



AUDITOR GENERAL
WILLIAM O. MONROE, CPA



P.K. YONGE DEVELOPMENTAL RESEARCH SCHOOL
FLORIDA EDUCATION FINANCE PROGRAM (FEFP)
FULL-TIME EQUIVALENT (FTE) STUDENTS

For the Fiscal Year Ended June 30, 2006

General oversight and guidance is provided to the School by an advisory body, pursuant to Section 1002.32 (8), Florida Statutes. The board was composed of the following members during our examination period:

Director of the School

Dr. Frances M. Vandiver

Dean of the College of Education

Dr. Catherine Emihovich

Faculty Members

Dr. Jim Doud, University

Ms. Ashley Pennypacker-Vogt

Mr. Lawson Brown

Mr. Stephen Burgin

Parent Representatives

Ms. Kathy Olmos

Ms. Towana Luckie

Ms. Linda Garcia

Ms. Coleen Palmquist

Ms. Michelle Suarez

Ms. Trish Keohane

Ms. Marta Pollitt, Secretary

Ms. Dee Palmer, Non-Instructional

Community Members

Ms. Karen Specie, Chairperson

Mr. Steve Pennypacker

Ms. Rosa Williams

Mr. Robert Hutson

Mr. David Worthy

Student Representative

Robert Hutson

This examination was conducted by Ted Montgomery and supervised by J. David Hughes, CPA. Please address inquiries regarding this report to Joseph L. Williams, CPA, Audit Manager, via e-mail at joewilliams@aud.state.fl.us or by telephone at (850) 414-9941.

This report, as well as other audit reports prepared by the Auditor General, can be obtained on our Web site (<http://www.state.fl.us/audgen>); by telephone at (850) 487-9024; or by mail at G74 Claude Pepper Building, 111 West Madison Street, Tallahassee, Florida 32399-1450.

P.K. Yonge Developmental Research School
 Full-Time Equivalent (FTE) Students
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 For the Fiscal Year Ended June 30, 2006

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WILLIAM O. MONROE, CPA
AUDITOR GENERAL

AUDITOR GENERAL STATE OF FLORIDA

G74 Claude Pepper Building
111 West Madison Street
Tallahassee, Florida 32399-1450



850/488-5534/SC 278-5534
Fax: 488-6975/SC 278-6975

The President of the Senate, the Speaker of the
House of Representatives, and the
Legislative Auditing Committee

INDEPENDENT AUDITOR'S REPORT P.K. YONGE DEVELOPMENTAL RESEARCH SCHOOL FULL-TIME EQUIVALENT (FTE) STUDENTS

We have examined management's assertion, included in its representation letter dated April 25, 2007, that the P.K. Yonge Developmental Research School complied with the State requirements governing the determination and reporting of the number of full-time equivalent (FTE) students under the Florida Education Finance Program (FEFP) for the fiscal year ended June 30, 2006. These requirements are found primarily in Sections 1011.60, 1011.61, and 1011.62, Florida Statutes; State Board of Education Rules, Chapter 6A-1, Florida Administrative Code; and the *FTE General Instructions* issued by the Department of Education. As discussed in the representation letter, management is responsible for the School's compliance with State requirements. Our responsibility is to express an opinion on the School's compliance based on our examination.


Our examination was conducted in accordance with attestation standards established by the American Institute of Certified Public Accountants and the standards applicable to attestation engagements contained in *Government Auditing Standards* issued by the Comptroller General of the United States and, accordingly, included examining, on a test basis, evidence about the School's compliance with the aforementioned State requirements and performing such other procedures as we considered necessary in the circumstances. We believe that our examination provides a reasonable basis for our opinion. The legal determination of the School's compliance with these requirements is, however, ultimately the responsibility of the Department of Education.

In our opinion, the P.K. Yonge Developmental Research School complied, in all material respects, with State requirements governing the determination and reporting of the number of full-time equivalent (FTE) students under the Florida Education Finance Program (FEFP) for the fiscal year ended June 30, 2006.

The results of our examination disclosed instances of noncompliance with the State requirements mentioned above. We considered these instances of noncompliance in forming our opinion regarding management's assertion and these items did not affect our opinion as stated above. All of the instances of noncompliance disclosed by our examination procedures are discussed in SCHEDULE D. The impact of those instances of noncompliance on the School's reported number of full-time equivalent (FTE) students is presented in SCHEDULE A, SCHEDULE B, SCHEDULE C, and SCHEDULE D.

This report is intended for the information of the Legislative Auditing Committee, members of the Florida Senate and the Florida House of Representatives, the State Board of Education, the Department of Education, and the P.K. Yonge Developmental Research School. Copies of this report are available pursuant to Section 11.45(4)(c), Florida Statutes, and its distribution is not limited.

