Auditing Standards* will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgement made by a reasonable user based on the financial statements.

In performing an audit in accordance with generally accepted auditing standards and *Government Auditing Standards*, we:

- Exercise professional judgement and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Tax Collector's internal control. Accordingly, no such opinion is expressed.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.
- Conclude whether, in our judgement, there are conditions or events, considered in the aggregate, that raise substantial doubt about the Tax Collector's ability to continue as a going concern for a reasonable period of time.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control-related matters that we identified during the audit.

Required Supplementary Information

Accounting principles generally accepted in the United States of America require that the budgetary comparison schedule and related notes, as listed in the table of contents, be presented to supplement the basic financial statements. Such information, although not a required part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of the basic financial reporting for placing the financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted

of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the financial statements, and other knowledge we obtained during our audit of the financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Other Supplementary Information

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Tax Collector's financial statements. The combining statements, as listed in the table of contents, are presented for purposes of additional analysis and are not a required part of the financial statements. The combining statements are the responsibility of management and were derived from and relate directly to the underlying accounting and other records used to prepare the financial statements. Such information has been subjected to the auditing procedures applied in the audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the combining statements are fairly stated, in all material respects in relation to the financial statements taken as a whole.

Other Reporting Required by *Government Auditing Standards*

In accordance with *Government Auditing Standards*, we have also issued our report dated February 5, 2026, on our consideration of the Tax Collector's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters included under the heading *Independent Auditor's Report on Internal Control over Financial Reporting and on Compliance and other Matters Based on an Audit of Financial Statements Performed in Accordance with Governmental Auditing Standards*. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the result of that testing, and not to provide an opinion on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Tax Collector's internal control over financial reporting and compliance.

Moran & Smith LLP
Moran & Smith LLP
Tallahassee, Florida
February 5, 2026

BASIC FINANCIAL STATEMENTS

**JEFFERSON COUNTY, FLORIDA
TAX COLLECTOR
BASIC BALANCE SHEET
GENERAL FUND
SEPTEMBER 30, 2024**

	General Fund
Assets	
Cash	\$ 471,243
Due from other funds	42,793
Total assets	514,037
Liabilities	
Accounts payable	18,082
Due to Board of County Commisioners	495,955
Total liabilities	514,037
Fund balance	-
Total liabilities and fund balance	\$ 514,037

The accompanying notes to the financial statements are an integral part of this statement.

**JEFFERSON COUNTY, FLORIDA
TAX COLLECTOR
BASIC STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND
BALANCE
GENERAL FUND
YEAR ENDED SEPTEMBER 30, 2024**

	General Fund
Revenues	
Charges for services	\$1,031,017
Miscellaneous	-
Total revenues	1,031,017
Expenditures	
General government	
Personal services	377,270
Operating expenses	157,792
Total expenditures	535,062
Excess (Deficiency) of revenues over (under) expenditures	495,955
Other financing sources (uses)	
Transfers out	(495,955)
Net other financing sources (uses)	(495,955)
Net change in fund balance	-
Fund balance - beginning	-
Fund balance - ending	\$ -

The accompanying notes to the financial statements are an integral part of this statement.

**JEFFERSON COUNTY, FLORIDA
TAX COLLECTOR
BASIC STATEMENT OF FIDUCIARY NET POSITION
FIDUCIARY FUNDS
SEPTEMBER 30, 2024**

	Custodial Funds
Assets	
Cash	\$ 5,040,116
Total assets	<u>5,040,116</u>
Liabilities	
Deposits	333,472
Due to other governments	4,463,086
Due to others	243,558
Total liabilities	<u>5,040,116</u>
Net Position	
Restricted	-
Held for others	-
Total net position	<u>\$ -</u>

The accompanying notes to the financial statements are an integral part of this statement.

**JEFFERSON COUNTY, FLORIDA
TAX COLLECTOR
BASIC STATEMENT OF CHANGES IN FIDUCIARY NET POSITION
FIDUCIARY FUNDS
YEAR ENDED SEPTEMBER 30, 2024**

	Custodial Funds
Additions	
Property taxes collected for other governments	\$ 19,490,482
Funds held for others	50,097,073
Total additions	69,587,555
Deductions	
Property taxes distributed to other governments	19,275,754
Funds held for others	50,311,801
Total deductions	69,587,555
Net change in fiduciary net position	-
Net position - beginning	-
Net position - ending	\$ -

The accompanying notes to the financial statements are an integral part of this statement.

NOTES TO BASIC FINANCIAL STATEMENTS

JEFFERSON COUNTY, FLORIDA
TAX COLLECTOR
NOTES TO BASIC FINANCIAL STATEMENTS
SEPTEMBER 30, 2024

Note 1 – Summary of Significant Accounting Policies

Reporting Entity

The Office of the Jefferson County Tax Collector (the “Tax Collector”) is an integral part of the Jefferson County, Florida (“County”) and is an elected Constitutional Office that is governed by state statutes and regulations. The financial statements of the Tax Collector are included in Jefferson County, Florida’s basic financial statements. The Tax Collector operates on a fee system. Under the fee system, the officer retains fees, commissions, and other revenue to pay all operating expenditures, including statutory compensation. Any excess funds after the end of the fiscal year are distributed to each governmental unit in the same proportion as the fees paid by that governmental unit to the total fee income.

The Tax Collector’s basic financial statements have been prepared solely for the purpose of complying with the Rules of the Auditor General of the State of Florida (the “Rules”). These basic financial statements are the fund financial statements prepared in accordance with generally accepted accounting principles (“GAAP”). However, these fund financial statements do not constitute a complete presentation because, in conformity with the Rules, the Tax Collector has not presented reconciliations to the government-wide financial statements, management’s discussion and analysis, or the pension or other postemployment benefit related required supplementary information. Also, certain notes to basic financial statements may supplement rather than duplicate the notes included in the County’s financial statements. In conformity with the Rules, the accompanying basic financial statements are intended to present the financial position and changes in financial position of the major fund and the aggregate remaining fund information, only for the portion of the major fund, and the aggregate remaining fund information of Jefferson County, Florida that is attributable to the Tax Collector. They do not purport to, and do not, present the financial position of Jefferson County, Florida, as of September 30, 2024, and the changes in its financial position, for the fiscal year then ended in accordance with GAAP.

Basis of Presentation

These basic financial statements have been prepared in conformity with the accounting principles and reporting guidelines established by Governmental Accounting Standards Board (GASB) and accounting practices prescribed by the Auditor General, State of Florida. The financial statements for the County as a whole, which includes the funds of the Tax Collector, were prepared in conformity with generally accepted accounting principles in the United States of America.

The Tax Collector utilizes the following fund type:

- **Governmental Fund:**
 - **General Fund** – The general fund is the general operating fund of the Tax Collector. It is used to account for all financial resources, except those required to be accounted for in another fund.
- **Fiduciary Fund:**
 - **Custodial Funds** – The custodial fund is used to account for assets held by the Tax Collector as an agent for individuals, private organizations, other funds, and other governments. The Tax Collector reports Boats and Licenses, Tag, Tax, and Driver’s License transactions in the custodial fund.

**JEFFERSON COUNTY, FLORIDA
TAX COLLECTOR
NOTES TO BASIC FINANCIAL STATEMENTS
SEPTEMBER 30, 2024**

Note 1 – Summary of Significant Accounting Policies (continued)

Measurement Focus

The accounting and financial reporting treatment applied to the fixed assets and long-term liabilities associated with a fund are determined by its measurement focus. The general fund is accounted for on a spending or “financial flow” measurement focus. This means that generally, only current assets and current liabilities are included in the balance sheet. General fund operating statements present increases (revenues and other financing sources) and decreases (expenditures and other financing uses) in net current assets. Accordingly, they present a summary of sources and uses of “available spendable resources” during a period.

Basis of Accounting

Basis of accounting refers to when revenues and expenditures or expenses are recognized in the accounts and reported in the basic financial statements and refers to the timing of the measurements made, regardless of the measurement focus applied.

All governmental fund financial statements are reported using a current financial resources measurement focus on a modified accrual basis of accounting. The major modifications to the accrual basis are: (a) revenues are recorded in the accounting period in which they become available and measurable (available means collectible within the current period or soon enough thereafter to be used to pay liabilities of the current period, considered to be sixty days for all revenue) (b) expenditures are recorded in the accounting period in which the liability is incurred, except for accumulated sick and vacation pay, which are not recorded until paid. Charges for services and investment revenue are recorded as earned.

The fiduciary fund statements are prepared using the economic resource measurement focus and the accrual basis of accounting.

When both restricted and unrestricted resources are available for use, it is the Tax Collector’s policy to use restricted resources first, then unrestricted resources as needed.

Budgets and Budgetary Accounting

Expenditures are controlled by appropriations in accordance with the budget requirements set forth in Florida Statutes Chapter 195.087. The budgeted revenues and expenditures in the accompanying basic financial statements reflect all amendments, approved by the Florida Department of Revenue and Board of County Commissioners. On or before June 1 of each year, the Tax Collector shall submit to the Department of Revenue a budget for the operation of their office for the ensuing fiscal year. The Department of Revenue and Board of County Commissioners must approve the final budget.

The actual results of operations in the Basic Statement of Revenues, Expenditures and Changes in Fund Balance – Budget and Actual – General Fund are presented on a budgetary basis for budgetary accounting purposes. The Tax Collector only budgeted revenues and expenditures appropriated and approved by the Board of County Commissioners.

