



**TOWN OF SOUTH PALM BEACH, FLORIDA**  
**ANNUAL COMPREHENSIVE FINANCIAL REPORT**  
**FISCAL YEAR ENDED SEPTEMBER 30, 2023**



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# **The Town of South Palm Beach, Florida**

## **ANNUAL COMPREHENSIVE FINANCIAL REPORT**

**Fiscal Year Ended September 30, 2023**

PREPARED BY:  
FINANCE DEPARTMENT

TOWN OF SOUTH PALM BEACH, FLORIDA  
ANNUAL COMPREHENSIVE FINANCIAL REPORT  
FISCAL YEAR ENDED SEPTEMBER 30, 2023  
TABLE OF CONTENTS

	<u>Pages</u>
<b>INTRODUCTORY SECTION</b>	
Letter of Transmittal	I-III
Organizational Chart	IV
List of Principal Officials	V
<b>FINANCIAL SECTION</b>	
Independent Auditor's Report	1-3
Management's Discussion and Analysis	4-15
<b>Basic Financial Statements</b>	
Government-wide Financial Statements:	
Statement of Net Position	16
Statement of Activities	17
Fund Financial Statements:	
Balance Sheet – Governmental Funds	18
Reconciliation of the Balance Sheet – Governmental Funds to the Statement of Net Position	19
Statement of Revenues, Expenditures, and Changes in Fund Balances – Governmental Funds	20
Reconciliation of the Statement of Revenues, Expenditures, and Changes in Fund Balances of Governmental Funds to the Statement of Activities	21
Statement of Net Position – Proprietary Funds	22
Statement of Revenues, Expenses, and Changes in Fund Net Position – Proprietary Funds	23
Statement of Cash Flows – Proprietary Funds	24
Notes to Financial Statements	25-50
<b>Required Supplementary Information</b>	
Schedule of Revenues, Expenditures, and Changes in Fund Balances – Budget and Actual – General Fund	51
Schedule of Revenues, Expenditures, and Changes in Fund Balances – Budget and Actual – Special Revenue Fund	52
Notes to the Budgetary Required Supplemental Information	53
Schedule of Proportionate Share of Net Pension Liability – FRS	54
Schedule of Town's Contribution - FRS	55

TOWN OF SOUTH PALM BEACH, FLORIDA  
ANNUAL COMPREHENSIVE FINANCIAL REPORT  
FISCAL YEAR ENDED SEPTEMBER 30, 2023  
TABLE OF CONTENTS

	<u>Pages</u>
<b>STATISTICAL SECTION (UNAUDITED)</b>	
Government-Wide Information:	
Table of Contents	
Schedule 1 – Net Position by Component	56-57
Schedule 2 – Changes in Net Position	58-61
Fund Information:	
Schedule 3 – Fund Balances, Governmental Funds	62-63
Schedule 4 – Changes in Fund Balances, Governmental Funds	64-65
Schedule 5 – General Government Tax Revenues by Source	66
Schedule 6 – Net Assessed Value and Direct Tax Rate	67
Schedule 7 – Direct and Overlapping Property Tax Rates	68
Schedule 8 – Principal Property Tax Payers	69
Schedule 9 – Property Tax Levies and Collections	70
Schedule 10 – Ratios of Outstanding Debt by Type	71
Schedule 11 – Ratios of General Bonded Debt Outstanding	72
Schedule 12 – Direct and Overlapping Governmental Activities Debt	73
Schedule 13 – Pledged Revenue Coverage	74
Schedule 14 – Demographic and Economic Information	75
Schedule 15 – Principal Employers	76
Schedule 16 – Full-Time Equivalent Town Employees by Function/Program	77
Schedule 17 – Operating Indicators by Function/Program	78
Schedule 18 – Capital Asset Statistics by Function/Program	79
<b>OTHER REPORTS</b>	
Independent Auditor’s Report on Internal Control Over Financial Reporting and on Compliance and Other Matters Based on an Audit of Financial Statements Performed in Accordance with <i>Government Auditing Standards</i>	80-81
Independent Accountant’s Report on Compliance with Section 218.415, Florida Statutes	82
Management Letter in Accordance With the Rules of the Auditor General of the State of Florida	83-85



# TOWN OF SOUTH PALM BEACH

3577 South Ocean Boulevard, South Palm Beach, Florida 33480  
(561) 588-8889 • Fax (561) 588-6632

March 6, 2024

To the Honorable Mayor, Members of the Town  
Council, and Citizens of the Town of South Palm Beach:

The Government Finance Officers Association (GFOA) recommends that all units of local government publish a complete set of financial statements presented in conformity with Generally Accepted Accounting Principles (GAAP) and audited in accordance with auditing standards generally accepted in the United States and in accordance with Government Auditing Standards by a firm of licensed certified public accountants. Pursuant to that recommendation, we hereby issue the comprehensive annual financial report of the Town of South Palm Beach for the fiscal year ended September 30, 2023.

This report consists of the management's representation concerning the finances of the Town of South Palm Beach. Consequently, management assumes full responsibility for the completeness and reliability of all the information presented in this report. To provide a reasonable basis for making these representations, management of the Town of South Palm Beach has established a comprehensive internal framework that is designed both to protect the Town's assets from loss, theft, or misuse and to compile sufficient reliable information for the preparation of the Town of South Palm Beach's financial statements in conformity with GAAP. Because the cost of internal controls should not outweigh their benefits, the Town of South Palm Beach's comprehensive framework of internal controls has been designed to provide reasonable, rather than absolute, assurance that the financial statements will be free from material misstatement. As management, we assert that, to the best of our knowledge and belief, this financial report is complete and reliable in all material respects.

The Town's financial statements have been audited by Grau and Associates, a firm of licensed certified public accountants. The goal of the independent audit was to provide reasonable assurance that the basic financial statements of the Town of South Palm Beach for the fiscal year ended September 30, 2023, are free of material misstatement. The independent audit involved examining, on a test basis, evidence supporting the amount and disclosures in the financial statements; assessing the accounting principles used and significant estimates made by management; and evaluating the overall financial statement presentation.

The independent auditor concluded, based upon the audit, that there was a reasonable basis for rendering an unmodified opinion that the Town of South Palm Beach's financial statements for the fiscal year ended September 30, 2023, are fairly presented in conformity with accounting principles generally accepted in the United States of America (GAAP). The independent auditor's report is presented as the first component of the financial section of this report.



Generally accounting principles for governmental entities require that management provide a narrative introduction, overview, and analysis to accompany the basic financial statements in the form of Management's Discussion and Analysis (MD&A). This letter of transmittal is designed to complement the MD&A and should be read in conjunction with it. The Town of South Palm Beach's MD&A can be found immediately following the report of the independent certified public accountants in the financial section and provides a narrative introduction, overview, and analysis of the basic financial statements.

### **Profile of the Government**

The Town of South Palm Beach, incorporated in 1955, is a small community on one of South Florida's barrier islands five-eighths of a mile in length located on FDOT Highway A1A. The Town is comprised of 1,859 housing units, of which only four are single family homes, the balance are condominium apartments. Because of the Town's unique location and beauty, and a dedicated and well-trained professional staff, property values in the Town are above average for Palm Beach County. Local access to the Town is by two nearby bridges across the intra-coastal waterway: Ocean Avenue to the south, and Lake Avenue/Lake Worth Road to the north.

The Town of South Palm Beach began operating with a Town administrator in 1982 and changed the form of government to a Town Manager/Council configuration in 2000. Policymaking and legislative authority are vested in a legislative governing council consisting of the mayor and four other council members. The Council is responsible, among other things, for passing ordinances and resolutions, adopting the annual budget, and appointing the Town Manager. The Town Manager is responsible for carrying out the policies and ordinances of the Council and overseeing the daily operations of the government.

The Town of South Palm Beach offers a range of services inhouse or by contract agreement, including police protection (contracted PBSO) , building, zoning, planning and code enforcement (contract CBO), and cultural activities. County wide services include fire rescue, corrections rehabilitation, judicial administration, Palm Tran, public health, air quality resources, human and social services, the airport, and the Sheriff's office. Palm Beach County is the regional government for all county residents.

The annual budget serves as a foundation for the Town of South Palm Beach's financial planning and control. Departments within the Town are analyzed in order to initiate development of the proposed budget. The Town Manager then presents a proposed draft budget to the Council for review. The Council is required to hold public hearings on the proposed budget and to adopt a final budget no later than September 30, the close of the Town's fiscal year. The appropriated budget is prepared by fund and department. The Town Council approves supplemental appropriations. Budget to actual comparisons are provided in this report for the general fund for which an appropriated annual budget has been adopted. The general fund budget to actual report, is presented in the required supplemental information section of this report.

### **Local Economy**

The Town of South Palm Beach is comprised of well-educated and involved citizens who take a genuine interest in the governing aspects of their Town. Recently, the Town continues to experience an increase in assessed taxable value of property as all of Florida has, which is comprised of exclusive residential housing stock. There are no industrial or commercial uses in the community. Town Council reduced millage by majority vote to offset continued valuation increases.

### **Long-Term Financial Planning**

The Town works to project into the future to assess revenue trends and expenditure needs to assure a balanced stable financial program while addressing the various goals and objectives of the community. Currently and ongoing, the Town is planning and investing in a replacement Town Hall and Community Center capital project, upgrading critical infrastructure such as the sanitary sewer lift station that serves all town residents and other important coastal renourishment and sustainability environmental initiatives.

**Risk Management**

The Town is exposed to various risks of loss related to torts, theft, or damage to and destruction of assets; errors and omissions; injuries to employees; and natural disasters. The Town participates in the Florida League of Cities Municipal Insurance Trust for workers' compensation, liability, and property insurance with deductibles of up to \$500 per claim.

**Pension and Other Post-Employment Benefits.**

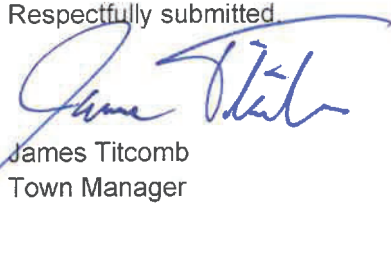
The Town joined the Florida Retirement System (FRS) on January 1, 2005, to provide post-employment retirement benefits to its employees. The Town offers a 401(a) defined contribution plan and a 457 deferred compensation plan in which any employee may contribute on a voluntary basis. Although the Town implemented GASB Statement No. 75 on October 1, 2017, actuaries have determined that based on the Town's current employee data and expected patterns, the liability for the implicit rate subsidy is not material. The Town has not reported any other postemployment (OPEB) costs or net liability.

**Awards and Acknowledgements**

The Government Finance Officers Association (GFOA) awarded a Certificate of Achievement for Excellence in Financial Reporting to the Town of South Palm Beach for its Annual Comprehensive Financial Report (ACFR) for the fiscal year ended September 30, 2020. This was the fifteenth year that the Town received this prestigious award. In order to be awarded a Certificate of Achievement, the government published an easily readable and efficiently organized ACFR. This report satisfied both GAAP and applicable legal requirements. A Certificate of Achievement is valid for a period of one year only. The current ACFR continues to meet the Certificate of Achievement Program's requirements and will be submitted to the GFOA to determine its eligibility for another certificate.

The preparation of this report would not have been possible without the efficient and dedicated services of the entire staff of the Town of South Palm Beach and our dedicated, contracted Accounting firm. I would like to express my appreciation to all members of the Town staff who assisted and contributed to the preparation of this report. Appreciation is also extended to the Mayor and the Town Council for their unfailing support for maintaining the highest standards of professionalism in the management of the Town of South Palm Beach's finances.

Respectfully submitted,



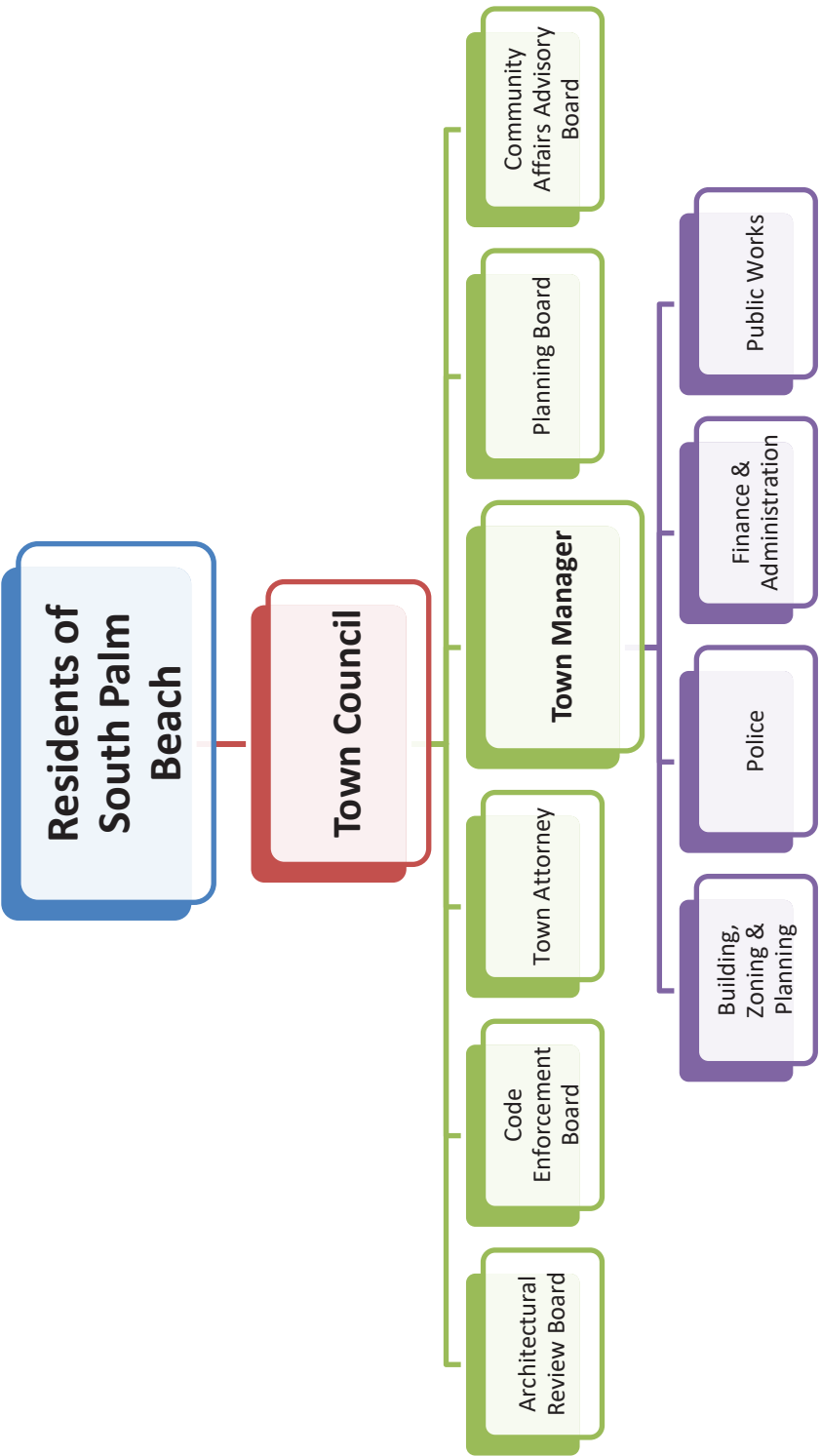
James Titcomb  
Town Manager



**TOWN OF SOUTH PALM BEACH, FLORIDA**

**ORGANIZATION CHART**

SEPTEMBER 30, 2023



# **TOWN OF SOUTH PALM BEACH, FLORIDA**

## **LIST OF PRINCIPAL OFFICIALS**

### **TOWN COUNCIL**

Bernice Fischer	Mayor
Bill LeRoy	Vice-Mayor
Robert Gottlieb	Council Member
Raymond McMilian	Council Member
Monte Berendes	Council Member

### **TOWN OFFICIALS**

James Titcomb	Town Manager
Yude Davenport	Town Clerk
Glen Torcivia	Town Attorney

## **FINANCIAL SECTION**



# Grau & Associates

CERTIFIED PUBLIC ACCOUNTANTS

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(561) 994-9299 • (800) 299-4728  
Fax (561) 994-5823  
[www.graucpa.com](http://www.graucpa.com)

## Independent Auditor's Report

To the Honorable Mayor and  
Members of the Town Council  
Town of South Palm Beach, Florida

### Report on the Audit of the Financial Statements

#### *Opinions*

We have audited the accompanying financial statements of the governmental activities, the business-type activities, and each major fund of the Town of South Palm Beach, Florida, (the "Town") as of and for the fiscal year ended September 30, 2023, and the related notes to the financial statements, which collectively comprise the Town's basic financial statements as listed in the table of contents.

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, the business-type activities and each major fund of the Town as of September 30, 2023, and the respective changes in financial position, and, where applicable, cash flows thereof for the fiscal year then ended in accordance with accounting principles generally accepted in the United States of America.

#### *Basis for Opinions*

We conducted our audit in accordance with auditing standards generally accepted in the United States of America (GAAS) and the standards applicable to financial audits contained in Government Auditing Standards, issued by the Comptroller General of the United States. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are required to be independent of the Town and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

### Responsibilities of Management for the Financial Statements

The Town's management is responsible for the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America; and for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the Town's ability to continue as a going concern for twelve months beyond the financial statement date, including any currently known information that may raise substantial doubt shortly thereafter.

### Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinions. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with GAAS will always detect a material misstatement

when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

In performing an audit in accordance with GAAS, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Town's internal control. Accordingly, no such opinion is expressed.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.
- Conclude whether, in our judgment, there are conditions or events, considered in the aggregate, that raise substantial doubt about the Town's ability to continue as a going concern for a reasonable period of time.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control–related matters that we identified during the audit.

### **Required Supplementary Information**

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis, budgetary comparison information, and other required supplementary information be presented to supplement the basic financial statements. Such information is the responsibility of management and, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

### **Other Information Included in the Financial Report**

Management is responsible for the other information included in the financial report. The other information comprises introductory section and statistical section, but does not include the financial statements and our auditor's report thereon. Our opinions on the financial statements do not cover the other information, and we do not express an opinion or any form of assurance thereon. In connection with our audit of the financial statements, our responsibility is to read the other information and consider whether a material inconsistency exists between the other information and the financial statements, or the other information otherwise appears



to be materially misstated. If, based on the work performed, we conclude that an uncorrected material misstatement of the other information exists, we are required to describe it in our report.

**Other Reporting Required by *Government Auditing Standards***

In accordance with *Government Auditing Standards*, we have also issued our report dated March 6, 2024 on our consideration of the Town's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, grant agreements and other matters. The purpose of that report is solely to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the Town's internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Town's internal control over financial reporting and compliance.

David & Associates

March 6, 2024

## MANAGEMENT'S DISCUSSION AND ANALYSIS

As management of the Town of South Palm Beach, we offer readers of the Town of South Palm Beach's (the Town) financial statements this narrative overview and analysis of the financial activities of the Town of South Palm Beach for the fiscal year ended September 30, 2023.

### Financial Highlights

- The assets and deferred outflow of resources of the Town of South Palm Beach exceeded its liabilities and deferred inflow of resources at the close of the most recent fiscal year resulting in a net position balance of \$9,696,898.
- The Town's total net position increased by \$1,334,281. The key components of the Town's net position and change in net position are reflected in the table in the government-wide financial analysis section.
- As of the close of the current fiscal year, the Town's governmental funds reported an ending fund balance of \$7,573,695, an increase of \$1,087,607 in comparison with the prior year.
- At the end of the current fiscal year, the unassigned fund balance for the General Fund was \$4,624,815, or 253% of total General Fund expenditures for the year.
- Total governmental activities revenues decreased \$46,135, or 1% in comparison to the prior year.
- Total governmental activities expenditures increased \$72,172, or 4% in comparison to the prior year.

### Overview of the Financial Statements

This discussion and analysis is intended to serve as an introduction to the Town of South Palm Beach's basic financial statements. The Town of South Palm Beach's basic financial statements comprise three components: 1) government-wide financial statements, 2) fund financial statements, and 3) notes to the financial statements. This report also contains other supplementary information in addition to the basic financial statements themselves.

**Government-wide financial statements.** The *government-wide financial statements* are designed to provide readers with a broad overview of the Town of South Palm Beach's finances, in a manner similar to a private sector business.

The *Statement of Net Position* presents information on all the Town's *assets, deferred outflow of resources, liabilities, and deferred inflow of resources at the end of fiscal year*. The difference between assets and deferred outflow of resources and its liabilities and deferred inflow of resources is reported as *net position*. Over time, increases or decreases in net position may serve as a useful indicator of whether the financial position of the Town is improving or deteriorating.

The *statement of activities* presents information showing how the government's net position changed during the most recent fiscal year. All changes in net position are reported as soon as the underlying event giving rise to the change occurs, *regardless of the timing of related cash flows*. Thus, revenues and expenses are reported in this statement for some items that will only result in cash flows in future periods (e.g., uncollected taxes and earned but unused vacation leave).

Both government-wide financial statements distinguish functions of the Town of South Palm Beach that are principally supported by taxes and intergovernmental revenues (*governmental activities*) from other functions that are intended to recover all or a significant portion of their costs through user fees and charges (*business type activities*). The governmental activities of the Town of South Palm Beach include general government, public safety, public works and culture and community recreation.

**Fund financial statements.** A *fund* is a grouping of related accounts that is used to maintain control over resources that have been segregated for specific activities or objectives. The Town of South Palm Beach, like other state and local governments, uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements. The Town of South Palm Beach has two fund categories: (a) the governmental fund and (b) the enterprise fund.

**Governmental funds.** *Governmental funds* are used to account for the same functions reported as *governmental activities* in the government-wide financial statements. However, unlike government-wide financial statements, governmental fund financial statements focus on *near-term inflows and outflows of spendable resources* as well as on *balances of spendable resources* available at the end of the fiscal year. Such information may be useful in evaluating a government's near-term financing requirements.

