

**ANNUAL COMPREHENSIVE FINANCIAL REPORT  
OF THE  
CITY OF SOUTH PASADENA, FLORIDA  
FOR THE FISCAL YEAR ENDED  
SEPTEMBER 30, 2024**



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## **INTRODUCTORY SECTION**

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# CITY OF SOUTH PASADENA, FLORIDA

## TABLE OF CONTENTS

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### Introductory Section

Table of Contents.....	i-iii
Letter of Transmittal .....	iv-x
Elected and City Officials.....	xi
Certificate of Achievement for Excellence in Financial Reporting.....	xii
Organization Chart.....	xiii

### Financial Section

Independent Auditors' Report.....	1-3
Management's Discussion and Analysis .....	4-17
Basic Financial Statements	
Government-wide Financial Statements	
Statement of Net Position .....	18-19
Statement of Activities.....	20
Fund Financial Statements	
Governmental Fund Financial Statements	
Balance Sheet.....	21
Reconciliation of the Balance Sheet – Governmental Funds	
to the Statement of Net Position .....	22
Statement of Revenues, Expenditures, and Changes in Fund Balances .....	23
Reconciliation of the Statement of Revenues, Expenditures and	
Changes in Fund Balances of Governmental Funds to the Statement of Activities .....	24
Proprietary Fund Financial Statements	
Statement of Net Position .....	25
Statement of Revenues, Expenses, and Changes in Net Position.....	26
Statement of Cash Flows .....	27
Fiduciary Fund Financial Statements	
Statement of Fiduciary Net Position .....	28
Statement of Changes in Fiduciary Net Position .....	29
Notes to Basic Financial Statements.....	30-75

# CITY OF SOUTH PASADENA, FLORIDA

## TABLE OF CONTENTS

---

### Required Supplementary Information

Budgetary Comparison Schedule General Fund.....	76-79
Firefighters' Retirement Fund and Retiree Health Care Plan Schedules	
Schedule of Changes in Net Pension Liability .....	80
Schedule of City Contributions.....	81
Florida Retirement System	
Schedule of City's Proportionate Share of the Net Pension Liability .....	82
Schedule of City Contributions.....	83
Retiree Health Care Plan – Schedule of Changes in Total OPEB Liability .....	84

### Supplementary Information

Budgetary Comparison Schedule – Capital Improvements Fund.....	85-87
Budgetary Comparison Schedule – Sewer Fund .....	88
Budgetary Comparison Schedule – Reclaimed Water Fund.....	89
Schedule of Revenues and Expenses – Deepwater Horizon – BP Oil Spill Settlement .....	90
Comparative Balance Sheet – General Fund .....	91
Comparative Balance Sheet – Capital Improvements Fund .....	92

### Statistical Section

Schedules of Financial Trends Information	
Schedule 1 – Net Position by Component .....	93
Schedule 2 – Changes in Net Position .....	94-95
Schedule 3 – Fund Balances, Governmental Funds.....	96
Schedule 4 – Changes in Fund Balances, Governmental Funds.....	97
Schedule 5 – Program Revenue by Function / Program.....	98
Schedule 6 – Tax Revenues by Source, General Fund .....	99
Schedules of Revenue Capacity Information	
Schedule 7 – Assessed Value and Actual Value of Taxable Property.....	100
Schedule 8 – Direct and Overlapping Property Tax Rates .....	101
Schedule 9 – Principal Property Tax Payers.....	102
Schedule 10 – Property Tax Levies and Collections .....	103

# CITY OF SOUTH PASADENA, FLORIDA

## TABLE OF CONTENTS

---

### Statistical Section (continued)

Schedules of Debt Capacity Information	
Schedule 11 – Ratios of Outstanding Debt by Type .....	104
Schedule 12 – Direct and Overlapping Governmental Activities Debt.....	105
Schedule 13 – Pledged Revenue Coverage.....	106
Schedules of Demographic and Economic Information	
Schedule 14 – Demographic and Economic Statistics.....	107
Schedule 15 – Principal Employers .....	108
Schedules of Operating Information	
Schedule 16 – Full-time Equivalent City Government Employees by Function / Program .....	109
Schedule 17 – Operating Indicators by Function / Program.....	110
Schedule 18 – Capital Asset Statistics by Function / Program.....	111

### Reporting Section

Independent Auditors’ Report on Internal Control over Financial Reporting and on Compliance and Other Matters Based on an Audit of Financial Statements Performed in Accordance with <i>Government Auditing Standards</i> .....	112-113
Schedule of Findings and Responses .....	114-116
Management Letter in Accordance with the Rules of the Auditor General of the State of Florida .....	117-119
Independent Accountants’ Report on Compliance Pursuant to Section 218.415, Florida Statutes .....	120



*City of South Pasadena*

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August 29, 2025

The Honorable Mayor, City Commission and Citizens  
City of South Pasadena  
South Pasadena, Florida 33707

The Annual Comprehensive Financial Report of the City of South Pasadena, Florida, for the fiscal year ended September 30, 2024, is submitted herewith pursuant to Florida State Statutes Chapter 218.39 and Chapter 10.550 of the rules of the Auditor General of the State of Florida. This Annual Report was prepared by the Finance Department and represents the official report of the City's financial condition and results of operations to the citizens, City Commission, City administrative personnel, investment firms, rating agencies, and other interested persons.

Responsibility for both the accuracy of the presented data and the completeness and fairness of the presentation, including all disclosures, rest with the City. We believe the data presented is accurate in all material aspects and are reported in a manner that presents fairly the financial position and results of operations of the City on a Government-Wide and on a Fund-Level basis. All disclosures necessary to enable the reader to gain the maximum understanding of the City's financial activity have been included.

The State of Florida requires an annual audit of all the books of account, financial records, and transactions of any municipality chartered in the state, by independent certified public accountants. This requirement has been fulfilled and the auditor's report from the certified public accounting firm CBIZ has been included in this report.

Generally Accepted Accounting Principles require that management provide a narrative introduction, overview and analysis to accompany the basic financial statements in the form of Management's Discussion and Analysis (MD&A). This letter of transmittal is designed to complement the MD&A and should be read in conjunction with it. The City of South Pasadena's MD&A can be found immediately following the Independent Auditor's Report.

The Annual Comprehensive Financial Report is presented in three sections: Introductory, Financial and Statistical.

The Introductory section includes the table of contents, this transmittal letter and the City's organizational chart. The Financial section includes the Independent Auditor's opinion, Management Discussion and Analysis, Basic Financial Statements, Required Supplementary Information, and Budgetary Comparison Schedules and Other Supplementary Schedules. The Statistical section includes selected financial and general information presented on a multi-year comparative basis.

## THE REPORTING ENTITY

The funds and entities related to the City of South Pasadena are included in our Annual Comprehensive Financial Report. The criteria used in determining the reporting entity are consistent with the principles of Section 2100, "Defining the Reporting Entity" of the GASB "Codification of Governmental Accounting and Financial Reporting Standards". Based on these criteria, all of the funds of the City shown in the Table of Contents are included in this report.

## PROFILE OF THE GOVERNMENT

The City was chartered in 1955. The City operates under the Commission form of government.

The City Commission is comprised of a mayor and four commission members and as a group is responsible for enacting ordinances, resolutions, and regulations governing the City, as well as appointing members to various statutory and advisory boards, the City Attorney and the City Clerk/Administrator. The Commissioner of each department shall have the right to appoint or dismiss the head of the department, subject to the approval of a majority of the entire commission.

The individual department heads are responsible for the enforcement of law and ordinances relating to their respective departments.

### Services Provided

The City provides the full range of municipal services normally associated with a municipality, including fire protection, street construction and maintenance, planning and zoning, recreation and parks, library, as well as general administrative services. Police protection is provided through an annual contract with the Pinellas County Sheriff's Department. In addition, sewer services and reclaimed water are provided under an enterprise fund concept with user charges set by the City Commission to ensure adequate coverage of operating expenses and payments of any outstanding debt.

### Accounting Systems and Budgetary Control

The City's accounting records for general governmental operations are maintained on a modified accrual basis with the revenues recorded when available and measurable, and expenditures recorded when the services or goods are received and the liabilities are incurred. Accounting records for the City's utilities, which are Enterprise Funds, are maintained on the accrual basis.

In developing the City's accounting system, consideration is given to the adequacy of internal accounting controls. Internal accounting controls are designed to provide reasonable, but not absolute, assurance regarding:

The safeguarding of assets against loss from unauthorized use or disposition; and

The reliability of financial records for preparing financial statements and maintaining accountability for assets.

The concept of reasonable assurance recognizes that:

The cost of a control should not exceed the benefits likely to be derived; and

The evaluation of costs and benefits requires estimates and judgments of management.

All internal control evaluations occur within this framework. We believe the City's internal accounting controls adequately safeguard assets and provide reasonable assurance of proper recording of financial transactions.

Budgetary control is maintained at the department level. By authorization, the departmental commissioner and department head may authorize the transfer of funds within their respective department. The budget is adopted and passed at a fund level, so any increase or decrease of any fund's total budget has to be approved by the City Commission.

## ECONOMIC OUTLOOK, LONG-TERM FINANCIAL PLANNING AND MAJOR INITIATIVES

### Local Economy and Outlook

The City of South Pasadena covers approximately 0.6 of a square mile, most of which is developed. The City's population of 5,389 consists primarily of retirees, most of whom live in multi-unit condominiums and/or assisted living communities. The City has approximately 300 single-family residences located primarily on Pasadena Isle. The City also has a 220-unit mobile home community. The City's commercial district extends primarily along Pasadena Avenue (SR693), which connects mainland St. Petersburg with St. Pete Beach and along Gulfport Boulevard near the intersection of Pasadena Avenue.

Businesses within the City are primarily restaurants, banks, medical offices, retail, grocery, gas, and merchandising outlets that serve the immediate residents of the City or traffic that is passing through to the Gulf Beaches. The City is also the home of HCA Florida Pasadena Hospital.

Hurricanes Helene and Milton greatly impacted South Pasadena and the broader Pinellas County area during the 2024 hurricane season. Hurricane Helene made landfall on September 26, 2024 causing extensive flooding in South Pasadena and neighboring areas. Residents reported up to four feet of water inundating homes, most businesses and South Pasadena City Hall. Less than two weeks later, Hurricane Milton struck the area with even greater intensity. While South Pasadena avoided the worst of the storm surge, the area experienced significant wind damage. In the aftermath, recovery efforts in South Pasadena and surrounding communities have been ongoing. Debris removal was a significant challenge, with Pinellas County dealing with millions of tons of debris. State and Federal agencies, including FEMA, have been involved in the cleanup and recovery process, providing assistance to affected residents.

South Pasadena lost quite a few businesses due to the hurricanes, including Dunkin Donuts, The Executive Building, Bank of America, Wells Fargo Bank, the Gateway Christian Center and Assisted Living Facilities The Barclay, The Springs and Aspire at the Sea. However, there are two

newly constructed businesses in South Pasadena. They are Scooter's Coffee, which opened in December 2023, and Take 5 Oil Change, which is expected to open during summer 2025.

After a five-year period of dramatic reduction in property values, the City is in the eleventh year of upward-trending property values. Beginning in 2014 there has been positive growth in the commercial and secondary home market that had been particularly hard hit by the real estate downturn. Property values within the City for fiscal 2024 have increased approximately 11.2% or \$91.5 million compared to the taxable values in 2023. More people are seeking to relocate to Florida due to positive economic and post-pandemic political factors. This has resulted in a booming real estate market which has driven up housing prices as inventory is not able to meet demand. Due to new development and increased building activity, taxable values have continued to rise subsequent to fiscal 2023. The fiscal 2025 values increased 7.2% or about \$65.7 million and projections for fiscal 2026 are showing about a -3.9% or \$38.3 million decrease in taxable values due to extensive storm surge and damage from Hurricanes Helene and Milton.

State lawmakers established property tax reduction as a major goal in years 2007 through 2009. State lawmakers passed legislation that required cities and counties to lower the property tax to less than the prior year. These rules are still in effect and had a tax stabilization effect from 2010 through 2014. Under the current rules, millage can be raised up to the State-mandated 10 mill cap with a unanimous vote from the City Commission. In 2016, the City's millage was raised to 3.25 mills where it remained through fiscal 2018. The millage rate was increased to 3.5 mills for 2019 and 2020. In 2021, the millage rate increased to 3.7806, to 4.2474 in 2022, to 4.9650 in 2023, to 5.0638 in 2024 and to 5.1750 in 2025. This rate is the millage rate that is required to maintain the City's General Fund reserves at approximately one half of a year's operating expenses.

The amendment passed by the legislature in 2008, referred to as Amendment 1, increases the current \$25,000 homestead exemption by another \$25,000 (for property values between \$50,000 and \$75,000), except for school district taxes. Amendment 1 also allows a transfer of up to \$500,000 of the "Save Our Homes" benefit to a resident's next homestead upon moving into a new home. Save Our Homes became effective in 1995 and caps the annual increase in assessed value for homestead property to three percent (3%) or the percentage change in the Consumer Price Index, whichever is less. With respect to non-homesteaded property, Amendment 1 limits the annual increase in assessed value to ten percent (10%), except for school district taxes, and provides for a \$25,000 exemption for tangible personal property. Amendment 1 was effective October 1, 2008, with the exception of the ten percent (10%) assessment cap on non-homestead property, which became effective January 1, 2009.

Florida is dependent on sales tax dollars. The "Penny for Pinellas" sales tax is a 1-percent sales tax paid by everyone who spends money in the County that has been in effect since 1990. The revenue is shared between the County and 24 cities to fund long-term capital investments such as improved roads, bridges and trails, water quality and flood prevention, public safety equipment and vehicles, fire stations, parks and environmental land acquisition. Pinellas County voters chose to renew this surtax for the years 2020 to 2030 in November 2017. The City's

infrastructure tax collections remained flat from fiscal 2023 (\$764,697) to fiscal 2024 (\$764,583). Fiscal 2025 projections are trending to approximately \$785,000.

### Financial Condition

As in the past, a general evaluation of the City's financial position indicates excellent fund balances and cash balances in the General and Capital Improvement Funds, adequate cash coverage of year-end operating liabilities and excellent operating and infrastructure reserves. The City continues to have sufficient annual revenue flows which, coupled with reserves, will cover expected expenditures. Capital Improvements Fund short-term cash and investment balances are adequate to cover normal anticipated expenditures for fiscal year 2025 and 2026 capital expenditures. The new Fire Station was completed in July 2024. The total cost of the project with land purchase, architectural fees and construction costs was \$11,415,060. A Revenue Bond in the amount of \$9,900,000 was approved by the City Commission in April of 2023 to help finance the project. Additionally, the City received ARPA funding of \$2,531,599 which was used to fund the new Fire Station.

### Cash Management Policies and Practices

The City's cash and investment management program involves a theory of keeping principal and interest earnings free from risk and maintaining reasonable liquidity to meet obligations. The cash investments are held at Truist (formerly BB&T), Florida Municipal Investment Trust, Florida Surplus Asset Trust Fund (Florida SAFE), State Board of Administration Local Government Surplus Trust Fund (Florida PRIME), and Wells Fargo Securities.

The city's cash, pooled cash and cash equivalents balance on September 30, 2024, totaled \$17,038,648.

### Long Term Financial Planning

As part of the regular budgeting process, the City of South Pasadena prepares a five-year Capital Improvement Plan (CIP), which is updated on an annual basis. The CIP is an important component of the City's financial management process and should be considered when formulating the annual operating budget.

Annually, City Department Heads review any infrastructure and capital asset requirements to determine which items need to be replaced due to obsolescence or if any new additions are necessary. During the process, the Department Heads consider Commission initiatives and goals, both formal and informal, which are established throughout the year in both the budget and non-budgetary workshop process. Consideration is given to local economic trends as well as other outside influences on the City's operations and financial condition.

The five-year plan schedules potential acquisitions with emphasis on monitoring fund balance and cash reserves and is an important planning tool in determining the proper timing of asset purchases.

The CIP is presented to the City Commission during the regular budget process. Once adopted, the initial year in the plan becomes the current appropriation for the Capital Improvement Funds and any capital assets in the City’s Enterprise Funds. The latest CIP adopted by the City Commission covers fiscal year 2025 through fiscal year 2029. A summary of anticipated expenditures is as follows:

<b>Expenditures</b>	<b>FY 2025</b>	<b>FY 2026</b>	<b>FY 2027</b>	<b>FY 2028</b>	<b>FY 2029</b>
Capital Improvement Fund	\$3,676,925	\$3,444,105	\$8,458,525	\$6,495,405	\$4,025,525
Sewer Fund	150,000	290,000	225,000	150,000	150,000
Reclaimed Water Fund	-	-	-	-	-

The five-year plan makes provision for design and construction of a new City Hall in fiscal years 2027 and 2028 after the first floor was inundated with five feet of storm surge from Hurricane Helene in September 2024. The new Fire Station was completed in July 2024 with total construction costs of \$11,415,060. The debt service for the fire station will be about \$906,000 per year through fiscal 2028 and thereafter over a fifteen-year term. Also budgeted in fiscal 2026 and fiscal 2028 are two emergency generators totaling \$1,031,600 but will be offset by 75% in grant funding (\$773,700). The City has also budgeted a new Pavilion for \$900,000 in fiscal 2025 to be offset by a \$250,000 grant. The Pavilion is expected to be completed during summer 2025.

Major Initiatives

City beautification and creating a more pedestrian-friendly community are high on the City Commission’s priority list for future initiatives, as well as building a new Pavilion and updating the playground at Bay View Park, which are expected to be completed during the summer of 2025.

CERTIFICATE OF ACHIEVEMENT

The Government Finance Officers Association of the United States and Canada (GFOA) awarded a Certificate of Achievement for Excellence in Financial Reporting to the City of South Pasadena for its annual comprehensive financial report for the fiscal year ended September 30, 2023. This was the thirty-second consecutive year that the City has achieved this prestigious award. In order to be awarded a Certificate of Achievement, a government must publish an easily readable and efficiently organized annual comprehensive financial report. This report must satisfy both generally accepted accounting principles and applicable legal requirements.

A Certificate of Achievement is valid for a period of one year only. We believe that our current Annual Comprehensive Financial Report continues to meet the Certificate of Achievement Program requirements and we are submitting it to the GFOA to determine its eligibility for another certificate.

ACKNOWLEDGEMENTS

The preparation of this report could not be accomplished without the efficient and dedicated services of the staff of the Finance Department. I would like to express appreciation to city administrative staff, whose efforts throughout the year contributed to its preparation. The City would especially like to thank the accounting firm CBIZ for their professional assistance.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "James A. Graham". The signature is fluid and cursive, with a large initial "J" and a long horizontal stroke at the end.

James A. Graham, C.P.A.  
Finance Director

**CITY OF SOUTH PASADENA, FLORIDA**

**ELECTED AND CITY OFFICIALS**

**SEPTEMBER 30, 2024**

**CITY COMMISSION**

**Arthur Penny, Mayor**

Thomas Reid  
Vice-Mayor

Ben Thomas  
Commissioner

Gail Neidinger  
Commissioner

Lynda Thompson  
Commissioner

**CITY OFFICIALS**

City Clerk/Administrator  
Carley Lewis

City Attorney  
Julia Mandell

Finance Director  
James Graham, CPA

Fire Chief, Public  
Safety Director  
David Mixson

Director of Public Works  
Shawn Shimko

Director of Community Improvement  
Terri Sullivan



Government Finance Officers Association

Certificate of  
Achievement  
for Excellence  
in Financial  
Reporting

Presented to

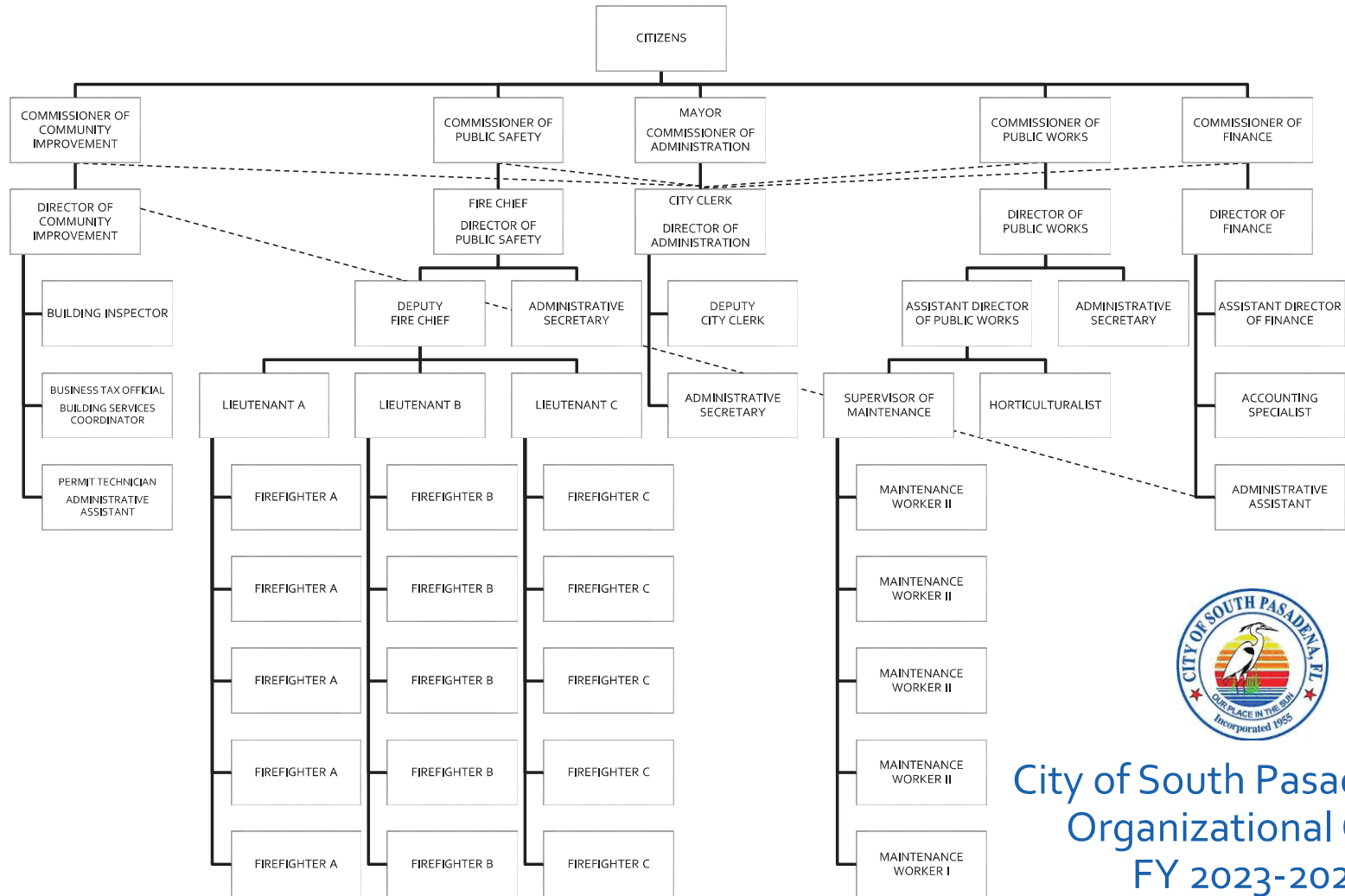
**City of South Pasadena  
Florida**

For its Annual Comprehensive  
Financial Report  
For the Fiscal Year Ended

September 30, 2023

*Christopher P. Morill*

Executive Director/CEO



OUTSIDE CITY ATTORNEY – GRAYROBINSON NOT INCLUDED



## City of South Pasadena, FL Organizational Chart FY 2023-2024

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## **FINANCIAL SECTION**

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**INDEPENDENT AUDITORS' REPORT**

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## **Independent Auditors' Report**

To the Honorable Mayor, City Commission  
and City Clerk, Director of Administration  
**City of South Pasadena, Florida**

### **Report on the Audit of the Financial Statements**

#### ***Opinions***

We have audited the financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the City of South Pasadena, Florida (the "City"), as of and for the fiscal year ended September 30, 2024, and the related notes to the financial statements, which collectively comprise the City's basic financial statements as listed in the table of contents.

In our opinion, the accompanying financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the City, as of September 30, 2024, and the respective changes in financial position, and, where applicable, cash flows thereof for the fiscal year then ended in accordance with accounting principles generally accepted in the United States of America.

#### ***Basis for Opinions***

We conducted our audit in accordance with auditing standards generally accepted in the United States of America ("GAAS") and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States ("*Government Auditing Standards*"). Our responsibilities under those standards are further described in the Auditors' Responsibilities for the Audit of the Financial Statements section of our report. We are required to be independent of the City and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

#### ***Responsibilities of Management for the Financial Statements***

Management is responsible for the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America, and for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the City's ability to continue as a going concern for twelve months beyond the financial statement date, including any currently known information that may raise substantial doubt shortly thereafter.

### ***Auditors' Responsibilities for the Audit of the Financial Statements***

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditors' report that includes our opinions. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with GAAS and *Government Auditing Standards* will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

In performing an audit in accordance with GAAS and *Government Auditing Standards*, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the City's internal control. Accordingly, no such opinion is expressed.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.
- Conclude whether, in our judgment, there are conditions or events, considered in the aggregate, that raise substantial doubt about the City's ability to continue as a going concern for a reasonable period of time.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control—related matters that we identified during the audit.

### ***Required Supplementary Information***

Accounting principles generally accepted in the United States of America require that the that the management's discussion and analysis on pages 4-17, the Budgetary Comparison Schedule – General Fund on pages 76-79, the pension information on pages 80-83, and the OPEB information on page 84, be presented to supplement the basic financial statements. Such information is the responsibility of management and, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with GAAS, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

### ***Supplementary Information***

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the City’s basic financial statements. The Budgetary Comparison Schedules; Schedule of Revenues and Expenditures – Deepwater Horizon BP Oil Spill Settlement, and Comparative Balance Sheet – General Fund and Capital Improvement Fund, as listed in the table of contents are presented for purposes of additional analysis and are not a required part of the basic financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the basic financial statements. The information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with GAAS. In our opinion, the supplementary information, as listed in the table of contents, is fairly stated, in all material respects, in relation to the basic financial statements as a whole.

### ***Other Information***

Management is responsible for the other information included in the annual report. The other information comprises the introductory section and the statistical section but does not include the basic financial statements and our auditors’ report thereon. Our opinions on the basic financial statements do not cover the other information, and we do not express an opinion or any form of assurance thereon.

In connection with our audit of the basic financial statements, our responsibility is to read the other information and consider whether a material inconsistency exists between the other information and the basic financial statements, or the other information otherwise appears to be materially misstated. If, based on the work performed, we conclude that an uncorrected material misstatement of the other information exists, we are required to describe it in our report.

### ***Other Matter – Summarized 2023 Comparative Information***

The financial statements of the City as of and for the fiscal year ended September 30, 2023, were audited by other auditors, whose report dated August 6, 2024, expressed unmodified opinions on those financial statements. The summarized comparative information presented herein as of and for the fiscal year ended September 30, 2023 was derived from the 2023 financial statements.

### ***Other Reporting Required by Government Auditing Standards***

In accordance with *Government Auditing Standards*, we have also issued our report dated August 29, 2025 on our consideration of the City’s internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is solely to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the City’s internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the City’s internal control over financial reporting and compliance.

***CBIZ CPAs P.C.***

Tampa, FL  
August 29, 2025

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## **MANAGEMENT'S DISCUSSION AND ANALYSIS**

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## MANAGEMENT'S DISCUSSION AND ANALYSIS

The City of South Pasadena's (the "City") discussion and analysis is designed to (a) assist the reader in focusing on significant financial issues, (b) provide an overview of the City's financial activity, (c) identify changes in the City's financial position (its ability to address the next and subsequent year challenges), (d) identify any material deviations from the financial plan (the approved budget), and (e) identify individual fund issues or concerns.

Since the Management's Discussion and Analysis (MD&A) is designed to focus on the current year's activities, resulting changes and currently known facts, please read it in conjunction with the Transmittal Letter (beginning on page iv) and the City's financial statements (beginning on page 18).

### HIGHLIGHTS

#### Financial Highlights

- For the fiscal year ended September 30, 2024, City-wide assets and deferred outflows of resources, totaling \$40,863,533, exceeded City-wide liabilities and deferred inflows of resources, totaling \$17,460,804, by \$23,402,729. The excess of City-wide assets over liabilities represents the net position of the City. The City's \$23,402,729 of net position consists of \$11,936,218 that is invested in capital assets (buildings, equipment, vehicles, sewer and reclaimed water systems, etc.), net of related debt, \$5,733,143 that is restricted for future infrastructure improvements and other capital projects (Penny for Pinellas and unexpended revenue bond proceeds), and unrestricted net position of \$5,733,368 within the unrestricted for general use component of net position. The City's net position increased \$967,228 from the prior year. (Please see pages 18-19 for more detail.)
- For the fiscal year ended September 30, 2024, City-wide program revenues and general revenues, totaling \$12,590,715, exceeded expenses, totaling \$11,623,487, resulting in an increase in net position of \$967,228. This amount compares to an increase in net position of \$3,476,316 for fiscal year ended September 30, 2023. (Please see page 20 for more detail.)
- The increase in net position for Governmental Activities (police, fire, public works, administration, etc.) for 2024 was \$901,178. There was an increase in net position for the Business-type activities (sewer and reclaimed water operations) of \$66,050 in 2024. (Please see page 20 for more detail.)
- General Fund revenues increased \$765,148 (9.1%) in fiscal year 2024 and were \$353,679 greater than the amount budgeted. The increase in revenues is primarily attributable to increases in the following: ad valorem taxes - \$570,515 and interest income - \$128,832. General Fund expenditures increased by \$633,051 (9.2%) in fiscal year 2024 and were \$1,055,716 less than the amount budgeted. The 2024 expenditures increased primarily as a result of increased personal services costs in the amount of \$453,536. The General Fund revenues of \$9,145,074 were in excess of expenditures and transfers of \$7,776,234 by \$1,368,840 compared to fiscal year 2023 when revenues exceeded expenditures and transfers by \$1,270,094. The General Fund had a balanced budget, which included a budgeted transfer of \$205,980 to the Capital Improvement Fund, in 2024. The actual excess of revenues over expenditures and transfers of \$1,368,840 resulted in a favorable budget to actual variance of \$1,368,840. (Please see pages 76-79 for more detail.)
- Cash and investments totaled \$17,038,648 for fiscal year 2024, which represents a decrease of \$4,789,608 compared to fiscal year 2023. When evaluating the availability of the City's cash and investments, the amount of restricted net position totaling \$5,733,143 that is restricted for infrastructure and other capital improvements needs to be considered.

- The net pension liabilities for the Firefighters' Retirement Fund and the City's share of the Florida Retirement System that are reported in the government-wide Statement of Net Position as of September 30, 2024 were \$3,545,481 and \$2,343,201, respectively. The net pension liability for the Firefighters' Retirement Fund decreased \$420,441 in fiscal year 2024, and the City's share of the Florida Retirement System net pension liability decreased \$221,365 from the prior year.

### **City Highlights**

- The governmental funds' revenue decreased \$1,425,005 (12.0%) from \$11,835,247 in 2023 to \$10,410,242 in 2024 (please see page 23 for more detail). As previously noted, this decrease was due, in part, to ad valorem taxes increasing by \$570,515 offset by a decrease attributable to \$1,984,074 of American Rescue Plan Act funds recognized as revenue in fiscal year 2023 that was not applicable for fiscal year 2024.
- The total expenditures for the governmental funds of the City increased \$802,744 (5.5%) from \$14,693,851 in 2023 to \$15,496,595 in 2024. This increase is comprised of an increase in current expenditures of \$1,079,952 and a decrease in capital outlay expenditures of \$277,208. The increase was due primarily to personnel costs, insurance and debt service for the new fire station.
- In addition to the General Fund having a favorable budget-to-actual variance as discussed on the previous page, the Capital Improvements Fund had a favorable budget variance of \$403,138, while the Sewer and Reclaimed Water Funds achieved favorable budget-to-actual results of \$128,819 and \$195,734, respectively. The aforementioned favorable budget variance of \$403,138 in the Capital Improvements Fund is the result of a negative revenue and source of funds variance of \$1,616,656 netted against a \$2,019,794 positive expenditure variance. The revenue variance is due primarily to budgeting \$1,095,000 for the sale of the old fire station located at 911 Oleander Way, which did not happen during the fiscal year. In addition, \$769,795 in grant revenue was budgeted for emergency generators that were not purchased in FY 2024. Investment earnings resulted in a positive variance of \$226,994 due to higher interest rates during the year. Expenditures were under budget primarily due to fire station construction and equipment costs coming in \$303,655 under budget. Under Public Works – Transportation, there are expenditures under budget for building improvements by \$685,275 due to emergency generators that were not purchased but were budgeted for \$687,725. In addition, \$137,000 was not spent for Bayview Park Playground Equipment and for Hoffman Dock rehabilitation. Finally, there is a positive expenditure variance of \$694,819 under Visioning primarily due to progress payments on Bayview Pavilion totaling \$157,181 against a budgeted total of \$800,000. Also, \$52,000 of \$100,000 Visioning budget was unspent. The Sewer Fund favorable budget variance is primarily the result of capital outlay expenditures and repairs and maintenance expenses being less than anticipated in the amounts of \$180,000 and \$156,158, respectively. The favorable budget variance in the Reclaimed Water Fund can be attributed to interest income being \$22,503 more than budgeted, and repairs and maintenance expenses and other contingencies being less than anticipated amounts of \$24,342 and \$120,805, respectively. It should be noted that depreciation expense is not budgeted for in the Sewer and Reclaimed Water Funds.

### **USING THIS ANNUAL REPORT**

The financial statements' focus is on both the City as a whole (government-wide) and on the major individual funds. Both perspectives (government-wide and major fund) allow the user to address relevant questions, broaden a basis for comparison (year-to-year or government-to-government) and enhance the City's accountability.

For the City of South Pasadena, both the General Fund and Capital Improvement Fund are considered major governmental funds and the Sewer Fund and Reclaim Water Fund are considered major enterprise funds.

## **Government-wide Financial Statements**

The government-wide financial statements (see pages 18-19) are designed to be corporate-like in that all governmental and business-type activities are consolidated into columns which add to a total for the Primary Government. The focus of the Statement of Net Position (the “Unrestricted Net Position”) is designed to be similar to a bottom line for the City and its governmental and business-type activities. This statement combines and consolidates governmental fund’s current financial resources (short-term spendable resources) with capital assets and long-term obligations.

The Statement of Activities (see page 20) is focused on both the gross and net cost of various activities (including governmental and business-type) which are provided by the government’s general tax and other revenues. This is intended to summarize and simplify the user’s analysis of cost of various governmental services and/or subsidy to various business-type activities.

The Governmental Activities reflects the City’s basic services, including general government, police, fire, community improvement and public works. Property, sales, and utility services taxes, along with franchise fees, fund the majority of these services. The Business-type Activities reflect private sector-type operations (Sewer and Reclaimed Water management), where the fee for service typically covers all or most of the cost of operation, including depreciation.

## **Fund Financial Statements**

Traditional users of governmental financial statements will find the Fund Financial Statements presentation more familiar. The focus is now on Major Funds, rather than (the previous model’s) fund types. However, since all of the government-type funds of the City of South Pasadena are considered major funds, the presentation will not be significantly different than that of previous years.

The Governmental Major Fund (see pages 21-24) presentation is presented on a sources and uses of liquid resources basis. This is the manner in which the financial plan (the budget) is typically developed. The flow and availability of liquid resources is a clear and appropriate focus of any analysis of a government. Funds are established for various purposes and the Fund Financial Statements allow the demonstration of sources and uses and/or budgeting compliance associated therewith (beginning on page 76).

While the Total column on the Business-type Fund Financial Statements (see pages 25-27) is the same as the Business-type column in the Government-Wide Financial Statement, the Governmental Major Funds Total column requires a reconciliation because of the different measurement focus (current financial resources versus total economic resources) which is reflected on the page following each statement (see pages 22 & 24). The flow of current financial resources will reflect capital expenditures and debt proceeds and debt repayment. The reconciliation will eliminate these transactions and incorporate the capital assets and long-term obligations such as accrued compensated absences, revenue bonds payable, right-to-use subscription liability, net pension liability, and net Other Post Employment obligation into the Governmental Activities column (in the Government-wide statements).

