



AUDITOR GENERAL
DAVID W. MARTIN, CPA



MARION COUNTY DISTRICT SCHOOL BOARD
FLORIDA EDUCATION FINANCE PROGRAM (FEFP)
FULL-TIME EQUIVALENT (FTE) STUDENTS
AND
STUDENT TRANSPORTATION

For the Fiscal Year Ended June 30, 2007

Marion County District School Board members and the Superintendent of Schools who served during the 2006-07 fiscal year are shown in the following tabulation:

	<i>District</i>
	<u>No.</u>
<i>Judith Zanetti, Vice-Chair from 11-21-06</i>	1
<i>Steven Hering</i>	2
<i>Kurt D. Kelly, Vice-Chair to 11-20-06</i>	3
<i>Sue M. Mosley, Chair to 11-20-06</i>	4
<i>Ronald B. Crawford, Chair from 11-21-06</i>	5
<i>James Yancey, Jr., Superintendent</i>	

This examination was conducted by Jeremy Riggins, CPA and Jennifer Taylor, CPA and was supervised by J. David Hughes, CPA. Please address inquiries regarding this report to Joseph L. Williams, CPA, Audit Manager, via e-mail at joewilliams@aud.state.fl.us or by telephone at (850) 414-9941.

This report, as well as other audit reports prepared by the Auditor General, can be obtained on our Web site (<http://www.myflorida.com/audgen>); by telephone at (850) 487-9024; or by mail at G74 Claude Pepper Building, 111 West Madison Street, Tallahassee, Florida 32399-1450.

Marion County District School Board
Full-Time Equivalent (FTE) Students and Student Transportation
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For the Fiscal Year Ended June 30, 2007

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Marion County District School Board
Full-Time Equivalent (FTE) Students and Student Transportation
LIST OF ABBREVIATIONS
For the Fiscal Year Ended June 30, 2007

IEP – Individual Educational Plan

EP – Educational Plan

ESE – Exceptional Student Education

LEP – Limited English Proficient

FES – Fluent English Speaking

ESOL – English for Speakers of Other Languages

GED – General Educational Development

PK – Prekindergarten

OJT – On-the-Job Training

IDEA – Individuals with Disabilities Education Act



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The President of the Senate, the Speaker of the
House of Representatives, and the
Legislative Auditing Committee

INDEPENDENT AUDITOR'S REPORT MARION COUNTY DISTRICT SCHOOL BOARD FULL-TIME EQUIVALENT (FTE) STUDENTS

We have examined management's assertion, included in its representation letter dated July 16, 2007, that the Marion County District School Board complied with State requirements governing the determination and reporting of the number of full-time equivalent (FTE) students under the Florida Education Finance Program (FEFP) for the fiscal year ended June 30, 2007. These requirements are found primarily in Sections 1011.60, 1011.61, and 1011.62, Florida Statutes; State Board of Education Rules, Chapter 6A-1, Florida Administrative Code; and the *FTE General Instructions* issued by the Department of Education. As discussed in the representation letter, management is responsible for the District's compliance with State requirements. Our responsibility is to express an opinion on the District's compliance based on our examination.

Our examination was conducted in accordance with attestation standards established by the American Institute of Certified Public Accountants (AICPA) and the standards applicable to attestation engagements contained in *Government Auditing Standards* issued by the Comptroller General of the United States and, accordingly, included examining, on a test basis, evidence about the District's compliance with the aforementioned State requirements and performing such other procedures as we considered necessary in the circumstances. We believe that our examination provides a reasonable basis for our opinion. The legal determination of the District's compliance with these requirements is, however, ultimately the responsibility of the Department of Education.

Compliance

Our examination procedures disclosed the following material noncompliance:

1. Teachers

Forty-four of the 254 teachers in our sample did not meet State requirements governing certification; School Board approval of out-of-field teacher assignments; or notification of parents regarding out-of-field teachers.¹

2. Students

We noted exceptions involving 160 of the 599 students in our ESOL sample²; 76 of the 196 students in our ESE Support Levels 4 and 5 sample³; and 126 of the 408 students in our Career Education 9-12 (OJT) sample⁴. These exceptions involved reporting errors or records that were not properly and accurately prepared or were missing and could not be located.

3. FTE Calculations for July 2006 and June 2007 Surveys

The FTE calculations for students in the July 2006 survey and June 2007 survey at Silver Marine Institute (#9618) and Marion Regional Juvenile Detention Center (#9722) were based on an incorrect number of days-in-term; consequently, the reported FTE for those facilities was understated.⁵

4. Reporting of Adult Education Courses

The reported course schedules for 104 students incorrectly included Adult Education courses for General Educational Development (GED) preparation which are not fundable under FEFP.⁶

¹ For teachers, see SCHEDULE D, finding Nos. 6, 7, 8, 13, 14, 16, 17, 18, 21, 22, 29, 30, 38, 39, 45, 47, 52, 53, 57, 63, 65, 66, 71, 75, 76, 79, 90, 98, 99, and 117.

² For ESOL, see SCHEDULE D, finding Nos. 2, 3, 4, 5, 10, 11, 15, 19, 25, 26, 31, 36, 37, 41, 42, 43, 48, 51, 56, 60, 61, 64, 67, 68, 69, 72, 77, 78, 80, 81, 84, 85, 86, 87, 88, 91, 92, 93, 94, 95, 96, and 100.

³ For ESE Support Levels 4 and 5, see SCHEDULE D, finding Nos. 9, 12, 20, 23, 32, 33, 49, 62, 70, 73, 74, 97, 101, 102, 108, 110, 114, 115, and 116.

⁴ For Career Education 9-12 (OJT), see SCHEDULE D, finding Nos. 24, 27, 28, 35, 41, 44, 50, 54, 82, 83, 84, 89, 103, 104, 106, 107, and 109.

⁵ For FTE Calculations, see SCHEDULE D, finding Nos. 105 and 111.

⁶ For Adult Education courses, see SCHEDULE D, finding No. 109.

In our opinion, except for material noncompliance mentioned above involving teachers, the reporting of, and preparation and maintenance of supporting documentation for, students in ESOL, ESE Support Levels 4 and 5, and Career Education 9-12 (OJT), the FTE calculations for the July 2006 and June 2007 surveys, and the reporting of Adult Education courses, the Marion County District School Board complied, in all material respects, with State requirements governing the determination and reporting of the number of full-time equivalent (FTE) students under the Florida Education Finance Program (FEFP) for the fiscal year ended June 30, 2007.

The results of our examination disclosed other noncompliance with State requirements, in addition to the material noncompliance mentioned above. We considered this other noncompliance in forming our opinion regarding management's assertion and it did not affect our opinion as stated above. All noncompliance disclosed by our examination procedures is discussed in SCHEDULE D. The impact of this noncompliance on the District's reported number of full-time equivalent (FTE) students is presented in SCHEDULE A, SCHEDULE B, SCHEDULE C, and SCHEDULE D.

Internal Control Over Compliance

In accordance with attestation standards established by the AICPA and *Government Auditing Standards*, we are required to report significant deficiencies in internal control detected during our examination and identify those considered to be material weaknesses. The purpose of our examination was to express an opinion on the District's compliance with State requirements and did not include expressing an opinion on the District's related internal controls. Accordingly, we express no such opinion. Due to its limited purpose, our examination would not necessarily identify all deficiencies in internal control over compliance that might be significant deficiencies or material weaknesses.⁷ However, the material noncompliance mentioned above is indicative of significant deficiencies considered to be material weaknesses in the District's internal controls related to teacher compliance; the reporting of, and the preparation and maintenance of supporting documentation for, students in ESOL, ESE Support Levels 4 and 5, and Career Education 9-12 (OJT), the calculations of FTE for students at Silver Marine Institute (#9618) and Marion Regional Juvenile Detention Center (#9722), and the reporting of Adult Education courses. Other noncompliance disclosed by our examination procedures is indicative of control deficiencies⁷, and is also presented herein. The findings, populations, samples, and exception totals that pertain to material and other noncompliance are presented in SCHEDULE A and SCHEDULE D.

⁷A control deficiency in the entity's internal control over compliance exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent or detect noncompliance on a timely basis. A significant deficiency is a control deficiency, or combination of control deficiencies, that adversely affects the entity's ability to comply with the aforementioned State requirements such that there is more than a remote likelihood that noncompliance that is more than inconsequential will not be prevented or detected by the entity's internal control. A material weakness is a significant deficiency, or combination of significant deficiencies, that results in a more than remote likelihood that material noncompliance will not be prevented or detected by the entity's internal control.

The District's written response to this examination has not been subjected to our examination procedures and, accordingly, we express no opinion on it.

This report is intended for the information of the Legislative Auditing Committee, members of the Florida Senate and the Florida House of Representatives, the State Board of Education, the Department of Education, and the Marion County District School Board. Copies of this report are available pursuant to Section 11.45(4)(c), Florida Statutes, and its distribution is not limited.

Respectfully submitted,



David W. Martin, CPA
February 29, 2008

SCHEDULE A

Marion County District School Board
 Florida Education Finance Program (FEFP)
 Full-Time Equivalent (FTE) Students
POPULATIONS, SAMPLES, AND TEST RESULTS
 For the Fiscal Year Ended June 30, 2007

<u>Description¹</u>	<u>Number of Schools</u>	<u>% of Pop.</u>	<u>Number of Students (w/Exceptions)</u>	<u>% of Pop. (Sample)</u>	<u>Number of Unweighted FTE²</u>	<u>% of Pop. (Sample)</u>
1. Basic						
Population ³	55	100.00%	20,357	100.00%	30,658.4900	100.00%
Sample Size ⁴	22	40.00%	267	1.31%	213.0002	0.69%
Students w/Exceptions	-	-	(9)	(3.37%)	-	-
Net Audit Adjustments ⁵	-	-	-	-	116.4808	-
2. Basic with ESE Services						
Population ³	59	100.00%	5,241	100.00%	8,102.7100	100.00%
Sample Size ⁴	24	40.68%	223	4.25%	186.7483	2.30%
Students w/Exceptions	-	-	(19)	(8.52%)	-	-
Net Audit Adjustments ⁵	-	-	-	-	8.1931	-
3. ESOL						
Population ³	42	100.00%	1,089	100.00%	1,317.8100	100.00%
Sample Size ⁴	20	47.62%	599	55.00%	393.3997	29.85%
Students w/Exceptions	-	-	(160)	(26.71%)	-	-
Net Audit Adjustments ⁵	-	-	-	-	(124.4531)	-
4. ESE Support Levels 4 and 5						
Population ³	29	100.00%	377	100.00%	319.1000	100.00%
Sample Size ⁴	16	55.17%	196	51.99%	132.0169	41.37%
Students w/Exceptions	-	-	(76)	(38.78%)	-	-
Net Audit Adjustments ⁵	-	-	-	-	(41.6243)	-
5. Career Education 9-12						
Population ³	14	100.00%	863	100.00%	1,572.6000	100.00%
Sample Size ⁴	8	57.14%	408	47.28%	134.4285	8.55%
Students w/Exceptions	-	-	(126)	(30.88%)	-	-
Net Audit Adjustments ⁵	-	-	-	-	(40.4105)	-

<u>All Programs</u>						
Population ³	60	100.00%	27,927	100.00%	41,970.7100	100.00%
Sample Size ⁴	24	40.00%	1,693	6.06%	1,059.5936	2.52%
Students w/Exceptions	-	-	(390)	(23.04%)	-	-
Net Audit Adjustments ⁵	-	-	-	-	(81.8140)	-

The accompanying notes are an integral part of this schedule.

SCHEDULE A (Continued)

Marion County District School Board
 Florida Education Finance Program (FEFP)
 Full-Time Equivalent (FTE) Students
POPULATIONS, SAMPLES, AND TEST RESULTS
 For the Fiscal Year Ended June 30, 2007

<u>Description</u> ¹	<u>Number of Schools</u>	<u>% of Pop.</u>	<u>Number of Teachers (w/Exceptions)</u>	<u>% of Pop. (Sample)</u>
<u>Teachers</u>				
Population ³	60	100.00%	715	100.00%
Sample Size ⁴	24	40.00%	254	35.52%
Teachers w/Exceptions	-	-	(44)	(17.32%)

¹ See NOTE A6.

² Unweighted full-time equivalent (FTE) students represents FTE prior to the application of the applicable cost factor for each program. (See SCHEDULE B and NOTE A4.)

³ The population shown for the number of schools is the total number of schools in the District which offered the courses in the program specified (i.e., Basic, ESOL, ESE, and Career Education). The population shown for the number of students is the total number of students in each program at the schools in our sample. Our Career Education sample was limited to those students who participated in OJT. The population shown for full-time equivalent (FTE) students is the total FTE for all of the District's schools (sample schools plus nonsample schools) as reported for each survey conducted for the fiscal year ended June 30, 2007. The population shown for teachers is the total number of teachers at schools in our sample who taught courses in ESE or Career Education or taught courses to LEP students. (See NOTE A5.)

⁴ See NOTE B.

⁵ Our audit adjustments present the net effects of the noncompliance disclosed by our examination procedures, including that related to our tests of teacher certification. Our audit adjustments generally reclassify reported FTE to Basic education, except for noncompliance involving a student's enrollment or attendance, in which case the reported FTE is taken to zero.

The accompanying notes are an integral part of this schedule.

SCHEDULE B

Marion County District School Board
 Florida Education Finance Program (FEFP)
 Full-Time Equivalent (FTE) Students
EFFECT OF AUDIT ADJUSTMENTS ON WEIGHTED FTE
(For Illustrative Purposes Only)
 For the Fiscal Year Ended June 30, 2007

<u>No. Program¹</u>	<u>Net Audit Adjustment²</u>	<u>Cost Factor</u>	<u>Weighted FTE³</u>
101 Basic K-3	67.6633	1.035	70.0315
102 Basic 4-8	53.4167	1.000	53.4167
103 Basic 9-12	(4.5992)	1.088	(5.0039)
111 Grades K-3 with ESE Services	6.4233	1.035	6.6481
112 Grades 4-8 with ESE Services	8.0726	1.000	8.0726
113 Grades 9-12 with ESE Services	(6.3028)	1.088	(6.8574)
130 ESOL	(124.4531)	1.275	(158.6777)
254 ESE Support Level 4	(36.5387)	3.734	(136.4355)
255 ESE Support Level 5	(5.0856)	5.201	(26.4502)
300 Career Education 9-12	(40.4105)	1.159	(46.8358)
Total	<u>(81.8140)</u>		<u>(242.0916)</u>

¹ See NOTE A6.

² These adjustments are for unweighted FTE. (See SCHEDULE C.)

³ Weighted FTE adjustments are presented for illustrative purposes only; they do not take special program caps or allocation factors into consideration and are not intended to indicate the FTE used to compute the dollar value of audit adjustments. That computation is the responsibility of the Department of Education. (See NOTE A4.)

The accompanying notes are an integral part of this schedule.

