# TOWN OF REDINGTON BEACH, FLORIDA

BASIC FINANCIAL STATEMENTS, SUPPLEMENTARY INFORMATION, AND REGULATORY REPORTS

YEAR ENDED SEPTEMBER 30, 2020



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# INDEPENDENT AUDITORS' REPORT

Honorable Mayor and Members of the Board of Commissioners Town of Redington Beach, Florida

# **Report on the Financial Statements**

We have audited the accompanying financial statements of the governmental activities, the businesstype activities, and each major fund of the Town of Redington Beach, Florida (Town), as of and for the year ended September 30, 2020, and the related notes to the financial statements, which collectively comprise the Town's basic financial statements as listed in the table of contents.

# Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

# Auditors' Responsibility

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditors' judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.



# Opinions

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, the business-type activities, and each major fund of the Town as of September 30, 2020, and the respective changes in financial position and, where applicable, cash flows thereof for the year then ended in accordance with accounting principles generally accepted in the United States of America.

# **Other Matters**

# Required Supplementary Information

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis and budgetary comparison information of the General Fund be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information or provide any assurance.

# Other Information

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Town's basic financial statements. The budgetary comparison information of the Capital Projects Fund is presented for purposes of additional analysis and is not a required part of the basic financial statements.

The budgetary comparison information of the Capital Projects Fund is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the budgetary comparison information is fairly stated, in all material respects, in relation to the basic financial statements as a whole.

# Other Reporting Required by *Government Auditing Standards*

In accordance with *Government Auditing Standards*, we have also issued our report dated February 4, 2021, on our consideration of the Town's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is solely to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the Town's internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Town's internal control over financial reporting and compliances.

Clifton Larson Allen LLP

CliftonLarsonAllen LLP

Tampa, Florida February 4, 2021

As management of the Town of Redington Beach (Town), we offer readers of the Town's basic financial statements this narrative overview and analysis of the financial activities of the Town for the fiscal year ended September 30, 2020. As with other sections on this financial report, the information contained within this narrative should be considered as only a part of a greater whole and will mainly:

- 1. Focus on significant financial issues within the Town as of September 30, 2020;
- 2. Provide an overview of the Town's financial activity through September 30, 2020;
- 3. Identify any material deviations from the budgets as present and approved and subsequently closed at the end of the 2020 fiscal year; and
- 4. Focus on major funds (General Fund, Capital Projects Fund, Stormwater Utility Fund) and identify/discuss issues and/or concerns as to each fund.

# Financial Highlights

- The assets of the Town of Redington Beach exceeded its liabilities at September 30, 2020, by \$11,423,207 (net position).
- The Town's total net position increased by \$448,487 (4.1%) during the year ended September 30, 2020. The governmental net position increased by \$492,105 (6.9%) and the business type net position decreased by \$43,618 (-1.1%) during the year ended September 30, 2020.
- Total revenues for the Town decreased significantly by \$818,176 (-31.5%) primarily due to a decrease in operating grants and contributions for the Gulf Boulevard Project.

# **Overview of Financial Statements**

This discussion and analysis is intended to serve as an introduction to the Town's basic financial statements. The Town's basic financial statements are comprised of three components: 1) government-wide financial statements, 2) fund financial statements, and 3) notes to financial statements. This report also contains other required supplementary information in addition to the basic financial statements themselves.

#### **Government-Wide Financial Statements**

The government-wide financial statements are designed to provide readers with a broad overview of the Town's finances, in a manner similar to a private sector business:

The *statement of net position* presents information on all of the Town's assets and liabilities, with the difference between the two reported as net position. Over time, increases or decreases in net position may serve as a useful indicator of whether the financial position of the Town is improving or deteriorating.

The *statement of activities* presents information showing how the Town's net position changed during the most recent fiscal year. All changes in net position are reported as soon as the change occurs, regardless of the timing of related cash flows. Thus, revenues and expenses are reported in this statement for some items that will only result in cash flows in future fiscal periods.

### **Overview of Financial Statements (Continued)**

#### Government-Wide Financial Statements (Continued)

The government-wide financial statements distinguish functions of the Town that are principally supported by property taxes and intergovernmental revenues (governmental activities) from other functions that are intended to recover all or a significant portion of their costs through user fees and charges (business-type activities). The government activities of the Town include general government, public safety, public works, physical environment, and transportation. The business-type activities of the Town include stormwater management.

The government-wide financial statements can be found on pages 10 to 11 of this report.

### Fund Financial Statements

A fund is a grouping of related accounts that is used to maintain control over resources that have been segregated for specific activities or objectives. The Town used fund accounting to ensure and demonstrate compliance with financial-related legal requirements. All of the funds of the Town can be divided into two categories: governmental funds and proprietary funds.

**Governmental Funds** – Governmental funds include the General Fund and the Capital Projects Fund and are used to account for essentially the same functions reported as governmental activities in the government-wide financial statements. However, unlike the government-wide financial statements, governmental fund financial statements focus on near-term inflows of spendable resources, as well as on balances of spendable resources available at the end of the fiscal year. Such information may be useful in evaluation of the Town's near-term financing requirements and can be found on pages 12 to 15.

Because the focus of governmental funds is narrower than that of the government-wide financial statements, it is useful to compare the information presented for governmental funds with similar information presented for governmental activities in the government-wide financial statements. By doing so, readers may better understand the long-term impact of the Town's near-term financing decisions.

Both the governmental fund balance sheet and the governmental fund statement of revenues, expenditures, and changes in fund balances provide a reconciliation to facilitate this comparison between governmental funds and governmental activities. These reconciliations are on pages 13 and 15.

**Proprietary Fund** – The proprietary fund includes the Stormwater Utility Fund (an enterprise fund) which is used to account for operations that are financed and operated in a manner similar to private business enterprises where the costs (expenses, including depreciation) of providing services to the general public on a continuing basis are financed through user charges. The accrual basis of accounting is used for enterprise funds. The basic proprietary fund financial statements can be found on pages 16 to 18 of this report.

### **Overview of Financial Statements (Continued)**

#### Notes to Basic Financial Statements

The notes provide additional information that is essential for a full understanding of the data provided in the government-wide and fund financial statements. The notes to the financial statements can be found on pages 19 to 32 of this report.

#### Other Information

In addition to the basic financial statements and accompanying notes, this report also presents certain required supplementary information concerning the Town's budget process. The Town adopts an annual expenditures budget for all governmental funds. A budgetary comparison statement has been provided for the General Fund as required supplementary information. The required supplementary information can be found on page 33.

#### Statement of Net Position

The following table presents a summary of the Town's net position for the fiscal year ended September 30, 2020, compared to September 30, 2019. The summary reflects a positive financial position based on the key measures described below.

	Govern Acti	nmer vities		Business-Type Activities											
	2020		2019		2020		2019		2019		2019		2020		2019
ASSETS	 														
Current Assets	\$ 5,487,977	\$	4,937,011	\$	927,256	\$	855,664	\$	6,415,233	\$	5,792,675				
Capital Assets (Net)	2,220,128		2,239,590		2,892,173		3,005,756		5,112,301		5,245,346				
Total Assets	7,708,105		7,176,601		3,819,429		3,861,420		11,527,534		11,038,021				
LIABILITIES															
Current Liabilities	 102,102		62,703		2,225		598		104,327		63,301				
NET POSITION															
Invested in Capital Assets	2,172,489		2,239,590		2,892,173		3,005,756		5,064,662		5,245,346				
Restricted	1,944,012		1,743,305		925,031		855,066		2,869,043		2,598,371				
Unrestricted	3,489,502		3,131,003		-		-		3,489,502		3,131,003				
Total Net Position	\$ 7,606,003	\$	7,113,898	\$	3,817,204	\$	3,860,822	\$	11,423,207	\$	10,974,720				

# Statement of Net Position September 30,

Net position may serve over time as a useful indicator of a government's financial position. In the case of the Town, assets exceeded liabilities by \$11,423,207 as of September 30, 2020. The largest portion of the Town's net position reflects its investment in capital assets, (e.g. land, buildings, improvements, and equipment). The Town uses these capital assets to provide services to its citizens; consequently, these assets are not available for future spending. The unrestricted net position of the Town increased by \$358,499 to \$3,489,502, as of September 30, 2020. Unrestricted net position may be available for appropriation.