## **Infrastructure Assets**

In accordance with the provisions of GASB Statement No. 34, the City includes infrastructure capital assets in the Statement of Net Position for the governmental activities. The infrastructure assets represent the City’s largest group of assets – buildings, roads, bridges, traffic signals, and underground pipes unless associated with a utility. The infrastructure assets for utilities are reported in the business-type activities – enterprise funds. The infrastructure assets for both the governmental and business-type activities are depreciated over their useful lives.

## GOVERNMENT-WIDE STATEMENTS

### Summary of Net Position

The following table reflects the condensed Statement of Net Position for the current year.

	Governmental Activities		Business-type Activities		Total	
	2024	2023	2024	2023	2024	2023
Current and other assets	\$ 13,152,609	\$ 18,005,319	\$ 4,271,345	\$ 4,057,612	\$ 17,423,954	\$ 22,062,931
Capital assets, net	<u>19,782,778</u>	<u>13,991,381</u>	<u>1,277,440</u>	<u>1,381,231</u>	<u>21,060,218</u>	<u>15,372,612</u>
Total Assets	32,935,387	31,996,700	5,548,785	5,438,843	38,484,172	37,435,543
Deferred outflows of resources	<u>2,379,361</u>	<u>3,046,212</u>	<u>--</u>	<u>--</u>	<u>2,379,361</u>	<u>3,046,212</u>
Total assets and deferred outflows of resources	35,314,748	35,042,912	5,548,785	5,438,843	40,863,533	40,481,755
Current liabilities	1,849,398	1,570,335	148,540	104,648	1,997,938	1,674,983
Non-current liabilities	<u>14,956,760</u>	<u>16,099,141</u>	<u>--</u>	<u>--</u>	<u>14,956,760</u>	<u>16,099,141</u>
Total Liabilities	16,806,158	17,669,476	148,540	104,648	16,954,698	17,774,124
Deferred inflows of resources	<u>506,106</u>	<u>272,130</u>	<u>--</u>	<u>--</u>	<u>506,106</u>	<u>272,130</u>
Total liabilities and deferred inflows of resources	17,312,264	17,941,606	148,540	104,648	17,460,804	18,046,254
Net Position						
Net investment in capital assets	10,658,778	10,774,691	1,277,440	1,381,231	11,936,218	12,155,922
Restricted	5,733,143	12,188,205	--	--	5,733,143	12,188,205
Unrestricted (deficit)	<u>1,610,563</u>	<u>(5,861,590)</u>	<u>4,122,805</u>	<u>3,952,964</u>	<u>5,733,368</u>	<u>(1,908,626)</u>
Total Net Position	<u>\$ 18,002,484</u>	<u>\$ 17,101,306</u>	<u>\$ 5,400,245</u>	<u>\$ 5,334,195</u>	<u>\$ 23,402,729</u>	<u>\$ 22,435,501</u>

(For more detailed information please see the Statement of Net Position (pages 20-21).

At the end of fiscal 2024, the City-wide net position reflects an increase of \$967,118 to \$23,402,729. Net position for Governmental Activities is \$18,002,484 (increase of \$901,178) and net position from Enterprise or Business Activities is \$5,400,245 (increase of \$66,050). Of the total net position, \$11,936,218 represents the City's net investment in capital assets and \$5,733,143 represents current and other assets restricted for specific purposes.

The Statement of Net Position on page 20 shows the specific restrictions to net position. The more significant restriction under the City's Governmental Activities includes \$5,733,143, comprised of infrastructure taxes ("Penny for Pinellas" funds). These restricted amounts must be used to fund municipal infrastructure or certain capital assets.

An analysis of all City-wide assets reveals that current cash and investments of \$17,038,648 in 2024 and \$21,828,256 in 2023 represent 41.6% and 53.9% of the total assets and deferred outflows, respectively. At the end of 2024, current cash and investments available for governmental activities totaled \$12,926,778, (a \$4,996,566, or 27.9% decrease from 2023), and funds available in the business activity accounts totaled \$4,111,870 (a \$206,958, or 5.3% increase from 2023). The large decrease in cash and investments available for governmental activities is attributable primarily to the payments of construction costs for the new fire building.

Capital assets and intangible right-to-use subscription assets, net of accumulated depreciation and amortization, totaling \$21,060,218 represent 51.5% of the City-wide total assets and deferred outflows of resources at September 30, 2024.

## Normal Impacts

There are six basic (normal) transactions that will affect the comparability of the Statement of Net Position summary presentation.

Net Results of Activities – will impact (increase/decrease) current assets and unrestricted net position.

Borrowing for Capital – will increase current assets and long-term debt.

Spending Borrowed Proceeds on New Capital Assets – will reduce current assets and increase capital assets. There is a second impact, an increase in investment in capital assets and an increase in related net debt will not change the investment in capital assets, net of debt.

Spending of Non-Borrowed Current Assets on New Capital Assets – will (a) reduce current assets and increase capital assets and (b) will reduce unrestricted net position and increase investment in capital assets, net of debt.

Principal Payment on Debt – will (a) reduce current assets and reduce long-term debt and (b) reduce unrestricted net position and increase investment in capital assets, net of debt.

Reduction of Capital Assets through Depreciation – will reduce capital assets and investment in capital assets, net of debt and increase unrestricted net position.

## Current Year Impacts

The basic transactions directly/indirectly affect the unrestricted net position as indicated in the following schedule. The adjusted results of operations and current assets used for capital clearly demonstrate the change in unrestricted net position.

At the end of fiscal 2024, as reported on page 19 there was a City-wide unrestricted net position in the amount of \$5,733,368, an increase of \$7,641,966 compared to the prior year. In governmental activities, unrestricted net position increased by \$7,472,153 to a balance of \$1,610,563. In business-type activities, unrestricted net position increased by \$199,415 to \$4,122,805. Table 2, shown below, explains the significant decrease in unrestricted net position in governmental activities.

### Change in Unrestricted Net Position

	Governmental Activities		Business-type Activities		Total	
	2024	2023	2024	2023	2024	2023
Unrestricted Net Position -						
Beginning of Year	\$ (5,861,590)	\$ (14,368)	\$ 4,271,345	\$ 3,889,471	\$ (1,590,245)	\$ 3,875,103
Results of Operations	901,178	3,383,251	66,050	93,065	967,228	3,476,316
Adjustments						
Infrastructure	6,455,062	(5,808,577)	--	--	6,455,062	(5,808,577)
Impact Fees	--	27,475	--	--	--	27,475
Books Value of Assets Disposed	44,609	74,485	--	--	44,609	74,485
Depreciation	<u>1,190,810</u>	<u>645,195</u>	<u>257,803</u>	<u>255,357</u>	<u>1,448,613</u>	<u>900,552</u>
Total Adjustments	7,690,481	(5,061,422)	257,803	255,357	7,948,284	(4,806,065)
Adjusted Results of Operations	8,591,659	(1,678,171)	323,853	348,422	8,915,512	(1,329,749)
Capital Expenditures	(7,026,816)	(7,314,219)	(472,393)	(284,930)	(7,499,209)	(7,599,149)
Proceeds from Revenue Bonds Expended	6,476,351	3,423,651	--	--	6,476,351	3,423,651
Principal Repayment						
Revenue Bonds	(533,000)	(243,000)	--	--	(533,000)	(243,000)
Right-to-use Subscription Liability	<u>(36,041)</u>	<u>(35,483)</u>	<u>--</u>	<u>--</u>	<u>(36,041)</u>	<u>(35,483)</u>
Unrestricted Net Position -						
End of Year	<u>\$ 1,610,563</u>	<u>\$ (5,861,590)</u>	<u>\$ 4,122,805</u>	<u>\$ 3,952,963</u>	<u>\$ 5,733,368</u>	<u>\$ (1,908,627)</u>

## Statement of Activities

The Statement of Activities is presented below with a comparison of the current year and prior year revenues and expenses as reported on the Statement of Activities on page 20.

	Governmental Activities		Business-type Activities		Total Primary Government	
	2024	2023	2024	2023	2024	2023
<b>Revenues</b>						
Program revenues						
Charges for services	\$ --	\$ --	\$ 1,708,915	\$ 1,498,424	\$ 1,708,915	\$ 1,498,424
Sewer Fees	--	--	277,173	251,997	277,173	251,997
Reclaim Water Fees	--	581	--	--	--	581
Police Fines & Forfeitures	3,500	3,380	--	--	3,500	3,380
Building Inspections / Permits	563,732	588,995	--	--	563,732	588,995
Impact Fees	--	15,470	--	--	--	15,470
Local Business Tax	123,982	118,052	--	--	123,982	118,052
Hibiscus Hall Rents	14,200	10,236	--	--	14,200	10,236
Operating Grants and Contributions						
Pinellas County EMS Contract	1,212,467	1,302,283	--	--	1,212,467	1,302,283
Grant - General Government	3,891	1,984,074	--	--	3,891	1,984,074
Grant - Environmental Recycle	--	3,550	--	--	--	3,550
Contributions - Physical Environment	--	800	--	--	--	800
General revenues						
Property taxes	4,438,935	3,868,420	--	--	4,438,935	3,868,420
Franchise taxes	610,459	586,210	--	--	610,459	586,210
Communications Service Tax	128,516	178,071	--	--	128,516	178,071
Other Utility Tax	833,028	828,575	--	--	833,028	828,575
Sales Tax Infrastructure	764,583	764,697	--	--	764,583	764,697
State Revenue Sharing	222,542	229,843	--	--	222,542	229,843
Half-Cent Sales Tax	439,287	453,437	--	--	439,287	453,437
Local Option Gas Tax	67,533	68,723	--	--	67,533	68,723
Other Taxes	94,644	82,877	--	--	94,644	82,877
Investment income	739,766	638,930	194,385	153,091	934,151	792,021
Gain (Loss) Fair Value of Investments	74,495	42,761	--	--	74,495	42,761
Miscellaneous	74,682	65,282	--	--	74,682	65,282
<b>Total Revenues</b>	<b>10,410,242</b>	<b>11,835,247</b>	<b>2,180,473</b>	<b>1,903,512</b>	<b>12,590,715</b>	<b>13,738,759</b>
<b>Expenses</b>						
Program Activities						
Government Activities:						
General government	1,400,327	1,295,451	--	--	1,400,327	1,295,451
Public Safety - Police	1,028,001	924,072	--	--	1,028,001	924,072
Public Safety - Fire	4,251,247	3,791,779	--	--	4,251,247	3,791,779
Protective Services	707,785	721,895	--	--	707,785	721,895
Public Works and Parks	1,305,248	1,242,097	--	--	1,305,248	1,242,097
Culture and Recreation	112,088	74,843	--	--	112,088	74,843
Physical Environment	322,494	177,210	--	--	322,494	177,210
Human Services	9,114	9,448	--	--	9,114	9,448
Interest on Long-Term Debt	372,760	178,393	--	--	372,760	178,393
Issuance Costs on Long-Term Debt	--	36,808	--	--	--	36,808
Business-Type Activities:						
Sewer	--	--	1,826,970	1,518,990	1,826,970	1,518,990
Reclaim Water	--	--	287,453	291,457	287,453	291,457
<b>Total Expenses</b>	<b>9,509,064</b>	<b>8,451,996</b>	<b>2,114,423</b>	<b>1,810,447</b>	<b>11,623,487</b>	<b>10,262,443</b>
Change in Net Position	901,178	3,383,251	66,050	93,065	967,228	3,476,316
Net Position - Beginning of Year	17,101,306	13,718,055	5,334,195	5,241,130	22,435,501	18,959,185
Net Position - End of Year	<u>\$ 18,002,484</u>	<u>\$ 17,101,306</u>	<u>\$ 5,400,245</u>	<u>\$ 5,334,195</u>	<u>\$ 23,402,729</u>	<u>\$ 22,435,501</u>

## **Normal Impacts**

There are nine basic impacts on revenues and expenses as reflected below.

### **Revenues**

**Economic Condition** – which can reflect a declining, stable or growing economic environment and has a substantial impact on property, sales, infrastructure, gas or other tax revenue as well as public spending habits for building permits, elective user fees and volumes of consumption for electric or water usage for which the City collects taxes or franchise fees.

**Increase/Decrease in Commission approved rates** – while certain tax rates are set by statute, the City Commission has significant authority to impose and periodically increase/decrease rates (Sewer, reclaimed water, permitting, impact fee, property taxes, etc.)

**Changing Patterns in Intergovernmental and Grant Revenue** (both recurring and non-recurring) – certain recurring revenues, such as state revenue sharing, may experience significant changes periodically while non-recurring (or one-time) grants are less predictable and often distorting in their impact on year-to-year comparisons.

**Contribution from the Reclaimed Water and Sewer Funds** – the City owns and operates certain Sewer and Reclaimed Water Utility systems. The City provides administrative support services for the utilities. The billing for each utility system is contracted with the City of St. Petersburg. Beginning in fiscal year 2012 the City started charging an administrative service charge to each utility for accounting and legal overhead.

Historically, the Sewer and Reclaimed Water Utility systems have been managed on a self-supporting basis using user fees. However, at the legislative body's discretion, any excess fees over expenses could be transferred to the City's other funds for use. As with all business-type activities, the ongoing competitiveness and vitality of the utility funds is an important factor in evaluating the City's funding policies.

**Market Impacts on Investment income** – due to the type of investment portfolio and the varying nature of the market in general, City investment income may fluctuate from year to year.

### **Expenses**

**Introduction of New Programs** – within the functional expense categories (General Government, Law Enforcement, Fire Protection, Public Works / Transportation, Community Improvement, etc.) individual programs may be added or deleted to meet changing community needs.

**Increase in Authorized Personnel** – changes in service demand may cause the Commission to increase or decrease authorized staffing. Staffing costs (salary and related benefits) in the General Fund represented 64.1% of the City's 2024 operating budget compared to 68.5% of the City's 2023 operating budget.

**Salary Increases (cost of living, merit and market adjustment)** – the ability to attract and retain human and intellectual resources requires the City to strive to approach a competitive salary range position in the marketplace.

**Inflation** – the City is a major consumer of certain commodities and services such as chemicals, supplies, fuels and group health insurance. Some functions may experience unusual commodity specific increases. In past years, costs of fuel, general insurance, employee health benefits and pension costs have tended to have large increases. Contract services for items such as law enforcement that have these personnel costs factored in can fluctuate based on these inflationary pressures.

## Current Year Impacts

### Governmental Funds

The ending fund balance for the General Fund increased \$1,368,840 to \$6,194,894 as of September 30, 2024. The Capital Improvements Fund ending fund balance decreased \$6,455,062 to \$5,733,143, all of which is restricted for infrastructure and other capital improvements (Penny for Pinellas funds).

### Revenues

	Governmental Funds		Increase (Decrease)	Percentage
	2024	2023		
Revenues				
Taxes (Property, Franchise & Utility)	\$ 6,018,589	\$ 5,476,746	\$ 541,843	9.9%
Licenses and Permits	687,714	707,047	(19,333)	-2.7%
Intergovernmental Revenues	2,797,296	4,889,484	(2,092,188)	-42.8%
Fines and Forfeitures	3,500	3,961	(461)	-11.6%
Interest Income	739,766	638,930	100,836	15.8%
Change in Fair Value of Investments	74,495	42,761	31,734	74.2%
Rental Hibiscus Hall	14,200	10,236	3,964	38.7%
Contributions	--	800	(800)	-100.0%
Miscellaneous Revenues	74,682	65,282	9,400	14.4%
Total Revenues	<u>\$ 10,410,242</u>	<u>\$ 11,835,247</u>	<u>\$ (1,425,005)</u>	<u>-12.04%</u>

The breakdown of the net change in revenue by fund was an increase of \$765,148 for the General Fund and a decrease of \$2,190,153 for the Capital Improvements Fund. (Please see page 23 for more detail.)

As previously discussed, the increase in revenues is primarily attributable to an increase in ad valorem taxes for the General Fund and a decrease related to the recognition of American Rescue Plan Act revenue in the Capital Improvement Fund in the prior fiscal year. (See page 76 and page 85 for additional detail.)

For fiscal year 2024, the City had a millage rate of 5.0638, which represents an increase of 0.0988 from 2023. The total taxable value of property located within the City in fiscal year 2024 was \$906,819,396 compared to the 2023 final taxable value of \$815,362,497. The increase in the millage rate and property values resulted in property tax collections increasing \$570,515.

Within the Capital Improvements Fund, infrastructure taxes decreased \$114 to \$764,583, while interest income decreased \$27,996 to \$410,223.

## Expenditures

	Governmental Funds Expenditures		Increase	Percentage
	2024	2023	(Decrease)	
Expenditures				
General Government	\$ 1,179,577	\$ 1,058,651	\$ 120,926	11.4%
Public Safety	5,205,016	4,778,315	426,701	8.9%
Transportation & Public Works	1,135,175	1,006,384	128,791	12.8%
Culture, Recreation, Environment	41,501	36,598	4,903	13.4%
Human Services	2,750	6,000	(3,250)	-54.2%
Capital Outlay	7,026,816	7,314,219	(287,403)	-3.9%
Debt Service	905,760	493,684	412,076	83.5%
Total Expenditures	<u>\$ 15,496,595</u>	<u>\$ 14,693,851</u>	<u>\$ 802,744</u>	<u>5.50%</u>

The construction of Fire Station 20 was completed in July 2024. Expenditures in fiscal year 2024 were \$6,342,140.

Although the Capital Improvements Fund is typically used for capital asset acquisitions, the City may use a portion of those funds for repairs and other non-capital asset items which are operating in nature. Under the law, Infrastructure Taxes and any interest earned is restricted for use on capital assets. For fiscal year 2024, the Capital Improvements Fund incurred \$34,325 of non-capital operating expenses and \$396,066 of capital outlay expenditures not eligible for the use of infrastructure taxes, impact fees, American Rescue Plan Act funds, or revenue bond proceeds. As a result of current year non-infrastructure tax and non-impact fee revenues being insufficient to cover the combined amount of expenditures of \$246,535 not eligible for restricted funds use, a transfer of funds from the General Fund to the Capital Improvement Fund was made in that amount.

The following table provides a reconciliation of the expenditures reported under the governmental funds approach totaling \$15,496,595 to the total expenses reported in the Statement of Activities for the same governmental activities totaling \$9,315,974.

The main differences will be for adjustments to governmental activities expenses for non-cash depreciation and amortization of \$1,163,596 and the removal of capital expenditures totaling \$7,037,012 and repayment of debt principal totaling \$569,041 that are not included in the Statement of Activities.

### Reconciliation to Statement of Activities

	2024	2023
Expenditures Governmental Fund Approach	\$ 15,496,595	\$ 14,693,851
Less: Cash Outlay for Capital Asset Purchases	(7,026,816)	(7,314,219)
Add: Depreciation / Amortization Capital Assets	1,190,810	645,195
Add: Un-depreciated Cost of Disposed Assets		74,486
Less: Proceeds from Sale of Capital Assets	(131)	(9,800)
Less: Repayment of Debt Principal	(533,000)	(278,483)
Cash in non-cash expense - Compensated Absences	42,622	(747)
Change in non-cash Oher Post Employment Benefits	18,305	(34,350)
Change in non-cash Pension Benefits	320,679	676,063
Expenditures - Statements of Activities	\$ 9,509,064	\$ 8,451,996

### General Fund – Change in Fund Balance

	2024	2023
Nonspendable	\$ 71,110	\$ 54,639
Inventories and Prepaids		
Unassigned	6,123,784	4,771,415
Total General Fund Balance	\$ 6,194,894	\$ 4,826,054

### Capital Improvements Fund – Change in Fund Balance

	2024	2023	Increase (Decrease)
Restricted for:			
Infrastructure	\$ 5,733,143	\$ 12,188,205	\$ (6,455,062)
Total Fund Balance	\$ 5,733,143	\$ 12,188,205	\$ (6,455,062)

### **Business Type Funds**

The net position of the Sewer and Reclaimed Water enterprise funds increased \$66,050 in fiscal year 2024 compared to a \$93,065 increase in fiscal year 2023. The change in net position, or net income or loss, for the proprietary funds, which includes investment earnings, was a loss of \$17,473 for the sewer operations and income of \$83,523 for reclaimed water operations. The net position for the Sewer Fund decreased 0.6% to \$3,085,883 at September 30, 2024, and the net position for the Reclaimed Water Fund increased 3.7% to \$2,314,364. (Please see page 26 for more detailed information.)

Net Income from Operations is a measure of profit before interest earnings and measures only the revenues and costs associated with the operation of the business activity. For fiscal year 2024, the Sewer Fund showed a net operating loss of \$118,055, compared to operating loss of \$20,566 for 2023. For 2024 the Reclaimed Water fund showed a net operating loss of \$10,280, compared to 2023 when the fund had a net operating loss of \$39,460.

The Sewer and Reclaimed Water Funds were allocated an administrative service charge from the General Fund in the amounts of \$29,313 and \$14,421, respectively. This is the thirteenth year in which the enterprise funds have been allocated their proportionate share of administrative costs. The administrative burden of operating the enterprise funds is now being allocated from the General Fund in order to arrive at a more accurate cost of operating these funds.

The largest operating expense for the Sewer Fund is the processing fees paid to the City of St. Petersburg for sewage processing. These processing charges for 2024 were \$1,494,614, which is an increase of 25.5% from the 2023 charges of \$1,190,734. The time spent by Public Works personnel in sewer and reclaimed water operations is allocated to each enterprise fund. The salary allocation to the Sewer Fund in 2024 was \$65,121, a decrease of 6.4% from the allocation in 2023, which was \$69,600. The amount of 2024 non-cash depreciation charges in the Sewer Fund was \$145,592.

The amount of salary allocations to the Reclaimed Water Fund from the General Fund was \$50,175, a 6.8% decrease from the \$53,830 allocated in 2023. The cost of acquiring reclaimed water from Pinellas County was \$98,345 in 2024 compared to \$106,032 in 2023, a decrease of 7.2%. The Reclaimed Water operating expenses for 2024 include non-cash depreciation charges of \$145,592.

### **Budgetary Highlights – General Fund**

The General Fund budget was not amended during fiscal year 2024. The amount of budgeted revenues (amounts available for appropriation) was \$8,791,395. Actual revenues for fiscal year 2024 were \$9,145,074, which resulted in a favorable variance of \$353,679. The amount of budgeted expenditures (charges to appropriations) and transfers to other funds for 2024 was \$8,791,395. The amount of actual expenditures and transfers to other funds was \$7,776,234, which represents a favorable variance of \$1,015,161. The overall favorable budget variance for fiscal year 2024 is \$1,368,840. (Please see pages 76 - 79 for more information.)

#### **Revenues**

Revenue budgets are based on projections using historic trend analysis. Typically, only the first seven months of the previous year's actual revenues are known at the time of budget preparation. Considering the current economic conditions, these initial months are conservatively trended to estimate the upcoming year's budget. Actual amounts collected may vary significantly depending on changing economic conditions and consumer spending habits.

General Fund budget-to-actual variances include the following:

- Building permit revenues were \$113,732 higher than anticipated.
- Emergency medical service revenues were \$45,203 higher than anticipated.
- Utility tax revenues were \$44,978 higher than anticipated.
- Interest earnings were \$176,543 higher than anticipated.

#### **Expenditures**

The total amount of expenditures was \$7,529,699 (excluding transfers of \$246,535), which represents 87.7% of the amount budgeted.

The following is an overview of General Fund variances from the final budget for fiscal 2024:

- The activities of the Legislative Department utilized 100% of its operating budget and had a negative variance of \$11,780 that is primarily attributable to other services and charges being \$13,687 over budget.
- The Finance and Administration Department utilized 97.8% of its operating budget and had a positive variance of \$22,478. The positive variance included other services and charges being \$27,517 below the budgeted amount.

- The Fire Department utilized 99.5% of its operating budget and had a positive variance of \$17,476 that is primarily attributable to other services and charges being \$55,150 under budget.
- The Community Improvement Department (Protective Inspections) utilized 91.2% of its operating budget and had a positive variance of \$61,699. The positive variance was due, in large part, to personal services being \$40,786 and other services and charges being \$18,957 under budget.
- Public Works / Transportation Department utilized 98.9% of its operating budget and had a positive variance of \$12,596 that is primarily attributable to maintenance expenses being \$13,715 under budget.

## CAPITAL ASSETS AND DEBT ADMINISTRATION

### Capital Assets

As of September 30, 2024, the City had \$37,150,407 (total cost) invested in a variety of capital assets as compared to \$30,052,152 as September 30, 2023. This represents a net increase (at cost) of \$5,687,606, or 37.0%, from the end of last year. Capital additions in fiscal year 2024 purchased in the governmental funds totaled \$7,026,816. Sewer Fund capital additions totaled \$154,012.

#### Capital Assets at September 30, (Net of Depreciation and Amortization)

	Governmental Activities		Business-type Activities		Total Primary Government	
	2024	2023	2024	2023	2024	2023
Land and Land Rights	\$ 4,609,087	\$ 2,770,293	\$ --	\$ --	\$ 4,609,087	\$ 2,770,293
Construction and Projects in Progress	109,606	5,294,191	--	--	109,606	5,294,191
Structures and Improvements	14,120,519	4,533,098	--	--	14,120,519	4,533,098
Infrastructure	5,420,997	5,215,252	7,790,137	7,636,125	13,211,134	12,851,377
Furniture, Fixtures and Equipment	4,744,316	4,278,130	--	--	4,744,316	4,278,130
Intangible Right-to-Use Subscription Assets	355,745	325,063	--	--	355,745	325,063
Total Cost of Assets	29,360,270	22,416,027	7,790,137	7,636,125	37,150,407	30,052,152
Less: Accumulated Depreciation / Amortization	(9,577,492)	(8,424,646)	(6,512,697)	(6,254,894)	(16,090,189)	(14,679,540)
<b>Total</b>	<u>\$ 19,782,778</u>	<u>\$ 13,991,381</u>	<u>\$ 1,277,440</u>	<u>\$ 1,381,231</u>	<u>\$ 21,060,218</u>	<u>\$ 15,372,612</u>

The following reconciliation summarizes the change in Capital Assets, which is presented in detail in the financial statement notes (See Note 4 to the financial statements – Capital Assets on pages 49-50.)

#### Change in Capital Assets – (Net)

	Governmental Activities	Business-Type Activities	Total
Beginning Balance reported last year	\$ 13,991,381	\$ 1,381,231	\$ 15,372,612
Additions / Transfers	12,211,401	154,012	12,365,413
Deletions / Transfers	(5,267,158)	--	(5,267,158)
Depreciation / Amortization	(1,152,846)	(257,803)	(1,410,649)
Ending Balance	<u>\$ 19,782,778</u>	<u>\$ 1,277,440</u>	<u>\$ 21,060,218</u>

This year’s major additions are:

**Governmental Activities:**

New Fire Station	\$	7,737,608
Land improvements		1,647,292
South Pasadena Habitat Extension		157,161
Mach Alert Fire Station Alerting System		<u>83,507</u>
	\$	<u>9,625,568</u>

**Long-term Debt**

As of September 30, 2024, the City had total debt outstanding of \$9,124,000, a decrease of \$533,000 in the current fiscal year due to principal repayments.

Long-Term Debt at September 30,

	<u>Governmental Activities</u>		<u>Business-type Activities</u>		<u>Total Primary Government</u>	
	<u>2024</u>	<u>2023</u>	<u>2024</u>	<u>2023</u>	<u>2024</u>	<u>2023</u>
Revenue bond payable	\$ 9,124,000	\$ 9,657,000	\$ --	\$ --	\$ 9,124,000	\$ 9,657,000
<b>Total</b>	<u>\$ 9,124,000</u>	<u>\$ 9,657,000</u>	<u>\$ --</u>	<u>\$ --</u>	<u>\$ 9,124,000</u>	<u>\$ 9,657,000</u>

**ECONOMIC FACTORS**

Fiscal year 2024 demonstrated continued economic stability as some tax and certain intergovernmental revenues showed modest increases. Increased real estate values helped generate tax revenue which offset the general effects of inflation. Real estate values maintained an upward trend for the eleventh year after several years of decreasing values. For the current 2024 fiscal year, taxable values increased 11.2%, or approximately \$91.5 million, to \$906,819,396. While the year-over-year valuation increases have generated higher property taxes, this growth will likely moderate due to the current high interest rates.

Inflation that started rising in 2021 has slowed in recent months. For the Tampa Bay area, the annual CPI (Consumer Price Index) increase in September 2021 was 6.1%, 10.5% in September 2022, 6.7% in September 2023 and 1.2% in September 2024. There seems to be some easing of the inflation rate as the CPI was 2.1% for the Bay area in March 2025. These increased costs in prior years have had an effect on capital purchase items and the City’s Fire Station construction project, which was completed in July 2024. The high inflation rates also had an impact on cost-of-living adjustments necessary to keep City employees at competitive pay rates.

Hurricanes Helene and Milton greatly impacted South Pasadena and the broader Pinellas County area during the 2024 hurricane season. These back-to-back storms brought severe flooding, widespread power outages, and significant infrastructure damage, challenging local communities and emergency responders.

Hurricane Helene made landfall in late September, causing extensive flooding in South Pasadena and neighboring areas. Residents reported up to four feet of water inundating homes. Fortunately, no fatalities were reported, thanks to proactive evacuation efforts. However, the storm left behind a trail of debris and disrupted essential services, including water and electricity.

Less than two weeks later, Hurricane Milton made landfall as a Category 3 hurricane near Siesta Key, just south of Pinellas County. While South Pasadena avoided the worst of the storm surge, the area experienced significant wind damage and localized flooding. Approximately 70% of Pinellas County lost power, and many residents faced challenges with downed power lines and impassable roads. St. Petersburg reported over 18 inches of rain and wind gusts up to 101 mph, leading to widespread damage and infrastructure disruptions.

In the aftermath, recovery efforts in South Pasadena and surrounding communities have been ongoing. Debris removal has been a significant challenge, with Pinellas County dealing with millions of tons of debris. State and federal agencies, including FEMA, have been involved in the cleanup and recovery process, providing assistance to affected residents.

While South Pasadena has made strides in recovery, the combined impact of Hurricanes Helene and Milton has left lasting effects on the community. Residents continue to rebuild their homes and lives, supported by ongoing recovery efforts and assistance programs.

South Pasadena also lost quite a few businesses due to the hurricanes, including Dunkin Donuts, The Executive Building, Bank of America, Wells Fargo Bank, the Gateway Christian Center and Assisted Living Facilities The Barclay, The Springs and Aspire at the Sea. There are two newly constructed businesses in fiscal 2024. They are Scooter's Coffee, which opened in December 2023, and Take 5 Oil Change, which is expected to open during summer 2025.

Florida continues to attract new residents due to its climate and favorable income tax policies although the housing market showed signs of cooling in 2024. The increasing inventory is shifting the market to a more balanced state where buyers have more negotiating power, but housing costs remain high overall. High mortgage interest rates and skyrocketing insurance costs have also contributed to a reduction in demand for housing in recent months.

The City does not have a formal fund balance policy. The September 30, 2024 unassigned General Fund balance totaling \$6,123,784 equates to 9.8 months of expenditure coverage.

### **FINANCIAL CONTACT**

The City's financial statements are designed to present users (citizens, taxpayers, customers, investors and creditors) with a general overview of the City's finances and to demonstrate the City's accountability. If you have questions about the report or need additional financial information, contact the City's Finance Director at City Hall at 7047 Sunset Drive South, South Pasadena, Florida 33707, telephone (727) 347-4171.

