# NORTH NAPLES FIRE CONTROL AND RESCUE DISTRICT

# BASIC FINANCIAL STATEMENTS TOGETHER WITH REPORTS OF INDEPENDENT AUDITOR

YEAR ENDED SEPTEMBER 30, 2013

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Florida Institute of Certified Public Accountants

American Institute of Certified Public Accountants

Private Companies Practice Section

Tax Division

#### **INDEPENDENT AUDITOR'S REPORT**

Board of Commissioners North Naples Fire Control and Rescue District 1885 Veterans Park Drive Naples, Florida 34109-0492

#### **Report on the Financial Statements**

We have audited the accompanying financial statements of the governmental activities and each major fund of North Naples Fire Control and Rescue District (the "District") as of and for the year ended September 30, 2013, and the related notes to the financial statements, which collectively comprise the District's basic financial statements as listed in the table of contents.

#### Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

#### Auditor's Responsibility

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in <a href="Government Auditing">Government Auditing</a>
<a href="Standards">Standards</a>, issued by the Comptroller General of the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's

Board of Commissioners North Naples Fire Control and Rescue District Page 2

preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

#### **Opinion**

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities and each major fund of North Naples Fire Control and Rescue District as of September 30, 2013, and the respective changes in financial position, for the year then ended in accordance with accounting principles generally accepted in the United States of America.

#### **Emphasis of Matter**

As discussed in Note A to the basic financial statements, the District adopted the provisions of Governmental Accounting Standards Board Statement No. 63, "Financial Reporting of Deferred Outlflows of Resources, Deferred Inflows of Resources and Net Position", effective July 1, 2012. Our opinion is not modified with respect to this matter.

#### **Other Matters**

Required Supplementary Information

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis on pages i-xi be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board which considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information - management's discussion and analysis (MD&A) in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the required supplementary information - management's discussion and analysis (MD&A) because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Board of Commissioners North Naples Fire Control and Rescue District Page 3

#### Other Required Supplementary Information

Our audit was conducted for the purpose of forming an opinion on the financial statements that collectively comprise North Naples Fire Control and Rescue District's basic financial statements. The required supplementary information other than MD&A - budgetary comparison information is presented for purposes of additional analysis and is not a required part of the basic financial statements. The required supplementary information other than MD&A budgetary comparison information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the required supplementary information other than MD&A - budgetary comparison information is fairly stated, in all material respects, in relation to the basic financial statements as a whole.

#### Other Information

Our audit was conducted for the purpose of forming an opinion on the financial statements that collectively comprise the District's basic financial statements. The Exhibit - Management's Response to Independent Auditor's Report to Management is not a required part of the basic financial statements but is required by <u>Government Auditing Standards</u>. Such information has not been subjected to the auditing procedures applied in the audit of the basic financial statements, and accordingly, we do not express an opinion or provide any assurance on it.

#### Other Reporting Required by Government Auditing Standards

In accordance with <u>Government Auditing Standards</u>, we have also issued our report dated April 29, 2014 on our consideration of the District's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contract and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with <u>Government Auditing Standards</u> in considering North Naples Fire Control and Rescue District's internal control over financial reporting and compliance.

TUSCAN & COMPANY, P.A.
TUSCAN & COMPANY, P.A.

Fort Myers, Florida April 29, 2014

# MANAGEMENT'S DISCUSSION AND ANALYSIS (MD&A)

# Management's Discussion and Analysis of Financial Statements FYE September 30, 2013

This Discussion and Analysis of the North Naples Fire Control & Rescue District's ("The District") basic financial statements is provided to assist the reader in understanding the District's financial activities and significant changes in ending financial position for the fiscal year ended September 30, 2013. The District implemented the requirements of GASB Statement #34 for the fiscal year ended September 30, 2004. This Statement dramatically changed the District's annual reporting requirements, as well as the financial statement format and presentation.

Contained within are the basic financial statements, consisting of the government-wide financial statements, governmental fund financial statements and notes to the financial statements. This Discussion and Analysis will also provide an analytical overview of these statements, including comparisons of the District's financial position at September 30, 2013 versus September 30, 2012.

#### **District Highlights**

- 1. At the conclusion of fiscal year 2013, the District's assets exceeded its liabilities, resulting in net assets of \$33,486,782 as compared to net assets at September 30, 2012 of \$33,679,420.
- 2. The District's total net assets decreased \$192,638 during fiscal year 2013, as compared to a decrease of \$508,080 in total net assets during fiscal year 2012.
- 3. The District had \$10,362,741 of unrestricted net assets at September 30, 2013, that can be used to meet the District's ongoing obligations, as compared to \$11,081,782 at September 30, 2012. The amount of unrestricted net assets decreased by \$719,041.
- 4. Total revenues on the government-wide funds basis increased, \$520,262 or 2 percent, in comparison to the prior year.
- 5. Total expenses on the government-wide basis increased \$204,820, or 1 percent, in comparison to the prior year.

#### **Government-wide Financial Statements**

Government-wide financial statements (Statement of Net Position and Statement of Activities found on pages 4 and 5) are intended to allow a reader to assess a government's operational accountability. Operational accountability is defined as the extent to which the government has met its operating objectives efficiently and effectively, using all resources available for that purpose, and whether it can continue to meet its objectives for the foreseeable future. Government-wide financial statements concentrate on the District as a whole and do not emphasize fund types.

The Statement of Net Position (page 4) presents information on all of the District's assets and liabilities, with the difference between the two reported as net assets. The District's capital assets are included in this statement and reported net of their accumulated depreciation.

The Statement of Activities (page 5) presents revenue and expense information showing how the District's net assets changed during the fiscal year. Both statements are measured and reported using the economic resource measurement focus (revenues and

expenses) and the accrual basis of accounting (revenue recognized when earned and expense recognized when incurred).

#### **Governmental Fund Financial Statements**

The accounts of the District are organized on the basis of governmental funds, each of which is considered a separate accounting entity. The operations of each fund are accounted for with a separate set of self-balancing accounts that comprise its assets, liabilities, fund equity or retained earnings, revenues and expenditures. Government resources are allocated to and accounted for in individual funds based upon the purpose for which they are to be spent and the means by which spending activities are controlled.

Governmental fund financial statements (found on pages 6 and 8) are prepared on the modified accrual basis using the current financial resources measurement focus. Under the modified accrual basis of accounting, revenues are recognized when they become measurable and available as net current assets.

#### **Notes to the Financial Statements**

The notes to the financial statements explain in detail some of the data contained in the preceding statements and begin on page 12. These notes are essential to a full understanding of the data provided in the government-wide and fund financial statements.

#### **Government-Wide Financial Analysis**

The government-wide financial statements are designed so that the user can determine if the District's financial condition is better or worse than the prior year.

The following is a Condensed Summary Statement of Net Position for the District (Primary Government) at September 30, 2013 and 2012:

#### Summary Statement of Net Position September 30

Assets: Current and Other Assets Capital Assets Total Assets	2013 \$14,442,617 23,260,292 \$37,702,909	2012 \$15,400,683 22,572,919 \$37,973,602
Liabilities: Current Liabilities Non-Current Liabilities Total Liabilities	\$1,260,251 2,955,876 4,216,127	\$ 1,688,217 2,605,965 4,294,182
Net Position: Net Investment in Capital Assets Restricted Unrestricted Total Net Position	23,116,426 7,615 10,362,741 33,486,782	22,572,919 24,719 11,081,782 33,679,420

Current and other assets represent 38 percent of total assets at September 30, 2013, as compared to 41 percent at September 30, 2012. Current assets at September 30, 2013 are comprised of unrestricted cash balances of \$9,664,227, restricted cash of \$711,661, unrestricted investments of \$3,000,000, due from other governments of \$224,688, other receivables of \$15,682 and other assets of \$826,359. The balances of unrestricted cash represent amounts that are available for spending at the discretion of the Board of Fire Commissioners of the District. Restricted cash balances are comprised of the impact fee funds restricted for the purchase of capital assets, and unspent inspections fee revenue restricted to support the inspection of new construction.

The net investment in capital assets represent 69 percent of net assets at September 30, 2013, as compared to 67 percent at September 30, 2012. These assets are comprised of land, buildings, improvements, equipment, furniture, and vehicles, net of accumulated depreciation, and the outstanding related debt used to purchase the assets. The unrestricted net asset balance of \$10,362,741 represents resources available for spending at September 30, 2013.

### Summary of Revenues, Expenses and Changes in Net Assets For the Years Ended September 30, 2013 and September 30, 2012

Revenues:	2013	2012
General Revenues		
Ad Valorem Taxes	\$21,596,392	\$21,551,797
Charges for Services	685,092	532,305
Program Revenues		
Grants	410,573	34,376
Miscellaneous		
Impact Fees	494,145	412,970
Investment Earnings	86,060	147,221
Gain (Loss) on Disposition of		
Capital Assets	(21,065)	17,672
Other	<u>190,925</u>	225,519
Total Revenues	23,442,122	22,921,860
Expenses:		
Public Safety–Fire/ Rescue Service	23,634,760	23,429,940
Increase (Decrease) in Net Position	(192,638)	(508,080)
Net Position-Beginning of Year	33,679,420	34,187,500
Net Position-End of Year	<u>\$33,486,782</u>	\$33,679,420

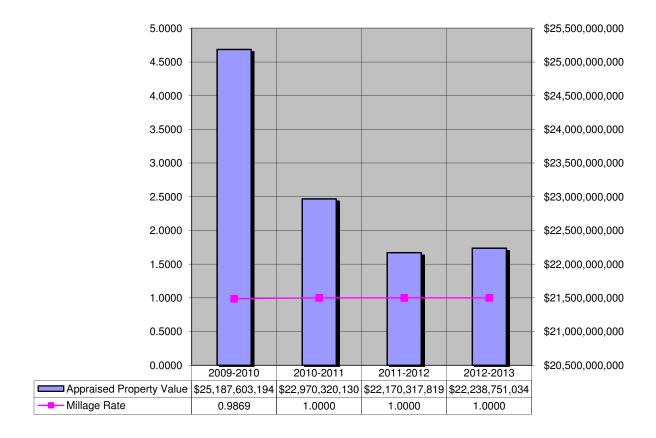
The assessed value of the property within the District increased less than 1 percent for the 2012-2013 fiscal year as compared to the prior year's assessed value, resulting in a slight increase in Ad Valorem tax revenues. However, during the prior four years, the property values in the District decreased, resulting in a decrease in Ad Valorem revenue. The cumulative reduction in property value for the 2008-2009, 2009-2010, 2010-2011 and 2011-2012 fiscal years resulted in a \$5,505,981,773 reduction in taxable property value, and a 20 percent reduction in Ad Valorem revenue. Although the increase realized in the 2012-2013 year was minimal, it is the first time in five years the value has not declined.

The Board adopted a millage rate of 1 mil, or \$1.00 for every \$1,000 of taxable property value. This millage rate was .59 percent less than the rolled back rate, or the taxing rate necessary to generate the same Ad Valorem revenue as the 2011-2012 fiscal year. Because the District is capped at a maximum millage rate of 1 mil, the Board could not adopt the rolled back rate.

Historically, the increase in Ad Valorem revenue resulting from the increase in property value has been sufficient to provide adequate funds to support operational, capital and reserve financial requirements in the District without increasing the millage rate. The 2012-2013 General Fund Budget reflects a minor increase in Ad Valorem revenue corresponding to the minimal increase in property value. As a result, it was anticipated that reserves in the amount of \$991,720 would be required to fund operations. However, General Fund actual expenditures were less than those budgeted and revenue was more than that budgeted; therefore, use of reserves was \$497,347, even after the Board amended the General Fund Budget to provide for additional capital expenditures, including the purchase of a fire engine.

The following chart identifies the change in appraised property values in the District and the millage rate maintained by the District.

#### **Property Values and Millage Rate Assessed**



#### **Fund Balance – Governmental Fund Financial Statements**

Staff has worked hard to meet the Board of Fire Commissioners' directive to maintain the fund balance and cash reserve of the General Fund to solidify the District's financial position. The total fund balance of the General Fund, 100 percent of which is assigned reserves, was \$13,254,282 at September 30, 2013. This fund balance includes the decrease of \$497,347 in the total fund balance of the General Fund during the year ended September 30, 2013.

In September of 2002, a comprehensive Five Year Plan for the District was developed. This plan is reviewed and revised annually, just prior to preparation of the District's annual budget. The Five Year Plan has become an integral tool to assist in the identification of the financial needs for the future of the District, and as such, has assisted the Board of Fire Commissioners in establishing comprehensive assigned reserves to financially provide for the identified needs of the District.

The fund balance of \$13,254,282 for the fiscal year ended September 30, 2013, is comprised of 100 percent of assigned reserves. In light of the current and forecasted economic trends and recent decrease in property value, the Board has established assigned reserves identified as necessary to fund operational activities of the District in future years. These assigned reserves were created in an effort to address anticipated revenue reductions in the 2012-2013 and 2013-2014 fiscal years.

The reserves are assigned to accommodate the future financial needs of the District as identified in the Five Year Plan as amended in September of 2012. While assigned reserves have been established and maintained in accordance with anticipated future needs of the District, it must be noted that the need may arise for the Board to unassign a portion of these reserves to fund the District's operations should property values fall. The following General Fund Assigned Reserves were approved for the fiscal year ended September 30, 2013:

Assigned Fund Balance	Amount
Operating Reserve – First Quarter	\$ 6,500,000
Minimum Operating Reserve per Policy	2,600,000
ALS Equipment	140,679
Protective Gear	75,000
Vehicle Replacement	75,000
Fire Equipment	200,000
Emergency Reserve	1,642,703
Fire Apparatus	1,500,000
Radio Replacement	150,000
Station Improvements & Equip.	350,000
Station #46 Improvements	20,900
<b>Total Assigned Reserves</b>	<u>\$13,254,282</u>

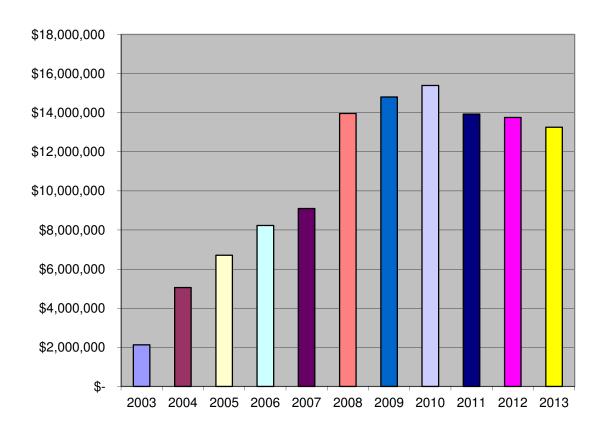
These assigned reserves have been established by the Board of Fire Commissioners to meet the future needs of the District. As indicated in the District's Five Year Plan, one new station is anticipated to be operational within the next two years, with funds allocated to initial permitting and planning expenditures for three other stations. Due to the economic conditions of the last few years, the construction on the remaining planned stations has been delayed. While impact fees can fund the creation of the infrastructure required for these stations, the staffing and maintenance must be funded by the General Fund. These assigned reserves are also created to fund the replacement of capital assets originally funded through impact fees.

Additionally, significant increases in health insurance, and other personnel and operating expenses require that funds be set aside, or assigned, to prepare for the funding of future expenditures.

As evidenced by the chart below, the District's General Fund fund balance has increased \$10,944,224 since 2003. While the growth in fund balance is significant, it is by no means an unnecessarily high accumulation of funds. Not only has it become evident that the District must be able to provide for operating and personnel expenses in the event of a serious hurricane or other natural disaster, it has become essential for future planning to ensure the financial stability of the District by increasing designated reserves to provide for the future needs of the District in anticipation of revenue reductions or cost increases. It is also designed to allow for replacement of capital assets without a planned increase in millage. It should also be noted that the 2012-2013 fiscal year General Fund utilized \$497,347 of reserves to fund operations during the fiscal year due to the decline in property value and accompanying decrease in Ad Valorem revenue. This is the third year since 2001 that the District had to use reserves to fund operations. While significant

reserves still remain, it is by no means sustainable to continue to rely on reserves to fund operations.

