

**City of Flagler Beach, Florida  
Financial Statements  
For the Year Ended  
September 30, 2019**



**THE NICHOLS GROUP, P.A.**  
CERTIFIED PUBLIC ACCOUNTANTS

**City of Flagler Beach, Florida**  
**Financial Statements**  
**September 30, 2019**

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# **INTRODUCTORY SECTION**

**City of Flagler Beach, Florida  
List of Principal Officials  
September 30, 2019**

**MAYOR**

HONORABLE  
LINDA PROVENCHER

**CHAIRPERSON**

RICHARD BELHUMEUR

**VICE-CHAIRPERSON**

KIM CARNEY

**CITY COMMISSIONERS**

JANE MEALY  
MARSHALL D. SHUPE  
ERIC COOLEY

**CITY MANAGER**

LARRY M. NEWSOM

**FINANCE DIRECTOR**

KATHLEEN DOYLE

**CITY ATTORNEY**

DREW SMITH

**INDEPENDENT AUDITORS**

THE NICHOLS GROUP, P.A.  
CERTIFIED PUBLIC ACCOUNTANTS

## **FINANCIAL SECTION**

## **INDEPENDENT AUDITOR'S REPORT**

To the Honorable Mayor, City Commissioners, and City Manager of the City of Flagler Beach, Florida

### **Report on the Financial Statements**

We have audited the accompanying financial statements of the governmental activities, the business-type activities and each major fund of the City of Flagler Beach, Florida (City) as of and for the year ended September 30, 2019, and the related notes to the financial statements, which collectively comprise the City's basic financial statements as listed in the table of contents.

### ***Management's Responsibility for the Financial Statements***

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

### ***Auditor's Responsibility***

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

### ***Opinions***

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, the business-type activities and each major fund of the City as of September 30, 2019, and the respective changes in financial position, and, where applicable, cash flows thereof for the year then ended in accordance with accounting principles generally accepted in the United States of America.

## **Emphasis of Matter**

### *Change in Accounting Principle*

As described in Note 1.E to the financial statements, in 2019, the City adopted new accounting guidance, *GASB Statement No. 83, Certain Asset Retirement Obligations* and *GASB Statement No. 88, Certain Disclosures Related to Debt, including Direct Borrowings and Direct Placements*. Our opinion is not modified with respect to this matter.

## **Other Matters**

### *Required Supplementary Information*

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis and the required supplementary information on pages 4 - 12 and 54-62 be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

### *Other Information*

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the City's basic financial statements. The schedule of expenditures of federal awards is presented for purposes of additional analysis as required by Title 2 U.S. *Code of Federal Regulations Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards*, and is not a required part of the basic financial statements. Such information is the responsibility of management and was derived from and relate directly to the underlying accounting and other records used to prepare the basic financial statements. The information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the schedule of expenditures of federal awards is fairly stated in all material respects in relation to the basic financial statements as a whole.

## **Other Reporting Required by Government Auditing Standards**

In accordance with *Government Auditing Standards*, we have also issued our report dated June 30, 2020, on our consideration of the City's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the City's internal control over financial reporting and compliance.

*The Nichols Group*

The Nichols Group, P.A.  
Certified Public Accountants  
Fleming Island, Florida

June 30, 2020

## **Management's Discussion and Analysis (Unaudited)**

As management of the City of Flagler Beach, Florida (City), we offer readers of the City's financial statements this narrative overview and analysis of the financial activities of the City for the fiscal year ended September 30, 2019.

### **Financial Highlights**

- The assets and deferred outflows of the City exceeded its liabilities and deferred inflows at the close of the most recent fiscal year by \$48,169,765 (net position).
- The City's total net position increased overall by \$3,433,039 or 7.67%, of which \$2,783,150 was from business type activities, while net position of governmental activities increased by \$649,889.
- As of the close of the current fiscal year, the City's governmental funds reported combined ending fund balances of \$7,226,972, an increase of \$1,109,880 or 18.14% in comparison with the prior year. This represents an increase of \$83,126 or 64.43%, in the CRA fund; General Fund Balance increased 17.15%, or \$1,026,754.
- At the end of the current fiscal year, unassigned fund balance for the General Fund was \$5,235,355 or 90.25% of total General Fund expenditures.
- The City's total long-term liabilities decreased by \$529,831. The liabilities consist of compensated absences, State Revolving Fund Loan for the water treatment plant, 2015 Refunding Revenue Notes for CRA District Improvements and Stormwater Improvements, capital leases; Other Postemployment Benefits (OPEB), and net pension liability of the Municipal Police Officers' Pension Trust Fund Plan.

### **Overview of the Financial Statements**

This discussion and analysis is intended to serve as an introduction to the City's basic financial statements.

The City's basic financial statements are comprised of three components:

1) government-wide financial statements, 2) fund financial statements, and 3) notes to the financial statements. This report also contains other supplementary information in addition to the basic financial statements themselves.

**Government-wide financial statements.** The government-wide financial statements are designed to provide readers with a broad overview of the City's finances, in a manner similar to a private-sector business.

The Statement of Net Position presents information on all of the City's assets and liabilities, with the difference between the two reported as *net position*. Over time, increases or decreases in net position may serve as a useful indicator of whether the financial position of the City is improving or deteriorating.

The Statement of Activities presents information showing how the City's net position changed during the most recent fiscal year. All changes in net position are reported as soon as the underlying event giving rise to the change occurs, regardless of the timing of related cash flows. Thus, revenues and expenses are reported in this statement for some items that will only result in cash flows in future fiscal periods (e.g. uncollected utility taxes or earned but unsecured vacation leave, etc.).

Both of the government-wide financial statements distinguish functions of the City that are principally supported by taxes, licenses and permits, and intergovernmental revenues (governmental activities) from other functions that are intended to recover all or a significant portion of their costs through user fees and charges (business-type activities). The governmental activities of the City include general government, public safety, roads and streets, physical environment, and culture/recreation. The



business-type activities of the City include water and sewer, sanitation, stormwater and pier. The government-wide financial statements can be found on pages 13 and 14 of this report.

**Fund financial statements.** A fund is a grouping of related accounts that are used to maintain control over resources that have been segregated for specific activities or objectives. The City, like other state and local governments, uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements. All of the funds of the City can be divided into three categories: governmental funds, proprietary funds, and fiduciary funds.

**Governmental funds.** Governmental funds are used to account for essentially the same functions reported as governmental activities in the government-wide financial statements. However, unlike the government-wide financial statements, governmental fund financial statements focus on near-term inflows and outflows of spendable resources, as well as on balances of spendable *resources* available at the end of the fiscal year. Such information may be useful in evaluating the City's near-term financing requirements. It is useful to compare the information presented for governmental funds with similar information presented for governmental activities in the government-wide financial statements. By doing so, readers may better understand the long-term impact of the government's near-term financing decisions.

Both the governmental fund balance sheet and the governmental fund statement of revenues, expenditures, and changes in fund balances provide a reconciliation to facilitate this comparison between governmental funds and governmental activities which can be found on pages 16 and 18.

The City maintains two individual governmental funds: General and Community Redevelopment Funds. Information is presented separately in the governmental fund Balance Sheet and in the Statement of Revenues, Expenditures, and Changes in Fund Balances for the governmental funds. The basic governmental fund financial statements can be found in this report on pages 15 and 17.

The City adopts an annual appropriated budget for its General Fund and Community Redevelopment Fund. A budgetary comparison schedule has been provided for these funds to demonstrate compliance with this budget and can be found on pages 54 and 55.

**Proprietary funds.** The City maintains one type of proprietary fund, which is an enterprise fund. Enterprise funds are used to report the same functions presented as *business-type activities* in the government-wide financial statements. The City uses enterprise funds to account for its water and sewer, sanitation, stormwater, and pier activities.

Proprietary funds provide the same type of information as the government-wide financial statements, only in more detail. The proprietary fund financial statements provide separate information for the Water and Sewer, Sanitation, Stormwater, and Pier Funds, all of which are considered major funds, except for the Pier Fund, which is a non-major fund. The basic proprietary fund financial statements can be found in this report on pages 19 through 21.

**Fiduciary funds.** Fiduciary funds are used to account for resources held for the benefit of parties outside the City. Fiduciary funds are not reflected in the government-wide financial statements because the resources of those funds are not available to support the City's own programs. The accounting used for fiduciary funds is much like that used for proprietary funds. The basic fiduciary fund financial statements can be found within this report on pages 22 and 23.

**Notes to the financial statements.** The notes provide additional information that is essential to a full understanding of the data provided in the government-wide and fund financial statements. The notes to the financial statements can be found within this report on pages 24 through 53.

**Other information.** In addition to the basic financial statements and accompanying notes, this report also presents certain required supplementary information for the Municipal Police Officers'

Pension Trust Fund, the Municipal Firefighters' Pension Trust Fund, and the budget versus actual schedule for the General Fund and Community Redevelopment Fund.

### Government-wide Financial Analysis

As noted earlier, net position might serve over time as a useful indicator of a City's financial position. In the case of the City, assets and deferred outflows of resources exceed liabilities and deferred inflows of resources by \$48,169,765 at the close of the most recent fiscal year compared to \$44,736,726 for the prior year. The City's net position increased by \$3,433,039 for the fiscal year ended September 30, 2019.

The largest portion of the City's net position reflects its investment in capital assets (e.g. land, land improvements, buildings, and equipment); less any related outstanding debt used to acquire those assets. The City uses these capital assets to provide services to citizens; consequently, these assets are not available for future spending. Although the City's investment in capital assets is reported net of related debt, it should be noted that the resources needed to repay this debt must be provided from other sources, since the capital assets themselves cannot be used to liquidate these liabilities.

#### City of Flagler Beach's Net Position

	Governmental activities		Business-type activities		Total	
	2019	2018	2019	2018	2019	2018
Current and other assets	\$ 7,994,144	\$ 7,026,960	\$ 11,122,329	\$ 9,411,460	\$ 19,116,473	\$ 16,438,420
Capital assets	9,060,055	9,557,199	26,907,825	26,390,973	35,967,880	35,948,172
Total assets	17,054,199	16,584,159	38,030,154	35,802,433	55,084,353	52,386,592
Deferred outflows of resources	729,457	493,733	-	-	729,457	493,733
Long-term liabilities outstanding	1,311,328	1,250,006	4,898,929	5,490,082	6,210,257	6,740,088
Other liabilities	466,424	502,399	628,359	592,635	1,094,783	1,095,034
Total liabilities	1,777,752	1,752,405	5,527,288	6,082,717	7,305,040	7,835,122
Deferred inflows of resources	339,005	308,477	-	-	339,005	308,477
Net position:						
Net investment in capital assets	8,391,866	8,827,536	22,224,520	21,107,387	30,616,386	29,934,923
Restricted	1,260,448	1,042,969	4,122,073	3,693,485	5,382,521	4,736,454
Unrestricted	6,014,585	5,146,505	6,156,273	4,918,844	12,170,858	10,065,349
Total net position	\$15,666,899	\$15,017,010	\$ 32,502,866	\$ 29,719,716	\$ 48,169,765	\$ 44,736,726

A portion of the City's net position represents resources that are subject to external restrictions on how they may be used. The remaining balance of unrestricted net position may be used to meet the government's ongoing obligations to citizens and creditors.

At the end of the current fiscal year, the City is able to report positive balances in all categories of net position, both for the government as a whole, as well as for its separate governmental and business-type activities. The same situation held true for the prior fiscal year.

**Governmental activities.** Governmental activities increased the City's net position by \$649,889. The increase over last year is primarily attributable to decreased expenses as a result of less hurricane damage than in the prior year.

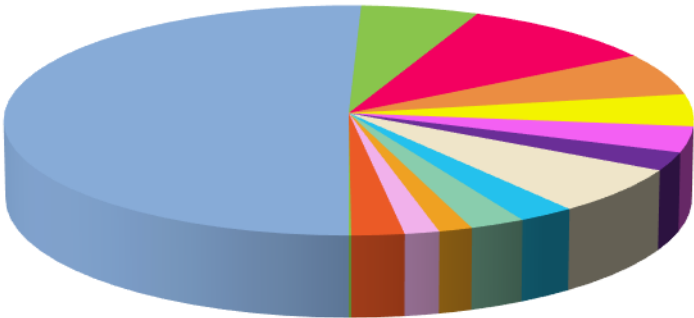
Overall, revenues in governmental activities increased by \$190,672 or 2.76%; whereas expenses decreased by \$152,909 or 2.32% when compared to last year's balances. The increase in revenues was due to the sale of city owned property slight increases in ad valorem, sales, franchise and utility taxes. However, since we only sold two of the three lots, the gain was less than what we expected and compounded by a shortfall on permit revenues.

## City of Flagler Beach's Change in Net Position

	Governmental activities		Business-type activities		Total	
	2019	2018	2019	2018	2019	2018
<b>Revenues:</b>						
<b>Program Revenues:</b>						
Charges for services	\$ 425,312	\$ 574,596	\$ 6,336,816	\$ 5,721,726	\$ 6,762,128	\$ 6,296,322
Operating grants and contributions	257,820	257,199	414,384	1,260,160	672,204	1,517,359
Capital grants and contributions	416,389	723,447	715,096	484,619	1,131,485	1,208,066
<b>General revenues:</b>						
Property taxes	3,592,605	3,399,077	-	-	3,592,605	3,399,077
Sales taxes	459,792	446,726	-	-	459,792	446,726
Franchise and utility taxes	1,203,285	1,167,516	-	-	1,203,285	1,167,516
Impact fees	-	-	263,073	215,977	263,073	215,977
Intergovernmental revenue	113,411	109,803	-	-	113,411	109,803
Unrestricted investment earnings	165,034	44,678	281,817	89,520	446,851	134,198
Gain (loss) on disposal of capital assets	-	-	9,046	-	9,046	-
Other miscellaneous	464,666	184,600	-	-	464,666	184,600
<b>Total revenues</b>	<b>7,098,314</b>	<b>6,907,642</b>	<b>8,020,232</b>	<b>7,772,002</b>	<b>15,118,546</b>	<b>14,679,644</b>
<b>Expenses:</b>						
General government	2,327,277	2,731,591	-	-	2,327,277	2,731,591
Public safety	3,021,618	2,882,840	-	-	3,021,618	2,882,840
Roads and streets	397,147	399,410	-	-	397,147	399,410
Physical environment	102,706	75,617	-	-	102,706	75,617
Culture/recreation	580,688	492,248	-	-	580,688	492,248
Interest on long-term debt	18,989	19,628	-	-	18,989	19,628
Water and sewer	-	-	3,251,307	3,168,208	3,251,307	3,168,208
Sanitation	-	-	1,170,204	1,451,762	1,170,204	1,451,762
Stormwater	-	-	271,260	254,747	271,260	254,747
Pier	-	-	544,311	514,843	544,311	514,843
<b>Total expenses</b>	<b>6,448,425</b>	<b>6,601,334</b>	<b>5,237,082</b>	<b>5,389,560</b>	<b>11,685,507</b>	<b>11,990,894</b>
Increase (decrease) in net position before transfers	649,889	306,308	2,783,150	2,382,442	3,433,039	2,688,750
Increase (decrease) in net position	649,889	306,308	2,783,150	2,382,442	3,433,039	2,688,750
Net position-beginning of year, as previously reported	15,017,010	14,735,420	29,719,716	27,354,046	44,736,726	42,089,466
Prior period adjustment	-	(24,718)	-	(16,772)	-	(41,490)
Net position- beginning of year, as restated	15,017,010	14,710,702	29,719,716	27,337,274	44,736,726	42,047,976
<b>Net position - end of year</b>	<b>\$ 15,666,899</b>	<b>\$ 15,017,010</b>	<b>\$ 32,502,866</b>	<b>\$ 29,719,716</b>	<b>\$ 48,169,765</b>	<b>\$ 44,736,726</b>

### Revenues by Source - Governmental Activities

- Property Tax 50.61%
- Utility Service Tax 9.86%
- Franchise Tax 4.51%
- Community Services Tax 2.59%
- Infrastructure Surtax 2.51%
- State Revenue Sharing 1.49%
- Unrestricted Investment Earnings 2.32%
- Capital Grants 5.87%
- Charges for Services & Fees 5.99%
- Operating Grants 3.63%
- Miscellaneous 6.55%
- Local Half Cent Sales Tax 2.44%
- Local Option Gas Tax 1.53%
- Intergovernmental 0.11%



**Business-type activities.** Business-type activities increased the City's net position by \$2,783,150. Key elements of this increase are as follows:

- Continued increases to water, sewer and stormwater base fees to build reserves for capital infrastructure improvements
- Collection of reimbursements from Hurricane Irma
- Positive gains on investments

The overall revenues in business-type activities increased by \$248,230 or 3.19%. The expenses decreased by \$152,478 or .03%.

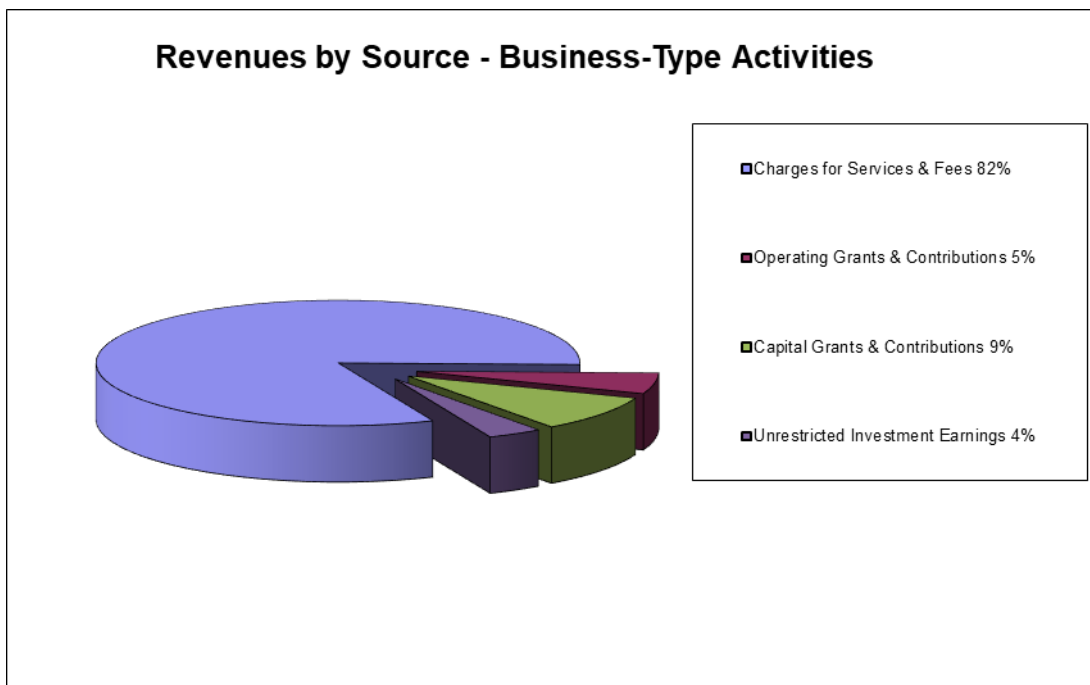
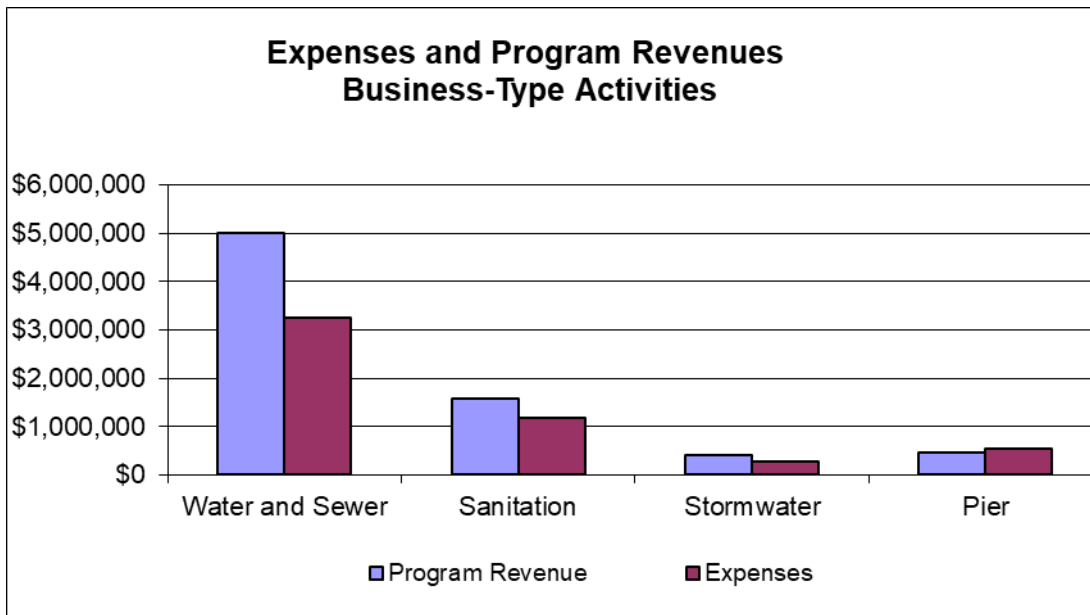
### **Financial Analysis of the City's Funds**

As noted earlier, the City used fund accounting to ensure and demonstrate compliance with finance related legal requirements.

