

**HAMILTON COUNTY  
MEMORIAL HOSPITAL**

**FINANCIAL STATEMENTS**

**For the Year Ended September 30, 2019**



**HAMILTON COUNTY MEMORIAL HOSPITAL**

**BOARD MEMBERS**

September 30, 2019

Amelia Tompkins	Board member
Ida Daniels	Secretary/Treasurer
Dr. Benjamin W. Norris, Jr.	Board Member
Cecil Davis	Board Member
Josh Altman	Chairperson



# HAMILTON COUNTY MEMORIAL HOSPITAL

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**KENNETH M. DANIELS**  
**CERTIFIED PUBLIC ACCOUNTANT**

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**INDEPENDENT AUDITOR'S REPORT**

To the Board of Trustees  
Hamilton County Memorial Hospital  
Jasper, Florida

**Report on the Financial Statements**

I have audited the accompanying financial statements of the governmental activities and each major fund of the Hamilton County Memorial Hospital, (the Hospital Board) as of and for the year ended September 30, 2019, and the related notes to the financial statements, which collectively comprise the Hospital Board's financial statements as listed in the table of contents.

**Management's Responsibility for the Financial Statements**

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

**Auditor's Responsibility**

My responsibility is to express opinions on these financial statements based on my audit. I conducted my audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that I plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, I express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my audit opinions.

## **Opinions**

In my opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities and each major fund of the Hamilton County Memorial Hospital, as of September 30, 2019, and the respective changes in financial position, and, where applicable, cash flows thereof for the year then ended in accordance with accounting principles generally accepted in the United States of America.

## **Other Matters**

### **Required Supplementary Information**

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis and budgetary comparison information pages 3-6 and 22-23 respectively be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. I have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to my inquiries, the basic financial statements, and other knowledge I obtained during my audit of the basic financial statements. I do not express an opinion or provide any assurance on the information because the limited procedures do not provide me with sufficient evidence to express an opinion or provide any assurance.

### **Other Reporting Required by *Government Auditing Standards***

In accordance with *Government Auditing Standards*, I have also issued my report dated June 3, 2020, on my consideration of the Hamilton County Memorial Hospital's internal control over financial reporting and on my tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of my testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering Hamilton County Memorial Hospital's internal control over financial reporting and compliance.



Kenneth M. Daniels  
Certified Public Accountant  
June 3, 2020

**MANAGEMENT'S DISCUSSION  
AND ANALYSIS**



**HAMILTON COUNTY MEMORIAL HOSPITAL**  
**MANAGEMENT’S DISCUSSION AND ANALYSIS**

For the Year Ended September 30, 2019

Our discussion and analysis of the Hamilton County Memorial Hospital’s (Hospital Board’s), financial performance provides an overview of Hospital Board’s financial activities for the fiscal year ended September 30, 2019. Please read it in conjunction with the Hospital Board’s financial statements, which begin on page 7.

**Financial Highlights**

The Hospital Board of Trustees continued its funding of the local Health Department and Rural Health Clinic in its efforts to improve the medical services provided to the citizens of Hamilton County, FL. The amounts expended were \$33,000 and \$34,498, respectively. However, post year end, the Health Clinic discontinued services in Hamilton County, Florida, upon the sale of its primary business location in Live Oak, Florida.

**Using this Annual Report**

This annual report consists of a series of financial statements. The Statement of Net Position and the Statement of Activities provide information about the activities of the Hospital Board as a whole and presents a longer-term view of the Hospital Board’s finances.

Fund financial statements start on page 9. For governmental activities, these statements tell how these services were financed in the short term as well as what remains for future spending. Fund financial statements also report the Hospital Board’s operations in more detail than the government-wide statements by providing information about the Hospital Board’s most significant funds.

The financial statements also include notes that explain some of the information in the financial statements and provide more detailed data. The statements are followed by a section of required supplementary information that further explains and supports the information in the financial statements.

**Reporting the Hospital as a Whole**

Our analysis of the Hospital Board as a whole begins on page 4. The Statement of Net Position and the Statement of Activities on pages 7 and 8 reports information about the Hospital Board as a whole and its activities including all assets and liabilities using the accrual basis of accounting, which is similar to the accounting used by most private-sector companies. All of the current year’s revenues and expenses are taken into account regardless of when cash is received or paid. These two statements also report Hospital Board’s net position and changes in it.

The Hospital Board’s net position – the difference between assets and liabilities – is one way to measure the Hospital Board’s financial health, or financial position. Over time, increases or

decreases in the Hospital Board’s net position is an indicator of whether its financial health is improving or deteriorating. Additional other nonfinancial factors such as changes in the area’s economic conditions should be considered in assessing the Hospital Board’s overall financial health.

