

STATE OF FLORIDA AUDITOR GENERAL

Financial and Federal Single Audit

Report No. 2020-119
February 2020

**CALHOUN COUNTY
DISTRICT SCHOOL BOARD**

For the Fiscal Year Ended
June 30, 2019



Sherrill F. Norman, CPA
Auditor General

Board Members and Superintendent

During the 2018-19 fiscal year, Darryl Taylor Jr. served as Superintendent of the Calhoun County Schools from 6-11-19, and as Interim Superintendent from 4-15-19, through 6-10-19; Ralph B. Yoder served as Superintendent before that date; and the following individuals served as School Board Members:

	<u>District No.</u>
Daniel E. Ryals III, Chair	1
Charles R. Howell	2
Clifford A. Newsome	3
Kenneth F. Speights, Vice Chair	4
Danny M. Hassig	5

The Auditor General conducts audits of governmental entities to provide the Legislature, Florida's citizens, public entity management, and other stakeholders unbiased, timely, and relevant information for use in promoting government accountability and stewardship and improving government operations.

The team leader was Tonya Williams, and the audit was supervised by Shelly G. Curti, CPA.

Please address inquiries regarding this report to Gregory L. Centers, CPA, Deputy Auditor General, by e-mail at gregcenters@aud.state.fl.us or by telephone at (850) 412-2888.

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SUMMARY

SUMMARY OF REPORT ON FINANCIAL STATEMENTS

Our audit disclosed that the basic financial statements of the Calhoun County District School Board (District's) were presented fairly, in all material respects, in accordance with prescribed financial reporting standards.

SUMMARY OF REPORT ON INTERNAL CONTROL AND COMPLIANCE

We noted a certain matter involving the District's internal control over financial reporting and its operation that we consider to be a significant deficiency, as summarized below. However, the significant deficiency is not considered to be a material weakness.

Significant Deficiency

Finding No. 2019-001: The Director of Finance, who also served as the District's security administrator, and another employee continued to have full update access privileges to information technology applications or components that allowed them to perform functions incompatible or inconsistent with their assigned job responsibilities. A similar finding was noted in our report No. 2019-127.

The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards* issued by the Comptroller General of the United States.

SUMMARY OF REPORT ON FEDERAL AWARDS

We audited the District's compliance with applicable Federal awards requirements. The Title I program was audited as a major Federal program. The results of our audit indicated that the District materially complied with the requirements that could have a direct and material effect on the Title I program.

AUDIT OBJECTIVES AND SCOPE

Our audit objectives were to determine whether the School Board and its officers with administrative and stewardship responsibilities for District operations had:

- Presented the District's basic financial statements in accordance with generally accepted accounting principles;
- Established and implemented internal control over financial reporting and compliance with requirements that could have a direct and material effect on the financial statements or on the District's major Federal program;
- Complied with the various provisions of laws, rules, regulations, contracts, and grant agreements that are material to the financial statements, and those applicable to the District's major Federal program; and
- Taken corrective actions for the finding included in our report No. 2019-127.

The scope of this audit included an examination of the District's basic financial statements and the accompanying Schedule of Expenditures of Federal Awards, as of and for the fiscal year ended June 30, 2019. We obtained an understanding of the District's environment, including its internal control,

and assessed the risk of material misstatement necessary to plan the audit of the basic financial statements and Federal awards. We also examined various transactions to determine whether they were executed, in both manner and substance, in accordance with governing provisions of laws, rules, regulations, contracts, and grant agreements.

AUDIT METHODOLOGY

We conducted our audit in accordance with auditing standards generally accepted in the United States of America; applicable standards contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and Title 2 U.S. *Code of Federal Regulations* Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards*.



Sherrill F. Norman, CPA
Auditor General

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Tallahassee, Florida 32399-1450



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The President of the Senate, the Speaker of the
House of Representatives, and the
Legislative Auditing Committee

INDEPENDENT AUDITOR'S REPORT

Report on the Financial Statements

We have audited the accompanying financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of the Calhoun County District School Board, as of and for the fiscal year ended June 30, 2019, and the related notes to the financial statements, which collectively comprise the District's basic financial statements as listed in the table of contents.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express opinions on these financial statements based on our audit. We did not audit the financial statement of the school internal funds, which represents 13 percent and 44 percent, respectively, of the assets and liabilities of the aggregate remaining fund information. The statement was audited by other auditors whose report has been furnished to us, and our opinion, insofar as it relates to the amounts included for the school internal funds, is based solely on the report of the other auditors. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

Opinions

In our opinion, based on our audit and the report of other auditors, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, each major fund, and the aggregate remaining fund information of the Calhoun County District School Board, as of June 30, 2019, and the respective changes in financial position and, where applicable, cash flows thereof for the fiscal year then ended in accordance with accounting principles generally accepted in the United States of America.

Other Matters

Required Supplementary Information

Accounting principles generally accepted in the United States of America require that **MANAGEMENT'S DISCUSSION AND ANALYSIS**, the **Budgetary Comparison Schedule – General and Major Special Revenue Funds**, **Schedule of Changes in the District's Total OPEB Liability and Related Ratios**, **Schedule of the District's Proportionate Share of the Net Pension Liability – Florida Retirement System Pension Plan**, **Schedule of District Contributions – Florida Retirement System Pension Plan**, **Schedule of the District's Proportionate Share of the Net Pension Liability – Health Insurance Subsidy Pension Plan**, **Schedule of District Contributions – Health Insurance Subsidy Pension Plan**, and **Notes to Required Supplementary Information**, as listed in the table of contents, be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Supplementary Information

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the District's basic financial statements. The accompanying **SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS**, as required by Title 2 U.S. *Code of Federal Regulations* Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards*, is presented for purposes of additional analysis and is not a required part of the basic financial statements.

The accompanying **SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS** is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the accompanying **SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS** is fairly stated, in all material respects, in relation to the basic financial statements as a whole.

Other Reporting Required by Government Auditing Standards

In accordance with *Government Auditing Standards*, we have also issued our report dated February 11, 2020, on our consideration of the District's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, rules, regulations, contracts, and grant agreements and other matters included under the heading **INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS**. The purpose of that report is solely to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the District's internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the District's internal control over financial reporting and compliance.

Respectfully submitted,



Sherrill F. Norman, CPA
Tallahassee, Florida
February 11, 2020

MANAGEMENT'S DISCUSSION AND ANALYSIS

The management of the Calhoun County District School Board has prepared the following discussion and analysis to provide an overview of the District's financial activities for the fiscal year ended June 30, 2019. The information contained in the Management's Discussion and Analysis (MD&A) is intended to highlight significant transactions, events, and conditions and should be considered in conjunction with the District's financial statements and notes to financial statements found immediately following the MD&A.

FINANCIAL HIGHLIGHTS

Key financial highlights for the 2018-19 fiscal year are as follows:

- In total, the District's net position increased \$3,208,171.01, or 7.9 percent. The increase is primarily due to the receipt of hurricane insurance recovery funds that will be spent for hurricane damage repairs.
- General revenues total \$28,737,628.08, or 94.8 percent of all revenues. Program specific revenues in the form of charges for services, operating grants and contributions, and capital grants and contributions total \$1,564,627.06, or 5.2 percent of all revenues, compared to \$1,546,066.19, or 6.9 percent, in the prior fiscal year.
- Governmental activities expenses total \$27,090,945.13 compared to \$23,246,118.27 in the prior fiscal year.
- General Fund State funding, which consists primarily of the Florida Education Finance Program and categorical and other earmarked educational programs revenues, increased \$185,171 over the 2017-18 fiscal year.

OVERVIEW OF FINANCIAL STATEMENTS

The basic financial statements consist of three components: (1) government-wide financial statements; (2) fund financial statements; and (3) notes to financial statements. This report also includes supplementary information intended to furnish additional details to support the basic financial statements.

Government-Wide Financial Statements

The government-wide financial statements provide both short-term and long-term information about the District's overall financial condition in a manner similar to those of a private-sector business. The statements include a statement of net position and a statement of activities that are designed to provide consolidated financial information about the governmental activities of the District presented on the accrual basis of accounting. The statement of net position provides information about the District's financial position, its assets, liabilities, and deferred inflows/outflows of resources, using an economic resources measurement focus. Assets plus deferred outflows of resources, less liabilities and deferred inflows of resources, equals net position, which is a measure of the District's financial health. The statement of activities presents information about the change in the District's net position, the results of operations, during the fiscal year. An increase or decrease in net position is an indication of whether the District's financial health is improving or deteriorating.

All of the District's activities and services are reported in the government-wide financial statements as governmental activities. The District's governmental activities include instruction, student support

services, instructional support services, administrative support services, facility maintenance, transportation, and food services. Property taxes and State revenues finance most of these activities. Additionally, all capital and debt financing activities are reported as governmental activities.

Fund Financial Statements

Fund financial statements are one of the components of the basic financial statements. A fund is a grouping of related accounts that is used to maintain control over resources that have been segregated for specific activities or objectives. The District uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements and prudent fiscal management. Certain funds are established by law while others are created by legal agreements, such as bond covenants. Fund financial statements provide more detailed information about the District's financial activities, focusing on its most significant or "major" funds rather than fund types. This is in contrast to the entitywide perspective contained in the government-wide statements. All of the District's funds may be classified within one of the broad categories discussed below.

Governmental Funds: Governmental funds are used to account for essentially the same functions reported as governmental activities in the government-wide financial statements. However, unlike the government-wide financial statements, governmental fund financial statements focus on near-term inflows and outflows of spendable resources, as well as on balances of spendable resources available at the end of the fiscal year. Such information may be useful in assessing a government's near-term financing requirements.

Because the focus of governmental funds is narrower than that of the government-wide financial statements, it is useful to compare the information presented for governmental funds with similar information presented for governmental activities in the government-wide financial statements. By doing so, readers may better understand the long-term impact of the government's near-term financing decisions. Both the governmental funds balance sheet and the governmental funds statement of revenues, expenditures, and changes in fund balances provide a reconciliation to facilitate this comparison between governmental funds and governmental activities.

The governmental funds balance sheet and statement of revenues, expenditures, and changes in fund balances provide detailed information about the District's most significant funds. The District's major funds are the General Fund, Special Revenue – Other Fund, and Capital Projects – Other Fund. Data from the other governmental funds are combined into a single, aggregated presentation.

The District adopts an annual appropriated budget for its governmental funds. A budgetary comparison schedule has been provided for the General and major Special Revenue Funds to demonstrate compliance with the budget.

Proprietary Fund: Proprietary funds may be established to account for activities in which a fee is charged for services. The internal service fund is the only proprietary fund maintained by the District. The internal service fund is used to report activities that provide goods and services to support the District's other programs and functions through user charges. The District uses the internal service fund to account for the District's Employee Health Self-Insurance Program. Since these services predominantly benefit governmental rather than business-type functions, the internal service fund has been included within governmental activities in the government-wide financial statements.

Fiduciary Funds: Fiduciary funds are used to report assets held in a trustee or fiduciary capacity for the benefit of external parties, such as student activity funds. Fiduciary funds are not reflected in the government-wide statements because the resources are not available to support the District's own programs. In its fiduciary capacity, the District is responsible for ensuring that the assets reported in these funds are used only for their intended purposes.

The District uses agency funds to account for resources held for student activities and groups.

Notes to Financial Statements

The notes provide additional information that is essential for a full understanding of the data provided in the government-wide and fund financial statements.

Other Information

In addition to the basic financial statements and accompanying notes, this report also presents required supplementary information concerning the District's other postemployment benefits and net pension liabilities.

GOVERNMENT-WIDE FINANCIAL ANALYSIS

As noted earlier, net position over time may serve as a useful indicator of a government's financial health. The following is a summary of the District's net position as of June 30, 2019, compared to net position as of June 30, 2018:

Net Position, End of Year

	Governmental Activities	
	6-30-19	6-30-18
Current and Other Assets	\$ 12,845,408.40	\$ 7,187,774.34
Capital Assets	53,441,058.08	54,787,373.43
Total Assets	66,286,466.48	61,975,147.77
Deferred Outflows of Resources	5,747,031.00	6,025,626.00
Long-Term Liabilities	21,603,085.55	24,299,930.62
Other Liabilities	1,511,582.70	889,566.93
Total Liabilities	23,114,668.25	25,189,497.55
Deferred Inflows of Resources	5,203,390.00	2,304,008.00
Net Position:		
Net Investment in Capital Assets	53,441,058.08	54,787,373.43
Restricted	2,929,343.19	2,235,372.23
Unrestricted (Deficit)	(12,654,962.04)	(16,515,477.44)
Total Net Position	\$ 43,715,439.23	\$ 40,507,268.22

The largest portion of the District's net position is investment in capital assets (e.g., land; buildings; furniture, fixtures, and equipment), less any related debt still outstanding. The District uses these capital assets to provide services to students; consequently, these assets are not available for future spending. Although the investment in capital assets is reported net of related debt, the resources used to repay the debt must be provided from other sources, since the capital assets cannot be used to liquidate these liabilities.

The restricted portion of the District's net position represents resources that are subject to external restrictions on how they may be used. The deficit unrestricted net position was the result, in part, of accruing \$1,001,767.55 in compensated absences payable, \$7,436,901 in other postemployment benefit obligations, and \$13,164,417 in net pension liability.

The key elements of the changes in the District's net position for the fiscal years ended June 30, 2019, and June 30, 2018, are as follows:

Operating Results for the Fiscal Year Ended

	Governmental Activities	
	6-30-19	6-30-18
Program Revenues:		
Charges for Services	\$ 118,133.77	\$ 97,012.54
Operating Grants and Contributions	1,222,328.97	1,320,245.34
Capital Grants and Contributions	224,164.32	128,808.31
General Revenues:		
Property Taxes, Levied for Operational Purposes	2,164,443.52	2,189,606.44
Property Taxes, Levied for Capital Projects	663,448.49	658,416.73
Local Sales Taxes	539,224.48	482,902.89
Grants and Contributions Not Restricted to Specific Programs	17,241,678.62	17,390,672.16
Unrestricted Investment Earnings	55,750.20	35,473.92
Miscellaneous	8,073,082.77	138,557.04
Total Revenues	30,302,255.14	22,441,695.37
Functions/Program Expenses:		
Instruction	11,505,940.13	11,406,303.56
Student Support Services	659,145.78	790,061.64
Instructional Media Services	332,557.51	337,374.32
Instruction and Curriculum Development Services	785,551.08	858,300.13
Instructional Staff Training Services	171,404.08	154,291.47
Instruction-Related Technology	578,226.05	574,213.05
Board	440,835.80	415,865.28
General Administration	396,745.36	373,552.48
School Administration	1,371,587.95	1,385,262.25
Facilities Acquisition and Construction	380,394.96	199,224.45
Fiscal Services	370,863.05	409,871.84
Food Services	1,397,095.87	1,428,136.78
Central Services	32,821.76	5,711.39
Student Transportation Services	1,324,002.10	1,377,578.05
Operation of Plant	1,705,400.41	1,508,156.41
Maintenance of Plant	3,900,392.66	319,137.14
Administrative Technology Services	23,412.58	35,224.14
Community Services	57,050.93	11,927.00
Unallocated Interest on Long-Term Debt	62.80	56.24
Unallocated Depreciation Expense	1,657,454.27	1,655,870.65
Total Functions/Program Expenses	27,090,945.13	23,246,118.27
Change in Net Position	3,211,310.01	(804,422.90)
Net Position - Beginning	40,507,268.22	49,472,890.12
Adjustment to Beginning Net Position (1)	(3,139.00)	(8,161,199.00)
Net Position - Beginning, as Restated	40,504,129.22	41,311,691.12
Net Position - Ending	\$ 43,715,439.23	\$ 40,507,268.22

- (1) In the 2017-18 fiscal year, the adjustment to beginning net position was due to the implementation of GASB Statement No. 75, which was a change in accounting principle that addressed accounting and financial reporting for other postemployment benefits. In the 2018-19 fiscal year, the adjustment to beginning net position was the result of the District recognizing its proportionate share of the FRS restatement of beginning net position of the FRS Pension Plan due to the implementation of GASB Statement No. 75.

