

STATE OF FLORIDA AUDITOR GENERAL

Financial Audit

POLK STATE COLLEGE

For the Fiscal Year Ended
June 30, 2018



Sherrill F. Norman, CPA
Auditor General

Board of Trustees and President

During the 2017-18 fiscal year, Dr. Angela Garcia Falconetti served as President of Polk State College from 7-19-17, Dr. Eileen Holden served as President before that date, and the following individuals served as Members of the Board of Trustees:

Mark G. Turner, Chair from 8-28-17
Vice Chair through 8-27-17
Dan Dorrell, Vice Chair from 8-28-17
Greg Littleton, Chair through 8-27-17
Ashley Bell Barnett from 2-20-18^a
Teresa V. Martinez
Cynthia Hartley Ross

^a Trustee position vacant through 2-19-18.
Note: One Trustee position was vacant during the period.

The Auditor General conducts audits of governmental entities to provide the Legislature, Florida's citizens, public entity management, and other stakeholders unbiased, timely, and relevant information for use in promoting government accountability and stewardship and improving government operations.

The team leader was Becky D. Grode, CPA, and the audit was supervised by Mark A. Arroyo, CPA.

Please address inquiries regarding this report to Jaime N. Hoelscher, CPA, Audit Manager, by e-mail at jaimehoelscher@aud.state.fl.us or by telephone at (850) 412-2868.

This report and other reports prepared by the Auditor General are available at:

FLAuditor.gov

Printed copies of our reports may be requested by contacting us at:

State of Florida Auditor General

Claude Pepper Building, Suite G74 • 111 West Madison Street • Tallahassee, FL 32399-1450 • (850) 412-2722

POLK STATE COLLEGE
TABLE OF CONTENTS

| | <u>Page No.</u> |
|--|---------------------|
| SUMMARY | i |
| INDEPENDENT AUDITOR'S REPORT | 1 |
| Report on the Financial Statements | 1 |
| Other Reporting Required by <i>Government Auditing Standards</i> | 3 |
| MANAGEMENT'S DISCUSSION AND ANALYSIS | 4 |
| BASIC FINANCIAL STATEMENTS | |
| Statement of Net Position | 14 |
| Statement of Revenues, Expenses, and Changes in Net Position | 17 |
| Statement of Cash Flows | 18 |
| Notes to Financial Statements | 20 |
| OTHER REQUIRED SUPPLEMENTARY INFORMATION | |
| Schedule of Changes in the College's Total Other Postemployment Benefits Liability and Related Ratios | 40 |
| Schedule of the College's Proportionate Share of the Net Pension Liability – Florida Retirement System Pension Plan | 40 |
| Schedule of College Contributions – Florida Retirement System Pension Plan | 41 |
| Schedule of the College's Proportionate Share of the Net Pension Liability – Health Insurance Subsidy Pension Plan..... | 41 |
| Schedule of College Contributions – Health Insurance Subsidy Pension Plan..... | 41 |
| Notes to Required Supplementary Information | 42 |
| INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH <i>GOVERNMENT AUDITING STANDARDS</i> | |
| Internal Control Over Financial Reporting | 43 |
| Compliance and Other Matters | 44 |
| Purpose of this Report | 44 |

SUMMARY

SUMMARY OF REPORT ON FINANCIAL STATEMENTS

Our audit disclosed that the basic financial statements of Polk State College (a component unit of the State of Florida) were presented fairly, in all material respects, in accordance with prescribed financial reporting standards.

SUMMARY OF REPORT ON INTERNAL CONTROL AND COMPLIANCE

Our audit did not identify any deficiencies in internal control over financial reporting that we consider to be material weaknesses.

The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*, issued by the Comptroller General of the United States.

AUDIT OBJECTIVES AND SCOPE

Our audit objectives were to determine whether Polk State College and its officers with administrative and stewardship responsibilities for College operations had:

- Presented the College's basic financial statements in accordance with generally accepted accounting principles;
- Established and implemented internal control over financial reporting and compliance with requirements that could have a direct and material effect on the financial statements; and
- Complied with the various provisions of laws, rules, regulations, contracts, and grant agreements that are material to the financial statements.

The scope of this audit included an examination of the College's basic financial statements as of and for the fiscal year ended June 30, 2018. We obtained an understanding of the College's environment, including its internal control, and assessed the risk of material misstatement necessary to plan the audit of the basic financial statements. We also examined various transactions to determine whether they were executed, in both manner and substance, in accordance with governing provisions of laws, rules, regulations, contracts, and grant agreements.

An examination of Federal awards administered by the College is included within the scope of our Statewide audit of Federal awards administered by the State of Florida.

AUDIT METHODOLOGY

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and applicable standards contained in *Government Auditing Standards*, issued by the Comptroller General of the United States.



Sherrill F. Norman, CPA
Auditor General

AUDITOR GENERAL STATE OF FLORIDA

Claude Denson Pepper Building, Suite G74
111 West Madison Street
Tallahassee, Florida 32399-1450



Phone: (850) 412-2722
Fax: (850) 488-6975

The President of the Senate, the Speaker of the
House of Representatives, and the
Legislative Auditing Committee

INDEPENDENT AUDITOR'S REPORT

Report on the Financial Statements

We have audited the accompanying financial statements of Polk State College, a component unit of the State of Florida, and its discretely presented component unit as of and for the fiscal year ended June 30, 2018, and the related notes to the financial statements, which collectively comprise the College's basic financial statements as listed in the table of contents.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express opinions on these financial statements based on our audit. We did not audit the financial statements of the discretely presented component unit, which represent 100 percent of the transactions and account balances of the discretely presented component unit columns. Those statements were audited by other auditors whose report has been furnished to us, and our opinion, insofar as it relates to the amounts included for the discretely presented component unit, is based solely on the report of the other auditors. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the

assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

Opinions

In our opinion, based on our audit and the report of other auditors, the financial statements referred to above present fairly, in all material respects, the respective financial position of Polk State College and of its discretely presented component unit as of June 30, 2018, and the respective changes in financial position and, where applicable, cash flows thereof for the fiscal year then ended in accordance with accounting principles generally accepted in the United States of America.

Emphasis of Matter

As discussed in Note 2. to the financial statements, the College implemented Governmental Accounting Standards Board Statement No. 75, *Accounting and Financial Reporting for Postemployment Benefits Other Than Pensions*, which is a change in accounting principle that addresses accounting and financial reporting for other postemployment benefits. This affects the comparability of amounts reported for the 2017-18 fiscal year with amounts reported for the 2016-17 fiscal year. Our opinion is not modified with respect to this matter.

Other Matter

Required Supplementary Information

Accounting principles generally accepted in the United States of America require that **MANAGEMENT'S DISCUSSION AND ANALYSIS**, the **Schedule of Changes in the College's Total Other Postemployment Benefits Liability and Related Ratios**, **Schedule of the College's Proportionate Share of the Net Pension Liability – Florida Retirement System Pension Plan**, **Schedule of College Contributions – Florida Retirement System Pension Plan**, **Schedule of the College's Proportionate Share of the Net Pension Liability – Health Insurance Subsidy Pension Plan**, **Schedule of College Contributions – Health Insurance Subsidy Pension Plan**, and **Notes to Required Supplementary Information**, as listed in the table of contents, be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other

knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Other Reporting Required by *Government Auditing Standards*

In accordance with *Government Auditing Standards*, we have also issued our report dated March 21, 2019, on our consideration of the Polk State College's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, rules, regulations, contracts, and grant agreements and other matters included under the heading **INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS**. The purpose of that report is solely to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Polk State College's internal control over financial reporting and compliance.

Respectfully submitted,



Sherrill F. Norman, CPA
Tallahassee, Florida
March 21, 2019

MANAGEMENT'S DISCUSSION AND ANALYSIS

Management's discussion and analysis (MD&A) provides an overview of the financial position and activities of the College for the fiscal year ended June 30, 2018, and should be read in conjunction with the financial statements and notes thereto. The MD&A, and financial statements and notes thereto, are the responsibility of College management. The MD&A contains financial activity of the College for the fiscal years ended June 30, 2018, and June 30, 2017.

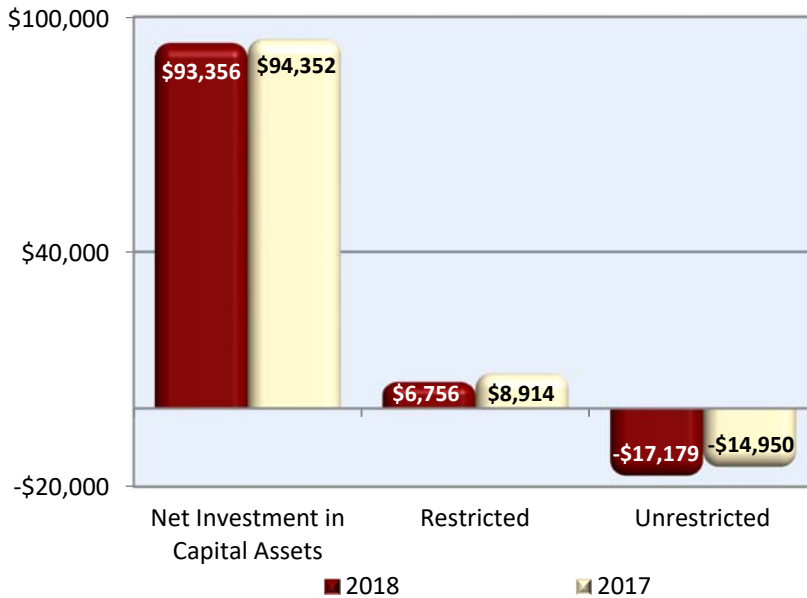
FINANCIAL HIGHLIGHTS

The College's assets and deferred outflows of resources totaled \$118 million at June 30, 2018. This balance reflects a \$5 million, or 4 percent decrease as compared to the 2016-17 fiscal year, resulting from a reduction in Public Education Capital Outlay (PECO) funds receivable from the State, and the transfer of ownership of the Lake Wales Art Center facility and land to the Lake Wales Arts Council, Inc. While assets and deferred outflows of resources declined, liabilities and deferred inflows of resources increased by \$414 thousand, or 1.2 percent, totaling \$35.1 million at June 30, 2018. Long-term notes payable decreased with the early payoff of the College's chiller plant replacement loan but was offset with increases in long-term pension liability and deferred inflows of resources. As a result, the College's net position decreased by \$5.4 million, resulting in a year-end balance of \$82.9 million.

The College's operating revenues totaled \$22.6 million for the 2017-18 fiscal year, representing a 5.8 percent increase compared to the 2016-17 fiscal year due mainly to an increase in student tuition and fees. Operating expenses totaled \$82.7 million for the 2017-18 fiscal year, representing an increase of 1.7 percent as compared to the 2016-17 fiscal year due mainly to an increase in personnel costs.

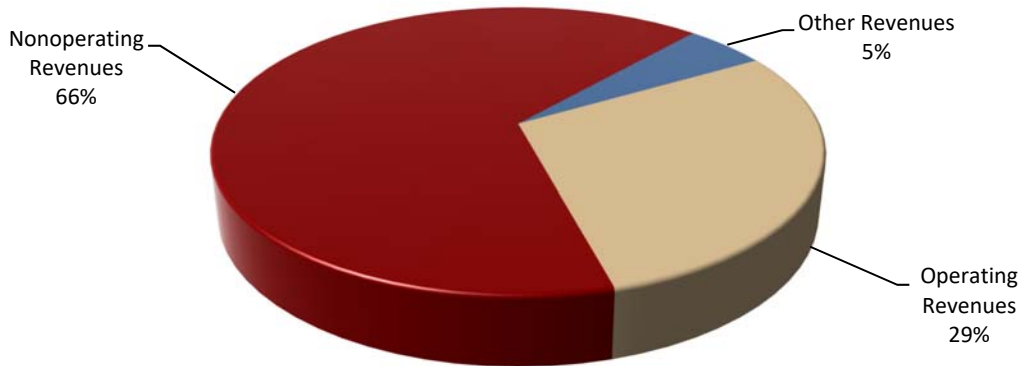
Net position represents the residual interest in the College's assets and deferred outflows of resources after deducting liabilities and deferred inflows of resources. The College's comparative total net position by category for the fiscal years ended June 30, 2018, and June 30, 2017, is shown in the following graph:

**Net Position
(In Thousands)**



The following chart provides a graphical presentation of College revenues by category for the 2017-18 fiscal year:

**Total Revenues
2017-18 Fiscal Year**



OVERVIEW OF FINANCIAL STATEMENTS

Pursuant to Governmental Accounting Standards Board (GASB) Statement No. 35, the College's financial report consists of three basic financial statements: the statement of net position; the statement of revenues, expenses, and changes in net position; and the statement of cash flows. The financial statements, and notes thereto, encompass the College and its component unit. The component unit is the Polk State College Foundation, Inc. Based on the application of the criteria for determining

component units, the Polk State College Foundation, Inc., is included within the College reporting entity as a discretely presented component unit.