#### **Government-Wide Financial Analysis**

#### Statement of Activities

*Statement of Activities:* The Town's total revenues decreased by \$818,178 (-31.5%) from the prior year. The total cost of all programs and services (total expenses) decreased by \$809,773 (-37.9%). The decrease in total revenues and expenses is directly related to the decrease in operating grants and contributions revenue and related infrastructure expense for the Gulf Boulevard Undergrounding Project through the Pennies for Pinellas Program. The following table presents a summary of the changes in net position for the fiscal year ended September 30, 2020, compared to 2019.

	Governmen	tal Activities	Business-Ty	pe Activities	Total Primar	y Government
	2020	2019	2020	2019	2020	2019
REVENUES						
Program Revenues:						
Charges for Services	\$ 11,136	\$ 6,707	\$ 95,395	\$ 96,804	\$ 106,531	\$ 103,511
Operating Grants	φ 11,130	\$ 0,707	φ 95,595	φ 90,004	φ 100,551	φ 103,511
and Contributions	86,758	1,016,074	_	_	86,758	1,016,074
General Revenues:	00,750	1,010,074			00,700	1,010,074
Property Taxes	908,023	837,316	_	_	908,023	837,316
Sales and Use Taxes	179,312	197,471	_		179,312	197,471
Franchise Fees	140,349	139,947	_	_	140,349	139,947
Utility Taxes	188,845	182,246	_	_	188,845	182,246
State Revenue Sharing	127,341	37,082	_	_	127,341	37,082
Investment Income	20,068	56,149	6,368	8,534	26,436	64,683
Miscellaneous	12,591	15,819	-	215	12,591	16,034
Total Revenues	1,674,423	2,488,811	101,763	105,553	1,776,186	2,594,364
EXPENSES						
Program Activities:						
Primary Government:						
Activities:						
General Government	392,880	376,490	-	-	392,880	376,490
Culture and Recreation	128,927	123,085	-	-	128,927	123,085
Public Safety	415,873	404,807	-	-	415,873	404,807
Public Works	123,522	129,970	-	-	123,522	129,970
Physical Environment	82,473	928,396	-	-	82,473	928,396
Transportation	38,643	33,338	-	-	38,643	33,338
Business-Type Activities:						
Stormwater Utility	-	-	145,381	141,386	145,381	141,386
Total Expenses	1,182,318	1,996,086	145,381	141,386	1,327,699	2,137,472
Change in Net Position	492,105	492,725	(43,618)	(35,833)	448,487	456,892
Net position - beginning of year	7,113,898	6,621,173	3,860,822	3,896,655	10,974,720	10,517,828
Net position - end of year	\$ 7,606,003	\$ 7,113,898	\$ 3,817,204	\$ 3,860,822	\$ 11,423,207	\$ 10,974,720

#### Change in Net Position Years Ended September 30,

# **Government-Wide Financial Analysis (Continued)**

#### Statement of Activities (Continued)

*Governmental Activities:* The following list represents the three major costs associated with the Town's functional activities:

- Net Results of Activities, which will impact (increase/decrease) current assets and unrestricted net position
- Spending of Current Assets on Capital Assets, which will reduce current assets and increase capital assets and will reduce unrestricted net position and increase amounts invested in capital assets
- Reduction of Capital Assets through Depreciation, which will reduce capital assets and invested in capital assets, net of debt

# Governmental Fund Budgetary Highlights

There were no significant changes in amounts budgeted compared to actual expenditures within the General Fund. Significant budgetary increases were noted for the following: \$5,785 in transportation, and approximately, \$8,000 in Town Clerk. These increases were offset by budgetary decreases of \$8,000 in administration, and approximately, \$5,785 in parks and recreation.

#### Capital Assets

Depreciable capital asset additions of \$14,434, \$56,253, and \$9,500 were due to assets purchased in the General Fund, Capital Projects Fund, and Stormwater Fund, respectively. Refer to Note 3 for further details.

#### Financial Analysis of the Town's Funds

As noted earlier, the Town uses fund accounting to ensure and demonstrate compliance with finance related legal requirements.

*Governmental Funds:* Government funds provide information on near-term inflows, outflows, and balances of spendable resources. This information is useful in assessing the Town's financing requirements. In particular, unassigned fund balances may serve as a useful measure of the Town's net resources available for spending at the end of the fiscal year. The Town had an unassigned fund balance of \$2,388,441 at September 30, 2020.

#### Economic Factors and Next Year's Budget

The Town does not foresee any economic conditions that may adversely affect the Town's future financial position. The Town's primary recurring revenue source is Ad Valorem taxes for fiscal year 2021, and the millage rate stayed the same as 2020.

The Town did not budget for any items relating to the Gulf Boulevard Project as the project is near completion and the Town does not foresee any expenditures. The Town applied for and received a grant from the Tampa Bay Environmental Restoration Fund for a Stormwater Improvement Project. The Town budgeted nearly \$158,000 in the Stormwater Fund for FY 20-21 for it.

# **Financial Contact**

The Town's financial statements are designed to present users (residents, taxpayers, customers, investors, creditors, elected and appointed officials) with a general overview of the Town's finances and to demonstrate the Town's accountability. If you have questions about the report or need additional financial information, contact the Town by writing to Town of Redington Beach Town Hall, 105 164<sup>th</sup> Avenue, Redington Beach, Florida 33708, or by calling 727.391.3875.

Honorable Tom Dorgan, Commissioner Commissioner of Finance Missy Clarke, Town Clerk Finance Administrator

### TOWN OF REDINGTON BEACH, FLORIDA STATEMENT OF NET POSITION SEPTEMBER 30, 2020

ASSETS		overnmental Activities		Business-Type Activities		Total
Current Assets:						
Cash	\$	1,419,092	\$	246,111	\$	1,665,203
Investments	Ŷ	3,962,296	Ŷ	665,809	Ŷ	4,628,105
Accounts Receivable		89,102		15,336		104,438
Prepaid Items		17,487		-		17,487
Total Current Assets		5,487,977		927,256		6,415,233
Capital Assets:						
Nondepreciable		522,135		-		522,135
Depreciable, Net of Accumulated						
Depreciation		1,697,993		2,892,173		4,590,166
Total Capital Assets		2,220,128		2,892,173		5,112,301
Total Assets		7,708,105		3,819,429		11,527,534
LIABILITIES						
Current Liabilities:						
Accounts Payable		89,870		596		90,466
Accrued Liabilities		11,212		1,629		12,841
Unearned Revenue		1,020				1,020
Total Current Liabilities		102,102		2,225		104,327
Total Liabilities		102,102		2,225		104,327
NET POSITION						
Invested in Capital Assets		2,172,489		2,892,173		5,064,662
Restricted		1,944,012		925,031		2,869,043
Unrestricted		3,489,502		-		3,489,502
Total Net Position	\$	7,606,003	\$	3,817,204	\$	11,423,207