**Governmental funds.** At the end of the current fiscal year, the City's governmental funds reported combined ending fund balances of \$7,226,972, an increase of \$1,109,880 in comparison with prior year. 72% of the total amount, or \$5,235,355 constitutes *unassigned fund balance* in the General Fund, which is available for spending at the government's discretion. The Community Redevelopment Fund has an *unassigned fund balance* of \$204,239. The CRA receives TIF (Tax Incremental Funding) from the City of Flagler Beach and Flagler County annually. Property values continue to climb and, barring any unforeseen circumstances, the fund balance for the CRA will remain positive by the end of September 2020. The remainder of the fund balances in the governmental funds, consisting of the following, is not available for new spending because it has already been designated *Nonspendable* – Prepaid amounts of \$3,040; *Restricted* items of \$1,056,209 including Infrastructure and Capital Assets and A1A Land Purchases of \$1,004,314; *Committed* for Encumbrances \$228,741; *Assigned* for encumbrances \$491,488 including \$231,759 for the future purchase of a fire truck (slated for 2020-2021) and \$233,334 for the purchase of radios.

The General Fund is the chief operating fund of the City. At the end of the current fiscal year, unassigned fund balance of the General Fund was \$5,235,355 while the total fund balance reached \$7,014,833. As a measure of the General Fund's liquidity, it may be useful to compare both unassigned fund balance and total fund balance to total fund expenditures. Unassigned fund balance represents 90.25% of the total General Fund expenditures, while total fund balance represents 120.93% of General Fund expenditures.

**Proprietary funds.** The City's proprietary funds financial statements provide the same type of information found in the government-wide financial statements, but in more detail. Unrestricted net position of the Water and Sewer, Sanitation, Stormwater and Pier Funds at the end of the year amounted to \$4,331,378; \$1,615,898; \$304,632, and \$(95,635), respectively. The total increase (decrease) in unrestricted net position was \$2,225,624; \$447,229; \$152,714, and \$(71,877), respectively. The decrease in the Pier Enterprise Fund is an improvement over last year's position of \$(160,187) due to some reimbursement from FEMA and the Pier and Bait Shop being operational for the entire year.



### General Fund Budgetary Highlights

The Budgetary Comparison Schedule for the General Fund found on page 54 of the Required Supplementary Information shows the differences between the original budget, the final amended budget and actual amounts.

Revenues were \$821,066 less than the final budget. The City budgeted \$750,000 in Intergovernmental Revenues in anticipation of completing the dune walkovers that were destroyed or damaged during Hurricane Matthew. Unfortunately, the FDOT project on SR A1A slowed down the process, so at year end we were not complete and could not draw down the funds. The City was able to keep expenditures under budget by \$2,178,679 when compared to the amended budget. The net result was an increase of \$1,026,754 to the fund balance for the General Fund.

**Capital assets.** The City's investment in capital assets for its governmental and business-type assets as of September 30, 2019, amounts to \$35,967,880. This investment in capital assets includes land and land improvements, buildings, improvements other than buildings, equipment,

construction in progress, and infrastructure. The total increase in the City's investment in capital assets for the current fiscal year was 0.05%.

### City of Flagler Beach's Capital Assets

	Governmental activities		Business-type activities		Total	
	2019	2018	2019	2018	2019	2018
Land and land improvements	\$ 2,167,123	\$ 2,167,123	\$ 1,648,235	\$ 1,648,235	\$ 3,815,358	\$ 3,815,358
Buildings	3,028,114	2,980,691	12,132,799	11,641,724	15,160,913	14,622,415
Improvements other than buildings	2,425,592	2,345,932	20,661,940	20,220,048	23,087,532	22,565,980
Equipment	3,285,596	3,238,485	3,970,018	3,085,361	7,255,614	6,323,846
Construction in progress	45,760	45,760	253,781	748,324	299,541	794,084
Infrastructure	5,933,302	5,880,325	4,648,698	4,648,698	10,582,000	10,529,023
Less accumulated depreciation	(7,825,432)	(7,101,117)	(16,407,646)	(15,601,417)	(24,233,078)	(22,702,534)
Total	\$ 9,060,055	\$ 9,557,199	\$ 26,907,825	\$ 26,390,973	\$ 35,967,880	\$ 35,948,172

Additional information on the City's capital assets can be found within this report.

**Long-term liabilities.** At the end of the fiscal year, the City had total long-term liabilities in the amount of \$6,210,257, of which \$603,498 is due within one year.

The governmental activities' long-term liabilities amount to \$1,311,328 and consist of the Community Redevelopment 2015 Refunding Revenue Note, compensated absences, portion of the BackHoe Loader capital lease, OPEB, and net pension liability of the Municipal Police Officers' Pension Trust Fund.

The business-type activities' long-term liabilities amount to \$4,898,929, which includes the State Revolving Fund Loan for the water treatment plant, Stormwater 2015 Refunding Revenue Note, compensated absences, utility and stormwater's portion of the BackHoe Loader capital lease, the capital lease for the sanitation trucks and OPEB.

### Economic Factors and Next Year's Budgets and Rates

- Property values improved for budget year 2019-20 and the mil rate was set at 5.571.
- Development has begun on John Anderson Corridor, which is located in Unincorporated Flagler County; the City provides water and sewer to this area per an Interlocal Agreement with the County. Early estimates of development indicate that several thousand living units will be built over the coming years. During 2018-19, several capital projects for both the Water and Waste Water Plants were started and will span over the next several years to ensure we have the facilities operating at the needed capacities to provide proper service.
- Water and Sewer Base Fee increases will still be needed to support City's aging infrastructure.
- Sanitation Fees will be reviewed to insure rates are adequate with increased use of our area restaurants, beaches and vacation rental units.
- Stormwater Fees will be increased to continue improvements and maintain current infrastructure.

All of these factors were considered when the City prepared the budget for fiscal year 2019-20.

When the property tax value estimates for the 2019-20 budget were received on June 1, 2019, we were pleased to see an increase of over 10% to taxable property values.

The use of current revenues and available reserved fund balance for ongoing projects allowed the City to adjust the millage rate to 5.571 for the 2019-20 fiscal year budget. This was an increase of 0.181 mills or 18.1 cents per \$1,000 of taxable value.

At the end of 2018-19 fiscal year, the fund balance in the General Fund increased to \$7,014,833. All appropriations lapsed at year end. The City of Flagler Beach encumbered \$228,741 from the

2018-19 General Fund budget into the 2019-20 budget to continue projects that were underway in this audited period.

The City of Flagler Beach encumbered \$2,213,948 from the 2018-19 Enterprise Funds into the 2019-20 Budget; this was offset by \$920,550 in grants that were applicable to the projects encumbered. Net position for the Enterprise Funds increased by \$2,783,150 for the fiscal year ended September 30, 2019.

The state of our local economy and the condition of unrestricted reserves in the Utility and Stormwater Funds were considered in preparing the City's budget for fiscal year 2019-20.

The City of Flagler Beach entered an interlocal agreement with Flagler County in 2006, which determined the area that the City would be responsible for providing water and sewer service to outside of the City Limits of Flagler Beach. The area is located on the west side of the Intracoastal Waterway and south of State Road 100 officially known as the John Anderson Service Area. The City can collect the same water and utility fees it charges to the residents of Flagler Beach. Currently, one development with approximately 100 residences is underway. A second development with a 20-year growth plan is anticipated to begin in 2020. This development would contain 541 single family residential units, 3,425 multi-family units and 510,000 square feet of commercial and office space. In anticipation of the impact on our Wastewater Treatment Plant, built in 1975, a Wastewater Facility Plan was adopted in 2018-19 to address the needs of the plant based on the impact of the projected growth. The City has applied for an SRF design loan in the amount of \$800,000 for our Wastewater Plant. We will also pursue a loan through the SRF for the improvements needed once the final plan is conceived.

The City secured two grants for \$500,000 from the Saint John's River Water Management District. One for a Stormwater Swale Project on the south end of town. A second \$500,000 grant has been secured to offset the cost of completing the City Sliplining Project.

The City increased Water and Sewer Base fees in the Utility Fund by 12.5%; the Stormwater fee was increased by 12.77% per ERU for the 2019-20 Enterprise Fund Budget. Increases for Base Fees will continue into the future to support the needed repairs and replacement of aging infrastructure and increase Utility and Stormwater Reserves.

### **Requests for Information**

This financial report is designed to provide a general overview of the City's finances for all those with an interest in the City's finances. Questions concerning any of the information provided in this report or requests for additional financial information should be addressed to the City of Flagler Beach, Finance Department Director, 105 South Second Street, Flagler Beach, FL 32136.



**City of Flagler Beach, Florida**  
**Statement of Net Position**  
**September 30, 2019**

	<u>Governmental Activities</u>	<u>Business-type Activities</u>	<u>Total</u>
<b>ASSETS</b>			
Cash and cash equivalents	\$ 3,939,793	\$ 2,512,620	\$ 6,452,413
Investments	2,930,318	2,853,854	5,784,172
Accounts receivable, net of allowance □	152,225	735,917	888,142
Due from other governments	479,427	575,719	1,055,146
Internal balances	180,333	(180,333)	-
Prepays and other assets	3,040	115,975	119,015
Restricted cash and cash equivalents	-	386,504	386,504
Restricted investments	-	4,122,073	4,122,073
Net pension asset	309,008	-	309,008
Capital assets:			
Land and land improvements	2,167,123	1,648,235	3,815,358
Construction in progress	45,760	253,781	299,541
Buildings	3,028,114	12,132,799	15,160,913
Improvements other than buildings	2,425,592	20,661,940	23,087,532
Equipment	3,285,596	3,970,018	7,255,614
Infrastructure	5,933,302	4,648,698	10,582,000
Accumulated depreciation	(7,825,432)	(16,407,646)	(24,233,078)
Total assets	<u>17,054,199</u>	<u>38,030,154</u>	<u>55,084,353</u>
<b>DEFERRED OUTFLOWS OF RESOURCES</b>			
Pension Contributions	729,457	-	729,457
<b>LIABILITIES</b>			
Accounts payable and accrued liabilities	400,153	394,138	794,291
Unearned revenues	58,011	-	58,011
Customer deposits	-	216,571	216,571
Accrued interest payable	8,260	17,650	25,910
Non-current liabilities:			
Due within one year	73,362	530,136	603,498
Due in more than one year	1,237,966	4,368,793	5,606,759
Total liabilities	<u>1,777,752</u>	<u>5,527,288</u>	<u>7,305,040</u>
<b>DEFERRED INFLOWS OF RESOURCES</b>			
Pension Contributions	339,005	-	339,005
<b>NET POSITION</b>			
Net investment in capital assets	8,391,866	22,224,520	30,616,386
Restricted for:			
Infrastructure and capital assets	1,004,314	4,122,073	5,126,387
Law enforcement	12,102	-	12,102
Building code administration and education	39,793	-	39,793
Community redevelopment	204,239	-	204,239
Unrestricted	6,014,585	6,156,273	12,170,858
Total net position	<u>\$ 15,666,899</u>	<u>\$ 32,502,866</u>	<u>\$ 48,169,765</u>

See accompanying notes.

**City of Flagler Beach, Florida**  
**Statement of Activities**  
**For the Year Ended September 30, 2019**

	Program Revenues				Net (Expense) Revenue and Changes in Net Position		
	Expenses	Charges for Services	Operating Grants and Contributions	Capital Grants and Contributions	Governmental Activities	Business-type Activities	Total
<b>Functions/Programs</b>							
<b>Primary Government:</b>							
Governmental activities:							
General government	\$ 2,327,277	\$ 338,971	\$ -	\$ 391,389	\$ (1,596,917)	\$ -	\$ (1,596,917)
Public safety	3,021,618	49,547	174,750	-	(2,797,321)	-	(2,797,321)
Roads and streets	397,147	-	83,070	-	(314,077)	-	(314,077)
Physical environment	102,706	-	-	-	(102,706)	-	(102,706)
Culture/recreation	580,688	36,794	-	25,000	(518,894)	-	(518,894)
Interest	18,989	-	-	-	(18,989)	-	(18,989)
Total governmental activities	<u>6,448,425</u>	<u>425,312</u>	<u>257,820</u>	<u>416,389</u>	<u>(5,348,904)</u>	<u>-</u>	<u>(5,348,904)</u>
Business-type activities:							
Water and sewer	3,251,307	4,346,585	-	651,430	-	1,746,708	1,746,708
Sanitation	1,170,204	1,161,038	414,384	-	-	405,218	405,218
Stormwater	271,260	420,427	-	-	-	149,167	149,167
Pier	544,311	408,766	-	63,666	-	(71,879)	(71,879)
Total business-type activities	<u>5,237,082</u>	<u>6,336,816</u>	<u>414,384</u>	<u>715,096</u>	<u>-</u>	<u>2,229,214</u>	<u>2,229,214</u>
Total primary government	<u>\$ 11,685,507</u>	<u>\$ 6,762,128</u>	<u>\$ 672,204</u>	<u>\$ 1,131,485</u>	<u>(5,348,904)</u>	<u>2,229,214</u>	<u>(3,119,690)</u>
General Revenues:							
Property taxes					3,592,605	-	3,592,605
Franchise fees					319,836	-	319,836
Impact fees					-	263,073	263,073
Utility service taxes					699,693	-	699,693
Communication services tax					183,756	-	183,756
Infrastructure surtax					177,888	-	177,888
Local half-cent sales tax					173,025	-	173,025
Local option gas tax					108,879	-	108,879
State revenue sharing proceeds					105,728	-	105,728
Intergovernmental					7,683	-	7,683
Unrestricted investment earnings					165,034	281,817	446,851
Miscellaneous					464,666	-	464,666
Gain (loss) on disposal of capital assets					-	9,046	9,046
Total general revenues and transfers					<u>5,998,793</u>	<u>553,936</u>	<u>6,552,729</u>
Changes in net position					<u>649,889</u>	<u>2,783,150</u>	<u>3,433,039</u>
Net position - beginning of year					<u>15,017,010</u>	<u>29,719,716</u>	<u>44,736,726</u>
Net position - end of year					<u>\$ 15,666,899</u>	<u>\$ 32,502,866</u>	<u>\$ 48,169,765</u>

See accompanying notes.

**City of Flagler Beach, Florida**  
**Balance Sheet**  
**Governmental Funds**  
**September 30, 2019**

	<u>General</u>	<u>Community Redevelopment</u>	<u>Total Governmental Funds</u>
<b>ASSETS</b>			
Cash and cash equivalents	\$ 3,636,489	\$ 303,304	\$ 3,939,793
Investments	2,930,318	-	2,930,318
Accounts receivable, net of allowance	152,225	-	152,225
Due from other funds	264,271	-	264,271
Due from other governments	479,427	-	479,427
Prepays	3,040	-	3,040
Total assets	<u>\$ 7,465,770</u>	<u>\$ 303,304</u>	<u>\$ 7,769,074</u>
<b>LIABILITIES AND FUND BALANCES</b>			
Liabilities:			
Accounts payable	\$ 242,328	\$ 7,227	\$ 249,555
Accrued personal services	150,598	-	150,598
Deferred revenue	58,011	-	58,011
Due to other funds	-	83,938	83,938
Total liabilities	<u>450,937</u>	<u>91,165</u>	<u>542,102</u>
Fund balances:			
Nonspendable:			
Prepays	3,040	-	3,040
Restricted:			
Police training	7,877	-	7,877
Special law enforcement	71	-	71
Law enforcement automation	4,154	-	4,154
A1A land purchases	18,490	-	18,490
Infrastructure and capital assets	985,824	-	985,824
Building inspector education	36,739	-	36,739
Building Code Administration Fund	3,054	-	3,054
Committed:			
Software training	900	-	900
Professional services	88,677	-	88,677
Building improvements	139,164	-	139,164
Landscaping improvements	-	7,900	7,900
Assigned:			
Fire truck	231,759	-	231,759
Beach related purchases	26,395	-	26,395
Radios	233,334	-	233,334
Computer hardware	-	-	-
Community redevelopment projects	-	204,239	204,239
Unassigned	<u>5,235,355</u>	<u>-</u>	<u>5,235,355</u>
Total fund balances	<u>7,014,833</u>	<u>212,139</u>	<u>7,226,972</u>
Total liabilities and fund balances	<u>\$ 7,465,770</u>	<u>\$ 303,304</u>	<u>\$ 7,769,074</u>

See accompanying notes.

**City of Flagler Beach, Florida**  
**Reconciliation of the Balance Sheet of Governmental Funds**  
**to the Statement of Net Position**  
**September 30, 2019**

Fund balances - governmental funds \$ 7,226,972

Amounts reported for governmental activities in the Statement of Net Position are different because:

Capital assets used in governmental activities are not financial resources and, therefore, are not reported in the governmental funds.

Governmental capital assets	16,885,487	
Accumulated depreciation	<u>(7,825,432)</u>	
		9,060,055

Interest payable on long-term debt does not require current financial resources, therefore interest payable is not reported as a liability in the governmental funds Balance Sheet.

(8,260)

The cumulative effect of overfunding/underfunding the actuarially required contributions to a pension fund or OPEB fund does not represent a financial asset/liability in the governmental funds. In the Statement of Net Position, which is presented on the accrual basis, an asset or liability is reported since the adjustment to expense is fully recognized in the Statement of Activities.

Net pension asset	309,008	
Net pension liability	(276,687)	
Deferred outflows - Contributions	729,457	
Deferred inflows - Contributions	(339,005)	
Other postemployment benefits liability	<u>(231,384)</u>	
		191,389

Long-term liabilities are not due and payable in the current period and, therefore, are not reported as governmental fund liabilities.

Notes payable	(653,000)	
Capital leases payable	(15,189)	
Compensated absences	<u>(135,068)</u>	
		<u>(803,257)</u>

Net position of governmental activities \$ 15,666,899

See accompanying notes.

**City of Flagler Beach, Florida**  
**Statement of Revenues, Expenditures, and Changes in Fund Balances**  
**Governmental Funds**  
**For the Year Ended September 30, 2019**

	<u>General</u>	<u>Community Redevelopment</u>	<u>Total Governmental Funds</u>
<b>REVENUES</b>			
Taxes	\$ 4,383,040	\$ 270,903	\$ 4,653,943
Franchise fees	319,836	-	319,836
Licenses and permits	328,701	-	328,701
Intergovernmental	552,059	-	552,059
Charges for services	46,404	-	46,404
Fines and forfeitures	50,207	-	50,207
Grants and donations	518,639	-	518,639
Investment earnings	163,860	-	163,860
Miscellaneous	464,666	-	464,666
Total revenues	<u>6,827,412</u>	<u>270,903</u>	<u>7,098,315</u>
<b>EXPENDITURES</b>			
Current:			
General government	1,852,586	-	1,852,586
Public safety	2,769,135	-	2,769,135
Roads and streets	375,619	-	375,619
Physical environment	-	102,705	102,705
Culture/recreation	503,025	-	503,025
Debt service:			
Principal	4,474	57,000	61,474
Interest	573	19,137	19,710
Capital outlay	<u>295,246</u>	<u>8,935</u>	<u>304,181</u>
Total expenditures	<u>5,800,658</u>	<u>187,777</u>	<u>5,988,435</u>
Surplus of revenues over expenditures	<u>1,026,754</u>	<u>83,126</u>	<u>1,109,880</u>
Net changes in fund balances	<u>1,026,754</u>	<u>83,126</u>	<u>1,109,880</u>
Beginning fund balances - beginning of year	<u>5,988,079</u>	<u>129,013</u>	<u>6,117,092</u>
Fund balances - end of year	<u>\$ 7,014,833</u>	<u>\$ 212,139</u>	<u>\$ 7,226,972</u>

See accompanying notes.

