

STATE OF FLORIDA AUDITOR GENERAL

Financial Audit

POLK STATE COLLEGE

For the Fiscal Year Ended
June 30, 2019



Sherrill F. Norman, CPA
Auditor General

Board of Trustees and President

During the 2018-19 fiscal year, Dr. Angela Garcia Falconetti served as President of Polk State College and the following individuals served as Members of the Board of Trustees:

Dan Dorrell, Chair from 8-27-18,
Vice Chair through 8-26-18
Teresa V. Martinez, Vice Chair from 8-27-18
Mark G. Turner, Chair through 8-26-18
Ashley Bell Barnett
Greg Littleton
Cynthia Hartley Ross

Note: One Trustee position was vacant during the period.

The Auditor General conducts audits of governmental entities to provide the Legislature, Florida's citizens, public entity management, and other stakeholders unbiased, timely, and relevant information for use in promoting government accountability and stewardship and improving government operations.

The team leader was Gregory J. Lemieux, CPA, and the audit was supervised by Mark A. Arroyo, CPA.

Please address inquiries regarding this report to Jaime N. Hoelscher, CPA, Audit Manager, by e-mail at jaimehoelscher@aud.state.fl.us or by telephone at (850) 412-2868.

This report and other reports prepared by the Auditor General are available at:

FLAuditor.gov

Printed copies of our reports may be requested by contacting us at:

State of Florida Auditor General

Claude Pepper Building, Suite G74 · 111 West Madison Street · Tallahassee, FL 32399-1450 · (850) 412-2722

POLK STATE COLLEGE
TABLE OF CONTENTS

	<u>Page No.</u>
SUMMARY	i
INDEPENDENT AUDITOR'S REPORT	1
Report on the Financial Statements	1
Other Reporting Required by <i>Government Auditing Standards</i>	2
MANAGEMENT'S DISCUSSION AND ANALYSIS	4
BASIC FINANCIAL STATEMENTS	
Statement of Net Position	14
Statement of Revenues, Expenses, and Changes in Net Position	17
Statement of Cash Flows	18
Notes to Financial Statements	20
OTHER REQUIRED SUPPLEMENTARY INFORMATION	
Schedule of Changes in the College's Total Other Postemployment Benefits Liability and Related Ratios	41
Schedule of the College's Proportionate Share of the Net Pension Liability – Florida Retirement System Pension Plan	42
Schedule of College Contributions – Florida Retirement System Pension Plan	42
Schedule of the College's Proportionate Share of the Net Pension Liability – Health Insurance Subsidy Pension Plan.....	44
Schedule of College Contributions – Health Insurance Subsidy Pension Plan.....	44
Notes to Required Supplementary Information	46
INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH <i>GOVERNMENT AUDITING STANDARDS</i>	
Internal Control Over Financial Reporting	47
Compliance and Other Matters	48
Purpose of this Report	48

SUMMARY

SUMMARY OF REPORT ON FINANCIAL STATEMENTS

Our audit disclosed that the basic financial statements of Polk State College (a component unit of the State of Florida) were presented fairly, in all material respects, in accordance with prescribed financial reporting standards.

SUMMARY OF REPORT ON INTERNAL CONTROL AND COMPLIANCE

Our audit did not identify any deficiencies in internal control over financial reporting that we consider to be material weaknesses.

The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*, issued by the Comptroller General of the United States.

AUDIT OBJECTIVES AND SCOPE

Our audit objectives were to determine whether Polk State College and its officers with administrative and stewardship responsibilities for College operations had:

- Presented the College's basic financial statements in accordance with generally accepted accounting principles;
- Established and implemented internal control over financial reporting and compliance with requirements that could have a direct and material effect on the financial statements; and
- Complied with the various provisions of laws, rules, regulations, contracts, and grant agreements that are material to the financial statements.

The scope of this audit included an examination of the College's basic financial statements as of and for the fiscal year ended June 30, 2019. We obtained an understanding of the College's environment, including its internal control, and assessed the risk of material misstatement necessary to plan the audit of the basic financial statements. We also examined various transactions to determine whether they were executed, in both manner and substance, in accordance with governing provisions of laws, rules, regulations, contracts, and grant agreements.

An examination of Federal awards administered by the College is included within the scope of our Statewide audit of Federal awards administered by the State of Florida.

AUDIT METHODOLOGY

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and applicable standards contained in *Government Auditing Standards*, issued by the Comptroller General of the United States.



Sherrill F. Norman, CPA
Auditor General

AUDITOR GENERAL STATE OF FLORIDA

Claude Denson Pepper Building, Suite G74
111 West Madison Street
Tallahassee, Florida 32399-1450



Phone: (850) 412-2722
Fax: (850) 488-6975

The President of the Senate, the Speaker of the
House of Representatives, and the
Legislative Auditing Committee

INDEPENDENT AUDITOR'S REPORT

Report on the Financial Statements

We have audited the accompanying financial statements of Polk State College, a component unit of the State of Florida, and its discretely presented component unit as of and for the fiscal year ended June 30, 2019, and the related notes to the financial statements, which collectively comprise the College's basic financial statements as listed in the table of contents.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express opinions on these financial statements based on our audit. We did not audit the financial statements of the discretely presented component unit, which represent 100 percent of the transactions and account balances of the discretely presented component unit columns. Those statements were audited by other auditors whose report has been furnished to us, and our opinion, insofar as it relates to the amounts included for the discretely presented component unit, is based solely on the report of the other auditors. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the

assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

Opinions

In our opinion, based on our audit and the report of other auditors, the financial statements referred to above present fairly, in all material respects, the respective financial position of Polk State College and of its discretely presented component unit as of June 30, 2019, and the respective changes in financial position and, where applicable, cash flows thereof for the fiscal year then ended in accordance with accounting principles generally accepted in the United States of America.

Other Matter

Required Supplementary Information

Accounting principles generally accepted in the United States of America require that **MANAGEMENT'S DISCUSSION AND ANALYSIS**, the **Schedule of Changes in the College's Total Other Postemployment Benefits Liability and Related Ratios**, **Schedule of the College's Proportionate Share of the Net Pension Liability – Florida Retirement System Pension Plan**, **Schedule of College Contributions – Florida Retirement System Pension Plan**, **Schedule of the College's Proportionate Share of the Net Pension Liability – Health Insurance Subsidy Pension Plan**, **Schedule of College Contributions – Health Insurance Subsidy Pension Plan**, and **Notes to Required Supplementary Information**, as listed in the table of contents, be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Other Reporting Required by Government Auditing Standards

In accordance with *Government Auditing Standards*, we have also issued our report dated December 12, 2019, on our consideration of the Polk State College's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, rules, regulations, contracts,

and grant agreements and other matters included under the heading **INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS**. The purpose of that report is solely to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Polk State College's internal control over financial reporting and compliance.

Respectfully submitted,



Sherrill F. Norman, CPA
Tallahassee, Florida
December 12, 2019

MANAGEMENT'S DISCUSSION AND ANALYSIS

Management's discussion and analysis (MD&A) provides an overview of the financial position and activities of the College for the fiscal year ended June 30, 2019, and should be read in conjunction with the financial statements and notes thereto. The MD&A, and financial statements and notes thereto, are the responsibility of College management. The MD&A contains financial activity of the College for the fiscal years ended June 30, 2019, and June 30, 2018.

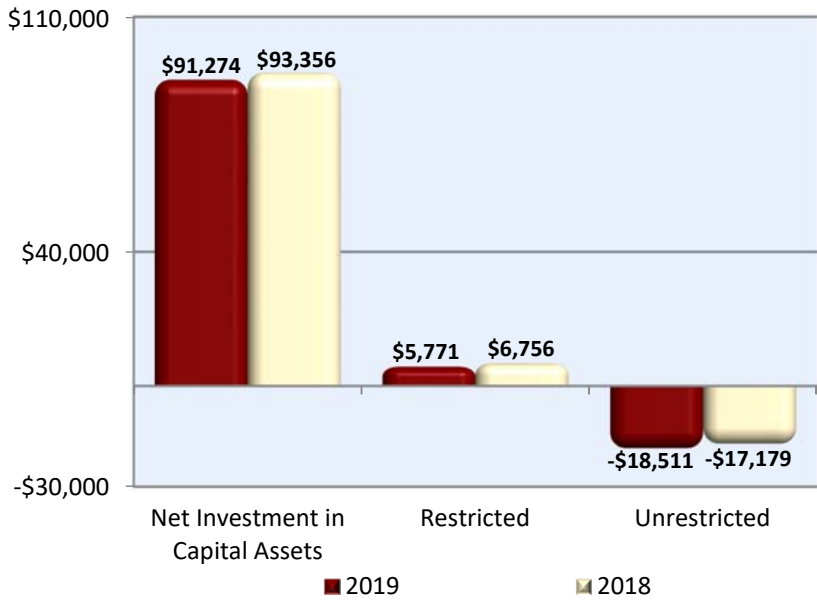
FINANCIAL HIGHLIGHTS

The College's assets and deferred outflows of resources totaled \$115.9 million at June 30, 2019. This balance reflects a \$2.1 million, or 1.8 percent decrease as compared to the 2017-18 fiscal year, resulting from a reduction of Public Education Capital Outlay (PECO) funds receivable from the State and a reduction in restricted cash. While assets and deferred outflows of resources decreased, liabilities and deferred inflows of resources increased by \$2.3 million, or 6.6 percent, totaling \$37.4 million at June 30, 2019, resulting from increases to accounts payable and deferred inflows of resources. As a result, the College's net position decreased by \$4.4 million, resulting in a year-end balance of \$78.5 million.

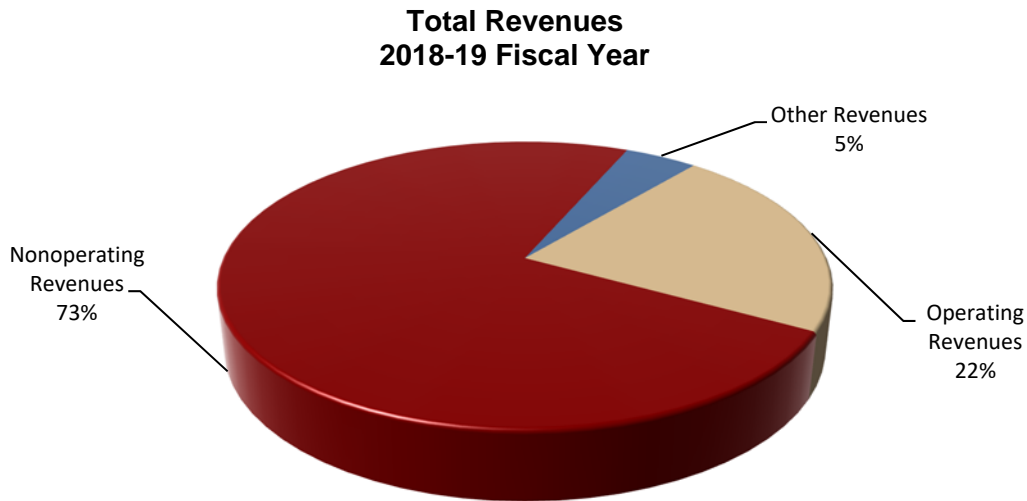
The College's operating revenues totaled \$17.2 million for the 2018-19 fiscal year, representing a 23.7 percent decrease compared to the 2017-18 fiscal year due mainly to a decrease in operating grants and contracts. Operating expenses totaled \$83 million for the 2018-19 fiscal year, representing an increase of 0.3 percent as compared to the 2017-18 fiscal year due mainly to an increase in contractual and personnel services.