Information regarding the component unit is presented in the notes to financial statements. This MD&A focuses on the College, excluding the discretely presented component unit.

The Statement of Net Position

The statement of net position reflects the assets, deferred outflows of resources, liabilities, and deferred inflows of resources of the College, using the accrual basis of accounting, and presents the financial position of the College at a specified time. Assets, plus deferred outflows of resources, less liabilities, less deferred inflows of resources, equals net position, which is one indicator of the College's current financial condition. The changes in net position that occur over time indicate improvement or deterioration in the College's financial condition.

The following summarizes the College's assets, deferred outflows of resources, liabilities, deferred inflows of resources, and net position at June 30:

Condensed Statement of Net Position at June 30

(In Thousands)

| | 2018 | 2017 |
|---------------------------------------|------------------|------------------|
| Assets | | |
| Current Assets | \$ 11,514 | \$ 14,952 |
| Capital Assets, Net | 93,373 | 96,301 |
| Other Noncurrent Assets | 1,249 | 1,162 |
| Total Assets | 106,136 | 112,415 |
| Deferred Outflows of Resources | 11,899 | 10,589 |
| Liabilities | | |
| Current Liabilities | 3,260 | 4,663 |
| Noncurrent Liabilities | 29,985 | 29,310 |
| Total Liabilities | 33,245 | 33,973 |
| Deferred Inflows of Resources | 1,857 | 715 |
| Net Position | | |
| Net Investment in Capital Assets | 93,356 | 94,352 |
| Restricted | 6,756 | 8,914 |
| Unrestricted | (17,179) | (14,950) |
| Total Net Position | \$ 82,933 | \$ 88,316 |

The Statement of Revenues, Expenses, and Changes in Net Position

The statement of revenues, expenses, and changes in net position presents the College's revenue and expense activity, categorized as operating and nonoperating. Revenues and expenses are recognized when earned or incurred, regardless of when cash is received or paid.

The following summarizes the College's activity for the 2017-18 and 2016-17 fiscal years:

**Condensed Statement of Revenues, Expenses, and Changes in Net Position
For the Fiscal Years**

(In Thousands)

| | <u>2017-18</u> | <u>2016-17</u> |
|---|------------------|------------------|
| Operating Revenues | \$ 22,572 | \$ 21,335 |
| Less, Operating Expenses | <u>82,737</u> | <u>81,371</u> |
| Operating Loss | (60,165) | (60,036) |
| Net Nonoperating Revenues | <u>50,987</u> | <u>50,633</u> |
| Loss Before Other Revenues and Expenses | (9,178) | (9,403) |
| Net Other Revenues | <u>3,951</u> | <u>9,266</u> |
| Net Decrease In Net Position | <u>(5,227)</u> | <u>(137)</u> |
| Net Position, Beginning of Year | 88,316 | 88,453 |
| Adjustment to Beginning Net Position (1) | <u>(156)</u> | <u>-</u> |
| Net Position, Beginning of Year, as Restated | <u>88,160</u> | <u>88,453</u> |
| Net Position, End of Year | <u>\$ 82,933</u> | <u>\$ 88,316</u> |

(1) For the 2017-18 fiscal year, the College's beginning net position was decreased due to the implementation of GASB Statement No. 75, which is a change in the account for Other Postemployment Benefits.

Operating Revenues

GASB Statement No. 35 categorizes revenues as either operating or nonoperating. Operating revenues generally result from exchange transactions where each of the parties to the transaction either gives or receives something of equal or similar value.

The following summarizes the operating revenues by source that were used to fund operating activities for the 2017-18 and 2016-17 fiscal years:

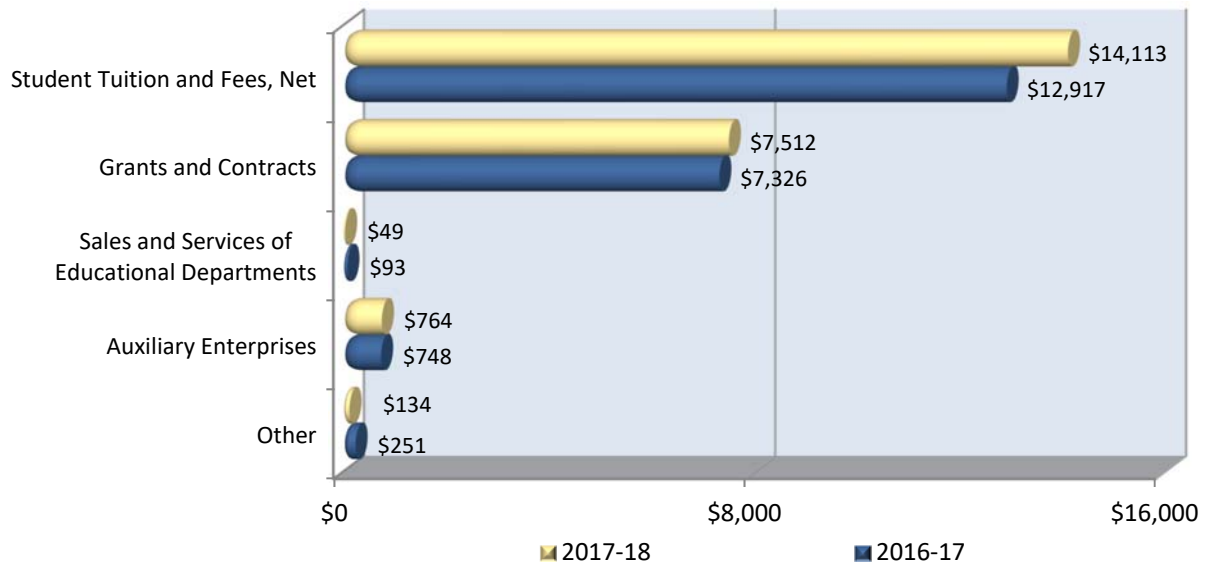
**Operating Revenues
For the Fiscal Years**

(In Thousands)

| | <u>2017-18</u> | <u>2016-17</u> |
|---|------------------|------------------|
| Student Tuition and Fees, Net | \$ 14,113 | \$ 12,917 |
| Grants and Contracts | 7,512 | 7,326 |
| Sales and Services of Educational Departments | 49 | 93 |
| Auxiliary Enterprises | 764 | 748 |
| Other | <u>134</u> | <u>251</u> |
| Total Operating Revenues | <u>\$ 22,572</u> | <u>\$ 21,335</u> |

The following chart presents the College's operating revenues for the 2017-18 and 2016-17 fiscal years:

Operating Revenues
(In Thousands)



College operating revenue changes were primarily due to an increase in student tuition and fees revenue within continuing workforce education, specifically the insurance, and the manufacturing and engineering programs.

Operating Expenses

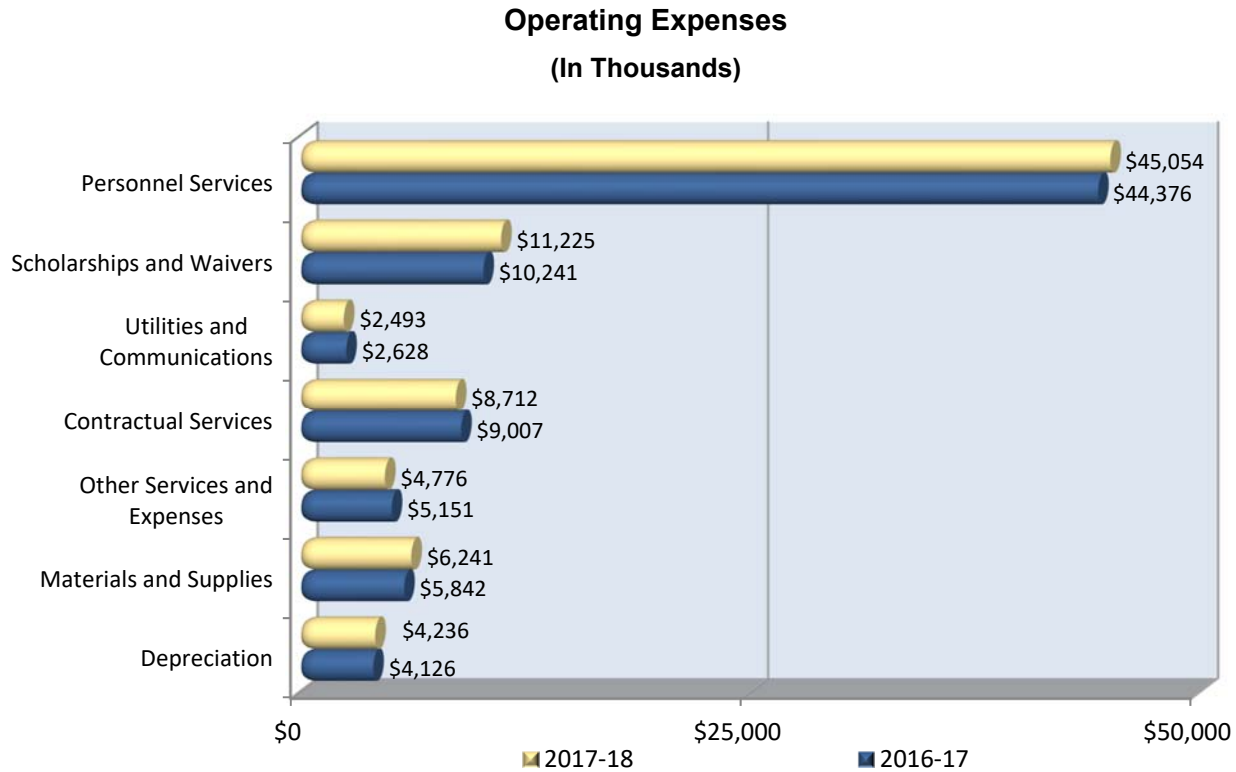
Expenses are categorized as operating or nonoperating. The majority of the College’s expenses are operating expenses as defined by GASB Statement No. 35. GASB gives financial reporting entities the choice of reporting operating expenses in the functional or natural classifications. The College has chosen to report the expenses in their natural classification on the statement of revenues, expenses, and changes in net position and has displayed the functional classification in the notes to financial statements.

The following summarizes operating expenses by natural classification for the 2017-18 and 2016-17 fiscal years:

Operating Expenses
For the Fiscal Years
(In Thousands)

| | <u>2017-18</u> | <u>2016-17</u> |
|---------------------------------|-------------------------|-------------------------|
| Personnel Services | \$ 45,054 | \$ 44,376 |
| Scholarships and Waivers | 11,225 | 10,241 |
| Utilities and Communications | 2,493 | 2,628 |
| Contractual Services | 8,712 | 9,007 |
| Other Services and Expenses | 4,776 | 5,151 |
| Materials and Supplies | 6,241 | 5,842 |
| Depreciation | 4,236 | 4,126 |
| Total Operating Expenses | <u>\$ 82,737</u> | <u>\$ 81,371</u> |

The following chart presents the College's operating expenses for the 2017-18 and 2016-17 fiscal years:



College operating expense changes were the result of the following factors, an increase in personnel costs due to College wide-step equivalent raises, increased insurance expenses, and an increase in scholarships and waivers.