General Fund Fund Balance 2003 - 2013



## **Impact Fees**

The Board of Fire Commissioners opted to waive impact fees for the 2012-2013 fiscal year in an effort to encourage growth in the District. This waiver of fees follows a two year period when the Board adopted fees at fifty percent of the allowable amount. As a result of the reduced fee rate and waiver of fees, revenue received in the impact Fee Fund has been reduced. Although the fees were waived in 2012-2013, \$50,854 was received for impact fee paid on permits that were applied for prior to October 1, 2012 when the waiver of fees became effective. Impact fees were reinstated at the full rate for the 2013-2014 fiscal year. Staff continues to conservatively estimate impact fee revenue for future years and limit planned impact fee expenditures to the construction of Station 48 and associated capital equipment.

#### **Inspection Fees**

Inspection fee revenue for the year ended September 30, 2013 was \$579,484 and represents an increase of \$150,573 or 35 percent as compared to revenue in the prior fiscal year (2012), as compared to a decrease of \$73,396, or 15 percent over the inspection fee revenue for fiscal year 2012 vs. 2011. These inspection fees are received by the District for inspections performed on new construction, and are therefore a function of the number of new structures built and completed in the District. The District had three consecutive years of decreasing inspection fee fund receipts, the 2009-2010 fiscal year was the first year to recognize an increase in inspection fees revenue since the fiscal year ended September 30, 2006. The trend continued in the fiscal year ended 2011, with inspection fees received increasing as compared to the prior fiscal year, but then again declined in 2012. The overall reduction in fees since 2006 has resulted in the inability of the revenues of the fund to support the full operating budget. As a result, the General Fund has provided financial assistance to support the Inspection Fee Fund. This fund will continue to require close monitoring in the future to determine if the General Fund will be required to continue to provide financial assistance to support the Inspection Fee Fund operating costs.

#### **Budgetary Highlights**

Budget versus actual comparisons are reported in the required supplementary information other than management's discussion and analysis on pages 54 through 62. General Fund expenditures were less than those budgeted, with Personnel Expenditures reflecting \$316,357 or 2 percent less than budgeted, Operating Expenditures reflecting \$56,442 or 2 percent less than budgeted, and Capital Outlay reflecting \$156,054 or 13 percent more than budgeted. Differences between the final amended budget and actual expenditures in the General Fund were largely due to the unanticipated retirement of a few operational employees, a reduction in the Chapter 175 Firefighter Pension contribution because of an increase in State Premium Tax receipts, and the continued effort exerted to control expenditures as tightly as possible faced with recent decreases in property (Ad Valorem) tax revenue.

The amendments to General Fund revenue were necessary to reflect an increase in Ad Valorem tax revenue received resulting in collection above the 95 percent subject to budget requirements, to reflect a reduction in interest revenue earned due to the decline in interest rates available on public funds, and to record receipt of two federal grants to partially fund replacement radios and SCBA units.

The amendments to the General Fund expenditures were a result of several factors. Budgeted personnel expenses were decreased by \$396,003 due to a reduction in operational overtime and retirement expenses. Budgeted capital expenses were increased by \$1,059,106 to reflect the purchase of replacement radios and SCBA units, partially funded by federal grants, the purchase of a replacement fire engine, and some medical equipment. It should be noted that amendments to increase General Fund revenue and expenditures resulted in a higher balance in General Fund cash reserves at 9-30-13 than originally budgeted.

#### **Capital Assets**

Non-depreciable capital assets include land and construction in progress. Depreciable assets include buildings, improvements other than buildings, equipment, furniture and vehicles.

The following is a schedule of the District's capital assets as of September 30, 2013 and 2012.

## Capital Assets September 30

Capital Assets Land	2013 \$11,182,814	2012 \$11,182,814
Construction in Progress	1,139,550	1,102,570
Total Capital Assets not Depreciated	12,322,364	12,285,384
Assets Held Under Capital Lease	160,240	
Buildings	12,436,327	12,428,865
Vehicles	7,810,807	7,165,848
Office Equipment	673,397	692,437
Equipment & Machinery	3,208,876	2,725,609
Total Capital Assets Being Depreciated	24,289,647	23,012,759
Accumulated Depreciation		
Assets Held Under Capital Lease	(11,128)	
Buildings	(4,966,295)	( 4,561,857)
Vehicles	(5,698,320)	( 5,604,642)
Office Equipment	(555,884)	( 486,961)
Equipment & Machinery	(2,120,092)	(2,071,764)
Total Accumulated Depreciation	(13,351,719)	(12,725,224)
Total Capital Assets being Depreciated,		
Net	10,937,928	10,287,535
Capital Assets – Net of Depreciation	23,260,292	22,572,919
Less: Capital Lease Payable	(143,866)	
Net Assets Invested in Capital Assets		
Net of Related Debt	<u>\$23,116,426</u>	<u>\$22,572,919</u>

The purchases of capital assets were significantly increased during the 2012-2013 fiscal year as a result of Board action to utilize reserves for capital purchases which had been delayed for a few years. Additionally, two federal grants were received for the purchase

or replacement radios and SCBA units. Significant capital asset purchases made during the fiscal year ended September 30, 2013 include:

- 1. Medical equipments utilized by the District's paramedics performing Advanced Life Support ("ALS") services, including 11 Lucas Chest Compressors, and 15 AED units, totaling \$189,440;
- 2. Forty replacement SCBA units totaling \$264,610, partially funded by a federal grant;
- 3. Replacement radios total \$246,499, partially funded by a federal grant;
- 4. Replacement quick response vehicle totaling \$54,313;
- 5. Replacement outboard motors for Boat 41 in the amount of \$25,469;
- 6. Twenty five sets of replacement Bunker Gear totaling \$54,612;
- 7. Two replacement thermal imaging cameras totaling \$11,489;
- 8. Replacement fire engine in the amount of \$454,106;
- 9. Fire engine for Station #48 in the amount of \$449,106 from impact fees; and
- 10. Payment of architecture, engineering, permitting and site preparation costs and fees for Station #48 located on Livingston Road in the amount of \$36,980 from the Impact Fee Fund.

For additional information on the District's capital assets, see Note E on pages 30 and 31.

#### **Debt Administration**

As of September 30, 2013, the District had long term obligations of \$3,035,407, as compared to \$2,669,847 at September 30, 2012, an increase of \$365,560 or 14 percent. That debt consists of:

- 1. Compensated absences (accrued vacation liability) in the amount of \$1,920,750, as compared to \$1,917,976 at September 30, 2012. The increase in this liability is due to hourly rate changes resulting from promotions to replace vacated positions due to retirements and the Early Retirement Incentive programs, and the addition of five replacement firefighters in the 2012-2013 year.
- 2. Termination benefits in the amount of \$47,483, as compared to \$112,333 at September 30, 2012. These termination benefits consist of health insurance benefits payable in 2013 and 2014 related to the second early retirement incentive program.
- 3. OPEB obligation of \$923,308, representing post employment health insurance obligations pursuant to GASB No. 45.
- 4. Capital lease for medical equipment in the amount of \$143,866. This lease was entered into in 2013 as a lease to purchase agreement for 12 Lucas Chest Compressors, and is a principal only lease, with no associated interest cost.

#### **Economic Facts and Next Year's Budget Millage Rates**

The following factors were taken into consideration when the budget for the fiscal year ending September 30, 2014 was prepared:

1. Appraised taxable property values *increased* by \$647,526,111, or 3 percent for tax year 2013 (FY2014) as compared to an increase of less than 1 percent in

- 2012. This is the second year since the multi-year decline in taxable property value that the property value in the District has increased. The cumulative effect of the last five years' property value has resulted in an anticipated reduction in Ad Valorem revenue of approximately \$6.6 million, or 23 percent since 2008. Staff, under the Board's direction, has worked hard to control expenditures and maintain the level of service without depleting reserves. Preliminary estimates indicate the property value in Collier County is expected to increase at least 3 percent for the 2014 year. Historically, the District has fared far better than the County as a whole, so it is anticipated that new growth within the District will offset any decline in property value, so value should either remain unchanged in a worsecase scenario for the 2014-2015 fiscal year, or might even realize up to a 3 percent increase in a best case scenario. The District must continue to consider ways to fund operating expenses without reducing the level of service and without depleting reserves. Staff will continue to monitor financial projections to provide the Board with current and updated information regarding the future financial needs of the District.
- 2. The District did not increase its millage rate from 1 mill (\$1.00 for each \$1,000 of appraised property value) for the fiscal year ending September 30, 2014. The rolled-back millage rate, that is, the rate that would need to be levied to generate the same revenue for the 2013-2014 fiscal year as was generated during the 2012-2013 fiscal year, was .9828, or 1.75% less than the 1 mill levied. The District's millage cap, combined with reduced property values, makes it impossible to generate the same revenue as in prior years. Therefore, the District must fund operations with less revenue, while continuing to attempt to maintain service levels.
- 3. The District had planned to open Stations #48, #49, #410 and #411 within the next two to five years. However, due to the reduction in revenue resulting from the anticipated and realized decline in property value, and the reduction in impact fees received, all construction of new station sites, except for the site preparation for Station #48, has been halted.
- 4. The General Fund Budget for 2013-2014 includes provision for 11 new firefighters for the fourth quarter of the fiscal year to staff Station #48. It is staff's intent to hire the staffing for the new station at least three months prior to the station opening. If the construction of Station #48 is not scheduled to be completed prior to December 31, 2014, the 11 new firefighter positions will not be filled.
- 5. The use of General Fund reserves has been limited to the purchase of capital items. Capital purchases include a locution paging system for all stations, in conjunction with the Collier County Sheriff's dispatch center, totaling \$105,000, replacement radios in the amount of \$128,000, replacement medical monitors in the amount of \$105,000, a replacement vehicle in the amount of \$48,025, and station improvements in the amount of \$115,000.

#### **Request for Information**

This financial report is designed to provide the reader an overview of the District. Questions regarding any information provided in this report should be directed to: Becky Bronsdon, Assistant Chief of Administrative Services, North Naples Fire Control & Rescue District, 1885 Veteran's Park Drive, Naples, FL 34109, 239-597-3222, e-mail: bbronsdon@northnaplesfire.com.

# NORTH NAPLES FIRE CONTROL AND RESCUE DISTRICT STATEMENT OF NET POSITION

**September 30, 2013** 

	Governmental Activities
ASSETS	
Current assets:	
Cash and cash equivalents	\$ 9,664,227
Restricted cash and cash equivalents	711,661
Investments	3,000,000
Due from other governments	224,688
Other receivables	15,682
Other assets	826,359
Total current assets	14,442,617
Noncurrent assets:	
Capital assets:	
Land	11,182,814
Construction in progress	1,139,550
Depreciable buildings, equipment, and vehicles	
(net of \$13,351,719 accumulated depreciation)	10,937,928
Total noncurrent assets	23,260,292
TOTAL ASSETS	37,702,909
LIABILITIES Current liabilities:	
Accounts payable and accrued expenses	653,495
Contract deposits	7,500
Unearned revenue	519,725
Current portion of long-term obligations	79,531
Total current liabilities	1,260,251
Noncurrent liabilities:	1,200,231
Noncurrent portion of long-term obligations	2,955,876
TOTAL LIABILITIES	4,216,127
NET POSITION	
Net investment in capital assets	23,116,426
Restricted	7,615
Unrestricted	10,362,741
TOTAL NET POSITION	\$ 33,486,782

# NORTH NAPLES FIRE CONTROL AND RESCUE DISTRICT STATEMENT OF ACTIVITIES

Year Ended September 30, 2013

EXPENSES Governmental Activities	 Governmental Activities
Public Safety - Fire Protection	
Personnel services	\$ 19,576,287
Operating expenses	2,938,115
Depreciation	1,120,358
Interest and fiscal charges	 
TOTAL EXPENSES - GOVERNMENTAL ACTIVITIES	23,634,760
PROGRAM REVENUES	
Charges for services	685,092
Operating grants and contributions	410,573
NET PROGRAM EXPENSES	22,539,095
GENERAL REVENUES	
Ad Valorem taxes	21,596,392
Impact fees	494,145
Interest	86,060
Loss on disposition of capital assets	(21,065)
Other	 190,925
TOTAL GENERAL REVENUES	 22,346,457
DECREASE IN NET POSITION	(192,638)
NET POSITION - Beginning of the year	 33,679,420
NET POSITION - End of the year	\$ 33,486,782

# NORTH NAPLES FIRE CONTROL AND RESCUE DISTRICT BALANCE SHEET - GOVERNMENTAL FUNDS September 30, 2013

								Total
	(	General	In	npact Fee	Insp	pection Fee	Go	overnmental
		Fund		Fund		Fund		Funds
ASSETS								
Cash and cash equivalents	\$	9,664,227	\$	-	\$	-	\$	9,664,227
Restricted cash and cash equivalents		-		520,135		191,526		711,661
Investments		3,000,000		-		-		3,000,000
Due from other governments		164,037		-		60,651		224,688
Due from other funds		245,162		-		600		245,762
Other receivables		15,682		-		-		15,682
Other assets		826,359						826,359
TOTAL ASSETS	\$ 1	13,915,467	\$	520,135	\$	252,777	\$	14,688,379
LIABILITIES AND FUND BALANCE  LIABILITIES  Accounts payable and accrued expenses  Due to other funds  Contract deposits  Unearned revenue	\$	653,085 600 7,500	\$	410	\$	245,162	\$	653,495 245,762 7,500
Onearned revenue				519,725				519,725
TOTAL LIABILITIES		661,185		520,135		245,162		1,426,482
FUND BALANCE								
Restricted		-		-		7,615		7,615
Assigned	1	13,254,282		-		-		13,254,282
Unassigned								
TOTAL FUND BALANCE	1	13,254,282				7,615		13,261,897
TOTAL LIABILITIES AND								
FUND BALANCE	\$ 1	13,915,467	\$	520,135	\$	252,777	\$	14,688,379

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# NORTH NAPLES FIRE CONTROL AND RESCUE DISTRICT RECONCILIATION OF THE BALANCE SHEET OF GOVERNMENTAL FUNDS TO THE STATEMENT OF NET POSITION September 30, 2013

	_	Amount
Total fund balance of governmental funds	\$	13,261,897
Amounts reported for governmental activities in the Statement of Net Position are different because:		
Capital assets used in governmental activities are not financial resources and therefore are not reported in the governmental funds.		
Capital assets not being depreciated:		
Land 11,182	2,814	
Construction in progress1,139	9,550	
		12,322,364
Governmental capital assets being depreciated:		
Building, equipment and vehicles 24,289	9,647	
Less accumulated depreciation (13,35)		
		10,937,928
Long-term obligations are not due and payable in the current period and therefore are not reported in the funds.		
Net OPEB obligation (92)	3,308)	
·	3,866)	
1	7,483)	
Compensated absences (1,920	0,750)	
		(3,035,407)
Elimination of interfund amounts:		
	5,762)	
`	5,762) 5,762	
Due from other funds	<u> </u>	<u>-</u>
Total net position of governmental activities	\$	33,486,782

# NORTH NAPLES FIRE CONTROL AND RESCUE DISTRICT STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE - GOVERNMENTAL FUNDS Year Ended September 30, 2013

rear Eliaca September 50, 2016				Total
	General	Impact Fee	Inspection Fee	Governmental
	Fund	Fund	Fund	Funds
REVENUES				
Ad Valorem taxes	\$ 21,596,392	\$ -	\$ -	\$ 21,596,392
Intergovernmental revenue:				
State firefighter supplement	43,897	_	-	43,897
Federal Grants	366,676	-	-	366,676
Charges for services:				
Inspection fees and other	105,608	-	579,484	685,092
Impact fees	-	494,145	-	494,145
Miscellaneous:				
Interest	82,039	3,557	464	86,060
Other	190,925	-	-	190,925
TOTAL REVENUES	22,385,537	497,702	579,948	23,463,187
EXPENDITURES				
Current				
Public safety				
Personnel services	18,757,541	-	597,052	19,354,593
Operating expenditures	2,937,352	763	-	2,938,115
Capital outlay	1,331,857	496,939	-	1,828,796
Debt service				
Principal reduction	16,374	-	-	16,374
Interest and fiscal charges	-	-	-	-
TOTAL EXPENDITURES	23,043,124	497,702	597,052	24,137,878
EXCESS OF REVENUES				
OVER (UNDER) EXPENDITURES	(657,587)		(17,104)	(674,691)
OTHER FINANCING SOURCES				
Proceeds from capital lease	160,240			160,240
TOTAL OTHER FINANCING SOURCES	160,240			160,240
EXCESS OF REVENUES AND				
OTHER FINANCING SOURCES				
OVER (UNDER) EXPENDITURES	(497,347)	-	(17,104)	(514,451)
FUND BALANCE - Beginning of the year	13,751,629		24,719	13,776,348
FUND BALANCE - End of the year	\$ 13,254,282	\$ -	\$ 7,615	\$ 13,261,897

The accompanying notes are an integral part of this statement.