Net position represents the residual interest in the College's assets and deferred outflows of resources after deducting liabilities and deferred inflows of resources. The College's comparative total net position by category for the fiscal years ended June 30, 2019, and June 30, 2018, is shown in the following graph:

**Net Position
(In Thousands)**



The following chart provides a graphical presentation of College revenues by category for the 2018-19 fiscal year:



OVERVIEW OF FINANCIAL STATEMENTS

Pursuant to Governmental Accounting Standards Board (GASB) Statement No. 35, the College’s financial report consists of three basic financial statements: the statement of net position; the statement of revenues, expenses, and changes in net position; and the statement of cash flows. The financial statements, and notes thereto, encompass the College and its component unit. The component unit is

the Polk State College Foundation, Inc. Based on the application of the criteria for determining component units, the Polk State College Foundation, Inc. is included within the College reporting entity as a discretely presented component unit.

Information regarding this component unit is presented in the notes to financial statements. This MD&A focuses on the College, excluding the discretely presented component unit.

The Statement of Net Position

The statement of net position reflects the assets, deferred outflows of resources, liabilities, and deferred inflows of resources of the College, using the accrual basis of accounting, and presents the financial position of the College at a specified time. Assets, plus deferred outflows of resources, less liabilities, less deferred inflows of resources, equals net position, which is one indicator of the College's current financial condition. The changes in net position that occur over time indicate improvement or deterioration in the College's financial condition.

The following summarizes the College's assets, deferred outflows of resources, liabilities, deferred inflows of resources, and net position at June 30:

Condensed Statement of Net Position at June 30 (In Thousands)

	2019	2018
Assets		
Current Assets	\$ 13,086	\$ 11,514
Capital Assets, Net	91,307	93,373
Other Noncurrent Assets	436	1,249
Total Assets	104,829	106,136
Deferred Outflows of Resources	11,115	11,899
Liabilities		
Current Liabilities	4,271	3,260
Noncurrent Liabilities	30,056	29,985
Total Liabilities	34,327	33,245
Deferred Inflows of Resources	3,083	1,857
Net Position		
Net Investment in Capital Assets	91,274	93,356
Restricted	5,771	6,756
Unrestricted	(18,511)	(17,179)
Total Net Position	\$ 78,534	\$ 82,933

The Statement of Revenues, Expenses, and Changes in Net Position

The statement of revenues, expenses, and changes in net position presents the College's revenue and expense activity, categorized as operating and nonoperating. Revenues and expenses are recognized when earned or incurred, regardless of when cash is received or paid.

The following summarizes the College's activity for the 2018-19 and 2017-18 fiscal years:

**Condensed Statement of Revenues, Expenses, and Changes in Net Position
For the Fiscal Years**

(In Thousands)

	<u>2018-19</u>	<u>2017-18</u>
Operating Revenues	\$ 17,220	\$ 22,572
Less, Operating Expenses	<u>82,988</u>	<u>82,737</u>
Operating Loss	(65,768)	(60,165)
Net Nonoperating Revenues	<u>57,796</u>	<u>50,987</u>
Loss Before Other Revenues and Expenses	(7,972)	(9,178)
Net Other Revenues	<u>3,593</u>	<u>3,951</u>
Net Decrease In Net Position	<u>(4,379)</u>	<u>(5,227)</u>
Net Position, Beginning of Year	82,933	88,316
Adjustment to Beginning Net Position (1)(2)	<u>(20)</u>	<u>(156)</u>
Net Position, Beginning of Year, as Restated	<u>82,913</u>	<u>88,160</u>
Net Position, End of Year	<u>\$ 78,534</u>	<u>\$ 82,933</u>

- (1) For the 2018-19 fiscal year, the College's beginning net position was decreased due to a correction increasing the note payable balance in the prior fiscal year.
- (2) For the 2017-18 fiscal year, the College's beginning net position was decreased due to the implementation of GASB Statement No. 75, which is a change in the accounting for Other Postemployment Benefits.

Operating Revenues

GASB Statement No. 35 categorizes revenues as either operating or nonoperating. Operating revenues generally result from exchange transactions where each of the parties to the transaction either gives or receives something of equal or similar value.

The following summarizes the operating revenues by source that were used to fund operating activities for the 2018-19 and 2017-18 fiscal years:

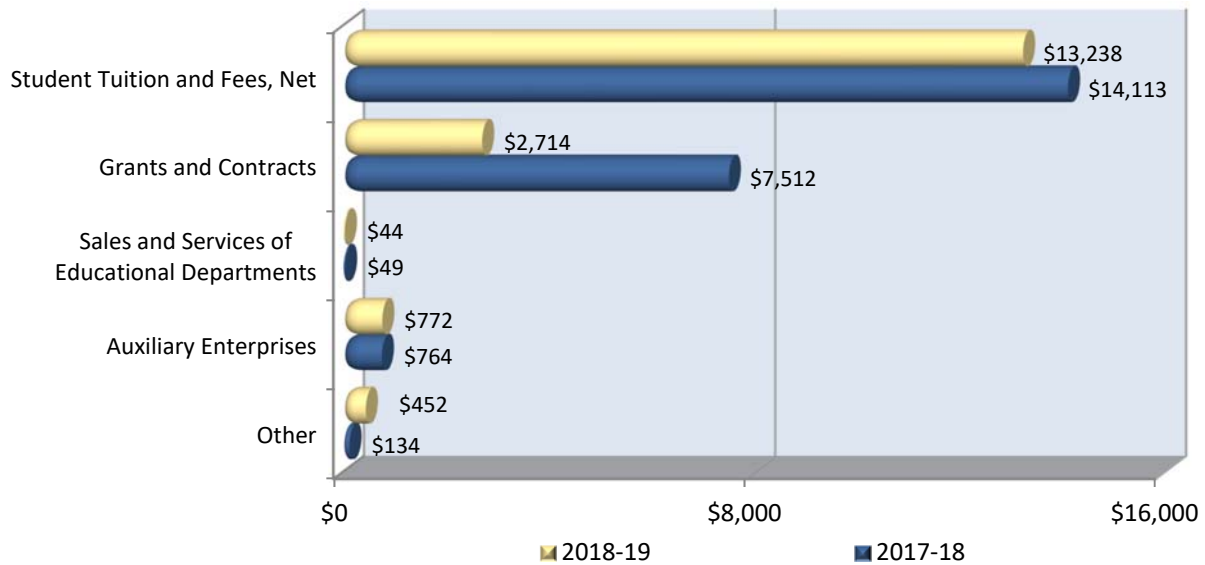
**Operating Revenues
For the Fiscal Years**

(In Thousands)

	<u>2018-19</u>	<u>2017-18</u>
Student Tuition and Fees, Net	\$ 13,238	\$ 14,113
Grants and Contracts	2,714	7,512
Sales and Services of Educational Departments	44	49
Auxiliary Enterprises	772	764
Other	<u>452</u>	<u>134</u>
Total Operating Revenues	<u>\$ 17,220</u>	<u>\$ 22,572</u>

The following chart presents the College's operating revenues for the 2018-19 and 2017-18 fiscal years:

Operating Revenues
(In Thousands)



College operating revenue changes were primarily due to a \$4.8 million decrease in operating grants and contracts resulting from a reclassification of grants and contracts from operating revenues to nonoperating revenues.

Operating Expenses

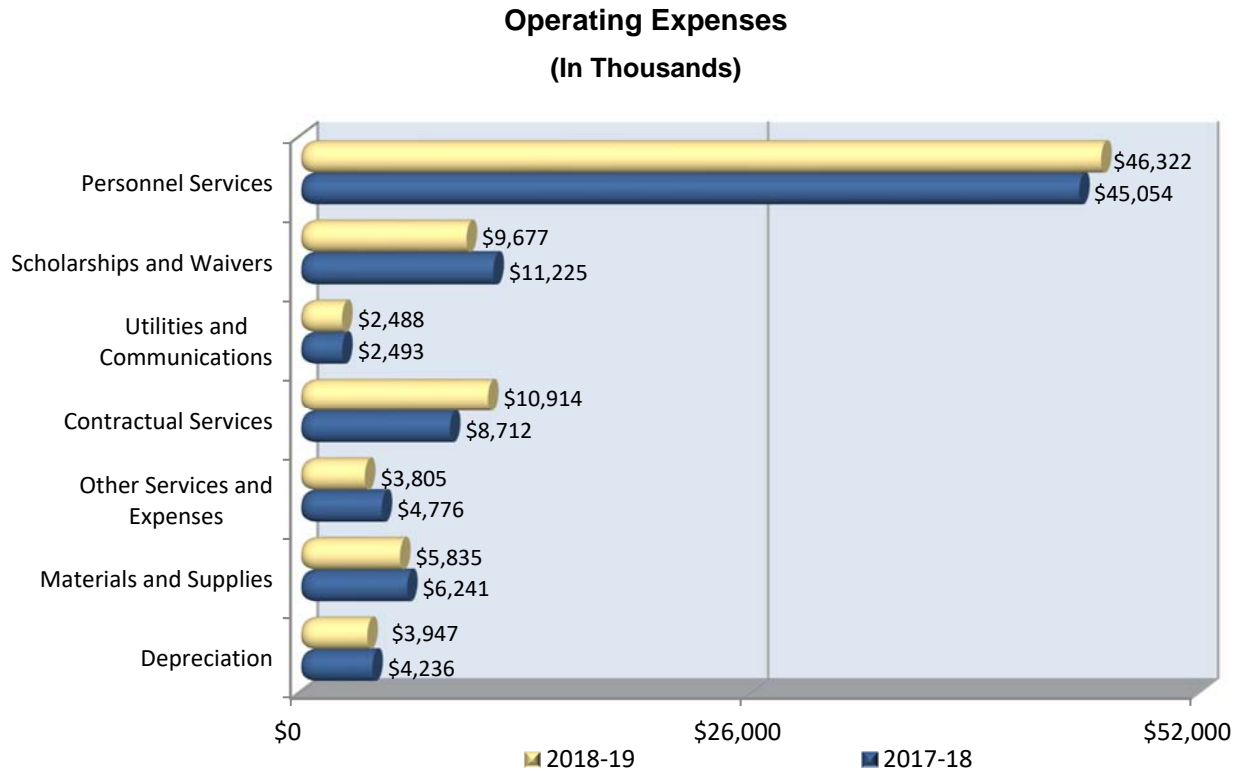
Expenses are categorized as operating or nonoperating. The majority of the College's expenses are operating expenses as defined by GASB Statement No. 35. GASB gives financial reporting entities the choice of reporting operating expenses in the functional or natural classifications. The College has chosen to report the expenses in their natural classification on the statement of revenues, expenses, and changes in net position and has displayed the functional classification in the notes to financial statements.

The following summarizes operating expenses by natural classification for the 2018-19 and 2017-18 fiscal years:

Operating Expenses
For the Fiscal Years
(In Thousands)

	<u>2018-19</u>	<u>2017-18</u>
Personnel Services	\$ 46,322	\$ 45,054
Scholarships and Waivers	9,677	11,225
Utilities and Communications	2,488	2,493
Contractual Services	10,914	8,712
Other Services and Expenses	3,805	4,776
Materials and Supplies	5,835	6,241
Depreciation	3,947	4,236
Total Operating Expenses	<u>\$ 82,988</u>	<u>\$ 82,737</u>

The following chart presents the College's operating expenses for the 2018-19 and 2017-18 fiscal years:



College operating expense changes were the result of the following factors:

- Increase in personnel costs due to College-wide step equivalent raises and increased insurance expenses.
- Increased contractual services, due to a new security company and costs associated with a new Quick Response Training system.
- Decrease in scholarships and waivers, because in the prior year there had been additional Federal Student Assistance Grants awarded due to Hurricane Irma.