**City of Flagler Beach, Florida**  
**Reconciliation of the Statement of Revenues, Expenditures, and**  
**Changes in Fund Balances of Governmental Funds**  
**to the Statement of Activities**  
**For the Year Ended September 30, 2019**

Net changes in fund balances - total governmental funds \$ 1,109,880

Amounts reported for governmental activities in the Statement of Activities are different because:

Governmental funds report capital outlays as expenditures. However, in the Statement of Activities, the cost of these assets is allocated over their estimated useful lives and reported as depreciation expense.

Capital outlays recorded as expenditures in governmental funds	227,171	
Current year depreciation not reported in governmental funds	<u>(724,315)</u>	
		(497,144)

Some revenues and expenses reported in the Statement of Activities did not require the use of or provide current financial resources and therefore are not reported in the governmental funds.

Change in:

Compensated absences payable	(3,582)	
Interest payable	1,565	
Deferred outflows - Contributions	235,724	
Deferred inflows - Contributions	(30,528)	
Net pension asset	(108,286)	
Net pension liability	(102,017)	
Other postemployment benefits liability	<u>(17,197)</u>	
		(24,321)

The issuance of long-term debt (e.g. notes and leases) provides current financial resources to governmental funds, while the repayment of the principal of long-term debt consumes the current financial resources of governmental funds. In the current year, these amounts consist of:

Principal payments on notes payable and capital lease	<u>61,474</u>	
		<u>61,474</u>

Changes in net position of governmental activities \$ 649,889

See accompanying notes.

**City of Flagler Beach, Florida**  
**Statement of Net Position**  
**Enterprise Funds**  
**September 30, 2019**

	<u>Water and Sewer</u>	<u>Sanitation</u>	<u>Stormwater</u>	<u>Pier</u>	<u>Total</u>
<b>ASSETS</b>					
Current assets:					
Cash and cash equivalents	\$ 1,504,818	\$ 711,229	\$ 296,573	\$ -	\$ 2,512,620
Restricted cash and cash equivalents:					
Customer deposits	386,504	-	-	-	386,504
Investments	2,321,069	532,785	-	-	2,853,854
Receivables (net of allowance for uncollectible accounts):					
Accounts receivable	412,806	109,729	43,383	150	566,068
Unbilled accounts	169,849	-	-	-	169,849
Due from other governments	175,572	372,469	-	27,678	575,719
Due from other funds	-	36,584	12,911	-	49,495
Prepays and other assets	1,716	-	-	114,259	115,975
Total current assets	<u>4,972,334</u>	<u>1,762,796</u>	<u>352,867</u>	<u>142,087</u>	<u>7,230,084</u>
Non-current assets:					
Restricted investments:					
Water impact fees	1,985,494	-	-	-	1,985,494
Sewer impact fees	2,136,579	-	-	-	2,136,579
Total restricted investments	<u>4,122,073</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>4,122,073</u>
Unrestricted:					
Land	75,562	-	1,572,673	-	1,648,235
Construction in progress	181,276	-	54,950	17,555	253,781
Buildings	11,677,842	70,021	3,507	381,429	12,132,799
Improvements other than buildings	18,674,886	-	-	1,987,054	20,661,940
Equipment	2,274,860	1,601,779	93,379	-	3,970,018
Infrastructure	-	-	4,648,698	-	4,648,698
Less accumulated depreciation	<u>(13,568,052)</u>	<u>(887,899)</u>	<u>(767,178)</u>	<u>(1,184,517)</u>	<u>(16,407,646)</u>
Total non-current unrestricted assets	<u>19,316,374</u>	<u>783,901</u>	<u>5,606,029</u>	<u>1,201,521</u>	<u>26,907,825</u>
Total non-current assets	<u>23,438,447</u>	<u>783,901</u>	<u>5,606,029</u>	<u>1,201,521</u>	<u>31,029,898</u>
Total assets	<u>28,410,781</u>	<u>2,546,697</u>	<u>5,958,896</u>	<u>1,343,608</u>	<u>38,259,982</u>
<b>LIABILITIES</b>					
Current liabilities:					
Accounts payable	172,926	97,198	3,882	40,500	314,506
Accrued personal services liabilities	32,484	8,674	2,836	2,991	46,985
Retainage payable	-	-	32,433	-	32,433
Accrued interest payable	17,650	-	-	-	17,650
Current portion of long-term debt	393,855	94,110	4,616	-	492,581
Compensated absences payable	27,778	6,889	1,023	1,865	37,555
Customer deposits payable	207,571	-	-	9,000	216,571
Due to other funds	55,684	-	-	174,144	229,828
Due to other governments	-	-	-	214	214
Total current liabilities	<u>907,948</u>	<u>206,871</u>	<u>44,790</u>	<u>228,714</u>	<u>1,388,323</u>
Non-current liabilities					
Loans payable	2,784,679	363,472	1,042,573	-	4,190,724
Compensated absences payable	30,339	3,560	1,444	4,444	39,787
Other postemployment benefits	96,524	30,577	6,617	4,564	138,282
Total non-current liabilities	<u>2,911,542</u>	<u>397,609</u>	<u>1,050,634</u>	<u>9,008</u>	<u>4,368,793</u>
Total liabilities	<u>3,819,490</u>	<u>604,480</u>	<u>1,095,424</u>	<u>237,722</u>	<u>5,757,116</u>
<b>NET POSITION</b>					
Net investment in capital assets	16,137,840	326,319	4,558,840	1,201,521	22,224,520
Restricted for:					
Water construction	1,985,494	-	-	-	1,985,494
Sewer construction	2,136,579	-	-	-	2,136,579
Unrestricted	<u>4,331,378</u>	<u>1,615,898</u>	<u>304,632</u>	<u>(95,635)</u>	<u>6,156,273</u>
Total net position	<u>\$ 24,591,291</u>	<u>\$ 1,942,217</u>	<u>\$ 4,863,472</u>	<u>\$ 1,105,886</u>	<u>\$ 32,502,866</u>

See accompanying notes.

**City of Flagler Beach, Florida**  
**Statement of Revenues, Expenses, and Changes in Net Position**  
**Enterprise Funds**  
**For the Year Ended September 30, 2019**

	<u>Water and Sewer</u>	<u>Sanitation</u>	<u>Stormwater</u>	<u>Pier</u>	<u>Total</u>
Operating revenues:					
Charges for services					
Water	\$ 2,430,390	\$ -	\$ -	\$ -	\$ 2,430,390
Sewer	1,864,504	-	-	-	1,864,504
Sanitation	-	1,147,127	-	-	1,147,127
Stormwater	-	-	416,556	-	416,556
Rent, admissions, and other fees	-	-	-	408,768	408,768
Other operating revenues	<u>51,723</u>	<u>13,909</u>	<u>3,872</u>	<u>-</u>	<u>69,504</u>
Total operating revenues	<u>4,346,617</u>	<u>1,161,036</u>	<u>420,428</u>	<u>408,768</u>	<u>6,336,849</u>
Operating expenses:					
Personal services	1,320,663	357,353	75,713	132,161	1,885,890
Materials, supplies, services and other operating expenses	934,189	690,601	38,369	297,189	1,960,348
Depreciation	<u>906,293</u>	<u>106,366</u>	<u>128,218</u>	<u>114,961</u>	<u>1,255,838</u>
Total operating expenses	<u>3,161,145</u>	<u>1,154,320</u>	<u>242,300</u>	<u>544,311</u>	<u>5,102,076</u>
Operating income (loss)	<u>1,185,472</u>	<u>6,716</u>	<u>178,128</u>	<u>(135,543)</u>	<u>1,234,773</u>
Nonoperating revenues (expenses):					
Impact fees	263,073	-	-	-	263,073
Investment earnings	236,798	42,013	3,006	-	281,817
Interest expense	(90,195)	(15,884)	(28,960)	-	(135,039)
Gain on sale/impairment of fixed assets	9,046	-	-	-	9,046
Noncapital grants and contributions	<u>-</u>	<u>414,384</u>	<u>-</u>	<u>-</u>	<u>414,384</u>
Total nonoperating revenues (expenses)	<u>418,722</u>	<u>440,513</u>	<u>(25,954)</u>	<u>-</u>	<u>833,281</u>
Income (loss) before capital grants and contributions	1,604,194	447,229	152,174	(135,543)	2,068,054
Capital grants and contributions	<u>651,430</u>	<u>-</u>	<u>-</u>	<u>63,666</u>	<u>715,096</u>
Changes in net position	<u>2,255,624</u>	<u>447,229</u>	<u>152,174</u>	<u>(71,877)</u>	<u>2,783,150</u>
Total net position - beginning	<u>22,335,667</u>	<u>1,494,988</u>	<u>4,711,298</u>	<u>1,177,763</u>	<u>29,719,716</u>
Total net position - ending	<u>\$ 24,591,291</u>	<u>\$ 1,942,217</u>	<u>\$ 4,863,472</u>	<u>\$ 1,105,886</u>	<u>\$ 32,502,866</u>

See accompanying notes.



**City of Flagler Beach, Florida**  
**Statement of Cash Flows**  
**Enterprise Funds**  
**For the Year Ended September 30, 2019**

	Business-type Activities - Enterprise Funds				
	Water and Sewer	Sanitation	Storm Water	Pier	Total
<b>CASH FLOWS FROM OPERATING ACTIVITIES</b>					
Receipts from customers	\$ 4,431,031	\$ 1,164,990	\$ 414,659	\$ 408,693	\$ 6,419,373
Payments to suppliers	(903,005)	(669,726)	(84,621)	(265,040)	(1,922,392)
Payments to employees	(1,298,692)	(361,488)	(74,959)	(129,720)	(1,864,859)
Other operating cash transfers	(28,693)	21,721	776	22,684	16,488
Net cash provided by operating activities	<u>2,200,641</u>	<u>155,497</u>	<u>255,855</u>	<u>36,617</u>	<u>2,648,610</u>
<b>CASH FLOWS FROM NONCAPITAL FINANCING ACTIVITIES</b>					
Impact fees	263,073	-	-	-	263,073
Noncapital grants and contributions	-	414,384	-	-	414,384
Net cash provided by noncapital financing activities	<u>263,073</u>	<u>414,384</u>	<u>-</u>	<u>-</u>	<u>677,457</u>
<b>CASH FLOWS FROM CAPITAL AND RELATED FINANCING ACTIVITIES</b>					
Capital grants and contributions	522,439	271,910	23,290	(27,678)	789,961
Acquisition and construction of capital assets	(988,745)	(660,521)	(41,773)	(8,939)	(1,699,978)
Principal paid on capital debt	(430,130)	(766,637)	(117,764)	-	(1,314,531)
Interest paid on capital debt	(92,295)	(15,884)	(28,960)	-	(137,139)
Net cash (used) by capital and related financing activities	<u>(988,731)</u>	<u>(1,171,132)</u>	<u>(165,207)</u>	<u>(36,617)</u>	<u>(2,361,687)</u>
<b>CASH FLOWS FROM INVESTING ACTIVITIES</b>					
Purchase of investments	-	(21,572)	-	-	(21,572)
Proceeds from sales and maturities of investments	(522,567)	-	-	-	(522,567)
Interest and other income	236,798	42,013	3,006	-	281,817
Net cash provided (used) by investing activities	<u>(285,769)</u>	<u>20,441</u>	<u>3,006</u>	<u>-</u>	<u>(262,322)</u>
Net increase (decrease) in cash and cash equivalents	<u>1,189,214</u>	<u>(580,810)</u>	<u>93,654</u>	<u>-</u>	<u>702,058</u>
Cash and cash equivalents, beginning of the year	702,108	1,292,039	202,919	-	2,197,066
Cash and cash equivalents, end of the year	<u>\$ 1,891,322</u>	<u>\$ 711,229</u>	<u>\$ 296,573</u>	<u>\$ -</u>	<u>\$ 2,899,124</u>
Reconciliation of cash and cash equivalents to the statement of net assets					
Cash and cash equivalents	\$ 1,504,818	\$ 711,229	\$ 296,573	\$ -	\$ 2,512,620
Restricted cash and cash equivalents	386,504	-	-	-	386,504
	<u>\$ 1,891,322</u>	<u>\$ 711,229</u>	<u>\$ 296,573</u>	<u>\$ -</u>	<u>\$ 2,899,124</u>
Reconciliation of operating income to net cash provided by operating activities					
Operating income (loss)	\$ 1,185,472	\$ 6,716	\$ 178,128	\$ (135,543)	\$ 1,234,773
Adjustments to reconcile to operating income to net cash provided by operating activities:					
Depreciation	906,293	106,366	128,218	114,961	1,255,838
(Increase) decrease in certain assets:					
Prepays	98,229	-	-	-	98,229
Accounts receivable	(1,716)	3,954	(5,769)	(75)	(3,606)
Increase (decrease) in certain liabilities:					
Accounts payable	32,900	20,875	(46,252)	32,149	39,672
Accrued personal service liabilities	21,971	(4,135)	754	2,441	21,031
Customer deposits	4,003	-	-	-	4,003
Due to other governments	-	-	-	95	95
Unearned revenues	(17,818)	-	-	-	(17,818)
Due to other funds	(28,693)	21,721	776	22,589	16,393
Total adjustments	<u>1,015,169</u>	<u>148,781</u>	<u>77,727</u>	<u>172,160</u>	<u>1,413,837</u>
Net cash provided by operating activities	<u>\$ 2,200,641</u>	<u>\$ 155,497</u>	<u>\$ 255,855</u>	<u>\$ 36,617</u>	<u>\$ 2,648,610</u>

See accompanying notes.

**City of Flagler Beach, Florida**  
**Statement of Fiduciary Net Position**  
**Pension Trust Funds**  
**September 30, 2019**

	<b>Municipal Police Officers' Pension Trust Fund</b>	<b>Municipal Firefighters' Pension Trust Fund</b>	<b>Total</b>
<b>ASSETS</b>			
Cash equivalents	\$ 94,543	\$ 23,585	\$ 118,128
Receivables:			
Other receivables	1,211	-	1,211
Accrued income	2,357	1,182	3,539
Investments:			
Fixed income mutual funds	1,054,374	528,377	1,582,751
Equity mutual funds	2,947,565	1,362,729	4,310,294
Total assets	<u>4,100,050</u>	<u>1,915,873</u>	<u>6,015,923</u>
<b>LIABILITIES</b>			
Accounts payable	1,645	3,445	5,090
Refunds payable	-	24,375	24,375
Prepaid city contribution	6,886	4,705	11,591
Total liabilities	<u>8,531</u>	<u>32,525</u>	<u>41,056</u>
<b>NET POSITION</b>			
Restricted for pension benefits	<u>\$ 4,091,519</u>	<u>\$ 1,883,348</u>	<u>\$ 5,974,867</u>

See accompanying notes.

**City of Flagler Beach, Florida**  
**Statement of Changes in Fiduciary Net Position**  
**Pension Trust Funds**  
**For the Year Ended September 30, 2019**

	<b>Municipal Police Officers' Pension Trust Fund</b>	<b>Municipal Firefighters' Pension Trust Fund</b>	<b>Total</b>
<b>ADDITIONS</b>			
Contributions:			
Employees	\$ 77,838	\$ 27,936	\$ 105,774
Employer	134,974	76,200	211,174
State insurance	56,051	47,053	103,104
Total contributions	<u>268,863</u>	<u>151,189</u>	<u>420,052</u>
Investment earnings:			
Net increase in fair value of investments	80,586	37,876	118,462
Interest and dividends	88,540	41,047	129,587
Less: investment expense	(14,500)	(10,000)	(24,500)
Net investment earnings	<u>154,626</u>	<u>68,923</u>	<u>223,549</u>
Buybacks/repayment of contributions	42,166	-	42,166
Total additions	<u>465,655</u>	<u>220,112</u>	<u>685,767</u>
<b>DEDUCTIONS</b>			
Distributions:			
Benefit payments	221,192	38,871	260,063
Share plan payments	390	-	390
Refunds of member contributions	-	24,375	24,375
Total distributions	<u>221,582</u>	<u>63,246</u>	<u>284,828</u>
Administrative expenses	47,024	45,898	92,922
Total deductions	<u>268,606</u>	<u>109,144</u>	<u>377,750</u>
Change in net position	<u>197,049</u>	<u>110,968</u>	<u>308,017</u>
Net position - beginning	3,894,470	1,772,380	5,666,850
Net position - ending	<u>\$ 4,091,519</u>	<u>\$ 1,883,348</u>	<u>\$ 5,974,867</u>

See accompanying notes.

**City of Flagler Beach, Florida**  
**Notes to the Financial Statements**  
**September 30, 2019**

**I. Summary of significant accounting policies**

**A. Reporting entity**

The City of Flagler Beach (City), Florida, Flagler County (County), a political subdivision incorporated in 1946, under the authority of Chapter 165 *Florida Statutes*, was established by Chapter 11.481 Laws of Florida Acts of 1925. The City operates under a Commission-Manager form of government and provides the following services, as authorized by the City Charter: public safety (police, fire, and building departments), highways and streets, culture/recreation, public improvements, planning and zoning, and general government services. As required by accounting principles generally accepted in the United States of America (GAAP), these financial statements present the government and its component units, entities for which the government is considered to be financially accountable. Blended component units, although legally separate entities are, in substance, part of the City's operations and so, data from these units are combined with data of the primary government. Each discretely presented component unit, on the other hand, is reported in a separate column in the combined financial statements to emphasize that it is legally separate from the City. The City has no discretely presented component units to report.

**Blended component unit.** The Flagler Beach Community Redevelopment Agency (CRA) was created and established by City Ordinances 95-24 and 97-21, for the purpose of rehabilitation, conservation and redevelopment of specific downtown areas of the City. The CRA is a blended component unit of the City as both entities are governed by the City Commission. The applicable requirements of Florida Statutes 163.387 are met as a result of the CRA's inclusion in the audited financial statements of the City.

**B. Government-wide and fund financial statements**

The government-wide financial statements (i.e., the Statement of Net Position and the Statement of Activities) report information on all of the nonfiduciary activities of the City. For the most part, the effect of interfund activity has been removed from these statements. Governmental activities, which normally are supported by taxes and intergovernmental revenues, are reported separately from business-type activities, which rely to a significant extent on fees and charges for support.

The Statement of Activities demonstrates the degree to which the direct expenses of a given function or segment is offset by program revenues. Direct expenses are those that are clearly identifiable with a specific function or segment. Indirect costs are included in the program expense reported for individual functions and activities. Program revenues include 1) charges and fees from customers or applicants who purchase, use, or directly benefit from goods, services, or privileges provided by a given function or segment and 2) grants and contributions that are restricted to meeting the operational or capital requirements of a particular function or segment. Taxes and other items not properly included among program revenues are reported instead as general revenues.

Separate financial statements are provided for governmental funds, enterprise funds, and fiduciary funds, even though the latter are excluded from the government-wide financial statements. Major individual governmental funds and major individual enterprise funds are reported as separate columns in the fund financial statements.

**C. Measurement focus, basis of accounting, and financial statement presentation**

The government-wide financial statements are reported using the economic resources measurement focus and the accrual basis of accounting, as are the enterprise fund and fiduciary fund financial statements. Revenues are recorded when earned and expenses are

**City of Flagler Beach, Florida**  
**Notes to the Financial Statements**  
**September 30, 2019**

recorded when a liability is incurred, regardless of the timing of related cash flows. Property taxes are recognized as revenues in the year for which they are levied. Grants and similar items are recognized as revenue as soon as all eligibility requirements imposed by the provider have been met.

Governmental fund financial statements are reported using the current financial resources measurement focus and the modified accrual basis of accounting. Revenues are recognized as soon as they are both measurable and available. Revenues are considered to be available when they are collectible within the current period or soon enough thereafter to pay liabilities of the current period. For this purpose, the government considers revenues to be available if they are collected within 60 days of the end of the current fiscal period. When grant terms provide that the expenditure of resources is the prime factor for determining eligibility for Federal, State, and other grant resources, revenue is recognized at the time the expenditure is made. Expenditures generally are recorded when a liability is incurred, as under accrual accounting. However, debt service expenditures, as well as expenditures related to compensated absences and claims and judgments, are recorded only when payment is due.

Property taxes, franchise taxes, licenses, and interest associated with the current fiscal period are all considered to be susceptible to accrual and so have been recognized as revenues of the current fiscal period. Only the portion of special assessments receivable due within the current fiscal period is considered to be susceptible to accrual as revenue of the current period. All other revenue items are considered to be measurable and available only when cash is received by the government.

The City reports the following major governmental funds:

- The General Fund – the City's primary operating fund. It accounts for all financial resources of the general government, except those required or permitted and chosen by management to be accounted for in another fund.
- The Community Redevelopment Fund – The City's special revenue fund. It accounts for revenue sources that are legally restricted to expenditures for the CRA.