Respectfully submitted,



William O. Monroe, CPA

May 23, 2007

SCHEDULE A

P.K. Yonge Developmental Research School
 Full-Time Equivalent (FTE) Students
POPULATIONS, SAMPLES, AND TEST RESULTS
 For the Fiscal Year Ended June 30, 2006

<u>Description</u> ¹	<u>Number of Students (w/Exceptions)</u>	<u>% of Pop. (Sample)</u>	<u>Number of Unweighted FTE</u> ²	<u>% of Pop. (Sample)</u>
1. <u>Basic</u>				
Population ³	940	100.00%	907.1148	100.00%
Sample Size ⁴	25	2.66%	23.2550	2.56%
Students w/Exceptions	(0)	(0.00%)	-	-
Net Audit Adjustments ⁵	-	-	(.1500)	-
2. <u>Basic with ESE Services</u>				
Population ³	259	100.00%	253.4500	100.00%
Sample Size ⁴	22	8.49%	20.7750	8.20%
Students w/Exceptions	(2)	(9.09%)	-	-
Net Audit Adjustments ⁵	-	-	.1500	-

<u>All Programs</u>				
Population ³	1,199	100.00%	1,160.5648	100.00%
Sample Size ⁴	47	3.92%	44.0300	3.79%
Students w/Exceptions	(2)	(4.26%)	-	-
Net Audit Adjustments ⁵	-	-	.0000	-

The accompanying notes are an integral part of this schedule.

SCHEDULE A (Continued)

P.K. Yonge Developmental Research School
 Full-Time Equivalent (FTE) Students
POPULATIONS, SAMPLES, AND TEST RESULTS
 For the Fiscal Year Ended June 30, 2006

<u>Description</u> ¹	<u>Number of Teachers (w/Exceptions)</u>	<u>% of Pop. (Sample)</u>
<u>Teachers</u>		
Population ³	0	0.00%
Sample Size ⁴	0	0.00%
Teachers w/Exceptions	(0)	(0.00%)

¹ See NOTE A6.

² Unweighted full-time equivalent (FTE) students represents FTE prior to the application of the applicable cost factor for each program. (See SCHEDULE B and NOTE A4.)

³ The population shown for the number of students is the total number of students in each program at the School. The population shown for full-time equivalent (FTE) students is the total FTE reported for the fiscal year ended June 30, 2006. The population shown for teachers is the total number of teachers who taught Exceptional courses, if any. (All of the School's students who were reported in Basic with ESE Services were enrolled in Basic education courses and were provided Exceptional services on a consultative basis only.) (See NOTE A5.)

⁴ See NOTE B.

⁵ Our audit adjustments present the net effects of the instances of noncompliance disclosed by our examination procedures, including those related to our tests of teacher certification. Our audit adjustments generally reclassify reported FTE to Basic education, except for noncompliance involving a student's enrollment or attendance, in which case the audit adjustment take the reported FTE to zero.

The accompanying notes are an integral part of this schedule.

SCHEDULE B

P.K. Yonge Developmental Research School
 Full-Time Equivalent (FTE) Students
EFFECT OF AUDIT ADJUSTMENTS ON WEIGHTED FTE
(For Illustrative Purposes Only)
 For the Fiscal Year Ended June 30, 2006

<u>No. Program</u> ¹	<u>Net Audit Adjustment</u> ²	<u>Cost Factor</u>	<u>Weighted FTE</u> ³
102 Basic 4-8	(.0750)	1.000	(.0750)
103 Basic 9-12	(.0750)	1.113	(.0835)
112 Grades 4-8 with ESE Services	.0750	1.000	.0750
113 Grades 9-12 with ESE Services	<u>.0750</u>	1.113	<u>.0835</u>
Total	<u>.0000</u>		<u>.0000</u>

¹ See NOTE A6.

² These adjustments are for unweighted FTE. (See SCHEDULE C.)

³ *Weighted FTE adjustments are presented for illustrative purposes only; they do not take special program caps or allocation factors into consideration and are not intended to indicate the FTE used to compute the dollar value of audit adjustments. That computation is the responsibility of the Department of Education. (See NOTE A4.)*

The accompanying notes are an integral part of this schedule.

SCHEDULE C

P.K. Yonge Developmental Research School
Full-Time Equivalent (FTE) Students
AUDIT ADJUSTMENTS BY SCHOOL
For the Fiscal Year Ended June 30, 2006

<u>No. Program</u>	<u>Audit Adjustments</u> ¹
102 Basic 4-8	(.0750)
103 Basic 9-12	(.0750)
112 Grades 4-8 with ESE Services	.0750
113 Grades 9-12 with ESE Services	<u>.0750</u>
Total	<u>.0000</u>

¹ These adjustments are for unweighted FTE. (See NOTE A4.)