Because the focus of governmental funds is narrower than that of the government-wide financial statements, it is useful to compare the information presented for *governmental funds* with similar information presented for *governmental activities* in the government-wide financial statements. By doing so, readers may better understand the long-term impact of the government's near-term financing decisions. Both the governmental fund balance sheet and the governmental fund statement of revenues, expenditures, and changes in fund balances provide a reconciliation to facilitate this comparison between *governmental funds* and *governmental activities*.

The Town of South Palm Beach maintains three governmental funds, the General Fund, the Building Fund, and the Capital Projects Fund. A new sale surtax was levied beginning January 1, 2017. This voter approved one cent sales tax is levied countywide to fund infrastructure projects. A capital projects fund was established with the South Palm Beach share of proceeds of this tax. The Town uses the Special Revenue Fund to account for its building and code enforcement activities.

The Town of South Palm Beach adopts an annual appropriated budget for the General Fund and Special Revenue Fund. A budgetary Comparison schedule has been provided for these funds to demonstrate compliance with the budget.

**Proprietary Funds.** The Town maintains one type of proprietary fund. Enterprise funds are used to report the same functions presented as business-type activities in the government-wide financial statements. The Town uses the Sewer Fund to account for its sewer utility operations.

**Notes to the basic financial statements.** The notes provide additional information that is essential to a full understanding of the data provided in the government-wide and fund financial statements.

### **Government-wide Financial Analysis**

As noted earlier, net position may serve over time as a useful indicator of a government's financial position. In this case, the Town's assets plus deferred outflows of resources exceeded liabilities plus deferred inflows of resources by \$9,696,898 at the close of the most recent fiscal year.

A portion of the Town's net position, \$1,132,760, reflects its investment in capital assets (e.g., land, buildings, and equipment). The Town of South Palm Beach uses these capital assets to provide services to citizens; consequently, these assets are not available for future spending.

The Statement of Net Position and the Statement of Activities report information about the Town's activities that will help answer questions about the position of the Town. A comparative analysis is provided with prior year information.

### **Net Position**

There are six basic transactions that affect the comparability of the Statement of Net Position summary presentation as reflected below:

1. Net results of activities will impact (increase or decrease) current assets and unrestricted and/or restricted assets.
2. Borrowing for capital will increase current assets and long-term debt.
3. Spending borrowed proceeds on new capital will reduce current assets and increase capital assets. There is a second impact, an increase in investment in capital assets and an increase in related debt, which will not change the investment in capital assets, net of debt.
4. Spending of non-borrowed current assets on new capital will reduce current assets and increase capital assets and will also reduce unrestricted net position and increase investment in capital assets, net of debt.
5. Principal payment on debt will reduce current assets, reduce long-term debt, also reduce unrestricted net position, and increase investments in capital assets, net of debt.
6. Reduction of capital assets through depreciation will reduce capital assets and investment in capital assets, net of debt.

At the close of the most recent fiscal year, the Town's assets and deferred outflows of resources exceeded its liabilities and deferred inflows of resources by \$9,696,898. See Table A-1 below for details.

**Table A-1**  
**Town of South Palm Beach**  
**Net Position**

	Governmental Activities		Business-type Activities		Total	
	<u>2023</u>	<u>2022</u>	<u>2023</u>	<u>2022</u>	<u>2023</u>	<u>2022</u>
Current assets	\$ 7,632,840	\$ 6,519,855	\$ 1,731,686	\$ 1,611,626	\$ 9,364,526	\$ 8,131,481
Capital assets, net	629,432	665,277	503,328	555,088	1,132,760	1,220,365
Total assets	8,262,272	7,185,132	2,235,014	2,166,714	10,497,286	9,351,846
Deferred Outflow of Resources	55,820	89,605	-	-	55,820	89,605
Current liabilities	50,723	52,062	20,564	17,703	71,287	69,765
Non-current liabilities	234,372	230,642	-	-	234,372	230,642
Total liabilities	285,095	282,704	20,564	17,703	305,659	300,407
Deferred Inflow of Resources	550,549	778,427	-	-	550,549	778,427
Net Position:						
Investment in Capital Assets	629,432	665,277	503,328	555,088	1,132,760	1,220,365
Restricted for:						
Infrastructure	297,372	138,594	-	-	297,372	138,594
Building code enforcement	1,311,460	1,216,986	-	-	1,311,460	1,216,986
Special events	9,860	-	-	-	9,860	-
Unrestricted	5,234,324	4,192,749	1,711,122	1,593,923	6,945,446	5,786,672
Total net position	<u>\$ 7,482,448</u>	<u>\$ 6,213,606</u>	<u>\$ 2,214,450</u>	<u>\$ 2,149,011</u>	<u>\$ 9,696,898</u>	<u>\$ 8,362,617</u>

The largest portion of the Town of South Palm Beach's total net position is the unrestricted net position of \$6,945,446 or 72%, which represent the resources that may be used to meet the Town's ongoing obligations to its citizens and creditors. Net position also includes the Town's investment in capital assets (land, buildings, etc.) in the amount of \$1,132,760. The Town uses the capital assets to provide services to its citizens and consequently these assets are not available for future spending. Additionally, the Town has accumulated funds restricted for future infrastructure projects, building code enforcement, and special events in the amounts of \$297,392, \$1,311,460, and \$9,860, respectively.

At the end of its most recent fiscal year, the Town of South Palm Beach reported positive balances in all categories of net position for its governmental activities and business-type activities. The same situation held true for the prior fiscal year. The Town's total net position increased by \$1,334,281 in comparison to the prior year.



The following impacts can significantly affect annual revenues and by extension change net position:

1. ***Economic conditions*** can reflect a growing, stable, or declining overall economic environment and those conditions can have a significant impact on property, non-ad valorem assessments, sales and use taxes, fees and other revenues derived from the community as well as received from other governments,
2. ***Changes in tax, assessment, and fee rates by elected officials*** directly affect the revenue streams and have the most direct and immediate impact of all changes.
3. ***Changing patterns in intergovernmental and grant revenues*** cause measurable deviations and make annual comparisons less meaningful.
4. ***Market impact on investment income*** might cause investment revenues to fluctuate widely from year to year.

Some other basic impacts are responsible for changes in annual expenditures:

1. ***Introduction of new programs*** can have a substantial impact on department/program expenditures by requiring new personnel, capital, and operating funds.
2. ***Changes in service levels*** impacts expenditures by changing the levels of already appropriated expenditures.
3. ***Salary/contract pricing increases*** can be a factor contributing to the increase in appropriations. Most contracts entered into by the Town of South Palm Beach have provisions for increases, either automatic or negotiated each year.
4. While ***inflation*** is at low levels, it still always affects the prices the Town pays for commodities, supplies, fuels, parts, and miscellaneous services it requires through the year. It is common that such goods may increase in price affecting expenditures.

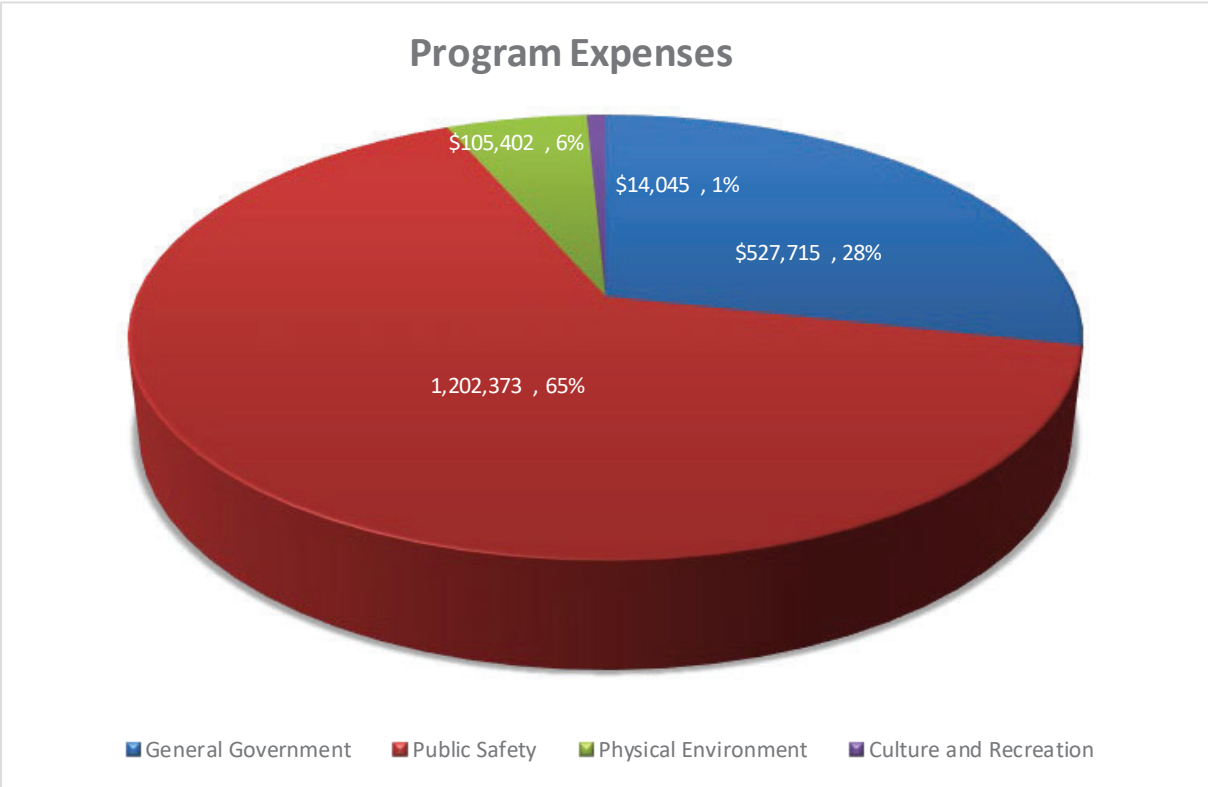
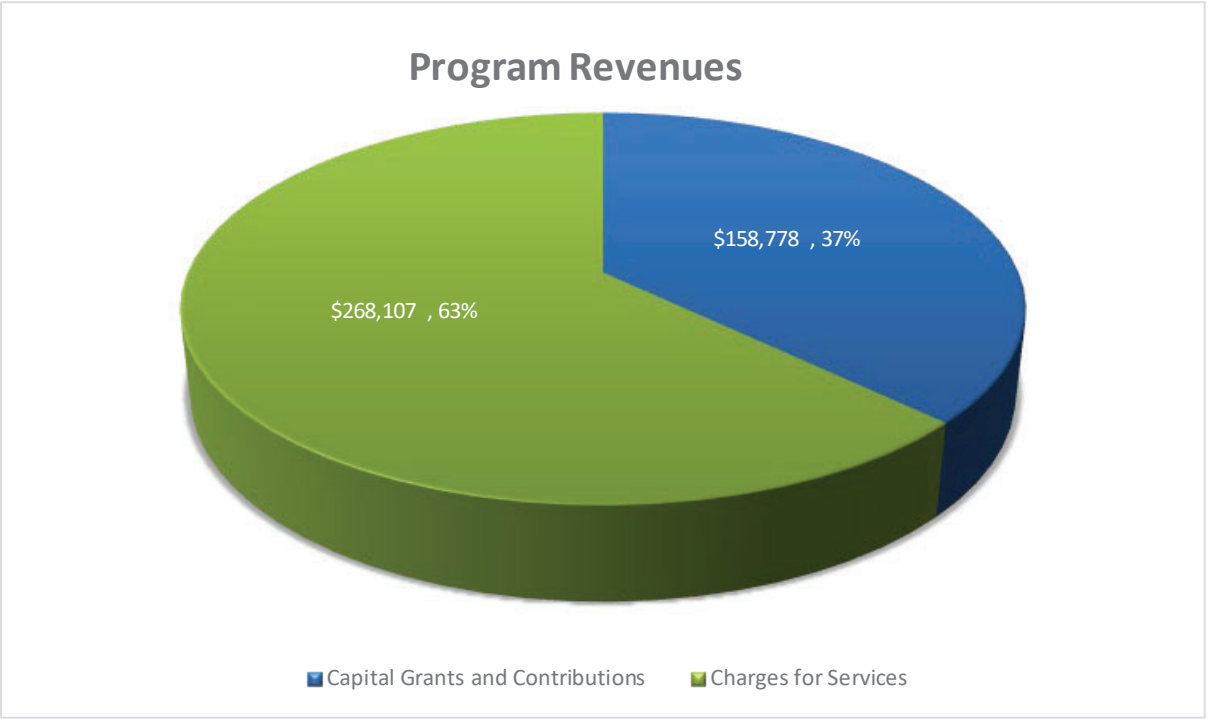
Total net position increased by \$1,334,281 during the most recent fiscal year. Total revenues increased by \$48,920 compared to the prior year and, and total expenses increased by \$ 179,975 compared to the prior year. Key elements of the changes are summarized in Table A-2 below.

**Table A-2**  
**Town of South Palm Beach**  
**Changes in Net Position**

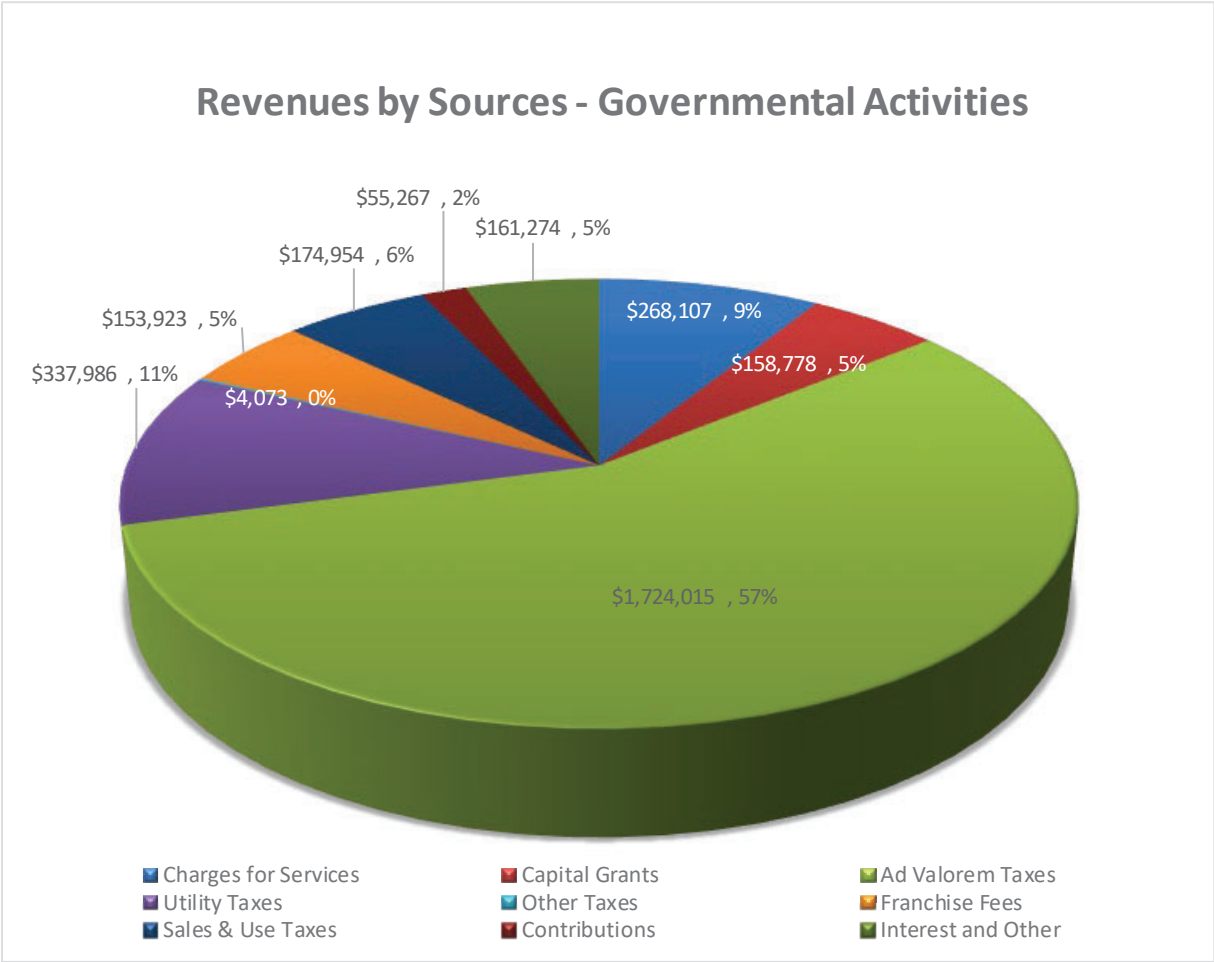
	Governmental Activities		Business-type Activities		Total	
	<u>2023</u>	<u>2022</u>	<u>2023</u>	<u>2022</u>	<u>2023</u>	<u>2022</u>
Revenues:						
Program revenues:						
Charges for services	\$ 268,107	\$ 319,341	\$ 530,600	\$ 469,602	\$ 798,707	\$ 788,943
Operating grants	-	368,127	-	-	-	368,127
Capital grants	158,778	138,594	-	-	158,778	138,594
General revenues:						
Property taxes	1,724,015	1,554,205	-	-	1,724,015	1,554,205
Utility taxes	337,986	298,108	-	-	337,986	298,108
Sales and use taxes	174,954	154,047			174,954	154,047
Other taxes	4,073	9,423			4,073	9,423
Franchise taxes	153,923	136,374	-	-	153,923	136,374
Contributions	55,267	52,470	-	-	55,267	52,470
Investment income	130,364	17,490	34,057	-	164,421	17,490
Miscellaneous	30,910	36,333	-	-	30,910	36,333
Total revenues	<u>3,038,377</u>	<u>3,084,512</u>	<u>564,657</u>	<u>469,602</u>	<u>3,603,034</u>	<u>3,554,114</u>
Expenses:						
Government Activities:						
General government	527,715	452,147	-	-	527,715	452,147
Public safety	1,202,373	1,187,292	-	-	1,202,373	1,187,292
Public works	105,402	108,711	-	-	105,402	108,711
Culture and recreation	14,045	29,213	-	-	14,045	29,213
Utilities	-	-	419,218	311,415	419,218	311,415
Total expenses	<u>1,849,535</u>	<u>1,777,363</u>	<u>419,218</u>	<u>311,415</u>	<u>2,268,753</u>	<u>2,088,778</u>
Change in Net Position						
Before transfers	1,188,842	1,307,149	145,439	158,187	1,334,281	1,465,336
Loss on capital asset transfer	-	-	-	(52,289)	-	(52,289)
Transfers	<u>80,000</u>	<u>160,000</u>	<u>(80,000)</u>	<u>(160,000)</u>	<u>-</u>	<u>-</u>
Change in Net Position	1,268,842	1,467,149	65,439	(54,102)	1,334,281	1,413,047
Net position, beginning	<u>6,213,606</u>	<u>4,746,457</u>	<u>2,149,011</u>	<u>2,203,113</u>	<u>8,362,617</u>	<u>6,949,570</u>
Net position, ending	<u>\$ 7,482,448</u>	<u>\$ 6,213,606</u>	<u>\$ 2,214,450</u>	<u>\$ 2,149,011</u>	<u>\$ 9,696,898</u>	<u>\$ 8,362,617</u>

**Governmental Activities:** Governmental activities increased the Town's net position by \$1,268,842 thereby accounting for 95% of the total growth in the net position of the Town. Key elements of this are increased property taxes, utility taxes, sales and use taxes, franchise fees, and investment income.

**Program Revenues and Expenses – Governmental Activities**



**Revenues by Source – Governmental Activities**



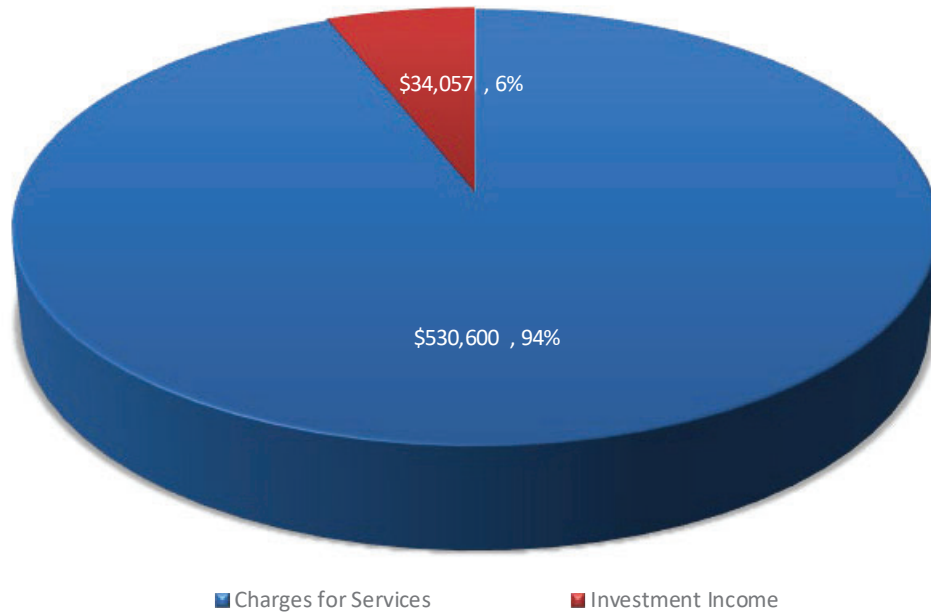
**Business-Type Activities**

Business-type activities are designed as fee-based activities. Fees are implemented in such a way that they will completely cover the cost of operations without being supplemented from governmental sources. The Town’s Sewer Fund is the only fund included in the business-type activities.

