

**TOWN OF ZOLFO SPRINGS, FLORIDA  
FINANCIAL STATEMENTS  
AND SUPPLEMENTAL INFORMATION  
SEPTEMBER 30, 2020**

**TOWN OF ZOLFO SPRINGS, FLORIDA  
FINANCIAL STATEMENTS AND SUPPLEMENTAL INFORMATION**

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**TOWN OF ZOLFO SPRINGS, FLORIDA  
OFFICIALS**

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**Town of Zolfo Springs, Florida**

**September 30, 2020**

**TOWN COMMISSION**

ROD CANNON – MAYOR  
VIRGINIA IRBY – VICE MAYOR  
GUADALUPE DELEON  
SARA SCHOFIELD  
DIDI WHITE

**TOWN OFFICIALS**

TOWN MANAGER, LINDA ROBERSON  
TOWN CLERK, AMANDA WALLACE  
GERALD BUHR, TOWN ATTORNEY

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**INDEPENDENT AUDITOR'S REPORT**

**To the Honorable Town Commission  
Town of Zolfo Springs, Florida**

**Report on the Financial Statements**

We have audited the accompanying financial statements of the governmental activities, the business-type activities, and each major fund of the Town of Zolfo Springs, Florida, (Town), as of and for the year ended September 30, 2020, and the related notes to the financial statements, which collectively comprise the Town's basic financial statements as listed in the table of contents.

**Management's Responsibility for the Financial Statements**

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

**Auditor's Responsibility**

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

**Opinions**

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, the business-type activities, and each major fund of the Town of Zolfo Springs, Florida, as of September 30, 2020, and the respective changes in financial position, and, where applicable, cash flows thereof for the year then ended in accordance with accounting principles generally accepted in the United States of America.

## Other Matters

### *Required Supplementary Information*

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis and budgetary comparison information on pages 3 - 9 and 31 be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

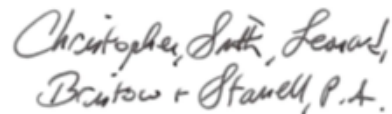
### *Other Information*

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Town's basic financial statements. The other supplemental information on pages 32 - 35 are presented for purposes of additional analysis and are not a required part of the basic financial statements.

The other supplemental information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the other supplemental information is fairly stated in all material respects in relation to the basic financial statements as a whole.

### **Other Reporting Required by *Government Auditing Standards***

In accordance with *Government Auditing Standards*, we have also issued our report dated January 25, 2021, on our consideration of the Town of Zolfo Springs, Florida's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is solely to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the Town's internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Town's internal control over financial reporting and compliance.



**CHRISTOPHER, SMITH, LEONARD,  
BRISTOW & STANELL, P.A.**

January 25, 2021  
Bradenton, Florida

# TOWN OF ZOLFO SPRINGS

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3210 Main Street  
P.O. Box 162  
Zolfo Springs, FL 33890-0162

Phone: (863) 735-0405  
Fax: (863) 735-1684

## MANAGEMENT'S DISCUSSION AND ANALYSIS

As management of the Town of Zolfo Springs, Florida (the Town), we offer readers of the Town's financial statements this narrative overview and analysis of the financial activities of the Town for the fiscal year ended September 30, 2020. We encourage readers to consider the information presented here in conjunction with the basic financial statements beginning on page 10.

### Financial Highlights

- The assets of the Town exceeded its liabilities at the close of the most recent fiscal year by \$10,398,367 (net position). Of this amount, \$1,558,022 (unrestricted net position) may be used to meet the government's ongoing obligations to citizens and creditors.
- The government's total net position increased by \$147,961 during the year. This was primarily due to grant revenues received to finance capital projects.
- As of the close of the current fiscal year, the Town's governmental fund reported ending fund balances of \$1,107,651, an increase of \$170,862 from the prior year. Of this amount, unassigned fund balance represents \$1,102,380.
- As of the close of the fiscal year the Town's water and wastewater, and sanitation funds unrestricted net position was \$456,505.

### Overview of the Financial Statements

This discussion and analysis is intended to serve as an introduction to the Town's basic financial statements. The Town's basic financial statements comprise three components: 1) government-wide financial statements, 2) fund financial statements, and 3) notes to the financial statements. This report also contains other supplemental information in addition to the basic financial statements themselves.

**Government-wide financial statements.** The government-wide financial statements are designed to provide readers with a broad overview of the Town's finances, in a manner similar to a private-sector business.

The statement of net position presents information on all of the Town's assets, deferred outflows, liabilities and deferred inflows, with the difference between them reported as net position. Over time, increases or decreases in net position may serve as a useful indicator of whether the financial position of the Town is improving or deteriorating.

The statement of activities presents information showing how the government's net position has changed during the most recent fiscal year. All changes in net position are reported in a manner similar to the approach used by private-sector business in that revenue is recognized when earned or established criteria are satisfied and expenses reported when incurred. Accordingly, revenues are reported even when they may not be collected for several months after the end of the year, and expenses are reported even though they may not have used cash during the current fiscal year.

Both of the government-wide financial statements distinguish functions of the Town that are principally supported by taxes and intergovernmental revenues (governmental activities) from other functions that are intended to recover all or a significant portion of their costs through user fees and charges (business-type activities). The governmental activities of the Town include general government, public safety, maintenance and physical environment. The business-type activities of the Town include the water, wastewater, and sanitation services.

The government-wide financial statements can be found on pages 10 and 11 of this report.

**Fund financial statements:** Funds are a group of self-balancing accounts. Funds are used to account for specific activities of the Town. The Town, like other state and local governments, uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements. All of the funds of the Town can be divided into two categories: governmental funds and proprietary funds.

**Governmental funds.** Governmental funds are used to account for essentially the same functions reported as governmental activities in the government-wide financial statements. However, unlike the government-wide financial statements, governmental fund financial statements focus on near-term inflows and outflows of spendable resources, as well as on balances of spendable resources available at the end of the fiscal year. Such information may be useful in evaluating a government's near-term financing requirements.

Because the focus of governmental funds is narrower than that of the government-wide financial statements, it is useful to compare the information presented for governmental funds with similar information presented for governmental activities in the government-wide financial statements. By doing so, readers may better understand the long-term impact of the government's near-term financing decisions. Both the governmental fund balance sheet and the governmental fund statement of revenues, expenditures, and changes in fund balances provide a reconciliation to facilitate this comparison between governmental funds and governmental activities.

The only governmental fund the Town maintains is the General Fund. Information is presented separately in the governmental fund balance sheet and in the governmental fund statement of revenues, expenditures, and changes in fund balances for the general fund.

The Town adopts an annual appropriated budget for its general fund. A budgetary comparison statement has been provided for the general fund to demonstrate compliance with this budget.

The basic governmental fund financial statements can be found on pages 12 through 15 of this report.

**Proprietary funds:** The Town utilizes enterprise funds. Enterprise funds are used to report the same functions presented as business-type activities in the government-wide financial statements. The Town's enterprise funds consist of the water and wastewater fund and the sanitation fund.

The basic proprietary fund financial statements can be found on pages 16 through 18 of this report.



**Notes to the financial statements:** The notes provide additional information that is essential to a full understanding of the data provided in the government-wide and fund financial statements. The notes to the financial statements can be found starting on page 19 of this report.

**Other information:** In addition to the basic financial statements and accompanying notes, this report also presents certain required supplementary information concerning the Town's General Fund Budgetary Comparison. Required supplementary information on the General Fund Budget can be found on page 31 of this report.

**Government-wide Financial Analysis**

The following table presents a condensed statement of net position as of September 30, 2020 with comparative totals as of September 30, 2019.

**Net Position**

	<u>Governmental Activities</u>		<u>Business-Type Activities</u>		<u>Total</u>	
	<u>2020</u>	<u>2019</u>	<u>2020</u>	<u>2019</u>	<u>2020</u>	<u>2019</u>
Current and other assets	\$ 1,144,559	\$ 961,222	\$ 620,573	\$ 460,274	\$ 1,765,132	\$ 1,421,496
Capital assets (net of depreciation)	<u>1,367,622</u>	<u>1,462,815</u>	<u>8,833,155</u>	<u>8,939,724</u>	<u>10,200,777</u>	<u>10,402,539</u>
Total assets	<b>2,512,181</b>	<b>2,424,037</b>	<b>9,453,728</b>	<b>9,399,998</b>	<b>11,965,909</b>	<b>11,824,035</b>
Long-term liabilities outstanding	6,134	6,534	1,440,810	1,474,810	1,446,944	1,481,344
Other liabilities	<u>36,908</u>	<u>24,433</u>	<u>272,306</u>	<u>67,852</u>	<u>309,214</u>	<u>92,285</u>
Total liabilities	43,042	30,967	1,713,116	1,542,662	1,756,158	1,573,629
Net position:						
Invested in capital assets, net of related debt	1,367,622	1,462,815	7,400,155	7,472,724	8,767,777	8,935,539
Restricted	-0-	-0-	72,568	72,631	72,568	72,631
Unrestricted	<u>1,101,517</u>	<u>930,255</u>	<u>456,505</u>	<u>311,981</u>	<u>1,558,022</u>	<u>1,242,236</u>
Total net position	<b><u>\$ 2,469,139</u></b>	<b><u>\$ 2,393,070</u></b>	<b><u>\$ 7,929,228</u></b>	<b><u>\$ 7,857,336</u></b>	<b><u>\$ 10,398,367</u></b>	<b><u>\$ 10,250,406</u></b>

As noted earlier, net position may serve over time as a useful indicator of a government's financial position. In the case of the Town, assets exceeded liabilities by \$10,398,367 at the close of September 30, 2020.