Nonoperating Revenues and Expenses

Certain revenue sources that the College relies on to provide funding for operations, including State noncapital appropriations, Federal and State student financial aid, certain gifts and grants, and investment income are defined by GASB as nonoperating. Nonoperating expenses include capital financing costs and other costs related to capital assets. The following summarizes the College's nonoperating revenues and expenses for the 2018-19 and 2017-18 fiscal years:

**Nonoperating Revenues (Expenses)
For the Fiscal Years
(In Thousands)**

	2018-19	2017-18
State Noncapital Appropriations	\$ 31,094	\$ 29,756
Federal and State Student Financial Aid	19,754	19,875
Gifts and Grants	6,866	1,364
Investment Income	82	21
Interest on Capital Asset-Related Debt	-	(29)
Net Nonoperating Revenues	\$ 57,796	\$ 50,987

The \$6.8 million increase in nonoperating revenues was primarily due to increases of \$5.5 million in nonoperating gifts and grants resulting from the reclassification of gifts and grants from operating revenues to nonoperating revenues and \$1.3 million in State noncapital appropriations, primarily from increases in lottery and performance funding \$1.7 million, offset by a decrease of \$289,000 from State College program funds.

Other Revenues and Expenses

This category is composed of State capital appropriations and capital grants, contracts, gifts, and fees. The following summarizes the College's other revenues and expenses for the 2018-19 and 2017-18 fiscal years:

**Other Revenues and Expenses
For the Fiscal Years
(In Thousands)**

	2018-19	2017-18
State Capital Appropriations	\$ 990	\$ 3,491
Capital Grants, Contracts, Gifts, and Fees	2,603	2,299
Transfer of Capital Assets	-	(1,839)
Total	\$ 3,593	\$ 3,951

The decrease in other revenues and expenses of \$0.4 million, or 9.1 percent, is primarily the result of decreased PECO appropriations and the College transferred ownership of the Lake Wales Art Center facility and land in the 2017-18 fiscal year.

The Statement of Cash Flows

The statement of cash flows provides information about the College's financial results by reporting the major sources and uses of cash and cash equivalents. This statement will assist in evaluating the College's ability to generate net cash flows, its ability to meet its financial obligations as they come due, and its need for external financing. Cash flows from operating activities show the net cash used by the operating activities of the College. Cash flows from capital financing activities include all plant funds and related long-term debt activities. Cash flows from investing activities show the net source and use of cash related to purchasing or selling investments, and earning income on those investments. Cash flows from noncapital financing activities include those activities not covered in other sections.

The following summarizes the College's cash flows for the 2018-19 and 2017-18 fiscal years:

**Condensed Statement of Cash Flows
For the Fiscal Years**

(In Thousands)

	2018-19	2017-18
Cash Provided (Used) by:		
Operating Activities	\$(60,207)	\$(55,413)
Noncapital Financing Activities	54,737	50,730
Capital and Related Financing Activities	2,318	3,766
Investing Activities	82	21
Net Decrease in Cash and Cash Equivalents	(3,070)	(896)
Cash and Cash Equivalents, Beginning of Year	9,296	10,192
Cash and Cash Equivalents, End of Year	\$ 6,226	\$ 9,296

Major sources of funds came from State noncapital appropriations (\$31.1 million), Federal and State Student Financial Aid (\$16.7 million), net student tuition and fees (\$12 million), Federal Direct Student Loan program receipts (\$9.3 million), gifts and grants received other than capital or endowment purposes (\$6.9 million), and grants and contracts (\$2.7 million). Major uses of funds were for payments to employees and for employee benefits (\$44.1 million), payments to suppliers (\$19.8 million), payments for scholarships (\$9.7 million), and disbursements to students for Federal Direct Student Loans program disbursements (\$9.3 million).

CAPITAL ASSETS AND CAPITAL EXPENSES AND COMMITMENT

Capital Assets

At June 30, 2019, the College had \$158.3 million in capital assets, less accumulated depreciation of \$67 million, for net capital assets of \$91.3 million. Depreciation charges for the current fiscal year totaled \$3.9 million. The following table summarizes the College's capital assets, net of accumulated depreciation, at June 30:

Capital Assets, Net at June 30

(In Thousands)

	2019	2018
Land	\$ 6,388	\$ 6,388
Artwork	12	12
Software in Progress	3,995	2,544
Construction in Progress	-	6,781
Buildings	77,860	73,875
Other Structures and Improvements	2,415	2,842
Furniture, Machinery, and Equipment	440	709
Leasehold Improvements	197	222
Capital Assets, Net	\$91,307	\$93,373

Additional information about the College's capital assets is presented in the notes to financial statements.

Capital Expenses and Commitment

Major capital expenses through June 30, 2019, were incurred on the development and implementation of an enterprise resource planning system (\$4.2 million). The College's software commitment at June 30, 2019, is as follows:

	Amount (In Thousands)
Total Committed	\$ 4,246
Completed to Date	<u>3,994</u>
Balance Committed	<u>\$ 252</u>

Additional information about the College's software commitment is presented in the notes to financial statements.

ECONOMIC FACTORS THAT WILL AFFECT THE FUTURE

The College's economic condition is closely tied to that of the State of Florida. Because of limited economic growth and increased demand for State resources, only a modest increase in State funding is anticipated in the 2019-20 fiscal year. There will not be a tuition increase for the 2019-20 fiscal year.

The College anticipates enrollment for the 2019-20 fiscal year to be on par with the 2018-19 fiscal year. Projected tuition and fees revenues for the 2019-20 fiscal year of \$20.2 million are conservatively based on the premise of a flat enrollment. The College continues to implement cost-saving measures to control expenses.

The College continues to monitor the State of Florida PECO program. For the 2019-20 fiscal year, the State of Florida did not appropriate any PECO funds to the College for maintenance, repairs, or renovation for College facilities projects. This will delay and otherwise defer capital facilities projects, the impact of which is uncertain in future years.

REQUESTS FOR INFORMATION

Questions concerning information provided in the MD&A or other required supplementary information, and financial statements and notes thereto, or requests for additional financial information should be addressed to the Vice President, Administration/CFO, Polk State College, 999 Avenue H NE, Winter Haven, Florida 33881.

THIS PAGE INTENTIONALLY LEFT BLANK

BASIC FINANCIAL STATEMENTS

POLK STATE COLLEGE A Component Unit of the State of Florida Statement of Net Position

June 30, 2019

	<u>College</u>	<u>Component Unit</u>
ASSETS		
Current Assets:		
Cash and Cash Equivalents	\$ 3,241,323	\$ 1,678,069
Restricted Cash and Cash Equivalents	2,548,427	-
Contributions Receivable, Net	-	89,938
Accounts Receivable, Net	2,866,123	300,000
Notes Receivable, Net	-	25,363
Due from Other Governmental Agencies	3,897,088	-
Due from Component Unit	55,583	-
Prepaid Expenses	394,646	-
Other Current Assets	82,637	12,639
Total Current Assets	<u>13,085,827</u>	<u>2,106,009</u>
Noncurrent Assets:		
Restricted Cash and Cash Equivalents	435,961	-
Restricted Investments	-	28,999,527
Contributions Receivable, Net	-	173,105
Notes Receivable, Net	-	109,464
Depreciable Capital Assets, Net	80,912,919	-
Nondepreciable Capital Assets	10,393,908	32,782
Total Noncurrent Assets	<u>91,742,788</u>	<u>29,314,878</u>
TOTAL ASSETS	<u>104,828,615</u>	<u>31,420,887</u>
DEFERRED OUTFLOWS OF RESOURCES		
Other Postemployment Benefits	34,536	-
Pensions	11,081,309	-
TOTAL DEFERRED OUTFLOWS OF RESOURCES	<u>11,115,845</u>	<u>-</u>
LIABILITIES		
Current Liabilities:		
Accounts Payable	844,960	72,502
Salary and Payroll Taxes Payable	2,240,411	-
Retainage Payable	33,006	-
Unearned Revenue	270,679	4,500
Deposits Held for Others	462,012	-
Long-Term Liabilities - Current Portion:		
Note Payable	20,000	-
Compensated Absences Payable	132,469	-
Other Postemployment Benefits Payable	34,536	-
Net Pension Liability	233,087	-
Total Current Liabilities	<u>4,271,160</u>	<u>77,002</u>

	<u>College</u>	<u>Component Unit</u>
LIABILITIES (Continued)		
Noncurrent Liabilities:		
Note Payable	83,333	-
Compensated Absences Payable	4,006,156	-
Other Postemployment Benefits Payable	814,066	-
Net Pension Liability	25,152,434	-
Total Noncurrent Liabilities	<u>30,055,989</u>	<u>-</u>
TOTAL LIABILITIES	<u>34,327,149</u>	<u>77,002</u>
DEFERRED INFLOWS OF RESOURCES		
Other Postemployment Benefits	89,011	-
Pensions	2,994,360	-
TOTAL DEFERRED INFLOWS OF RESOURCES	<u>3,083,371</u>	<u>-</u>
NET POSITION		
Net Investment in Capital Assets	91,273,821	32,782
Restricted:		
Nonexpendable:		
Endowment	-	18,509,346
Expendable:		
Grants and Loans	2,761,695	697,870
Scholarships	2,183,692	7,138,477
Capital Projects	825,942	11,625
Other	-	3,587,680
Unrestricted	<u>(18,511,210)</u>	<u>1,366,105</u>
TOTAL NET POSITION	<u>\$ 78,533,940</u>	<u>\$ 31,343,885</u>

The accompanying notes to financial statements are an integral part of this statement.

THIS PAGE INTENTIONALLY LEFT BLANK

POLK STATE COLLEGE
A Component Unit of the State of Florida
Statement of Revenues, Expenses, and Changes in Net Position
For the Fiscal Year Ended June 30, 2019

	<u>College</u>	<u>Component Unit</u>
REVENUES		
Operating Revenues:		
Student Tuition and Fees, Net of Scholarship Allowances of \$9,922,291	\$ 13,238,370	\$ -
Federal Grants and Contracts	1,699,189	-
State and Local Grants and Contracts	884,032	-
Nongovernmental Grants and Contracts	131,374	-
Sales and Services of Educational Departments	44,191	-
Auxiliary Enterprises	771,510	-
Other Operating Revenues	451,762	287,490
Total Operating Revenues	<u>17,220,428</u>	<u>287,490</u>
EXPENSES		
Operating Expenses:		
Personnel Services	46,323,566	796,458
Scholarships and Waivers	9,677,282	1,253,533
Utilities and Communications	2,487,691	53,296
Contractual Services	10,914,130	501,865
Other Services and Expenses	3,804,617	654,646
Materials and Supplies	5,834,724	70,665
Depreciation	3,946,749	-
Total Operating Expenses	<u>82,988,759</u>	<u>3,330,463</u>
Operating Loss	<u>(65,768,331)</u>	<u>(3,042,973)</u>
NONOPERATING REVENUES (EXPENSES)		
State Noncapital Appropriations	31,094,075	-
Federal and State Student Financial Aid	19,753,347	-
Gifts and Grants	6,866,202	2,300,946
Investment Income (Loss)	82,118	(1,663,871)
Other Nonoperating Revenues	-	6,913
Net Nonoperating Revenues	<u>57,795,742</u>	<u>643,988</u>
Loss Before Other Revenues	<u>(7,972,589)</u>	<u>(2,398,985)</u>
State Capital Appropriations	990,313	-
Capital Grants, Contracts, Gifts, and Fees	2,603,000	-
Total Other Revenues	<u>3,593,313</u>	<u>-</u>
Decrease in Net Position	<u>(4,379,276)</u>	<u>(2,398,985)</u>
Net Position, Beginning of Year	82,933,216	33,742,870
Adjustment to Beginning Net Position	(20,000)	-
Net Position, Beginning of Year, as Restated	<u>82,913,216</u>	<u>33,742,870</u>
Net Position, End of Year	<u>\$ 78,533,940</u>	<u>\$ 31,343,885</u>

The accompanying notes to financial statements are an integral part of this statement.