In the Statement of Net Position and the Statement of Activities, all of the Hospital Board’s activities are reported as governmental: human services – hospital services.

Reporting the Hospital Board’s Funds

Our analysis of the Hospital Board’s funds (one major) begins on page 4. The fund financial statements begin on page 9 and provide detailed information about the Hospital Board’s governmental fund – General Fund.

A description of the governmental fund follows:

Governmental funds focus on how money flows into and out of those funds and the balances left at year–end that are available for spending. These funds are reported using the modified accrual basis of accounting, which measures cash and all other financial assets that can readily be converted to cash.

The governmental fund statements provide a detailed short –term view of the Hospital Board’s general government operations and the basic services it provides. Governmental fund information helps determine whether there are more or fewer financial resources that can be spent in the near future to finance the Hospital Board’s programs.

The relationship or differences between governmental activities reported in the Statement of Net Position and the Statement of Activities and governmental funds is described in reconciliations accompanying the fund financial statements.

**Governmental Activities – Net Position**

The Hospital Board’s net position (as indicated in the table below) as well as its current and other assets decreased slightly. An analysis of the changes follows Table 1 below.

**Table 1**  
**NET POSITION**  
**(In Thousands)**

	Governmental Activities	
	2019	2018
Current and other assets	\$ 2,024	\$ 2,014
Capital assets	-	-
Total assets	<u>\$ 2,024</u>	<u>\$ 2,014</u>
Other liabilities	\$ 35	\$ 58
Long term liabilities	-	-
Total liabilities	<u>35</u>	<u>58</u>
Net position:		
Unrestricted	<u>1,989</u>	<u>1,956</u>
Total liabilities & net position	<u>\$ 2,024</u>	<u>\$ 2,014</u>

## Governmental Activities – Net Position

The Hospital Board’s net position and current and other assets increased due to the performance of its investments during the year ending September 30, 2019. The increase in the value of investments and investment earnings exceeded the amounts expended – even though investment earnings decreased slightly.

The Hospital Board has no significant liabilities.

## Governmental Activities - Changes in Net Position

**Table 2**  
**CHANGES IN NET POSITION**  
**(In Thousands)**

Statement of Activities	Governmental Activities	
	2019	2018
General revenues		
Interest	\$ 38	\$ 40
Net increase (decrease) in fair value of investments	81	(57)
Total revenues	<u>119</u>	<u>(17)</u>
Program expenses		
Human services	<u>86</u>	<u>118</u>
Change in net position	33	(135)
Beginning net position	<u>1,956</u>	<u>2,091</u>
Ending net position	<u>\$ 1,989</u>	<u>\$ 1,956</u>

Table 2’s significant variances between years are explained below:

- As indicated above, the general revenues improved over the prior year due to the increase in the fair value of its investments - \$81,000 and continued interest earnings.
- Expenditures declined due to decreased support of the Rural Health Clinic (2018-19 \$34,498 and 2017-18 \$67,076).

## THE HOSPITAL BOARD’S FUND

**TABLE 3**  
**CHANGES IN GENERAL FUNDS' TOTAL**  
**FUND BALANCE**  
**(in Thousands)**

General Fund	2019	2018	\$ Change	Percent Change
Unassigned	<u>\$ 1,989</u>	<u>\$ 1,956</u>	<u>\$ 33</u>	1.69%

The Hospital Board's total fund balance increased approximately \$86,000 – the result of the reduced expenditures for health care and increased revenues as indicated above.

### **GENERAL FUND BUDGETARY HIGHLIGHTS**

The Hospital Board's budget for the year ending September 30, 2019, totaled \$143,000. Of the budgeted amount, approximately fifty percent was expended to assist in funding health care services for the residents of Hamilton County.

### **CAPITAL ASSET AND DEBT ADMINISTRATION**

The Hospital Board of Trustees has no capital assets or debt.

### **2019-20 BUDGET AND CURRENTLY KNOWN FACTS**

#### **2019-20 Budget**

The Hospital Board's budget for the year ending September 30, 2020, allows \$36,000 to be expended for grants and aids to improve medical services to the residents of Hamilton County, Florida.

#### **Currently Known Facts**

The Hospital Board is seeking alternative means of further funding medical services to the residents of Hamilton County, Florida. The Board plans to meet with other governing entities in the 2019-20 fiscal year to determine what action can be taken to improve health care in Hamilton County.

### **CONTACTING THE HOSPITAL BOARD'S FINANCIAL MANAGEMENT**

This financial report is designed to provide the citizens, customers, and creditors, with a general overview of the Hospital Board's finances and to show the accountability for the assets that it holds and revenue that it receives.

If you have questions about this report or need additional financial information, contact the Hospital Board at 6115 SE CR 135 Jasper, FL 32052.