The Town's net position includes its investment in capital assets, (84% of total net position), which reflect its capital assets (e.g., land, water plant, machinery, and equipment); less any related debt used to acquire those assets that is still outstanding. The Town uses these capital assets to provide services to its members; consequently, these assets are *not* available for future spending. Although the Town's investment in capital assets is reported net of related debt, it should be noted that the resources needed to repay this debt must be provided from other sources, since the capital assets themselves cannot be used to liquidate these liabilities.

An additional portion of the Town's net position, in the amount of \$72,568, represents resources that are subject to external restrictions on how they may be used. The remaining balance of *unrestricted net position* of \$1,558,022 may be used to meet the government's ongoing obligations to citizens and creditors.

The following is a summary of the information presented in the Statement of Activities on page 11 of this report.

**Changes in Net Position  
For the Years Ended September 30, 2020 and 2019**

	<u>Governmental Activities</u>		<u>Business-Type Activities</u>		<u>Total</u>	
	<u>2020</u>	<u>2019</u>	<u>2020</u>	<u>2019</u>	<u>2020</u>	<u>2019</u>
<b>Revenues:</b>						
<b>Program revenues:</b>						
Charges for services	\$ 20,256	\$ 6,149	\$ 953,035	\$ 939,802	\$ 973,291	\$ 945,951
Operating grants and contributions	-0-	-0-	-0-	-0-	-0-	-0-
Capital grants and contributions	-0-	61,485	338,978	101,200	338,978	162,685
<b>General revenues:</b>						
Taxes	779,563	720,533	-0-	-0-	779,563	720,533
Transfers	25,440	28,491	(25,440)	(28,491)	-0-	-0-
Other	<u>31,103</u>	<u>37,751</u>	<u>1,754</u>	<u>2,668</u>	<u>32,857</u>	<u>40,419</u>
<b>Total revenues</b>	<b>856,362</b>	<b>854,409</b>	<b>1,268,327</b>	<b>1,015,179</b>	<b>2,124,689</b>	<b>1,869,588</b>
<b>Expenses:</b>						
General government	214,745	230,502	-0-	-0-	214,745	230,502
Public safety	176,983	181,103	-0-	-0-	176,983	181,103
Maintenance	356,785	291,200	-0-	-0-	356,785	291,200
Physical environment	31,780	40,067	-0-	-0-	31,780	40,067
Interest on long-term debt	-0-	-0-	33,008	33,750	33,008	33,750
Water	-0-	-0-	290,913	315,290	290,913	315,290
Sewer	-0-	-0-	773,107	794,415	773,107	794,415
Sanitation	-0-	-0-	<u>99,407</u>	<u>96,250</u>	<u>99,407</u>	<u>96,250</u>
<b>Total expenses</b>	<b><u>780,293</u></b>	<b><u>742,872</u></b>	<b><u>1,196,435</u></b>	<b><u>1,239,705</u></b>	<b><u>1,976,728</u></b>	<b><u>1,982,577</u></b>
<b>Change in net position</b>	<b>76,069</b>	<b>111,537</b>	<b>71,892</b>	<b>(224,526)</b>	<b>147,961</b>	<b>(112,989)</b>
Net position - Beginning of year	<u>2,393,070</u>	<u>2,281,533</u>	<u>7,857,336</u>	<u>8,081,862</u>	<u>10,250,406</u>	<u>10,363,395</u>
Net position - End of year	<b><u>\$ 2,469,139</u></b>	<b><u>\$ 2,393,070</u></b>	<b><u>\$ 7,929,228</u></b>	<b><u>\$ 7,857,336</u></b>	<b><u>\$ 10,398,367</u></b>	<b><u>\$ 10,250,406</u></b>

**Governmental activities:** Governmental activities increased the Town's net position by \$76,069. Revenues were consistent with the prior year, increasing by \$1,953. Expenditures increased over prior year by \$37,421 which was largely due to increased personnel costs and related benefits.

**Business-type activities.** Business-type activities increased the Town's net assets by \$71,892. Key elements for the difference between the current year and prior year are:

- Revenues increased by \$253,148.
- Charges for services increased by \$13,233. Operating revenues consist of water and wastewater department charges, as well as sanitation charges.
- Grant revenues increased \$237,778 over the prior year related to additional IDA grant revenue for water and sewer lines, as well as a grant with the Florida DEO for the replacement of water and sewer lines.
- Expenses decreased by \$43,270 from the prior year. The decrease is largely related to reallocation of certain employee salaries and related benefits to governmental activities.

## **Financial Analysis of the Government's Funds**

As noted earlier, the Town uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements.

**Governmental funds.** The focus of the Town's governmental fund is to provide information on near-term inflows, outflows, and balances of spendable resources. Such information is useful in assessing the Town's financing requirements. In particular, unassigned fund balance may serve as a useful measure of a government's net resources available for spending at the end of the fiscal year.

As of the end of the current fiscal year, the Town's general fund reported ending fund balances of \$1,107,651. \$1,102,380 of this total amount is unassigned fund balance, which is available for spending at the Town's discretion.

The fund balance of the Town's general fund increased by \$170,862. Activity during the current fiscal year included the following key components:

- Total general fund revenues were consistent with the prior year, increasing by \$5,004.
- The general fund expenditures were also consistent with prior year, increasing by \$22,538.
- The general fund also included other financing sources of \$25,440, which are transfers from the proprietary fund.

**Proprietary funds.** The Town's proprietary funds provide the same type of information found in the government-wide financial statements, but in more detail. The following are the noteworthy changes from the prior year:

- Operating revenues increased by \$13,233, over the prior year and operating expenses decreased by \$37,730. For the year ended September 30, 2020, operating expenses exceeded operating revenues by \$210,392.
- The non-operating revenues (expense) line, which is a total net expense of \$31,254 was consistent with prior year and is due largely to interest expense on the revenue bonds.
- Grants of \$338,978 were received mainly for water and sewer line projects and included as part of capital contributions in 2020, compared to \$101,200 received during 2019.

## **General Fund Budgetary Highlights**

For the year ended September 30, 2020, the General Fund budget was not amended. Budgeted revenues were \$676,523 and budgeted expenditures were \$703,523. For the current fiscal year, actual revenues were greater than budgeted revenues by \$154,399. Actual expenditures were less than budget by \$18,023.

Actual revenues were greater than budget primarily due to increases in franchise fees and taxes. During late 2019, the Town changed providers and did not budget for the additional increased revenues.

## Capital Assets and Debt Administration

**Capital assets.** The Town's investment in capital assets for its governmental and business-type activities as of September 30, 2020, amounts to \$10,200,777 (net of accumulated depreciation). This investment in capital assets includes land, buildings and improvements, sewer line improvements, water system improvements, machinery and equipment, and construction in progress. Current changes include additions of \$349,608 offset by depreciation totaling \$551,370.

### Town of Zolfo Springs Capital Assets (Net of Depreciation)

	<u>Governmental Activities</u>		<u>Business-Type Activities</u>		<u>Total</u>	
	<u>2020</u>	<u>2019</u>	<u>2020</u>	<u>2019</u>	<u>2020</u>	<u>2019</u>
Land	\$ 15,808	\$ 15,808	\$ 658,576	\$ 658,576	\$ 674,384	\$ 674,384
Building and Improvements	1,015,775	1,062,258	5,179,460	5,379,698	6,195,235	6,441,956
Infrastructure	315,195	357,464	-0-	-0-	315,195	357,464
Sewer/water system improvements	-0-	-0-	2,353,262	2,544,255	2,353,262	2,544,255
Machinery and equipment	20,844	27,285	201,579	255,995	222,423	283,280
Construction in progress	-0-	-0-	440,278	101,200	440,278	101,200
<b>Total</b>	<b>\$ 1,367,622</b>	<b>\$ 1,462,815</b>	<b>\$ 8,833,155</b>	<b>\$ 8,939,724</b>	<b>\$ 10,200,777</b>	<b>\$ 10,402,539</b>

Additional information on the Town's capital assets can be found in note 2 C. of this report.

**Long-Term Debt.** At the end of the current fiscal year, the Town had enterprise fund bonded debt outstanding of \$1,433,000.

### Town of Zolfo Springs Revenue Bonds and Notes Payable

	<u>Governmental Activities</u>		<u>Business-Type Activities</u>		<u>Total</u>	
	<u>2020</u>	<u>2019</u>	<u>2020</u>	<u>2019</u>	<u>2020</u>	<u>2019</u>
Revenue bonds	\$ -0-	\$ -0-	\$ 1,433,000	\$ 1,467,000	\$ 1,433,000	\$ 1,467,000
<b>Total</b>	<b>\$ -0-</b>	<b>\$ -0-</b>	<b>\$ 1,433,000</b>	<b>\$ 1,467,000</b>	<b>\$ 1,433,000</b>	<b>\$ 1,467,000</b>

Additional information on the Town's long-term debt can be found in note 2, E. of this report.

## Economic Factors and Next Year's Budgets and Rates

The millage rate for 2020 - 2021 is the same as the prior year. The Town's total budget for all funds for fiscal year 2020 - 2021 has budgeted revenues and expenses of \$2,984,112, an increase over 2019 - 2020 final budget of \$2,326,139. The increase from the prior year budget is principally due to grant revenues and related capital outlay in 2020 - 2021 for renovations to the water and wastewater system.

### **Requests for Information**

This financial report is designed to provide a general overview of the Town of Zolfo Springs, Florida finances for all those with an interest in the government's finances. Questions concerning any of the information provided in this report or requests for additional financial information should be addressed to the Town of Zolfo Springs, 3210 U.S. Hwy. 17 S., Zolfo Springs, Florida 33890.