Cash

Cash includes amounts in demand deposits as well as short-term investments with a maturity date within three months of the date acquired by the government.

**JEFFERSON COUNTY, FLORIDA
TAX COLLECTOR
NOTES TO BASIC FINANCIAL STATEMENTS
SEPTEMBER 30, 2024**

Note 1 – Summary of Significant Accounting Policies (continued)

Capital Assets and Depreciation

Tangible personal property is recorded as expenditures in the general fund at the time an asset is acquired. Assets acquired by the Tax Collector are capitalized at cost in the capital asset accounts of the County. The Tax Collector's assets are reported in the Statement of Net Position in the County's financial statements. The Tax Collector maintains custodial responsibility for the capital assets used by their office.

Estimated useful lives, in years, for depreciable assets are as follows:

Furniture, machinery, and equipment 3-30 years

Accumulated Compensated Absences

The Tax Collector maintains a policy that permits permanent full-time employees to accumulate earned but unused personal leave hours that will be paid to employees upon separation if certain criteria are met. These benefits, plus their related tax and retirement cost are classified as compensated absences. Employees may be paid for unused personal leave hours accrued up to a maximum amount in accordance with the personnel policy.

The Tax Collector's accumulated compensated absences are reported in the Statement of Net Position in the County's financial statements. No expenditure is reported in the government fund level statements for these amounts until payment is due. Compensated absences liability is based on current rate of pay.

Property Tax Collections

Chapter 197, Florida Statutes, governs property tax collections.

- **Current Taxes**

All property taxes become due and payable on November 1 and are delinquent on April 1 of the following year. Discounts of 4%, 3%, 2% and 1% are allowed for early payment in November through February, respectively.

- **Unpaid Taxes – Sale of Tax Certificates**

The Tax Collector advertises, as required by Florida Statutes, and then sells tax certificates on all real property for unpaid taxes. Certificates not purchased are issued to the County. Any person owning real property upon which a tax certificate has been sold may reacquire the real property by paying the Tax Collector the face amount of the tax certificate plus interest and other costs.

- **Tax Deeds**

The owner of a tax certificate may, after two years when the taxes have been delinquent (after April 1), file an application for the tax deed sale. The County, as a certificate owner, may exercise similar procedures two years after taxes have been delinquent (after April 1). Tax deeds are issued to the highest bidder for the property, which is sold at public auction. The Clerk of the Court administers these sales.

**JEFFERSON COUNTY, FLORIDA
TAX COLLECTOR
NOTES TO BASIC FINANCIAL STATEMENTS
SEPTEMBER 30, 2024**

Note 1 – Summary of Significant Accounting Policies (concluded)

Risk Management and Insurance

The Tax Collector is exposed to various risks of loss related to torts; theft of, damage to and destruction of assets; errors or omissions; injuries to employee and/or the public; or damage to property of others. The Tax Collector is covered under the Board of County Commissioners insurance policies. The Board believes the level of insurance purchased is adequate to protect against material loss. No significant changes in coverage or claims have been made in the last year.

Management Estimates and Assumptions

The preparation of financial statements in conformity with GAAP requires management to make use of estimates that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities as of the date of the financial statements, and the reported amounts of revenues and expenditures during the reporting period. Actual results could differ from those estimates.

Subsequent Events

Subsequent events have been evaluated through the date of the Independent Auditor's Report, which is the date the basic financial statements were available to be issued.

Fund Balance Reporting

The Tax Collector has implemented the provisions of GASB Statement No. 54, *Fund Balance Reporting and Governmental Fund Type Definitions* (GASB 54), as required. The purpose of GASB 54 is to improve the consistency and usefulness of fund balance information to the financial statement user. The statement establishes fund balance classifications that comprise a hierarchy based primarily on the extent to which the organization is bound to honor constraints on the specific purpose for which amounts in the funds can be spent. Fund balance is reported in five components:

- **Nonspendable**—This component of fund balance consists of amounts that cannot be spent because (a) they are not expected to be converted to cash, or (b) they are legally or contractually required to remain intact. Examples of this classification are prepaid items, inventories, and principal (corpus) of an endowment fund. The Tax Collector does not have any nonspendable funds.
- **Restricted**—This component of fund balance consists of amounts that are constrained either externally by third parties (creditors, grantors, contributors, laws or regulations of other governments), or (b) by law through constitutional provisions or enabling legislation.
- **Committed**—This component of fund balance consists of amounts that can only be used for specific purposes pursuant to constraints imposed by formal action (e.g., ordinance or resolution) of the County's governing body. These committed amounts cannot be used for any other purpose unless the Board removes or changes the specified use by taking the same type of action (e.g., ordinance or resolution) it employed previously to constrain those amounts.
- **Assigned**—This component of fund balance consists of amounts that are constrained by a less-than-formal action of the organization's governing authority, or by an individual or body to whom the governing authority has delegated this responsibility. The Tax Collector has not delegated the responsibility to assign fund balances to any individual or body.
- **Unassigned**—This classification is used for (a) negative unrestricted fund balances in any governmental fund, or (b) fund balances within the General Fund that are not restricted, committed or assigned.

**JEFFERSON COUNTY, FLORIDA
TAX COLLECTOR
NOTES TO BASIC FINANCIAL STATEMENTS
SEPTEMBER 30, 2024**

Note 2 – Deposits and Investments

At September 30, 2024, the carrying amount of the Tax Collector's cash and cash equivalents was \$471,243 in the general fund and \$5,040,116 in the custodial funds. The bank balance was covered by federal depository insurance and, for the amount in excess of such federal depository insurance, by the State of Florida's Public Deposit Act. Provisions of the Act require that public deposit may only be made at qualified public depositories. The Act requires each qualified public depository to deposit with the State Treasurer eligible collateral equal to or in excess of the required collateral as determined by the provisions of the Act. In the event of a failure by a qualified public depository, losses in excess of federal depository insurance and proceeds from the sale of securities pledged by the defaulting depository are assessed against the other qualified public depositories of the same type as the depository in default. When other qualified public depositories are assessed additional amounts, they are assessed on a pro-rata basis.

Florida Statutes authorize the Tax Collector to invest in certificates of deposit, repurchase agreements and the State Treasurer's Investment Pool. In addition, the statutes allow the Tax Collector to invest bonds, notes or other obligations of the United States Government, certain bonds of any state or local government unit, and bonds issued by certain government agencies.

Credit Risk

At September 30, 2024, the Tax Collector did not hold any deposits or investments that were considered to have credit risk.

Interest Rate Risk

At September 30, 2024, the Tax Collector did not hold any deposits or investments that were considered to have interest rate risk.

Custodial Credit Risk

At September 30, 2024, the Tax Collector did not hold any deposits or investments that were considered to have custodial risk.

Concentration of Credit Risk

At September 30, 2024, the Tax Collector did not have any investments that were considered to have a concentration of credit risk.

Note 3 – Long-term Liability for Compensated Absences

The Tax Collector has a long-term liability of \$10,202 for accrued compensated absences, management estimates that \$2,550 will be due and payable within one year. The liability is not reported in the basic financial statements of the Tax Collector since it is not payable from available resources at September 30, 2024. The liability is reported on the Statement of Net Position in the County-wide financial statements.

Note 4 – Pension and Postemployment Benefits Other Than Pension Benefits

Florida Retirement System (FRS) Pension Benefits

The Tax Collector participates in the Florida Retirement System to provide benefits to their employees. A detailed plan description and any liability for employees of the Tax Collector are included in the financial statements of the County.

**JEFFERSON COUNTY, FLORIDA
TAX COLLECTOR
NOTES TO BASIC FINANCIAL STATEMENTS
SEPTEMBER 30, 2024**

Postemployment Benefits Other Than Pensions

The Tax Collector participates in the plan established by the Board of County Commissioners to provide other postemployment benefits to retirees of the Board and Constitutional Officers. A detailed plan description and any liability for employees of the Tax Collector are included in the financial statements of the County.

Note 5 – Excess Revenue

Pursuant to Section 218.36(2), Florida Statutes, any excess revenues over expenditures determined as of the fiscal year end, “is returned to each governmental unit in the same proportion as the fees paid by the governmental unit bear to the total fee income of the Tax Collector.” For the year ended September 30, 2024, excess revenues over expenditures of \$495,955 are accrued and reported as a transfer out.

REQUIRED SUPPLEMENTARY INFORMATION

**JEFFERSON COUNTY, FLORIDA
TAX COLLECTOR
BASIC STATEMENT OF REVENUES, EXPENDITURES AND
CHANGES IN FUND BALANCE - BUDGET AND ACTUAL
GENERAL FUND
FOR THE YEAR ENDED SEPTEMBER 30, 2024**

	<u>Budgeted Amounts</u>		<u>Actual</u>	<u>Variance</u>
	<u>Original</u>	<u>Final</u>	<u>Amounts</u>	<u>With Final Budget Favorable (Unfavorable)</u>
Revenues				
Charges for services	\$ 604,350	\$ 604,350	\$ 1,031,017	\$ 426,667
Miscellaneous	-	-	-	-
Total revenues	604,350	604,350	1,031,017	426,667
Expenditures				
General government				
Personal services	455,950	455,950	377,270	78,680
Operating expenses	148,400	148,400	157,792	(9,392)
Total expenditures	604,350	604,350	535,062	69,288
Excess (deficiency) of revenues over (under) expenditures	-	-	495,955	495,955
Other financing sources (uses)				
Transfers out	-	-	(495,955)	(495,955)
Net other financing sources (uses)	-	-	(495,955)	(495,955)
Net change in fund balances	\$ -	\$ -	\$ -	\$ -

**JEFFERSON COUNTY, FLORIDA
TAX COLLECTOR
NOTES TO REQUIRED SUPPLEMENTARY INFORMATION
FOR THE YEAR ENDED SEPTEMBER 30, 2024**

The Tax Collector's Office operates under budget procedures pursuant to Florida Statutes. An annual budget is adopted for the general fund on a basis consistent with accounting principles generally accepted in the United States of America. The legal level of budgetary control (i.e., the level at which expenditures may not legally exceed appropriations) is at the fund level.