# TOWN OF REDINGTON BEACH, FLORIDA STATEMENT OF ACTIVITIES YEAR ENDED SEPTEMBER 30, 2020

		Program Revenues					CI	hange	ense) Revenue es in Net Positi	on	
				O	perating				iry Governmen	t	
		Cha	arges for	Gra	ants and	Go	overnmental	Bu	siness-Type		
	Expenses	Se	ervices	Con	tributions		Activities		Activities		Total
FUNCTION/PROGRAM ACTIVITIES											
Government Activities:											
General Government	\$ 392,880	\$	3,693	\$	-	\$	(389,187)	\$	-	\$	(389,187)
Culture and Recreation	128,927		-		-		(128,927)		-		(128,927)
Public Safety	415,873		7,443		-		(408,430)		-		(408,430)
Public Works	123,522		-		-		(123,522)		-		(123,522)
Physical Environment	82,473		-		76,531		(5,942)		-		(5,942)
Transportation	38,643		-		10,227		(28,416)		-		(28,416)
Total Government Activities	1,182,318		11,136		86,758		(1,084,424)		-		(1,084,424)
Business-Type Activities:											
Stormwater Utility	145,381		95,395		_		-		(49,986)		(49,986)
Total Primary Government	\$ 1,327,699	\$	106,531	\$	86,758		(1,084,424)		(49,986)		(1,134,410)
	GENERAL REVE	NUES									
	Taxes:										
	Property Taxe	s					908,023		-		908,023
	Sales and Us						179,312		-		179,312
	Franchise Fee						140,349		-		140,349
	Utility Taxes						188,845		-		188,845
	State Revenu	e Sharin	na				127,341		-		127,341
	Investment Inco		5				20,068		6,368		26,436
	Miscellaneous						12,591		-		12,591
	Total Gener	ral Reve	nues				1,576,529		6,368		1,582,897
	CHANGE IN NET	POSITI	ON				492,105		(43,618)		448,487
	Net Position - Beg	ginning o	of Year				7,113,898		3,860,822		10,974,720
	<b>NET POSITION -</b>	END OF	YEAR			\$	7,606,003	\$	3,817,204	\$	11,423,207

See accompanying Notes to Basic Financial Statements.

### TOWN OF REDINGTON BEACH, FLORIDA BALANCE SHEET – GOVERNMENTAL FUNDS SEPTEMBER 30, 2020

	Capital					
		General		Projects		Total
ASSETS						
Cash Investments Accounts Receivable Prepaid Items	\$	791,288 2,681,104 54,086 17,487	\$	627,804 1,281,192 35,016 -	\$	1,419,092 3,962,296 89,102 17,487
Total Assets	\$	3,543,965	\$	1,944,012	\$	5,487,977
LIABILITIES AND FUND BALANCES						
LIABILITIES						
Accounts Payable	\$	89,870	\$	-	\$	89,870
Accrued Liabilities		11,212		-		11,212
Unearned Revenue		1,020		-		1,020
Total Liabilities		102,102		-		102,102
FUND BALANCES						
Nonspendable		17,487		-		17,487
Restricted		-		1,944,012		1,944,012
Committed		1,035,935		-		1,035,935
Unassigned		2,388,441		-		2,388,441
Total Fund Balances		3,441,863		1,944,012		5,385,875
Total Liabilities and Fund Balance	\$	3,543,965	\$	1,944,012	\$	5,487,977

# TOWN OF REDINGTON BEACH, FLORIDA RECONCILIATION OF THE BALANCE SHEET – GOVERNMENTAL FUNDS TO THE STATEMENT OF NET POSITION SEPTEMBER 30, 2020

Fund Balances - Total Governmental Funds		\$ 5,385,875
Amounts reported for governmental activities in the statement of net position are different because:		
Capital assets used in governmental activities are not financial resources and, therefore, are not reported in the governmental funds. Governmental Capital Assets Less: Accumulated Depreciation	3,815,265 1,595,137)	 2,220,128
Net Position of Governmental Activities		\$ 7,606,003

### TOWN OF REDINGTON BEACH, FLORIDA STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES – GOVERNMENTAL FUNDS YEAR ENDED SEPTEMBER 30, 2020

		General	Capital Projects			Total
REVENUES				110,000		- otdi
Property Taxes	\$	908,023	\$	-	\$	908,023
Sales and Use Taxes	Ŧ	18,378	Ŧ	168,993	Ŧ	187,371
Franchise Fees		140,349		-		140,349
Utility Taxes		188,845		-		188,845
Licenses and Permits		3,693		-		3,693
Intergovernmental Revenues		129,509		76,531		206,040
Fines and Forfeitures		7,443		-		7,443
Investment Income		12,214		7,854		20,068
Miscellaneous Revenues		12,591		-		12,591
Total Revenues		1,421,045		253,378		1,674,423
EXPENDITURES						
Current:						
General Government		346,905		-		346,905
Public Safety		405,956		-		405,956
Public Works		104,591		-		104,591
Transportation		33,234		-		33,234
Physical Environment:						
Road and Streets		-		82,473		82,473
Culture and Recreation		110,810		8,200		119,010
Capital Outlay		14,434		56,253		70,687
Total Expenditures		1,015,930		146,926		1,162,856
EXCESS OF REVENUES OVER						
EXPENDITURES		405,115		106,452		511,567
OTHER FINANCING SOURCES (USES)						
Transfers In		-		36,710		36,710
Transfers Out		(36,710)		-		(36,710)
Total Other Financing Sources (Uses)		(36,710)		36,710		-
NET CHANGE IN FUND BALANCES		368,405		143,162		511,567
Fund Balances - Beginning of Year		3,073,458		1,800,850		4,874,308
FUND BALANCES - END OF YEAR	\$	3,441,863	\$	1,944,012	\$	5,385,875

See accompanying Notes to Basic Financial Statements.

### TOWN OF REDINGTON BEACH, FLORIDA RECONCILIATION OF THE STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES – GOVERNMENTAL FUNDS TO THE STATEMENT OF ACTIVITIES YEAR ENDED SEPTEMBER 30, 2020

Net Change in Fund Balances - Total Governmental Funds	\$ 511,567
Amounts reported for governmental activities in the statement of activities are different because:	
Governmental funds report capital outlays as expenditures. However, in the statement of activities, the cost of those assets is depreciated over their estimated useful lives.	
Capital Outlay	70,687
Less: Depreciation	 (90,149)
Change in Net Position of Governmental Activities	\$ 492,105

# TOWN OF REDINGTON BEACH, FLORIDA STATEMENT OF NET POSITION PROPRIETARY FUND SEPTEMBER 30, 2020

	Stormwate Utility Fund	
ASSETS		
Current Assets:	•	
Cash	\$	246,111
Investments		665,809
Accounts Receivable		15,336
Total Current Assets		927,256
Noncurrent Assets: Capital Assets:		
Depreciable, Net of Accumulated Depreciation		2,892,173
		,, -
Total Assets		3,819,429
LIABILITIES		
Accounts Payable		596
Accrued Liabilities		1,629
Total Liabilities		2,225
		_,
NET POSITION		
Invested in Capital Assets		2,892,173
Restricted		925,031
Total Net Position	\$	3,817,204
		-,,

# TOWN OF REDINGTON BEACH, FLORIDA STATEMENT OF REVENUES, EXPENSES, AND CHANGES IN NET POSITION PROPRIETARY FUND YEAR ENDED SEPTEMBER 30, 2020

	-	tormwater Itility Fund
OPERATING REVENUES User Charges	\$	95,395
OPERATING EXPENSES		
Contract Services, Maintenance, and Other		22,298
Depreciation		123,083
Total Operating Expenses		145,381
OPERATING LOSS		(49,986)
NONOPERATING REVENUES		
Investment Income		6,368
Total Nonoperating Revenues		6,368
CHANGE IN NET POSITION		(43,618)
Net Position - Beginning of Year		3,860,822
NET POSITION - END OF YEAR	\$	3,817,204

### TOWN OF REDINGTON BEACH, FLORIDA STATEMENT OF CASH FLOWS PROPRIETARY FUND YEAR ENDED SEPTEMBER 30, 2020

<b>CASH FLOWS FROM OPERATING ACTIVITIES</b> Cash Received from Customers Cash Paid to Suppliers for Goods and Services Net Cash Provided by Operating Activities	 ormwater ility Fund 95,682 (20,671) 75,011
CASH FLOWS FROM CAPITAL AND RELATED FINANCING ACTIVITIES Purchase of Capital Assets	(9,500)
CASH FLOWS FROM INVESTING ACTIVITIES Purchase of Investments, net Interest Earnings on Investments Net Cash Used by Investing Activities	 (133,286) 6,368 (126,918)
NET DECREASE IN CASH	(61,407)
Cash at Beginning of Year	 307,518
CASH AT END OF YEAR	\$ 246,111
RECONCILIATION OF OPERATING LOSS TO NET CASH PROVIDED BY OPERATING ACTIVITIES Operating Loss Adjustments to Reconcile Operating Loss to Net Cash Provided by Operating Activities:	\$ (49,986)
Depreciation Changes in Operating Assets and Liabilities: Decrease in Account Receivable Increase in Accounts Payable Increase in Accrued Liabilities Total Adjustments	 123,083 287 2 1,625 124,997
Net Cash Provided by Operating Activities	\$ 75,011

### NOTE 1 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The basic financial statements of the Town of Redington Beach, Florida (Town), have been prepared in accordance with accounting principles generally accepted in the United States of America (GAAP) as applied to governmental units. The Governmental Accounting Standards Board of the Financial Accounting Foundation (GASB) is the standard-setting body for governmental accounting and financial reporting. The more significant accounting policies established GAAP and used by the Town are discussed below.