The largest revenue source is the State of Florida (52.8 percent). Revenues from State sources for current operations are primarily received through the Florida Education Finance Program (FEFP) funding formula. The FEFP funding formula utilizes student enrollment data and is designed to maintain equity in funding across all Florida school districts, taking into consideration the District's funding ability based on the local property tax base.

Miscellaneous revenue increased by \$7,934,525.73 mainly due to the receipt of insurance loss recoveries resulting from Hurricane Michael.

Maintenance of plant expenses increased \$3,581,255.52 due to an increase in necessary repairs to District facilities as a result of Hurricane Michael.

FINANCIAL ANALYSIS OF THE DISTRICT'S FUNDS

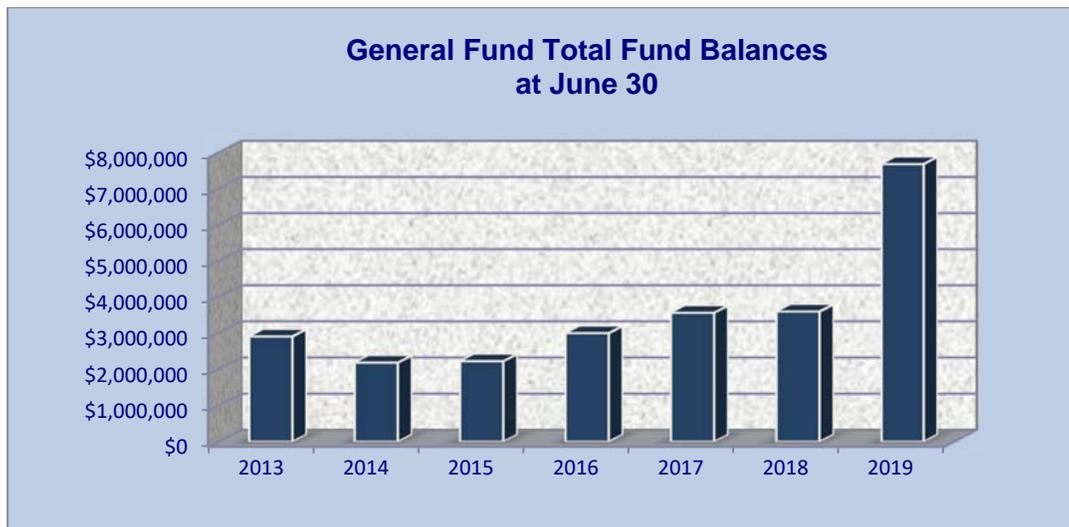
Governmental Funds

The focus of the District's governmental funds is to provide information on near-term inflows, outflows, and balances of spendable resources. Such information is useful in assessing the District's financing requirements. Specifically, unassigned fund balance may serve as a useful measure of a government's net resources available for discretionary use as it represents the portion of fund balance that has not been limited to a particular purpose by an external party, the District, or a group or individual delegated authority by the Board to assign resources for particular purposes.

The total fund balances of governmental funds increased by \$4,752,790.01 during the fiscal year to \$9,800,909.84 at June 30, 2019. Approximately 68.4 percent of this amount is unassigned fund balance (\$6,700,301.92), which is available for spending at the District's discretion. The remainder of the fund balance is nonspendable, restricted, or assigned to indicate that it is (1) not in spendable form (\$75,005.75), (2) restricted for particular purposes (\$2,876,099.95), or (3) assigned for particular purposes (\$149,502.22).

Major Governmental Funds

General Fund. The fund balance increased by \$4,085,807.50 during the current fiscal year. The large increase for 2018-19 is mainly attributed to unspent insurance loss recoveries totaling \$4,360,042.40 received as a result of Hurricane Michael. Without these funds, the fund balance would have shown a decrease of approximately \$274,000. The following graph shows total fund balances of the General Fund from the 2012-13 fiscal year to the 2018-19 fiscal year:



Special Revenue – Other Fund. The Special Revenue – Other Fund has total revenues and expenditures of \$1,280,763.98 each, which is not a significant change from the prior fiscal year. This fund is used to account for certain Federal grant program resources. Since Federal revenue is recognized to the extent that eligible expenditures have been incurred, this fund generally does not accumulate a fund balance.

Capital Projects – Other Fund. The Capital Projects – Other Fund has a total fund balance of \$1,274,276.58 consisting of \$1,174,276.58 in the Sales Tax Fund and \$100,000 in the Educational Facilities Security Grant Fund. These funds are restricted for educational capital outlay needs, including new construction and renovation and remodeling projects.

Proprietary Fund

In the current fiscal year, net position increased by \$282,828.28 to \$1,532,915.86 at June 30, 2019. This can be compared to the previous fiscal year in which net position increased by \$600,846.12.

GENERAL FUND BUDGETARY HIGHLIGHTS

The District’s budgets are prepared and amendments made according to Florida Law. The most significant budgeted fund is the General Fund. Final budgeted revenues and expenditures were in line with the original budgeted amounts.

Actual expenditures and other financing uses were \$6,888,428.65 less than the final budgeted amounts due to the District budgeting for expenditures in various carryover funds that did not materialize, instruction expenditures being less than budgeted and unspent budgeted hurricane insurance proceeds. The ending fund balance exceeded the estimated fund balance contained in the final amended budget by \$6,338,760.50.

CAPITAL ASSETS AND LONG-TERM DEBT

Capital Assets

The District’s investment in capital assets for its governmental activities as of June 30, 2019, is \$53,441,058.08 (net of accumulated depreciation). This investment in capital assets includes land;

improvements other than buildings; buildings and fixed equipment; furniture, fixtures, and equipment; motor vehicles; and audio visual materials and computer software.

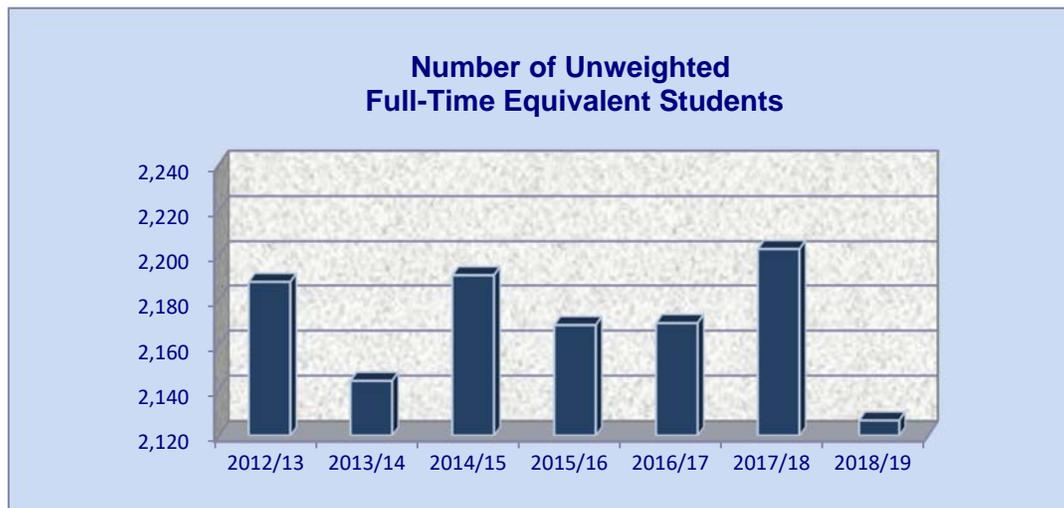
Additional information on the District's capital assets can be found in Notes I.F.4. and III.C. to the financial statements.

Long-Term Debt

The District reports no long-term debt.

OTHER MATTERS OF SIGNIFICANCE

Revenues from State sources for current operations are primarily from the FEFP administered by the Florida Department of Education (FDOE) under the provisions of Section 1011.62, Florida Statutes. In accordance with this law, the District determines and reports the number of full-time equivalent (FTE) students and related data to the FDOE. As shown in the following chart, the unweighted FTE fluctuated over the past 7 fiscal years. The drastic decline in unweighted FTE between the 2017-18 and 2018-19 fiscal years was primarily a result of Hurricane Michael.



REQUESTS FOR INFORMATION

This report is designed to provide a general overview of the Calhoun County District School Board's finances. Questions concerning information provided in this report or requests for additional financial information should be addressed to the Calhoun County District School Board, 20859 Central Avenue East, Room G-20, Blountstown, Florida 32424.

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BASIC FINANCIAL STATEMENTS

Calhoun County District School Board Statement of Net Position June 30, 2019

	Governmental Activities
ASSETS	
Cash and Cash Equivalents	\$ 10,402,780.39
Accounts Receivable	31,713.44
Due from Fiscal Agent	1,630,769.29
Due from Other Agencies	548,880.53
Due from Excess Insurer	156,259.00
Inventories	75,005.75
Capital Assets:	
Nondepreciable Capital Assets	1,551,599.34
Depreciable Capital Assets, Net	51,889,458.74
TOTAL ASSETS	66,286,466.48
DEFERRED OUTFLOWS OF RESOURCES	
Other Postemployment Benefits	301,494.00
Pensions	5,445,537.00
TOTAL DEFERRED OUTFLOWS OF RESOURCES	5,747,031.00
LIABILITIES	
Payroll Deductions and Withholdings	436,585.68
Accounts Payable	824,805.74
Due to Other Agencies	120.00
Deposits Payable	7,799.28
Estimated Insurance Claims Payable	242,272.00
Long-Term Liabilities:	
Portion Due Within 1 Year	483,175.20
Portion Due After 1 Year	21,119,910.35
TOTAL LIABILITIES	23,114,668.25
DEFERRED INFLOWS OF RESOURCES	
Other Postemployment Benefits	3,327,552.00
Pensions	1,875,838.00
TOTAL DEFERRED INFLOWS OF RESOURCES	5,203,390.00
NET POSITION	
Investment in Capital Assets	53,441,058.08
Restricted for:	
State Required Carryover Programs	811,904.60
Capital Projects	2,064,195.35
Food Service	53,243.24
Unrestricted	(12,654,962.04)
TOTAL NET POSITION	\$ 43,715,439.23

The accompanying notes to financial statements are an integral part of this statement.

**Calhoun County District School Board
Statement of Activities
For the Fiscal Year Ended June 30, 2019**

Functions/Programs	Program Revenues		
	Expenses	Charges for Services	Operating Grants and Contributions
Governmental Activities:			
Instruction	\$ 11,505,940.13	\$ 19,050.00	\$ -
Student Support Services	659,145.78	-	-
Instructional Media Services	332,557.51	-	-
Instruction and Curriculum Development Services	785,551.08	-	-
Instructional Staff Training Services	171,404.08	-	-
Instruction-Related Technology	578,226.05	-	-
Board	440,835.80	-	-
General Administration	396,745.36	-	-
School Administration	1,371,587.95	-	-
Facilities Acquisition and Construction	380,394.96	-	-
Fiscal Services	370,863.05	-	-
Food Services	1,397,095.87	99,083.77	1,222,328.97
Central Services	32,821.76	-	-
Student Transportation Services	1,324,002.10	-	-
Operation of Plant	1,705,400.41	-	-
Maintenance of Plant	3,900,392.66	-	-
Administrative Technology Services	23,412.58	-	-
Community Services	57,050.93	-	-
Unallocated Interest on Long-Term Debt	62.80	-	-
Unallocated Depreciation Expense*	1,657,454.27	-	-
Total Governmental Activities	\$ 27,090,945.13	\$ 118,133.77	\$ 1,222,328.97

General Revenues:

Taxes:

Property Taxes, Levied for Operational Purposes

Property Taxes, Levied for Capital Projects

Local Sales Taxes

Grants and Contributions Not Restricted to Specific Programs

Unrestricted Investment Earnings

Miscellaneous

Total General Revenues

Change in Net Position

Net Position - Beginning

Adjustment to Beginning Net Position

Net Position - Beginning, as Restated

Net Position - Ending

* This amount excludes the depreciation that is included in the direct expenses of the various functions.

The accompanying notes to financial statements are an integral part of this statement.

		Net (Expense) Revenue and Changes in Net Position
Capital Grants and Contributions	Governmental Activities	
\$	-	\$ (11,486,890.13)
	-	(659,145.78)
	-	(332,557.51)
	-	(785,551.08)
	-	(171,404.08)
	-	(578,226.05)
	-	(440,835.80)
	-	(396,745.36)
	-	(1,371,587.95)
	224,164.32	(156,230.64)
	-	(370,863.05)
	-	(75,683.13)
	-	(32,821.76)
	-	(1,324,002.10)
	-	(1,705,400.41)
	-	(3,900,392.66)
	-	(23,412.58)
	-	(57,050.93)
	-	(62.80)
	-	(1,657,454.27)
\$	224,164.32	(25,526,318.07)

2,164,443.52
663,448.49
539,224.48
17,241,678.62
55,750.20
8,073,082.77
<u>28,737,628.08</u>
<u>3,211,310.01</u>
40,507,268.22
(3,139.00)
<u>40,504,129.22</u>
\$ 43,715,439.23

**Calhoun County District School Board
Balance Sheet – Governmental Funds
June 30, 2019**

	<u>General Fund</u>	<u>Special Revenue - Other Fund</u>	<u>Capital Projects - Other Fund</u>
ASSETS			
Cash and Cash Equivalents	\$ 8,499,733.98	\$ 12,412.95	\$ 1,174,276.58
Due from Other Funds	293,192.84	-	-
Due from Other Agencies	69,631.99	293,192.84	100,000.00
Inventories	-	-	-
TOTAL ASSETS	<u>\$ 8,862,558.81</u>	<u>\$ 305,605.79</u>	<u>\$ 1,274,276.58</u>
LIABILITIES AND FUND BALANCES			
Liabilities:			
Payroll Deductions and Withholdings	\$ 397,715.69	\$ 12,412.95	\$ -
Accounts Payable	517,312.86	-	-
Due to Other Funds	263,939.01	293,192.84	-
Due to Other Agencies	120.00	-	-
Deposits Payable	-	-	-
Total Liabilities	<u>1,179,087.56</u>	<u>305,605.79</u>	<u>-</u>
Fund Balances:			
Nonspendable:			
Inventories	-	-	-
Restricted for:			
State Required Carryover Programs	811,904.60	-	-
Capital Projects	-	-	1,274,276.58
Total Restricted Fund Balance	<u>811,904.60</u>	<u>-</u>	<u>1,274,276.58</u>
Assigned for:			
Workforce Development - Industry Certifications	<u>149,502.22</u>	<u>-</u>	<u>-</u>
Unassigned Fund Balance	<u>6,722,064.43</u>	<u>-</u>	<u>-</u>
Total Fund Balances	<u>7,683,471.25</u>	<u>-</u>	<u>1,274,276.58</u>
TOTAL LIABILITIES AND FUND BALANCES	<u>\$ 8,862,558.81</u>	<u>\$ 305,605.79</u>	<u>\$ 1,274,276.58</u>

The accompanying notes to financial statements are an integral part of this statement.