OTHER SUPPLEMENTARY INFORMATION

JEFFERSON COUNTY, FLORIDA
TAX COLLECTOR
COMBINING BASIC STATEMENT OF FIDUCIARY NET POSITION
FIDUCIARY FUNDS
SEPTEMBER 30, 2024

	Custodial Funds		
	Property Tax Fund	Tag Fund	Total
Assets			
Cash	\$ 629,034	\$ 4,411,082	\$ 5,040,116
Total assets	629,034	4,411,082	5,040,116
Liabilities			
Deposits	333,472	-	333,472
Due to other governments	52,004	4,411,082	4,463,086
Due to others	243,558	-	243,558
Total liabilities	629,034	4,411,082	5,040,116
Net Position			
Restricted	-	-	-
Held for others	-	-	-
Total net position	\$ -	\$ -	\$ -

**JEFFERSON COUNTY, FLORIDA
TAX COLLECTOR
COMBINING BASIC STATEMENT OF CHANGES IN FIDUCIARY NET POSITION
FIDUCIARY FUNDS
YEAR ENDED SEPTEMBER 30, 2024**

	Custodial Funds		
	Property Tax Fund	Tag Fund	Total
Additions			
Property taxes collected for other governments	\$ 19,490,482	\$ -	\$ 19,490,482
Funds held for others	-	50,097,073	50,097,073
Total additions	19,490,482	50,097,073	69,587,555
Deductions			
Property taxes distributed to other governments	19,275,754	-	19,275,754
Funds held for others	214,728	50,097,073	50,311,801
Total deductions	19,490,482	50,097,073	69,587,555
Net change in fiduciary net position	-	-	-
Net position - beginning	-	-	-
Net position - ending	\$ -	\$ -	\$ -

COMPLIANCE SECTION

**INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER
FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS
BASED ON AN AUDIT OF BASIC FINANCIAL STATEMENTS
PERFORMED IN ACCORDANCE WITH *GOVERNMENT AUDITING STANDARDS***

The Honorable Shanna Boutwell
Jefferson County Tax Collector
Monticello, Florida

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in the *Government Auditing Standards* issued by the Comptroller General of the United States, the basic financial statements of the major fund and the aggregate remaining fund information of the Jefferson County, Florida, Tax Collector (the "Tax Collector") as of and for the year ended September 30, 2024, and the related notes to the basic financial statements, which collectively comprise the Tax Collector's basic financial statements and have issued our report thereon dated February 5, 2026 which contains an emphasis of matter referring to a basis of presentation required for compliance with state reporting requirements. Our opinions were not modified with respect to this matter.

Internal Control Over Financial Reporting

In planning and performing our audit of the basic financial statements, we considered the Tax Collector's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the basic financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Tax Collector's internal control. Accordingly, we do not express an opinion on the effectiveness of the Tax Collector's internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether the Tax Collector's basic financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of basic financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

**INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER
FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS
BASED ON AN AUDIT OF BASIC FINANCIAL STATEMENTS
PERFORMED IN ACCORDANCE WITH *GOVERNMENT AUDITING STANDARDS*
(Concluded)**

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the Tax Collector's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

Moran & Smith LLP

Moran & Smith LLP
Tallahassee, Florida
February 5, 2026

**INDEPENDENT ACCOUNTANT'S REPORT ON COMPLIANCE
WITH THE REQUIREMENTS OF SECTION 218.415, FLORIDA STATUTES,
*LOCAL GOVERNMENT INVESTMENT POLICIES***

The Honorable Shanna Boutwell
Jefferson County Tax Collector
Monticello, Florida

We have examined the Jefferson County, Florida, Tax Collector's (the "Tax Collector") compliance with the requirements of Section 218.415, Florida Statutes, *Local Government Investment Policies*, during the year ended September 30, 2024. Management is responsible for the Tax Collector's compliance with those requirements. Our responsibility is to express an opinion on the Tax Collector's compliance based on our examination.

Our examination was conducted in accordance with attestation standards established by the American Institute of Certified Public Accountants. Those standards require that we plan and perform the examination to obtain reasonable assurance about whether the Tax Collector complied, in all material respects, with the specified requirements referenced above. An examination involves performing procedures to obtain evidence about whether the Tax Collector complied with specific requirements. The nature, timing, and extent of the procedures selected depend on our judgment, including an assessment of the risks of material noncompliance, whether due to fraud or error. We believe that our examination provides a reasonable basis for our opinion. Our examination does not provide a legal determination on the Tax Collector's compliance with specified requirements.

In our opinion, the Tax Collector complied, in all material respects, with the aforementioned requirements for the year ended September 30, 2024.

This report is intended solely for the information and use of management and the State of Florida Auditor General and is not intended to be used by anyone other than these specified parties.

Moran & Smith LLP

Moran & Smith LLP
Tallahassee, Florida
February 5, 2026

INDEPENDENT AUDITOR'S MANAGEMENT LETTER

The Honorable Shanna Boutwell
Jefferson County Tax Collector
Monticello, Florida

Report on the Basic Financial Statements

We have audited the accompanying basic financial statements and the aggregate remaining fund information of the Jefferson County, Florida, Tax Collector (the "Tax Collector"), as of and for the year ended September 30, 2024, and the related notes to the financial statements, and have issued our report thereon dated February 5, 2026.

Auditor's Responsibility

We conducted our audit in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and Chapter 10.550, Rules of the Auditor General.

Other Reporting Requirements

We have issued our Independent Auditor's Report on Internal Control over Financial Reporting and on Compliance and Other Matters based on an Audit of the Financial Statements Performed in Accordance with *Government Auditing Standards*; and Independent Accountants' Report on an examination conducted in accordance with AICPA *Professional Standards*, AT-C Section 315, regarding compliance requirements in accordance with Chapter 10.550, Rules of the Auditor General. Disclosures in those reports, which are dated February 5, 2026, should be considered in conjunction with this management letter.

Prior Audit Findings

Section 10.554(1)(i)1., Rules of the Auditor General, requires that we determine whether or not corrective actions have been taken to address significant findings and recommendations made in the preceding annual financial audit report. There were no findings and associated recommendations made in the preceding annual financial audit report.

Official Title and Legal Authority

Section 10.554(1)(i)4., Rules of the Auditor General, requires that the name or official title and legal authority for the primary government and each component unit of the reporting entity be disclosed in the management letter, unless disclosed in the notes to the financial statements. The Jefferson County, Florida, Tax Collector was established by the Constitution of the State of Florida, Article VIII, Section 1(d). There were no component units related to the Jefferson County, Florida, Tax Collector.

Financial Management

Section 10.554(1)(i)2., Rules of the Auditor General, requires that we communicate any recommendations to improve financial management. In connection with our audit, we did not have any such recommendations.

INDEPENDENT AUDITOR'S MANAGEMENT LETTER
(Concluded)

Additional Matters

Section 10.554(1)(i)3., Rules of the Auditor General, requires us to communicate noncompliance with provisions of contracts or grant agreements, or abuse, that have occurred, or are likely to have occurred, that have an effect on the financial statements that is less than material but which warrants the attention of those charged with governance. In connection with our audit, we did not have any such findings.

Purpose of the Letter

Our management letter is intended solely for the information and use of the Legislative Auditing Committee, members of the Florida Senate and the Florida House of Representatives, the Florida Auditor General, Federal and other granting agencies and the Jefferson County, Florida, Tax Collector and applicable management, and is not intended to be and should not be used by anyone other than these specified parties.

Moran & Smith LLP

Moran & Smith LLP
Tallahassee, Florida
February 5, 2026

**JEFFERSON COUNTY, FLORIDA
PROPERTY APPRAISER**

BASIC FINANCIAL STATEMENTS

SEPTEMBER 30, 2024

**JEFFERSON COUNTY, FLORIDA
PROPERTY APPRAISER
SEPTEMBER 30, 2024**

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INDEPENDENT AUDITOR'S REPORT

The Honorable Angela C. Gray
Property Appraiser of Jefferson County, Florida
Monticello, Florida

Opinion

We have audited the accompanying financial statements of the general fund of the Jefferson County, Florida Property Appraiser (the "Property Appraiser"), as of and for the year ended September 30, 2024, and the related notes to the financial statements, which collectively comprise the Property Appraiser's basic financial statements as listed in the table of contents.

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the general fund of the Property Appraiser, as of September 30, 2024, and the respective changes in financial position thereof for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Basis for Opinion

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of Financial Statements section of our report. We are required to be independent of the Jefferson County, Florida Property Appraiser and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Emphasis of Matter

As discussed in Note 1 to the financial statements, the financial statements referred to above were prepared solely for the purpose of complying with the Rules of the Auditor General of the State of Florida. In conformity with the Rules, accompanying financial statements are intended to present the financial position and changes in financial position, where applicable, of the major fund, only for the portion of the major fund of Jefferson County, Florida that is attributable to the Property Appraiser. They do not purport to, and do not, present fairly the financial position of Jefferson County, Florida as of September 30, 2024, and the changes in its financial position, where applicable, for the fiscal year then ended in accordance with accounting principles generally accepted in the United States of America. Our opinion is not modified with respect to these matters.