The City reports the following major enterprise funds:

- The Water and Sewer Fund – accounts for the operations and activities of the City's water and sewer department.
- The Sanitation Fund – accounts for the operations and activities of the City's sanitation department.
- The Stormwater Fund – accounts for the City's stormwater operations and activities.

The City reports the following non-major enterprise fund:

- The Pier Fund is the City's only non-major fund and accounts for the operations and maintenance of the City Pier.

Additionally, the City reports the following fiduciary funds:

- The Pension Trust Funds – account for the assets of the Municipal Police Officers' Pension Trust Fund and the Municipal Firefighters' Pension Trust Fund.

Private-sector standards of accounting and financial reporting issued prior to December 1, 1989, generally are followed in both the government-wide and enterprise fund financial statements to the extent that those standards do not conflict with or contradict guidance of the Governmental Accounting Standards Board (GASB). Governments also have the option of following subsequent private-sector guidance for their business-type activities and enterprise funds, subject to this same limitation. The City has elected not to follow subsequent private-sector guidance.

**City of Flagler Beach, Florida**  
**Notes to the Financial Statements**  
**September 30, 2019**

As a general rule, the effect of interfund activity has been eliminated from the government-wide financial statements. Exceptions to this general rule are charges between the enterprise funds and various other functions of the government. Elimination of these charges would distort the direct costs and program revenues reported for the various functions concerned.

Amounts reported as program revenues include: 1) charges and fees from customers or applicants for goods, services, or privileges provided; 2) operating grants and contributions; and 3) capital grants and contributions, including special assessments. Internally dedicated resources are reported as general revenues rather than as program revenues. Likewise, general revenues include all taxes.

Enterprise funds distinguish operating revenues and expenses from nonoperating items. Operating revenues and expenses generally result from providing services and producing and delivering goods in connection with an enterprise fund's principal ongoing operations. The principal operating revenues of the City's enterprise funds are charges to customers for sales and services. Operating expenses for enterprise funds include the cost of sales and services, administrative expenses, and depreciation on capital assets. All revenues and expenses not meeting this definition are reported as nonoperating revenues and expenses.

When both restricted and unrestricted resources are available for use, it is the City's policy to use restricted resources first, and then unrestricted resources as they are needed.

The preparation of financial statements in conformity with GAAP requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosures of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from those estimates.

**D. Assets, deferred outflows of resources, liabilities, deferred inflows of resources and net position or equity**

1. Cash and cash equivalents

The City's cash and cash equivalents are considered to be cash on hand, demand deposits and short-term investments with original maturities of three months or less from the date of acquisition.

Cash and cash equivalents presented on the Statement of Cash Flows - Enterprise Funds are composed of restricted and unrestricted cash.

2. Receivables and payables

All outstanding balances between funds are reported on the fund financial statements as "due to/from other funds." Any residual balances outstanding between the governmental activities and business-type activities are reported in the government-wide financial statements as "internal balances." Transactions between funds that are representative of lending/borrowing arrangements outstanding at the end of the fiscal year are referred to as either "interfund receivables/payables" (i.e., the current portion of interfund loans) or "advances to/from other funds" (i.e., the non-current portion of interfund loans).

Enterprise fund receivables are balances due from commercial and residential customers within the City. The City's policy for collections is limited to applying security deposits to past due amounts, the right to discontinue service and to place liens on property. Enterprise receivables are shown net of an allowance for uncollectible accounts.

All real and tangible personal property taxes are assessed as of the first of January. Assessments are levied and payable on the first of November of each year or as soon thereafter as the assessment roll is certified by the Flagler County Property Appraiser. The

**City of Flagler Beach, Florida**  
**Notes to the Financial Statements**  
**September 30, 2019**

County mails to each property owner on the assessment roll a notice of the taxes due and the County also collects the taxes for the City.

City property tax revenues are recognized when levied to the extent that they result in current receivables. Procedures for the collection of delinquent taxes by the County are provided for in the *Florida Statutes*.

The property tax calendar is as follows:

Valuation Date January 1, 2018

Property Appraiser prepares the assessment roll with values as of January 1, 2018, submits this preliminary roll for approval by the State and notifies each taxing authority of their respective valuations. July 1, 2018

City Commission holds two required public hearings and adopts a budget and ad valorem tax millage rate for the coming fiscal year. September 13, 2018  
and  
September 27, 2018

Property Appraiser certifies the assessment roll and all real and tangible personal property taxes are due and payable (Lewy Date). November 1, 2018

A Notice of Taxes is mailed to each property owner on the assessment roll. Taxes are paid November 2018 through March 2019, with the following applicable discounts:

<u>Month Paid</u>	<u>Discount (%)</u>	
November	4	
December	3	November 1, 2018
January	2	through
February	1	March 31, 2019
March	0	

All unpaid taxes on real and tangible personal property become delinquent. April 1, 2019

A list of unpaid tangible personal property taxes and a list of unpaid real property taxes are advertised. April and May 2019

Tax certificates are sold on all real estate parcels with unpaid real property taxes (Lien Date). June 1, 2019

A court order is obtained authorizing the seizure and sale of personal property if the taxpayer fails to pay the delinquent personal property taxes. June 1, 2019

**City of Flagler Beach, Florida**  
**Notes to the Financial Statements**  
**September 30, 2019**

3. Inventories and prepaid items

All inventories are valued at cost using the first-in/first-out (FIFO) method. Inventories of governmental funds are recorded as expenditures when consumed rather than when purchased.

Certain payments to vendors reflect costs applicable to future accounting periods and are recorded as prepaid items in both government-wide and fund financial statements. The cost of prepaid items is recorded as expenditures/expenses when consumed rather than purchased.

4. Restricted assets

Certain proceeds of the City's enterprise Stormwater Fund's revenue notes are classified as restricted assets on the Balance Sheet and Statement of Net Position because their use is limited by applicable bond covenants.

Restricted assets required to be set aside for the payment of enterprise fund contingencies, and other specific enterprise fund assets set aside for restricted purposes, which cannot be used for routine operations, are classified as restricted assets since their exclusive use is limited by applicable legal indentures.

5. Capital assets

Capital assets, which include property, plant and equipment and infrastructure assets (e.g. roads, sidewalks, and similar items), are reported in the applicable governmental or business-type activities columns in the government-wide financial statements. Capital assets are defined by the City as assets with an initial, individual cost of more than \$5,000 and an estimated useful life in excess of one year. Such assets are recorded at historical cost or estimated historical cost if purchased or constructed. Donated capital assets are recorded at estimated fair market value at the date of donation.

The cost of normal maintenance and repairs that do not add to the value of the asset or materially extend assets' lives are not capitalized. Major outlays for capital assets and improvements are capitalized as projects are constructed. Interest incurred during the construction phase of capital assets of business-type activities is reflected in the capitalized value of the asset constructed, net of interest earned on the invested proceeds over the same period. Interest capitalization ceases when the construction project is substantially complete. Interest is not capitalized for construction projects of governmental funds or for assets acquired by contributions and grants that restrictively specify the type of asset that may be purchased or constructed.

Property, plant and equipment of the primary government are depreciated using the straight-line method over the following estimated useful lives:

<u>Assets</u>	<u>Years</u>
Buildings	15-50
Improvements other than buildings	10-50
Equipment	5-15

Pursuant to GASB Statement No. 34, the City is exempt from being required to record and depreciate infrastructure assets acquired before the implementation date becomes effective. As a result, the governmental activities column in the government-wide financial statements does not reflect those infrastructure assets completed prior to October 1, 2003.



**City of Flagler Beach, Florida**  
**Notes to the Financial Statements**  
**September 30, 2019**

6. Deferred Outflows of Resources

A deferred outflow of resources represents a consumption of net position that applies to a future period and will not be recognized as an outflow of resources (expense/expenditure) until that future time.

7. Compensated absences

It is the City's policy to permit employees to accumulate earned but unused vacation and sick-pay benefits. No liability is reported for unpaid accumulated sick leave, except for police officers. Vacation pay is accrued when incurred in enterprise funds and reported as a fund liability. Vacation and sick-pay that is expected to be liquidated with expendable available financial resources are reported as expenditures and a fund liability of the governmental fund that will pay it. No expenditure is reported for these amounts in the current year in the governmental funds. Amounts not expected to be liquidated with expendable available financial resources are reported as long-term debt in the government-wide financial statements. The current portion of this debt is estimated based on historical trends. Also, for governmental activities, compensated absences are generally liquidated by the General Fund.

8. Long-term obligations

In the government-wide financial statements and proprietary fund types in the fund financial statements, long-term debt and other long-term obligations are reported as liabilities in the applicable governmental activities, business-type activities, or enterprise fund type statement of net position.

9. Deferred Inflows of Resources

A deferred inflow of resources represents an acquisition of net position that applies to a future period and therefore will not be recognized as an inflow of resources (revenue) until that future time.

10. Fund equity

The City has implemented GASB Statement No. 54, *Fund Balance Reporting and Governmental Fund Type Definitions*. This Statement provides clearly defined fund balance categories to make the nature and extent of the constraints placed on a government's fund balance transparent. The following classifications describe the relative strength of the spending constraints:

Nonspendable fund balance - amounts that are not in spendable form (such as prepaid expenses and advances due from other funds) or are required to be maintained intact.

Restricted fund balance - amounts constrained to specific purposes by their providers (such as grantors, bondholders, and higher levels of government), through constitutional provisions or by enabling legislation.

Committed fund balance - amounts constrained to specific purposes by the City itself, using its highest level of decision-making authority (City Commission). To be reported as committed, amounts cannot be used for any other purpose unless the City takes the same highest level action to remove or change the constraint.

Assigned fund balance - amounts the City intends to use for a specific purpose. Intent can be expressed by the City Commission or as delegated to the City Manager.

**City of Flagler Beach, Florida**  
**Notes to the Financial Statements**  
**September 30, 2019**

Unassigned fund balance - amounts that are available for any purpose. Positive amounts are reported only in the general fund.

City Commission establishes and modifies or rescinds fund balance commitments by passage of an ordinance or resolution. This is typically done through adoption and amendment of the budget. A fund balance commitment is further indicated in the budget document as a designation or commitment of the fund. Assigned fund balances are established by the City Commission through adoption or amendment of the budget and through delegation to the City Manager.

When both restricted and unrestricted fund (committed, assigned or unassigned) balances are available, it is the City's policy to use restricted resources first and then unrestricted resources as they are needed.

The City does not have an established policy regarding its use of unrestricted fund balance amounts but chooses to follow GASB Statement No. 54, paragraph 18 and considers that committed amounts would be reduced first, followed by assigned amounts and then unassigned amounts when expenditures are incurred for purposes for which amounts in any of those unrestricted fund balance classifications could be used.

**E. Recently issued accounting standards**

*GASB Statement No. 83, Certain Asset Retirement Obligations* – this Statement addresses accounting and financial reporting for certain asset retirement obligations (AROs). An ARO is a legally forceable liability associated with the retirement of a tangible capital asset. A government that has legal obligations to perform future asset retirement activities related to its tangible capital assets should recognize a liability based on the guidance in this Statement. The requirements of this Statement became effective for the year ended September 30, 2019. This Statement had no effect on the City's financial statements for the current year.

*GASB Statement No. 84, Fiduciary Activities* – the objective of this Statement is to improve guidance regarding the identification of fiduciary activities for accounting and financial reporting purposes and how those activities should be reported. The requirements of this Statement will be effective for the year ended September 30, 2020.

*GASB Statement No. 87, Leases* – this Statement increases the usefulness of governments' financial statements by requiring recognition of certain lease assets and liabilities for leases that previously were classified as operating leases and recognized as inflows of resources or outflows of resources based on the payment provisions of the contract. It establishes a single model for lease accounting based on the foundational principle that leases are financings of the right to use an underlying asset. The requirements of this Statement will be effective for the year ended September 30, 2021.

*GASB Statement No. 88, Certain Disclosures Related to Debt, including Direct Borrowings and Direct Placements* – the primary objective of this Statement is to improve the information that is disclosed in notes to government financial statements related to debt. It also clarifies which liabilities governments should include when disclosing information related to debt. The requirements of this Statement became effective for the year ended September 30, 2019. This Statement had no effect on the City's financial statements for the current year.

*GASB Statement No. 89, Accounting for Interest Cost Incurred before the End of a Construction Period* – the objectives of this Statement are (1) to enhance the relevance and comparability of information about capital assets and the cost of borrowing for a reporting period and (2) to

**City of Flagler Beach, Florida**  
**Notes to the Financial Statements**  
**September 30, 2019**

simplify accounting for interest cost incurred before the end of a construction period. The requirements of this Statement will be effective for the year ended September 30, 2021.

**II. Reconciliation of government-wide and fund financial statements**

**A. Explanation of certain differences between the governmental funds Balance Sheet and the government-wide Statement of Net Position.**

Following the governmental fund Balance Sheet is a reconciliation between *fund balances — governmental funds* and *net position of governmental activities* as reported in the government-wide Statement of Net Position. The details of the differences are explained in the reconciliation.

**B. Explanation of certain differences between the governmental funds Statement of Revenues, Expenditures, and Changes in Fund Balances and the government-wide Statement of Activities.**

Following the governmental fund Statement of Revenues, Expenditures, and Changes in Fund Balances, there is a reconciliation between *net changes in fund balances - total governmental funds* and *change in net position of governmental activities* as reported in the government-wide Statement of Activities. The details of the differences are explained in the reconciliation.

**III. Stewardship, compliance, and accountability**

**Budgetary information**

Annual budgets are adopted on a basis consistent with GAAP. Annual appropriated budgets are legally adopted for the General and Special Revenue Fund. All annual appropriations lapse at fiscal year end.

Encumbrance accounting is employed in governmental funds. Encumbrances (e.g., purchase orders, contracts) outstanding at year-end are reported as reservations of fund balances and do not constitute expenditures or liabilities because the commitments will be re-appropriated and honored during the subsequent year.

As of September 30, 2019, the City has encumbered amounts in the General Fund that they intend to honor in the subsequent year. The amount encumbered in the General Fund at September 30, 2019 is \$720,229. Of this amount, \$228,741 is reported as committed and \$491,488 as assigned for general government expenditures at the fund level.

The City follows these procedures in establishing the Budgetary Comparison Schedule data reflected in the financial statements:

- The City Manager annually prepares and submits to the City Commission a proposed operating budget. The operating budget includes proposed expenditures and the means of financing them.
- The general summary of the budget and notice of public hearing is published in the local newspaper.
- Public hearings are conducted to obtain taxpayer comments.
- Prior to October 1, the budget is legally enacted for the General Fund through passage of a resolution.
- Expenditures may not exceed the annual appropriations without budget revisions and all appropriations lapse at the end of the fiscal year.
- The City Commission must approve any budget revisions that change the total expenditures of any department. The City Manager is authorized to approve budget transfers within each department as he deems necessary as long as each department is not over expended.

**City of Flagler Beach, Florida**  
**Notes to the Financial Statements**  
**September 30, 2019**

However, any proposed transfer between departments must first be approved by the City Commission. The level of classified account detail at which expenditures may not legally exceed appropriations is within a department by fund.

- Formal budgetary integration is employed as a management control device during the year for the General and Special Revenue Fund.
- All budgets are adopted on a basis consistent with GAAP.

**IV. Detailed notes on all funds**

**A. Deposits and investments**

At September 30, 2019, the carrying amount of the City's deposits was \$3,995,196 and the bank balances were \$4,322,888. Accounts are insured by the Federal Deposit Insurance Corporation (FDIC) up to \$250,000 at each bank. Any balance in excess of FDIC insurance is covered by collateral held by the City's custodial banks, which is pledged to a state trust fund that provides security in accordance with Florida Security for Public Deposits Act, Chapter 280, *Florida Statutes*.

The Florida Security for Public Deposits Act (Act) established guidelines for qualification and participation by banks and savings associations, procedures for the administration of the collateral requirements and characteristics of eligible collateral. Under the Act, the qualified public depository must pledge at least 50% of the average daily balance for each month of all public deposits in excess of any applicable deposit insurance. Additional collateral, up to a maximum of 125%, may be required, if deemed necessary under the conditions set forth in the Act.

Obligations pledged to secure deposits must be delivered to the State Treasurer or, with the approval of the State Treasurer, to a bank, savings association, or trust company provided a power of attorney is delivered to the Treasurer. Under the Act, the pool may assess participating financial institutions on a pro rata basis to fund any shortfall in the event of the failure of a member institution.

On June 27, 2002, the City adopted a comprehensive investment policy pursuant to Section 218.415, *Florida Statutes*, which limits the types of investments that a government can invest in unless specifically authorized in an investment policy. The City's investment policy allows for the following investments:

- i. SBA Investment Pool.
- ii. Bonds, notes, or other obligations of the United States guaranteed by the United States or for which the credit of the United States is pledged for the payment of principal and interest or dividends.
- iii. Interest bearing savings accounts in state-certified qualified public depositories.
- iv. Certificates of Deposit in state-certified qualified public depositories.
- v. Securities and Exchange Commission registered money market funds with the highest credit quality rating from a nationally recognized rating agency.
- vi. Federal Agencies and Instrumentalities, which are non-full faith and credit agencies.
- vii. Repurchase Agreements comprised of only those investments as authorized in Sections (ii) and (vi). All repurchase agreement transactions and institutions and dealers transacting repurchase agreements will be required to perform as stated in the Master Repurchase Agreement.
- viii. Commercial Paper rated at the time of purchase, "Prime-1" by Moody's Investors Service and "A-1" by Standard & Poor's Corporation.
- ix. Inventory-based Banker's Acceptances issued by a domestic bank, which has a rating of at least "Prime-1" by Moody's Investors Service and "A-1" and "A" by Standard & Poor's Corporation and ranked in the top fifty (50) United States Banks in terms of total assets by The American Banker's yearly report.
- x. The Florida Municipal Investment Trust.

**City of Flagler Beach, Florida**  
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The City's investments include investments with Florida PRIME, which is administered by the SBA. The SBA administers the Florida PRIME investments pursuant to Chapter 19-7 of the Florida Administrative Code. These rules provide guidance and establish the general operating procedures for the administration of Florida PRIME.

The Florida PRIME (investment policies can be found at [www.sbafla.com/prime](http://www.sbafla.com/prime)), is operated as a 2a-7-like pool, carried at amortized cost. A 2a-7-like pool is an external investment pool that is not registered with the Securities and Exchange Commission (SEC) as an investment company, but has a policy that it operates in a manner consistent with the SEC's Rule 2a-7 of the Investment Company Act of 1940, which regulates money market funds. Therefore, Florida PRIME operates essentially as a money market fund and the City's position in Florida PRIME is considered to be equivalent to its fair value.

GASB Statement No. 79 says that if a participant has an investment in a qualifying external investment pool that measures for financial reporting purposes all of its investments at amortized cost it should disclose the presence of any limitations or restrictions on withdrawals (such as redemption notice periods, maximum transaction amounts and the qualifying external investment pool's authority to impose liquidity fees or redemption gates) in notes to the financial statements.

With regard to redemption gates, Chapter 218.409(8)(a), *Florida Statutes*, states that "The principal, and any part thereof, of each account constituting the trust fund is subject to payment at any time from the moneys in the trust fund. However, the Executive Director may, in good faith, on the occurrence of an event that has a material impact on liquidity or operations of the trust fund, for 48 hours limit contributions to or withdrawals from the trust fund to ensure that the Board can invest moneys entrusted to it in exercising its fiduciary responsibility. Such action must be immediately disclosed to all participants, the Trustees, the Joint Legislative Auditing Committee, the Investment Advisory Council and the Participant Local Government Advisory Council. The Trustees shall convene an emergency meeting as soon as practicable from the time the Executive Director has instituted such measures and review the necessity of those measures. If the Trustees are unable to convene an emergency meeting before the expiration of the 48-hour moratorium on contributions and withdrawals, the moratorium may be extended by the Executive Director until the Trustees are able to meet to review the necessity for the moratorium. If the Trustees agree with such measures, the Trustees shall vote to continue the measures for up to an additional 15 days. The Trustees must convene and vote to continue any such measures before the expiration of the time limit set, but in no case may the time limit set by the Trustees exceed 15 days."

With regard to liquidity fees, *Florida Statute* 218.409(4) provides authority for the SBA to impose penalties for early withdrawal, subject to disclosure in the enrollment materials of the amount and purpose of such fees. At present, no such disclosure has been made.

As of September 30, 2019, there were no redemption fees or maximum transaction amounts, or any other requirements that serve to limit a participant's daily access to 100 percent of their account value.