SCHEDULE C

Marion County District School Board
 Florida Education Finance Program (FEFP)
 Full-Time Equivalent (FTE) Students
AUDIT ADJUSTMENTS BY SCHOOL
 For the Fiscal Year Ended June 30, 2007

<u>No. Program</u>	<u>District- Wide</u>	<u>Audit Adjustments¹</u>		<u>Balance Forward</u>
		<u>#0101</u>	<u>#0162</u>	
101 Basic K-3	.4657	12.0000	9.0000	21.4657
102 Basic 4-8	2.5000	1.5000	4.0000
103 Basic 9-120000
111 Grades K-3 with ESE Services5000	1.5000	2.0000
112 Grades 4-8 with ESE Services0000
113 Grades 9-12 with ESE Services0000
130 ESOL	(.4657)	(15.0000)	(10.5000)	(25.9657)
254 ESE Support Level 4	(1.5000)	(1.5000)
255 ESE Support Level 5	(.4200)	(.4200)
300 Career Education 9-12	<u>.....</u>	<u>.....</u>	<u>.....</u>	<u>.0000</u>
Total	<u>.0000</u>	<u>.0000</u>	<u>(.4200)</u>	<u>(.4200)</u>

¹ These adjustments are for unweighted FTE. (See NOTE A4.)

The accompanying notes are an integral part of this schedule.

SCHEDULE C (Continued)

Marion County District School Board
 Florida Education Finance Program (FEFP)
 Full-Time Equivalent (FTE) Students
AUDIT ADJUSTMENTS BY SCHOOL
 For the Fiscal Year Ended June 30, 2007

Program No.	Brought Forward	<u>Audit Adjustments</u>¹				Balance Forward
		<u>#0221</u>	<u>#0251</u>	<u>#0331</u>	<u>#0351</u>	
101	21.4657	1.0000	22.4657
102	4.0000	2.0016	.5000	6.5016
103	.0000	1.7514	1.1668	2.9182
111	2.0000	2.5000	4.5000
112	.000050005000
113	.00000000	.0000	.0000
130	(25.9657)	(2.0016)	(2.0000)	(2.0850)	(.0834)	(32.1357)
254	(1.5000)	(2.5000)	(1.0000)	(5.0000)
255	(.4200)	(1.1672)	(.4184)	(2.0056)
300	<u>.0000</u>	<u>.....</u>	<u>.....</u>	<u>(2.7812)</u>	<u>(4.5393)</u>	<u>(7.3205)</u>
Total	<u>(.4200)</u>	<u>.0000</u>	<u>.0000</u>	<u>(4.2820)</u>	<u>(4.8743)</u>	<u>(9.5763)</u>

¹ These adjustments are for unweighted FTE. (See NOTE A4.)

The accompanying notes are an integral part of this schedule.

SCHEDULE C (Continued)

Marion County District School Board
 Florida Education Finance Program (FEFP)
 Full-Time Equivalent (FTE) Students
AUDIT ADJUSTMENTS BY SCHOOL
 For the Fiscal Year Ended June 30, 2007

Program No.	Brought Forward	<u>Audit Adjustments</u>¹				Balance Forward
		#0361	#0461	#0471	#0501	
101	22.4657	22.4657
102	6.5016	1.5846	2.4986	10.5848
103	2.9182	(6.8458)	1.9600	2.9482	.9806
111	4.5000	4.5000
112	.50005000
113	.0000	(2.0000)	(1.0000)	(3.0000)
130	(32.1357)	(1.5846)	(3.3496)	(1.9482)	(39.0181)
254	(5.0000)	(3.4586)	(8.4586)
255	(2.0056)	(1.0000)	(3.0056)
300	<u>(7.3205)</u>	<u>.....</u>	<u>(3.5630)</u>	<u>.....</u>	<u>(6.8430)</u>	<u>(17.7265)</u>
Total	<u>(9.5763)</u>	<u>.0000</u>	<u>(15.7584)</u>	<u>.0000</u>	<u>(6.8430)</u>	<u>(32.1777)</u>

¹ These adjustments are for unweighted FTE. (See NOTE A4.)

The accompanying notes are an integral part of this schedule.

SCHEDULE C (Continued)

Marion County District School Board
 Florida Education Finance Program (FEFP)
 Full-Time Equivalent (FTE) Students
AUDIT ADJUSTMENTS BY SCHOOL
 For the Fiscal Year Ended June 30, 2007

Program No.	Brought Forward	Audit Adjustments¹				Balance Forward
		#0521	#0541	#0561	#0571	
101	22.4657	3.0000	.0000	21.2676	46.7333
102	10.5848	2.0000	.9000	11.0000	24.4848
103	.9806	.5834	1.5640
111	4.50004233	4.9233
112	.50005000
113	(3.0000)	(1.0000)	(4.0000)
130	(39.0181)	(.0834)	(5.0000)	(.9000)	(31.7676)	(76.7691)
254	(8.4586)	(.5000)	(8.9586)
255	(3.0056)	(.5000)	(3.5056)
300	<u>(17.7265)</u>	<u>(1.0241)</u>	<u>.....</u>	<u>.....</u>	<u>.....</u>	<u>(18.7506)</u>
Total	<u>(32.1777)</u>	<u>(1.5241)</u>	<u>(.0767)</u>	<u>.0000</u>	<u>.0000</u>	<u>(33.7785)</u>

¹ These adjustments are for unweighted FTE. (See NOTE A4.)

The accompanying notes are an integral part of this schedule.

SCHEDULE C (Continued)

Marion County District School Board
 Florida Education Finance Program (FEFP)
 Full-Time Equivalent (FTE) Students
AUDIT ADJUSTMENTS BY SCHOOL
 For the Fiscal Year Ended June 30, 2007

Program No.	Brought Forward	<u>Audit Adjustments</u>¹				Balance Forward
		<u>#0611</u>	<u>#0621</u>	<u>#0631</u>	<u>#0661</u>	
101	46.7333	6.4300	14.5000	67.6633
102	24.4848	3.5000	9.0000	3.8750	40.8598
103	1.5640	13.8222	15.3862
111	4.9233	1.5000	6.4233
112	.5000	.5000	1.0000
113	(4.0000)	(1.2000)	(5.2000)
130	(76.7691)	(9.0000)	(23.5000)	(3.8750)	(4.7250)	(117.8691)
254	(8.9586)	(2.9300)	(11.8886)
255	(3.5056)	(3.5056)
300	<u>(18.7506)</u>	<u>.....</u>	<u>.....</u>	<u>.....</u>	<u>(11.3650)</u>	<u>(30.1156)</u>
Total	<u>(33.7785)</u>	<u>.0000</u>	<u>.0000</u>	<u>.0000</u>	<u>(3.4678)</u>	<u>(37.2463)</u>

¹ These adjustments are for unweighted FTE. (See NOTE A4.)

The accompanying notes are an integral part of this schedule.

SCHEDULE C (Continued)

Marion County District School Board
 Florida Education Finance Program (FEFP)
 Full-Time Equivalent (FTE) Students
AUDIT ADJUSTMENTS BY SCHOOL
 For the Fiscal Year Ended June 30, 2007

Program No.	Brought Forward	Audit Adjustments¹				Balance Forward
		#0681	#0691	#0701	#9618	
101	67.6633	67.6633
102	40.8598	.5000	4.90682065	46.4731
103	15.3862	1.3079	(28.5950)	(11.9009)
111	6.4233	6.4233
112	1.0000	.4334	(.0017)	1.4317
113	(5.2000)5000	(10.6894)	(15.3894)
130	(117.8691)	(.9334)	(5.4068)	(.2438)	(124.4531)
254	(11.8886)	(.6694)	(.5000)	(.1017)	(13.1597)
255	(3.5056)	(.5000)	(1.0000)	(5.0056)
300	<u>(30.1156)</u>	<u>.....</u>	<u>.....</u>	<u>(1.3562)</u>	<u>(8.9387)</u>	<u>(40.4105)</u>
Total	<u>(37.2463)</u>	<u>.0000</u>	<u>(1.6694)</u>	<u>(1.2921)</u>	<u>(48.1200)</u>	<u>(88.3278)</u>

¹ These adjustments are for unweighted FTE. (See NOTE A4.)

The accompanying notes are an integral part of this schedule.

SCHEDULE C (Continued)

Marion County District School Board
 Florida Education Finance Program (FEFP)
 Full-Time Equivalent (FTE) Students
AUDIT ADJUSTMENTS BY SCHOOL
 For the Fiscal Year Ended June 30, 2007

Program No.	Brought Forward	<u>Audit Adjustments</u>¹		<u>Total</u>
		<u>#9722</u>	<u>#9731</u>	
101 Basic K-3	67.6633	67.6633
102 Basic 4-8	46.4731	4.8180	2.1256	53.4167
103 Basic 9-12	(11.9009)	6.5817	.7200	(4.5992)
111 Grades K-3 w/ ESE Services	6.4233	6.4233
112 Grades 4-8 w/ ESE Services	1.4317	.1409	6.5000	8.0726
113 Grades 9-12 w/ ESE Services	(15.3894)	1.5866	7.5000	(6.3028)
130 ESOL	(124.4531)	(124.4531)
254 ESE Support Level 4	(13.1597)	(6.1134)	(17.2656)	(36.5387)
255 ESE Support Level 5	(5.0056)	(.0800)	(5.0856)
300 Career Education 9-12	<u>(40.4105)</u>	<u>(40.4105)</u>
Total	<u>(88.3278)</u>	<u>7.0138</u>	<u>(.5000)</u>	<u>(81.8140)</u>

¹ These adjustments are for unweighted FTE. (See NOTE A4.)

The accompanying notes are an integral part of this schedule.

SCHEDULE D

Marion County District School Board
 Florida Education Finance Program (FEFP)
 Full-Time Equivalent (FTE) Students
FINDINGS AND AUDIT ADJUSTMENTS
 For the Fiscal Year Ended June 30, 2007

Overview

Management is responsible for determining and reporting the number of full-time equivalent (FTE) students under the Florida Education Finance Program (FEFP) in compliance with State requirements. These requirements are found primarily in Sections 1011.60, 1011.61, and 1011.62, Florida Statutes; State Board of Education Rules, Chapter 6A-1, Florida Administrative Code; and the *FTE General Instructions* issued by the Department of Education. Except for material noncompliance involving teachers, and the reporting of, and the preparation and maintenance of supporting documentation for, students in ESOL, ESE Support Levels 4 and 5, and Career Education 9-12 (OJT), the FTE calculations for the July 2006 and June 2007 surveys, and the reporting of Adult Education courses, the Marion County District School Board complied, in all material respects, with State requirements governing the determination and reporting of FTE for the fiscal year ended June 30, 2007. All noncompliance disclosed by our examination procedures is discussed below and requires management's attention and action, as recommended on page 52.

Findings

**Net Audit
Adjustments
(Unweighted FTE)**

Our examination included the July and October 2006 surveys and the February and June 2007 surveys (see NOTE A5). Unless otherwise specifically stated, the findings and audit adjustments presented herein are for the October 2006 survey or the February 2007 survey or both. Accordingly, our findings do not mention specific surveys unless necessary for a complete understanding of the noncompliance being disclosed.

Ineligible ESOL Courses

1. [Ref. 149] Our examination procedures included an automated comparison of the courses reported in ESOL to the courses designated for the program by the Department of Education. The results of this test disclosed that one course at one school was reported incorrectly in ESOL. We made the following audit adjustment:

101 Basic K-3	.4657	
130 ESOL	(.4657)	<u>.0000</u>
		<u>.0000</u>

The accompanying notes are an integral part of this schedule.

SCHEDULE D (Continued)

Marion County District School Board
 Florida Education Finance Program (FEFP)
 Full-Time Equivalent (FTE) Students
FINDINGS AND AUDIT ADJUSTMENTS
 For the Fiscal Year Ended June 30, 2007

**Net Audit
 Adjustments
 (Unweighted FTE)**

Findings

Belleview-Santos Elementary School (#0101)

2. [Ref. 10101] The LEP Student Plans for 12 students in ESOL were not reviewed and updated on a timely basis (i.e., prior to survey). We made the following audit adjustment:

101 Basic K-3	5.5000	
102 Basic 4-8	.5000	
130 ESOL	<u>(6.0000)</u>	.0000

3. [Ref. 10102] The file for one student in ESOL did not contain an LEP Student Plan that was valid for the 2006-07 school year. We made the following audit adjustment:

101 Basic K-3	.5000	
130 ESOL	<u>(.5000)</u>	.0000

4. [Ref. 10103] The file for one student in ESOL did not contain documentation supporting the student's continued ESOL-placement for a fourth year. We also noted that the student's LEP Student Plan was not reviewed and updated on a timely basis (i.e., prior to survey). We made the following audit adjustment:

101 Basic K-3	1.0000	
130 ESOL	<u>(1.0000)</u>	.0000

5. [Ref. 10104] The course schedule for one ESE student was reported incorrectly in program No. 130 (ESOL). The student was an IDEA student and should have been reported in program No. 111 (Grades K-3 with ESE Services). We made the following audit adjustment:

111 Grades K-3 with ESE Services	.5000	
130 ESOL	<u>(.5000)</u>	.0000

The accompanying notes are an integral part of this schedule.

SCHEDULE D (Continued)

Marion County District School Board
 Florida Education Finance Program (FEFP)
 Full-Time Equivalent (FTE) Students
FINDINGS AND AUDIT ADJUSTMENTS
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Findings

**Net Audit
 Adjustments
 (Unweighted FTE)**

Belleview-Santos Elementary School (#0101) (Continued)

6. [Ref. 10171] One teacher taught Primary Language Arts to a class that included one LEP student, but was not properly certified to teach LEP students and was not approved by the School Board to teach such students out-of-field. We also noted that the parents of the LEP student concerned were not notified of the teacher's out-of-field status. We made the following audit adjustment:

101 Basic K-3	.5000	
130 ESOL	(.5000)	.0000

7. [Ref. 10172/73] Two teachers were approved by the School Board to teach LEP students out-of-field; however, the parents of the LEP students concerned were not notified of the teachers' out-of-field status. We made the following audit adjustments:

<u>Ref. 10172</u>		
101 Basic K-3	4.5000	
130 ESOL	(4.5000)	.0000
 <u>Ref. 10173</u>		
102 Basic 4-8	2.0000	
130 ESOL	(2.0000)	.0000
		<u>.0000</u>

Reddick-Collier Elementary School (#0162)

8. [Ref. 16272] One teacher was not properly certified and was not approved by the School Board to teach ESE students out-of-field. We also noted that the parents of the student concerned were not notified of the teacher's out-of-field status. Since the student in question is cited in finding No. 12 (Ref. 16204), no audit adjustment was made here.

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The accompanying notes are an integral part of this schedule.