Responsibilities of Management for the Financial Statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America; and for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the Property Appraiser's ability to continue as a going concern for twelve months beyond the financial statement date, including any currently known information that may raise substantial doubt shortly thereafter.

Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with generally accepted auditing standards and *Government Auditing Standards* will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgement made by a reasonable user based on the financial statements.

In performing an audit in accordance with generally accepted auditing standards and *Government Auditing Standards*, we:

- Exercise professional judgement and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Property Appraiser's internal control. Accordingly, no such opinion is expressed.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.
- Conclude whether, in our judgement, there are conditions or events considered in the aggregate, that raise substantial doubt about the Property Appraiser's ability to continue as a going concern for a reasonable period of time.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control-related matters that we identified during the audit.

Required Supplementary Information

Accounting principles generally accepted in the United States of America require that the Budgetary Comparison Schedule – General Fund, as listed in the table of contents, be presented to supplement the basic financial statements. Such information, although not a required part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of the basic financial reporting for placing the financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the financial statements, and other knowledge we obtained during our audit of the financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Other Reporting Required by *Government Auditing Standards*

In accordance with *Government Auditing Standards*, we have also issued our report dated February 5, 2026, on our consideration of the Property Appraiser's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters included under the heading *Independent Auditor's Report on Internal Control over Financial Reporting and on Compliance and other Matters Based on an Audit of Financial Statements Performed in Accordance with Governmental Auditing Standards*. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the result of that testing, and not to provide an opinion on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Property Appraiser's internal control over financial reporting and compliance.

Moran & Smith LLP

Moran & Smith LLP

Tallahassee, Florida

February 5, 2026

BASIC FINANCIAL STATEMENTS

**JEFFERSON COUNTY, FLORIDA
PROPERTY APPRAISER
BALANCE SHEET
GENERAL FUND
SEPTEMBER 30, 2024**

		General Fund
Assets		
Cash	\$	26,659
Total assets		26,659
Liabilities		
Due to Board of County Commissioners		26,659
Total liabilities		26,659
Fund balance		
Committed		-
Assigned		-
Total fund balance		-
Total liabilities and fund balance	\$	26,659

The accompanying notes to the financial statements are an integral part of this statement.

**JEFFERSON COUNTY, FLORIDA
PROPERTY APPRAISER
STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCE
GENERAL FUND
YEAR ENDED SEPTEMBER 30, 2024**

	General Fund
Revenues	
Governmental	
Charges for services	\$ 34,926
Intergovernmental	7,960
Interest income	737
Total revenues	43,623
Expenditures	
General government	
Personal services	679,642
Operating expenses	160,267
Capital outlay	11,341
Total expenditures	851,250
Excess (deficiency) of revenues over (under) expenditures	(807,627)
Other financing sources (uses)	
Transfers in	834,286
Transfers out	(26,659)
Net other financing sources	807,627
Net change in fund balance	-
Fund balance - beginning	-
Fund balance - ending	\$ -

The accompanying notes to the financial statements are an integral part of this statement.

NOTES TO BASIC FINANCIAL STATEMENTS

JEFFERSON COUNTY, FLORIDA
PROPERTY APPRAISER
NOTES TO BASIC FINANCIAL STATEMENTS
SEPTEMBER 30, 2024

Note 1 – Summary of Significant Accounting Policies

The accounting policies and the presentation of these financial statements have been designed to conform to generally accepted accounting principles as applicable to governmental units in accordance with the Governmental Accounting Standards Board. The following is a summary of the significant principles and policies used in the preparation of the accompanying financial statements.

Reporting Entity

Jefferson County, Florida, (the “County”) is a political subdivision of the State of Florida. It is governed by an elected Board of County Commissioners (the “Board”), as provided by Section 125.73, Florida Statutes. The Board is responsible for the administration of all departments of which the Board has the authority to control pursuant to general laws of Florida.

The Jefferson County, Florida, Property Appraiser (the “Property Appraiser”) is an elected official of the County pursuant to the Constitution of the State of Florida, Article VIII, Section 1(d), and is a part of the primary government of the County. The Property Appraiser is responsible for the administration and the operation of the Property Appraiser’s office. The Property Appraiser’s financial statements do not include the financial statements of the Board or the other Constitutional Officers of the County.

The accompanying financial statements present the financial position and results of operations of the various fund types for all the funds controlled by the Jefferson County Property Appraiser’s Office.

The Property Appraiser is a separate elected County official established pursuant to the Constitution of the State of Florida. The Property Appraiser’s financial statements do not purport to reflect the financial position or the results of operations of Jefferson County, Florida taken as a whole.

Entity status for financial reporting is governed by Statement No. 14 of the Governmental Accounting Standards Board (GASB). Although the Property Appraiser’s office is operationally autonomous from the Board of County Commissioners (the “Board”), it does not hold sufficient corporate powers of its own to be considered a legally separate entity for financial purposes. Therefore, the Property Appraiser is reported as part of the primary government of Jefferson County, Florida.

These financial statements are not intended to be a complete presentation of the financial position and results of operations of Jefferson County, Florida taken as a whole. As permitted by Chapter 10.556(4), *Rules of the Auditor General*, State of Florida, the financial statements consist of only the *fund level* financial statements as defined in GASB No. 34, and do not include presentation of *government-wide* financial statements of the Property Appraiser.

The operations of the Property Appraiser are primarily funded by the Board. The receipts from the Board are recorded as other financing sources on the Property Appraiser’s financial statements and as other financial uses on the Board’s financial statements. Any excess of revenues and other financing sources received over expenditures are remitted to the Board at year end.

**JEFFERSON COUNTY, FLORIDA
PROPERTY APPRAISER
NOTES TO BASIC FINANCIAL STATEMENTS
SEPTEMBER 30, 2024**

Note 1 – Summary of Significant Accounting Policies (continued)

Basis of Presentation

These financial statements have been prepared in conformity with the accounting principles and reporting guidelines established by the Governmental Accounting Standards Board (GASB) and accounting practices prescribed by the Auditor General, State of Florida. The basic financial statements for the County as a whole, which includes the funds of the Property Appraiser, were prepared in conformity with accounting principles generally accepted in the United States of America.

The Property Appraiser utilizes the following fund type:

- **General Fund** – The general fund is the general operating fund of the Property Appraiser. It is used to account for all financial resources, except those required to be accounted for in another fund.

Measurement Focus

The accounting and financial reporting treatment applied to the fixed assets and long-term liabilities associated with a fund are determined by its measurement focus. The general fund is accounted for on a spending or “financial flow” measurement focus. This means that generally, only current assets and current liabilities are included in the balance sheet. General fund operating statements present increases (revenues and other financing sources) and decreases (expenditures and other financing uses) in net current assets. Accordingly, they present a summary of sources and uses of “available spendable resources” during a period.

Basis of Accounting

Basis of accounting refers to when revenues and expenditures are recognized in the accounts and reported in the financial statements and refers to the timing of the measurements made, regardless of the measurement focus applied.

All governmental fund financial statements are reported using a current financial resources measurement focus on a modified accrual basis of accounting. The major modifications to the accrual basis are: (a) revenues are recorded in the accounting period in which they become available and measurable (available means collectible within the current period or soon enough thereafter to be used to pay liabilities of the current period, considered to be sixty days for all revenue) (b) expenditures are recorded in the accounting period in which the liability is incurred, except for accumulated sick and vacation pay, which are not recorded until paid. Charges for services and investment revenue are recorded as earned.

When both restricted and unrestricted resources are available for use, it is the Property Appraiser’s policy to use restricted resources first, then unrestricted resources as needed.

Budgetary Requirements

Expenditures are controlled by appropriations in accordance with the budget requirements set forth in *Florida Statutes*.

Annual budgets are adopted on a basis consistent with generally accepted accounting principles for the General Fund. Budgetary control is exercised at the expenditure classification level (personal services, operating expenditures and capital outlay). Budgetary changes within expenditure classification are made

**JEFFERSON COUNTY, FLORIDA
PROPERTY APPRAISER
NOTES TO BASIC FINANCIAL STATEMENTS
SEPTEMBER 30, 2024**

Note 1 – Summary of Significant Accounting Policies (continued)

at the discretion of the Property Appraiser. Amendments between expenditure classifications must be submitted to the State of Florida Department of Revenue for approval. The budgeted revenues and expenditures in the accompanying financial statements reflect all approved amendments.

Cash

Cash includes amounts in demand deposits, as well as short-term investments with a maturity date within three months of the date acquired by the government.

Capital Assets and Depreciation

Tangible personal property is recorded as expenditures in the governmental fund types at the time an asset is acquired. Assets acquired by the Property Appraiser are capitalized at cost in the capital asset accounts of the County. The Property Appraiser's assets are reported in the Statement of Net Assets in the County's financial statements. The Property Appraiser maintains custodial responsibility for the capital assets used by their office.

Estimated useful lives, in years, for depreciable assets are as follows:

Furniture, machinery, and equipment 3-30 years

Accumulated Compensated Absences

The Property Appraiser maintains a policy that permits permanent full-time employees to accumulate earned but unused personal leave hours that will be paid to employees upon separation if certain criteria are met. These benefits, plus their related tax and retirement cost are classified as compensated absences. Employees may be paid for unused personal leave hours accrued up to a maximum amount in accordance with the personnel policy.