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## **BASIC FINANCIAL STATEMENTS**

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**CITY OF SOUTH PASADENA, FLORIDA**

**STATEMENT OF NET POSITION**

**SEPTEMBER 30, 2024**

**(WITH COMPARATIVE TOTALS AS OF SEPTEMBER 30, 2023)**

	2024			2023
	Governmental Activities	Business-type Activities	Total	Total
<b>Assets</b>				
<b>Current Assets</b>				
Cash, cash equivalents and pooled cash and investments	\$ 12,926,778	\$ 4,111,870	\$ 17,038,648	\$ 21,828,256
Receivables - other	11,836	517	12,353	4,134
Due from other governments	144,194	156,047	300,241	173,566
Inventory of supplies	14,800	--	14,800	11,403
Prepaid expense	55,001	2,911	57,912	45,572
<b>Total Current Assets</b>	<u>13,152,609</u>	<u>4,271,345</u>	<u>17,423,954</u>	<u>22,062,931</u>
<b>Non-Current Assets</b>				
Land and land rights	4,609,087	--	4,609,087	2,770,293
Construction and projects in process	109,606	--	109,606	5,294,191
Structures and improvements	14,120,519	--	14,120,519	4,533,098
Infrastructure	5,420,997	7,790,137	13,211,134	12,851,377
Furniture, fixtures and equipment	4,744,316	--	4,744,316	4,278,130
Intangible right-to-use subscription assets	355,745	--	355,745	325,063
Accumulated depreciation and amortization	<u>(9,577,492)</u>	<u>(6,512,697)</u>	<u>(16,090,189)</u>	<u>(14,679,540)</u>
<b>Total Non-Current Assets</b>	<u>19,782,778</u>	<u>1,277,440</u>	<u>21,060,218</u>	<u>15,372,612</u>
<b>Total Assets</b>	<u>32,935,387</u>	<u>5,548,785</u>	<u>38,484,172</u>	<u>37,435,543</u>
<b>Deferred Outflows of Resources</b>				
Other post employment benefits	5,533	--	5,533	7,624
Defined benefit pension plans:				
Firefighters' Retirement Fund	1,599,658	--	1,599,658	2,190,197
Florida Retirement System	<u>774,170</u>	<u>--</u>	<u>774,170</u>	<u>848,391</u>
<b>Total Deferred Outflows of Resources</b>	<u>2,379,361</u>	<u>--</u>	<u>2,379,361</u>	<u>3,046,212</u>
<b>Total Assets and Deferred Outflows of Resources</b>	<u>\$ 35,314,748</u>	<u>\$ 5,548,785</u>	<u>\$ 40,863,533</u>	<u>\$ 40,481,755</u>

*The accompanying notes are an integral part of these financial statements.*

**CITY OF SOUTH PASADENA, FLORIDA**

**STATEMENT OF NET POSITION**

**SEPTEMBER 30, 2024**

**(WITH COMPARATIVE TOTALS AS OF SEPTEMBER 30, 2023)**

	2024			2023
	Governmental Activities	Business-type Activities	Total	Total
<b>Liabilities</b>				
<b>Current Liabilities</b>				
Accounts payable	\$ 802,886	\$ 148,540	\$ 951,426	\$ 649,408
Retainage payable	7,320	--	7,320	170,536
Accrued liabilities	303,338	--	303,338	220,583
Due to Firefighters' Pension	67,202	--	67,202	--
Unearned revenue	43,826	--	43,826	55,181
Current portion of:				
Compensated absences	70,826	--	70,826	65,415
Right-to-use subscription liability	--	--	--	36,041
Revenue bonds payable	554,000	--	554,000	533,000
<b>Total Current Liabilities</b>	<b>1,849,398</b>	<b>148,540</b>	<b>1,997,938</b>	<b>1,730,164</b>
<b>Non-Current Liabilities</b>				
Total OPEB liability	214,776	--	214,776	198,562
Compensated absences	283,302	--	283,302	246,091
Revenue bonds payable	8,570,000	--	8,570,000	9,124,000
Net pension liability:				
Firefighters' Retirement Fund	3,545,481	--	3,545,481	3,965,922
Florida Retirement System	2,343,201	--	2,343,201	2,564,566
<b>Total Non-Current Liabilities</b>	<b>14,956,760</b>	<b>--</b>	<b>14,956,760</b>	<b>16,099,141</b>
<b>Total Liabilities</b>	<b>16,806,158</b>	<b>148,540</b>	<b>16,954,698</b>	<b>17,829,305</b>
<b>Deferred Inflows of Resources</b>				
Defined benefit pension plans:				
Firefighters' Retirement Fund	203,866	--	203,866	116,715
Florida Retirement System	302,240	--	302,240	100,234
<b>Total Deferred Inflows of Resources</b>	<b>506,106</b>	<b>--</b>	<b>506,106</b>	<b>216,949</b>
<b>Total Liabilities and Deferred Inflows of Resources</b>	<b>17,312,264</b>	<b>148,540</b>	<b>17,460,804</b>	<b>18,046,254</b>
<b>Net Position</b>				
Net investment in capital assets	10,658,778	1,277,440	11,936,218	12,155,922
Restricted:				
Infrastructure	5,733,143	--	5,733,143	12,188,205
Unrestricted (deficit)	1,610,563	4,122,805	5,733,368	(1,908,626)
<b>Total Net Position</b>	<b>18,002,484</b>	<b>5,400,245</b>	<b>23,402,729</b>	<b>22,435,501</b>
<b>Total Liabilities, Deferred Inflows of Resources and Net Position</b>	<b>\$ 35,314,748</b>	<b>\$ 5,548,785</b>	<b>\$ 40,863,533</b>	<b>\$ 40,481,755</b>

*The accompanying notes are an integral part of these financial statements.*

**CITY OF SOUTH PASADENA, FLORIDA**

**STATEMENT OF ACTIVITIES**

**FOR THE FISCAL YEAR ENDED SEPTEMBER 30, 2024**

**(WITH COMPARATIVE TOTALS FOR THE FISCAL YEAR ENDED SEPTEMBER 30, 2023)**

Functions / Programs	2024						2023	
	Expenses	Program Revenues			Net (Expense) Revenue and Changes in Net Position			Total
		Charges for Services	Operating Grants and Contributions	Capital Grants and Contributions	Governmental Activities	Business-type Activities	Total	
<b>Governmental Activities</b>								
General government	\$ 1,400,327	\$ 123,982	\$ 3,891	\$ --	\$ (1,272,454)	\$ --	\$ (1,272,454)	\$ 806,675
Public safety - Police	1,028,001	3,500	--	--	(1,024,501)	--	(1,024,501)	(920,111)
Public safety - Fire	4,251,247	--	1,212,467	--	(3,038,780)	--	(3,038,780)	(2,489,496)
Public safety - Protective inspections	707,785	563,732	--	--	(144,053)	--	(144,053)	(117,430)
Transportation - Public works	1,305,248	--	--	--	(1,305,248)	--	(1,305,248)	(1,242,097)
Human services	9,114	--	--	--	(9,114)	--	(9,114)	(9,448)
Culture and recreation	112,088	14,200	--	--	(97,888)	--	(97,888)	(64,607)
Physical environment	322,494	--	--	--	(322,494)	--	(322,494)	(172,860)
Interest on long-term debt	372,760	--	--	--	(372,760)	--	(372,760)	(178,393)
Issuance costs on long-term debt	--	--	--	--	--	--	--	(36,808)
<b>Total Governmental Activities</b>	<u>9,509,064</u>	<u>705,414</u>	<u>1,216,358</u>	<u>--</u>	<u>(7,587,292)</u>	<u>--</u>	<u>(7,587,292)</u>	<u>(4,424,575)</u>
<b>Business-Type Activities</b>								
Sewer	1,826,970	1,708,915	--	--	--	(118,055)	(118,055)	(20,566)
Reclaimed water	287,453	277,173	--	--	--	(10,280)	(10,280)	(39,460)
<b>Total Business-Type Activities</b>	<u>2,114,423</u>	<u>1,986,088</u>	<u>--</u>	<u>--</u>	<u>--</u>	<u>(128,335)</u>	<u>(128,335)</u>	<u>(60,026)</u>
<b>Total</b>	<u>\$ 11,623,487</u>	<u>\$ 2,691,502</u>	<u>\$ 1,216,358</u>	<u>\$ --</u>	<u>(7,587,292)</u>	<u>(128,335)</u>	<u>(7,715,627)</u>	<u>(4,484,601)</u>
	General Revenues							
	Taxes:							
					4,438,935	--	4,438,935	3,868,420
					610,459	--	610,459	586,210
					833,028	--	833,028	828,575
					128,516	--	128,516	178,071
					764,583	--	764,583	764,697
					439,287	--	439,287	453,437
					67,533	--	67,533	68,723
					94,644	--	94,644	82,877
					222,542	--	222,542	229,843
					739,766	194,385	934,151	792,021
					74,495	--	74,495	42,761
					74,682	--	74,682	65,282
					<u>8,488,470</u>	<u>194,385</u>	<u>8,682,855</u>	<u>7,960,917</u>
					901,178	66,050	967,228	3,476,316
					<u>17,101,306</u>	<u>5,334,195</u>	<u>22,435,501</u>	<u>18,959,185</u>
					<u>\$ 18,002,484</u>	<u>\$ 5,400,245</u>	<u>\$ 23,402,729</u>	<u>\$ 22,435,501</u>

*The accompanying notes are an integral part of these financial statements.*

**CITY OF SOUTH PASADENA, FLORIDA**

**BALANCE SHEET  
GOVERNMENTAL FUNDS**

**SEPTEMBER 30, 2024**

**(WITH COMPARATIVE TOTALS FOR THE FISCAL YEAR ENDED SEPTEMBER 30, 2023)**

	2024			2023
	General	Capital Improvements	Total Governmental Funds	Total
<b>Assets</b>				
Cash, cash equivalents and pooled cash and investments	\$ 6,624,577	\$ 6,302,201	\$ 12,926,778	\$ 17,923,344
Receivables - other	6,836	5,000	11,836	4,134
Due from other governments	82,793	61,401	144,194	23,202
Inventory of supplies	14,800	--	14,800	11,403
Prepaid expenditures	55,001	--	55,001	43,236
<b>Total Assets</b>	<u>\$ 6,784,007</u>	<u>\$ 6,368,602</u>	<u>\$ 13,152,609</u>	<u>\$ 18,005,319</u>
<b>Liabilities and Fund Balances</b>				
<b>Liabilities</b>				
Accounts payable	\$ 174,747	\$ 628,139	\$ 802,886	\$ 544,760
Retainage payable	--	7,320	7,320	170,536
Accrued liabilities	303,338	--	303,338	220,583
Unearned revenue	43,826	--	43,826	55,181
Due to Firefighters Pension	67,202	--	67,202	--
<b>Total Liabilities</b>	<u>589,113</u>	<u>635,459</u>	<u>1,224,572</u>	<u>991,060</u>
<b>Fund Balances</b>				
Non-spendable:				
Inventories and prepaids	71,110	--	71,110	54,640
Restricted for:				
Infrastructure	--	5,733,143	5,733,143	12,188,205
Unassigned	6,123,784	--	6,123,784	4,771,414
<b>Total Fund Balances</b>	<u>6,194,894</u>	<u>5,733,143</u>	<u>11,928,037</u>	<u>17,014,259</u>
<b>Total Liabilities and Fund Balances</b>	<u>\$ 6,784,007</u>	<u>\$ 6,368,602</u>	<u>\$ 13,152,609</u>	<u>\$ 18,005,319</u>

*The accompanying notes are an integral part of these financial statements.*

**CITY OF SOUTH PASADENA, FLORIDA**

**RECONCILIATION OF THE BALANCE SHEET - GOVERNMENTAL FUNDS TO THE  
STATEMENT OF NET POSITION**

**SEPTEMBER 30, 2024**

Fund Balances - total governmental funds		\$ 11,928,037
<p>Amounts reported for governmental activities in the statement of net position are different because:</p>		
<p>Capital assets used in governmental activities are not financial resources and therefore are not reported in the governmental funds.</p>		
Governmental capital assets	\$ 29,004,525	
Less: Accumulated depreciation	<u>(9,368,060)</u>	19,636,465
<p>Intangible right-to-use subscription assets used in governmental activities are not financial resources and therefore are not reported in the governmental funds.</p>		
Intangible right-to-use subscription assets	355,745	
Less: Accumulated amortization	<u>(209,432)</u>	146,313
<p>Long-term liabilities are not due and payable in the current period and therefore are not reported in the governmental funds.</p>		
Compensated absences	(354,128)	
Revenue bonds payable	(9,124,000)	
Total Other Post Employment Benefit liability	(214,776)	
Net pension liability - Firefighters' Retirement Fund	(3,545,481)	
Net pension liability - Florida Retirement System	<u>(2,343,201)</u>	(15,581,586)
<p>Deferred outflows and inflows of resources related to pensions are not reported in the governmental funds but will be recognized in pension expense on a long-term basis and are therefore reported in the statement of net position.</p>		
Deferred outflows of resources related to Other Post Employment Benefits	5,533	
Deferred outflows of resources related to pensions - Firefighters' Retirement Fund	1,599,658	
Deferred outflows of resources related to pensions - Florida Retirement System	774,170	
Deferred inflows of resources related to pensions - Firefighters' Retirement Fund	(203,866)	
Deferred inflows of resources related to pensions - Florida Retirement System	<u>(302,240)</u>	1,873,255
<b>Net Position of Governmental Activities</b>		<u><u>\$ 18,002,484</u></u>

*The accompanying notes are an integral part of these financial statements.*

**CITY OF SOUTH PASADENA, FLORIDA**

**STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES -  
GOVERNMENTAL FUNDS**

**FOR THE FISCAL YEAR ENDED SEPTEMBER 30, 2024  
(WITH COMPARATIVE TOTALS FOR THE FISCAL YEAR ENDED SEPTEMBER 30, 2023)**

	2024			2023
	General	Capital Improvements	Total Governmental Funds	Total
<b>Revenues</b>				
Taxes	\$ 6,010,938	\$ 7,651	\$ 6,018,589	\$ 5,476,746
Licenses and permits	687,714	--	687,714	705,406
Intergovernmental revenue	1,990,988	806,308	2,797,296	4,889,484
Fines and forfeits	3,500	--	3,500	3,961
Interest	329,543	410,223	739,766	638,930
Change in fair value of investments	33,509	40,986	74,495	42,761
Rent	14,200	--	14,200	10,236
Miscellaneous revenues	<u>74,682</u>	<u>--</u>	<u>74,682</u>	<u>67,723</u>
<b>Total Revenues</b>	<u>9,145,074</u>	<u>1,265,168</u>	<u>10,410,242</u>	<u>11,835,247</u>
<b>Expenditures</b>				
Current:				
General government	1,179,577	--	1,179,577	1,058,648
Public safety	5,174,587	30,429	5,205,016	4,778,315
Transportation - public works	1,131,284	3,891	1,135,175	1,006,386
Human services	2,750	--	2,750	6,000
Culture and recreation	41,501	--	41,501	36,597
Capital outlay:				
General government	--	3,415	3,415	1,601
Public safety	--	6,644,682	6,644,682	6,811,640
Transportation - public works	--	170,264	170,264	385,095
Physical environment	--	208,455	208,455	115,884
Debt service:				
Principal retirement	--	533,000	533,000	278,483
Interest	--	372,760	372,760	178,394
Debt issuance costs	--	--	--	36,808
<b>Total Expenditures</b>	<u>7,529,699</u>	<u>7,966,896</u>	<u>15,496,595</u>	<u>14,693,851</u>
<b>Excess (Deficiency) of Revenues Over Expenditures</b>	<u>1,615,375</u>	<u>(6,701,728)</u>	<u>(5,086,353)</u>	<u>(2,858,604)</u>
<b>Other Financing Sources (Uses)</b>				
Proceeds from sale of capital assets	--	131	131	9,800
Proceeds from issuance of debt	--	--	--	9,900,000
Transfers in	--	246,535	246,535	213,184
Transfers out	<u>(246,535)</u>	<u>--</u>	<u>(246,535)</u>	<u>(213,184)</u>
<b>Total Other Financing Sources (Uses)</b>	<u>(246,535)</u>	<u>246,666</u>	<u>131</u>	<u>9,909,800</u>
<b>Net Change in Fund Balances</b>	1,368,840	(6,455,062)	(5,086,222)	7,051,196
<b>Fund Balances - Beginning</b>	<u>4,826,054</u>	<u>12,188,205</u>	<u>17,014,259</u>	<u>9,963,063</u>
<b>Fund Balances - Ending</b>	<u>\$ 6,194,894</u>	<u>\$ 5,733,143</u>	<u>\$ 11,928,037</u>	<u>\$ 17,014,259</u>

*The accompanying notes are an integral part of these financial statements.*

**CITY OF SOUTH PASADENA, FLORIDA**

**RECONCILIATION OF THE STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES  
IN FUND BALANCES**

**GOVERNMENTAL FUNDS TO THE STATEMENT OF ACTIVITIES**

**FOR THE FISCAL YEAR ENDED SEPTEMBER 30, 2024**

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Net change in fund balances - total governmental funds \$ (5,086,222)

Amounts reported for governmental activities in the statement of activities are different because:

Governmental funds report capital outlays as expenditures. However, in the statement of activities, the cost of those capital assets and right-to-use subscription assets is depreciated / amortized over their estimated useful lives.

Expenditures for capital assets	\$ 7,026,816	
Less: Current year depreciation	(1,126,062)	
Less: Current year amortization	<u>(64,748)</u>	
		5,836,006

Disposal of capital assets (44,609)

Repayment of debt principal is an expenditure in the governmental funds, but the repayment reduces long-term liabilities in the statement of net assets.

Repayment of revenue bond	533,000	
Repayment of right-to-use subscription liability	<u>36,041</u>	
		569,041

Some expenses, or reductions to expenses, reported in the statement of activities do not require the use, or receipt, of current financial resources and therefore are not reported as expenditures, or reductions to expenditures, in governmental funds.

Change in compensated absences	(42,622)	
Change - Other Post Employment Benefits	(18,305)	
Pension expense - Firefighters' Retirement Fund	(257,249)	
Pension expense - Florida Retirement System	<u>(54,862)</u>	
		<u>(373,038)</u>

Change in net position of governmental activities. \$ 901,178

*The accompanying notes are an integral part of these financial statements.*

**CITY OF SOUTH PASADENA, FLORIDA**

**STATEMENT OF NET POSITION  
PROPRIETARY FUNDS**

**SEPTEMBER 30, 2024**

**(WITH COMPARATIVE TOTALS AS OF SEPTEMBER 30, 2023)**

	Business-type Activities - Enterprise Funds			
	2024			2023
	Sewer	Reclaimed Water	Total	Total
<b>Assets</b>				
<b>Current Assets</b>				
Cash, cash equivalents and pooled cash and investments	\$ 2,128,902	1,982,968	\$ 4,111,870	\$ 3,904,912
Receivables - other	297	220	517	--
Due from other governments	132,581	23,466	156,047	150,364
Prepaid expense	2,911	--	2,911	2,336
<b>Total Current Assets</b>	<u>2,264,691</u>	<u>2,006,654</u>	<u>4,271,345</u>	<u>4,057,612</u>
<b>Non-Current Assets</b>				
Capital Assets:				
Infrastructure	4,423,816	3,366,321	7,790,137	7,636,125
Less: Accumulated depreciation	<u>(3,475,360)</u>	<u>(3,037,337)</u>	<u>(6,512,697)</u>	<u>(6,254,894)</u>
<b>Total Non-Current Assets</b>	<u>948,456</u>	<u>328,984</u>	<u>1,277,440</u>	<u>1,381,231</u>
<b>Total Assets</b>	<u>3,213,147</u>	<u>2,335,638</u>	<u>5,548,785</u>	<u>5,438,843</u>
<b>Liabilities</b>				
<b>Current Liabilities</b>				
Accounts payable	<u>127,266</u>	<u>21,274</u>	<u>148,540</u>	<u>104,648</u>
<b>Total Current Liabilities</b>	<u>127,266</u>	<u>21,274</u>	<u>148,540</u>	<u>104,648</u>
<b>Total Liabilities</b>	<u>127,266</u>	<u>21,274</u>	<u>148,540</u>	<u>104,648</u>
<b>Net Position</b>				
Investment in capital assets	948,456	328,984	1,277,440	1,410,805
Unrestricted	<u>2,137,425</u>	<u>1,985,380</u>	<u>4,122,805</u>	<u>3,923,390</u>
<b>Total Net Position</b>	<u>\$ 3,085,881</u>	<u>\$ 2,314,364</u>	<u>\$ 5,400,245</u>	<u>\$ 5,334,195</u>

*The accompanying notes are an integral part of these financial statements.*

**CITY OF SOUTH PASADENA, FLORIDA**

**STATEMENT OF REVENUES, EXPENSES, AND CHANGES IN NET POSITION  
PROPRIETARY FUNDS**

**FOR THE FISCAL YEAR ENDED SEPTEMBER 30, 2024  
(WITH COMPARATIVE TOTALS FOR THE FISCAL YEAR ENDED SEPTEMBER 30, 2023)**

	Business-type Activities - Enterprise Funds			
	2024			2023
	Sewer	Reclaimed Water	Total	Total
<b>Operating Revenues</b>				
Charges for services	\$ 1,708,915	\$ 277,173	\$ 1,986,088	\$ 1,750,421
<b>Total Operating Revenues</b>	<u>1,708,915</u>	<u>277,173</u>	<u>1,986,088</u>	<u>1,750,421</u>
<b>Operating Expenses</b>				
Supervisory services	65,121	50,175	115,296	123,430
Utilities	12,499	--	12,499	12,530
City of St. Petersburg:				
Sewer processing	1,494,614	--	1,494,614	1,190,734
Administration charge	3,275	578	3,853	3,833
Pinellas County:				
Reclaimed water	--	98,345	98,345	106,032
Audit and consulting	3,950	1,065	5,015	4,510
Insurance	17,500	--	17,500	11,500
Repairs, maintenance, renewals and replacements	51,743	10,658	62,401	47,992
Administrative service charge	29,313	14,421	43,734	51,455
Miscellaneous	3,363	--	3,363	3,074
Depreciation	145,592	112,211	257,803	255,357
<b>Total Operating Expenses</b>	<u>1,826,970</u>	<u>287,453</u>	<u>2,114,423</u>	<u>1,810,447</u>
<b>Operating Loss</b>	(118,055)	(10,280)	(128,335)	(60,026)
<b>Non-Operating Revenue</b>				
Interest earned	<u>100,582</u>	<u>93,803</u>	<u>194,385</u>	<u>153,091</u>
<b>Changes in Net Position</b>	(17,473)	83,523	66,050	93,065
<b>Net Position - Beginning</b>	<u>3,103,354</u>	<u>2,230,841</u>	<u>5,334,195</u>	<u>5,241,130</u>
<b>Net Position - Ending</b>	<u>\$ 3,085,881</u>	<u>\$ 2,314,364</u>	<u>\$ 5,400,245</u>	<u>\$ 5,334,195</u>

*The accompanying notes are an integral part of these financial statements.*

**CITY OF SOUTH PASADENA, FLORIDA**

**STATEMENT OF CASH FLOWS  
PROPRIETARY FUNDS**

**FOR THE FISCAL YEAR ENDED SEPTEMBER 30, 2024  
(WITH COMPARATIVE TOTALS FOR THE FISCAL YEAR ENDED SEPTEMBER 30, 2023)**

	Business-type Activities - Enterprise Funds			
	2024			2023
	Sewer	Reclaimed Water	Total	Total
<b>Increase in Cash, Cash Equivalents and Pooled Cash and Investments</b>				
<b>Cash Flows from Operating Activities</b>				
Cash received from customers	\$ 1,705,237	\$ 274,651	\$ 1,979,888	\$ 1,752,071
Cash payments to suppliers for goods and services	(1,554,705)	(99,568)	(1,654,273)	(1,397,136)
Cash payments to employees for services	(65,121)	(50,175)	(115,296)	(123,430)
Cash paid for general government allocated expenses	(29,313)	(14,421)	(43,734)	(51,455)
<b>Net Cash Provided by Operating Activities</b>	<u>56,098</u>	<u>110,487</u>	<u>166,585</u>	<u>180,050</u>
<b>Cash Flows from Capital and Related Financing Activities</b>				
Acquisition and construction of capital assets	(154,012)	--	(154,012)	(284,930)
<b>Net Cash Used in Capital and Related Financing Activities</b>	<u>(154,012)</u>	<u>--</u>	<u>(154,012)</u>	<u>(284,930)</u>
<b>Cash Flows from Investing Activities</b>				
Interest and dividends on cash and cash equivalents	100,582	93,803	194,385	153,091
<b>Net Cash Provided by Investing Activities</b>	<u>100,582</u>	<u>93,803</u>	<u>194,385</u>	<u>153,091</u>
<b>Net Increase in Cash, Cash Equivalents and Pooled Cash and Investments</b>	2,668	204,290	206,958	48,211
<b>Cash, Cash Equivalents and Pooled Cash and Investments - Beginning</b>	<u>2,126,234</u>	<u>1,778,678</u>	<u>3,904,912</u>	<u>3,856,701</u>
<b>Cash, Cash Equivalents and Pooled Cash and Investments - Ending</b>	<u>\$ 2,128,902</u>	<u>\$ 1,982,968</u>	<u>\$ 4,111,870</u>	<u>\$ 3,904,912</u>
<b>Reconciliation of Operating Income (Loss) to Net Cash Provided by Operating Activities</b>				
Operating income (loss)	\$ (118,055)	\$ (10,280)	\$ (128,335)	\$ (60,026)
Adjustments to reconcile operating income (loss) to net cash provided by operating activities:				
Depreciation	145,592	112,211	257,803	255,357
Changes in assets and liabilities:				
(Increase) Decrease in Accounts Receivable	(297)	(220)		
(Increase) Decrease in Due From Other Governments	(3,381)	(2,302)	(5,683)	1,650
(Increase) Decrease in Prepaid Expense	(575)	--	(575)	(27)
Increase (Decrease) in Accounts Payable	32,814	11,078	43,892	(16,904)
<b>Total Adjustments</b>	<u>174,153</u>	<u>120,767</u>	<u>294,920</u>	<u>240,076</u>
<b>Net Cash Provided by Operating Activities</b>	<u>\$ 56,098</u>	<u>\$ 110,487</u>	<u>\$ 166,585</u>	<u>\$ 180,050</u>

There were no non-cash investing or financing activities for the years ended.

*The accompanying notes are an integral part of these financial statements.*

**CITY OF SOUTH PASADENA, FLORIDA**

**STATEMENT OF FIDUCIARY NET POSITION  
FIDUCIARY FUND**

**SEPTEMBER 30, 2024**

**(WITH COMPARATIVE TOTALS AS OF SEPTEMBER 30, 2023)**

	Firefighters' Retirement Fund	
	<u>2024</u>	<u>2023</u>
<b>Assets</b>		
Cash	\$ 190	\$ 190
Investments:		
Short term investments / money market funds	200,439	138,915
U.S. government and agency fixed income securities	1,120,964	1,029,759
Corporate bonds	925,032	816,466
Equities - common stock	6,091,008	4,668,981
Real estate investment funds	<u>758,630</u>	<u>833,861</u>
Total Investments	<u>9,096,073</u>	<u>7,487,982</u>
Receivables	25,472	193,571
Due from City	67,202	--
Prepaid expense	<u>3,750</u>	<u>3,750</u>
<b>Total Assets</b>	<u>9,192,687</u>	<u>7,685,493</u>
<b>Liabilities</b>		
Accounts payable	10,298	16,217
Employer prepaid contribution	<u>5,002</u>	<u>5,002</u>
<b>Total Liabilities</b>	<u>15,300</u>	<u>21,219</u>
<b>Net Position</b>		
Restricted for pension benefits	<u>\$ 9,177,387</u>	<u>\$ 7,664,274</u>

*The accompanying notes are an integral part of these financial statements.*

**CITY OF SOUTH PASADENA, FLORIDA**

**STATEMENT OF CHANGES IN FIDUCIARY NET POSITION  
FIDUCIARY FUND**

**FOR THE FISCAL YEAR ENDED SEPTEMBER 30, 2024**

**(WITH COMPARATIVE TOTALS FOR THE FISCAL YEAR END SEPTEMBER 30, 2023)**

	Firefighters' Retirement Fund	
	2024	2023
<b>Additions</b>		
Contributions:		
City	\$ 495,524	\$ 498,705
Employee contributions	99,286	91,319
<b>Total Contributions</b>	594,810	590,024
<b>Intergovernmental revenue</b>		
State excise tax rebate	67,202	66,042
<b>Investment earnings</b>		
Net change in fair value of investments	1,481,389	561,957
Interest and dividends	216,687	190,861
Total investment earnings	1,698,076	752,818
Less investment expense	(42,996)	(43,901)
<b>Net Investment Earnings</b>	1,655,080	708,917
<b>Total Additions</b>	2,317,092	1,364,983
<b>Deductions</b>		
Benefits	746,685	580,621
Professional services	52,231	59,314
Trustee / plan administrator's expenses	5,063	5,064
<b>Total Deductions</b>	803,979	644,999
<b>Change in Net Position</b>	1,513,113	719,984
<b>Net Position - Beginning</b>	7,664,274	6,944,290
<b>Net Position - Ending</b>	\$ 9,177,387	\$ 7,664,274

*The accompanying notes are an integral part of these financial statements.*

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**NOTES TO FINANCIAL STATEMENTS**

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# CITY OF SOUTH PASADENA, FLORIDA

## NOTES TO FINANCIAL STATEMENTS

FOR THE FISCAL YEAR ENDED SEPTEMBER 30, 2024

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### NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The accompanying financial statements have been prepared to conform with the standards set forth by the Governmental Accounting Standards Board (“GASB”). The following is a summary of the more significant accounting and reporting policies.

#### ***REPORTING ENTITY***

The City of South Pasadena, Florida (the “City”) is a municipal corporation established in 1955 pursuant to the laws of Florida and operates under applicable provisions of Florida Statutes.

The City follows the principles of Section 2100, "*Defining the Reporting Entity*" of GASB "*Codification of Governmental Accounting and Financial Reporting Standards*" which established standards for defining and reporting on the “Financial Reporting Entity”. The financial reporting entity includes the primary government, organizations for which the primary government is financially accountable and other organizations for which, if excluded, would cause the reporting entity's financial statements to be misleading or incomplete. Financial accountability is defined as the appointment of a voting majority to an organization's board and either displays the ability to impose its will on that organization, the possibility that the organization will impose or provide a financial burden or benefit to the primary government, or management of the primary government has operational responsibility for the component unit and manages the component unit in essentially the same manner in which it manages its own programs or departments. The City has no such applicable organizations that meet these requirements; therefore, the accompanying financial statements include only information relative to the primary government.

#### ***BASIC FINANCIAL STATEMENTS***

The City presents its Annual Comprehensive Financial Report in accordance with the provisions of Governmental Accounting Standards Board Statement No. 34, *Basic Financial Statements – and – Management’s Discussion and Analysis – for State and Local Governments* (“GASB 34”). This standard establishes the financial reporting requirements for state and local governments. The Statement establishes specific standards for basic financial statements, management’s discussion and analysis (“MD&A”), and certain required supplementary information.

# CITY OF SOUTH PASADENA, FLORIDA

## NOTES TO FINANCIAL STATEMENTS

FOR THE FISCAL YEAR ENDED SEPTEMBER 30, 2024

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### NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

#### *BASIC FINANCIAL STATEMENTS (CONTINUED)*

As part of reporting pursuant to GASB 34, there is a reporting requirement regarding infrastructure; that is roads, sidewalks, curbing, and drainage improvements, etc. All major general infrastructure assets that were acquired or significantly reconstructed, or that received significant improvements, in fiscal years ending after June 30, 1980, are required to be retroactively reported. All newly acquired or improved infrastructure assets must be reported in accordance GASB 34. The City has included infrastructure assets acquired prior to June 30, 1980 that still have remaining useful lives.

The basic financial statements include both government-wide (based on the City as a whole) and fund financial statements. The government-wide financial statements are presented using a full accrual, economic resource basis, which incorporates long-term assets and receivables and long-term liabilities. Governmental activities include the General Fund and the Capital Improvements Fund. Business-type activities include the Sewer Fund and the Reclaimed Water Fund. The City's Fiduciary Fund, which consists of the Firefighters' Retirement Plan, is not included in the government-wide financial statements since by definition these assets are being held for the benefit of a third party and cannot be used to address activities or obligations of the City.

The government-wide Statement of Activities reports the gross and net cost for the various functional categories (general government, police, fire, etc.) of the City that are otherwise supported by general government revenues. The expenses for each functional category are reduced by program revenues to ascertain the net costs for that function. Program revenues are defined as charges for services, operating and capital grants that specifically relate to a specific program function. Charges for services include revenue arising from charges to customers or applicants, who purchase, use or directly benefit from the goods, services, or privileges provided. Operating and capital grants consist of revenues received from governments, organizations or individuals that are specifically attributable to a program and are restricted for either operating expenditures / expenses or capital expenditures / expenses associated with the specific program.

The fund financial statements are similar to the financial statements presented in the previous reporting model. The emphasis is now on the major funds in both the governmental activities and business-type activities, and non-major funds are summarized into a single column. The City does not have any non-major funds.

# CITY OF SOUTH PASADENA, FLORIDA

## NOTES TO FINANCIAL STATEMENTS

FOR THE FISCAL YEAR ENDED SEPTEMBER 30, 2024

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### NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

#### *BASIS OF PRESENTATION*

The accounts of the City are organized on the basis of funds, each of which is considered an independent fiscal and accounting entity with a self-balancing set of accounts recording its assets, liabilities, fund equity, revenues, and expenditures (expenses) as appropriate. City resources are allocated to and accounted for in individual funds based upon the purposes for which they are to be spent and the means by which spending activities are controlled. The accompanying basic financial statements present each major fund as a separate column on the fund financial statements:

- Governmental Funds – This fund category accounts for the acquisition, use, and balances of the City's expendable financial resources and the related current liabilities, except for those accounted for in the Proprietary Funds. Governmental funds are those funds through which most governmental functions are typically financed. The measurement focus of governmental funds is on the sources, uses and balance of current financial resources. The City has presented the following major governmental funds:

The *General Fund* is the main operating fund of the City. It is used to account for all financial resources except those required to be accounted for in another fund. All general tax revenues and other receipts that are not restricted by law or contractual agreement to some other fund are accounted for in this fund. General operating expenditures, fixed charges and capital costs that are not paid through other funds are paid from the General Fund.

The *Capital Improvements Fund* is used to account for intergovernmental revenue that is restricted in use for infrastructure improvements or vehicles with a life expectancy of at least five (5) years, as well as other funds received and expended for construction, renovation, expansion and major improvement of various City facilities, acquisition of land and other large nonrecurring projects.

# CITY OF SOUTH PASADENA, FLORIDA

## NOTES TO FINANCIAL STATEMENTS

FOR THE FISCAL YEAR ENDED SEPTEMBER 30, 2024

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### NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

#### *BASIS OF PRESENTATION (CONTINUED)*

- Proprietary Funds – This fund category accounts for all assets, liabilities, equities, revenues, and expenses related to the City's activities similar to businesses in the private sector. The measurement focus of a Proprietary Fund is on determination of net income, financial position and cash flows using the accrual basis of accounting. The City's Proprietary Funds are presented in accordance with GASB Statement No. 62, *Codification of Accounting and Financial Reporting Guidance Contained in Pre-November 30, 1989 Financial Accounting Standards Board (FASB) and American Institute of Certified Public Accountants (AICPA) Pronouncements*.

These funds are used to account for operations: (a) that are financed and operated in a manner similar to private enterprises, where the intent of the governing body is that costs (expenses, including depreciation) of providing goods or services to the public on a continuing basis be financed or recovered primarily through user charges; or (b) where the governing body has decided that periodic determination of revenues earned, expenses incurred, and/or net income is appropriate for capital maintenance, public policy, management control, accountability, or other purposes. The City has two major proprietary funds:

The *Sewer Fund* is used to account for the provision of Sewer services to the residents of the City. Activities of the sewer system include operations and maintenance of the system. All costs are financed through charges to utility customers.

The *Reclaimed Water Fund* is used to account for the provision of Reclaimed Water services to the residents of the City. Activities of the reclaimed water system include operations and maintenance of the system and collection of system user fees. All costs are financed through charges to utility customers.

Proprietary funds distinguish operating revenues and expenses from non-operating items. Operating revenues and expenses generally result from providing services in conjunction with a proprietary fund's principal ongoing operations. Operating expenses for proprietary funds include the cost of personnel, contractual services, supplies and depreciation on capital assets. All revenues and expenses not meeting this definition are reported as non-operating revenue and expenses.

# CITY OF SOUTH PASADENA, FLORIDA

## NOTES TO FINANCIAL STATEMENTS

FOR THE FISCAL YEAR ENDED SEPTEMBER 30, 2024

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### NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

#### *BASIS OF PRESENTATION (CONTINUED)*

Additionally, the City reports the following fund types:

Fiduciary Trust Fund – This fund is used to account for assets held by the City in a trustee capacity. The Pension Trust Fund is a single trust fund used to account for the Firefighters' Retirement Pension Plan.

#### *BASIS OF ACCOUNTING*

Basis of accounting refers to when revenues and expenditures or expenses and the related assets and liabilities are recognized in the accounts and reported in the financial statements. Basis of accounting relates to the timing of the measurements made, regardless of the measurement focus applied.

- **Modified Accrual** - The modified accrual basis of accounting is utilized for the governmental fund types. Under this basis, revenues are recognized when they become susceptible to accrual, that is, when they become both measurable and available. Available means collectible within the current period or soon enough thereafter to be used to pay liabilities of the current period. For this purpose, the City considers revenues to be available if they are collected within sixty (60) days of the end of the current period. Substantially all intergovernmental revenues and interest are susceptible to accrual. Property taxes are billed and substantially collected within the same fiscal year.

Revenues for reimbursement of grant expenditures are recognized as the expenditures are incurred up to the grant award amount.

Expenditures are generally recognized under the modified accrual basis of accounting when the related liability is incurred. The exception to this general rule is that principal and interest on general long-term debt are recognized when due.

- **Accrual** - The accrual basis of accounting is utilized for the Proprietary and Fiduciary Trust Fund. Under this basis, revenues are recognized in the period earned and expenses are recognized in the period that the liability is incurred.

# CITY OF SOUTH PASADENA, FLORIDA

## NOTES TO FINANCIAL STATEMENTS

FOR THE FISCAL YEAR ENDED SEPTEMBER 30, 2024

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### NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

#### *BUDGET AND BUDGETARY ACCOUNTING*

The City follows these procedures in establishing the budgetary data reflected in the financial statements.

- a) By July 1, the City Finance Director submits to the City Commission a proposed budget for the ensuing fiscal year. It contains proposed expenditures and the means to finance them, including a proposed property tax millage rate.
- b) Public hearings are conducted in August and September to obtain taxpayer comments on the proposed budget and property tax millage rate.
- c) The budget and property tax millage rate is approved by the City Commission in September and adopted as a budget ordinance. This budget ordinance is adopted at the fund level.
- d) The budget is reviewed after the first six months of the fiscal year and any unusual and unforeseen changes are incorporated into the budget on a fund level by a modifying ordinance. This action requires the approval of the City Commission. Typically, the City does not make any budget line item revisions within departments or any inter-department budget transfers.
- e) Annual budgets were adopted for the following funds: General Fund, Capital Improvements Fund, the Sewer Fund, and the Reclaimed Water Fund. The budget serves as legal authorization for all expenditures except for the Fiduciary Fund types, which are controlled through alternate means. The budget is adopted and passed at the fund level. However, budgeted expenditures may not legally exceed appropriations at the department level for the General Fund and on an individual fund basis for the Capital Improvements Fund, Sewer Fund, and Reclaimed Water Fund. For the fiscal year ended September 30, 2024, the General Fund, Sewer Fund and Reclaim Water Fund's budgeted appropriations were not amended. For the fiscal year ended September 30, 2024, Capital Improvements Fund budgeted appropriations were increased by \$5,514,650.
- f) All appropriations lapse at the end of the fiscal year. The City does not use an encumbrance method of accounting for appropriations.
- g) Budgets for governmental fund types are adopted on a basis consistent with generally accepted accounting principles ("GAAP"). The budgets for the proprietary fund types (Sewer Fund and Reclaimed Water Fund) are adopted on a financial flow basis (depreciation is excluded) and as a result are not consistent with GAAP.

# CITY OF SOUTH PASADENA, FLORIDA

## NOTES TO FINANCIAL STATEMENTS

FOR THE FISCAL YEAR ENDED SEPTEMBER 30, 2024

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### NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

#### *ASSETS, LIABILITIES AND FUND EQUITY*

##### *Cash, Cash Equivalents and Pooled Cash and Investments*

Cash balances of each fund, except for the Fiduciary Fund types, are pooled for investment purposes. The interest earned is allocated to each fund based on the fund's average balance in the pooled cash account. Cash in excess of each fund's immediate needs is placed in interest bearing accounts with several financial institutions.

The City considers all highly liquid investments with a maturity of three months or less when purchased to be cash equivalents. Deposits with the State Board of Administration, which are investments, are considered to be a cash equivalent for purposes of determining cash flows.

##### *Investments*

Investments consist of money market accounts, funds invested with the State Board of Administration, Florida PRIME Fund (“Florida PRIME”), the Florida Municipal Investment Trust (“FMIT”), and the Florida Surplus Asset Fund Trust (“Florida SAFE”). The investments are reported at fair value. Investments in the Fiduciary Fund consist of money market funds, U.S. Government and Federal Agency securities and bonds, corporate bonds, a real estate investment fund, and equities – common stocks. Investments in the Fiduciary Fund are accounted for at fair value. Funds invested with the Florida PRIME are valued at amortized cost. Deposits with the FMIT and Florida SAFE are reported at net asset value.