# NORTH NAPLES FIRE CONTROL AND RESCUE DISTRICT RECONCILIATION OF THE STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCE OF GOVERNMENTAL FUNDS TO THE STATEMENT OF ACTIVITIES

Year Ended September 30, 2013

Teal Ended September 30, 2013			Amount
Net change (expenditures and other financing uses over revenues and			
other financing sources) in fund balance - total governmental funds		\$	(514,451)
The decrease (change) in net position reported for governmental activities in the Statement of Activities is different because:			
Governmental funds report capital outlays as expenditures. In the Statement of Activities, however, the cost of those assets is allocated over their estimated useful lives and reported as depreciation expense. The loss on disposition of capital assets decreases the net assets.			
Expenditures for capital assets Less: proceeds on disposition of capital assets	1,828,796		
Less: loss on disposition of capital assets Less: current year depreciation	(21,065) (1,120,358)		
			687,373
The issuance of debt is reported as a financing source in governmental funds and thus contributes to the change in fund balance. In the Statement of Net Position, however, issuing debt increases long-term liabilities and does not affect the Statement of Activities. Similarly, repayment of principal is an expenditure in the governmental funds but reduces the liability in the Statement of Net Position.			
Borrowings (proceeds from issuance): Capital lease	(160,240)		(160.240)
Repayments (principal retirement):			(160,240)
Capital lease	16,374		
			16,374
Some expenses reported in the Statement of Activities do not require the use of current financial resources and therefore are not reported as expenditures in the governmental funds.			
Decrease in accrued interest payable on long term debt	-		
Increase in Net OPEB obligation	(283,770)		
Decrease in termination benefits ERIP 2	64,850		
Increase in compensated absences	(2,774)		(221 604)
		_	(221,694)
Decrease in net assets of governmental activities	;	\$	(192,638)

# NORTH NAPLES FIRE CONTROL AND RESCUE DISTRICT STATEMENT OF FIDUCIARY NET POSITION - FIDUCIARY FUND

**September 30, 2013** 

ASSETS	Firefighters' Pension Fund
Investments, at fair value:	
Cash and cash equivalents	\$ 704,797
Mutual funds	7,644,661
Common stocks	18,731,108
U.S. Government securities	5,822,046
Corporate bonds	5,177,010
Real estate	3,078,328
	41,157,950
Due from other governments - State	461,313
Due from District	482,638
Due from employees	123,941
Due from securities sold	18,269
Accrued investment income	284,471
TOTAL ASSETS	42,528,582
LIABILITIES	
Accounts payable	69,793
Due for securities purchased	312,733
TOTAL LIABILITIES	382,526
NET POSITION	
Held in trust for pension benefits and other purposes	\$ 42,146,056

# NORTH NAPLES FIRE CONTROL AND RESCUE DISTRICT STATEMENT OF CHANGES IN FIDUCIARY

# **NET POSTION - FIDUCIARY FUND**

Year Ended September 30, 2013

ADDITIONS	Firefighters' Pension Fund	
Contributions:		
Employer	\$ 2,127,813	8
Plan members	252,053	
Buybacks	38,386	
State of Florida, insurance premiums	1,314,064	
Total contributions	3,732,32	1
Investment income:		
Net appreciation (depreciation) including realized gains/losses	3,726,380	
Interest and dividends	936,063	<u>3</u>
	4,662,443	3
Less: investment expenses	(198,783	<u>3</u> )
Net investment income (loss)	4,463,660	0
Other income	101,28	4
TOTAL ADDITIONS	8,297,265	<u>5</u>
DEDUCTIONS		
Refunds of contributions		_
Benefits paid	67,664	4
Administrative expenses	68,98	1
TOTAL DEDUCTIONS	136,64	<u>5</u>
NET INCREASE IN NET POSITION	8,160,620	0
NET POSITION - BEGINNING	33,985,430	<u>6</u>
NET POSITION - ENDING	\$ 42,146,050	6

#### NOTE A - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

#### **Organization**

North Naples Fire Control and Rescue District (the "District") is an independent special taxing district located in northern Collier County, Florida. The District was originally established on April 22, 1961 by Laws of Florida, Chapter 61-2032, then reestablished by Laws of Florida Chapter 84-416, as amended. The District has the general and special powers prescribed by Florida Statute Chapters 189, 191 and 633.15. The District's governing legislation was recreated, reenacted and codified by Laws of Florida, Chapter 99-450 on July 13, 1999 and amended by Laws of Florida, Chapter 2006-353 on June 23, 2006. The District is governed by a five (5) member elected Board of Commissioners. Commissioners serve on a staggered four (4) year term basis.

The District provides fire control and protection services, fire safety, inspections, code enforcement, fire hydrant maintenance, firefighter training, and crash and fire rescue services as well as basic and advanced life support services. In providing these services, the District operates and maintains seven (7) stations and the related equipment and employs approximately 150 full-time professional firefighters and administrative staff. The District is currently in the process of constructing an 8th station.

During the year ended September 30, 2009, the District entered into a joint venture agreement with Edison State College (ESC) for the operation of the North Naples Fire Training Center (NNFTC) to educate and train students as State Certified Firefighters. The District is licensed to operate the NNFTC and ESC is the program coordinator. The District provides the training room and training facilities for the NNFTC. ESC, as program coordinator, is responsible for the operations of the NNFTC including but not limited to the screening and enrolling of students and for screening and engaging instructors. Therefore, the activities of the NNFTC are not included in the District's basic financial statements.

#### **Reporting Entity**

The District adheres to Governmental Accounting Standards Board (GASB) Statement Number 14, "Financial Reporting Entity," (GASB 14) as amended by GASB Statement Number 39, "Determining Whether Certain Organizations Are Component Units" (GASB 39) and GASB Statement Number 61, "The Financial Reporting Omnibus - An Amendment of GASB Statements No. 14 and No.34".

#### NOTE A - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES, CONTINUED

#### **Reporting Entity, continued**

This Statement requires the basic financial statements of the District (the primary government) to include its component units, if any. A component unit is a legally separate organization for which the elected officials of the primary government are financially accountable. Based on the criteria established in GASB 14, as amended, there are no component units required to be included in the District's basic financial statements.

#### **Government-wide Financial Statements**

The government-wide financial statements (i.e., the Statement of Net Position and the Statement of Activities) report information on all of the activities of the District and do not emphasize fund types. These governmental activities comprise the primary government. General governmental and intergovernmental revenues support the governmental activities. The purpose of the government-wide financial statements is to allow the user to be able to determine if the District is in a better or worse financial position than the prior year. The effect of all interfund activity between governmental funds has been removed from the government-wide financial statements.

Government-wide financial statements are reported using the economic resources measurement focus and the accrual basis of accounting, as are the pension fund financial statements. Under the accrual basis of accounting, revenues, expenses, gains, losses, assets, and liabilities resulting from exchange and exchange-like transactions are recognized when the exchange takes place. Revenues, expenses, gains, losses, assets, and liabilities resulting from nonexchange transactions are recognized in accordance with the requirements of GASB Statement Number 33, "Accounting and Financial Reporting for Nonexchange Transactions" (GASB 33).

Amounts paid to acquire capital assets are capitalized as assets in the government-wide financial statements rather than reported as expenditures. Proceeds of long-term debt are recorded as liabilities in the government-wide financial statements rather than as other financing sources. Amounts paid to reduce long-term indebtedness of the reporting government are reported as a reduction of the related liability in the government-wide financial statements rather than as expenditures.

#### NOTE A - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES, CONTINUED

#### **Government-wide Financial Statements, continued**

The Statement of Activities demonstrates the degree to which the direct expenses of a given function are offset by program revenues. Direct expenses are those that are clearly identifiable with a specific function or segment. Program revenues include: 1) charges to customers or applicants who purchase, use, or directly benefit from goods, services, or privileges provided by a given function, and 2) grants and contributions that are restricted to meeting the operational or capital improvements of a particular function. Taxes and other items not properly included among program revenues are reported instead as general revenues.

Program revenues are considered to be revenues generated by services performed and/or by fees charged such as inspection fees, burn permits, and hydrant tests.

#### **Fund Financial Statements**

The District adheres to GASB Number 54, "Fund Balance Reporting and Governmental Fund Type Definitions" that required a change in the reporting format of fund balances in the governmental fund statements. Essentially, the implementation resulted in adoption of a fund balance policy and reclassification of the components within fund balance.

The accounts of the District are organized on the basis of funds, each of which is considered a separate accounting entity. The operations of each fund are accounted for with a separate set of self-balancing accounts that comprise its assets, liabilities, fund equity or retained earnings, revenues, and expenditures or expenses, as appropriate. Government resources are allocated to and accounted for in individual funds based upon the purpose for which they are to be spent and the means by which spending activities are controlled.

Fund financial statements for the District's governmental and fiduciary funds are presented after the government-wide financial statements. These statements display information about major funds individually and nonmajor funds in aggregate for governmental funds. The fiduciary statement includes financial information for the firefighters' pension fund. The fiduciary fund represents assets held by the District in a custodial capacity for the benefit of other individuals.

#### NOTE A - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES, CONTINUED

#### **Governmental Funds**

When both restricted and unrestricted resources are combined in a fund, expenditures are considered to be paid first from restricted resources, as appropriate, and then from unrestricted resources. Governmental fund financial statements are reported using the current financial resources measurement focus and the modified accrual basis of accounting. Revenues are considered to be available when they are collected within the current period or soon thereafter to pay liabilities of the current period.

The District's major funds are presented in separate columns on the governmental fund financial statements. The definition of a major fund is one that meets certain criteria set forth in GASB Statement Number 34, "Basic Financial Statements - and Management's Discussion and Analysis - for State and Local Governments" (GASB 34). The funds that do not meet the criteria of a major fund are considered non-major funds and are combined into a single column on the governmental fund financial statements.

Separate financial statements are provided for governmental funds. Major individual governmental funds are reported in separate columns on the fund financial statements.

#### **Fiduciary Fund**

The pension trust fund accounts for the activities of the Firefighters' Pension Plan, which accumulates resources for the pension benefit payments to qualified firefighters.

The net assets of this fund are not considered to be net assets of the District and not available to the District's creditors.

#### **Measurement Focus and Basis of Accounting**

Basis of accounting refers to when revenues and expenditures or expenses are recognized in the accounts and reported in the basic financial statements. Basis of accounting relates to the timing of the measurements made, regardless of the measurement focus applied.

The government-wide financial statements are reported using the economic resources measurement focus and the accrual basis of accounting. Revenues are recorded

#### NOTE A - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES, CONTINUED

#### Measurement Focus and Basis of Accounting, continued

when earned and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows. Property taxes are recognized as revenues in the year for which they are levied. Grants and similar items are recognized as revenue as soon as all eligibility requirements have been met.

Governmental fund financial statements are reported using the current financial resources measurement focus and the modified accrual basis of accounting. Revenues are recognized as soon as they are both measurable and available.

Revenues are considered to be available when they are collectible within the current period and soon enough thereafter to pay liabilities of the current period. For this purpose, the District considers tax revenues to be available if they are collected within sixty days of the end of the current fiscal period.

Revenues susceptible to accrual are property taxes, interest on investments, and intergovernmental revenues. Property taxes are recorded as revenues in the fiscal year in which they are levied, provided they are collected in the current period or within sixty days thereafter. Interest on invested funds is recognized when earned. Intergovernmental revenues that are reimbursements for specific purposes or projects are recognized when all eligibility requirements are met.

Expenditures are generally recognized under the modified accrual basis of accounting when the related fund liability is incurred. Exceptions to this general rule include: (1) principal and interest on long-term debt, if any, is recognized when due; and (2) expenditures are generally not divided between years by the recording of prepaid expenditures.

When both restricted and unrestricted resources are available for use, it is the District's policy to use restricted resources first, then unrestricted resources as they are needed.

Separate financial statements are provided for governmental funds and fiduciary funds, even though the latter are excluded from the government-wide financial statements.

#### NOTE A - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES, CONTINUED

#### **Non-current Government Assets/Liabilities**

GASB 34 requires non-current governmental assets, such as land and buildings, and non-current governmental liabilities, such as notes payable and capital leases, to be reported in the governmental activities column in the government-wide Statement of Net Position.

#### **Major Funds**

The District reports the following major governmental funds:

The General Fund is the District's primary operating fund. It accounts for all financial resources of the District, except those required to be accounted for in another fund.

The Impact Fee Fund consists of fees imposed and collected by Collier County based on new construction within the District. The fees are restricted and can only be used for certain capital expenditures associated with growth within the District.

#### **Non-Major Fund**

The District reports the following non-major fund:

The Inspection Fee Fund is used by the District to account for the receipt and expenditures of its Inspection Fee Program. Fees are charged for the inspection of new building construction. The fees are collected by Collier County and are distributed by the East Naples Fire Control and Rescue District to the other participating Districts.

#### **Fiduciary Fund**

Fiduciary funds are excluded in the government-wide financial statements because the resources of those funds are not available to support the District's programs. The only type of fiduciary funds the District maintains is a Firefighters' Pension Fund, which accounts for retirement assets held by the Plan that are payable to qualified firefighters upon retirement.

#### **Budgetary Information**

The District has elected to report budgetary comparisons of its major funds and its non-major fund as required supplementary information (RSI).

#### NOTE A - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES, CONTINUED

#### **Change in Accounting Principles**

Effective July 1, 2012, the District adopted the provisions of Governmental Accounting Standards Board Statement 63, "Financial Reporting of Deferred Outflows of Resources, Deferred Inflows of Resources, and Net Position" (Statement No. 63). The implementation required the District to present a Statement of Net Position, replacing previously presented Statement of Net Assets, in the District's financial statements.

#### **Investments**

The District adheres to the requirements of GASB Statement Number 31, "Accounting and Financial Reporting for Certain Investments and for External Investment Pools," (GASB 31) in which all investments are reported at fair value.

Investments, including restricted investments, consist of certificates of deposit, U.S. Government securities, corporate debt and equity securities, and securities of government agencies unconditionally guaranteed by the U.S. Government.

#### **Capital Assets**

Capital assets, which include land, construction in progress, buildings, equipment and vehicles, are reported in the government-wide Statement of Net Assets.

The District follows a capitalization policy which calls for capitalization of all capital assets that have a cost or donated value of \$1,000 or more and have a useful life in excess of one year.

All capital assets are valued at historical cost, or estimated historical cost if actual historical cost is not available. Donated capital assets are valued at their estimated fair market value on the date donated. Public domain (infrastructure) capital assets consisting of certain improvements other than building, including curbs, gutters and drainage systems, are not capitalized, as the District generally does not acquire such assets. No debt-related interest expense is capitalized as part of capital assets in accordance with GASB 34.

#### NOTE A - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES, CONTINUED

#### Capital Assets, continued

Maintenance, repairs and minor renovations are not capitalized. The acquisition of land and construction projects utilizing resources received from Federal and State agencies are capitalized when the related expenditure is incurred.

Expenditures that materially increase values, change capacities or extend useful lives are capitalized. Upon sale or retirement, the cost is eliminated from the respective accounts.

Expenditures for capital assets are recorded in the fund statements as current expenditures. However, such expenditures are not reflected as expenditures in the government-wide statements, but rather are capitalized and depreciated.

Depreciable capital assets are depreciated using the straight-line method over the following estimated useful lives:

<u>Capital Asset</u>	<u>Years</u>
Buildings	15-30
Capital Assets acquired under Capital Lease	6
Office Equipment	3-30
Vehicles	3-10
Equipment and Machinery	3-15

#### **Budgets and Budgetary Accounting**

The District adopted an annual budget for the General Fund.