The accompanying notes are an integral part of this schedule.

SCHEDULE D

P.K. Yonge Developmental Research School
 Full-Time Equivalent (FTE) Students
FINDINGS AND AUDIT ADJUSTMENTS
 For the Fiscal Year Ended June 30, 2006

Overview

Management is responsible for determining and reporting the number of full-time equivalent (FTE) students under the Florida Education Finance Program (FEFP) in compliance with State requirements. These requirements are found primarily in Sections 1011.60, 1011.61, and 1011.62, Florida Statutes; State Board of Education Rules, Chapter 6A-1, Florida Administrative Code; and the *FTE General Instructions* issued by the Department of Education. The P.K. Yonge Developmental Research School complied, in all material respects, with State requirements governing the determination and reporting of FTE for the fiscal year ended June 30, 2006. All of the instances of noncompliance disclosed by our examination procedures are discussed below and require management's attention and action, as recommended on page 8.

Findings

**Net Audit
 Adjustment
(Unweighted FTE)**

Our examination included the July and October 2005 surveys and the February and June 2006 surveys. (See NOTE A5.) Unless otherwise specifically stated, the findings and audit adjustments presented herein are for the October 2005 survey or the February 2006 survey or both. Accordingly, our findings do not mention specific surveys unless necessary for a complete understanding of the instances of noncompliance being disclosed.

- [Ref. 39101] The course schedules for two Exceptional students were incorrectly reported in programs other than Exceptional education. The course schedules for Exceptional students should be reported entirely in Exceptional education.

We made the following audit adjustment:

102 Basic 4-8	(.0750)	
103 Basic 9-12	(.0750)	
112 Grades 4-8 with ESE Services	.0750	
113 Grades 9-12 with ESE Services	<u>.0750</u>	<u>.0000</u>
		<u>.0000</u>

The accompanying notes are an integral part of this schedule.

SCHEDULE E

P.K. Yonge Developmental Research School
Full-Time Equivalent (FTE) Students
RECOMMENDATIONS AND REGULATORY CITATIONS
For the Fiscal Year Ended June 30, 2006

Recommendations

We recommend that management exercise more care and take corrective action, as appropriate, to ensure that Exceptional students' schedules are reported in accordance with FTE reporting requirements.

The absence of statements in this report regarding practices and procedures followed by the School should not be construed as acceptance, approval, or endorsement of those practices and procedures. Additionally, the specific nature of this report does not limit or lessen the School's obligation to comply with all State requirements governing full-time equivalent (FTE) students and the Florida Education Finance Program (FEFP).

Regulatory Citations

Reporting

- Section 1011.60, F.S. Minimum Requirements of the Florida Education Finance Program (FEFP)
- Section 1011.61, F.S. Definitions
- Section 1011.62, F.S. Funds for Operation of Schools
- Rule 6A-1.0451, F.A.C. FEFP Student Membership Surveys
- Rule 6A-1.04513, F.A.C. Maintaining Auditable FTE Records
- FTE General Instructions 2005-2006

The accompanying notes are an integral part of this schedule.

SCHEDULE F

P.K. Yonge Developmental Research School
Full-Time Equivalent (FTE) Students
SUMMARY OF MANAGEMENT'S RESPONSE
For the Fiscal Year Ended June 30, 2006

Management agreed with our findings and recommendations.

A copy of management's response may be found on page 13 of this report.

The accompanying notes are an integral part of this schedule.

P.K. Yonge Developmental Research School
Full-Time Equivalent (FTE) Students
NOTES TO SCHEDULES
For the Fiscal Year Ended June 30, 2006

NOTE A - SUMMARY

A summary discussion of the essential features of the School, the Florida Education Finance Program (FEFP), full-time equivalent (FTE) students, and related areas follows:

1. P.K. Yonge Developmental Research School

The P.K. Yonge Developmental Research School was established pursuant to Section 1002.32, Florida Statutes, as a developmental research school on the campus of the University of Florida. The statute specifies that developmental research schools are to provide "a vehicle for the conduct of research, demonstration, and evaluation regarding management, teaching, and learning." The statute also states that "the primary goal of a lab school is to enhance instruction and research in [mathematics, science, computer science, and foreign languages] by using resources available in a state university campus, while also providing an education in nonspecialized subjects." The school offers instruction in Basic education and Exceptional education, and serves students in kindergarten through high school. For the fiscal year ended June 30, 2006, the School reported 1,160.5648 unweighted full-time equivalent (FTE) students, and received approximately \$6 million in State funding under the Florida Education Finance Program (FEFP) for those FTE. The primary source of funding for the School is State funds allocated from the FEFP program.