**TOWN OF ZOLFO SPRINGS, FLORIDA**  
**STATEMENT OF NET POSITION**  
**SEPTEMBER 30, 2020**

	<u>Governmental Activities</u>	<u>Business-type Activities</u>	<u>Total</u>
<b>ASSETS</b>			
Cash and cash equivalents	\$ 858,885	\$ 646,782	\$ 1,505,667
Receivables (net of allowance for uncollectibles)	19,823	81,013	100,836
Internal balances	238,316	(238,316)	-
Due from other governmental units	22,264	-	22,264
Prepaid expenses	5,271	6,939	12,210
Restricted assets:			
Cash	-	124,155	124,155
Capital assets (net of accumulated depreciation)			
Land	15,808	658,576	674,384
Building and improvements	1,015,775	5,179,460	6,195,235
Infrastructure	315,195	-	315,195
Sewer/water system improvements	-	2,353,262	2,353,262
Machinery and equipment	20,844	201,579	222,423
Construction in progress	-	440,278	440,278
<b>TOTAL ASSETS</b>	<u>2,512,181</u>	<u>9,453,728</u>	<u>11,965,909</u>
<b>LIABILITIES</b>			
Accounts payable and other accrued expenses	36,908	217,618	254,526
Accrued interest	-	3,101	3,101
Customer deposits	-	51,587	51,587
Noncurrent liabilities:			
Due within one year	1,535	34,000	35,535
Due in more than one year	4,599	1,406,810	1,411,409
<b>Total liabilities</b>	<u>43,042</u>	<u>1,713,116</u>	<u>1,756,158</u>
<b>NET POSITION</b>			
Net investment in capital assets	1,367,622	7,400,155	8,767,777
Restricted for:			
Revenue bond retirement	-	72,568	72,568
Unrestricted	1,101,517	456,505	1,558,022
<b>TOTAL NET POSITION</b>	<u>\$ 2,469,139</u>	<u>\$ 7,929,228</u>	<u>\$ 10,398,367</u>

The accompanying notes are an integral part of these financial statements.

**TOWN OF ZOLFO SPRINGS, FLORIDA  
STATEMENT OF ACTIVITIES  
FOR THE YEAR ENDED SEPTEMBER 30, 2020**

Functions/Programs	Program Revenues				Net (Expenses) Revenue and Change in Net Position		
	Expenses	Charges for Services	Operating Grants and Contributions	Capital Grants and Contributions	Governmental Activities	Business-type Activities	Total
Governmental Activities:							
General government	\$ 214,745	\$ 3,219	\$ -	\$ -	\$ (211,526)	\$ -	\$ (211,526)
Police department	176,983	16,757	-	-	(160,226)	-	(160,226)
Maintenance	356,785	280	-	-	(356,505)	-	(356,505)
Physical environment	31,780	-	-	-	(31,780)	-	(31,780)
Total Governmental Activities	<u>780,293</u>	<u>20,256</u>	<u>-</u>	<u>-</u>	<u>(760,037)</u>	<u>-</u>	<u>(760,037)</u>
Business-type Activities:							
Water	290,913	322,184	-	214,516	-	245,787	245,787
Wastewater	806,115	505,026	-	124,462	-	(176,627)	(176,627)
Sanitation	99,407	125,825	-	-	-	26,418	26,418
Total Business-type Activities	<u>1,196,435</u>	<u>953,035</u>	<u>-</u>	<u>338,978</u>	<u>-</u>	<u>95,578</u>	<u>95,578</u>
Total Government	<u>\$ 1,976,728</u>	<u>\$ 973,291</u>	<u>\$ -</u>	<u>\$ 338,978</u>	<u>(760,037)</u>	<u>95,578</u>	<u>(664,459)</u>
General Revenues:							
Property taxes					236,570	-	236,570
Franchise fees and taxes					293,881	-	293,881
Local government option gas tax					35,109	-	35,109
Half-cent sales tax					56,613	-	56,613
One-cent sales tax					128,138	-	128,138
Motor fuel tax					2,683	-	2,683
State revenue sharing of 1/8 cent					26,569	-	26,569
Investment earnings					2,322	1,754	4,076
Other revenue					28,781	-	28,781
Total general revenues					<u>810,666</u>	<u>1,754</u>	<u>812,420</u>
Transfers					25,440	(25,440)	-
Total general revenues and transfers					<u>836,106</u>	<u>(23,686)</u>	<u>812,420</u>
Change in net position					76,069	71,892	147,961
Net Position – Beginning of Year					2,393,070	7,857,336	10,250,406
Net Position – End of Year					<u>\$ 2,469,139</u>	<u>\$ 7,929,228</u>	<u>\$ 10,398,367</u>

The accompanying notes are an integral part of these financial statements.

**TOWN OF ZOLFO SPRINGS, FLORIDA  
BALANCE SHEET – GOVERNMENTAL FUND  
SEPTEMBER 30, 2020**

	<b>General Fund</b>
<b>ASSETS</b>	
Cash	\$ 858,885
Accounts receivable net of allowance	19,823
Due from other governmental units	22,264
Due from other funds	238,316
Prepaid items	5,271
Total assets	<b>\$ 1,144,559</b>
 <b>LIABILITIES AND FUND BALANCES</b>	
Liabilities:	
Accounts payable	\$ 26,521
Accrued expense	10,387
Total liabilities	36,908
Fund balances:	
Nonspendable – Prepaid items	5,271
Spendable:	
Unassigned	1,102,380
Total fund balances	1,107,651
Total liabilities and fund balances	<b>\$ 1,144,559</b>

The accompanying notes are an integral part of these financial statements.



**TOWN OF ZOLFO SPRINGS, FLORIDA  
RECONCILIATION OF THE BALANCE SHEET – GOVERNMENTAL FUND  
TO THE STATEMENT OF NET POSITION  
SEPTEMBER 30, 2020**

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Amounts reported for governmental activities in the statement of net position are different because:

Fund Balance – Governmental Fund	\$ 1,107,651
Capital assets used in governmental activities are not current financial resources and, therefore, are not reported in the funds.	1,367,622
Long-term liabilities include compensated absences that are not due and payable in the current period and, therefore, are not reported in the funds.	<u>(6,134)</u>
<b>NET POSITION OF GOVERNMENTAL ACTIVITIES</b>	<b><u><u>\$ 2,469,139</u></u></b>

The accompanying notes are an integral part of these financial statements.

**TOWN OF ZOLFO SPRINGS, FLORIDA  
STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES  
GOVERNMENTAL FUND  
FOR THE YEAR ENDED SEPTEMBER 30, 2020**

	<b>General Fund</b>
<b>REVENUES</b>	
Property taxes	\$ 236,570
Intergovernmental revenue	249,112
Franchise fees and taxes	293,881
Fines and forfeitures	16,757
Charges for services	280
Interest	2,322
Licenses and permits	3,219
Miscellaneous revenues	28,781
Total Revenues	830,922
<b>EXPENDITURES</b>	
General government	208,816
Police department	157,969
Maintenance department	303,203
Recreation	8,537
Capital outlay	6,975
Total Expenditures	685,500
<b>Excess of Revenues (Under) Over Expenditures Before Other Financing Sources (Uses)</b>	145,422
<b>OTHER FINANCING SOURCES (USES)</b>	
Transfers in (out)	25,440
Total Other Financing Sources (Uses)	25,440
Net Changes in Fund Balance	170,862
<b>FUND BALANCE – Beginning of Year</b>	<b>936,789</b>
<b>FUND BALANCE – End of Year</b>	<b>\$ 1,107,651</b>

The accompanying notes are an integral part of these financial statements.

TOWN OF ZOLFO SPRINGS, FLORIDA  
RECONCILIATION OF THE STATEMENT OF REVENUES,  
EXPENDITURES, AND CHANGES IN FUND BALANCES OF GOVERNMENTAL FUND  
TO THE STATEMENT OF ACTIVITIES  
FOR THE YEAR ENDED SEPTEMBER 30, 2020

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Amounts reported for governmental activities in the statement of activities are different because:

Net change in fund balance – total governmental fund	\$	170,862
<p>Governmental funds report capital outlays as expenditures. However, in the statement of activities, the cost of those assets is allocated over their estimated useful lives and reported as depreciation expense.</p>		
Capital additions included as expenditures in the fund		6,975
Depreciation		(102,168)
<p>Noncurrent liabilities are not due and payable in the current period and, therefore, are not reported in the General Fund.</p>		
Change in compensated absences		400
<b>CHANGE IN NET POSITION OF GOVERNMENTAL ACTIVITIES</b>	<b>\$</b>	<b>76,069</b>

The accompanying notes are an integral part of these financial statements.

**TOWN OF ZOLFO SPRINGS, FLORIDA**  
**STATEMENT OF NET POSITION – PROPRIETARY FUNDS**  
**SEPTEMBER 30, 2020**

	<b>Business-Type Activities</b>		
	<b>Water and Wastewater</b>	<b>Sanitation</b>	<b>Total Enterprise Funds</b>
<b>ASSETS</b>			
Current Assets:			
Cash	\$ 646,782	\$ -	\$ 646,782
Accounts receivable (net of allowance for uncollectibles)	75,932	5,081	81,013
Grants receivable	188,615	-	188,615
Prepaid expenses	6,939	-	6,939
<b>Total current assets</b>	<b>918,268</b>	<b>5,081</b>	<b>923,349</b>
Noncurrent assets:			
Restricted assets:			
Cash	124,155	-	124,155
<b>Total restricted assets</b>	<b>124,155</b>	<b>-</b>	<b>124,155</b>
Capital assets:			
Land	658,576	-	658,576
Building and improvements	7,581,635	-	7,581,635
Sewer/water system improvements	6,066,651	-	6,066,651
Machinery and equipment	884,834	-	884,834
Construction in progress	440,278	-	440,278
Less accumulated depreciation	(6,798,819)	-	(6,798,819)
<b>Total capital assets (net)</b>	<b>8,833,155</b>	<b>-</b>	<b>8,833,155</b>
<b>Total noncurrent assets</b>	<b>8,957,310</b>	<b>-</b>	<b>8,957,310</b>
<b>TOTAL ASSETS</b>	<b>9,875,578</b>	<b>5,081</b>	<b>9,880,659</b>
<b>LIABILITIES</b>			
Current Liabilities:			
Accounts payable and other accrued expenses	217,618	-	217,618
Due to other funds	238,316	-	238,316
<b>Total current liabilities</b>	<b>455,934</b>	<b>-</b>	<b>455,934</b>
Current liabilities payable from restricted assets:			
Accrued interest payable	3,101	-	3,101
Customer deposits	51,587	-	51,587
Revenue bonds payable – current portion	34,000	-	34,000
<b>Total current liabilities payable from restricted assets</b>	<b>88,688</b>	<b>-</b>	<b>88,688</b>
Noncurrent liabilities:			
Compensated absences	7,810	-	7,810
Revenue bonds payable	1,399,000	-	1,399,000
<b>Total noncurrent liabilities</b>	<b>1,406,810</b>	<b>-</b>	<b>1,406,810</b>
<b>TOTAL LIABILITIES</b>	<b>1,951,432</b>	<b>-</b>	<b>1,951,432</b>
<b>NET POSITION</b>			
Net investment in capital assets	7,400,155	-	7,400,155
Restricted for revenue bond retirement and grants	72,568	-	72,568
Unrestricted	451,424	5,081	456,505
<b>TOTAL NET POSITION</b>	<b>\$ 7,924,147</b>	<b>5,081</b>	<b>\$ 7,929,228</b>

The accompanying notes are an integral part of these financial statements.