Sincerely,



Josh Altman  
Chairperson, Board of Trustees

**BASIC  
FINANCIAL  
STATEMENTS**



**HAMILTON COUNTY MEMORIAL HOSPITAL**

**STATEMENT OF NET POSITION**

September 30, 2019

	Governmental <u>Activities</u>
Assets	
Cash	\$ 210,297
Interest receivable	11,259
Investments	<u>1,802,374</u>
Total assets	<u>\$ 2,023,930</u>
Liabilities and net position	
Liabilities	
Due to other governmental units	\$ 34,498
Net position	
Unrestricted	<u>1,989,432</u>
Total liabilities and net assets	<u>\$ 2,023,930</u>

**HAMILTON COUNTY MEMORIAL HOSPITAL**

**STATEMENT OF ACTIVITIES**

For the Year Ended September 30, 2019

<u>Functions/Programs</u>	<u>Expenses</u>	<u>Program Revenues</u>			<u>Net (Expense) Revenue and Changes in Net Assets Governmental Activities</u>
		<u>Charges for Services</u>	<u>Operating Grants and Contributions</u>	<u>Capital Grants and Contributions</u>	
Governmental activities					
Human Services					
Hospital services	\$ 85,630	\$ -	\$ -	\$ -	\$ (85,630)
General revenues					
Interest					37,963
Net increase (decrease) in fair value of investments					<u>80,671</u>
Total general revenues					<u>118,634</u>
Change in net assets					33,004
Net position - beginning					<u>1,956,428</u>
Net position - ending					<u>\$ 1,989,432</u>

**HAMILTON COUNTY MEMORIAL HOSPITAL**

**BALANCE SHEET  
GOVERNMENTAL FUNDS**

September 30, 2019

	<u>General Fund</u>
Assets	
Current assets	
Cash	\$ 210,297
Interest receivable	11,259
Investments	<u>1,802,374</u>
Total assets	<u>\$ 2,023,930</u>
Liabilities and Fund Balances	
Liabilities	
Current liabilities	
Due to other governmental units	\$ 34,498
Fund Balances	
Unassigned	<u>1,989,432</u>
Total liabilities and fund balances	<u>\$ 2,023,930</u>

**HAMILTON COUNTY MEMORIAL HOSPITAL**  
**RECONCILIATION OF THE GOVERNMENTAL FUND'S BALANCE SHEET**  
**TO THE STATEMENT OF NET POSITION**

September 30, 2019

Total fund balances for governmental funds	\$ 1,989,432
Adjustments to convert fund balance to net position	_____ -
Total net position of governmental activities	<u>\$ 1,989,432</u>

**HAMILTON COUNTY MEMORIAL HOSPITAL**

**STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES  
GOVERNMENTAL FUNDS**

For the Year Ended September 30, 2019

	General <u>Fund</u>
Revenues	
Miscellaneous revenues	
Interest	\$ 37,963
Net increase (decrease) of fair value of investments	<u>80,671</u>
Total revenues	<u>118,634</u>
Expenditures	
Current	
Human services	
Hospital services	
Operating expenditures	
Accounting and auditing	13,850
Rentals	70
Insurance	790
Bank service charges	190
Other current charges - district fees	225
Other current charges	<u>7</u>
Total operating expenditures	<u>15,132</u>
Grants and aids	
Aid to government agencies	67,498
Other grants and aids	<u>3,000</u>
Total grants and aids	<u>70,498</u>
Total current expenditures	<u>85,630</u>
Excess (deficiency) of revenues over expenditures	33,004
Fund balance at beginning of year	<u>1,956,428</u>
Fund balance at end of year	<u>\$ 1,989,432</u>

**HAMILTON COUNTY MEMORIAL HOSPITAL**

**RECONCILIATION OF THE STATEMENT OF REVENUES, EXPENDITURES,  
AND CHANGES IN FUND BALANCES OF THE GOVERNMENTAL FUNDS  
TO THE STATEMENT OF ACTIVITIES**

For the Year Ended September 30, 2019

Net change in fund balances - total governmental funds	\$	33,004
Adjustments to convert change in fund balance to change in net assets		<u>          -</u>
Change in net assets of governmental activities	\$	<u>          33,004</u>

# HAMILTON COUNTY MEMORIAL HOSPITAL

## NOTES TO FINANCIAL STATEMENTS

September 30, 2019

### **NOTE 1. – Organization and Summary of Significant Accounting Policies**

The Hamilton County Memorial Hospital (the Board of Trustees) is an Independent Special District created under *Florida Statutes*, Chapter 155 via a referendum held November 4, 1952. Accordingly, the Hospital Board is subject to restrictions imposed by the Florida Constitution and Statutes, as well as the governing board.