SCHEDULE D (Continued)

Marion County District School Board
 Florida Education Finance Program (FEFP)
 Full-Time Equivalent (FTE) Students
FINDINGS AND AUDIT ADJUSTMENTS
 For the Fiscal Year Ended June 30, 2007

**Net Audit
 Adjustments
 (Unweighted FTE)**

Findings

Reddick-Collier Elementary School (#0162) (Continued)

9. [Ref. 16201] One student was reported incorrectly in program No. 255 (ESE Support Level 5) for both on-campus instruction (.4200 FTE) and homebound instruction in the Hospital and Homebound program (.0800 FTE). The student was provided only homebound instruction and should have been reported only for that instruction. We made the following audit adjustment:

255 ESE Support Level 5	(.4200)	(.4200)
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10. [Ref. 16202] The LEP Student Plans for five students in ESOL were not reviewed and updated on a timely basis (i.e., prior to survey). We made the following audit adjustment:

101 Basic K-3	1.0000	
102 Basic 4-8	1.5000	
130 ESOL	(2.5000)	.0000

11. [Ref. 16203] Two students were reported incorrectly in ESOL. The students were FES and there was no documentation that an LEP Committee had recommended ESOL-placement. We made the following audit adjustment:

101 Basic K-3	1.5000	
130 ESOL	(1.5000)	.0000

12. [Ref. 16204] Four ESE students were not reported in accordance with their Matrix of Services forms. We made the following audit adjustment:

111 Grades K-3 with ESE Services	1.5000	
254 ESE Support Level 4	(1.5000)	.0000

The accompanying notes are an integral part of this schedule.

SCHEDULE D (Continued)

Marion County District School Board
 Florida Education Finance Program (FEFP)
 Full-Time Equivalent (FTE) Students
FINDINGS AND AUDIT ADJUSTMENTS
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Findings
**Net Audit
 Adjustments
 (Unweighted FTE)**
Reddick-Collier Elementary School (#0162) (Continued)

13. [Ref. 16271/74/75] Three teachers were approved by the School Board to teach LEP students out-of-field; however, the parents of the students concerned were not notified of the teachers' out-of-field status. We made the following audit adjustments:

<u>Ref. 16271</u>			
101 Basic K-3	.5000		
130 ESOL	(.5000)		.0000
<u>Ref. 16274</u>			
101 Basic K-3	.5000		
130 ESOL	(.5000)		.0000
<u>Ref. 16275</u>			
101 Basic K-3	3.5000		
130 ESOL	(3.5000)		.0000

14. [Ref. 16273] One teacher taught Primary Language Arts to a class that included two LEP students, but was not properly certified to teach LEP students and was not approved by the School Board to teach such students out-of-field. We also noted that the parents of the students concerned were not notified of the teacher's out-of-field status. We made the following audit adjustment:

101 Basic K-3	2.0000		
130 ESOL	(2.0000)		.0000
			(.4200)

Ft. King Middle School (#0221)

15. [Ref. 22101] One student was reported incorrectly in ESOL. The student was FES and a Competent Reader and Writer, and there was no documentation that an LEP Committee had recommended ESOL-placement. We made the following audit adjustment:

The accompanying notes are an integral part of this schedule.

SCHEDULE D (Continued)

Marion County District School Board
 Florida Education Finance Program (FEFP)
 Full-Time Equivalent (FTE) Students
FINDINGS AND AUDIT ADJUSTMENTS
 For the Fiscal Year Ended June 30, 2007

<u>Findings</u>			Net Audit Adjustments (Unweighted FTE)
Ft. King Middle School (#0221) (Continued)			
	102 Basic 4-8	.6672	
	130 ESOL	(.6672)	.0000
16. [Ref. 22171] <u>One out-of-field teacher was appropriately approved by the School Board to teach Primary Language Arts out-of-field; however, the parents of the students concerned were not notified of the teacher's out-of-field status. We made the following audit adjustment:</u>			
	102 Basic 4-8	.8340	
	130 ESOL	(.8340)	.0000
17. [Ref. 22172] <u>One teacher was approved by the School Board to teach LEP students out-of-field; however, the parents of the students concerned were not notified of the teacher's out-of-field status. We made the following audit adjustment:</u>			
	102 Basic 4-8	.2502	
	130 ESOL	(.2502)	.0000
18. [Ref. 22173] <u>One teacher taught Mathematics to a class that included two LEP students, but had earned none of the 60 in-service training points required in ESOL strategies, pursuant to the teacher's in-service training timeline. We made the following audit adjustment:</u>			
	102 Basic 4-8	.2502	
	130 ESOL	(.2502)	.0000
			<u>.0000</u>

The accompanying notes are an integral part of this schedule.

SCHEDULE D (Continued)

Marion County District School Board
 Florida Education Finance Program (FEFP)
 Full-Time Equivalent (FTE) Students
FINDINGS AND AUDIT ADJUSTMENTS
 For the Fiscal Year Ended June 30, 2007

**Net Audit
 Adjustments
 (Unweighted FTE)**

Findings**Ward-Highlands Elementary School (#0251)**

19. [Ref. 25101] The course schedule for one ESE student was reported incorrectly in program No. 130 (ESOL). (The student was part of our ESOL sample.) The student was IDEA and should have been reported in program No. 111 (Grades K-3 with ESE Services). We made the following audit adjustment:

111 Grades K-3 with ESE Services	.5000	
130 ESOL	(.5000)	.0000

20. [Ref. 25102] We noted the following exceptions involving four ESE students:

- a. Three students were not reported in accordance with their *Matrix of Services* forms.
- b. The *Matrix* form for one student was incomplete. We noted that Level 5 was checked in Domain E, but the individual services to be provided to the student within that level were not. The highest level of services marked was in Level 4.

We made the following audit adjustment:

111 Grades K-3 with ESE Services	2.0000	
112 Grades 4-8 with ESE Services	.5000	
254 ESE Support Level 4	(2.5000)	.0000

21. [Ref. 25171] One teacher was approved by the School Board to teach Primary Language Arts out-of-field; however, the parents of the students concerned were not notified of the teacher's out-of-field status. We made the following audit adjustment:

101 Basic K-3	1.0000	
130 ESOL	(1.0000)	.0000

The accompanying notes are an integral part of this schedule.

SCHEDULE D (Continued)

Marion County District School Board
 Florida Education Finance Program (FEFP)
 Full-Time Equivalent (FTE) Students
FINDINGS AND AUDIT ADJUSTMENTS
 For the Fiscal Year Ended June 30, 2007

**Net Audit
 Adjustments
 (Unweighted FTE)**

Findings

Ward-Highlands Elementary School (#0251) (Continued)

22. [Ref. 25172] One teacher was not appropriately certified to teach LEP students and was not approved by the School Board to teach such students out-of-field. We also noted that the parents of the students concerned were not notified of the teacher's out-of-field status. We made the following audit adjustment:

102 Basic 4-8	.5000	
130 ESOL	(.5000)	.0000
		.0000

North Marion High School (#0331)

23. [Ref. 33101] We noted the following exceptions involving three students: the teachers' attendance sheets for the October survey were missing and could not be located for two students, and one of these two students plus a third student were reported in the Hospital and Homebound program, but did not receive hospital or homebound-instruction during the reporting surveys. (Two students were in our ESE Support Levels 4 and 5 sample and one was in our Career Education sample.) We made the following audit adjustment:

103 Basic 9-12	.2502	
113 Grades 9-12 with ESE Services	(.5000)	
113 Grades 9-12 with ESE Services	.5000	
255 ESE Support Level 5	(1.1672)	(.9170)

24. [Ref. 33102] Two Career Education students withdrew from school prior to survey. We made the following audit adjustment:

103 Basic 9-12	(.5838)	
300 Career Education 9-12	(.4162)	(1.0000)

25. [Ref. 33103] Four Students in ESOL were beyond the six-year period allowed for State funding of ESOL. We made the following audit adjustment:

The accompanying notes are an integral part of this schedule.

SCHEDULE D (Continued)

Marion County District School Board
 Florida Education Finance Program (FEFP)
 Full-Time Equivalent (FTE) Students
FINDINGS AND AUDIT ADJUSTMENTS
 For the Fiscal Year Ended June 30, 2007

Findings**Net Audit
Adjustments
(Unweighted FTE)****North Marion High School (#0331)** (Continued)

	103 Basic 9-12	1.1676	
	130 ESOL	(1.1676)	.0000

26. [Ref. 33104] The file for one student in ESOL did not contain documentation that the student's parents had been notified of the student's ESOL-placement. We made the following audit adjustment:

	103 Basic 9-12	.3336	
	130 ESOL	(.3336)	.0000

27. [Ref. 33105] The timecards for nine Career Education OJT students supported fewer work hours than were reported (seven students) or were missing and could not be located (two students). We made the following audit adjustment:

	300 Career Education 9-12	(2.0318)	(2.0318)
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28. [Ref. 33106] The timecards for two Career Education OJT students were missing and could not be located. We also noted that the students had withdrawn from OJT prior to survey. We made the following audit adjustment:

	300 Career Education 9-12	(.3332)	(.3332)
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29. [Ref. 33171] One teacher taught English to a class that included one LEP student, but was not properly certified to teach LEP students, and was not approved by the school board to teach such students out-of-field. We also noted that the parents of the LEP students concerned were not notified of the teacher's out-of-field status. We made the following audit adjustment:

	103 Basic 9-12	.0834	
	130 ESOL	(.0834)	.0000

The accompanying notes are an integral part of this schedule.

SCHEDULE D (Continued)

Marion County District School Board
 Florida Education Finance Program (FEFP)
 Full-Time Equivalent (FTE) Students
FINDINGS AND AUDIT ADJUSTMENTS
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**Net Audit
 Adjustments
 (Unweighted FTE)**

Findings

North Marion High School (#0331) (Continued)

30. [Ref. 33172] One teacher was not properly certified and was not approved by the School Board to teach Mathematics out-of-field. We also noted that the parents of the students concerned were not notified of the teacher's out-of-field status. We made the following audit adjustment:

103 Basic 9-12	.5004	
130 ESOL	(.5004)	.0000
		<u>(4.2820)</u>

Forest High School (#0351)

31. [Ref. 35101] One student in ESOL was beyond the maximum six-year period allowed for State funding of ESOL. We made the following audit adjustment:

103 Basic 9-12	.0834	
130 ESOL	(.0834)	.0000

32. [Ref. 35102] One part-time student was reported incorrectly in program No. 255 (ESE Support Level 5) for both on-campus instruction and homebound instruction in the Hospital and Homebound program. The student was provided only on-campus instruction during the reporting survey and should have been reported in program Nos. 103 (Basic 9-12) and 300 (Career Education 9-12). We made the following audit adjustment:

103 Basic 9-12	.0834	
255 ESE Support Level 5	(.4184)	
300 Career Education 9-12	.3350	.0000

33. [Ref. 35103] Two ESE students were not reported in accordance with the students' Matrix of Services forms. We made the following audit adjustment:

The accompanying notes are an integral part of this schedule.

SCHEDULE D (Continued)

Marion County District School Board
 Florida Education Finance Program (FEFP)
 Full-Time Equivalent (FTE) Students
FINDINGS AND AUDIT ADJUSTMENTS
 For the Fiscal Year Ended June 30, 2007

<u>Findings</u>			Net Audit Adjustments (Unweighted FTE)
<u>Forest High School (#0351)</u> (Continued)			
	113 Grades 9-12 with ESE Services	1.0000	
	254 ESE Support Level 4	<u>(1.0000)</u>	.0000
34. [Ref. 35104] <u>The EP for one Gifted student was missing and could not be located. We made the following audit adjustment:</u>			
	103 Basic 9-12	1.0000	
	113 Grades 9-12 with ESE Services	<u>(1.0000)</u>	.0000
35. [Ref. 35105] <u>The timecards for 17 Career Education students in OJT were missing and could not be located. We made the following audit adjustment:</u>			
	300 Career Education 9-12	<u>(4.8743)</u>	<u>(4.8743)</u>
			<u>(4.8743)</u>
<u>Osceola Middle School (#0361)</u>			
36. [Ref. 36101] <u>We noted the following exceptions involving two students in ESOL:</u>			
a. <u>One student should not have been reported in ESOL. The student was FES and a Competent Reader and Writer, and there was no documentation of an LEP Committee recommendation of ESOL-placement.</u>			
b. <u>The LEP Student Plan for one student was not reviewed and updated on a timely basis (i.e., prior to survey).</u>			
<u>We made the following audit adjustment:</u>			
	102 Basic 4-8	.6672	
	130 ESOL	<u>(.6672)</u>	.0000

The accompanying notes are an integral part of this schedule.

SCHEDULE D (Continued)

Marion County District School Board
 Florida Education Finance Program (FEFP)
 Full-Time Equivalent (FTE) Students
FINDINGS AND AUDIT ADJUSTMENTS
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**Net Audit
 Adjustments
 (Unweighted FTE)**

Findings

Osceola Middle School (#0361) (Continued)

37. [Ref. 36102] One student in ESOL was beyond the maximum six-year period allowed for State funding of ESOL. We made the following audit adjustment:

102 Basic 4-8	.3336	
130 ESOL	(.3336)	.0000

38. [Ref. 36171] One teacher was approved by the School Board to teach Language Arts to LEP students out-of-field; however, the parents of the students concerned were not notified of the teacher's out-of-field status. We also noted that the teacher had earned only 60 of the 300 in-service training points required in ESOL strategies, pursuant to the teacher's in-service training timeline. We made the following audit adjustment:

102 Basic 4-8	.5004	
130 ESOL	(.5004)	.0000

39. [Ref. 36172] One teacher was not properly certified and was not approved by the School Board to teach Chemistry out-of-field. We also noted the parents of the students concerned were not notified of the teacher's out-of-field status. We made the following audit adjustment:

102 Basic 4-8	.0834	
130 ESOL	(.0834)	.0000

.0000

Vanguard High School (#0461)

40. [Ref. 46174] One non-certified teacher was hired as a long-term substitute for the 2006-07 school year and taught courses during the school terms covered by the October and February surveys. (Finding continues on next page)

The accompanying notes are an integral part of this schedule.

SCHEDULE D (Continued)

Marion County District School Board
 Florida Education Finance Program (FEFP)
 Full-Time Equivalent (FTE) Students
FINDINGS AND AUDIT ADJUSTMENTS
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**Net Audit
 Adjustments
 (Unweighted FTE)**

Findings

Vanguard High School (#0461) (Continued)

Since there are no specific limitations placed on substitute teaching by law or rule, and since State Board of Education Rule 6A-1.0503, Florida Administrative Code, in particular, defines qualified instructional personnel but does not address the area of substitute teaching, we made no audit adjustment.

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41. [Ref. 46101] The teachers' attendance records for 23 students (five in our Basic sample, four in our Basic with ESE Services sample, three in our ESOL sample, and 11 in our Career Education sample) were missing and could not be located. We made the following audit adjustment:

103 Basic 9-12	(5.2472)	
113 Grades 9-12 with ESE Services	(2.0000)	
130 ESOL	(.8562)	
300 Career Education 9-12	<u>(2.0550)</u>	(10.1584)

42. [Ref. 46102/03] We noted the following exceptions regarding the LEP Student Plans for five students in ESOL:

- a. The Plans for three students were not reviewed and updated on a timely basis (i.e., prior to survey). We also noted that the attendance records for that survey for two of these students was missing and could not be located.
- b. The Plan for one student was not dated and we could not otherwise determine if it had been reviewed and updated on a timely basis (i.e., prior to survey).
- c. The Plan for the 2006-07 school year for one student was missing and could not be located. We also noted that the attendance records for this student were missing and could not be located.

We made the following audit adjustments:

The accompanying notes are an integral part of this schedule.