**TOWN OF ZOLFO SPRINGS, FLORIDA**  
**STATEMENT OF REVENUES, EXPENSES AND CHANGES IN FUND NET POSITION**  
**PROPRIETARY FUNDS**  
**FOR THE YEAR ENDED SEPTEMBER 30, 2020**

	<b>Business-Type Activities</b>		
	<b>Water and Wastewater</b>	<b>Sanitation</b>	<b>Total Enterprise Funds</b>
<b>OPERATING REVENUES</b>			
Charges for services			
Wastewater sales	\$ 505,026	-	\$ 505,026
Water sales	314,880	-	314,880
Sanitation	-	125,825	125,825
Connection fees	7,304	-	7,304
Total Operating Revenues	<u>827,210</u>	<u>125,825</u>	<u>953,035</u>
<b>OPERATING EXPENSES</b>			
Cost of sales and services			
Personal services	256,095	-	256,095
Operating	358,723	99,407	458,130
Depreciation	449,202	-	449,202
Total Operating Expenses	<u>1,064,020</u>	<u>99,407</u>	<u>1,163,427</u>
Operating Income (Loss)	<u>(236,810)</u>	<u>26,418</u>	<u>(210,392)</u>
<b>NON-OPERATING REVENUES (EXPENSES)</b>			
Interest income	1,754	-	1,754
Interest expense	(33,008)	-	(33,008)
Total Non-Operating Revenue (Expenses)	<u>(31,254)</u>	<u>-</u>	<u>(31,254)</u>
Income (Loss) Before Capital Contributions and Transfers	<u>(268,064)</u>	<u>26,418</u>	<u>(241,646)</u>
<b>CAPITAL CONTRIBUTIONS AND TRANSFERS</b>			
Capital contributions	338,978	-	338,978
Transfers in (out)	-	(25,440)	(25,440)
Total Capital Contributions and Transfers	<u>338,978</u>	<u>(25,440)</u>	<u>313,538</u>
Change in Net Position	<u>70,914</u>	<u>978</u>	<u>71,892</u>
<b>Net Position – Beginning of Year</b>	<u>7,853,233</u>	<u>4,103</u>	<u>7,857,336</u>
<b>Net Position – Ending of Year</b>	<u>\$ 7,924,147</u>	<u>\$ 5,081</u>	<u>\$ 7,929,228</u>

The accompanying notes are an integral part of these financial statements.

**TOWN OF ZOLFO SPRINGS, FLORIDA**  
**STATEMENT OF CASH FLOWS – PROPRIETARY FUNDS**  
**FOR THE YEAR ENDED SEPTEMBER 30, 2020**

	Business-Type Activities		Total Enterprise Funds
	Water and Wastewater	Sanitation	
<b>CASH FLOWS FROM OPERATING ACTIVITIES:</b>			
Cash receipts from customers	\$ 817,282	\$ 124,847	\$ 942,129
Cash payments to suppliers	(154,442)	(99,407)	(253,849)
Cash payments for personal services	(256,095)	-	(256,095)
Net cash provided (used) by operating activities	<u>406,745</u>	<u>25,440</u>	<u>432,185</u>
<b>CASH FLOWS FROM NONCAPITAL FINANCING ACTIVITIES:</b>			
Transfers in (out)/advances from (to) other funds	234,108	(25,440)	208,668
Net cash provided (used) by noncapital financing activities	<u>234,108</u>	<u>(25,440)</u>	<u>208,668</u>
<b>CASH FLOWS FROM CAPITAL AND RELATED FINANCING ACTIVITIES:</b>			
Capital expenditures	(342,633)	-	(342,633)
Capital grant proceeds	150,362	-	150,362
Interest paid on revenue bonds and long-term borrowings	(33,008)	-	(33,008)
Principal payments on long-term debt	(34,000)	-	(34,000)
Net cash provided (used) by capital and related financing activities	<u>(259,279)</u>	<u>-</u>	<u>(259,279)</u>
<b>CASH FLOWS FROM INVESTING ACTIVITIES:</b>			
Interest on investments	1,754	-	1,754
Net cash provided (used) by investing activities	<u>1,754</u>	<u>-</u>	<u>1,754</u>
<b>NET INCREASE (DECREASE) IN CASH</b>	<b>383,328</b>	<b>-</b>	<b>383,328</b>
<b>CASH AT BEGINNING OF YEAR</b>	<b>387,609</b>	<b>-</b>	<b>387,609</b>
<b>CASH AT END OF YEAR</b>	<b><u>\$ 770,937</u></b>	<b><u>\$ -</u></b>	<b><u>\$ 770,937</u></b>
<b>DETAILS OF CASH AT END OF YEAR</b>			
Unrestricted	\$ 646,782	\$ -	\$ 646,782
Restricted	124,155	-	124,155
	<b><u>\$ 770,937</u></b>	<b><u>\$ -</u></b>	<b><u>\$ 770,937</u></b>
<b>RECONCILIATION OF OPERATING INCOME (LOSS) TO NET CASH PROVIDED (USED) BY OPERATING ACTIVITIES:</b>			
Operating income (loss)	\$ (236,810)	\$ 26,418	\$ (210,392)
Adjustments to reconcile operating income (loss) to net cash provided (used) by operating activities:			
Depreciation	449,202	-	449,202
Change in assets and liabilities:			
(Increase) decrease in accounts receivable	(10,101)	(978)	(11,079)
Increase (decrease) in accounts payable and other accrued expenses	204,281	-	204,281
Increase (decrease) in customer deposits payable	173	-	173
<b>NET CASH PROVIDED (USED) BY OPERATING ACTIVITIES</b>	<b><u>\$ 406,745</u></b>	<b><u>\$ 25,440</u></b>	<b><u>\$ 432,185</u></b>

The accompanying notes are an integral part of these financial statements.

**TOWN OF ZOLFO SPRINGS, FLORIDA  
NOTES TO FINANCIAL STATEMENTS**

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**NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES**

**A. REPORTING ENTITY**

The Town of Zolfo Springs was incorporated in 1913 under the laws of Florida Chapter 59-1996 (House Bill 1768). The present charter (which was last amended in May of 2006) calls for a Town Manager and a five-member commission. Under the present charter, the Town has the power to impose license taxes on occupations, to levy taxes on Town property, and to levy charges for services as required for the improvement and government of the Town. Services authorized to be provided under the present charter are as follows: public safety, streets and roads, sanitation, health and social services, culture – recreation, public improvements, planning and zoning, and general administrative services. No potential component units exist.

**B. GOVERNMENT-WIDE AND FUND FINANCIAL STATEMENTS**

The government-wide financial statements (i.e., the statement of net position and the statement of activities) report information on all of the nonfiduciary activities of the Town. For the most part, the effect of interfund activity has been removed from these statements. Government-wide financial statements include a Statement of Net Position and a Statement of Activities. The Statement of Net Position reports all financial and capital resources of the Town's governmental and business-type activities. It is presented in a net position format (assets and deferred outflows less liabilities and deferred inflows equal net position) and shown with three components; net investment in capital assets, restricted net position and unrestricted net position. Governmental activities, which normally are supported by taxes and intergovernmental revenues, are reported separately from business-type activities, which rely to a significant extent on fees and charges for support.

The statement of activities demonstrates the degree to which the direct expenses of a given function or segment is offset by program revenues. Direct expenses are those that are clearly identifiable with a specific function or segment. Program revenues include 1) charges to customers or applicants who purchase, use, or directly benefit from goods, services, or privileges provided by a given function or segment and 2) grants and contributions that are restricted to meeting the operational or capital requirements of a particular function or segment. Taxes and other items not properly included among program revenues are reported instead as general revenues.

Separate financial statements are provided for the governmental fund and the proprietary funds. All governmental and enterprise funds are considered major funds and are presented as separate columns in the fund financial statements.

TOWN OF ZOLFO SPRINGS, FLORIDA  
NOTES TO FINANCIAL STATEMENTS

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NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES – CONTINUED

C. MEASUREMENT FOCUS, BASIS OF ACCOUNTING, AND FINANCIAL STATEMENT PRESENTATION

The government-wide financial statements are reported using the economic resources measurement focus and the accrual basis of accounting, as are the proprietary fund financial statements. Revenues are recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows. Property taxes are recognized as revenues in the year for which they are levied. Grants and similar items are recognized as revenue as soon as all eligibility requirements imposed by the provider have been met.