Nonoperating Revenues and Expenses

Certain revenue sources that the College relies on to provide funding for operations, including State noncapital appropriations, Federal and State student financial aid, certain gifts and grants, and investment income, are defined by GASB as nonoperating. Nonoperating expenses include capital financing costs and other costs related to capital assets. The following summarizes the College's nonoperating revenues and expenses for the 2017-18 and 2016-17 fiscal years:

Nonoperating Revenues (Expenses)
For the Fiscal Years
(In Thousands)

| | <u>2017-18</u> | <u>2016-17</u> |
|---|-------------------------|-------------------------|
| State Noncapital Appropriations | \$ 29,756 | \$ 30,500 |
| Federal and State Student Financial Aid | 19,875 | 19,056 |
| Gifts and Grants | 1,364 | 1,105 |
| Investment Income | 21 | 15 |
| Interest on Capital Asset-Related Debt | (29) | (43) |
| Net Nonoperating Revenues | <u><u>\$ 50,987</u></u> | <u><u>\$ 50,633</u></u> |

Other Revenues, Expenses, Gains, or Losses

This category is composed of State capital appropriations and capital grants, contracts, gifts, and fees. The following summarizes the College's other revenues, expenses, gains, or losses for the 2017-18 and 2016-17 fiscal years:

| Other Revenues and Expenses For the Fiscal Years | | |
|---|-----------------|-----------------|
| (In Thousands) | | |
| | 2017-18 | 2016-17 |
| State Capital Appropriations | \$ 3,491 | \$ 6,982 |
| Capital Grants, Contracts, Gifts, and Fees | 2,299 | 2,284 |
| Transfer of Capital Assets | (1,839) | - |
| Total | \$ 3,951 | \$ 9,266 |

The decrease in other revenues and expenses of \$5.3 million, or 57.4 percent, is primarily the result of decreased PECO appropriations and the College transferred ownership of the Lake Wales Art Center facility and land to the Lake Wales Arts Council.

The Statement of Cash Flows

The statement of cash flows provides information about the College's financial results by reporting the major sources and uses of cash and cash equivalents. This statement will assist in evaluating the College's ability to generate net cash flows, its ability to meet its financial obligations as they come due, and its need for external financing. Cash flows from operating activities show the net cash used by the operating activities of the College. Cash flows from capital financing activities include all plant funds and related long-term debt activities. Cash flows from investing activities show the net source and use of cash related to purchasing or selling investments, and earning income on those investments. Cash flows from noncapital financing activities include those activities not covered in other sections.

The following summarizes the College's cash flows for the 2017-18 and 2016-17 fiscal years:

| Condensed Statement of Cash Flows For the Fiscal Years | | |
|---|-----------------|------------------|
| (In Thousands) | | |
| | 2017-18 | 2016-17 |
| Cash Provided (Used) by: | | |
| Operating Activities | \$ (55,413) | \$ (52,419) |
| Noncapital Financing Activities | 50,730 | 50,615 |
| Capital and Related Financing Activities | 3,766 | 2,272 |
| Investing Activities | 21 | 15 |
| Net Increase (Decrease) in Cash and Cash Equivalents | (896) | 483 |
| Cash and Cash Equivalents, Beginning of Year | 10,192 | 9,709 |
| Cash and Cash Equivalents, End of Year | \$ 9,296 | \$ 10,192 |

Major sources of funds came from State noncapital appropriations (\$29.8 million), Federal and State Financial Aid (\$19.9 million), net student tuition and fees (\$13.1 million), grants and contracts (\$7.5 million), State capital appropriations (\$6.8 million), and Federal Direct Student Loan program receipts (\$6.2 million). Major uses of funds were for payments to employees and for employee benefits (\$43.1 million), payments to suppliers (\$20.1 million), payments for scholarships (\$11.2 million), and disbursements to students for Federal Direct Student Loans (\$6.2 million).

| |
|--|
| CAPITAL ASSETS AND CAPITAL EXPENSES AND COMMITMENTS |
|--|

Capital Assets

At June 30, 2018, the College had \$157 million in capital assets, less accumulated depreciation of \$63.6 million, for net capital assets of \$93.4 million. Depreciation charges for the current fiscal year totaled \$4.2 million. The following table summarizes the College’s capital assets, net of accumulated depreciation, at June 30:

Capital Assets, Net at June 30

(In Thousands)

| | 2018 | 2017 |
|-------------------------------------|------------------|------------------|
| Land | \$ 6,388 | \$ 6,557 |
| Artwork | 12 | 12 |
| Software in Progress | 2,544 | 1,508 |
| Construction in Progress | 6,781 | 5,047 |
| Buildings | 73,875 | 78,322 |
| Other Structures and Improvements | 2,842 | 3,371 |
| Furniture, Machinery, and Equipment | 709 | 1,237 |
| Leasehold Improvements | 222 | 247 |
| Capital Assets, Net | \$ 93,373 | \$ 96,301 |

Additional information about the College’s capital assets is presented in the notes to financial statements.

Capital Expenses and Commitments

Major capital expenses through June 30, 2018, were incurred on remodeling and renovation of the Learning Resource Building (\$6.8 million) and development of an enterprise resource planning system (\$2.5 million). The College’s construction and software commitments at June 30, 2018, are as follows:

| | Amount (In Thousands) |
|--------------------------|----------------------------------|
| Total Committed | \$ 11,566 |
| Completed to Date | (9,325) |
| Balance Committed | \$ 2,241 |

Additional information about the College’s construction commitments is presented in the notes to financial statements.

ECONOMIC FACTORS THAT WILL AFFECT THE FUTURE

The College's economic condition is closely tied to that of the State of Florida. Because of limited economic growth and increased demand for State resources, only a modest increase in State funding is anticipated in the 2018-19 fiscal year. There will not be a tuition increase for the 2018-19 fiscal year. A portion of the State funding is primarily tied to the College's performance. There is uncertainty surrounding the performance funding model; therefore, the College has elected to treat these additional funds as nonrecurring.

The College anticipates a minimal enrollment decline for the 2018-19 fiscal year. Projected tuition and fees revenues for the 2018-19 fiscal year of \$20.3 million are conservatively based on the premise of a slight decline in enrollment. The College continues to implement cost-saving measures to control expenses.

The College continues to monitor the State of Florida PECO program. Continued uncertainty regarding the availability of PECO funds for repairs, renovations, and new construction of College facilities has delayed and otherwise deferred capital projects. The impact of the deferral of these projects will have an uncertain effect on the College in the coming year.

REQUESTS FOR INFORMATION

Questions concerning information provided in the MD&A or other required supplementary information, and financial statements and notes thereto, or requests for additional financial information should be addressed to the Vice President, Administration/CFO, Polk State College, 999 Avenue H NE, Winter Haven, Florida 33881.

THIS PAGE INTENTIONALLY LEFT BLANK

BASIC FINANCIAL STATEMENTS

POLK STATE COLLEGE A Component Unit of the State of Florida Statement of Net Position

June 30, 2018

| | <u>College</u> | <u>Component Unit</u> |
|---|--------------------|---------------------------|
| ASSETS | | |
| Current Assets: | | |
| Cash and Cash Equivalents | \$ 3,137,287 | \$ 2,344,024 |
| Restricted Cash and Cash Equivalents | 4,909,818 | - |
| Contributions Receivable, Net | - | 57,022 |
| Accounts Receivable, Net | 1,620,511 | 300,000 |
| Notes Receivable, Net | - | 39,017 |
| Due from Other Governmental Agencies | 1,414,237 | - |
| Due from Component Unit | 26,318 | - |
| Prepaid Expenses | 406,274 | - |
| Other Current Assets | - | 14,728 |
| Total Current Assets | <u>11,514,445</u> | <u>2,754,791</u> |
| Noncurrent Assets: | | |
| Restricted Cash and Cash Equivalents | 1,249,183 | - |
| Restricted Investments | - | 30,876,369 |
| Contributions Receivable, Net | - | 177,393 |
| Notes Receivable, Net | - | 59,482 |
| Depreciable Capital Assets, Net | 77,648,156 | - |
| Nondepreciable Capital Assets | 15,724,405 | 32,782 |
| Total Noncurrent Assets | <u>94,621,744</u> | <u>31,146,026</u> |
| TOTAL ASSETS | <u>106,136,189</u> | <u>33,900,817</u> |
| DEFERRED OUTFLOWS OF RESOURCES | | |
| Other Postemployment Benefits | 30,894 | - |
| Pensions | 11,868,632 | - |
| TOTAL DEFERRED OUTFLOWS OF RESOURCES | <u>11,899,526</u> | <u>-</u> |
| LIABILITIES | | |
| Current Liabilities: | | |
| Accounts Payable | 85,484 | 138,247 |
| Salary and Payroll Taxes Payable | 2,157,674 | - |
| Retainage Payable | 17,045 | - |
| Unearned Revenue | 245,950 | 19,700 |
| Deposits Held for Others | 346,318 | - |
| Long-Term Liabilities - Current Portion: | | |
| Note Payable | 20,000 | - |
| Compensated Absences Payable | 123,560 | - |
| Other Postemployment Benefits Payable | 30,894 | - |
| Net Pension Liability | 233,087 | - |
| Total Current Liabilities | <u>3,260,012</u> | <u>157,947</u> |

POLK STATE COLLEGE
A Component Unit of the State of Florida
Statement of Net Position (Continued)

June 30, 2018

| | College | Component Unit |
|--|----------------------|---------------------------|
| LIABILITIES (Continued) | | |
| Noncurrent Liabilities: | | |
| Note Payable | 83,333 | - |
| Compensated Absences Payable | 3,620,921 | - |
| Other Postemployment Benefits Payable | 798,936 | - |
| Net Pension Liability | 25,481,813 | - |
| Total Noncurrent Liabilities | 29,985,003 | - |
| TOTAL LIABILITIES | 33,245,015 | 157,947 |
| DEFERRED INFLOWS OF RESOURCES | | |
| Other Postemployment Benefits | 62,391 | - |
| Pensions | 1,795,093 | - |
| TOTAL DEFERRED INFLOWS OF RESOURCES | 1,857,484 | - |
| NET POSITION | | |
| Net Investment in Capital Assets | 93,355,516 | 32,782 |
| Restricted: | | |
| Nonexpendable: | | |
| Endowment | - | 18,378,185 |
| Expendable: | | |
| Grants and Loans | 4,563,823 | 1,297,000 |
| Scholarships | 148,973 | 8,450,293 |
| Capital Projects | 2,043,627 | 11,625 |
| Other | - | 3,992,085 |
| Unrestricted | (17,178,723) | 1,580,900 |
| TOTAL NET POSITION | \$ 82,933,216 | \$ 33,742,870 |

The accompanying notes to financial statements are an integral part of this statement.

THIS PAGE INTENTIONALLY LEFT BLANK

POLK STATE COLLEGE
A Component Unit of the State of Florida
Statement of Revenues, Expenses, and Changes in Net Position
For the Fiscal Year Ended June 30, 2018

| | College | Component Unit |
|--|----------------------|----------------------|
| REVENUES | | |
| Operating Revenues: | | |
| Student Tuition and Fees, Net of Scholarship Allowances of \$9,782,999 | \$ 14,112,691 | \$ - |
| Federal Grants and Contracts | 1,296,122 | - |
| State and Local Grants and Contracts | 5,899,449 | - |
| Nongovernmental Grants and Contracts | 316,553 | - |
| Sales and Services of Educational Departments | 49,632 | - |
| Auxiliary Enterprises | 763,571 | - |
| Other Operating Revenues | 134,291 | 369,856 |
| Total Operating Revenues | 22,572,309 | 369,856 |
| EXPENSES | | |
| Operating Expenses: | | |
| Personnel Services | 45,054,018 | 783,587 |
| Scholarships and Waivers | 11,224,999 | 1,296,732 |
| Utilities and Communications | 2,493,206 | 51,131 |
| Contractual Services | 8,711,789 | 461,692 |
| Other Services and Expenses | 4,776,189 | 689,233 |
| Materials and Supplies | 6,241,048 | 58,149 |
| Depreciation | 4,236,216 | - |
| Total Operating Expenses | 82,737,465 | 3,340,524 |
| Operating Loss | (60,165,156) | (2,970,668) |
| NONOPERATING REVENUES (EXPENSES) | | |
| State Noncapital Appropriations | 29,756,353 | - |
| Federal and State Student Financial Aid | 19,874,960 | - |
| Gifts and Grants | 1,363,788 | 2,496,781 |
| Investment Income | 21,167 | 3,953,945 |
| Other Nonoperating Revenues | - | 24,175 |
| Interest on Capital Asset-Related Debt | (28,938) | - |
| Net Nonoperating Revenues | 50,987,330 | 6,474,901 |
| Income (Loss) Before Other Revenues and Expenses | (9,177,826) | 3,504,233 |
| State Capital Appropriations | 3,491,262 | - |
| Capital Grants, Contracts, Gifts, and Fees | 2,298,781 | - |
| Transfer of Capital Assets | (1,839,103) | - |
| Other Income | - | 33,975 |
| Net Other Revenues | 3,950,940 | 33,975 |
| Increase (Decrease) in Net Position | (5,226,886) | 3,538,208 |
| Net Position, Beginning of Year | 88,316,233 | 30,204,662 |
| Adjustment to Beginning Net Position | (156,131) | - |
| Net Position, Beginning of Year, as Restated | 88,160,102 | 30,204,662 |
| Net Position, End of Year | \$ 82,933,216 | \$ 33,742,870 |

The accompanying notes to financial statements are an integral part of this statement.