POLK STATE COLLEGE
A Component Unit of the State of Florida
Statement of Cash Flows

For the Fiscal Year Ended June 30, 2019

	College
CASH FLOWS FROM OPERATING ACTIVITIES	
Student Tuition and Fees, Net	\$ 12,029,115
Grants and Contracts	2,714,595
Payments to Suppliers	(19,793,995)
Payments for Utilities and Communications	(2,487,691)
Payments to Employees	(34,429,556)
Payments for Employee Benefits	(9,718,168)
Payments for Scholarships	(9,706,547)
Auxiliary Enterprises	771,510
Sales and Services of Educational Departments	44,191
Other Receipts	369,125
	(60,207,421)
CASH FLOWS FROM NONCAPITAL FINANCING ACTIVITIES	
State Noncapital Appropriations	31,094,075
Federal and State Student Financial Aid	16,660,413
Federal Direct Loan Program Receipts	9,278,988
Federal Direct Loan Program Disbursements	(9,278,988)
Gifts and Grants Received for Other Than Capital or Endowment Purposes	6,866,202
Other Nonoperating Receipts	115,694
	54,736,384
CASH FLOWS FROM CAPITAL AND RELATED FINANCING ACTIVITIES	
State Capital Appropriations	1,600,396
Capital Grants and Gifts	2,603,000
Purchases of Capital Assets	(1,865,054)
Principal Paid on Capital Debt	(20,000)
	2,318,342
CASH FLOWS FROM INVESTING ACTIVITIES	
Investment Income	82,118
	(3,070,577)
Cash and Cash Equivalents, Beginning of Year	9,296,288
Cash and Cash Equivalents, End of Year	\$ 6,225,711

	<u>College</u>
RECONCILIATION OF OPERATING LOSS TO NET CASH USED BY OPERATING ACTIVITIES	
Operating Loss	\$ (65,768,331)
Adjustments to Reconcile Operating Loss to Net Cash Used by Operating Activities:	
Depreciation Expense	3,946,749
Changes in Assets, Liabilities, Deferred Outflows of Resources, and Deferred Inflows of Resources:	
Receivables, Net	(1,245,612)
Due from Component Unit	(29,265)
Prepaid Expenses	11,628
Other Current Assets	(82,637)
Accounts Payable	759,476
Salaries and Payroll Taxes Payable	82,737
Unearned Revenue	24,729
Compensated Absences Payable	394,144
Other Postemployment Benefits Payable	18,772
Net Pension Liability	(329,379)
Deferred Outflows of Resources Related to Other Postemployment Benefits	(3,642)
Deferred Inflows of Resources Related to Other Postemployment Benefits	26,620
Deferred Outflows of Resources Related to Pensions	787,323
Deferred Inflows of Resources Related to Pensions	1,199,267
NET CASH USED BY OPERATING ACTIVITIES	<u>\$ (60,207,421)</u>

The accompanying notes to financial statements are an integral part of this statement.

NOTES TO FINANCIAL STATEMENTS

1. Summary of Significant Accounting Policies

Reporting Entity. The governing body of Polk State College, a component unit of the State of Florida, is the College Board of Trustees. The Board of Trustees constitutes a corporation and is composed of seven members appointed by the Governor and confirmed by the Senate. The Board of Trustees is under the general direction and control of the Florida Department of Education, Division of Florida Colleges, and is governed by State law and State Board of Education (SBE) rules. However, the Board of Trustees is directly responsible for the day-to-day operations and control of the College within the framework of applicable State laws and SBE rules. The College serves Polk County.

Criteria for defining the reporting entity are identified and described in the Governmental Accounting Standards Board's (GASB) *Codification of Governmental Accounting and Financial Reporting Standards*, Sections 2100 and 2600. These criteria were used to evaluate potential component units for which the Board of Trustees is financially accountable and other organizations for which the nature and significance of their relationship with the Board of Trustees are such that exclusion would cause the College's financial statements to be misleading. Based on the application of these criteria, the College is a component unit of the State of Florida, and its financial balances and activities are reported in the State's Comprehensive Annual Financial Report by discrete presentation.

Discretely Presented Component Unit. Based on the application of the criteria for determining component units, the Polk State College Foundation, Inc. (Foundation), a legally separate entity, is included within the College's reporting entity as a discretely presented component unit and is governed by a separate board.

The Foundation is also a direct-support organization, as defined in Section 1004.70, Florida Statutes, and although legally separate from the College, is financially accountable to the College. The Foundation is managed independently, outside the College's budgeting process, and its powers generally are vested in a governing board pursuant to various State statutes. The Foundation receives, holds, invests, and administers property, and makes expenditures to or for the benefit of the College.

The Foundation is audited by other auditors pursuant to Section 1004.70(6), Florida Statutes. The Foundation's audited financial statements are available to the public and can be obtained from the Vice President, Administration/CFO, Polk State College, 999 Avenue H Northeast, Winter Haven, Florida 33881. The financial data reported on the accompanying financial statements was derived from the Foundation's audited financial statements for the fiscal year ended December 31, 2018.

Basis of Presentation. The College's accounting policies conform with accounting principles generally accepted in the United States of America applicable to public colleges and universities as prescribed by GASB. The National Association of College and University Business Officers (NACUBO) also provides the College with recommendations prescribed in accordance with generally accepted accounting principles promulgated by GASB and the Financial Accounting Standards Board (FASB). GASB allows public colleges various reporting options. The College has elected to report as an entity engaged in only business-type activities. This election requires the adoption of the accrual basis of accounting and entitywide reporting including the following components:

- Management's Discussion and Analysis
- Basic Financial Statements:
 - Statement of Net Position
 - Statement of Revenues, Expenses, and Changes in Net Position
 - Statement of Cash Flows
 - Notes to Financial Statements
- Other Required Supplementary Information

Measurement Focus and Basis of Accounting. Basis of accounting refers to when revenues, expenses, assets, deferred outflows of resources, liabilities, and deferred inflows of resources are recognized in the accounts and reported in the financial statements. Specifically, it relates to the timing of the measurements made, regardless of the measurement focus applied. The College's financial statements are presented using the economic resources measurement focus and the accrual basis of accounting. Revenues, expenses, gains, losses, assets, deferred outflows of resources, liabilities, and deferred inflows of resources resulting from exchange and exchange-like transactions are recognized when the exchange takes place. Revenues, expenses, gains, losses, assets, deferred outflows of resources, liabilities, and deferred inflows of resources resulting from nonexchange activities are generally recognized when all applicable eligibility requirements, including time requirements, are met. The College follows GASB standards of accounting and financial reporting.

The College's component unit uses the economic resources measurement focus and the accrual basis of accounting and follows FASB standards of accounting and financial reporting for not-for-profit organizations.

Significant interdepartmental sales between auxiliary service departments and other institutional departments have been accounted for as reductions of expenses and not revenues of those departments.

The College's principal operating activity is instruction. Operating revenues and expenses generally include all fiscal transactions directly related to instruction as well as administration, academic support, student services, physical plant operations, and depreciation of capital assets. Nonoperating revenues include State noncapital appropriations, Federal and State student financial aid, and investment income. Other revenues generally include revenues for capital construction projects.

The statement of net position is presented in a classified format to distinguish between current and noncurrent assets and liabilities. When both restricted and unrestricted resources are available to fund certain programs, it is the College's policy to first apply the restricted resources to such programs followed by the use of the unrestricted resources.

The statement of revenues, expenses, and changes in net position is presented by major sources and is reported net of tuition scholarship allowances. Tuition scholarship allowances are the difference between the stated charge for goods and services provided by the College and the amount that is actually paid by the student or the third party making payment on behalf of the student. The College is able to identify, within its accounting system, amounts paid for tuition and fees by financial aid. The College records a scholarship allowance against tuition and fees for the total amount paid by financial aid.

The statement of cash flows is presented using the direct method in compliance with GASB Statement No. 9, *Reporting Cash Flows of Proprietary and Nonexpendable Trust Funds and Governmental Entities That Use Proprietary Fund Accounting*.

Cash and Cash Equivalents. The amount reported as cash and cash equivalents consists of cash on hand, cash in demand accounts, and cash in money market accounts. For reporting cash flows, the College considers all highly liquid investments with original maturities of 3 months or less, that are not held solely for income or profit, to be cash equivalents.

College cash deposits are held in banks qualified as public depositories under Florida law. All such deposits are insured by Federal depository insurance, up to specified limits, or collateralized with securities held in Florida's multiple financial institution collateral pool required by Chapter 280, Florida Statutes. Cash and cash equivalents that are externally restricted to make debt service payments, maintain sinking or reserve funds, or to purchase or construct capital or other restricted assets are classified as restricted.

Capital Assets. College capital assets consist of land, artwork, software in progress, buildings, other structures and improvements, furniture, machinery, and equipment, and leasehold improvements. These assets are capitalized and recorded at cost at the date of acquisition or at acquisition value at the date received in the case of gifts. Additions, improvements, and other outlays that significantly extend the useful life of an asset are capitalized. Other costs incurred for repairs and maintenance are expensed as incurred. The College has a capitalization threshold of \$5,000 for tangible personal property and \$25,000 for buildings and other structures and improvements. Depreciation is computed on the straight-line basis over the following estimated useful lives:

- Buildings – 40 years
- Other Structures and Improvements – 10 years
- Furniture, Machinery, and Equipment:
 - Computer Equipment – 3 years
 - Vehicles, Office Machines, and Educational Equipment – 5 years
 - Furniture – 7 years
- Leasehold Improvements — Life of Lease – 20 years

Noncurrent Liabilities. Noncurrent liabilities include a note payable, compensated absences payable, other postemployment benefits payable, and net pension liabilities that are not scheduled to be paid within the next fiscal year.

Pensions. For purposes of measuring the net pension liability, deferred outflows of resources and deferred inflows of resources related to pensions, and pension expense, information about the fiduciary net positions of the Florida Retirement System (FRS) defined benefit plan and the Health Insurance Subsidy (HIS) defined benefit plan and additions to/deductions from the FRS and HIS fiduciary net positions have been determined on the same basis as they are reported by the FRS and the HIS plans. Benefit payments (including refunds of employee contributions) are recognized when due and payable in accordance with benefit terms. Investments are reported at fair value.

2. Adjustment to Beginning Net Position

The beginning net position of the College was decreased by \$20,000 because of an understatement to the note payable. The College's total note payable liability reported at June 30, 2019, increased by \$20,000 to \$103,333 as of July 1, 2018.

3. Deficit Net Position in Individual Funds

The College reported an unrestricted net position which included a deficit in the current funds - unrestricted, as shown below. This deficit can be attributed to the full recognition of long-term liabilities (i.e., compensated absences payable, OPEB payable, and net pension liabilities) in the current unrestricted funds.

<u>Fund</u>	<u>Net Position</u>
Current Funds - Unrestricted	\$ (18,684,315)
Auxiliary Funds	173,105
Total	\$ (18,511,210)

4. Investments

Component Unit Investments.

The College's component unit (Foundation) categorizes its fair value measurements within the fair value hierarchy established by generally accepted accounting principles. The hierarchy is based on the valuation inputs used to measure the fair value of the asset. Level 1 inputs are quoted prices in active markets for identical assets, Level 2 inputs are significant other observable inputs, and Level 3 inputs are significant unobservable inputs.