Other Governmental Funds	Total Governmental Funds
\$ 716,356.88	\$ 10,402,780.39
-	293,192.84
86,055.70	548,880.53
75,005.75	75,005.75
<u>\$ 877,418.33</u>	<u>\$ 11,319,859.51</u>
\$ 26,457.04	\$ 436,585.68
-	517,312.86
-	557,131.85
-	120.00
7,799.28	7,799.28
<u>34,256.32</u>	<u>1,518,949.67</u>
<u>75,005.75</u>	<u>75,005.75</u>
-	811,904.60
789,918.77	2,064,195.35
<u>789,918.77</u>	<u>2,876,099.95</u>
-	149,502.22
<u>(21,762.51)</u>	<u>6,700,301.92</u>
843,162.01	9,800,909.84
<u>\$ 877,418.33</u>	<u>\$ 11,319,859.51</u>

**Calhoun County District School Board
Reconciliation of the Governmental Funds Balance Sheet
to the Statement of Net Position
June 30, 2019**

Total Fund Balances - Governmental Funds \$ 9,800,909.84

Amounts reported for governmental activities in the statement of net position are different because:

Capital assets, net of accumulated depreciation, used in governmental activities are not financial resources and, therefore, are not reported as assets in the governmental funds. 53,441,058.08

Internal service funds are used by management to charge the costs of certain activities, such as insurance, to individual funds. The assets and liabilities of the internal service fund are included in governmental activities in the statement of net position. 1,532,915.86

Long-term liabilities are not due and payable in the fiscal year and, therefore, are not reported as liabilities in the governmental funds. Long-term liabilities at year end consist of:

Compensated Absences Payable	\$ (1,001,767.55)	
Other Postemployment Benefits Payable	(7,436,901.00)	
Net Pension Liability	<u>(13,164,417.00)</u>	(21,603,085.55)

The deferred outflows of resources and deferred inflows of resources related to pensions and other postemployment benefits (OPEB) are applicable to future periods and, therefore, are not reported in the governmental funds.

Deferred Outflows Related to OPEB	\$ 301,494.00	
Deferred Outflows Related to Pensions	5,445,537.00	
Deferred Inflows Related to OPEB	(3,327,552.00)	
Deferred Inflows Related to Pensions	<u>(1,875,838.00)</u>	<u>543,641.00</u>

Net Position - Governmental Activities **\$ 43,715,439.23**

The accompanying notes to financial statements are an integral part of this statement.

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Calhoun County District School Board
Statement of Revenues, Expenditures, and Changes in
Fund Balances – Governmental Funds
For the Fiscal Year Ended June 30, 2019

	General Fund	Special Revenue - Other Fund	Capital Projects - Other Fund
Revenues			
Intergovernmental:			
Federal Through State and Local	\$ 207,665.27	\$ 1,280,763.98	\$ -
State	15,752,229.37	-	100,000.00
Local:			
Property Taxes	2,164,443.52	-	-
Local Sales Taxes	-	-	539,224.48
Charges for Services - Food Service	-	-	-
Miscellaneous	167,881.15	-	2,582.83
Total Local Revenues	<u>2,332,324.67</u>	<u>-</u>	<u>541,807.31</u>
Total Revenues	<u>18,292,219.31</u>	<u>1,280,763.98</u>	<u>641,807.31</u>
Expenditures			
Current - Education:			
Instruction	11,002,761.07	524,750.38	-
Student Support Services	570,462.81	75,505.87	-
Instructional Media Services	321,502.87	-	-
Instruction and Curriculum Development Services	327,711.56	438,934.12	-
Instructional Staff Training Services	21,120.07	143,535.06	-
Instruction-Related Technology	565,889.37	-	-
Board	441,908.35	-	-
General Administration	334,310.31	56,268.43	-
School Administration	1,298,417.04	4,292.87	-
Facilities Acquisition and Construction	55,521.08	-	214,808.38
Fiscal Services	348,054.13	-	-
Food Services	169.85	-	-
Central Services	25,205.12	7,868.44	-
Student Transportation Services	1,118,195.02	22,664.88	-
Operation of Plant	1,679,359.43	-	-
Maintenance of Plant	3,898,591.34	-	-
Administrative Technology Services	23,412.58	-	-
Community Services	57,498.33	-	-
Fixed Capital Outlay:			
Facilities Acquisition and Construction	-	-	18,563.68
Other Capital Outlay	177,901.28	6,943.93	-
Debt Service:			
Interest and Fiscal Charges	-	-	-
Total Expenditures	<u>22,267,991.61</u>	<u>1,280,763.98</u>	<u>233,372.06</u>
Excess (Deficiency) of Revenues Over Expenditures	<u>(3,975,772.30)</u>	<u>-</u>	<u>408,435.25</u>
Other Financing Sources (Uses)			
Transfers In	90,371.00	-	-
Loss Recoveries	7,971,208.80	-	-
Transfers Out	-	-	-
Total Other Financing Sources (Uses)	<u>8,061,579.80</u>	<u>-</u>	<u>-</u>
Net Change in Fund Balances	4,085,807.50	-	408,435.25
Fund Balances, Beginning	3,597,663.75	-	865,841.33
Fund Balances, Ending	<u>\$ 7,683,471.25</u>	<u>\$ 0.00</u>	<u>\$ 1,274,276.58</u>

The accompanying notes to financial statements are an integral part of this statement.

Other Governmental Funds	Total Governmental Funds
\$ 1,201,857.97	\$ 2,690,287.22
145,655.32	15,997,884.69
663,448.49	2,827,892.01
-	539,224.48
99,083.77	99,083.77
6,210.19	176,674.17
<u>768,742.45</u>	<u>3,642,874.43</u>
<u>2,116,255.74</u>	<u>22,331,046.34</u>
-	11,527,511.45
-	645,968.68
-	321,502.87
-	766,645.68
-	164,655.13
-	565,889.37
-	441,908.35
-	390,578.74
-	1,302,709.91
94,293.09	364,622.55
-	348,054.13
1,377,368.51	1,377,538.36
-	33,073.56
-	1,140,859.90
-	1,679,359.43
-	3,898,591.34
-	23,412.58
-	57,498.33
83,545.78	102,109.46
212,067.30	396,912.51
62.80	62.80
<u>1,767,337.48</u>	<u>25,549,465.13</u>
<u>348,918.26</u>	<u>(3,218,418.79)</u>
-	90,371.00
-	7,971,208.80
<u>(90,371.00)</u>	<u>(90,371.00)</u>
<u>(90,371.00)</u>	<u>7,971,208.80</u>
258,547.26	4,752,790.01
584,614.75	5,048,119.83
<u>\$ 843,162.01</u>	<u>\$ 9,800,909.84</u>

Calhoun County District School Board
Reconciliation of the Governmental Funds Statement of Revenues, Expenditures,
and Changes in Fund Balances to the Statement of Activities
For the Fiscal Year Ended June 30, 2019

Net Change in Fund Balances - Governmental Funds \$ 4,752,790.01

Amounts reported for governmental activities in the statement of activities are different because:

Capital outlays are reported in the governmental funds as expenditures. However, in the statement of activities, the cost of those assets is allocated over their estimated useful lives as depreciation expense. This is the amount of depreciation expense in excess of capital outlays in the current fiscal year. (1,346,315.35)

In the statement of activities, the cost of compensated absences is measured by the amounts earned during the year, while in the governmental funds, expenditures are recognized based on the amounts actually paid for compensated absences. This is the net amount of compensated absences paid in excess of the amount earned in the current fiscal year. 72,389.07

Governmental funds report District OPEB contributions as expenditures. However, in the statement of activities, the cost of OPEB benefits earned net of employee contributions, as determined through an actuarial valuation, is reported as an OPEB expense.

Decrease in OPEB Liability	\$ 2,642,622.00	
Decrease in Deferred Outflows of Resources - OPEB	(81,617.00)	
Increase in Deferred Inflows of Resources - OPEB	<u>(2,475,094.00)</u>	85,911.00

Governmental funds report District pension contributions as expenditures. However, in the statement of activities, the cost of pension benefits earned net of employee contributions is reported as a pension expense.

FRS Pension Contribution	\$ 894,056.00	
HIS Pension Contribution	201,992.00	
FRS Pension Expense	(1,488,497.00)	
HIS Pension Expense	<u>(243,844.00)</u>	(636,293.00)

Internal service funds are used by management to charge the cost of certain activities, such as insurance, to individual funds. The net revenue of the internal service fund is reported with governmental activities. 282,828.28

Change in Net Position - Governmental Activities \$ 3,211,310.01

The accompanying notes to financial statements are an integral part of this statement.

**Calhoun County District School Board
Statement of Net Position – Proprietary Fund
June 30, 2019**

	Governmental Activities - Internal Service Fund
ASSETS	
Current Assets:	
Accounts Receivable	\$ 31,713.44
Due From Other Funds	263,939.01
Due from Fiscal Agent	1,630,769.29
Due from Excess Insurer	156,259.00
TOTAL ASSETS	2,082,680.74
LIABILITIES	
Current Liabilities:	
Accounts Payable	307,492.88
Estimated Insurance Claims Payable	242,272.00
TOTAL LIABILITIES	549,764.88
NET POSITION	
Unrestricted	\$ 1,532,915.86

The accompanying notes to financial statements are an integral part of this statement.

Calhoun County District School Board
Statement of Revenues, Expenses, and Changes in Fund
Net Position – Proprietary Fund
For the Fiscal Year Ended June 30, 2019

	Governmental Activities - Internal Service Fund
OPERATING REVENUES	
Premiums	\$ 3,239,089.87
OPERATING EXPENSES	
Purchased Services	35,408.04
Insurance Claims	2,102,309.99
Excess Insurance Premiums	719,629.66
Service Agent Fees	141,103.41
Total Operating Expenses	2,998,451.10
Operating Income	240,638.77
NONOPERATING REVENUES	
Interest Income	42,189.51
Change in Net Position	282,828.28
Total Net Position - Beginning	1,250,087.58
Total Net Position - Ending	\$ 1,532,915.86

The accompanying notes to financial statements are an integral part of this statement.

**Calhoun County District School Board
Statement of Cash Flows – Proprietary Fund
For the Fiscal Year Ended June 30, 2019**

	Governmental Activities - Internal Service Fund
CASH FLOWS FROM OPERATING ACTIVITIES	
Cash Received from Board Funds and Participants	\$ 3,240,523.71
Cash Payments to Suppliers for Goods and Services	(869,797.19)
Cash Payments for Insurance Claims	(2,014,084.99)
Other Operating Activities	(398,831.04)
Net Cash Used by Operating Activities	(42,189.51)
CASH FLOWS FROM INVESTING ACTIVITIES	
Interest Income	42,189.51
Net Increase in Cash and Cash Equivalents	-
Cash and Cash Equivalents, Beginning	-
Cash and Cash Equivalents, Ending	\$ 0.00

Reconciliation of Operating Income to Net Cash Used by Operating Activities:

Operating Income	\$ 240,638.77
Adjustments to Reconcile Operating Income to Net Cash Used by Operating Activities:	
Changes in Assets and Liabilities:	
Accounts Receivable	7,091.54
Due from Other Funds	1,433.84
Due from Fiscal Agent	(431,550.58)
Due from Excess Insurer	25,628.00
Accounts Payable	26,343.92
Estimated Insurance Claims Payable	88,225.00
Total Adjustments	(282,828.28)
Net Cash Used by Operating Activities	\$ (42,189.51)

The accompanying notes to financial statements are an integral part of this statement.

Calhoun County District School Board
Statement of Fiduciary Assets and Liabilities – Fiduciary Funds
June 30, 2019

	<u>Agency Funds</u>
ASSETS	
Cash and Cash Equivalents	\$ 450,224.00
LIABILITIES	
Accounts Payable	\$ 1,033.00
Internal Accounts Payable	449,191.00
TOTAL LIABILITIES	<u>\$ 450,224.00</u>

The accompanying notes to financial statements are an integral part of this statement.

NOTES TO FINANCIAL STATEMENTS

I. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

A. Description of Government-Wide Financial Statements

The government-wide financial statements (i.e., the statement of net position and the statement of activities) report information on all of the nonfiduciary activities of the Calhoun County School District (District). All fiduciary activities are reported only in the fund financial statements. Governmental activities are normally supported by taxes, intergovernmental revenues, and other nonexchange transactions.

The statement of activities presents a comparison between direct expenses and program revenues for each function or program of the District's governmental activities. Direct expenses are those that are specifically associated with a service, program, or department and are thereby clearly identifiable to a particular function. Depreciation expense associated with the District's transportation department is allocated to the student transportation services function, while remaining depreciation expense is not readily associated with a particular function and is reported as unallocated.

B. Reporting Entity

The Calhoun County District School Board (Board) has direct responsibility for operation, control, and supervision of District schools and is considered a primary government for financial reporting. The District is considered part of the Florida system of public education, operates under the general direction of the Florida Department of Education (FDOE), and is governed by State law and State Board of Education (SBE) rules. The governing body of the District is the Board, which is composed of five elected members. The elected Superintendent of Schools is the executive officer of the Board. Geographic boundaries of the District correspond with those of Calhoun County.

Criteria for determining if other entities are potential component units that should be reported within the District's basic financial statements are identified and described in the Governmental Accounting Standards Board's (GASB) *Codification of Governmental Accounting and Financial Reporting Standards*, Sections 2100 and 2600. The application of these criteria provides for identification of any legally separate entities for which the Board is financially accountable and other organizations for which the nature and significance of their relationship with the Board are such that exclusion would cause the District's basic financial statements to be misleading. Based on these criteria, no component units are included within the District's reporting entity.

C. Basis of Presentation: Government-Wide Financial Statements

While separate government-wide and fund financial statements are presented, they are interrelated. The governmental activities column incorporates data from governmental funds and the internal service fund. Separate financial statements are provided for governmental funds, proprietary fund, and fiduciary funds, even though the latter are excluded from the government-wide financial statements.

The effects of interfund activity have been eliminated from the government-wide financial statements except for interfund services provided and used.

D. Basis of Presentation: Fund Financial Statements

The fund financial statements provide information about the District's funds, including the proprietary and fiduciary funds. Separate statements for each fund category – governmental, proprietary, and fiduciary – are presented. The emphasis of fund financial statements is on major governmental funds, each displayed in a separate column. All remaining governmental funds are aggregated and reported as nonmajor funds.

The District reports the following major governmental funds:

- General Fund – to account for all financial resources not required to be accounted for in another fund and for certain revenues from the State that are legally restricted to be expended for specific current operating purposes.
- Special Revenue – Other Fund – to account for certain Federal grant program resources.
- Capital Projects – Other Fund – to account for the financial resources generated by sales tax revenues and the Educational Facilities Securities Grant to be used for educational capital outlay needs, including new construction and renovation and remodeling projects.

Additionally, the District reports the following proprietary and fiduciary fund types:

- Internal Service Fund – to account for the District's Employee Health Self-Insurance Program.
- Agency Funds – to account for resources of the school internal funds, which are used to administer moneys collected at several schools in connection with school, student athletic, class, and club activities.

During the course of operations, the District has activity between funds for various purposes. Any residual balances outstanding at fiscal year end are reported as due from/to other funds. While these balances are reported in fund financial statements, certain eliminations are made in the preparation of the government-wide financial statements. Balances between the funds included in governmental activities (i.e., the governmental and internal service funds) are eliminated so that only the net amount is included as internal balances in the governmental activities column. Further, certain activity occurs during the year involving transfers of resources between funds. In fund financial statements, these amounts are reported at gross amounts as transfers in and out. While reported in fund financial statements, transfers between the funds included in governmental activities are eliminated so that only the net amount is included as transfers in the governmental activities column.