### **Reporting Entity**

The Town is a municipal corporation that was established in 1945 by voter adoption of a charter for the Town under Laws of Florida 1945, Chapter 23513. An updated charter was approved at referendum on September 7, 1976. The Town has approximately 830 households with a total population of approximately 1,507. The Town is located within Pinellas County, Florida, on a barrier island between the Gulf of Mexico and the Intracoastal Waterway, bordered by North Redington Beach to the north and Madeira Beach to the south. The Town is noted primarily as a waterfront residential community.

The financial reporting entity consists exclusively of the Town as the primary government. There are no entities accountable or dependent upon the Town.

Financial accountability is defined as the appointment of a voting majority to an organization's board which either displays the ability to impose its will on that organization or the possibility that the Organization will impose or provide a financial burden or benefit to the primary government. Consequently, on these criteria, there are no component units to include in the Town's basic financial statements.

#### Basis of Presentation

The Town's basic financial statements include both the government-wide (reporting the Town as a whole) and fund financial statements (reporting the Town's major funds). Both the government-wide and fund financial statements categorize primary activities as either governmental or business-type.

#### **Government-Wide Financial Statements**

The government-wide financial statements include the statement of net position and the statement of activities. Individual funds are not displayed but the statements distinguish governmental activities, generally supported by taxes and Town general revenues, from business-type activities, generally financed in a whole or in part with fees charged to external customers.

# NOTE 1 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

#### **Basis of Presentation (Continued)**

### **Government-Wide Financial Statements (Continued)**

The statement of net position reflects, on a full accrual basis, all long-term assets and receivables, as well as long-term liabilities. The statement of activities presents the direct cost for each functional activity and applies program revenues to arrive at a net cost for the identified functions. There are no indirect costs for allocation. Program revenues must be directly associated with the government function or business-type activity. Operating grants and contributions include operating-specific and discretionary grants and contributions, while the capital grants and contributions column reflects capital-specific grants and contributions. General revenues of the Town further support the overall combined net costs of governmental functions. Additional sources of revenues include state revenue sharing, investment, and other miscellaneous sources of income.

### Fund Financial Statements

In order to ensure observance of limitations and restrictions on the use of the resources available, the financial records and accounts are maintained in accordance with the principles of fund accounting. The financial transactions of the Town are recorded in individual funds. Each fund is accounted for by providing a separate set of self-balancing accounts that comprises its assets, liabilities, fund balance, revenues and expenditures or expenses.

The fund financial statements are presented to emphasize the major funds of the Town. Fund financial statements are prepared on the modified accrual basis for governmental funds and the accrual basis for proprietary funds as described below.

Major governmental funds and the major proprietary fund are presented as separate columns in the fund financial statements. The Town considers all funds as major because of the public interest, even if the quantitative criteria under GASB Statement No. 34 has not been met.

The Town presents the following major governmental funds:

*General Fund* is the government's primary reporting vehicle for current government operations. It accounts for all financial resources not required by law or administrative action to be accounted for in another fund.

*Capital Projects Fund* is designed to account for the accumulation of funds that are restricted, committed or assigned to be used for the acquisition or construction of major projects and improvements.

The Town presents the following major proprietary fund:

Stormwater Utility Fund accounts for the activities of the stormwater system.

# NOTE 1 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

### **Basis of Accounting and Measurement Focus**

Basis of accounting refers to the point at which revenues or expenditures/expenses are recognized in the accounts and reported in the basic financial statements. It relates to the timing of the measurements made, regardless of the measurement focus applied.

# Accrual Basis of Accounting

Both governmental and business-type activities in the government-wide financial statements and the proprietary fund financial statements are presented on the accrual basis of accounting. Revenues are recorded when earned and expenses are recorded when incurred, regardless of the timing of related cash flows. Operating revenues and expenses of the proprietary funds are defined as revenues or expenses related to the provision of the applicable service. Nonoperating revenues and expenses include items unrelated to the provision of services.

### Modified Accrual Basis of Accounting

Under the modified accrual basis, revenues are recognized in the accounting period when they become measurable and available (susceptible to accrual).

Measurable means the amount of the transaction can be determined.

Revenues are considered to be available when they are collectible within the current period or soon enough thereafter to pay liabilities of the current period. For this purpose, the Town considers revenues to be available if collected within 60 days of the end of the current fiscal period, with the exception of grant revenues which is within nine months of the end of the current fiscal period.

# Measurement Focus

The governmental-wide financial statements are reported using the economic resources measurement focus and the accrual basis of accounting. Governmental fund financial statements are reported using the current financial resources measurement focus and the modified accrual basis of accounting.

# **Deposits and Investments**

The Town maintains a pooled cash account that is available for use by all funds. Each fund's portion of this pool is presented as cash in the financial statements. The Town has a savings account that is available for use by all funds for investment purposes. Each funds' portion of this pool is presented as investments in the financial statements. Interest income earned as a result of pooling is distributed monthly to the appropriate funds based on average daily balances.

### NOTE 1 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

#### **Deposits and Investments (Continued)**

In addition, nonpooled investments are held by several of the Town's funds consisting of certificates of deposits placed in a brokerage account, deposits in the Local Government Surplus Trust Fund Investment Pool administered by FL State Board of Administration (SBA), and deposits in the Florida Surplus Asset Fund Trust (FL SAFE) Investment Pool administered by PMA Financial Network.

Florida Statutes require state and local governmental units to deposit monies with financial institutions classified as "Qualified Public Depositories," a multiple financial institution pool whereby groups of securities pledged by the various financial institutions provide common collateral for their deposits of public funds.

This pool is provided as additional insurance to the Federal depository insurance and allows for additional assessments against the member institutions providing full insurance for public deposits. The Town had deposits only with qualifying institutions as of September 30, 2020.

### Capital Assets

Capital assets, which include property, plant, equipment, and infrastructure assets are, reported in the applicable governmental or business type activities columns in the government-wide financial statements. Capital assets acquired or constructed in excess of \$1,000 are recorded at historical cost, including all infrastructure assets (roads, bridges, and streets). Donated assets are recorded at acquisition value as of the date received.

Additions, improvements, and other capital outlays that significantly extend the useful life of an asset are capitalized. Other costs incurred for repair and maintenance are expensed as incurred.

Depreciation on all assets is provided on a straight-line basis over the following estimated useful lives:

Buildings	40 Years
Improvements	15 to 40 Years
Infrastructure	20 to 40 Years
Furniture and Fixtures	10 Years
Equipment	3 to 7 Years
Vehicles	5 Years
Data Processing Equipment	3 Years

#### **Compensated Absences**

Employees are not able to accrue and carryover vacation balances. Vacation leave will be paid to an employee upon separation from employment based on hours earned but unused for the year. Earned sick leave can be accumulated up to a maximum of 480 hours. Sick leave will be paid to an employee upon separation from employment at 1/3 of the unused sick leave.