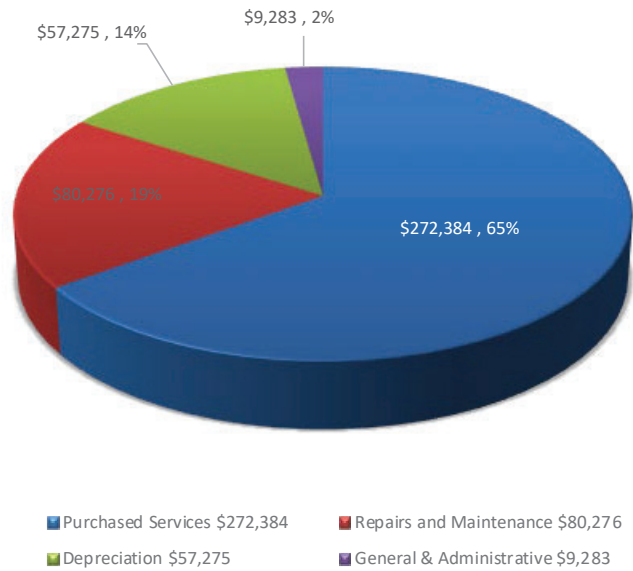
The net position of the business-type activities increased \$65,439 for fiscal year 2023. This increase is due to increases in charges for services and investment income and a decrease in the transfer to the General Fund. This change in net position is a 221% increase compared to the prior year.

Total revenues increased by \$95,055 when compared with the prior year. Total expenses increased by \$107,803 compared to the prior year.

### Revenues - Proprietary Fund



### Operating Expenses - Proprietary Fund





## Financial Analysis of the Government's Funds

As noted earlier, the Town of South Palm Beach uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements.

**Governmental funds.** The focus of the Town of South Palm Beach's *governmental funds* is to provide information on near-term inflows, outflows, and balances of *spendable* resources. Such information is useful in assessing the Town's financing requirements. Unreserved *fund balance* may serve as a useful measure of a government's net resources available for spending at the end of the fiscal year.

At the end of the fiscal year the current fund balance in the General Fund was \$4,652,747. Fund balance includes non-spendable or prepaid costs in the amount of \$18,072 and restricted for special events of \$9,860. The remaining amount of \$4,624,815 is currently unassigned and available for appropriations.

The general fund is the chief operating fund of the Town of South Palm Beach. As a measure of the general fund's liquidity, it may be useful to compare unassigned fund balance and total fund balance to total general fund expenditures. Unassigned fund balance represents 253% of total general fund expenditures and total fund balance represents 255% of total general fund expenditures.

A summary of the general fund's condensed balance sheet and statement of revenues, expenditures and changes in fund balance is presented in Table B-1 and B-2 for September 30, 2023, and 2022 are shown below:

**Table B-1**

	Fiscal Year	
	<u>2023</u>	<u>2022</u>
Total assets	<u>\$ 4,701,085</u>	<u>\$ 4,176,303</u>
Total liabilities	\$ 37,207	\$ 395,724
Deferred inflows of resources	11,131	-
Total fund balance	<u>4,652,747</u>	<u>3,780,579</u>
Total liabilities, deferred inflows of resources, and fund balance	<u>\$ 4,701,085</u>	<u>\$ 4,176,303</u>

**Table B-2**

	Fiscal Year	
	<u>2023</u>	<u>2022</u>
Total revenues	\$ 2,616,937	\$ 2,168,101
Total expenditures	<u>1,824,769</u>	<u>1,716,427</u>
Excess of revenues over expenditures	<u>\$ 792,168</u>	<u>\$ 451,674</u>

The total fund balance of the general fund increased \$872,168 when compared with the prior year. This is due primarily to an increase of \$353,883 in revenues and a decrease of \$1,432,506 in transfers to other funds during the current year.

### Fund Budgetary Highlights

General Fund revenues were \$232,319 more than budgeted, and General Fund expenditures were \$186,949 less than budgeted for the current fiscal year. Revenues were more than budgeted because of greater than expected property taxes, utility taxes, and investment income. Expenditures were less than budgeted for all departments, and there were no capital expenditures during the year.

Special Revenue Fund revenues were \$76,240 more than budgeted due to greater than anticipated permits and fees. Special Revenue Fund expenditures were \$18,234 less than budgeted due to less than anticipated personnel costs. Cost for professional services were greater than anticipated.

### Capital Assets and Debt Administration

As of September 30, 2023, the Town's net investment in capital assets amounted to \$1,132,760.

#### Town of South Palm Beach Net Capital Assets

	Government Activities		Business Activities		Total	
	<u>2023</u>	<u>2022</u>	<u>2023</u>	<u>2022</u>	<u>2023</u>	<u>2022</u>
Net Capital Assets						
Land	\$ 108,396	\$ 108,396	\$ -	\$ -	\$ 108,396	\$ 108,396
Buildings and improvements	360,527	376,423	-	-	360,527	376,423
Improvements other than buildings	119,728	130,883	-	-	119,728	130,883
Sewer system	-	-	441,590	494,380	441,590	494,380
Furniture, equipment and vehicles	40,781	49,575	61,738	60,708	102,519	110,283
<b>Total</b>	<u>\$ 629,432</u>	<u>\$ 665,277</u>	<u>\$ 503,328</u>	<u>\$ 555,088</u>	<u>\$ 1,132,760</u>	<u>\$ 1,220,365</u>

Additional information on the Town's capital assets is found in the notes to the financial statements.

As of September 30, 2023, the Town had no debt and long-term liabilities consisted of compensated absence and the net liability for the Florida Retirement System. Additional information on the Town's long-term liabilities is found in the notes to the financial statements.

#### Town of South Palm Beach Long-Term Liabilities

	Governmental Activities		Business-type Activities		Total	
	<u>2023</u>	<u>2022</u>	<u>2023</u>	<u>2022</u>	<u>2023</u>	<u>2022</u>
Net Pension Liability	\$ 234,372	\$ 230,642	\$ -	\$ -	\$ 234,372	\$ 230,642
Compensated Absences	2,709	18,295	-	-	2,709	18,295
<b>Total</b>	<u>\$ 237,081</u>	<u>\$ 248,937</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 237,081</u>	<u>\$ 248,937</u>

## **Economic Factors and Next Year's Budgets and Rates**

Ad valorem taxes are the single most significant governmental revenue source for the Town of South Palm representing 57% of total governmental revenues. These revenues are generated by a millage rate set annually by the Town Commission with a legal limit of 10 mills or \$10.00 per \$1,000 of taxable property value. The current fiscal year millage rate is \$3.4530 per \$1,000 of taxable value. The millage rate for fiscal year 2023-2024 is 3.4000 per \$1,000 of taxable value.

The Town's taxable property values increased due to new construction and property re-evaluations. Each budget year the Town examines the impact of this construction activity along with other economic and social factors that place a demand on our capacity to provide services. All these factors are considered in the preparation of the Town's budget. The Town has been able to adopt a budget that provides the funding necessary to maintain the existing service levels.

The fiscal year 2023-2024 budget anticipates significant capital expenditures for a dunes restoration project, architectural design of a new town hall, computer system upgrades, audio visual upgrades for the Council Chambers, and other equipment.

## **Requests for Information**

This financial report is designed to provide a general overview of the Town of South Palm Beach's finances for all those with an interest in the government's finances. Questions concerning any of the information provided in this report or requests for additional financial information should be addressed to the Office of the Town Manager, James Titcomb at 3577 South Ocean Boulevard, South Palm Beach, Florida 33480.

**TOWN OF SOUTH PALM BEACH, FLORIDA**  
**Statement of Net Position**  
**September 30, 2023**

	Primary Government		
	Governmental Activities	Business-Type Activities	Total
<b>ASSETS</b>			
Current assets:			
Cash and cash equivalents	\$ 4,341,765	\$ 706,105	\$ 5,047,870
Investments	3,143,675	981,052	4,124,727
Accounts receivable, net	129,328	44,529	173,857
Prepaid costs	18,072	-	18,072
Total current assets	7,632,840	1,731,686	9,364,526
Noncurrent assets:			
Nondepreciable capital assets	108,396	-	108,396
Depreciable capital assets, net	521,036	503,328	1,024,364
Total noncurrent assets	629,432	503,328	1,132,760
Total assets	8,262,272	2,235,014	10,497,286
<b>DEFERRED OUTFLOW OF RESOURCES</b>			
FRS Pension	55,820	-	55,820
Total deferred outflows of resources	55,820	-	55,820
<b>LIABILITIES, DEFERRED INFLOWS OF RESOURCES AND NET POSITION</b>			
Liabilities:			
Current liabilities:			
Accounts payable and accrued liabilities	33,846	20,564	54,410
Accrued wages	9,386	-	9,386
Unearned revenues	4,782	-	4,782
Compensated absences due within one year	2,709	-	2,709
Total current liabilities	50,723	20,564	71,287
Noncurrent liabilities:			
Net pension liability	234,372	-	234,372
Total liabilities	285,095	20,564	305,659
Deferred inflow of resources			
FRS Pension	550,549	-	550,549
Total deferred inflows of resources	550,549	-	550,549
Net position:			
Investment in capital assets	629,432	503,328	1,132,760
Restricted for:			
Infrastructure	297,372	-	297,372
Building code enforcement	1,311,460	-	1,311,460
Special events	9,860	-	9,860
Unrestricted	5,234,324	1,711,122	6,945,446
Total net position	\$ 7,482,448	\$ 2,214,450	\$ 9,696,898

See notes to the financial statements

**TOWN OF SOUTH PALM BEACH, FLORIDA**  
**Statement of Activities**  
**For the Year Ended September 30, 2023**

FUNCTIONS/PROGRAMS	Net Revenue and (Expense)			
	Program Revenues		Changes in Net Position	
	Charges for Services	Capital Grant and Contributions	Governmental Activities	Primary Government Business-Type Activities
	Expenses			Total
Primary government:				
Governmental activities:				
General government	\$ 527,715	\$ -	\$ (265,053)	\$ -
Public safety	1,202,373	-	(1,201,345)	-
Public works	105,402	158,778	53,376	-
Culture and recreation	14,045	4,417	(9,628)	-
Total government activities	1,849,535	268,107	158,778	(1,422,650)
Business-type activities:				
Sewer	419,218	530,600	-	111,382
Total business-type activities	419,218	530,600	-	111,382
Total primary government	2,268,753	798,707	158,778	(1,422,650)
			111,382	(1,311,268)
General revenues:				
Property taxes		1,724,015	-	1,724,015
Utility taxes		337,986	-	337,986
Other taxes		4,073	-	4,073
Franchise fees		153,923	-	153,923
Sales and use taxes		174,954	-	174,954
Contributions not restricted to specific programs		55,267	-	55,267
Investment income/(loss)		130,364	34,057	164,421
Other revenues		30,910	-	30,910
Total general revenues		2,611,492	34,057	2,645,549
Transfers		80,000	(80,000)	-
Change in net position		1,268,842	65,439	1,334,281
Net position - beginning		6,213,606	2,149,011	8,362,617
Net position - ending		\$ 7,482,448	\$ 2,214,450	\$ 9,696,898

See notes to the financial statements



**TOWN OF SOUTH PALM BEACH, FLORIDA**  
**Balance Sheet - Governmental Funds**  
**September 30, 2023**

	<b>Major Funds</b>			
	<b>General Fund</b>	<b>Building Fund</b>	<b>Capital Projects Fund</b>	<b>Total Governmental Funds</b>
<b>ASSETS</b>				
Cash and cash equivalents	\$ 1,433,745	\$ 1,322,267	\$ 1,585,753	\$ 4,341,765
Investments	3,143,675	-	-	3,143,675
Accounts receivable, net	105,593	-	23,735	129,328
Prepaid costs	18,072	-	-	18,072
Total assets	<u>\$ 4,701,085</u>	<u>\$ 1,322,267</u>	<u>\$ 1,609,488</u>	<u>\$ 7,632,840</u>
<b>LIABILITIES AND FUND BALANCE</b>				
<b>Liabilities:</b>				
Accounts payable and accrued liabilities	\$ 23,039	\$ 10,807	\$ -	\$ 33,846
Accrued wages	9,386	-	-	9,386
Unearned revenues	4,782	-	-	4,782
Total liabilities	<u>37,207</u>	<u>10,807</u>	<u>-</u>	<u>48,014</u>
<b>Deferred Inflows of Resources:</b>				
Unavailable revenue	11,131	-	-	11,131
Total deferred inflows of resources	<u>11,131</u>	<u>-</u>	<u>-</u>	<u>11,131</u>
<b>Fund balances:</b>				
Non-spendable for prepaid costs	18,072	-	-	18,072
Restricted for:				
Infrastructure	-	-	297,372	297,372
Building code enforcement	-	1,311,460	-	1,311,460
Special events	9,860	-	-	9,860
Assigned to:				
Capital projects	-	-	1,312,116	1,312,116
Unassigned	4,624,815	-	-	4,624,815
Total fund balances	<u>4,652,747</u>	<u>1,311,460</u>	<u>1,609,488</u>	<u>7,573,695</u>
Total liabilities and fund balances	<u>\$ 4,701,085</u>	<u>\$ 1,322,267</u>	<u>\$ 1,609,488</u>	<u>\$ 7,632,840</u>

See notes to the financial statements

**TOWN OF SOUTH PALM BEACH, FLORIDA**  
**Reconciliation of the Balance Sheet - Governmental Funds**  
**to the Statement of Net Position**  
**September 30, 2023**

Fund balance - governmental funds		\$ 7,573,695
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Amounts reported for governmental activities in the statement of net position are different because of:

Capital assets used in governmental activities are not financial assets therefore, are not reported as assets in the governmental funds. The statement of net position includes those capital assets, net of any accumulated depreciation, in the net position of the government as a whole.

Cost of capital assets	1,406,280	
Accumulated depreciation	<u>(776,848)</u>	629,432

Assets that are not available to pay for current-period expenditures are unavailable in the governmental fund financial statements.		11,131
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The net pension liability is not reported as a liability in the fund financial statements, but is reported as a liability in the government-wide financial statements.		(234,372)
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Deferred outflows of resources related to the pension are recorded in the statement of net position.		55,820
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Deferred inflows of resources related to the pension are recorded in the statement of net position.		(550,549)
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Liabilities not due and payable from current available resources are not reported as liabilities in the governmental fund statements. All liabilities, both current and long-term, are reported in the government-wide financial statements.

Compensated absences		(2,709)
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Net position of governmental activities		<u>\$ 7,482,448</u>
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See notes to the financial statements

**TOWN OF SOUTH PALM BEACH, FLORIDA**  
**Statement of Revenues, Expenditures, and Changes in Fund Balances**  
**Governmental Funds**  
**For the Year Ended September 30, 2023**

	<b>Major Funds</b>			<b>Total</b>
	<b>General Fund</b>	<b>Building Fund</b>	<b>Capital Projects Fund</b>	<b>Governmental Funds</b>
REVENUES:				
Property taxes	\$ 1,724,015	\$ -	\$ -	\$ 1,724,015
Utility taxes	337,986	-	-	337,986
Other taxes	4,073	-	-	4,073
Franchise fees	153,923	-	-	153,923
Permits and fees	-	251,531	-	251,531
Intergovernmental	230,221	-	158,778	388,999
Charges for services	4,417	-	-	4,417
Fines and forfeitures	1,028	-	-	1,028
Investment income	130,364	-	-	130,364
Other revenues	30,910	-	-	30,910
Total revenues	2,616,937	251,531	158,778	3,027,246
EXPENDITURES:				
Current:				
General government	656,973	-	-	656,973
Public safety	1,081,500	157,057	-	1,238,557
Public works	55,562	-	-	55,562
Culture and recreation	30,734	-	-	30,734
Capital outlay	-	-	37,813	37,813
Total expenditures	1,824,769	157,057	37,813	2,019,639
Excess (deficiency) of revenues over expenditures	792,168	94,474	120,965	1,007,607
OTHER FINANCING SOURCES (USES)				
Transfers in/(out)	80,000	-	-	80,000
Total other financing sources (uses)	80,000	-	-	80,000
Net change in fund balances	872,168	94,474	120,965	1,087,607
Fund balances - beginning	3,780,579	1,216,986	1,488,523	6,486,088
Fund balances - ending	\$ 4,652,747	\$ 1,311,460	\$ 1,609,488	\$ 7,573,695

See notes to the financial statements

**TOWN OF SOUTH PALM BEACH, FLORIDA**  
**Reconciliation of the Statement of Revenues, Expenditures, and Changes in Fund Balances**  
**of Governmental Funds to the Statement of Activities**  
**For the Year Ended September 30, 2023**

Net change in fund balances - total governmental funds	\$ 1,087,607
Amounts reported for governmental activities in the statement of activities are different:	
Costs of capital assets are reported in the governmental fund as expenditures. However, in the statement of activities, they are eliminated and capitalized as capital assets.	8,813
Revenues in the statement of activities that do not provide current financial resources are not reported as revenues in the governmental fund financial statements.	11,131
Expenses reported in the statement of activities that do not require the use of current financial resources are not reported as expenditures in the fund financial statements. The details of the differences are as follows:	
Depreciation of capital assets	(44,658)
Change in compensated absences	15,586
FRS Pension Expense	190,363
Change in net position of governmental activities	<u><u>\$ 1,268,842</u></u>

See notes to the financial statements

**TOWN OF SOUTH PALM BEACH, FLORIDA**  
**Statement of Net Position - Proprietary Fund**  
**September 30, 2023**

	<b>Business-Type Activities Sewer Fund</b>
<b>ASSETS</b>	
Current Assets	
Cash and cash equivalents	\$ 706,105
Investments	981,052
Accounts receivable, net	44,529
Total current assets	<u>1,731,686</u>
Noncurrent Assets	
Capital Assets	
Sewer system	1,493,611
Property and equipment	130,637
Total capital assets	<u>1,624,248</u>
Less accumulated depreciation	<u>(1,120,920)</u>
Net capital assets	<u>503,328</u>
Total noncurrent assets	<u>503,328</u>
Total assets	<u>2,235,014</u>
<b>LIABILITIES</b>	
Current Liabilities	
Accounts payable and accrued liabilities	<u>20,564</u>
Total current liabilities	<u>20,564</u>
Total liabilities	<u>20,564</u>
<b>NET POSITION</b>	
Investment in capital assets	503,328
Unrestricted	1,711,122
Total net position	<u>\$ 2,214,450</u>

See notes to the financial statements

**TOWN OF SOUTH PALM BEACH, FLORIDA**  
**Statement of Revenues, Expenses, and Changes in**  
**Fund Net Position - Proprietary Fund**  
**For the Year Ended September 30, 2023**

	<b>Business-Type Activities</b>
	<b>Sewer Fund</b>
OPERATING REVENUES:	
Charges for services	\$ 530,600
Total operating revenues	<u>530,600</u>
OPERATING EXPENSES:	
Purchased services	272,384
Utilities	7,429
Repairs and maintenance	80,276
General and administrative	1,854
Depreciation	57,275
Total operating expenses	<u>419,218</u>
Operating income (loss)	<u>111,382</u>
NONOPERATING REVENUES (EXPENSES):	
Investment income	<u>34,057</u>
Total nonoperating revenues (expenses)	<u>34,057</u>
Income before transfers	<u>145,439</u>
Transfers out	<u>(80,000)</u>
Total transfers	<u>(80,000)</u>
Change in net position	65,439
Net position - beginning	<u>2,149,011</u>
Net position - ending	<u><u>\$ 2,214,450</u></u>

See notes to the financial statements

**TOWN OF SOUTH PALM BEACH, FLORIDA**  
**Statement of Cash Flows - Proprietary Funds**  
**For the Year Ended September 30, 2023**

	<u><b>Business-Type Activities</b></u> <u><b>Sewer Fund</b></u>
<b>CASH FLOWS FROM OPERATING ACTIVITIES:</b>	
Receipts from customers and users	\$ 487,527
Payments to suppliers	(358,936)
Net cash provided by (used in) operating activities	<u>128,591</u>
<b>CASH FLOWS FROM NONCAPITAL FINANCING ACTIVITIES:</b>	
Transfers to other funds	(80,000)
Net cash provided by (used in) noncapital financing	<u>(80,000)</u>
<b>CASH FLOWS FROM CAPITAL AND RELATED FINANCING ACTIVITIES</b>	
Purchase of capital assets	(5,515)
Net cash provided by (used in) capital and related financing activities	<u>(5,515)</u>
<b>CASH FLOWS FROM INVESTING ACTIVITIES</b>	
Purchase of investments	(1)
Interest received	1
Net cash provided by (used in) investing activities	<u>-</u>
Net increase (decrease) in cash and cash equivalents	43,076
Cash and cash equivalents - beginning	663,029
Cash and cash equivalents - ending	<u>\$ 706,105</u>
<b>NON-CASH INVESTING ACTIVITIES</b>	
Increase in the FMV of investments	<u>\$ 34,056</u>
<b>RECONCILIATION OF OPERATING INCOME (LOSS) TO NET CASH PROVIDED BY (USED IN) OPERATING ACTIVITIES</b>	
Operating income (loss)	<u>\$ 111,382</u>
Adjustments to reconcile operating income (loss) to net cash provided by (used in) operating activities:	
Depreciation and amortization	57,275
Changes in assets and liabilities:	
(Increase) decrease in accounts receivable	(43,073)
(Increase) decrease in prepaid costs	146
Increase (decrease) in accounts payable	2,861
Total adjustments	<u>17,209</u>
Net cash provided by (used in) operating activities	<u>\$ 128,591</u>

See notes to the financial statements



**TOWN OF SOUTH PALM BEACH, FLORIDA**  
**NOTES TO FINANCIAL STATEMENTS**  
**SEPTEMBER 30, 2023**

**NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES**

The Town of South Palm Beach, Florida (Town) is a municipal corporation organized pursuant to Chapter 31276, Laws of Florida, 1955. The Town operates under the Council - Manager form of government. The Town's major operations include general government, public safety, physical environment, culture and recreation and sewer service.

The basic financial statements of the Town have been prepared in conformity with accounting principles generally accepted in the United States (GAAP) as applied to governmental units. The Governmental Accounting Standards Board (GASB) is the accepted standard-setting body for establishing governmental accounting and financial reporting principles.

**Financial Reporting Entity**

As required by generally accepted accounting principles, these financial statements include the Town (the primary government) and its component units. Component units are legally separate entities for which the Town is financially accountable and other organizations for which the nature and significance of their relationship with the Town are such that exclusion would cause the Town's financial statements to be misleading or incomplete. The Town is financially accountable if:

- a) the Town appoints a voting majority of the organization's governing board and (1) the Town is able to impose its will on the organization or (2) there is a potential for the organization to provide specific financial benefits to or impose specific financial burdens on the Town, or
- b) the organization is fiscally dependent on the Town and (1) there is a potential for the organization to provide specific financial benefits to the Town or (2) impose specific financial burdens on the Town.