Investments and interests held by the Foundation at December 31, 2018, are reported at fair value as follows:

Investments by fair value level	Amount	Fair Value Measurements Using	
		Quoted Prices in Active Markets for Identical Assets (Level 1)	Significant Other Observable Inputs (Level 2)
Bonds	\$ 2,900,490	\$ 2,900,490	\$ -
Mutual Funds			
Stock Funds	16,902,587	16,902,587	-
Allocation Funds	2,814,510	2,814,510	-
Bonds	6,381,940	6,381,940	-
Total Investments by fair value level	\$ 28,999,527	\$ 28,999,527	\$ -
Beneficial Interest in Trust Assets	\$ 176,028	\$ -	\$ 176,028
Total Assets	\$ 29,175,555	\$ 28,999,527	\$ 176,028

5. Accounts Receivable

Accounts receivable represent amounts for student fee deferments, various student services provided by the College, uncollected commissions for food service and vending machine sales, unused credit memos, and contract and grant reimbursements due from third parties. The accounts receivable are reported net of a \$412,215 allowance for doubtful accounts.

6. Due From Other Governmental Agencies

The amount due from other governmental agencies primarily consists of \$3 million for Federal student financial aid due from the United States Department of Education that has been disbursed to students during the 2018-19 fiscal year.

7. Due From Component Unit

The amount of \$55,583 due from component unit consists of amounts owed to the College by the Foundation for sponsored scholarships for students. The College's financial statements are reported for the fiscal year ended June 30, 2019. The Foundation's financial statements are reported for the fiscal year ended December 31, 2018. Accordingly, amounts reported by the College as due from and to component unit on the statement of net position do not agree with amounts reported by the component unit as due from and to the College.

8. Capital Assets

Capital assets activity for the fiscal year ended June 30, 2019, is shown in the following table:

<u>Description</u>	<u>Beginning Balance</u>	<u>Additions</u>	<u>Reductions</u>	<u>Ending Balance</u>
Nondepreciable Capital Assets:				
Land	\$ 6,387,601	\$ -	\$ -	\$ 6,387,601
Artwork	11,700	-	-	11,700
Software in Progress	2,544,413	1,450,194	-	3,994,607
Construction in Progress	6,780,691	206,275	6,986,966	-
Total Nondepreciable Capital Assets	\$ 15,724,405	\$ 1,656,469	\$ 6,986,966	\$ 10,393,908
Depreciable Capital Assets:				
Buildings	\$ 122,276,610	\$ 7,004,011	\$ -	\$ 129,280,621
Other Structures and Improvements	9,361,795	-	-	9,361,795
Furniture, Machinery, and Equipment	9,179,332	234,028	642,234	8,771,126
Leasehold Improvements	493,964	-	-	493,964
Total Depreciable Capital Assets	141,311,701	7,238,039	642,234	147,907,506
Less, Accumulated Depreciation:				
Buildings	48,401,250	3,018,690	-	51,419,940
Other Structures and Improvements	6,519,932	427,098	-	6,947,030
Furniture, Machinery, and Equipment	8,470,684	476,263	615,707	8,331,240
Leasehold Improvements	271,679	24,698	-	296,377
Total Accumulated Depreciation	63,663,545	3,946,749	615,707	66,994,587
Total Depreciable Capital Assets, Net	\$ 77,648,156	\$ 3,291,290	\$ 26,527	\$ 80,912,919

9. Unearned Revenue

Unearned revenue at June 30, 2019, includes Student Capital Improvement Fees and other student tuition and fees received prior to fiscal year end related to subsequent accounting periods. As of June 30, 2019, the College reported the following amounts as unearned revenue:

<u>Description</u>	<u>Amount</u>
Capital Grants, Contracts, Gifts & Fees	\$ 24,801
Student Tuition and Fees	245,878
Total Unearned Revenue	\$ 270,679

10. Long-Term Liabilities

Long-term liabilities activity for the fiscal year ended June 30, 2019, is shown in the following table:

<u>Description</u>	<u>Beginning Balance</u>	<u>Additions</u>	<u>Reductions</u>	<u>Ending Balance</u>	<u>Current Portion</u>
Note Payable (1)	\$ 123,333	\$ -	\$ 20,000	\$ 103,333	\$ 20,000
Compensated Absences Payable	3,744,481	457,837	63,693	4,138,625	132,469
Other Postemployment Benefits Payable	829,830	87,565	68,793	848,602	34,536
Net Pension Liability	25,714,900	13,219,770	13,549,149	25,385,521	233,087
Total Long-Term Liabilities	\$ 30,412,544	\$ 13,765,172	\$ 13,701,635	\$ 30,476,081	\$ 420,092

(1) Note Payable beginning balance adjusted for correction, as described in Note 2.

Note Payable. The College obtained \$200,000 to finance the renovations to the cafeteria areas on both campuses. This interest free note matures on August 1, 2025, and the principal payments are made monthly.

Annual requirements to amortize the outstanding note as of June 30, 2019, are as follows:

<u>Fiscal Year</u> <u>Ending June 30</u>	<u>Total</u>
2020	\$ 20,000
2021	20,000
2022	20,000
2023	20,000
2024	20,000
2025	3,333
Total	\$ 103,333

Compensated Absences Payable. College employees may accrue annual and sick leave based on length of service, subject to certain limitations regarding the amount that will be paid upon termination. The College reports a liability for the accrued leave; however, State noncapital appropriations fund only the portion of accrued leave that is used or paid in the current fiscal year. Although the College expects the liability to be funded primarily from future appropriations, generally accepted accounting principles do

not permit the recording of a receivable in anticipation of future appropriations. At June 30, 2019, the estimated liability for compensated absences, which includes the College's share of the Florida Retirement System and FICA contributions, totaled \$4,138,625. The current portion of the compensated absences liability, \$132,469, is the amount expected to be paid in the coming fiscal year and represents a historical percentage of leave used applied to total accrued leave liability. The College calculates its current portion of compensated absences liability by applying the remaining percentage of time for those employees in the Deferred Retirement Option Program plus the total payouts for employees who have notified the College that they are leaving employment during the fiscal year.

Other Postemployment Benefits Payable. The College follows GASB Statement No. 75, *Accounting and Financial Reporting for Postemployment Benefits Other Than Pensions*, for other postemployment benefits administered by the Florida College System Risk Management Consortium (Consortium).

General Information about the OPEB Plan

Plan Description. The Other Postemployment Benefits Plan (OPEB Plan) is a single-employer defined benefit plan administered by the Consortium that provides OPEB for all employees who satisfy the College's retirement eligibility provisions. Pursuant to the provisions of Section 112.0801, Florida Statutes, former employees who retire from the College are eligible to participate in the College's healthcare and life insurance coverage. The College subsidizes the premium rates paid by retirees by allowing them to participate in the OPEB Plan at reduced or blended group (implicitly subsidized) premium rates for both active and retired employees. These rates provide an implicit subsidy for retirees because, on an actuarial basis, their current and future claims are expected to result in higher costs to the OPEB Plan on average than those of active employees. The College does not offer any explicit subsidies for retiree coverage. Retirees are required to enroll in the Federal Medicare (Medicare) program for their primary coverage as soon as they are eligible. The OPEB Plan contribution requirements and benefit terms of the College and the OPEB Plan members are established and may be amended by action from the Board. No assets are accumulated in a trust that meet the criteria in paragraph 4 of GASB Statement No. 75.

Benefits Provided. The OPEB Plan provides healthcare benefits for retirees and their dependents. The OPEB Plan only provides an implicit subsidy as described above.

Employees Covered by Benefit Terms. At June 30, 2018, the following employees were covered by the benefit terms:

Inactive Employees or Beneficiaries Currently Receiving Benefits	33
DROP Members	24
Active Employees	475
Total	<u>532</u>

Total OPEB Liability

The College's total OPEB liability of \$848,602 was measured as of June 30, 2018, and was determined by an actuarial valuation as of June 30, 2017.

Actuarial Assumptions and Other Inputs. The total OPEB liability in the June 30, 2017, actuarial valuation was determined using the following actuarial assumptions and other inputs, applied to all periods included in the measurement, unless otherwise specified:

Inflation	2.60 percent
Real wage growth	0.65 percent
Wage Inflation	3.25 percent
Salary increases, including wage inflation	
Regular Employees	4.00 percent – 7.80 percent
Senior Management	4.70 percent – 7.10 percent
Discount rate	
Prior Measurement Date	3.56 percent
Measurement Date	3.87 percent
Healthcare cost trend rates	
Pre-Medicare	7.50 percent for 2017, decreasing and ultimate 5.00 percent by 2023
Medicare	5.50 percent for 2017, decreasing to an ultimate rate of 5.00 percent by 2020

The discount rate was based on the Bond Buyer General Obligation 20-year Municipal Bond Index.

Mortality rates were based on the RP-2014 mortality tables, with adjustments for FRS experience and generational mortality improvements using Scale MP-2014.

The demographic actuarial assumptions for mortality, retirement, disability incidence, and withdrawal used in the June 30, 2017, valuation were based on the results of an actuarial experience study for the period July 1, 2008, through June 30, 2013, adopted by the FRS.

The remaining actuarial assumptions (e.g., initial per capita costs, health care cost trends, rate of plan participation, rates of plan election, etc.) used in the June 30, 2017, valuation were based on a review of recent plan experience done concurrently with the June 30, 2017, valuation.

Changes in the Total OPEB Liability

	Amount
Balance at 6/30/18	<u>\$ 829,830</u>
Changes for the year:	
Service Cost	58,568
Interest	28,997
Changes in Assumptions or Other Inputs	(37,899)
Benefit Payments	<u>(30,894)</u>
Net Changes	<u>18,772</u>
Balance at 6/30/19	<u><u>\$ 848,602</u></u>

Changes of assumptions and other inputs reflect a change in the discount rate from 3.56 percent in 2017 to 3.87 percent in 2018 due to a change in the Municipal Bond Rate.

Sensitivity of the Total OPEB Liability to Changes in the Discount Rate. The following table presents the total OPEB liability of the College, as well as what the College's total OPEB liability would be if it were

calculated using a discount rate that is 1 percentage point lower (2.87 percent) or 1 percentage point higher (4.87 percent) than the current rate:

	<u>1% Decrease (2.87%)</u>	<u>Current Discount Rate (3.87%)</u>	<u>1% Increase (4.87%)</u>
Total OPEB liability	\$981,294	\$848,602	\$742,828

Sensitivity of the Total OPEB Liability to Changes in the Healthcare Cost Trend Rates. The following table presents the total OPEB liability of the College, as well as what the College's total OPEB liability would be if it were calculated using healthcare cost trend rates that are 1 percentage point lower or 1 percentage point higher than the current healthcare cost trend rates:

	<u>1% Decrease</u>	<u>Healthcare Cost Trend Rates</u>	<u>1% Increase</u>
Total OPEB liability	\$706,619	\$848,602	\$1,033,994

OPEB Expense and Deferred Outflows of Resources and Deferred Inflows of Resources Related to OPEB

For the fiscal year ended June 30, 2019, the College recognized OPEB expense of \$41,750. At June 30, 2019, the College reported deferred outflows of resources and deferred inflows of resources related to OPEB from the following sources:

<u>Description</u>	<u>Deferred Outflows of Resources</u>	<u>Deferred Inflows of Resources</u>
Change of assumptions or other inputs	\$ -	\$ 89,011
Transactions subsequent to the measurement date	34,536	-
Total	<u>\$ 34,536</u>	<u>\$ 89,011</u>

Of the total amount reported as deferred outflows of resources related to OPEB, \$34,536 resulting from benefits paid subsequent to the measurement date and before the end of the fiscal year will be included as a reduction of the total OPEB liability in the year ended June 30, 2020. Other amounts reported as deferred outflows of resources and deferred inflows of resources related to OPEB will be recognized in OPEB expense as follows:

<u>Fiscal Year Ending June 30</u>	<u>Amount</u>
2020	\$ (11,279)
2021	(11,279)
2022	(11,279)
2023	(11,279)
2024	(11,279)
Thereafter	(32,616)
Total	<u>\$ (89,011)</u>

Net Pension Liability. As a participating employer in the Florida Retirement System (FRS), the College recognizes its proportionate share of the collective net pension liabilities of the FRS cost-sharing multiple-employer defined benefit plans. As of June 30, 2019, the College's proportionate share of the net pension liabilities totaled \$25,385,521. Note 11. includes a complete discussion of defined benefit pension plans.