2. Florida Education Finance Program (FEFP)

Florida school districts and developmental research schools receive State funding through the Florida Education Finance Program (FEFP), which was established by the Florida Legislature in 1973. It is the intent of the law "to guarantee to each student in the Florida public school system the availability of programs and services appropriate to his educational needs which are substantially equal to those available to any similar student notwithstanding geographic differences and varying local economic factors." To provide equalization of educational opportunity in Florida, the FEFP formula recognizes (1) varying local property tax bases, (2) varying program cost factors, (3) district cost differentials, and (4) differences in per student cost for equivalent educational programs due to sparsity and dispersion of student population.

P.K. Yonge Developmental Research School
Full-Time Equivalent (FTE) Students
NOTES TO SCHEDULES
For the Fiscal Year Ended June 30, 2006

NOTE A - SUMMARY (Continued)

3. Full-Time Equivalent (FTE) Students

The funding provided by FEEP is based upon the numbers of individual students participating in particular educational programs. A numerical value is assigned to each student according to the student's hours and days of attendance in those programs. The individual student thus becomes equated to a numerical value known as an FTE (full-time equivalent) student. For example, for kindergarten through third grade, one FTE is defined as one student in membership in a program or a group of programs for 20 hours per week for 180 days; for grade levels four through twelve, one FTE is defined as one student in membership in a program or a group of programs for 25 hours per week for 180 days.

4. Calculation of FEEP Funds

The amount of State and local FEEP funds is calculated by the Department of Education by multiplying the number of unweighted full-time equivalent (FTE) students in each educational program by the specific cost factor of each program to obtain weighted FTEs. Weighted FTEs are multiplied by the base student allocation amount and that product is multiplied by the appropriate cost differential factor. Various adjustments are then added to this product to obtain the total State and local FEEP dollars. All cost factors, the base student allocation amount, cost differential factors, and various adjustment figures are established by the Florida Legislature.

5. FTE Surveys

FTE is determined and reported during the school year by means of four FTE membership surveys, which are conducted under the direction of district and school management. Each survey is a sampling of FTE membership for a period of one week. The surveys for the 2005-2006 school year were conducted during and for the following weeks: survey one was performed for July 11-15, 2005; survey two was performed for October 10-14, 2005; survey three was performed for February 6-10, 2006; and survey four was performed for June 12-16, 2006.

P.K. Yonge Developmental Research School
 Full-Time Equivalent (FTE) Students
NOTES TO SCHEDULES
 For the Fiscal Year Ended June 30, 2006

NOTE A - SUMMARY (Continued)

6. Educational Programs

The Florida Education Finance Program (FEFP) funds ten specific programs under which instruction may be provided as authorized by the Florida Legislature. The general program titles under which these specific programs fall are as follows: (1) Basic; (2) English for Speakers of Other Languages (ESOL); (3) Exceptional; and (4) Career Education (9-12).

7. Statutes and Rules

The following statutes and rules are of significance to the administration of Florida public education:

- Chapter 1000, F.S. K-20 General Provisions
- Chapter 1001, F.S. K-20 Governance
- Chapter 1002, F.S. Student and Parental Rights and Educational Choices
- Chapter 1003, F.S. Public K-12 Education
- Chapter 1006, F.S. Support for Learning
- Chapter 1007, F.S. Articulation and Access
- Chapter 1010, F.S. Financial Matters
- Chapter 1011, F.S. Planning and Budgeting
- Chapter 1012, F.S. Personnel
- Chapter 6A-1, F.A.C. Finance and Administration
- Chapter 6A-4, F.A.C. Certification
- Chapter 6A-6, F.A.C. Special Programs I

NOTE B - SAMPLING

Our examination procedures provided for the selection of samples of students and teachers, using statistical and judgmental methods, for testing FTE reported to the Department of Education for the fiscal year ended June 30, 2006. Our sampling process was designed to facilitate the performance of appropriate examination procedures to test the School's compliance with State requirements governing FTE and the Florida Education Finance Program (FEFP).

MANAGEMENT'S RESPONSE



**UNIVERSITY OF
FLORIDA**

College of Education
P.K. Yonge Developmental Research School

1080 S.W. 11th Street
PO Box 118530
Gainesville, FL 32611-8530
(352) 392-1554
Fax (352) 392-9559

June 12, 2007

William O. Monroe
Auditor General
G74 Claude Pepper Building
111 West Madison Street
Tallahassee, Florida 32399-1450

Dear Mr. Monroe,

I am in receipt of the findings on our examination of full-time equivalent (FTE) students conducted by your staff for fiscal year ending 6/30/06.

We have made all the corrections to our records and have noted our deficiencies and will insure we report correctly this academic year.

If you should require any further information please feel free to contact me.

Sincerely,

A handwritten signature in cursive script, appearing to read "Frances M. Vandiver".

Dr. Frances M. Vandiver
Director and Superintendent