E. Measurement Focus and Basis of Accounting

The accounting and financial reporting treatment is determined by the applicable measurement focus and basis of accounting. Measurement focus indicates the type of resources being measured such as current financial resources or economic resources. The basis of accounting indicates the timing of transactions or events for recognition in the financial statements.

The government-wide financial statements are reported using the economic resources measurement focus and the accrual basis of accounting. Revenues are recognized when earned and expenses are recognized when a liability is incurred, regardless of the timing of the related cash flows. Property

taxes are recognized in the year for which they are levied. Revenues from grants, entitlements, and donations are recognized as soon as all eligibility requirements imposed by the provider have been met.

The governmental fund financial statements are reported using the current financial resources measurement focus and the modified accrual basis of accounting. Revenues, except for certain grant revenues, are recognized as soon as they are both measurable and available. Revenues are considered to be available when they are collectible within the current period or soon enough thereafter to pay liabilities of the current period. For this purpose, the District considers revenues to be available if they are collected within 60 days of the end of the current fiscal year. When grant terms provide that the expenditure of resources is the prime factor for determining eligibility for Federal, State, and other grant resources, revenue is recognized at the time the expenditure is made. Entitlements are recorded as revenues when all eligibility requirements are met, including any time requirements, and the amount is received during the period or within the availability period for this revenue source (within 60 days of year end). Property taxes, sales taxes, and interest associated with the current fiscal period are all considered to be susceptible to accrual and so have been recognized as revenues of the current fiscal period. Expenditures are generally recognized when the related fund liability is incurred, as under accrual accounting. However, debt service expenditures, claims and judgments, pension benefits, other postemployment benefits, and compensated absences, are only recorded when payment is due. General capital asset acquisitions are reported as expenditures in governmental funds. Issuance of long-term debt are reported as other financing sources. Allocations of cost, such as depreciation, are not recognized in governmental funds.

The proprietary fund is reported using the economic resources measurement focus and the accrual basis of accounting. The agency funds have no measurement focus but utilize the accrual basis of accounting for reporting assets and liabilities.

F. Assets, Liabilities, Deferred Outflows/Inflows of Resources, and Net Position/Fund Balance

1. Cash and Cash Equivalents

The District's cash and cash equivalents are considered to be cash on hand, demand deposits, and short-term liquid investments with original maturities of 3 months or less from the date of acquisition. Investments classified as cash equivalents include amounts placed with the State Board of Administration (SBA) in Florida PRIME.

Cash deposits are held by banks qualified as public depositories under Florida law. All deposits are insured by Federal depository insurance, up to specified limits, or collateralized with securities held in Florida's multiple financial institution collateral pool as required by Chapter 280, Florida Statutes.

2. Investments

Investments consist of amounts placed with the SBA for participation in the Florida PRIME investment pool created by Section 218.405, Florida Statutes. The investment pool operates under investment guidelines established by Section 215.47, Florida Statutes.

The District's investments in Florida PRIME, which the SBA indicates is a Securities and Exchange Commission Rule 2a7-like external investment pool, are similar to money market funds in which shares are owned in the fund rather than the underlying investments. These investments are reported at fair value, which is amortized cost.

Types and amounts of investments held at fiscal year end are described in a subsequent note.

3. Inventories

Inventories consist of expendable supplies held for consumption in the course of District operations. Inventories are stated at cost on the last invoice, which approximates the first-in, first-out basis, except that United States Department of Agriculture donated foods are stated at their fair value as determined at the time of donation to the District's food service program by the Florida Department of Agriculture and Consumer Services, Bureau of Food Distribution. The costs of inventories are recorded as expenditures when used rather than purchased.

4. Capital Assets

Expenditures for capital assets acquired or constructed for general District purposes are reported in the governmental fund that financed the acquisition or construction. The capital assets so acquired are reported at cost in the government-wide statement of net position but are not reported in the governmental fund financial statements. Capital assets are defined by the District as those costing more than \$1,000. Such assets are recorded at historical cost or estimated historical cost if purchased or constructed. Donated assets are recorded at acquisition value at the date of donation.

Capital assets are depreciated using the straight-line method over the following estimated useful lives:

<u>Description</u>	<u>Estimated Useful Lives</u>
Improvements Other Than Buildings	8 - 40 years
Buildings and Fixed Equipment	10 - 50 years
Furniture, Fixtures, and Equipment	3 - 15 years
Motor Vehicles	5 - 10 years
Audio Visual Materials and Computer Software	3 - 5 years

Current year information relative to changes in capital assets is described in a subsequent note.

5. Pensions

In the government-wide statement of net position, liabilities are recognized for the District's proportionate share of each pension plan's net pension liability. For purposes of measuring the net pension liability, deferred outflows of resources and deferred inflows of resources related to pensions, and pension expense, information about the fiduciary net position of the Florida Retirement System (FRS) defined benefit plan and the Health Insurance Subsidy (HIS) defined benefit plan and additions to/deductions from the FRS and the HIS fiduciary net position have been determined on the same basis as they are reported by the FRS and the HIS plans. For this

purpose, benefit payments (including refunds of employee contributions) are recognized when due and payable in accordance with benefit terms. Investments are reported at fair value.

The District's retirement plans and related amounts are described in a subsequent note.

6. Long-Term Liabilities

Long-term obligations that will be financed from resources to be received in the future by governmental funds are reported as liabilities in the government-wide statement of net position. In the governmental fund financial statements, bonds and other long-term obligations are not recognized as liabilities until due.

Changes in long-term liabilities for the current year are reported in a subsequent note.

7. Deferred Outflows/Inflows of Resources

In addition to assets, the statement of net position reports a separate section for deferred outflows of resources. This separate financial statement element, *deferred outflows of resources*, represents a consumption of net position that applies to future periods and so will not be recognized as an outflow of resources (expense) until then. The District has two items that qualify for reporting in this category. The deferred outflows of resources related to pensions and OPEB are discussed in subsequent notes.

In addition to liabilities, the statement of net position reports a separate section for deferred inflows of resources. This separate financial statement element, *deferred inflows of resources*, represents an acquisition of net position that applies to future periods and so will not be recognized as an inflow of resources (revenue) until that time. The District has two items that qualify for reporting in this category. The deferred inflows of resources related to pensions and OPEB are discussed in subsequent notes.

8. Net Position Flow Assumption

The District occasionally funds outlays for a particular purpose from both restricted (e.g., restricted bond or grant proceeds) and unrestricted resources. To calculate the amounts to report as restricted net position and unrestricted net position in the government-wide and proprietary fund financial statements, a flow assumption must be made about the order in which the resources are considered to be applied. Consequently, it is the District's policy to consider restricted net position to have been depleted before unrestricted net position is applied.

9. Fund Balance Flow Assumptions

The District may fund outlays for a particular purpose from both restricted and unrestricted resources (the total of committed, assigned, and unassigned fund balance). To calculate the amounts to report as restricted, committed, assigned, and unassigned fund balance in the governmental fund financial statements, a flow assumption must be made about the order in which the resources are considered to be applied. It is the District's policy to consider restricted fund balance to have been depleted before using any of the components of unrestricted fund balance. Further, when components of unrestricted fund balance can be used for the same

purpose, committed fund balance is depleted first, followed by assigned fund balance. Unassigned fund balance is applied last.

10. Fund Balance Policies

Fund balance of governmental funds is reported in various categories based on the nature of any limitations requiring the use of resources for specific purposes. The District itself can establish limitations on the use of resources through either a commitment (committed fund balance) or an assignment (assigned fund balance).

The committed fund balance classification includes amounts that can be used only for the specific purposes determined by a formal action of the District's highest level of decision-making authority. The Board is the highest level of decision-making authority for the District that can, by adoption of a resolution prior to the end of the fiscal year, commit fund balance. Once adopted, the limitation imposed by the resolution remains in place until a similar action is taken (the adoption of another resolution) to remove or revise the limitation. The District reported no committed fund balances at June 30, 2019.

Amounts in the assigned fund balance classification are intended to be used by the District for specific purposes but do not meet the criteria to be classified as committed. The Board has by resolution authorized the Director of Finance to assign fund balance. The Board may assign fund balance as it does when appropriating fund balance to cover a gap between estimated revenue and appropriations in the subsequent year's appropriated budget. Unlike commitments, assignments generally only exist temporarily. In other words, an additional action does not normally have to be taken for the removal of an assignment. Conversely, as discussed above, an additional action is essential to either remove or revise a commitment.

G. Revenues and Expenditures/Expenses

1. Program Revenues

Amounts reported as program revenues include charges paid by the recipient of the goods or services offered by the program and grants and contributions that are restricted to meeting the operational or capital requirements of a particular program. All taxes, including those dedicated for specific purposes, and other internally dedicated resources are reported as general revenues rather than program revenues. Revenues that are not classified as program revenues are presented as general revenues. The comparison of direct expenses with program revenues identifies the extent to which each governmental function is self-financing or draws from the general revenues of the District.

2. State Revenue Sources

Significant revenues from State sources for current operations include the Florida Education Finance Program administered by the FDOE under the provisions of Section 1011.62, Florida Statutes. In accordance with this law, the District determines and reports the number of full-time equivalent (FTE) students and related data to the FDOE. The FDOE performs certain edit checks on the reported number of FTE and related data and calculates the allocation of funds to the District. The District is permitted to amend its original reporting during specified time periods

following the date of the original reporting. The FDOE may also adjust subsequent fiscal period allocations based upon an audit of the District's compliance in determining and reporting FTE and related data. Normally, such adjustments are treated as reductions or additions of revenue in the fiscal year when the adjustments are made.

The State provides financial assistance to administer certain educational programs. SBE rules require that revenue earmarked for certain programs be expended only for the program for which the money is provided, and require that the money not expended as of the close of the fiscal year be carried forward into the following fiscal year to be expended for the same educational programs. The FDOE generally requires that these educational program revenues be accounted for in the General Fund. A portion of the fund balance of the General Fund is restricted in the governmental fund financial statements for the balance of categorical and earmarked educational program resources.

The State allocates gross receipts taxes, generally known as Public Education Capital Outlay money, to the District on an annual basis. The District also received an allocation under the Educational Facilities Security Grant. The District is authorized to expend these funds only upon applying for and receiving an encumbrance authorization from the FDOE.

A schedule of revenue from State sources for the current year is presented in a subsequent note.

3. District Property Taxes

The Board is authorized by State law to levy property taxes for district school operations, capital improvements, and debt service.

Property taxes consist of ad valorem taxes on real and personal property within the District. Property values are determined by the Calhoun County Property Appraiser, and property taxes are collected by the Calhoun County Tax Collector.

The Board adopted the 2018 tax levy on September 10, 2018. Tax bills are mailed in October and taxes are payable between November 1 of the year assessed and March 31 of the following year at discounts of up to 4 percent for early payment.

Taxes become a lien on the property on January 1 and are delinquent on April 1 of the year following the year of assessment. State law provides for enforcement of collection of personal property taxes by seizure of the property to satisfy unpaid taxes and for enforcement of collection of real property taxes by the sale of interest-bearing tax certificates to satisfy unpaid taxes. The procedures result in the collection of essentially all taxes prior to June 30 of the year following the year of assessment.

Property tax revenues are recognized in the government-wide financial statements when the Board adopts the tax levy. Property tax revenues are recognized in the governmental fund financial statements when taxes are received by the District, except that revenue is accrued for taxes collected by the Calhoun County Tax Collector at fiscal year end but not yet remitted to the District.

Millages and taxes levied for the current year are presented in a subsequent note.

4. Capital Outlay Surtax

In August 2018, the voters of Calhoun County (County) approved the renewal of a one-half cent school capital outlay surtax on sales in the County for 10 years, effective January 1, 2019, to pay construction costs of certain school facilities and related costs in accordance with Section 212.055(6), Florida Statutes.

5. Federal Revenue Sources

The District receives Federal awards for the enhancement of various educational programs. Federal awards are generally received based on applications submitted to, and approved by, various granting agencies. For Federal awards in which a claim to these grant proceeds is based on incurring eligible expenditures, revenue is recognized to the extent that eligible expenditures have been incurred. The FDOE may require adjustments to subsequent fiscal period expenditures and related revenues based upon an audit of the district's compliance with applicable Federal awards requirements. Normally, such adjustments are treated as reductions of expenditures and related revenues in the fiscal year when the adjustments are made.

6. Compensated Absences

In the government-wide financial statements, compensated absences (i.e., paid absences for employee vacation leave and sick leave) are accrued as liabilities to the extent that it is probable that the benefits will result in termination payments. A liability for these amounts is reported in the governmental fund financial statements only if it has matured, such as for occurrences of employee resignations and retirements. The liability for compensated absences includes salary-related benefits, where applicable.

7. Proprietary Fund Operating and Nonoperating Revenues and Expenses

Proprietary funds distinguish operating revenues and expenses from nonoperating items. Operating revenues and expenses generally result from providing services and producing and delivering goods in connection with the proprietary fund's principal ongoing operations. The principal operating revenues of the District's internal service fund are charges for employee health insurance premiums. Operating expenses include insurance claims, excess coverage premiums, service agent fees, and other purchased services. All revenues and expenses not meeting this definition are reported as nonoperating revenues and expenses.

II. ACCOUNTING CHANGE

The District's beginning net position at July 1, 2018, was decreased by \$3,139 to properly report the District's proportionate share of the increase in the FRS Net Pension Liability due to the implementation of GASB Statement No. 75.

III. DETAILED NOTES ON ALL ACTIVITIES AND FUNDS

A. Cash Deposits with Financial Institutions

Custodial Credit Risk. In the case of deposits, this is the risk that, in the event of the failure of a depository financial institution, the District will not be able to recover deposits or will not be able to

recover collateral securities that are in the possession of an outside party. The District does not have a policy for custodial credit risk. All bank balances of the District are fully insured or collateralized as required by Chapter 280, Florida Statutes.

B. Investments

The District's investments at June 30, 2019, are reported as follows:

<u>Investments</u>	<u>Maturities</u>	<u>Fair Value</u>
SBA: Florida PRIME (1)	28 Day Average	<u>\$ 2,041,745.77</u>

(1) This investment is reported as a cash equivalent for financial statement reporting purposes.

Interest Rate Risk

Interest rate risk is the risk that changes in interest rates will adversely affect the fair value of an investment. The District does not have a formal investment policy that limits investment maturities as a means of managing its exposure to fair value losses from increasing interest rates.

Florida PRIME uses a weighted average days to maturity (WAM). A portfolio's WAM reflects the average maturity in days based on final maturity or reset date, in the case of floating rate instruments. WAM measures the sensitivity of the portfolio to interest rate changes.

For Florida PRIME, with regard to redemption gates, Section 218.409(8)(a), Florida Statutes, states, "The principal, and any part thereof, of each account constituting the trust fund is subject to payment at any time from the moneys in the trust fund. However, the executive director may, in good faith, on the occurrence of an event that has a material impact on liquidity or operations of the trust fund, for 48 hours limit contributions to or withdrawals from the trust fund to ensure that the board [State Board of Administration] can invest moneys entrusted to it in exercising its fiduciary responsibility. Such action must be immediately disclosed to all participants, the trustees, the Joint Legislative Auditing Committee, and the Investment Advisory Council. The trustees shall convene an emergency meeting as soon as practicable from the time the executive director has instituted such measures and review the necessity of those measures. If the trustees are unable to convene an emergency meeting before the expiration of the 48-hour moratorium on contributions and withdrawals, the moratorium may be extended by the executive director until the trustees are able to meet to review the necessity for the moratorium. If the trustees agree with such measures, the trustees shall vote to continue the measures for up to an additional 15 days. The trustees must convene and vote to continue any such measures before the expiration of the time limit set, but in no case may the time limit set by the trustees exceed 15 days." As of June 30, 2019, there were no redemption fees, maximum transaction amounts, or any other requirements that serve to limit a participant's daily access to 100 percent of their account value.