POLK STATE COLLEGE
A Component Unit of the State of Florida
Statement of Cash Flows

For the Fiscal Year Ended June 30, 2018

| | College |
|--|---------------------|
| CASH FLOWS FROM OPERATING ACTIVITIES | |
| Student Tuition and Fees, Net | \$ 13,083,542 |
| Grants and Contracts | 7,512,124 |
| Payments to Suppliers | (20,144,305) |
| Payments for Utilities and Communications | (2,493,206) |
| Payments to Employees | (33,895,026) |
| Payments for Employee Benefits | (9,176,029) |
| Payments for Scholarships | (11,247,496) |
| Auxiliary Enterprises | 763,571 |
| Sales and Services of Educational Departments | 49,632 |
| Other Receipts | 134,291 |
| | (55,412,902) |
| Net Cash Used by Operating Activities | |
| CASH FLOWS FROM NONCAPITAL FINANCING ACTIVITIES | |
| State Noncapital Appropriations | 29,756,353 |
| Federal and State Student Financial Aid | 19,874,960 |
| Federal Direct Loan Program Receipts | 6,219,213 |
| Federal Direct Loan Program Disbursements | (6,219,213) |
| Gifts and Grants Received for Other Than Capital or Endowment Purposes | 1,363,788 |
| Other Nonoperating Disbursements | (265,081) |
| | 50,730,020 |
| Net Cash Provided by Noncapital Financing Activities | |
| CASH FLOWS FROM CAPITAL AND RELATED FINANCING ACTIVITIES | |
| State Capital Appropriations | 6,788,701 |
| Capital Grants and Gifts | 2,298,781 |
| Purchases of Capital Assets | (3,282,723) |
| Principal Paid on Capital Debt | (2,009,376) |
| Interest Paid on Capital Debt | (28,938) |
| | 3,766,445 |
| Net Cash Provided by Capital and Related Financing Activities | |
| CASH FLOWS FROM INVESTING ACTIVITIES | |
| Investment Income | 21,167 |
| | (895,270) |
| Net Decrease in Cash and Cash Equivalents | |
| Cash and Cash Equivalents, Beginning of Year | 10,191,558 |
| | \$ 9,296,288 |
| Cash and Cash Equivalents, End of Year | |

POLK STATE COLLEGE
A Component Unit of the State of Florida
Statement of Cash Flows (Continued)
For the Fiscal Year Ended June 30, 2018

| | College |
|---|------------------------|
| RECONCILIATION OF OPERATING LOSS | |
| TO NET CASH USED BY OPERATING ACTIVITIES | |
| Operating Loss | \$ (60,165,156) |
| Adjustments to Reconcile Operating Loss | |
| to Net Cash Used by Operating Activities: | |
| Depreciation Expense | 4,236,216 |
| Changes in Assets, Liabilities, Deferred Outflows of Resources, | |
| and Deferred Inflows of Resources: | |
| Receivables, Net | (413,349) |
| Due from Component Unit | (22,497) |
| Prepaid Expenses | (406,274) |
| Accounts Payable | (415,279) |
| Salaries and Payroll Taxes Payable | 18,801 |
| Unearned Revenue | (209,526) |
| Compensated Absences Payable | (47,947) |
| Other Postemployment Benefits Payable | 174,750 |
| Net Pension Liability | 2,005,451 |
| Deferred Outflows of Resources Related to Other Postemployment Benefits | (30,894) |
| Deferred Inflows of Resources Related to Other Postemployment Benefits | 62,391 |
| Deferred Outflows of Resources Related to Pensions | (1,279,958) |
| Deferred Inflows of Resources Related to Pensions | 1,080,369 |
| | \$ (55,412,902) |

SUPPLEMENTAL DISCLOSURE OF NONCASH CAPITAL FINANCING ACTIVITIES

| | |
|--|--------------|
| Transfer of capital assets were recognized on the statement of revenues, expenses, and changes in net position, but are not cash transactions for the statement of cash flows. | \$ 1,839,103 |
|--|--------------|

The accompanying notes to financial statements are an integral part of this statement.

NOTES TO FINANCIAL STATEMENTS

1. Summary of Significant Accounting Policies

Reporting Entity. The governing body of Polk State College, a component unit of the State of Florida, is the College Board of Trustees. The Board of Trustees constitutes a corporation and is composed of seven members appointed by the Governor and confirmed by the Senate. The Board of Trustees is under the general direction and control of the Florida Department of Education, Division of Florida Colleges, and is governed by State law and State Board of Education (SBE) rules. However, the Board of Trustees is directly responsible for the day-to-day operations and control of the College within the framework of applicable State laws and SBE rules. The College serves Polk County.

Criteria for defining the reporting entity are identified and described in the Governmental Accounting Standards Board's (GASB) *Codification of Governmental Accounting and Financial Reporting Standards*, Sections 2100 and 2600. These criteria were used to evaluate potential component units for which the Board of Trustees is financially accountable and other organizations for which the nature and significance of their relationship with the Board of Trustees are such that exclusion would cause the College's financial statements to be misleading. Based on the application of these criteria, the College is a component unit of the State of Florida, and its financial balances and activities are reported in the State's Comprehensive Annual Financial Report by discrete presentation.

Discretely Presented Component Unit. Based on the application of the criteria for determining component units, the Polk State College Foundation, Inc. (Foundation), a legally separate entity, is included within the College's reporting entity as a discretely presented component unit and is governed by a separate board.

The Foundation is also a direct-support organization, as defined in Section 1004.70, Florida Statutes, and although legally separate from the College, is financially accountable to the College. The Foundation is managed independently, outside the College's budgeting process, and its powers generally are vested in a governing board pursuant to various State statutes. The Foundation receives, holds, invests, and administers property, and makes expenditures to or for the benefit of the College.

The Foundation is audited by other auditors pursuant to Section 1004.70(6), Florida Statutes. The Foundation's audited financial statements are available to the public and can be obtained from the Vice President, Administration/CFO, Polk State College, 999 Avenue H Northeast, Winter Haven, Florida 33881. The financial data reported on the accompanying financial statements was derived from the Foundation's audited financial statements for the fiscal year ended December 31, 2017.

Basis of Presentation. The College's accounting policies conform with accounting principles generally accepted in the United States of America applicable to public colleges and universities as prescribed by GASB. The National Association of College and University Business Officers (NACUBO) also provides the College with recommendations prescribed in accordance with generally accepted accounting principles promulgated by GASB and the Financial Accounting Standards Board (FASB). GASB allows public colleges various reporting options. The College has elected to report as an entity engaged in only business-type activities. This election requires the adoption of the accrual basis of accounting and entitywide reporting including the following components:

- Management's Discussion and Analysis
- Basic Financial Statements:
 - Statement of Net Position
 - Statement of Revenues, Expenses, and Changes in Net Position
 - Statement of Cash Flows
 - Notes to Financial Statements
- Other Required Supplementary Information

Measurement Focus and Basis of Accounting. Basis of accounting refers to when revenues, expenses, assets, deferred outflows of resources, liabilities, and deferred inflows of resources are recognized in the accounts and reported in the financial statements. Specifically, it relates to the timing of the measurements made, regardless of the measurement focus applied. The College's financial statements are presented using the economic resources measurement focus and the accrual basis of accounting. Revenues, expenses, gains, losses, assets, deferred outflows of resources, liabilities, and deferred inflows of resources resulting from exchange and exchange-like transactions are recognized when the exchange takes place. Revenues, expenses, gains, losses, assets, deferred outflows of resources, liabilities, and deferred inflows of resources resulting from nonexchange activities are generally recognized when all applicable eligibility requirements, including time requirements, are met. The College follows GASB standards of accounting and financial reporting.

The College's component unit uses the economic resources measurement focus and accrual basis of accounting and follows FASB standards of accounting and financial reporting for not-for-profit organizations.

Significant interdepartmental sales between auxiliary service departments and other institutional departments have been accounted for as reductions of expenses and not revenues of those departments.

The College's principal operating activity is instruction. Operating revenues and expenses generally include all fiscal transactions directly related to instruction as well as administration, academic support, student services, physical plant operations, and depreciation of capital assets. Nonoperating revenues include State noncapital appropriations, Federal and State student financial aid, and investment income. Interest on capital asset-related debt is a nonoperating expense. Other revenues generally include revenues for capital construction projects.

The statement of net position is presented in a classified format to distinguish between current and noncurrent assets and liabilities. When both restricted and unrestricted resources are available to fund certain programs, it is the College's policy to first apply the restricted resources to such programs followed by the use of the unrestricted resources.

The statement of revenues, expenses, and changes in net position is presented by major sources and is reported net of tuition scholarship allowances. Tuition scholarship allowances are the difference between the stated charge for goods and services provided by the College and the amount that is actually paid by the student or the third party making payment on behalf of the student. The College is able to identify, within its accounting system, amounts paid for tuition and fees by financial aid. The College records a scholarship allowance against tuition and fees for the total amount paid by financial aid.

The statement of cash flows is presented using the direct method in compliance with GASB Statement No. 9, *Reporting Cash Flows of Proprietary and Nonexpendable Trust Funds and Governmental Entities That Use Proprietary Fund Accounting*.

Cash and Cash Equivalents. The amount reported as cash and cash equivalents consists of cash on hand, cash in demand accounts, and cash in money market accounts. For reporting cash flows, the College considers all highly liquid investments with original maturities of 3 months or less, that are not held solely for income or profit, to be cash equivalents.

College cash deposits are held in banks qualified as public depositories under Florida law. All such deposits are insured by Federal depository insurance, up to specified limits, or collateralized with securities held in Florida's multiple financial institution collateral pool required by Chapter 280, Florida Statutes. Cash and cash equivalents that are externally restricted to make debt service payments, maintain sinking or reserve funds, or to purchase or construct capital or other restricted assets are classified as restricted.

Capital Assets. College capital assets consist of land, artwork, software in progress, construction in progress, buildings, other structures and improvements, furniture, machinery, and equipment, and leasehold improvements. These assets are capitalized and recorded at cost at the date of acquisition or at acquisition value at the date received in the case of gifts. Additions, improvements, and other outlays that significantly extend the useful life of an asset are capitalized. Other costs incurred for repairs and maintenance are expensed as incurred. The College has a capitalization threshold of \$5,000 for tangible personal property and \$25,000 for buildings and other structures and improvements. Depreciation is computed on the straight-line basis over the following estimated useful lives:

- Buildings – 40 years
- Other Structures and Improvements – 10 years
- Furniture, Machinery, and Equipment:
 - Computer Equipment – 3 years
 - Vehicles, Office Machines, and Educational Equipment – 5 years
 - Furniture – 7 years
- Leasehold Improvements – Life of Lease – 20 years

Noncurrent Liabilities. Noncurrent liabilities include a note payable, compensated absences payable, other postemployment benefits payable, and net pension liabilities that are not scheduled to be paid within the next fiscal year.