##### *Accounts Receivable*

Accounts receivable represent amounts due for various City services and utilities, provided primarily to local businesses and residents. Accounts receivable are reported net of an allowance for doubtful accounts determined based on the age of the individual receivable and historical collection trends. Accounts receivable are written off on an individual basis in the fiscal year the City deems them uncollectible. An allowance for doubtful accounts has been provided for those accounts where collectability appears to be doubtful. The City maintains an allowance for doubtful accounts at a level which management believes is sufficient to cover potential credit losses.

##### *Inventory of Supplies*

Inventory is valued using the average cost basis and consists of expendable supplies held for consumption. The costs of the supplies are recorded as expenditures at the time the inventory is consumed.

##### *Prepaid Expenses*

Payments made to vendors that will benefit periods beyond September 30, 2024 are recorded as prepaid items under the consumption method of accounting.

**CITY OF SOUTH PASADENA, FLORIDA**

**NOTES TO FINANCIAL STATEMENTS**

**FOR THE FISCAL YEAR ENDED SEPTEMBER 30, 2024**

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**NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)**

***ASSETS, LIABILITIES AND FUND EQUITY (CONTINUED)***

***Capital Assets***

Capital assets, which include property, plant, equipment, infrastructure assets, and intangibles (i.e. software), are reported in the applicable government or business-type activity in the government-wide financial statements. The City defines capital assets as assets with an initial, individual cost of \$1,000 or more and an estimated useful life in excess of one year. These assets are capitalized at historical cost, or estimated historical cost if actual cost information is not available. Donated capital assets, donated works of art or similar items, and capital assets received in a service concession arrangement are capitalized at their acquisition value on the date donated. Additions, improvements and other capital outlays that significantly extend the useful life of the asset are also capitalized.

Depreciation and amortization, which is computed on a straight-line basis, is provided for in amounts sufficient to charge the cost of depreciable assets to operations over their estimated useful lives. Depreciation and amortization are not provided for capital projects in process. Interest cost incurred on construction in progress is capitalized as part of the cost of assets acquired in an enterprise fund. The estimated useful lives of the assets are as follows:

<u>Category</u>	<u>Useful Life</u>
Structures and improvements	15 – 50 years
Infrastructure	20 – 40 years
Furniture, fixtures and equipment	3 – 20 years
Sewer system equipment	12 years
Sewer system	40 years
Reclaimed water system	30 years
Intangible software asset	5 years or agreement term

***Subscription-Based Information Technology Arrangements (“SBITA”)***

The SBITA assets are initially measured at an amount equal to the initial measurement of the related SBITA liability plus any SBITA payments made prior to the subscription term, less SBITA incentives, plus any ancillary charges necessary to place the SBITA into service. The SBITA assets are amortized on a straight-line basis over the life of the related contract.

# CITY OF SOUTH PASADENA, FLORIDA

## NOTES TO FINANCIAL STATEMENTS

FOR THE FISCAL YEAR ENDED SEPTEMBER 30, 2024

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### NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

#### *ASSETS, LIABILITIES AND FUND EQUITY (CONTINUED)*

##### *Compensated Absences*

All full-time employees are allowed to carry over a maximum of 20 days of accumulated vacation time and 116 days of sick leave. General employees that have served the City for a minimum of 10 years are eligible for retirement and are paid a portion of their accumulated sick leave upon separation from the City; general employees with 10 to 14 years of service are paid 20% of their sick leave up to 116 days, and general employees with 15 or more years of service are paid 25% of their sick leave up to 116 days.

Firefighters are permitted to accumulate up to 1,400 hours of sick leave. Firefighters are paid 50% of their sick leave in excess of 700 hours upon retiring from the City.

The portion of the compensated absences liability that pertains to accrued vacation and compensatory time that is to be paid out of current available resources for terminated employees is recorded in the government-wide financial statements as a current liability. The remainder of the liability, which includes all accumulated sick time that is not expected to be paid within the next year, is reported as a component of long-term liabilities in the government-wide financial statements. There is no liability for compensated absences recorded in the Funds as there are no employees in these funds.

##### *Deferred Outflows/Inflows of Resources*

In addition to assets, the statement of net position will sometimes report a separate section for deferred outflows of resources. This separate financial statement element, *deferred outflows of resources*, represents a consumption of net assets that applies to a future period(s) and so will not be recognized as an outflow of resources (expenses/expenditures) until then. The City has two items that qualify for reporting in this category as deferred outflow of resources. An item related to the Pensions (Note 7) and an item related to the Other Post-Employment Benefits (Note 8).

In addition to liabilities, the statement of net position will sometimes report a separate section for deferred inflows of resources. This separate financial statement element, *deferred inflows of resources*, represents an acquisition of net assets that applies to a future period(s) and so will not be recognized as an inflow of resources (revenue) until then. The City has two types of items that qualify for reporting in this category. The two items are Pensions (Note 7) and an item related to the Other Post-Employment Benefits (Note 8).

The two items are related to the Pension Plans (Note 7) and the Other Post-Employment Benefits (Note 8), respectively.

# CITY OF SOUTH PASADENA, FLORIDA

## NOTES TO FINANCIAL STATEMENTS

FOR THE FISCAL YEAR ENDED SEPTEMBER 30, 2024

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### NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

#### *ASSETS, LIABILITIES AND FUND EQUITY (CONTINUED)*

##### *Net Position/Fund Balance*

Net Position: The government-wide and business-type fund financial statements utilize a net position presentation. Net Position is presented in three components – *net investment in capital assets, restricted and unrestricted*. The net investment in capital assets component consists of capital assets less accumulated depreciation and any related long-term debt. Restricted assets consist of net position that has constraints placed on them either externally by third parties (grantors and contributors) or by law through provisions of enabling legislation. Unrestricted net position consists of items that do not meet the definition of “*net investment in capital assets*” or “*restricted*”. The government-wide statement of net position reports \$5,733,143 of restricted net position, which is restricted for funding of infrastructure improvements and equipment.

Fund Balance Classifications: The City reports fund balances in accordance with the provisions of GASB Statement No. 54, *Fund Balance Reporting and Governmental Fund Type Definitions* (GASB 54). GASB 54 provides that governmental fund financial statements will present fund balances based on classifications that comprise a hierarchy that is based primarily on the extent to which the City is bound to honor constraints on the specific purposes for which amounts in the respective governmental funds can be spent. The classifications used in the governmental fund financial statements are as follows:

*Nonspendable* - This classification includes amounts that cannot be spent because they are either (a) not in spendable form or (b) are legally or contractually required to be maintained intact. The City has classified Supplies Inventory and Prepaid Items as being Nonspendable as these items are not expected to be converted to cash or are not expected to be converted to cash within the next current year.

*Restricted* - This classification includes amounts for which constraints have been placed on the use of the resources through either (a) externally imposed by creditors (such as through a debt covenant), grantors, contributors, or laws or regulations of other governments or (b) imposed by law through constitutional provisions or enabling legislation. The City has included \$5,733,143 of restrictions for a portion of the fund balance that has been legally segregated for the funding of infrastructure improvements and equipment as required by Florida Statutes.

# CITY OF SOUTH PASADENA, FLORIDA

## NOTES TO FINANCIAL STATEMENTS

FOR THE FISCAL YEAR ENDED SEPTEMBER 30, 2024

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### NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

#### *ASSETS, LIABILITIES AND FUND EQUITY (CONTINUED)*

##### *Net Position/Fund Balance (continued)*

*Committed* - This classification includes amounts that can only be used for specific purposes pursuant to constraints imposed by formal action by the City Council, in this case by ordinance. These amounts cannot be used for any other purpose unless the City Council removes or changes the specified use by taking the same type of action (ordinance) that was employed when the funds were initially committed. This classification also includes contractual obligations (encumbrances) to the extent that existing resources have been specifically committed for use in satisfying those contractual requirements. For the fiscal year ended September 30, 2024 the City did not have any funds classified in this category.

*Assigned* - This classification includes amounts that are constrained by the City's intent to be used for a specific purpose but are neither restricted nor committed. This intent can be expressed by the City Commission through the budgetary process. This classification also includes the remaining positive fund balance for all governmental funds except for the General Fund. This category also includes amounts for future budgetary appropriations. For the fiscal year ended September 30, 2024, the City did not have any amounts classified in this category.

*Unassigned* - This classification includes the residual fund balance for the General Fund and amounts that have not been restricted, committed or assigned to specific purposes.

The City would typically use Restricted fund balances first, followed by Committed resources and then Assigned resources, as appropriate opportunities arise, but reserves the right to selectively spend Unassigned resources first and to defer the use of these other classified funds.

#### *REVENUES*

Property Taxes: The Pinellas County Tax Collector bills and collects all property taxes levied within the county. Ad valorem taxes are levied on property values as of January 1 of each year and are considered to be based upon the final millage rate adopted by the City Commission. The taxes are generally due November 1 and become delinquent April 1 of the following year at which time they become a lien. Tax certificates are sold by the Pinellas County Tax Collector on May 15. Property taxes are budgeted and recognized as revenues in the fiscal year during which the taxes are billed and substantially collected.

# CITY OF SOUTH PASADENA, FLORIDA

## NOTES TO FINANCIAL STATEMENTS

FOR THE FISCAL YEAR ENDED SEPTEMBER 30, 2024

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### NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

#### *REVENUES (CONTINUED)*

Grants: Amounts received are restricted as to use in accordance with applicable grant requirements. Generally, these funds are subject to compliance audits and must be returned to the grantors if they exceed the cost of the program or are used in violation of the grant regulations.

#### *Interfund Transactions*

Interfund transactions are reflected as loans, services provided, reimbursements or transfers. Loans are reported as receivables and payables and are subject to elimination in the government-wide financial statements. Services provided are deemed to be at market or near market rates and are treated as revenues and expenditures/expenses and are not eliminated in the consolidation of the government-wide financial statements. Reimbursements occur when one fund incurs a cost and charges the appropriate benefiting fund and reduces its related cost as a reimbursement. All other interfund transactions are treated as transfers.

#### *Use of Estimates*

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect the amounts of assets and deferred outflows of resources, liabilities and deferred inflows of resources, disclosures of contingent liabilities, revenues and expenditures/expenses reported in the financial statements and accompanying notes. Actual results could differ from those estimates.

#### *Unearned/Unavailable Revenues*

Unearned revenue arises when resources are received by the City before it has a legal claim to them. In addition, inflows that do not yet meet the criteria for revenue recognition are recorded as unearned revenue or a deferred inflow in the government-wide and the fund financial statements. In subsequent periods, when the City has a legal claim to the resources, the liability for unearned revenue or a deferred inflow is removed and revenue is recognized. In the governmental funds, unavailable revenue may also arise if the funds are not received in the availability period; the funds are then not considered a current available resource.

#### *New Accounting Pronouncements Adopted*

GASB Statement No. 100, *Accounting Changes and Error Corrections*, the primary objective of this Statement is to enhance accounting and financial reporting requirements for accounting changes and error corrections to provide more understandable, reliable, relevant, consistent, and comparable information for making decisions or assessing accountability. This Statement was implemented by the City for the fiscal year ended September 30, 2024; however, there was no impact to the City.

# CITY OF SOUTH PASADENA, FLORIDA

## NOTES TO FINANCIAL STATEMENTS

FOR THE FISCAL YEAR ENDED SEPTEMBER 30, 2024

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### NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

#### *REVENUES (CONTINUED)*

##### *Comparative Data*

The financial statements include summarized prior year comparative information that does not include sufficient detail to constitute a presentation in conformity with accounting principles generally accepted in the United States of America. Accordingly, such information should be read in conjunction with the financial statements for the fiscal year ended September 30, 2023, from which such summarized information was derived.

### NOTE 2 – CASH, CASH EQUIVALENTS AND POOLED CASH AND INVESTMENTS

#### *CASH AND POOLED CASH*

The City maintains a cash and investment pool that is available for all funds except the Fiduciary Fund type. The investments of the Pension Trust Fund are held separately from those of other City funds.

#### *DEPOSITS*

Florida Statutes and City policy require that all City demand accounts be in financial institutions that pledge collateral with the State Treasurer pursuant to Chapter 280, Florida Statutes. The City is required to verify that monies are on deposit with “*qualified public depositories*” as defined in Florida Statutes Section 280.02. Florida Statutes require that all qualified public depositories provide collateral each month equal to a least 50 percent of the public funds on deposit with the institution that are in excess of deposit insurance amounts. The carrying amount of the City’s deposits as of September 30, 2024 was \$1,763,025, excluding \$20,600 of petty cash funds and cash on hand that are maintained. The amounts on deposit in money market type accounts as of September 30, 2024 that do not qualify as public funds totaled \$3,260,699.

The State Treasurer may assess other qualified public depositories for a pro rata share of any loss suffered by a public depositor in excess of its depository's collateral. Since the City uses only authorized public depositories, all funds, including time deposits, deposited with financial institutions are in compliance with the City’s policies.

#### *INVESTMENTS*

Florida Statutes (218.415) authorize municipalities to invest excess funds in time deposits or savings accounts of financial institutions approved by the State Treasurer, obligations of the U. S. Government, U. S. Government Instrumentalities, State of Florida Local Government Surplus Trust Fund (State Board of Administration), and mutual funds investing in U.S. Government Securities.

# CITY OF SOUTH PASADENA, FLORIDA

## NOTES TO FINANCIAL STATEMENTS

FOR THE FISCAL YEAR ENDED SEPTEMBER 30, 2024

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### NOTE 2 – CASH, CASH EQUIVALENTS AND POOLED CASH AND INVESTMENTS (CONTINUED)

#### *INVESTMENTS (CONTINUED)*

The City adopted its own investment policy that also authorizes the City to invest in the following:

- a) Florida Local Government Surplus Funds Trust (State Board of Administration).
- b) Florida Municipal Investment Trust Funds.
- c) Securities and Exchange Commission registered money market funds with the highest credit quality rating from a nationally recognized rating agency.
- d) Interest-bearing time deposits or saving accounts in qualified public depositories.
- e) Direct obligations of the U.S. Government Treasury.
- f) Certificates, notes, bonds, or bills of the United States, or other obligations of the United States or its Agencies which are backed by the full faith and credit of the U. S. and include, but are not limited to:
  - 1) Government National Mortgage Association (GNMA)
  - 2) Farmers Home Administration
  - 3) Small Business Administration (SBA)
  - 4) General Services Administration (GSA)
  - 5) Federal Housing Administration
  - 6) Housing and Urban Development (HUD)
- g) Obligations of government-sponsored corporations (Instrumentalities) which are eligible as collateral for advances to member banks as determined by the Board of Governors of the Federal Reserve (Instrumentalities are usually AAA rated, but have no explicit government guarantee) and include, but are not limited to:
  - 1) Federal National Mortgage Association (FNMA)
  - 2) Federal Farm Credit Banks (FFCB)
  - 3) Federal Home Loan Bank (FHLB)
  - 3) Federal Home Loan Mortgage Corporation (FHLMC)
  - 4) Student Loan Marketing Association (SLMA)
  - 5) Tennessee Valley Authority (TVA)
- h) Non-negotiable Certificates of Deposit, which can be insured, collateralized at the Federal Reserve or qualify as State Public Deposits, as defined by Florida Statutes.
- i) Taxable or Tax-Exempt Government bonds, notes or other obligations of investment grade quality (as established by a nationally recognized rating agency), municipal corporation, special district, and authority or political subdivision thereof.
- j) Repurchase Agreements with primary dealers or with the City's primary state qualified public depository that are evidenced by a Master Agreement to engage in this investment option and are fully collateralized by U. S. Government Obligations or any Agency or Instrumentality thereof (Reverse Repurchase Agreements are prohibited).

# CITY OF SOUTH PASADENA, FLORIDA

## NOTES TO FINANCIAL STATEMENTS

FOR THE FISCAL YEAR ENDED SEPTEMBER 30, 2024

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### NOTE 2 – CASH, CASH EQUIVALENTS AND POOLED CASH AND INVESTMENTS (CONTINUED)

#### *INVESTMENTS (CONTINUED)*

- k) Securities in, or other interests in, any open-ended or closed-end management type investment company or investment trust registered under the Investment Company Act of 1940, provided the portfolio is limited to obligations of the U. S. Government or any agency or instrumentality thereof (Mutual Funds).

The City’s investment policy states that, to the extent possible, investment maturities and liquidity shall be matched to anticipated cash flow requirements and unless an investment is matched to a specific cash flow such as a reserve requirement or other longer-term investment horizon, investments shall not have a maturity date of more than three (3) years from the date of purchase.

Florida PRIME is an external investment pool administered by the Florida State Board of Administration, which is a three member board made up of the State elected officials of Governor, Chief Financial Officer and Attorney General. This Board is empowered by Florida law to invest funds at the request of local governments. The Florida Prime is treated as a “2a-7 like” pool in accordance with GASB Statements No. 31 and No. 79 and is valued using the pooled share price (amortized cost), which approximates fair value. As of September 30, 2024, the weighted average maturity of Florida Prime investments was 39 days.

FMIT is an investment pool administered by the Florida League of Cities, Inc. It is an inter-local governmental entity created under the laws of the State of Florida. FMIT is an authorized investment under Section 163.01 of the Florida Statutes. The City has invested in the Trust’s 0-2 Year High Quality Bond Fund and the 1-3 Year High Quality Bond Fund.

Florida SAFE is a common law trust organized in 2007 under the laws of the State of Florida. An elected five-member Board of Trustees oversees all actions and decides on general policies. The trust is administered by Florida Management Administrative Services, LLC and the investment advisor is PMA (Prudent Man Advisors) Asset Management, LLC. Florida SAFE includes a liquid money market-like investment called the “FL SAFE Fund” and one or more Term Series portfolios that have a fixed duration. Participants in the trust may invest in the Fund and any Term Series portfolios and in a value-added program called the “*Fixed Income Investment Program*,” through which the participants may purchase investments for their own portfolio. The Fund is accounted for at net asset value. The Florida SAFE Fund and the Term Series portfolios are treated as “2a-7 like” pools in accordance with GASB Statements No. 31 and No. 79 and is valued using the pooled share price (amortized cost), which approximates fair value. As of September 30, 2024, the weighted average maturity of FL SAFE Fund investments was 37 days. The Florida SAFE Fund and the Term Series portfolios seek to maintain a constant net value per share of \$1.00.

**CITY OF SOUTH PASADENA, FLORIDA**

**NOTES TO FINANCIAL STATEMENTS**

**FOR THE FISCAL YEAR ENDED SEPTEMBER 30, 2024**

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**NOTE 2 – CASH, CASH EQUIVALENTS AND POOLED CASH AND INVESTMENTS (CONTINUED)**

***INVESTMENTS (CONTINUED)***

***FAIR VALUE OF INVESTMENTS***

The City categorizes its fair value of investments within the fair value hierarchy established by generally accepted accounting principles pursuant to GASB Statement No. 72, *Fair Value Measurement and Application*. The hierarchy is based on the valuation inputs used to measure the fair value of the asset. Level 1 inputs are quoted market prices in active markets for identical assets; Level 2 inputs are other than quoted prices that are derived from or corroborated by observable market data through correlation or by other means, and Level 3 are significant unobservable inputs.

***INTEREST RATE RISK***

In compliance with the City’s investment policy, as of September 30, 2024, the City minimized the interest rate risk, related to the decline in value of securities due to rising interest rates, by limiting the effective duration of security types not to exceed three years and investing in short-term securities or similar investment pools so that securities mature to meet the cash requirements for ongoing operations, thereby avoiding the need to sell securities in the secondary market prior to maturity. The City minimizes interest rate risk with regard to external investment pools by investing in investment pools that maintain a short average maturity period.

***CREDIT RISK***

In compliance with the City’s investment policy, as of September 30, 2024, the City minimized credit risk due to default of a security issuer or backer, by limiting investments to the safest types of securities and government investment pools, and by pre-qualifying the financial institutions with which the City does business.

The City’s investments carried at fair value with recurring fair value measurements as of September 30, 2024, are:

	Maturity	Fair Value Measurement	Fair Value	Rating
Florida PRIME	N/A	Amortized Cost	\$ 6,787,159	AAAm
Florida Municipal Investment Trust (FMIT)	N/A	Net Asset Value	1,315,903	AAAf
Florida SAFE	N/A	Net Asset Value	<u>3,891,263</u>	AAAm
<b>Total Investments</b>			<u><u>\$ 11,994,325</u></u>	

The City does not participate in any securities lending transactions, nor has it used, held or written derivative financial instruments.

**CITY OF SOUTH PASADENA, FLORIDA**

**NOTES TO FINANCIAL STATEMENTS**

**FOR THE FISCAL YEAR ENDED SEPTEMBER 30, 2024**

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**NOTE 2 – CASH, CASH EQUIVALENTS AND POOLED CASH INVESTMENTS (CONTINUED)**

***CREDIT RISK (CONTINUED)***

A reconciliation of the amount of petty cash, deposits and investments reported as cash equivalents to the Statement of Net Position as of September 30, 2024, is as follows:

Petty cash and cash on hand	\$ 20,600
Deposits - public funds	1,763,025
Deposits - non-public funds	3,260,698
Investments	<u>11,994,325</u>
<b>Total</b>	<u><u>\$ 17,038,648</u></u>

As reported in Statement of Net Position:

Cash, cash equivalents and pooled cash and investments	<u><u>\$ 17,038,648</u></u>
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***FIREFIGHTERS' RETIREMENT FUND***

**Deposits**

Salem Trust periodically holds un-invested cash in its capacity as custodian of the Firefighters' Retirement Fund. These funds exist as cash in the process of collection from the sale of securities.

**Investments**

The Board of Trustees of the Firefighters' Retirement Fund is authorized to invest and reinvest in:

- 1) Equities - Must be traded on a national exchange or electronic network; and not more than 5% of the Plan's assets shall be invested in the common stock, capital stock or convertible stock of anyone issuing company, nor shall the aggregate investment in any one issuing company exceed 5% of the outstanding capital stock of the company.
- 2) Fixed Income - All direct fixed income investments shall have a minimum rating of investment grade or higher as reported by a major credit rating service; and the value of bonds issued by any single corporation shall not exceed 5% of the total fund.
- 3) Money Market - The money market fund or STIF options provided by the Plan's Custodian; and have a minimum rating of A1/P1, or its equivalent, by a major credit rating service.

**CITY OF SOUTH PASADENA, FLORIDA**

**NOTES TO FINANCIAL STATEMENTS**

**FOR THE FISCAL YEAR ENDED SEPTEMBER 30, 2024**

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**NOTE 2 – CASH, CASH EQUIVALENTS AND POOLED CASH INVESTMENTS (CONTINUED)**

***FIREFIGHTERS’ RETIREMENT FUND (CONTINUED)***

4) Pooled Funds - Investments made by the Board may include pooled funds. For purposes of this policy pooled funds may include, but are not limited to, mutual funds, commingled funds, exchange traded funds, limited partnerships and private equity. Pooled funds may be governed by separate documents which may include investments not expressly permitted in this Investment Policy Statement. In the event of investment by the Plan into a pooled fund, the prospectus or governing policy of that pooled fund, as updated from time to time, shall be treated as an addendum to this Investment Policy Statement. The Investment Consultant shall periodically review with the Board any material changes in the prospectus or governing policy of a pooled fund.

The Firefighters’ Retirement Plan held the following deposits and investments with recurring fair value measurements as of September 30, 2024:

Salem Trust Retirement Funds	Fair Value Measurement	Fair Value	Rating
<b>Deposits</b>			
Money market funds	N/A	\$ 200,439	N/A
<b>Investments</b>			
Bonds:			
U.S. government agency fixed income securities	Level 2 inputs	1,120,964	N/A
Corporate bonds	Level 1 inputs	925,032	*
Equities - common stock and mutual funds	Level 1 inputs	6,091,008	N/A
Limited partnership interest - real estate investment fund (American Core Realty)	NAV	758,630	N/A
<b>Total Investments</b>		<u>\$ 9,096,073</u>	

\* Investment complies with State of Florida investment requirements.

Investments valued using Net Asset Value (“NAV”) as a practical expedient consist of a single real estate investment fund that invests in a diversified core of real estate. There are no unfunded commitments as of fiscal year end September 30, 2024. The fund can be redeemed at any time with a 10-day written notice.

**CITY OF SOUTH PASADENA, FLORIDA**

**NOTES TO FINANCIAL STATEMENTS**

**FOR THE FISCAL YEAR ENDED SEPTEMBER 30, 2024**

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**NOTE 2 – CASH, CASH EQUIVALENTS AND POOLED CASH AND INVESTMENTS (CONTINUED)**

***FIREFIGHTERS’ RETIREMENT FUND (CONTINUED)***

**Credit Risk, Interest Rate Risk and Concentration Risk**

State law provides that retirement plan fixed income securities must have a quality rating of “A” or equivalent as rated by one or more recognized bond rating services at the time of purchase. Fixed income investments which are downgraded to a “BAA” or equivalent rating must be liquidated within a reasonable period of time not to exceed twelve months. Fixed income investments that are downgraded below a “BAA” rating are to be liquidated immediately. At September 30, 2024, the City had balance in the Florida PRIME and Florida Safe which represented 40% and 23% respectively, of total cash and investments.

**NOTE 3 – DUE FROM OTHER GOVERNMENTS**

The amounts due from other governments consist of the following as of September 30, 2024:

General Fund

State of Florida	
Communications Service Tax	\$ 9,581
Fire Insurance Premium Tax	67,202
Pinellas County:	
Motor fuel tax	539
Local Options Gas Tax	<u>5,471</u>
Total - governmental activities	<u>82,793</u>

Sewer Fund

City of St. Petersburg - sewer service fees	<u>132,581</u>
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Reclaimed Water Fund

City of St. Petersburg - reclaimed water fees	<u>23,466</u>
Total- business- type activities	<u>156,047</u>

Total	<u>\$ 238,840</u>
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# CITY OF SOUTH PASADENA, FLORIDA

## NOTES TO FINANCIAL STATEMENTS

### FOR THE FISCAL YEAR ENDED SEPTEMBER 30, 2024

#### NOTE 3 – DUE FROM OTHER GOVERNMENTS (CONTINUED)

The amounts due from other governments are unsecured and represent concentrations of credit risk in the event that any of the governmental entities were unable to remit the amount due the City.

#### NOTE 4 – CAPITAL ASSETS

The major components of capital assets for the City are summarized as follows at September 30, 2024:

	Beginning Balance October 1, 2023	Additions	Deletions	Transfers/ Reclassifications	Ending Balances September 30, 2024
<b>Governmental Activities</b>					
Non-depreciable assets:					
Land and land rights	\$ 2,770,293	\$ --	\$ --	\$ 1,838,794	\$ 4,609,087
Construction and projects in progress	5,294,191	--	--	(5,184,585)	109,606
Total non-depreciable assets:	<u>8,064,484</u>	<u>--</u>	<u>--</u>	<u>(3,345,791)</u>	<u>4,718,693</u>
Depreciable and amortizable assets:					
Structures and improvements	4,533,098	6,390,074	(13,753)	3,211,100	14,120,519
Infrastructure	5,215,252	274,564	(68,819)	--	5,420,997
Furniture, fixtures and equipment	4,278,130	331,496	(1)	134,691	4,744,316
Intangible right-to-use subscription asset	325,063	30,682	--	--	355,745
Total Depreciable and amortizable assets	<u>14,351,543</u>	<u>7,026,816</u>	<u>(82,573)</u>	<u>3,345,791</u>	<u>24,641,577</u>
Less: Accumulated Depreciation/Amortization for:					
Structures and improvements	3,179,468	509,174	(2,407)	--	3,686,235
Infrastructure	2,850,981	233,837	(35,557)	--	3,049,261
Furniture, fixtures and equipment	2,249,513	383,051	--	--	2,632,564
Intangible right-to-use subscription asset	144,684	64,748	--	--	209,432
Total Accumulated Depreciation and Amortization	<u>8,424,646</u>	<u>1,190,810</u>	<u>(37,964)</u>	<u>--</u>	<u>9,577,492</u>
<b>Total Capital Assets, Net</b>	<u>\$ 13,991,381</u>	<u>\$ 5,836,006</u>	<u>\$ (44,609)</u>	<u>\$ --</u>	<u>\$ 19,782,778</u>
	Beginning Balance October 1, 2023	Additions/ Transfers	Deletions	Transfers/ Reclassifications	Ending Balances September 30, 2024
<b>Business-type Activities</b>					
Depreciable assets:					
Infrastructure - sewer system	\$ 4,269,804	\$ 154,012	\$ --	\$ --	\$ 4,423,816
Infrastructure - reclaimed water system	3,366,321	--	--	--	3,366,321
Total depreciable assets	<u>7,636,125</u>	<u>154,012</u>	<u>--</u>	<u>--</u>	<u>7,790,137</u>
Less: Accumulated Depreciation for:					
Infrastructure - sewer system	3,329,768	145,592	--	--	3,475,360
Infrastructure - reclaimed water system	2,925,126	112,211	--	--	3,037,337
Total Accumulated Depreciation	<u>6,254,894</u>	<u>257,803</u>	<u>--</u>	<u>--</u>	<u>6,512,697</u>
<b>Total Capital Assets, Net</b>	<u>\$ 1,381,231</u>	<u>\$ (103,791)</u>	<u>\$ --</u>	<u>\$ --</u>	<u>\$ 1,277,440</u>

**CITY OF SOUTH PASADENA, FLORIDA**

**NOTES TO FINANCIAL STATEMENTS**

**FOR THE FISCAL YEAR ENDED SEPTEMBER 30, 2024**

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**NOTE 4 – CAPITAL ASSETS (CONTINUED)**

Depreciation and amortization were charged to governmental activities as follows:

General government	\$ 156,525
Public safety - fire	411,598
Public safety - protective inspections	64,146
Transportation - public works	159,096
Human services	6,364
Culture and recreation	70,587
Physical environment	322,494
<b>Total Capital Assets, Net</b>	<b><u><u>\$ 1,190,810</u></u></b>

**INTANGIBLE RIGHT-TO USE SUBSCRIPTION ASSET – SBITA**

The City’s contract provided for the use of software for financial management information technology with the availability of adding licensing and permitting software. The agreement is for a five year period after which either the City or the information technology provider can cancel the contract. The present value of the subscription payments was determined using the City’s incremental borrowing rate which was 1.57% as of the date that the agreement was entered into. As of September 30, 2024, the intangible right-to-use subscription asset was \$355,745 and accumulated amortization is \$209,432.

The current SBITA will expire on June 1, 2025. Upon expiration of the initial term the agreement will renew automatically for an additional one (1) year renewal term at the current fee unless terminated in writing by either party 60 days prior to the end of the then current renewal term.

In accordance with GASB Statement No. 51, *Accounting and Financial Reporting for Intangible Assets*, the City includes non-SBITA related computer software purchases as a capital asset in the category of “*Furniture, Fixtures and Equipment*” and property easements are included within the category of “*Land and Land Rights*.”

**CITY OF SOUTH PASADENA, FLORIDA**

**NOTES TO FINANCIAL STATEMENTS**

**FOR THE FISCAL YEAR ENDED SEPTEMBER 30, 2024**

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**NOTE 5 – UNEARNED REVENUE**

Unearned revenue of \$43,826 as of September 30, 2024 consists of local business tax receipts received in advance that pertain to fiscal year ended September 30, 2024. The unearned revenue is reported as a liability.

**NOTE 6 – LONG-TERM DEBT**

Long-term debt as of September 30, 2024 is as follows:

	Beginning Balance	Increases	Decreases	Ending Balance	Amounts Due Within One Year
Governmental Activities					
Revenue bonds payable	\$ 9,657,000	\$ --	\$ 533,000	\$ 9,124,000	\$ 554,000
Accrued compensated absences	\$ 311,506	\$ 278,581	\$ 235,959	\$ 354,128	\$ 70,826

Long-term debt for the governmental activities is comprised of the following as of September 30, 2024:

Revenue bonds payable: The Capital Improvement Revenue Bonds, Series 2023, were issued on April 14, 2023 in the amount of \$9,900,000 for the purpose of financing the construction costs of a new fire station. The interest rate on the bonds is 3.86% and interest is payable semi-annually on October 1 and April 1. The bonds mature annually through October 1, 2037. The bonds will be repaid from non-pledged Non-Ad Valorem revenues. The City can redeem the bonds in whole or in part after October 1, 2028. \$ 9,124,000

Accrued Compensated Absences: The vested portion of accumulated vacation and sick leave benefits due employees: \$ 354,128

The compensated absences liability will be paid from the General Fund.

**CITY OF SOUTH PASADENA, FLORIDA**

**NOTES TO FINANCIAL STATEMENTS**

**FOR THE FISCAL YEAR ENDED SEPTEMBER 30, 2024**

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**NOTE 6 – LONG-TERM DEBT (CONTINUED)**

The debt service requirement on the Capital Improvement Revenue Bonds, Series 2023 are as follows:

	Principal	Interest	Total
Fiscal year ended:			
2025	\$ 554,000	\$ 352,186	\$ 906,186
2026	575,000	330,802	905,802
2027	597,000	308,607	905,607
2028	620,000	285,563	905,563
2029	644,000	261,631	905,631
2030-2034	3,614,000	915,399	4,529,399
2035-2038	<u>2,520,000</u>	<u>197,014</u>	<u>2,717,014</u>
Total	<u>\$ 9,124,000</u>	<u>\$ 2,651,202</u>	<u>\$ 11,775,202</u>

**RIGHT-TO-USE SUBSCRIPTION LIABILITY – SBITA**

The present value of the subscription payments was \$355,745 which have been recorded as right of use asset. The subscription payments are to be paid over the five-year term of the agreement. The present value of the subscription payments was determined using the City’s incremental borrowing rate, which was 1.57% as of the date that the agreement was entered into. As of September 30, 2024, there the Right-to-Use Subscription Liability has been paid in full.

**CITY OF SOUTH PASADENA, FLORIDA**

**NOTES TO FINANCIAL STATEMENTS**

**FOR THE FISCAL YEAR ENDED SEPTEMBER 30, 2024**

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**NOTE 7 – PENSION PLANS**

The City is involved with three pension plans: the Firefighters’ Retirement Fund (a single employer defined benefit pension plan); the Florida Municipal Pension Trust Fund (a defined contribution pension plan), and the Florida Retirement System (a cost-sharing multiple-employer defined benefit pension plan).

As further explained within this note, the City has recognized pension expenses for each of the retirement plans as follows:

**Defined benefit pension plans:**

Firefighters' Retirement Fund	\$ 819,974
Florida Retirement System	54,860
	<u>874,834</u>

**Defined contribution plan:**

Florida Municipal Pension Trust Fund	<u>15,710</u>
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<b>Total</b>	<u><u>\$ 890,544</u></u>
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**FIREFIGHTERS’ RETIREMENT FUND**

The City administers the Firefighters’ Retirement Fund pension plan (the “Plan”) pursuant to Chapter 175 of the Florida Statutes. The investments of the Plan are held by the City in a trustee capacity and are maintained in a segregated trust account. The trust account is managed by a professional trustee pursuant to a trust agreement with the City. The Plan’s financial statements are included within the Annual Comprehensive Financial Report of the City. The Plan does not issue a stand-alone financial report.

*Plan Administration* - The Plan is administered by a five-member Board of Trustees that is comprised of two Commission appointees, two members of the department that are elected by the membership, and a fifth member who is elected by the other four members and appointed by Commission.

**CITY OF SOUTH PASADENA, FLORIDA**

**NOTES TO FINANCIAL STATEMENTS**

**FOR THE FISCAL YEAR ENDED SEPTEMBER 30, 2024**

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**NOTE 7 – PENSION PLANS (CONTINUED)**

**FIREFIGHTERS’ RETIREMENT FUND (CONTINUED)**

*Membership in the Plan* - Membership of the plan as of:

	<u>10/1/2022</u>	<u>10/1/2023</u>
Inactive plan members or beneficiaries currently receiving benefits	16	15
Inactive plan members entitled to but not yet receiving benefits	1	1
Active plan members	<u>19</u>	<u>19</u>
<b>Total Members</b>	<u><u>36</u></u>	<u><u>35</u></u>

*Basis of Accounting* - The plans’ financial statements are prepared using the accrual basis of accounting. Employee and employer contributions are recognized as revenues in the period in which employee services are performed. Benefits and expenses are recognized when due and payable in accordance with the terms of the plan. The plan does not issue separate financial statements. The financial statements for the Plan are presented within this footnote and also presented on pages 28 and 29 which contain the Fiduciary Fund financial statements.