The Property Appraiser's accumulated compensated absences are reported in the statement of net assets in the County's financial statements. No expenditure is reported in the government fund level statements for these amounts until payment is due. Compensated absences liability is based on current rate of pay.

Risk Management and Insurance

The Property Appraiser is exposed to various risks of loss related to torts; theft of, damage to and destruction of assets; errors or omissions; injuries to employee and/or the public; or damage to property of others. The Property Appraiser is covered under the Board of County Commissioners insurance policies. The Board believes the level of insurance purchased is adequate to protect against material loss. No significant changes in coverage or claims have been made in the last year.

Management Estimates and Assumptions

The preparation of financial statements in conformity with GAAP requires management to make use of estimates that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities as of the date of the financial statements, and the reported amounts of revenues and expenditures during the reporting period. Actual results could differ from those estimates.

Subsequent Events

Management has evaluated subsequent events through the date the financial statements were available to be issued, February 5, 2026, and determined there were no events that occurred that required disclosure.

**JEFFERSON COUNTY, FLORIDA
PROPERTY APPRAISER
NOTES TO BASIC FINANCIAL STATEMENTS
SEPTEMBER 30, 2024**

Note 1 – Summary of Significant Accounting Policies (concluded)

No subsequent events occurring after this date have been evaluated for inclusion in these financial statements.

Fund Balance Reporting

Governmental funds report fund balances and are classified either as non-spendable, or as spendable. Spendable fund balances are further classified based on the extent to which there are external and internal constraints on the spending of these fund balances. These classifications are described as follows:

- **Non-spendable** – Amounts that cannot be spent because they are not in spendable form or are legally or contractually required to be maintained intact.
- **Restricted**—Amounts that are constrained for specific purposes which are externally imposed by creditors, grantors, contributors, or laws or regulations or imposed by laws through constitutional provisions or enabling legislations.
- **Committed**—Amounts that are constrained for specific purposes imposed by the Property Appraiser’s formal action of highest level of decision-making authority.
- **Assigned**—Includes spendable fund balances intended to be used for specific purposes, but which are neither restricted nor committed.
- **Unassigned** – Represents the residual positive fund balance within the General Fund that has not been restricted, committed, or assigned.

It is the Property Appraiser’s intent to first spend restricted amounts when both restricted and unrestricted fund balances are available.

Note 2 – Deposits and Investments

On September 30, 2024, the carrying amount of the Property Appraiser’s cash and cash equivalents was \$26,659 and the bank balance was \$64,550. The bank balance was covered by federal depository insurance and, for the amount in excess of such federal depository insurance, by the State of Florida’s Public Deposit Act. Provisions of the Act require that public deposit may only be made at qualified public depositories. The Act requires each qualified public depository to deposit with the State Treasurer eligible collateral equal to or in excess of the required collateral as determined by the provisions of the Act. In the event of a failure by a qualified public depository, losses in excess of federal depository insurance and proceeds from the sale of securities pledged by the defaulting depository are assessed against the other qualified public depositories of the same type as the depository in default. When other qualified public depositories are assessed additional amounts, they are assessed on a pro-rata basis.

Florida Statutes authorize the Property Appraiser to invest in certificates of deposit, repurchase agreements, and the State Treasurer’s Investment Pool. In addition, the statutes allow the Property Appraiser to invest in bonds, notes or other obligations of the United States Government, certain bonds of any state or local government unit, and bonds issued by certain government agencies.

Credit Risk

At September 30, 2024, the Property Appraiser did not hold any deposits or investments that were considered to have credit risk.

**JEFFERSON COUNTY, FLORIDA
PROPERTY APPRAISER
NOTES TO BASIC FINANCIAL STATEMENTS
SEPTEMBER 30, 2024**

Note 2 – Deposits and Investments (concluded)

Custodial Credit Risk

At September 30, 2024, the Property Appraiser did not hold any deposits or investments that were considered to have custodial credit risk.

Interest Rate Risk

At September 30, 2024, the Property Appraiser did not hold any deposits or investments that were considered to have interest rate risk.

Concentration of Credit Risk

At September 30, 2024, the Property Appraiser did not hold any deposits or investments that were considered to have concentration of credit risk.

Note 3 – Long-term Liability for Compensated Absences

The Property Appraiser has a long-term liability of \$10,325 for accrued compensated absences, management estimates that \$2,581 will be due and payable within one year.

The liability is reported on the Statement of Net Position and is included in the general long-term debt footnote in the County-wide financial statements.

Note 5 – Pension and Postemployment Benefits Other Than Pension Benefits

Florida Retirement System (FRS) Pension Benefits

The Property Appraiser participates in the Florida Retirement System to provide benefits to their employees. A detailed plan description and any liability for employees of the Property Appraiser are included in the financial statements of the County.

Postemployment Benefits Other Than Pensions

The Property Appraiser participates in the plan established by the Board of County Commissioners to provide other postemployment benefits to retirees of the Board and Constitutional Officers. A detailed plan description and any liability for employees of the Property Appraiser are included in the financial statements of the County.

Note 6 – Excess Revenue

Pursuant to Section 218.36(2), Florida Statutes, each Constitutional Officer shall pay into the County General Fund all money in excess of the sum to which he or she is entitled under the provisions of Chapter 145. For the current year there was \$26,659 in excess revenue that was returned to the Board.

**JEFFERSON COUNTY, FLORIDA
PROPERTY APPRAISER
NOTES TO BASIC FINANCIAL STATEMENTS
SEPTEMBER 30, 2024**

Note 7 – Fund Equity

Spendable fund balances are classified based on a hierarchy of the Property Appraiser's ability to control the spending of these fund balances and are reported in the following categories: restricted, committed, assigned and unassigned. For the year ended September 30, 2024, the Property Appraiser reports net assets as restricted. Restricted net assets have externally imposed constraints placed on the use of resources by creditors, grantors, contributors, laws or regulations of other governments or imposed by law through constitutional provisions or enabling legislation. Unassigned fund balances have not been restricted, committed or assigned to specific purposes within the general fund.

Unassigned fund balance is the residual classification for the Property Appraiser's fund balances. The Property Appraiser had no unassigned fund balance at September 30, 2024.

REQUIRED SUPPLEMENTARY INFORMATION

**JEFFERSON COUNTY, FLORIDA
PROPERTY APPRAISER
BUDGETARY COMPARISON SCHEDULE
GENERAL FUND
SEPTEMBER 30, 2024**

	General Fund			
	<u>Budgeted Amounts</u>		<u>Actual</u>	<u>Variance</u>
	<u>Original</u>	<u>Final</u>	<u>Amounts</u> <u>(Budgetary</u> <u>Basis)</u>	<u>With Final Budget</u> <u>Favorable</u> <u>(Unfavorable)</u>
Revenues				
Charges for services	\$ 25,500	\$ 25,500	\$ 34,926	\$ -
Intergovernmental	5,900	5,900	7,960	-
Interest income	-	-	737	-
Total revenues	31,400	31,400	43,623	-
Expenditures				
General government				
Personal services	685,119	696,208	679,642	16,566
Operating expenses	159,522	159,522	171,608	(12,086)
Capital outlay	9,956	9,956	-	9,956
Total expenditures	854,597	865,686	851,250	14,436
Excess (deficiency) of revenues over (under) expenditures	(823,197)	(834,286)	(807,626)	26,660
Other financing sources (uses)				
Transfers in	823,197	834,286	834,286	-
Transfers out	-	-	(26,659)	(26,659)
Net other financing sources (uses)	823,197	834,286	807,627	(26,659)
Net change in fund balances	\$ -	\$ -	\$ -	\$ -

**JEFFERSON COUNTY, FLORIDA
PROPERTY APPRAISER
NOTES TO BUDGETARY COMPARISON SCHEDULE – GENERAL FUND
SEPTEMBER 30, 2024**

Note 1 – Budgetary Information

The Property Appraiser's Office operates under budget procedures pursuant to Florida Statutes. An annual budget is adopted for the general fund on a basis consistent with accounting principles generally accepted in the United States of America. The legal level of budgetary control (i.e., the level at which expenditures may not legally exceed appropriations) is at the fund level.

COMPLIANCE SECTION

**INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER
FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS
BASED ON AN AUDIT OF FINANCIAL STATEMENTS
PERFORMED IN ACCORDANCE WITH *GOVERNMENT AUDITING STANDARDS***

The Honorable Angela C. Gray
Jefferson County Property Appraiser
Monticello, Florida

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in the *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of the Jefferson County, Florida, Property Appraiser (the "Property Appraiser") as of and for the year ended September 30, 2024, and the related notes to the financial statements, which collectively comprise the Property Appraiser's financial statements and have issued our report thereon dated February 5, 2026, which contains an emphasis of matter referring to a basis of presentation required for compliance with state reporting requirements. Our opinion was not modified with respect to this matter.

Report on Internal Control Over Financial Reporting

In planning and performing our audit of the financial statements, we considered the Property Appraiser's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Property Appraiser's internal control. Accordingly, we do not express an opinion on the effectiveness of the Property Appraiser's internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

Report on Compliance and Other Matters

As part of obtaining reasonable assurance about whether the Property Appraiser's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of the financial statement amounts. However, providing an opinion on compliance with those provisions was not an

objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the Property Appraiser's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

Moran & Smith LLP

Moran & Smith LLP
Tallahassee, Florida
February 5, 2026

**INDEPENDENT ACCOUNTANT'S REPORT ON COMPLIANCE
WITH THE REQUIREMENTS OF SECTION 218.415, FLORIDA STATUTES**

The Honorable Angela C. Gray
Jefferson County Property Appraiser
Monticello, Florida

We have examined the Jefferson County, Florida, Property Appraiser's (the "Property Appraiser") compliance with the requirements of Section 218.415, Florida Statutes, *Local Government Investment Policies*, during the year ended September 30, 2024. Management is responsible for the Property Appraiser's compliance with those requirements. Our responsibility is to express an opinion on the Property Appraiser's compliance based on our examination.