Based upon application of the above criteria, management of the Town has determined that no component units exist which would require inclusion in this report. Further, the Town is not aware of any entity that would consider the Town to be a component unit.

**Government-Wide and Fund Financial Statements**

The government-wide financial statements (i.e., the statement of net position and the statement of activities) report information on all of the activities of the Town. *Governmental activities*, which are normally supported by taxes and intergovernmental revenues, are reported separately from *business-type activities*, which rely to a significant extent on fees and charges for support.

The statement of activities demonstrates the degree to which the direct expenses of a given function or segment are offset by program revenues. *Direct expenses* are those that are clearly identifiable with a specific function or segment. *Program revenues* include (1) charges to customers or applicants who purchase, use, or directly benefit from goods, services, or privileges provided by a given function or segment, and (2) grants and contributions that are restricted to meeting the operational or capital requirements of a particular function or segment. Taxes and other items not properly included among program revenues are reported instead as *general revenues*.

## **NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)**

### **Government-Wide and Fund Financial Statements (Continued)**

Separate financial statements are provided for governmental and enterprise funds. The major individual governmental funds and the major individual enterprise fund are reported as separate columns in the fund financial statements.

### **Measurement Focus, Basis of Accounting, and Financial Statement Presentation**

The government-wide financial statements are reported using the *economic resources measurement* focus and the *accrual basis of accounting*, as are the enterprise fund and fiduciary fund financial statements. Revenues are recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows. Property taxes are recognized as revenues in the year for which they are levied. Grants and similar items are recognized as revenue as soon as all eligibility requirements imposed by the provider have been met.

Governmental fund financial statements are reported using the *current financial resources measurement* focus and the *modified accrual basis of accounting*. Revenues are recognized as soon as they are both measurable and available. Revenues are considered to be available when they are collectible within the current period or soon enough thereafter to pay liabilities of the current period. For this purpose, the Town considers revenues to be available if they are collected within 60 days of the end of the current fiscal period. Expenditures generally are recorded when a liability is incurred, as under accrual accounting. However, debt service expenditures, as well as expenditures related to compensated absences and claims and judgments, are recorded only when payment is due.

Property taxes, franchise fees, other taxes, licenses, and interest associated with the current fiscal period are all considered to be susceptible to accrual and so have been recognized as revenues of the current fiscal period. All other revenue items are considered to be measurable and available only when cash is received by the Town.

The Town reports the following major governmental funds:

#### **General Fund**

The General Fund is the primary operating fund and is used to account for all financial resources applicable to the general operations of the Town government except those required to be accounted for in another fund.

#### **Special Revenue Fund**

This fund accounts for the activities related to building permits and other code enforcements.

#### **Infrastructure Surtax Capital Projects Fund**

This fund accounts for the financial resources to be used for the acquisition or construction of infrastructure to be funded by the infrastructure sales surtax.

## **NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)**

### **Measurement Focus, Basis of Accounting, and Financial Statement Presentation (Continued)**

The Town reports the following major enterprise fund:

#### **Sewer Fund**

The Sewer Fund is the Town's only proprietary fund and was established to account for the billing and collection of fees for sewer services provided by the Town.

As a general rule, the effect of interfund activity has been eliminated from the government-wide financial statements. Exceptions to this general rule are charges between the Town's utility functions and various other functions of the Town. Elimination of these charges would distort the direct costs and program revenues reported for the various functions concerned.

Enterprise funds distinguish *operating* revenues and expenses from *non-operating* items. Operating revenues and expenses generally result from providing services and producing and delivering goods in connection with a proprietary fund's principal ongoing operations. The principal operating revenues of the Town's sewer fund are charges to customers for services. Operating expenses for enterprise funds include the cost of services, administrative expenses, and depreciation on capital assets. All revenues and expenses not meeting this definition are reported as non-operating revenues and expenses.

When both restricted and unrestricted resources are available for use, it is the Town's policy to use restricted resources first, then unrestricted resources as they are needed.

### **Assets, Liabilities, and Net Position or Equity**

#### **Cash, Cash Equivalents and Investments**

Cash and cash equivalents consist of cash on hand and demand deposits with financial institutions. For purposes of the statement of cash flows, cash and cash equivalents consist of cash on hand and demand deposits with financial institutions.

The Town has elected to proceed under the Alternative Investment Guidelines as set forth in Section 218.415 (17) Florida Statutes. The Town may invest any surplus public funds in the following:

- a) The Local Government Surplus Trust Funds, or any intergovernmental investment pool authorized pursuant to the Florida Interlocal Cooperation Act;
- b) Securities and Exchange Commission registered money market funds with the highest credit quality rating from a nationally recognized rating agency;
- c) Interest bearing time deposits or savings accounts in qualified public depositories;
- d) Direct obligations of the U.S. Treasury.

Securities listed in paragraph c and d shall be invested to provide sufficient liquidity to pay obligations as they come due.

## **NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)**

### **Assets, Liabilities, and Net Position or Equity (Continued)**

#### **Cash, Cash Equivalents and Investments (Continued)**

The State Board of Administration's ("SBA") Local Government Surplus Funds Trust Fund ("Florida PRIME") is a "2a-7 like" pool. A "2a-7 like" pool is an external investment pool that is not registered with the Securities and Exchange Commission ("SEC") as an investment company, but nevertheless has a policy that it will, and does, operate in a manner consistent with the SEC's Rule 2a-7 of the Investment Company Act of 1940, which comprises the rules governing money market funds. Thus, the pool operates essentially as a money market fund. The Town has reported its investment in Florida PRIME at amortized cost for financial reporting purposes.

Investments are measured at amortized cost or reported at fair value, (which is determined by using various third party pricing sources), as required by generally accepted accounting principles. The Town records all interest revenue related to investment activities in the respective funds.

#### **Interfund Receivables and Payables**

Activity between funds that is representative of lending/borrowing arrangements outstanding at the end of the fiscal year is referred to as either "due to/from other funds" (i.e., the current portion of interfund loans) or "advances to/from other funds" (i.e., the non-current portion of interfund loans). All other outstanding balances between funds (i.e., amounts owed for goods/services rendered to a particular fund by another fund in the reporting entity) are reported as "due to/from other funds" (current portion) or "interfund receivables/payables" (non-current portion). Any residual balances outstanding between the governmental activities and business-type activities are reported in the government-wide financial statements as "internal balances".

#### **Receivables**

Receivables consist primarily of amounts due from local businesses for franchise fees and utility taxes, amounts due from other governments, and amounts due from Town residents for sewer disposal services. Receivables are reported net of an allowance for doubtful accounts. Receivables are written off on an individual basis in the year the Town deems them to be uncollectible.

#### **Prepaid items**

Certain payments to vendors reflect costs applicable to future accounting periods and are recorded as prepaid items in both government-wide and fund financial statements.

#### **Capital Assets**

Capital assets, which include property, plant, and equipment, and infrastructure assets (e.g., roads, bridges, sidewalks, bike paths, and similar items) are reported in the applicable governmental or business-type activities columns in the government-wide financial statements. Capital assets are defined by the Town as assets with an initial individual cost of \$750 or more and an estimated life in excess of one year. Purchased or constructed assets are recorded at actual cost or estimated historical cost if actual cost is unavailable. Donated capital assets are recorded at acquisition value.

## **NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)**

### **Assets, Liabilities, and Net Position or Equity (Continued)**

#### **Capital Assets (Continued)**

The costs of normal maintenance and repairs that do not add to the value of the asset or materially extend asset lives are not capitalized. Major outlays for capital assets and improvements are capitalized as projects are constructed. Interest incurred during the construction phase of capital assets of business-type activities is included as part of the capitalized value of the assets constructed.

Capital assets of the Town are depreciated using the straight-line method over the following estimated useful lives:

<u>Asset</u>	<u>Years</u>
Buildings and improvements	10-50
Improvements other than buildings	10-20
Furniture, equipment and vehicles	5-20
Sewer system	20-50

#### **Compensated Absences**

The Town's employees are granted compensated absence pay for vacation and sick leave in varying amounts based on length of service. The Town's sick leave and vacation policies permit employees to accumulate earned but unused sick pay and vacation benefits although limited to certain maximums based on length of service and personnel department. Vacation and sick pay are accrued when incurred in the government-wide financial statements. A liability is reported in the governmental funds only if it has matured, for example, as a result of employee resignations or retirement. The General Fund is used to liquidate such amounts.

#### **Long-Term Obligations**

In the government-wide financial statements and enterprise funds in the fund financial statements, long-term debt and other long-term obligations are reported as liabilities in the applicable governmental activities, business-type activities or enterprise fund statement of net position. Fees incurred in connection with obtaining long-term debt are expensed when incurred.

#### **Unearned Revenue**

Governmental funds report unearned revenue in connection with resources that have been received, but not yet earned.

#### **Unavailable Revenue**

The government reports unavailable revenue on its governmental funds balance sheet for resource inflows that do not qualify for recognition as revenue in a governmental fund because they are not considered available.

## **NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)**

### **Assets, Liabilities, and Net Position or Equity (Continued)**

#### **Deferred Outflows/Inflows of Resources**

In addition to assets, the statement of financial position will sometimes report a separate section for deferred outflows of resources. This separate financial statement element, deferred outflows of resources, represents a consumption of net position that applies to a future period(s) and so will not be recognized as an outflow of resources (expense/expenditure) until then.

In addition to liabilities, the statement of financial position will sometimes report a separate section for deferred inflows of resources. This separate financial statement element, deferred inflows of resources, represents an acquisition of net position that applies to a future period(s) and so will not be recognized as an inflow of resources (revenue) until that time.

#### **Property Taxes**

Under Florida law, the assessment of all properties and the collection of all county, municipal and school board property taxes are consolidated in the offices of the County Property Appraiser and County Tax Collector, respectively. All property is reassessed according to its fair market value on January 1 of each year and each assessment roll is submitted to the State Department of Revenue for review to determine if the assessment rolls meet all of the appropriate requirements of State law.

The tax levy of the Town is established by the Commission prior to October 1 of each year during the budget process. The Palm Beach County Property Appraiser incorporates the Town's millage into the total tax levy, which includes the County, County School Board, Town tax requirements. The millage rate assessed by the Town for the year ended September 30, 2023, 3.4530 (\$3.4530 for each \$1,000 of assessed valuation).

Taxes may be paid less a 4% discount in November or at declining discounts each month through the month of February. All unpaid taxes become delinquent on April 1 following the year in which they are assessed. Delinquent taxes bear interest at 18% per year until the tax is satisfied either by seizure and sale of the property or by the five-year statute of limitations.

## **NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)**

### **Assets, Liabilities, and Net Position or Equity (Continued)**

#### **Fund Balance**

In the fund financial statements, governmental funds report fund balance classifications that comprise a hierarchy based primarily on the extent to which the Town is bound to honor constraints on the specific purposes for which amounts in those funds can be spent. Fund balance is reported under the following categories:

1. Nonspendable fund balances – Includes amounts that cannot be spent because they are either (a) not in spendable form or (b) legally or contractually required to be maintained intact. The “not in spendable form” criterion includes items that are not expected to be converted to cash, for example, inventories and prepaid amounts. It also includes the long-term amount of loans and notes receivable, as well as property acquired for resale. However, if the use of the proceeds from the collection of those receivables or from the sale of those properties is restricted, committed, or assigned, then they should be included in the appropriate fund balance classification (restricted, committed, or assigned), rather than the nonspendable fund balance. The corpus (or principal) of a permanent fund is an example of an amount that is legally or contractually required to be maintained intact.
2. Restricted fund balance – Includes amounts that are restricted to specific purposes when constraints placed on the use of resources are either  
(a) externally imposed by creditors (such as through debt covenants), grantors, contributors, or laws or regulations of other governments, or  
(b) imposed by law through constitutional provisions or enabling legislation.
3. Committed fund balance – Includes amounts that can be used only for specific purposes pursuant to constraints imposed by the Town Council by the adoption of an ordinance, the Town’s highest level of decision making authority. Those committed amounts cannot be used for any other purpose unless the Town removes or changes the specified use by taking the same type of action employed to previously commit those amounts.
4. Assigned fund balance – Includes amounts the Town intends to be used for specific purposes, but are neither restricted nor committed. Under the Town’s adopted policy, fund balances may be assigned by the Town Council or by an official or body to which the Town Council has delegated the authority.



## **NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)**

### **Assets, Liabilities, and Net Position or Equity (Continued)**

#### **Fund Balance (Continued)**

5. Unassigned fund balance – Includes the residual classification for the general fund. This classification represents fund balance that has not been assigned to other funds and that has not been restricted, committed, or assigned to specific purposes within the general fund. The general fund should be the only fund that reports a positive unassigned fund balance amount. In other governmental funds, it may be necessary to report a negative unassigned fund balance if expenditures incurred for specific purposes exceeded the amounts restricted, committed, or assigned to those purposes.

When an expenditure is incurred for purposes for which both restricted and unrestricted (committed, assigned, or unassigned) amounts are available, it is the Town's policy to reduce restricted amounts first. When an expenditure is incurred for purposes for which amounts in any of the unrestricted fund balance classifications could be used, it is the Town's policy to reduce committed amounts first, followed by assigned amounts, and then unassigned amounts.

#### **Net Position**

Net position is the residual of all other elements presented in a statement of financial position. It is the difference between (a) assets plus deferred outflows of resources and (b) liabilities and deferred inflows of resources. A deferred outflow of resources is a consumption of net position that is applicable to a future reporting period. A deferred inflow of resources is an acquisition of net position that is applicable to a future reporting period. Net position is displayed in the following three components:

1. Net investment in capital assets – Consists of capital assets including restricted capital assets, net of accumulated depreciation and reduced by the outstanding balances of any bonds, notes or other borrowings that are attributable to the acquisition, construction or improvement of those assets.
2. Restricted net position – Consists of net position with constraints placed on the use either by: (1) external groups such as creditors, grantors, contributors, or laws or regulations of other governments; or (2) law through constitutional provisions of enabling legislation.
3. Unrestricted net position – All other net position that does not meet the definition of "restricted" or "net investment in capital assets."



## **NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)**

### **Assets, Liabilities, and Net Position or Equity (Continued)**

#### **Defined Benefit Pension Plan**

In the government-wide statement of net position, liabilities are recognized for the Town's proportionate share of the net pension liability for the Florida Retirement System (FRS) plan. For purposes of measuring the net pension liability, deferred outflows of resources and deferred inflows of resources related to pensions, pension expense, information about the fiduciary net position of the Florida Retirement System defined benefit pension plan (FRS Pension Plan) and the Retiree Health Insurance Subsidy Program defined benefit pension plan (HIS Program), and additions to/deductions from the FRS Pension Plan's and the HIS Program's fiduciary net position have been determined on the same basis as they are reported by the FRS Pension Plan and the HIS Program plans. For this purpose, benefit payments (including refunds of employee contributions) are recognized when due and payable in accordance with benefit terms. Investments are reported at fair value. Pension liabilities are generally liquidated by the General Fund.

#### **Use of Estimates**

The financial statements and related disclosures are prepared in conformity with accounting principles generally accepted in the United States. Management is required to make estimates and assumptions that affect the reported amounts of assets and liabilities, the disclosure of contingent assets and liabilities at the date of the financial statements, and revenue and expenses during the period reported. These estimates include assessing the collectability of accounts receivable, the use and recoverability of inventory, and useful lives and impairment of tangible and intangible assets, among others. Estimates and assumptions are reviewed periodically and the effects of revisions are reflected in the financial statements in the period they are determined to be necessary. Actual results could differ from the estimates.

#### **Implementation of Accounting Pronouncements**

The Town implemented the following Governmental Accounting Standards Board Statements during the current fiscal year.

##### ***GASB Statement No. 91, Conduit Debt Obligation***

This Statement will provide a single method of reporting conduit debt obligations by issuers and eliminate diversity in practice associated with commitments extended by issuers, arrangements associated with conduit debt obligations, and related note disclosures. Implementation of this Statement did not impact the Town's financial statements.

##### ***GASB Statement No. 94, Public-Private and Public-Public Partnerships and Availability Payment Arrangements***

This Statement will improve financial reporting by establishing the definitions of public-private and public-public partnership arrangements (PPPs) and availability payment arrangements (APAs) and providing uniform guidance on accounting and financial reporting for transactions that meet those definitions. Implementation of this Statement did not impact the Town's financial statements.

## **NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)**

### **Implementation of Accounting Pronouncements (Continued)**

#### ***GASB Statement No. 96, Subscription-Based Information Technology Arrangements***

This Statement provides guidance on the accounting and financial reporting for subscription-based information technology arrangements (SBITAs) for government end users (governments). Implementation of this Statement did not impact the Town's financial statements.

#### ***GASB Statement No. 99, Omnibus 2022***

The requirements of this Statement will enhance comparability in the application of accounting and financial reporting requirements and will improve the consistency of authoritative literature. Consistent authoritative literature enables governments and other stakeholders to more easily locate and apply the correct accounting and financial reporting provisions, which improves the consistency with which such provisions are applied. The comparability of financial statements also will improve as a result of this Statement. Better consistency and comparability improve the usefulness of information for users of state and local government financial statements. The requirements related to leases, public-private and public-public partnerships, and subscription-based information technology arrangements were implemented during the current fiscal year. The requirements related to financial guarantees and the classification and reporting of derivative instruments within the Scope of Statement 53 are effective for fiscal years ending September 30, 2024, and all reporting periods thereafter. Implementation of this Statement did not impact the Town's financial statements.

### **Recently Issued Accounting Pronouncements Not Yet Adopted**

A brief description of new accounting pronouncements that might have a significant impact on the Town's financial statements is presented below.

#### ***GASB 100: Accounting Changes And Error Corrections—An Amendment of GASB Statement No. 62***

The primary objective of this Statement is to enhance accounting and financial reporting requirements for accounting changes and error corrections to provide more understandable, reliable, relevant, consistent, and comparable information for making decisions or assessing accountability. In addition, the display and note disclosure requirements will result in more consistent, decision useful, understandable, and comprehensive information for users about accounting changes and error corrections. The requirements of this Statement are effective for accounting changes and error corrections made in fiscal years beginning after June 15, 2023, and all reporting periods thereafter. Earlier application is encouraged.

#### ***GASB 101: Compensated Absences***

The objective of this Statement is to better meet the information needs of financial statement users by updating the recognition and measurement guidance for compensated absences. That objective is achieved by aligning the recognition and measurement guidance under a unified model and by amending certain previously required disclosures. The requirements of this Statement are effective for fiscal years beginning after December 15, 2023, and all reporting periods thereafter. Earlier application is encouraged.

## **NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)**

### **Recently Issued Accounting Pronouncements Not Yet Adopted (Continued)**

#### ***GASB 102: Certain Risk Disclosures***

The requirements of this Statement will improve financial reporting by providing users of financial statements with essential information that currently is not often provided. The disclosures will provide users with timely information regarding certain concentrations or constraints and related events that have occurred or have begun to occur that make a government vulnerable to a substantial impact. As a result, users will have better information with which to understand and anticipate certain risks to a government's financial condition. The requirements of this Statement are effective for fiscal years beginning after June 15, 2024, and all reporting periods thereafter. Earlier application is encouraged.

The Town's management has not yet determined the effect these Statements will have on the Town's financial statements.

## **NOTE 2 – DEPOSITS AND INVESTMENTS**

### **Deposits**

In addition to insurance provided by the Federal Depository Insurance Corporation, deposits are held in banking institutions approved by the State Treasurer of the State of Florida to hold public funds. Under Florida Statutes Chapter 280, Florida Security for Public Deposits Act, the State Treasurer requires all Florida qualified public depositories to deposit with the Treasurer or another banking institution eligible collateral. In the event of failure of a qualified public depository, the remaining public depositories would be responsible for covering any resulting losses. The Town's deposits at year end are considered insured for custodial credit risk purposes.

As of September 30, 2023, the carrying amount of the Town's deposits was \$5,047,270 and the bank balance was \$5,034,292. The Town also had \$600 in petty cash.

### **Investments**

The Town's investments were held as follows at September 30, 2023:

	Amortized Cost	Fair Value	Credit Risk	Level	Weighted Average Maturities
Florida PRIME	\$ 87	\$ -	S&P AAAM		35 days
Florida Trust Day to Day Fund	3,143,617	-	Fitch AAAM		37.91 days
Florida Trust ST Bond Fund	-	981,023	Fitch AAAf/S1	2	1.46 years
Total Investments	<u>\$ 3,143,704</u>	<u>\$ 981,023</u>			

*Credit risk* – For investments, credit risk is generally the risk that an issuer of an investment will not fulfill its obligation to the holder of the investment. This is measured by the assignment of a rating by a nationally recognized statistical rating organization. Investment ratings by investment type are included in the preceding summary of investments.

*Concentration risk* – The Town places no limit on the amount the Town may invest in any one issuer.

## **NOTE 2 – DEPOSITS AND INVESTMENTS (Continued)**

### **Investments (Continued)**

*Interest rate risk* – The Town does not have a formal policy that limits investment maturities as a means of managing exposure to fair value losses arising from increasing interest rates.

*Fair Value Measurement* – When applicable, the Town measures and records its investments using fair value measurement guidelines established in accordance with GASB Statements. The framework for measuring fair value provides a fair value hierarchy that prioritizes the inputs to valuation techniques.

These guidelines recognize a three-tiered fair value hierarchy, in order of highest priority, as follows:

- *Level 1:* Investments whose values are based on unadjusted quoted prices for identical investments in active markets that the Town has the ability to access;
- *Level 2:* Investments whose inputs - other than quoted market prices - are observable either directly or indirectly; and,
- *Level 3:* Investments whose inputs are unobservable.

The fair value measurement level within the fair value hierarchy is based on the lowest level of any input that is significant to the entire fair value measurement. Valuation techniques used should maximize the use of observable inputs and minimize the use of unobservable inputs.