The District adopted annual budgets for the Special Revenue Funds - Impact Fee Fund and the Inspection Fee Fund.

No budget was adopted or required to be adopted for the Firefighters' Pension Trust Fund.

#### NOTE A - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES, CONTINUED

#### **Budgets and Budgetary Accounting, continued**

The District follows these procedures in establishing budgetary data for the General Fund, the Impact Fee Fund, and the Inspection Fee Fund:

- 1. During the summer of each year, the District Fire Chief submits to the Board of Commissioners a proposed operating budget for the fiscal year commencing on the upcoming October 1. The operating budget includes proposed expenditures and the means of financing them.
- 2. Public hearings are conducted to obtain citizen comments.
- 3. The budget is adopted by approval of the Board of Commissioners.
- 4. Budget amounts, as shown in these basic financial statements, are as originally adopted or as amended by the Board of Commissioners.
- 5. The budget is adopted on a basis consistent with accounting principles generally accepted in the United States of America.
- 6. The level of control for appropriations is exercised at the fund level.
- 7. Appropriations lapse at year-end.

Several budget amendments were approved by the Board of Commissioners during the fiscal year ended September 30, 2013 for the General Fund. Budgeted revenues and reserves in the General Fund were increased by \$2,492,919. Budget amendments were approved for the Impact Fee Fund of \$140,605 and for the Inspection Fee Fund of \$179,459.

#### **Impact Fees/Deferred Revenue**

The District levies an impact fee on new construction within the District. The intent of the fee is for growth within the District to pay for capital improvements needed due to the growth. The fee is imposed and collected by Collier County and remitted to the District. The fee is refundable if not expended by the District within six (6) years from the date of collection. The District, therefore, records this fee as restricted cash and deferred revenue until the date of expenditure, at which time it is recognized as revenue and charged to capital outlay in the fund financial statements and capital assets in the government-wide financial statements.

#### NOTE A - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES, CONTINUED

#### **Net Assets**

In governmental fund statements net assets are identified as restricted when there are externally imposed constraints as to their use, such as through debt covenants, by grantors, or by law.

#### **Fund Balances**

The governmental fund financial statements the District maintains include nonspendable, restricted, assigned, and unassigned fund balances. Nonspendable fund balances are those that cannot be spent because the are either (a) not in spendable form or (b) legally or contractually required to be maintained intact. Criteria include items that are not expected to be converted into cash, for example prepaid expenses.

Restricted fund balances are those that are restricted by a third party. Restricted fund balances can only be spent for the stipulated purposes.

The District's assigned fund balances are a result of the actions of the District's Board. The District's intent is to maintain a minimum assigned fund balance level of three (3) months of budgeted total expenditures. The assigned fund balance includes the District's operational and capital reserves as well as its disaster reserve. At September 30, 2013, fund balance is also assigned for a variety of specific items by District Board action. Any use of the assigned fund balance requires the District's Board approval.

#### **Due To/From Other Funds**

Interfund receivables and payables arise from interfund transactions and are recorded by funds affected in the period in which the transactions are executed.

#### **Due From Other Governments**

No allowance for losses on uncollectible accounts has been recorded since the District considers all amounts to be fully collectible.

#### NOTE A - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES, CONTINUED

#### **Compensated Absences**

The District's employees accumulate annual leave based on the number of years of continuous service. Upon termination of employment, employees can receive payment of accumulated annual leave if certain criteria are met. The costs of accumulated annual leave benefits (compensated absences) are expended in the respective operating funds when payments are made to employees. However, the liability for all accrued vacation and personal leave benefits is recorded in the government-wide Statement of Net Position.

#### **Encumbrances**

Encumbrance accounting, under which purchase orders, contracts and other commitments for the expenditure of monies are recorded in order to reserve that portion of the applicable appropriation, is not employed by the District because, at present, it is not necessary in order to assure effective budgetary control or to facilitate effective cash planning and control.

#### **Management Estimates**

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect the reported amounts of assets, liabilities and disclosure of contingent assets and liabilities at the date of the financial statements, and the reported amounts of revenues and expenditures during the reporting period. Actual results could differ from those estimates.

#### **Interfund Transactions**

The District considers interfund receivables (due from other funds) and interfund payables (due to other funds) to be loan transactions to and from other funds to cover temporary (three months or less) cash needs. Transactions that constitute reimbursements to a fund for expenditures/expenses initially made from it that are properly applicable to another fund are recorded as expenditures/expenses in the reimbursing funds and as reduction of expenditures/expenses in the fund that is reimbursed. Such amounts are eliminated in the Government-wide Financial Statements.

#### NOTE A - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES, CONTINUED

#### **Subsequent Events**

Subsequent events have been evaluated through April 29 2014, which is the date the basic financial statements were available to be issued.

#### **NOTE B - CASH AND CASH EQUIVALENTS**

Cash and cash equivalents of the primary government (exclusive of the Firefighters' Pension Trust Fund) were \$10,375,888, of which \$711,661 was restricted. Total cash and cash equivalents included cash on hand of \$1,150 at September 30, 2013.

#### **Deposits**

The District's deposit policy allows deposits to be held in demand deposit, money market accounts and the Florida State Board of Administration - Local Government Surplus Trust Fund (SBA). All District depositories are institutions designated as qualified depositories by the State Treasurer at September 30, 2013.

The District adheres to GASB Statement Number 31, "Accounting and Financial Reporting for Certain Investments and for External Investment Pools." Under this Statement, the District has elected to show all investments at fair value, with the exception of the Local Government Surplus Funds Investment Pool Fund PRIME (State Board of Administration), an external 2a7 - like investment pool. The Local Government Surplus Funds Investments Pool Trust Fund's shares are stated at amortized cost, which approximates fair value. These investments are subject to the risk that the market value of an investment, collateral protecting a deposit or securities underlying a repurchase agreements, will decline.

#### NOTE B - CASH AND CASH EQUIVALENTS, CONTINUED

#### **Deposits**, continued

Deposits consist of the following at September 30, 2013:

<u>District</u>	Carrying Amount	Bank Balance
Unrestricted		
General Fund		
Depository Accounts	\$ 2,532,563	\$ 4,191,655
Money Market	7,129,875	7,129,875
SBA	639	639
Total General Fund	\$ 9,663,077	\$ 11,322,169
Restricted		
General Fund		
Depository Accounts	\$ -	\$ 3,302
Special Revenue Funds		
Impact Fee		
Depository Accounts	520,135	520,135
Inspection Fee		
Depository Accounts	191,526	191,526
Total Special Revenue Funds	711,661	711,661
Total Restricted Funds	\$ 711,661	\$ 714,963

The District's deposits were entirely covered by federal depository insurance or by collateral pursuant to the Public Depository Security Act (Florida Statute 280) of the State of Florida except for the \$639 held in the SBA. Bank balances approximate market value.

The District held no other types of deposits during the year ended September 30, 2013. The local Government Surplus Funds Trust Fund is not required to be categorized because the investments are not evidenced by securities that exist in physical or book entry form.

#### NOTE B - CASH AND CASH EQUIVALENTS, CONTINUED

#### **Restricted Cash and Equivalents**

The following is a brief description of the restrictions on cash and cash equivalents:

The General fund account is used to segregate all funds received and disbursed for activities in relation to the District's 50th Anniversary.

The Impact Fee account is used to account for the deposit of impact fees received and is restricted for certain capital asset acquisition associated with growth within the District. Impact fees are collected by Collier County for the District pursuant to County ordinance and District resolution.

The Inspection Fee account is used to account for inspection fees collected by the District for performing fire inspections within the District. Such revenue is restricted for inspection service related costs.

#### **NOTE C - INVESTMENTS**

#### **District - Investments**

Investments of the District (primary government) (exclusive of the Firefighters' Pension Trust Fund) was \$3,000,000 (market value) and \$3,000,000 (bank balance) at September 30, 2013 and consisted of a certificate of deposit which was designated as a public fund with a qualified public depository, and was, therefore, entirely collateralized pursuant to the Public Depository Security Act (Florida Statute 280) of the State of Florida.

#### **Firefighters Pension Plan - Investments**

Investments held in the Firefighters' Pension Trust Fund totaled \$41,157,950 (including \$704,797 in cash and cash equivalents, \$7,644,661 in equity mutual funds, \$18,731,108 in equity securities, \$10,999,056 in fixed income securities, and \$3,078,328 in real estate) at September 30, 2013. Such investments are administered in accordance with Firefighters' Pension Board policy. This policy provides for investments in cash and cash equivalents, money markets, mutual funds, equities, treasury notes, federal agency guaranteed securities, corporate bonds, notes and/or equities and real estate.

#### **NOTE C - INVESTMENTS, CONTINUED**

#### Firefighters Pension Plan - Investments, continued

The Firefighters' Pension Trust Fund accounts for resources held to fund the respective firefighter employee pension benefits.

The Firefighters' Pension Trust Fund investments were held by a financial and investment institution and are subject to certain insurances up to limits specific to the trustee/custodian institution and retirement trust funds. These assets are subject to loss of principal.

#### **Investment Authorization:**

The Plan's investment policy is determined by the Plan's Board of Trustees. The policy has been designed by the Board to conduct the operations of the Plan in a manner so that the assets will provide the pension and other benefits provided under applicable laws. As such, the policy is designed by the Board to maximize the Plan's asset value, while assuming risk that is consistent with the Board's risk tolerance. The Trustees are authorized to acquire and retain every kind of property (real, personal or mixed) and every kind of investment specifically including, but not by way of limitation, money markets, mutual funds, bonds, debentures, stocks (preferred or common) and other corporate obligations. Investments are carried at fair value at September 30, 2013. Interest and dividend revenues are recorded as earned. Purchases and sales of investments are recorded on the trade-date basis.

Unrealized gains and losses are presented as net appreciation (depreciation) in fair value of investments on the statement of changes in plan net assets along with gains and losses realized on sales of investments.

Given the inherent nature of investments, it is reasonably possible that changes in the value of those investments will occur in the near term and that such changes could materially affect the amounts reported (loss of principal) in the statement of plan net assets.

Investment in all equity securities shall be limited to those listed on a major U.S. stock exchange and limited to no more than 70% (at market) of the Plan's total asset value. The equity position in any one company shall not exceed 5% of the Plan's total assets at market. Investments in stock of foreign companies shall be limited to 25% of the value of the Plan's total assets at market.

#### **NOTE C - INVESTMENTS, CONTINUED**

#### Firefighters Pension Plan - Investments, continued

#### <u>Investment Authorization, continued:</u>

The fixed income portfolio shall be compromised of securities with a quality rating of investment grade or higher by a major rating service. Except for Treasury and Agency obligations, the debt portion of the Fund shall contain no more than 3% of a given issuer irrespective of the number of differing issues.

The current target allocation of these investments at market is as follows:

Authorized	Target % of
Investments	Portfolio
Domestic Equities	45%
Fixed Income	40%
International Equities	15%

#### Interest Rate Risk:

Interest rate risk is the risk that changes in market interest rates will adversely affect the fair value of an investment. Generally, the longer the maturity of an investment, the greater the sensitivity of its fair value to change in market interest rates. As a means of limiting its exposure to interest rate risk, the Plan diversifies its investments by security type and institution, and limits holdings in any one type of investment with any one issuer with various durations of maturities.

Information about the sensitivity of the fair values of the Plan's fixed income investments to market interest rate fluctuations is provided by the following table that shows the distribution of the Plan's investment by maturity at September 30, 2013:

#### Investment Maturities (in years)

Investment Type	 Fair Value	Less than 1		 1 to 5	6 to 10	More than 10
Corporate bonds	\$ 5,177,010	\$	385,842	\$ 1,803,128	\$ 1,860,308	\$ 1,127,732
Mutual funds	1,480,519		-	836,641	532,987	110,891
U.S. Agencies	3,871,745		-	-	-	3,871,745
U.S. Treasuries	 1,950,301		200,640	289,996	1,257,622	202,043
	\$ 12,479,575	\$	586,482	\$ 2,929,765	\$ 3,650,917	\$ 5,312,411

#### **NOTE C - INVESTMENTS, CONTINUED**

#### Firefighters Pension Plan - Investments, continued

#### Credit Risk:

Credit risk is the risk that a security or a portfolio will lose some or all of its value due to a real or perceived change in the ability of the issuer to repay its debt. The Plan's investment policy utilizes portfolio diversification in an effort to mitigate this risk.

The following table discloses credit rating by fixed income investment type at September 30, 2013, if applicable:

	Fair Value	Percentage of	
	 Value	Portfolio	
U.S. government guaranteed*	\$ 5,822,046	14.15	%
Quality rating of credit risk debt securities			
A	\$ 415,286	1.01	%
A1	906,259	2.20	
A2	1,193,398	2.90	
A3	898,913	2.18	
Aa1	18,733	0.05	
Aa2	487,150	1.18	
Aa3	405,539	0.99	
Aa	271,971	0.66	
Aaa	649,736	1.58	
В	85,722	0.21	
Baa1	422,566	1.03	
Baa2	320,304	0.78	
Bbb	434,236	1.06	
Unrated	 147,716	0.36	
Total credit risk debt securities	\$ 12,479,575	30.34	%

<sup>\*</sup> Obligations of the U.S. government or obligations explicitly guaranteed by the U.S. government are not considered to have credit risk and do not have purchase limitations.

#### Concentration of Credit Risk:

The investments policy of the Plan contains limitations on the amount that can be invested in any one equity issuer as well maximum portfolio allocation percentages. There were no individual equity investments that represented 5% or more of Plan net assets at September 30, 2013. In addition, the Plan contains limitations on the amount that can be invested in any one debt issuer, except for the debt securities issued by the U.S. Government. There were no investments in non-U.S. Government debt securities that represented 10% or more of Plan net assets at September 30, 2013.

**September 30, 2013** 

#### **NOTE C - INVESTMENTS, CONTINUED**

#### Firefighters Pension Plan - Investments, continued

#### Custodial Credit Risk:

This is the risk that in the event of the failure of the counterparty, the plan will not be able to recover the value of its investments or collateral securities that are in the possession of an outside party. This risk is generally measured by the assignment of a rating by a nationally recognized statistical rating organization. Consistent with the Plan's investment policy, the investments are held by Plan's custodial bank and registered in the Plan's name.

#### Foreign Currency Risk:

This is the risk that fluctuations in currency exchange rate may affect transactions conducted in currencies other than US Dollars and the carrying value of foreign investments. The Plan's exposure to foreign currency risk is derived mainly from its investments in international equity and fixed income funds. The Plan owns shares in international equity funds and does not own the individual securities. The investment policy limits the foreign investments to no more than 25% of the Fund's investment balance in equities and no more than 10% in fixed income. As of September 30, 2013, the foreign investments in these investment types were 20% combined of total investments which was in compliance with Board policy. The Plan's exposure to foreign currency risk related to foreign equity funds is as follows:

	Fair	Percentage of
	Value	Portfolio
International equity funds and fixed income (bonds)	\$ 8,263,619	<u>20%</u>

#### NOTE D - DUE TO/FROM OTHER FUNDS

Interfund receivables and payables at September 30, 2013, are as follows:

Fund		Oue from her Funds		Due to her Funds
General Fund:				
Impact Fee Fund	\$	-	\$	-
Inspection Fee Fund	<u></u>	245,162	<u></u>	600
Total General Fund		245,162		600
Special Revenue Funds:				
Impact Fee Fund				
General Fund		-		-
Inspection Fee Fund				
General Fund		600		245,162
Total Special Revenue Funds		600	<u></u>	245,162
Total	\$	245,762	\$	245,762

Interfund receivables and payables were eliminated for presentation purposes in the Statement of Net Assets at September 30, 2013.