Our examination was conducted in accordance with attestation standards established by the American Institute of Certified Public Accountants. Those standards require that we plan and perform the examination to obtain reasonable assurance about whether the Property Appraiser complied, in all material respects, with the specified requirements referenced above. An examination involves performing procedures to obtain evidence about whether the Property Appraiser complied with specific requirements. The nature, timing, and extent of the procedures selected depend on our judgment, including an assessment of the risks of material noncompliance, whether due to fraud or error. We believe that our examination provides a reasonable basis for our opinion.

Our examination does not provide a legal determination on the Property Appraiser's compliance with specified requirements.

In our opinion, the Property Appraiser complied, in all material respects, with the aforementioned requirements for the year ended September 30, 2024.

This report is intended solely for the information and use of management and the State of Florida Auditor General and is not intended to be used by anyone other than these specified parties.

Moran & Smith LLP

Moran & Smith LLP
Tallahassee, Florida
February 5, 2026

INDEPENDENT AUDITOR'S MANAGEMENT LETTER

The Honorable Angela C. Gray
Jefferson County Property Appraiser
Jefferson County, Florida

Report on the Basic Financial Statements

We have audited the accompanying financial statements of the Jefferson County, Florida, Property Appraiser (the "Property Appraiser"), as of and for the year ended September 30, 2024, and have issued our report thereon February 5, 2026, which contains an emphasis of matter to refer to a basis of accounting required for compliance with state filing requirements, however, our report is not modified with respect to this matter.

Auditor's Responsibility

We conducted our audit in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and Chapter 10.550, Rules of the Auditor General.

Other Reporting Requirements

We have issued our Independent Auditor's Report on Internal Control over Financial Reporting and on Compliance and Other Matters based on an Audit of the Financial Statements Performed in Accordance with *Government Auditing Standards*; and Independent Accountant's Report on an examination conducted in accordance with AICPA Professional Standards, AT-C Section 315, regarding compliance requirements in accordance with Chapter 10.550, Rules of the Auditor General. Disclosures in those reports, which are dated February 5, 2026, should be considered in conjunction with this management letter.

Prior Audit Findings

Section 10.554(1)(i)1., Rules of the Auditor General, requires that we determine whether or not corrective actions have been taken to address significant findings and recommendations made in the preceding annual financial audit report. There were no findings and associated recommendations made in the preceding audit report.

Official Title and Legal Authority

Section 10.554(1)(i)4., Rules of the Auditor General, requires that the name or official title and legal authority for the primary government and each component unit of the reporting entity be disclosed in the management letter, unless disclosed in the notes to the financial statements. This item was disclosed in the notes to the financial statements.

Financial Management

Section 10.554(1)(i)2., Rules of the Auditor General, requires that we communicate any recommendations to improve financial management. In connection with our audit, we did not have any such recommendations.

Additional Matters

Section 10.554(1)(i)3., Rules of the Auditor General, requires us to communicate noncompliance with provisions of contracts or grant agreements, or abuse, that have occurred, or are likely to have occurred, that have an effect on

the financial statements that is less than material, but which warrants the attention of those charged with governance. In connection with our audit, we did not note any such findings.

Purpose of this Letter

Our management letter is intended solely for the information and use of the Legislative Auditing Committee, members of the Florida Senate and the Florida House of Representatives, the Florida Auditor General, Federal and other granting agencies, the Property Appraiser, and applicable management, and is not intended to be, and should not be, used by anyone other than these specified parties.

Moran & Smith LLP

Moran & Smith LLP
Tallahassee, Florida
February 5, 2026

**JEFFERSON COUNTY, FLORIDA
SUPERVISOR OF ELECTIONS**

BASIC FINANCIAL STATEMENTS

SEPTEMBER 30, 2024

**JEFFERSON COUNTY, FLORIDA
SUPERVISOR OF ELECTIONS
SEPTEMBER 30, 2024**

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INDEPENDENT AUDITOR'S REPORT

The Honorable Michelle Milligan
Jefferson County Supervisor of Elections
Monticello, Florida

Opinions

We have audited the accompanying financial statements of the general fund of the Jefferson County, Florida Supervisor of Elections (the "Supervisor of Elections"), as of and for the year ended September 30, 2024, and the related notes to the financial statements, which collectively comprise the Supervisor of Elections' basic financial statements as listed in the table of contents.

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the general fund of the Supervisor of Elections, as of September 30, 2024, and the respective changes in financial position thereof for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Basis for Opinion

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of Financial Statements section of our report. We are required to be independent of the Jefferson County, Florida Supervisor of Elections and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

Emphasis of Matter

As discussed in Note 1 to the financial statements, the financial statements referred to above were prepared solely for the purpose of complying with the Rules of the Auditor General of the State of Florida. In conformity with the Rules, accompanying financial statements are intended to present the financial position and changes in financial position, where applicable, of the major fund, only for the portion of the major fund of Jefferson County, Florida that is attributable to the Supervisor of Elections. They do not purport to, and do not, present fairly the financial position of Jefferson County, Florida as of September 30, 2024, and the changes in its financial position, where applicable, for the fiscal year then ended in accordance with accounting principles generally accepted in the United States of America. Our opinions are not modified with respect to these matters.

Responsibilities of Management for the Financial Statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America; and for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the Supervisor of Elections' ability to continue as a going concern for twelve months beyond the financial statement date, including any currently known information that may raise substantial doubt shortly thereafter.

Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinions. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with generally accepted auditing standards and *Government Auditing Standards* will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgement made by a reasonable user based on the financial statements.

In performing an audit in accordance with generally accepted auditing standards and *Government Auditing Standards*, we:

- Exercise professional judgement and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Supervisor of Elections' internal control. Accordingly, no such opinion is expressed.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.
- Conclude whether, in our judgement, there are conditions or events, considered in the aggregate, that raise substantial doubt about the Supervisor of Elections' ability to continue as a going concern for a reasonable period of time.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control-related matters that we identified during the audit.

Required Supplementary Information

Accounting principles generally accepted in the United States of America require that the Budgetary Comparison Schedule – General Fund, as listed in the table of contents, be presented to supplement the financial statements. Such information, although not a required part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of the basic financial reporting for placing the financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the financial statements, and other knowledge we obtained during our audit of the financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Other Reporting Required by *Government Auditing Standards*

In accordance with *Government Auditing Standards*, we have also issued our report dated February 5, 2026, on our consideration of the Supervisor of Elections' internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters included under the heading *Independent Auditor's Report on Internal Control over Financial Reporting and on Compliance and other Matters Based on an Audit of Financial Statements Performed in Accordance with Governmental Auditing Standards*. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the result of that testing, and not to provide an opinion on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Supervisor of Elections' internal control over financial reporting and compliance.

Moran & Smith LLP

Moran & Smith LLP
Tallahassee, Florida
February 5, 2026

BASIC FINANCIAL STATEMENTS

**JEFFERSON COUNTY, FLORIDA
SUPERVISOR OF ELECTIONS
BALANCE SHEET
SEPTEMBER 30, 2024**

	General Fund
Assets	
Cash and cash equivalents	\$ 51,262
Restricted cash	-
Prepaid	-
Total assets	51,262
Liabilities	
Accounts payable	941
Due to Board of County Commissioners	50,321
Total liabilities	51,262
Fund balance	-
Total liabilities and fund balance	\$ 51,262

The accompanying notes to the financial statements are an integral part of this statement.

**JEFFERSON COUNTY, FLORIDA
SUPERVISOR OF ELECTIONS
STATEMENT OF REVENUES, EXPENDITURES
AND CHANGES IN FUND BALANCE
SEPTEMBER 30, 2024**

	General Fund
Revenues	
Grant revenue	\$ 19,874
Miscellaneous income	-
Total revenues	19,874
Expenditures	
General government	
Personal services	330,288
Operating expenses	248,037
Total expenditures	578,325
Excess (deficiency) of revenues over (under) expenditures	(558,451)
Other financing sources (uses)	
Transfers in	608,557
Transfers out	(50,321)
Net other financing sources (uses)	558,236
Net change in fund balance	(215)
Fund balance - beginning	215
Fund balance - ending	\$ -

The accompanying notes to the financial statements are an integral part of this statement.

NOTES TO BASIC FINANCIAL STATEMENTS

**JEFFERSON COUNTY, FLORIDA
SUPERVISOR OF ELECTIONS
NOTES TO BASIC FINANCIAL STATEMENTS
SEPTEMBER 30, 2024**

Note 1 – Summary of Significant Accounting Policies

The accounting policies and the presentation of these financial statements have been designed to conform to generally accepted accounting principles applicable to governmental units in accordance with the Governmental Accounting Standards Board. The following is a summary of the significant principles and policies used in the preparation of the accompanying financial statements.

Reporting Entity

Jefferson County, Florida, (the “County”) is a political subdivision of the State of Florida. It is governed by an elected Board of County Commissioners (the “Board”), as provided by Section 125.73, Florida Statutes. The Board is responsible for the administration of all departments of which the Board has the authority to control pursuant to general laws of Florida.