The City has investments in Florida Municipal Investment Trust (FMIT). The FMIT is an external pool established in 1993 and administered by the Florida League of Cities, Inc. pursuant to the laws of the State of Florida. The FMIT is exempt from registration under the Securities Act of 1933, the Investment Company Act of 1940 and the Florida Securities and Investors Protection Act. Participants in the FMIT are limited to governmental entities in the State of Florida.

The FMIT has adopted GASB Statement No. 31 and the fair value of the City's position in the FMIT is the same as the fair value of the FMIT shares. The investment in the pool is not evidenced by securities that exist in physical or book entry form.

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The City reports two pension trust fund plans in the accompanying financial statements. Each of the plans has a separate governing board of trustees, a separate investment policy, and differing investment restriction/risks.

At September 30, 2019, the cash deposits and investments controlled by the City included the following:

**Investments:**

Florida PRIME	\$	5,007,527
FMIT		7,742,439
Total investments		12,749,966

**Cash:**

Cash deposits		3,995,196
Total cash and investments	\$	16,745,162

**Risk**

In accordance with GASB Statement No. 40, investments also require certain disclosures regarding policies and practices with respect to the risks associated with them. Interest rate risk, credit risk, concentration of credit risk, and custodial credit risk are discussed in the following paragraphs.

**Interest rate risk**

Interest rate risk is the risk that changes in interest rates will adversely affect the fair value of an investment. Generally speaking, the longer the maturity of an investment, the greater the sensitivity of its fair value to changes in market interest rates. The City's investment policy requires diversifying investments to control the risk of loss resulting from over-concentrations of assets in a specific maturity. The investment plans for the Municipal Police Officers' and Firefighters' Pension Trust Funds (collectively, Pension Trust Fund Plans) purchase investments with various durations of maturities as a means of limiting their exposure to fair value losses arising from interest rate fluctuations.

Information about the sensitivity of the fair values of the City's investments (including investments held by the pension trustees) to market interest rate fluctuations is provided by the following table that shows the City's investments and the distribution by maturity for those that have scheduled maturity dates.

	Fair Value	Investment Maturities (in years)	
		Less Than 1	1 - 5
Investments controlled by the City:			
Florida PRIME	\$ 5,007,527	\$ 5,007,527	\$ -
FMIT:			
0-2 Year High Quality Bond Fund	2,527,291	2,527,291	-
1-3 Year High Quality Bond Fund	3,596,844	-	3,596,844
Intermediate High Quality Bond Fund	1,618,304	-	1,618,304
Total investments controlled by the City	12,749,966	7,534,818	5,215,148
Pension Trust Funds investments:			
Vanguard Total Bond Market Index Fund	1,582,751	1,582,751	-
Vanguard Total International Stock Market Index Fund	688,752	688,752	-
Vanguard Total Stock Market Index Fund	3,621,542	3,621,542	-
Total Pension Trust Funds investments	5,893,045	5,893,045	-
Total investments	\$ 18,643,011	\$ 13,427,863	\$ 5,215,148

**City of Flagler Beach, Florida**  
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**Credit risk**

A credit rating is a measure of credit risk, the risk that an issuer or other counterparty to an investment will not fulfill its obligations. The City's investment policy and the Pension Trust Fund Plans utilize portfolio diversification in order to control this risk. The City's rated debt instruments as of September 30, 2019, were rated by Standard & Poor's and/or an equivalent nationally recognized statistical rating organization and the ratings are presented below.

	Fair Value	Quality Ratings				Unrated
		AAAm (S&P)	AAAf/S1 (Fitch)	AAAf/S2 (Fitch)	AAAf/S3 (Fitch)	
Investments controlled by the City:						
Florida PRIME	\$ 5,007,527	\$ 5,007,527	\$ -	\$ -	\$ -	\$ -
FMIT:						
0-2 Year High Quality Bond Fund	2,527,291	-	2,527,291	-	-	-
1-3 Year High Quality Bond Fund	3,596,844	-	-	3,596,844	-	-
Intermediate High Quality Bond Fund	1,618,304	-	-	-	1,618,304	-
Total investments controlled by the City	<u>12,749,966</u>	<u>5,007,527</u>	<u>2,527,291</u>	<u>3,596,844</u>	<u>1,618,304</u>	<u>-</u>
Pension Trust Funds investments:						
Vanguard Total Bond Market Index Fund	1,582,751	-	-	-	-	1,582,751
Vanguard Total International Stock Market Index Fund	688,752	-	-	-	-	688,752
Vanguard Total Stock market Index Fund	3,621,542	-	-	-	-	3,621,542
Total Pension Trust Funds investments	<u>5,893,045</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>5,893,045</u>
Total investments	<u>\$ 18,643,011</u>	<u>\$ 5,007,527</u>	<u>\$ 2,527,291</u>	<u>\$ 3,596,844</u>	<u>\$ 1,618,304</u>	<u>\$ 5,893,045</u>

**Concentration of credit risk**

Concentration of credit risk is the risk of loss attributed to the magnitude of a government's investments in a single issuer. Investments issued or explicitly guaranteed by the United States government and investments in external investment pools are excluded from this disclosure requirement. As of September 30, 2019, the City's investments subject to this disclosure requirement did not exceed 5% of total investments in any single issuer.

**Custodial credit risk**

Custodial credit risk for investments is the risk that, in the event of failure of a counterparty, the City will not be able to recover the value of the investment or collateral securities that are in possession of an outside party. Consistent with the City's investment policy, as of September 30, 2019, all investments were held with an appropriate custodian or trustee and are held in accounts in the name of and belonging to the City.

**Fair value measurements**

The City's investments measured and reported at fair value are classified according to the following hierarchy:

Level 1 Inputs – directly observable, quoted prices (unadjusted) in active markets for identical assets or liabilities.

Level 2 Inputs – inputs other than quoted prices included within Level 1 that are observable for the asset or liability, either directly or indirectly. These inputs are derived from or corroborated by observable market data through correlation or by other means.

Level 3 Inputs – unobservable inputs used only when relevant Level 1 and Level 2 inputs are unavailable.

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The level in which an asset is assigned is not indicative of its quality but an indication of the source of valuation inputs.

Florida PRIME – Florida PRIME currently meets all of the necessary criteria to elect to measure all of the investments in Florida PRIME at amortized cost, therefore, the City’s participant account balance is considered the fair value of the City’s investment. It is the Florida PRIME State Board of Administration’s interpretation that the City’s Florida PRIME investments are exempt from the GASB 72 fair value hierarchy disclosures and are appropriately excluded from the table below.

FMIT 0-2 Year High Quality Bond Fund – This fund invests mainly in US government and agency securities and asset-backed securities. Most of the security prices were obtained from a pricing service, Interactive Data Corporation (IDC). While the underlying asset values are based on quoted prices or market-corroborated inputs, the net asset value of the portfolio is not publicly quoted.

FMIT 1-3 Year High Quality Bond Fund – This fund invests mainly in US government and agency securities and asset-backed securities. Most of the security prices were obtained from a pricing service, Interactive Data Corporation (IDC). While the underlying asset values are based on quoted prices or market-corroborated inputs, the net asset value of the portfolio is not publicly quoted.

FMIT Intermediate High Quality Bond Fund – This fund invests mainly in US government and agency securities, asset-backed securities and corporate bonds and notes. Most of the security prices were obtained from a pricing service, Interactive Data Corporation (IDC). While the underlying asset values are based on quoted prices or market-corroborated inputs, the net asset value of the portfolio is not publicly quoted.

The City’s investments fair value classifications are presented below.

	<b>Fair Value</b>	<b>Level 1</b>	<b>Level 2</b>	<b>Level 3</b>
Investments controlled by the City:				
FMIT:				
0-2 Year High Quality Bond Fund	\$ 2,527,291	\$ -	\$ 2,527,291	\$ -
1-3 Year High Quality Bond Fund	3,596,844	-	3,596,844	-
Intermediate High Quality Bond Fund	1,618,304	-	1,618,304	-
Total investments controlled by the City	<u>7,742,439</u>	<u>-</u>	<u>7,742,439</u>	<u>-</u>
Pension Trust Funds investments:				
Vanguard Total Bond Market Index Fund	1,582,751	1,582,751	-	-
Vanguard Total International Stock Market Index Fund	688,752	688,752	-	-
Vanguard Total Stock market Index Fund	3,621,542	3,621,542	-	-
Total Pension Trust Funds investments	<u>5,893,045</u>	<u>5,893,045</u>	<u>-</u>	<u>-</u>
Total investments	<u>\$ 13,635,484</u>	<u>\$ 5,893,045</u>	<u>\$ 7,742,439</u>	<u>\$ -</u>



**City of Flagler Beach, Florida**  
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**B. Receivables**

Receivables consisted of the following at September 30, 2019:

	<u>General</u>	<u>Water and Sewer</u>	<u>Sanitation</u>	<u>Stormwater</u>	<u>Pier</u>	<u>Total</u>
Receivables:						
Taxes, franchise fees	\$ 108,075	\$ -	\$ -	\$ -	\$ -	\$ 108,075
Accounts	-	436,885	107,029	43,383	-	587,297
Unbilled accounts	-	169,849	-	-	-	169,849
Intergovernmental	479,427	175,572	372,469	-	27,678	1,055,146
Other	44,150	15,921	2,700	-	150	62,921
Gross receivables	631,652	798,227	482,198	43,383	27,828	1,983,288
Less: Allowance for uncollectible accounts	-	(40,000)	-	-	-	(40,000)
Receivables, net	<u>\$ 631,652</u>	<u>\$ 758,227</u>	<u>\$ 482,198</u>	<u>\$ 43,383</u>	<u>\$ 27,828</u>	<u>\$ 1,943,288</u>

**C. Interfund accounts**

Interfund receivables and payables at September 30, 2019, are as follows:

	<u>Due To Other Funds</u>	<u>Due From Other Funds</u>
Governmental funds:		
General Fund	\$ -	\$ 264,271
Community Redevelopment Fund	(83,938)	-
Total governmental funds	<u>(83,938)</u>	<u>264,271</u>
Enterprise funds:		
Water and Sewer Fund	(55,684)	-
Sanitation Fund	-	36,584
Stormwater Fund	-	12,911
Pier Fund	(174,144)	-
Total enterprise funds	<u>(229,828)</u>	<u>49,495</u>
Total Due To/Due From	<u>\$ (313,766)</u>	<u>\$ 313,766</u>

The outstanding balances between funds result mainly from the time lag between the dates that (1) interfund goods and services are provided or reimbursable expenditures occur, (2) transactions are recorded in the accounting system, and, (3) an interfund loan balance from the General Fund to the CRA in the amount of \$29,640 for the City portion of the 2013 Phase II C Project. The loan accrues 2% interest annually. The loan repayment paid back from the General Fund to the CRA was \$29,059 principal and \$1,174 interest for the year ended September 30, 2019. The remaining amount of \$54,298 due to the General Fund from the CRA is for CRA disbursements that were paid from the operating fund checking account that should have been paid from the CRA checking account.

**City of Flagler Beach, Florida**  
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**D. Capital assets**

A summary of changes in the City's capital assets for the year ended September 30, 2019 is as follows:

	<u>Balance 10-1-2018</u>	<u>Additions and Transfers</u>	<u>Disposals and Transfers</u>	<u>Balance 9-30-19</u>
<b>Governmental activities:</b>				
Capital assets, not being depreciated:				
Land and land improvements	\$ 2,167,123	\$ -	\$ -	\$ 2,167,123
Construction in progress	45,760	-	-	45,760
Total capital assets, not being depreciated	<u>2,212,883</u>	<u>-</u>	<u>-</u>	<u>2,212,883</u>
Capital assets, being depreciated:				
Buildings	2,980,691	47,423	-	3,028,114
Improvements other than buildings	2,345,932	79,660	-	2,425,592
Equipment	3,238,485	122,010	(74,899)	3,285,596
Infrastructure	5,880,325	52,977	-	5,933,302
Total capital assets, being depreciated	<u>14,445,433</u>	<u>302,070</u>	<u>(74,899)</u>	<u>14,672,604</u>
Accumulated depreciation for:				
Buildings	(1,412,389)	(114,444)	-	(1,526,833)
Improvements other than buildings	(1,379,031)	(103,065)	-	(1,482,096)
Equipment	(1,927,116)	(266,560)	74,899	(2,118,777)
Infrastructure	(2,382,581)	(315,145)	-	(2,697,726)
Total accumulated depreciation	<u>(7,101,117)</u>	<u>(799,214)</u>	<u>74,899</u>	<u>(7,825,432)</u>
Total capital assets, being depreciated, net	<u>7,344,316</u>	<u>(497,144)</u>	<u>-</u>	<u>6,847,172</u>
Governmental activities capital assets, net	<u>\$ 9,557,199</u>	<u>\$ (497,144)</u>	<u>\$ -</u>	<u>\$ 9,060,055</u>
	<u>10/1/2018</u>	<u>Additions and Transfers</u>	<u>Disposals and Transfers</u>	<u>9/30/2019</u>
<b>Business-type activities:</b>				
Capital assets, not being depreciated:				
Land and land improvements	\$ 1,648,235	\$ -	\$ -	\$ 1,648,235
Construction in progress	748,324	208,251	(702,794)	253,781
Total capital assets, not being depreciated	<u>2,396,559</u>	<u>208,251</u>	<u>(702,794)</u>	<u>1,902,016</u>
Capital assets, being depreciated:				
Buildings	11,641,724	491,075	-	12,132,799
Improvements other than buildings	20,220,048	441,892	-	20,661,940
Equipment	3,085,361	1,334,266	(449,609)	3,970,018
Infrastructure	4,648,698	-	-	4,648,698
Total capital assets, being depreciated	<u>39,595,831</u>	<u>2,267,233</u>	<u>(449,609)</u>	<u>41,413,455</u>
Accumulated depreciation for:				
Buildings	(3,421,610)	(263,541)	-	(3,685,151)
Improvements other than buildings	(9,219,698)	(577,632)	-	(9,797,330)
Equipment	(2,365,176)	(298,448)	449,609	(2,214,015)
Infrastructure	(594,933)	(116,217)	-	(711,150)
Total accumulated depreciation	<u>(15,601,417)</u>	<u>(1,255,838)</u>	<u>449,609</u>	<u>(16,407,646)</u>
Total capital assets, being depreciated, net	<u>23,994,414</u>	<u>1,011,395</u>	<u>-</u>	<u>25,005,809</u>
Business-type activities capital assets, net	<u>\$ 26,390,973</u>	<u>\$ 1,219,646</u>	<u>\$ (702,794)</u>	<u>\$ 26,907,825</u>

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Depreciation expense was charged to functions/programs as follows:

Governmental activities:	
General government	\$ 464,396
Public safety	237,861
Roads and streets	19,484
Culture/recreation	<u>77,473</u>
Total depreciation expense - governmental activities	<u>\$ 799,214</u>
Business-type activities:	
Water and sewer	\$ 906,293
Sanitation	106,366
Stormwater	128,218
Pier	<u>114,961</u>
Total depreciation expense - business-type activities	<u>\$ 1,255,838</u>

**E. Leases**

On October 30, 2007, the City renewed a submerged land lease agreement with the Florida Department of Environmental Protection for its Pier. The lease was renewed on October 30, 2017 through October 30, 2022. The annual lease payment is based on the amount of revenue generated by the Pier for fishing and walking. The lease payment paid was \$8,503 for the year ended September 30, 2019, based on revenues of \$163,803.

During the year ended September 30, 2018, the City entered into two lease agreements for financing the acquisition of a backhoe loader for Public Works and for the purchase of three sanitation trucks. The book value of the assets acquired through these capital leases for the year ended September 30, 2019 is as follows:

Backhoe loader	\$ 93,161
Sanitation trucks	660,521
Less: accumulated depreciation	<u>(80,769)</u>
Total book value	<u>\$ 672,913</u>

The lease agreement for the three sanitation trucks was dated August 3, 2018. At September 30, 2018, the proceeds of the lease to be used for the purchase of the sanitation trucks were in an escrow account established pursuant to an Escrow Agreement between the Suntrust Equipment Finance & Leasing Corp. and the City. The City took possession of the trucks in December, 2018, resulting in the escrow account to be zero at September 30, 2019.

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The minimum lease obligations and net present value of these minimum lease payments as of September 30, 2019, are as follows:

<u>Year Ending September 30,</u>	<u>Backhoe Loader</u>	<u>Sanitation Trucks</u>	<u>Total</u>
2020	\$ 20,187	\$ 103,607	\$ 123,794
2021	20,187	138,142	158,329
2022	20,187	138,143	158,330
2023	5,047	103,628	108,675
Total lease payments	<u>65,608</u>	<u>483,520</u>	<u>549,128</u>
Less amount representing interest	<u>(3,375)</u>	<u>(25,938)</u>	<u>(29,313)</u>
Present value of minimum lease payments	<u>\$ 62,233</u>	<u>\$ 457,582</u>	<u>\$ 519,815</u>

The City leases office equipment under noncancelable operating leases. The total costs of such leases were \$9,781 for the year ended September 30, 2019. The minimum lease payments for these leases are as follows:

<u>Year Ending September 30,</u>	<u>Amount</u>
2020	\$ 5,763
2021	4,344
2022	<u>2,140</u>
Total	<u>\$ 12,247</u>

**F. Long-term liabilities**

The following is a summary of long-term liability activity for the year ended September 30, 2019:

	<u>Balance 10/1/2018</u>	<u>Additions</u>	<u>(Reductions)</u>	<u>Balance 9/30/2019</u>	<u>Due Within One Year</u>
<b>Governmental activities:</b>					
Notes payable	\$ 710,000	\$ -	\$ (57,000)	\$ 653,000	\$ -
Capital leases	19,663	-	(4,474)	15,189	4,616
Compensated absences payable	131,486	143,588	(140,006)	135,068	68,746
Net pension liability	174,670	520,465	(418,448)	276,687	-
Other postemployment benefits	214,187	17,197	-	231,384	-
Governmental activities long-term liabilities	<u>\$ 1,250,006</u>	<u>\$ 681,250</u>	<u>\$ (619,928)</u>	<u>\$ 1,311,328</u>	<u>\$ 73,362</u>
<b>Business-type activities:</b>					
Revolving loan payable	\$ 3,522,756	\$ -	\$ (374,600)	\$ 3,148,156	\$ 384,622
Notes payable	1,122,000	-	(90,000)	1,032,000	-
Capital leases	638,827	-	(135,677)	503,150	107,959
Compensated absences payable	67,481	82,869	(73,008)	77,342	37,555
Other postemployment benefits	139,018	10,694	(11,431)	138,281	-
Business-type activities long-term liabilities	<u>\$ 5,490,082</u>	<u>\$ 93,563</u>	<u>\$ (684,716)</u>	<u>\$ 4,898,929</u>	<u>\$ 530,136</u>

Governmental Activities

Refunding Revenue Note

On July 10, 2015, the \$2,321,000 Refunding Revenue Note, Series 2015 (Series 2015 Note) was issued to refund the outstanding principal amount of the City's Stormwater Revenue Note,

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Series 2009 (2009 Stormwater Note) and the outstanding principal amount of the 2009 CRA Note, and to pay the costs of issuing the Series 2015 Note. The Series 2015 Note's par amount for the portion attributable to the CRA was \$873,000. Principal payments for the CRA's portion of the Series 2015 Note are due in annual installments commencing October 1, 2016 of \$53,000 to \$73,000 through October 1, 2029. Interest on the Series 2015 Note at 2.530% is due semiannually commencing October 1, 2015. The Series 2015 Note is secured solely by the City's covenant to budget and appropriate from legally available non-ad valorem revenues of the City.

Principal and interest of \$57,000 and \$17,963, respectively for the current year was paid for the debt service of the CRA's portion of the Series 2015 Note. As of September 30, 2019, the total amount of principal and accrued interest outstanding for the CRA's portion of the Series 2015 Note was \$747,267.

The following is a schedule of the future payments on the CRA's portion of the outstanding Series 2015 Note as of September 30, 2019:

Fiscal Year Ending September 30,	Note Payable		
	Principal	Interest	Total
2020*	\$ -	\$ 8,260	\$ 8,260
2021	58,000	15,787	73,787
2022	60,000	14,295	74,295
2023	61,000	12,764	73,764
2024	63,000	11,195	74,195
2025 - 2029	338,000	31,043	369,043
2030	73,000	923	73,923
	<u>\$ 653,000</u>	<u>\$ 94,267</u>	<u>\$ 747,267</u>

\*Principal payment of \$57,000 due October 1, 2019 was paid on September 30, 2019.