#### NOTE E - CAPITAL ASSETS ACTIVITY

The following is a summary of changes in capital assets activity for the year ended September 30, 2013:

	Balance October 1 2012	Increases/ Additions	Decreases/ Retirements	Adjustments/ Reclassifications	Balance September 30 2013
Capital Assets Not					
Being Depreciated:					
Land	\$ 11,182,814	\$ -	\$ -	\$ -	\$ 11,182,814
Construction in Progress	1,102,570	36,980			1,139,550
Total Capital Assets Not					
Being Depreciated	12,285,384	36,980			12,322,364
Capital Assets					
Being Depreciated:					
Assets held under capital lease	-	160,240	-	-	160,240
Buildings	12,428,865	7,462	-	-	12,436,327
Office Equipment	692,437	-	(19,040)	-	673,397
Vehicles	7,165,848	987,515	(342,556)	-	7,810,807
Equipment & Machinery	2,725,609	636,599	(153,332)		3,208,876
Total Capital Assets					
Being Depreciated	23,012,759	1,791,816	(514,928)		24,289,647
Less Accumulated					
Depreciation:					
Assets held under capital lease	-	(11,128)	-	_	(11,128)
Buildings	(4,561,857)	(404,438)	-	-	(4,966,295)
Office Equipment	(486,961)	(87,689)	18,766	-	(555,884)
Vehicles	(5,604,642)	(428,147)	334,469	-	(5,698,320)
Equipment & Machinery	(2,071,764)	(188,956)	140,628		(2,120,092)
Total Accumulated Depreciation	(12,725,224)	(1,120,358)	493,863		(13,351,719)
Total Capital Assets being					
Depreciated, Net	10,287,535	671,458	(21,065)		10,937,928
Capital Assets, Net	\$ 22,572,919	\$ 708,438	\$ (21,065)	\$ -	23,260,292
			_	ital Lease Payable	(143,866)
				net of related debt	\$ 23,116,426

#### NOTE E - CAPITAL ASSETS ACTIVITY, CONTINUED

Depreciation expense was charged to the following functions during the year ended September 30, 2013:

	Amount
General Government	
<b>Total Depreciation Expense</b>	\$1,120,358

#### **NOTE F - LONG-TERM OBLIGATIONS**

The following is a summary of changes in long-term obligations for the year ended September 30, 2013:

	]	Balance			Re	tirements		Balance	Aı	mounts
	C	October 1				And	Se	eptember 30	Due	e Within
		2012	Α	dditions	Ad	justments		2013	Or	ne Year
Net OPEB obligation	\$	639,538	\$	283,770	\$	-	\$	923,308	\$	-
Capital Lease		-		160,240		(16,374)		143,866		32,048
Termination Benefits ERIP 2		112,333		-		(64,850)		47,483		47,483
Compensated Absences	_	1,917,976		2,774				1,920,750		
	\$ 2	2,669,847	\$	446,784	\$	(81,224)	\$	3,035,407	\$	79,531

The following is a summary of long-term obligations at September 30, 2013:

	Amount
Net OPEB obligation. Cumulative difference between annual	
OPEB cost and District payments toward the cost of post	
employment benefits other than pensions since GASB No. 45	
transition date of October 1, 2009.	\$ 923,308
\$160,240 capital lease payable to financial institution over a 60	
month period ending March 2018 in equal payments of \$2,671	
at a zero stated interest rate.	143,866
Early termination benefits (ERIP 2). During the year ended	
September 30, 2010, the District approved an early retirement	
incentive package to all sworn employees (see Note M). The	
early retirement benefits are payable over a three (3) year period	
ending September, 2014.	47,483

#### NOTE F - LONG-TERM OBLIGATIONS, CONTINUED

Non-current portion of compensated absences. Employees of the District are entitled to paid vacation based on length of service and job classification.

1,920,750 \$ 3,035,407

Interest expense for the year ended September 30, 2013, was \$0.

#### **NOTE G - RETIREMENT PLANS**

The following three retirement plans have been established by the District:

Plan 1 - Florida Retirement System (FRS)

Plan 2 - Firefighter's Pension Trust Fund (Florida Statute 175)

Plan 3 - 401(a) Plan

Employee participation in a specific plan is based on the respective employee's original hire date.

#### Plan 1 - Plan Description and Provisions - Florida Retirement System

All District personnel employed prior to January 1, 1996 and all other District personnel (other than certified firefighters) including the Board of Commissioners, hired on or after January 1, 1996, are participants in the statewide Florida Retirement System (FRS) under the Authority of Article X, Section 14 of the State Constitution and Florida Statutes, Chapters 112 and 121. The FRS Plan (the "Plan") was noncontributory prior to July 1, 2011. Beginning July 1, 2011, FRS required a 3% of eligible compensation employee contribution for all classes of employees except for those enrolled in the DROP program, which requires no employee contribution. The FRS is totally administered by the State of Florida. The District contributed 100% of the required contributions for the years ended September 30, 2013, 2012, and 2011. The District's covered payroll for the years ended September 30, 2013, 2012, and 2011 was \$4,285,887, \$4,706,793 and \$5,078,230, respectively. The District's contributions to the Plan for the years ended September 30, 2013, 2012 and 2011 was \$573,479, 556,815 and \$941,412, respectively, which represents 13%, 12%, and 19%, respectively, of covered payroll. Pension costs for the District ranged between 5.18% to 33.03% for the year ended September 30, 2013.

#### NOTE G - RETIREMENT PLANS, CONTINUED

#### Plan 1 - Plan Description and Provisions - Florida Retirement System, continued

Employees, enrolled prior to July 1, 2011, who retire at or after age 62 with 6 years of creditable service (6 years for elected state officials), 6 years of senior management service and age 62, 6 years of special risk service and age 55, or 30 years of service (25 for special risk) regardless of age, are entitled to a retirement benefit, payable for life, equal to 1.6% to 3.0% per year of creditable service, depending on the class of employee (regular, special risk, etc.) based on average final compensation of the five (5) highest fiscal years' compensation. Benefit cannot exceed 100% of average final compensation.

Employees, enrolled on or after July 1, 2011, who retire at or after age 65 with 8 years of creditable service, 8 years of senior management service and age 65, 8 years of special risk service and age 60, or 33 years of service (30 for special risk) regardless of age, are entitled to a retirement benefit, payable for life, equal to 1.6% to 3.0% per year of creditable service, depending on the class of employee (regular, special risk, etc.) based on average final compensation of the eight (8) highest fiscal years' compensation. Benefit cannot exceed 100% of average final compensation.

Benefits vest after six years of creditable service for those enrolled prior to July 1, 2011, and after eight years for those enrolled on or after July 1, 2011. Vested employees may retire anytime after vesting and incur a 5% benefit reduction for each year prior to normal retirement age.

Early retirement, disability, death and survivor benefits are also offered. Benefits are established by State Statute. The Plan provides for a constant 3% cost-of-living adjustment for retirees.

The Plan also provides several other Plan and/or investment options that may be elected by the employee. Each offers specific contribution and benefit options. The Plan documents should be referenced for complete detail.

**Description of Funding Policy -** This is a cost sharing, multi-employer plan available to governmental units within the State. Actuarial information with respect to an individual participating entity is not available. Participating employers are required, by Statute, to pay monthly contributions at actuarially determined rates that, expressed as percentages of annual covered payroll, are adequate to accumulate sufficient assets to pay benefits when due.

#### **NOTE G - RETIREMENT PLANS, CONTINUED**

#### Plan 1 - Plan Description and Provisions - Florida Retirement System, continued

**Trend Information -** A copy of the FRS's June 30, 2013 annual report can be obtained by writing the Florida Division of Retirement, Cedars Executive Center, 2639-C North Monroe Street, Tallahassee, Florida 32399-1560, or by calling (850) 488-5706.

#### Plan 2 - Plan Description and Provisions - Firefighters' Pension Trust Fund

The following brief description of the North Naples Fire Control and Rescue District Firefighters' Pension Plan (the "Plan") is provided for general information purposes only. Participants should refer to the plan agreement for a more complete description of the Plan. On July 11, 1996, under the authority of Florida Statute 175 and Laws of Florida, Chapter 95-338, the District's Board of Commissioners passed Resolutions 96-004 and 96-005, providing for the establishment and funding of a single employer defined benefit retirement plan and trust for newly hired fire suppression personnel. The resolutions establish that certified firefighters hired on or after January 1, 1996 are to become participants in the District's Firefighters' Pension Trust Fund. The Plan is totally administered, including all investment management, by a third party administrator and the Plan's appointed Pension Board.

During the year ended September 30, 2009, the Plan adopted Governmental Accounting Standards Board (GASB) Statement Number 50 "Pension Disclosures" (GASB 50) which amends GASB Statements Number 25 "Financial Reporting for Defined Benefit Pension Plans and Note Disclosures for Defined Contribution Plans", and Number 27 "Accounting for Pensions by State and Local Government Employers". GASB 50 requires disclosure in the notes to the financial statements of pension plans and certain employer governments of the current funded status of the plan and other actuarial information. The adoptions of GASB 50 had an impact on the presentation of the notes to the financial statements but had no impact on the Plan's net assets available for Plan benefits.

Effective October 1, 2011, employee participants were required to contribute 3% (similar to FRS) of compensation (an increase from .5% of compensation) per Resolution 11-031.

During the years ended September 30, 2013, 2012, and 2011, there were employee

#### NOTE G - RETIREMENT PLANS, CONTINUED

## <u>Plan 2 - Plan Description and Provisions - Firefighters' Pension Trust Fund, continued</u>

contributions in the amounts of \$252,053, 246,691 and \$42,021, respectively, to the plan. There were no employee contributions to the Plan during the years ended September 30, 2005 or 2004, as the District funded the scheduled employee required contributions. The employer contributed 100% of its required contributions, as well as those required contributions of the participating firefighters (0.5% pick-up).

The Plan provides for full-time firefighting personnel to become eligible to participate in the Plan immediately upon hire. Under District resolution 96-005, the District elected to pay the 0.5% (1% prior to December 9, 2004) employee required contribution on behalf of the employee. Effective December 9, 2004 the employee contribution was reduced to 0.5% (employee pick up). Effective July 1, 2001 (per resolution 01-01), benefits under the Plan vest after six years of creditable service. Employees who elect normal retirement at or after age 55 with 6 years of creditable service, or 25 years of service regardless of age, are entitled to a retirement benefit. Effective October 1, 2011, required employee contributions increased to 3% of compensation. Employees may elect early retirement after 6 years of creditable service with a reduction in benefit not to exceed 3% for each year before normal retirement. The Plan also includes certain disability and death benefits.

**Contributions** - Contributions to the Plan are derived from three sources: the plan's participants are required to contribute to the plan in the amount of 3% of their covered wages and pursuant to resolution 11-031 the District has elected to increase the affected employees' salary by 0.5% (employer pick-up), State funds (fire [hazard] insurance premium tax per Florida Statute Chapter 175) and employer (remaining amount necessary to meet actuarial requirement). For the period from January 1, 1996 through September 30, 1996, no employer contributions were required. Employer contributions were required beginning October 1, 1996. The State contributions under Chapter 175 began in June 1997. This revenue is based on property fire insurance premiums paid within the District and is applied up to an approved "frozen" limit of \$1,746,716. The District (employer) is required to fund the difference each year between the total contributions from all other sources for the year and the total cost for the year pursuant to the most recent actuarial valuation of the Plan. The total cost for any year equals total normal cost plus the additional amounts sufficient to amortize the unfunded past service liability over a 30 year period commencing the first year of the Plan's inception.

#### NOTE G - RETIREMENT PLANS, CONTINUED

## <u>Plan 2 - Plan Description and Provisions - Firefighters' Pension Trust Fund, continued</u>

Pursuant to the actuarial study dated October 1, 2012, the District's fiscal year 2013 contribution (District only) requirement was 43.32% of the actuarially determined covered payroll. Actual District contributions to the Plan for the year ended September 30, 2013, were \$2,127,818. The State contributions for the year ended September 30, 2013 were \$1,314,064. Employees contributed (3%) \$252,053 to the Plan for the year ended September 30, 2013. At October 1, 2013, \$42,146,056 of the Plan's total net assets were restricted for future benefits increases.

**Pension Benefits** - Effective July 1, 2001, employees with 6 or more years of service are entitled to monthly pension benefits, beginning at the earlier of age 55 with 6 years of credited service or 25 years credited service regardless of age. Benefit is equal to 3.53% of their average final compensation (AFC) times credited service prior to October 1, 2010 plus 3% of average final compensation times credited service on and after October 1, 2010. AFC means the average of the highest five (5) years within the last ten (10) years of service. Maximum benefit is 100% of AFC. The plan permits early retirement at age 50 with 6 years of credited service. Employees may elect to receive their pension benefits in the form of a 10 year certain and life annuity. If employees terminate before rendering 6 years of credited service, they forfeit the right to receive the portion of their accumulated plan benefits.

All retirement benefits are annually increased for cost of living at 3%.

**Death and Disability Benefits** - Upon the death of any vested member, whether or not still in active employment, a survivor benefit is payable to the beneficiary starting when the member would have reached retirement age. The benefit is equal to the vested pension benefit and is payable for 10 years. A spousal and/or minor benefit is provided for line of duty death equal to a minimum of one half of the members salary for life (spouse) or age 18 (child).

Employees who become totally disabled with at least 8 years of credited service receive the greater of the accrued pension benefit or 25% of AFC, if non-service incurred, or 42% of AFC, if active service incurred. Effective December 9, 2004, the active service related benefit was increased to 65%.

#### NOTE G - RETIREMENT PLANS, CONTINUED

## <u>Plan 2 - Plan Description and Provisions - Firefighters' Pension Trust Fund, continued</u>

**Supplemental Benefits -** Effective December 31, 2004, each service and disability retiree and their joint pensioners or beneficiaries and vested terminated members shall receive a supplemental payment to be used as a health insurance subsidy payment. The amount shall be five dollars (\$5) for each full year of credited service for life. The maximum monthly supplement is one hundred fifty dollars (\$150) and the minimum thirty dollars (\$30).

**Income Recognition** - Interest income is recorded on the accrual basis. Investments are reported at market value. Short-term investments are reported at cost, which approximates market value.

Actuarial Present Value of Accumulated Plan Benefits - Accumulated plan benefits are those future periodic payments, including lump-sum distributions, that are attributable under the Plan's provisions to the service employees have rendered. Accumulated plan benefits include benefits expected to be paid to (a) retired or terminated employees or their beneficiaries, (b) beneficiaries of employees who have died, and (c) present employees or their beneficiaries. Benefits under the Plan are based on employees' age at entry to the Plan and are based upon the current starting salary for firefighters at entry level. Benefits payable under all circumstances, retirement, death, disability and termination of employment, are included, to the extent they are deemed attributable to employee service rendered to the valuation date.

The actuarial present value of accumulated plan benefits is determined by an actuary and is the amount that results from applying actuarial assumptions to adjust the accumulated plan benefits to reflect the time value of money (through discounts for interest) and the probability of payment (by means of decrements such as for death, disability, withdrawal, or retirement) between the valuation date and the expected date of payment. The significant actuarial assumptions used in the valuations as of October 1, 2010 were (a) life expectancy of participants - RP 2000 (combined healthy, sex distinct) Mortality Table was used, (b) retirement age assumptions (the assumed average retirement age was 55), and (c) annual investment return of 8%. The October 1, 2012 actuarial valuation reflected assumed average rates of return of 8%. The foregoing actuarial assumptions are based on the presumption that the Plan

#### NOTE G - RETIREMENT PLANS, CONTINUED

## <u>Plan 2 - Plan Description and Provisions - Firefighters' Pension Trust Fund,</u> continued

will continue. If the Plan terminated, different actuarial assumptions and other factors might be applicable in determining the actuarial present value of accumulated plan benefits.

**Payment of Benefits** - Benefit payments to participants are recorded upon distribution. The District contributed 100% of the required contributions. A summary of certain Plan details and trend information is included below.

A copy of the Plan and Plan audit for September 30, 2013 can be obtained by writing the District at 1885 Veterans Park Drive, Naples, Florida 34109-0492, or by calling (239) 597-3222.