Money market investments that have a maturity at the time of purchase of one year or less and are held by governments other than external investment pools should be measured at amortized cost. For external investment pools that qualify to be measured at amortized cost, the pool's participants should also measure their investments in that external investment pool at amortized cost for financial reporting purposes.

The Florida Trust Day to Day fund is a "2a-7 like" fund. The fund is carried at amortized cost, which includes accrued income and is a method of calculating an investment's value by adjusting its acquisition cost for amortization of discount or premium over the period from purchase to maturity. Thus the value in the fund approximates fair value. A "2a-7 like" fund is not registered with the SEC as an investment company but nevertheless has a policy that it will, and does, operate in a manner consistent with the SEC's Rule 2a-7 of the Investment Company Act of 1940, which comprises the rules governing money market funds. The Day to Day fund is reported at fair value, determined by the fair value per share of the pool's underlying portfolio.

The Florida Trust Short Term Bond fund is accounted for as a fluctuating Net Asset Value (NAV) pool, not a "2a-7 like" money market fund. Accounting valuations reflect estimates of the market value of the securities rather than their amortized cost. Securities listed on generally recognized securities exchanges are valued at the last sales price as reported by such exchanges on the date of valuation. If no sale has been reported, the securities are valued at the average of the bid and ask price for the date of valuation. If neither a sale nor bid and ask price have been reported, then the most recent sales price is used. Securities not listed on generally recognized securities exchanges are valued at the most recent published bid quotation if market quotations are available. Other investments are valued based on quotations obtained from one or more recognized broker/dealers regularly dealing in such securities.

### **NOTE 3 – RECEIVABLES**

Receivables as of September 30, 2023, for the Town's individual major fund's governmental activities and business-type activities are as follows:

Receivables	General Fund	Capital Projects Fund
Franchise fees and utility taxes	\$ 69,853	\$ -
Intergovernmental	24,609	23,735
Other	11,131	-
Gross receivables	105,593	23,735
Less allowance for uncollectibles	-	-
Net total receivables	<u>\$ 105,593</u>	<u>\$ 23,735</u>

### **NOTE 4 – CAPITAL ASSETS**

Capital assets activity for the year ended September 30, 2023, was as follows:

Governmental Activities	Beginning Balance	Additions	Deletions/ Transfers	Ending Balance
Capital assets, not being depreciated:				
Land	\$ 108,396	\$ -	\$ -	\$ 108,396
Total capital assets, not being depreciated	108,396	-	-	108,396
Capital assets, being depreciated:				
Buildings and improvements	828,544	-	-	828,544
Improvements other than buildings	273,739	8,813	-	282,552
Furniture, equipment, and vehicles	272,191	-	(85,403)	186,788
Total capital assets, being depreciated	1,374,474	8,813	(85,403)	1,297,884
Less accumulated depreciation:				
Buildings and improvements	452,121	15,896	-	468,017
Improvements other than buildings	142,856	19,968	-	162,824
Furniture, equipment, and vehicles	222,616	8,794	(85,403)	146,007
Total accumulated depreciation	817,593	44,658	(85,403)	776,848
Total capital assets, being depreciated, net	556,881	(35,845)	-	521,036
Governmental activities capital assets, net	<u>\$ 665,277</u>	<u>\$ (35,845)</u>	<u>\$ -</u>	<u>\$ 629,432</u>

Business-type Activities	Beginning Balance	Additions	Deletions/ Transfers	Ending Balance
Capital assets, being depreciated:				
Sewer system	\$ 1,493,611	\$ -	\$ -	\$ 1,493,611
Machinery and equipment	125,122	5,515	-	130,637
Total capital assets, being depreciated	1,618,733	5,515	-	1,624,248
Less accumulated depreciation:				
Infrastructure	999,231	52,790	-	1,052,021
Machinery and equipment	64,414	4,485	-	68,899
Total accumulated depreciation	1,063,645	57,275	-	1,120,920
Total capital assets, being depreciated, net	555,088	(51,760)	-	503,328
Business-type activities capital assets, net	<u>\$ 555,088</u>	<u>\$ (51,760)</u>	<u>\$ -</u>	<u>\$ 503,328</u>

#### **NOTE 4 – CAPITAL ASSETS (Continued)**

For the fiscal year ended September 30, 2023, depreciation expense was charged to functions as follows:

Governmental activities:	
General government	\$ 23,485
Public safety	156
Public works	20,840
Parks and recreation	177
Total depreciation expense, governmental activities	<u>\$ 44,658</u>
Business-type activities:	
Water and sewer	<u>\$ 57,275</u>

#### **NOTE 5 – LONG-TERM LIABILITIES**

During the year ended September 30, 2023, the following changes occurred in long-term liabilities:

	Beginning				Amount Due
Governmental Activities	Balances	Additions	Reductions	Total	Within One Year
Net pension liability	\$ 230,642	\$ 3,730	\$ -	\$ 234,372	\$ -
Compensated Absences	18,295	14,973	(30,559)	2,709	2,709
	<u>\$ 248,937</u>	<u>\$ 18,703</u>	<u>\$ (30,559)</u>	<u>\$ 237,081</u>	<u>\$ 2,709</u>

For the governmental activities, compensated absences and the net pension liability are liquidated by the General Fund.

#### **NOTE 6 – INTERFUND TRANSFERS**

Interfund transfers for the fiscal year ended September 30, 2023 were as follows:

	Transfers In	Transfers Out
General Fund	\$ 80,000	\$ -
Sewer Fund	-	80,000
	<u>\$ 80,000</u>	<u>\$ 80,000</u>

Transfers are used to move revenues from the fund where collection occurs to the fund where funds have been reallocated for use. In the case of the Town, transfers from the sewer fund to the general funds are for administrative costs.

#### **NOTE 7 – DEFINED CONTRIBUTION EMPLOYEE RETIREMENT PLAN**

##### **Plan Description**

The Town of South Palm Beach Retirement Plan is a defined contribution pension plan established by the Town and administered by the ICMA Retirement Corporation. The Plan was established in accordance with Section 401(k) of the Internal Revenue Code. All full-time employees are eligible to participate in the Plan. Participants are fully vested after six years, with 100% of the vesting occurring in the sixth year.



## **NOTE 7 – DEFINED CONTRIBUTION EMPLOYEE RETIREMENT PLAN (Continued)**

### **Funding Policy**

Prior to January 1, 2005, the Town was required to contribute 10% of covered compensation on behalf of each participant. The Participants were allowed to make elective contributions up to 25% of covered compensation, subject to certain limitations. The Town was also required to match the elective contributions made on behalf of the participant up to a maximum of 5%. The maximum contribution by the Town on behalf of a participant was 15% of covered compensation.

Effective January 1, 2005, any employee that irrevocably elected to participate in the Florida Retirement System was no longer eligible for the fixed employer contribution or the employer match of elective contributions. Employees hired on or after January 1, 2005 are required to participate in the Florida Retirement System. Based on contract with the current Town Manager, the Town Manager was not required to participate in FRS and was enrolled in plan with employer contribution rates similar to contribution of all other senior management class employees in FRS. Consequently, during the fiscal year ended September 30, 2023, there were no Plan participants eligible for employer contributions, except for the Town Manager. For the fiscal year ended September 30, 2023, the Town contributed \$23,674 to the Plan. Employees made contributions in the amount of \$0.

## **NOTE 8 – FLORIDA RETIREMENT SYSTEM**

### **General Information about the FRS**

The FRS was created in Chapter 121, Florida Statutes, to provide a defined benefit pension plan for participating public employees. The FRS was amended in 1998 to add the Deferred Retirement Option Program under the defined benefit plan and amended in 2000 to provide a defined contribution plan alternative to the defined benefit plan for FRS members effective July 1, 2002. This integrated defined contribution pension plan is the FRS Investment Plan. Chapter 112, Florida Statutes, established the Retiree Health Insurance Subsidy (HIS) Program, a cost-sharing multiple-employer defined benefit pension plan, to assist retired members of any state-administered retirement system in paying the costs of health insurance.

All regular employees of the Town are eligible to enroll as members of the FRS. Provisions relating to the FRS are established by Chapters 121 and 122, Florida Statutes; Chapter 112, Part IV, Florida Statutes; Chapter 238, Florida Statutes; and FRS Rules, Chapter 60S, Florida Administrative Code; wherein eligibility, contributions, and benefits are defined and described in detail. Such provisions may be amended at any time by further action from the Florida Legislature. The FRS is a single retirement system administered by the Florida Department of Management Services, Division of Retirement, and consists of the two cost-sharing, multiple-employer defined benefit plans and other nonintegrated programs. An annual comprehensive financial report of the FRS, which includes its financial statements, required supplementary information, actuarial report, and other relevant information, is available from the Florida Department of Management Services' website ([www.dms.myflorida.com](http://www.dms.myflorida.com)).

The Town's pension expense totaled (\$167,010) for the fiscal year ended September 30, 2023.

## **NOTE 8 – FLORIDA RETIREMENT SYSTEM (Continued)**

### **FRS Pension Plan**

**Plan Description** – The FRS Pension Plan (Plan) is a cost-sharing, multiple-employer defined benefit pension plan, with a Deferred Retirement Option Program (DROP) for eligible employees. The classes of membership within the Town are as follows:

- Regular Class – Member of the FRS who do not qualify for membership in another class.
- Senior Management Service Class – Members in senior management level positions.

Employees enrolled in the Plan prior to July 1, 2011, vest at six years of creditable service and employees enrolled in the Plan on or after July 1, 2011, vest at eight years of creditable service. All vested members, enrolled prior to July 1, 2011, are eligible for normal retirement benefits at age 62 or at any age after 30 years of service. All members enrolled in the Plan on or after July 1, 2011, once vested, are eligible for normal retirement benefits at age 65 or any time after 33 years of service. Members of the Plan may include up to four years of credit for military service toward creditable service. The Plan also includes an early retirement provision; however, there is a benefit reduction for each year a member retires before his or her normal retirement date. The Plan provides retirement, disability, death benefits, and annual cost-of-living adjustments to eligible participants.

DROP, subject to provisions of Section 121.091, Florida Statutes, permits employees eligible for normal retirement under the Plan to defer receipt of monthly benefit payments while continuing employment with an FRS employer. An employee may participate in DROP for a period not to exceed 60 months after electing to participate. During the period of DROP participation, deferred monthly benefits are held in the FRS Trust Fund and accrue interest. The net pension liability does not include amounts for DROP participants, as these members are considered retired and are not accruing additional pension benefits.

**Benefits Provided** – Benefits under the Plan are computed on the basis of age and/or years of service, average final compensation, and service credit. Credit for each year of service is expressed as a percentage of the average final compensation (AFC). For members initially enrolled before July 1, 2011, the AFC is the average of the five highest fiscal years' earnings; for members initially enrolled on or after July 1, 2011, the AFC is the average of the eight highest fiscal years' earnings. The total percentage value of the benefit received is determined by calculating the total value of all service, which is based on the retirement class to which the member belonged when the service credit was earned. Members are eligible for in-line-of-duty or regular disability and survivors' benefits.



## **NOTE 8 – FLORIDA RETIREMENT SYSTEM (Continued)**

### **FRS Pension Plan (Continued)**

The following chart shows the percentage value for each year of service credit earned:

<b>Class, Initial Enrollment, and Retirement Age/Years of Service</b>	<b>% Value</b>
<b>Regular Class members initially enrolled before July 1, 2011</b>	
Retirement up to age 62 or up to 30 years of service	1.60
Retirement at age 63 or with 31 years of service	1.63
Retirement at age 64 or with 32 years of service	1.65
Retirement at age 65 or with 33 years of service	1.68
<b>Regular Class members initially enrolled on or after July 1, 2011</b>	
Retirement up to age 65 or up to 33 years of service	1.60
Retirement at age 66 or with 34 years of service	1.63
Retirement at age 67 or with 35 years of service	1.65
Retirement at age 68 or with 36 years of service	1.68
<b>Special Risk</b>	3.00
<b>Senior Management Service Class</b>	2.00
<b>Elected Local Officers</b>	3.00

Per Section 121.101, Florida Statutes, if the member is initially enrolled in the FRS before July 1, 2011, and all service credit was accrued before July 1, 2011, the annual cost-of-living adjustment is 3% per year. If the member is initially enrolled before July 1, 2011, and has service credit on or after July 1, 2011, there is an individually calculated cost-of-living adjustment. The annual cost-of-living adjustment is a proportion of 3% determined by dividing the sum of the pre-July 2011 service credit by the total service credit at retirement multiplied by 3%. Plan members initially enrolled on or after July 1, 2011, will not have a cost-of-living adjustment after retirement.

**Contributions** – The Florida Legislature establishes contribution rates for participating employers and employees. Contribution rates during the 2023 fiscal year were as follows:

Class	Percent of Gross Salary October 1, 2022 to June 30, 2023		Percent of Gross Salary July 1, 2023 to September 30, 2023	
	Employee	Employer (1)	Employee	Employer (1)
FRS, Regular	3.00	11.91	3.00	13.57
FRS, Elected Officials	3.00	57.00	3.00	58.68
FRS, Senior Management Service Class	3.00	31.57	3.00	34.52
DROP, Applicable to all members in the above classes	0.00	18.60	0.00	21.13

(1) Except for the DROP, Employer rates include a postemployment HIS contribution rate of 1.66% for October 1, 2022 to June 30, 2023 and 2.0% from July 1, 2023 to September 30, 2023, and administrative costs of .06% for the Investment plan through September 30, 2023.

The Town's contributions to the Plan totaled \$19,707 for the fiscal year ended September 30, 2023. This excludes the HIS defined benefit pension plan contributions.

**NOTE 8 – FLORIDA RETIREMENT SYSTEM (Continued)****FRS Pension Plan (Continued)**

*Pension Liabilities, Pension Expense, and Deferred Outflows of Resources and Deferred Inflows of Resources Related to Pensions* – At September 30, 2023, the Town reported a liability of \$180,199 for its proportionate share of the Plan’s net pension liability. The net pension liability was measured as of June 30, 2023, and the total pension liability used to calculate the net pension liability was determined by an actuarial valuation as of July 1, 2023. The Town’s proportionate share of the net pension liability was based on the Town’s contributions for the year ended June 30, 2023 relative to the contributions made during the year ended June 30, 2023 of all participating members. At June 30, 2023, the Town’s proportionate share was .00045%, which was a decrease of .00006% from its proportionate share measured as of June 30, 2022.

For the fiscal year ended September 30, 2023 the Town recognized pension expense of (\$157,169) related to the Pension Plan. In addition, the Town reported deferred outflows of resources and deferred inflows of resources related to pensions from the following sources:

<b>Description</b>	<b>Deferred Outflows of Resources</b>	<b>Deferred Inflows of Resources</b>
Differences between expected and actual experience	\$ 16,919	\$ -
Change of assumptions	11,747	-
Net difference between projected and actual earnings on FRS pension plan investments	7,526	-
Changes in proportion and differences between Town FRS contributions and proportionate share of FRS contributions	7,878	(443,981)
Town FRS contributions subsequent to the measurement date	5,474	-
Total	<u>\$ 49,544</u>	<u>\$ (443,981)</u>

The deferred outflows of resources related to pensions, totaling \$5,474, resulting from Town contributions to the Plan subsequent to the measurement date, will be recognized as a reduction of the net pension liability in the fiscal year ended September 30, 2024. Other amounts reported as deferred outflows of resources and deferred inflows of resources related to pensions will be recognized in pension expense as follows:

<b>Year Ending September 30:</b>	<b>Amount</b>
2024	\$ (200,299)
2025	(184,150)
2026	(13,820)
2027	(1,464)
2028	(178)
Thereafter	-
<b>Total</b>	<u>\$ (399,911)</u>

## **NOTE 8 – FLORIDA RETIREMENT SYSTEM (Continued)**

### **FRS Pension Plan (Continued)**

**Actuarial Assumptions** – The total pension liability in the July 1, 2023 actuarial valuation was determined using the following actuarial assumptions, applied to all periods included in the measurement:

Inflation	2.40%
Salary increases	3.25%, average, including inflation
Investment rate of return	6.7%, net of pension plan investment expense, including inflation

Mortality rates were based on the PUB-2010 base table, with variations by member category and sex, projected generationally with Scale MP-2018. The actuarial assumptions that determined the total pension liability as of June 30, 2023 were based on the results of an actuarial experience study for the period July 1, 2013, through June 30, 2018.

The long-term expected rate of return on pension plan investments was not based on historical returns, but instead is based on a forward-looking capital market economic model. The allocation policy's description of each asset class was used to map the target allocation to the asset classes shown below. Each asset class assumption is based on a consistent set of underlying assumptions, and includes an adjustment for the inflation assumption. The target allocation and best estimates of arithmetic and geometric real rates of return for each major asset class are summarized in the following table:

<b>Asset Class</b>	<b>Target Allocation (1)</b>	<b>Annual Arithmetic Return</b>	<b>(Geometric) Return</b>	<b>Standard Deviation</b>
Cash	1.0%	2.6%	2.9%	1.1%
Fixed income	19.8%	4.4%	4.4%	3.4%
Global equity	54.0%	8.7%	7.1%	18.1%
Real estate (property)	10.3%	7.6%	6.6%	14.8%
Private equity	11.1%	11.9%	8.8%	26.3%
Strategic investments	3.8%	6.3%	6.1%	7.7%
<b>Total</b>	<b>100.0%</b>			
Assumed inflation - mean			2.4%	1.4%

(1) As outlined in the Plan's investment policy

**Discount Rate** – The discount rate used to measure the total pension liability was 6.7 percent. The Plan's fiduciary net position was projected to be available to make all projected future benefit payments of current active and inactive employees. Therefore, the discount rate for calculating the total pension liability is equal to the long-term expected rate of return.

## **NOTE 8 – FLORIDA RETIREMENT SYSTEM (Continued)**

### **FRS Pension Plan (Continued)**

**Sensitivity of the Town’s Proportionate Share of the Net Position Liability to Changes in the Discount Rate** – The following presents the Town’s proportionate share of the net pension liability calculated using the discount rate of 6.7%, as well as what the Town’s proportionate share of the net pension liability would be if it were calculated using a discount rate that is 1-percentage-point lower (5.7%) or 1-percentage-point higher (7.7%) than the current rate:

	Current Discount Rate		
	1% Decrease	Assumption	1% Increase
	5.70%	6.70%	7.70%
Net Pension Liability	\$ 307,816	\$ 180,199	\$ 73,431

**Pension Plan Fiduciary Net Position** – Detailed information about the Plan’s fiduciary net position is available in the FRS Pension Plan and Other State Administered Systems Annual Comprehensive Financial Report.

**Payables to the Pension Plan** – At September 30, 2023, the Town did not report a payable to the Plan.

### **Retiree Health Insurance Subsidy Program**

**Plan Description** – The HIS Pension Plan (HIS Plan) is a cost-sharing multiple-employer defined benefit pension plan established under section 112.363, Florida Statutes, and may be amended by the Florida Legislature at any time. The benefit is a monthly payment to assist retirees of State-administered retirement systems in paying their health insurance costs and is administered by the Division of Retirement within the Florida Department of Management Services.

**Benefits Provided** – For the fiscal year ended September 30, 2023, eligible retirees and beneficiaries received a monthly HIS payment of \$5 for each year of creditable service completed at the time of retirement, with a minimum HIS payment of \$30 and a maximum HIS payment of \$150 per month, pursuant to Section 112.363, Florida Statutes. To be eligible to receive a HIS Plan benefit, a retiree under a State-administered retirement system must provide proof of health insurance coverage, which may include Medicare.

**Contributions** – The HIS Plan is funded by required contributions from FRS participating employers as set by the Florida Legislature. Employer contributions are a percentage of gross compensation for all active FRS members. For the fiscal year ended September 30, 2023, the contribution rate was 1.66% from October 1, 2022 to June 30, 2023 and 2% from July 1, 2023 to September 30, 2023 pursuant to section 112.363, Florida Statutes. The Town contributed 100 percent of its statutorily required contributions for the current and preceding three years. HIS Plan contributions are deposited in a separate trust fund from which payments are authorized. HIS Plan benefits are not guaranteed and are subject to annual legislative appropriation. In the event the legislative appropriation or available funds fail to provide full subsidy benefits to all participants, benefits may be reduced or canceled.

The Town’s contributions to the HIS Plan totaled \$352 for the fiscal year ended September 30, 2023. This does not include contribution to the Investment Plan.

## **NOTE 8 – FLORIDA RETIREMENT SYSTEM (Continued)**

### **Retiree Health Insurance Subsidy Program (Continued)**

**Pension Liabilities, Pension Expense, and Deferred Outflows of Resources and Deferred Inflows of Resources Related to Pensions** – At September 30, 2023, the Town reported a net pension liability of \$54,173 for its proportionate share of the HIS Plan's net pension liability. The net pension liability was measured as of June 30, 2023, and the total pension liability used to calculate the net pension liability was determined by an actuarial valuation as of July 1, 2022. The Town's proportionate share of the net pension liability was based on the year ended June 30, 2023 contributions relative to the year ended June 30, 2023 contributions of all participating members. At June 30, 2023, the Town's proportionate share was .00034%, a decrease of .00003% compared to its proportionate share measured as of June 30, 2022.