Business-type Activities

State Revolving Fund Construction Loans

On January 18, 2005, the City was approved for a Drinking Water State Revolving Fund Construction Loan (Loan) from the Florida Department of Environmental Protection (FDEP) for the Water Treatment Plant Expansion Project. The amount of the original Loan was \$3,375,000 with an interest rate of 2.67%. In June 2006, the Loan was amended to include an additional \$3,158,750 with an interest rate of 2.65%. In July 2007, the Loan was amended to include an additional \$3,280,134 with an interest rate of 2.64%. As of the year ended September 30, 2019, \$7,705,748 had been drawn by the City on the Loan and \$4,363,426 has been repaid. Revenues of the water and sewer systems will repay this obligation.

The City has pledged the future net revenues (generally, customer revenues) of the water and sewer utility fund to repay the outstanding Loan issued in 2005 to finance the Water Treatment Plan Expansion Project. The Loan is payable solely from the utility net revenues and is payable through 2027. In 2019, annual principal and interest payments on the Loan were 23% of pledged revenues. As of September 30, 2019, the amount of total principal and accrued interest outstanding was \$3,490,783. Principal and interest paid for the current year were \$374,600 and \$91,150, respectively. Pledged revenues were \$2,040,010.

**City of Flagler Beach, Florida**  
**Notes to the Financial Statements**  
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The following is a schedule of the future payments on the outstanding Loan as of September 30, 2019:

Fiscal Year Ending September 30,	Note Payable		
	Principal	Interest	Total
2020	\$ 384,622	\$ 81,128	\$ 465,750
2021	394,910	70,838	465,748
2022	405,477	60,273	465,750
2023	416,326	49,426	465,752
2024	427,462	35,947	463,409
2025 - 2027	1,119,359	45,015	1,164,374
	<u>\$3,148,156</u>	<u>\$ 342,627</u>	<u>\$ 3,490,783</u>

Refunding Revenue Note

On July 10, 2015, the Series 2015 Note was issued to refund the outstanding principal amount of the City's 2009 Stormwater Note and the outstanding principal amount of the City's 2009 CRA Note and to pay the costs of issuing the Series 2015 Note. The Series 2015 Note's par amount for the portion attributable to Stormwater was \$1,448,000. Principal payments of the Stormwater portion of the Series 2015 Note are due in annual installments commencing October 1, 2015 of \$70,000 to \$115,000 through October 1, 2029. Interest on the Series 2015 Note at 2.530% is due semiannually commencing October 1, 2015.

Principal and interest of \$90,000 and \$28,387, respectively for the current year was paid for the debt service of the Stormwater portion of the Series 2015 Note. As of September 30, 2019, the total amount of principal and accrued interest outstanding for the Stormwater portion of the Series 2015 Note was \$1,180,967.

The following is a schedule of the future payments on the outstanding Stormwater portion of the Series 2015 Note as of September 30, 2019:

Fiscal Year Ending September 30,	Note Payable		
	Principal	Interest	Total
2020*	\$ -	\$ 13,055	\$ 13,055
2021	92,000	24,946	116,946
2022	94,000	22,593	116,593
2023	97,000	20,177	117,177
2024	99,000	17,697	116,697
2025 - 2029	535,000	49,044	584,044
2030	115,000	1,455	116,455
	<u>\$1,032,000</u>	<u>\$ 148,967</u>	<u>\$ 1,180,967</u>

\*Principal payment of \$90,000 due October 1, 2019 was paid on September 30, 2019.

**V. Other information**

**A. Risk management**

The City is exposed to various risks of loss related to torts; theft of, damage to and destruction of assets; errors and omissions; workers' compensation and natural disasters. The City carries commercial insurance for all of these risks of loss except workers' compensation.

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The City is a member of the Preferred Government Insurance Trust (PGI Trust). The PGI Trust was created to allow members to pool their liabilities pursuant to provisions in Florida Workers' Compensation Law. The City pays an annual premium to the PGI Trust for its workers' compensation coverage. The PGI Trust's underwriting and rate setting policies were established after consulting with an independent actuary. The PGI Trust is non-assessable and, therefore, the City has no liability for future deficits of the PGI Trust, if any.

There have been no significant reductions in insurance coverage from the prior year. Also, there have been no settlements which exceeded insurance coverage for each of the past three fiscal years.

**B. Commitments, contingencies, and litigation**

**1. Construction commitments**

The City has the following active significant construction projects as of September 30, 2019. At year end these commitments were \$2,093,302 as follows:

<u>Project</u>	<u>Contract Amount</u>	<u>Spent - to - Date</u>	<u>Remaining Commitment</u>
<b>Community Redevelopment Fund:</b>			
CRA Improvements - Landscape Verdego Inc.	\$ 7,900	\$ -	\$ 7,900
<b>Water &amp; Sewer Fund:</b>			
Fire Hydrants			
DB Civil Construction	96,733	-	96,733
Mead & Hunt, Inc.	10,935	6,900	4,035
Lift Station Rehab			
Danus Utilities Inc.	161,065	-	161,065
WTP Improvements			
Mead & Hunt, Inc.	75,300	45,704	29,596
Odyssey	18,719	-	18,719
SGS Contracting Service, Inc.	473,700	-	473,700
Sun State Systems, Inc.	23,074	-	23,074
Sewer Rehab			
Utility Technicians, Inc	100,000	-	100,000
Utility Rehab			
Danus Utilities Inc.	144,590	-	144,590
WWTP Improvements			
McMahan Construction Co., Inc.	444,000	-	444,000
Mead & Hunt, Inc.	125,458	93,870	31,588
Odyssey	39,900	-	39,900
<b>Stormwater Fund:</b>			
S Central/Daytona Stormwater			
Kimley-Horn and Associates	32,100	26,655	5,445
Mead & Hunt, Inc.	18,500	-	18,500
W Gardner, LLC	463,739	-	463,739
<b>Pier Enterprise Fund:</b>			
A Frame Repair Consulting			
Mott MacDonald Consultants, Inc.	39,495	8,777	30,718
Total:	<u>\$ 2,275,208</u>	<u>\$ 181,906</u>	<u>\$ 2,093,302</u>

**City of Flagler Beach, Florida**  
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**2. Grant programs**

Amounts received or receivable from grantor agencies are subject to audit and adjustment by grantor agencies, principally the federal government. Any disallowed claims, including amounts already collected, may constitute a liability of the applicable funds. The amount, if any, of expenditures which may be disallowed by the grantor cannot be determined at this time although the City expects such amounts, if any, to be immaterial.

**3. Legal matters**

The City is engaged in routine litigation incidental to the conduct of its municipal affairs. In the opinion of Counsel, no legal proceedings are pending against it, not covered by insurance, which would inhibit its ability to perform its operations or materially affect its financial condition.

**C. Retirement plans**

**Defined contribution plan**

The City of Flagler Beach, Florida 401(a) Money Purchase Plan is a defined contribution plan established by the City to provide benefits at retirement for general employees. The City is required to contribute on behalf of each participant 6.5% of earnings for the plan year. Participants are not permitted to make contributions. City contributions fully vest in the year they are contributed. Plan provisions and contribution requirements are established and may be amended by the City Commission.

The plan assets are administered by ICMA Retirement Corp. The City does not exercise any control over the plan assets. For the fiscal year ending September 30, 2019, there were a total of 53 employees participating in the plan with a covered payroll of \$2,103,056. Contributions were approximately \$136,700 for the year ended September 30, 2019

**Defined benefit pension plans**

*Plan Description* – The City has provided separate single-employer pension plans for all eligible police officers and firefighters. The Municipal Police Officers' Pension Trust Fund Plan (Police Plan) and the Municipal Firefighters' Pension Trust Fund Plan (Fire Plan) are collectively referred to as the Pension Trust Fund Plans. The City Commission is the authority under which obligations to contribute to the plans are established or may be amended. The Pension Trust Fund Plans do not issue a stand-alone financial report.

The Pension Trust Fund Plans are each administered by a Board of Trustees (Board) comprised of two Commission/Council appointees, two members of the Department elected by the Membership and a member elected by the other four members and approved by the Commission/Council.

All full-time certified police officers and firefighters are eligible to participate in the Police Plan and Fire Plan, respectively. Benefits vest with eligible employees after ten years of participation. Employees who retire at age 52 with 25 years of active service or at age 55 or later with at least 10 years of active service are entitled to an earned benefit, payable monthly for life, in an amount equal to 3.19% (Police Plan) and 3% (Fire Plan) of the average monthly pay (for the best five years of the latest ten years of average monthly pay determined on October 1 of each year) times the number of benefit years served. Employees are eligible for early retirement with 10 years of service at age 50 with benefits reduced 3% for each year commencement occurs prior to age 55. The Pension Trust Fund Plans also provide death and disability benefits. In the event the employee dies after retirement but before receiving retirement benefits for a period of 10 years, the same monthly benefit will be paid to their beneficiary for the balance of such 10-year period.



**City of Flagler Beach, Florida**  
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The disability benefit is the greater of 42% (25% if not incurred in the line of duty) of the average monthly pay or the earned benefit for as long as there is a total disability. In addition to other benefits described, a monthly supplement of \$40 for each year of credited service is also payable to all full-time and volunteer firefighters.

Participants in the Police Plan and Fire Plan are required to contribute 10% and 5% of their annual salary to the Pension Trust Fund Plans, respectively. The City is required to contribute 6.5% of annual salaries for the Police Plan and, beginning June 2010, to the Fire Plan and the remaining amounts necessary to fund both Pension Trust Fund Plans, based upon actuarial valuations as required by State statutes (particularly Chapter 175 and Chapter 185, *Florida Statutes*) and City ordinances.

*Contributions* – Statewide pension funding policy provides for periodic employer contributions at actuarially determined rates that, expressed as percentages of annual covered payroll, are sufficient to accumulate sufficient assets to pay benefits when due. The valuation method used for funding both Pension Trust Fund Plans is the aggregate actuarial cost method. The aggregate actuarial cost method is a method under which the excess of the actuarial present value of projected benefits of the group included in an actuarial valuation over the actuarial value of assets is allocated on a level basis over the earnings of the group between the valuation date and assumed exit. The aggregate actuarial cost method does not identify and separately amortize unfunded actuarial liabilities. Currently the employee contributions, investment earnings, and insurance tax from the State cover the obligation of the Pension Trust Fund Plans.

The Florida Constitution requires local governments to make the actuarially determined contribution to their Pension Trust Fund Plans. The Florida Division of Retirement reviews and approves each local government's actuarial report to ensure its appropriateness for use for funding purposes. Additionally, the State collects one surcharge for the Police Plan on casualty insurance policies and another for the Fire Plan on certain real and personal property insurance policies within the corporate limits, which can only be distributed after the State has ascertained that the local government has met their actuarial funding requirement for the then most recently completed fiscal year.

**Measurement date**

As permitted by GASB Statement No. 68, Accounting and Financial Reporting for Pensions, the City elected to use a measurement date to value the net pension liability and related deferred inflows and outflows as of September 30, 2018, one year prior to the reporting date. Because the City's Pension Trust Fund Plans do not issue separate financial statements, the disclosures required by GASB 67 as of September 30, 2019 are also included below each of the schedules of Changes in Net Pension Liability.

**Plan Membership**

Plan membership in the City's Pension Trust Fund Plans as of October 1, 2018 is as follows:

	<u>Municipal Police Officers' Pension Trust Fund Plan</u>	<u>Municipal Firefighters' Pension Trust Fund Plan</u>
<b>Retirees and beneficiaries</b>		
Inactive Plan members or beneficiaries currently receiving benefits	6	4
Inactive Plan members entitled to but not yet receiving benefits	10	5
Active Plan members	15	20
<b>Total retirees and beneficiaries</b>	<u>31</u>	<u>29</u>

**City of Flagler Beach, Florida**  
**Notes to the Financial Statements**  
**September 30, 2019**

**Changes in Net Pension Liability**

*Municipal Police Officers' Pension Trust Fund Plan*

	Increase (Decrease)		
	Total Pension Liability (a)	Plan Fiduciary Net Pension (b)	Net Pension Liability (a)-(b)
Balances at September 30, 2017	\$ 3,663,340	\$ 3,488,670	\$ 174,670
Changes for the Year:			
Service cost	181,472	-	181,472
Interest	286,220	-	286,220
Share plan allocation	5,344	-	5,344
Differences between expected and actual experience	204,944	-	204,944
Changes of assumptions	-	-	-
Contributions - employer	-	136,466	(136,466)
Contributions - State	-	53,639	(53,639)
Contributions - employee	-	83,550	(83,550)
Net investment income	-	338,143	(338,143)
Benefit payments, including refunds of employee contributions	(157,515)	(157,515)	-
Administrative expense	-	(35,835)	35,835
Net changes	<u>520,465</u>	<u>418,448</u>	<u>102,017</u>
Balances at September 30, 2018	<u>\$ 4,183,805</u>	<u>\$ 3,907,118</u>	<u>\$ 276,687</u>

The components of the net pension liability of the sponsor of the Police Plan on September 30, 2019 were as follows:

<b>September 30, 2019</b>	
Total pension liability	\$ 4,475,230
Plan net position	<u>(4,098,405)</u>
<b>Net Pension Liability (Asset)</b>	<u>\$ 376,825</u>
 Plan net position as a percentage of total pension liability	 91.58%

**City of Flagler Beach, Florida**  
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*Municipal Firefighters' Pension Trust Fund Plan*

	Increase (Decrease)		
	Total Pension Liability (a)	Plan Fiduciary Net Pension (b)	Net Pension Liability (a)-(b)
Balances at September 30, 2017	\$ 1,161,462	\$ 1,578,756	\$ (417,294)
Changes for the Year:			
Service cost	129,752	-	129,752
Interest	94,641	-	94,641
and actual experience	146,201	-	146,201
Changes of assumptions	-	-	-
Contributions - employer	-	86,628	(86,628)
Contributions - State	-	43,677	(43,677)
Contributions - employee	-	24,886	(24,886)
Net investment income	-	143,679	(143,679)
Benefit payments, including refunds of employee contributions	(58,679)	(58,679)	-
Administrative expense	-	(36,562)	36,562
Net changes	<u>311,915</u>	<u>203,629</u>	<u>108,286</u>
Balances at September 30, 2018	<u>\$ 1,473,377</u>	<u>\$ 1,782,385</u>	<u>\$ (309,008)</u>

The components of the net pension liability of the sponsor of the Fire Plan on September 30, 2019 were as follows

<b>September 30, 2019</b>	
Total pension liability	\$ 1,357,925
Plan net position	<u>(1,888,052)</u>
<b>Net Pension Liability (Asset)</b>	<u><u>\$ (530,127)</u></u>

Plan net position as a percentage of total pension liability	139.04%
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**City of Flagler Beach, Florida**  
**Notes to the Financial Statements**  
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*Actuarial assumptions and other inputs* – The total pension liability in the actuarial valuation as of October 1, 2018 updated to September 30, 2019 using the following actuarial assumptions, applied to all measurement periods:

	<b>Municipal Police Officers' Pension Trust Fund Plan</b>	<b>Municipal Firefighters' Pension Trust Fund Plan</b>
Inflation	2.50%	2.50%
Salary Increases	Service Based	Service Based
Discount rate	7.35%	7.25%
Investment Rate of Return	7.35%	7.25%
Mortality	RP2000 Generational, Scale BB	RP2000 Generational, Scale BB
Mortality Disabled	RP2000 Disabled, No Projection Scale	RP2000 Disabled, No Projection Scale

The long-term expected rate of return on Pension Trust Fund Plans investments was determined using a building-block method in which best-estimate ranges of expected future real rates of return (expected returns, net of pension plan investment expenses and inflation) are developed for each major asset class. These ranges are combined to produce the long term expected rate of return by weighting the expected future real rates of return by the target asset allocation percentage and by adding expected inflation. Best estimates of arithmetic real rates of return for each major asset class included in the Pension Trust Fund Plans' target asset allocations are summarized in the following table:

<b>Asset Class</b>	<b>Target Allocation</b>	<b>Long-Term Expected Real Rate of Return</b>
Domestic Equity	50%	7.5%
International Equity	15%	8.5%
Broad Market Fixed Income	35%	2.5%
	<u>100%</u>	

*Discount Rate* – The discount rates used to measure the total pension liability for the Police Plan and Fire Plan were 7.35% and 7.25%, respectively. The projection of cash flows used to determine the discount rate assumed that employee contributions will be made at the current contribution rate and that employer contributions will be made at rates equal to the difference between actuarially determined contribution rates and the employee rate. Based on those assumptions, the Pension Trust Fund Plans' fiduciary net positions were projected to be available to make all projected future benefit payments of current plan members. Therefore, the long-term expected rate of return on Pension Trust Fund Plans investments was applied to all periods of projected benefit payments to determine the total pension liability.

**City of Flagler Beach, Florida**  
**Notes to the Financial Statements**  
**September 30, 2019**

*Sensitivity of the net pension liability* – The following presents the net pension liability of the City, calculated using the discount rate of 7.35% and 7.25% for Police Plan and Fire Plan, respectively, as well as what the City’s net pension liability would be if it were calculated using a discount rate that is 1-percentage-point lower (6.35% and 6.25%) or 1-percentage-point higher (8.35% and 8.25%) than the current rate:

*Municipal Police Officers’ Pension Trust Fund Plan*

As of September 30, 2019

	<b>1% Decrease (6.35%)</b>	<b>Current Discount Rate (7.35%)</b>	<b>1% Increase (8.35%)</b>
Net Pension Liability	\$ 974,073	\$ 376,825	\$ (114,040)

As of September 30, 2018

	<b>1% Decrease (6.60%)</b>	<b>Current Discount Rate (7.60%)</b>	<b>1% Increase (8.60%)</b>
Net Pension Liability	\$ 824,578	\$ 276,687	\$ (175,549)

*Municipal Firefighters’ Pension Trust Fund Plan*

As of September 30, 2019

	<b>1% Decrease (6.25%)</b>	<b>Current Discount Rate (7.25%)</b>	<b>1% Increase (8.25%)</b>
Net Pension Liability (Asset)	\$ (308,504)	\$ (530,127)	\$ (707,951)

As of September 30, 2018

	<b>1% Decrease (6.50%)</b>	<b>Current Discount Rate (7.50%)</b>	<b>1% Increase (8.50%)</b>
Net Pension Liability (Asset)	\$ (60,090)	\$ (309,008)	\$ (511,137)

**Pension expense, deferred outflows of resources and deferred inflows of resources related to pension**

For the year ended September 30, 2019, the City recognized pension expense of \$185,520 and \$122,800, respectively for Police Plan and Fire Plan.

**City of Flagler Beach, Florida**  
**Notes to the Financial Statements**  
**September 30, 2019**

*Deferred Outflows of Resources and Deferred Inflows of Resources Related to Pensions – At September 30, 2018, the City reported deferred outflows of resources and deferred inflows of resources related to the Pension Trust Fund Plans from the following sources:*

*Municipal Police Officers' Pension Trust Fund Plan*

<b>Description</b>	<b>Deferred Outflows of Resources</b>	<b>Deferred Inflows of Resources</b>
Differences between expected and actual experience	\$ 216,641	\$ 80,690
Change of assumptions	34,864	-
Net difference between projected and actual earnings on pension plan investments	-	122,462
Employer and State contributions subsequent to the measurement date	185,260	-
<b>Total</b>	<b>\$ 436,765</b>	<b>\$ 203,152</b>

*Municipal Firefighters' Pension Trust Fund Plan*

<b>Description</b>	<b>Deferred Outflows of Resources</b>	<b>Deferred Inflows of Resources</b>
Differences between expected and actual experience	\$ 140,934	\$ 95,679
Change of assumptions	33,805	-
Net difference between projected and actual earnings on pension plan investments	-	40,174
Employer and State contributions subsequent to the measurement date	117,953	-
<b>Total</b>	<b>\$ 292,692</b>	<b>\$ 135,853</b>

\$185,260 and \$117,953, respectively, were reported as deferred outflows of resources related to pensions resulting from the City's contributions subsequent to the measurement date for Police Plan and Fire Plan and are recognized as a reduction of net pension liability in the year ended September 30, 2019. Other amounts reported as deferred outflows of resources and deferred inflows of resources related to the Pension Trust Fund Plans will be recognized in Pension Expense as follows:

<b>Fiscal Year Ending September 30:</b>	<b>Police Plan</b>	<b>Fire Plan</b>
2020	\$ 40,987	\$ 13,204
2021	(8,716)	(9,901)
2022	(22,976)	(3,767)
2023	4,901	7,096
2024	34,157	11,701
Thereafter	-	20,553
<b>Total</b>	<b>\$ 48,353</b>	<b>\$ 38,886</b>

**City of Flagler Beach, Florida**  
**Notes to the Financial Statements**  
**September 30, 2019**

*Payable to the Pension Plan* – On September 30, 2019, the City had no payables for outstanding amounts of contributions of the Police Plan and Fire Plan.