SCHEDULE D (Continued)

Marion County District School Board
 Florida Education Finance Program (FEFP)
 Full-Time Equivalent (FTE) Students
FINDINGS AND AUDIT ADJUSTMENTS
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<u>Findings</u>			Net Audit Adjustments (Unweighted FTE)
<u>Vanguard High School (#0461)</u> (Continued)			
	<u>Ref. 46102</u>		
	103 Basic 9-12	.6380	
	130 ESOL	(1.5513)	
	300 Career Education 9-12	<u>(.0867)</u>	(1.0000)
	<u>Ref. 46103</u>		
	103 Basic 9-12	(.2383)	
	130 ESOL	(.1742)	
	300 Career Education 9-12	<u>(.0875)</u>	(.5000)

43. [Ref. 46104] One student in ESOL was beyond the maximum six-year period allowed for State funding of ESOL. We also noted that the attendance records for the October survey for this student were missing and could not be located. We made the following audit adjustment:

103 Basic 9-12	.1820	
130 ESOL	(.5945)	
300 Career Education 9-12	<u>(.0875)</u>	(.5000)

44. [Ref. 46105/06] We noted the following exceptions for seven students in OJT:

- a. The timecards for four students supported fewer work hours than were reported (Ref. 46105).
- b. The timecards for three students were incomplete. The timecard for one of the students was blank and the timecards for the other two students did not list specific work dates (Ref. 46106).

We also noted that the attendance records supporting on-campus instruction reported for the October survey for six of the seven students were missing and could not be located.

We made the following audit adjustments:

The accompanying notes are an integral part of this schedule.

SCHEDULE D (Continued)

Marion County District School Board
 Florida Education Finance Program (FEFP)
 Full-Time Equivalent (FTE) Students
FINDINGS AND AUDIT ADJUSTMENTS
 For the Fiscal Year Ended June 30, 2007

<u>Findings</u>	<u>Net Audit Adjustments (Unweighted FTE)</u>
<u>Vanguard High School (#0461)</u> (Continued)	
<u>Ref. 46105</u>	
103 Basic 9-12	(1.1335)
300 Career Education 9-12	<u>(.4665)</u>
	(1.6000)
<u>Ref. 46106</u>	
103 Basic 9-12	(1.2202)
300 Career Education 9-12	<u>(.7798)</u>
	(2.0000)
45. [Ref. 46173] <u>One teacher was determined qualified based on meeting the Florida's High, Objective, Uniform State Standard of Evaluation (HOUSSE) Plan option; however, the Plan was not approved by the School Board until after the February survey. We made the following audit adjustment:</u>	
103 Basic 9-12	.1734
130 ESOL	<u>(.1734)</u>
	.0000
	<u>(15.7584)</u>
<u>Hillcrest (#0471)</u>	
46. [Ref. 47101] <u>One ESE student was not reported in accordance with the student's Matrix of Services form. We made the following audit adjustment:</u>	
113 Grades 9-12 with ESE Services	(1.0000)
254 ESE Support Level 4	<u>1.0000</u>
	.0000
47. [Ref. 47171] <u>One teacher was not properly certified and was not approved by the School Board to teach ESE students out-of-field. We also noted the parents of the students concerned were not notified of the teacher's out-of-field status. We made the following audit adjustment:</u>	
102 Basic 4-8	2.4986
103 Basic 9-12	1.9600
254 ESE Support Level 4	<u>(4.4586)</u>
	.0000
	<u>.0000</u>

The accompanying notes are an integral part of this schedule.

SCHEDULE D (Continued)

Marion County District School Board
 Florida Education Finance Program (FEFP)
 Full-Time Equivalent (FTE) Students
FINDINGS AND AUDIT ADJUSTMENTS
 For the Fiscal Year Ended June 30, 2007

**Net Audit
 Adjustments
 (Unweighted FTE)**

Findings

Lake Weir High School (#0501)

48. [Ref. 50101] Two Students in ESOL were beyond the maximum six-year period allowed for State funding of ESOL. We made the following audit adjustment:

103 Basic 9-12	1.0308	
130 ESOL	<u>(1.0308)</u>	.0000

49. [Ref. 50102] Two students were reported incorrectly in program No. 255 (ESE Support Level 5) for both on-campus instruction and homebound instruction in the Hospital and Homebound program. The student was provided only on-campus instruction during the reporting survey and should have been reported in Basic education. We made the following audit adjustment:

103 Basic 9-12	1.0000	
255 ESE Support Level 5	<u>(1.0000)</u>	.0000

50. [Ref. 50103/04] The timecards for 18 Career Education students in OJT were missing and could not be located (Ref. 50104-17 students). We also noted that for one of the 18 students, the timecard for another reporting survey supported fewer work hours that were reported (Ref. 50103-one student). We made the following audit adjustments:

<u>Ref. 50103</u>		
300 Career Education 9-12	<u>(.6664)</u>	(.6664)

<u>Ref. 50104</u>		
300 Career Education 9-12	<u>(6.1766)</u>	(6.1766)

51. [Ref. 50105] The file for one student in ESOL was missing and could not be located. We made the following audit adjustment:

103 Basic 9-12	.0834	
130 ESOL	<u>(.0834)</u>	.0000

The accompanying notes are an integral part of this schedule.

SCHEDULE D (Continued)

Marion County District School Board
 Florida Education Finance Program (FEFP)
 Full-Time Equivalent (FTE) Students
FINDINGS AND AUDIT ADJUSTMENTS
 For the Fiscal Year Ended June 30, 2007

Findings

**Net Audit
 Adjustments
 (Unweighted FTE)**

Lake Weir High School (#0501) (Continued)

52. [Ref. 50171/72] Two teachers were not properly certified and were not approved by the School Board to teach Mathematics (Ref. 50171) or Ecology (Ref. 50172) out-of-field. We also noted the parents of the students concerned were not notified of the teachers' out-of-field status. We made the following audit adjustments:

<u>Ref. 50171</u>		
103 Basic 9-12	.2502	
130 ESOL	(.2502)	.0000

<u>Ref. 50172</u>		
103 Basic 9-12	.2502	
130 ESOL	(.2502)	.0000

53. [Ref. 50173] One teacher was approved by the School Board to teach LEP students out-of-field; however, the parents of the students concerned were not notified of the teacher's out-of-field status. We made the following audit adjustment:

103 Basic 9-12	.3336	
130 ESOL	(.3336)	.0000
		<u>(6.8430)</u>

Dunnellon High School (#0521)

54. [Ref. 52101] The timecards for five Career Education students and one ESE student in OJT were missing and could not be located. We made the following audit adjustment:

113 Grades 9-12 with ESE Services	(.5000)	
300 Career Education 9-12	(1.0241)	(1.5241)

55. [Ref. 52102] The file for one ESE student did not have an IEP covering the reporting survey. We made the following audit adjustment:

The accompanying notes are an integral part of this schedule.

SCHEDULE D (Continued)

Marion County District School Board
 Florida Education Finance Program (FEFP)
 Full-Time Equivalent (FTE) Students
FINDINGS AND AUDIT ADJUSTMENTS
 For the Fiscal Year Ended June 30, 2007

<u>Findings</u>			Net Audit Adjustments (Unweighted FTE)
<u>Dunnellon High School (#0521)</u> (Continued)			
	103 Basic 9-12	.5000	
	113 Grades 9-12 with ESE Services	(.5000)	.0000
56. [Ref. 52103] <u>The file for one student in ESOL did not contain documentation supporting the student's continued ESOL-placement for a fifth year. We made the following audit adjustment:</u>			
	103 Basic 9-12	.0834	
	130 ESOL	(.0834)	.0000
			<u>(1.5241)</u>
<u>Ocala Springs Elementary School (#0541)</u>			
57. [Ref. 54171] <u>One teacher was approved by the School Board to teach LEP students out-of-field; however, the parents of the students concerned were not notified of the teacher's out-of-field status. However, since the student in question is cited in finding No. 60 (Ref. 54102), no audit adjustment was made here.</u>			
			.0000
58. [Ref. 54174] <u>One non-certified teacher was hired as a long-term substitute for the 2006-07 school year and taught courses during the school term covered by the February survey. Since there are no specific limitations placed on substitute teaching by law or rule, and since State Board of Education Rule 6A-1.0503, Florida Administrative Code, in particular, defines qualified instructional personnel but does not address the area of substitute teaching, we made no audit adjustment.</u>			
			.0000

The accompanying notes are an integral part of this schedule.

SCHEDULE D (Continued)

Marion County District School Board
 Florida Education Finance Program (FEFP)
 Full-Time Equivalent (FTE) Students
FINDINGS AND AUDIT ADJUSTMENTS
 For the Fiscal Year Ended June 30, 2007

Findings
**Net Audit
 Adjustments
 (Unweighted FTE)**
Ocala Springs Elementary School (#0541) (Continued)

59. [Ref. 54101] One student was reported incorrectly for a Gifted course offered at a second school. Attendance records at the second school indicated the student was absent from this course during the 11-day window of the reporting survey. We made the following audit adjustment:

111 Grades K-3 with ESE Services	(.0767)	(.0767)
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60. [Ref. 54102] One student was reported incorrectly in program No. 130 (ESOL). The student had been dismissed from ESOL prior to the reporting survey. We made the following audit adjustment:

101 Basic K-3	.5000	
130 ESOL	(.5000)	.0000

61. [Ref. 54103] The LEP Student Plans for two students were not reviewed and updated on a timely basis (i.e., prior to survey). We also noted that the English language proficiency of these students was not assessed prior to the students being placed in ESOL for a sixth year. We made the following audit adjustment:

101 Basic K-3	.5000	
102 Basic 4-8	.5000	
130 ESOL	(1.0000)	.0000

62. [Ref. 54104] One ESE student was not reported in accordance with the student's Matrix of Services form. We made the following audit adjustment:

111 Grades K-3 with ESE Services	.5000	
254 ESE Support Level 4	(.5000)	.0000

63. [Ref. 54172/73/75] Three teachers were approved by the School Board to teach LEP students out-of-field; however, the parents of the students concerned were not notified of the teachers' out-of-field status. We made the following audit adjustments:

The accompanying notes are an integral part of this schedule.

SCHEDULE D (Continued)

Marion County District School Board
 Florida Education Finance Program (FEFP)
 Full-Time Equivalent (FTE) Students
FINDINGS AND AUDIT ADJUSTMENTS
 For the Fiscal Year Ended June 30, 2007

<u>Findings</u>		<u>Net Audit Adjustments (Unweighted FTE)</u>
<u>Ocala Springs Elementary School (#0541)</u> (Continued)		
	<u>Ref. 54172</u>	
	102 Basic 4-8	.5000
	130 ESOL	<u>(.5000)</u>
		.0000
	<u>Ref. 54173</u>	
	102 Basic 4-8	1.0000
	130 ESOL	<u>(1.0000)</u>
		.0000
	<u>Ref. 54175</u>	
	101 Basic K-3	2.0000
	130 ESOL	<u>(2.0000)</u>
		<u>.0000</u>
		<u>(.0767)</u>

Emerald Shores Elementary School (#0561)

64. [Ref. 56101] One LEP student was reported incorrectly in program No. 101 (Basic K-3) in the October survey. The student's ESOL-placement was made on September 25, 2006, prior to that survey, so the student should have been reported in program No. 130 (ESOL). We made the following audit adjustment:

	101 Basic K-3	(.4667)	
	130 ESOL	<u>.4667</u>	.0000

65. [Ref. 56171] One teacher was not appropriately certified to teach LEP students and was not approved by the School Board to teach such students out-of-field. We also noted that the parents of the students concerned were not notified of the teacher's out-of-field status and the teacher had earned only 180 of the 300 in-service training points required in ESOL strategies, pursuant to the teacher's in-service training timeline. We made the following audit adjustment:

	102 Basic 4-8	.9000	
	130 ESOL	<u>(.9000)</u>	.0000

The accompanying notes are an integral part of this schedule.

SCHEDULE D (Continued)

Marion County District School Board
 Florida Education Finance Program (FEFP)
 Full-Time Equivalent (FTE) Students
FINDINGS AND AUDIT ADJUSTMENTS
 For the Fiscal Year Ended June 30, 2007

Findings

**Net Audit
 Adjustments
 (Unweighted FTE)**

Emerald Shores Elementary School (#0561) (Continued)

66. [Ref. 56172] One teacher was approved by the School Board to teach LEP students out-of-field; however, the parents of the students concerned were not notified of the teacher's out-of-field status until October 17, 2006, after the October survey period. We made the following audit adjustment:

101 Basic K-3	.4667	
130 ESOL	(.4667)	.0000
		<u>.0000</u>

Sunrise Elementary School (#0571)

67. [Ref. 57101/02/03] We noted the following exceptions with regard to the LEP Student Plans for 40 students in ESOL: (a) the Plans for 5 students were not reviewed and updated (Ref. 57103); and (b) the Plans for 35 students (30 in the October survey (Ref. 57101) and 5 in the February survey (Ref. 57102)) were not reviewed and updated on a timely basis (i.e., prior to the reporting surveys). We made the following audit adjustments:

<u>Ref. 57101</u>		
101 Basic K-3	9.9004	
102 Basic 4-8	5.0000	
130 ESOL	(14.9004)	.0000
 <u>Ref. 57102</u>		
101 Basic K-3	5.0000	
130 ESOL	(5.0000)	.0000
 <u>Ref. 57103</u>		
101 Basic K-3	1.5000	
102 Basic 4-8	2.0000	
130 ESOL	(3.5000)	.0000

The accompanying notes are an integral part of this schedule.

SCHEDULE D (Continued)

Marion County District School Board
 Florida Education Finance Program (FEFP)
 Full-Time Equivalent (FTE) Students
FINDINGS AND AUDIT ADJUSTMENTS
 For the Fiscal Year Ended June 30, 2007

**Net Audit
 Adjustments
 (Unweighted FTE)**

Findings

Sunrise Elementary School (#0571) (Continued)

68. [Ref. 57104] The file for one student in ESOL did not contain documentation supporting the student's continued ESOL-placement for a fourth year. We also noted the student's LEP Student Plan was not reviewed and updated on a timely basis (i.e., prior to survey). We made the following audit adjustment:

102 Basic 4-8	1.0000	
130 ESOL	<u>(1.0000)</u>	.0000

69. [Ref. 57105] Due to an isolated error, four LEP students were incorrectly reported in Basic education. They should have been reported in program No. 130 (ESOL). We made the following audit adjustment:

101 Basic K-3	(1.5000)	
102 Basic 4-8	(.5000)	
130 ESOL	<u>2.0000</u>	.0000

70. [Ref. 57106] The file for one ESE student did not contain a valid IEP or Matrix of Services form. We made the following audit adjustment:

102 Basic 4-8	.5000	
255 ESE Support Level 5	<u>(.5000)</u>	.0000

71. [Ref. 57171/72/73/74/75] Five teachers were approved by the School Board to teach LEP students out-of-field; however, the parents of the students concerned were not notified of the teachers' out-of-field status. We made the following audit adjustments:

<u>Ref. 57171</u>		
101 Basic K-3	.4834	
130 ESOL	<u>(.4834)</u>	.0000

The accompanying notes are an integral part of this schedule.