Credit Risk

Credit risk is the risk that an issuer or other counterparty to an investment will not fulfill its obligations. Section 218.415(17), Florida Statutes, limits investments to the Local Government Surplus Funds Trust Fund [Florida PRIME], or any intergovernmental investment pool authorized pursuant to the

Florida Interlocal Cooperation Act as provided in Section 163.01, Florida Statutes; Securities and Exchange Commission registered money market funds with the highest credit quality rating from a nationally recognized rating agency; interest-bearing time deposits or savings accounts in qualified public depositories, as defined in Section 280.02, Florida Statutes; and direct obligations of the United States Treasury. The District's investment policy does not further limit its investment choices.

The District's investment in Florida PRIME is rated AAAM by Standard & Poor's.

C. Changes in Capital Assets

Changes in capital assets are presented in the following table:

	<u>Beginning Balance</u>	<u>Additions</u>	<u>Deletions</u>	<u>Ending Balance</u>
GOVERNMENTAL ACTIVITIES				
Capital Assets Not Being Depreciated:				
Land	\$ 1,551,599.34	\$ -	\$ -	\$ 1,551,599.34
Capital Assets Being Depreciated:				
Improvements Other Than Buildings	5,370,703.76	27,975.00	-	5,398,678.76
Buildings and Fixed Equipment	59,461,453.91	-	-	59,461,453.91
Furniture, Fixtures, and Equipment	3,479,431.82	246,127.77	-	3,725,559.59
Motor Vehicles	3,455,146.70	199,626.00	-	3,654,772.70
Audio Visual Materials and Computer Software	952,640.57	12,441.30	-	965,081.87
Total Capital Assets Being Depreciated	<u>72,719,376.76</u>	<u>486,170.07</u>	<u>-</u>	<u>73,205,546.83</u>
Less Accumulated Depreciation for:				
Improvements Other Than Buildings	1,415,934.67	207,768.51	-	1,623,703.18
Buildings and Fixed Equipment	12,135,729.22	1,171,263.63	-	13,306,992.85
Furniture, Fixtures, and Equipment	2,496,691.17	263,125.75	-	2,759,816.92
Motor Vehicles	2,506,468.64	175,031.15	-	2,681,499.79
Audio Visual Materials and Computer Software	928,778.97	15,296.38	-	944,075.35
Total Accumulated Depreciation	<u>19,483,602.67</u>	<u>1,832,485.42</u>	<u>-</u>	<u>21,316,088.09</u>
Total Capital Assets Being Depreciated, Net	<u>53,235,774.09</u>	<u>(1,346,315.35)</u>	<u>-</u>	<u>51,889,458.74</u>
Governmental Activities Capital Assets, Net	<u>\$ 54,787,373.43</u>	<u>\$ (1,346,315.35)</u>	<u>\$ 0.00</u>	<u>\$ 53,441,058.08</u>

Depreciation expense was charged to functions as follows:

<u>Function</u>	<u>Amount</u>
GOVERNMENTAL ACTIVITIES	
Student Transportation Services	\$ 175,031.15
Unallocated	1,657,454.27
Total Depreciation Expense	<u>\$ 1,832,485.42</u>

D. Retirement Plans

1. FRS – Defined Benefit Pension Plans

General Information about the FRS

The FRS was created in Chapter 121, Florida Statutes, to provide a defined benefit pension plan for participating public employees. The FRS was amended in 1998 to add the Deferred Retirement Option Program (DROP) under the defined benefit plan and amended in 2000 to provide a defined contribution plan alternative to the defined benefit plan for FRS members effective July 1, 2002. This integrated defined contribution pension plan is the FRS Investment Plan. Chapter 112, Florida Statutes, established the Retiree HIS Program, a cost-sharing multiple-employer defined benefit pension plan, to assist retired members of any State-administered retirement system in paying the costs of health insurance.

Essentially all regular employees of the District are eligible to enroll as members of the State-administered FRS. Provisions relating to the FRS are established by Chapters 121 and 122, Florida Statutes; Chapter 112, Part IV, Florida Statutes; Chapter 238, Florida Statutes; and FRS Rules, Chapter 60S, Florida Administrative Code; wherein eligibility, contributions, and benefits are defined and described in detail. Such provisions may be amended at any time by further action from the Florida Legislature. The FRS is a single retirement system administered by the Florida Department of Management Services, Division of Retirement, and consists of the two cost-sharing multiple-employer defined benefit plans and other nonintegrated programs. A comprehensive annual financial report of the FRS, which includes its financial statements, required supplementary information, actuarial report, and other relevant information, is available from the Florida Department of Management Services Web site (www.dms.myflorida.com).

The District's FRS and HIS pension expense totaled \$1,732,341 for the fiscal year ended June 30, 2019.

FRS Pension Plan

Plan Description. The FRS Pension Plan (Plan) is a cost-sharing multiple-employer defined benefit pension plan, with a DROP for eligible employees. The general classes of membership are:

- *Regular* – Members of the FRS who do not qualify for membership in the other classes.
- *Elected County Officers* – Members who hold specified elective offices in local government.

Employees enrolled in the Plan prior to July 1, 2011, vest at 6 years of creditable service and employees enrolled in the Plan on or after July 1, 2011, vest at 8 years of creditable service. All vested members, enrolled prior to July 1, 2011, are eligible for normal retirement benefits at age 62 or at any age after 30 years of service. All members enrolled in the Plan on or after July 1, 2011, once vested, are eligible for normal retirement benefits at age 65 or any time after 33 years of creditable service. Employees enrolled in the Plan may include up to 4 years of credit for military service toward creditable service. The Plan also includes an early retirement provision; however, there is a benefit reduction for each year a member retires before his or her normal

retirement date. The Plan provides retirement, disability, death benefits, and annual cost-of-living adjustments to eligible participants.

The DROP, subject to provisions of Section 121.091, Florida Statutes, permits employees eligible for normal retirement under the Plan to defer receipt of monthly benefit payments while continuing employment with an FRS participating employer. An employee may participate in DROP for a period not to exceed 60 months after electing to participate, except that certain instructional personnel may participate for up to 96 months. During the period of DROP participation, deferred monthly benefits are held in the FRS Trust Fund and accrue interest. The net pension liability does not include amounts for DROP participants, as these members are considered retired and are not accruing additional pension benefits.

Benefits Provided. Benefits under the Plan are computed on the basis of age and/or years of service, average final compensation, and service credit. Credit for each year of service is expressed as a percentage of the average final compensation. For members initially enrolled before July 1, 2011, the average final compensation is the average of the 5 highest fiscal years' earnings; for members initially enrolled on or after July 1, 2011, the average final compensation is the average of the 8 highest fiscal years' earnings. The total percentage value of the benefit received is determined by calculating the total value of all service, which is based on the retirement class to which the member belonged when the service credit was earned. Members are eligible for in-line-of-duty or regular disability and survivors' benefits. The following table shows the percentage value for each year of service credit earned:

<u>Class, Initial Enrollment, and Retirement Age/Years of Service</u>	<u>Percent Value</u>
Regular Members Initially Enrolled Before July 1, 2011	
Retirement up to age 62 or up to 30 years of service	1.60
Retirement at age 63 or with 31 years of service	1.63
Retirement at age 64 or with 32 years of service	1.65
Retirement at age 65 or with 33 or more years of service	1.68
Regular Members Initially Enrolled On or After July 1, 2011	
Retirement up to age 65 or up to 33 years of service	1.60
Retirement at age 66 or with 34 years of service	1.63
Retirement at age 67 or with 35 years of service	1.65
Retirement at age 68 or with 36 or more years of service	1.68
Elected County Officers	3.00

As provided in Section 121.101, Florida Statutes, if the member was initially enrolled in the Plan before July 1, 2011, and all service credit was accrued before July 1, 2011, the annual cost-of-living adjustment is 3 percent per year. If the member was initially enrolled before July 1, 2011, and has service credit on or after July 1, 2011, there is an individually calculated cost-of-living adjustment. The annual cost-of-living adjustment is a proportion of 3 percent determined by dividing the sum of the pre-July 2011 service credit by the total service credit at retirement multiplied by 3 percent. Plan members initially enrolled on or after July 1, 2011, will not have a cost-of-living adjustment after retirement.

Contributions. The Florida Legislature establishes contribution rates for participating employers and employees. Contribution rates during the 2018-19 fiscal year were as follows:

<u>Class</u>	<u>Percent of Gross Salary</u>	
	<u>Employee</u>	<u>Employer (1)</u>
FRS, Regular	3.00	8.26
FRS, Elected County Officers	3.00	48.70
DROP – Applicable to Members from All of the Above Classes	0.00	14.03
FRS, Reemployed Retiree	(2)	(2)

(1) Employer rates include 1.66 percent for the postemployment health insurance subsidy. Also, employer rates, other than for DROP participants, include 0.06 percent for administrative costs of the Investment Plan.

(2) Contribution rates are dependent upon retirement class in which reemployed.

The District's contributions to the Plan totaled \$894,056 for the fiscal year ended June 30, 2019.

Pension Liabilities, Pension Expense, and Deferred Outflows of Resources and Deferred Inflows of Resources Related to Pensions. At June 30, 2019, the District reported a liability of \$9,189,973 for its proportionate share of the Plan's net pension liability. The net pension liability was measured as of June 30, 2018, and the total pension liability used to calculate the net pension liability was determined by an actuarial valuation as of July 1, 2018. The District's proportionate share of the net pension liability was based on the District's 2017-18 fiscal year contributions relative to the total 2017-18 fiscal year contributions of all participating members. At June 30, 2018, the District's proportionate share was 0.030510675 percent, which was a decrease of 0.000403756 from its proportionate share measured as of June 30, 2017.

For the fiscal year ended June 30, 2019, the District recognized the Plan pension expense of \$1,488,497. In addition, the District reported deferred outflows of resources and deferred inflows of resources related to pensions from the following sources:

<u>Description</u>	<u>Deferred Outflows of Resources</u>	<u>Deferred Inflows of Resources</u>
Differences Between Expected and Actual Experience	\$ 778,529	\$ 28,257
Change of Assumptions	3,002,836	-
Net Difference Between Projected and Actual Earnings on FRS Pension Plan Investments	-	710,037
Changes in Proportion and Differences Between District FRS Contributions and Proportionate Share of Contributions	52,134	486,972
District FRS Contributions Subsequent to the Measurement Date	894,056	-
Total	\$ 4,727,555	\$ 1,225,266

The deferred outflows of resources related to pensions resulting from District contributions to the Plan subsequent to the measurement date, totaling \$894,056, will be recognized as a reduction of the net pension liability in the fiscal year ending June 30, 2020. Other amounts reported as

deferred outflows of resources and deferred inflows of resources related to pensions will be recognized in pension expense as follows:

<u>Fiscal Year Ending June 30</u>	<u>Amount</u>
2020	\$ 1,091,408
2021	688,971
2022	(7,873)
2023	456,927
2024	330,088
Thereafter	48,712
Total	\$ 2,608,233

Actuarial Assumptions. The total pension liability in the July 1, 2018, actuarial valuation was determined using the following actuarial assumptions, applied to all periods included in the measurement:

Inflation	2.60 percent
Salary Increases	3.25 percent, average, including inflation
Investment Rate of Return	7.00 percent, net of pension plan investment expense, including inflation

Mortality rates were based on the Generational RP-2000 with Projection Scale BB.

The actuarial assumptions used in the July 1, 2018, valuation were based on the results of an actuarial experience study for the period July 1, 2008, through June 30, 2013.

The long-term expected rate of return on pension plan investments was not based on historical returns, but instead is based on a forward-looking capital market economic model. The allocation policy's description of each asset class was used to map the target allocation to the asset classes shown below. Each asset class assumption is based on a consistent set of underlying assumptions and includes an adjustment for the inflation assumption. The target allocation and best estimates of arithmetic and geometric real rates of return for each major asset class are summarized in the following table:

<u>Asset Class</u>	<u>Target Allocation (1)</u>	<u>Annual Arithmetic Return</u>	<u>Compound Annual (Geometric) Return</u>	<u>Standard Deviation</u>
Cash	1%	2.9%	2.9%	1.8%
Fixed Income	18%	4.4%	4.3%	4.0%
Global Equity	54%	7.6%	6.3%	17.0%
Real Estate (Property)	11%	6.6%	6.0%	11.3%
Private Equity	10%	10.7%	7.8%	26.5%
Strategic Investments	6%	6.0%	5.7%	8.6%
Total	100%			
Assumed inflation - Mean			2.6%	1.9%

(1) As outlined in the Plan's investment policy.

Discount Rate. The discount rate used to measure the total pension liability was 7 percent. The Plan's fiduciary net position was projected to be available to make all projected future benefit payments of current active and inactive employees. Therefore, the discount rate for calculating the total pension liability is equal to the long-term expected rate of return. The discount rate used in the 2018 valuation was updated from 7.1 percent to 7 percent.

Sensitivity of the District's Proportionate Share of the Net Pension Liability to Changes in the Discount Rate. The following presents the District's proportionate share of the net pension liability calculated using the discount rate of 7 percent, as well as what the District's proportionate share of the net pension liability would be if it were calculated using a discount rate that is 1 percentage point lower (6 percent) or 1 percentage point higher (8 percent) than the current rate:

	<u>1% Decrease (6%)</u>	<u>Current Discount Rate (7%)</u>	<u>1% Increase (8%)</u>
District's Proportionate Share of the Net Pension Liability	\$ 16,772,087	\$ 9,189,973	\$ 2,892,580

Pension Plan Fiduciary Net Position. Detailed information about the Plan's fiduciary net position is available in the separately issued FRS Pension Plan and Other State Administered Systems Comprehensive Annual Financial Report.

HIS Pension Plan

Plan Description. The HIS Pension Plan (HIS Plan) is a cost-sharing multiple-employer defined benefit pension plan established under Section 112.363, Florida Statutes, and may be amended by the Florida Legislature at any time. The benefit is a monthly payment to assist retirees of State-administered retirement systems in paying their health insurance costs and is administered by the Florida Department of Management Services, Division of Retirement.

Benefits Provided. For the fiscal year ended June 30, 2019, eligible retirees and beneficiaries received a monthly HIS payment of \$5 for each year of creditable service completed at the time of retirement, with a minimum HIS payment of \$30 and a maximum HIS payment of \$150 per month, pursuant to Section 112.363, Florida Statutes. To be eligible to receive a HIS Plan benefit, a retiree under a State-administered retirement system must provide proof of health insurance coverage, which may include Federal Medicare.

Contributions. The HIS Plan is funded by required contributions from FRS participating employers as set by the Florida Legislature. Employer contributions are a percentage of gross compensation for all active FRS members. For the fiscal year ended June 30, 2019, the contribution rate was 1.66 percent of payroll pursuant to Section 112.363, Florida Statutes. The District contributed 100 percent of its statutorily required contributions for the current and preceding 3 years. HIS Plan contributions are deposited in a separate trust fund from which payments are authorized. HIS Plan benefits are not guaranteed and are subject to annual legislative appropriation. In the event the legislative appropriation or available funds fail to provide full subsidy benefits to all participants, benefits may be reduced or canceled.

The District's contributions to the HIS Plan totaled \$201,992 for the fiscal year ended June 30, 2019.