# NOTE 1 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

#### Postretirement Health and Life Insurance Benefits

The Town does not provide any direct postretirement health and life insurance benefits. As required by Florida Statute 112.0801, retirees are able to buy healthcare coverage at the same group insurance rates that current employees are charged. However, retirees must pay for the entire cost of medical coverage. Currently, there are no retirees participating in the Town's group insurance plan.

#### **Net Position/Fund Balances**

Net position in government-wide and proprietary fund financial statements are classified as net invested in capital assets, restricted, and unrestricted. Restricted net position represents constraints on resources that are either externally imposed by creditors, grantors, contributors, laws, or regulations of other governments or imposed by law through State statute.

In the governmental fund financial statements, fund balance is comprised of five classifications designed to disclose the hierarchy of constraints placed on how fund balance can be spent. The governmental fund types classify fund balances as follows:

• <u>Nonspendable</u>: This classification includes amounts that cannot be spent because they are either (a) not in spendable form, or (b) legally contractually required to be maintained intact.

In addition to the nonspendable fund balance, below is the hierarchy of spendable fund balances, based on spending constraints.

- <u>Restricted</u>: Amounts that can be spent only for the specific purposes stipulated by: (a) external resource providers such as creditors (by debt covenants), grantors, contributors, or laws or regulations of other governments; or (b) imposed by law through constitutional provisions or enabling legislation; e.g. Penny for Pinellas are budgeted and reported in the capital projects fund.
- <u>Committed</u>: Amounts that can be used only for the specific purposes determined by a formal action of the Town's Board of Commissioners, the Town's highest level of decision-making authority. Commitment of fund balance may be made from time to time by resolution of the Town Commission. Commitments can be changed or lifted by the Town Commission taking the same formal action that imposed the constraint originally (resolution). The use (appropriation) of committed fund balances is considered in conjunction with the annual budget adoption process or by budget amendment approved by resolution of the Town Commission during the fiscal year.

# NOTE 1 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

# Net Position/Fund Balances (Continued)

- Assigned: Assignment of fund balance may be (a) made for a specific purpose that is narrower than the general purposes of the government itself: and/or (b) used to reflect the appropriation of a portion of existing assigned fund balance to eliminate a projected deficit in the subsequent year's budget in an amount no greater than the projected excess or expected expenditures over expected revenues. Assigned fund balance shall reflect management's intended use of resources as set forth in the annual budget (and any amendments thereto). Assigned fund balance may or may not be appropriated for expenditures in the subsequent year depending on timing of the project/reserve for which it was assigned.
- <u>Unassigned</u>: Unassigned fund balance is the residual classification for the General Fund and represents fund balance that has not been restricted, committed, or assigned to specific purposes within the General Fund.

Although not a formal policy, when both restricted and unrestricted resources are available for use, it is the Town's intent to use restricted resources first, then unrestricted resources as they are needed. When committed, assigned, and unassigned resources are available for use, it is the Town's intent to use committed or assigned resources first, and then unassigned resources as they are needed.

# Interfund Activity

Interfund loans not expected to be repaid within a reasonable period are reclassified as transfers. Transfers are used to (1) move revenues from the fund that statute or budget requires to collect them to the fund that statute or budget requires to expend them, (2) move receipts restricted to debt service from the funds collecting the receipts to the debt service fund as debt service payments become due, and (3) use unrestricted revenues collected in the General Fund to finance various programs accounted for in the funds in accordance with budgetary authorizations.

For the year ended September 30, 2020, the General Fund transferred \$36,710 to the Capital Projects Fund to assist in funding various projects.

# Property Taxes

The Pinellas County Tax Collector bills and collects all property taxes levied within the county. Ad valorem taxes are levied annually on property values as of January 1, and are based upon the final millage rate adopted by the Town's Board of Commissioners. The taxes are generally due November 1 and become delinquent April 1 of the following year at which time they become a lien. The Pinellas County Tax Collector sells tax certificates on or before June 1 of each year. Taxes are budgeted and recognized as revenues in the fiscal year during which the taxes are billed and substantially collected.

### NOTE 1 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

### **Summary Disclosure of Significant Contingencies**

The Town has received proceeds from Federal and State grants. Periodic audits of these grants are required and certain costs may be questioned as not being appropriate expenditures under the grant agreements. Such audits could result in the refund of grant monies to the grantor agencies. Management believes that any required refunds will be immaterial. No provision has been made in the accompanying financial statements for the refund of grant monies.

#### **Estimates**

The preparation of financial statements in conformity with GAAP requires management to make estimates and assumptions that affect certain reported amounts and disclosures. Accordingly, actual results could differ from those estimates.

# NOTE 2 CASH AND INVESTMENTS

At September 30, 2020, the bank balances of the Town's deposits totaled \$1,868,890.

The following is a reconciliation of deposits and investments to amount shown on the statement of net position.

Deposits Cash on Hand Investments	\$ 1,665,103 100 4,628,105
Total	\$ 6,293,308
Cash	\$ 1,665,203
Investments	 4,628,105
Total	\$ 6,293,308

#### Fair Value

The Town categorizes its fair value measurements within the fair value hierarchy established by generally accepted accounting principles. Debt and equity securities classified as Level 1 of the fair value hierarchy are valued using prices quoted in active markets for those securities. Securities classified as Level 2 of the fair value hierarchy are valued using quoted prices for similar assets in active markets. And, securities classified as Level 3 of the fair value hierarchy are based on inputs that are unobservable, that is, inputs that reflect the Town's own assumptions. The Town had the following fair value measurements as of September 30, 2020:

# NOTE 2 CASH AND INVESTMENTS (CONTINUED)

# Fair Value (Continued)

		Fair Value Measurements Using					
		Quoted Prices in Significant					
		Active Markets Other			Signi	ficant	
		for Identical Obs		bservable	Unobservable		
	Fair	Assets			Inputs	Inp	outs
	Value		(Level 1)	vel 1) (Level 2)		(Level 3)	
Investment by Fair Value Level:			· · · · · · · · · ·				
Certificates of Deposit	\$ 3,729,876	\$	-	\$	3,729,876	\$	-
Investments Measured at							
Amortized Cost:							
Short-Term Investments:							
Florida PRIME	4,534						
Florida SAFE	680,948						
Savings Account	212,747						
Total Investments	\$ 4,628,105						

### Interest Rate Risk

Interest rate risk is the risk that changes in interest rates will adversely affect the fair value of an investment. At September 30, 2020, all of the Town's excess cash was invested in certificates of deposit, Florida PRIME, FL SAFE, or in a savings account. The Town's investment policy requires that investments shall have a maturity of no greater than five years from the time of purchase. The Town did not have any investments that exceeded the required time to maturity.

# Credit Risk

Credit quality risk results from potential default of investments that are not financially sound. Both the Florida PRIME and Florida SAFE were rated AAAm by Standard and Poor's at September 30, 2020.

# Custodial Credit Risk

Custodial credit risk is the risk that the Town will not be able to recover deposits or the value of investments in the event of the failure of a depository financial institution or a third-party holding the investment securities.

All deposit accounts of the Town are placed in banks that qualify as a public depository, as required by law (Florida Security for Public Deposits Act, Chapter 280, Florida Statutes). Chapter 280 of the Florida Statues provides that qualified public depositories must maintain eligible collateral having a market value equal to 25% of the average daily balance for each month of all public deposits in excess of any applicable deposit insurance held by the depository during the 12 months immediately preceding the date of any computation of the balance. As such, the depository is not required to hold collateral in the Town's name, nor specify which collateral is held for the Town's benefit.

# NOTE 2 CASH AND INVESTMENTS (CONTINUED)

#### **Custodial Credit Risk (Continued)**

The Public Deposit Security Trust Fund, as created under the laws of the State of Florida, would be required to pay the Town for any deposits not covered by depository insurance or collateral pledged by the depository as previously described. Florida Statutes and the Town's investment policy authorize the Town to use interest bearing time deposits, savings accounts, and money market accounts in qualified public depositories. All deposits are entirely insured.