The following is a summary of the Single Employer-Defined Benefits Plan (Florida Statutes Chapter #175), including funding policies, contribution methods, benefit provisions and trend information:

	Firefighters' Pension
	Trust Fund - Plan 2
Year established and governing authority	District Resolution 96- 004 (July 11, 1996)
Governing body	Board of Trustees of Plan
Determination of contribution requirements:	Actuarially determined
Employer (District)	Amount required in excess of Member and applicable State contributions needed in order to pay current costs and amortize any unfunded past service cost over 30 years
Plan members	3.0% of covered payroll

#### NOTE G - RETIREMENT PLANS, CONTINUED

## <u>Plan 2 - Plan Description and Provisions - Firefighters' Pension Trust Fund, continued</u>

Firefighters' Pension
Trust Fund - Plan 2

Funding of administrative

costs Employer

Period required to vest 6 years

Annual salary increase 6%

Post retirement benefit

increase Cost of living increase of 3%

each year

Eligibility for distribution

(Normal retirement) Earlier of 55 with 6 years of credited

service or 25 years credited service

regardless of age

Provisions for:

Disability benefits Yes

Death benefits Yes

Early retirement Yes

Assumed inflation Actuarial cost method

3%

#### NOTE G - RETIREMENT PLANS, CONTINUED

## <u>Plan 2 - Plan Description and Provisions - Firefighters' Pension Trust Fund, continued</u>

Memberships of the Plan consisted of the following at October 1, 2013:

	Firefighters' Pension
	Trust Fund - Plan 2
Active plan participants	
Vested	58
Non-vested	<u>48</u>
	106
Retirees and beneficiaries	
receiving benefits	0
Terminated Plan members entitled	
to but not yet receiving benefits	<u>9</u>
T 1	115
Total	<u>115</u>
Number of participating employers	<u>1</u>
Number of participating state agencies	<u>1</u>

#### **Annual Pension Cost, Net Pension Obligation and Reserves**

Current year annual pension costs for the Firefighters' Pension Trust Fund are shown in the trend information provided. The Firefighters' Pension Trust Fund had a net unfunded actuarial accrued liability (credit - over funded) at October 1, 2012 of (\$58,636).

The Plan assets are legally reserved for the payment of the respective plan member benefits within the Plan. There are no assets legally restricted for plan benefits other than these assets within the Plan. The Firefighters' Pension Trust Fund held certain investments at year end.

#### **NOTE G - RETIREMENT PLANS, CONTINUED**

<u>Plan 2 - Plan Description and Provisions - Firefighters' Pension Trust Fund,</u> continued

#### **Trend Information**

Firefighters' Pension Trust Fund Total (1) Required Net Annual District State State (2) Pension Fiscal Pension Required Required Frozen Obligation Actual Percentage Year Contribution Contribution Contribution Contribution Contribution Contributed (NPO) 2013 \$ 3,386,733 \$ 2,127,828 \$1,746,716 \$ 3,441,892 102% \$ 1,314,064 2012 \$ 3,283,811 \$ 2,166,246 \$ 1,214,214 \$1,746,716 \$ 3,380,454 103% 2011 \$ 3,473,598 \$ 2,333,799 \$ 1,139,799 \$ 3,626,125 104% \$1,746,716 2010 \$ 3,190,997 \$ 2,170,443 \$ 1,020,554 \$1,746,716 \$ 3,200,901 100% 2009 \$ 2,796,158 \$ 1,756,228 \$ 1,039,931 \$1,746,716 \$ 3,079,738 110% 2008 \$ 2,211,933 \$ 1,009,715 \$ 1,485,798 \$1,485,798 \$ 2,495,513 113% \$ 2,132,248 \$ 2,132,248 \$ 2,019,430 \$ 1,390,449 \$ 112,818 100% 2007 2006 \$ 1,178,959 \$ 1,066,141 733,516 \$ 112,818 \$ 1,178,959 100% \$ \$ 112,818 2005 \$ 1,000,009 \$ 887,191 \$ 608,709 \$ 1,000,009 100% \$ \$ 527,004 2004 \$ 792,577 679,759 \$ 112,818 \$ 792,577 100%

#### **Pension Trust Required Supplementary Information**

Schedule of Funding Progress Firefighters' Pension Plan:

			1	Unfunded			
	Actuarial	Actuarial		Actuarial			UAAL as a
	Value of	Accrued		Accrued		Annual	Percentage of
Actuarial	Assets	Liability (AAL)		Liability	Funded	Covered	Covered
Valuation	(AVA)	-Entry Age		(UAAL)	Ratio	Payroll	Payroll
Date	(a)	(b)		(b-a)	(a/b)	(c)	(b-a)/c
10/01/13	\$42,143,137	\$41,366,768	\$	(776,369)	101.9%	\$ 9,092,235	-8.5%
10/01/12	\$33,983,491	\$33,924,855	\$	(58,636)	100.2%	\$ 8,254,150	-0.7%
10/01/11	\$26,196,164	\$26,153,965	\$	(42,199)	100.2%	\$ 8,291,830	-0.5%
10/01/10	\$22,990,534	\$23,284,830	\$	294,296	98.7%	\$ 7,737,940	3.8%
10/01/09	\$17,833,111	\$18,108,267	\$	275,156	98.5%	\$ 7,522,834	3.7%
10/01/08	\$16,719,426	\$16,890,153	\$	170,727	99.0%	\$ 7,082,194	2.4%
10/01/07	\$12,904,948	\$12,884,785	\$	(20,163)	100.2%	\$ 7,276,954	-0.3%
10/01/06	\$ 8,572,161	\$ 9,025,001	\$	452,840	95.0%	\$ 5,960,908	7.6%
10/01/05	\$ 6,322,176	\$ 6,783,798	\$	461,622	93.2%	\$ 3,815,952	12.1%
10/01/04	\$ 4,063,514	\$ 4,991,512	\$	927,998	81.4%	\$ 3,300,680	28.1%

<sup>(1)</sup> The District considers its annual pension cost to be its actuarially determined required annual pension contribution including the employer and state contribution.

<sup>(2)</sup> The Plan's State frozen limit for 2013, 2012 and 2011 was \$1,746,716.

#### NOTE G - RETIREMENT PLANS, CONTINUED

## <u>Plan 2 - Plan Description and Provisions - Firefighters' Pension Trust Fund, continued</u>

	Firefighters' Pension	
	Trust Fund	
Valuation date	10/01/13	
Actuarial cost method	Frozen Entry Age	
Amortization method	Level dollar, closed	
Mortality table	RP2000	
Remaining amortization period	27 years (as of 10/1/13)	
Actuarial asset valuation method	Market	
Actuarial assumptions:		
Investment rate	8%	
Projected salary increase*	6%	
*Includes inflation at	3%	
Post retirement cost of living		
adjustment	3%	

#### Plan 3 - Plan Description and Provisions - 401(a)

The Board of Fire Commissioners established the 401(a) Plan for the general employees and elected officials who are ineligible to participate in the Florida Retirement System. The Plan was effective on January 1, 2013. At September 30, 2013, the Plan had two (2) active participants.

The plans allows for employer contributions. Amounts contributed by the employer correspond to the percentage of contributions by class, established for participants of the Florida Retirement System. Employee contributions are prohibited.

Employer contributions are 100% vested after completion of one year of service. A year of service is based on an employee completing at least 1,000 hours of service during a plan year.

Total District contributions to the Plan for the year ended September 30, 2013 were \$2,177.

## NOTE H - POST-EMPLOYMENT BENEFITS OTHER THAN PENSION BENEFITS (OPEB)

The District formally established two (2) OPEB Plans to provide its retirees the opportunity to obtain insurance (health and life) benefits. The year ended September 30, 2010, was the District's transition year. As such, the District implemented GASB No. 45 on a prospective basis. All retired full-time employees are eligible for OPEB benefits if actively employed by the District immediately before retirement. As such, active employees with at least twenty five (25) years of service as of September 30, 2010 were allowed to elect to remain in the Defined Benefit Plan or to enter the Post Employment Health Plan (PEHP), a defined contribution plan. All retirees and Early Retirement Incentive Program (ERIP) participants, who were eligible, remained in the Defined Benefit Plan. All other active employees at that time, September 30, 2010, as well as future employees entered the PEHP.

The benefits are provided both with and without contractual or labor agreements. The benefits may require contribution from the retirees, depending on certain specified criteria and, in particular, length of creditable employment. The District finances the benefits on a pay-as-you-go basis and recognizes expenditures at the time the premiums are due for both Plans.

#### **Defined Benefit Plan**

Specifically, the Defined Benefit Plan provides that the District will pay a portion of medical and dental premiums for retirees depending on their years of credited service starting with the completion of fifteen (15) years of credited service. As such, the District pays 50% of the employee's premium and 25% of the spouse's premium at completion of 15 years of service progressing to 100% of the employee's premium and 50% of the spouse's premium upon completion of 25 years of service. The District also pays the premium associated with a \$5,000 life insurance benefit and offers access to a vision plan for which the retiree is expected to pay the full premium.

During fiscal years 2009 and 2010, the District offered two (2) separate Early Retirement Incentive Programs (ERIP) to a number of active employees. A portion of the programs includes full payment of premiums associated with medical, dental, vision and life insurance coverage, including dependent coverage for a period of 3 years. After the 3 year period ends, the ERIP participants receive the Defined Benefit Plan benefits they had been eligible for at termination.

## NOTE H - POST-EMPLOYMENT BENEFITS OTHER THAN PENSION BENEFITS (OPEB), CONTINUED

#### **Defined Benefit Plan, continued**

Note that the projected premiums for the dental, vision and life benefits are assumed to cover the entire cost of the program.

#### Post Employment Health Plan (PEHP)

The PEHP is a defined contribution plan administered by the District.

All employees who did not elect to remain in the Defined Benefit Plan, and all future active employees are participants in the PEHP.

Participants in the PEHP have \$7,000 deposited on their behalf into a trust account on the 20th anniversary of their date of hire and on each subsequent anniversary. Additionally, those participants who have over 20 years of credited service at their date of retirement also receive a \$30,000 deposit on their behalf at date of separation. Effective October 1, 2012, the Plan was changed to limit District contributions to \$50,000 per employee.

The PEHP is designed to offer similar benefits to those offered under the Defined Benefit Plan.

The District, as part of the PEHP, entered a group variable annuity contract. As such, the PEHP Plan's asset custodian and third party administrator is the insurance company through which the annuity is contracted.

#### **General - Funding Policy**

The District paid \$145,425 for retiree's and ERIP participants' health care premiums as part of the Defined Benefit Plan on a pay-as-you-go basis for the year ended September 30, 2013.

The District also contributed \$185,000 to the PEHP Plan for the year ended September 30, 2013.

## NOTE H - POST-EMPLOYMENT BENEFITS OTHER THAN PENSION BENEFITS (OPEB), CONTINUED

#### **General - Funding Policy, continued**

No separate trust has been established for either Plan. No separate financial statement is issued for either OPEB Plan. All required disclosures are presented herein. The District obtained an actuarial valuation for its OPEB Plans to measure the current year's subsidies and project these subsidies into the future, making an allocation of that cost to different years. The following schedule of funding progress presents multi-year trend information about whether the actuarial value of plan assets is increasing or decreasing over time relative to the actuarial accrued liability for benefits.

#### Schedule of Funding Progress - Defined Benefit Plan

			Unfunded			
	Actuarial	(2)	Actuarial			UAAL as a
(1)	Value of	Actuarial	Accrued		Annual	Percentage of
Actuarial	Assets	Accrued	Liability	Funded	Covered	Covered
Valuation	(AVA)	Liability (AAL)	(UAAL)	Ratio	Payroll	Payroll
Date	(a)	(b)	(b-a)	(a/b)	(c)	(b-a)/c
10/01/12	\$ -	\$ 3,343,982	\$ 3,343,982	0.0%	\$ 1,057,211	316.3%
10/01/11	\$ -	\$ 6,882,021	\$ 6,882,021	0.0%	\$ 1,057,211	651.0%
10/01/10	\$ -	\$ 6,787,805	\$ 6,787,805	0.0%	\$ 1,057,211	642.0%

<sup>(1) -</sup> Initial actuarial valuation dated 10/1/09 (transition year)

Schedule of Contributions from Employer - Three Year Trend - Defined Benefit Plan

		Expected	Actual	Percentage of	
Year	Annual	Cash	Cash	Annual OPEB	Net OPEB
Ended	OPEB Cost	Payment	Payment	Cost	Obligation
09/30/13	\$ 348,382	\$ 64,612	\$ 145,425	18.5%	\$ 923,308
09/30/12	\$ 506,731	\$ 308,114	\$ 221,717	60.8%	\$ 639,538
09/30/11	\$ 497,105	\$ 281,789	\$ 227,483	56.7%	\$ 440,921

Note: Actuarial projection for the PEHP is N/A

<sup>(2) -</sup> The AAL reduction in 2012 was in part due to a change in certain actuarial assumptions but substantially due to consideration given to the fact the District is funding the PEHP.

## NOTE H - POST-EMPLOYMENT BENEFITS OTHER THAN PENSION BENEFITS (OPEB), CONTINUED

#### **Annual OPEB Cost and Net OPEB Obligation**

The annual OPEB cost is the amount that was expensed in the current year. Since the District's Defined Benefit Plan is unfunded, the offset to that expense comes from subsidies paid on behalf of the current retirees and their dependents for the current year. This offset is called the expected cash payment. The cumulative difference between the annual OPEB cost for the year and the expected cash payment is called the net OPEB obligation (NOO). The net OPEB obligation is reflected as a liability in the Statement of Net Assets. The following table shows the components of the District's annual OPEB cost for the year and the net OPEB obligation.

#### Fiscal year ended September 30, 2013

	Defined Benefit Plan	РЕНР	Total
Annual required contribution (ARC)	\$359,785	\$ 185,000	\$544,785
Adjustment to ARC	(36,985)	-	(36,985)
Plus interest on NOO	25,582		\$ 25,582
Annual OPEB cost	348,382	185,000	533,382
Annual Net contribution made	(145,425)	(185,000)	(330,425)
Expected cash payment	(64,612)	(185,000)	(249,612)
Yearly change in OPEB obligation	283,770	-	283,770
Net OPEB obligation - beginning of year	639,538		639,538
Net OPEB obligation - end of year	\$923,308	\$ -	\$923,308

Actuarial valuations of an ongoing plan involve estimates of the value of reported amounts and assumptions about the probability of occurrence of events far into the future. Examples include assumptions about future employment, mortality, and healthcare cost trend. Amounts determined regarding the funding status of a plan and the annual required contributions of the employer are subject to continual revision as actual results are compared with past expectations and new estimates are made about the future.

## NOTE H - POST-EMPLOYMENT BENEFITS OTHER THAN PENSION BENEFITS (OPEB), CONTINUED

#### **Actuarial Methods and Assumptions**

Projections of benefits for financial reporting purposes are based on the substantive plans (the plans as understood by the employer and plan members) and include the types of benefits provided at the time of the valuation and the historical pattern of sharing of benefit costs between the employer and plan members. The actuarial methods and assumptions used include techniques that are designed to reduce the effects of short-term volatility in actuarial accrued liabilities and the actuarial valuation of assets, consistent with the long-term perspective of the calculations.

In the October 1, 2012 actuarial valuation, the Projected Unit Credit Unit cost method with linear pro-ration to assumed benefit commencement was used. The actuarial assumptions included a 4.0 percent investment rate of return. Since there are no invested plan assets held in trust to finance the Defined Benefit Plan - OPEB obligations, the investment return discount rate is the long-term expectation of investment return on assets held in District funds pursuant to its investment policy. The assumptions also included an annual healthcare cost trend using 8% in 2013 declining to 5% in 2023. Inflation rate of 2.50% annually. Dental care at 6% per year. Life insurance at 0% per year. The unfunded actuarial accrued liability, as calculated, is being amortized over an open period of 30 years as a level percent of payroll. The assumed rate of payroll growth is 0 percent. Since the valuation methodology does not involve salary, benefit increases of the Plan at date of valuation have been used. The funding method is the entry age normal actuarial cost method (level dollar). The 1994 Group Annuity Reserving Mortality Table was used.

#### NOTE I - RISK MANAGEMENT

Beginning October 1, 2012, the District continued the use of a high deductible health plan offered to employees and retirees. The District does not offer dental or vision coverage. The District also established a HSA plan for its employees. The District contributes \$3,000 per eligible participant to the HSA plan annually. Participants may also elect to contribute to the plan on a pre-tax basis. HSA amounts that are not utilized by the year end are carried over and are the property of the participant per IRS regulation.

#### NOTE I - RISK MANAGEMENT, CONTINUED

The District incurred \$2,454,003 in claims, third party administration costs, premiums and reinsurance premiums including HSA contributions and workers compensation insurance during the fiscal year ending September 30, 2013, for the self-insurance and fully-funded insurance programs.