11. Retirement Plans – Defined Benefit Pension Plans

General Information about the Florida Retirement System (FRS)

The FRS was created in Chapter 121, Florida Statutes, to provide a defined benefit pension plan for participating public employees. The FRS was amended in 1998 to add the Deferred Retirement Option Program (DROP) under the defined benefit plan and amended in 2000 to provide a defined contribution plan alternative to the defined benefit plan for FRS members effective July 1, 2002. This integrated defined contribution pension plan is the FRS Investment Plan. Chapter 121, Florida Statutes, also provides for nonintegrated, optional retirement programs in lieu of the FRS to certain members of the Senior Management Service Class employed by the State and faculty and specified employees of State colleges. Chapter 112, Florida Statutes, established the HIS Program, a cost-sharing multiple-employer defined benefit pension plan to assist retired members of any State-administered retirement system in paying the costs of health insurance.

Essentially all regular employees of the College are eligible to enroll as members of the State-administered FRS. Provisions relating to the FRS are established by Chapters 121 and 122, Florida Statutes; Chapter 112, Part IV, Florida Statutes; Chapter 238, Florida Statutes; and FRS Rules, Chapter 60S, Florida Administrative Code; wherein eligibility, contributions, and benefits are defined and described in detail. Such provisions may be amended at any time by further action from the Florida Legislature. The FRS is a single retirement system administered by the Florida Department of Management Services, Division of Retirement, and consists of two cost-sharing multiple-employer defined benefit plans and other nonintegrated programs. A comprehensive annual financial report of the FRS, which includes its financial statements, required supplementary information, actuarial report, and other relevant information, is available from the Florida Department of Management Services Web site (www.dms.myflorida.com).

The College's FRS and HIS pension expense totaled \$3,820,395 for the fiscal year ended June 30, 2019.

FRS Pension Plan

Plan Description. The FRS Pension Plan (Plan) is a cost-sharing multiple-employer defined benefit pension plan, with a DROP for eligible employees. The general classes of membership are as follows:

- *Regular Class* – Members of the FRS who do not qualify for membership in the other classes.
- *Senior Management Service Class (SMSC)* – Members in senior management level positions.

Employees enrolled in the Plan prior to July 1, 2011, vest at 6 years of creditable service and employees enrolled in the Plan on or after July 1, 2011, vest at 8 years of creditable service. All vested members, enrolled prior to July 1, 2011, are eligible for normal retirement benefits at age 62 or at any age after 30 years of creditable service. All members enrolled in the Plan on or after July 1, 2011, once vested,

are eligible for normal retirement benefits at age 65 or any time after 33 years of creditable service. Employees enrolled in the Plan may include up to 4 years of credit for military service toward creditable service. The Plan also includes an early retirement provision; however, there is a benefit reduction for each year a member retires before his or her normal retirement date. The Plan provides retirement, disability, death benefits, and annual cost-of-living adjustments to eligible participants.

The DROP, subject to provisions of Section 121.091, Florida Statutes, permits employees eligible for normal retirement under the Plan to defer receipt of monthly benefit payments while continuing employment with an FRS-participating employer. An employee may participate in DROP for a period not to exceed 60 months after electing to participate. During the period of DROP participation, deferred monthly benefits are held in the FRS Trust Fund and accrue interest. The net pension liability does not include amounts for DROP participants, as these members are considered retired and are not accruing additional pension benefits.

Benefits Provided. Benefits under the Plan are computed on the basis of age and/or years of service, average final compensation, and service credit. Credit for each year of service is expressed as a percentage of the average final compensation. For members initially enrolled before July 1, 2011, the average final compensation is the average of the 5 highest fiscal years' earnings; for members initially enrolled on or after July 1, 2011, the average final compensation is the average of the 8 highest fiscal years' earnings. The total percentage value of the benefit received is determined by calculating the total value of all service, which is based on retirement plan and/or the class to which the member belonged when the service credit was earned. Members are eligible for in-line-of-duty or regular disability and survivors' benefits. The following table shows the percentage value for each year of service credit earned:

<u>Class, Initial Enrollment, and Retirement Age/Years of Service</u>	<u>% Value</u>
Regular Class members initially enrolled before July 1, 2011	
Retirement up to age 62 or up to 30 years of service	1.60
Retirement at age 63 or with 31 years of service	1.63
Retirement at age 64 or with 32 years of service	1.65
Retirement at age 65 or with 33 or more years of service	1.68
Regular Class members initially enrolled on or after July 1, 2011	
Retirement up to age 65 or up to 33 years of service	1.60
Retirement at age 66 or with 34 years of service	1.63
Retirement at age 67 or with 35 years of service	1.65
Retirement at age 68 or with 36 or more years of service	1.68
Senior Management Service Class	2.00

As provided in Section 121.101, Florida Statutes, if the member was initially enrolled in the Plan before July 1, 2011, and all service credit was accrued before July 1, 2011, the annual cost-of-living adjustment is 3 percent per year. If the member was initially enrolled before July 1, 2011, and has service credit on or after July 1, 2011, there is an individually calculated cost-of-living adjustment. The annual cost-of-living adjustment is a proportion of 3 percent determined by dividing the sum of the pre-July 2011 service credit

by the total service credit at retirement multiplied by 3 percent. Plan members initially enrolled on or after July 1, 2011, will not have a cost-of-living adjustment after retirement.

Contributions. The Florida Legislature establishes contribution rates for participating employers and employees. Contribution rates during the 2018-19 fiscal year were:

<u>Class</u>	<u>Percent of Gross Salary</u>	
	<u>Employee</u>	<u>Employer (1)</u>
FRS, Regular	3.00	8.26
FRS, Senior Management Service	3.00	24.06
Deferred Retirement Option Program (applicable to members from all of the above classes)	0.00	14.03
FRS, Reemployed Retiree	(2)	(2)

(1) Employer rates include 1.66 percent for the postemployment health insurance subsidy. Also, employer rates, other than for DROP participants, include 0.06 percent for administrative costs of the Investment Plan.

(2) Contribution rates are dependent upon retirement class in which reemployed.

The College's contributions to the Plan totaled \$1,731,312 for the fiscal year ended June 30, 2019.

Pension Liabilities, Pension Expense, and Deferred Outflows of Resources and Deferred Inflows of Resources Related to Pensions. At June 30, 2019, the College reported a liability of \$16,970,354 for its proportionate share of the net pension liability. The net pension liability was measured as of June 30, 2018, and the total pension liability used to calculate the net pension liability was determined by an actuarial valuation as of July 1, 2018. The College's proportionate share of the net pension liability was based on the College's 2017-18 fiscal year contributions relative to the total 2017-18 fiscal year contributions of all participating members. At June 30, 2018, the College's proportionate share was 0.056341509 percent, which was a decrease of 0.001304284 from its proportionate share measured as of June 30, 2017.

For the fiscal year ended June 30, 2019, the College recognized pension expense of \$3,135,145. In addition, the College reported deferred outflows of resources and deferred inflows of resources related to pensions from the following sources:

<u>Description</u>	<u>Deferred Outflows of Resources</u>	<u>Deferred Inflows of Resources</u>
Differences between expected and actual experience	\$ 1,437,644	\$ 52,180
Change of assumptions	5,545,087	-
Net difference between projected and actual earnings on FRS Plan investments	-	1,311,167
Changes in proportion and differences between College FRS contributions and proportionate share of contributions	629,335	549,392
College FRS contributions subsequent to the measurement date	1,731,312	-
Total	\$ 9,343,378	\$ 1,912,739

The deferred outflows of resources totaling \$1,731,312, resulting from College contributions subsequent to the measurement date will be recognized as a reduction of the net pension liability in the fiscal year ending June 30, 2020. Other amounts reported as deferred outflows of resources and deferred inflows of resources related to pensions will be recognized in pension expense as follows:

<u>Fiscal Year Ending June 30</u>	<u>Amount</u>
2020	\$ 2,401,912
2021	1,512,324
2022	115,874
2023	946,335
2024	639,155
Thereafter	<u>83,727</u>
Total	\$ 5,699,327

Actuarial Assumptions. The total pension liability in the July 1, 2018, actuarial valuation was determined using the following actuarial assumptions, applied to all periods included in the measurement:

Inflation	2.60 percent
Salary increases	3.25 percent, average, including inflation
Investment rate of return	7.00 percent, net of pension plan investment expense, including inflation

Mortality rates were based on the Generational RP-2000 with Projection Scale BB.

The actuarial assumptions used in the July 1, 2018, valuation were based on the results of an actuarial experience study for the period July 1, 2008, through June 30, 2013.

The long-term expected rate of return on pension plan investments was not based on historical returns, but instead is based on a forward-looking capital market economic model. The allocation policy's description of each asset class was used to map the target allocation to the asset classes shown below. Each asset class assumption is based on a consistent set of underlying assumptions, and includes an adjustment for the inflation assumption. The target allocation and best estimates of arithmetic and geometric real rates of return for each major asset class are summarized in the following table:

<u>Asset Class</u>	<u>Target Allocation (1)</u>	<u>Annual Arithmetic Return</u>	<u>Compound Annual (Geometric) Return</u>	<u>Standard Deviation</u>
Cash	1.0%	2.9%	2.9%	1.8%
Fixed Income	18.0%	4.4%	4.3%	4.0%
Global Equity	54.0%	7.6%	6.3%	17.0%
Real Estate (Property)	11.0%	6.6%	6.0%	11.3%
Private Equity	10.0%	10.7%	7.8%	26.5%
Strategic Investments	<u>6.0%</u>	6.0%	5.7%	8.6%
Total	<u>100.0%</u>			
Assumed inflation - Mean			2.6%	1.9%

(1) As outlined in the Plan's investment policy.

Discount Rate. The discount rate used to measure the total pension liability was 7.00 percent. The Plan's fiduciary net position was projected to be available to make all projected future benefit payments of current active and inactive employees. Therefore, the discount rate for calculating the total pension liability is equal to the long-term expected rate of return. The discount rate used in the 2018 valuation was updated from 7.10 percent to 7.00 percent.

Sensitivity of the College's Proportionate Share of the Net Pension Liability to Changes in the Discount Rate. The following presents the College's proportionate share of the net pension liability calculated using the discount rate of 7.00 percent, as well as what the College's proportionate share of the net pension liability would be if it were calculated using a discount rate that is 1 percentage point lower (6.00 percent) or 1 percentage point higher (8.00 percent) than the current rate:

	<u>1% Decrease (6.00%)</u>	<u>Current Discount Rate (7.00%)</u>	<u>1% Increase (8.00%)</u>
College's proportionate share of the net pension liability	\$30,971,609	\$16,970,354	\$5,341,485

Pension Plan Fiduciary Net Position. Detailed information about the Plan's fiduciary net position is available in the separately issued FRS Pension Plan and Other State Administered Systems Comprehensive Annual Financial Report.

Payables to the Pension Plan. At June 30, 2019, the College reported a payable of \$224,726 for the outstanding amount of contributions to the Plan required for the fiscal year ended June 30, 2019.