The Town invests funds throughout the year with Florida PRIME, an investment pool administered by the SBA, under the regulatory oversight of the State of Florida. Investments in Florida PRIME are made pursuant to Chapter 125.31, Florida Statutes. The investments are not categorized because they are not evidenced by securities that exist in physical or book entry form. Throughout the year and as of September 30, 2020, Florida PRIME contained certain floating and adjustable rate securities which were indexed based on the prime rate and/or one and three month LIBOR rates. These investments represented 17.8% of the Florida PRIME's portfolio at September 30, 2020.

Florida PRIME meets all of the necessary criteria to elect to measure all of the investments in Florida PRIME at amortized cost, as a cash equivalent.

The weighted average days to maturity (WAM) of Florida PRIME as of September 30, 2020 was 48 days. Next interest rate reset dates for floating securities are used in the calculation of the WAM. The weighted average life (WAL) of the Florida PRIME at September 30, 2020 was 63 days. Investments in Florida PRIME must carry an "AAAm" rating from Standard and Poor's. On September 30, 2020, Standard and Poor's Ratings Services assigned the Florida PRIME an "AAAm" principal stability funding rating.

With regard to redemption gates, Chapter 218.409(8)(a), Florida Statutes, states that "The principal, and any part thereof, of each account constituting the trust fund is subject to payment at any time from the moneys in the trust fund. However, the Executive Director may, in good faith, on the occurrence of an event that has a material impact on liquidity or operations of the trust fund, for 48 hours limit contributions to or withdrawals from the trust fund to ensure that the Board can invest moneys entrusted to it in exercising its fiduciary responsibility. Such action must be immediately disclosed to all participants, the Trustees, the Joint Legislative Auditing Committee, the Investment Advisory Council, and the Participant Local Government Advisory Council. The Trustees shall convene an emergency meeting as soon as practicable from the time the Executive Director has instituted such measures and review the necessity of those measures. If the Trustees are unable to convene an emergency meeting before the expiration of the 48-hour moratorium on contributions and withdrawals, the moratorium may be extended by the Executive Director until the Trustees are able to meet to review the necessity for the moratorium. If the Trustees agree with such measures, the Trustees shall vote to continue the measures for up to an additional 15 days. The Trustees must convene and vote to continue any such measures before the expiration of the time limit set, but in no case may the time limit set by the Trustees exceed 15 days."

# NOTE 2 CASH AND INVESTMENTS (CONTINUED)

#### **Custodial Credit Risk (Continued)**

With regard to liquidity fees, Florida Statute 218.409(4) provides authority for the SBA to impose penalties for early withdrawal, subject to disclosure in the enrollment materials of the amount and purpose of such fees. At present, no such disclosure has been made.

As of September 30, 2020, there were no redemption fees or maximum transaction amounts, or any other requirements that serve to limit a participant's daily access to 100% of their account value.

The Town's investment pool also includes the Florida Surplus Asset Fund Trust (Florida SAFE Investment Pool) is a common law trust organized in 2007 under the laws of the State of Florida. The trust is administered by Prudent Man Advisors, Inc. and an elected five-member Board of Trustees that oversees all actions and decides on general policies. The trust includes a liquid money market-like investment called the "FL SAFE Fund" and one or more Term Series portfolios that have a fixed duration. Participants in the trust may invest in the Fund and any Term Series portfolios and in a value-added program called the "Fixed Income Investment Program," through which the participants may purchase investments for their own portfolio. The Fund is accounted as a Stable Net Position Value investment pool.

As of September 30, 2020, FL SAFE investment pool weighted average maturity in days was 54 days and the weighted average life was 62 days. Florida SAFE meets all of the necessary criteria to elect to measure all of the investments in Florida SAFE at amortized cost, as a cash equivalent.

#### Concentration of Credit Risk

The Town's investment policy establishes limitations on portfolio composition, both by investment type and individual security. The following maximum limits are guidelines established for diversification by investment:

		Individual
Investment Type	Maximum (%)	lssue (%)
U.S. Treasury Securities	100%	100%
U.S. Agency Securities	100	100
Bank Deposits	50	100
Certificates of Deposit	90	20

# NOTE 3 CHANGES IN CAPITAL ASSETS

Capital asset activity for the year ended September 30, 2020, was as follows:

	Balance September 30, 2019	Additions	Disposals	Balance September 30, 2020	
Governmental Activities: Capital Assets, Not Being Depreciated: Land	\$ 522,135	\$ -	\$ -	\$ 522,135	
Capital Assets, Being Depreciated Buildings Improvements Equipment	523,198 2,480,179 219,066	14,434 56,253		537,632 2,536,432 219,066	
Total Capital Assets, Being Depreciated	3,222,443	70,687	-	3,293,130	
Less: Accumulated Depreciation for: Buildings Improvements Equipment Total Accumulated Depreciation	(301,345) (1,052,606) (151,037) (1,504,988)	(12,366) (63,371) (14,412) (90,149)	- - - -	(313,711) (1,115,977) (165,449) (1,595,137)	
Total Capital Assets, Being Depreciated, Net	1,717,455	(19,462)		1,697,993	
Governmental Activities Capital Assets, Net	\$ 2,239,590	\$ (19,462)	\$-	\$ 2,220,128	
Business-Type Activities: Capital Assets, Being Depreciated Stormwater Total Capital Assets, Being Depreciated	\$ 4,833,644 4,833,644	\$     9,500 9,500	<u>\$-</u>	\$ 4,843,144 4,843,144	
Less: Accumulated Depreciation for: Stormwater	(1,827,888)	(123,083)		(1,950,971)	
Business-Type Activities Capital Assets, Net	\$ 3,005,756	\$ (113,583)	\$ -	\$ 2,892,173	

Depreciation expense was charged to governmental functions as follows:

	 Amount
General Government	\$ 45,975
Culture and Recreation	9,917
Public Safety	18,931
Public Works	5,409
Transportation	 9,917
Total Depreciation Expense	\$ 90,149

#### NOTE 4 RETIREMENT PLAN

### Florida Municipal Pension Trust Fund

For employees hired prior to January 1, 1996, the Town contributed to the Florida Retirement System (FRS), a cost-sharing multiple-employer defined benefit pension plan administered by the FSBA, Division of Retirement. Then, the Town, in accordance with Florida Statute 121, elected to opt out of the FRS for newly hired employees effective January 1, 1996. The Town contributes to the Florida Municipal Pension Trust Fund (FMPTF), an agent multiple-employer defined contribution pension plan that covers all full time employees as of the first day in October (calendar date) following the date of hire, and is administered by Florida League of Cities, Inc. FMPTF provides retirement and disability benefits, annual cost-of-living adjustments, and death benefits to plan members and beneficiaries. Sections 121 and 185, Florida Statutes, assign the authority to establish and amend the benefit provisions of the plans that participate in FMPTF to the respective employer entities; for the Town of Redington Beach this is the Town Commission.

Florida League of Cities, Inc., issues a publicly available financial report that includes financial statements and required supplementary information for the FMPTF. That report may be obtained by writing to Florida League of Cities, Inc., 301 South Bronough Street, Suite 300, Tallahassee, Florida 32301 or by calling 800.342.8112. FMPTF members may voluntarily contribute up to 10% of their eligible salary. The Town is required by state statute to contribute 8% of eligible wages on a monthly basis, but currently contributes 10% of eligible wages. Contributions of \$16,340, \$18,143, and \$17,361, were made to FMPTF for the years ended September 30, 2020, 2019, and 2018, respectively.

# NOTE 5 RISK MANAGEMENT

The Town is subject to losses in the normal course of operations resulting from general liability, property and casualty, workers' compensation, employee health and accident, environmental and antitrust matters. The Town has purchased commercial insurance to protect against property loss as a result of flooding, except for the public works building, and employee health losses. The Town participates in the Florida Municipal Liability Self Insurers Program for purposes of protecting against workers' compensation losses; real and personal property losses; automobile damage; and general liability, including malpractice and errors and omissions.