*Method Used to Value Investments* - Investments are reported at fair value. Short-term money market type investments are reported at cost which is equal to fair value.

*Administrative Costs* - The costs incurred in administering the Plan are paid for out of the Plan’s assets.

*Plan Description and Benefits Provided* - Employees who are classified as full-time Firefighters participate in the plan as a condition of employment. The Plan provides pension benefits after 10 years of service upon retirement at age 55 or after completion of 25 years of service upon retirement at age 52. The Plan also provides for early retirement at age 50 upon completion of 10 years of service. Benefits for normal retirement are calculated as follows: average final compensation, which is the average of the best five out of the last ten years salary benefits excluding bonuses, is multiplied by years of full-time service. The product of average final compensation and years of service is multiplied by a factor of 3.0% for all credited service. The Plan contains a Deferred Retirement Option Plan (DROP) that is available to firefighters that have satisfied the normal retirement requirements. Participation in the DROP, whereby firefighters are able to defer retirement benefits, cannot exceed 60 months. The deferred retirement benefits are credited with the actual net rate of investment return, which is defined as the total return net of brokerage commissions, management fees and transaction costs. Benefits vest 100% upon completing 10 years of credited service and the members will receive the vested portion of their benefits at age 55.

**CITY OF SOUTH PASADENA, FLORIDA**

**NOTES TO FINANCIAL STATEMENTS**

**FOR THE FISCAL YEAR ENDED SEPTEMBER 30, 2024**

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**NOTE 7 – PENSION PLANS (CONTINUED)**

**FIREFIGHTERS’ RETIREMENT FUND (CONTINUED)**

The Plan also provides death and disability benefits for participants with coverage beginning from the date of employment. Service incurred disability benefits are accrued to the date of disability but not less than 42% of average final compensation. Pre-retirement death benefits are based on monthly accrued benefit and are paid to the designated beneficiary for a 10-year period.

*Investments* - The following was the Board’s adopted asset allocation policy and related long-term expected rate of return based on best estimates of the arithmetic real rates of return for each major asset class adopted as of the September 30, 2024 and 2023:

Asset Class	Target Allocation	Expected Return	2024 Actual Allocation	2023 Actual Allocation
Domestic equity	45%	7.5%	54%	50%
International equity	15%	8.5%	14%	14%
Domestic fixed income	20%	2.5%	22%	24%
Global fixed income	5%	3.5%	1%	1%
Real estate	10%	4.5%	9%	11%
Alternatives	5%	6.1%	0%	0%
<b>Total</b>	<b>100%</b>			

The Plan did not hold investments in any one organization that represents 5% or more of the Plan’s Fiduciary Net Position.

For the year ended September 30, 2024 the annual money-weighted rate of return on Plan investments net of investment expense was 21.90%. For the measurement year of September 30, 2023, the annual money-weighted rate of return on Plan investments net of investment expense was 10.39%. The money-weighted rate of return expresses investment performance net of investment expense, adjusted for the changing amounts actually invested.

**CITY OF SOUTH PASADENA, FLORIDA**

**NOTES TO FINANCIAL STATEMENTS**

**FOR THE FISCAL YEAR ENDED SEPTEMBER 30, 2024**

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**NOTE 7 – PENSION PLANS (CONTINUED)**

**FIREFIGHTERS’ RETIREMENT FUND (CONTINUED)**

*Net Pension Liability* - The City has adopted GASB No. 68, *Accounting and Financial Reporting for Pensions*. This required the City to record on its financial statements its net pension liability for the Firefighters’ Retirement Fund. The net pension liability is measured as the portion of the present value of projected benefit payments to be provided through the pension plan to current active and inactive employees that is attributed to those employees’ past periods of service (total pension liability), less the amount of the pension plan’s fiduciary net position.

The components of the Net Pension Liability reported as of September 30, 2024, measured as of September 30, 2023, were as follows:

Total pension liability	\$ 11,214,757
Less: Plan fiduciary net position	<u>(7,669,276)</u>
Net pension liability	<u>\$ 3,545,481</u>

Plan's fiduciary net position as a percentage of total pension liability 74.72%

The discount rate used to measure the Plan’s total pension liability was 7.25%. The projection of cash flows used to determine the discount rate assumed that plan member (employees) contributions will be made at the current contribution rate of 6% of salary and that plan sponsor (employer) contributions will be made at rates equal to the difference between actuarially determined contribution rates and the plan member rate. Based on those assumptions, the Plan’s fiduciary net position was projected to be available to make all projected future benefit payments of current plan members. Therefore, the long-term expected rate of return on Plan investments was applied to all periods of projected benefit payments to determine the total pension liability.

**CITY OF SOUTH PASADENA, FLORIDA**

**NOTES TO FINANCIAL STATEMENTS**

**FOR THE FISCAL YEAR ENDED SEPTEMBER 30, 2024**

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**NOTE 7 – PENSION PLANS (CONTINUED)**

**FIREFIIGHTERS’ RETIREMENT FUND (CONTINUED)**

Sensitivity of the net pension liability to changes in the discount rate:

	Current Discount Rate	
1% Decrease (6.25%)	(7.25%)	1% Increase (8.25%)
\$ 4,727,960	\$ 3,545,481	\$ 2,543,478

*Actuarial Assumptions* - The Total Pension Liability was determined using the following actuarial assumptions:

Reporting Date:	9/30/2024
Measurement Date:	9/30/2023
Actuarial Valuation:	10/1/2022
Inflation	2.50%
Salary increases	Service based
Discount rate	7.25%
Investment rate of return	7.25%
Mortality rates	Mortality Improvement Scale MP-2018 Healthy – Sex Distinct Female – PubS.H-2010 (Below Median), set forward one year Male – PubS.H-2010 (Below Median), set forward one year

*Changes of Assumptions for September 30, 2023 Measurement Date applicable to the September 30, 2024 reporting date.* Total pension liability and GASB 68 Pension Expense measured at September 30, 2023, reflect no assumption changes.

Reporting Date:	9/30/2024
Measurement Date:	9/30/2024
Actuarial Valuation:	10/1/2023
Inflation	2.50%
Salary increases	Service based
Discount rate	7.00%
Investment rate of return	7.00%
Mortality rates	Mortality Improvement Scale MP-2018 Healthy – Sex Distinct Female – PubS.H-2010 (Below Median), set forward one year Male – PubS.H-2010 (Below Median), set forward one year

**CITY OF SOUTH PASADENA, FLORIDA**

**NOTES TO FINANCIAL STATEMENTS**

**FOR THE FISCAL YEAR ENDED SEPTEMBER 30, 2024**

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**NOTE 7 – PENSION PLANS (CONTINUED)**

**FIREFIGHTERS’ RETIREMENT FUND (CONTINUED)**

*Change in Net Pension Liability* - The change in the net pension liability for the year ended September 30, 2024 based on a September 30, 2023 measurement date is as follows:

	Increase (Decrease)		
	Total Pension Liability	Plan Fiduciary Net Position	Net Pension Liability
<b>Balances at October 1, 2023</b>	<u>\$10,925,618</u>	<u>\$ 6,959,696</u>	<u>\$ 3,965,922</u>
Changes for the current year:			
Service cost	230,116	--	230,116
Interest	787,743	--	787,743
Share plan allocation	9,470	--	9,470
Difference between expected and actual experience	(157,569)	--	(157,569)
Contributions - employer	--	488,300	(488,300)
Contributions - state	--	66,042	(66,042)
Contributions - employees	--	91,319	(91,319)
Net investment income (loss)	--	708,918	(708,918)
Benefit payments, including refund of employee contributions	(580,621)	(580,621)	--
Administration expenses	--	(64,378)	64,378
<b>Net Changes</b>	<u>289,139</u>	<u>709,580</u>	<u>(420,441)</u>
<b>Balances at September 30, 2024</b>	<u><u>\$11,214,757</u></u>	<u><u>\$ 7,669,276</u></u>	<u><u>\$ 3,545,481</u></u>

For the year ended September 30, 2024, using a measurement date of September 30, 2023, the City recognized pension expense for the Plan under GASB 68 in the amount of \$819,974.

**CITY OF SOUTH PASADENA, FLORIDA**

**NOTES TO FINANCIAL STATEMENTS**

**FOR THE FISCAL YEAR ENDED SEPTEMBER 30, 2024**

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**NOTE 7 – PENSION PLANS (CONTINUED)**

**FIREFIGHTERS’ RETIREMENT FUND (CONTINUED)**

The City has reported Deferred Outflows and Deferred Inflows of Resources related to pensions in the Statement of Net Position as of September 30, 2024 as follows:

	Deferred Outflows of Resources	Deferred Inflows of Resources
Differences between expected and actual experience		
with regard to economic or demographic assumptions	\$ 179,083	\$ 126,056
Change of assumptions	169,579	77,810
Net difference between projected and actual		
earnings on pension plan investments	688,271	--
Employer and State contributions		
subsequent to the measurement date	562,715	--
<b>Total</b>	<b>\$ 1,599,648</b>	<b>\$ 203,866</b>

Amounts reported as Deferred Outflows and Deferred Inflows of Resources related to the Plan, exclusive of employer contributions received subsequent to the measurement date, will be recognized in pension expense as follows:

Fiscal Year Ending September 30	Amount
2025	\$ 276,636
2026	222,596
2027	406,212
2028	(72,377)
<b>Total</b>	<b>\$ 833,067</b>

**CITY OF SOUTH PASADENA, FLORIDA**

**NOTES TO FINANCIAL STATEMENTS**

**FOR THE FISCAL YEAR ENDED SEPTEMBER 30, 2024**

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**NOTE 7 – PENSION PLANS (CONTINUED)**

**FIREFIGHTERS’ RETIREMENT FUND (CONTINUED)**

The financial statements for the Firefighters’ Retirement Fund as of and for the year ended September 30, 2024 and 2023 are as follows:

	Statement of Net Position	
	September 30,	
	<u>2024</u>	<u>2023</u>
<b>Assets</b>		
Cash	\$ 190	\$ 190
Investments	9,096,073	7,487,982
Receivables	92,674	193,571
Prepaid Expenses	<u>3,750</u>	<u>3,750</u>
<b>Total Assets</b>	<u>9,192,687</u>	<u>7,685,493</u>
<b>Liabilities</b>		
Accounts payable	10,298	16,217
Employer prepaid contribution	<u>5,002</u>	<u>5,002</u>
<b>Total Liabilities</b>	<u>15,300</u>	<u>21,219</u>
<b>Net Position Held in Trust for Pension Benefits</b>	<u>\$ 9,177,387</u>	<u>\$ 7,664,274</u>

**CITY OF SOUTH PASADENA, FLORIDA**

**NOTES TO FINANCIAL STATEMENTS**

**FOR THE FISCAL YEAR ENDED SEPTEMBER 30, 2024**

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**NOTE 7 – PENSION PLANS (CONTINUED)**

**FIREFIGHTERS’ RETIREMENT FUND (CONTINUED)**

Statement of Changes in Net Position  
For the Year Ended September 30,

	2024	2023
<b>Contributions</b>		
Employer	\$ 495,524	\$ 498,705
Employee	99,286	91,319
<b>Total Contributions</b>	594,810	590,024
 <b>Intergovernmental revenue</b>		
State excise tax rebate	67,202	66,042
<b>Investment earnings</b>		
Net change in fair value of investments	1,481,389	561,957
Interest and dividends	216,687	190,861
<b>Total investment earnings</b>	1,698,076	752,818
Less investment expense	(42,996)	(43,901)
<b>Net investment earnings</b>	1,655,080	708,917
<b>Total additions</b>	2,317,092	1,364,983
 <b>Deductions</b>		
Benefits	746,685	580,621
Professional services	52,231	59,314
Trustee expenses	5,063	5,064
<b>Total deductions</b>	803,979	644,999
 <b>Change in Net Position</b>	1,513,113	719,984
 <b>Net Position - October 1,</b>	7,664,274	6,944,290
 <b>Net Position - September 30,</b>	\$ 9,177,387	\$ 7,664,274

# CITY OF SOUTH PASADENA, FLORIDA

## NOTES TO FINANCIAL STATEMENTS

FOR THE FISCAL YEAR ENDED SEPTEMBER 30, 2024

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### NOTE 7 – PENSION PLANS (CONTINUED)

#### FLORIDA MUNICIPAL PENSION TRUST FUND

*Plan Description* - The City, in accordance with Florida Statute 121, elected to opt out of the Florida Retirement System for newly hired general employees effective January 1, 1996. General employees are all employees of the City who are not required to be certified as firefighters as a condition for employment. The City contributes to the Florida Municipal Pension Trust Fund (FMPTF), a defined contribution pension plan that covers all full-time employees as of the first day of the month following one year from the date of hire, and is administered by the Florida League of Cities, Inc. FMPTF provides retirement and disability benefits, annual cost-of-living adjustments, and death benefits to plan members and beneficiaries.

Florida Statute 121 and 185 assigns the authority to establish and amend the benefit provisions of the plans that participate in FMPTF to the respective employer entities; for the City this is the City Commission. The Florida League of Cities, Inc. issues a publicly available financial report that includes financial statements and required supplementary information for the FMPTF.

That report may be obtained by writing to Florida League of Cities, Inc., P.O. Box 1757, Tallahassee, Florida 32302-1757 or by calling (850) 222-9684.

*Funding Policy* - The City is required to contribute 10% of eligible wages pursuant to the plan agreement. The City's contribution to the FMPTF for the years ended September 30, 2024, 2023 and 2022 was \$15,710, \$14,764, and \$14,300, respectively. The City contributed the required amount in each of the three years.

Effective March 1, 2015, the City Commission approved rejoining the Florida Retirement System for all new eligible employees, other than certified firefighters, hired on or after the effective date. All employees participating in the Florida Municipal Pension Trust Fund can elect to participate in the Florida Retirement System.

# CITY OF SOUTH PASADENA, FLORIDA

## NOTES TO FINANCIAL STATEMENTS

FOR THE FISCAL YEAR ENDED SEPTEMBER 30, 2024

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### NOTE 7 – PENSION PLANS (CONTINUED)

#### FLORIDA RETIREMENT SYSTEM

*Plan Description* - The City contributes to the Florida Retirement System (FRS), a cost-sharing multiple-employer public employee retirement system (PERS) defined benefit pension plan controlled by the State Legislature and administered by the State of Florida Department of Administration, Division of Retirement. FRS provides retirement and disability, annual cost-of-living adjustments, and death benefits to plan members and beneficiaries. Chapter 121 of Florida Statutes assigns the authority to establish and amend benefit provisions to the State of Florida Department of Administration. The Division of Retirement issues a publicly available financial report that includes financial statements and required supplementary information for FRS. That report may be obtained by writing to The Department of Management Services, Division of Retirement, Research, Education & Policy Section, Cedars Executive Center, Building C, 2639 North Monroe Street, Tallahassee, Florida 32399-1560 or by calling (850) 488-5706.

*Funding Policy* - Effective July 1, 2011, FRS requires contributions from covered members at a rate of 3%. The City is required by State statute to contribute, on a monthly basis, at an actuarially determined rate. Effective July 1, 2023 the contribution rates were 11.91% (regular members) and 32.46% (senior management members). As of July 1, 2024, these rates changed to 11.57% (regular members) and 32.46% (senior management members). The City's contributions to FRS for the years ended September 30, 2024, 2023 and 2022 were \$295,537, \$284,413 and \$224,112, respectively, equal to the required contributions for each year.

Employees hired before January 1, 1996, other than certified firefighters, participate in the Florida Retirement System. As previously disclosed, effective March 1, 2015, all new employees, other than certified firefighters, will participate in the Florida Retirement System. Additionally, employees hired between January 1, 1996 and March 1, 2015, other than certified firefighters, can elect to participate in the Florida Retirement System and discontinue participating in the Florida Municipal Pension Trust Fund.

# CITY OF SOUTH PASADENA, FLORIDA

## NOTES TO FINANCIAL STATEMENTS

FOR THE FISCAL YEAR ENDED SEPTEMBER 30, 2024

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### NOTE 7 – PENSION PLANS (CONTINUED)

#### FLORIDA RETIREMENT SYSTEM (CONTINUED)

*Deferred Retirement Option Program* - The FRS Deferred Retirement Option Program (DROP) is a defined contribution plan and is available to a member when the member first reaches eligibility for normal retirement. The Plan is controlled by the State Legislature and administered by the Florida Department of Management Services, Division of Retirement. Chapter 121 of the Florida Statutes assigns the authority to establish and amend benefit provisions to the State of Florida Department of Management Services. Effective July 1, 2023, DROP allows a member to retire while continuing employment for up to 96 months. Prior to July 1, 2023, DROP permitted a member to retire while continuing employment for 60 months. During DROP participation, the member's retirement benefits (increased by a cost-of-living adjustment each July) accumulate in the FRS Trust Fund and earn monthly interest equivalent to an annual rate of 4%. The member must cease employment after a maximum of 96 months, must satisfy the termination requirements for retirement, and, prior to July 1, 2024, is subject to reemployment restrictions thereafter. The member's DROP accumulation may be paid out as a lump sum payment, a rollover, or a combination partial lump sum payment and rollover. During the DROP eligibility period, the City is required to make contributions to FRS. The current rate, effective July 1, 2024 and continuing through September 30, 2024, based upon employees' gross earnings is 19.13%. The rate for the period July 1, 2023 through June 30, 2024 was 19.13%.

*Pension liabilities, Pension expense and Deferred Outflows (Inflows) of Resources related to pensions* - At September 30, 2024, as required by GASB 68 Accounting and Financial Reporting for Pensions, the City reported a net pension liability of \$1,815,535 for the FRS Plan component and \$527,666 for the HIS Plan component for its proportionate share of the FRS Pension Plan's net pension liability. The net pension liability, totaling \$2,343,201, was measured as of June 30, 2024, and the total pension liability used to calculate the net pension liability was determined by an actuarial valuation as of July 1, 2024.

The City's proportionate share at June 30, 2024 for the FRS Plan component was 0.004693160%. The City's proportionate share at June 30, 2024 for the HIS Plan component was 0.003517542%. The City's proportionate shares at June 30, 2023 were 0.005048341% and 0.003481838% for the FRS and HIS Plan components, respectively. For the fiscal year ended September 30, 2024 the City recognized a pension expense of \$54,390 for the FRS component and \$470 of pension expense for the HIS Plan component.

**CITY OF SOUTH PASADENA, FLORIDA**

**NOTES TO FINANCIAL STATEMENTS**

**FOR THE FISCAL YEAR ENDED SEPTEMBER 30, 2024**

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**NOTE 7 – PENSION PLANS (CONTINUED)**

**FLORIDA RETIREMENT SYSTEM (CONTINUED)**

At September 30, 2024, the City reported deferred outflows and inflows of resources related to FRS and HIS pensions from the following sources:

**FRS Plan Component**

	Deferred Outflows	Deferred Inflows
Differences between expected and actual experience	\$ 183,418	\$ --
Changes in assumptions	248,836	--
Net difference between projected and actual earnings on investments	--	120,670
Changes in proportion and differences between City contributions and proportionate share of contributions	217,736	111,532
Contributions subsequent to the measurement date	61,618	--
<b>Total</b>	<b>\$ 711,608</b>	<b>\$ 232,202</b>

**HIS Plan Component**

	Deferred Outflows	Deferred Inflows
Differences between expected and actual experience	\$ 5,095	\$ 1,013
Changes in assumptions	9,338	62,469
Net difference between projected and actual earnings on investments	--	191
Changes in proportion and differences between City contributions and proportionate share of contributions	41,026	6,365
Contributions subsequent to the measurement date	7,103	--
<b>Total</b>	<b>\$ 62,562</b>	<b>\$ 70,038</b>
<b>Combined FRS and HIS Plan Components</b>	<b>\$ 774,170</b>	<b>\$ 302,240</b>

**CITY OF SOUTH PASADENA, FLORIDA**

**NOTES TO FINANCIAL STATEMENTS**

**FOR THE FISCAL YEAR ENDED SEPTEMBER 30, 2024**

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**NOTE 7 – PENSION PLANS (CONTINUED)**

**FLORIDA RETIREMENT SYSTEM (CONTINUED)**

The deferred outflows of resources related to contributions subsequent to the measurement date will be recognized as a reduction in the net pension liability in the fiscal year ended September 30, 2024. Other amounts related to net deferred outflows and inflows of resources will be recognized as pension expense as follows:

<u>Fiscal year ending September 30,</u>	<u>FRS Component</u>	<u>HIS Component</u>
2025	\$ 18,864	\$ 168
2026	358,390	(1,744)
2027	43,697	(4,743)
2028	(13,220)	(3,528)
2029	10,057	(3,487)
Thereafter	--	(1,245)
	<u>\$ 417,788</u>	<u>\$ (14,579)</u>

*Actuarial Assumptions* – The total pension liability in the June 30, 2024 actuarial valuation was determined using the following actuarial assumptions:

	<u>FRS Component</u>	<u>HIS Component</u>
Valuation date	July 1, 2024	July 1, 2024
Measurement date	June 30, 2024	June 30, 2024
Inflation	2.40%	2.40%
Salary increases	3.50%, average, includes inflation	3.50%, average, includes inflation
Investment rate of return	6.70%, net of expense, includes inflation	3.93%, Municipal Bond Rate
Mortality tables	PUB2010 base table varies by member category and sex, projected generationally with Scale MP-2021	Generational PUB-2010 with Projection Scale MP-2021
Discount rate	6.70%	3.93%

The actuarial assumptions used in the July 1, 2024 valuation were based on the results of an actuarial experience study for the period July 1, 2018 through June 30, 2023. There were no changes in actuarial assumptions in 2024 for the FRS component. For the HIS component, a change in the actuarial assumption was made increasing discount rate and the municipal bond rate used to determine total pension liability from 3.65% to 3.93%.

**CITY OF SOUTH PASADENA, FLORIDA**

**NOTES TO FINANCIAL STATEMENTS**

**FOR THE FISCAL YEAR ENDED SEPTEMBER 30, 2024**

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**NOTE 7 – PENSION PLANS (CONTINUED)**

**FLORIDA RETIREMENT SYSTEM (CONTINUED)**

The long-term expected rate of return of 6.70% on Pension Plan investments consists of two building block components: an inferred real return of 4.20% and a long-term average annual inflation assumption of 2.40%. The allocation policy’s description of each asset class was used to map the target allocation to the asset classes shown below. Each asset class assumption is based on a consistent set of underlying assumptions and includes an adjustment for the inflation assumption. The target allocation and best estimates of arithmetic and geometric real rates of return for each major asset class are summarized as follows:

<u>Asset Class</u>	<u>Target Allocation (1)</u>	<u>Annual Arithmetic Return</u>	<u>Compound Annual (Geometric) Return</u>	<u>Standard Deviation</u>
Cash	1.00%	3.30%	3.30%	1.10%
Fixed income	29.00%	5.70%	5.60%	3.90%
Global equity	45.00%	8.60%	7.00%	18.20%
Real estate	12.00%	8.10%	6.80%	16.60%
Private equity	11.00%	12.40%	8.80%	28.40%
Strategic investments	2.00%	6.60%	6.20%	8,7%
	<u>100%</u>			
Assumed Inflation - Mean			2.40%	1.40%

(1) As outlined in the Pension Plan's Investment Policy

**CITY OF SOUTH PASADENA, FLORIDA**

**NOTES TO FINANCIAL STATEMENTS**

**FOR THE FISCAL YEAR ENDED SEPTEMBER 30, 2024**

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**NOTE 7 – PENSION PLANS (CONTINUED)**

**FLORIDA RETIREMENT SYSTEM (CONTINUED)**

*Sensitivity of the City's Proportionate Share of the Net Pension Liability to Changes in the Discount Rate* – The following table represents the City's proportionate share of the net pension liability calculated at the respective discount rates and the proportionate share using a rate 1% less than and 1% more than the current rate.

	1% Decrease (5.70%)	Current Discount Rate (6.70%)	1% Increase (7.70%)
<b>FRS component</b>			
City's proportionate share of the net pension liability	\$ 3,193,462	\$ 1,815,535	\$ 661,228
<b>HIS component</b>			
City's proportionate share of the net pension liability	\$ 600,679	\$ 527,666	\$ 467,052

**CITY OF SOUTH PASADENA, FLORIDA**

**NOTES TO FINANCIAL STATEMENTS**

**FOR THE FISCAL YEAR ENDED SEPTEMBER 30, 2024**

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**NOTE 7 – PENSION PLANS (CONTINUED)**

**FLORIDA RETIREMENT SYSTEM (CONTINUED)**

Aggregate total amounts for City’s defined benefit pension plans:

	FRS	HIS	Total FRS	Fire	Total
Net position	\$ --	\$ --	\$ --	\$ 7,669,274	\$ 7,669,274
Net Pension Liability	1,815,535	527,666	2,343,201	3,545,481	5,888,682
Deferred Outflows of Resources	711,608	62,562	774,170	1,599,648	2,373,818
Deferred Inflows of Resources	232,202	70,038	302,240	203,866	506,106
Pension expense	54,390	472	54,862	819,974	874,836

**Employees’ Deferred Compensation Plan**

Plan Description: The City offers certain employees a deferred compensation plan (the Plan) under the provisions of Section 457 of the Internal Revenue Code (IRC), as amended. The Plan is a defined contribution plan that does not require employer contributions. The Plan is administered by Mission Square Retirement (formerly ICMA Retirement Corporation) and provides the plan participants with the option to invest in over twenty different registered investment funds (mutual funds). Under the provisions of IRC Section 457, all amounts of compensation deferred under the Plan, all property and rights purchased with those amounts and all income attributable to those amounts are held in trust for the exclusive benefit of the Plan participants and their beneficiaries. The deferred compensation is not available until termination, retirement, death or unforeseeable emergency. Employees are immediately vested in the full amount of compensation that is deferred under the Plan.

Funding Policy: The City is not required and does not contribute to the Plan. The net position of the Plan was \$2,496,813 as of September 30, 2024.

**CITY OF SOUTH PASADENA, FLORIDA**

**NOTES TO FINANCIAL STATEMENTS**

**FOR THE FISCAL YEAR ENDED SEPTEMBER 30, 2024**

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**NOTE 8 – OTHER POST-EMPLOYMENT BENEFITS**

The City provides other postemployment benefits (OPEB) in the form of the Retiree Health Care Plan. GASB Statement 75, “Accounting and Financial Reporting for Postemployment Benefits Other Than Pensions,” provides for the determination and disclosure of the total OPEB liability and the annual cost of providing other postemployment benefits.

For purposes of measuring the total OPEB liability, deferred outflows of resources and deferred inflows of resources related to OPEB, and OPEB expense, information about the fiduciary net position of the City’s Retiree Health Care Plan (Plan) and additions to / deductions from the Plan’s fiduciary net position have been determined on the same basis as they are reported by the Plan. For this purpose, the Plan recognizes benefit payments when due and payable in accordance with the benefit terms.

*Plan Description* - The City’s Retire Health Plan is a single employer defined benefit postemployment health care plan that covers eligible retired employees of the City. The Plan, which is administered by the City, allows employees who retire and meet eligibility requirements under one of the City’s retirement plans to continue medical insurance coverage as a participant in the City’s plan.

In accordance with Section 112.0801, of the Florida Statutes, because the City provides a medical and dental plan to active employees of the City and their eligible dependents, the City is also required to provide retirees with the opportunity to participate in this Plan. The Plan is currently unfunded. There is no separate trust through which benefits for retirees are funded. No assets are currently accumulated or earmarked for the Plan.

*Employees covered by benefit terms* - To be eligible to participate in the Plan, general employees must have a minimum of 10 years of service with the City. Firefighter employees are eligible to participate in the Plan after 10 years of service upon retirement at age 55 or after completion of 25 years of service upon retirement at age 52. At September 30, 2024, the following employees were covered by the benefit terms:

Inactive plan members or beneficiaries currently receiving benefits	--
Inactive plan members entitled to but not yet receiving benefits	--
Active plan members	<u>39</u>
<b>Total Members</b>	<u><u>39</u></u>

*Benefits Provided* - The benefits provided are the same as those provided for active employees. Spouses and dependents of eligible retirees are also eligible for medical, dental and vision coverage. All employees of the City are eligible to receive postemployment health care benefits.

**CITY OF SOUTH PASADENA, FLORIDA**

**NOTES TO FINANCIAL STATEMENTS**

**FOR THE FISCAL YEAR ENDED SEPTEMBER 30, 2024**

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**NOTE 8 – OTHER POST-EMPLOYMENT BENEFITS (CONTINUED)**

*Contributions* - The retired employees, including their eligible dependents that are eligible to participate in the Plan, are required to pay 100% of their respective health care insurance premiums. The City does not contribute toward this payment. In future years, contributions are assumed to increase the same rate as the premiums. The City subsidizes the premium rates paid by retirees by allowing them to participate in the plan at reduced or blended group (implicitly subsidized) premium rates for both active and retired employees. These rates provide an implicit subsidy for retirees because, on an actuarial basis, their current and future claims are expected to result in higher costs to the plan on average than those of active employees. Medicare eligible retirees are required to enroll in the Federal Medicare program for their primary coverage as soon as they are eligible. The City does not issue stand-alone financial statements for the plan.

*Funding Policy* - While the City does not contribute directly towards the cost of retiree premiums via an explicit subsidy, the ability of retirees to obtain health insurance coverage at a group rate which includes active employees, constitutes a significant economic benefit to retirees, or an implicit subsidy. This implicit subsidy is considered to be another post employment benefit (OPEB) obligation of the City. The annual required contribution to fund the OPEB obligation is currently based on a pay-as-you-go funding approach.

*Actuarial Assumptions* - The actuarial valuation is based on an actuarial valuation performed as of September 30, 2022 and is applicable to the year ended September 30, 2024. The updated Total OPEB Liability was determined using the following actuarial assumptions:

Inflation	2.50%	Initial health care trend rate	7.25%
Salary increases	2.50%	Ultimate health care trend rate	4.00%
Discount rate	4.87%	Years until ultimate trend rate	52

Changes in assumptions reflect a change in the discount rate from 2.43% for fiscal year September 30, 2022 to 4.77% for the fiscal year ending September 30, 2023 to 4.87% for the fiscal year ending September 30, 2024.

For all lives, mortality rates were PubG-2010 Mortality Tables projected to the valuation date using Projection Scale MP-2019.

**CITY OF SOUTH PASADENA, FLORIDA**

**NOTES TO FINANCIAL STATEMENTS**

**FOR THE FISCAL YEAR ENDED SEPTEMBER 30, 2024**

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**NOTE 8 – OTHER POST-EMPLOYMENT BENEFITS (CONTINUED)**

*Discount Rate* - Given the City’s decision not to fund the program, all future benefit payments were discounted using a high quality municipal bond rate of 4.87%. The high quality municipal bond rate was based on the week closest but not later than the measurement date of the S&P Municipal 20 Year High Grade Rate Index as published by S&P Dow Jones Indices. The S&P Municipal 20 Year High Grade Rate Index consists of bonds in the S&P Municipal Bond Index with a maturity of 20 years. Eligible bonds must be rated at least AA by Standard and Poor’s Rating Services, Aa2 by Moody’s or AA by Fitch. If there are multiple ratings, the lowest rating is used.

**Changes in Total OPEB Liability**

	Increase (Decrease)
Reporting period ended September 30, 2023	\$ 198,562
Changes for the year:	
Service cost	12,453
Interest	9,981
Changes of assumptions	(2,646)
Benefit payments, including refund of employee contributions	(3,574)
Net changes	16,214
Reporting period ended September 30, 2024	\$ 214,776

*Sensitivity of the Total OPEB Liability to changes in the discount rate* - The following presents the total OPEB liability of the City, as well as what the City’s total OPEB liability would be if calculated using a discount rate that is one percentage-point lower or one percentage point higher than the current discount rate.

	1% Decrease (3.87%)	Current (4.87%)	1% Increase (5.87%)
Total OPEB liability	\$ 243,331	\$ 214,776	\$ 190,532

**CITY OF SOUTH PASADENA, FLORIDA**

**NOTES TO FINANCIAL STATEMENTS**

**FOR THE FISCAL YEAR ENDED SEPTEMBER 30, 2024**

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**NOTE 8 – OTHER POST-EMPLOYMENT BENEFITS (CONTINUED)**

*Sensitivity of the Total OPEB Liability to changes in the Healthcare Cost Trend Rates* - The following presents the Total OPEB Liability of the City, as well as what the City’s total OPEB liability would be if calculated using healthcare cost trend rates that are one percentage-point lower or one-percentage point higher than the current healthcare cost trend rates.

	1% Decrease <u>(3.00%-6.25%)</u>	Current <u>(4.00%-7.25%)</u>	1% Increase <u>(5.00%-8.25%)</u>
Total OPEB liability	\$ 186,085	\$ 214,776	\$ 249,314

*OPEB Plan Fiduciary Total Position* - The plan is unfunded and as result the OPEB Plan’s Fiduciary Position is \$-0- as of September 30, 2024.

*OPEB Expense and Deferred Outflows and Deferred Inflows of Resources related to OPEB* - For the year ended September 30, 2024, the City recognized an OPEB expenses of \$23,838, including administrative expenses.

On September 30, 2024, the City reported Deferred Outflows and Deferred Inflows of Resources related to OPEB from the following resources:

	<u>Deferred Outflows</u>	<u>Deferred Inflows</u>
Employer contributions subsequent to the measurement date	<u>\$ 5,533</u>	<u>--</u>
Total	<u><u>\$ 5,533</u></u>	<u><u>\$ --</u></u>

The deferred outflows of resources related to contributions subsequent to the measurement date will be recognized as a reduction in the total pension liability in the fiscal year ended September 30, 2024.

# CITY OF SOUTH PASADENA, FLORIDA

## NOTES TO FINANCIAL STATEMENTS

FOR THE FISCAL YEAR ENDED SEPTEMBER 30, 2024

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### NOTE 9 – RISK FINANCING

The City is subject to losses in the normal course of operations resulting from general liability, property and casualty, workers' compensation, employee health and accident, environmental, and antitrust matters. The City has purchased commercial insurance to protect against employee health losses. The City participates in Public Risk Management of Florida for purposes of protecting against workers' compensation losses; real and personal property losses; automobile damage; and general liability, including malpractice and errors and omissions.

The City does not self-insure against any risks. To the extent that the City has purchased commercial insurance, all risk of loss has been transferred to the insurance underwriter.

Public Risk Management of Florida is a risk pool that assumes the risk of loss for all participating members. The members are subject to additional premium assessments in the event that the risk pool requires additional funding to satisfy all claims. The City has not been assessed any additional insurance premiums during the year ended September 30, 2024, nor is the City aware of any contingent assessments. The City has not reduced insurance coverage from the prior year for any category of insurance risk. Settlement claims, if any, have not exceeded insurance coverage at any time for each of the past three fiscal years.

### NOTE 10 – COMMITMENTS AND CONTINGENCIES

**Law Enforcement:** The Pinellas County Sheriff's Department has full and complete responsibility for providing the City with appropriate and necessary law enforcement services. The City has renewed its contract with the Pinellas County Sheriff's Department to provide law enforcement services, at an annual contract amount of \$1,067,520 effective October 1, 2024 through September 30, 2025. The contract requires the City to make twelve monthly installment of \$88,960 due on the first day of the month. The City paid \$997,572 under the contract with the Pinellas County Sheriff's Department for fiscal year ended September 30, 2024.

**Sewer Service** - The City has contracted with the City of St. Petersburg whereby St. Petersburg accepts into its sanitary sewer system the flow from South Pasadena's sanitary sewer system. The City of South Pasadena is charged on the basis of average monthly flow rates and capacity charges determined by the City of St. Petersburg. Sewer disposal expense for the year ended September 30, 2024, was \$1,494,614.

# CITY OF SOUTH PASADENA, FLORIDA

## NOTES TO FINANCIAL STATEMENTS

FOR THE FISCAL YEAR ENDED SEPTEMBER 30, 2024

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### NOTE 10 – COMMITMENTS AND CONTINGENCIES (CONTINUED)

*New Fire Station Land* - The City entered into a purchase agreement on October 9, 2019 in the amount of \$700,000 to acquire approximately 1.3 acres of land located on Pasadena Avenue upon which a new fire station is to be constructed. The City closed on the land purchase on January 6, 2023 at a cost of \$711,110. Per the purchase agreement, the City constructed an approximately 115-space parking lot on land owned by the seller that adjoins the property acquired by the City. The parking lot will be retained by the seller as additional consideration for the sale of the 1.3 acres to the City. Per the purchase agreement, the City also constructed a stormwater retention pond on the 1.3 acres of land it acquired.