SCHEDULE D (Continued)

Marion County District School Board
 Florida Education Finance Program (FEFP)
 Full-Time Equivalent (FTE) Students
FINDINGS AND AUDIT ADJUSTMENTS
 For the Fiscal Year Ended June 30, 2007

<u>Findings</u>	<u>Net Audit Adjustments (Unweighted FTE)</u>
<u>Sunrise Elementary School (#0571)</u> (Continued)	
Ref. 57172	
101 Basic K-3	3.3838
130 ESOL	<u>(3.3838)</u>
	.0000
Ref. 57173	
102 Basic 4-8	3.0000
130 ESOL	<u>(3.0000)</u>
	.0000
Ref. 57174	
101 Basic K-3	2.0000
130 ESOL	<u>(2.0000)</u>
	.0000
Ref. 57175	
101 Basic K-3	.5000
130 ESOL	<u>(.5000)</u>
	<u>.0000</u>
	<u>.0000</u>

Maplewood Elementary School (#0611)

72. [Ref. 61101] The LEP Student Plans for 16 ESOL students were not reviewed and updated on a timely basis (i.e., prior to survey). We made the following audit adjustment:

101 Basic K-3	4.5000	
102 Basic 4-8	3.5000	
130 ESOL	<u>(8.0000)</u>	.0000

73. [Ref. 61102] Five ESE students were not reported in accordance with the students' Matrix of Services forms. We made the following audit adjustment:

111 Grades K-3 with ESE Services	1.5000	
254 ESE Support Level 4	<u>(1.5000)</u>	.0000

74. [Ref. 61103] The file for one ESE student did not contain a Matrix of Services form covering the reporting survey. We made the following audit adjustment:

The accompanying notes are an integral part of this schedule.

SCHEDULE D (Continued)

Marion County District School Board
 Florida Education Finance Program (FEFP)
 Full-Time Equivalent (FTE) Students
FINDINGS AND AUDIT ADJUSTMENTS
 For the Fiscal Year Ended June 30, 2007

Findings **Net Audit Adjustments (Unweighted FTE)**

Maplewood Elementary School (#0611) (Continued)

112 Grades 4-8 with ESE Services	.5000	
254 ESE Support Level 4	(.5000)	.0000

75. [Ref. 61171] One teacher was appropriately approved by the School Board to teach ESE students out-of-field; however, the parents of the students concerned were not notified of the teacher's out-of-field status. We made the following audit adjustment:

101 Basic K-3	.9300	
254 ESE Support Level 4	(.9300)	.0000

76. [Ref. 61172/73] Two teachers were approved by the School Board to teach LEP students out-of-field; however, the parents of the students concerned were not notified of the teachers' out-of-field status (Ref. 61172) or were not notified until after survey (Ref. 61173). We made the following audit adjustments:

<u>Ref. 61172</u>		
101 Basic K-3	.5000	
130 ESOL	(.5000)	.0000
 <u>Ref. 61173</u>		
101 Basic K-3	.5000	
130 ESOL	(.5000)	.0000
		<u>.0000</u>

Romeo Elementary School (#0621)

77. [Ref. 62101] The LEP Student Plans for five students either were not reviewed and updated (one student) or were not reviewed and updated on a timely basis (i.e., prior to survey) (four students). We also noted that three of these four students were FES and Competent Readers and Writers, and there was no documentation that an LEP Committee had recommended ESOL-placement. We made the following audit adjustment:

The accompanying notes are an integral part of this schedule.

SCHEDULE D (Continued)

Marion County District School Board
 Florida Education Finance Program (FEFP)
 Full-Time Equivalent (FTE) Students
FINDINGS AND AUDIT ADJUSTMENTS
 For the Fiscal Year Ended June 30, 2007

<u>Findings</u>			Net Audit Adjustments (Unweighted FTE)
<u>Romeo Elementary School (#0621)</u> (Continued)			
	101 Basic K-3	3.0000	
	102 Basic 4-8	.5000	
	130 ESOL	<u>(3.5000)</u>	.0000
78. [Ref. 62102] <u>One student in ESOL was beyond the maximum six-year period allowed for State funding of ESOL. We made the following audit adjustment:</u>			
	102 Basic 4-8	1.0000	
	130 ESOL	<u>(1.0000)</u>	.0000
79. [Ref. 62171/72/73] <u>Three teachers were approved by the School Board to teach LEP students out-of-field; however, the parents of the students concerned were not notified of the teachers' out-of-field status. We made the following audit adjustments:</u>			
	<u>Ref. 62171</u>		
	102 Basic 4-8	7.5000	
	130 ESOL	<u>(7.5000)</u>	.0000
	<u>Ref. 62172</u>		
	101 Basic K-3	10.5000	
	130 ESOL	<u>(10.5000)</u>	.0000
	<u>Ref. 62173</u>		
	101 Basic K-3	1.0000	
	130 ESOL	<u>(1.0000)</u>	<u>.0000</u>
			<u>.0000</u>
<u>Belleview Middle School (#0631)</u>			
80. [Ref. 63101] <u>The file for one student reported in program No. 130 (ESOL) was missing and could not be located. We made the following audit adjustment:</u>			
	102 Basic 4-8	.3450	
	130 ESOL	<u>(.3450)</u>	.0000

The accompanying notes are an integral part of this schedule.

SCHEDULE D (Continued)

Marion County District School Board
 Florida Education Finance Program (FEFP)
 Full-Time Equivalent (FTE) Students
FINDINGS AND AUDIT ADJUSTMENTS
 For the Fiscal Year Ended June 30, 2007

**Net Audit
 Adjustments
 (Unweighted FTE)**

Findings

Belleview Middle School (#0631) (Continued)

81. [Ref. 63102] The LEP Student Plans for 12 students in ESOL were not reviewed and updated on a timely basis (i.e., prior to survey). We made the following audit adjustment:

102 Basic 4-8	3.5300	
130 ESOL	(3.5300)	.0000
		<u>.0000</u>

Belleview High School (#0661)

82. [Ref. 66101] The FTE for the dual-enrolled courses taken by three students (two of whom were in our Career Education sample and one in our Basic sample) was incorrectly computed based on actual class time. The FTE should have been based on 75 hours of instruction, or .0834 FTE per course, pursuant to Section 1011.62 (1) (i), Florida Statutes and the FTE General Instructions. We made the following audit adjustment:

103 Basic 9-12	<u>.2972</u>	.2972
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83. [Ref. 66102] The timecards for five students in OJT (two in our Career education sample and two in our Basic with ESE Services sample) were missing and could not be located. We made the following audit adjustment:

113 Grades 9-12 with ESE Services	(1.5000)	
300 Career Education 9-12	<u>(.6250)</u>	(2.1250)

84. [Ref. 66103] Two students (one in our Career Education sample and one in our ESOL sample) were absent during the 11-day window of the reporting survey and should not have been included with the survey's results. We also noted that the timecard for one of the students, who was in OJT, was missing and could not be located. We made the following audit adjustment:

The accompanying notes are an integral part of this schedule.

SCHEDULE D (Continued)

Marion County District School Board
 Florida Education Finance Program (FEFP)
 Full-Time Equivalent (FTE) Students
FINDINGS AND AUDIT ADJUSTMENTS
 For the Fiscal Year Ended June 30, 2007

<u>Findings</u>	<u>Net Audit Adjustments (Unweighted FTE)</u>
<u>Bellevue High School (#0661)</u> (Continued)	
103 Basic 9-12	(.3250)
130 ESOL	(.3500)
300 Career Education 9-12	(.3250)
	(1.0000)
85. [Ref. 66104] <u>One student in ESOL was beyond the maximum six-year period allowed for State funding of ESOL. We made the following audit adjustment:</u>	
103 Basic 9-12	.8750
130 ESOL	(.8750)
	.0000
86. [Ref. 66105] <u>The course schedule for one ESE student was reported incorrectly in programs other than ESE. The course schedules for ESE students should be reported entirely in ESE. We made the following audit adjustment:</u>	
103 Basic 9-12	(.1250)
113 Grades 9-12 with ESE Services	.3000
130 ESOL	(.1750)
	.0000
87. [Ref. 66106/07] <u>The LEP Student Plans for 12 students either were not reviewed and updated (one student (Ref. 66107)) or were not reviewed and updated on a timely basis (i.e., prior to survey) (11 students (Ref. 66106)). We made the following audit adjustments:</u>	
<u>Ref. 66106</u>	
103 Basic 9-12	3.0625
130 ESOL	(3.0625)
	.0000
<u>Ref. 66107</u>	
103 Basic 9-12	.0875
130 ESOL	(.0875)
	.0000
88. [Ref. 66108] <u>One student was reported incorrectly in ESOL in the February survey. The student was not placed in ESOL until after that survey. We made the following audit adjustment:</u>	

The accompanying notes are an integral part of this schedule.

SCHEDULE D (Continued)

Marion County District School Board
 Florida Education Finance Program (FEFP)
 Full-Time Equivalent (FTE) Students
FINDINGS AND AUDIT ADJUSTMENTS
 For the Fiscal Year Ended June 30, 2007

<u>Findings</u>			Net Audit Adjustments (Unweighted FTE)
<u>Bellevue High School (#0661)</u> (Continued)			
	103 Basic 9-12	.1750	
	130 ESOL	(.1750)	.0000
89. [Ref. 66109] <u>Three Career Education students in OJT were reported for more work time than was supported by the students' timecards. We made the following audit adjustment:</u>			
	300 Career Education 9-12	(.6400)	(.6400)
90. [Ref. 66171] <u>One teacher was not properly certified and was not approved by the School Board to teach Technology Education out-of-field. We also noted the parents of the students concerned were not notified of the teacher's out-of-field status. We made the following audit adjustment:</u>			
	103 Basic 9-12	9.7750	
	300 Career Education 9-12	(9.7750)	.0000
			(3.4678)
<u>Saddlewood Elementary School (#0681)</u>			
91. [Ref. 68101] <u>The LEP Student Plan for one student was not reviewed and updated on a timely basis (i.e., prior to survey). We also noted that the student was FES and a Competent Reader and Writer. We made the following audit adjustment:</u>			
	102 Basic 4-8	1.0000	
	130 ESOL	(1.0000)	.0000

The accompanying notes are an integral part of this schedule.

SCHEDULE D (Continued)

Marion County District School Board
 Florida Education Finance Program (FEFP)
 Full-Time Equivalent (FTE) Students
FINDINGS AND AUDIT ADJUSTMENTS
 For the Fiscal Year Ended June 30, 2007

Findings

**Net Audit
 Adjustments
 (Unweighted FTE)**

Saddlewood Elementary School (#0681) (Continued)

92. [Ref. 68102] One LEP student was reported incorrectly in program No. 102 (Basic 4-8). The student should have been reported in ESOL. We made the following audit adjustment:

102 Basic 4-8	(.5000)	
130 ESOL	<u>.5000</u>	.0000

93. [Ref. 68103] One ESE student was reported incorrectly in program 130 (ESOL). The course schedules for ESE students should be reported entirely in ESE. We made the following audit adjustment:

112 Grades 4-8 with ESE Services	.4334	
130 ESOL	<u>(.4334)</u>	<u>.0000</u>
		<u>.0000</u>

West Port Middle School (#0691)

94. [Ref. 69101] The attendance records for three students (one in our Basic sample and two in our ESOL sample) were missing and could not be located. We made the following audit adjustment:

102 Basic 4-8	(.8987)	
130 ESOL	<u>(.6013)</u>	(1.5000)

95. [Ref. 69102] Six students in ESOL were beyond the maximum six-year period allowed for State funding of ESOL. We made the following audit adjustment:

102 Basic 4-8	3.0216	
130 ESOL	<u>(3.0216)</u>	.0000

The accompanying notes are an integral part of this schedule.

SCHEDULE D (Continued)

Marion County District School Board
 Florida Education Finance Program (FEFP)
 Full-Time Equivalent (FTE) Students
FINDINGS AND AUDIT ADJUSTMENTS
 For the Fiscal Year Ended June 30, 2007

**Net Audit
 Adjustments
 (Unweighted FTE)**

Findings

West Port Middle School (#0691) (Continued)

96. [Ref. 69103] The LEP Student Plan for one student was not reviewed and updated and his English language proficiency was not assessed for the 2006-07 school year. We made the following audit adjustment:

102 Basic 4-8	.3289	
130 ESOL	(.3289)	.0000

97. [Ref. 69104] Three students were reported incorrectly in the Hospital and Homebound program (two students in program No. 254 (ESE Support Level 4) and one student in program No. 255 (ESE Support Level 5)). Two of the students were provided a full schedule of on-campus instruction in Basic education and the third student was absent and received no instruction during the reporting survey. We made the following audit adjustment:

102 Basic 4-8	1.0000	
254 ESE Support Level 4	(.6694)	
255 ESE Support Level 5	(.5000)	(.1694)

98. [Ref. 69171/72] Two teachers were approved by the School Board to teach LEP students out-of-field; however, the parents of the students concerned were not notified of the teachers' out-of-field status. We made the following audit adjustments:

<u>Ref. 69171</u>		
102 Basic 4-8	.1828	
130 ESOL	(.1828)	.0000
<u>Ref. 69172</u>		
102 Basic 4-8	.9334	
130 ESOL	(.9334)	.0000

The accompanying notes are an integral part of this schedule.

SCHEDULE D (Continued)

Marion County District School Board
 Florida Education Finance Program (FEFP)
 Full-Time Equivalent (FTE) Students
FINDINGS AND AUDIT ADJUSTMENTS
 For the Fiscal Year Ended June 30, 2007

**Net Audit
 Adjustments
 (Unweighted FTE)**

Findings

West Port Middle School (#0691) (Continued)

99. [Ref. 69173] One teacher was not properly certified and was not approved by the School Board to teach Geography out-of-field. We also noted the parents of the students concerned were not notified of the teacher's out-of-field status. We made the following audit adjustment:

102 Basic 4-8	.3388	
130 ESOL	(.3388)	.0000
		<u>(1.6694)</u>

West Port High School (#0701)

100. [Ref. 70101] The LEP Student Plans for two students were not reviewed and updated for the 2006-07 school year. We also noted one of the two students was beyond the maximum six-year period allowed for State funding of ESOL. We made the following audit adjustment:

103 Basic 9-12	.2438	
130 ESOL	(.2438)	.0000

101. [Ref. 70102] We noted the following exceptions for two students reported program in No. 255 (ESE Support Level 5) for instruction under the Hospital and Homebound program:

- a. One student was provided full-time, on-campus instruction in Basic education and should have been reported in program No. 103 (Basic 9-12).
- b. The period for homebound instruction authorized by one student's IEP and Physician's Statement ended prior to the reporting survey.

We made the following audit adjustment:

The accompanying notes are an integral part of this schedule.