The Florida Municipal Liability Self Insurers Program is a risk pool that assumes the risk of loss for all participating members. The members are subject to additional premium assessments in the event that the risk pool required additional funding to satisfy all claims. The Town has not been assessed any additional insurance premiums during the year ended September 30, 2020, nor is the Town aware of any contingent assessments.

The Town does not self-insure against any risks. To the extent that the Town has purchased commercial insurance, all risk of loss has been transferred to the insurance underwriter. For each type of insurance coverage described above, there have been no significant reductions in insurance coverage from the prior year. Settled claims have not exceeded commercial coverage in any of the past three fiscal years.

#### NOTE 6 COMMITMENTS

### Public Library

Annually, the Town contracts with the Gulf Beaches Public Library, Inc. to provide library services. The annual cost is payable quarterly and is based upon the membership ratio with four other communities per service agreement from October 1, 2019 through September 30, 2020. Expenditures for the year ended September 30, 2020, were \$31,147.

### Law Enforcement Service

Annually, the Town contracts with the Pinellas County Sheriff's Office to provide law enforcement services. The most recent agreement approved on July 3, 2019, is effective for the year commencing October 1, 2019 through September 30, 2020. Terms of the agreement will not exceed the annual contract total of \$262,795 to be paid in 12-month installments of \$21,899. Expenditures for the year ended September 30, 2020, were \$262,788.

# Fire Suppression and EMS Services

Effective January 24, 2001, the Town entered into a 10-year contract with the nearby municipalities of the Town of Madeira Beach and Town of Seminole for fire suppression and EMS services. On January 6, 2009, this agreement was extended for another 10 years through 2021. Payments are due quarterly. The expenditure for the year ended September 30, 2020, was \$115,062.

# Traffic Control Signals Maintenance Service

Effective October 1, 2013, the Town entered into an interlocal agreement with Pinellas County (County) to coordinate efforts to maintain traffic control signals and devices at all given locations. On August 1, 2018, the agreement was extended for 10 years, commencing October 1, 2018 and ending September 30, 2028. Compensation rates will be adjusted annually on October 1 based on the realized costs to the County. The Town shall make semi-annual payments to the County for the previous 6-month period (October-March and April-September).

### NOTE 7 FUND BALANCE REPORTING

The Town has classified its fund balances with the following hierarchy:

<u>Nonspendable</u>: The Town's nonspendable fund balance consists of prepaid expenditures in the General Fund totaling \$17,487.

<u>Spendable</u>: The Town has classified the spendable fund balances as Committed and Unassigned within the General Fund and Restricted within the Capital Projects Fund, and considered each to have been spent when expenditures are incurred.

- <u>Restricted:</u> The restricted fund balance within the Capital Projects Fund totaled \$1,944,012, and legally can only be spent on capital infrastructure projects to benefit the local community.
- <u>Committed:</u> The committed fund for the General Fund is \$1,035,935 and corresponds to amounts set by the Board of Commissioners for specific purposes such as: dump truck for \$50,113, pick-up truck for \$22,741, tractor for \$8,172, seawall for \$81,392, maintenance of the Town Hall for \$494,195, maintenance of the Public Works building for \$274,952, Park Board Master Plan \$18,225, lawn mower for \$5,200, playground equipment for \$30,452, storm debris collection activities for \$48,493, and flood and property insurance for \$2,000.
- <u>Unassigned:</u> The unassigned fund for the General Fund is \$2,388,441, and is available for spending at the Town's discretion.

#### TOWN OF REDINGTON BEACH, FLORIDA BUDGETARY COMPARISON SCHEDULE GENERAL FUND YEAR ENDED SEPTEMBER 30, 2020 (SEE INDEPENDENT AUDITORS' REPORT)

	Pudgatad	Amounto	2020 Actual	Variance with Final Budget Positive	
	Budgeted Amounts Original Final		Amount	(Negative)	
REVENUES				(	
Property and Use Taxes	\$ 884,206	\$ 884,206	\$ 908,023	\$ 23,817	
Sales and Use Taxes	176,053	176,053	164,447	(11,606)	
Franchise Fees	120,000	120,000	140,349	20,349	
Utility Taxes	118,250	118,250	134,785	16,535	
Licenses and Permits	3,600	3,600	3,693	93	
State Revenue Sharing	27,037	27,037	27,273	236	
Grant Revenues	9,500	9,500	10,227	727	
Fines and Forfeitures	5,000	5,000	7,443	2,443	
Investment Income	30,000	30,000	12,214	(17,786)	
Miscellaneous Revenues	2,000	2,000	12,591	10,591	
Total Revenues	1,375,646	1,375,646	1,421,045	45,399	
EXPENDITURES					
General Government:					
Administration	136,444	128,442	87,533	40,909	
Legal Counsel	90,000	87,500	40,367	47,133	
Legislative	25,261	25,261	23,981	1,280	
Town Clerk	163,196	171,195	156,561	14,634	
Comprehensive Planning	-	-	38,463	(38,463)	
Total General Government	414,901	412,398	346,905	65,493	
Public Safety:					
Law Enforcement	264,488	263,988	262,788	1,200	
Protective Services	26,850	29,850	28,106	1,744	
Fire Protection	115,060	115,062	115,062	-	
Total Public Safety	406,398	408,900	405,956	2,944	
Public Works	122,505	122,505	104,591	17,914	
Transportation	37,000	42,785	33,234	9,551	
Library	31,147	31,147	31,147	-	
Parks and Recreation	97,135	91,351	79,663	11,688	
Total Culture and Recreation	128,282	122,498	110,810	11,688	
Capital Outlay			14,434	(14,434)	
Total Expenditures	1,109,086	1,109,086	1,015,930	93,156	
OTHER FINANCING USES					
Replacement Reserves	(229,850)	(229,850)	-	229,850	
Transfer Out	(36,710)	(36,710)	(36,710)		
Total Other Financing Uses	(266,560)	(266,560)	(36,710)	229,850	
NET CHANGE IN FUND BALANCE	\$-	\$ -	368,405	\$ 368,405	
Fund Balance - Beginning of Year			3,073,458		
FUND BALANCE - END OF YEAR			\$ 3,441,863		

See accompanying Notes to Budgetary Comparison Schedule – General Fund.

#### TOWN OF REDINGTON BEACH, FLORIDA NOTES TO BUDGETARY COMPARISON SCHEDULE GENERAL FUND YEAR ENDED SEPTEMBER 30, 2020 (SEE INDEPENDENT AUDITORS' REPORT)

#### Budget and Budgetary Accounting

The Town follows these procedures in establishing the budgetary data reflected in the basic financial statements:

- a) Each department submit their budgets to the clerk for input into the financial software, the budget is then presented to the Town Commission for review. The Town Clerks submits a proposed property tax millage rate.
- b) Public hearings are conducted in August and September to obtain taxpayer comments on the proposed budget and property tax millage rate.
- c) The budget and property tax millage rate are approved by the Town Commission in September and adopted as a budget resolution.
- d) The budget is reviewed after the first six months of the fiscal year and any unusual and unforeseen changes are incorporated into the budget by a modifying resolution. This action requires the approval of the Town Commission. The legal level of budgetary control is the department level. The Town's department heads (management) are not permitted to amend the overall budget, but are permitted to make intradepartmental budget transfers without the approval of the Town Commission.
- e) Annual budgets were adopted for the following funds: General Fund, Capital Projects Fund, and Stormwater Utility Fund. The budget serves as legal authorization for all expenditures. Budgeted expenditures may not legally exceed appropriations on a departmental basis for the General Fund and on an individual fund basis for the Capital Projects Fund and Stormwater Utility Fund.
- f) All appropriations lapse at the end of the fiscal year. The Town does not use an encumbrance method of accounting for appropriations.
- g) Budgets for governmental fund types are adopted on a basis consistent with Generally Accepted Accounting Principles (GAAP), with one exception. Additions to replacement reserves are presented on the annual adopted budget as Other Financing Uses. However, under GAAP these additions are presented as increases in committed fund balance within the governmental fund balance sheet. The budget for the proprietary fund type (Stormwater Utility Fund) is adopted on a financial flow basis (depreciation is excluded) and as a result is not consistent with GAAP.