Pension Liabilities, Pension Expense, and Deferred Outflows of Resources and Deferred Inflows of Resources Related to Pensions. At June 30, 2019, the District reported a net pension liability of \$3,974,444 for its proportionate share of the HIS Plan's net pension liability. The current portion of the net pension liability is the District's proportionate share of benefit payments expected to be paid within 1 year, net of the District's proportionate share of the HIS Plan's fiduciary net position available to pay that amount. The net pension liability was measured as of June 30, 2018, and the total pension liability used to calculate the net pension liability was determined by an actuarial valuation as of July 1, 2018. The District's proportionate share of the net pension liability was based on the District's 2017-18 fiscal year contributions relative to the total 2017-18 fiscal year contributions of all participating members. At June 30, 2018, the District's proportionate share was 0.037551041 percent, which was an increase of 0.000123079 from its proportionate share measured as of June 30, 2017.

For the fiscal year ended June 30, 2019, the District recognized the HIS Plan pension expense of \$243,844. In addition, the District reported deferred outflows of resources and deferred inflows of resources related to pensions from the following sources:

<u>Description</u>	<u>Deferred Outflows of Resources</u>	<u>Deferred Inflows of Resources</u>
Differences Between Expected and Actual Experience	\$ 60,847	\$ 6,752
Change of Assumptions	442,007	420,212
Net Difference Between Projected and Actual Earnings on HIS Pension Plan Investments	2,399	-
Changes in Proportion and Differences Between District HIS Contributions and Proportionate Share of Contributions	10,737	223,608
District HIS Contributions Subsequent to the Measurement Date	201,992	-
Total	\$ 717,982	\$ 650,572

The deferred outflows of resources related to pensions resulting from District contributions to the HIS Plan subsequent to the measurement date, totaling \$201,992, will be recognized as a reduction of the net pension liability in the fiscal year ending June 30, 2020. Other amounts reported as deferred outflows of resources and deferred inflows of resources related to pensions will be recognized in pension expense as follows:

<u>Fiscal Year Ending June 30</u>	<u>Amount</u>
2020	\$ 2,795
2021	2,596
2022	(11,728)
2023	(27,029)
2024	(74,771)
Thereafter	(26,445)
Total	\$ (134,582)

Actuarial Assumptions. The total pension liability in the July 1, 2018, actuarial valuation was determined using the following actuarial assumptions, applied to all periods included in the measurement:

Inflation	2.60 percent
Salary Increases	3.25 percent, average, including inflation
Municipal Bond Rate	3.87 percent

Mortality rates were based on the Generational RP-2000 with Projection Scale BB.

While an experience study had not been completed for the HIS Plan, the actuarial assumptions that determined the total pension liability for the HIS Plan were based on certain results of the most recent experience study for the FRS Plan.

Discount Rate. The discount rate used to measure the total pension liability was 3.87 percent. In general, the discount rate for calculating the total pension liability is equal to the single rate equivalent to discounting at the long-term expected rate of return for benefit payments prior to the projected depletion date. Because the HIS benefit is essentially funded on a pay-as-you-go basis, the depletion date is considered to be immediate, and the single equivalent discount rate is equal to the municipal bond rate selected by the HIS Plan sponsor. The Bond Buyer General Obligation 20-Bond Municipal Bond Index was adopted as the applicable municipal bond index. The discount rate changed from 3.58 percent to 3.87 percent.

Sensitivity of the District's Proportionate Share of the Net Pension Liability to Changes in the Discount Rate. The following presents the District's proportionate share of the net pension liability calculated using the discount rate of 3.87 percent, as well as what the District's proportionate share of the net pension liability would be if it were calculated using a discount rate that is 1 percentage point lower (2.87 percent) or 1 percentage point higher (4.87 percent) than the current rate:

	<u>1% Decrease (2.87%)</u>	<u>Current Discount Rate (3.87%)</u>	<u>1% Increase (4.87%)</u>
District's Proportionate Share of the Net Pension Liability	\$ 4,526,659	\$ 3,974,444	\$ 3,514,141

Pension Plan Fiduciary Net Position. Detailed information about the HIS Plan's fiduciary net position is available in the separately issued FRS Pension Plan and Other State Administered Systems Comprehensive Annual Financial Report.

2. FRS – Defined Contribution Pension Plan

The SBA administers the defined contribution plan officially titled the FRS Investment Plan (Investment Plan). The Investment Plan is reported in the SBA's annual financial statements and in the State's Comprehensive Annual Financial Report.

As provided in Section 121.4501, Florida Statutes, eligible FRS members may elect to participate in the Investment Plan in lieu of the FRS defined benefit plan. District employees participating in DROP are not eligible to participate in the Investment Plan. Employer and employee contributions, including amounts contributed to individual member's accounts, are defined by law, but the ultimate benefit depends in part on the performance of investment funds. Retirement benefits are based upon the value of the member's account upon retirement. Benefit terms, including contribution requirements, for the Investment Plan are established and may be amended by the Florida Legislature. The Investment Plan is funded with the same employer and employee contribution rates that are based on salary and membership class (Regular, Elected County Officers, etc.), as the FRS defined benefit plan. Contributions are directed to individual member accounts and the individual members allocate contributions and account balances among various approved investment choices. Costs of administering the Investment Plan, including the FRS Financial Guidance Program, are funded through an employer contribution of 0.06 percent of payroll and by forfeited benefits of Investment Plan members. Allocations to the Investment Plan member accounts during the 2018-19 fiscal year were as follows:

<u>Class</u>	<u>Percent of Gross Compensation</u>
FRS, Regular	6.30
FRS, Elected County Officers	11.34

For all membership classes, employees are immediately vested in their own contributions and are vested after 1 year of service for employer contributions and investment earnings, regardless of membership class. If an accumulated benefit obligation for service credit originally earned under the FRS Pension Plan is transferred to the Investment Plan, the member must have the years of service required for FRS Pension Plan vesting (including the service credit represented by the transferred funds) to be vested for these funds and the earnings on the funds. Nonvested employer contributions are placed in a suspense account for up to 5 years. If the employee returns to FRS-covered employment within the 5-year period, the employee will regain control over their account. If the employee does not return within the 5-year period, the employee will forfeit the accumulated account balance. For the fiscal year ended June 30, 2019, the information for the amount of forfeitures was unavailable from the SBA; however, management believes that these amounts, if any, would be immaterial to the District.

After termination and applying to receive benefits, the member may rollover vested funds to another qualified plan, structure a periodic payment under the Investment Plan, receive a lump-sum distribution, leave the funds invested for future distribution, or any combination of these options. Disability coverage is provided in which the member may either transfer the account balance to the FRS Pension Plan when approved for disability retirement to receive guaranteed

lifetime monthly benefits under the FRS Pension Plan or remain in the Investment Plan and rely upon that account balance for retirement income.

The District's Investment Plan pension expense totaled \$112,697.26 for the fiscal year ended June 30, 2019.

E. Other Postemployment Benefit Obligations

Plan Description. The Other Postemployment Benefits Plan (OPEB Plan) is a single-employer defined benefit plan administered by the District. Pursuant to Section 112.0801, Florida Statutes, former employees who retire from the District are eligible to participate in the District's self-insured health and hospitalization plan for medical and prescription drug coverage. Retirees and their eligible dependents shall be offered the same health and hospitalization insurance coverage as is offered to active employees at a premium cost of no more than the premium cost applicable to active employees. The District subsidizes the premium rates paid by retirees by allowing them to participate in the OPEB Plan at reduced or blended group (implicitly subsidized) premium rates for both active and retired employees. These rates provide an implicit subsidy for retirees because retiree healthcare costs are generally greater than active employee healthcare costs. The OPEB Plan contribution requirements and benefit terms of the District and the OPEB Plan members are established and may be amended through recommendations of the Insurance Committee and action from the Board. No assets are accumulated in a trust that meet the criteria in paragraph 4 of GASB Statement No. 75.

Benefits Provided. The OPEB Plan provides healthcare and prescription drug benefits for retirees and their dependents. In addition to the implicit subsidy described above, the District also provides a lifetime subsidy of \$50 per month for certain retirees who participated in the insurance program to help pay the stated premium for single health coverage. All District employees may become eligible for these benefits if they reach normal retirement age and have their last 10 years of service with the District. Retirees are assumed to enroll in the Federal Medicare program for their primary coverage as soon as they are eligible.

Employees Covered by Benefit Terms. At June 30, 2018, the following employees were covered by the benefit terms:

Inactive Employees or Beneficiaries Currently Receiving Benefits	64
Active Employees	<u>201</u>
Total	<u>265</u>

Total OPEB Liability. The District's total OPEB liability of \$7,436,901 was measured as of June 30, 2018, and was determined by an actuarial valuation as of June 30, 2018.

Actuarial Assumptions and Other Inputs. The total OPEB liability was determined using the following actuarial assumptions and other inputs, applied to all periods included in the measurement, unless otherwise specified:

Inflation	2.5 percent
Salary Increases	3.7 percent – 7.8 percent, including inflation.
Discount Rate	3.62 percent
Healthcare Cost Trend Rates	Based on the Getzen Model, with trend rates starting at 7 percent and gradually decreasing to an ultimate trend rate of 4.24 percent plus 0.33 percent increase for excise tax.
Aging Factors	Based on the 2013 SOA Study “Health Care Costs – From Birth to Death.”
Expenses	Administrative expenses are included in the per capita health costs.

For plans that do not have formal asset, the discount rate should equal the tax-exempt municipal bond rate based on an index of 20-year general obligation bonds with an average AA credit rating as of the measurement date. For the purpose of the OPEB Plan actuarial valuation, the municipal bond rate of 3.62 percent was based on the daily rate of Fidelity’s “20-Year Municipal GO AA Index” closest to but not later than the measurement date.

Demographic assumptions employed in the actuarial valuation were the same as those employed in the July 1, 2018, actuarial valuation of the FRS Defined Benefit Pension Plan. These demographic assumptions were developed by FRS from an actuarial experience study, and therefore are appropriate for use in the OPEB Plan actuarial valuation. These include assumed rates of future termination, mortality, disability, and retirement. In addition, salary increase assumptions (for development of the pattern of the normal cost increases) were the same as those used in the July 1, 2018, actuarial valuation of the FRS Defined Benefit Pension Plan. Assumptions used in valuation of benefits for participants of the FRS Investment Plan are the same as for similarly situated participants of the FRS Defined Benefit Pension Plan.

Changes in the Total OPEB Liability.

	<u>Amount</u>
Balance at June 30, 2018	<u>\$ 10,079,523</u>
Changes for the year:	
Service Cost	282,772
Interest	362,078
Differences Between Expected and Actual Experience	(1,487,909)
Changes of Assumptions or Other Inputs	(1,416,452)
Benefit Payments	<u>(383,111)</u>
Net Changes	<u>(2,642,622)</u>
Balance at June 30, 2019	<u>\$ 7,436,901</u>

Changes of assumptions or other inputs reflect a change in the discount rate from 3.56 percent in 2017 to 3.62 percent in 2018. In addition, the medical claims costs and premiums were updated based on actual claims experience and premium information provided for the valuation.

Sensitivity of the Total OPEB Liability to Changes in the Discount Rate. The following table presents the total OPEB liability of the District, as well as what the District's total OPEB liability would be if it were calculated using a discount rate that is 1 percentage point lower (2.62 percent) or 1 percentage point higher (4.62 percent) than the current rate:

	1% Decrease (2.62%)	Current Discount Rate (3.62%)	1% Increase (4.62%)
Total OPEB Liability	\$ 8,613,698	\$ 7,436,901	\$ 6,480,987

Sensitivity of the Total OPEB Liability to Changes in the Healthcare Cost Trend Rates. The following table presents the total OPEB liability of the District, as well as what the District's total OPEB liability would be if it were calculated using healthcare cost trend rates that are 1 percentage point lower (6 percent decreasing to 3.77 percent) or 1 percentage point higher (8 percent decreasing to 5.77 percent) than the current healthcare cost trend rates:

	1% Decrease (6% decreasing to 3.77%)	Healthcare Cost Trend Rates (7% decreasing to 4.77%)	1% Increase (8% decreasing to 5.77%)
Total OPEB Liability	\$ 6,392,893	\$ 7,436,901	\$ 8,785,515

OPEB Expense and Deferred Outflows of Resources and Deferred Inflows of Resources Related to OPEB. For the fiscal year ended June 30, 2019, the District recognized OPEB expense of \$215,583. At June 30, 2019, the District reported deferred outflows of resources and deferred inflows of resources related to OPEB from the following sources:

Description	Deferred Outflows of Resources	Deferred Inflows of Resources
Differences Between Expected and Actual Experience	\$ -	\$ 1,331,287
Changes of Assumptions or Other Inputs	-	1,996,265
Benefits Paid Subsequent to the Measurement Date	301,494	-
Total	\$ 301,494	\$ 3,327,552

The amount reported as deferred outflows of resources related to OPEB, totaling \$301,494, resulting from benefits paid subsequent to the measurement date and before the end of the fiscal year will be included as a reduction of the total OPEB liability in the year ended June 30, 2020. The amounts reported as deferred inflows of resources related to OPEB will be recognized in OPEB expense as follows:

<u>Fiscal Year Ending June 30</u>	<u>Amount</u>
2020	\$ (429,267)
2021	(429,267)
2022	(429,267)
2023	(429,267)
2024	(429,267)
Thereafter	<u>(1,181,217)</u>
Total	<u>\$ (3,327,552)</u>

F. Other Significant Commitments

Encumbrances. Appropriations in governmental funds are encumbered upon issuance of purchase orders for goods and services. Even though appropriations lapse at the end of the fiscal year, unfilled purchase orders of the current year are carried forward and the next fiscal year's appropriations are likewise encumbered. The District had Capital Projects – Local Capital Improvement Fund encumbrances of \$375,865 at June 30, 2019, for hurricane repairs.

G. Risk Management Programs

The District is exposed to various risks of loss related to torts; theft of, damage to, and destruction of assets; errors and omissions; injuries to employees; and natural disasters. The Calhoun County District School Board is a member of the Panhandle Area Educational Consortium – Risk Management Consortium (Consortium) under which several district school boards have established a combined limited self-insurance program for property protection, general liability, automobile liability, workers' compensation, sabotage and terrorism, cyber liability, employee dishonesty, equipment breakdown, and other coverage deemed necessary by the members of the Consortium. Section 1001.42(12)(k), Florida Statutes, provides the authority for the District to enter into such a risk management program. The Consortium is self-sustaining through member assessments (premiums), and purchases coverage through commercial companies for claims in excess of specified amounts. The Board of Directors for the Consortium is composed of superintendents of all participating districts. The Washington County District School Board serves as fiscal agent for the Consortium.

The District also participates in an employee group health insurance program administered through the Consortium. Premiums charged to the districts are based on each individual district's claims experience, and the program operates as an individually-funded plan by each participating district with shared administrative costs and a pooling of plan assets for working capital.

Settled claims resulting from these risks have not exceeded commercial coverage in any of the past 3 fiscal years.

A liability in the amount of \$242,272 was actuarially determined to cover estimated incurred, but not reported, District health insurance claims payable at June 30, 2019. The actuarial basis used for estimating the liability for unpaid claims of the District's health plan was a combination of the development method and the claims projection method. Under the development method, the historical claim data was recorded by incurred period and paid period. The resulting loss development pattern (as claims mature) was to estimate the future development of existing claims as of the

valuation (accounting) date on June 30, 2019. The claim projection method used historical claim experience to estimate the ultimate level of incurred claims in a specific incurral month. This incurred claim estimate was utilized to estimate a claims reserve. The claims development method was used to estimate the incurred but unpaid claims liability for all incurral months prior to May 2019. The claim projection method was used to estimate the level of incurred but unpaid claims for the incurral months of May 2019 and June 2019. However, to be conservative a 10 percent increase to the incurred but not paid (IBNP) reserve amount has been added to provide a margin for experience less favorable than expected. The paid claims data has not been adjusted for any excess recoveries, which would otherwise tend to overstate the IBNP reserves. In this instance, the effect is not significant and adds a slight amount of conservatism.