Governmental fund financial statements are reported using the current financial resources measurement focus and the modified accrual basis of accounting. Revenues are recognized as soon as they are both measurable and available. Revenues are considered to be available when they are collectible within the current period or soon enough thereafter to pay liabilities of the current period. For this purpose, the government considers revenues to be available if they are collected within 60 days of the end of the current fiscal period. Expenditures generally are recorded when a liability is incurred, as under accrual accounting. However, debt service expenditures, as well as expenditures related to compensated absences and claims and judgments, are recorded only when payment is due.

Property taxes, franchise taxes, licenses, and interest associated with the current fiscal period are all considered to be susceptible to accrual and so have been recognized as revenues of the current fiscal period. All other revenue items are considered to be measurable and available only when cash is received by the government.

The government reports the following governmental fund:

General Fund

The general fund is the Town's general operating fund. All general tax revenues and other receipts that are not allocated by law or contractual agreement to another fund are accounted for in this fund. Expenditures paid in this fund include general operating expenditures, and the capital improvement costs not paid through other funds.

The government reports the following proprietary funds:

Water and Wastewater

The water and wastewater fund accounts for the operation of the Town's water and wastewater system.



**TOWN OF ZOLFO SPRINGS, FLORIDA  
NOTES TO FINANCIAL STATEMENTS**

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**NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES – CONTINUED**

**C. MEASUREMENT FOCUS, BASIS OF ACCOUNTING, AND FINANCIAL STATEMENT PRESENTATION – CONTINUED**

Sanitation

The sanitation fund accounts for the activities of the government’s garbage operations.

As a general rule, the effect of interfund activity has been eliminated from the government-wide financial statements. Exceptions to this general rule are payments-in-lieu of taxes and other charges between the Town’s water and wastewater fund and various other functions of the Town. Elimination of these charges would distort the direct costs and program revenues reported for the various functions concerned.

Amounts reported as program revenues include 1) charges to customers or applicants for goods, services, or privileges provided, 2) operating grants and contributions, and 3) capital grants and contributions, including special assessments. Internally dedicated resources are reported as general revenues rather than as program revenues. Likewise, general revenues include all taxes.

Proprietary funds distinguish operating revenues and expenses from nonoperating items. Operating revenues and expenses generally result from providing services and producing and delivering goods in connection with a proprietary fund’s principal ongoing operations. The principal operating revenues of the Town’s water and wastewater fund and the sanitation fund are charges to customers for sales and services. The Town also recognizes as operating revenue the portion of tap fees intended to recover the cost of connecting new customers to the system. Operating expenses for enterprise funds include the cost of sales and services, administrative expenses, and depreciation on capital assets. All revenues and expenses not meeting this definition are reported as nonoperating revenues and expenses.

**D. CASH AND INVESTMENTS**

Florida Statute 218.415 authorizes the Town to invest surplus funds in the following:

- (a) The Local Government Surplus Funds Trust Fund or any intergovernmental investment pool authorized pursuant to the Florida Interlocal Cooperation Act as provided in Section 163.01, Florida Statutes.
- (b) Securities and Exchange Commission registered money market funds with the highest credit quality rating from a nationally recognized rating agency.
- (c) Interest bearing time deposits or savings accounts in state-certified Qualified Public Depositories as defined in Section 280.02, Florida Statutes.
- (d) Direct obligations of the U.S. Treasury.

**TOWN OF ZOLFO SPRINGS, FLORIDA  
NOTES TO FINANCIAL STATEMENTS**

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**NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES – CONTINUED**

**D. CASH AND INVESTMENTS – CONTINUED**

All Town bank accounts and certificates of deposit are with banking institutions that post collateral as required by state statutes (Qualified Public Depositories). The Town does not have a formal investment policy that limits its exposure to fair value losses arising from increasing interest rates. However, at September 30, 2020, the Town only had demand deposits and time deposits.

**E. RECEIVABLES AND PAYABLES**

All trade receivables are shown net of allowance for doubtful accounts.

Activity between funds that are representative of lending/borrowing arrangements outstanding at the end of the fiscal year are referred to as either “due to/from other funds” (i.e., the current portion of interfund loans) or “advances to/from other funds” (i.e., the non-current portion of interfund loans). Any residual balances outstanding between the governmental activities and business-type activities are reported in the government-wide financial statements as “internal balances.”

Advances between funds, as reported in the fund financial statements, are offset by a fund balance account in applicable governmental funds to indicate that they are not available for appropriation and are not spendable financial resources.

**F. PROPERTY TAXES**

Property taxes become due and payable on November 1<sup>st</sup> of each year. The county tax collector remits the Town’s portion as such revenues are received. The Town collects nearly all of its tax revenue during the period November 1 through April 1, at which time the property taxes become delinquent. The key dates in the property tax cycle are as follows:

Assessment roll validated	July 1
Millage resolution approved	September 30
Beginning of fiscal year for which taxes have been levied	October 1
Tax bills rendered and due	November 1
Property taxes payable:	
Maximum discount	November 30
Delinquent	April 1
Tax certificates sold	May 31

Property taxes are recognized as revenue in the fiscal year for which the taxes have been levied to the extent they result in current receivables. Under the system outlined above, no material amount of taxes is receivable after the end of the fiscal year.

**TOWN OF ZOLFO SPRINGS, FLORIDA  
NOTES TO FINANCIAL STATEMENTS**

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**NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES – CONTINUED**

**G. RESTRICTED ASSETS AND RESERVES**

Certain proceeds of the Town’s enterprise fund revenue bonds, as well as certain resources set aside for their repayment, are classified as restricted assets on the statement of net position because they are maintained in separate bank accounts and their use is limited by applicable bond covenants.

Enterprise Funds

Restricted assets, provided for by ordinances adopted by the Town for the issuance of the Sewer System Bonds and customer deposits are as follows:

	<b>QUALIFIED PUBLIC DEPOSITORY</b>
Reserve Fund	\$ 72,568
Customer Deposits	51,587
Restricted Assets	\$ 124,155

**H. CAPITAL ASSETS**

Capital assets, which include property, plant, equipment, and infrastructure assets (e.g., roads, bridges, sidewalks, and similar items), are reported in the applicable governmental or business-type activities columns in the government-wide financial statements. Capital assets are defined by the government as assets with an initial, individual cost of more than \$500. Such assets are recorded at historical cost or estimated historical cost if purchased or constructed. Donated capital assets are recorded at estimated fair market value at the date of donation. The Town has elected to report general infrastructure assets on a prospective basis only.

The costs of normal maintenance and repairs that do not add to the value of the asset or materially extend assets lives are expensed as incurred.

Property, plant, and equipment of the primary government are depreciated using the straight-line method over the following estimated useful lives:

<u>Assets</u>	<u>Years</u>
Buildings and improvements	20 - 50
Sewer line improvements	20 - 50
Infrastructure	10 - 40
Machinery and equipment	5 - 15
Furniture and equipment	5 - 15
Other equipment	5 - 15

**TOWN OF ZOLFO SPRINGS, FLORIDA  
NOTES TO FINANCIAL STATEMENTS**

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**NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES – CONTINUED**

**I. COMPENSATED ABSENCES**

The Town personnel policy provides for the payment of accrued vacation and sick pay upon separation of its employees. A liability for this amount is recorded in the government-wide and proprietary fund financial statements. A liability for these amounts is recorded in the governmental fund only if they have matured.

**J. LONG-TERM OBLIGATIONS**

In the government-wide financial statements and proprietary fund financial statements, long-term debt and other long-term obligations are reported as liabilities in the applicable governmental activities, business-type activities, or proprietary fund type statement of net position.

**K. NET POSITION**

Net position is reported in three parts as applicable: net investment in capital assets, restricted and unrestricted. When both restricted and unrestricted resources are available, restricted resources are used first, and then unrestricted resources, as they are needed.

**L. FUND BALANCE**

The Town follows Governmental Accounting Standards Board (GASB) Statement No. 54 which established fund balance classifications that comprise a hierarchy based primarily on the extent to which a government is bound to observe constraints imposed upon the use of the resources reported in governmental funds. Fund balance classifications are Nonspendable and Spendable. Spendable is then further classified as Restricted, Committed, Assigned, and Unassigned. These classifications reflect not only the nature of funds, but also provide clarity to the level of restriction placed upon fund balance. Fund balance can have different levels of restraint, such as external versus internal compliance requirements. Unassigned fund balance is a residual classification within the General Fund. The General Fund should be the only fund that reports a positive unassigned balance.

The Town classifies governmental fund balance as follows:

**Nonspendable** – includes fund balance amounts that cannot be spent either because it is not in spendable form or because of legal or contractual requirements.

**Spendable Fund Balance:**

- **Restricted** – includes amounts that can be spent only for specific purposes because of State or Federal laws or enabling legislation, or which are externally restricted by providers, such as creditors or grantors.
- **Committed** – includes amounts that can be spent only for specific purposes that are approved by a formal action of the Board of Commissioners through a resolution or the budget process.

**TOWN OF ZOLFO SPRINGS, FLORIDA  
NOTES TO FINANCIAL STATEMENTS**

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**NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES – CONTINUED**

**L. FUND BALANCE – CONTINUED**

- Assigned – includes amounts designated for a specific purpose by the Board of Commissioners through a resolution or the budget process, which are neither restricted nor committed.
- Unassigned – includes residual positive fund balance within the General Fund which has not been classified within the other above mentioned categories. Unassigned fund balance may also include negative balances for any governmental fund if expenditures exceed amounts restricted, committed or assigned for those specific purposes.

The Town uses restricted amounts first when both restricted and unrestricted fund balance is available, unless there are legal documents or contracts that prohibit doing this, such as in grant agreements requiring dollar for dollar spending. Additionally, the Town would first use committed, then assigned, and lastly unassigned amounts of spendable fund balance when expenditures are made. The Town does not have a formal minimum fund balance policy.