#### TOWN OF REDINGTON BEACH, FLORIDA BUDGETARY COMPARISON SCHEDULE – CAPITAL PROJECTS FUND YEAR ENDED SEPTEMBER 30, 2020 (SEE INDEPENDENT AUDITORS' REPORT)

		Dudgeted	Amo	unto		2020 Actual	Fir	riance with nal Budget Positive
		Budgeted Original	AIIIO	Final	Actual		(Negative)	
REVENUES		Oliginal	Filla		Amount		(1	vegative)
Sales and Use Taxes	\$	199,115	\$	199,115	\$	168,993	\$	(30,122)
Intergovernmental Revenues	Ψ	200.000	Ψ	200.000	Ψ	76.531	Ψ	(123,469)
Investment Income		200,000		200,000		70,551 7,854		. ,
Total Revenues		409,115		409,115		253,378		(2,146)
Total Revenues		409,115		409,115		255,576		(155,737)
EXPENDITURES								
Roads and Streets		200,000		190,000		82,473		107,527
Culture and Recreation		-		-		8,200		(8,200)
Capital Outlay		60,000		70,000		56,253		13,747
Total Expenditures		260,000		260,000		146,926		113,074
EXCESS OF REVENUES OVER EXPENDITURES		149,115		149,115		106,452		(42,663)
OTHER FINANCING SOURCES (USES)								
Transfers In		36,710		36,710		36,710		-
Replacement Reserves		(185,825)		(185,825)		-		185,825
Total Other Financing Sources (Uses)		(149,115)		(149,115)		36,710		185,825
NET CHANGE IN FUND BALANCE	\$		\$			143,162	\$	143,162
Fund Balance - Beginning of Year						1,800,850		
FUND BALANCE - END OF YEAR					\$	1,944,012		



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### INDEPENDENT AUDITORS' REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS

Honorable Mayor and Members of the Board of Commissioners Town of Redington Beach, Florida

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of the governmental activities, the business-type activities, and each major fund of Town of Redington Beach, Florida (Town), as of and for the year ended September 30, 2020, and the related notes to the financial statements, which collectively comprise the Town's basic financial statements, and have issued our report thereon dated February 4, 2021.

# **Internal Control Over Financial Reporting**

In planning and performing our audit of the financial statements, we considered the Town's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Town's internal control. Accordingly, we do not express an opinion on the effectiveness of the Town's internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies and therefore, material weaknesses or significant deficiencies may exist that were not identified. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.



# **Compliance and Other Matters**

As part of obtaining reasonable assurance about whether the Town's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

# Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the Town's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Town's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

Clifton Larson Allen LLP

CliftonLarsonAllen LLP

Tampa, Florida February 4, 2021



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# MANAGEMENT LETTER

Honorable Mayor and Members of the Board of Commissioners Town of Redington Beach, Florida

# **Report on the Financial Statements**

We have audited the financial statements of the Town of Redington Beach, Florida (Town), as of and for the fiscal year ended September 30, 2020, and have issued our report thereon dated February 4, 2021.

### Auditors' Responsibility

We conducted our audit in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and Chapter 10.550, Rules of the Auditor General.

# **Other Reporting Requirements**

We have issued our Independent Auditors' Report on Internal Control over Financial Reporting and on Compliance and Other Matters Based on an Audit of the Financial Statements Performed in Accordance with *Government Auditing Standards*; and Independent Accountants' Report on an examination conducted in accordance with *AICPA Professional Standards*, AT-C Section 315, regarding compliance requirements in accordance with Chapter 10.550, Rules of the Auditor General. Disclosures in those reports, which are dated February 4, 2021, should be considered in conjunction with this management letter.

# **Prior Audit Findings**

Section 10.554(1)(i)1., Rules of the Auditor General, requires that we determine whether or not corrective actions have been taken to address findings and recommendations made in the preceding annual financial audit report. There were no findings and recommendations made in the preceding annual financial audit report.

# Official Title and Legal Authority

Section 10.554(1)(i)4., Rules of the Auditor General, requires that the name or official title and legal authority for the primary government and each component unit of the reporting entity be disclosed in this management letter, unless disclosed in the notes to the financial statements. See Note 1 to the financial statements.



# **Financial Condition and Management**

Section 10.554(1)(i)5.a. and 10.556(7), Rules of the Auditor General, require us to apply appropriate procedures and communicate the results of our determination as to whether or not the Town has met one or more of the conditions described in Section 218.503(1), Florida Statutes, and to identify the specific condition(s) met. In connection with our audit, we determined that the Town did not meet any of the conditions described in Section 218.503(1), Florida Statutes.

Pursuant to Sections 10.554(1)(i)5.b. and 10.556(8), Rules of the Auditor General, we applied financial condition assessment procedures for the Town. It is management's responsibility to monitor the Town's financial condition, and our financial condition assessment was based in part on representations made by management and the review of financial information provided by same.

Section 10.554(1)(i)2, Rules of the Auditor General, requires that we communicate any recommendations to improve financial management. In connection with our audit, we did not have any such recommendations.

# **Special District Component Units**

Section 10.554(1)(i)5.c., Rules of the Auditor General, requires, if appropriate, that we communicate the failure of a special district that is a component unit of a county, municipality, or special district, to provide the financial information necessary for proper reporting of the component unit within the audited financial statements of the county, municipality, or special district in accordance with Section 218.39(3)(b), Florida Statutes. In connection with our audit, we did not note any special district component units that failed to provide the necessary information for proper reporting in accordance with Section 218.39(3)(b), Florida Statutes.

# Additional Matters

Section 10.554(1)(i)3, Rules of the Auditor General, requires us to communicate noncompliance with provisions of contracts or grant agreements, or abuse, that have occurred, or are likely to have occurred, that have an effect on the financial statements that is less than material but which warrants the attention of those charged with governance. In connection with our audit, we did not note any such findings.

# Purpose of this Letter

Our management letter is intended solely for the information and use of the Legislative Auditing Committee, members of the Florida Senate and the Florida House of Representatives, the Florida Auditor General, Federal and other granting agencies, the Mayor, Members of the Board of Commissioners, and applicable management, and is not intended to be and should not be used by anyone other than these specified parties.

Clifton Larson Allen LLP

CliftonLarsonAllen LLP

Tampa, Florida February 4, 2021



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# INDEPENDENT ACCOUNTANTS' REPORT

Honorable Mayor and Members of the Board of Commissioners Town of Redington Beach, Florida

We have examined the Town of Redington Beach, Florida's (Town), compliance with Section 218.415, Florida Statutes, regarding the investment of public funds, during the year ended September 30, 2020. Management of the Town is responsible for the Town's compliance with the specified requirements. Our responsibility is to express an opinion on the Town's compliance based on our examination.

Our examination was conducted in accordance with attestation standards established by the American Institute of Certified Public Accountants. Those standards require that we plan and perform the examination to obtain reasonable assurance about whether the Town complied, in all material respects, with the specified requirements referenced above. An examination involves performing procedures to obtain evidence about whether the Town complied with the specified requirements. The nature, timing, and extent of the procedures selected depend on our judgment, including an assessment of the risks of material noncompliance, whether due to fraud or error. We believe that the evidence we obtained is sufficient and appropriate to provide a reasonable basis for our opinion.

Our examination does not provide a legal determination on the Town's compliance with specified requirements.

In our opinion, the Town was complied, in all material respects, with the aforementioned requirements for the year ended September 30, 2020.

This report is intended solely for the information and use of the Town and the Auditor General, State of Florida and is not intended to be, and should not be, used by anyone other than these specified parties.

lifton Larson Allen LLP

CliftonLarsonAllen LLP

Tampa, Florida February 4, 2021