It is the policy of the District to purchase third party commercial insurance for other remaining forms of potential risks to which it is exposed. The District's risk management activities are reported in the General Fund. No accrual has been recorded for claims and incidents not reported to the insurer. The District had no significant reductions in insurance coverage from the prior year. Reported claims have not exceeded the insurance coverage for the years ended September 30, 1998 through September 30, 2013.

#### **NOTE J - PROPERTY TAXES**

Property taxes are levied after formal adoption of the District's budget and become due and payable on November 1 of each year and are delinquent on April 1 of the following year. Discounts on property taxes are allowed for payments made prior to the April 1 delinquent date. Tax certificates are sold to the public for the full amount of any unpaid taxes and must be sold not later than June 1 of each year. The billing, collection, and related record keeping of all property taxes is performed for the District by the Collier County Tax Collector. No accrual for the property tax levy becoming due in November 2013 is included in the accompanying basic financial statements, since such taxes are collected to finance expenditures of the subsequent period.

Procedures for collecting delinquent taxes, including applicable tax certificate sales and tax deed sales, are provided for by Florida Statutes. The enforceable lien date is approximately two years after taxes become delinquent and occurs only upon request of a holder of a delinquent tax certificate. As of September 30, 2013, \$164,037 was recorded in the General Fund and was due from the Collier County Tax Collector to the District for ad valorem taxes and excess fees, and interest.

#### NOTE J - PROPERTY TAXES, CONTINUED

Important dates in the property tax cycle are as follows:

Assessment roll certified July 1

Millage resolution approved No later than 93 days following

certification of assessment roll.

Taxes due and payable (Levy date)

November/with various discount

provisions through March 31.

Property taxes payable - maximum

discount (4 percent) 30 days after levy date

Beginning of fiscal year for which

taxes have been levied October 1

Due date March 31

Taxes become delinquent (lien date) April 1

Tax certificates sold by the Collier

County Tax Collector Prior to June 1

For the year ended September 30, 2013, the Board of Commissioners of the District levied ad valorem taxes at a millage rate of \$1.00 per \$1,000 (1.00 mill) of the 2012 net taxable value of real property located within the District.

#### NOTE K - ASSIGNED AND/OR RESERVED FUND BALANCE/NET ASSETS

Fund Balance/Net Assets were assigned/reserved for the following purposes at September 30, 2013:

Assigned fund balance - General Fund	 Amount
General Fund - 2013 - Expenses - Oct - Dec	\$ 6,500,000
General Fund - 2013-2014 Expenditures over revenue	2,600,000
General Fund - Emergency Reserve	1,642,703
General Fund - Fire Equipment	200,000
General Fund - Vehicle replacement	75,000
General Fund - Fire Apparatus	1,500,000
General Fund - Protective Gear	75,000
General Fund - ALS	140,679
General Fund - Radio Replacement	150,000
General Fund - Station Improvements & Equipment	350,000
General Fund - Station #46 improvements	 20,900
Total General Fund	\$ 13,254,282
Reserved Net Assets	 Amount
Firefighters' Pension Fund-firefighters' retirement benefits	\$ 42,146,056

#### NOTE L - IMPACT FEE FUND ACTIVITY

The District elected to waive assessment and collection of impact fees for the period of October 1, 2012 through September 30, 2013, in an effort to stimulate construction within the District. Effective October 1, 2013 the District re-instated the collection of impact fees at full rate. Impact fees collected during the year ended September 30, 2013 were for impact fees assessed in previous years and collected during the year.

During the year ended September 30, 2013, the Impact Fee Fund had the following activity:

	 Amount
Unearned revenue, October 1, 2012	\$ 963,016
Impact fee receipts	50,854
Interest income	3,557
Operating fees - collection fees	(763)
Capital outlay	 (496,939)
Unearned revenue, September 30, 2013	\$ 519,725

#### **NOTE M - TERMINATION BENEFITS**

During the year ended September 30, 2010, the District offered an additional Early Retirement Incentive Package (ERIP2) to all sworn employees to reduce the long term operating expenses of the District. Eligible employees were allowed to make a one time irrevocable decision to accept the Early Retirement Incentive Package. The effective date, as selected by each employee, was to be no later than ninety (90) days after the employee's anniversary date occurring between August 31, 2010 and July July 31, 2011.

The ERIP2 package offered one (1) year's base salary and professional pay incentives, and payout of the balance of accrued unused sick, vacation, and holiday pay where applicable. The ERIP2 package also allowed for the use of any unused personal and/or Column D time, provided the use of such time was completed prior to the commencement of the Early Retirement Incentive option, no later than ninety days after the employee's anniversary date, or no later than July 31, 2011, whichever was the earliest.

Additionally, each eligible employee that chose the ERIP2 option received the same health, vision and dental insurance benefits as bargaining unit employees for employee, spouse, and their dependents, for three (3) years from the beginning of the each employees' Early Retirement Incentive Package effective date. The District also continued to provide life insurance for the employee for twelve (12) months immediately following the employee's Early Retirement Incentive Package effective date.

Each eligible employee selecting the ERIP2 option could choose to receive the payout of the base salary and professional incentives in one (1) or two (2) lump sum payments, or to receive the amount incrementally over twenty four (24) pay periods. If the incremental payout was selected, the payment of the balance of accrued, unused sick, vacation, and holiday pay would be paid on the twenty fourth (24th) incremental payment or upon entry into the FRS DROP. If the lump sum payment option was chosen, the payment of the balance of the accrued unused sick, vacation, and holiday pay was paid on dates selected by each employee between their Early Retirement Incentive option effective date and July 31, 2011.

#### **NOTE M - TERMINATION BENEFITS, CONTINUED**

Employees selecting the incremental payout were also credited one (1) year of service to be included in the calculation of the retiree health insurance benefit pursuant to District Policy Section 14.05.

Employees selecting the incremental payout could, at anytime during the payment of the incremental pay periods, elect to receive the balance of payments due in one remaining lump sum. If such elections were made, at the time the lump sum payment was made, all further monies due to the employee were be paid.

As of September 30, 2010, no employees had elected to take the Early Retirement Incentive package.

During the year ended September 30, 2011, seven (7) District employees elected to accept the ERIP2 package. One (1) employee chose a single lump sum payment, two (2) chose two (2) lump sum payment, and the remaining four (4) chose to be paid incrementally over twenty-four (24) pay periods (twelve (12) months). The total cost of the ERIP2 benefits was estimated to be \$1,212,382 at September 30, 2011. At September 30, 2013, the ERIP2's liability included in the Government-wide statements as current portion of long term debt of \$47,483 and \$0 non current portion of long term debt. Final payment of benefits relating to ERIP2 will occur during July 2014. The estimated cost for fiscal years 2012, 2013 and 2014 are based on current rates for health insurance coverages and do not include any rate increases as any increase cannot be readily estimated.

The estimated cost for the seven (7) participants that elected to accept the ERIP2 package over the next three (3) years is as follows:

Year Ending	Estimated Cos			
9/30/2014	\$	47,483		
	\$	47,483		

#### NOTE N - COMMITMENTS AND CONTINGENCIES

The District is involved from time to time in certain routine litigation, the substance of which either as liabilities or recoveries, would not materially affect the financial position of the District. Although the final outcome of the lawsuits, assertions, and claims or the exact amount of costs and/or potential recovery is not presently determinable, in the opinion of the District's legal counsel, the resolution of these matters will not have a materially adverse affect on the financial condition of the District. As a general policy, the District plans to vigorously contest any such matters.

#### **NOTE O - SUBSEQUENT EVENT**

On January 8, 2014, the District entered into an agreement for the construction of a new fire station, Station #48. The contract is for \$3,811,700 which is subject to change. The cost of this project is to be financed through a loan from the General Fund and repaid including interest of 2% by the Impact Fee Fund. This project is expected to be completed during the fiscal year ended September 30, 2015.

On February 6, 2014, the District entered into an Interlocal Agreement with Big Corkscrew Island Fire Control and Rescue District to merge administrations effective March 1, 2014. In addition, each Board also adopted a resolution identifying their intent to initiate the voluntary merger process pursuant to Florida Statute Chapter 189.4042. The two Districts must now create a proposed Joint Merger Plan. If this plan is adopted by both Boards, the Plan will then be subject to public input and multiple public meetings, and ultimately put before the voters of each District by referendum to become effective. Either District can withdraw at any time during the process prior to adoption of the final Joint Merger Plan.

## REQUIRED SUPPLEMENTARY INFORMATION OTHER THAN MD&A

#### NORTH NAPLES FIRE CONTROL AND RESCUE DISTRICT STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE - BUDGET AND ACTUAL - GENERAL FUND -SUMMARY STATEMENT

Year Ended September 30, 2013

	General Fund					
	Original Budget		Final Budget		Actual	Variance Favorable (Unfavorable)
REVENUES						
Ad Valorem taxes	\$ 21,160,1	55 \$	21,603,067	\$	21,596,392	\$ (6,675)
Intergovernmental revenue:						
State firefighter supplement		-	-		43,897	43,897
Federal Grants		-	366,676		366,676	-
Charges for services	93,0	000	103,000		105,608	2,608
Miscellaneous:						
Interest	150,0	000	100,000		82,039	(17,961)
Other	240,5	17	240,517		190,925	(49,592)
Subtotal - revenues	21,643,6	72	22,413,260		22,385,537	(27,723)
Cash brought forward	12,028,2	99	13,751,630		_	(13,751,630)
TOTAL REVENUES	33,671,9	71	36,164,890		22,385,537	(13,779,353)
EXPENDITURES						
Current						
Public safety						
Personnel services	19,469,9	01	19,073,898		18,757,541	316,357
Operating expenditures	2,983,7	94	2,993,794		2,937,352	56,442
Capital outlay	116,6	97	1,175,803		1,331,857	(156,054)
Debt service						
Principal reduction	52,7	59	16,374		16,374	-
Interest and fiscal charges	12,2	41	-		-	-
Reserves	11,036,5	79	12,905,021			12,905,021
TOTAL EXPENDITURES	33,671,9	71	36,164,890		23,043,124	13,121,766
EXCESS OF REVENUES						
OVER (UNDER) EXPENDITURES		_	_		(657,587)	(657,587)
					(===,/====/	
OTHER FINANCING SOURCES						
Proceeds from disposition of capital assets		-	-		-	-
Proceeds from capital lease					160,240	160,240
TOTAL OTHER FINANCING SOURCES			<u>-</u>		160,240	160,240
EXCESS OF REVENUES AND						
OTHER FINANCING SOURCES						
OVER (UNDER) EXPENDITURES	\$		\$ -		(497,347)	\$ (497,347)
FUND BALANCE - Beginning					13,751,629	
FUND BALANCE - Ending				\$	13,254,282	

The accompanying notes are an integral part of this statement.

#### NORTH NAPLES FIRE CONTROL AND RESCUE DISTRICT STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE - BUDGET AND ACTUAL GENERAL FUND - DETAILED STATEMENT

Year Ended September 30, 2013

	General Fund				
				Variance	
	Original	Final		Favorable	
	Budget	Budget	Actual	(Unfavorable)	
REVENUES					
Ad Valorem taxes	\$ 21,160,155	\$ 21,603,067	\$ 21,596,392	\$ (6,675)	
Intergovernmental revenue:					
State firefighter supplement	-	-	43,897	43,897	
Federal Grants	-	366,676	366,676	-	
Charges for services	93,000	103,000	105,608	2,608	
Miscellaneous:					
Interest	150,000	100,000	82,039	(17,961)	
Other	240,517	240,517	190,925	(49,592)	
Subtotal - revenues	21,643,672	22,413,260	22,385,537	(27,723)	
Cash brought forward	12,028,299	13,751,630		(13,751,630)	
TOTAL REVENUES	33,671,971	36,164,890	22,385,537	(13,779,353)	
EXPENDITURES					
Current					
Public safety					
Personnel services:					
Salaries					
Firefighters & Admin.	11,422,862	11,260,153	11,285,827	(25,674)	
Commissioners	30,000	30,000	30,016	(16)	
Overtime	575,146	575,146	490,201	84,945	
Vacation	25,000	25,000	59,426	(34,426)	
Sick leave	497,000	497,000	476,277	20,723	
Incentives and holiday pay	461,566	461,566	475,404	(13,838)	
Payroll taxes					
Social Security	994,850	994,850	936,272	58,578	
Benefits					
Retirement	3,031,516	2,750,222	2,618,913	131,309	
Health insurance	1,838,961	1,838,961	1,229,755	609,206	
Disability insurance	55,000	55,000	61,563	(6,563)	
Unemployment insurance	5,000	5,000	-	5,000	
Workers compensation	315,000	332,000	321,036	10,964	
Employee physicals	35,000	35,000	19,583	15,417	
Post employment health plan	182,000	213,000	235,000	(22,000)	
Health Savings Account Funding	-	_	516,000	(516,000)	
Retirement recognition	1,000	1,000	2,268	(1,268)	
Subtotal - Personnel services	19,469,901	19,073,898	18,757,541	316,357	

The accompanying notes are an integral part of this statement.

# NORTH NAPLES FIRE CONTROL AND RESCUE DISTRICT STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE - BUDGET AND ACTUAL GENERAL FUND - DETAILED STATEMENT (CONTINUED)

Year Ended September 30, 2013

Ended September 30, 2013	General Fund				
			Variance		
	Original	Final		Favorable	
Operating expenditures:	Budget	Budget	Actual	(Unfavorable)	
Insurance	285,000	285,000	276,742	8,258	
Uniforms	47,500	47,500	54,187	(6,687)	
Communications	14,900	14,900	12,575	2,325	
Telephone	162,300	162,300	163,564	(1,264)	
Utilities	199,979	199,979	176,991	22,988	
Maintenance					
Vehicle	284,500	284,500	351,203	(66,703)	
Equipment	33,500	43,500	44,522	(1,022)	
Computer	116,565	116,565	115,522	1,043	
Hydrant	28,000	28,000	17,208	10,792	
Building	266,005	266,005	318,407	(52,402)	
Supplies		-			
Office	27,000	27,000	29,994	(2,994)	
Protective gear	42,000	42,000	47,389	(5,389)	
Station	30,000	30,000	31,558	(1,558)	
Emergency medical	67,500	67,500	67,078	422	
Hurricane/emergency	5,000	5,000	4,600	400	
Equipment	,	•	ŕ		
Office	40,800	40,800	23,687	17,113	
Fire	50,000	50,000	60,444	(10,444)	
Shop	10,000	10,000	15,793	(5,793)	
Warehouse/logistics	1,000	1,000	999	1	
Professional and other fees	-,	-,			
Legal and professional	197,000	197,000	138,125	58,875	
Property appraiser fees	201,148	201,148	165,358	35,790	
Tax collector fees	426,082	426,082	432,087	(6,005)	
Accounting	50,000	50,000	42,510	7,490	
Miscellaneous	,	,	,	.,	
Travel	7,500	7,500	10,240	(2,740)	
Water/sewer fee St. 44	5,000	5,000	5,182	(182)	
Public information officer	1,000	1,000	758	242	
Public education officer	13,500	13,500	15,804	(2,304)	
Fuel and oil	220,000	220,000	206,653	13,347	
Legal advertisements	5,000	5,000	3,876	1,124	
Dues and subscriptions	7,046	7,046	9,507	(2,461)	
CERT team	2,000	2,000	5,304	(3,304)	
Dive team	3,769	3,769	2,231	1,538	
Fire prevention	5,100	5,100	5,000	100	
Training	56,200	56,200	68,081	(11,881)	
Hazardous materials	4,000	4,000	00,001	4,000	
Technical rescue	2,950	2,950	1,706	1,244	
Boat team	4,950	4,950	4,467	483	
K-9 search and rescue	4,930	4,930	4,407	403	
Honor guard	-	-	-	-	
OPS	-	-	-	-	
	-	-	-	-	
Peer fitness Miscellaneous	10.000	10.000	9 000	2.000	
	10,000	10,000	8,000	2,000	
Operational Reserves Contingency	50,000	50,000	-	50,000	
	<u></u>		-		
Subtotal - Operating expenditures	2,983,794	2,993,794	2,937,352	56,44	

The accompanying notes are an integral part of this statement.