	<b>General Fund</b>
	<u>                    </u>
Non Spendable (prepaid expenses)	\$ 5,271
<u>Spendable:</u>	
Restricted	-0-
Committed	-0-
Assigned	-0-
Unassigned	<u>1,102,380</u>
Total Fund Balances	<u>\$ 1,107,651</u>

**M. DEFERRED INFLOWS OF RESOURCES**

In addition to liabilities, the governmental fund balance sheet will sometimes report a separate section for deferred inflows of resources. This separate financial statement element, deferred inflows of resources, represents an acquisition of net position or fund balance that applies to a future period(s) and so will not be recognized as an inflow of resources (revenue) until that time. When applicable, unavailable revenue for those revenues not received and not meeting the availability criteria for revenue recognition are classified as deferred inflows of resources. The Town did not have any deferred inflows as of September 30, 2020.

**N. CASH AND CASH EQUIVALENTS**

For purposes of the statement of cash flows, all highly liquid debt instruments purchased with a maturity of three months or less are considered cash.

**TOWN OF ZOLFO SPRINGS, FLORIDA  
NOTES TO FINANCIAL STATEMENTS**

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**NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES – CONTINUED**

**O. ESTIMATES**

The preparation of financial statements in conformity with U.S. generally accepted accounting principles requires management to make estimates and assumptions that affect reported amounts of assets, deferred outflows, deferred inflows, and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from those estimates.

**P. BUDGETARY INFORMATION**

Annual budgets are adopted on a basis consistent with U.S. generally accepted accounting principles for the governmental fund except transfers, which were not included in the budget. Expenditures should not exceed total appropriations. All annual appropriations lapse at fiscal year end. Budget amendments are approved by the Town Commission.

**NOTE 2 – DETAILED NOTES ON ALL FUNDS**

**A. Cash and Investments**

At year-end, the Town’s carrying amount of deposits was \$1,629,822 and the bank balance was \$1,641,372.

**B. Receivables**

Receivables as of year-end for the Town’s funds in the aggregate, including the applicable allowance for uncollectible accounts, are as follows:

<u>Receivables</u>	<u>General Fund</u>	<u>Water and Wastewater Fund</u>	<u>Sanitation Fund</u>
Gross accounts receivables	\$ 19,823	\$ 97,932	\$ 8,581
Less: allowance for uncollectibles	<u>-0-</u>	<u>(22,000)</u>	<u>(3,500)</u>
<b>Net total receivables</b>	<u>\$ 19,823</u>	<u>\$ 75,932</u>	<u>\$ 5,081</u>

**C. Capital Assets**

The Town entered into a contract for the replacement of water and sewer lines during the year ended September 30, 2020. As of September 30, 2020, the amount remaining to be spent on construction is \$382,440 which will be covered by available grant funding.

**TOWN OF ZOLFO SPRINGS, FLORIDA  
NOTES TO FINANCIAL STATEMENTS**

**NOTE 2 – DETAILED NOTES ON ALL FUNDS – CONTINUED**

**C. Capital Assets – Continued**

Capital asset activity for the year ended September 30, 2020 was as follows:

	<u>Beginning Balance</u>	<u>Increases</u>	<u>Decreases</u>	<u>Transfers</u>	<u>Ending Balance</u>
<b>Governmental Activities:</b>					
Capital assets, not being depreciated:					
Land	\$ 15,808	\$ -0-	\$ -0-	\$ -0-	\$ 15,808
Total capital assets, not being depreciated	<u>15,808</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>	<u>15,808</u>
Capital assets, being depreciated:					
Buildings and improvements	1,500,802	-0-	-0-	-0-	1,500,802
Infrastructure	1,192,346	6,075	-0-	-0-	1,198,421
Furniture and equipment	169,609	-0-	-0-	-0-	169,609
Machinery and equipment	<u>57,412</u>	<u>900</u>	<u>-0-</u>	<u>-0-</u>	<u>58,312</u>
Total capital assets being depreciated	<u>2,920,169</u>	<u>6,975</u>	<u>-0-</u>	<u>-0-</u>	<u>2,927,144</u>
Less accumulated depreciation for:					
Buildings and improvements	(438,544)	(46,483)	-0-	-0-	(485,027)
Infrastructure	(834,882)	(48,344)	-0-	-0-	(883,226)
Machinery and equipment	<u>(199,736)</u>	<u>(7,341)</u>	<u>-0-</u>	<u>-0-</u>	<u>(207,077)</u>
Total accumulated depreciation	<u>(1,473,162)</u>	<u>(102,168)</u>	<u>-0-</u>	<u>-0-</u>	<u>(1,575,330)</u>
Total capital assets, being depreciated, net	<u>1,447,007</u>	<u>(95,193)</u>	<u>-0-</u>	<u>-0-</u>	<u>1,351,814</u>
<b>Governmental activities capital assets, net</b>	<b><u>\$ 1,462,815</u></b>	<b><u>\$ (95,193)</u></b>	<b><u>\$ -0-</u></b>	<b><u>\$ -0-</u></b>	<b><u>\$ 1,367,622</u></b>
<b>Business-type activities:</b>					
Capital assets, not being depreciated:					
Land	\$ 658,576	\$ -0-	\$ -0-	\$ -0-	\$ 658,576
Construction in progress	<u>101,200</u>	<u>339,078</u>	<u>-0-</u>	<u>-0-</u>	<u>440,278</u>
Total capital assets, not being depreciated	<u>759,776</u>	<u>339,078</u>	<u>-0-</u>	<u>-0-</u>	<u>1,098,854</u>
Capital assets, being depreciated:					
Buildings and improvements	7,581,635	-0-	-0-	-0-	7,581,635
Sewer line improvements	4,110,529	-0-	-0-	-0-	4,110,529
Water system improvements	1,956,122	-0-	-0-	-0-	1,956,122
Machinery and equipment	<u>881,279</u>	<u>3,555</u>	<u>-0-</u>	<u>-0-</u>	<u>884,834</u>
Total capital assets being depreciated	<u>14,529,565</u>	<u>3,555</u>	<u>-0-</u>	<u>-0-</u>	<u>14,533,120</u>
Less accumulated depreciation for:					
Buildings and improvements	(2,201,937)	(200,238)	-0-	-0-	(2,402,175)
Sewer line improvements	(3,115,694)	(138,893)	-0-	-0-	(3,254,587)
Water system improvements	(406,702)	(52,100)	-0-	-0-	(458,802)
Machinery and equipment	<u>(625,284)</u>	<u>(57,971)</u>	<u>-0-</u>	<u>-0-</u>	<u>(683,255)</u>
Total accumulated depreciation	<u>(6,349,617)</u>	<u>(449,202)</u>	<u>-0-</u>	<u>-0-</u>	<u>(6,798,819)</u>
Total capital assets, being depreciated, net	<u>8,179,948</u>	<u>(445,647)</u>	<u>-0-</u>	<u>-0-</u>	<u>7,734,301</u>
<b>Business-type activities capital assets, net</b>	<b><u>\$ 8,939,724</u></b>	<b><u>\$ (106,569)</u></b>	<b><u>\$ -0-</u></b>	<b><u>\$ -0-</u></b>	<b><u>\$ 8,833,155</u></b>

**TOWN OF ZOLFO SPRINGS, FLORIDA  
NOTES TO FINANCIAL STATEMENTS**

**NOTE 2 – DETAILED NOTES ON ALL FUNDS – CONTINUED**

**C. Capital Assets – continued**

Depreciation expense was charged to functions/programs of the government as follows:

<b>Governmental activities:</b>	
Administration	\$ 6,329
Public Safety	19,014
Maintenance	53,582
Recreation	<u>23,243</u>
<b>Total depreciation expense – governmental activities</b>	<b><u>\$ 102,168</u></b>
<b>Business-type activities:</b>	
Water & Wastewater	<b><u>\$ 449,202</u></b>

**D. Interfund Receivables, Payables, and Transfers**

The composition of interfund balances as of September 30, 2020 is as follows:

<u>Interfund Transfers:</u>		<u>Due To/From:</u>
<u>Transfer In:</u>	<u>Transfer Out:</u>	<u>Due from Wastewater</u>
<u>General Fund:</u>	<u>Sanitation Fund:</u>	<u>Due to General</u>
<u>\$ 25,440</u>	<u>\$ 25,440</u>	<u>\$ 238,316</u>

At September 30, 2020, the general fund was owed \$238,316 by the water and wastewater fund for items paid for by the general fund on behalf of the water and wastewater fund (construction financed through grants). Transfers were made to transfer income to the respective funds.

**E. Long-Term Debt**

**Long-term debt – Governmental Activities**

Long-term debt activity for the year ended September 30, 2020:

	<u>Beginning Balance</u>	<u>Additions</u>	<u>Reductions</u>	<u>Ending Balance</u>	<u>Due Within One Year</u>
<b>Governmental activities:</b>					
Compensated absences	\$ 6,534	\$ 15,779	\$ (16,179)	\$ 6,134	\$ 1,535
Governmental activities	<u>\$ 6,534</u>	<u>\$ 15,779</u>	<u>\$ (16,179)</u>	<u>\$ 6,134</u>	<u>\$ 1,535</u>
<b>Business-type activities:</b>					
Bonds payable:					
Revenue bonds	\$ 1,467,000	\$ -0-	\$ (34,000)	\$ 1,433,000	\$ 34,000
Compensated absences	<u>7,810</u>	<u>20,087</u>	<u>(20,087)</u>	<u>7,810</u>	<u>1,950</u>
Business-type activities	<b><u>\$ 1,474,810</u></b>	<b><u>\$ 20,087</u></b>	<b><u>\$ (54,087)</u></b>	<b><u>\$ 1,440,810</u></b>	<b><u>\$ 35,950</u></b>



**TOWN OF ZOLFO SPRINGS, FLORIDA  
NOTES TO FINANCIAL STATEMENTS**

**NOTE 2 – DETAILED NOTES ON ALL FUNDS – CONTINUED**

**E. Long-Term Debt – continued**

**Revenue Bonds**

During 2012, the Town issued water and wastewater system revenue bonds series 2012 in the amount of \$1,654,000. The holder of the series 2012 bonds is the U.S. Department of Agriculture, Rural Development, Rural Utility Services (USDA). The series 2012 bond issuance was authorized by the Town of Zolfo Springs Commission through Resolution 2012-02. The purpose of the bonds was to finance the cost of acquisition and construction of improvements to the wastewater system and to refinance existing 1987 water and sewer revenue bonds. The series 2012 bonds have an interest rate of 2.25% and mature in 2051. Principal and interest payments are due September 1 of each year. The bonds are secured by a first lien on the revenues from the Town’s water and wastewater system.