The Jefferson County, Florida Supervisor of Elections (the “Supervisor of Elections”) is an elected official of the County pursuant to the Constitution of the State of Florida, Article VIII, Section 1(d), and is a part of the primary government of the County. The Supervisor of Elections is responsible for the administration and the operation of the Supervisor of Elections’ office, and the Supervisor of Elections’ financial statements do not include the financial statements of the Board or the other Constitutional Officers of the County.

The accompanying financial statements present the financial position and results of operations of the various fund types for all the funds controlled by the Jefferson County Supervisor of Elections’ Office.

The Supervisor of Elections is a separate elected County official established pursuant to the Constitution of the State of Florida. The Supervisor of Elections’ financial statements do not purport to reflect the financial position or the results of operations of Jefferson County, Florida taken as a whole.

Entity status for financial reporting is governed by Statement No. 14 of the Governmental Accounting Standards Board (GASB). Although the Supervisor of Elections’ office is operationally autonomous from the Board of County Commissioners (the “Board”), it does not hold sufficient corporate powers of its own to be considered a legally separate entity for financial purposes. Therefore, the Supervisor of Elections is reported as part of the primary government of Jefferson County, Florida.

These financial statements are not intended to be a complete presentation of the financial position and results of operations of Jefferson County, Florida taken as a whole. As permitted by Chapter 10.556(4), *Rules of the Auditor General*, State of Florida, the financial statements consist of only the *fund level* financial statements as defined in GASB No. 34, and do not include presentation of *government-wide* financial statements of the Supervisor of Elections.

The operations of the Supervisor of Elections are primarily funded by the Board. The receipts from the Board are recorded as other financing sources on the Supervisor of Elections’ financial statements and as other financing uses on the Board’s financial statements. Any excess of revenues and other financing sources received over expenditures are remitted to the Board at year-end.

**JEFFERSON COUNTY, FLORIDA
SUPERVISOR OF ELECTIONS
NOTES TO BASIC FINANCIAL STATEMENTS
SEPTEMBER 30, 2024**

Note 1 – Summary of Significant Accounting Policies (continued)

Basis of Presentation

These financial statements have been prepared in conformity with the accounting principles and reporting guidelines established by the Governmental Accounting Standards Board (GASB) and accounting practices prescribed by the Auditor General, State of Florida. The basic financial statements for the County as a whole, which includes the funds of the Supervisor of Elections, were prepared in conformity with accounting principles generally accepted in the United States of America.

The Supervisor of Elections utilizes the following fund type:

- **General Fund** – The general fund is the general operating fund of the Supervisor of Elections. It is used to account for all financial resources, except those required to be accounted for in another fund.

Measurement Focus

The accounting and financial reporting treatment applied to the fixed assets and long-term liabilities associated with a fund are determined by its measurement focus. The general fund is accounted for on a spending or “financial flow” measurement focus. This means that generally, only current assets and current liabilities are included in the balance sheet. General fund operating statements present increases (revenues and other financing sources) and decreases (expenditures and other financing uses) in net current assets. Accordingly, they present a summary of sources and uses of “available spendable resources” during a period.

Basis of Accounting

Basis of accounting refers to when revenues and expenditures are recognized in the accounts and reported in the financial statements and refers to the timing of the measurements made, regardless of the measurement focus applied.

All governmental fund financial statements are reported using a current financial resources measurement focus on a modified accrual basis of accounting. The major modifications to the accrual basis are: (a) revenues are recorded in the accounting period in which they become available and measurable (available means collectible within the current period or soon enough thereafter to be used to pay liabilities of the current period, considered to be sixty days for all revenue) (b) expenditures are recorded in the accounting period in which the liability is incurred, except for accumulated sick and vacation pay, which are not recorded until paid. Charges for services and investment revenue are recorded as earned. When both restricted and unrestricted resources are available for use, it is the Supervisor of Elections’ policy to use the restricted resources first, the unrestricted resources as needed.

Budgetary Requirements

Expenditures are controlled by appropriations in accordance with the budget requirements set forth in *Florida Statutes*.

Annual budgets are adopted on a basis consistent with generally accepted accounting principles for the General Fund. Budgetary control is exercised at the expenditure classification level (personnel services, operating expenditures and capital outlay). Budgetary changes within expenditure classification are made at the discretion of the Supervisor of Elections. Amendments between expenditure classifications must be submitted to the State of Florida Department of Revenue for approval. The budgeted revenues and expenditures in the accompanying financial statements reflect all approved amendments.

**JEFFERSON COUNTY, FLORIDA
SUPERVISOR OF ELECTIONS
NOTES TO BASIC FINANCIAL STATEMENTS
SEPTEMBER 30, 2024**

Note 1 – Summary of Significant Accounting Policies (continued)

Deposits and Investments

Cash and cash equivalents include amounts in demand deposits as well as short-term investments with a maturity date within three months of the date acquired by the government.

Capital Assets and Depreciation

Tangible personal property is recorded as expenditures in the governmental fund types at the time an asset is acquired. Assets acquired by the Supervisor of Elections are capitalized at cost in the capital asset accounts of the County. The Supervisor of Elections' assets are reported in the Statement of Net Assets in the County's financial statements. The Supervisor of Elections maintains custodial responsibility for the capital assets used by their office.

Estimated useful lives, in years, for depreciable assets are as follows:

Furniture, machinery, and equipment 3-30 years

Accumulated Compensated Absences

The Supervisor of Elections maintains a policy that permits permanent full-time employees to accumulate earned but unused personal leave hours that will be paid to employees upon separation if certain criteria are met. These benefits, plus their related tax and retirement cost are classified as compensated absences. Employees may be paid for unused personal leave hours accrued up to a maximum amount in accordance with the personnel policy.

The Supervisor of Elections' accumulated compensated absences are reported in the statement of net assets in the County's financial statements. No expenditure is reported in the government fund level statements for these amounts until payment is due. Compensated absences' liability is based on current rate of pay.

Risk Management and Insurance

The Supervisor of Elections is exposed to various risks of loss related to torts; theft of, damage to and destruction of assets; errors or omissions; injuries to employee and/or the public; or damage to property of others. The Supervisor of Elections is covered under the Board of County Commissioners insurance policies. The Board believes the level of insurance purchased is adequate to protect against material loss. No significant changes in coverage or claims have been made in the last year.

Management Estimates and Assumptions

The preparation of financial statements in conformity with GAAP requires management to make use of estimates that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities as of the date of the financial statements, and the reported amounts of revenues and expenditures during the reporting period. Actual results could differ from those estimates.

**JEFFERSON COUNTY, FLORIDA
SUPERVISOR OF ELECTIONS
NOTES TO BASIC FINANCIAL STATEMENTS
SEPTEMBER 30, 2024**

Note 1 – Summary of Significant Accounting Policies (concluded)

Subsequent Events

Management has evaluated subsequent events through the date the financial statements were available to be issued, February 5, 2026, and determined there were no events that occurred that required disclosure. No subsequent events occurring after this date have been evaluated for inclusion in these financial statements.

Fund Balance Reporting

Governmental funds report fund balances and are classified either as non-spendable, or as spendable. Spendable fund balances are further classified based on the extent to which there are external and internal constraints on the spending of these fund balances. These classifications are described as follows:

- **Non-spendable** – Amounts that cannot be spent because they are not in spendable form or are legally or contractually required to be maintained intact.
- **Restricted**—Amounts that are constrained for specific purposes which are externally imposed by creditors, grantors, contributors, or laws or regulations or imposed by laws through constitutional provisions or enabling legislations.
- **Committed** —Amounts that are constrained for specific purposes imposed by the Supervisor’s formal action of highest level of decision-making authority.
- **Assigned**—Includes spendable fund balances intended to be used for specific purposes, but which are neither restricted nor committed.
- **Unassigned** – Represents the residual positive fund balance within the General Fund that has not been restricted, committed, or assigned.

It is the Supervisor’s intent to first spend restricted amounts when both restricted and unrestricted fund balances are available.

Note 2 – Deposits and Investments

Cash Deposits

On September 30, 2024, the carrying amount of the Supervisor of Elections’ cash and cash equivalents was \$51,262 and the bank balance was \$75,142. The bank balance was covered by federal depository insurance and, for the amount in excess of such federal depository insurance, by the State of Florida’s Public Deposit Act. Provisions of the Act require that public deposits may only be made at qualified public depositories. The Act requires each qualified public depository to deposit with the State Treasurer eligible collateral equal to or in excess of the required collateral as determined by the provisions of the Act. In the event of a failure by a qualified public depository, losses in excess of federal depository insurance and proceeds from the sale of securities pledged by the defaulting depository are assessed against the other qualified public depositories of the same type as the depository in default. When other qualified public depositories are assessed additional amounts, they are assessed on a pro-rata basis.

**JEFFERSON COUNTY, FLORIDA
SUPERVISOR OF ELECTIONS
NOTES TO BASIC FINANCIAL STATEMENTS
SEPTEMBER 30, 2024**

Note 2 – Deposits and Investments (Concluded)

Florida Statutes authorize the Supervisor of Elections to invest in certificates of deposit, repurchase agreements, and the State Treasurer's Investment Pool. In addition, the statutes allow the Supervisor of Elections to invest in bonds, notes or other obligations of the United States Government, certain bonds of any state or local government unit, and bonds issued by certain government agencies.

Credit Risk

At September 30, 2024, the Supervisor of Elections did not hold any deposits or investments that were considered to have credit risk.