For the fiscal year ended September 30, 2023, the Town recognized pension expense of (\$9,841) related to the HIS Plan. In addition, the Town reported deferred outflows of resources and deferred inflows of resources related to pensions from the following sources:

<b>Description</b>	<b>Deferred Outflows of Resources</b>	<b>Deferred Inflows of Resources</b>
Differences between expected and actual experience	\$ 793	\$ (127)
Change of assumptions	1,424	(4,694)
Net difference between projected and actual earnings on FRS pension plan investments	28	-
Changes in proportion and differences between Town FRS contributions and proportionate share of FRS contributions	3,572	(101,747)
Town FRS contributions subsequent to the measurement date	459	-
Total	<u>\$ 6,276</u>	<u>\$ (106,568)</u>

The deferred outflows of resources related to pensions, totaling \$459, resulting from Town contributions to the HIS Plan subsequent to the measurement date will be recognized as a reduction of the net pension liability in the fiscal year ended September 30, 2024. Other amounts reported as deferred outflows of resources and deferred inflows of resources related to pensions will be recognized in pension expense as follows:

<b>Year Ending September 30:</b>	<b>Amount</b>
2023	\$ (29,636)
2024	(31,552)
2025	(28,718)
2026	(9,169)
2027	(1,463)
Thereafter	(213)
<b>Total</b>	<u><u>\$ (100,751)</u></u>

**Actuarial Assumptions** – The total pension liability in the July 1, 2022 actuarial valuation for reporting at June 30, 2023 was determined using the following actuarial assumptions, applied to all periods included in the measurement:

Inflation	2.40%
Salary increases	3.25%, average, including inflation
Investment rate of return	3.65%

## **NOTE 8 – FLORIDA RETIREMENT SYSTEM (Continued)**

### **Retiree Health Insurance Subsidy Program (Continued)**

Mortality rates were based on the PUB-2010 base table, with variations by member category and sex, projected generationally with Scale MP-2018. The actuarial assumptions that determined the total pension liability as of June 30, 2022, were based on certain results of an actuarial experience study for the period July 1, 2013, through June 30, 2018.

**Discount Rate** – The discount rate used to measure the total pension liability was 3.65%. In general, the discount rate for calculating the total pension liability is equal to the single rate equivalent to discounting at the long-term expected rate of return for benefit payments prior to the projected depletion date. Because the HIS benefit is essentially funded on a pay-as-you-go basis, the depletion date is considered to be immediate, and the single equivalent discount rate is equal to the municipal bond rate selected by the HIS Plan sponsor. The Bond Buyer General Obligation 20-Bond Municipal Bond Index was adopted as the applicable municipal bond index.

**Sensitivity of the Town's Proportionate Share of the Net Pension Liability to Changes in the Discount Rate** – The following presents the Town's proportionate share of the net pension liability calculated using the discount rate of 3.65%, as well as what the Town's proportionate share of the net pension liability would be if it were calculated using a discount rate that is 1-percentage-point lower (2.65%) or 1-percentage-point higher (4.65%) than the current rate:

	1% Decrease 2.65%	Current Discount Rate Assumption 3.65%	1% Increase 4.65%
Net Pension Liability	\$ 61,802	\$ 54,173	\$ 47,848

**Pension Plan Fiduciary Net Position** – Detailed information about the HIS Plan's fiduciary net position is available in the FRS Pension Plan and Other State Administered Systems Annual Comprehensive Financial Report.

**Payables to the Pension Plan** – At September 30, 2023, the Town did not report a payable to the Plan.

### **Florida Retirement System Investment Plan**

**Plan Description** - The Florida Retirement System Investment Plan is a defined contribution retirement plan qualified under Section 401(a) of the Internal Revenue Code. The Florida Legislature enacted the Plan during the 2000 legislative session, and amendments to the Plan can only be made by an act of the Florida Legislature. The Plan is administered by the State Board of Administration of Florida.

**Funding Policy** - Participating employers are required to make contributions based upon statewide contributions rates. Allocations to the investment plan by job class for the Town's employees at September 30, 2023, were as follows:

Investment plan Class	October 1, 2022 to June 30, 2023	July 1, 2023 to September 30, 2023
FRS, Regular	6.30%	8.30%
FRS, Elected Officials	11.34%	13.34%
FRS, Senior Management Service Class	7.67%	9.67%

## **NOTE 8 – FLORIDA RETIREMENT SYSTEM (Continued)**

### **Florida Retirement System Investment Plan (continued)**

These rates do not include a 3.00% employee contribution. The Town's payroll for the fiscal year ended September 30, 2023 for employees covered by the Plan was \$60,359. The Town and the covered employees made the required contributions of \$7,301 and \$1,810, respectively.

## **NOTE 9 – DEFINED CONTRIBUTION OTHER POSTEMPLOYMENT BENEFITS (OPEB)**

### **Plan Description**

The Town of South Palm Beach Retirement Health Savings Plan is a defined contribution other postemployment benefit (OPEB) plan established by the Town and administered by the ICMA Retirement Corporation to provide healthcare benefits at retirement to the employees of the Town. All full-time employees are eligible to participate on attainment of age 19. Accounts are 100% vested at all times. Retirement is defined as separation from service with a minimum of 15 years of service or 55 years of age. The plan was established by the Town Council and may be amended by action of the Town Council.

### **Funding Policy**

Prior to January 1, 2005, the Town was required to contribute 1.10% of covered compensation on behalf of each plan participant. Effective January 1, 2005, any employee that irrevocably elected to participate in the Florida Retirement System was no longer eligible for the mandatory employer contribution. During the fiscal year ended September 30, 2023, there were no participants eligible for mandatory employer contributions.

All vacation and sick leave time that exceeds the maximum accrual limits will be placed in a reserve and in September of each year the Town is required to make mandatory leave contributions to the plan in the amount of the reserve. For the fiscal year ended September 30, 2023, there was no Town's mandatory leave contributions.

Employees are permitted to make an irrevocable election for pre-tax contributions from compensation. Employees may elect to contribute up to 25% of earnings. Employees may also make an irrevocable election for pre-tax contributions of accrued leave. In the year prior to separation from service, an employee can elect to contribute vacation and sick leave time in accordance with Town policies.

For the fiscal year ended September 30, 2023, the former Town Manager was the only employee to make contributions to the plan. The former Town manager made pre-tax contributions from compensation in the amount of \$450. In accordance with the former Town Manager's employment agreement, the Town made matching contributions in the amount of \$1,060. The former Town Manager retired effective May 30, 2023.



## **NOTE 10 – DEFINED BENEFIT OPEB PLAN**

Retirees of the Town pay an amount equal to the actual premium for health insurance charged by the carrier, but there is an implied subsidy in the healthcare insurance premium for retirees because the premium charged for these retirees is the same as the premium charged for active employees, who are younger than retirees on average.

### **Plan Description**

The Town provides a single employer defined benefit health care plan to all of its employees. The plan allows its employees and their beneficiaries, at their own cost, to continue to obtain health, dental and other insurance benefits upon retirement. The benefits of the plan are in accordance with Florida Statutes, which are the legal authority for the plan. The plan has no assets and does not issue a separate financial report.

### **Funding Policy**

The Town does not directly make a contribution to the plan on behalf of retirees. Retirees and their beneficiaries pay the same group rates as are charged to the Town for active employees by its healthcare provider. However, the Town's actuaries, in their actuarial valuation, calculate an offset to the cost of these benefits as an Employer Contribution, based upon an implicit rate subsidy. This offset equals the total age-adjusted costs paid by the Town or its active employees for coverage of the retirees and their dependents for the year net of the retiree's own payments for the year.

### **Annual OPEB Cost and OPEB Obligation**

During a prior fiscal year, the Town adopted GASB 75 - Accounting and Financial Reporting for Postemployment Benefits Other Than Pensions. The annual other postemployment benefit (OPEB) cost is calculated based on the annual required contribution of the employer, an amount actuarially determined in accordance with GASB Statement No. 75.

The Town's actuaries performed a study of the Town's current employee data and expected retirement pattern, based on the results of the study, the Town has determined that the liability for the implicit rate subsidy is not material. Consequently, the Town has not reported any OPEB cost or OPEB obligation in the financial statements.

## **NOTE 11 – RISK MANAGEMENT**

The Town is exposed to various risks of loss related to torts; theft of, damage to and destruction of assets; errors and omissions; and natural disasters for which the Town carries commercial insurance. Retention of risk is limited, with deductibles of up to \$500 per occurrence. The Town is also covered by Florida Statutes under the Doctrine of Sovereign Immunity which effectively limits the amount of liability of municipalities to individual claims of \$200,000 and \$300,000 for all claims relating to the same accident. However, under certain circumstance, a plaintiff can seek to recover damages in excess of statutory limits by introducing a claims bill to the Florida Legislature. The limits addressed in Florida Statutes do not apply to claims filed in federal courts.

There were no significant reductions in insurance coverage from the prior year. There were no settled claims which exceeded insurance coverage during the past three fiscal years.



## **NOTE 12 – CONTINGENCIES AND CLAIMS**

The Town is involved in various litigations and claims arising in the course of operations. It is the opinion of legal counsel that the likelihood of unfavorable outcomes and the amounts of potential losses cannot be reasonably determined at this time. Accordingly, no provision for any liability that may result has been made in the accompanying financial statements.

## **NOTE 13 – INTERLOCAL GOVERNMENTAL AGREEMENTS**

### **City of Lake Worth Beach – Disposal Services**

The Town has entered into an agreement with the City of Lake Worth, Florida, providing for the disposal of sewage generated by the Town's collection system by utilizing the East Central Regional Wastewater Reclamation Facility (ECRWRF) treatment facilities. Under the terms of this agreement, the Town has agreed to pay each month to the City of Lake Worth a pro rata share of the City's operating costs of the ECRWRF's treatment facilities. The agreement also requires the Town to pay an amount equal to its pro rata share, based upon reserved capacity, of the non-federally funded capital expenditures required of the City for pumping, transmission and treatment disposal facilities constructed for the benefit of the Town system and its customers. The Town has also agreed to pay its pro rata share of certain debt service requirements. For the fiscal year ended September 30, 2023, the Town paid \$267,584 pursuant to the agreement.

### **City of Lake Worth Beach – Lift Station Maintenance**

In August 2016, the Town entered into an agreement with the City of Lake Worth, Florida, providing for the City to inspect and maintain a lift station for a period of twenty years. The agreement may be extended for up to ten additional years upon approval by both parties. Under the terms of the agreement, the City shall perform inspections, deemed necessary by the City, and perform routine maintenance on the lift station for a fee of \$400 per month. Corrective maintenance costing less than \$800 per incident will be performed by the City and charged on a time and materials basis. Corrective maintenance costing more than \$800 will be reported to the Town and the Town shall determine whether the City shall perform work, upon approval of the City, or whether it shall obtain a contractor to perform the work. For the fiscal year ended September 30, 2023, the Town paid \$4,800 pursuant to the agreement.

### **Palm Beach County – Fire Rescue Services**

Pursuant to Palm Beach County Ordinance No. 2009-048 and Town of South Palm Beach Ordinance No. 253, the Town has opted into the County's Fire/Rescue Municipal Service Taxing Unit (MSTU) for the provision of fire rescue services within the Town from October 1, 2010 through September 30, 2023. During the prior fiscal year, the term of this agreement was extended through September 30, 2030. The tax for the MSTU is included in the maximum 10 mills the Town is legally allowed to assess. As of September 30, 2023, the MSTU portion of the Town's millage rate was 3.4581 mills.

### **Palm Beach County Sheriff's Office ("PBSO") – Police Services**

During the prior fiscal year, the Town entered into an agreement with PBSO for police services. Under the agreement, the existing Town officers became PBSO employees effective October 1, 2019. Pursuant to the agreement, the existing equipment and vehicles being used by the officers were transferred to PBSO with a reversionary interest should the contract terminate. The total amount paid under this agreement for the fiscal year ended September 30, 2023 was \$1,081,500.

### **NOTE 13 – INTERLOCAL GOVERNMENTAL AGREEMENTS (Continued)**

#### **Interlocal Agreement with Town of Palm Beach – Dunes Restoration Project**

During the fiscal year ended September 30, 2021, the Town entered into an interlocal agreement with the Town of Palm Beach in order for the Town to fund a portion of the Town of Palm Beach's beach restoration project. Pursuant to the agreement, the Town is to cover portions of the project within the Town's boundaries in an amount not to exceed \$900,000. Pursuant to the agreement, the Town reimbursed the Town of Palm Beach \$747,472 during the fiscal year ended September 30, 2021, and during the fiscal year ended September 30, 2023, the Town paid \$29,000 for a monitoring study regarding the project.

#### **Interlocal Agreement with Town of Lantana – Dunes Restoration Project**

During the 2022 fiscal year, the Town entered into an interlocal agreement with the Town of Lantana in order to grant the Town of Palm Beach and the Town of South Palm Beach a temporary easement with access to the beach for the joint dune restoration/beach renourishment project in Reach 9. Pursuant to the agreement, the Town agreed to pay for sand to be deposited on Lantana's beach not to exceed \$85,270. As of September 30, 2023, there were no expenditures related to this project.

**TOWN OF SOUTH PALM BEACH, FLORIDA**  
**Required Supplementary Information**  
**Schedule of Revenues, Expenditures, and Changes in Fund Balances -**  
**Budget and Actual - General Fund**  
**For the Year Ended September 30, 2023**

	<u>Budgeted Amounts</u> Original & Final	Actual Amounts	Variance with Final Budget - Positive (Negative)
<b>REVENUES</b>			
Property taxes	\$ 1,695,493	\$ 1,724,015	\$ 28,522
Utility taxes	199,600	337,986	138,386
Other taxes	6,400	4,073	(2,327)
Franchise fees	149,000	153,923	4,923
Intergovernmental	282,500	230,221	(52,279)
Charges for services	16,000	4,417	(11,583)
Fines and forfeitures	2,000	1,028	(972)
Investment income	6,000	130,364	124,364
Grant revenue	2,625	-	(2,625)
Other revenues	25,000	30,910	5,910
Total revenues	<u>2,384,618</u>	<u>2,616,937</u>	<u>232,319</u>
<b>EXPENDITURES</b>			
Current:			
General government	734,189	656,973	77,216
Public safety	1,081,500	1,081,500	-
Public works	69,955	55,562	14,393
Culture and recreation	66,074	30,734	35,340
Capital outlay	60,000	-	60,000
Total expenditures	<u>2,011,718</u>	<u>1,824,769</u>	<u>186,949</u>
Excess (deficiency) of revenues over (under) expenditures	372,900	792,168	419,268
<b>OTHER FINANCING SOURCES (USES)</b>			
Transfer in (out)	80,000	80,000	-
Total other financing sources (uses)	<u>80,000</u>	<u>80,000</u>	<u>-</u>
Net change in fund balance	<u>\$ 452,900</u>	872,168	<u>\$ 419,268</u>
Fund balance - beginning		<u>3,780,579</u>	
Fund balance - ending		<u>\$ 4,652,747</u>	

See notes to budgetary required supplementary information

**TOWN OF SOUTH PALM BEACH, FLORIDA**  
**Required Supplementary Information**  
**Schedule of Revenues, Expenditures, and Changes in Fund Balances -**  
**Budget and Actual – Special Revenue Fund**  
**For the Year Ended September 30, 2023**

	<u>Budgeted Amounts</u> Original & Final	Actual Amounts	Variance with Final Budget - Positive (Negative)
REVENUES			
Permits and fees	\$ 175,000	\$ 251,531	\$ 76,531
Investment income	291	-	(291)
Total revenues	<u>175,291</u>	<u>251,531</u>	<u>76,240</u>
EXPENDITURES			
Current:			
Public safety	<u>175,291</u>	<u>157,057</u>	<u>18,234</u>
Total expenditures	<u>175,291</u>	<u>157,057</u>	<u>18,234</u>
Excess (deficiency) of revenues over (under) expenditures	<u>\$ -</u>	<u>94,474</u>	<u>\$ 94,474</u>
Fund balance - beginning		<u>1,216,986</u>	
Fund balance - ending		<u>\$ 1,311,460</u>	

See notes to budgetary required supplementary information

**TOWN OF SOUTH PALM BEACH, FLORIDA**  
**Notes to the Budgetary Required Supplementary**  
**Information**  
**For the Year Ended September 30, 2023**

**NOTE 1 – BUDGETS AND BUDGETARY ACCOUNTING**

A budgetary comparison schedule is presented for the General Fund and Special Revenue Fund. An annual budget is adopted for the General Fund and Special Revenue Fund on a basis consistent with accounting principles generally accepted in the United States of America. The procedures for establishing budgetary data reflected in the budgetary comparison schedule are described below.

1. Approximately July 1<sup>st</sup>, the Town Manager submits to the Town Council a proposed operating budget for the fiscal year commencing the following October 1<sup>st</sup>. The operating budget includes proposed expenditures and the means of financing them.
2. Public hearings are conducted to obtain taxpayer comments.
3. Prior to October 1<sup>st</sup>, the budget is legally enacted through passage of an ordinance.
4. Appropriations are legally controlled at the fund level and expenditures may not legally exceed budgeted amounts at that level.
5. The Town Council approves total budget appropriations only. The Town Manager is authorized to transfer budget amounts between departments within any fund. However, any revisions that alter the total appropriations of any fund must be approved by the Town Council.
6. Formal budgetary integration is employed as a management control device during the year.
7. Appropriations which are neither expended nor specifically designated to be carried over lapse at the end of the fiscal year.
8. There were no supplemental appropriations during the year.
9. Expenditures of the General Fund and Special Revenue Fund did not exceed appropriations the fiscal year ended September 30, 2023.

**TOWN OF SOUTH PALM BEACH, FLORIDA**  
**Required Supplementary Information**  
**For the Year Ended September 30, 2023**

**Schedule of the Town's Proportionate Share of the Net Pension Liability -  
Florida Retirement System Pension Plan  
Last 10 Years (1) (2)**

	2023	2022	2021	2020	2019	2018	2017	2016	2015	2014
Town's proportion of the FRS net pension liability	0.0004522%	0.0005134%	0.0005533%	0.0015471%	0.0043768%	0.0053666%	0.0046597%	0.0047708%	0.0042908%	0.0045517%
Town's proportionate share of the FRS net pension liability	\$ 180,199	\$ 191,043	\$ 41,795	\$ 670,556	\$ 1,507,306	\$ 1,616,435	\$ 1,378,293	\$ 1,204,626	\$ 554,219	\$ 277,724
Town's covered payroll	135,139	136,247	152,333	234,997	635,122	732,479	523,562	499,113	466,700	571,017
Town's proportionate share of the FRS net pension liability as a percentage of its covered payroll	133.34%	140.22%	27.44%	285.35%	237.33%	220.68%	263.25%	241.35%	118.75%	48.64%
FRS plan fiduciary net position as a percentage of the total pension liability	82.38%	82.89%	96.40%	78.85%	82.61%	84.26%	83.89%	84.88%	92.00%	96.09%

**Schedule of the Town's Proportionate Share of the Net Pension Liability -  
Health Insurance Subsidy Pension Plan  
Last 10 Years (1) (2)**

	2023	2022	2021	2020	2019	2018	2017	2016	2015	2014
Town's proportion of the HIS net pension liability	0.0003411%	0.0003739%	0.0004303%	0.0008712%	0.0020927%	0.0024059%	0.0021943%	0.0022995%	0.0022377%	0.0023463%
Town's proportionate share of the HIS net pension liability	\$ 54,173	\$ 39,599	\$ 52,782	\$ 106,377	\$ 234,151	\$ 254,638	\$ 234,627	\$ 268,003	\$ 228,214	\$ 219,389
Town's covered payroll	135,139	136,247	152,333	234,997	635,122	732,479	523,562	499,113	466,700	571,017
Town's proportionate share of the HIS net pension liability as a percentage of its covered payroll	40.09%	29.06%	34.65%	45.27%	36.87%	34.76%	44.81%	53.70%	48.90%	38.42%
HIS plan fiduciary net position as a percentage of the total pension liability	4.12%	4.81%	3.56%	3.00%	2.63%	2.15%	1.64%	0.97%	0.50%	0.99%

(1) The amounts presented for each year were determined as of the measurement date, June 30.

**TOWN OF SOUTH PALM BEACH, FLORIDA**  
**Required Supplementary Information**  
**For the Year Ended September 30, 2023**

**Schedule of the Town Contributions -**  
**Florida Retirement System Pension Plan**  
**Last 10 Fiscal Years (1)**

	2023	2022	2021	2020	2019	2018	2017	2016	2015	2014
Contractually required FRS contribution	\$ 19,707	\$ 18,383	\$ 18,084	\$ 19,864	\$ 133,781	\$ 151,893	\$ 122,708	\$ 106,799	\$ 87,394	\$ 93,202
FRS contributions in relation to the contractually required contribution	(19,707)	(18,383)	(18,084)	(19,864)	(133,781)	(151,893)	(122,708)	(106,799)	(87,394)	(93,202)
FRS contribution deficiency (excess)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Town's covered payroll	\$ 65,557	\$ 65,557	\$ 83,203	\$ 99,414	\$ 627,438	\$ 586,276	\$ 586,276	\$ 525,711	\$ 455,886	\$ 532,650
FRS contributions as a percentage of covered payroll	30.06%	28.04%	21.73%	19.98%	21.32%	25.91%	20.93%	20.32%	19.17%	17.50%

**Schedule of the Town Contributions -**  
**Health Insurance Subsidy Pension Plan**  
**Last 10 Fiscal Years (1)**

	2023	2022	2021	2020	2019	2018	2017	2016	2015	2014
Contractually required HIS contribution	\$ 352	\$ 1,088	\$ 1,381	\$ 1,650	\$ 10,415	\$ 13,058	\$ 11,926	\$ 12,505	\$ 8,885	\$ 8,532
HIS contributions in relation to the contractually required contribution	(352)	(1,088)	(1,381)	(1,650)	(10,415)	(13,058)	(11,926)	(12,505)	(8,885)	(8,532)
HIS contribution deficiency (excess)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Town's covered payroll	\$ 65,557	\$ 65,557	\$ 83,203	\$ 99,414	\$ 627,438	\$ 586,276	\$ 586,276	\$ 525,711	\$ 455,886	\$ 532,650
HIS contributions as a percentage of covered payroll	0.54%	1.66%	1.66%	1.66%	1.66%	2.23%	2.03%	2.38%	1.95%	1.60%

## STATISTICAL SECTION

This part of the Town of South Palm Beach's annual comprehensive financial report presents detailed unaudited information as a context for understanding what the information in the financial statements, note disclosures, and required supplementary information says about the Town's overall financial health.