*New Fire Station* - The City completed the construction of the new Pasadena Avenue fire station. The amended contract amount of \$10,530,617 for the fire station project and a final payment of \$465,001 was made to the contractor in July 2024.

### NOTE 11 – SUBSEQUENT EVENTS

In late September and early October 2024, the City incurred significant impact and damage from Hurricanes Helene and Milton. Hurricane Milton caused flooding and damage to the first floor of the City Hall building. Damages of approximately \$300,000 are estimated to tear out the contaminated areas on first floor of City Hall and \$500,000 to refurbish the damage. As of the present date, it is not known what amounts will be reimbursed by FEMA and/or insurance. The City also incurred approximately \$800,000 in debris removal for Hurricanes Helene and Milton. It is expected that most of the costs for debris removal will be reimbursed by FEMA. The costs of emergency protective measures were approximately \$400,000, which the City expects to be reimbursed by FEMA. The City is working on the claims for the damages that were incurred, but it is not presently determinable what amounts will be approved and/or reimbursed by FEMA and/or Insurance.

To help the citizens impacted by the hurricanes, the City Commission approved an emergency ordinance allowing residents to acquire permits to temporarily live in recreational vehicles (RVs) on their property while rebuilding their homes. The ordinance also authorizes residents to apply for permits to temporarily store boats within their front yard as residents reconstruct their docks.

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**REQUIRED SUPPLEMENTARY INFORMATION**

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**CITY OF SOUTH PASADENA, FLORIDA**

**BUDGETARY COMPARISON SCHEDULE  
GENERAL FUND**

**FOR THE FISCAL YEAR ENDED SEPTEMBER 30, 2024  
(WITH COMPARATIVE AMOUNTS FOR FISCAL YEAR ENDED SEPTEMBER 30, 2023)**

	2024			Variance with Final Budget Positive (Negative)	2023
	Budgeted Amounts		Actual Amounts (Budgetary Basis)		Actual
	Original	Final			
<b>Resources (Inflows)</b>					
Taxes					
Ad valorem taxes	\$ 4,477,185	\$ 4,477,185	\$ 4,438,935	\$ (38,250)	\$ 3,868,420
Utility taxes	788,050	788,050	833,028	44,978	828,575
Communications service tax	175,000	175,000	128,516	(46,484)	178,071
Electric franchise	520,000	520,000	540,112	20,112	520,873
Gas franchise	7,200	7,200	6,217	(983)	5,953
Refuse franchise	60,000	60,000	64,130	4,130	59,384
<b>Total Taxes</b>	<u>6,027,435</u>	<u>6,027,435</u>	<u>6,010,938</u>	<u>(16,497)</u>	<u>5,461,276</u>
Licenses and permits					
Local business tax	116,000	116,000	114,434	(1,566)	118,052
Building permits	450,000	450,000	563,732	113,732	578,796
Mechanical permits	--	--	210	210	--
Planning and zoning fees	5,500	5,500	7,938	2,438	8,558
Grease management permits	2,500	2,500	1,400	(1,100)	--
<b>Total Licenses and Permits</b>	<u>574,000</u>	<u>574,000</u>	<u>687,714</u>	<u>113,714</u>	<u>705,406</u>
<b>Intergovernmental Revenue</b>					
County Emergency Medical Services Authority	1,129,430	1,129,430	1,174,633	45,203	1,077,366
State revenue sharing	225,000	225,000	222,542	(2,458)	229,843
Local 1/2 cent sales tax	450,000	450,000	439,287	(10,713)	453,437
State pro-rata share of alcoholic beverage licenses	5,000	5,000	7,960	2,960	4,968
State mobile home licenses distribution	3,500	3,500	3,419	(81)	3,419
State municipal tax refund	1,350	1,350	1,382	32	1,257
State excise tax rebate - Fire Pension	53,000	53,000	67,202	14,202	66,042
Local option gas tax	69,000	69,000	67,533	(1,467)	68,723
Fire Fighters supplemental compensation	8,280	8,280	7,030	(1,250)	7,191
<b>Total Intergovernmental Revenue</b>	<u>1,944,560</u>	<u>1,944,560</u>	<u>1,990,988</u>	<u>46,428</u>	<u>1,912,246</u>

(continued)

**CITY OF SOUTH PASADENA, FLORIDA**

**BUDGETARY COMPARISON SCHEDULE  
GENERAL FUND**

**FOR THE FISCAL YEAR ENDED SEPTEMBER 30, 2024 (CONTINUED)  
(WITH COMPARATIVE AMOUNTS FOR FISCAL YEAR ENDED SEPTEMBER 30, 2023)**

	2024			Variance with Final Budget Positive (Negative)	2023
	Budgeted Amounts		Actual Amounts (Budgetary Basis)		Actual
	Original	Final			
<b>Resources (Inflows) (continued)</b>					
Fines and forfeits -					
Police fines	\$ 3,400	\$ 3,400	\$ 2,975	\$ (425)	\$ 3,380
Red light fines	--	--	525	525	581
	<u>3,400</u>	<u>3,400</u>	<u>3,500</u>	<u>100</u>	<u>3,961</u>
Interest	153,000	153,000	329,543	176,543	200,711
Change in fair value of investments	--	--	33,509	33,509	19,167
Rent	8,500	8,500	14,200	5,700	10,236
Miscellaneous	<u>80,500</u>	<u>80,500</u>	<u>74,682</u>	<u>(5,818)</u>	<u>66,923</u>
	<u>245,400</u>	<u>245,400</u>	<u>455,434</u>	<u>210,034</u>	<u>300,998</u>
<b>Amounts Available for Appropriation</b>	<u>8,791,395</u>	<u>8,791,395</u>	<u>9,145,074</u>	<u>353,679</u>	<u>8,379,926</u>
<b>Charges to Appropriations (Outflows)</b>					
Current					
General government					
Legislative					
Personal services	66,150	66,150	66,147	3	62,412
Other services and charges	80,500	80,500	94,187	(13,687)	55,462
Travel and conventions	11,000	11,000	9,904	1,096	9,199
Supplies	<u>2,150</u>	<u>2,150</u>	<u>1,342</u>	<u>808</u>	<u>978</u>
	<u>159,800</u>	<u>159,800</u>	<u>171,580</u>	<u>(11,780)</u>	<u>128,051</u>
Finance and Administration					
Personal services	854,980	854,980	860,507	(5,527)	812,341
Other services and charges	79,540	79,540	52,023	27,517	32,588
Insurance	41,635	41,635	41,635	--	32,822
Supplies	6,250	6,250	6,092	158	9,665
Maintenance	2,000	2,000	1,195	805	893
Utilities	15,820	15,820	15,755	65	16,181
Audit and accounting	20,350	20,350	22,620	(2,270)	15,315
Telephone	<u>9,900</u>	<u>9,900</u>	<u>8,170</u>	<u>1,730</u>	<u>9,066</u>
	<u>1,030,475</u>	<u>1,030,475</u>	<u>1,007,997</u>	<u>22,478</u>	<u>928,871</u>
<b>Total General Government</b>	<u>\$ 1,190,275</u>	<u>\$ 1,190,275</u>	<u>\$ 1,179,577</u>	<u>\$ 10,698</u>	<u>\$ 1,056,922</u>

(continued)

**CITY OF SOUTH PASADENA, FLORIDA**

**BUDGETARY COMPARISON SCHEDULE  
GENERAL FUND**

**FOR THE FISCAL YEAR ENDED SEPTEMBER 30, 2024 (CONTINUED)  
(WITH COMPARATIVE AMOUNTS FOR FISCAL YEAR ENDED SEPTEMBER 30, 2023)**

	2024			Variance with Final Budget Positive (Negative)	2023
	Budgeted Amounts		Actual Amounts (Budgetary Basis)		Actual
	Budget	Final			
Charges to Appropriations (Outflows) (continued)					
Public Safety					
Law enforcement					
Pinellas County Sheriff - Department contract	\$ 998,075	\$ 998,075	\$ 997,572	\$ 503	\$ 924,072
	<u>998,075</u>	<u>998,075</u>	<u>997,572</u>	<u>503</u>	<u>924,072</u>
Fire Department					
Personal services	3,158,820	3,158,820	3,176,547	(17,727)	2,929,373
Other services and charges	180,390	180,390	125,240	55,150	129,853
Insurance	93,295	93,295	92,066	1,229	81,472
Supplies	11,250	11,250	12,046	(796)	8,015
Maintenance	79,500	79,500	90,100	(10,600)	81,284
Utilities	18,200	18,200	30,725	(12,525)	19,380
Small tools and equipment	1,500	1,500	1,480	20	549
Traffic signals	5,265	5,265	4,875	390	4,875
Telephone	8,450	8,450	7,615	835	8,173
Capital outlay	<u>1,500</u>	<u>1,500</u>	<u>--</u>	<u>1,500</u>	<u>--</u>
	<u>3,558,170</u>	<u>3,558,170</u>	<u>3,540,694</u>	<u>17,476</u>	<u>3,262,974</u>
Protective Inspections					
Personal services	569,795	569,795	529,009	40,786	483,521
Other services and charges	105,100	105,600	86,643	18,957	74,208
Supplies	8,325	8,325	8,052	273	5,689
Insurance	9,060	9,060	9,060	--	7,390
Maintenance	<u>3,500</u>	<u>5,240</u>	<u>3,557</u>	<u>1,683</u>	<u>3,138</u>
	<u>695,780</u>	<u>698,020</u>	<u>636,321</u>	<u>61,699</u>	<u>573,946</u>
Total Public Safety	<u>5,252,025</u>	<u>5,254,265</u>	<u>5,174,587</u>	<u>79,678</u>	<u>4,760,992</u>
Transportation - Public Works					
Personal services	850,810	850,810	849,847	963	740,874
Other services and charges	78,205	78,205	84,972	(6,767)	72,460
Insurance	96,865	96,865	96,865	--	73,735
Supplies	10,500	10,500	8,926	1,574	13,435
Maintenance	49,250	49,250	35,535	13,715	43,807
Telephone	6,150	6,150	4,578	1,572	5,731
Utilities	<u>52,100</u>	<u>52,100</u>	<u>50,561</u>	<u>1,539</u>	<u>49,489</u>
Total Transportation	<u>\$ 1,143,880</u>	<u>\$ 1,143,880</u>	<u>\$ 1,131,284</u>	<u>\$ 12,596</u>	<u>\$ 999,531</u>

(continued)

**CITY OF SOUTH PASADENA, FLORIDA**

**BUDGETARY COMPARISON SCHEDULE  
GENERAL FUND**

**FOR THE FISCAL YEAR ENDED SEPTEMBER 30, 2024 (CONTINUED)  
(WITH COMPARATIVE AMOUNTS FOR FISCAL YEAR ENDED SEPTEMBER 30, 2023)**

	2024			Variance with Final Budget Positive (Negative)	2023
	Budgeted Amounts		Actual Amounts (Budgetary Basis)		Actual
	Original	Final			
Charges to Appropriations (Outflows) (continued)					
Human services - welfare and other services	\$ 5,750	\$ 6,000	\$ 2,750	\$ 3,250	\$ 6,000
Culture and Recreation					
Library	18,975	18,975	20,550	(1,575)	17,175
Culture services	1,000	1,000	1,000	--	1,000
Special events	30,000	30,000	19,951	10,049	18,422
Total Culture and Recreation	49,975	49,975	41,501	8,474	36,597
Other					
Contingencies	943,510	941,020	--	941,020	--
Total Other	943,510	941,020	--	941,020	--
Debt Service					
Principal retirement	--	--	--	--	35,483
Interest	--	--	--	--	1,123
	--	--	--	--	36,606
Total Charges to Appropriations	8,585,415	8,585,415	7,529,699	1,055,716	6,896,648
Excess (Deficiency) of Resources over Charges to Appropriations	205,980	205,980	1,615,375	1,409,395	1,483,278
Other Financing Use					
Transfer out	(205,980)	(205,980)	(246,535)	(40,555)	(213,184)
Total Other Financing Use	(205,980)	(205,980)	(246,535)	(40,555)	(213,184)
Net Change	--	--	1,368,840	1,368,840	1,270,094
<b>Fund Balance - Beginning</b>	4,826,054	4,826,054	4,826,054	--	3,555,960
<b>Fund Balance - Ending</b>	\$ 4,826,054	\$ 4,826,054	\$ 6,194,894	\$ 1,368,840	\$ 4,826,054

**CITY OF SOUTH PASADENA, FLORIDA**

**REQUIRED SUPPLEMENTARY INFORMATION  
FIREFIGHTERS' RETIREMENT FUND**

**SCHEDULE OF CHANGES IN NET PENSION LIABILITY**

Reporting period ending: Measurement date:	9-30-24 <u>9-30-23</u>	9-30-23 <u>9-30-22</u>	9-30-22 <u>9-30-21</u>	9-30-21 <u>9-30-20</u>	9-30-20 <u>9-30-19</u>	9-30-19 <u>9-30-18</u>	9-30-18 <u>9-30-17</u>	9-30-17 <u>9-30-16</u>	9-30-16 <u>9-30-15</u>	9-30-15 <u>9-30-14</u>
<b>Total Pension Liability</b>										
Service cost	\$ 230,116	\$ 252,976	\$ 238,667	\$ 228,831	\$ 244,566	\$ 202,965	\$ 139,049	\$ 131,806	\$ 121,564	\$ 109,667
Interest on the total pension liability	787,743	750,794	716,876	703,894	679,059	663,963	670,563	659,566	634,381	622,005
Change in benefit terms	--	--	--	--	(329)	--	--	--	--	--
Change in excess state money	--	--	--	--	--	--	(15,444)	--	--	--
Share plan allocation	9,470	2,950	--	--	--	--	7,722	--	--	--
Differences between expected and actual experience	(157,569)	114,903	168,759	54,156	46,240	120,334	67,857	(203,988)	129,765	--
Change of assumptions	--	--	250,580	(233,428)	265,739	--	--	305,372	--	--
Benefit payments, including refunds of employee contributions	(580,621)	(597,629)	(585,864)	(594,549)	(598,776)	(1,068,711)	(999,844)	(516,349)	(625,616)	(542,143)
<b>Net Change in Total Pension Liability</b>	289,139	523,994	789,018	158,904	636,499	(81,449)	(130,097)	376,407	260,094	189,529
<b>Total Pension Liability - Beginning</b>	<u>10,925,618</u>	<u>10,401,624</u>	<u>9,612,606</u>	<u>9,453,702</u>	<u>8,817,203</u>	<u>8,898,652</u>	<u>9,028,749</u>	<u>8,652,342</u>	<u>8,392,248</u>	<u>8,202,719</u>
<b>Total Pension Liability - Ending (a)</b>	<u>\$ 11,214,757</u>	<u>\$ 10,925,618</u>	<u>\$ 10,401,624</u>	<u>\$ 9,612,606</u>	<u>\$ 9,453,702</u>	<u>\$ 8,817,203</u>	<u>\$ 8,898,652</u>	<u>\$ 9,028,749</u>	<u>\$ 8,652,342</u>	<u>\$ 8,392,248</u>
<b>Plan Fiduciary Net Position</b>										
Contributions - employer	\$ 488,300	\$ 485,420	\$ 480,000	\$ 419,769	\$ 455,250	\$ 340,140	\$ 298,315	\$ 303,240	\$ 286,491	\$ 198,912
Contributions - State	66,042	53,002	44,538	83,007	--	44,493	43,206	50,450	48,347	48,975
Contributions - employees	91,319	95,361	88,339	84,354	78,932	68,864	54,426	45,265	42,620	39,662
Net investment income (loss)	708,918	(1,327,503)	1,294,221	482,152	257,832	405,725	785,892	466,375	(79,221)	636,387
Benefit payments, including refunds of employee contributions	(580,621)	(597,629)	(585,864)	(594,549)	(598,776)	(1,068,711)	(999,844)	(516,349)	(625,616)	(542,143)
Administrative expenses	(64,378)	(43,523)	(40,551)	(58,913)	(44,423)	(38,136)	(34,501)	(40,775)	(30,445)	(27,419)
<b>Net Change in Plan Fiduciary Net Position</b>	709,580	(1,334,872)	1,280,683	415,820	148,815	(247,625)	147,494	308,206	(357,824)	354,374
<b>Plan Fiduciary Net Position - Beginning</b>	<u>6,959,696</u>	<u>8,294,568</u>	<u>7,013,885</u>	<u>6,598,065</u>	<u>6,449,250</u>	<u>6,696,875</u>	<u>6,549,381</u>	<u>6,241,175</u>	<u>6,598,999</u>	<u>6,244,625</u>
<b>Plan Fiduciary Net Position - Ending (b)</b>	<u>\$ 7,669,276</u>	<u>\$ 6,959,696</u>	<u>\$ 8,294,568</u>	<u>\$ 7,013,885</u>	<u>\$ 6,598,065</u>	<u>\$ 6,449,250</u>	<u>\$ 6,696,875</u>	<u>\$ 6,549,381</u>	<u>\$ 6,241,175</u>	<u>\$ 6,598,999</u>
<b>Net Pension Liability - Ending (a - b)</b>	<u>\$ 3,545,481</u>	<u>\$ 3,965,922</u>	<u>\$ 2,107,056</u>	<u>\$ 2,598,721</u>	<u>\$ 2,855,637</u>	<u>\$ 2,367,953</u>	<u>\$ 2,201,777</u>	<u>\$ 2,479,368</u>	<u>\$ 2,411,167</u>	<u>\$ 1,793,249</u>
<b>Plan Fiduciary Net Position as a Percentage of the Total Pension Liability</b>	68.39%	63.70%	79.74%	72.97%	69.79%	73.14%	75.26%	72.54%	72.13%	78.63%
<b>Covered Payroll</b>	\$ 1,521,992	\$ 1,589,357	\$ 1,472,829	\$ 1,405,886	\$ 1,313,532	\$ 1,147,416	\$ 907,112	\$ 753,762	\$ 708,754	\$ 661,032
<b>Net Pension Liability as a Percentage of Covered Payroll</b>	232.95%	249.53%	143.06%	184.85%	217.40%	206.37%	242.72%	328.93%	340.20%	271.28%
<b>Money-Weighted Rate of Return on Pension Plan Investments</b>	10.39%	-16.38%	18.73%	7.46%	6.36%	6.28%	12.51%	7.54%	-1.25%	10.35%

*This schedule is presented as required by accounting principles generally accepted in the United States of America.*

**CITY OF SOUTH PASADENA, FLORIDA**  
**REQUIRED SUPPLEMENTARY INFORMATION**  
**FIREFIGHTERS' RETIREMENT FUND**  
**SCHEDULE OF CONTRIBUTIONS**

Reporting period ending	9-30-24	9-30-23	9-30-22	9-30-21	9-30-20	9-30-19	9-30-18	9-30-17	9-30-16	9-30-15
Actuarially determined contribution	\$ 552,676	\$ 555,277	\$ 526,996	\$ 518,247	\$ 502,607	\$ 455,310	\$ 391,969	\$ 341,520	\$ 352,204	\$ 328,458
Contributions in relation to the actuarially determined contribution:										
City's contribution	485,474	489,235	473,994	473,709	419,600	455,310	347,477	298,315	301,754	280,111
State excise tax - contribution	67,202	66,042	53,002	44,538	83,007	--	44,492	43,205	50,450	48,347
Contribution deficiency (excess)	\$ --	\$ --	\$ --	\$ --	\$ --	\$ --	\$ --	\$ --	\$ --	\$ --
Covered payroll	\$ 1,654,755	\$ 1,521,992	\$ 1,589,347	\$ 1,472,829	\$ 1,405,886	\$ 1,313,532	\$ 1,147,416	\$ 907,112	\$ 753,762	\$ 708,754
Contributions as a percentage of covered payroll	33.40%	36.48%	33.16%	35.19%	35.75%	34.66%	34.16%	37.65%	46.73%	46.34%

**NOTES TO SCHEDULE**

Valuation date: October 1, 2022  
Actuarially determined contribution rates are calculated as of October 1, two years prior to the end of the fiscal year in which contributions are reported.

Methods and Assumptions Used to Determine Contribution Rates:

Funding Method: Entry Age Normal Actuarial Cost Method  
Amortization Method: Level % of Pay, Closed  
Remaining Amortization Period: 30 years as of 10-01-17  
Mortality: Female: PubS.H-2010 for Healthy Retirees, set forward one year.  
Male: PubS.H-2010 (Below Median) for Healthy Retirees, set forward one year.  
Disability: 80% PubG.H-2010 / 20% PubS.H-2010 for Disabled Retirees.  
Discount Rate: 7.25%  
Inflation: 2.50% per year.  
Retirement Rates: Age and experience-based probability table considering eligibility for normal retirement.  
Salary Increases: Service based  
Disability Rates: Age based probability table.  
Retirement Age: Earlier of the age 55 with 10 years of service or the completion of 25 years of service (earlier of age 55 or 25 years of service upon retirement at age 52). Also, any member who has reached normal retirement age is assumed to continue employment for one additional year.  
Early Retirement: Commencing with eligibility at age 50 upon completion of 10 years of service. Members are assumed to retire with an immediate subsidized benefit at the rate of 5% per year.  
Actuarial Asset Method: Each year the prior actuarial value of assets is brought forward utilizing the historical geometric 4-year average market value return net of fees. It is possible that over time this technique will produce an insignificant bias above or below the market value of assets.  
Payroll Growth: None

*This schedule is presented as required by accounting principles generally accepted in the United States of America.*

**CITY OF SOUTH PASADENA, FLORIDA**  
**REQUIRED SUPPLEMENTARY INFORMATION**  
**FLORIDA RETIREMENT SYSTEM - CITY'S PROPORTIONATE SHARE**  
**SCHEDULE OF CHANGES IN NET PENSION LIABILITY**

	9-30-24	9-30-23	9-30-22	9-30-21	9-30-20	9-30-19	9-30-18	9-30-17	9-30-16	9-30-15
<b>FRS Pension Plan</b>										
Employer's Proportion for the FRS Pension	0.004693160%	0.005048341%	0.004607587%	0.003823528%	0.003376602%	0.003885280%	0.003859612%	0.003723260%	0.002924305%	0.001829231%
City's Proportionate Share										
Total Pension Liability	\$ 11,140,167	\$ 11,419,559	\$ 10,018,481	\$ 8,015,493	\$ 6,918,986	\$ 7,693,334	\$ 7,384,109	\$ 6,837,119	\$ 4,884,496	\$ 2,951,844
Plan Fiduciary Net Position	(9,324,632)	(9,407,955)	(8,304,088)	(7,726,669)	(5,455,517)	(6,355,298)	(6,221,574)	(5,735,804)	(4,146,107)	(2,715,574)
Net Pension Liability	\$ 1,815,535	\$ 2,011,604	\$ 1,714,393	\$ 288,824	\$ 1,463,469	\$ 1,338,036	\$ 1,162,535	\$ 1,101,315	\$ 738,389	\$ 236,270
Plan Net Position as a Percentage of Total Net Pension Liability	83.70%	82.38%	82.89%	96.40%	78.85%	82.61%	84.26%	83.89%	84.88%	92.00%
Service Cost	\$ 143,021	\$ 139,845	\$ 121,441	\$ 101,265	\$ 89,394	\$ 98,028	\$ 93,556	\$ 173,845	\$ 86,833	\$ 44,049
Interest on the total pension liability	700,742	723,506	645,621	524,327	454,418	512,659	495,880	1,046,562	492,974	244,236
Plan changes	--	67,290	4,575	--	--	443	--	7,728	1,315	--
Effect of economic/demographic gain or loss	55,954	166,533	67,432	20,787	4,867	10,248	25,269	118,408	39,905	33,773
Effect of assumptions	212,315	20,196	152,842	35,067	13,695	64,133	99,844	871,705	41,960	--
Employer contributions	(378,860)	(117,677)	18,563	(5,970)	(241,781)	(115,303)	(85,683)	(218,233)	(99,280)	(50,801)
Member contributions	(37,943)	(39,824)	(35,443)	(28,926)	(25,272)	(29,249)	(28,807)	(28,934)	(28,411)	(14,550)
Net investment income	(892,660)	(664,023)	449,502	(1,822,026)	(170,616)	(366,219)	(539,618)	(1,576,186)	(33,407)	(115,085)
Administrative expense	1,362	1,365	1,036	831	728	761	779	1,538	753	376
Net change in net pension liability	(196,069)	297,211	1,425,569	(1,174,645)	125,433	175,501	61,220	362,926	502,119	141,998
Net pension liability - beginning	2,011,604	1,714,393	288,824	1,463,469	1,338,036	1,162,535	1,101,315	738,389	236,270	94,272
Net pension liability - ending	\$ 1,815,535	\$ 2,011,604	\$ 1,714,393	\$ 288,824	\$ 1,463,469	\$ 1,338,036	\$ 1,162,535	\$ 1,101,315	\$ 738,389	\$ 236,270
Covered payroll	\$ 1,505,382	\$ 1,444,587	\$ 1,209,090	\$ 1,066,381	\$ 1,041,948	\$ 1,052,168	\$ 1,021,075	\$ 988,476	\$ 942,075	\$ 608,026
Net pension liability as a percentage of covered payroll	121%	139%	142%	27%	140%	127%	114%	111%	78%	39%
<b>Retiree Health Insurance Subsidy (HIS Plan)</b>										
Employer's Proportion for the HIS Plan	0.003517542%	0.003481838%	0.003289038%	0.002994066%	0.002919720%	0.003109028%	0.003119899%	0.003059396%	0.002962991%	0.001423488%
City's Proportionate Share										
Total Pension Liability	\$ 554,285	\$ 576,702	\$ 365,970	\$ 380,819	\$ 367,537	\$ 357,260	\$ 337,466	\$ 332,580	\$ 348,698	\$ 147,064
Plan Fiduciary Net Position	(26,620)	(23,740)	(17,608)	(13,552)	(11,044)	(9,391)	(7,252)	(5,455)	(3,374)	(729)
Net Pension Liability	\$ 527,666	\$ 552,962	\$ 348,362	\$ 367,267	\$ 356,493	\$ 347,869	\$ 330,214	\$ 327,125	\$ 345,324	\$ 146,335
Plan Net Position as a Percentage of Total Net Pension Liability	4.80%	4.12%	4.81%	3.56%	3.00%	2.63%	2.15%	1.64%	0.97%	0.50%
Service Cost	\$ 11,050	\$ 7,252	\$ 9,565	\$ 8,403	\$ 7,752	\$ 7,217	\$ 8,063	\$ 5,761	\$ 35,080	\$ 14,624
Interest on the total pension liability	21,154	13,645	9,058	8,346	11,758	13,001	12,158	6,384	53,398	27,258
Plan changes	--	194,854	172	--	--	--	--	--	--	--
Effect of economic/demographic gain or loss	126	530	(588)	364	12,980	(16)	5,857	--	(4,212)	40,856
Effect of assumptions	(32,477)	(9,849)	(50,791)	3,023	13,348	16,038	(12,098)	(20,310)	184,818	--
Employer contributions	(23,839)	(1,055)	13,697	(9,342)	(37,040)	(18,392)	(10,790)	(10,011)	(70,044)	(25,700)
Member contributions	(9)	(8)	(2)	(2)	(11)	(6)	(7)	--	--	--
Net investment income	(1,308)	(776)	(22)	(24)	(168)	(193)	(99)	(26)	(77)	(27)
Administrative expense	7	7	6	6	5	6	5	3	26	13
Net change in net pension liability	(25,296)	204,600	(18,905)	10,774	8,624	17,655	3,089	(18,199)	198,989	57,024
Net pension liability - beginning	552,962	348,362	367,267	356,493	347,869	330,214	327,125	345,324	146,335	89,311
Net pension liability - ending	\$ 527,666	\$ 552,962	\$ 348,362	\$ 367,267	\$ 356,493	\$ 347,869	\$ 330,214	\$ 327,125	\$ 345,324	\$ 146,335
Covered payroll	\$ 1,505,382	\$ 1,444,587	\$ 1,209,090	\$ 1,066,381	\$ 1,041,948	\$ 1,052,168	\$ 1,021,075	\$ 988,476	\$ 942,075	\$ 608,026
Net pension liability as a percentage of covered payroll	35%	38%	29%	34%	34%	33%	32%	33%	37%	24%
<b>Combined FRS and HIS Pension Plan</b>										
Total Pension Liability	\$ 11,694,453	\$ 11,996,261	\$ 10,384,451	\$ 8,396,312	\$ 7,286,523	\$ 8,050,594	\$ 7,721,575	\$ 7,169,699	\$ 5,233,194	\$ 3,098,908
Plan Fiduciary Net Position	(9,351,252)	(9,431,695)	(8,321,696)	(7,740,221)	(5,466,561)	(6,364,689)	(6,228,826)	(5,741,259)	(4,149,481)	(2,716,303)
Net Pension Liability	\$ 2,343,201	\$ 2,564,566	\$ 2,062,755	\$ 656,091	\$ 1,819,962	\$ 1,685,905	\$ 1,492,749	\$ 1,428,440	\$ 1,083,713	\$ 382,605

*This schedule is presented as required by accounting principles generally accepted in the United States of America.*

**CITY OF SOUTH PASADENA, FLORIDA**

**REQUIRED SUPPLEMENTARY INFORMATION**

**FLORIDA RETIREMENT SYSTEM**

**SCHEDULE OF CONTRIBUTIONS**

	9/30/2024	9/30/2023	9/30/2022	9/30/2021	9/30/2020	9/30/2019	9/30/2018	9/30/2017	9/30/2016	9/30/2015
<b>FRS Pension Plan</b>										
Contractually required contribution	\$ 265,756	\$ 261,290	\$ 204,031	\$ 159,436	\$ 123,043	\$ 119,395	\$ 116,387	\$ 108,450	\$ 72,614	\$ 72,614
Contributions in relation to the contractually required contribution	<u>(265,756)</u>	<u>(261,290)</u>	<u>(204,031)</u>	<u>(159,436)</u>	<u>(123,043)</u>	<u>(119,395)</u>	<u>(116,387)</u>	<u>(108,450)</u>	<u>(72,614)</u>	<u>(72,614)</u>
Contribution deficiency (excess)	\$ --	\$ --	\$ --	\$ --	\$ --	\$ --	\$ --	\$ --	\$ --	\$ --
Covered payroll	<u>\$ 1,322,706</u>	<u>\$ 1,392,956</u>	<u>\$ 1,209,684</u>	<u>\$ 1,073,053</u>	<u>\$ 1,017,892</u>	<u>\$ 1,085,837</u>	<u>\$ 993,506</u>	<u>\$ 994,407</u>	<u>\$ 928,886</u>	<u>\$ 928,886</u>
Contributions as a percentage of covered payroll	20.09%	18.76%	16.87%	14.86%	12.09%	11.00%	11.71%	10.91%	7.82%	7.82%
<b>Retiree Health Insurance Subsidy (HIS Plan)</b>										
Contractually required contribution	\$ 29,781	\$ 23,123	\$ 20,081	\$ 17,813	\$ 16,897	\$ 18,025	\$ 16,492	\$ 16,507	\$ 15,420	\$ 15,420
Contributions in relation to the contractually required contribution	<u>(29,781)</u>	<u>(23,123)</u>	<u>(20,081)</u>	<u>(17,813)</u>	<u>(16,897)</u>	<u>(18,025)</u>	<u>(16,492)</u>	<u>(16,507)</u>	<u>(15,420)</u>	<u>(15,420)</u>
Contribution deficiency (excess)	\$ --	\$ --	\$ --	\$ --	\$ --	\$ --	\$ --	\$ --	\$ --	\$ --
Covered payroll	<u>\$ 1,322,706</u>	<u>\$ 1,392,956</u>	<u>\$ 1,209,684</u>	<u>\$ 1,073,053</u>	<u>\$ 1,017,892</u>	<u>\$ 1,085,837</u>	<u>\$ 993,506</u>	<u>\$ 994,407</u>	<u>\$ 928,886</u>	<u>\$ 928,886</u>
Contributions as a percentage of covered payroll	2.25%	1.66%	1.66%	1.66%	1.66%	1.66%	1.66%	1.66%	1.66%	1.66%

*This schedule is presented as required by accounting principles generally accepted in the United States of America.*

**CITY OF SOUTH PASADENA, FLORIDA**

**REQUIRED SUPPLEMENTARY INFORMATION**

**RETIREE HEALTH CARE PLAN**

**SCHEDULE OF CHANGES IN TOTAL OPEB LIABILITY**

Reporting period ending:	9-30-24	9-30-23	9-30-22	9-30-21	9-30-20	9-30-19	9-30-18	9-30-17
Measurement date:	9-30-23	9-30-22	9-30-21	9-30-20	9-30-19	9-30-18	9-30-17	9-30-16
<b>Total OPEB Liability</b>								
Service cost	\$ 12,453	\$ 12,517	\$ 12,814	\$ 10,978	\$ 9,727	\$ 9,552	\$ 9,319	\$ 7,977
Interest on the total pension liability	9,981	5,934	5,256	6,807	7,091	4,856	3,903	4,034
Change in benefit terms	--	--	--	--	--	--	--	--
Differences between expected and actual experience	--	8,704	--	562	--	18,098	--	--
Change of assumptions	(2,646)	(55,531)	(10,123)	44,835	12,324	8,921	(6,410)	6,579
Benefit payments, including refunds of employee contributions	(3,574)	(9,381)	(8,767)	(10,285)	(9,523)	(1,246)	(1,145)	(1,145)
Net change in total pension liability	16,214	(37,757)	(820)	52,897	19,619	40,181	5,667	17,445
Total OPEB liability beginning	198,562	236,319	237,139	184,242	164,623	124,442	118,775	101,330
Total pension liability ending	<u>\$ 214,776</u>	<u>\$ 198,562</u>	<u>\$ 236,319</u>	<u>\$ 237,139</u>	<u>\$ 184,242</u>	<u>\$ 164,623</u>	<u>\$ 124,442</u>	<u>\$ 118,775</u>
Covered Employee Payroll	\$ 3,109,274	\$ 3,033,438	\$ 2,587,275	\$ 2,524,171	\$ 2,553,130	\$ 2,490,858	\$ 2,277,871	\$ 2,168,110
Total OPEB liability as a percentage of covered employee payroll	6.91%	6.55%	9.13%	9.39%	7.22%	6.61%	5.46%	5.48%

**NOTES:** (1) GASB 75 requires 10 year of information. Information is only available for 9 years. Additional years of information will be added as the information becomes available.

(2) There are no assets accumulated in a trust that meets the criteria of GASB 75 to pay related benefits for the OPEB plan.