Interest Rate Risk

At September 30, 2024, the Supervisor of Elections did not hold any deposits or investments that were considered to have interest rate risk.

Custodial Credit Risk

At September 30, 2024, the Supervisor of Elections did not hold any deposits or investments that were considered to have custodial credit risk.

Concentration of Credit Risk

At September 30, 2024, the Supervisor of Elections did not have any investments that were considered to have a concentration of credit risk.

Note 3 – Long-term Liability for Compensated Absences

The Supervisor of Elections has a long-term liability of \$2,833 for accrued compensated absences, management estimates that \$708 will be due and payable within one year. The liability is not reported in the financial statements of the Supervisor of Elections since it is not payable from available resources at September 30, 2024. The liability is reported on the Statement of Net Position in the County-wide financial statements.

Note 4 – Pension and Postemployment Benefits Other Than Pension Benefits

Florida Retirement System (FRS) Pension Benefits

The Supervisor of Elections participates in the Florida Retirement System to provide benefits to their employees. A detailed plan description and any liability for employees of the Supervisor of Elections are included in the financial statements of the County. The obligations and disclosures required under GASB Statement No. 68, Accounting and Financial Reporting for Pensions – an amendment of GASB No 27, are accounted for and disclosed in the County's financial statements.

Postemployment Benefits Other Than Pensions

The Supervisor of Elections participates in the plan established by the Board of County Commissioners to provide other postemployment benefits to retirees of the Board and Constitutional Officers. A detailed plan description and any liability for employees of the Supervisor of Elections are included in the financial statements of the County.

**JEFFERSON COUNTY, FLORIDA
SUPERVISOR OF ELECTIONS
NOTES TO BASIC FINANCIAL STATEMENTS
SEPTEMBER 30, 2024**

Note 5 – Excess Revenue

Pursuant to Statute 218.36(2), Florida Statutes, each Constitutional Officer shall pay into the County General Fund all money in excess of the sum to which he or she is entitled under the provisions of Chapter 145. Excess revenues over expenditures in the amount of \$50,321 were returned to the Board of County Commissioners as required by Florida Statutes after year end.

REQUIRED SUPPLEMENTARY INFORMATION

**JEFFERSON COUNTY, FLORIDA
SUPERVISOR OF ELECTIONS
BUDGETARY COMPARISON SCHEDULE - GENERAL FUND
SEPTEMBER 30, 2024**

General Fund				
	Budgeted Amounts		Actual	Variance
	Original	Final	Amounts	With Final Budget Favorable (Unfavorable)
Revenues				
Grant revenue	\$ -	\$ -	\$ 19,874	\$ 19,874
Miscellaneous income	-	-	-	-
Total revenues	-	-	19,874	19,874
Expenditures				
General government				
Personal services	346,157	346,157	330,288	15,869
Operating expenses	262,400	262,400	248,037	14,363
Total expenditures	608,557	608,557	578,325	30,232
Excess (deficiency) of revenues over (under) expenditures	(608,557)	(608,557)	(558,451)	50,106
Other financing sources (uses)				
Transfers in	608,557	608,557	608,557	-
Transfers out	-	-	(50,321)	(50,321)
Net other financing sources (uses)	608,557	608,557	558,236	(50,321)
Net change in fund balance	\$ -	\$ -	\$ (215)	\$ (215)

**JEFFERSON COUNTY, FLORIDA
SUPERVISOR OF ELECTIONS
NOTES TO BUDGETARY COMPARISON SCHEDULE - GENERAL FUND
SEPTEMBER 30, 2024**

Note 1 – Budgetary Information

The Supervisor of Elections' Office operates under budget procedures pursuant to Florida Statutes. An annual budget is adopted for the general fund on a basis consistent with accounting principles generally accepted in the United States of America. The legal level of budgetary control (i.e., the level at which expenditures may not legally exceed appropriations) is at the fund level.

COMPLIANCE SECTION

**INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER
FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS
BASED ON AN AUDIT OF FINANCIAL STATEMENTS
PERFORMED IN ACCORDANCE WITH *GOVERNMENT AUDITING STANDARDS***

The Honorable Michelle Milligan
Jefferson County Supervisor of Elections
Monticello, Florida

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in the *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of the Jefferson County, Florida, Supervisor of Elections (the "Supervisor of Elections") as of and for the year ended September 30, 2024, and the related notes to the financial statements, which collectively comprise the Supervisor of Elections' financial statements and have issued our report thereon dated February 5, 2026, which contains an emphasis of matter referring to a basis of presentation required for compliance with state reporting requirements. Our opinion was not modified with respect to this matter.

Report on Internal Control Over Financial Reporting

In planning and performing our audit of the financial statements, we considered the Supervisor of Elections' internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Supervisor of Elections' internal control. Accordingly, we do not express an opinion on the effectiveness of the Supervisor of Elections' internal control.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies may exist that were not identified. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

Report on Compliance and Other Matters

As part of obtaining reasonable assurance about whether the Supervisor of Elections' financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the Supervisor of Elections' internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

Moran & Smith LLP

Moran & Smith LLP
Tallahassee, Florida
February 5, 2026

**INDEPENDENT ACCOUNTANT'S REPORT ON COMPLIANCE
WITH THE REQUIREMENTS OF SECTION 218.415, FLORIDA STATUTES**

The Honorable Michelle Milligan
Jefferson County Supervisor of Elections
Monticello, Florida

We have examined the Jefferson County, Florida Supervisor of Elections' (the "Supervisor of Elections") compliance with the requirements of Section 218.415, Florida Statutes, *Local Government Investment Policies*, during the year ended September 30, 2024. Management is responsible for the Supervisor of Elections' compliance with those requirements. Our responsibility is to express an opinion on the Supervisor of Elections' compliance with the specified requirements based on our examination.

Our examination was conducted in accordance with attestation standards established by the American Institute of Certified Public Accountants. Those standards require that we plan and perform the examination to obtain reasonable assurance about whether the Supervisor of Elections complied, in all material respects, with the specified requirements referenced above. An examination involves performing procedures to obtain evidence about whether the Supervisor of Elections complied with specific requirements. The nature, timing, and extent of the procedures selected depend on our judgment, including an assessment of the risks of material noncompliance, whether due to fraud or error. We believe that our examination provides a reasonable basis for our opinion.

Our examination does not provide a legal determination on the Supervisor of Elections' compliance with specified requirements.

In our opinion, the Supervisor of Elections complied, in all material respects, with the requirements of Section 218.415, Florida Statutes, *Local Government Investment Policies*, for the year ended September 30, 2024.

This report is intended solely for the information and use of management and the State of Florida Auditor General and is not intended to be used by anyone other than these specified parties.

Moran & Smith LLP

Moran & Smith LLP
Tallahassee, Florida
February 5, 2026

INDEPENDENT AUDITOR'S MANAGEMENT LETTER

The Honorable Michelle Milligan
Jefferson County Supervisor of Elections
Monticello, Florida

Report on the Financial Statements

We have audited the accompanying financial statements of the Jefferson County, Florida Supervisor of Elections (the "Supervisor of Elections"), as of and for the year ended September 30, 2024, and have issued our report thereon February 5, 2026, which contains an emphasis of matter to refer to a basis of accounting required for compliance with state filing requirements, however, our report is not modified with respect to this matter.

Auditor's Responsibility

We conducted our audit in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and Chapter 10.550, Rules of the Auditor General.

Other Reporting Requirements

We have issued our Independent Auditor's Report on Internal Control over Financial Reporting and on Compliance and Other Matters based on an Audit of the Financial Statements Performed in Accordance with *Government Auditing Standards*; and Independent Accountant's Report on an examination conducted in accordance with AICPA *Professional Standards*, AT-C Section 315, regarding compliance requirements in accordance with Chapter 10.550, Rules of the Auditor General. Disclosures in those reports, which are dated February 5, 2026, should be considered in conjunction with this management letter.

Prior Audit Findings

Section 10.554(1)(i)1., Rules of the Auditor General, requires that we determine whether or not corrective actions have been taken to address significant findings and recommendations made in the preceding annual financial audit report. Corrective actions have been taken to address findings and recommendations made in the preceding annual financial audit report.

Official Title and Legal Authority

Section 10.554(1)(i)4., Rules of the Auditor General, requires that the name or official title and legal authority for the primary government and each component unit of the reporting entity be disclosed in the management letter, unless disclosed in the notes to the financial statements. This item was disclosed in the notes to the financial statements. The Supervisor of Elections was established by the Constitution of the State of Florida, article VIII Section 1(d). The Supervisor of Elections has no component units.

Financial Condition and Management

Section 10.554(1)(i)2., Rules of the Auditor General, requires that we communicate any recommendations to improve financial management. In connection with our audit, we did not have any such recommendations.

Additional Matters

Section 10.554(1)(i)3., Rules of the Auditor General, requires us to communicate noncompliance with provisions of contracts or grant agreements, or abuse, that have occurred, or are likely to have occurred, that have an effect on the financial statements that is less than material, but which warrants the attention of those charged with governance. In connection with our audit, we did not note any such findings.

Purpose of the Letter

Our management letter is intended solely for the information and use of the Legislative Auditing Committee, members of the Florida Senate and the Florida House of Representatives, the Florida Auditor General, Federal and other granting agencies, the Supervisor of Elections, and applicable management, and is not intended to be, and should not be, used by anyone other than these specified parties.

Moran & Smith LLP

Moran & Smith LLP
Tallahassee, Florida
February 5, 2026