**Other Postemployment Benefits (OPEB)**

**OPEB Plan Description and Benefits Provided**

*Plan description* -- The City of Flagler Beach’s Retiree Health Care Plan (Plan) is a single-employer defined benefit post-employment health care plan that covers eligible retired employees of the City. The Plan, which is administered by the City, allows employees who retire and meet retirement eligibility requirements under an applicable retirement plan to continue medical insurance coverage as a participant in the City’s plan. For purposes of applying Paragraph 4 under GASB Statement No. 75, *Accounting and Financial Reporting for Postemployment Benefits Other Than Pensions*, the Plan does not meet the requirements for an OPEB plan administered through a trust.

The following table provides a summary of the number of participants in the plan as of September 30, 2017 (the latest valuation date).

Inactive Plan Members or Beneficiaries Currently Receiving Benefits	0
Inactive Plan Members Entitled to But Not Yet Receiving Benefits	0
Active Plan Members	<u>72</u>
Total	<u><u>72</u></u>

*Benefits provided* – A retired employee and his or her spouse and eligible dependents are eligible to continue health insurance identical to active employees if they meet the eligibility for retirement under the applicable retirement plan. The retiree is responsible for paying the entire monthly premium for health coverage and that of any covered spouse or eligible dependents.

**Total OPEB Liability**

The total OPEB liability was actuarially determined based on several actuarial assumptions. September 30, 2017 was the measurement date. This valuation was performed utilizing the Alternative Measurement Method for small plans as permitted under GASB Statement No. 75. The measurement date is September 30, 2018. The measurement period for the OPEB expense was October 1, 2017 to September 30, 2018. The reporting period is October 1, 2018 through September 30, 2019.

The City’s total OPEB liability was measured as of September 30, 2018.

*Actuarial assumptions* – The total OPEB liability was determined by an actuarial valuation as of September 30, 2017 using the following actuarial assumptions –

Inflation	2.50%
Salary Increases	2.50%
Discount Rate	3.64%
Initial Trend Rate	8.50%
Ultimate Trend Rate	4.00%
Years to Ultimate	55

**City of Flagler Beach, Florida**  
**Notes to the Financial Statements**  
**September 30, 2019**

For all lives, mortality rates were RP-2000 Combined Healthy Mortality Tables projected to the valuation date using Projection Scale AA.

*Discount rate* – Given the City’s decision not to fund the program, all future benefit payments were discounted using a high-quality municipal bond rate of 4.18%. The high-quality municipal bond rate was based on the week closest but not later than the measurement date of the Bond Buyer 20-Bond Index as published by the Federal Reserve. The 20-Bond Index consists of 20 general obligation bonds that mature in 20 years. The average rating of the 20 bonds is roughly equivalent to Moody’s Investors Service’s Aa2 rating and Standard & Poor’s Corp.’s AA.

*OPEB expense* -- For the year ended September 30, 2019, the City recognized OPEB expense of \$28,007.

**Changes in Total OPEB Liability**

	Increase (Decrease) Total OPEB Liability
Reporting period ending September 30, 2018	\$ 353,205
Changes for the Year:	
Service cost	37,961
Interest	14,031
Changes of assumptions	(23,985)
Benefit payments	(11,546)
Net changes	16,461
Balances at September 30, 2019	\$ 369,666

Changes in assumptions reflect a change in the discount rate from 3.64% for the fiscal year ending September 30, 2018 to 4.18% for the fiscal year ending September 30, 2019.

*Sensitivity of the total OPEB liability to changes in the discount rate* – The following presents the total OPEB liability of the City, as well as what the City’s total OPEB liability would be if it were calculated using a discount rate that is one percentage-point lower or one percentage-point higher than the current discount rate-

	1% Decrease 3.18%	Current Discount Rate 4.18%	1% Increase 5.18%
Total OPEB Liability (Asset)	\$ 415,927	\$ 369,666	\$ 330,604

*Sensitivity of the total OPEB liability to changes in the Healthcare Cost Trend Rates:*

The following presents the total OPEB liability of the City, as well as what the City’s total OPEB liability would be if it were calculated using healthcare cost trend rates that are one percentage-point lower or one percentage-point higher than the current healthcare cost trend rates-

	1% Decrease 3.00%-7.50%	Healthcare Cost Trend Rates 4.00%-8.50%	1% Increase 5.00%-9.50%
Total OPEB Liability (Asset)	\$ 324,905	\$ 369,666	\$ 423,204



**City of Flagler Beach, Florida**  
**Notes to the Financial Statements**  
**September 30, 2019**

**VI. Evaluation of subsequent events**

The City is in the process of restoring and renovating the Wickline Building Complex, which includes the Library, Senior Center and the Wickline Building. The Wickline Building once served as Flagler Beach's school house, but now is in the process of being converted into a One Stop Building Permit/Planning and Zoning Center. The City recently paved the parking lot next to the Library, which provides parking for the Library, adjacent park, tennis courts and basketball courts. The Parking Lot was paid for with CRA funds, the remaining improvements are funded with the General Fund. The total amount of funding was approximately \$300,000, with approximately \$250,000 spent after September 30, 2019.

On February 17, 2020 the City was awarded a grant for \$500,000 for sliplining from the St. Johns River Water Management District (SJRWMD). A second grant with SJRWMD for \$500,000 is on the agenda for approval on July 9, 2020. The total cost of both phases will be approximately \$1.4 million and will complete the sliplining of all our main lines.

City management has evaluated subsequent events through June 30, 2020, the date which the financial statements are available to be issued.

**REQUIRED SUPPLEMENTARY  
INFORMATION**

**City of Flagler Beach, Florida**  
**Budgetary Comparison Schedule**  
**General Fund**  
**September 30, 2019**

	Budgeted Amounts		Actual Amounts	Variance with Final Budget- Positive (Negative)
	Original	Final		
<b>REVENUES</b>				
Taxes	\$ 4,280,738	\$ 4,280,738	\$ 4,383,040	\$ 102,302
Franchise fees	305,000	305,000	319,836	14,836
Licenses and permits	450,650	450,650	328,701	(121,949)
Intergovernmental	1,493,350	1,468,580	552,059	(916,521)
Charges for services	18,637	18,637	46,404	27,767
Fines and forfeitures	59,500	59,500	50,207	(9,293)
Grants and donations	-	422,690	518,639	95,949
Investment earnings	-	-	163,860	163,860
Miscellaneous	597,674	642,683	464,666	(178,017)
Total revenues	7,205,549	7,648,478	6,827,412	(821,066)
<b>EXPENDITURES</b>				
Current:				
Commission	84,521	96,466	82,260	14,206
Executive	177,806	177,806	155,732	22,074
City clerk	252,982	252,982	202,877	50,105
Human Resources	123,337	123,337	81,459	41,878
Finance	189,256	186,389	186,810	(421)
Legal counsel	132,400	155,400	145,118	10,282
Building maintenance	325,581	336,381	301,817	34,564
General government	528,486	555,088	473,455	81,633
Police	1,555,439	1,564,108	1,413,530	150,578
VOCA	120,276	121,250	109,951	11,299
Fire	1,056,283	1,087,658	994,092	93,566
Building and zoning	210,918	320,918	251,558	69,360
Roads and streets	409,419	421,040	380,666	40,374
Library	102,880	105,880	105,582	298
Museum	8,530	8,530	6,498	2,032
Beach	239,659	242,953	234,389	8,564
Recreation	464,063	545,481	156,556	388,925
Building code inspections	362,039	433,826	223,062	210,764
Capital projects	1,179,999	1,243,845	295,246	948,599
Total expenditures	7,523,874	7,979,337	5,800,658	2,178,679
Excess (deficiency) of revenues over (under) expenditures	(318,325)	(330,859)	1,026,754	1,357,613
Net change in fund balances	(318,325)	(330,859)	1,026,754	1,357,613
Fund balances - beginning of year	3,734,750	3,734,750	5,988,079	2,253,329
Fund balances - end of year	\$ 3,416,425	\$ 3,403,891	\$ 7,014,833	\$ 3,610,942

See accompanying notes.

**City of Flagler Beach, Florida  
Budgetary Comparison Schedule  
Community Redevelopment Fund  
September 30, 2019**

	<u>Budgeted Amounts</u>		<u>Actual Amounts</u>	<u>Variance with Final Budget- Positive (Negative)</u>
	<u>Original</u>	<u>Final</u>		
<b>REVENUES</b>				
Taxes	\$ 277,545	\$ 277,545	\$ 270,903	\$ (6,642)
Total revenues	<u>277,545</u>	<u>277,545</u>	<u>270,903</u>	<u>(6,642)</u>
<b>EXPENDITURES</b>				
Current:				
Personnel costs				
Professional services	5,000	5,000	4,880	120
Audit	5,000	5,000	4,000	1,000
Contractual services	77,692	77,692	67,691	10,001
Utilities	7,000	7,000	6,659	341
Repairs & maintenance	10,000	10,000	19,300	(9,300)
Legal and personal notices	1,000	1,000	-	1,000
Operating supplies	5,000	5,000	-	5,000
Memberships and subscriptions	200	200	175	25
Capital projects	65,500	65,500	8,935	56,565
Debt service:				
Principal	86,059	86,059	57,000	29,059
Interest	19,137	19,137	19,137	-
Total expenditures	<u>281,588</u>	<u>281,588</u>	<u>187,777</u>	<u>93,811</u>
Excess (deficiency) of revenues over (under) expenditures	<u>(4,043)</u>	<u>(4,043)</u>	<u>83,126</u>	<u>87,169</u>
Net change in fund balances	(4,043)	(4,043)	83,126	87,169
Fund balances - beginning of year	108,868	108,868	129,013	20,145
Fund balances - end of year	<u>\$ 104,825</u>	<u>\$ 104,825</u>	<u>\$ 212,139</u>	<u>\$ 107,314</u>

See accompanying notes.

**City of Flagler Beach, Florida**  
**Note to the Budgetary Comparison Schedules**  
**For the Year Ended September 30, 2019**

**A. Budgetary Information**

The budget is prepared on a basis consistent with GAAP. The City maintains the legal level of budgetary control at the department level in the General Fund and at the fund level for all other funds.

Total expenditures for each fund may not exceed appropriations without Commission approval.

**City of Flagler Beach, Florida**  
**Schedule of Changes in Net Pension Liability and Related Ratios**  
**Municipal Police Officers' Pension Trust Fund Plan**  
**(Last 10 Fiscal Years)**  
**September 30, 2019**

Reporting period ending Measurement date	9/30/2020 9/30/2019	9/30/2019 9/30/2018	9/30/2018 9/30/2017	9/30/2017 9/30/2016	9/30/2016 9/30/2015	9/30/2015 9/30/2014	
<b>TOTAL PENSION LIABILITY</b>							
Service cost	\$ 186,283	\$ 181,472	\$ 163,804	\$ 140,418	\$ 152,425	\$ 148,987	PRIOR INFORMATION NOT AVAILABLE
Interest	323,707	286,220	270,030	233,628	218,206	197,282	
Share plan allocation	6,549	5,344	764	-	-	-	
Differences between expected and actual experience	(118,437)	204,944	(91,598)	114,638	(58,880)	-	
Changes of assumptions	72,739	-	-	87,160	-	-	
Contributions - Buy Back	42,166	-	-	-	-	-	
Benefit payments, including refunds of employee contributions	(221,582)	(157,515)	(137,764)	(102,745)	(90,905)	(57,881)	
Net change in total pension liability	291,425	520,465	205,236	473,099	220,846	288,388	
Total pension liability - beginning	4,183,805	3,663,340	3,458,104	2,985,005	2,764,159	2,475,771	
Total pension liability - ending (a)	<u>\$ 4,475,230</u>	<u>\$ 4,183,805</u>	<u>\$ 3,663,340</u>	<u>\$ 3,458,104</u>	<u>\$ 2,985,005</u>	<u>\$ 2,764,159</u>	
<b>PLAN FIDUCIARY NET POSITION</b>							
Contributions - employer	\$ 129,209	\$ 136,466	\$ 130,382	\$ 62,751	\$ 60,659	\$ 87,454	
Contributions - state	56,051	53,639	44,481	42,952	38,667	38,340	
Contributions - employee	77,838	83,550	81,895	72,128	71,655	71,530	
Contributions - Buy Back	42,166	-	-	-	-	-	
Net investment income	154,626	338,143	373,236	289,042	(40,277)	246,855	
Benefit payments, including refunds of employee contributions	(221,582)	(157,515)	(137,764)	(102,745)	(90,905)	(57,881)	
Administrative expense	(47,021)	(35,835)	(42,148)	(39,294)	(51,933)	(19,992)	
Net change in plan fiduciary net position	191,287	418,448	450,082	324,834	(12,134)	366,306	
Plan fiduciary net position - beginning	3,907,118	3,488,670	3,038,588	2,713,754	2,725,888	2,359,582	
Plan fiduciary net position - ending (b)	<u>\$ 4,098,405</u>	<u>\$ 3,907,118</u>	<u>\$ 3,488,670</u>	<u>\$ 3,038,588</u>	<u>\$ 2,713,754</u>	<u>\$ 2,725,888</u>	
Net pension liability - ending (a) - (b)	<u>\$ 376,825</u>	<u>\$ 276,687</u>	<u>\$ 174,670</u>	<u>\$ 419,516</u>	<u>\$ 271,251</u>	<u>\$ 38,271</u>	
Plan fiduciary net position as a percentage of the total pension liability	91.58%	93.39%	95.23%	87.87%	90.91%	98.62%	
Covered employee payroll*	\$ 778,377	\$ 835,497	\$ 818,946	\$ 721,277	\$ 716,550	\$ 715,298	
Net pension liability as a percentage of covered employee payroll	48.41%	33.12%	21.33%	58.16%	37.86%	5.35%	

**Notes to Schedule:**

\*The covered employee payroll numbers shown are in compliance with GASB 82.

*Changes of assumptions:*

For measurement date 9/30/2019, the Board of Trustees adopted the following changes:

- Salary Increase Assumption
- Retirement Assumption
- Withdrawal Assumption
- Investment rate of return was reduced from 7.60% to 7.35%, net of investment related expenses.

**City of Flagler Beach, Florida**  
**Schedule of Changes in Net Pension Liability and Related Ratios**  
**Municipal Firefighters' Pension Trust Fund Plan**  
**(Last 10 Fiscal Years)**  
**September 30, 2019**

Reporting period ending Measurement date	9/30/2020 9/30/2019	9/30/2019 9/30/2018	9/30/2018 9/30/2017	9/30/2017 9/30/2016	9/30/2016 9/30/2015	9/30/2015 9/30/2014	
<b>TOTAL PENSION LIABILITY</b>							
Service cost	\$ 129,855	\$ 129,752	\$ 82,884	\$ 81,822	\$ 74,954	\$ 63,454	PRIOR INFORMATION NOT AVAILABLE
Interest	117,847	94,641	90,640	77,035	69,702	63,195	
Changes of benefit terms	(322)	-	-	-	-	-	
Differences between expected and actual experience	(216,635)	146,201	(118,194)	16,460	(1,875)	-	
Changes of assumptions	(82,951)	-	-	50,710	-	-	
Benefit payments, including refunds of employee contributions	(63,246)	(58,679)	(39,022)	(52,357)	(51,394)	(51,394)	
Net change in total pension liability	(115,452)	311,915	16,308	173,670	91,387	75,255	
Total pension liability - beginning	1,473,377	1,161,462	1,145,154	971,484	880,097	804,842	
Total pension liability - ending (a)	<u>\$ 1,357,925</u>	<u>\$ 1,473,377</u>	<u>\$ 1,161,462</u>	<u>\$ 1,145,154</u>	<u>\$ 971,484</u>	<u>\$ 880,097</u>	
<b>PLAN FIDUCIARY NET POSITION</b>							
Contributions - employer	\$ 70,900	\$ 86,628	\$ 83,554	\$ 2,978	\$ 12,764	\$ 24,723	
Contributions - state	47,053	43,677	31,857	35,714	62,074	50,517	
Contributions - employee	27,936	24,886	25,221	15,917	14,900	13,776	
Net investment income	68,923	143,679	158,378	124,245	(19,545)	115,088	
Benefit payments, including refunds of employee contributions	(63,246)	(58,679)	(39,022)	(52,357)	(51,394)	(51,394)	
Administrative expense	(45,899)	(36,562)	(35,837)	(36,875)	(28,497)	(12,148)	
Net change in plan fiduciary net position	105,667	203,629	224,151	89,622	(9,698)	140,562	
Plan fiduciary net position - beginning	1,782,385	1,578,756	1,354,605	1,264,983	1,274,681	1,134,119	
Plan fiduciary net position - ending (b)	<u>\$ 1,888,052</u>	<u>\$ 1,782,385</u>	<u>\$ 1,578,756</u>	<u>\$ 1,354,605</u>	<u>\$ 1,264,983</u>	<u>\$ 1,274,681</u>	
Net pension liability - ending (a) - (b)	<u>\$ (530,127)</u>	<u>\$ (309,008)</u>	<u>\$ (417,294)</u>	<u>\$ (209,451)</u>	<u>\$ (293,499)</u>	<u>\$ (394,584)</u>	
Plan fiduciary net position as a percentage of the total pension liability	139.04%	120.97%	135.93%	118.29%	130.21%	144.83%	
Covered employee payroll*	\$ 558,717	\$ 497,723	\$ 504,418	\$ 318,345	\$ 297,990	\$ 275,505	
Net pension liability as a percentage of covered employee payroll	-94.88%	-62.08%	-82.73%	-65.79%	-98.49%	-143.22%	

**Notes to Schedule:**

\*The covered employee payroll numbers shown are in compliance with GASB 82.

*Changes in benefit terms:*

For measurement date 09/30/2019, amounts reported as changes of benefit terms resulted from the provisions of Chapter 112.1816, Florida Statutes. The Statutes state that, effective July 1, 2019, a death or disability (under the Plan's definition of total and permanent disability) for a Firefighter due to the diagnosis of cancer or circumstances that arise out of the treatment of cancer will be treated as duty-related.

*Changes of assumptions:*

For measurement date 09/30/2019, as a result of an Experience Study dated August 20, 2019, the Board approved the following changes:

- The investment rate of return assumption was decreased from 7.50% to 7.25% per year compounded annually, net of investment related expenses.
- Updates to the future salary increase assumption.
- Updates to assumed rates of retirement.
- Updates to assumed rates of withdrawal.

**City of Flagler Beach, Florida**  
**Schedule of Contributions**  
**Municipal Police Officers' Pension Trust Fund Plan**  
**(Last 10 Fiscal Years)**  
**September 30, 2019**

	9/30/2019	9/30/2018	9/30/2017	9/30/2016	9/30/2015	9/30/2014	
Actuarially determined contribution	\$ 184,475	\$ 172,112	\$ 180,987	\$ 98,815	\$ 98,884	\$ 125,177	PRIOR INFORMATION NOT
Contributions in relation to the actuarially determined contributions	178,711	184,762	174,099	105,703	99,326	125,794	
Contribution deficiency (excess)	\$ 5,764	\$ (12,650)	\$ 6,888	\$ (6,888)	\$ (442)	\$ (617)	AVAILABLE
Covered employee payroll*	\$ 778,377	\$ 835,497	\$ 818,946	\$ 721,277	\$ 716,550	\$ 715,298	
Contributions as a percentage of covered employee payroll	22.96%	22.11%	21.26%	14.65%	13.86%	17.59%	

\*The covered employee payroll numbers shown are in compliance with GASB 82.

**Notes to Schedule**

Valuation date: October 1, 2017

Actuarially determined contribution rates are calculated as of October 1, two years prior to the end of the fiscal year in which contributions are reported.

Methods and assumptions used to determine contributions rates:

Mortality Rates: *Healthy Lives:*  
Female: RP2000 Generational, 100% Combined Healthy White Collar, Scale BB  
Male: RP2000 Generational, 10% Combined Healthy White Collar / 90% Combined Healthy Blue Collar, Scale BB.  
*Disabled Lives:*  
Female: 60% RP2000 Disabled Female set forward two years / 40% Annuitant White Collar with no setback, no projection scale.  
Male: 60% RP2000 Disabled Male setback four years / 40% Annuitant White Collar with no set back, no projection scale.  
The assumed rates of mortality were mandated by Chapter 2015-157, Laws of Florida. This law mandates the use of the assumptions used in either of the two most recent valuations of the Florida Retirement System (FRS). The above rates are those outlined in the Milliman's July 1, 2016 FRS actuarial valuation report for special risk employees.

Termination Rates: Service based table, assuming 10% of participants with service from 0-5 years will terminate each year, and 0% thereafter.