Pensions. For purposes of measuring the net pension liability, deferred outflows of resources and deferred inflows of resources related to pensions, and pension expense, information about the fiduciary net positions of the Florida Retirement System (FRS) defined benefit plan and the Health Insurance Subsidy (HIS) defined benefit plan and additions to/deductions from the FRS and HIS fiduciary net positions have been determined on the same basis as they are reported by the FRS and the HIS plans. Benefit payments (including refunds of employee contributions) are recognized when due and payable in accordance with benefit terms. Investments are reported at fair value.

2. Reporting Change

The College implemented GASB Statement No. 75, *Accounting and Financial Reporting for Postemployment Benefits Other Than Pensions*, which replaces GASB Statement No. 45, *Accounting and Financial Reporting by Employers for Postemployment Benefits Other Than Pensions*, as amended. This statement addresses accounting and financial reporting for postemployment benefits other than pensions (OPEB) provided to employees of state and local government employers; establishes standards for recognizing and measuring liabilities, deferred outflows of resources, deferred inflows of resources, and expenses; requires governments to report a liability, deferred outflows of resources, deferred inflows of resources, and expenses on the face of the financial statement for the OPEB they provide; and requires more extensive note disclosures and supplementary information about a government's OPEB liability.

3. Adjustment to Beginning Net Position

The beginning net position of the College was decreased by \$156,131 due to implementation of GASB Statement No. 75. The College's total OPEB liability reported at June 30, 2017, increased by \$183,136 to \$838,216 as of July 1, 2017, due to the transition in the valuation methods under GASB Statement No. 45 to GASB Statement No. 75, and beginning balances for deferred outflows of resources related to OPEB were established totaling \$27,005.

4. Deficit Net Position in Individual Funds

The College reported an unrestricted net position which included a deficit in the current funds - unrestricted, as shown below. This deficit can be attributed to the full recognition of long-term liabilities (i.e., compensated absences payable, OPEB payable, and net pension liabilities) in the current unrestricted funds.

| <u>Fund</u> | <u>Net Position</u> |
|------------------------------|------------------------|
| Current Funds - Unrestricted | \$ (17,224,630) |
| Auxiliary Funds | 45,907 |
| Total | \$ (17,178,723) |

5. Investments

Component Unit Investments.

The College's component unit (Foundation) categorizes its fair value measurements within the fair value hierarchy established by generally accepted accounting principles. The hierarchy is based on the valuation inputs used to measure the fair value of the asset. Level 1 inputs are quoted prices in active markets for identical assets, Level 2 inputs are significant other observable inputs, and Level 3 inputs are significant unobservable inputs.

Investments held by the Foundation at December 31, 2017, are reported at fair value, using Level 1 inputs, as follows:

| <u>Investment Type</u> | <u>Amount</u> |
|--------------------------|----------------------|
| Bonds | \$ 2,903,210 |
| Mutual Funds | |
| Stocks | 18,465,227 |
| Allocation | 2,971,630 |
| Bonds | <u>6,536,302</u> |
| Total Investments | <u>\$ 30,876,369</u> |

6. Accounts Receivable

Accounts receivable represent amounts for student fee deferments, various student services provided by the College, uncollected commissions for food service and vending machine sales, unused credit memos, and contract and grant reimbursements due from third parties. The accounts receivable are reported net of a \$330,738 allowance for doubtful accounts.

7. Due From Other Governmental Agencies

The amount due from other governmental agencies primarily consists of \$770,400 of Public Education Capital Outlay allocations due from the State for construction of College facilities.

8. Due From Component Unit

The amount of \$26,318 due from component unit consists of amounts owed to the College by the Foundation for sponsored summer term scholarships for students. The College's financial statements are reported for the fiscal year ended June 30, 2018. The Foundation's financial statements are reported for the fiscal year ended December 31, 2017. Accordingly, amounts reported by the College as due from and to component unit on the statement of net position do not agree with amounts reported by the component unit as due from and to the College.

9. Capital Assets

Capital assets activity for the fiscal year ended June 30, 2018, is shown in the following table:

| <u>Description</u> | <u>Beginning Balance</u> | <u>Additions</u> | <u>Reductions</u> | <u>Ending Balance</u> |
|--|--------------------------|-----------------------|---------------------|-----------------------|
| Nondepreciable Capital Assets: | | | | |
| Land | \$ 6,557,601 | \$ - | \$ 170,000 | \$ 6,387,601 |
| Artwork | 11,700 | - | - | 11,700 |
| Software in Progress | 1,508,387 | 1,036,026 | - | 2,544,413 |
| Construction in Progress | 5,047,080 | 1,733,611 | - | 6,780,691 |
| Total Nondepreciable Capital Assets | \$ 13,124,768 | \$ 2,769,637 | \$ 170,000 | \$ 15,724,405 |
| Depreciable Capital Assets: | | | | |
| Buildings | \$ 124,185,328 | \$ - | \$ 1,908,718 | \$ 122,276,610 |
| Other Structures and Improvements | 9,361,795 | - | - | 9,361,795 |
| Furniture, Machinery, and Equipment | 9,096,642 | 282,220 | 199,530 | 9,179,332 |
| Leasehold Improvements | 493,964 | - | - | 493,964 |
| Total Depreciable Capital Assets | 143,137,729 | 282,220 | 2,108,248 | 141,311,701 |
| Less, Accumulated Depreciation: | | | | |
| Buildings | 45,863,705 | 2,988,170 | 450,625 | 48,401,250 |
| Other Structures and Improvements | 5,991,286 | 528,646 | - | 6,519,932 |
| Furniture, Machinery, and Equipment | 7,859,485 | 694,703 | 83,504 | 8,470,684 |
| Leasehold Improvements | 246,982 | 24,697 | - | 271,679 |
| Total Accumulated Depreciation | 59,961,458 | 4,236,216 | 534,129 | 63,663,545 |
| Total Depreciable Capital Assets, Net | \$ 83,176,271 | \$ (3,953,996) | \$ 1,574,119 | \$ 77,648,156 |

10. Unearned Revenue

Unearned revenue at June 30, 2018, includes Student Capital Improvement Fees and other student tuition and fees received prior to fiscal year end related to subsequent accounting periods. As of June 30, 2018, the College reported the following amounts as unearned revenue:

| <u>Description</u> | <u>Amount</u> |
|---|-------------------|
| Capital Grants, Contracts, Gifts & Fees | \$ 23,535 |
| Student Tuition and Fees | 222,415 |
| Total Unearned Revenue | \$ 245,950 |

11. Long-Term Liabilities

Long-term liabilities activity for the fiscal year ended June 30, 2018, is shown in the following table:

| <u>Description</u> | <u>Beginning Balance</u> | <u>Additions</u> | <u>Reductions</u> | <u>Ending Balance</u> | <u>Current Portion</u> |
|---|--------------------------|----------------------|----------------------|-----------------------|------------------------|
| Note Payable | \$ 2,112,709 | \$ - | \$ 2,009,376 | \$ 103,333 | \$ 20,000 |
| Compensated Absences Payable | 3,792,428 | 30,684 | 78,631 | 3,744,481 | 123,560 |
| Other Postemployment Benefits Payable (1) | 838,216 | 88,316 | 96,702 | 829,830 | 30,894 |
| Net Pension Liability | 23,709,449 | 16,681,306 | 14,675,855 | 25,714,900 | 233,087 |
| Total Long-Term Liabilities | \$ 30,452,802 | \$ 16,800,306 | \$ 16,860,564 | \$ 30,392,544 | \$ 407,541 |

(1) OPEB beginning balance adjusted for adoption of GASB Statement No. 75, as described in Notes 2. and 3.

Note Payable. On September 5, 2014, the College borrowed \$3,000,000, at a stated interest rate of 1.71 percent, to finance the cost of a chiller plant. The College paid in full the remaining balance of this note as of June 30, 2018. In addition, the College obtained \$200,000 to finance the renovations to the cafeteria areas on both campuses. This interest free note matures on August 1, 2025, and the principal payments are made monthly.

Annual requirements to amortize the outstanding note as of June 30, 2018, are as follows:

| <u>Fiscal Year Ending June 30</u> | <u>Total</u> |
|-----------------------------------|-------------------|
| 2019 | \$ 20,000 |
| 2020 | 20,000 |
| 2021 | 20,000 |
| 2022 | 20,000 |
| 2023 | 20,000 |
| 2024-2025 | 3,333 |
| Total | \$ 103,333 |

Compensated Absences Payable. College employees may accrue annual and sick leave based on length of service, subject to certain limitations regarding the amount that will be paid upon termination. The College reports a liability for the accrued leave; however, State noncapital appropriations fund only the portion of accrued leave that is used or paid in the current fiscal year. Although the College expects the liability to be funded primarily from future appropriations, generally accepted accounting principles do not permit the recording of a receivable in anticipation of future appropriations. At June 30, 2018, the estimated liability for compensated absences, which includes the College's share of the Florida Retirement System and FICA contributions, totaled \$3,744,481. The current portion of the compensated absences liability, \$123,560, is the amount expected to be paid in the coming fiscal year and represents a historical percentage of leave used applied to total accrued leave liability. The College calculates its current portion of compensated absences liability by applying the remaining percentage of time for those employees in the Deferred Retirement Option Program plus the total payouts for employees who have notified the College that they are leaving employment during the fiscal year.

Other Postemployment Benefits Payable. The College follows GASB Statement No. 75, *Accounting and Financial Reporting for Postemployment Benefits Other Than Pensions*, for other postemployment benefits administered by the Florida College System Risk Management Consortium (Consortium).

General Information about the OPEB Plan

Plan Description. The Other Postemployment Benefits Plan (OPEB Plan) is a single-employer defined benefit plan administered by the Consortium that provides OPEB for all employees who satisfy the College's retirement eligibility provisions. Pursuant to the provisions of Section 112.0801, Florida Statutes, former employees who retire from the College are eligible to participate in the College's healthcare and life insurance benefits. The College subsidizes the premium rates paid by retirees by allowing them to participate in the OPEB Plan at reduced or blended group (implicitly subsidized) premium rates for both active and retired employees. These rates provide an implicit subsidy for retirees because, on an actuarial basis, their current and future claims are expected to result in higher costs to the OPEB Plan on average than those of active employees. The College does not offer any explicit subsidies for retiree coverage. Retirees are required to enroll in the Federal Medicare (Medicare) program for their primary coverage as soon as they are eligible. The OPEB Plan contribution requirements and benefit terms of the College and the OPEB Plan members are established and may be amended by action from the Board. No assets are accumulated in a trust that meet the criteria in paragraph 4 of GASB Statement No. 75.

Benefits Provided. The OPEB Plan provides healthcare benefits for retirees and their dependents. The OPEB Plan only provides an implicit subsidy as described above.

Employees Covered by Benefit Terms. At June 30, 2017, the following employees were covered by the benefit terms:

| | |
|--|------------|
| Inactive Employees or Beneficiaries Currently Receiving Benefits | 33 |
| DROP Members | 24 |
| Active Employees | 475 |
| Total | <u>532</u> |

Total OPEB Liability

The College's total OPEB liability of \$829,830 was measured as of June 30, 2017, and was determined by an actuarial valuation as of that date.

Actuarial Assumptions and Other Inputs. The total OPEB liability in the June 30, 2017, actuarial valuation was determined using the following actuarial assumptions and other inputs, applied to all periods included in the measurement, unless otherwise specified:

| | |
|--|---|
| Inflation | 2.60 percent |
| Real wage growth | 0.65 percent |
| Wage Inflation | 3.25 percent |
| Salary increases, including wage inflation | 4.00 – 7.80 percent, range, including inflation |
| Regular Employees | 4.00 percent – 7.80 percent |
| Senior Management | 4.70 percent – 7.10 percent |
| Discount rate | 3.56 percent |
| Healthcare Cost Trend | |
| Pre-Medicare | 7.50 percent for 2017, decreasing to an ultimate rate of 5.00 percent by 2023 |
| Medicare | 5.50 percent for 2017, decreasing to an ultimate rate of 5.00 percent by 2020 |

The discount rate was based on the Bond Buyer General Obligation 20-year Municipal Bond Index.

Mortality rates were based on the RP-2014 mortality tables, with adjustments for FRS experience and generational mortality improvements using Scale MP-2014.