*This schedule is presented as required by accounting principles generally accepted in the United States of America.*

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**SUPPLEMENTARY INFORMATION**

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**CITY OF SOUTH PASADENA, FLORIDA**

**BUDGETARY COMPARISON SCHEDULE  
CAPITAL IMPROVEMENTS FUND**

**FOR THE FISCAL YEAR ENDED SEPTEMBER 30, 2024  
(WITH COMPARATIVE TOTALS FOR FISCAL YEAR ENDED SEPTEMBER 30, 2023)**

	2024			Variance with Final Budget Positive (Negative)	2023
	Budgeted Amounts		Actual Amounts (Budgetary Basis)		Actual
	Original	Final			
<b>Resources (Inflows)</b>					
Taxes, licenses and permits -					
Impact fees/assessments	\$ --	\$ --	\$ 7,651	\$ 7,651	\$ 15,470
Intergovernmental revenue					
Infrastructure tax	796,000	796,000	764,583	(31,417)	764,697
Federal grants	--	--	--	--	1,984,074
Public safety grants	37,500	37,500	37,834	334	224,917
Environmental grants	769,795	769,795	3,891	(765,904)	3,550
Interest	224,215	224,215	410,223	186,008	438,219
Change in fair value of investments	--	--	40,986	40,986	23,594
Miscellaneous	--	--	--	--	800
Proceeds from sale of capital assets	1,095,000	1,095,000	131	(1,094,869)	9,800
<b>Amounts Available for Appropriations</b>	<u>2,922,510</u>	<u>2,922,510</u>	<u>1,265,299</u>	<u>(1,657,211)</u>	<u>3,465,121</u>
Charges to Appropriations (Outflows)					
Current					
General government					
Finance and administration supplies	--	--	--	--	1,726
	--	--	--	--	1,726
Public Safety					
Fire Department and Protective Inspections					
Supplies	--	--	30,429	(30,429)	17,323
	--	--	30,429	(30,429)	17,323
Transportation					
Public Works					
Supplies	--	--	3,891	(3,891)	6,855
	--	--	3,891	(3,891)	6,855
<b>Total Current Charges to Appropriations</b>	<u>--</u>	<u>--</u>	<u>34,320</u>	<u>(34,320)</u>	<u>25,904</u>
Capital outlay					
General government					
Legislative					
Equipment	84,650	84,650	--	84,650	--
Finance and administration					
Equipment	16,230	23,730	3,415	20,315	1,601
<b>Total General Government</b>	<u>\$ 100,880</u>	<u>\$ 108,380</u>	<u>\$ 3,415</u>	<u>\$ 104,965</u>	<u>\$ 1,601</u>

(continued)

**CITY OF SOUTH PASADENA, FLORIDA**

**BUDGETARY COMPARISON SCHEDULE  
CAPITAL IMPROVEMENTS FUND**

**FOR THE FISCAL YEAR ENDED SEPTEMBER 30, 2024  
(WITH COMPARATIVE TOTALS FOR THE FISCAL YEAR ENDED SEPTEMBER 30, 2023)**

	2024			Variance with Final Budget Positive (Negative)	2023
	Budgeted Amounts		Actual Amounts (Budgetary Basis)		Actual
	Original	Final			
<b>Charges to Appropriations (Outflows) (continued)</b>					
Public Safety					
Fire Department					
Land purchases	\$ --	\$ --	\$ --	\$ --	\$ 711,110
Building improvements	1,418,550	6,798,750	6,342,140	456,610	4,423,844
Equipment	66,425	132,375	271,860	(139,485)	182,163
Vehicle	50,000	50,000	--	50,000	1,270,310
	<u>1,534,975</u>	<u>6,981,125</u>	<u>6,614,000</u>	<u>367,125</u>	<u>6,587,427</u>
Protective inspections					
Building improvements	--	--	--	--	125,395
Equipment	4,700	45,700	30,682	15,018	98,818
	<u>4,700</u>	<u>45,700</u>	<u>30,682</u>	<u>15,018</u>	<u>224,213</u>
<b>Total Public Safety</b>	<u>1,539,675</u>	<u>7,026,825</u>	<u>6,644,682</u>	<u>382,143</u>	<u>6,811,640</u>
Transportation - public works					
Building improvements	729,725	729,725	41,450	688,275	33,577
Recreation	137,000	137,000	--	137,000	16,300
Equipment	4,000	4,000	--	4,000	7,394
Vehicle	--	--	52,948	(52,948)	--
Land purchases	--	--	6,484	(6,484)	--
Highways, streets and bridges	80,000	100,000	69,382	30,618	327,824
	<u>950,725</u>	<u>970,725</u>	<u>170,264</u>	<u>800,461</u>	<u>385,095</u>
Physical environment					
Visioning / beautification	900,000	900,000	205,181	694,819	76,094
Flood control	75,000	75,000	3,274	71,726	39,790
	<u>975,000</u>	<u>975,000</u>	<u>208,455</u>	<u>766,545</u>	<u>115,884</u>
<b>Total Capital Outlay Charges to Appropriations</b>	<u>3,566,280</u>	<u>9,080,930</u>	<u>7,026,816</u>	<u>2,054,114</u>	<u>7,314,220</u>
Debt service					
Principal retirement	533,000	533,000	533,000	--	243,000
Interest	372,760	372,760	372,760	--	177,271
Debt issuance costs	--	--	--	--	36,808
	<u>905,760</u>	<u>905,760</u>	<u>905,760</u>	<u>--</u>	<u>457,079</u>
<b>Total Charges to Appropriations</b>	<u>4,472,040</u>	<u>9,986,690</u>	<u>7,966,896</u>	<u>2,019,794</u>	<u>7,797,203</u>
<b>Excess (Deficiency) of Resources Over</b>					
<b>Charges to Appropriations</b>	<u>(1,549,530)</u>	<u>(7,064,180)</u>	<u>(6,701,597)</u>	<u>362,583</u>	<u>(4,332,082)</u>
Other Financing Sources					
Bond proceeds	--	--	--	--	9,900,000
Transfer in	205,980	205,980	246,535	40,555	213,184
	<u>205,980</u>	<u>205,980</u>	<u>246,535</u>	<u>40,555</u>	<u>10,113,184</u>
<b>Net Change</b>	<u>(1,343,550)</u>	<u>(6,858,200)</u>	<u>(6,455,062)</u>	<u>403,138</u>	<u>5,781,102</u>
<b>Fund Balance - Beginning</b>	<u>12,188,205</u>	<u>12,188,205</u>	<u>12,188,205</u>	<u>--</u>	<u>6,407,103</u>
<b>Fund Balance - Ending</b>	<u>\$ 10,844,655</u>	<u>\$ 5,330,005</u>	<u>\$ 5,733,143</u>	<u>\$ 403,138</u>	<u>\$ 12,188,205</u>

(continued)

**CITY OF SOUTH PASADENA, FLORIDA**

**BUDGETARY COMPARISON SCHEDULE  
CAPITAL IMPROVEMENTS FUND**

**FOR THE FISCAL YEAR ENDED SEPTEMBER 30, 2024**

**(WITH COMPARATIVE TOTALS FOR THE FISCAL YEAR ENDED SEPTEMBER 30, 2023)**

Explanation of Differences Between Budgetary Inflows and Outflows  
and GAAP Revenues and Expenses

Sources / Inflows of Resources

Actual amounts (budgetary basis) "available for appropriations" from  
the budgetary comparison schedule.

\$ 1,265,299

Differences - budget to GAAP:

Proceeds from sale of surplus capital assets are inflows of budgetary  
resources but are not revenues for financial reporting purposes.

(131)

Total revenues as reported on the statement of revenues, expenditures,  
and changes in fund balances - governmental funds

\$ 1,265,168

Uses/Outflows of Resources

Actual amounts (budgetary basis) "total charges to appropriations" from  
the budgetary comparison schedule.

\$ 7,966,896

Differences - budget to GAAP:

None

--

Total expenditures as reported on the statement of revenues, expenditures,  
and changes in fund balances - governmental funds

\$ 7,966,896

**CITY OF SOUTH PASADENA, FLORIDA**

**BUDGETARY COMPARISON SCHEDULE  
SEWER FUND**

**FOR THE FISCAL YEAR ENDED SEPTEMBER 30, 2024  
(WITH COMPARATIVE TOTALS FOR THE FISCAL YEAR ENDED SEPTEMBER 30, 2023)**

	2024			Variance with Final Budget Positive (Negative)	2023
	Budgeted Amounts		Actual Amounts (Budgetary Basis)		Actual
	Original	Final			
<b>Resources (Inflows)</b>					
Charges for services	\$ 1,758,160	\$ 1,758,160	\$ 1,708,915	\$ (49,245)	\$ 1,498,424
Interest earned	<u>71,200</u>	<u>71,200</u>	<u>100,582</u>	<u>29,382</u>	<u>71,700</u>
<b>Amount Available for Appropriation</b>	<u>1,829,360</u>	<u>1,829,360</u>	<u>1,809,497</u>	<u>(19,863)</u>	<u>1,570,124</u>
<b>Charges to Appropriations (Outflows)</b>					
Supervisory services	78,145	78,145	65,121	13,024	69,600
Utilities	13,200	13,200	12,499	701	12,530
City of St. Petersburg:					
Sewer processing	1,287,225	1,287,225	1,494,614	(207,389)	1,190,734
Sewer administration charge	3,465	3,465	3,275	190	3,258
Insurance	17,500	17,500	17,500	--	11,500
Audit	3,950	3,950	3,950	--	3,540
Repairs, maintenance, renewals and replacement	207,900	207,900	51,743	156,157	47,143
Capital outlay	180,000	180,000	--	180,000	--
Administrative service charge	35,175	35,175	29,313	5,862	34,465
Miscellaneous	<u>3,500</u>	<u>3,500</u>	<u>3,363</u>	<u>137</u>	<u>3,074</u>
<b>Total Charges to Appropriations</b>	<u>1,830,060</u>	<u>1,830,060</u>	<u>1,681,378</u>	<u>148,682</u>	<u>1,375,844</u>
<b>Excess (Deficiency) of Resources Over Charges to Appropriations</b>	<u>\$ (700)</u>	<u>\$ (700)</u>	<u>\$ 128,119</u>	<u>\$ 128,819</u>	<u>\$ 194,280</u>

Explanation of Differences Between Budgetary Inflows and Outflows and GAAP  
Revenues and Expenses

**Uses /Outflows of Resources**

Actual amounts (budgetary basis) total charges to appropriations from the budgetary comparison schedule.	\$ 1,681,378
Differences - budget to GAAP:	
Depreciation	<u>145,592</u>
Total expenses as reported on the statement of revenues, expenses, and changes in net position - proprietary funds	<u>\$ 1,826,970</u>

**CITY OF SOUTH PASADENA, FLORIDA**

**BUDGETARY COMPARISON SCHEDULE  
RECLAIMED WATER**

**FOR THE FISCAL YEAR ENDED SEPTEMBER 30, 2024  
(WITH COMPARATIVE TOTALS FOR THE FISCAL YEAR ENDED SEPTEMBER 30, 2023)**

	2024			Variance with Final Budget Positive (Negative)	2023
	Budgeted Amounts		Actual Amounts (Budgetary Basis)		Actual
	Original	Final			
Resources (Inflows)					
Charges for services	\$ 277,500	\$ 277,500	\$ 277,173	\$ (327)	\$ 251,997
Interest earned	71,300	71,300	93,803	22,503	81,391
<b>Amount Available for Appropriation</b>	<u>348,800</u>	<u>348,800</u>	<u>370,976</u>	<u>22,176</u>	<u>333,388</u>
Charges to Appropriations (Outflows)					
Supervisory services	60,210	60,210	50,175	10,035	53,830
City of St. Petersburg:					
Administration charge	600	600	578	22	575
Pinellas County:					
Reclaimed water	112,815	112,815	98,345	14,470	106,032
Audit	1,065	1,065	1,065	--	970
Consultants	1,000	1,000	--	1,000	--
Repairs, maintenance, renewals and replacement	35,000	35,000	10,658	24,342	849
Capital outlay	--	--	--	--	--
Administrative service charge	17,305	17,305	14,421	2,884	16,990
Other - contingencies	120,805	120,805	--	120,805	--
<b>Total Charges to Appropriations</b>	<u>348,800</u>	<u>348,800</u>	<u>175,242</u>	<u>173,558</u>	<u>179,246</u>
<b>Excess (Deficiency) of Resources Over Charges to Appropriations</b>	<u>\$ --</u>	<u>\$ --</u>	<u>\$ 195,734</u>	<u>\$ 195,734</u>	<u>\$ 154,142</u>

Explanation of Differences Between Budgetary Inflows and Outflows and GAAP  
Revenues and Expenses

**Uses /Outflows of Resources**

Actual amounts (budgetary basis) "total charges to appropriations" from the budgetary comparison schedule	\$ 175,242
Differences - budget to GAAP:	
Depreciation	<u>112,211</u>
Total expenses as reported on the statement of revenues, expenses, and changes in net position - proprietary funds	<u>\$ 287,453</u>

**CITY OF SOUTH PASADENA, FLORIDA**  
**SCHEDULE OF REVENUES AND EXPENDITURES**  
**- DEEPWATER HORIZON - BP OIL SPILL SETTLEMENT**  
**FOR THE FISCAL YEAR ENDED SEPTEMBER 30, 2024**

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<b>Revenues</b>	
Deepwater Horizon Oil Spill Settlement	\$ --
<b>Expenditures</b>	
Operating - Legal and related settlement costs	<u>          --</u>
<b>Excess of Revenues over Expenditures</b>	--
<b>Fund Balance - Beginning</b>	<u>          76,206</u>
<b>Fund Balance - Ending</b>	<u><u>          \$ 76,206</u></u>
Reflected in the Governmental Funds Balance Sheet as:	
Fund Balance - General Fund	
Unassigned	<u><u>          \$ 76,206</u></u>

# CITY OF SOUTH PASADENA, FLORIDA

## COMPARATIVE BALANCE SHEET GENERAL FUND

	September 30,	
	2024	2023
<b>Assets</b>		
Cash, cash equivalents and pooled cash and investments	\$ 6,624,577	\$ 5,170,026
Receivables - other	6,836	4,134
Due from other governments	82,793	23,202
Inventory of supplies	14,800	11,403
Prepaid expenditures	55,001	43,236
<b>Total Assets</b>	<b>\$ 6,784,007</b>	<b>\$ 5,252,001</b>
<b>Liabilities and Fund Balances</b>		
<b>Liabilities</b>		
Accounts payable	\$ 174,747	\$ 150,183
Accrued liabilities	303,338	220,583
Due to other funds	67,202	--
<b>Total Liabilities</b>	545,287	370,766
<b>Deferred Inflows of Resources</b>		
Unearned revenue	43,826	55,181
<b>Total Deferred Inflows</b>	43,826	55,181
<b>Total Liabilities and Deferred Inflows</b>	589,113	425,947
<b>Fund Balances</b>		
Nonspendable:		
Inventories and prepaids	71,110	54,640
Unassigned	6,123,784	4,771,414
<b>Total Fund Balances</b>	6,194,894	4,826,054
<b>Total Liabilities, Deferred Inflows and Fund Balances</b>	<b>\$ 6,784,007</b>	<b>\$ 5,252,001</b>

**CITY OF SOUTH PASADENA, FLORIDA**

**COMPARATIVE BALANCE SHEET  
CAPITAL IMPROVEMENTS FUND**

---

	September 30,	
	<u>2024</u>	<u>2023</u>
<b>Assets</b>		
Cash, cash equivalents and pooled cash and investments	\$ 6,302,201	\$ 12,753,318
Receivables - other	5,000	--
Due from other governments	<u>61,401</u>	<u>--</u>
<b>Total Assets</b>	<u>\$ 6,368,602</u>	<u>\$ 12,753,318</u>
<b>Liabilities and Fund Balances</b>		
<b>Liabilities</b>		
Accounts payable	\$ 628,139	\$ 394,577
Retainage payable	<u>7,320</u>	<u>170,536</u>
<b>Total Liabilities</b>	<u>635,459</u>	<u>565,113</u>
<b>Fund Balances</b>		
Restricted for: Infrastructure	<u>5,733,143</u>	<u>12,188,205</u>
<b>Total Fund Balances</b>	<u>5,733,143</u>	<u>12,188,205</u>
<b>Total Liabilities and Fund Balances</b>	<u>\$ 6,368,602</u>	<u>\$ 12,753,318</u>

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## **STATISTICAL SECTION**

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# STATISTICAL SECTION

## TABLE OF CONTENTS

Statistical schedules differ from financial statements because they usually cover more than one fiscal year and may present non-accounting data. These schedules reflect social and economic data, and financial trends of the government.

The City of South Pasadena’s Charter makes no provision for a general obligation legal debt margin.

The City of South Pasadena has had no special assessment collections during the last ten fiscal years.

<b>Contents</b>	<b>Page</b>
Financial Trends.....	93-99
<i>These schedules contain trend information to help the reader understand how the City’s financial performance and well-being have changed over time.</i>	
Revenue Capacity .....	100-103
<i>These schedules contain information to help the reader assess the City’s most significant local revenue source, the property tax.</i>	
Debt Capacity.....	104-106
<i>These schedules present information to help the reader assess the affordability of the City’s current levels of outstanding debt and the City’s ability to issue additional debt in the future.</i>	
Demographic and Economic Information.....	107-108
<i>These schedules offer demographic and economic indicators to help the reader understand the environment within which the City’s financial activities take place.</i>	
Operating Information .....	109-111
<i>These schedules contain service and infrastructure data to help the reader understand how the information in the City’s financial report relates to the services the City provides and the activities it performs.</i>	

Sources: Unless otherwise noted, the information in these schedules is derived from the annual comprehensive financial reports for the relevant year.

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**SCHEDULES OF FINANCIAL TRENDS INFORMATION**

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**CITY OF SOUTH PASADENA, FLORIDA**

**SCHEDULE 1**

**NET POSITION BY COMPONENT**

**LAST TEN FISCAL YEARS**

	2015	2016	2017	2018	2019	2020	2021	(Restated) 2022	2023	2024
<b>Governmental Activities</b>										
Net investment in capital assets	\$ 7,199,435	\$ 7,248,467	\$ 7,776,157	\$ 7,471,268	\$ 7,208,370	\$ 7,198,510	\$ 6,977,639	\$ 7,325,320	\$ 10,774,691	\$ 10,658,778
Restricted	4,313,043	4,569,676	4,174,483	4,673,236	5,201,648	5,444,363	5,882,882	6,407,103	12,188,205	5,733,143
Unrestricted (deficit)	<u>690,581</u>	<u>860,223</u>	<u>523,370</u>	<u>362,827</u>	<u>155,304</u>	<u>(440,226)</u>	<u>(312,921)</u>	<u>(14,368)</u>	<u>(5,861,590)</u>	<u>1,610,563</u>
<b>Total Governmental Activities Net Position</b>	<u>\$ 12,203,059</u>	<u>\$ 12,678,366</u>	<u>\$ 12,474,010</u>	<u>\$ 12,507,331</u>	<u>\$ 12,565,322</u>	<u>\$ 12,202,647</u>	<u>\$ 12,547,600</u>	<u>\$ 13,718,055</u>	<u>\$ 17,101,306</u>	<u>\$ 18,002,484</u>
<b>Business-Type Activities</b>										
Net investment in capital assets	\$ 2,686,418	\$ 2,550,469	\$ 2,310,729	\$ 2,070,929	\$ 1,940,537	\$ 1,694,679	\$ 1,538,523	\$ 1,351,659	\$ 1,381,231	\$ 1,277,440
Unrestricted	<u>2,766,363</u>	<u>2,734,889</u>	<u>2,853,010</u>	<u>3,060,234</u>	<u>3,210,911</u>	<u>3,544,880</u>	<u>3,649,615</u>	<u>3,889,471</u>	<u>3,952,964</u>	<u>4,122,805</u>
<b>Total Business-Type Activities Net Position</b>	<u>\$ 5,452,781</u>	<u>\$ 5,285,358</u>	<u>\$ 5,163,739</u>	<u>\$ 5,131,163</u>	<u>\$ 5,151,448</u>	<u>\$ 5,239,559</u>	<u>\$ 5,188,138</u>	<u>\$ 5,241,130</u>	<u>\$ 5,334,195</u>	<u>\$ 5,400,245</u>
<b>Primary Government</b>										
Net investment in capital assets	\$ 9,885,853	\$ 9,798,936	\$ 10,086,886	\$ 9,542,197	\$ 9,148,907	\$ 8,893,189	\$ 8,516,162	\$ 8,676,979	\$ 12,155,922	\$ 11,936,218
Restricted	4,313,043	4,569,676	4,174,483	4,673,236	5,201,648	5,444,363	5,882,882	6,407,103	12,188,205	5,733,143
Unrestricted	<u>3,456,944</u>	<u>3,595,112</u>	<u>3,376,380</u>	<u>3,423,061</u>	<u>3,366,215</u>	<u>3,104,654</u>	<u>3,336,694</u>	<u>3,875,103</u>	<u>(1,908,626)</u>	<u>5,733,368</u>
<b>Total Primary Government Activities Net Position</b>	<u>\$ 17,655,840</u>	<u>\$ 17,963,724</u>	<u>\$ 17,637,749</u>	<u>\$ 17,638,494</u>	<u>\$ 17,716,770</u>	<u>\$ 17,442,206</u>	<u>\$ 17,735,738</u>	<u>\$ 18,959,185</u>	<u>\$ 22,435,501</u>	<u>\$ 23,402,729</u>

**CITY OF SOUTH PASADENA, FLORIDA**

**SCHEDULE 2**

**CHANGES IN NET POSITION**

**LAST TEN FISCAL YEARS**

	2015	2016	2017	2018	2019	2020	2021	(Restated) 2022	2023	2024
<b>Expenses</b>										
Governmental activities:										
General government	\$ 808,125	\$ 804,196	\$ 840,118	\$ 887,455	\$ 999,635	\$ 1,043,304	\$ 970,276	\$ 1,160,989	\$ 1,295,451	\$ 1,400,327
Public safety - Police	1,023,307	881,550	772,949	786,522	810,378	834,420	856,752	885,672	924,072	1,028,001
Public safety - Fire	2,185,829	2,331,312	2,558,760	2,633,364	2,838,432	3,167,311	3,121,082	3,111,920	3,791,779	4,251,247
Public safety - Protective inspections	353,270	369,046	369,852	397,196	458,251	420,474	422,863	519,097	721,895	707,785
Transportation - Public Works	879,520	931,613	926,658	1,014,262	992,511	1,044,856	944,246	1,044,054	1,242,097	1,305,248
Human services	5,795	3,286	4,223	10,162	9,402	10,829	6,417	7,324	9,448	9,114
Culture and recreation	72,858	62,198	62,164	54,475	56,469	50,905	53,236	70,546	74,843	112,088
Physical environment	90,854	108,423	110,779	156,794	156,934	166,398	180,716	208,683	177,210	322,494
Interest	66	2	--	--	--	--	--	1,671	178,393	372,760
Issuance costs on long-term debt	--	--	--	--	--	--	--	--	36,808	--
<b>Total Governmental Activities Expenses</b>	<b>5,419,624</b>	<b>5,491,626</b>	<b>5,645,503</b>	<b>5,940,229</b>	<b>6,322,011</b>	<b>6,738,497</b>	<b>6,555,588</b>	<b>7,009,956</b>	<b>8,451,996</b>	<b>9,509,064</b>
Business-type activities:										
Sewer	991,172	1,027,658	1,082,192	1,025,922	1,174,549	1,248,053	1,422,861	1,453,909	1,518,990	1,826,970
Reclaimed water	179,451	195,261	191,780	212,074	188,877	211,695	246,654	264,462	291,457	287,453
Total business-type activities expenses	1,170,623	1,222,919	1,273,972	1,237,996	1,363,426	1,459,748	1,669,515	1,718,371	1,810,447	2,114,423
<b>Total Primary Government Expenses</b>	<b>\$ 6,590,247</b>	<b>\$ 6,714,545</b>	<b>\$ 6,919,475</b>	<b>\$ 7,178,225</b>	<b>\$ 7,685,437</b>	<b>\$ 8,198,245</b>	<b>\$ 8,225,103</b>	<b>\$ 8,728,327</b>	<b>\$ 10,262,443</b>	<b>\$ 11,623,487</b>
<b>Program Revenues</b>										
Governmental activities:										
Charges for services	\$ 689,326	\$ 857,705	\$ 397,383	\$ 513,550	\$ 495,840	\$ 393,349	\$ 546,156	\$ 498,145	\$ 736,714	\$ 705,414
Operating grants and contributions	810,767	730,936	744,612	819,272	869,746	928,742	1,046,504	1,582,602	3,290,707	1,216,358
Capital grants and contributions	3,880	200,204	--	--	--	--	--	--	--	--
<b>Total Governmental Activities Program Revenues</b>	<b>1,503,973</b>	<b>1,788,845</b>	<b>1,141,995</b>	<b>1,332,822</b>	<b>1,365,586</b>	<b>1,322,091</b>	<b>1,592,660</b>	<b>2,080,747</b>	<b>4,027,421</b>	<b>1,921,772</b>
Business-type activities:										
Charges for services	1,065,857	1,046,723	1,133,811	1,166,250	1,323,268	1,518,803	1,615,696	1,750,295	1,750,421	1,986,088
Total business-type activities program revenues	1,065,857	1,046,723	1,133,811	1,166,250	1,323,268	1,518,803	1,615,696	1,750,295	1,750,421	1,986,088
<b>Total Primary Government Program Revenues</b>	<b>\$ 2,569,830</b>	<b>\$ 2,835,568</b>	<b>\$ 2,275,806</b>	<b>\$ 2,499,072</b>	<b>\$ 2,688,854</b>	<b>\$ 2,840,894</b>	<b>\$ 3,208,356</b>	<b>\$ 3,831,042</b>	<b>\$ 5,777,842</b>	<b>\$ 3,907,860</b>
<b>Net (Expense)/Revenue</b>										
Governmental activities net expense	\$ (3,915,651)	\$ (3,702,781)	\$ (4,503,508)	\$ (4,607,407)	\$ (4,956,425)	\$ (5,416,406)	\$ (4,962,928)	\$ (4,929,209)	\$ (4,424,575)	\$ (7,587,292)
Business-type activities net revenue	(104,766)	(176,196)	(140,161)	(71,746)	(40,158)	59,055	(53,819)	31,924	(60,026)	(128,335)
<b>Total primary government net expense</b>	<b>\$ (4,020,417)</b>	<b>\$ (3,878,977)</b>	<b>\$ (4,643,669)</b>	<b>\$ (4,679,153)</b>	<b>\$ (4,996,583)</b>	<b>\$ (5,357,351)</b>	<b>\$ (5,016,747)</b>	<b>\$ (4,897,285)</b>	<b>\$ (4,484,601)</b>	<b>\$ (7,715,627)</b>

**CITY OF SOUTH PASADENA, FLORIDA**

**SCHEDULE 2**

**CHANGES IN NET POSITION (CONTINUED)**

**LAST TEN FISCAL YEARS**

	2015	2016	2017	2018	2019	2020	2021	(Restated) 2022	2023	2024
<b>General Revenues and Other Changes in Net Position</b>										
Governmental activities:										
Taxes										
Ad valorem	\$ 894,391	\$ 1,570,705	\$ 1,730,425	\$ 1,820,247	\$ 2,095,658	\$ 2,216,228	\$ 2,514,741	\$ 2,970,495	\$ 3,868,420	\$ 4,438,935
Franchise fees	490,429	467,936	473,192	509,999	533,672	522,323	530,215	563,914	586,210	610,459
Utility taxes	632,972	648,746	650,481	663,585	703,744	733,155	734,185	767,546	828,575	833,028
Communication services tax	241,330	231,531	233,979	247,881	212,307	190,185	164,739	160,106	178,071	128,516
Sales tax - infrastructure	534,832	563,632	581,267	609,637	643,325	584,673	629,401	737,769	764,697	764,583
Half-cent sales tax	307,159	319,883	321,020	329,118	334,408	316,827	363,983	407,783	453,437	439,287
Local option gas tax	78,796	81,708	81,739	75,738	71,246	65,364	66,504	67,968	68,723	67,533
Other taxes	62,494	64,689	58,273	60,288	18,898	102,689	64,177	66,945	82,877	94,644
State revenue sharing	159,685	160,186	161,033	161,955	165,471	161,155	169,368	211,715	229,843	222,542
Investment income	23,944	23,319	48,881	97,760	148,657	74,652	7,213	64,862	638,930	739,766
Change in fair value of investments	3,231	7,161	8,176	13,951	33,454	28,185	117	(11,158)	42,761	74,495
Miscellaneous	37,694	38,592	52,016	50,569	53,576	58,295	63,238	68,081	65,282	74,682
Deepwater Horizon - BP Oil spill settlement	131,898	--	--	--	--	--	--	--	--	--
<b>Total Governmental Activities</b>	<u>3,598,855</u>	<u>4,178,088</u>	<u>4,400,482</u>	<u>4,640,728</u>	<u>5,014,416</u>	<u>5,053,731</u>	<u>5,307,881</u>	<u>6,076,026</u>	<u>7,807,826</u>	<u>8,488,470</u>
Business-type activities										
Investment income	7,556	8,773	18,542	39,170	60,443	29,056	2,398	21,068	153,091	194,385
<b>Total business-type activities</b>	<u>7,556</u>	<u>8,773</u>	<u>18,542</u>	<u>39,170</u>	<u>60,443</u>	<u>29,056</u>	<u>2,398</u>	<u>21,068</u>	<u>153,091</u>	<u>194,385</u>
<b>Total Primary Government</b>	<u>\$ 3,606,411</u>	<u>\$ 4,186,861</u>	<u>\$ 4,419,024</u>	<u>\$ 4,679,898</u>	<u>\$ 5,074,859</u>	<u>\$ 5,082,787</u>	<u>\$ 5,310,279</u>	<u>\$ 6,097,094</u>	<u>\$ 7,960,917</u>	<u>\$ 8,682,855</u>
<b>Change in Net Position</b>										
Governmental activities	\$ (316,796)	\$ 475,307	\$ (103,026)	\$ 33,321	\$ 57,991	\$ (362,675)	\$ 344,953	\$ 1,146,817	\$ 3,383,251	\$ 901,178
Business-type activities	(97,210)	(167,423)	(121,619)	(32,576)	20,285	88,111	(51,421)	52,992	93,065	66,050
<b>Total Primary Government</b>	<u>\$ (414,006)</u>	<u>\$ 307,884</u>	<u>\$ (224,645)</u>	<u>\$ 745</u>	<u>\$ 78,276</u>	<u>\$ (274,564)</u>	<u>\$ 293,532</u>	<u>\$ 1,199,809</u>	<u>\$ 3,476,316</u>	<u>\$ 967,228</u>

**CITY OF SOUTH PASADENA, FLORIDA**

**SCHEDULE 3**

**FUND BALANCES, GOVERNMENTAL FUNDS**

**LAST TEN FISCAL YEARS**

	2015	2016	2017	2018	2019	2020	2021	(Restated) 2022	2023	2024
General Fund										
Nonspendable	\$ 26,041	\$ 24,403	\$ 32,486	\$ 38,991	\$ 42,544	\$ 73,005	\$ 84,106	\$ 45,337	\$ 54,639	\$ 71,110
Restricted	1,651	1,651	2,651	2,651	1,651	1,651	--	--	--	--
Assigned	137,095	104,340	160,230	126,280	208,260	133,165	214,390	--	--	--
Unassigned	<u>2,099,926</u>	<u>2,467,165</u>	<u>2,490,642</u>	<u>2,723,043</u>	<u>2,845,909</u>	<u>2,875,270</u>	<u>2,985,194</u>	<u>3,510,623</u>	<u>4,771,415</u>	<u>6,123,784</u>
<b>Total General Fund</b>	<u>\$ 2,264,713</u>	<u>\$ 2,597,559</u>	<u>\$ 2,686,009</u>	<u>\$ 2,890,965</u>	<u>\$ 3,098,364</u>	<u>\$ 3,083,091</u>	<u>\$ 3,283,690</u>	<u>\$ 3,555,960</u>	<u>\$ 4,826,054</u>	<u>\$ 6,194,894</u>
All Other Governmental Funds										
Restricted	\$ 4,311,392	\$ 4,568,025	\$ 4,171,832	\$ 4,670,585	\$ 5,199,997	\$ 5,442,712	\$ 5,882,882	\$ 6,407,103	\$ 12,188,205	\$ 5,733,143
Assigned to: Capital improvement projects	<u>455,073</u>	<u>433,616</u>	<u>387,876</u>	<u>240,878</u>	<u>200,255</u>	<u>66,806</u>	--	--	--	--
<b>Total All Other Governmental Funds</b>	<u>\$ 4,766,465</u>	<u>\$ 5,001,641</u>	<u>\$ 4,559,708</u>	<u>\$ 4,911,463</u>	<u>\$ 5,400,252</u>	<u>\$ 5,509,518</u>	<u>\$ 5,882,882</u>	<u>\$ 6,407,103</u>	<u>\$ 12,188,205</u>	<u>\$ 5,733,143</u>

**CITY OF SOUTH PASADENA, FLORIDA**

**SCHEDULE 4**

**CHANGES IN FUND BALANCES, GOVERNMENTAL FUNDS**

**LAST TEN FISCAL YEARS**

	2015	2016	2017	2018	2019	2020	2021	(Restated) 2022	2023	2024
<b>Revenues</b>										
Taxes	\$ 2,272,072	\$ 2,921,293	\$ 3,088,677	\$ 3,246,996	\$ 3,546,478	\$ 3,668,516	\$ 3,971,331	\$ 4,462,061	\$ 5,476,746	\$ 6,018,589
Licenses and permits	381,410	551,956	360,643	476,897	475,885	375,713	511,552	483,970	705,406	687,714
Intergovernmental revenue	1,957,613	2,121,238	1,946,944	2,056,008	2,103,094	2,159,450	2,334,737	3,074,382	4,889,484	2,797,296
Fines and forfeitures	288,141	298,600	26,742	21,062	7,523	5,181	4,996	3,718	3,961	3,500
Interest	23,944	23,319	48,881	97,760	148,657	74,652	7,213	64,862	638,930	739,766
Change in fair value of investments	3,231	7,161	8,176	13,951	33,454	28,185	117	(11,158)	42,761	74,495
Rent	6,093	3,600	8,600	9,950	11,335	5,830	1,400	5,500	10,236	14,200
Miscellaneous revenue	38,426	39,766	49,114	50,926	53,576	58,295	69,195	73,438	67,723	74,682
<b>Total revenues</b>	<b>4,970,930</b>	<b>5,966,933</b>	<b>5,537,777</b>	<b>5,973,550</b>	<b>6,380,002</b>	<b>6,375,822</b>	<b>6,900,541</b>	<b>8,156,773</b>	<b>11,835,247</b>	<b>10,410,242</b>
<b>Expenditures</b>										
General government	777,213	735,542	736,468	771,751	810,750	853,883	929,722	1,015,157	1,058,651	1,179,577
Public safety	3,464,592	3,365,382	3,312,183	3,540,403	3,796,629	4,014,598	4,198,257	4,468,212	4,778,315	5,194,820
Transportation - public works	759,608	787,372	757,592	754,024	790,564	858,725	852,793	911,913	1,006,384	1,135,175
Human services	4,500	2,000	4,000	4,000	3,000	4,650	3,500	3,500	6,000	2,750
Culture and recreation	32,476	24,960	27,577	25,825	28,469	21,479	17,632	32,912	36,598	41,501
Physical environment	--	--	14,228	99,233	4,229	4,953	8,156	36,313	--	--
Capital outlay	586,334	482,967	1,043,912	221,963	250,173	523,541	316,518	860,374	7,314,219	7,037,012
Debt service										
Principal retirement	4,061	686	--	--	--	--	--	34,935	278,483	533,000
Interest and fiscal charges	66	2	--	--	--	--	--	1,671	178,393	372,760
Issuance costs	--	--	--	--	--	--	--	--	36,808	--
<b>Total Expenditures</b>	<b>5,628,850</b>	<b>5,398,911</b>	<b>5,895,960</b>	<b>5,417,199</b>	<b>5,683,814</b>	<b>6,281,829</b>	<b>6,326,578</b>	<b>7,364,987</b>	<b>14,693,851</b>	<b>15,496,595</b>
<b>Excess of Revenues Over (Under) Expenditures</b>	<b>(657,920)</b>	<b>568,022</b>	<b>(358,183)</b>	<b>556,351</b>	<b>696,188</b>	<b>93,993</b>	<b>573,963</b>	<b>791,786</b>	<b>(2,858,604)</b>	<b>(5,086,353)</b>
<b>Other Financing Sources (Uses)</b>										
Proceeds from sale of surplus capital assets	--	--	4,700	360	--	--	--	4,705	9,800	131
Proceeds from issuance of debt	--	--	--	--	--	--	--	--	9,900,000	--
Deepwater Horizons - BP Oil spill settlement	131,898	--	--	--	--	--	--	--	--	--
<b>Total Other Financing Sources (Uses)</b>	<b>131,898</b>	<b>--</b>	<b>4,700</b>	<b>360</b>	<b>--</b>	<b>--</b>	<b>--</b>	<b>4,705</b>	<b>9,909,800</b>	<b>131</b>
<b>Net Change in Fund Balances</b>	<b>(526,022)</b>	<b>568,022</b>	<b>(353,483)</b>	<b>556,711</b>	<b>696,188</b>	<b>93,993</b>	<b>573,963</b>	<b>796,491</b>	<b>7,051,196</b>	<b>(5,086,222)</b>
<b>Fund Balances - Beginning</b>	<b>7,839,585</b>	<b>7,313,563</b>	<b>7,599,200</b>	<b>7,245,717</b>	<b>7,802,428</b>	<b>8,498,616</b>	<b>8,592,609</b>	<b>9,166,572</b>	<b>9,963,063</b>	<b>17,014,259</b>
<b>Fund Balances - Ending</b>	<b>\$ 7,313,563</b>	<b>\$ 7,881,585</b>	<b>\$ 7,245,717</b>	<b>\$ 7,802,428</b>	<b>\$ 8,498,616</b>	<b>\$ 8,592,609</b>	<b>\$ 9,166,572</b>	<b>\$ 9,963,063</b>	<b>\$ 17,014,259</b>	<b>\$ 11,928,037</b>
<b>Debt Service as a Percentage of Noncapital Expenditures</b>	0.1%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.6%	6.7%	10.7%