SCHEDULE D (Continued)

Marion County District School Board
 Florida Education Finance Program (FEFP)
 Full-Time Equivalent (FTE) Students
FINDINGS AND AUDIT ADJUSTMENTS
 For the Fiscal Year Ended June 30, 2007

<u>Findings</u>			Net Audit Adjustments (Unweighted FTE)
West Port High School (#0701) (Continued)			
	103 Basic 9-12	1.0000	
	255 ESE Support Level 5	<u>(1.0000)</u>	.0000
102. [Ref. 70103] <u>One ESE student was not reported in accordance with the student's Matrix of Services form. We made the following audit adjustment:</u>			
	113 Grades 9-12 with ESE Services	.5000	
	254 ESE Support Level 4	<u>(.5000)</u>	.0000
103. [Ref. 70104] <u>The timecards for five Career Education OJT students supported fewer work hours than were reported. We made the following audit adjustment:</u>			
	300 Career Education 9-12	<u>(1.3562)</u>	(1.3562)
104. [Ref. 70105] <u>The course schedule for one student (who was in our Career Education sample) included dual-enrolled courses from the local community college that were reported incorrectly based on actual class time. The FTE should have been based on 75 hours of instruction, or .0834 FTE per course, pursuant to Section 1011.62(1)(i), Florida Statutes and the FTE General Instructions. We made the following audit adjustment:</u>			
	103 Basic 9-12	<u>.0641</u>	<u>.0641</u> <u>(1.2921)</u>

Silver River Marine Institute (#9618)

105. [Ref. 961801] The FTE calculations for 297 students (141 in the July survey and 156 in the June survey) were based on an incorrect number of days-in-term. The students were reported for a 23-day term in each survey regardless of whether they were in the Day or Evening instructional programs. Students in the July survey should have been reported for either an 18-day term (Day-instruction) or a 24-day term (Evening-instruction).

Finding continues on next page.

The accompanying notes are an integral part of this schedule.

SCHEDULE D (Continued)

Marion County District School Board
 Florida Education Finance Program (FEFP)
 Full-Time Equivalent (FTE) Students
FINDINGS AND AUDIT ADJUSTMENTS
 For the Fiscal Year Ended June 30, 2007

**Net Audit
 Adjustments
 (Unweighted FTE)**

Findings**Silver River Marine Institute (#9618)** (Continued)

Students in the June survey should have been reported for either a 19-day term (Day-instruction) or an 18-day term (Evening-instruction). We made the following audit adjustment:

102 Basic 4-8	.2065	
103 Basic 9-12	2.0586	
112 Grades 4-8 with ESE Services	(.0017)	
113 Grades 9-12 with ESE Services	.2960	
254 ESE Support Level 4	.0195	
300 Career Education 9-12	<u>.1641</u>	2.7430

106. [Ref. 961802/05] The timecards for 122 students (40 of whom were in our Career Education sample) were missing and could not be located (Ref. 961802). We also noted that the reported course schedules for 25 of the 40 sample students incorrectly listed the students' OJT course under program No. 103 (Basic 9-12) rather than the correct program No. 300 (Career Education 9-12) (Ref. 961805). We made the following audit adjustment:

103 Basic 9-12	(7.3947)	
113 Grades 9-12 with ESE Services	(4.1470)	
300 Career Education 9-12	<u>(9.0190)</u>	(20.5607)

107. [Ref. 961803] We noted the following exceptions for 15 students (13 of whom were in our Career education sample): 14 students were absent during the 11-day window of the reporting survey concerned and should not have been included with the survey's results; and the timecard for 1 student was missing and could not be located. We made the following audit adjustment:

The accompanying notes are an integral part of this schedule.

SCHEDULE D (Continued)

Marion County District School Board
 Florida Education Finance Program (FEFP)
 Full-Time Equivalent (FTE) Students
FINDINGS AND AUDIT ADJUSTMENTS
 For the Fiscal Year Ended June 30, 2007

**Net Audit
 Adjustments
 (Unweighted FTE)**

Findings

Silver River Marine Institute (#9618) (Continued)

103 Basic 9-12	(2.9733)	
113 Grades 9-12 with ESE Services	(.0875)	
300 Career Education 9-12	(.0838)	(3.1446)

108. [Ref. 961804] We noted the following exceptions for three ESE students (one of whom was in our ESE Support Levels 4 and 5 sample): the files for two students did not contain IEPs that covered the reporting surveys; and one student was not reported in accordance with the student's Matrix of Services form. We made the following audit adjustment:

103 Basic 9-12	.7481	
113 Grades 9-12 with ESE Services	(.6269)	
254 ESE Support Level 4	(.1212)	.0000

109. [Ref. 961806] The reported course schedules for 104 students (29 of whom were in our Career Education sample) incorrectly included four Adult Education courses for GED test preparation that are not fundable under FEFP. We made the following audit adjustment:

103 Basic 9-12	(21.0337)	
113 Grades 9-12 with ESE Services	(6.1240)	(27.1577)
		(48.1200)

Marion Regional Juvenile Detention Center (#9722)

110. [Ref. 972201] The files for the 20 students reported in program No. 254 (ESE Support Level 4) did not contain IEPs and/or Matrix of Services forms that reflected ESE services provided by the Detention Center. Through inquiry with Detention Center personnel, it was determined that the Center did not provide ESE services that would support a student being reported in program No. 254. We made the following audit adjustment:

The accompanying notes are an integral part of this schedule.

SCHEDULE D (Continued)

Marion County District School Board
 Florida Education Finance Program (FEFP)
 Full-Time Equivalent (FTE) Students
FINDINGS AND AUDIT ADJUSTMENTS
 For the Fiscal Year Ended June 30, 2007

Findings

**Net Audit
 Adjustments
 (Unweighted FTE)**

Marion Regional Juvenile Detention Center (#9722) (Continued)

102	Basic 4-8	3.1318	
103	Basic 9-12	3.1165	
113	Grades 9-12 with ESE Services	.1561	
254	ESE Support Level 4	<u>(6.4044)</u>	.0000

111. [Ref. 972202] The FTE calculations for 185 students (111 students in the July survey and 74 students in the June survey) were based on varying numbers of days-in-term. We recalculated the students' FTE based on the term lengths supported by the Center's instructional calendar and student attendance records: an 18-day term for the July survey and a 25-day term for the June survey. We made the following audit adjustment:

102	Basic 4-8	1.1862	
103	Basic 9-12	2.4652	
112	Grades 4-8 with ESE Services	.6409	
113	Grades 9-12 with ESE Services	2.4305	
254	ESE Support Level 4	<u>.2910</u>	7.0138

112. [Ref. 972203] The files for three ESE students did not contain IEPs that covered the reporting surveys. We made the following audit adjustment:

102	Basic 4-8	.5000	
103	Basic 9-12	1.0000	
112	Grades 4-8 with ESE Services	(.5000)	
113	Grades 9-12 with ESE Services	<u>(1.0000)</u>	.0000
			<u>7.0138</u>

The accompanying notes are an integral part of this schedule.

SCHEDULE D (Continued)

Marion County District School Board
 Florida Education Finance Program (FEFP)
 Full-Time Equivalent (FTE) Students
FINDINGS AND AUDIT ADJUSTMENTS
 For the Fiscal Year Ended June 30, 2007

**Net Audit
 Adjustments
 (Unweighted FTE)**

Findings

Kingsbury Academy (#9731)

113. [Ref. 973171] Three non-certified teachers were hired as long-term substitutes for the 2006-2007 school year and taught courses during the school terms covered by the October and February surveys. Since there are no specific limitations placed on substitute teaching by law or rule, and since State Board of Education Rule 6A-1.0503, Florida Administrative Code, in particular, defines qualified instructional personnel but does not address the area of substitute teaching, we made no audit adjustment.

.0000

114. [Ref. 973101] One ESE student in the October survey was absent during the 11-day window of the reporting survey and should not have been included with the survey's results. We also noted the student was not reported in accordance with the student's *Matrix of Services* form. We made the following audit adjustment:

254 ESE Support Level 4	(.5000)	(.5000)
-------------------------	---------	---------

115. [Ref. 973102] Sixteen students (15 in our sample for ESE Support Levels 4 and 5 sample and one in our sample for Basic with ESE Services) were not reported in accordance with the students' *Matrix of Services* forms. We made the following audit adjustment:

112 Grades 4-8 with ESE Services	4.0000	
113 Grades 9-12 with ESE Services	4.0000	
254 ESE Support Level 4	<u>(8.0000)</u>	.0000

116. [Ref. 973103] The *Matrix of Services* forms for nine ESE students were reviewed and updated incorrectly to reflect the authorization of new services. Changes in an ESE student's services should be documented by preparation of a new IEP and *Matrix* form.
(Finding continues on next page.)

The accompanying notes are an integral part of this schedule.

SCHEDULE D (Continued)

Marion County District School Board
 Florida Education Finance Program (FEFP)
 Full-Time Equivalent (FTE) Students
FINDINGS AND AUDIT ADJUSTMENTS
 For the Fiscal Year Ended June 30, 2007

**Net Audit
 Adjustments
 (Unweighted FTE)**

Findings

Kingsbury Academy (#9731) (Continued)

We also noted that some of the updated changes to the students' Matrix forms were unclear as to the specific service to be changed and the effective date of the change. We made the following audit adjustment:

112	Grades 4-8 with ESE Services	2.5000	
113	Grades 9-12 with ESE Services	3.5000	
254	ESE Support Level 4	<u>(6.0000)</u>	.0000

117. [Ref. 973172] One teacher was not properly certified and was not approved by the School Board to teach ESE students out-of-field. We also noted the parents of the students concerned were not notified of the teacher's out-of-field status. We made the following audit adjustment:

102	Basic 4-8	2.1256	
103	Basic 9-12	.7200	
254	ESE Support Level 4	<u>(2.7656)</u>	
255	ESE Support Level 5	<u>(.0800)</u>	.0000
			<u>(.5000)</u>
			<u>(81.8140)</u>

The accompanying notes are an integral part of this schedule.

SCHEDULE E

Marion County District School Board
Florida Education Finance Program (FEFP)
Full-Time Equivalent (FTE) Students
RECOMMENDATIONS AND REGULATORY CITATIONS
For the Fiscal Year Ended June 30, 2007

Recommendations

We recommend that management exercise more care and take corrective action, as appropriate, to ensure that: (1) students are reported in the proper funding categories and have adequate documentation to support that reporting, particularly with regard to students in ESE and ESOL; (2) *LEP Student Plans* and *Matrix of Services* forms are appropriately reviewed and updated; (3) students in OJT are reported based on timecards that are properly completed, signed, and retained in readily accessible files; (4) the number of days-in-term are accurately determined prior to calculating FTE for Silver Marine Institute (#9618) and Marion Regional Juvenile Detention Center (#9722); (5) only K-12 courses are reported for FEFP funding; (6) teachers are properly certified or, if out-of-field, have timely School Board approval to teach out-of-field; (7) the parents of students taught by out-of-field teachers are properly notified of the teachers’ out-of-field status prior to survey; and (8) teachers earn in-services training points in ESOL strategies, in accordance with their in-service training timelines.

The absence of statements in this report regarding practices and procedures followed by the District should not be construed as acceptance, approval, or endorsement of those practices and procedures. Additionally, the specific nature of this report does not limit or lessen the District's obligation to comply with all State requirements governing FTE and FEFP.

Regulatory Citations

Reporting

- Section 1011.60, F.S. Minimum Requirements of the Florida Education Finance Program (FEFP)
- Section 1011.61, F.S. Definitions
- Section 1011.62, F.S. Funds for Operation of Schools
- Rule 6A-1.0451, F.A.C. FEFP Student Membership Surveys
- Rule 6A-1.04513, F.A.C. Maintaining Auditable FTE Records
- FTE General Instructions 2006-2007

The accompanying notes are an integral part of this schedule.

SCHEDULE E (Continued)

Marion County District School Board
 Florida Education Finance Program (FEFP)
 Full-Time Equivalent (FTE) Students
RECOMMENDATIONS AND REGULATORY CITATIONS
 For the Fiscal Year Ended June 30, 2007

Regulatory Citations (Continued)Attendance

Section 1003.23, F.S.Attendance Records and Reports
 Rules 6A-1.044(3)&(6)(c), F.A.C. ..Pupil Attendance Records
 Rule 6A-1.04513, F.A.C.Maintaining Auditable FTE Records
 FTE General Instructions 2006-2007
 Comprehensive Management Information System: Automated Student Attendance Recordkeeping System

English for Speakers of Other Languages (ESOL)

Section 1003.56, F.S.English Language Instruction for Limited English Proficient Students
 Section 1011.62(1)(g), F.S.Education for Speakers of Other Languages
 Rule 6A-6.0901, F.A.C.Definitions Which Apply to Programs for Limited English Proficient Students
 Rule 6A-6.0902, F.A.C.Requirements for Identification, Assessment, and Programmatic Assessment
 of Limited English Proficient Students
 Rule 6A-6.0904, F.A.C.Equal Access to Appropriate Programming for Limited English Proficient
 Students

Career Education On-the-Job Attendance

Rule 6A-1.044(6)(c), F.A.C.Pupil Attendance Records

Exceptional Education

Section 1003.57, F.S.Exceptional Students Instruction
 Section 1011.62, F.S.Funds for Operation of Schools
 Section 1011.62(1)(e), F.S.Funding Model for Exceptional Student Education Programs
 Rule 6A-6.03028, F.A.C.Development of Individual Educational Plans for Students with Disabilities
 Rule 6A-6.03029, F.A.C.Development of Family Support Plans for Children with Disabilities Ages
 Birth through Five Years
 Rule 6A-6.0312, F.A.C.Course Modifications for Exceptional Students
 Rule 6A-6.0331, F.A.C.Identification and Determination of Eligibility of Exceptional Students for
 Specially Designed Instruction
 Rule 6A-6.0334, F.A.C.Temporary Assignment of Transferring Exceptional Students
 Rule 6A-6.03411, F.A.C.Policies and Procedures for the Provision of Specially Designed Instruction
 and Related Services for Exceptional Students

The accompanying notes are an integral part of this schedule.

SCHEDULE E (Continued)

Marion County District School Board
Florida Education Finance Program (FEFP)
Full-Time Equivalent (FTE) Students
RECOMMENDATIONS AND REGULATORY CITATIONS
For the Fiscal Year Ended June 30, 2007

Regulatory Citations (Continued)

Career Education On-the-Job Funding Hours

Rule 6A-6.055(3), F.A.C.Definitions of Terms Used in Vocational Education and Adult Programs
FTE General Instructions 2006-2007

Teacher Certification

Section 1003.56, F.S.English Language Instruction for Limited English Proficient Students
Section 1011.62(1)(g), F.S.Education for Speakers of Other Languages
Section 1012.42(2), F.S.Teacher Teaching Out-of-Field; Notification Requirements
Section 1012.55, F.S.Positions for which Certificates Required
Rule 6A-1.0502, F.A.C.Non-certificated Instructional Personnel
Rule 6A-1.0503, F.A.C.Definition of Qualified Instructional Personnel
Rule 6A-4.001, F.A.C.Instructional Personnel Certification
Rule 6A-6.0907, F.A.C.In-service Requirements for Personnel of Limited English Proficient Students

The accompanying notes are an integral part of this schedule.

SCHEDULE F

Marion County District School Board
Florida Education Finance Program (FEFP)
Full-Time Equivalent (FTE) Students
SUMMARY OF MANAGEMENT'S RESPONSE
For the Fiscal Year Ended June 30, 2007

Management agreed with our findings and recommendations.

A copy of management's response may be found on page 75 of this report.

The accompanying notes are an integral part of this schedule.