The bonds require the use of a debt sinking fund equal to 1/12<sup>th</sup> of one-tenth of the maximum bond service requirement.

The Town has the following revenue bonds issued for business-type activities and accounted for in the enterprise fund:

Water and Wastewater System Revenue Bonds **\$ 1,433,000**

Total annual debt service requirements for all outstanding enterprise fund revenue bonds as of September 30, 2020 are as follows:

<b><u>Year Ending September 30,</u></b>	<b><u>Principal</u></b>	<b><u>Interest</u></b>	<b><u>Total</u></b>
2021	\$ 34,000	\$ 32,243	\$ 66,243
2022	35,000	31,478	66,478
2023	36,000	30,690	66,690
2024	37,000	29,880	66,880
2025	38,000	29,048	67,048
2026 – 2030	194,000	132,346	326,346
2031 – 2035	215,000	109,687	324,687
2036 – 2040	240,000	84,376	324,376
2041 – 2045	261,000	56,430	317,430
2046 – 2050	283,000	26,054	309,054
2051	60,000	1,350	61,350
<b>Total</b>	<b><u>\$ 1,433,000</u></b>	<b><u>\$ 563,582</u></b>	<b><u>\$ 1,996,582</u></b>

**TOWN OF ZOLFO SPRINGS, FLORIDA**  
**NOTES TO FINANCIAL STATEMENTS**

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**NOTE 3 – EMPLOYEE BENEFIT PLAN**

The Town adopted a defined contribution retirement plan, effective October 1, 1999 for all full-time employees over 18 years of age and with a minimum of 12 months of service. The name of the Plan is the Retirement Plan and Trust for the Employees of the Town of Zolfo Springs and the plan is administered by the Florida League of Cities, Inc. The Florida Municipal Pension Trust Fund is the Trustee. The Town may amend the plan by giving the Trustee written notification of such Amendments as adopted.

Benefit terms, including contribution requirements, for the Plan are established and may be amended by the Town's Commission. For each employee in the pension plan, the Town is required to contribute 5 percent of annual salary, exclusive of overtime pay, to an individual employee account. Employees are permitted to make contributions to the pension plan, up to applicable Internal Revenue Code limits and not to exceed 10 percent of their compensation. For the year ended September 30, 2020, employee contributions totaled \$15,552, and the Town recognized pension expense of \$15,630.

Employees are immediately vested in their own contributions and earnings on those contributions and become vested in Town contributions and earnings on Town contributions after completion of 5 years of creditable service with the Town. Non-vested Town contributions are forfeited upon termination of employment. Such forfeitures are to be used to cover a portion of the pension plan's administrative expenses. For the year ended September 30, 2020, the Town did not have any available forfeitures to apply towards the Town's contribution expense.

**NOTE 4 – RISK MANAGEMENT**

The Town is exposed to various risks of loss related to torts; theft of, damage to and destruction of assets; errors and omissions; and natural disasters for which the Town carries commercial insurance. There has been no significant reduction in coverage from the prior year. The Town has not experienced any settlements in excess of coverage over the past three years.

**NOTE 5 – CONTINGENCIES**

Amounts received or receivable from grant agencies are subject to audit and adjustment by grantor agencies, principally the federal government or the state of Florida. Any disallowed claims, including amounts already collected, may constitute a liability of the applicable funds. The amount, if any, of expenditures (or expenses) that may be disallowed by the grantor cannot be determined at this time, although the Town expects such amounts, if any, to be immaterial.

Management of the Town is evaluating the risks associated with the COVID-19 pandemic. Management of the Town is in the process of implementing risk mitigation as to the risk of impact, if any, of COVID-19 related to all aspects of the Town's operations. However, the Town cannot, at this time, make a determination on the ultimate impacts of the COVID-19 pandemic.

**REQUIRED SUPPLEMENTAL INFORMATION**

**TOWN OF ZOLFO SPRINGS, FLORIDA  
BUDGETARY COMPARISON SCHEDULE – GENERAL FUND  
NON-GAAP BUDGET BASIS  
FOR THE YEAR ENDED SEPTEMBER 30, 2020**

	<b>ORIGINAL BUDGET</b>	<b>FINAL BUDGET</b>	<b>ACTUAL</b>	<b>VARIANCE WITH FINAL BUDGET</b>
<b>Revenues</b>				
Property taxes	\$ 230,959	\$ 230,959	\$ 236,570	\$ 5,611
Intergovernmental revenue	253,172	253,172	249,112	(4,060)
Franchise fees and taxes	178,712	178,712	293,881	115,169
Fines and forfeitures	-	-	16,757	16,757
Charges for services	280	280	280	-
Interest	1,000	1,000	2,322	1,322
Licenses and permits	1,400	1,400	3,219	1,819
Miscellaneous revenues	11,000	11,000	28,781	17,781
Total Revenues	<u>676,523</u>	<u>676,523</u>	<u>830,922</u>	<u>154,399</u>
<b>Expenditures</b>				
General government	201,181	201,181	208,816	(7,635)
Police department	160,146	160,146	157,969	2,177
Maintenance department	310,118	310,118	303,203	6,915
Recreation	12,911	12,911	8,537	4,374
Capital outlay	19,167	19,167	6,975	12,192
Total Expenditures	<u>703,523</u>	<u>703,523</u>	<u>685,500</u>	<u>18,023</u>
Net Changes in Fund Balance	(27,000)	(27,000)	145,422	172,422
Fund Balance – Beginning of Year	<u>936,789</u>	<u>936,789</u>	<u>936,789</u>	<u>-</u>
Fund Balance – End of Year	<u>\$ 909,789</u>	<u>\$ 909,789</u>	<u>\$ 1,082,211</u>	<u>\$ 172,422</u>

**NOTE 1 – BUDGETARY BASIS**

The general fund budget is presented on a basis consistent with U.S. generally accepted accounting principles with the exception of transfers in(out).

**NOTE 2 – RECONCILIATION OF DIFFERENCES BETWEEN NON-GAAP BUDGETARY BASIS AND GAAP (MODIFIED ACCRUAL) BASIS**

The Town did not budget for transfers in. As a result \$25,440 of transfers in were not included in the general fund budget.

	<b>Actual On GAAP Basis</b>	<b>To Budgetary Basis</b>	<b>Actual On Budget Basis</b>
Excess of Revenues Over (Under) Expenditures Before Other Financing Sources (Uses)	\$ 145,422	\$ -	\$ 145,422
Other Financing Sources Transfers in	\$ 25,440	\$ (25,440)	\$ -
Total Other Financing Sources	<u>\$ 25,440</u>	<u>\$ (25,440)</u>	<u>\$ -</u>
Net Changes in Fund Balance	<u>\$ 170,862</u>	<u>\$ (25,440)</u>	<u>\$ 145,422</u>

**OTHER SUPPLEMENTAL INFORMATION**

**TOWN OF ZOLFO SPRINGS, FLORIDA  
WATER AND WASTEWATER SYSTEM REVENUE BONDS  
SCHEDULE OF DEBT SERVICE REQUIREMENTS**

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<b><u>Year Ending September 30,</u></b>	<b><u>Interest</u></b>	<b><u>Principal</u></b>	<b><u>Total</u></b>
2021	\$ 32,243	\$ 34,000	\$ 66,243
2022	31,478	35,000	66,478
2023	30,690	36,000	66,690
2024	29,880	37,000	66,880
2025	29,048	38,000	67,048
2026	28,193	38,000	66,193
2027	27,337	38,000	65,337
2028	26,483	39,000	65,483
2029	25,605	39,000	64,605
2030	24,728	40,000	64,728
2031	23,828	41,000	64,828
2032	22,904	42,000	64,904
2033	21,960	43,000	64,960
2034	20,993	44,000	64,993
2035	20,002	45,000	65,002
2036	18,990	46,000	64,990
2037	17,955	47,000	64,955
2038	16,898	48,000	64,898
2039	15,818	49,000	64,818
2040	14,715	50,000	64,715
2041	13,590	50,000	63,590
2042	12,464	51,000	63,464
2043	11,318	53,000	64,318
2044	10,125	53,000	63,125
2045	8,933	54,000	62,933
2046	7,717	55,000	62,717
2047	6,480	56,000	62,480
2048	5,220	56,000	61,220
2049	3,960	57,000	60,960
2050	2,677	59,000	61,677
2051	<u>1,350</u>	<u>60,000</u>	<u>61,350</u>
	<b><u>\$ 563,582</u></b>	<b><u>\$ 1,433,000</u></b>	<b><u>\$ 1,996,582</u></b>

**TOWN OF ZOLFO SPRINGS, FLORIDA**  
**SCHEDULE OF REVENUES, EXPENSES, AND CHANGES IN NET POSITION**  
**WATER AND WASTEWATER DEPARTMENTS**  
**FOR THE YEAR ENDED SEPTEMBER 30, 2020**