Disability Rates: See Table below. It is assumed that 75% of disabilities that occur are service related. This assumption was developed from those used by other plans containing Florida municipal Police Officers.

Age	%
20	0.03%
30	0.04%
40	0.07%
50	0.18%

Retirement Age: Earlier of :  
1) age 55 and 10 years of service, or  
2) age 52 and 25 years of service.  
Also, any Member who has reached Normal Retirement Age is assumed to continue employment for one additional year.

Early Retirement: It is assumed that members who are eligible for Early Retirement (age 50) will retire at the rate of 5% per year.

Interest Rate: 7.6% per year, compounded annually, net of investment related expenses. This is supported by the target asset class allocation of the trust and the expected long-term return by asset class.

Salary Increases: Service based annual amount to assumed retirement age; 12% at 0 years of service, 5% from 1-10 years of service and 4.5% for 11 years of service and greater.  
Projected salary at retirement is increased 10% to account for nonregular payments for those hired prior to 10/1/2010.

Cost-of-Living Adjustment: None

Funding Method: Entry Age Normal Actuarial Cost Method, with level dollar amortization of the Unfunded Actuarial Accrued Liability. The amortization period for the October 1, 2015 Method Change Base is 20 years.  
The following load is utilized for determination of the Plan's contribution requirements:  
• Interest – A half-year, based on the current 7.6% assumption.

Asset Methodology: In conjunction with the October 1, 2015 valuation, the Actuarial Value of Assets is based on a four-year smoothing methodology. The annual difference between expected and actual investment earnings (Market Value, net of investment-related expenses), is phased in over a four-year period.



**City of Flagler Beach, Florida**  
**Schedule of Contributions**  
**Municipal Firefighters' Pension Trust Fund Plan**  
**(Last 10 Fiscal Years)**  
**September 30, 2019**

	<u>9/30/2019</u>	<u>9/30/2018</u>	<u>9/30/2017</u>	<u>9/30/2016</u>	<u>9/30/2015</u>	<u>9/30/2014</u>	
Actuarially determined contribution	\$ 123,253	\$ 120,300	\$ 115,411	\$ 45,588	\$ 67,942	\$ 75,240	PRIOR INFORMATION NOT AVAILABLE
Contributions in relation to the actuarially determined contributions	117,953	130,305	115,411	38,692	74,838	75,240	
Contribution deficiency (excess)	<u>\$ 5,300</u>	<u>\$ (10,005)</u>	<u>\$ -</u>	<u>\$ 6,896</u>	<u>\$ (6,896)</u>	<u>\$ -</u>	
Covered employee payroll*	\$ 558,717	\$ 497,723	\$ 504,418	\$ 318,345	\$ 297,990	\$ 275,505	
Contributions as a percentage of covered employee payroll	21.11%	26.18%	22.88%	12.15%	25.11%	27.31%	

\*The covered employee payroll numbers shown are in compliance with GASB 82.

**Notes to Schedule**

Valuation date: October 1, 2017

Actuarially determined contribution rates are calculated as of October 1, two years prior to the end of the fiscal year in which contributions are reported.

Methods and assumptions used to determine contributions rates:

Mortality Rates:

*Healthy Lives:*

Female: RP2000 Generational, 100% Combined Healthy White Collar, Scale BB  
Male: RP2000 Generational, 10% Annuitant White Collar / 90% Annuitant Blue Collar, Scale BB.

*Disabled Lives:*

Female: 60% RP2000 Disabled Female set forward two years / 40% Annuitant White Collar with no setback, no projection scale.  
Male: 60% RP2000 Disabled Male setback four years / 40% Annuitant White Collar with no set back, no projection scale.  
The assumed rates of mortality were mandated by Chapter 2015-157, Laws of Florida. This law mandates the use of the assumptions used in either of the two most recent valuations of the Florida Retirement System (FRS). The above rates are those outlined in the Milliman's July 1, 2016 FRS actuarial valuation report for special risk employees.

Termination Rates:

5.0% for all ages. These rates are based on the results of an experience study issued April 22, 2013.

Disability Rates:

See Table below. It is assumed that 75% of disabilities that occur are service related. This assumption was developed from those used by other plans containing Florida municipal Police Officers.

% Becoming Disabled	
Age	Disabled
20	0.03%
30	0.04%
40	0.07%
50	0.18%

Retirement Age:

Number of Years after First Eligibility for Normal Retirement	Probability of Retirement
0	20%
1-4	5%
5 or more	100%

Early Retirement:

Commencing with the earliest Early Retirement Age (age 50 with 10 years of Credited Service), members are assumed to retire with an immediate subsidized benefit at the rate of 5% per year. These rates are based on the results of an experience study issued April 22, 2013.

Interest Rate:

7.5% per year, compounded annually, net of investment related expenses. This is supported by the target asset class allocation of the trust and the expected long-term return by asset class.

Salary Increases:

7.5% per year until the assumed retirement age; see table on next page. This assumption is based on the results of an experience study issued April 22, 2013.

Payroll Growth:

N/A.

Funding Method:

Aggregate Actuarial Cost method.

Asset Methodology:

Fair Market Value, net of investment-related expenses.

**City of Flagler Beach, Florida  
Schedule of Investment Returns  
Pension Trust Fund Plans  
(Last 10 Fiscal Years)  
September 30, 2019**

	<u>9/30/2019</u>	<u>9/30/2018</u>	<u>9/30/2017</u>	<u>9/30/2016</u>	<u>9/30/2015</u>	<u>9/30/2014</u>	
<b>Police Officers' Pension Trust Fund Plan</b>							
Annual Money-Weighted Rate of Return							PRIOR INFORMATION NOT AVAILABLE
Net of Investment Expense	3.95%	9.76%	12.32%	10.62%	-1.48%	10.40%	
<b>Firefighters' Pension Trust Fund Plan</b>							
Annual Money-Weighted Rate of Return							PRIOR INFORMATION NOT AVAILABLE
Net of Investment Expense	3.82%	9.27%	11.83%	10.10%	-1.52%	9.98%	

The data presented above was measured using actuarial methods prescribed by GASB Statements numbers 67 and 68.

Additional years will be added to this schedule annually until 10 years of data is presented.

**City of Flagler Beach, Florida**  
**Schedule of Changes in Total OPEB Liability and Related Ratios**  
**(Last 10 Fiscal Years)**  
**September 30, 2019**

Reporting period ending Measurement date	<u>9/30/2019</u> <u>9/30/2018</u>	<u>9/30/2018</u> <u>9/30/2017</u>	
<b>TOTAL OPEB LIABILITY</b>			
Service cost	\$ 37,961	\$ 40,191	PRIOR INFORMATION NOT AVAILABLE**
Interest	14,031	11,433	
Changes of assumptions	(23,985)	(26,484)	
Benefit payments	<u>(11,546)</u>	<u>(10,617)</u>	
Net change in total OPEB liability	16,461	14,523	
Total OPEB liability - beginning	<u>353,205</u>	<u>338,682</u>	
Total OPEB liability - ending (a)	<u>\$ 369,666</u>	<u>\$ 353,205</u>	
Covered employee payroll*	\$3,542,740	\$ 3,456,332	
Net OPEB liability as a percentage of covered employee payroll	10.43%	10.22%	

**Notes to Schedule:**

\*FY 2018 Covered Payroll, projected based on actual FY 2017 Covered Payroll

*Changes of assumptions:*

Changes of assumptions and other inputs reflect the effects of changes in the discount rate each period. The following are the discount rates used in each period:

Fiscal Year Ending September 30, 2019:	4.18%
Fiscal Year Ending September 30, 2018:	3.64%
Fiscal Year Ending September 30, 2017:	3.06%

\*\*This table will be built out to include a ten-year history.

## **OTHER REPORTS**

**INDEPENDENT AUDITOR’S REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS**

To the Honorable Mayor, City Commissioners, and City Manager of the City of Flagler Beach, Florida

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of the governmental activities, the business-type activities and each major fund of the City of Flagler Beach, Florida (City), as of and for the year ended September 30, 2019, and the related notes to the financial statements, which collectively comprise the City’s basic financial statements, and have issued our report thereon dated June 30, 2020.

**Internal Control over Financial Reporting**

In planning and performing our audit of the financial statements, we considered the City’s internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the City’s internal control. Accordingly, we do not express an opinion on the effectiveness of the City’s internal control.

*A deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. *A material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity’s financial statements will not be prevented, or detected and corrected on a timely basis. *A significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or, significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

**Compliance and Other Matters**

As part of obtaining reasonable assurance about whether the City’s financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

## **Purpose of this Report**

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

*The Nichols Group*

The Nichols Group, P.A.  
Certified Public Accountants  
Fleming Island, Florida

June 30, 2020

## **INDEPENDENT AUDITOR'S REPORT ON COMPLIANCE FOR EACH MAJOR PROGRAM AND ON INTERNAL CONTROL OVER COMPLIANCE REQUIRED BY THE UNIFORM GUIDANCE**

To the Honorable Mayor, City Commissioners, and City Manager of the City of Flagler Beach, Florida

### **Report on Compliance for Each Major Federal Program**

We have audited the City of Flagler Beach, Florida's (City) compliance with the types of compliance requirements described in the *OMB Compliance Supplement* that could have a direct and material effect on each of the City's major federal programs for the year ended September 30, 2019. The City's major federal programs are identified in the summary of auditor's results section of the accompanying schedule of findings and questioned costs.

#### ***Management's Responsibility***

Management is responsible for compliance with federal statutes, regulations, and the terms and conditions of its federal awards applicable to its federal programs.

#### ***Auditor's Responsibility***

Our responsibility is to express an opinion on compliance for each of the City's major federal programs based on our audit of the types of compliance requirements referred to above. We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and the audit requirements of Title 2 U.S. *Code of Federal Regulations* Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance). Those standards and the Uniform Guidance require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on a major federal program occurred. An audit includes examining, on a test basis, evidence about the City's compliance with those requirements and performing such other procedures as we considered necessary in the circumstances.

We believe that our audit provides a reasonable basis for our opinion on compliance for each major federal program. However, our audit does not provide a legal determination of the City's compliance.

#### ***Opinion on Each Major Federal Program***

In our opinion, the City complied, in all material respects, with the types of compliance requirements referred to above that could have a direct and material effect on each of its major federal programs for the year ended September 30, 2019.

#### **Report on Internal Control over Compliance**

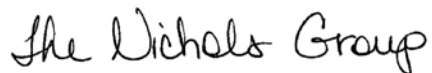
Management of the City, is responsible for establishing and maintaining effective internal control over compliance with the types of compliance requirements referred to above. In planning and performing our audit of compliance, we considered the City's internal control over compliance with the types of requirements that could have a direct and material effect on each major federal program to determine the auditing procedures that are appropriate in the circumstances for the purpose of expressing an opinion on compliance for each major federal program and to test and report on internal control over compliance in accordance with the Uniform Guidance, but not for the purpose of expressing an opinion on the effectiveness of internal control over compliance.

Accordingly, we do not express an opinion on the effectiveness of the City's internal control over compliance.

*A deficiency in internal control over compliance* exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a federal program on a timely basis. *A material weakness in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a federal program will not be prevented, or detected and corrected, on a timely basis. *A significant deficiency in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance with a type of compliance requirement of a federal program that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over compliance was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies. We did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing based on the requirements of the Uniform Guidance. Accordingly, this report is not suitable for any other purpose.



The Nichols Group, P.A.  
Certified Public Accountants  
Fleming Island, Florida

June 30, 2020



**City of Flagler Beach, Florida**  
**Schedule of Expenditures of Federal Awards**  
**For the Year Ended September 30, 2019**

Schedule of Expenditures of Federal Awards  
For the Year Ended September 30, 2019

Federal Grantor/Pass-Through Grantor/Program Title	CFDA Number	Contract/ Grant Number	Federal Award Amount	Federal Expenditures
U.S. Department of Justice				
Passed Through Florida Department of Legal Affairs - Office of the Attorney Division				
Crime Victim Assistance	16.575	00049	\$ 116,444	\$ 100,876
U.S. Department of Homeland Security				
Passed Through Federal Emergency Management Agency (FEMA)				
Disaster Grants - Public Assistance (Presidentially Declared Disasters)	97.036	4283	9,440,624	1,178,698
Disaster Grants - Public Assistance (Presidentially Declared Disasters)	97.036	4337	<u>1,062,628</u>	<u>1,062,628</u>
Total Disaster Grants			<u>10,503,252</u>	<u>2,241,326</u> <1>
Hazard Mitigation Grant	97.039	4283-49R	270,000	253,217
Hazard Mitigation Grant	97.039	4283-73R	<u>28,797</u>	<u>28,797</u>
Total Hazard Mitigation Grants			<u>298,797</u>	<u>282,014</u>
Total U.S. Department of Homeland Security			<u>10,802,049</u>	<u>2,523,340</u>
Total Expenditures of Federal Awards			<u>\$ 10,918,493</u>	<u>\$ 2,624,216</u>

<1> The Office of Management and Budget (OMB) requires that only expenditures that were approved by FEMA during the fiscal year be reported on the Schedule of Federal Awards (SEFA). The remaining expenditures will be reported on the SEFA in future years, when approved by FEMA.

The current Schedule is reporting approved expenditures that occurred during the following years:

16/17 Hurricane Matthew	\$ 49,621
17/18 Hurricane Matthew	1,053,062
18/19 Hurricane Matthew	76,015
16/17 Hurricane Irma	312,199
17/18 Hurricane Irma	749,139
18/19 Hurricane Irma	<u>1,290</u>
	<u>\$ 2,241,326</u>

**Note to Schedule of Expenditures of Federal Awards –**

This Schedule is presented using the modified accrual basis of accounting for grants which are accounted for in governmental funds and on the accrual basis of accounting for grants which are accounted for in proprietary funds. Such expenditures are recognized following the cost principles in Title 2 U.S. Code of Federal Regulations Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards (Uniform Guidance), wherein certain types of expenditures are not allowable or are limited as to reimbursement. The information in this Schedule is presented in accordance with the requirements of the Uniform Guidance, Audits of States, Local Governments, and NonProfit Organizations and Chapter 10.500, Rules of the Auditor General. Therefore, some amounts presented in this Schedule may differ from amounts presented in, or used in the preparation of, the basic financial statements.

**City of Flagler Beach, Florida**  
**Schedule of Findings and Questioned Costs**  
**For the Year Ended September 30, 2019**

**Schedule of Findings and Questioned Costs**  
**For the Year Ended September 30, 2019**

**Section I - Summary of Auditors' Results**

**Financial Statements**

Type of auditors' report issues on whether the financial statements audited were prepared in accordance with GAAP:	Unmodified
Internal control over financial reporting:	
Material weaknesses(es) identified?	No
Significant deficiency(ies) identified?	None Reported
Noncompliance material to financial statements noted?	No

**Federal Awards**

Internal control over major Federal Programs:	
Material weaknesses(es) identified?	No
Significant deficiency(ies) identified?	None Reported
Type of auditors' report issued on compliance for major Federal programs:	Unmodified
Any audit findings disclosed that are required to be reported in accordance with 2 CFR 200.516(a)?	No
Identification of major Federal programs:	
Disaster Grants - Public Assistance	<u>CFDA Number</u> 97.036
Dollar threshold used to distinguish between type A and type B programs:	\$ 750,000
Auditor qualified as low risk auditee?	No

**Section II- Financial Statement Findings**

No matters are reported.

**Section III- Federal Awards Findings and Questioned Costs**

No matters are reported.

**City of Flagler Beach, Florida  
Summary Schedule of Prior Year Findings  
For the Year Ended September 30, 2019**

There were no prior year findings.



**MANAGEMENT LETTER OF INDEPENDENT AUDITORS  
REQUIRED BY CHAPTER 10.550,  
RULES OF THE AUDITOR GENERAL**

To the Honorable Mayor, City Commissioners, and City Manager of the City of Flagler Beach, Florida

**Report on the Financial Statements**

We have audited the financial statements of the City of Flagler Beach, Florida (City), as of and for the fiscal year ended September 30, 2019, and have issued our report thereon dated June 30, 2020.

**Auditor's Responsibility**

We conducted our audit in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; the audit requirements of Title 2 U.S. Code of Federal Regulations Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance); and Chapter 10.550, Rules of the Auditor General.

**Other Reporting Requirements**

We have issued our Independent Auditor's Report on Internal Control over Financial Reporting and on Compliance and Other Matters Based on an Audit of the Financial Statements Performed in Accordance with *Government Auditing Standards*; Independent Auditor's Report on Compliance for Each Major Federal Program and Report on Internal Control over Compliance; Schedule of Findings and Questioned Costs; and Independent Accountant's Report on an examination conducted in accordance with *AICPA Professional Standards*, AT-C Section 315, regarding compliance requirements in accordance with Chapter 10.550, Rules of the Auditor General. Disclosures in those reports and schedule, which are dated June 30, 2020, should be considered in conjunction with this management letter.

**Prior Audit Findings**

Section 10.554(1)(i)1., Rules of the Auditor General, requires that we determine whether or not corrective actions have been taken to address findings and recommendations made in the preceding financial audit report. There were no recommendations made in the preceding financial audit report.

**Official Title and Legal Authority**

Section 10.554(1)(i)4., Rules of the Auditor General, requires that the name or official title and legal authority for the primary government and each component unit of the reporting entity be disclosed in this management letter, unless disclosed in the notes to the financial statements.

This information is disclosed in Note 1-A in the Financial Statements.

### **Financial Condition and Management**

Sections 10.554(1)(i)5.a. and 10.556(7), Rules of the Auditor General, require us to apply appropriate procedures and communicate the results of our determination as to whether or not the City has met one or more of the conditions described in Section 218.503(1), Florida Statutes, and to identify the specific condition(s) met. In connection with our audit, we determined that the City did not meet any of the conditions described in Section 218.503(1), Florida Statutes.

Pursuant to Sections 10.554(1)(i)5.b. and 10.556(8), Rules of the Auditor General, we applied financial condition assessment procedures for the City. It is management's responsibility to monitor the City's financial condition, and our financial condition assessment was based in part on representations made by management and review of financial information provided by same.

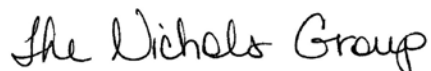
Section 10.554(1)(i)2., Rules of the Auditor General, requires that we communicate any recommendations to improve financial management. In connection with our audit, we did not have any such recommendations.

### **Additional Matters**

Section 10.554(1)(i)3., Rules of the Auditor General, requires us to communicate noncompliance with provisions of contracts or grant agreements, or abuse, that have occurred, or are likely to have occurred, that have an effect on the financial statements that is less than material but warrants the attention of those charged with governance. In connection with our audit, we did not note any such findings.

### **Purpose of this Letter**

Our management letter is intended solely for the information and use of the Legislative Auditing Committee, members of the Florida Senate and the Florida House of Representatives, the Florida Auditor General, Federal and other granting agencies, the Honorable Mayor, City Commissioners, and City Manager of the City, and is not intended to be and should not be used by anyone other than these specified parties.



The Nichols Group, P.A.  
Certified Public Accountants  
Fleming Island, Florida

June 30, 2020



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## **INDEPENDENT ACCOUNTANT'S REPORT ON COMPLIANCE WITH SECTION 218.415, FLORIDA STATUTES**

To the Honorable Mayor, City Commissioners, and City Manager of  
the City of Flagler Beach, Florida

### **Report on Compliance**

We have examined the City of Flagler Beach, Florida's (City) compliance with the requirements of Section 218.415, Florida Statutes, as and for the year ended September 30, 2019, as required by Section 10.556(10)(a), Rules of the Auditor General. Management is responsible for the City's compliance with those requirements. Our responsibility is to express an opinion on the City's compliance based on our examination.

### **Scope**

Our examination was conducted in accordance with attestation standards established by the American Institute of Certified Public Accountants and, accordingly, included examining, on a test basis, evidence about the City's compliance with those requirements and performing such other procedures as we considered necessary in the circumstances. We believe that our examination provides a reasonable basis for our opinion. Our examination does not provide a legal determination on the City's compliance with specified requirements.

### **Opinion**

In our opinion, the City complied, in all material respects, with the aforementioned requirements for the year ended September 30, 2019.

This report is intended solely for the information and use of the Legislative Auditing Committee, members of the Florida Senate and the Florida House of Representatives, the Florida Auditor General, Federal and other granting agencies, the honorable Mayor, City Commissioners, and applicable management, and is not intended to be and should not be used by anyone other than these specified parties.

*The Nichols Group*

The Nichols Group, P.A.  
Certified Public Accountants  
Fleming Island, Florida

June 30, 2020