Marion County District School Board
Florida Education Finance Program (FEFP)
Full-Time Equivalent (FTE) Students
NOTES TO SCHEDULES
For the Fiscal Year Ended June 30, 2007

NOTE A - SUMMARY

A summary discussion of the significant features of the District, FEFP, FTE, and related areas follows:

1. School District of Marion County

The District was established pursuant to Section 1001.30, Florida Statutes, to provide public educational services for the residents of Marion County, Florida. Those services are provided primarily to students attending kindergarten through high school, but also to adults seeking career education-type training. The District is part of the State system of public education under the general direction and control of the State Board of Education. The geographic boundaries of the District are those of Marion County. For the fiscal year ended June 30, 2007, the District operated 60 schools, reported 41,970.71 unweighted FTE, and received approximately \$127 million in State funding for those FTE. The primary sources of funding for the District are funds from FEFP, local ad valorem taxes, and Federal grants and donations.

2. Florida Education Finance Program (FEFP)

Florida school districts receive State funding through FEFP, which was established by the Florida Legislature in 1973. It is the intent of the law "to guarantee to each student in the Florida public school system the availability of programs and services appropriate to his educational needs which are substantially equal to those available to any similar student notwithstanding geographic differences and varying local economic factors." To provide equalization of educational opportunity in Florida, the FEFP formula recognizes (1) varying local property tax bases, (2) varying program cost factors, (3) district cost differentials, and (4) differences in per student cost for equivalent educational programs due to sparsity and dispersion of student population.

Marion County District School Board
Florida Education Finance Program (FEFP)
Full-Time Equivalent (FTE) Students
NOTES TO SCHEDULES
For the Fiscal Year Ended June 30, 2007

NOTE A - SUMMARY (Continued)

3. Full-Time Equivalent (FTE) Students

The funding provided by FEFP is based upon the numbers of individual students participating in particular educational programs. A numerical value is assigned to each student according to the student's hours and days of attendance in those programs. The individual student thus becomes equated to a numerical value known as an FTE. For example, for kindergarten through third grade, one FTE is defined as one student in membership in a program or a group of programs for 20 hours per week for 180 days; for grade levels four through twelve, one FTE is defined as one student in membership in a program or a group of programs for 25 hours per week for 180 days.

4. Calculation of FEFP Funds

The amount of State and local FEFP funds is calculated by the Department of Education by multiplying the number of unweighted FTE in each educational program by the specific cost factor of each program to obtain weighted FTEs. Weighted FTEs are multiplied by the base student allocation amount and that product is multiplied by the appropriate cost differential factor. Various adjustments are then added to this product to obtain the total State and local FEFP dollars. All cost factors, the base student allocation amount, cost differential factors, and various adjustment figures are established by the Florida Legislature.

5. FTE Surveys

FTE is determined and reported during the school year by means of four FTE membership surveys, which are conducted under the direction of district and school management. Each survey is a sampling of FTE membership for a period of one week. The surveys for the 2006-2007 school year were conducted during and for the following weeks: survey one was performed for July 10-14, 2006; survey two was performed for October 9-13, 2006; survey three was performed for February 5-9, 2007; and survey four was performed for June 11-15, 2007.

Marion County District School Board
 Florida Education Finance Program (FEFP)
 Full-Time Equivalent (FTE) Students
NOTES TO SCHEDULES
 For the Fiscal Year Ended June 30, 2007

NOTE A - SUMMARY (Continued)

6. Educational Programs

FEFP funds ten specific programs under which instruction may be provided as authorized by the Florida Legislature. The general program titles under which these specific programs fall are as follows: (1) Basic; (2) ESOL; (3) ESE; and (4) Career Education (9-12).

7. Statutes and Rules

The following statutes and rules are of significance to the administration of Florida public education:

- Chapter 1000, F.S. K-20 General Provisions
- Chapter 1001, F.S. K-20 Governance
- Chapter 1002, F.S. Student and Parental Rights and Educational Choices
- Chapter 1003, F.S. Public K-12 Education
- Chapter 1006, F.S. Support for Learning
- Chapter 1007, F.S. Articulation and Access
- Chapter 1010, F.S. Financial Matters
- Chapter 1011, F.S. Planning and Budgeting
- Chapter 1012, F.S. Personnel
- Chapter 6A-1, F.A.C. Finance and Administration
- Chapter 6A-4, F.A.C. Certification
- Chapter 6A-6, F.A.C. Special Programs I

NOTE B - SAMPLING

Our examination procedures provided for the selection of samples of schools, students, and teachers, using statistical and judgmental methods, for testing FTE reported to the Department of Education for the fiscal year ended June 30, 2007. Our sampling process was designed to facilitate the performance of appropriate examination procedures to test the District's compliance with State requirements governing FTE and FEFP. The following schools were in our sample:

Marion County District School Board
 Florida Education Finance Program (FEFP)
 Full-Time Equivalent (FTE) Students
NOTES TO SCHEDULES
 For the Fiscal Year Ended June 30, 2007

NOTE B - SAMPLING (Continued)

<u>School Name/Description</u>	<u>Finding Number(s)</u>
- Ineligible ESOL Courses	1
1. Belleview-Santos Elementary School	2 through 7
2. Reddick-Collier Elementary School	8 through 14
3. Ft. King Middle School	15 through 18
4. Ward-Highlands Elementary School	19 through 22
5. North Marion High School	23 through 30
6. Forest High School	31 through 35
7. Osceola Middle School	36 through 39
8. Vanguard High School	40 through 45
9. Hillcrest	46 and 47
10. Lake Weir High School	48 through 53
11. Dunnellon High School	54 through 56
12. Ocala Springs Elementary School	57 through 63
13. Emerald Shores Elementary School	64 through 66
14. Sunrise Elementary School	67 through 71
15. Maplewood Elementary School	72 through 76
16. Romeo Elementary School	77 through 79
17. Belleview Middle School	80 and 81
18. Belleview High School	82 through 90
19. Saddlewood Elementary School	91 through 93
20. West Port Middle School	94 through 99
21. West Port High School	100 through 104
22. Silver River Marine Institute	105 through 109
23. Marion Regional Juvenile Detention Center	110 through 112
24. Kingsbury Academy	113 through 117



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The President of the Senate, the Speaker of the
House of Representatives, and the
Legislative Auditing Committee

INDEPENDENT AUDITOR'S REPORT MARION COUNTY DISTRICT SCHOOL BOARD STUDENT TRANSPORTATION

We have examined management's assertion, included in its representation letter dated July 16, 2007, that the Marion County District School Board complied with State requirements governing the determination and reporting of the number of students transported for the fiscal year ended June 30, 2007. These requirements are found primarily in Chapter 1006, Part I, E., and Section 1011.68, Florida Statutes; State Board of Education Rules, Chapter 6A-3, Florida Administrative Code; and the *Student Transportation General Instructions* issued by the Department of Education. As discussed in the representation letter, management is responsible for the District's compliance with State requirements. Our responsibility is to express an opinion on the District's compliance based on our examination.

Our examination was conducted in accordance with attestation standards established by the American Institute of Certified Public Accountants (AICPA) and the standards applicable to attestation engagements contained in *Government Auditing Standards* issued by the Comptroller General of the United States and, accordingly, included examining, on a test basis, evidence about the District's compliance with the aforementioned State requirements and performing such other procedures as we considered necessary in the circumstances. We believe that our examination provides a reasonable basis for our opinion. The legal determination of the District's compliance with these requirements is, however, ultimately the responsibility of the Department of Education.

Compliance

In our opinion, the Marion County District School Board complied, in all material respects, with State requirements governing the determination and reporting of the number of students transported for the fiscal year ended June 30, 2007.

The results of our examination disclosed noncompliance with the State requirements mentioned above. We considered this noncompliance in forming our opinion regarding management's assertion and it did not affect our opinion as stated above. All noncompliance disclosed by our examination procedures is discussed in SCHEDULE B. The impact of this noncompliance on the District's reported number of transported students is presented in SCHEDULE A and SCHEDULE B.

Internal Control Over Compliance

In accordance with attestation standards established by the AICPA and *Government Auditing Standards*, we are required to report significant deficiencies in internal control detected during our examination and identify those considered to be material weaknesses. The purpose of our examination was to express an opinion on the District's compliance with State requirements and did not include expressing an opinion on the District's related internal controls. Accordingly, we express no such opinion. Due to its limited purpose, our examination would not necessarily identify all deficiencies in internal control over compliance that might be significant deficiencies or material weaknesses¹. The noncompliance mentioned above, while indicative of certain control deficiencies¹, is not indicative of significant deficiencies considered to be material weaknesses in the District's internal controls related to student transportation. The findings, populations, samples, and exception totals that pertain to noncompliance are presented in SCHEDULE A and SCHEDULE B.

The District's written response to this examination has not been subjected to our examination procedures and, accordingly, we express no opinion on it.

This report is intended for the information of the Legislative Auditing Committee, members of the Florida Senate and the Florida House of Representatives, the State Board of Education, the Department of Education, and the Marion County District School Board. Copies of this report are available pursuant to Section 11.45(4)(c), Florida Statutes, and its distribution is not limited.

Respectfully submitted,



David W. Martin, CPA
February 29, 2008

¹*A control deficiency in the entity's internal control over compliance exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent or detect noncompliance on a timely basis. A significant deficiency is a control deficiency, or combination of control deficiencies, that adversely affects the entity's ability to comply with the aforementioned State requirements such that there is more than a remote likelihood that noncompliance that is more than inconsequential will not be prevented or detected by the entity's internal control. A material weakness is a significant deficiency, or combination of significant deficiencies, that results in a more than remote likelihood that material noncompliance will not be prevented or detected by the entity's internal control.*

SCHEDULE A

Marion County District School Board
 Student Transportation
POPULATIONS, SAMPLES, AND TEST RESULTS
 For the Fiscal Year Ended June 30, 2007

<u>Description</u>	<u>Number of Vehicles</u>	<u>% of Pop.</u>	<u>No. of Students Transp.</u>	<u>% of Pop. (Sample)</u>
Population ¹	987	100.00%	48,694	100.00%
Sample ²	-	-	454	0.93%
<u>Test Results - Sample Students</u>				
Students w/ Exceptions ³	-	-	63	(13.88%)
Net Audit Adjustments	-	-	(32)	(7.05%)
<u>Test Results – Non-Sample Students</u>				
Net Audit Adjustments	-	-	188	0.39%
<u>Test Results - Sample and Non-Sample Students</u>				
Net Audit Adjustments	-	-	156	0.32%

¹ The population figures for students are the totals of the figures reported for each survey conducted for the fiscal year ended June 30, 2007. The District reported 48,694 students in the following ridership categories: 1426 in IDEA (K-12), Weighted; 803 in IDEA (K-12), Unweighted; 473 in IDEA (PK), Weighted; 162 in IDEA (PK), Unweighted; 11 in Hazardous Walking; 56 in Teenage Parents and Infants; and 45,763 in Two Miles or More. The District also reported operating a total of 987 buses. (IDEA stands for Individuals with Disabilities Education Act.)

² See NOTE B.

³ Students with exceptions are sample students with exceptions affecting their ridership classification. Students cited for incorrect reporting of days-in-term in finding No. 1 are not included.

The accompanying notes are an integral part of this schedule.

SCHEDULE B

Marion County District School Board
 Student Transportation
FINDINGS AND AUDIT ADJUSTMENTS
 For the Fiscal Year Ended June 30, 2007

Overview

Management is responsible for determining and reporting the number of students transported in compliance with State requirements. These requirements are found primarily in Chapter 1006, Part I, E., and Section 1011.68, Florida Statutes; State Board of Education Rules, Chapter 6A-3, Florida Administrative Code; and the *Student Transportation General Instructions* issued by the Department of Education. The Marion County District School Board complied, in all material respects, with State requirements governing the determination and reporting of students transported for the fiscal year ended June 30, 2007. All noncompliance disclosed by our examination procedures is discussed below and requires management's attention and action, as recommended on page 71.

**Students
 Transported
 Net Audit
 Adjustments**

Findings

Our examination procedures included both general tests and detailed tests. Our general tests included inquiries concerning the District's transportation of students and verification that a bus driver's report existed for each bus reported in a survey. Our detailed tests involved verification of the specific ridership categories reported for students sampled from the July, October, February, and June surveys. Adjusted students who were in more than one survey are accounted for by survey. For example, a student sampled twice (i.e., once for the October survey and once for the February survey) will be presented in our findings as two sample students. Students cited only for incorrect reporting of days-in-term in finding No. 1 are not included in students with exceptions on SCHEDULE A.

General Tests/Non-Sample Students

1. [Ref. 51/52] The number of days-in-term was incorrectly reported for 769 students (629 students in the July survey and 140 students in the June survey), as follows:
 - a. [Ref. 51] Four different term lengths were reported for the 629 students in the July survey: a 28-day term (97 students); and a 25-day term (1 student); a 23-day term (322 students); an 18-day term (209 students). These term lengths should have been 22, 22, 7, and 8-days, respectively.

The accompanying notes are an integral part of this schedule.

SCHEDULE B (Continued)

Marion County District School Board
 Student Transportation
FINDINGS AND AUDIT ADJUSTMENTS
 For the Fiscal Year Ended June 30, 2007

**Students
 Transported
 Net Audit
 Adjustments**

Findings

General Tests/Non-Sample Students (Continued)

- b. [Ref. 52] Three different term lengths were reported for the 140 students in the June survey: a 30-day term (124 students); a 20-day term (6 students); and an 18-day term (10 students). These term lengths should have been 24, 12, and 12-days, respectively.

We made the following audit adjustments:

a.	<u>July 2006 Survey</u>		
	<u>28 Days-in-Term</u>		
	Two Miles or More	(97)	
	<u>25 Days-in-Term</u>		
	Two Miles or More	(1)	
	<u>23 Days-in-Term</u>		
	IDEA (K-12), Weighted	(169)	
	IDEA (K-12), Unweighted	(53)	
	IDEA (PK), Weighted	(83)	
	IDEA (PK), Unweighted	(10)	
	Two Miles or More	(7)	
	<u>18 Days-in-Term</u>		
	IDEA (K-12), Unweighted	(1)	
	Hazardous Walking	(11)	
	Two Miles or More	<u>(197)</u>	(629)
	<u>22 Days-in-Term</u>		
	Two Miles or More	98	
	<u>8 Days-in-Term</u>		
	IDEA (K-12), Unweighted	1	
	Hazardous Walking	11	
	Two Miles or More	197	

The accompanying notes are an integral part of this schedule.