<u>Contents</u>	<u>Page</u>
<b>Financial Trends</b>	
<i>These schedules contain trend information to help the reader understand how the Town's financial performance and well-being have changed over time. These schedules include:</i>	
Net Position by Component.....	56-57
Changes in Net Position.....	58-61
Fund Balances, Governmental Funds.....	62-63
Changes in Fund Balances, Governmental Funds.....	64-65
<b>Revenue Capacity</b>	
<i>These schedules contain information to help the reader assess the Town's most significant local revenue source, the property tax.</i>	
General Government Tax Revenues by Source.....	66
Net Assessed Value and Direct Tax Rate.....	67
Direct and Overlapping Property Tax Rates.....	68
Principal Property Tax Payers.....	69
Property Tax Levies and Collections.....	70
<b>Debt Capacity</b>	
<i>These schedules present information to help the reader assess the affordability of the Town's current levels of outstanding debt and the Town's ability to issue additional debt in the future.</i>	
Ratios of Outstanding Debt by Type.....	71
Ratios of General Bonded Debt Outstanding.....	72
Direct and Overlapping Governmental Activities Debt.....	73
Pledged-Revenue Coverage.....	74
<b>Demographic and Economic Information</b>	
<i>These schedules offer demographic and economic indicators to help the reader understand the environment within which the Town's financial activities take place.</i>	
Demographic and Economic Information.....	75
Principal Employers.....	76
<b>Operating Information</b>	
<i>These schedules contain service and infrastructure data to help the reader understand how the information in the Town's financial report relates to the services the Town provides and the activities it performs.</i>	
Full-Time Equivalent Town Government Employees by Function/Program.....	77
Operating Indicators by Function/Program.....	78
Capital Asset Statistics by Function/Program.....	79

*Sources: Unless otherwise noted, the information in these schedules is derived from the annual comprehensive financial reports for the relevant year.*



**Town of South Palm Beach, Florida**  
**Schedule 1**  
**Net Position by Component**  
**(Unaudited) (Accrual Basis of**  
**Accounting)**

Fiscal Year Ended 09/30	2014	2015	2016	2017
Governmental activities:				
Invested in capital assets, net of related debt	\$ 833,988	\$ 854,056	\$ 811,268	\$ 806,126
Restricted				
Transportation	7,187	10,026	12,920	22,950
Infrastructure				59,657
Building code Enforcement	134,062	178,015	227,521	580,917
Special events	-	-	-	-
Unrestricted	<u>1,604,830</u>	<u>1,892,185</u>	<u>2,014,991</u>	<u>1,949,249</u>
Total governmental activities net position	<u>3,608,058</u>	<u>2,934,282</u>	<u>3,066,700</u>	<u>3,418,899</u>
Business-type activities:				
Invested in capital assets, net of related debt	475,811	435,033	394,255	353,819
Restricted	-	-	-	-
Unrestricted	<u>1,229,340</u>	<u>1,348,841</u>	<u>1,440,577</u>	<u>1,518,091</u>
Total business-type activities net position	<u>1,705,151</u>	<u>1,783,874</u>	<u>1,834,832</u>	<u>1,871,910</u>
Total government:				
Invested in capital assets, net of related debt	1,309,799	1,289,089	1,205,523	1,159,945
Restricted	141,249	188,041	240,441	663,524
Unrestricted	<u>2,834,170</u>	<u>3,241,026</u>	<u>3,455,568</u>	<u>3,467,340</u>
Total government net position	<u>\$ 4,285,218</u>	<u>\$ 4,718,156</u>	<u>\$ 4,901,532</u>	<u>\$ 5,290,809</u>

	2018	2019	2020	2021	2022	2023
\$	793,391	\$ 678,949	\$ 644,536	\$ 643,614	\$ 665,277	\$ 629,432
	-	-	-	-	-	-
	158,435	262,000	327,306	-	138,594	297,372
	841,344	891,181	1,003,475	1,080,081	1,216,986	1,311,460
	-	-	-	-	-	9,860
	<u>2,108,818</u>	<u>2,334,119</u>	<u>2,666,925</u>	<u>3,022,762</u>	<u>4,192,749</u>	<u>5,234,324</u>
	<u>3,901,988</u>	<u>4,166,249</u>	<u>4,642,242</u>	<u>4,746,457</u>	<u>6,213,606</u>	<u>7,482,448</u>
	318,012	308,227	438,904	420,872	555,088	503,328
	-	-	-	-	-	-
	<u>1,635,465</u>	<u>1,728,878</u>	<u>1,302,264</u>	<u>1,782,241</u>	<u>1,593,923</u>	<u>1,711,122</u>
	<u>1,953,477</u>	<u>2,037,105</u>	<u>1,741,168</u>	<u>2,203,113</u>	<u>2,149,011</u>	<u>2,214,450</u>
	1,111,403	987,176	1,083,440	1,064,486	1,220,365	1,132,760
	999,779	1,153,181	1,330,781	1,080,081	1,355,580	1,618,692
	<u>3,744,283</u>	<u>4,062,997</u>	<u>3,969,189</u>	<u>4,805,003</u>	<u>5,786,672</u>	<u>6,945,446</u>
\$	<u>5,855,465</u>	<u>\$ 6,203,354</u>	<u>\$ 6,383,410</u>	<u>\$ 6,949,570</u>	<u>\$ 8,362,617</u>	<u>\$ 9,696,898</u>

**Town of South Palm Beach, Florida**  
**Schedule 2**  
**Changes in Net Position (Unaudited) (Accrual Basis of Accounting)**

Fiscal Year Ended 09/30	2014	2015	2016	2017
Expenses:				
Governmental activities:				
General government	\$ 595,678	\$ 553,492	\$ 626,236	\$ 880,655
Public safety	965,586	920,654	1,122,387	994,487
Physical Environment	31,065	41,224	70,769	183,204
Culture/Recreation	25,653	30,035	28,106	29,437
Total governmental activities	<u>1,617,982</u>	<u>1,545,405</u>	<u>1,847,498</u>	<u>2,087,783</u>
Business-type activities:				
Utility system	<u>227,520</u>	<u>240,534</u>	<u>222,376</u>	<u>298,546</u>
Total business-type activities	<u>227,520</u>	<u>240,534</u>	<u>222,376</u>	<u>298,546</u>
Total government expenses	<u>\$ 1,845,502</u>	<u>\$ 1,785,939</u>	<u>\$ 2,069,874</u>	<u>\$ 2,386,329</u>
Program revenues:				
Governmental activities:				
Charges for services:				
General government	\$ 264,361	\$ 246,027	\$ 206,468	\$ 526,754
Public safety	11,499	7,778	8,660	10,406
Culture/recreation	21,025	18,284	18,494	17,514
Operating grants and contributions:	-	-	5,643	1,000
Capital grants and contributions	<u>3,334</u>	<u>3,709</u>	<u>-</u>	<u>59,657</u>
Total governmental activities program revenues	<u>300,219</u>	<u>275,798</u>	<u>239,265</u>	<u>615,331</u>
Business-type activities:				
Charges for services:				
Utility system	<u>308,732</u>	<u>316,061</u>	<u>311,558</u>	<u>390,040</u>
Total business-type activities program revenues	<u>308,732</u>	<u>316,061</u>	<u>311,558</u>	<u>390,040</u>
Total program revenues	<u>\$ 608,951</u>	<u>\$ 591,859</u>	<u>\$ 550,823</u>	<u>\$ 1,005,371</u>

2018	2019	2020	2021	2022	2023
\$ 726,145	\$ 560,716	\$ 558,818	\$ 365,990	\$ 452,147	\$ 527,715
1,085,393	1,277,297	1,217,621	1,185,691	1,187,292	1,202,373
126,174	55,123	66,370	827,483	108,711	105,402
25,982	65,004	43,967	28,408	29,213	14,045
<u>1,963,694</u>	<u>1,958,140</u>	<u>1,886,776</u>	<u>2,407,572</u>	<u>1,777,363</u>	<u>1,849,535</u>
<u>281,672</u>	<u>304,519</u>	<u>700,332</u>	<u>280,228</u>	<u>311,415</u>	<u>419,218</u>
<u>281,672</u>	<u>304,519</u>	<u>700,332</u>	<u>280,228</u>	<u>311,415</u>	<u>419,218</u>
<u>\$ 2,245,366</u>	<u>\$ 2,262,659</u>	<u>\$ 2,587,108</u>	<u>\$ 2,687,800</u>	<u>\$ 2,088,778</u>	<u>\$ 2,268,753</u>
\$ 408,488	\$ 199,946	\$ 263,234	\$ 232,950	\$ 314,737	\$ 262,662
9,100	5,654	1,244	1,138	2,078	1,028
22,872	26,305	17,387	593	2,526	4,417
-	-	-	-	368,127	-
98,778	104,565	105,941	136,735	138,594	158,778
<u>539,238</u>	<u>336,470</u>	<u>387,806</u>	<u>371,416</u>	<u>826,062</u>	<u>426,885</u>
<u>437,591</u>	<u>443,685</u>	<u>470,186</u>	<u>373,263</u>	<u>469,602</u>	<u>530,600</u>
<u>437,591</u>	<u>443,685</u>	<u>470,186</u>	<u>373,263</u>	<u>469,602</u>	<u>530,600</u>
<u>\$ 976,829</u>	<u>\$ 780,155</u>	<u>\$ 857,992</u>	<u>\$ 744,679</u>	<u>\$ 1,295,664</u>	<u>\$ 957,485</u>

**Town of South Palm Beach, Florida**  
**Schedule 2 (Continued)**  
**Changes in Net Position (Unaudited) (Accrual Basis of Accounting)**

Fiscal Year Ended 09/30	2014	2015	2016	2017
Net (expense) revenue:				
Governmental activities	\$ (1,317,763)	\$ (1,269,607)	\$ (1,608,233)	\$ (1,472,452)
Business-type activities	<u>81,212</u>	<u>75,527</u>	<u>89,182</u>	<u>91,494</u>
Total net expense	<u>\$ (1,236,551)</u>	<u>\$ (1,194,080)</u>	<u>\$ (1,519,051)</u>	<u>\$ (1,380,958)</u>
General revenues:				
Governmental activities:				
Taxes:				
Property taxes	\$ 1,103,695	\$ 1,079,316	\$ 1,166,518	1,233,243
Utility taxes	226,665	227,763	227,388	221,766
Intergovernmental revenues	150,224	156,759	156,922	161,930
Franchise taxes	101,584	115,246	107,367	103,791
Investment earnings	2,086	3,988	7,974	24,927
Miscellaneous	10,964	25,116	19,482	23,994
Loss on capital assets transfer	-	15,634	-	-
Transfers	<u>-</u>	<u>-</u>	<u>55,000</u>	<u>55,000</u>
Total governmental activities	<u>1,595,218</u>	<u>1,623,822</u>	<u>1,740,651</u>	<u>1,824,651</u>
Business-type activities:				
Investment earnings	771	3,196	426	584
Miscellaneous	-	-	16,350	-
Transfers	<u>-</u>	<u>-</u>	<u>(55,000)</u>	<u>(55,000)</u>
Total business-type activities	<u>771</u>	<u>3,196</u>	<u>(38,224)</u>	<u>(54,416)</u>
Total general revenues	<u>\$ 1,595,989</u>	<u>\$ 1,627,018</u>	<u>\$ 1,702,427</u>	<u>\$ 1,770,235</u>
Change in net assets:				
Governmental activities	\$ 277,455	\$ 354,215	\$ 132,418	\$ 352,199
Business-type activities	<u>81,983</u>	<u>78,723</u>	<u>50,958</u>	<u>37,078</u>
Total change in net position	<u>\$ 359,438</u>	<u>\$ 432,938</u>	<u>\$ 183,376</u>	<u>\$ 389,277</u>

2018	2019	2020	2021	2022	2023
\$ (1,424,456)	\$ (1,621,670)	\$ (1,498,970)	\$ (2,036,156)	\$ (951,301)	\$ (1,422,650)
<u>155,919</u>	<u>139,166</u>	<u>(230,146)</u>	<u>93,035</u>	<u>158,187</u>	<u>111,382</u>
<u>\$ (1,268,537)</u>	<u>\$ (1,482,504)</u>	<u>\$ (1,729,116)</u>	<u>\$ (1,943,121)</u>	<u>\$ (793,114)</u>	<u>\$ (1,311,268)</u>
1,261,393	1,262,753	1,254,744	1,508,720	1,554,205	1,724,015
233,888	239,570	275,779	294,248	298,108	337,986
166,865	180,200	165,383	143,275	163,470	179,027
112,149	112,194	113,017	117,931	136,374	153,923
37,070	69,287	36,084	-	17,490	130,364
16,180	22,861	49,956	76,197	88,803	86,177
-	(80,934)	-	-	-	-
<u>80,000</u>	<u>80,000</u>	<u>80,000</u>	<u>-</u>	<u>160,000</u>	<u>80,000</u>
<u>1,907,545</u>	<u>1,885,931</u>	<u>1,974,963</u>	<u>2,140,371</u>	<u>2,418,450</u>	<u>2,691,492</u>
5,648	24,462	14,209	782	(52,289)	34,057
-	-	-	368,128	-	-
<u>(80,000)</u>	<u>(80,000)</u>	<u>(80,000)</u>	<u>-</u>	<u>(160,000)</u>	<u>(80,000)</u>
<u>(74,352)</u>	<u>(55,538)</u>	<u>(65,791)</u>	<u>368,910</u>	<u>(212,289)</u>	<u>(45,943)</u>
<u>\$ 1,833,193</u>	<u>\$ 1,830,393</u>	<u>\$ 1,909,172</u>	<u>\$ 2,509,281</u>	<u>\$ 2,206,161</u>	<u>\$ 2,645,549</u>
\$ 483,089	\$ 264,261	\$ 475,993	\$ 104,215	\$ 1,467,149	\$ 1,268,842
<u>81,567</u>	<u>83,628</u>	<u>(295,937)</u>	<u>461,945</u>	<u>(54,102)</u>	<u>65,439</u>
<u>\$ 564,656</u>	<u>\$ 347,889</u>	<u>\$ 180,056</u>	<u>\$ 566,160</u>	<u>\$ 1,413,047</u>	<u>\$ 1,334,281</u>

**Town of South Palm Beach, Florida**  
**Schedule 3**  
**Fund Balances, Governmental Funds (Unaudited) (Modified**  
**Accrual Basis of Accounting)**

Fiscal Year Ended 09/30	2014	2015	2016	2017
General Fund:				
Non spendable	\$ 20,464	\$ 20,303	\$ 14,728	\$ 323
Restricted	141,249	188,041	240,441	608,867
Assigned	1,432,506	1,432,506	1,432,506	1,586,206
Unassigned	<u>1,298,701</u>	<u>1,491,095</u>	<u>1,656,264</u>	<u>1,592,481</u>
Total general fund	<u>2,892,920</u>	<u>3,131,945</u>	<u>3,343,939</u>	<u>3,787,877</u>
All other governmental funds:				
Restricted	-	-	-	59,567
Assigned	-	-	-	-
Unassigned	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Total all other governmental funds	<u>-</u>	<u>-</u>	<u>-</u>	<u>59,567</u>
Total governmental funds	<u>\$ 2,892,920</u>	<u>\$ 3,131,945</u>	<u>\$ 3,343,939</u>	<u>\$ 3,847,444</u>

2018	2019	2020	2021	2022	2023
\$ -	\$ 4,838	\$ 4,349	\$ 31,061	\$ 15,239	\$ 18,072
841,344	-	-	-	-	9,860
1,494,691	1,451,960	1,458,324	1,461,706	18,295	
<u>1,871,895</u>	<u>2,300,577</u>	<u>2,595,003</u>	<u>3,016,583</u>	<u>3,747,045</u>	<u>4,624,815</u>
<u>4,207,930</u>	<u>3,757,375</u>	<u>4,057,676</u>	<u>4,509,350</u>	<u>3,780,579</u>	<u>4,652,747</u>
158,435	1,153,181	1,330,781	1,080,081	1,355,580	1,608,832
-	-	-	-	1,349,929	1,312,116
-	-	-	(324,854)	-	-
<u>158,435</u>	<u>1,153,181</u>	<u>1,330,781</u>	<u>755,227</u>	<u>2,705,509</u>	<u>2,920,948</u>
<u>\$ 4,366,365</u>	<u>\$ 4,910,556</u>	<u>\$ 5,388,457</u>	<u>\$ 5,264,577</u>	<u>\$ 6,486,088</u>	<u>\$ 7,573,695</u>



**Town of South Palm Beach, Florida**

**Schedule 4**

**Changes in Fund Balances, Governmental Funds (Unaudited) (Modified Accrual Basis of Accounting)**

Fiscal Year Ended 09/30	2014	2015	2016	2017
Revenues:				
Ad valorem taxes	\$ 1,103,695	\$ 1,079,316	\$ 1,166,518	1,233,243
Franchise fees	101,584	115,246	107,367	103,791
Utility taxes	226,665	227,763	227,388	221,766
Permits and fees	209,361	191,027	206,468	526,754
Intergovernmental revenue	153,830	156,759	162,565	221,587
Grant revenue	-	-	-	-
Charges for services	76,025	73,284	18,494	17,514
Fines and forfeitures	11,499	7,778	8,660	10,406
Investment income	2,086	3,988	7,974	24,927
Miscellaneous	10,692	25,116	19,482	24,994
Total revenues	<u>1,895,437</u>	<u>1,880,277</u>	<u>1,924,916</u>	<u>2,384,982</u>
Expenditures:				
Current:				
General government	579,327	553,576	572,034	766,794
Public safety	951,724	941,782	1,046,246	903,405
Physical environment	31,065	41,224	70,769	183,204
Culture and recreation	25,653	30,035	28,106	29,437
Capital outlay	<u>55,956</u>	<u>90,269</u>	<u>57,847</u>	<u>58,547</u>
Debt service:				
Principal retirement	-	-	-	-
Total expenditures	<u>1,643,725</u>	<u>1,656,886</u>	<u>1,775,002</u>	<u>1,941,387</u>
Excess of revenues over expenditures	<u>251,712</u>	<u>223,391</u>	<u>149,914</u>	<u>443,595</u>
Other financing sources (uses):				
Sale of Capital Assets	-	15,634	7,080	-
Transfers in	<u>-</u>	<u>-</u>	<u>55,000</u>	<u>55,000</u>
Total other financing sources (uses)	<u>-</u>	<u>15,634</u>	<u>62,080</u>	<u>55,000</u>
Net change in fund balances	<u>\$ 251,712</u>	<u>\$ 239,025</u>	<u>\$ 211,994</u>	<u>\$ 498,595</u>
Debt service as a percentage of non-capital expenditures	0.00%	0.00%	0.00%	0.00%

2018	2019	2020	2021	2022	2023
1,261,393	1,262,753	1,254,744	1,508,720	1,554,205	1,724,015
112,149	112,194	113,017	117,931	136,374	153,923
233,888	253,412	275,779	294,248	298,108	337,986
411,504	199,946	263,234	232,950	314,737	251,531
262,608	269,117	261,838	300,631	354,534	393,072
-	-	-	-	368,127	-
22,872	26,305	17,387	593	2,526	4,417
9,100	5,654	1,244	1,138	2,078	1,028
37,089	70,093	45,570	41	17,490	130,364
16,180	23,861	49,956	55,535	36,333	30,910
<u>2,366,783</u>	<u>2,223,335</u>	<u>2,282,769</u>	<u>2,511,787</u>	<u>3,084,512</u>	<u>3,027,246</u>
669,457	522,893	517,737	530,761	556,819	656,973
953,740	1,077,172	1,208,427	1,201,476	1,227,832	1,238,557
126,174	52,770	67,960	72,718	52,841	55,562
25,982	62,609	45,603	38,122	48,091	30,734
<u>147,599</u>	<u>43,700</u>	<u>45,141</u>	<u>792,590</u>	<u>137,418</u>	<u>37,813</u>
-	-	-	-	-	-
<u>1,922,952</u>	<u>1,759,144</u>	<u>1,884,868</u>	<u>2,635,667</u>	<u>2,023,001</u>	<u>2,019,639</u>
<u>443,831</u>	<u>464,191</u>	<u>397,901</u>	<u>(123,880)</u>	<u>1,061,511</u>	<u>1,007,607</u>
-	-	-	-	-	-
<u>80,000</u>	<u>80,000</u>	<u>80,000</u>	<u>-</u>	<u>160,000</u>	<u>80,000</u>
<u>80,000</u>	<u>80,000</u>	<u>80,000</u>	<u>-</u>	<u>160,000</u>	<u>80,000</u>
<u>\$ 523,831</u>	<u>\$ 544,191</u>	<u>\$ 477,901</u>	<u>\$ (123,880)</u>	<u>\$ 1,221,511</u>	<u>\$ 1,087,607</u>
0.00%	0.00%	0.00%	0.00%	0.00%	0.00%

**Town of South Palm Beach, Florida**  
**Schedule 5**  
**General Governmental Tax Revenues by Source (Unaudited)**

Fiscal Year	Ad Valorem Taxes	Local Option Taxes	Utility Taxes	Communications Services Tax	Franchise Taxes	State Revenue Sharing	Local Half Cent Sales Tax	Total
2014	\$ 1,103,695	\$ 7,666	\$ 179,032	\$ 47,633	\$ 101,584	\$ 33,433	\$ 102,087	\$ 1,575,130
2015	1,079,316	9,087	182,541	45,222	115,246	39,425	105,381	1,576,218
2016	1,166,518	9,304	186,810	40,578	107,367	36,638	108,142	1,655,357
2017	1,233,243	10,030	189,853	31,913	103,791	44,169	107,731	1,720,730
2018	1,261,393	10,214	196,164	37,724	112,149	38,783	111,556	1,767,983
2019	1,262,753	9,636	215,393	38,019	112,194	39,839	113,489	1,791,323
2020	1,254,744	8,660	209,562	66,217	113,017	37,184	105,335	1,794,719
2021	1,508,720	8,957	210,332	83,916	117,931	42,532	126,537	2,098,925
2022	1,554,205	9,465	215,042	83,066	136,374	52,470	148,711	2,199,333
2023	1,724,015	11,140	241,962	96,024	153,923	55,267	163,814	2,446,145

Source: Town of South Palm Beach Finance Department

**Town of South Palm Beach, Florida**  
**Schedule 6**  
**Net Assessed Value and Direct Tax Rate (Unaudited)**

Fiscal Year Ended September 30	Real Property			Personal Property	Total Taxable Assessed Value	Total Direct Tax Rate
	Residential Property	Commercial Property				
2014	\$ 256,612,707	\$ -	\$	2,816,459	\$ 259,429,166	4.3174
2015	260,598,732	-		2,543,036	263,141,768	4.3174
2016	276,265,092	-		2,737,130	279,002,222	4.3174
2017	301,374,540	-		4,609,754	305,984,294	4.1278
2018	321,668,137	-		4,298,149	325,966,286	3.9965
2019	337,831,469	-		5,266,007	343,097,476	3.7938
2020	356,551,819	-		5,021,315	361,573,134	3.5935
2021	434,077,763	-		5,503,517	439,581,280	3.5367
2022	452,825,913	-		5,927,286	458,753,199	3.5000
2023	510,283,542	-		6,579,958	516,863,500	3.4530

Note: Property in the Town is reassessed each year. Tax rates are per \$1,000 of assessed value. The Town has no commercial zoned property.