Because of the relatively short payment pattern of the claims, there was no discounting for present value other than that inherent in the claims data.

The following schedule represents the changes in claims liability for the past 2 fiscal years for the District's self-insurance program:

<u>Fiscal Year</u>	<u>Beginning-of-Fiscal-Year Liability</u>	<u>Current-Year Claims and Changes in Estimates</u>	<u>Claims Payments</u>	<u>Balance at Fiscal Year End</u>
2017-18	\$ 203,514.00	\$ 1,697,595.98	\$ (1,747,062.98)	\$ 154,047.00
2018-19	154,047.00	2,102,309.99	(2,014,084.99)	242,272.00

H. Long-Term Liabilities

1. Changes in Long-Term Liabilities

The following is a summary of changes in long-term liabilities:

<u>Description</u>	<u>Beginning Balance</u>	<u>Additions</u>	<u>Deductions</u>	<u>Ending Balance</u>	<u>Due In One Year</u>
GOVERNMENTAL ACTIVITIES					
Compensated Absences Payable	\$ 1,074,156.62	\$ 1,431.37	\$ 73,820.44	\$ 1,001,767.55	\$ 84,399.04
Other Postemployment Benefits Payable	10,079,523.00	644,850.00	3,287,472.00	7,436,901.00	301,494.00
Net Pension Liability (1)	13,149,390.00	7,214,524.00	7,199,497.00	13,164,417.00	97,282.16
Total Governmental Activities	\$ 24,303,069.62	\$ 7,860,805.37	\$ 10,560,789.44	\$ 21,603,085.55	\$ 483,175.20

(1) The adjustment to the net pension liability beginning balance is described in Note II.

For the governmental activities, compensated absences, pensions, and other postemployment benefits are generally liquidated with resources of the General Fund.

I. Fund Balance Reporting

In addition to committed and assigned fund balance categories discussed in Note I.F.10., fund balances may be classified as follows:

- **Nonspendable Fund Balance.** Nonspendable fund balance is the net current financial resources that cannot be spent because they are either not in spendable form or are legally or contractually required to be maintained intact. Generally, not in spendable form means that an item is not expected to be converted to cash.
- **Restricted Fund Balance.** Restricted fund balance is the portion of fund balance on which constraints have been placed by creditors, grantors, contributors, laws or regulations of other governments, constitutional provisions, or enabling legislation. Restricted fund balance places the most binding level of constraint on the use of fund balance.
- **Unassigned Fund Balance.** The unassigned fund balance is the portion of fund balance that is the residual classification for the General Fund. This balance represents amounts that have not been assigned to other funds and that have not been restricted, committed, or assigned for specific purposes.

J. Interfund Receivables and Payables

The following is a summary of interfund receivables and payables reported in the fund financial statements:

<u>Funds</u>	<u>Interfund</u>	
	<u>Receivables</u>	<u>Payables</u>
Major:		
General	\$ 293,192.84	\$ 263,939.01
Special Revenue:		
Other	-	293,192.84
Internal Service	<u>263,939.01</u>	<u>-</u>
Total	<u>\$ 557,131.85</u>	<u>\$ 557,131.85</u>

The amount due to the General Fund is for a temporary advance to cover the cost of Federal grant expenditures paid on behalf of the Special Revenue – Other Fund. The amount due to the Internal Service Fund represents insurance premiums in-transit at fiscal year end. These amounts are expected to be repaid within 1 year.

K. Revenues

1. Schedule of State Revenue Sources

The following is a schedule of the District's State revenue sources for the 2018-19 fiscal year:

<u>Source</u>	<u>Amount</u>
Florida Education Finance Program	\$ 12,968,286.00
Categorical Educational Program - Class Size Reduction	2,208,881.00
Florida Best and Brightest Scholarship Program	112,450.00
Educational Facilities Security Grant	100,000.00
School Recognition	88,788.00
Workforce Development Program	77,983.00
Motor Vehicle License Tax (Capital Outlay and Debt Service)	65,697.32
Voluntary Prekindergarten Program	63,929.58
Gross Receipts Tax (Public Education Capital Outlay)	58,467.00
Food Service Supplement	20,471.00
Mobile Home License Tax	8,290.61
Discretionary Lottery Funds	6,860.00
Miscellaneous	217,781.18
Total	\$ 15,997,884.69

Accounting policies relating to certain State revenue sources are described in Note I.G.2.

2. Property Taxes

The following is a summary of millages and taxes levied on the 2018 tax roll for the 2018-19 fiscal year:

<u>General Fund</u>	<u>Millages</u>	<u>Taxes Levied</u>
Nonvoted School Tax:		
Required Local Effort	4.138	\$ 1,873,567.32
Prior-Period Funding Adjustment	0.002	905.54
Basic Discretionary Local Effort	0.748	338,672.87
Capital Projects - Local Capital Improvement Fund		
Nonvoted Tax:		
Local Capital Improvements	1.500	679,156.83
Total	6.388	\$ 2,892,302.56

L. Interfund Transfers

The following is a summary of interfund transfers reported in the fund financial statements:

<u>Funds</u>	<u>Interfund</u>	
	<u>Transfers In</u>	<u>Transfers Out</u>
Major:		
General	\$ 90,371	\$ -
Nonmajor Governmental	-	90,371
Total	\$ 90,371	\$ 90,371

The transfer from the nonmajor governmental fund to the General Fund represent local capital improvement money to pay for property insurance premiums.

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OTHER REQUIRED SUPPLEMENTARY INFORMATION

Budgetary Comparison Schedule General and Major Special Revenue Funds For the Fiscal Year Ended June 30, 2019

	General Fund			Variance with Final Budget - Positive (Negative)
	Original Budget	Final Budget	Actual	
Revenues				
Intergovernmental:				
Federal Through State and Local	\$ 275,000.00	\$ 275,000.00	\$ 207,665.27	\$ (67,334.73)
State	15,897,167.00	16,150,518.26	15,752,229.37	(398,288.89)
Local:				
Property Taxes	2,128,101.00	2,128,101.00	2,164,443.52	36,342.52
Miscellaneous	28,000.00	28,000.00	167,881.15	139,881.15
Total Local Revenues	<u>2,156,101.00</u>	<u>2,156,101.00</u>	<u>2,332,324.67</u>	<u>176,223.67</u>
Total Revenues	<u>18,328,268.00</u>	<u>18,581,619.26</u>	<u>18,292,219.31</u>	<u>(289,399.95)</u>
Expenditures				
Current - Education:				
Instruction	12,482,683.00	12,548,168.87	11,002,761.07	1,545,407.80
Student Support Services	804,070.00	657,648.82	570,462.81	87,186.01
Instructional Media Services	347,022.00	341,420.90	321,502.87	19,918.03
Instruction and Curriculum Development Services	430,572.00	427,867.11	327,711.56	100,155.55
Instructional Staff Training Services	47,040.00	37,884.01	21,120.07	16,763.94
Instruction-Related Technology	644,975.00	681,420.19	565,889.37	115,530.82
Board	516,483.00	522,654.46	441,908.35	80,746.11
General Administration	381,417.00	372,240.22	334,310.31	37,929.91
School Administration	1,343,775.00	1,369,960.46	1,298,417.04	71,543.42
Facilities Acquisition and Construction	59,613.00	59,733.74	55,521.08	4,212.66
Fiscal Services	421,072.00	417,609.43	348,054.13	69,555.30
Food Services	-	169.85	169.85	-
Central Services	28,988.00	25,646.20	25,205.12	441.08
Student Transportation Services	1,236,999.00	1,263,291.10	1,118,195.02	145,096.08
Operation of Plant	1,620,318.00	1,679,359.43	1,679,359.43	-
Maintenance of Plant	408,621.00	8,351,987.06	3,898,591.34	4,453,395.72
Administrative Technology Services	36,000.00	36,000.00	23,412.58	12,587.42
Community Services	12,577.00	60,457.13	57,498.33	2,958.80
Fixed Capital Outlay:				
Other Capital Outlay	-	177,901.28	177,901.28	-
Total Expenditures	<u>20,822,225.00</u>	<u>29,031,420.26</u>	<u>22,267,991.61</u>	<u>6,763,428.65</u>
Deficiency of Revenues Over Expenditures	<u>(2,493,957.00)</u>	<u>(10,449,801.00)</u>	<u>(3,975,772.30)</u>	<u>6,474,028.70</u>
Other Financing Sources (Uses)				
Transfers In	366,004.00	366,004.00	90,371.00	(275,633.00)
Loss Recoveries	-	7,955,844.00	7,971,208.80	15,364.80
Transfers Out	(125,000.00)	(125,000.00)	-	125,000.00
Total Other Financing Sources	<u>241,004.00</u>	<u>8,196,848.00</u>	<u>8,061,579.80</u>	<u>(135,268.20)</u>
Net Change in Fund Balances	<u>(2,252,953.00)</u>	<u>(2,252,953.00)</u>	<u>4,085,807.50</u>	<u>6,338,760.50</u>
Fund Balances, Beginning	3,597,663.75	3,597,663.75	3,597,663.75	-
Fund Balances, Ending	<u>\$ 1,344,710.75</u>	<u>\$ 1,344,710.75</u>	<u>\$ 7,683,471.25</u>	<u>\$ 6,338,760.50</u>

Special Revenue - Other Fund

Original Budget	Final Budget	Actual	Variance with Final Budget - Positive (Negative)
\$ 186,495.53	\$ 1,703,518.61	\$ 1,280,763.98	\$ (422,754.63)
-	-	-	-
-	-	-	-
-	-	-	-
-	-	-	-
186,495.53	1,703,518.61	1,280,763.98	(422,754.63)
35,326.60	677,081.39	524,750.38	152,331.01
7,308.26	112,953.19	75,505.87	37,447.32
-	-	-	-
13,220.41	482,588.70	438,934.12	43,654.58
120,042.50	286,934.55	143,535.06	143,399.49
-	-	-	-
-	-	-	-
8,640.12	70,661.75	56,268.43	14,393.32
1,957.64	7,500.00	4,292.87	3,207.13
-	796.02	-	796.02
-	-	-	-
-	-	-	-
-	10,277.48	7,868.44	2,409.04
-	47,781.60	22,664.88	25,116.72
-	-	-	-
-	-	-	-
-	-	-	-
-	-	-	-
-	6,943.93	6,943.93	-
186,495.53	1,703,518.61	1,280,763.98	422,754.63
-	-	-	-
-	-	-	-
-	-	-	-
-	-	-	-
-	-	-	-
-	-	-	-
\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00

**Schedule of Changes in the District's
Total OPEB Liability and Related Ratios**

	<u>2019</u>	<u>2018</u>
Total OPEB Liability		
Service Cost	\$ 282,772	\$ 273,210
Interest	362,078	319,169
Differences Between Expected and Actual Experience	(1,487,909)	-
Changes of Assumptions or Other Inputs	(1,416,452)	(976,003)
Benefit Payments	<u>(383,111)</u>	<u>(388,142)</u>
Net Change in Total OPEB Liability	(2,642,622)	(771,766)
Total OPEB Liability - Beginning	<u>10,079,523</u>	<u>10,851,289</u>
Total OPEB Liability - Ending	<u>\$ 7,436,901</u>	<u>\$ 10,079,523</u>
Covered-Employee Payroll	\$ 7,652,866	\$ 8,084,269
Total OPEB Liability as a Percentage of Covered-Employee Payroll	97.18%	124.68%

**Schedule of the District's Proportionate Share
of the Net Pension Liability –
Florida Retirement System Pension Plan (1)**

	<u>2018</u>	<u>2017 (2)</u>	<u>2016</u>	<u>2015</u>	<u>2014</u>	<u>2013</u>
District's Proportion of the FRS Net Pension Liability	0.030510675%	0.030914431%	0.032660736%	0.035536181%	0.035975000%	0.034507331%
District's Proportionate Share of the FRS Net Pension Liability	\$ 9,189,973	\$ 9,147,420	\$ 8,246,861	\$ 4,589,974	\$ 2,195,004	\$ 5,940,247
District's Covered Payroll	\$ 12,297,275	\$ 11,977,986	\$ 12,050,041	\$ 12,120,854	\$ 12,279,342	\$ 12,066,732
District's Proportionate Share of the FRS Net Pension Liability as a Percentage of Its Covered Payroll	74.73%	76.37%	68.44%	37.87%	17.88%	49.23%
FRS Plan Fiduciary Net Position as a Percentage of the Total Pension Liability	84.26%	83.89%	84.88%	92.00%	96.09%	88.54%

(1) The amounts presented for each fiscal year were determined as of June 30.

(2) NPL at 2017 has been increased by \$3,139 due to the FRS Pension Plan implementation of GASB 75.

**Schedule of District Contributions –
Florida Retirement System Pension Plan (1)**

	<u>2019</u>	<u>2018</u>	<u>2017</u>	<u>2016</u>	<u>2015</u>	<u>2014</u>
Contractually Required FRS Contribution	\$ 894,056	\$ 869,530	\$ 804,778	\$ 796,484	\$ 866,402	\$ 788,005
FRS Contributions in Relation to the Contractually Required Contribution	(894,056)	(869,530)	(804,778)	(796,484)	(866,402)	(788,005)
FRS Contribution Deficiency (Excess)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
District's Covered Payroll	\$ 12,174,860	\$ 12,297,275	\$ 11,977,986	\$ 12,050,041	\$ 12,120,854	\$ 12,279,342
FRS Contributions as a Percentage of Covered Payroll	7.34%	7.07%	6.72%	6.61%	7.15%	6.42%

(1) The amounts presented for each fiscal year were determined as of June 30.

**Schedule of the District's Proportionate Share
of the Net Pension Liability –
Health Insurance Subsidy Pension Plan (1)**

	2018	2017	2016	2015	2014	2013
District's Proportion of the HIS Net Pension Liability	0.037551041%	0.037427962%	0.038937761%	0.039952656%	0.041330116%	0.041535737%
District's Proportionate Share of the HIS Net Pension Liability	\$ 3,974,444	\$ 4,001,970	\$ 4,538,035	\$ 4,074,542	\$ 3,864,467	\$ 3,616,232
District's Covered Payroll	\$ 12,297,275	\$ 11,977,986	\$ 12,050,041	\$ 12,120,854	\$ 12,279,342	\$ 12,066,732
District's Proportionate Share of the HIS Net Pension Liability as a Percentage of its Covered Payroll	32.32%	33.41%	37.66%	33.62%	31.47%	29.97%
HIS Plan Fiduciary Net Position as a Percentage of the Total Pension Liability	2.15%	1.64%	0.97%	0.50%	0.99%	1.78%

(1) The amounts presented for each fiscal year were determined as of June 30.

**Schedule of District Contributions –
Health Insurance Subsidy Pension Plan (1)**

	2019	2018	2017	2016	2015	2014
Contractually Required HIS Contribution	\$ 201,992	\$ 203,640	\$ 198,080	\$ 199,581	\$ 152,724	\$ 141,583
HIS Contributions in Relation to the Contractually Required Contribution	(201,992)	(203,640)	(198,080)	(199,581)	(152,724)	(141,583)
HIS Contribution Deficiency (Excess)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
District's Covered Payroll	\$ 12,174,860	\$ 12,297,275	\$ 11,977,986	\$ 12,050,041	\$ 12,120,854	\$ 12,279,342
HIS Contributions as a Percentage of Covered Payroll	1.66%	1.66%	1.65%	1.66%	1.26%	1.15%

(1) The amounts presented for each fiscal year were determined as of June 30.