SCHEDULE B (Continued)

Marion County District School Board
 Student Transportation
FINDINGS AND AUDIT ADJUSTMENTS
 For the Fiscal Year Ended June 30, 2007

<u>Findings</u>	<u>Students Transported Net Audit Adjustments</u>
<u>General Tests/Non-Sample Students</u> (Continued)	
<u>7 Days-in-Term</u>	
IDEA (K-12), Weighted	169
IDEA (K-12), Unweighted	53
IDEA (PK), Weighted	83
IDEA (PK), Unweighted	10
Two Miles or More	<u>7</u>
	629
b. <u>June 2007 Survey</u>	
<u>30 Days-in-Term</u>	
Two Miles or More	(124)
<u>20 Days-in-Term</u>	
IDEA (PK), Weighted	(6)
<u>18 Days-in-Term</u>	
IDEA (K-12), Weighted	(4)
IDEA (K-12), Unweighted	(4)
IDEA (PK), Weighted	<u>(2)</u>
	(140)
<u>24 Days-in-Term</u>	
Two Miles or More	124
<u>12 Days-in-Term</u>	
IDEA (K-12), Weighted	4
IDEA (K-12), Unweighted	4
IDEA (PK), Weighted	<u>8</u>
	140

2. [Ref. 53] The bus drivers' route summary reports for 14 individual routes (1 in the July survey, 5 in the October survey, and 8 in the February survey) were missing and could not be located. Consequently, the reported ridership counts for these routes were not adequately supported. We made the following audit adjustments:

July 2006 Survey7 Days-in-Term

IDEA (PK), Weighted	(3)
---------------------	-----

October 2006 Survey90 Days-in-Term

Two Miles or More	(5)
-------------------	-----

The accompanying notes are an integral part of this schedule.

SCHEDULE B (Continued)

Marion County District School Board
 Student Transportation
FINDINGS AND AUDIT ADJUSTMENTS
 For the Fiscal Year Ended June 30, 2007

<u>Findings</u>	<u>Students Transported</u>	<u>Net Audit Adjustments</u>
<u>General Tests/Non-Sample Students</u> (Continued)		
<u>February 2007 Survey</u>		
<u>90 Days-in-Term</u>		
Two Miles or More	(3)	(11)

3. [Ref. 54/55] Twelve buses and 201 transported students (one bus with 2 students in the July survey and 11 buses with 199 students in the October survey) were inadvertently omitted from the surveys' reported results. We made the following audit adjustments:

<u>Ref. 54</u>		
<u>July 2006 Survey</u>		
<u>7 Days-in-Term</u>		
IDEA (K-12), Weighted	2	2
Number of Buses in Operation	1	--
<u>Ref. 55</u>		
<u>October 2006 Survey</u>		
<u>90 Days-in-Term</u>		
Two Miles or More	199	199
Number of Buses in Operation	11	--

4. [Ref. 56] Eleven students in the July survey (seven of whom were in our sample) were reported incorrectly in Hazardous Walking. We noted the following:

- a. Four of the students (two in our sample) lived more than two miles from school and should have been reported in Two Miles or More.
- b. Seven students (five in our sample) did not have to cross a designated hazard to reach school and were not eligible to be reported in another ridership category.

We made the following audit adjustment:

The accompanying notes are an integral part of this schedule.

SCHEDULE B (Continued)

Marion County District School Board
 Student Transportation
FINDINGS AND AUDIT ADJUSTMENTS
 For the Fiscal Year Ended June 30, 2007

<u>Findings</u>	<u>Students Transported</u>	<u>Net Audit Adjustments</u>
<u>General Tests/Non-Sample Students</u> (Continued)		
<u>July 2006 Survey</u>		
<u>8 Days-in-Term</u>		
Hazardous Walking (<i>Sample Students</i>)	(7)	
Hazardous Walking	(4)	
Two Miles or More (<i>Sample Students</i>)	2	
Two Miles or More	<u>2</u>	(7)
Net Audit Adjustments – General Tests		<u>183</u>
Number of Buses in Operation	<u>12</u>	--
Net Audit Adjustments – Sample Students	--	(5)
Net Audit Adjustments – Non-Sample Students	--	<u>188</u>
Net Audit Adjustments – General Tests		<u>183</u>
<u>Detailed Tests/Sample Students</u>		
5. [Ref. 57] <u>We noted the following exceptions involving six students: three were marked as non-riders and three were not listed on the supporting bus driver's reports for the surveys concerned; consequently, the students should not have been reported for State transportation funding. We made the following audit adjustments:</u>		
<u>July 2006 Survey</u>		
<u>8 Days-in-Term</u>		
Two Miles or More	(1)	
<u>October 2006 Survey</u>		
<u>90 Days-in-Term</u>		
Two Miles or More	(1)	
<u>February 2007 Survey</u>		
<u>90 Days-in-Term</u>		
IDEA (PK), Weighted	(1)	
Teenage Parents and Infants	(1)	
Two Miles or More	(1)	

The accompanying notes are an integral part of this schedule.

SCHEDULE B (Continued)

Marion County District School Board
 Student Transportation
FINDINGS AND AUDIT ADJUSTMENTS
 For the Fiscal Year Ended June 30, 2007

**Students
 Transported
 Net Audit
 Adjustments**

Findings

Detailed Tests/Sample Students (Continued)

June 2007 Survey

12 Days-in-Term

IDEA (K-12), Weighted	(1)	(6)
-----------------------	-----	-----

6. [Ref. 58] Six students in IDEA weighted ridership categories did not meet at least one of the five eligibility criteria required for weighted classification. However, the students were eligible for other ridership categories, as follows: IDEA (K-12), Unweighted (four students); IDEA PK, Unweighted (one student); and Two Miles or More (one student). We made the following audit adjustments:

October 2006 Survey

90 Days-in-Term

IDEA (K-12), Weighted	(1)	
IDEA (PK), Weighted	(1)	

IDEA (K-12), Unweighted	1	
IDEA (PK), Unweighted	1	

February 2007 Survey

90 Days-in-Term

IDEA (K-12), Weighted	(3)	
IDEA (K-12), Unweighted	3	

June 2007 Survey

12 Days-in-Term

IDEA (K-12), Weighted	(1)	
Two Miles or More	<u>1</u>	0

7. [Ref. 59] Twenty-two students were reported incorrectly in IDEA (K-12), Unweighted. The students lived more than two miles from school and should have been reported in Two Miles or More. We made the following audit adjustments:

The accompanying notes are an integral part of this schedule.

SCHEDULE B (Continued)

Marion County District School Board
 Student Transportation
FINDINGS AND AUDIT ADJUSTMENTS
 For the Fiscal Year Ended June 30, 2007

<u>Findings</u>	<u>Students Transported</u>	<u>Net Audit Adjustments</u>
<u>Detailed Tests/Sample Students</u> (Continued)		
<u>July 2006 Survey</u>		
<u>7 Days-in-Term</u>		
IDEA (K-12), Unweighted	(2)	
Two Miles or More	2	
<u>October 2006 Survey</u>		
<u>90 Days-in-Term</u>		
IDEA (K-12), Unweighted	(12)	
Two Miles or More	12	
<u>February 2007 Survey</u>		
<u>90 Days-in-Term</u>		
IDEA (K-12), Unweighted	(8)	
Two Miles or More	<u>8</u>	0
8. [Ref. 60] <u>Eighteen PK students were reported incorrectly in IDEA (PK), Unweighted in the February survey. The students were not IDEA or enrolled in a Teenage Parents and Infants program; consequently, they were not eligible for State transportation funding. We made the following audit adjustment:</u>		
<u>February 2007 Survey</u>		
<u>90 Days-in-Term</u>		
IDEA (PK), Unweighted	<u>(18)</u>	(18)
9. [Ref. 61] <u>One student was reported incorrectly in Teenage Parents and Infants in the October survey. The student had withdrawn from the Teenage Parents program prior to that survey, lived more than two miles from school, and should have been reported in Two Miles or More. We made the following audit adjustment:</u>		
<u>October 2006 Survey</u>		
<u>90 Days-in-Term</u>		
Teenage Parent and Infants	(1)	
Two Miles or More	<u>1</u>	0

The accompanying notes are an integral part of this schedule.

SCHEDULE B (Continued)

Marion County District School Board
 Student Transportation
FINDINGS AND AUDIT ADJUSTMENTS
 For the Fiscal Year Ended June 30, 2007

**Students
 Transported
 Net Audit
 Adjustments**

Findings

Detailed Tests/Sample Students (Continued)

10. [Ref. 62] Three students were reported incorrectly in Two Miles or More. The students lived less than two miles from school and should not have been reported for State transportation funding. We made the following audit adjustments:

July 2006 Survey

8 Days-in-Term

Two Miles or More (2)

February 2007 Survey

90 Days-in-Term

Two Miles or More (1) (3)

Net Audit Adjustments – Detailed Tests/Sample Students (27)

Summary

Sample Students w/ Exceptions

General Tests 7

Detailed Tests 56

63

Net Audit Adjustments

General Tests – Sample Students (5)

Detailed Tests – Sample Students (27) (32)

General Tests -- Non-Sample Students -- 188

Detailed Tests -- Non-Sample Students -- 0

156

The accompanying notes are an integral part of this schedule.

SCHEDULE C

Marion County District School Board
Student Transportation
RECOMMENDATIONS AND REGULATORY CITATIONS
For the Fiscal Year Ended June 30, 2007

Recommendations

We recommend that management exercise more care and take corrective action, as appropriate, to ensure that: (1) transported students are reported in the correct ridership category and for the correct number of days-in-term; (2) only those students who were enrolled in school and were transported during the 11-day window of each survey are included with that survey's results; (3) the distance from home to school, for students classified in Two Miles or More, is verified prior to being reported; and (4) the classification of ESE students into IDEA weighted ridership categories and the transportation of other ESE students are supported by the students' IEPs.

The absence of statements in this report regarding practices and procedures followed by the District should not be construed as acceptance, approval, or endorsement of those practices and procedures. Additionally, the specific nature of this report does not limit or lessen the District's obligation to comply with all State requirements governing student transportation.

Regulatory Citations

- Chapter 1006, Part I, E., F.S.Transportation of Public K-12 Students
- Section 1011.68, F.S.Funds for Student Transportation
- Chapter 6A-3, F.A.C.Transportation
- Student Transportation General Instructions

The accompanying notes are an integral part of this schedule.

SCHEDULE D

Marion County District School Board
Student Transportation
SUMMARY OF MANAGEMENT'S RESPONSE
For the Fiscal Year Ended June 30, 2007

Management agreed with our findings and recommendations.

A copy of management's response may be found on page 75 of this report.

The accompanying notes are an integral part of this schedule.

Marion County District School Board
 Student Transportation
NOTES TO SCHEDULES
 For the Fiscal Year Ended June 30, 2007

NOTE A - SUMMARY

A summary discussion of the significant features of student transportation and related areas follows:

1. Student Eligibility

Any student who is transported by bus must meet one or more of the following conditions in order to be eligible for State transportation funding: live two or more miles from school, be physically handicapped, be a Career Education or Exceptional student who is transported from one school center to another where appropriate programs are provided, or meet the criteria for hazardous walking specified in Section 1006.23(4), Florida Statutes.

2. Transportation in Marion County

For the fiscal year ended June 30, 2007, the District received approximately \$10.7 million in State transportation funding. The District’s transportation reporting by survey was as follows:

<u>Survey Period</u>	<u>No. of Vehicles</u>	<u>No. of Students</u>
July 2006	98	629
October 2006	392	24,065
February 2007	396	23,271
June 2007	<u>101</u>	<u>729</u>
Total	<u>987</u>	<u>48,694</u>

3. Statutes and Rules

The following statutes and rules are of significance to the District’s administration of student transportation:

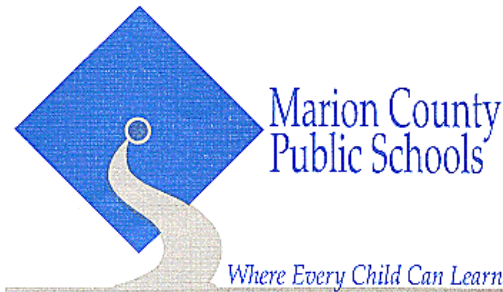
- Chapter 1006, Part I, E., F.S.Transportation of Public K-12 Students
- Section 1011.68, F.S.Funds for Student Transportation
- Chapter 6A-3, F.A.C.Transportation

Marion County District School Board
Student Transportation
NOTES TO SCHEDULES
For the Fiscal Year Ended June 30, 2007

NOTE B - SAMPLING

Our examination procedures provided for the selection of samples of buses and students, using statistical and judgmental methods, for testing the number of students transported as reported to the Department of Education for the fiscal year ended June 30, 2007. Our sampling process was designed to facilitate the performance of appropriate examination procedures to test the District's compliance with State requirements governing students transported.

MANAGEMENT'S RESPONSE



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May 19, 2008

Superintendent
 Mr. James M. Yancey, Jr.

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 Ocala FL 34471

District II
 Mr. Steven Hering
 13700 SE 45th Court
 Summerfield FL 34491

District III
 Mr. Bobby L. James
 20566 Walnut Street
 Dunnellon FL 34431

District IV
 Mrs. Sue Mosley
 5184 SE 20th Street
 Ocala FL 34471

District V
 Mr. Ronald B. Crawford
 PO Box 787
 McIntosh FL 32664

Auditor General
 Room 412C
 Claude Pepper Building
 111 W Madison Street
 Tallahassee, FL 32399-1450

ATTN: Joe Williams, Audit Manager

Subject: Marion County District School Student FTE & Transportation - Fiscal Year Ended June 30, 2007

The School Board of Marion County Public Schools submits this letter in response to the draft copy of the audit for fiscal year ended June 30, 2007. The preliminary and tentative findings have been reviewed and the district concurs with all findings.

Additionally, upon further review of the findings and audit adjustments for the period ended June 30, 2007, we noted ways in which to improve the counts for Student Transportation and we offer the following responses for corrective action, by findings, in this area:

Items No. 1, 2, 4, 5, 9, 10 – To improve on the accuracy of state reporting in these areas will require that we closely review and verify information regarding days in term, bus driver route summary (report of actual riders during survey week), hazardous walking, teen parent and infants, and to ensure that transported students are reported in the correct ridership category.

Items No. 6, 7, 8 – Information regarding Individuals with Disabilities Education Act (IDEA) students will be closely monitored throughout the school year in an effort to ensure its accuracy. Transportation relies on the Exceptional Student Education (ESE) Department in correctly identifying IDEA students as weighted or unweighted and to fully complete all supporting documents. Said findings were communicated to the ESE Department to ensure that we accurately report IDEA students in the future.

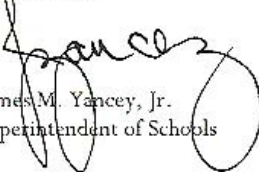
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FEFP Fiscal Yr Ended June 30, 2007
Marion County District School Board
Page 1 of 2
May 19, 2008

Some of these improvements will rely on collaboration with other departments within the Marion County Public School System. However, we acknowledge the recommendations suggested by the Auditor General's Office and will make the necessary adjustments to our procedures and processes through collaborative planning, communication, and training. With these internal modifications, we will work to effectively ensure improved FTE reporting both for FTE student and student transportation.

Marion County is appreciative of the accommodating and professional manner in which Jennifer Taylor and Alex Riggins assisted us in during the audit. If additional information is required, please contact Vickie Vaughns, Supervisor of Management Information Service, at 352-671-7700.

Respectfully,



James M. Yancey, Jr.
Superintendent of Schools

JMY/vv

- | | | | | |
|-----|---------------|------------------------|-------------------|----------------------|
| cc: | Diana Greene | Steven Barrett | Christine Sandy | Theresa Boston-Ellis |
| | Thomas Crosby | Scott Hansen | Bobbie Engelhardt | Rebecca Rora |
| | Esther Oteiza | Wylene Herring-Cayasso | | |