HIS Pension Plan

Plan Description. The HIS Pension Plan (HIS Plan) is a cost-sharing multiple-employer defined benefit pension plan established under Section 112.363, Florida Statutes, and may be amended by the Florida Legislature at any time. The benefit is a monthly payment to assist retirees of State-administered retirement systems in paying their health insurance costs and is administered by the Florida Department of Management Services, Division of Retirement.

Benefits Provided. For the fiscal year ended June 30, 2019, eligible retirees and beneficiaries received a monthly HIS payment of \$5 for each year of creditable service completed at the time of retirement with a minimum HIS payment of \$30 and a maximum HIS payment of \$150 per month, pursuant to Section 112.363, Florida Statutes. To be eligible to receive a HIS benefit, a retiree under a State-administered retirement system must provide proof of health insurance coverage, which can include Medicare.

Contributions. The HIS Plan is funded by required contributions from FRS participating employers as set by the Florida Legislature. Employer contributions are a percentage of gross compensation for all active FRS members. For the fiscal year ended June 30, 2019, the contribution rate was 1.66 percent of payroll pursuant to Section 112.363, Florida Statutes. The College contributed 100 percent of its statutorily required contributions for the current and preceding 3 years. HIS Plan contributions are deposited in a separate trust fund from which HIS payments are authorized. HIS Plan benefits are not guaranteed and

are subject to annual legislative appropriation. In the event the legislative appropriation or available funds fail to provide full subsidy benefits to all participants, benefits may be reduced or canceled.

The College's contributions to the HIS Plan totaled \$442,928 for the fiscal year ended June 30, 2019.

Pension Liabilities, Pension Expense, and Deferred Outflows of Resources and Deferred Inflows of Resources Related to Pensions. At June 30, 2019, the College reported a net pension liability of \$8,415,167 for its proportionate share of the net pension liability. The current portion of the net pension liability is the College's proportionate share of benefit payments expected to be paid within 1 year, net of the College's proportionate share of the HIS Plan's fiduciary net position available to pay that amount. The net pension liability was measured as of June 30, 2018, and the total pension liability used to calculate the net pension liability was determined by an actuarial valuation as of July 1, 2018. The College's proportionate share of the net pension liability was based on the College's 2017-18 fiscal year contributions relative to the total 2017-18 fiscal year contributions of all participating members. At June 30, 2018, the College's proportionate share was 0.079507541 percent, which was a decrease of 0.001518342 from its proportionate share measured as of June 30, 2017.

For the fiscal year ended June 30, 2019, the College recognized pension expense of \$685,250. In addition, the College reported deferred outflows of resources and deferred inflows of resources related to pensions from the following sources:

<u>Description</u>	<u>Deferred Outflows of Resources</u>	<u>Deferred Inflows of Resources</u>
Differences between expected and actual experience	\$ 128,832	\$ 14,297
Change of assumptions	935,871	889,722
Net difference between projected and actual earnings on HIS Plan investments	5,080	-
Changes in proportion and differences between College HIS contributions and proportionate share of HIS contributions	225,220	177,602
College contributions subsequent to the measurement date	442,928	-
Total	\$ 1,737,931	\$ 1,081,621

The deferred outflows of resources totaling \$442,928, resulting from College contributions subsequent to the measurement date will be recognized as a reduction of the net pension liability in the fiscal year ending June 30, 2020. Other amounts reported as deferred outflows of resources and deferred inflows of resources related to pensions will be recognized in pension expense as follows:

<u>Fiscal Year Ending June 30</u>	<u>Amount</u>
2020	\$ 174,874
2021	174,445
2022	87,779
2023	(3,010)
2024	(141,683)
Thereafter	(79,023)
Total	\$ 213,382

Actuarial Assumptions. The total pension liability at July 1, 2018, actuarial valuation was determined using the following actuarial assumptions, applied to all periods included in the measurement:

Inflation	2.60 percent
Salary Increases	3.25 percent, average, including inflation
Municipal bond rate	3.87 percent

Mortality rates were based on the Generational RP-2000 with Projection Scale BB.

While an experience study had not been completed for the HIS Plan, the actuarial assumptions that determined the total pension liability for the HIS Plan were based on certain results of the most recent experience study for the FRS Plan.

Discount Rate. The discount rate used to measure the total pension liability was 3.87 percent. In general, the discount rate for calculating the total pension liability is equal to the single rate equivalent to discounting at the long-term expected rate of return for benefit payments prior to the projected depletion date. Because the HIS benefit is essentially funded on a pay-as-you-go basis, the depletion date is considered to be immediate, and the single equivalent discount rate is equal to the municipal bond rate selected by the plan sponsor. The Bond Buyer General Obligation 20-Bond Municipal Bond Index was adopted as the applicable municipal bond index. The discount rate used in the 2018 valuation was updated from 3.58 percent to 3.87 percent.

Sensitivity of the College’s Proportionate Share of the Net Pension Liability to Changes in the Discount Rate. The following presents the College’s proportionate share of the net pension liability calculated using the discount rate of 3.87 percent, as well as what the College’s proportionate share of the net pension liability would be if it were calculated using a discount rate that is 1 percentage point lower (2.87 percent) or 1 percentage point higher (4.87 percent) than the current rate:

	<u>1% Decrease (2.87%)</u>	<u>Current Discount Rate (3.87%)</u>	<u>1% Increase (4.87%)</u>
College’s proportionate share of the net pension liability	\$9,584,383	\$8,415,167	\$7,440,559

Pension Plan Fiduciary Net Position. Detailed information about the HIS Plan’s fiduciary net position is available in the separately issued FRS Pension Plan and Other State Administered Systems Comprehensive Annual Financial Report.

12. Retirement Plans – Defined Contribution Pension Plans

FRS Investment Plan. The SBA administers the defined contribution plan officially titled the FRS Investment Plan (Investment Plan). The Investment Plan is reported in the SBA’s annual financial statements and in the State’s Comprehensive Annual Financial Report.

As provided in Section 121.4501, Florida Statutes, eligible FRS members may elect to participate in the Investment Plan in lieu of the FRS defined benefit plan. College employees already participating in the State College System Optional Retirement Program or DROP are not eligible to participate in the

Investment Plan. Employer and employee contributions are defined by law, but the ultimate benefit depends in part on the performance of investment funds. Service retirement benefits are based upon the value of the member's account upon retirement. Benefit terms, including contribution requirements, are established and may be amended by the Florida Legislature. The Investment Plan is funded with the same employer and employee contributions rates, that are based on salary and membership class (Regular Class, Senior Management Service Class, etc.), as the FRS defined benefit plan. Contributions are directed to individual member accounts and the individual members allocate contributions and account balances among various approved investment choices. Costs of administering the Investment Plan, including the FRS Financial Guidance Program, are funded through an employer contribution of 0.06 percent of payroll and by forfeited benefits of Investment Plan members. Allocations to the Investment Plan member accounts during the 2018-19 fiscal year were as follows:

<u>Class</u>	<u>Percent of Gross Compensation</u>
FRS, Regular	6.30
FRS, Senior Management Service	7.67

For all membership classes, employees are immediately vested in their own contributions and are vested after 1 year of service for employer contributions and investment earnings regardless of membership class. If an accumulated benefit obligation for service credit originally earned under the FRS Pension Plan is transferred to the Investment Plan, the member must have the years of service required for FRS Pension Plan vesting (including the service credit represented by the transferred funds) to be vested for these funds and the earnings on the funds. Nonvested employer contributions are placed in a suspense account for up to 5 years. If the employee returns to FRS-covered employment within the 5-year period, the employee will regain control over their account. If the employee does not return within the 5-year period, the employee will forfeit the accumulated account balance. For the fiscal year ended June 30, 2019, the information for the amount of forfeitures was unavailable from the SBA; however, management believes that these amounts, if any, would be immaterial to the College.

After termination and applying to receive benefits, the member may roll over vested funds to another qualified plan, structure a periodic payment under the Investment Plan, receive a lump-sum distribution, leave the funds invested for future distribution, or any combination of these options. Disability coverage is provided in which the member may either transfer the account balance to the FRS Pension Plan when approved for disability retirement to receive guaranteed lifetime monthly benefits under the FRS Pension Plan, or remain in the Investment Plan and rely upon that account balance for retirement income.

The College's Investment Plan pension expense totaled \$714,231 for the fiscal year ended June 30, 2019.

State College System Optional Retirement Program. Section 1012.875, Florida Statutes, provides for an Optional Retirement Program (Program) for eligible college instructors and administrators. The Program is designed to aid colleges in recruiting employees by offering more portability to employees not expected to remain in the FRS for 8 or more years.

The Program is a defined contribution plan, which provides full and immediate vesting of all contributions submitted to the participating companies on behalf of the participant. Employees in eligible positions can make an irrevocable election to participate in the Program, rather than the FRS, and purchase retirement and death benefits through contracts provided by certain insurance carriers. The employing college contributes 5.15 percent of the participant's salary to the participant's account, 3.5 percent to cover the unfunded actuarial liability of the FRS pension plan, for a total of 8.65 percent, and employees contribute 3 percent of the employee's salary. Additionally, the employee may contribute, by payroll deduction, an amount not to exceed the percentage contributed by the college to the participant's annuity account. The contributions are invested in the company or companies selected by the participant to create a fund for the purchase of annuities at retirement.

The College's contributions to the Program totaled \$133,778 and employee contributions totaled \$85,301 for the 2018-19 fiscal year.

13. Software Commitment

The College's major software commitment at June 30, 2019, was as follows:

<u>Project Description</u>	<u>Total Commitment</u>	<u>Completed to Date</u>	<u>Balance Committed</u>
Enterprise Resource Planning System	<u>\$ 4,246,205</u>	<u>\$ 3,994,607</u>	<u>\$ 251,598</u>

14. Risk Management Programs

The College is exposed to various risks of loss related to torts; theft of, damage to, and destruction of assets; errors and omissions; injuries to employees; and natural disasters. The College provided coverage for these risks primarily through the Florida College System Risk Management Consortium (Consortium), which was created under authority of Section 1001.64(27), Florida Statutes, by the boards of trustees of the Florida public colleges for the purpose of joining a cooperative effort to develop, implement, and participate in a coordinated Statewide college risk management program. The Consortium is self-sustaining through member assessments (premiums) and purchases excess insurance through commercial companies for claims in excess of specified amounts. Excess insurance from commercial companies provided coverage of up to \$100 million for property insurance. Insurance coverage obtained through the Consortium included fire and extended property, general and automobile liability, workers' compensation, health, life, and other liability coverage. Settled claims resulting from these risks have not exceeded commercial coverage in any of the past 3 fiscal years.

Bonding and Business Travel Accident of the members of the District Board of Trustees is provided through commercial insurance with minimum deductibles.