Source: Palm Beach County Property Appraiser's Office.

**Town of South Palm Beach, Florida**  
**Schedule 7**  
**Direct and Overlapping Property Tax Rates (Unaudited)**  
**(Per \$1,000 of Assessed Value)**

Town of South Palm Beach					Overlapping Rates (1)															
Fiscal Year	Tax Roll Year	General Operations	Debt Service	Total Town	Palm Beach County School Board		Palm Beach County Health Care District		Palm Beach County Library System		South Florida Water Management District		Children's Services Council		Everglades Construction District		Florida Inland Navigation District		Fire EMS	Total Direct and Overlapping Rates
					Palm Beach County	Palm Beach County	Palm Beach County	Palm Beach County	Palm Beach County	Palm Beach County	Palm Beach County	Palm Beach County	Palm Beach County	Palm Beach County	Palm Beach County	Palm Beach County	Palm Beach County	Palm Beach County		
2013	2012	4.3174	-	4.3174	8.1800	4.9925	1.1250	0.6081	0.3739	0.7475	0.0624	0.0345	0.0345	0.0345	0.0345	0.0345	0.0345	0.0345	23.8994	
2014	2013	4.3174	-	4.3174	7.7780	4.9902	1.1220	0.6066	0.3676	0.7300	0.0613	0.0345	0.0345	0.0345	0.0345	0.0345	0.0345	0.0345	23.4657	
2015	2014	4.3174	-	4.3174	7.5940	4.9729	1.0800	0.6024	0.3294	0.6745	0.0548	0.0345	0.0345	0.0345	0.0345	0.0345	0.0345	0.0345	23.1180	
2016	2015	4.3174	-	4.3174	7.5120	4.9277	1.0426	0.5985	0.1459	0.6677	0.0506	0.0320	0.0320	0.0320	0.0320	0.0320	0.0320	0.0320	22.7525	
2017	2016	4.1278	-	4.1278	7.0700	4.9142	0.8993	0.5933	0.2836	0.6833	0.0471	0.0320	0.0320	0.0320	0.0320	0.0320	0.0320	0.0320	22.1087	
2018	2017	3.9965	-	3.9965	6.7690	4.9023	0.7808	0.5891	0.2659	0.6590	0.0441	0.0320	0.0320	0.0320	0.0320	0.0320	0.0320	0.0320	21.4968	
2019	2018	3.7938	-	3.7938	6.5720	4.8980	0.7261	0.5901	0.2519	0.6403	0.0417	0.0320	0.0320	0.0320	0.0320	0.0320	0.0320	0.0320	21.0040	
2020	2019	3.5935	-	3.5935	7.1640	4.8580	0.7261	0.5870	0.2398	0.6497	0.0397	0.0320	0.0320	0.0320	0.0320	0.0320	0.0320	0.0320	21.3479	
2021	2020	3.5367	-	3.5367	7.0100	4.8124	0.7261	0.5833	0.2295	0.6497	0.0380	0.0320	0.0320	0.0320	0.0320	0.0320	0.0320	0.0320	21.0758	
2022	2021	3.5000	-	3.5000	6.8750	4.8149	0.7261	0.5824	0.2207	0.6233	0.0365	0.0320	0.0320	0.0320	0.0320	0.0320	0.0320	0.0320	20.8690	
2023	2022	3.4530	-	3.4530	6.4570	4.5188	0.6761	0.5599	0.1974	0.4908	0.0327	0.0288	0.0288	0.0288	0.0288	0.0288	0.0288	0.0288	19.8726	

Note: All millage rates are based on \$1 for every \$1,000 of assessed value.

Sources: Town of South Palm Beach Finance Department and Palm Beach County Property Appraiser's Office.

(1) Overlapping rates are those of local and county governments that apply to property owners within the Town of South Palm Beach. Not all overlapping rates apply to all Town of South Palm Beach property owners (i.e., the rates for special districts apply only to the proportion of the government's property owners whose property is located within the geographic boundaries of the special district).

**Town of South Palm Beach, Florida**  
**Schedule 8**  
**Principal Property Tax Payers (Unaudited)**  
**Current Year and Nine Years Ago**

2023				2014			
			Percent of Total Town				Percent of Total Town
	Taxable Assessed		Taxable Assessed		Taxable Assessed		Taxable Assessed
Taxpayer	Value	Rank	Value	Taxpayer	Value	Rank	Value
Hill Vernon W II	\$ 8,443,442	1	1.63%	3550 Palm Beach Holdings	\$ 6,982,464	1	2.69%
3550 Palm Beach Holdings LLC	7,445,000	2	1.44%	Florida Power & Light	2,180,567	2	0.84%
Sanford Kevin R	6,490,762	3	1.26%	Napleton, Edward F	2,187,187	3	0.84%
Florida Power & Light	6,521,138	4	1.26%	Gittlemacher, Eliot	819,793	4	0.32%
Goodwin James	5,750,000	5	1.11%	Roche, Ellen N	807,989	5	0.31%
Maiale Nicholas	4,325,750	6	0.84%	Lebedecker, Janet B	645,725	6	0.25%
Chrinian Eugene	4,174,500	7	0.81%	Kiley Charles F	565,000	7	0.22%
3498 South Ocean LLC	3,563,703	8	0.69%	Vinson Capital Investments LLC	545,000	8	0.21%
Hendin Bryan	3,993,000	9	0.77%	Babcokc, Charlene	535,000	9	0.21%
Federani M Rahat	4,351,460	10	0.84%	Rainville, Real	530,000	10	0.20%
	<u>\$ 55,058,755</u>		<u>10.65%</u>		<u>\$ 15,798,725</u>		<u>6.09%</u>
Total Taxable Assessed Value	<u>\$516,863,500</u>				<u>\$259,429,166</u>		

**Town of South Palm Beach, Florida**  
**Schedule 9**  
**Property Tax Levies and Collections (Unaudited)**  
**Last Ten Fiscal Years**

Fiscal Year Ended September 30,	Total Taxes Levied for Fiscal Year	Collected within the Fiscal Year of the Levy		Collections in Subsequent Years		Total Collections to Date	
		Percent				Percent	
		Amount	of Levy	Amount		Amount	of Levy
2014	\$ 1,120,059	\$ 1,103,695	98.54%	\$ -		\$ 1,103,695	98.54%
2015	1,136,088	1,079,316	95.00%	-		1,079,316	95.00%
2016	1,204,564	1,166,518	96.84%	-		1,166,518	96.84%
2017	1,263,042	1,233,243	97.64%	-		1,233,243	97.64%
2018	1,302,724	1,261,393	96.83%	-		1,261,393	96.83%
2019	1,301,643	1,262,753	97.01%	-		1,262,753	97.01%
2020	1,299,313	1,254,744	96.57%	-		1,254,744	96.57%
2021	1,554,667	1,508,720	97.04%	-		1,508,720	97.04%
2022	1,605,636	1,554,205	96.80%	-		1,554,205	96.80%
2023	1,784,730	1,724,015	96.60%	-		1,724,015	96.60%

Source: Town of South Palm Beach Finance Department and Palm Beach County Tax Collector's Office.

**Town of South Palm Beach, Florida**  
**Schedule 10**  
**Ratios of Outstanding Debt by Type (Unaudited)**

**Note:** The Town does not have any outstanding debt.



**Town of South Palm Beach, Florida**  
**Schedule 11**  
**Ratios of General Bonded Debt Outstanding (Unaudited)**

**Note:** The Town has not had any outstanding debt in the last 10 fiscal years.

**Town of South Palm Beach, Florida**  
**Schedule 12**  
**Direct and Overlapping Governmental Activities Debt (Unaudited)**

Government Unit	2023		
	General Obligation Debt Outstanding	Percentage Applicable to the Town of South Palm Beach	Amount Applicable to the Residents of the Town of South Palm Beach
<u>Overlapping</u>			
Palm Beach County	\$ 26,250,000	0.202%	\$ 53,025
School District of Palm Beach County	3,314,000	0.202%	22,784
<u>Direct</u>			
Town of South Palm Beach			-
Total Direct and Overlapping Debt			<u>\$ 75,809</u>

Sources: Palm Beach County Property Appraiser, Palm Beach County ACFR year ended 09/30/22, and School District of Palm Beach County ACFR year ended 06/30/23

Note: Overlapping governments are those that coincide, at least in part, with the geographic boundaries of the Town. This schedule estimates the portion of the outstanding debt of those overlapping governments that is borne by the residents and businesses of the Town of South Palm Beach. This process recognizes that, when considering the Town's ability to issue and repay long-term debt, the entire debt burden borne by the residents and businesses should be taken into account. However, this does not imply that every taxpayer is a resident, and therefore responsible for repaying the debt of each overlapping government.

**Town of South Palm Beach, Florida**  
**Schedule 13**  
**Pledged-Revenue Coverage (Unaudited)**

**Note:** The Town does not have any outstanding debt and therefore, no revenues are pledged for any purpose.

**Town of South Palm Beach, Florida**  
**Schedule 14**  
**Demographic & Economic Information (Unaudited)**

<u>Year</u>	<u>Population</u>	<u>Per Capita Income</u>	<u>Unemployment Rate</u>
2014	1,174	\$ 46,211	6.1%
2015	1,138	52,044	5.6%
2016	1,378	46,397	4.7%
2017	1,409	44,263	4.2%
2018	1,409	44,263	3.2%
2019	1,441	49,537	3.0%
2020	1,470	55,235	9.7%
2021	1,470	55,235	4.2%
2022	1,470	55,235	2.7%
2023	1,469	55,235	3.3%

Source:

Bureau of Economic & Business Research (BEBR)

Bureau of Labor Statistics

**Town of South Palm Beach, Florida**  
**Schedule 15**  
**Principal Employers - Palm Beach County (Unaudited)**  
**Current Year and Nine Years Ago**

	<u>2023</u>			<u>2014</u>		
Employer	Employees	Rank	Percentage	Employees	Rank	Percentage
3550 Palm Beach Holdings	60	1	38.59%	-	-	-
The Mayfair House	23	2	14.79%	21	1	16.80%
Barclay	16	3	10.29%	12	5	9.60%
Southgate	12	4	7.72%	9	7	7.20%
Concordia East & West	10	5	6.43%	14	3	11.20%
Dune Deck	10	6	6.43%	8	8	6.40%
Tuscany	8	7	4.82%	8	9	6.40%
Le Chateau	7	8	4.50%	7	10	5.60%
Palmsea	7	9	4.50%	6	11	4.80%
Town Hall	3	10	1.93%	11	4	8.80%
Palm Beach Ocean Front Inn	-	-	0.00%	18	2	14.40%
Tides Restaurant	-	-	<u>0.00%</u>	<u>11</u>	6	<u>8.80%</u>
Total	<u>156</u>		<u>100.00%</u>	<u>125</u>		<u>100.00%</u>

Source: Town of South Palm Beach Finance Department

**Town of South Palm Beach, Florida**  
**Schedule 16**  
**Full-Time Equivalent Town Employees by**  
**Function/Program (Unaudited) Last Ten Fiscal Years**

	<u>2014</u>	<u>2015</u>	<u>2016</u>	<u>2017</u>	<u>2018</u>	<u>2019</u>	<u>2020</u>	<u>2021</u>	<u>2022</u>	<u>2023</u>
Number of employees:										
General Government	3	3	3	3	3	3	3	3	3	3
Public Safety	8	8	9	9	9	9	-	-	-	-
Physical Environment	<u>1</u>	<u>1</u>	<u>1</u>	<u>1</u>	<u>1</u>	<u>1</u>	<u>1</u>	<u>1</u>	<u>-</u>	<u>-</u>
Total number of employees	<u>12</u>	<u>12</u>	<u>13</u>	<u>13</u>	<u>13</u>	<u>13</u>	<u>4</u>	<u>4</u>	<u>3</u>	<u>3</u>

Source: Town of South Palm Beach Finance Department.

As of 10/01/2019, the Town outsourced its public safety department

**Town of South Palm Beach, Florida**  
**Schedule 17**  
**Operating Indicators by Function/Program (Unaudited)**  
**Last Ten Fiscal Years**

Function/Program	2014	2015	2016	2017	2018	2019	2020	2021	2022	2023
Public safety:										
Police:										
Police personnel and officers	8	8	8.5	8.5	9.0	9.0	N/A	N/A	N/A	N/A
Police calls for service	2,063	3,551	4,969	3,224	2,944	3,201	N/A	N/A	N/A	N/A
Parking violations	35	30	10	13	5	8	N/A	N/A	N/A	N/A
Traffic violations	615	694	1,135	663	782	726	N/A	N/A	N/A	N/A
Fire personnel	-	-	-	-	-	-	-	-	-	-
Fire alarms answered	-	-	-	-	-	-	-	-	-	-
Fire inspections performed	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Planning and development:										
Building permits issued	521	541	568	591	587	511	627	524	682	437

Sources: Various Town Departments

Note: Indicators are not available for the general government function. The Town does not have a fire department. In 2012 fire inspections were conducted by Palm Beach County. As of 10/01/2019, the Town outsourced its public safety department.

**Town of South Palm Beach, Florida**  
**Schedule 18**  
**Capital Asset Statistics by Function/Program (Unaudited)**  
**Last Ten Fiscal Years**

Function/Program	2014	2015	2016	2017	2018	2019	2020	2021	2022	2023
General government:										
Number of general government buildings	1	1	1	1	1	1	1	1	1	1
Public safety:										
Police:										
Police stations	1	1	1	1	1	1	1	1	1	1
Patrol units	4	4	4	4	4	4	-	-	-	-
Fire:										
Fire stations	-	-	-	-	-	-	-	-	-	-
Transportation:										
Miles of streets	5/8	5/8	5/8	5/8	5/8	5/8	5/8	5/8	5/8	5/8
Number of street lights	20	20	20	20	20	20	20	20	20	20
Number of traffic signals	-	-	-	-	-	-	-	-	-	-
Culture and recreation:										
Parks	-	-	-	-	-	-	-	-	-	-
Parks acreage	-	-	-	-	-	-	-	-	-	-
Community center	-	-	-	-	-	-	-	-	-	-
Swimming pools	-	-	-	-	-	-	-	-	-	-
Tennis courts	-	-	-	-	-	-	-	-	-	-
Baseball/softball fields	-	-	-	-	-	-	-	-	-	-
Utility system:										
Miles of mains	5/8	5/8	5/8	5/8	5/8	5/8	5/8	5/8	5/8	5/8
Fire hydrants - Town of South Palm Beach	10	10	10	10	10	10	10	10	10	10
Fire hydrants - Outside Town of South Palm Beach	-	-	-	-	-	-	-	-	-	-
Maximum daily capacity (thousands of gallons, est.)	69,900	69,900	69,900	69,900	69,900	69,900	69,900	69,900	69,900	69,900





**INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER  
FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED  
ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED  
IN ACCORDANCE WITH *GOVERNMENT AUDITING STANDARDS***

The Honorable Mayor and  
Members of the Town Council  
The Town of South Palm Beach, Florida

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of the governmental activities, the business-type activities and each major fund of the Town of South Palm Beach, Florida (the "Town") as of and for the fiscal year ended September 30, 2023, and the related notes to the financial statements, which collectively comprise the Town's basic financial statements, and have issued our report thereon dated March 6, 2024.

**Report on Internal Control Over Financial Reporting**

In planning and performing our audit of the financial statements, we considered the Town's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Town's internal control. Accordingly, we do not express an opinion on the effectiveness of the Town's internal control.

*A deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or, significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses or significant deficiencies may exist that were not identified.

## **Report on Compliance and Other Matters**

As part of obtaining reasonable assurance about whether the Town's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

### **Purpose of this Report**

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

*Bhav & Associates*

March 6, 2024



**Grau & Associates**  
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**INDEPENDENT AUDITOR'S REPORT ON COMPLIANCE WITH THE  
REQUIREMENTS OF SECTION 218.415, FLORIDA STATUTES, REQUIRED BY  
RULE 10.556(10) OF THE AUDITOR GENERAL OF THE STATE OF FLORIDA**

The Honorable Mayor and  
Members of the Town Council  
The Town of South Palm Beach, Florida

We have examined the Town of South Palm Beach, Florida's ("Town") compliance with the requirements of Section 218.415, Florida Statutes, in accordance with Rule 10.556(10) of the Auditor General of the State of Florida during the fiscal year ended September 30, 2023. Management is responsible for the Town's compliance with those requirements. Our responsibility is to express an opinion on the Town's compliance based on our examination.

Our examination was conducted in accordance with attestation standards established by the American Institute of Certified Public Accountants. Those standards require that we plan and perform the examination to obtain reasonable assurance about whether the Town complied, in all material respects, with the specified requirements referenced in Section 218.415, Florida Statutes. An examination involves performing procedures to obtain evidence about whether the Town complied with the specified requirements. The nature, timing, and extent of the procedures selected depend on our judgment, including an assessment of the risks of material noncompliance, whether due to fraud or error. We believe that the evidence we obtained is sufficient and appropriate to provide a reasonable basis for our opinion. Our examination does not provide a legal determination on the Town's compliance with specified requirements.

In our opinion, the Town complied, in all material respects, with the aforementioned requirements for the fiscal year ended September 30, 2023.

This report is intended solely for the information and use of the Legislative Auditing Committee, members of the Florida Senate and the Florida House of Representatives, the Florida Auditor General, management, and the Honorable Mayor and Members of the Town Council of the Town of South Palm Beach, Florida and is not intended to be and should not be used by anyone other than these specified parties.

*Grau & Associates*

March 6, 2024



**MANAGEMENT LETTER PURSUANT TO THE RULES OF  
THE AUDITOR GENERAL FOR THE STATE OF FLORIDA**

To the Honorable Mayor and  
Members of the Town Council  
Town of South Palm Beach, Florida

**Report on the Financial Statements**

We have audited the accompanying basic financial statements of the Town of South Palm Beach, Florida (the "Town") as of and for the fiscal year ended September 30, 2023, and have issued our report thereon dated March 6, 2024.

**Auditor's Responsibility**

We conducted our audit in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and Chapter 10.550, Rules of the Auditor General.

**Other Reporting Requirements**

We have issued our Independent Auditor's Report on Internal Control over Financial Reporting and Compliance and Other Matters based on an audit of the financial statements performed in accordance with *Government Auditing Standards*; and Independent Auditor's Report on an examination conducted in accordance with *AICPA Professional Standards*, AT-C Section 315, regarding compliance requirements in accordance with Chapter 10.550, Rules of the Auditor General. Disclosures in those reports, which are dated March 6, 2024, should be considered in conjunction with this management letter.

**Purpose of this Letter**

The purpose of this letter is to comment on those matters required by Chapter 10.550 of the Rules of the Auditor General for the State of Florida. Accordingly, in connection with our audit of the financial statements of the Town, as described in the first paragraph, we report the following:

- I. Current year findings and recommendations.**
- II. Prior year findings and recommendations.**
- III. Compliance with the Provisions of the Auditor General of the State of Florida.**

Our management letter is intended solely for the information and use of the Legislative Auditing Committee, members of the Florida Senate and the Florida House of Representatives, the Florida Auditor General, Federal and other granting agencies, as applicable, management, and the members of the Town Council of the Town of South Palm Beach, Florida and is not intended to be and should not be used by anyone other than these specified parties.

We wish to thank Town of South Palm Beach, Florida and the personnel associated with it, for the opportunity to be of service to them in this endeavor as well as future engagements and the courtesies extended to us.

*Devar & Associates*

March 6, 2024

## **REPORT TO MANAGEMENT**

### **I. CURRENT YEAR FINDINGS AND RECOMMENDATIONS**

None

### **II. PRIOR YEAR FINDINGS AND CURRENT YEAR STATUS AND RECOMMENDATIONS**

None

### **III. COMPLIANCE WITH THE PROVISIONS OF THE AUDITOR GENERAL OF THE STATE OF FLORIDA**

Unless otherwise required to be reported in the auditor's report on compliance and internal controls, the management letter shall include, but not be limited to the following:

1. A statement as to whether or not corrective actions have been taken to address findings and recommendations made in the preceding annual financial audit report.

There were no significant findings and recommendations made in the preceding annual financial audit report for the fiscal year ended September 30, 2022.

2. Any recommendations to improve the local governmental entity's financial management.

There were no such matters discovered by, or that came to the attention of, the auditor, to be reported for the fiscal year ended September 30, 2023.

3. Noncompliance with provisions of contracts or grant agreements, or abuse, that have occurred, or are likely to have occurred, that have an effect on the financial statements that is less than material but which warrants the attention of those charged with governance.

There were no such matters discovered by, or that came to the attention of, the auditor, to be reported, for the fiscal year ended September 30, 2023.

4. The name or official title and legal authority of the Town are disclosed in the notes to the financial statements.
5. The Town has not met one or more of the financial emergency conditions described in Section 218.503(1), Florida Statutes.
6. We applied financial condition assessment procedures and no deteriorating financial conditions were noted as of September 30, 2023. It is management's responsibility to monitor financial condition, and our financial condition assessment was based in part on representations made by management and the review of financial information provided by same.