NOTES TO REQUIRED SUPPLEMENTARY INFORMATION

1. Budgetary Basis of Accounting

The Board follows procedures established by State law and State Board of Education (SBE) rules in establishing budget balances for governmental funds, as described below:

- Budgets are prepared, public hearings are held, and original budgets are adopted annually for all governmental fund types in accordance with procedures and time intervals prescribed by State law and SBE rules.
- Appropriations are controlled at the object level (e.g., salaries, purchased services, and capital outlay) within each activity (e.g., instruction, student transportation services, and school administration) and may be amended by resolution at any Board meeting prior to the due date for the annual financial report.
- Budgets are prepared using the same modified accrual basis as is used to account for governmental funds.
- Budgetary information is integrated into the accounting system and, to facilitate budget control, budget balances are encumbered when purchase orders are issued. Appropriations lapse at fiscal year end and encumbrances outstanding are honored from the subsequent year's appropriations.

2. Schedule of Changes in the District's Total Other Postemployment Benefits Liability and Related Ratios

No assets are accumulated in a trust that meet the criteria in paragraph 4 of GASB Statement No. 75 to pay related benefits. The June 30, 2019, total OPEB liability significantly decreased from the prior fiscal year as a result of changes to assumptions as discussed below:

- The discount rate was changed from 3.56 percent as of June 30, 2017, to 3.62 percent as of June 30, 2018.
- The medical claims costs and premiums were updated based on actual claims experience and premium information provided for the valuation.

3. Schedule of Net Pension Liability and Schedule of Contributions – Florida Retirement System Pension Plan

Changes of Assumptions. The long-term expected rate of return was decreased from 7.1 percent to 7 percent, and the active member mortality assumption was updated.

4. Schedule of Net Pension Liability and Schedule of Contributions – Health Insurance Subsidy Pension Plan

Changes of Assumptions. The municipal bond rate used to determine total pension liability was increased from 3.58 percent to 3.87 percent.

SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS

Calhoun County District School Board Schedule of Expenditures of Federal Awards For the Fiscal Year Ended June 30, 2019

Federal Grantor/Pass-Through Grantor/ Program or Cluster	Federal CFDA Number	Pass - Through Entity Identifying Number	Total Expenditures
Clustered			
Child Nutrition Cluster			
United States Department of Agriculture:			
Florida Department of Agriculture and Consumer Services:			
School Breakfast Program	10.553	19002	\$ 318,793.37
National School Lunch Program	10.555	19001, 19003	883,064.60
Total Child Nutrition Cluster			<u>1,201,857.97</u>
Special Education Cluster			
United States Department of Education:			
Florida Department of Education:			
Special Education - Grants to States	84.027	263	403,874.14
Special Education - Preschool Grants	84.173	267	31,358.57
Total Special Education Cluster			<u>435,232.71</u>
Not Clustered			
United States Department of Education			
Florida Department of Education:			
Adult Education - Basic Grants to States	84.002	191	39,343.25
Title I Grants to Local Educational Agencies	84.010	212, 226	588,886.97
Career and Technical Education - Basic Grants to States	84.048	161	64,137.00
Rural Education	84.358	110	44,055.37
Supporting Effective Instruction State Grants	84.367	224	78,719.46
Student Support and Academic Enrichment Program	84.424	241	30,389.22
Total United States Department of Education			<u>845,531.27</u>
Total Expenditures of Federal Awards			<u>\$ 2,482,621.95</u>

The notes below are an integral part of this Schedule.

- Notes: (1) Basis of Presentation. The accompanying Schedule of Expenditures of Federal Awards (Schedule) includes the Federal award activity of the Calhoun County District School Board under programs of the Federal Government for the fiscal year ended June 30, 2019. The information in this Schedule is presented in accordance with the requirements of Title 2 U.S. Code of Federal Regulations Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance). Because the Schedule presents only a selected portion of the operations of the District, it is not intended to and does not present the financial position, changes in net position, or cash flows of the District.
- (2) Summary of Significant Accounting Policies. Expenditures reported on the Schedule are reported on the modified accrual basis of accounting. Such expenditures are recognized following the cost principles contained in the Uniform Guidance, wherein certain types of expenditures are not allowable or are limited as to reimbursement.
- (3) Indirect Cost Rate. The District has not elected to use the 10 percent de minimis cost rate allowed under the Uniform Guidance.
- (4) Noncash Assistance – National School Lunch Program. Includes \$104,465.88 of donated food received during the fiscal year. Donated foods are valued at fair value as determined at the time of donation.



Sherrill F. Norman, CPA
Auditor General

AUDITOR GENERAL STATE OF FLORIDA

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The President of the Senate, the Speaker of the
House of Representatives, and the
Legislative Auditing Committee

INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH *GOVERNMENT AUDITING STANDARDS*

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of the Calhoun County District School Board as of and for the fiscal year ended June 30, 2019, and the related notes to the financial statements, which collectively comprise the District's basic financial statements, and have issued our report thereon dated February 11, 2020, included under the heading **INDEPENDENT AUDITOR'S REPORT**. Our report includes a reference to other auditors who audited the financial statement of the school internal funds, as described in our report on the District's financial statements. This report does not include the results of the other auditors' testing of internal control over financial reporting or compliance and other matters that are reported on separately by those auditors.

Internal Control Over Financial Reporting

In planning and performing our audit of the financial statements, we considered the District's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the District's internal control. Accordingly, we do not express an opinion on the effectiveness of the District's internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control such that there is a reasonable possibility that a material misstatement of the District's financial statements will not be prevented, or detected and corrected on a

timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies and therefore, material weaknesses or significant deficiencies may exist that have not been identified. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. We did identify a certain deficiency in internal control, described in the accompanying **SCHEDULE OF FINDINGS AND QUESTIONED COSTS** as Financial Statement Finding No. 2019-001 that we consider to be a significant deficiency.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether the District's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, rules, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

District's Response to Finding

The District's response to the finding identified in our audit is described in the accompanying **SCHEDULE OF FINDINGS AND QUESTIONED COSTS** Financial Statement Finding No. 2019-001. The District is also responsible for preparing a corrective action plan to address this finding. The District's response and the **CORRECTIVE ACTION PLAN** were not subjected to the auditing procedures applied in the audit of the financial statements and, accordingly, we express no opinion on them.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the District's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the District's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

Respectfully submitted,



Sherrill F. Norman, CPA
Tallahassee, Florida
February 11, 2020



Sherrill F. Norman, CPA
Auditor General

AUDITOR GENERAL STATE OF FLORIDA

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The President of the Senate, the Speaker of the
House of Representatives, and the
Legislative Auditing Committee

INDEPENDENT AUDITOR'S REPORT ON COMPLIANCE FOR THE MAJOR FEDERAL PROGRAM AND REPORT ON INTERNAL CONTROL OVER COMPLIANCE REQUIRED BY THE UNIFORM GUIDANCE

Report on Compliance for the Major Federal Program

We have audited the Calhoun County District School Board's compliance with the types of compliance requirements described in the *OMB Compliance Supplement* that could have a direct and material effect on the District's major Federal program for the fiscal year ended June 30, 2019. The District's major Federal program is identified in **SECTION I – SUMMARY OF AUDITOR'S RESULTS** of the accompanying **SCHEDULE OF FINDINGS AND QUESTIONED COSTS**.

Management's Responsibility

Management is responsible for compliance with Federal statutes, regulations, and the terms and conditions of its Federal awards applicable to its Federal programs.

Auditor's Responsibility

Our responsibility is to express an opinion on compliance for the District's major Federal program based on our audit of the types of compliance requirements referred to above. We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and the audit requirements of Title 2 U.S. *Code of Federal Regulations* Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance). Those standards and the Uniform Guidance require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on a major Federal program occurred. An audit includes examining, on a test basis, evidence about the District's compliance with those requirements and performing such other procedures as we considered necessary in the circumstances.

We believe that our audit provides a reasonable basis for our opinion on compliance for the major Federal program. However, our audit does not provide a legal determination of the District's compliance.

Opinion on the Major Federal Program

In our opinion, the District complied, in all material respects, with the types of compliance requirements referred to above that could have a direct and material effect on its major Federal program for the fiscal year ended June 30, 2019.

Report on Internal Control Over Compliance

District management is responsible for establishing and maintaining effective internal control over compliance with the types of compliance requirements referred to above. In planning and performing our audit of compliance, we considered the District's internal control over compliance with the types of requirements that could have a direct and material effect on the major Federal program to determine the auditing procedures that are appropriate in the circumstances for the purpose of expressing an opinion on compliance for the major Federal program and to test and report on internal control over compliance in accordance with the Uniform Guidance, but not for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, we do not express an opinion on the effectiveness of the District's internal control over compliance.

A deficiency in internal control over compliance exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a Federal program on a timely basis. *A material weakness in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a Federal program will not be prevented, or detected and corrected, on a timely basis. *A significant deficiency in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance with a type of compliance requirement of a Federal program that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over compliance was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies. We did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing based on the requirements of the Uniform Guidance. Accordingly, this report is not suitable for any other purpose.

Respectfully submitted,



Sherrill F. Norman, CPA
Tallahassee, Florida
February 11, 2020

SCHEDULE OF FINDINGS AND QUESTIONED COSTS

SECTION I – SUMMARY OF AUDITOR'S RESULTS

Financial Statements

Type of auditor's report issued on whether the financial statements audited were prepared in accordance with GAAP:	Unmodified
Internal control over financial reporting:	
Material weakness(es) identified?	No
Significant deficiency(ies) identified?	Yes
Noncompliance material to financial statements noted?	No

Federal Awards

Internal control over the major Federal program:	
Material weakness(es) identified?	No
Significant deficiency(ies) identified?	None reported
Type of auditor's report issued on compliance for the major Federal program:	Unmodified
Any audit findings disclosed that are required to be reported in accordance with 2 CFR 200.516(a)?	No
Identification of the major Federal program:	
CFDA Number: 84.010	Name of Federal Program or Cluster: Title I Grants to Local Educational Agencies
Dollar threshold used to distinguish between type A and type B programs:	\$750,000
Auditee qualified as low risk auditee?	Yes

SECTION II – FINANCIAL STATEMENT FINDING

SIGNIFICANT DEFICIENCY

INFORMATION TECHNOLOGY – ACCESS PRIVILEGES

Finding Number	2019-001
Opinion Unit	Not Applicable
Financial Statements	Not Applicable
Account Titles	
Fund Names	Not Applicable
Adjustment Amounts	Not Applicable
Prior Year Finding	2018-001, Report No. 2019-127
Finding	The Director of Finance, who also served as the District's security administrator, and another employee continued to have full update access privileges to information technology (IT) applications or components that allowed them to perform functions incompatible or inconsistent with their assigned job responsibilities.
Criteria	Access controls are intended to protect District data and IT resources from unauthorized disclosure, modification, or destruction. Effective access controls include granting IT users access privileges to IT resources based on a demonstrated need to view, add, modify, or delete data and restrict employees from performing functions incompatible with their assigned job responsibilities. As part of these controls, a security administrator is responsible for granting employee IT access privileges and limiting such IT privileges based on the employee's job responsibilities. To safeguard access to the computer system the security administrator responsibilities should be separated from employees who have financial or payroll monitoring responsibilities.
Condition	<p>The District's accounting system is composed of finance and human resource (HR) applications, as well as a product setup component that allows for the technical configuration and system administration of both applications. The District finance application includes, for example, the ability to create and edit vendor information, create and post journal entries, and process payment transactions. The District HR application includes, for example, the ability to add new employees, adjust pay rates, edit leave balances, and process payroll transactions. The product setup component includes, for example, the ability to add, modify, or delete data; create IT user accounts; and assign IT user access privileges to the District applications and setup component.</p> <p>As part of our audit, we examined District records supporting the IT access privileges granted to 8 users during the 2018-19 fiscal year to the District applications and setup component. We found that one employee, the Director of Finance, was the security administrator with access to the product setup component, and continued to have full update access to both the finance and HR applications. Another employee, the Payroll Specialist, continued to have full update access privileges to the HR application that allowed her to perform functions incompatible with her assigned job responsibilities.</p>
Cause	District personnel indicated that they received limited training on the new accounting system as it was being implemented and, as a result, did not understand how to effectively assign access privileges based on employee job responsibilities. In July 2019, the full update access privileges were removed for the two employees and the security administrator function was transferred to an employee who did not have financial or payroll monitoring responsibilities.

Effect

Our examination of District records and discussions with District personnel indicated that the District had established certain controls such as documented Board review and approval of monthly financial reports, including budget to actual comparisons.

While these controls compensated, in part, for the deficiency, the existence of the inappropriate or unnecessary IT access privileges increases the risk that unauthorized disclosure, modification, or destruction of District data and IT resources may occur and not be timely detected.

Our examination of District records supporting selected transactions indicated that those transactions were properly supported; however, our procedures cannot substitute for management's responsibility to establish and maintain an adequate system of internal control.

Recommendation

District management should continue efforts to ensure that IT access privileges restrict employees from performing functions incompatible or inconsistent with their assigned job functions.

District Response

The District has corrected access privileges for the two employees and the security administrator position has been transferred to an employee who does not have financial or payroll monitoring responsibilities. Additionally, procedures have been implemented to periodically evaluate assigned IT access privileges.

SECTION III – FEDERAL AWARDS FINDINGS AND QUESTIONED COSTS

No matters are reported.

PRIOR AUDIT FOLLOW-UP

The District had not taken corrective action for the financial statement finding included in our report No. 2019-127.

SUMMARY SCHEDULE OF PRIOR AUDIT FINDINGS

CALHOUN COUNTY SCHOOL DISTRICT

DARRYL TAYLOR, JR

Superintendent Of Schools

20859 Central Ave. East, RM-G20 • Blountstown, FL 32424 • Phone: 850-674-5927 • Fax: 850-674-5814

<u>Audit Report No. (Finding No.)</u>	<u>Program/Area</u>	<u>Brief Description</u>	<u>Status</u>	<u>Comments</u>
2019-127 (2018-001)	Information Technology - Access Privileges	Six employees had full update access privileges to information technology applications or components that allowed them to perform functions incompatible or inconsistent with their assigned job responsibilities.	Partially Corrected	Fully corrected in July 2019

Danny Ryals	Ray Howell	Clifford Newsome	Kenneth Speights	Danny Hassig
District 1	District 2	District 3	District 4	District 5

CORRECTIVE ACTION PLAN

CALHOUN COUNTY SCHOOL DISTRICT

DARRYL TAYLOR, JR

Superintendent Of Schools

20859 Central Ave. East, RM-G20 • Blountstown, FL 32424 • Phone: 850-674-5927 • Fax: 850-674-5814

February 7, 2020

Calhoun County District School Board
Management's Corrective Action Plan
For the Fiscal Year Ended June 30, 2019

Finding Number: 2019-001

Planned Corrective Action:

The security administrator position has been transferred to an employee who does not have financial or payroll monitoring responsibilities and the full update access has been removed for the two employees. Additionally, procedures have been implemented to periodically evaluate assigned IT access privileges.

Anticipated Completion Date: **Completed**

Responsible Contact Person: **Elaine Barber, Finance Director**

Danny Ryals
District 1

Ray Howell
District 2

Clifford Newsome
District 3

Kenneth Speights
District 4

Danny Hassig
District 5