The demographic actuarial assumptions for mortality, retirement, disability incidence, and withdrawal used in the June 30, 2017, valuation were based on the results of an actuarial experience study for the period July 1, 2008, through June 30, 2013, adopted by the FRS.

The remaining actuarial assumptions (e.g., initial per capita costs, health care cost trends, rate of plan participation, rates of plan election, etc.) used in the June 30, 2017, valuation were based on a review of recent plan experience done concurrently with the June 30, 2017, valuation.

Changes in the Total OPEB Liability

| | Amount |
|--|--------------------------|
| Balance at 6/30/17, as Restated | <u>\$ 838,216</u> |
| Changes for the year: | |
| Service Cost | 63,489 |
| Interest | 24,827 |
| Changes in Assumptions or Other Inputs | (69,697) |
| Benefit Payments | <u>(27,005)</u> |
| Net Changes | <u>(8,386)</u> |
| Balance at 6/30/18 | <u><u>\$ 829,830</u></u> |

Changes of assumptions and other inputs reflect a change in the discount rate from 3.01 percent in 2016 to 3.56 percent in 2017 due to a change in the Municipal Bond Rate.

Sensitivity of the Total OPEB Liability to Changes in the Discount Rate. The following table presents the total OPEB liability of the College, as well as what the College's total OPEB liability would be if it were calculated using a discount rate that is 1 percentage point lower (2.56 percent) or 1 percentage point higher (4.56 percent) than the current rate:

| | <u>1% Decrease (2.56%)</u> | <u>Current Discount Rate (3.56%)</u> | <u>1% Increase (4.56%)</u> |
|----------------------|------------------------------------|--|------------------------------------|
| Total OPEB liability | \$963,703 | \$829,830 | \$723,555 |

Sensitivity of the Total OPEB Liability to Changes in the Healthcare Cost Trend Rates. The following table presents the total OPEB liability of the College, as well as what the College's total OPEB liability would be if it were calculated using healthcare cost trend rates that are 1 percentage point lower or 1 percentage point higher than the current rate:

| | <u>1% Decrease</u> | <u>Healthcare Cost Trend Rates</u> | <u>1% Increase</u> |
|----------------------|--------------------|--|--------------------|
| Total OPEB liability | \$693,549 | \$829,830 | \$1,008,023 |

OPEB Expense and Deferred Outflows of Resources and Deferred Inflows of Resources Related to OPEB

For the fiscal year ended June 30, 2018, the College recognized OPEB expense of \$50,116. At June 30, 2018, the College reported deferred outflows of resources and deferred inflows of resources related to OPEB from the following sources:

| <u>Description</u> | <u>Deferred Outflows of Resources</u> | <u>Deferred Inflows of Resources</u> |
|---|---|--|
| Change of assumptions or other inputs | \$ - | \$ 62,391 |
| Transactions subsequent to the measurement date | 30,894 | - |
| Total | <u>\$ 30,894</u> | <u>\$ 62,391</u> |

Of the total amount reported as deferred outflows of resources related to OPEB, \$30,894 resulting from benefits paid subsequent to the measurement date and before the end of the fiscal year will be included as a reduction of the total OPEB liability in the year ended June 30, 2019. Other amounts reported as deferred outflows of resources and deferred inflows of resources related to OPEB will be recognized in OPEB expense as follows:

| <u>Fiscal Year Ending June 30</u> | <u>Amount</u> |
|-----------------------------------|--------------------|
| 2019 | \$ (7,306) |
| 2020 | (7,306) |
| 2021 | (7,306) |
| 2022 | (7,306) |
| 2023 | (7,306) |
| Thereafter | (25,861) |
| Total | <u>\$ (62,391)</u> |

Net Pension Liability. As a participating employer in the Florida Retirement System (FRS), the College recognizes its proportionate share of the collective net pension liabilities of the FRS cost-sharing

multiple-employer defined benefit plans. As of June 30, 2018, the College's proportionate share of the net pension liabilities totaled \$25,714,900. Note 12. includes a complete discussion of defined benefit pension plans.

12. Retirement Plans – Defined Benefit Pension Plans

General Information about the Florida Retirement System (FRS)

The FRS was created in Chapter 121, Florida Statutes, to provide a defined benefit pension plan for participating public employees. The FRS was amended in 1998 to add the Deferred Retirement Option Program (DROP) under the defined benefit plan and amended in 2000 to provide a defined contribution plan alternative to the defined benefit plan for FRS members effective July 1, 2002. This integrated defined contribution pension plan is the FRS Investment Plan. Chapter 121, Florida Statutes, also provides for nonintegrated, optional retirement programs in lieu of the FRS to certain members of the Senior Management Service Class employed by the State and faculty and specified employees of State colleges. Chapter 112, Florida Statutes, established the HIS Program, a cost-sharing multiple-employer defined benefit pension plan to assist retired members of any State-administered retirement system in paying the costs of health insurance.

Essentially all regular employees of the College are eligible to enroll as members of the State-administered FRS. Provisions relating to the FRS are established by Chapters 121 and 122, Florida Statutes; Chapter 112, Part IV, Florida Statutes; Chapter 238, Florida Statutes; and FRS Rules, Chapter 60S, Florida Administrative Code; wherein eligibility, contributions, and benefits are defined and described in detail. Such provisions may be amended at any time by further action from the Florida Legislature. The FRS is a single retirement system administered by the Florida Department of Management Services, Division of Retirement, and consists of two cost-sharing multiple-employer defined benefit plans and other nonintegrated programs. A comprehensive annual financial report of the FRS, which includes its financial statements, required supplementary information, actuarial report, and other relevant information, is available from the Florida Department of Management Services Web site (www.dms.myflorida.com).

The College's FRS and HIS pension expense totaled \$3,840,489 for the fiscal year ended June 30, 2018.

FRS Pension Plan

Plan Description. The FRS Pension Plan (Plan) is a cost-sharing multiple-employer defined benefit pension plan, with a DROP for eligible employees. The general classes of membership are as follows:

- *Regular Class* – Members of the FRS who do not qualify for membership in the other classes.
- *Senior Management Service Class (SMSC)* – Members in senior management level positions.

Employees enrolled in the Plan prior to July 1, 2011, vest at 6 years of creditable service and employees enrolled in the Plan on or after July 1, 2011, vest at 8 years of creditable service. All vested members, enrolled prior to July 1, 2011, are eligible for normal retirement benefits at age 62 or at any age after 30 years of creditable service. All members enrolled in the Plan on or after July 1, 2011, once vested, are eligible for normal retirement benefits at age 65 or any time after 33 years of creditable service. Employees enrolled in the Plan may include up to 4 years of credit for military service toward creditable

service. The Plan also includes an early retirement provision; however, there is a benefit reduction for each year a member retires before his or her normal retirement date. The Plan provides retirement, disability, death benefits, and annual cost-of-living adjustments to eligible participants.

The DROP, subject to provisions of Section 121.091, Florida Statutes, permits employees eligible for normal retirement under the Plan to defer receipt of monthly benefit payments while continuing employment with an FRS-participating employer. An employee may participate in DROP for a period not to exceed 60 months after electing to participate. During the period of DROP participation, deferred monthly benefits are held in the FRS Trust Fund and accrue interest. The net pension liability does not include amounts for DROP participants, as these members are considered retired and are not accruing additional pension benefits.

Benefits Provided. Benefits under the Plan are computed on the basis of age and/or years of service, average final compensation, and service credit. Credit for each year of service is expressed as a percentage of the average final compensation. For members initially enrolled before July 1, 2011, the average final compensation is the average of the 5 highest fiscal years' earnings; for members initially enrolled on or after July 1, 2011, the average final compensation is the average of the 8 highest fiscal years' earnings. The total percentage value of the benefit received is determined by calculating the total value of all service, which is based on retirement plan and/or the class to which the member belonged when the service credit was earned. Members are eligible for in-line-of-duty or regular disability and survivors' benefits. The following table shows the percentage value for each year of service credit earned:

| <u>Class, Initial Enrollment, and Retirement Age/Years of Service</u> | <u>% Value</u> |
|--|-----------------------|
| Regular Class members initially enrolled before July 1, 2011 | |
| Retirement up to age 62 or up to 30 years of service | 1.60 |
| Retirement at age 63 or with 31 years of service | 1.63 |
| Retirement at age 64 or with 32 years of service | 1.65 |
| Retirement at age 65 or with 33 or more years of service | 1.68 |
| Regular Class members initially enrolled on or after July 1, 2011 | |
| Retirement up to age 65 or up to 33 years of service | 1.60 |
| Retirement at age 66 or with 34 years of service | 1.63 |
| Retirement at age 67 or with 35 years of service | 1.65 |
| Retirement at age 68 or with 36 or more years of service | 1.68 |
| Senior Management Service Class | 2.00 |

As provided in Section 121.101, Florida Statutes, if the member was initially enrolled in the Plan before July 1, 2011, and all service credit was accrued before July 1, 2011, the annual cost-of-living adjustment is 3 percent per year. If the member was initially enrolled before July 1, 2011, and has service credit on or after July 1, 2011, there is an individually calculated cost-of-living adjustment. The annual cost-of-living adjustment is a proportion of 3 percent determined by dividing the sum of the pre-July 2011 service credit by the total service credit at retirement multiplied by 3 percent. Plan members initially enrolled on or after July 1, 2011, will not have a cost-of-living adjustment after retirement.

Contributions. The Florida Legislature establishes contribution rates for participating employers and employees. Contribution rates during the 2017-18 fiscal year were:

| <u>Class</u> | <u>Percent of Gross Salary</u> | |
|--|--------------------------------|---------------------|
| | <u>Employee</u> | <u>Employer (1)</u> |
| FRS, Regular | 3.00 | 7.92 |
| FRS, Senior Management Service | 3.00 | 22.71 |
| Deferred Retirement Option Program (applicable to members from all of the above classes) | 0.00 | 13.26 |
| FRS, Reemployed Retiree | (2) | (2) |

(1) Employer rates include 1.66 percent for the postemployment health insurance subsidy. Also, employer rates, other than for DROP participants, include 0.06 percent for administrative costs of the Investment Plan.

(2) Contribution rates are dependent upon retirement class in which reemployed.

The College's contributions to the Plan totaled \$1,610,892 for the fiscal year ended June 30, 2018.

Pension Liabilities, Pension Expense, and Deferred Outflows of Resources and Deferred Inflows of Resources Related to Pensions. At June 30, 2018, the College reported a liability of \$17,051,239 for its proportionate share of the net pension liability. The net pension liability was measured as of June 30, 2017, and the total pension liability used to calculate the net pension liability was determined by an actuarial valuation as of July 1, 2017. The College's proportionate share of the net pension liability was based on the College's 2016-17 fiscal year contributions relative to the total 2016-17 fiscal year contributions of all participating members. At June 30, 2017, the College's proportionate share was 0.057645793 percent, which was an increase of 0.001439154 from its proportionate share measured as of June 30, 2016.

For the fiscal year ended June 30, 2018, the College recognized pension expense of \$3,101,055. In addition, the College reported deferred outflows of resources and deferred inflows of resources related to pensions from the following sources:

| <u>Description</u> | <u>Deferred Outflows of Resources</u> | <u>Deferred Inflows of Resources</u> |
|--|---------------------------------------|--------------------------------------|
| Differences between expected and actual experience | \$ 1,564,893 | \$ 94,455 |
| Change of assumptions | 5,730,420 | - |
| Net difference between projected and actual earnings on FRS Plan investments | - | 422,572 |
| Changes in proportion and differences between College FRS contributions and proportionate share of contributions | 994,271 | 457,036 |
| College FRS contributions subsequent to the measurement date | 1,610,892 | - |
| Total | \$ 9,900,476 | \$ 974,063 |

The deferred outflows of resources totaling \$1,610,892, resulting from College contributions subsequent to the measurement date will be recognized as a reduction of the net pension liability in the fiscal year

ending June 30, 2019. Other amounts reported as deferred outflows of resources and deferred inflows of resources related to pensions will be recognized in pension expense as follows:

| <u>Fiscal Year Ending June 30</u> | <u>Amount</u> |
|-----------------------------------|---------------------|
| 2019 | \$ 1,145,804 |
| 2020 | 2,612,639 |
| 2021 | 1,707,048 |
| 2022 | 280,997 |
| 2023 | 1,129,566 |
| Thereafter | 439,467 |
| Total | \$ 7,315,521 |

Actuarial Assumptions. The total pension liability in the July 1, 2017, actuarial valuation was determined using the following actuarial assumptions, applied to all periods included in the measurement:

| | |
|---------------------------|---|
| Inflation | 2.60 percent |
| Salary increases | 3.25 percent, average, including inflation |
| Investment rate of return | 7.10 percent, net of pension plan investment expense, including inflation |

Mortality rates were based on the Generational RP-2000 with Projection Scale BB.