**CITY OF SOUTH PASADENA, FLORIDA**

**SCHEDULE 5**

**PROGRAM REVENUE BY FUNCTION / PROGRAM**

**LAST TEN FISCAL YEARS**

	2015	2016	2017	2018	2019	2020	2021	(Restated) 2022	2023	2024
<b>Function / Program</b>										
<b>Governmental Activities :</b>										
Charges for services										
General government	\$ 105,754	\$ 87,309	\$ 97,102	\$ 105,383	\$ 104,819	\$ 107,872	\$ 108,501	\$ 98,234	\$ 118,052	\$ 123,982
Public safety - Police	288,141	298,600	26,742	21,062	7,523	5,181	4,996	3,718	3,961	3,500
Public safety - Protective inspections	289,339	468,196	264,939	377,155	372,163	274,466	431,259	390,693	604,465	563,732
Culture and recreation	6,092	3,600	8,600	9,950	11,335	5,830	1,400	5,500	10,236	14,200
<b>Total Charges for Services</b>	<b>689,326</b>	<b>857,705</b>	<b>397,383</b>	<b>513,550</b>	<b>495,840</b>	<b>393,349</b>	<b>546,156</b>	<b>498,145</b>	<b>736,714</b>	<b>705,414</b>
Operating grants and contributions										
General government	--	--	--	--	40,793	36,891	104,448	567,775	1,984,074	3,891
Public safety - Fire	810,767	730,936	743,612	813,282	825,974	888,216	933,226	1,014,427	1,302,283	1,212,467
Human services	--	--	1,000	--	--	--	--	--	--	--
Culture and recreation	--	--	--	5,990	2,979	963	--	--	--	--
Physical environment	--	--	--	--	--	2,672	8,830	400	4,350	--
<b>Total Operating Grants and Contributions</b>	<b>810,767</b>	<b>730,936</b>	<b>744,612</b>	<b>819,272</b>	<b>869,746</b>	<b>928,742</b>	<b>1,046,504</b>	<b>1,582,602</b>	<b>3,290,707</b>	<b>1,216,358</b>
Capital grants and contributions										
Public safety - Fire	--	196,418	--	--	--	--	--	--	--	--
Culture and recreation	3,880	3,786	--	--	--	--	--	--	--	--
Total capital grants and contributions	3,880	200,204	--	--	--	--	--	--	--	--
<b>Sub-Total Governmental Activities</b>	<b>1,503,973</b>	<b>1,788,845</b>	<b>1,141,995</b>	<b>1,332,822</b>	<b>1,365,586</b>	<b>1,322,091</b>	<b>1,592,660</b>	<b>2,080,747</b>	<b>4,027,421</b>	<b>1,921,772</b>
Business-type activities:										
Charges for services										
Sewer	876,912	857,922	945,215	977,692	1,133,869	1,328,968	1,394,330	1,503,184	1,498,424	1,708,915
Reclaimed water	188,945	188,801	188,596	188,558	189,399	189,835	221,366	247,111	251,997	277,173
Total charges for services	1,065,857	1,046,723	1,133,811	1,166,250	1,323,268	1,518,803	1,615,696	1,750,295	1,750,421	1,986,088
<b>Sub-total business-type activities</b>	<b>1,065,857</b>	<b>1,046,723</b>	<b>1,133,811</b>	<b>1,166,250</b>	<b>1,323,268</b>	<b>1,518,803</b>	<b>1,615,696</b>	<b>1,750,295</b>	<b>1,750,421</b>	<b>1,986,088</b>
<b>Total Primary Government Revenues</b>	<b>\$ 2,569,830</b>	<b>\$ 2,835,568</b>	<b>\$ 2,275,806</b>	<b>\$ 2,499,072</b>	<b>\$ 2,688,854</b>	<b>\$ 2,840,894</b>	<b>\$ 3,208,356</b>	<b>\$ 3,831,042</b>	<b>\$ 5,777,842</b>	<b>\$ 3,907,860</b>

**CITY OF SOUTH PASADENA, FLORIDA**

**SCHEDULE 6**

**TAX REVENUE BY SOURCE, GENERAL FUND**

**LAST TEN FISCAL YEARS**

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Fiscal Year Ended September 30,	Ad Valorem	Franchise Fees	Utility Tax	Communications Service Tax	Total
2024	\$ 4,438,935	\$ 610,459	\$ 833,028	\$ 128,516	\$ 6,010,938
2023	3,868,420	586,210	828,575	178,071	5,461,276
2022	2,970,495	563,914	767,546	160,106	4,462,061
2021	2,514,741	530,215	734,185	164,739	3,943,880
2020	2,216,228	522,323	733,155	190,185	3,661,891
2019	2,095,658	533,672	703,744	212,307	3,545,381
2018	1,820,247	509,999	663,585	247,881	3,241,712
2017	1,730,425	473,192	650,481	233,979	3,088,077
2016	1,570,705	467,936	648,746	231,531	2,918,918
2015	894,391	490,429	632,972	241,330	2,259,122

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**SCHEDULES OF REVENUE CAPACITY INFORMATION**

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**CITY OF SOUTH PASADENA, FLORIDA**

**SCHEDULE 7**

**ASSESSED VALUE AND ACRUAL VALUE OF TAXABLE PROPERTY**

**LAST TEN FISCAL YEARS**

Fiscal Year Ended September 30,	Residential Property	Commercial Property	Governmental Property	Institutional Property	Other Real Property	Personal Property	Total Assessed Value	Less : Tax-Exempt Property and Assessed Value Differentials	Total Taxable Assessed Value	Total Direct Tax Rate
2024	\$ 1,111,379,208	\$ 139,839,617	\$ 9,383,460	\$ 58,060,323	\$ 515,295	\$ 39,222,498	\$ 1,358,400,401	\$ 451,581,005	\$ 906,819,396	5.0638
2023	981,025,663	123,165,826	8,864,517	60,840,044	473,537	36,578,433	1,210,948,020	395,585,523	815,362,497	4.9650
2022	750,534,327	111,799,966	6,031,034	57,739,560	424,290	35,333,625	961,862,802	232,267,330	729,595,472	4.2474
2021	700,467,745	109,291,465	5,574,192	59,344,003	340,345	35,116,663	910,134,413	220,058,136	690,076,277	3.7806
2020	679,175,520	102,573,317	5,039,636	57,433,419	306,241	32,506,362	877,034,495	220,500,019	656,534,476	3.5000
2019	650,233,004	93,190,898	4,876,837	55,424,780	328,937	36,112,949	840,167,405	216,587,668	623,579,737	3.5000
2018	604,199,011	90,577,695	4,363,171	53,634,619	241,263	30,317,874	783,333,633	202,539,441	580,794,192	3.2500
2017	554,928,355	88,608,662	3,588,527	57,196,449	210,427	30,406,520	734,938,940	184,848,867	550,090,073	3.2500
2016	519,146,873	84,195,176	3,108,304	36,473,740	209,884	30,100,445	673,234,422	172,125,048	501,109,374	3.2500
2015	470,490,791	74,575,275	2,999,066	36,606,693	209,236	27,467,331	612,348,392	151,684,702	460,663,690	2.0105

Source: Pinellas County Property Appraiser

**CITY OF SOUTH PASADENA, FLORIDA**

**SCHEDULE 8**

**DIRECT AND OVERLAPPING PROPERTY TAX RATES**

**LAST TEN FISCAL YEARS  
(RATES PER \$1,000 OF ASSESSED VALUE)**

Fiscal Year	City	Pinellas County				Pinellas County School Board				Other Taxing Districts					Total
		Operating	Mosquito Control	Health Department	Total County - Operating	State School	Local School	Total School Board	Transit District	Emerg. Medical Services	Pinellas Planning Council	Juvenile Welfare Board	SW Fla. Wtr. Management District	Total Other	
2024	5.0638	4.7398	0.0000	0.0713	4.8111	3.1900	2.7480	5.9380	0.7500	0.8418	0.0210	0.8250	0.2043	1.8921	18.4550
2023	4.9650	4.7398	0.0000	0.0790	4.8188	3.2150	2.7480	5.9630	0.7500	0.8775	0.0210	0.8508	0.2260	1.9753	18.4721
2022	4.2474	5.1302	0.0000	0.0790	5.2092	3.5770	2.7480	6.3250	0.7500	0.9158	0.0150	0.8981	0.2535	2.0824	18.6140
2021	3.7806	5.2755	0.0000	0.0835	5.3590	3.6790	2.7480	6.4270	0.7500	0.9158	0.0150	0.8981	0.2669	2.0958	18.4124
2020	3.5000	5.2755	0.0000	0.0835	5.3590	3.8360	2.7480	6.5840	0.7500	0.9158	0.0150	0.8981	0.2801	2.1090	18.3020
2019	3.5000	5.2755	0.0000	0.0835	5.3590	3.9790	2.7480	6.7270	0.7500	0.9158	0.0150	0.8981	0.2955	2.1244	18.4604
2018	3.2500	5.2755	0.0000	0.0835	5.3590	4.2610	2.7480	7.0090	0.7500	0.9158	0.0150	0.8981	0.3131	2.1420	18.5100
2017	3.2500	5.2755	0.0000	0.0622	5.3377	4.5700	2.7480	7.3180	0.7500	0.9158	0.0150	0.8981	0.3317	2.1606	18.8163
2016	3.2500	5.2755	0.0000	0.0622	5.3377	5.0220	2.7480	7.7700	0.7305	0.9158	0.0160	0.8981	0.3488	2.1787	19.2669
2015	2.0105	5.2755	0.0000	0.0622	5.3377	5.0930	2.7480	7.8410	0.7305	0.9158	0.0160	0.8981	0.3658	2.1957	18.1154

Notes:

1. N/A - The detail for certain overlapping property tax rates was not available.
2. The Ad valorem tax rate for the City of South Pasadena pertains to operating expenditures only, and therefore, no further breakdown of the direct rate can be shown.

Source:

Pinellas County Tax Collector

**CITY OF SOUTH PASADENA, FLORIDA**

**SCHEDULE 9**

**PRINCIPAL PROPERTY TAX PAYERS**

**AS OF SEPTEMBER 30, 2024 AND NINE YEARS AGO  
(RATES PER \$1,000 OF ASSESSED VALUE)**

Taxpayer	2024			2015		
	Taxable Assessed Value	Rank	Percentage of Total City Taxable Assessed Value	Taxable Assessed Value	Rank	Percentage of Total City Taxable Assessed Value
Pasadena Ave Landlord / Fountains Property, Inc. - Majestic Towers	\$ 39,697,507	1	4.87%	\$ 22,614,217	1	5.20%
Waters Pointe Apartments LLC	37,750,000	2	4.63%	19,000,000	3	4.37%
Palms of Pasadena Hospital, Inc.	29,744,133	3	3.65%	22,536,094	2	5.18%
South Pasadena R2G Owner, LLC	28,450,000	4	3.49%	--		0.00%
Bay Pointe Tower Apartments LLC	13,500,000	5	1.66%	--		0.00%
Causeway Village MHC LLC	14,144,921	6	1.73%	7,560,180	5	1.74%
Pasadena Bayside LLC	11,525,000	7	1.41%	--		0.00%
Extra Space Properties Two LLC	11,712,800	8	1.44%	--		0.00%
Duke Energy Florida / Progress Energy	8,009,191	9	0.98%	5,379,385	8	1.24%
Publix Super Markets	7,284,420	10	0.89%	6,485,418	6	1.49%
V.V. FL, Inc. (Pasadena Shopping Center)	--		--	11,901,151	4	2.74%
Serenity at St. Petersburg LLC	--		--	5,940,000	7	1.37%
Denasan LLC (Sweetbay)	--		--	4,175,000	9	0.96%
N M E Hospitals Inc. (Pasadena Prof. Medical Bldg)	--		--	4,000,000	10	0.92%
<b>Total Principal Taxpayers</b>	<b>201,817,972</b>		<b>24.75%</b>	<b>109,591,445</b>		<b>25.20%</b>
<b>All Other Taxpayers</b>	<b>613,544,525</b>		<b>75.25%</b>	<b>325,264,938</b>		<b>74.80%</b>
<b>Total</b>	<b>\$ 815,362,497</b>		<b>100.00%</b>	<b>\$ 434,856,383</b>		<b>100.00%</b>

Source:

Pinellas County Property Appraiser

# CITY OF SOUTH PASADENA, FLORIDA

## SCHEDULE 10

### PROPERTY TAX LEVIES AND COLLECTIONS

#### LAST TEN FISCAL YEARS

Fiscal Year Ended September 30,	Taxes Levied for the Fiscal Year	Collected within the Fiscal Year of the Levy	
		Amount	Percentage of Levy
2024	\$ 4,591,952	\$ 4,438,935	96.67%
2023	4,048,275	3,868,420	95.56%
2022	3,098,884	2,970,495	95.86%
2021	2,608,903	2,514,741	96.39%
2020	2,297,872	2,216,228	96.45%
2019	2,185,025	2,095,658	95.91%
2018	1,887,582	1,820,247	96.43%
2017	1,787,793	1,730,425	96.79%
2016	1,628,606	1,570,705	96.44%
2015	926,164	894,391	96.57%

Notes:

Subsequent year collections are minimal, therefore only total tax collected within the fiscal year is presented.

Source:

Pinellas County Property Appraiser

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**SCHEDULES OF DEBT CAPACITY INFORMATION**

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**CITY OF SOUTH PASADENA, FLORIDA**

**SCHEDULE 11**

**RATIOS OF OUTSTANDING DEBT BY TYPE**

**LAST TEN FISCAL YEARS**

Fiscal Year	Governmental Activities	Governmental Activities	Governmental Activities	Total Debt	Percentage of Personal Income	Per Capita
	Capital Lease Obligation	Revenue Bonds Payable	Right-to Use Subscription Liability (SBITA)			
2024	\$ --	\$ 9,124,000	\$ --	\$ 9,124,000	0.519%	\$ 1,693
2023	--	9,657,000	36,041	9,693,041	0.577%	1,833
2022	--	--	71,524	71,524	0.004%	13
2021	--	--	--	--	0.000%	--
2020	--	--	--	--	0.000%	--
2019	--	--	--	--	0.000%	--
2018	--	--	--	--	0.000%	--
2017	--	--	--	--	0.000%	--
2016	--	--	--	--	0.000%	--
2015	686	--	--	686	0.000%	--

Notes:

1. The Constitution of the State of Florida, Florida Statute 200.181 and the Charter of the City of South Pasadena, Florida set no legal debt margin.
2. The City did have any business-type activities debt during the ten year period.

**CITY OF SOUTH PASADENA, FLORIDA**

**SCHEDULE 12**

**DIRECT AND OVERLAPPING GOVERNMENT ACTIVITIES DEBT**

**AS OF SEPTEMBER 30, 2024**

Governmental Unit	Debt Outstanding	(1) Estimated Percentage Applicable	Estimated Share of Overlapping Debt
Overlapping debt:			
Pinellas County SBITAs Outstanding (2)	\$ 5,077,200	0.733%	\$ 37,200
Pinellas County Leases (2)	30,540,960	0.733%	223,769
Pinellas County Notes Outstanding (2)	<u>                  --</u>	0.733%	<u>                  --</u>
	<u>\$ 35,618,160</u>		260,968
City direct debt	<u>\$ 9,693,041</u>		<u>9,693,041</u>
Total direct and overlapping debt			<u>\$ 9,954,009</u>
Total direct and overlapping debt per capita			<u>\$ 1,882</u>

Note:

(1) The City's share is calculated based on the ratio of the 2023 City Taxable Value of \$815,362,497 to the County's Taxable Value of \$110,826,846,451.

(2) The City of South Pasadena is not responsible for the debt of the County.

Source:

Pinellas County Property Appraiser  
Pinellas County School Board

**CITY OF SOUTH PASADENA, FLORIDA**

**SCHEDULE 13**

**PLEDGED-REVENUE COVERAGE**

**LAST TEN FISCAL YEARS**

<u>Year</u>	<u>Revenue Source (1)</u>	<u>Less: Operating Expenses (2)</u>	<u>Add: Depreciation</u>	<u>Net Available Revenue</u>	<u>Principal</u>	<u>Interest</u>	<u>Coverage</u>
2024	\$ 5,971,307	\$ 7,553,823	\$ --	\$ (1,582,516)	\$ 533,000	\$ 372,760	(1.75)
2023	7,966,827	6,885,948	--	1,080,879	278,483	178,393	2.37
2022	--	--	--	--	--	--	--
2021	--	--	--	--	--	--	--
2020	--	--	--	--	--	--	--
2019	--	--	--	--	--	--	--
2018	--	--	--	--	--	--	--
2017	--	--	--	--	--	--	--
2016	--	--	--	--	--	--	--
2015	--	--	--	--	--	--	--

(1) On April 14, 2023, the City issued the Capital Improvement Revenue Bonds, Series 2023, in the amount of \$9,900,000. The bonds will be repaid from non-pledged, non-Ad Valorem revenues. There has been no specific revenue source pledged towards payment of the SBITA obligation. The revenue source amount includes all Governmental Funds' revenues excluding Ad-Valorem revenues. No new indebtedness has been issued for which specific revenue sources have been pledged.

(2) Operating expenses include all Governmental Funds' expenditures exclusive of capital outlay expenditures.

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**SCHEDULES OF DEMOGRAPHIC AND  
ECONOMIC INFORMATION**

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**CITY OF SOUTH PASADENA, FLORIDA**

**SCHEDULE 14**

**DEMOGRAPHIC AND ECONOMIC STATISTICS**

**LAST TEN CALENDAR YEARS**

<u>Year</u>	<u>Population (1)</u>	<u>Personal Income (2)</u>	<u>Per Capita Personal Income (1)</u>	<u>Median Age (3)</u>	<u>School Enrollment (4)</u>	<u>Unemployment Rate (5)</u>
2024	5,389	\$ 1,758,292,580	\$ 55,544	69.8	91,021	3.60%
2023	5,288	\$ 1,678,782,277	\$ 46,038	70.5	93,702	3.10%
2022	5,319	1,604,008,439	38,954	70.5	95,446	2.50%
2021	5,342	1,469,989,593	38,931	70.5	96,068	3.50%
2020	5,358	1,378,872,247	38,803	70.6	99,798	5.50%
2019	5,344	1,325,891,784	40,801	70.4	100,987	2.70%
2018	5,245	1,249,843,004	38,890	70.2	101,824	3.00%
2017	5,317	1,201,817,154	38,718	69.6	103,481	3.50%
2016	5,153	1,153,032,216	36,359	69.5	103,768	4.50%
2015	5,123	1,095,696,663	31,377	69.5	103,391	4.70%

Sources:

- (1) United States Census Bureau
- (2) U. S. Department of Commerce - Bureau of Economic Analysis Numbers for Pinellas County used to approximate South Pasadena.
- (3) Pinellas County Economic Development Department.
- (4) Florida Department of Education - elementary through high school for Pinellas County School District.
- (5) U. S. Department of Labor - Bureau of Labor Statistics.

**CITY OF SOUTH PASADENA, FLORIDA**

**SCHEDULE 15**

**PRINCIPAL EMPLOYERS, PINELLAS COUNTY**

**CURRENT YEAR AND NINE YEARS AGO**

Employer	2024		2014	
	Employees	Rank	Employees	Rank
Raymond James Financial	4,000	1	3,500	1
Home Shopping Network	2,000	2	2,800	2
Tech Data Corp.	2,000	3	1,500	7
Spectrum / Bright House Networks	2,000	4	2,000	3
Fidelity Information Svc.	1,500	5	1,800	4
Nielsen Media Research	1,500	6	1,800	5
Jabil Circuit Inc.	1,500	7	1,600	6
Honeywell Aerospace	1,500	8	1,500	8
Valpak Direct Marketing Systems	1,500	9	--	--
Superior Uniform Group	1,000	10	--	--
ThinkDirect Marketing Group	--	--	1,000	9
Ceridian Benefits Services, Inc.	--	--	1,000	10
	<u>18,500</u>		<u>18,500</u>	

Note:

Numbers are based on Pinellas County since numbers for South Pasadena are not available.  
 The percentage of each employer's employment to the total is not presented as the total Pinellas County employment amount is not available.

Source:

Pinellas County Economic Development

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**SCHEDULES OF OPERATING INFORMATION**

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**CITY OF SOUTH PASADENA, FLORIDA**

**SCHEDULE 16**

**FULL-TIME EQUIVALENT CITY GOVERNMENT EMPLOYEES BY FUNCTION / PROGRAM**

**LAST TEN FISCAL YEARS**

Function / Program	Full-time Equivalent Employees as of September 30,									
	2024	2023	2022	2021	2020	2019	2018	2017	2016	2015
General government										
Legislative	-	-	-	-	-	-	-	-	-	-
Administration	3.0	3.0	3.0	3.0	3.0	3.0	3.0	3.0	3.0	3.0
Financial Administration	4.0	3.5	3.75	3.0	3.0	3.0	3.0	3.0	3.0	3.0
Fire										
Administration	3.0	3.0	3.0	3.0	3.0	3.0	3.0	3.0	3.0	3.0
Fire Operations	18.0	18.0	17.0	17.0	18.0	18.0	18.0	16.0	15.0	15.0
Fire Inspections	-	-	-	-	-	-	-	-	-	-
Public Works										
Administration	2.0	2.0	2.0	2.0	2.0	2.0	2.0	2.0	2.0	2.0
Parks / Horticulture	1.0	1.0	1.0	1.0	1.0	1.0	1.0	1.0	1.0	2.0
Bldg / Parks / Facility Maint.	7.0	7.0	6.0	6.0	4.0	6.0	6.0	6.0	6.0	4.0
Building Permitting / Licensing										
Administration	3.0	3.5	3.0	3.0	2.0	2.0	3.0	3.0	3.0	3.0
Inspectors	1.0	1.0	1.0	-	0.75	0.75	0.5	-	-	1.0
Code Enforcement	-	-	-	-	-	-	-	-	-	-
	<u>42.00</u>	<u>42.00</u>	<u>39.75</u>	<u>38.00</u>	<u>36.75</u>	<u>38.75</u>	<u>39.50</u>	<u>37.00</u>	<u>36.00</u>	<u>36.00</u>

Source:

City of South Pasadena Finance Department

**CITY OF SOUTH PASADENA, FLORIDA**

**SCHEDULE 17**

**OPERATING INDICATORS BY FUNCTION / PROGRAM**

**LAST TEN FISCAL YEARS**

<u>Function/Program</u>	<u>2024</u>	<u>2023</u>	<u>2022</u>	<u>2021</u>	<u>2020</u>	<u>2019</u>	<u>2018</u>	<u>2017</u>	<u>2016</u>	<u>2015</u>
Fire										
EMS responses	2,944	2,683	2,505	2,589	2,761	2,991	2,895	2,652	2,540	2,507
Fire dept. responses	591	619	504	483	518	497	503	755	783	702
Water										
New connections	--	--	--	--	--	--	--	--	--	--
Avg. daily consumption (thousands of gallons)	479	486	502	496	512	437	470	480	461	469
Sewer										
Average daily flow (mgd)	0.55	0.46	0.47	0.51	0.49	0.50	0.52	0.52	0.55	0.53

Sources:

City of South Pasadena Fire and Public Works Departments

**CITY OF SOUTH PASADENA, FLORIDA**

**SCHEDULE 18**

**CAPITAL ASSET STATISTICS BY FUNCTION / PROGRAM**

**LAST TEN FISCAL YEARS**

<u>Function/Program</u>	<u>2024</u>	<u>2023</u>	<u>2022</u>	<u>2021</u>	<u>2020</u>	<u>2019</u>	<u>2018</u>	<u>2017</u>	<u>2016</u>	<u>2015</u>
Police	----- Provided by Pinellas County Sheriff's Department (two patrol cars provide 24-hour protection) -----									
Fire										
Stations	1	1	1	1	1	1	1	1	1	1
Public works										
Streets (miles)	4.23	4.23	4.23	4.23	4.23	4.23	4.23	4.23	4.23	4.23
Recreation										
Number of playgrounds	1	1	1	1	1	1	1	1	1	1
Parks (acres)	3.32	3.32	3.32	3.32	3.32	3.32	3.32	3.32	3.32	3.32
Tennis courts	2	2	2	2	2	2	2	2	2	2
Water	----- Provided by the City of St. Petersburg -----									
Wastewater										
Sanitary sewers (miles)	7	7	7	7	7	7	7	7	7	7
Treatment capacity (mgd)	0.67	0.67	0.67	0.67	0.67	0.67	0.67	0.67	0.67	0.67

Sources:

City of South Pasadena Fire and Public Works Departments

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## **REPORTING SECTION**

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**Independent Auditors' Report on Internal Control over Financial Reporting and on Compliance and Other Matters Based on an Audit of Financial Statements Performed in Accordance with *Government Auditing Standards***

To the Honorable Mayor, City Commission  
**City of South Pasadena, Florida**

We have audited, in accordance with the auditing standards generally accepted in the United States of America (“GAAS”) and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States (“*Government Auditing Standards*”), the financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of South Pasadena Florida (the “City”), as of and for the year ended September 30, 2024, and the related notes to the financial statements, which collectively comprise the City’s basic financial statements, and have issued our report thereon dated August 29, 2025.

**Report on Internal Control Over Financial Reporting**

In planning and performing our audit of the financial statements, we considered the City’s internal control over financial reporting (internal control) as a basis for designing audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the City’s internal control. Accordingly, we do not express an opinion on the effectiveness of the City’s internal control.

*A deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the City’s financial statements will not be prevented, or detected and corrected, on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies, and therefore, material weaknesses or significant deficiencies may exist that were not identified. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. We identified certain deficiencies in internal control, described in the schedule of findings and responses as items SD2024-001 and SD2024-002 that we considered to be significant deficiencies.

### ***Report on Compliance and Other Matters***

As part of obtaining reasonable assurance about whether the City's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the financial statements. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed an instance of noncompliance or other matters that are required to be reported under *Government Auditing Standards* and which is described in the accompanying schedule of findings and responses as SD2024-001.

### **City's Response to Finding**

*Government Auditing Standards* requires the auditor to perform limited procedures on the City's response to the findings identified in our audit and described in the accompanying schedule of findings and responses. The City's response was not subjected to the other auditing procedures applied in the audit of the financial statements and, accordingly, we express no opinion on the response.

### ***Purpose of This Report***

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the City's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the City's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

***CBIZ CPAs P.C.***

Tampa, FL  
August 29, 2025

# CITY OF SOUTH PASADENA, FLORIDA

## SCHEDULE OF FINDINGS AND RESPONSES

FOR THE FISCAL YEAR ENDED SEPTEMBER 30, 2024

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### FINANCIAL STATEMENT FINDING

#### SIGNIFICANT DEFICIENCY

#### SD 2024-001 – NON-COMPLIANCE WITH FLORIDA STATUTES

##### *Criteria*

Section 218.39(1), Florida Statutes, requires that a local government shall have an annual financial audit of its accounts and records completed within nine (9) months after the end of its fiscal year.

##### *Condition*

The City did not issue and submit/file the September 30, 2024 financial statements with the Auditor General or the Annual Financial Report (“AFR”) to the Florida Department of Financial Services by June 30, 2025, as required by Florida Statutes.

##### *Cause*

Issues related to the hurricane impacted the financial close process and delayed completion of the financial statements.

##### *Effect*

The City was not in compliance with the timely submission of the annual financial report to the Auditor General by June 30, 2025 as required by State Statute.

##### *Recommendation*

The City should ensure that adequate procedures and internal controls are in place to ensure that the financial statements are submitted in a timely manner. These controls should include controls requiring the reconciliation of account balances to the appropriate supporting documentation (e.g., general ledger, internal reports, note disclosures, etc.), the use of a disclosure checklist, and adequate training of staff with required accounting and financial reporting standards.

##### *Views of Responsible Officials*

The City of South Pasadena was heavily impacted by Hurricanes Helene and Milton. Addressing damage to City facilities, FEMA policies and reporting, and insurance processes/claims significantly affected workloads while reducing resources. The storm damage sustained by the community was unprecedented and ultimately impacted the financial close and audit timeline.

**CITY OF SOUTH PASADENA, FLORIDA**  
**SCHEDULE OF FINDINGS AND RESPONSES (CONTINUED)**  
**FOR THE FISCAL YEAR ENDED SEPTEMBER 30, 2024**

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**FINANCIAL STATEMENT FINDING (Continued)**

**SD 2024-002 – FINANCIAL CLOSE**

*Criteria*

The City should implement Accounting Policies and Procedures to ensure closing procedures are sufficient to produce accurate and reliable financial information. Such policies and procedures should consider establishing proper controls which are designed and implemented to address the financial close and reporting process of the City.

*Condition*

We noted that City's accounting and reporting processes and year-end financial close was delayed for the fiscal year 2024 audit. The timely preparation and issuance of financial statements in accordance with generally accepted accounting principles (GAAP) requires the City to prepare information for the audit, including timely closing of the accounting records, reconciliations, preparation of workpapers to support the significant account balances and providing necessary documents needed for the auditors to perform their procedures.

*Cause*

There is no formal timetable for year-end closing procedures.

*Effect*

Lack of timely and complete financial reporting procedures increases the risk of inaccurate financial information and financial reporting errors that may not be identified in a timely manner.

*Recommendation*

We recommend that the City strengthen the year-end reconciliation and closing procedures to ensure financial accounts are reviewed and approved on a timely basis.

**CITY OF SOUTH PASADENA, FLORIDA**  
**SCHEDULE OF FINDINGS AND RESPONSES (CONTINUED)**  
**FOR THE FISCAL YEAR ENDED SEPTEMBER 30, 2024**

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**FINANCIAL STATEMENT FINDING (CONTINUED)**

**SD 2024-002 – FINANCIAL CLOSE (CONTINUED)**

*View of Responsible Official and Planned Corrective Action*

Finance will develop a checklist and timetable of closing procedures, reconciliations and workpapers. During this fiscal year's audit, new workpapers were required to be prepared by city staff that were formerly prepared by our previous auditors. An evaluation of staffing or budgeting of overtime may need to be done to meet the expected timetable. Some reconciliations, such as fixed assets, may differ in time needed depending on complexity. The fiscal year 2024 reconciliation of fixed assets included the analysis of final Fire Station Construction work in process. The compilation and allocation of building and equipment cost took more staff time than normally required for fixed assets.

The City currently provides continuing education for finance staff, but specific areas of concentration will focus on compensated absences, OPEB and Pension Accounting and disclosures and Subscription Based Information Technology Arrangements. Our new auditors have offered some in-house training available through the firm which the City would like to take advantage of.

**Management Letter in Accordance with the  
Rules of the Auditor General for the State of Florida**

To the Honorable Mayor, City Commission  
City of South Pasadena, Florida

***Report on the Financial Statements***

We have audited the financial statements of the City of South Pasadena, Florida (the “City”), as of and for the fiscal year ended September 30, 2024, and have issued our report thereon dated August 29, 2025.

***Auditors’ Responsibility***

We conducted our audit in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States and Chapter 10.550, Rules of the Auditor General.

***Other Reporting Requirements***

We have issued our Independent Auditors’ Report on Internal Control over Financial Reporting and on Compliance and Other Matters Based on an Audit of Financial Statements Performed in Accordance with *Government Auditing Standards*, Schedule of Findings and Responses, and Independent Accountants’ Report on an examination conducted in accordance with *AICPA Professional Standards*, AT-C Section 315, regarding compliance requirements in accordance with Chapter 10.550, Rules of the Auditor General. Disclosures in those reports and schedules, which are dated August 29, 2025, should be considered in conjunction with this management letter.

***Prior Audit Findings***

Section 10.554(1)(i)1., Rules of the Auditor General, requires that we determine whether or not corrective actions have been taken to address findings and recommendations made in the preceding annual financial audit report. There were no findings or recommendations made in the preceding financial report.

### ***Official Title and Legal Authority***

Section 10.554(1)(i)4., Rules of the Auditor General, requires that the name or official title and legal authority for the primary government and each component unit of the reporting entity be disclosed in this management letter, unless disclosed in the notes to the financial statements. This information is disclosed in Note 1 to the financial statements.

### ***Financial Condition and Management***

Section 10.554(1)(i)5.a. and 10.556(7), Rules of the Auditor General, require us to apply appropriate procedures and communicate the results of our determination as to whether or not the City has met one or more of the conditions described in Section 218.503(1), Florida Statutes, and to identify the specific condition(s) met. In connection with our audit, we determined that the City did not meet any of the conditions described in Section 218.503(1), Florida Statutes, as of and for the fiscal year ended September 30, 2024.

Pursuant to Sections 10.554(1)(i)5.b. and 10.556(8), Rules of the Auditor General, we applied financial condition assessment procedures for the City as of September 30, 2024. It is management's responsibility to monitor the City's financial condition, and our financial condition assessment was based in part on representations made by management and the review of financial information provided by same. The results of our procedures disclosed no matters that are required to be reported. Our assessment was performed as of the fiscal year end.

Section 10.554(1)(i)2., Rules of the Auditor General, requires that we communicate any recommendations to improve financial management. In connection with our audit, we did identify items SD2024-001 and SD2024-002 in the accompanying Schedule of Findings and Responses.

### ***Deepwater Horizon Oil Spill***

Section 10.556(10)(e), Rules of the Auditor General, requires a determination of the City's compliance with Federal and State laws, regulations, contracts or grant agreements related to the receipt and expenditures of funds related to the Deepwater Horizon oil spill. The City's Deepwater Horizon oil spill funds received are unrestricted and, therefore, do not have related compliance requirements.

### ***Property Assessed Clean Energy (PACE) Program***

Section 10.554(1)(i)6.a., Rules of the Auditor General, requires a statement as to whether a PACE program authorized pursuant to Section 163.081 or Section 163.082, Florida Statutes, did/did not operate within the City's geographical boundaries during the fiscal year under audit. There was no PACE Program operating within the City's geographical boundaries.

### ***Special District Component Units***

Section 10.554(1)(i)5.c., Rules of the Auditor General, requires, if appropriate, that we communicate the failure of a special district that is a component unit of a county, municipality, or special district, to provide the financial information necessary for proper reporting of the component unit within the audited financial statements of the county, municipality, or special district in accordance with Section 218.39(3)(b), Florida Statutes. In connection with our audit, we did not note any special district component units that failed to provide the necessary information for proper reporting in accordance with Section 218.39(3)(b), Florida Statutes.

***Additional Matters***

Section 10.554(1)(i)3., Rules of the Auditor General, requires us to communicate noncompliance with provisions of contracts or grant agreements, or fraud, waste, or abuse, that have occurred or is likely to have occurred, that has an effect on the financial statements that is less than material but warrants the attention of those charged with governance. In connection with our audit, we did not note any such findings.

***Purpose of this Letter***

Our management letter is intended solely for the information and use of the Legislative Auditing Committee, members of the Florida Senate and the Florida House of Representatives, the Florida Auditor General, Federal and other granting agencies and the City Commission and management of the City, and is not intended to be and should not be used by anyone other than these specified parties.

*CBIZ CPAs P.C.*

Tampa, FL  
August 29, 2025



CBIZ CPAs P.C.

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**Independent Accountants' Report on Compliance**  
**Pursuant to Section 218.415, Florida Statutes**

To the Honorable Mayor, City Commission and City Manager  
**City of South Pasadena, Florida**

We have examined the City of South Pasadena, Florida (the "City") compliance with Section 218.415, Florida Statutes, Local Government Investment Policies for the fiscal year ended September 30, 2024. Management of the City is responsible for the City's compliance with the specified requirements. Our responsibility is to express an opinion on the City's compliance based on our examination.

Our examination was conducted in accordance with attestation standards established by the American Institute of Certified Public Accountants. Those standards require that we plan and perform the examination to obtain reasonable assurance about whether the City complied, in all material respects, with the specified requirements referenced above. An examination involves performing procedures to obtain evidence about whether the City complied with the specified requirements. The nature, timing, and extent of the procedures selected depend on our judgment, including an assessment of the risks of material noncompliance, whether due to fraud or error. We believe that the evidence we obtained is sufficient and appropriate to provide a reasonable basis for our opinion.

We are required to be independent of the City and to meet our other ethical responsibilities in accordance with relevant ethical requirements relating to the engagement.

Our examination does not provide a legal determination on the City's compliance with specified requirements.

In our opinion, the City complied, in all material respects, with Section 218.415, Florida Statutes, as of and for the fiscal year ended September 30, 2024.

This report is intended to describe our testing of compliance with Section 218.415, Florida Statutes, and is not suitable for any other purpose.

*CBIZ CPAs P.C.*

Tampa, FL  
August 29, 2025