#### NORTH NAPLES FIRE CONTROL AND RESCUE DISTRICT STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE - BUDGET AND ACTUAL GENERAL FUND - DETAILED STATEMENT (CONTINUED) Year Ended September 30, 2013

	General Fund			
	Original	Final		Variance Favorable
Capital outlay:	Budget	Budget	Actual	(Unfavorable)
Land				-
Station improvements	20.000	20,000	7,462	12,538
Fire & rescue equipment	25,000	325,000	272,634	52,366
Protective gear	51,697	51,697	54,612	(2,915)
Communication equipment	5,000	250,000	246,499	3,501
Medical equipment	-,		189,440	(189,440)
Computers	15,000	15,000	-	15,000
Fire Replacement Equipment		-	19,612	(19,612)
Boat team	_	5,000	29,990	(24,990)
Vehicle Purchase	_	55,000	54,313	687
Training equipment	_	-	3,189	(3,189)
Shop equipment	_	_	-	-
Logistics/warehouse	_	_	_	_
Hazardous materials equip.	_	_	_	_
Fire apparatus	_	454,106	454,106	_
Dive equipment	_	-	-	_
Fire prevention	-	_	-	-
Subtotal - Capital outlay	116,697	1,175,803	1,331,857	(156,054)
Debt service:				
	52,759	16 274	16 274	
Principal reduction	12,241	16,374	16,374	-
Interest and fiscal charges Subtotal - Debt service	65,000	16,374	16,374	
Subtotal - Debt service	05,000	10,374	10,374	
Reserves:				
Reserves	11,036,579	12,905,021		12,905,021
TOTAL EXPENDITURES	33,671,971	36,164,890	23,043,124	13,121,766
EXCESS OF REVENUES				
OVER (UNDER) EXPENDITURES			(657,587)	(657,587)
OTHER FINANCING SOURCES				
Proceeds from disposition of capital assets	_	_	_	_
•			160,240	160,240
Proceeds from capital lease				
TOTAL OTHER FINANCING SOURCES			160,240	160,240
EXCESS OF REVENUES AND				
OTHER FINANCING SOURCES				
OVER (UNDER) EXPENDITURES	\$ -	\$ -	(497,347)	\$ (497,347)
FUND BALANCE - Beginning			13,751,629	
FUND BALANCE - Ending			\$ 13,254,282	

The accompanying notes are an integral part of this statement.

#### NORTH NAPLES FIRE CONTROL AND RESCUE DISTRICT STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE - BUDGET AND ACTUAL - IMPACT FEE FUND -SUMMARY STATEMENT

Year Ended September 30, 2013

	Impact Fee Fund			
	Original Budget	Final Budget	Actual	Variance Favorable (Unfavorable)
REVENUES				
Fees:				
Impact fees	\$ -	\$ 50,854	\$ 494,145	\$ 443,291
Miscellaneous:				
Proceeds from Sale of Land	-	-	-	-
Interest	2,000	2,000	3,557	1,557
Other				
Subtotal - revenues	2,000	52,854	497,702	444,848
Cash brought forward	798,711	607,252		(607,252)
TOTAL REVENUES	800,711	660,106	497,702	(162,404)
EXPENDITURES				
Current				
Public safety				
Operating expenditures	711	-	763	(763)
Capital outlay	800,000	660,106	496,939	163,167
Reserves				
TOTAL EXPENDITURES	800,711	660,106	497,702	162,404
EXCESS OF REVENUES				
OVER EXPENDITURES	\$ -	\$ -	-	\$ -
FUND BALANCE - Beginning				
FUND BALANCE - Ending			\$	

### NORTH NAPLES FIRE CONTROL AND RESCUE DISTRICT STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE - BUDGET AND ACTUAL IMPACT FEE FUND - DETAILED STATEMENT

Year Ended September 30, 2013

	Impact Fee Fund			
	Original Budget	Final Budget	Actual	Variance Favorable (Unfavorable)
REVENUES				
Fees:				
Impact fees	\$ -	\$ 50,854	\$ 494,145	\$ 443,291
Miscellaneous:				
Proceeds from sale of land	-	-	-	-
Interest	2,000	2,000	3,557	1,557
Other		. <u> </u>	<u> </u>	
Subtotal - revenues	2,000	52,854	497,702	444,848
Cash brought forward	798,711	607,252		(607,252)
TOTAL REVENUES	800,711	660,106	497,702	(162,404)
EXPENDITURES				
Miscellaneous:				
Refunds	-	-	-	-
Impact fee collection	711	_	763	(763)
Subtotal - Operating expenditures	711	<u>-</u>	763	(763)
Capital outlay:				
Station #48	750,000	200,000	36,980	163,020
ALS Equipment	50,000	11,000	10,853	147
New Vehicles		449,106	449,106	
Subtotal - Capital outlay	800,000	660,106	496,939	163,167
Reserves:				
TOTAL EXPENDITURES	800,711	660,106	497,702	162,404
EXCESS OF REVENUES				
OVER EXPENDITURES	\$ -	\$ -	-	\$ -
FUND BALANCE - Beginning				
FUND BALANCE - Ending			<u>\$</u>	

#### NORTH NAPLES FIRE CONTROL AND RESCUE DISTRICT STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE - BUDGET AND ACTUAL - INSPECTION FEE FUND -SUMMARY STATEMENT

Year ended September 30, 2013

	Inspection Fee Fund			
	Original Budget	Final Budget	Actual	Variance Favorable (Unfavorable)
REVENUES				
Charges for services	\$ 400,000	\$ 579,459	\$ 579,484	\$ 25
Miscellaneous:				
Interest	500	500	464	(36)
Subtotal - revenues	400,500	579,959	579,948	(11)
Cash brought forward	35,285	35,285		(35,285)
TOTAL REVENUES	435,785	615,244	579,948	(35,296)
EXPENDITURES				
Current				
Public safety				
Personnel services	427,470	606,929	597,052	9,877
Operating expenditures	-	-	-	-
Capital outlay	-	-	-	-
Reserves	8,315	8,315		8,315
TOTAL EXPENDITURES	435,785	615,244	597,052	18,192
EXCESS OF REVENUES				
OVER (UNDER) EXPENDITURES	\$ -	\$ -	(17,104)	\$ (17,104)
FUND BALANCE - Beginning			24,719	
FUND BALANCE - Ending			\$ 7,615	

# NORTH NAPLES FIRE CONTROL AND RESCUE DISTRICT STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE - BUDGET AND ACTUAL INSPECTION FEE FUND - DETAILED STATEMENT Year ended September 30, 2013

	Inspection Fee Fund			
	Original Budget	Final Budget	Actual	Variance Favorable (Unfavorable)
REVENUES				
Charges for services:				
Inspection fees	\$ 400,000	\$ 579,459	\$ 579,484	\$ 25
Miscellaneous:				
Interest	500	500	464	(36)
Subtotal - revenues	400,500	579,959	579,948	(11)
Cash brought forward	35,285	35,285		(35,285)
TOTAL REVENUES	435,785	615,244	579,948	(35,296)
EXPENDITURES				
Current				
Public safety				
Personnel services:				
Salaries				
Regular	385,323	385,323	382,063	3,260
Overtime	-	9,924	9,924	-
Professional/Incentives and holiday pay	12,000	12,000	8,400	3,600
Payroll taxes				
Social Security	30,147	31,783	31,569	214
Benefits				
Retirement	-	84,561	84,561	-
Health insurance	-	47,242	47,242	-
Disability insurance	-	3,973	3,973	-
Employee physicals	-	703	703	-
Sick leave	-	15,801	12,998	2,803
Unemployment compensation	-	-	-	-
Workers compensation		15,619	15,619	
Subtotal - Personnel services	427,470	606,929	597,052	9,877

#### NORTH NAPLES FIRE CONTROL AND RESCUE DISTRICT STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE - BUDGET AND ACTUAL -INSPECTION FEE FUND - DETAILED STATEMENT (CONTINUED) Year ended September 30, 2013

	Inspection Fee Fund			
				Variance
	Original	Final		Favorable
Operating expenditures:	Budget	Budget	Actual	(Unfavorable)
	Duaget		Actual	(Ulliavorable)
Uniforms	-	-	-	-
Telephone	-	-	-	-
Utilities	-	-	-	-
Maintenance Contract labor				
	-	-	-	-
Hydrant	-	-	-	-
Supplies Office				
	-	-	-	-
Miscellaneous				
Employee physicals	-	-	-	-
Dues & subscriptions	-	-	-	-
Fire prevention	-	-	-	-
Training	-	-	-	-
Miscellaneous				
Subtotal - Operating expenditures				
Capital outlay:				
Office facility Vehicles	-	-	-	
Subtotal - Capital outlay				
Debt service:				
Principal reduction	-	-	-	-
Interest and fiscal charges	-	-	-	
Subtotal - Debt service				
Reserves:	8,315	8,315		8,315
TOTAL EXPENDITURES	435,785	615,244	597,052	18,192
EXCESS OF REVENUES OVER (UNDER) EXPENDITURES	\$ -	\$ -	(17,104)	\$ (17,104)
FUND BALANCE - Beginning			24,719	
FUND BALANCE - Ending			\$ 7,615	

### ADDITIONAL REPORTS OF INDEPENDENT AUDITOR





Florida Institute of Certified Public Accountants

American Institute of Certified Public Accountants

Private Companies Practice Section

Tax Division

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# INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF BASIC FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS

Board of Commissioners North Naples Fire Control and Rescue District 1885 Veterans Park Drive Naples, Florida 34109-0492

We have audited, in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in <u>Government Auditing Standards</u>, issued by the Comptroller General of the United States of America, the basic financial statements of the governmental activities and each major fund of North Naples Fire Control and Rescue District (the "District") as of and for the year ended September 30, 2013, and the related notes to the financial statements which collectively comprise the District's basic financial statements as listed in the table of contents and have issued our report thereon dated April 29, 2014.

#### **Internal Control Over Financial Reporting**

In planning and performing our audit of the financial statements, we considered the District's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion of the effectiveness of the District's internal control. Accordingly, we do not express an opinion on the effectiveness of the District's internal control.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct misstatements on a timely basis. A material weakness is a deficiency, or combination of deficiencies, in internal control such that there is a reasonable possibility that a material misstatement of the basic financial statements will not be prevented or detected and corrected on a timely basis. A significant deficiency is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough

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to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses, as defined previously. However, material weaknesses may exist that have not been identified.

#### **Compliance and Other Matters**

As part of obtaining reasonable assurance about whether North Naples Fire Control and Rescue District's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance that are required to be reported under Government Auditing Standards.

#### **Purpose of This Report**

The purpose of this report is solely to describe the scope of our testing internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the District's internal control or on compliance. This report is an integral part of an audit performed in accordance with <u>Government Auditing Standards</u> in considering the District's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

TUSCAN & COMPANY, P.A.

Lullan & Company, D. A.

Fort Myers, Florida

April 29, 2014



Florida Institute of Certified Public Accountants American Institute of Certified Public Accountants

Private Companies Practice Section

Tax Division

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#### INDEPENDENT AUDITOR'S REPORT TO MANAGEMENT

Board of Commissioners North Naples Fire Control and Rescue District 1885 Veterans Park Drive Naples, Florida 34109-0492

We have audited the accompanying basic financial statements of North Naples Fire Control and Rescue District (the "District") as of and for the year ended September 30, 2013 and have issued our report thereon dated April 29, 2014.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in <u>Government Auditing Standards</u>, issued by the Comptroller General of the United States. We have issued our Report on Internal Control over Financial Reporting and Compliance and Other Matters. Disclosures in that report, which is dated April 29, 2014, should be considered in conjunction with this report to management.

Additionally, our audit was conducted in accordance with Chapter 10.550, Rules of the Auditor General, which governs the conduct of local governmental entity audits performed in the State of Florida. This letter included the following information, which is not included in the aforementioned auditor's report:

- Section 10.554(1)(i)1., Rules of the Auditor General, requires that we determine whether or not corrective actions have been taken to address findings and recommendations made in the preceding annual financial audit report. The prior year report contained no financially significant comments.
- · Section 10.554(1)(i)2., Rules of the Auditor General, requires our audit to include a review of the provisions of Section 218.415, Florida Statutes, regarding the investment of public funds. In connection with our audit, we determined that the District complied with Section 218.415, Florida Statutes.

- Section 10.554(1)(i)3., Rules of the Auditor General, requires that we address in the management letter any recommendations to improve financial management. No such recommendations were noted to improve financial management.
- Section 10.554(1)(i)4., Rules of the Auditor General, requires that we address violations of provisions of contracts or grant agreements, or abuse, that have an effect on the financial statements that is less than material but more than inconsequential. In connection with our audit, we did not have any such findings.
- · Section 10.554(1)(i)5., Rules of the Auditor General, provides that the auditor may, based on professional judgment, report the following matters that have an inconsequential effect on financial statements, considering both quantitative and qualitative factors: (1) violations of provisions of contracts or grant agreements, fraud, illegal acts, or abuse, and (2) control deficiencies that are not significant deficiencies. In connection with our audit, we did not have any such findings.
- Section 10.554(1)(i)6., Rule of the Auditor General, requires that the name or official title and legal authority for the primary government and each component unit if the reporting entity be disclosed in the management letter, unless disclosed in the notes to the financial statements. The District discloses this information in the notes to the financial statements.
- Section 10.554(1)(i)7.a., Rules of the Auditor General, requires a statement be included as to whether or not the local government entity has met one or more of the conditions described in Section 218.503(1), Florida Statutes, and identification of the specific condition(s) met. In connection with our audit, we determined that the District did not meet any of the conditions described in Section 218.503(1), Florida Statutes.
- Section 10.554(1)(i)7.b., Rules of the Auditor General, requires that we determine whether the annual financial report for the District for the fiscal year ended September 30, 2012, filed with the Florida Department of Financial Services pursuant to Section 218.32(1)(a) Florida Statutes, is in agreement with the annual financial audit report for the fiscal year ended September 30, 2013. In connection with our audit, we determined that these two reports were in agreement.
- Pursuant to Sections 10.554(1)(i)7.c. and 10.556(7), Rules of the Auditor General, we applied financial condition assessment procedures. It is management's responsibility to monitor the District's financial condition, and our financial condition assessment was based in part on representations made by management and the review of financial information provided by management.

Pursuant to Section 10.554(1)(i)6.e., Rules of the Auditor General, relates to funds received or expended related to the Deep Water Horizon oil spill; no such funds were received or expended for the year ended September 30, 2013.

#### PRIOR YEAR COMMENTS:

There were no financially significant prior year comments.

#### **CURRENT YEAR COMMENTS:**

No financially significant comments noted.

Pursuant to Chapter 119, Florida Statutes, this management letter is a public record and its distribution is not limited. Auditing standards generally accepted in the United States of America require us to indicate that this letter is intended solely for the information and use of the Board of Commissioners, management, the Auditor General of the State of Florida and other federal and state agencies. This report is not intended to be and should not be used by anyone other than these specified parties.

TUSCAN & COMPANY, P.A.

Lucian & Company, P.A.

Fort Myers, Florida

April 29, 2014



M. James Burke, Chairman Norman E. Feder, Vice Chairman Margaret Hanson, Treasurer J. Christopher Lombardo, Commissioner John McGowan, Commissioner



1885 Veterans Park Drive Naples, FL 34109 (239) 597-3222 Fax (239) 597-7082

#### **North Naples Fire Control and Rescue District**

April 28, 2014

Auditor General's Office Local Government Audits/342 Claude Pepper Building, Room 401 111 West Madison Street Tallahassee, FL 32399-1450

We are pleased to note that the audit report for the fiscal year 2012/2013 reflected no current year or prior comments which require management's response.

The Board of Fire Commissioners and management staff of the North Naples Fire Control & Rescue District have worked diligently to resolve past audit comments and address deficiencies in internal controls, and policy and procedures to insure the financial stability of the District.

The audit report for the fiscal year ended September 30, 2013 reflects the commitment of the Board and staff to successfully resolve prior year issues.

Sincerely,
NORTH NAPLES FIRE CONTROL & RESCUE DISTRICT
ORLY C. STOLTS Fire Chief
REBECAH BRONSDON

Assistant Chief of Administrative Services