The actuarial assumptions used in the July 1, 2017, valuation were based on the results of an actuarial experience study for the period July 1, 2008, through June 30, 2013.

The long-term expected rate of return on pension plan investments was not based on historical returns, but instead is based on a forward-looking capital market economic model. The allocation policy's description of each asset class was used to map the target allocation to the asset classes shown below. Each asset class assumption is based on a consistent set of underlying assumptions, and includes an adjustment for the inflation assumption. The target allocation and best estimates of arithmetic and geometric real rates of return for each major asset class are summarized in the following table:

| <u>Asset Class</u> | <u>Target Allocation (1)</u> | <u>Annual Arithmetic Return</u> | <u>Compound Annual (Geometric) Return</u> | <u>Standard Deviation</u> |
|--------------------------|------------------------------|---------------------------------|---|---------------------------|
| Cash | 1% | 3.0% | 3.0% | 1.8% |
| Fixed Income | 18% | 4.5% | 4.4% | 4.2% |
| Global Equity | 53% | 7.8% | 6.6% | 17.0% |
| Real Estate (Property) | 10% | 6.6% | 5.9% | 12.8% |
| Private Equity | 6% | 11.5% | 7.8% | 30.0% |
| Strategic Investments | 12% | 6.1% | 5.6% | 9.7% |
| Total | 100% | | | |
| Assumed inflation - Mean | | | 2.6% | 1.9% |

(1) As outlined in the Plan's investment policy.

Discount Rate. The discount rate used to measure the total pension liability was 7.10 percent. The Plan’s fiduciary net position was projected to be available to make all projected future benefit payments of current active and inactive employees. Therefore, the discount rate for calculating the total pension liability is equal to the long-term expected rate of return. The discount rate used in the 2017 valuation was updated from 7.60 percent to 7.10 percent.

Sensitivity of the College’s Proportionate Share of the Net Pension Liability to Changes in the Discount Rate. The following presents the College’s proportionate share of the net pension liability calculated using the discount rate of 7.10 percent, as well as what the College’s proportionate share of the net pension liability would be if it were calculated using a discount rate that is 1 percentage point lower (6.10 percent) or 1 percentage point higher (8.10 percent) than the current rate:

| | <u>1% Decrease (6.10%)</u> | <u>Current Discount Rate (7.10%)</u> | <u>1% Increase (8.10%)</u> |
|---|------------------------------------|--|------------------------------------|
| College’s proportionate share of the net pension liability | \$30,861,712 | \$17,051,239 | \$5,585,382 |

Pension Plan Fiduciary Net Position. Detailed information about the Plan’s fiduciary net position is available in the separately issued FRS Pension Plan and Other State Administered Systems Comprehensive Annual Financial Report.

Payables to the Pension Plan. At June 30, 2018, the College reported a payable of \$261,064 for the outstanding amount of contributions to the Plan required for the fiscal year ended June 30, 2018.

HIS Pension Plan

Plan Description. The HIS Pension Plan (HIS Plan) is a cost-sharing multiple-employer defined benefit pension plan established under Section 112.363, Florida Statutes, and may be amended by the Florida Legislature at any time. The benefit is a monthly payment to assist retirees of State-administered retirement systems in paying their health insurance costs and is administered by the Florida Department of Management Services, Division of Retirement.

Benefits Provided. For the fiscal year ended June 30, 2018, eligible retirees and beneficiaries received a monthly HIS payment of \$5 for each year of creditable service completed at the time of retirement with a minimum HIS payment of \$30 and a maximum HIS payment of \$150 per month, pursuant to Section 112.363, Florida Statutes. To be eligible to receive a HIS benefit, a retiree under a State-administered retirement system must provide proof of health insurance coverage, which can include Medicare.

Contributions. The HIS Plan is funded by required contributions from FRS participating employers as set by the Florida Legislature. Employer contributions are a percentage of gross compensation for all active FRS members. For the fiscal year ended June 30, 2018, the contribution rate was 1.66 percent of payroll pursuant to Section 112.363, Florida Statutes. The College contributed 100 percent of its statutorily required contributions for the current and preceding 3 years. HIS Plan contributions are deposited in a separate trust fund from which HIS payments are authorized. HIS Plan benefits are not guaranteed and

are subject to annual legislative appropriation. In the event the legislative appropriation or available funds fail to provide full subsidy benefits to all participants, benefits may be reduced or canceled.

The College's contributions to the HIS Plan totaled \$431,171 for the fiscal year ended June 30, 2018.

Pension Liabilities, Pension Expense, and Deferred Outflows of Resources and Deferred Inflows of Resources Related to Pensions. At June 30, 2018, the College reported a net pension liability of \$8,663,661 for its proportionate share of the net pension liability. The current portion of the net pension liability is the College's proportionate share of benefit payments expected to be paid within 1 year, net of the College's proportionate share of the HIS Plan's fiduciary net position available to pay that amount. The net pension liability was measured as of June 30, 2017, and the total pension liability used to calculate the net pension liability was determined by an actuarial valuation as of July 1, 2016, and update procedures were used to determine liabilities as of July 1, 2017. The College's proportionate share of the net pension liability was based on the College's 2016-17 fiscal year contributions relative to the total 2016-17 fiscal year contributions of all participating members. At June 30, 2017, the College's proportionate share was 0.081025883 percent, which was a decrease of 0.000634931 from its proportionate share measured as of June 30, 2016.

For the fiscal year ended June 30, 2018, the College recognized pension expense of \$739,434. In addition, the College reported deferred outflows of resources and deferred inflows of resources related to pensions from the following sources:

| <u>Description</u> | <u>Deferred Outflows of Resources</u> | <u>Deferred Inflows of Resources</u> |
|--|---|--|
| Differences between expected and actual experience | \$ - | \$ 18,039 |
| Change of assumptions | 1,217,813 | 749,156 |
| Net difference between projected and actual earnings on HIS Plan investments | 4,805 | - |
| Changes in proportion and differences between College HIS contributions and proportionate share of HIS contributions | 314,367 | 53,835 |
| College contributions subsequent to the measurement date | 431,171 | - |
| Total | \$ 1,968,156 | \$ 821,030 |

The deferred outflows of resources totaling \$431,171, resulting from College contributions subsequent to the measurement date will be recognized as a reduction of the net pension liability in the fiscal year ending June 30, 2019. Other amounts reported as deferred outflows of resources and deferred inflows of resources related to pensions will be recognized in pension expense as follows:

| <u>Fiscal Year Ending June 30</u> | <u>Amount</u> |
|-----------------------------------|-------------------|
| 2019 | \$ 222,438 |
| 2020 | 221,528 |
| 2021 | 221,092 |
| 2022 | 133,766 |
| 2023 | 41,780 |
| Thereafter | (124,649) |
| Total | \$ 715,955 |

Actuarial Assumptions. The total pension liability at July 1, 2017, actuarial valuation was determined using the following actuarial assumptions, applied to all periods included in the measurement:

| | |
|---------------------|--|
| Inflation | 2.60 percent |
| Salary Increases | 3.25 percent, average, including inflation |
| Municipal bond rate | 3.58 percent |

Mortality rates were based on the Generational RP-2000 with Projection Scale BB.

While an experience study had not been completed for the HIS Plan, the actuarial assumptions that determined the total pension liability for the HIS Plan were based on certain results of the most recent experience study for the FRS Plan.

Discount Rate. The discount rate used to measure the total pension liability was 3.58 percent. In general, the discount rate for calculating the total pension liability is equal to the single rate equivalent to discounting at the long-term expected rate of return for benefit payments prior to the projected depletion date. Because the HIS benefit is essentially funded on a pay-as-you-go basis, the depletion date is considered to be immediate, and the single equivalent discount rate is equal to the municipal bond rate selected by the plan sponsor. The Bond Buyer General Obligation 20-Bond Municipal Bond Index was adopted as the applicable municipal bond index. The discount rate used in the 2017 valuation was updated from 2.85 percent to 3.58 percent.

Sensitivity of the College's Proportionate Share of the Net Pension Liability to Changes in the Discount Rate. The following presents the College's proportionate share of the net pension liability calculated using the discount rate of 3.58 percent, as well as what the College's proportionate share of the net pension liability would be if it were calculated using a discount rate that is 1 percentage point lower (2.58 percent) or 1 percentage point higher (4.58 percent) than the current rate:

| | <u>1% Decrease (2.58%)</u> | <u>Current Discount Rate (3.58%)</u> | <u>1% Increase (4.58%)</u> |
|---|------------------------------------|--|------------------------------------|
| College's proportionate share of the net pension liability | \$9,886,385 | \$8,663,661 | \$7,645,200 |

Pension Plan Fiduciary Net Position. Detailed information about the HIS Plan's fiduciary net position is available in the separately issued FRS Pension Plan and Other State Administered Systems Comprehensive Annual Financial Report.

Payables to the Pension Plan. At June 30, 2018, the College reported a payable of \$80,464 for the outstanding amount of contributions to the HIS Plan required for the fiscal year ended June 30, 2018.

13. Retirement Plans – Defined Contribution Pension Plans

FRS Investment Plan. The SBA administers the defined contribution plan officially titled the FRS Investment Plan (Investment Plan). The Investment Plan is reported in the SBA’s annual financial statements and in the State’s Comprehensive Annual Financial Report.

As provided in Section 121.4501, Florida Statutes, eligible FRS members may elect to participate in the Investment Plan in lieu of the FRS defined benefit plan. College employees already participating in the State College System Optional Retirement Program or DROP are not eligible to participate in the Investment Plan. Employer and employee contributions are defined by law, but the ultimate benefit depends in part on the performance of investment funds. Service retirement benefits are based upon the value of the member’s account upon retirement. Benefit terms, including contribution requirements, are established and may be amended by the Florida Legislature. The Investment Plan is funded with the same employer and employee contributions rates, that are based on salary and membership class (Regular Class, Senior Management Service Class, etc.), as the FRS defined benefit plan. Contributions are directed to individual member accounts and the individual members allocate contributions and account balances among various approved investment choices. Costs of administering the Investment Plan, including the FRS Financial Guidance Program, are funded through an employer contribution of 0.06 percent of payroll and by forfeited benefits of Investment Plan members. Allocations to the Investment Plan member accounts during the 2017-18 fiscal year were as follows:

| <u>Class</u> | <u>Percent of Gross Compensation</u> |
|--------------------------------|--|
| FRS, Regular | 6.30 |
| FRS, Senior Management Service | 7.67 |

For all membership classes, employees are immediately vested in their own contributions and are vested after 1 year of service for employer contributions and investment earnings regardless of membership class. If an accumulated benefit obligation for service credit originally earned under the FRS Pension Plan is transferred to the Investment Plan, the member must have the years of service required for FRS Pension Plan vesting (including the service credit represented by the transferred funds) to be vested for these funds and the earnings on the funds. Nonvested employer contributions are placed in a suspense account for up to 5 years. If the employee returns to FRS-covered employment within the 5-year period, the employee will regain control over their account. If the employee does not return within the 5-year period, the employee will forfeit the accumulated account balance. For the fiscal year ended June 30, 2018, the information for the amount of forfeitures was unavailable from the SBA; however, management believes that these amounts, if any, would be immaterial to the College.

After termination and applying to receive benefits, the member may roll over vested funds to another qualified plan, structure a periodic payment under the Investment Plan, receive a lump-sum distribution, leave the funds invested for future distribution, or any combination of these options. Disability coverage is provided in which the member may either transfer the account balance to the FRS Pension Plan when

approved for disability retirement to receive guaranteed lifetime monthly benefits under the FRS Pension Plan, or remain in the Investment Plan and rely upon that account balance for retirement income.