15. Functional Distribution of Operating Expenses

The functional classification of an operating expense (instruction, academic support, etc.) is assigned to a department based on the nature of the activity, which represents the material portion of the activity attributable to the department. For example, activities of an academic department for which the primary departmental function is instruction may include some activities other than direct instruction such as public service. However, when the primary mission of the department consists of instructional program

elements, all expenses of the department are reported under the instruction classification. The operating expenses on the statement of revenues, expenses, and changes in net position are presented by natural classifications. The following are those same expenses presented in functional classifications as recommended by NACUBO:

<u>Functional Classification</u>	<u>Amount</u>
Instruction	\$ 29,075,262
Public Services	185,998
Academic Support	10,132,741
Student Services	7,889,746
Institutional Support	10,252,737
Operation and Maintenance of Plant	11,025,520
Scholarships and Waivers	9,677,282
Depreciation	3,946,749
Auxiliary Enterprises	802,724
Total Operating Expenses	<u><u>\$ 82,988,759</u></u>

16. Current Unrestricted Funds

The Southern Association of Colleges and Schools, Commission on Colleges, which establishes the accreditation requirements for institutions of higher education, requires a disclosure of the financial position of unrestricted net position, exclusive of plant assets and plant-related debt, which represents the change in unrestricted net position. To meet this requirement, statements of net position and revenues, expenses, and changes in net position for the current unrestricted funds are presented as follows:

Statement of Current Unrestricted Funds Net Position

ASSETS

Current Assets:

Cash and Cash Equivalents	\$	3,241,323
Accounts Receivable, Net		2,723,581
Due from Other Governmental Agencies		240,634
Due from Component Unit		55,583
Prepaid Expenses		394,646
Other Assets		82,637

TOTAL ASSETS

6,738,404

DEFERRED OUTFLOWS OF RESOURCES

Other Postemployment Benefits		34,536
Pensions		11,081,309

LIABILITIES

Current Liabilities:

Accounts Payable		668,408
Salary and Payroll Taxes Payable		2,101,106
Unearned Revenue		208,023
Note Payable		20,000
Compensated Absences Payable		127,428
Other Postemployment Benefits Payable		34,536
Net Pension Liability		233,087

Total Current Liabilities

3,392,588

Noncurrent Liabilities:

Note Payable		83,333
Compensated Absences Payable		3,839,667
Other Postemployment Benefits Payable		814,066
Net Pension Liability		25,152,434

TOTAL LIABILITIES

33,282,088

DEFERRED INFLOWS OF RESOURCES

Other Postemployment Benefits		89,011
Pensions		2,994,360

TOTAL NET POSITION

\$ (18,511,210)

**Statement of Current Unrestricted Funds Revenues,
Expenses, and Changes in Net Position**

REVENUES

Operating Revenues:

Student Tuition and Fees, Net of Scholarship	
Allowances of \$9,922,291	\$ 10,886,471
State and Local Grants and Contracts	626,171
Nongovernmental Grants and Contracts	65,133
Sales and Services of Educational Departments	44,191
Auxiliary Enterprises	771,510
Other Operating Revenues	45,537
Total Operating Revenues	12,439,013

EXPENSES

Operating Expenses:

Personnel Services	40,761,762
Utilities and Communications	2,487,505
Contractual Services	8,335,912
Other Services and Expenses	3,932,525
Materials and Supplies	2,213,007
Total Operating Expenses	57,730,711
Operating Loss	(45,291,698)

NONOPERATING REVENUES

State Noncapital Appropriations	31,035,781
Gifts and Grants	64,144
Investment Income	72,240
Other Revenues	8,912
Total Nonoperating Revenues	31,181,077

Loss Before Other Revenues

Transfers from Other Funds	(14,110,621)
	12,798,134

Decrease in Net Position

	(1,312,487)
--	--------------------

Net Position, Beginning of Year	(17,178,723)
Adjustment to Beginning Net Position	(20,000)
	(17,198,723)

Net Position, Beginning of Year, as Restated

	(17,198,723)
Net Position, End of Year	\$ (18,511,210)

17. Related Party Transaction

The College has deposited its surplus funds in an interest-bearing money market account with a local bank. A reconciliation of this account, its activity, and any interest earned is reported monthly to the College's District Board of Trustees. The money market account totaled \$5,753,686 as of June 30, 2019. The President and CEO of the local bank is a member of the College's Board of Trustees.

OTHER REQUIRED SUPPLEMENTARY INFORMATION

Schedule of Changes in the College's Total Other Postemployment Benefits Liability and Related Ratios

	<u>2018</u>	<u>2017</u>
Total OPEB Liability		
Service cost	\$ 58,568	\$ 63,489
Interest	28,997	24,827
Changes of assumptions or other inputs	(37,899)	(69,697)
Benefit Payments	<u>(30,894)</u>	<u>(27,005)</u>
Net change in total OPEB liability	18,772	(8,386)
Total OPEB Liability - beginning, as Restated	<u>829,830</u>	<u>838,216</u>
Total OPEB Liability - ending	<u>\$ 848,602</u>	<u>\$ 829,830</u>
Covered-Employee Payroll	\$ 25,058,702	\$ 25,058,702
Total OPEB Liability as a percentage of covered-employee payroll	3.39%	3.31%

**Schedule of the College's Proportionate Share of the Net Pension Liability –
Florida Retirement System Pension Plan**

	<u>2018 (1)</u>	<u>2017 (1)</u>	<u>2016 (1)</u>	<u>2015 (1)</u>
College's proportion of the FRS net pension liability	0.056341509%	0.057645793%	0.056206639%	0.060926073%
College's proportionate share of the FRS net pension liability	\$ 16,970,354	\$ 17,051,239	\$ 14,192,219	\$ 7,869,419
College's covered payroll (2)	\$ 28,639,027	\$ 28,609,721	\$ 27,955,584	\$ 27,576,807
College's proportionate share of the FRS net pension liability as a percentage of its covered payroll	59.26%	59.60%	50.77%	28.54%
FRS Plan fiduciary net position as a percentage of the FRS total pension liability	84.26%	83.89%	84.88%	92.00%

(1) The amounts presented for each fiscal year were determined as of June 30.

(2) Covered payroll includes defined benefit plan actives, investment plan members, State college system optional retirement plan members, and members in DROP because total employer contributions are determined on a uniform basis (blended rate) as required by Part III of Chapter 121, Florida Statutes.

Schedule of College Contributions – Florida Retirement System Pension Plan

	<u>2019 (1)</u>	<u>2018 (1)</u>	<u>2017 (1)</u>	<u>2016 (1)</u>
Contractually required FRS contribution	\$ 1,731,312	\$ 1,610,892	\$ 1,507,576	\$ 1,370,689
FRS contributions in relation to the contractually required contribution	<u>(1,731,312)</u>	<u>(1,610,892)</u>	<u>(1,507,576)</u>	<u>(1,370,689)</u>
FRS contribution deficiency (excess)	\$ _____ -	\$ _____ -	\$ _____ -	\$ _____ -
College's covered payroll (2)	\$ 29,310,169	\$ 28,639,027	\$ 28,609,721	\$ 27,955,584
FRS contributions as a percentage of covered payroll	5.91%	5.62%	5.27%	4.90%

(1) The amounts presented for each fiscal year were determined as of June 30.

(2) Covered payroll includes defined benefit plan actives, investment plan members, State college system optional retirement plan members, and members in DROP because total employer contributions are determined on a uniform basis (blended rate) as required by Part III of Chapter 121, Florida Statutes.

<u>2014 (1)</u>	<u>2013 (1)</u>
0.059032633%	0.048668319%
\$ 3,601,859	\$ 8,377,984
\$ 26,898,624	\$ 24,732,450
13.39%	33.87%
96.09%	88.54%

<u>2015 (1)</u>	<u>2014 (1)</u>
\$ 1,485,429	\$ 1,293,065
<u>(1,485,429)</u>	<u>(1,293,065)</u>
\$ _____ =	\$ _____ =
\$ 27,576,807	\$ 26,898,624
5.39%	4.81%

**Schedule of the College's Proportionate Share of the Net Pension Liability –
Health Insurance Subsidy Pension Plan**

	<u>2018 (1)</u>	<u>2017 (1)</u>	<u>2016 (1)</u>	<u>2015 (1)</u>
College's proportion of the HIS net pension liability	0.079507541%	0.081025883%	0.081660814%	0.081268911%
College's proportionate share of the HIS net pension liability	\$ 8,415,167	\$ 8,663,661	\$ 9,517,230	\$ 8,288,151
College's covered payroll (2)	\$ 25,973,789	\$ 25,863,487	\$ 25,239,845	\$ 24,667,665
College's proportionate share of the HIS net pension liability as a percentage of its covered payroll	32.40%	33.50%	37.71%	33.60%
HIS Plan fiduciary net position as a percentage of the HIS total pension liability	2.15%	1.64%	0.97%	0.50%

(1) The amounts presented for each fiscal year were determined as of June 30.

(2) Covered payroll includes defined benefit plan actives, investment plan members, and members in DROP.

Schedule of College Contributions – Health Insurance Subsidy Pension Plan

	<u>2019 (1)</u>	<u>2018 (1)</u>	<u>2017 (1)</u>	<u>2016 (1)</u>
Contractually required HIS contribution	\$ 442,928	\$ 431,171	\$ 429,334	\$ 418,564
HIS contributions in relation to the contractually required HIS contribution	<u>(442,928)</u>	<u>(431,171)</u>	<u>(429,334)</u>	<u>(418,564)</u>
HIS contribution deficiency (excess)	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
College's covered payroll (2)	\$ 26,704,719	\$ 25,973,789	\$ 25,863,487	\$ 25,239,845
HIS contributions as a percentage of covered payroll	1.66%	1.66%	1.66%	1.66%

(1) The amounts presented for each fiscal year were determined as of June 30.

(2) Covered payroll includes defined benefit plan actives, investment plan members, and members in DROP.

<u>2014 (1)</u>	<u>2013 (1)</u>
0.079761094%	0.074372422%
\$ 7,457,857	\$ 6,475,097
\$ 23,701,225	\$ 21,613,118
31.47%	29.96%
0.99%	1.78%

<u>2015 (1)</u>	<u>2014 (1)</u>
\$ 310,660	\$ 273,235
<u>(310,660)</u>	<u>(273,235)</u>
\$ -	\$ -
\$ 24,667,665	\$ 23,701,225
1.26%	1.15%

1. Schedule of Changes in the College's Total Other Postemployment Benefits Liability and Related Ratios

No assets are accumulated in a trust that meet the criteria in paragraph 4 of GASB Statement No. 75 to pay related benefits.

Changes of Assumptions. The Municipal Bond Rate used to determine total OPEB liability increased from 3.56 percent to 3.87 percent.

2. Schedule of Net Pension Liability and Schedule of Contributions – Florida Retirement System Pension Plan

Changes of Assumptions. The long-term expected rate of return was decreased from 7.10 percent to 7.00 percent, and the active member mortality assumption was updated.

3. Schedule of Net Pension Liability and Schedule of Contributions – Health Insurance Subsidy Pension Plan

Changes of Assumptions. The municipal rate used to determine total pension liability increased from 3.58 percent to 3.87 percent.



Sherrill F. Norman, CPA
Auditor General

AUDITOR GENERAL STATE OF FLORIDA

Claude Denson Pepper Building, Suite G74
111 West Madison Street
Tallahassee, Florida 32399-1450



Phone: (850) 412-2722
Fax: (850) 488-6975

The President of the Senate, the Speaker of the
House of Representatives, and the
Legislative Auditing Committee

INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of the Polk State College, a component unit of the State of Florida, and its discretely presented component unit as of and for the fiscal year ended June 30, 2019, and the related notes to the financial statements, which collectively comprise the College's basic financial statements, and have issued our report thereon dated December 12, 2019, included under the heading **INDEPENDENT AUDITOR'S REPORT**. Our report includes a reference to other auditors who audited the financial statements of the discretely presented component unit, as described in our report on the College's financial statements. This report does not include the results of the other auditors' testing of internal control over financial reporting or compliance and other matters that are reported on separately by those auditors.

Internal Control Over Financial Reporting

In planning and performing our audit of the financial statements, we considered the College's internal control over financial reporting (internal control) to determine audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the College's internal control. Accordingly, we do not express an opinion on the effectiveness of the College's internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control such that there is a reasonable possibility that a material misstatement of the College's financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control

that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether the College's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, rules, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the College's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the College's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

Respectfully submitted,

A handwritten signature in blue ink that reads "Sherrill F. Norman". The signature is fluid and cursive, with a large initial "S" and "N".

Sherrill F. Norman, CPA
Tallahassee, Florida
December 12, 2019