	ENTERPRISE FUNDS		
	WATER	WASTEWATER	TOTAL
<b>OPERATING REVENUES</b>			
Charges for services			
Wastewater	\$ -	\$ 505,026	\$ 505,026
Water	322,184	-	322,184
Total Operating Revenues	<u>322,184</u>	<u>505,026</u>	<u>827,210</u>
<b>OPERATING EXPENSES</b>			
Personal services	119,719	136,376	256,095
Operating	75,485	283,238	358,723
Depreciation	95,709	353,493	449,202
Total Operating Expenses	<u>290,913</u>	<u>773,107</u>	<u>1,064,020</u>
Operating Income (Loss)	<u>31,271</u>	<u>(268,081)</u>	<u>(236,810)</u>
<b>NON-OPERATING REVENUES AND EXPENSES</b>			
Interest income	1,754	-	1,754
Interest expense	-	(33,008)	(33,008)
Total Non-Operating Revenues (Expenses)	<u>1,754</u>	<u>(33,008)</u>	<u>(31,254)</u>
Income (Loss) Before Capital Contributions	<u>33,025</u>	<u>(301,089)</u>	<u>(268,064)</u>
<b>CAPITAL CONTRIBUTIONS</b>			
Capital contributions	214,516	124,462	338,978
Total Capital Contributions	<u>214,516</u>	<u>124,462</u>	<u>338,978</u>
<b>CHANGE IN NET POSITION</b>	<u>\$ 247,541</u>	<u>\$ (176,627)</u>	<u>\$ 70,914</u>

**TOWN OF ZOLFO SPRINGS, FLORIDA  
SCHEDULE OF WATER RATES  
EFFECTIVE AS OF SEPTEMBER 30, 2020**

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**RESIDENTIAL**

<u>USAGE IN GALLONS</u>	<u>AMOUNT</u>
0 to 3,000	\$1.25 per thousand
3,001 to 4,999	\$3.54 per thousand
5,000 to 9,999	\$3.66 per thousand
10,000 to 14,999	\$3.91 per thousand
15,000 to 19,999	\$4.16 per thousand
Over 20,000	\$4.39 per thousand
Minimum bill and surcharge when vacant	\$11.58

**COMMERCIAL**

<u>USAGE IN GALLONS</u>	<u>AMOUNT</u>
0 to 3,000	\$1.36 per thousand
3,001 to 4,999	\$3.91 per thousand
5,000 to 9,999	\$4.16 per thousand
10,000 to 14,999	\$4.39 per thousand
15,000 to 19,999	\$4.67 per thousand
Over 20,000	\$5.00 per thousand
Minimum bill and surcharge when vacant	\$14.04

A 10% utility tax is to be added to all statements with the exception of the Post Office and School.



**TOWN OF ZOLFO SPRINGS, FLORIDA  
SCHEDULE OF WASTEWATER RATES  
EFFECTIVE AS OF SEPTEMBER 30, 2020**

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**RESIDENTIAL**

<u>USAGE IN GALLONS</u>	<u>AMOUNT</u>
0 to 3,000	\$1.84 per thousand
Over 3,000	\$5.51 per thousand
Minimum Charge	\$30.50
Surcharge when Vacant	\$30.50

**COMMERCIAL**

<u>USAGE IN GALLONS</u>	<u>AMOUNT</u>
0 to 3,000	\$1.84 per thousand
over 3,000	\$5.51 per thousand
Surcharge in Mobile Home Parks	\$12.20 per site
Surcharge in RV parks	\$3.66 per site
Apartments (Multi-structure)	\$7.31 per unit
Motels	\$3.66 per room
Minimum Charge	\$42.70
Surcharge when Vacant	\$42.70

**OTHER REPORTS**

**INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING  
AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS  
PERFORMED IN ACCORDANCE WITH *GOVERNMENT AUDITING STANDARDS***

**MANAGEMENT LETTER**

**INDEPENDENT ACCOUNTANT'S REPORT ON INVESTMENT COMPLIANCE**

INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING  
AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS  
PERFORMED IN ACCORDANCE WITH *GOVERNMENT AUDITING STANDARDS*

To the Honorable Town Commission  
Town of Zolfo Springs, Florida

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of the governmental activities, the business-type activities, and each major fund of the Town of Zolfo Springs, Florida (Town), as of and for the year ended September 30, 2020, and the related notes to the financial statements, which collectively comprise the Town's basic financial statements, and have issued our report thereon dated January 25, 2021.

#### Internal Control over Financial Reporting

In planning and performing our audit of the financial statements, we considered the Town's internal control over financial reporting (internal control) as a basis for designing audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Town's internal control. Accordingly, we do not express an opinion on the effectiveness of the Town's internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the Town's financial statements will not be prevented, or detected and corrected, on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

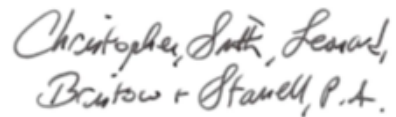
Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

## Compliance and Other Matters

As part of obtaining reasonable assurance about whether the Town's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

## Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the Town's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Town's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.



**CHRISTOPHER, SMITH, LEONARD,  
BRISTOW & STANELL, P.A.**

January 25, 2021  
Bradenton, Florida

## MANAGEMENT LETTER

To the Honorable Town Commission  
Town of Zolfo Springs, Florida

### Report on the Financial Statements

We have audited the financial statements of the Town of Zolfo Springs, Florida (Town) as of and for the fiscal year ended September 30, 2020, and have issued our report thereon dated January 25, 2021.

### Auditor's Responsibility

We conducted our audit in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and Chapter 10.550, Rules of the Auditor General.

### Other Reporting Requirements

We have issued our Independent Auditor's Report on Internal Control over Financial Reporting and Compliance and Other Matters Based on an Audit of the Financial Statements Performed in Accordance with *Government Auditing Standards* and Independent Accountant's Report on an examination conducted in accordance with *AICPA Professional Standards*, Section AT-C Section 315, regarding compliance requirements in accordance with Chapter 10.550, Rules of the Auditor General. Disclosures in those reports, which are dated January 25, 2021, should be considered in conjunction with this management letter.

### Prior Audit Findings

Section 10.554(1)(i)1., Rules of the Auditor General, requires that we determine whether or not corrective actions have been taken to address findings and recommendations made in the preceding annual financial audit report. There were no findings and recommendations made in the preceding annual financial audit report.

### Official Title and Legal Authority

Section 10.554(1)(i)4., Rules of the Auditor General, requires that the name or official title and legal authority for the primary government and each component unit of the reporting entity be disclosed in this management letter, unless disclosed in the notes to the financial statements. This information is disclosed in the notes to the financial statements.

## Financial Condition and Management

Section 10.554(1)(i)5.a. and 10.556(7), Rules of the Auditor General, require us to apply appropriate procedures and communicate the results of our determination as to whether or not the Town has met one or more of the conditions described in Section 218.503(1), Florida Statutes, and to identify the specific condition(s) met. In connection with our audit, we determined that the Town was not in a state of financial emergency, as it did not meet any of the conditions described in Section 218.503(1), Florida Statutes.

Pursuant to Sections 10.554(1)(i)5.b. and 10.556(8), Rules of the Auditor General, we applied financial condition assessment procedures for the Town. It is management's responsibility to monitor the Town's financial condition, and our financial condition assessment was based in part on representations made by management and the review of financial information provided by same.

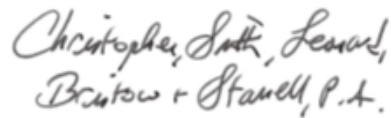
Section 10.554(1)(i)2., Rules of the Auditor General, requires that we communicate any recommendations to improve financial management. In connection with our audit, we did not have any such recommendations.

## Additional Matters

Section 10.554(1)(i)3., Rules of the Auditor General, requires us to communicate noncompliance with provisions of contracts or grant agreements, or abuse, that have occurred, or are likely to have occurred, that have an effect on the financial statements that is less than material but warrants the attention of those charged with governance. In connection with our audit, we did not have any such findings.

## Purpose of this Letter

Our management letter is intended solely for the information and use of the Legislative Auditing Committee, members of the Florida Senate and the Florida House of Representatives, the Florida Auditor General, Federal and other granting agencies, Town Commission, and applicable management, and is not intended to be and should not be used by anyone other than these specified parties.



**CHRISTOPHER, SMITH, LEONARD,  
BRISTOW & STANELL, P.A.**

January 25, 2021  
Bradenton, Florida

INDEPENDENT ACCOUNTANT'S REPORT  
ON INVESTMENT COMPLIANCE

To the Honorable Town Commission  
Town of Zolfo Springs, Florida

We have examined the Town of Zolfo Springs, Florida's (Town) compliance with Section 218.415, Florida Statutes, regarding the investment of public funds during the year ended September 30, 2020. Management of the Town is responsible for the Town's compliance with the specified requirements. Our responsibility is to express an opinion on the Town's compliance with the specified requirements based on our examination.

Our examination was conducted in accordance with attestation standards established by the American Institute of Certified Public Accountants. Those standards require that we plan and perform the examination to obtain reasonable assurance about whether the Town complied, in all material respects, with the specified requirements referenced above. An examination involves performing procedures to obtain evidence about whether the Town complied with the specified requirements. The nature, timing, and extent of the procedures selected depend on our judgment, including an assessment of the risks of material noncompliance, whether due to fraud or error. We believe that the evidence we obtained is sufficient and appropriate to provide a reasonable basis for our opinion.

Our examination does not provide a legal determination on the Town's compliance with specified requirements.

In our opinion, the Town complied in all material respects, with the specified requirements for the year ended September 30, 2020.

This report is intended solely for the information and use of the Town and the Auditor General, State of Florida, and is not intended to be and should not be used by anyone other than these specified parties.

*Christopher, Smith, Leonard,  
Bristow + Stanell, P.A.*

CHRISTOPHER, SMITH, LEONARD,  
BRISTOW & STANELL, P.A.

January 25, 2021  
Bradenton, Florida