The College's Investment Plan pension expense totaled \$617,317 for the fiscal year ended June 30, 2018.

State College System Optional Retirement Program. Section 1012.875, Florida Statutes, provides for an Optional Retirement Program (Program) for eligible college instructors and administrators. The Program is designed to aid colleges in recruiting employees by offering more portability to employees not expected to remain in the FRS for 8 or more years.

The Program is a defined contribution plan, which provides full and immediate vesting of all contributions submitted to the participating companies on behalf of the participant. Employees in eligible positions can make an irrevocable election to participate in the Program, rather than the FRS, and purchase retirement and death benefits through contracts provided by certain insurance carriers. The employing college contributes 5.15 percent of the participant's salary to the participant's account, 3.3 percent to cover the unfunded actuarial liability of the FRS pension plan for a total of 8.45 percent, and employees contribute 3 percent of the employee's salary. Additionally, the employee may contribute, by payroll deduction, an amount not to exceed the percentage contributed by the college to the participant's annuity account. The contributions are invested in the company or companies selected by the participant to create a fund for the purchase of annuities at retirement.

The College's contributions to the Program totaled \$224,781 and employee contributions totaled \$87,342 for the 2017-18 fiscal year.

14. Construction and Software Commitments

The College's construction and software commitments at June 30, 2018, were as follows:

| <u>Project Description</u> | <u>Total Commitment</u> | <u>Completed to Date</u> | <u>Balance Committed</u> |
|---|-----------------------------|------------------------------|------------------------------|
| Learning Resource Building Remodel/Renovation | \$ 7,792,294 | \$ 6,780,691 | \$ 1,011,603 |
| Enterprise Resource Planning System | 3,774,077 | 2,544,413 | 1,229,664 |
| Total | \$ 11,566,371 | \$ 9,325,104 | \$ 2,241,267 |

15. Risk Management Programs

The College is exposed to various risks of loss related to torts; theft of, damage to, and destruction of assets; errors and omissions; injuries to employees; and natural disasters. The College provided coverage for these risks primarily through the Florida College System Risk Management Consortium (Consortium), which was created under authority of Section 1001.64(27), Florida Statutes, by the boards of trustees of the Florida public colleges for the purpose of joining a cooperative effort to develop, implement, and participate in a coordinated Statewide college risk management program. The Consortium is self-sustaining through member assessments (premiums) and purchases excess insurance through commercial companies for claims in excess of specified amounts. Excess insurance from commercial companies provided coverage of up to \$200 million to February 28, 2018, and up to \$100 million from March 1, 2018, for property insurance. Insurance coverage obtained through the

Consortium included fire and extended property, general and automobile liability, workers' compensation, health, life, and other liability coverage. Settled claims resulting from these risks have not exceeded commercial coverage in any of the past 3 fiscal years.

Bonding and Business Travel Accident of the members of the District Board of Trustees is provided through commercial insurance with minimum deductibles.

16. Functional Distribution of Operating Expenses

The functional classification of an operating expense (instruction, academic support, etc.) is assigned to a department based on the nature of the activity, which represents the material portion of the activity attributable to the department. For example, activities of an academic department for which the primary departmental function is instruction may include some activities other than direct instruction such as public service. However, when the primary mission of the department consists of instructional program elements, all expenses of the department are reported under the instruction classification. The operating expenses on the statement of revenues, expenses, and changes in net position are presented by natural classifications. The following are those same expenses presented in functional classifications as recommended by NACUBO:

| <u>Functional Classification</u> | <u>Amount</u> |
|------------------------------------|----------------------|
| Instruction | \$ 28,640,177 |
| Public Services | 167,022 |
| Academic Support | 9,632,668 |
| Student Services | 7,290,387 |
| Institutional Support | 9,624,681 |
| Operation and Maintenance of Plant | 11,519,201 |
| Scholarships and Waivers | 11,224,999 |
| Depreciation | 4,236,216 |
| Auxiliary Enterprises | 402,114 |
| Total Operating Expenses | \$ 82,737,465 |

OTHER REQUIRED SUPPLEMENTARY INFORMATION

Schedule of Changes in the College's Total Other Postemployment Benefits Liability and Related Ratios

| | 2017 |
|---|-------------------|
| Total OPEB Liability | |
| Service cost | \$ 63,489 |
| Interest | 24,827 |
| Changes of assumptions or other inputs | (69,697) |
| Benefit Payments | (27,005) |
| Net change in total OPEB liability | (8,386) |
| Total OPEB Liability - beginning, as Restated | 838,216 |
| Total OPEB Liability - ending | \$ 829,830 |
| Covered-Employee Payroll | \$ 25,058,702 |
| Total OPEB Liability as a percentage of covered-employee payroll | 3.31% |

Schedule of the College's Proportionate Share of the Net Pension Liability – Florida Retirement System Pension Plan

| | 2017 (1) | 2016 (1) | 2015 (1) | 2014 (1) | 2013 (1) |
|---|-----------------|-----------------|-----------------|-----------------|-----------------|
| College's proportion of the FRS net pension liability | 0.057645793% | 0.056206639% | 0.060926073% | 0.059032633% | 0.048668319% |
| College's proportionate share of the FRS net pension liability | \$ 17,051,239 | \$ 14,192,219 | \$ 7,869,419 | \$ 3,601,859 | \$ 8,377,984 |
| College's covered payroll (2) | \$ 28,609,721 | \$ 27,955,584 | \$ 27,576,807 | \$ 26,898,624 | \$ 24,732,450 |
| College's proportionate share of the FRS net pension liability as a percentage of its covered payroll | 59.60% | 50.77% | 28.54% | 13.39% | 33.87% |
| FRS Plan fiduciary net position as a percentage of the FRS total pension liability | 83.89% | 84.88% | 92.00% | 96.09% | 88.54% |

(1) The amounts presented for each fiscal year were determined as of June 30.

(2) Covered payroll includes defined benefit plan actives, investment plan members, State college system optional retirement plan members, and members in DROP because total employer contributions are determined on a uniform basis (blended rate) as required by Part III of Chapter 121, Florida Statutes.

**Schedule of College Contributions –
Florida Retirement System Pension Plan**

| | <u>2018 (1)</u> | <u>2017 (1)</u> | <u>2016 (1)</u> | <u>2015 (1)</u> | <u>2014 (1)</u> |
|--|--------------------|--------------------|--------------------|--------------------|--------------------|
| Contractually required FRS contribution | \$ 1,610,892 | \$ 1,507,576 | \$ 1,370,689 | \$ 1,485,429 | \$ 1,293,065 |
| FRS contributions in relation to the contractually required contribution | <u>(1,610,892)</u> | <u>(1,507,576)</u> | <u>(1,370,689)</u> | <u>(1,485,429)</u> | <u>(1,293,065)</u> |
| FRS contribution deficiency (excess) | \$ - | \$ - | \$ - | \$ - | \$ - |
| College's covered payroll (2) | \$ 28,639,027 | \$ 28,609,721 | \$ 27,955,584 | \$ 27,576,807 | \$ 26,898,624 |
| FRS contributions as a percentage of covered payroll | 5.62% | 5.27% | 4.90% | 5.39% | 4.81% |

- (1) The amounts presented for each fiscal year were determined as of June 30.
- (2) Covered payroll includes defined benefit plan actives, investment plan members, State college system optional retirement plan members, and members in DROP because total employer contributions are determined on a uniform basis (blended rate) as required by Part III of Chapter 121, Florida Statutes.

**Schedule of the College's Proportionate Share
of the Net Pension Liability –
Health Insurance Subsidy Pension Plan**

| | <u>2017 (1)</u> | <u>2016 (1)</u> | <u>2015 (1)</u> | <u>2014 (1)</u> | <u>2013 (1)</u> |
|---|-----------------|-----------------|-----------------|-----------------|-----------------|
| College's proportion of the HIS net pension liability | 0.081025883% | 0.081660814% | 0.081268911% | 0.079761094% | 0.074372422% |
| College's proportionate share of the HIS net pension liability | \$ 8,663,661 | \$ 9,517,230 | \$ 8,288,151 | \$ 7,457,857 | \$ 6,475,097 |
| College's covered payroll (2) | \$ 25,863,487 | \$ 25,239,845 | \$ 24,667,665 | \$ 23,701,225 | \$ 21,613,118 |
| College's proportionate share of the HIS net pension liability as a percentage of its covered payroll | 33.50% | 37.71% | 33.60% | 31.47% | 29.96% |
| HIS Plan fiduciary net position as a percentage of the HIS total pension liability | 1.64% | 0.97% | 0.50% | 0.99% | 1.78% |

- (1) The amounts presented for each fiscal year were determined as of June 30.
- (2) Covered payroll includes defined benefit plan actives, investment plan members, and members in DROP.

**Schedule of College Contributions –
Health Insurance Subsidy Pension Plan**

| | <u>2018 (1)</u> | <u>2017 (1)</u> | <u>2016 (1)</u> | <u>2015 (1)</u> | <u>2014 (1)</u> |
|--|------------------|------------------|------------------|------------------|------------------|
| Contractually required HIS contribution | \$ 431,171 | \$ 429,334 | \$ 418,564 | \$ 310,660 | \$ 273,235 |
| HIS contributions in relation to the contractually required HIS contribution | <u>(431,171)</u> | <u>(429,334)</u> | <u>(418,564)</u> | <u>(310,660)</u> | <u>(273,235)</u> |
| HIS contribution deficiency (excess) | \$ - | \$ - | \$ - | \$ - | \$ - |
| College's covered payroll (2) | \$ 25,973,789 | \$ 25,863,487 | \$ 25,239,845 | \$ 24,667,665 | \$ 23,701,225 |
| HIS contributions as a percentage of covered payroll | 1.66% | 1.66% | 1.66% | 1.26% | 1.15% |

- (1) The amounts presented for each fiscal year were determined as of June 30.
- (2) Covered payroll includes defined benefit plan actives, investment plan members, and members in DROP.

1. Schedule of Changes in the College's Total Other Postemployment Benefits Liability and Related Ratios

No assets are accumulated in a trust that meet the criteria in paragraph 4 of GASB Statement No. 75 to pay related benefits.

Changes of Assumptions. The municipal rate used to determine total OPEB liability increased from 3.01 percent to 3.56 percent.

2. Schedule of Net Pension Liability and Schedule of Contributions – Florida Retirement System Pension Plan

Changes of Assumptions. The long-term expected rate of return was decreased from 7.60 percent to 7.10 percent, and the active member mortality assumption was updated.

3. Schedule of Net Pension Liability and Schedule of Contributions – Health Insurance Subsidy Pension Plan

Changes of Assumptions. The municipal rate used to determine total pension liability increased from 2.85 percent to 3.58 percent.



Sherrill F. Norman, CPA
Auditor General

AUDITOR GENERAL STATE OF FLORIDA

Claude Denson Pepper Building, Suite G74
111 West Madison Street
Tallahassee, Florida 32399-1450



Phone: (850) 412-2722
Fax: (850) 488-6975

The President of the Senate, the Speaker of the
House of Representatives, and the
Legislative Auditing Committee

INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of the Polk State College, a component unit of the State of Florida, and its discretely presented component unit as of and for the fiscal year ended June 30, 2018, and the related notes to the financial statements, which collectively comprise the College's basic financial statements, and have issued our report thereon dated March 21, 2019, included under the heading **INDEPENDENT AUDITOR'S REPORT**. Our report includes a reference to other auditors who audited the financial statements of the discretely presented component unit, as described in our report on the College's financial statements. This report does not include the results of the other auditors' testing of internal control over financial reporting or compliance and other matters that are reported on separately by those auditors.

Internal Control Over Financial Reporting

In planning and performing our audit of the financial statements, we considered the College's internal control over financial reporting (internal control) to determine audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the College's internal control. Accordingly, we do not express an opinion on the effectiveness of the College's internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control such that there is a reasonable possibility that a material misstatement of the College's financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control

that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether the College's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, rules, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the College's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the College's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

Respectfully submitted,

A handwritten signature in blue ink that reads "Sherrill F. Norman". The signature is fluid and cursive, with a large initial "S" and "N".

Sherrill F. Norman, CPA
Tallahassee, Florida
March 21, 2019