The Board of Trustees is composed of five members appointed by the State of Florida's Governor to serve four-year terms, except appointments to fill vacancies which are for the unexpired term of the originally appointed member.

The Hospital Board's financial statements are prepared in accordance with generally accepted accounting principles (GAAP). The Government Accounting Standards Board (GASB) is responsible for establishing GAAP for state and local governments through its pronouncements (Statements and Interpretations).

The more significant accounting policies used by the Hospital Board are discussed below.

#### **A. Reporting Entity**

These financial statements present only the Hamilton County Memorial Hospital (the primary government). As defined by GASBS No. 14, component units are legally separate entities that are to be included in the Hospital Board's reporting entity because of the significance of the operating or financial relationships with the Hospital Board.

At September 30, 2019, the Hamilton County Memorial Hospital reporting entity consists only of those functions and activities administered directly by the Hospital Board and includes no component units.

The Hospital Board's basic financial statements include both government-wide, which include the financial activities of the overall government, except for fiduciary activities, and fund financial statements.

The Hospital Board's human services activities are classified as governmental activities; therefore, both the government-wide and fund financial statements are considered governmental.

#### **B. Basis of Presentation, Basis of Accounting**

##### **Basis of Presentation**

In the government-wide Statement of Net Position, governmental activities are presented on a consolidated basis and are reported on a full accrual, economic resource basis, which recognizes all

long-term assets and receivables as well as long-term debt and obligations. The Hospital Board's net position, when applicable, is reported in three parts - invested in capital assets, net of related debt; restricted net position; and unrestricted net position.

The government-wide Statement of Activities reports both the gross and net cost of the Hospital Board's single function, human services – hospital services. The Statement of Activities reduces gross expenses (including depreciation, when applicable) by related program revenues, operating grants, and capital grants. Program revenues (grants and aids) must be directly associated with the function (human services). Operating grants include operating-specific and discretionary (either operating or capital) grants while the capital grants column reflects capital-specific grants.

When applicable, eliminations are made in the government-wide Statement of Activities to minimize the double counting of internal activities.

Neither fiduciary funds nor component units that are fiduciary in nature are included in the government-wide financial statements.

The net costs (by function) are normally covered by general revenues (interest income, investment income, miscellaneous, etc.).

The Hospital Board does not allocate indirect costs.

Fund Financial Statements: The fund financial statements provide information about the Hospital Board's funds and focus on the determination of financial position and changes in financial position rather than upon net income.

The emphasis of fund financial statements is on major funds, each displayed in a separate column. When applicable, all remaining governmental are aggregated and reported as nonmajor funds.

The Hospital Board reports the following major governmental fund:

General Fund - this is the Hospital Board's primary operating fund. It accounts for all financial resources.

### **Measurement Focus, Basis of Accounting**

Basis of accounting refers to the point at which revenues or expenditures/expenses are recognized in the accounts and reported in the financial statements. It relates to the timing of the measurements made regardless of the measurement focus applied.

Accrual: The government-wide financial statements are reported using the resources measurement focus and are presented on the accrual basis of accounting. Revenues are recognized when earned, and expenses are recognized when incurred. Nonexchange transactions, in which the Hospital Board gives (or receives) value without directly receiving (or giving) equal value in exchange, include grants and contributions. Revenue from grants and donations are recognized in the fiscal year in which all eligibility requirements have been satisfied.

Modified Accrual: The governmental funds financial statements are reported using the current financial resources measurement focus and the modified accrual basis of accounting. Under the modified accrual basis of accounting, revenues are recorded when susceptible to accrual; i.e., both measurable and available. "Available" means collectible within the current period or within 60 days after year-end. Expenditures are generally recognized under the modified accrual basis of accounting when the related liability is incurred. The exception to this general rule is that principle and interest on general obligation long-term debt, if any, is recognized when due. General capital asset acquisitions are reported as expenditures in governmental funds. Proceeds of long-term debt and acquisitions under capital leases are reported as other financing sources.

### **C. Assets, Liabilities, Deferred Outflows/Inflows of Resources, and Net Position/Fund Balance**

#### Deposits

The Hospital Board has defined cash and cash equivalents to include cash on hand and demand deposits.

#### Investments

Investments are recorded at fair value. Any gains or losses are based upon the change in value between fiscal years.

#### Inventories

It is the policy of the Hospital Board to record the acquisition of supplies as expenditures at the time of purchase. The amount of supplies on hand at any time is nominal in amount and is considered immaterial.

#### Capital Assets

The Hospital Board has no capital assets at September 30, 2019.

#### Compensated Absences

The Hospital Board has no employees and, therefore, has not adopted personnel policies providing annual vacation and sick leave benefits.

#### Deferred Outflows/Inflows of Resources

In addition to assets, (when applicable) the statement of financial position reports a separate section for deferred outflows of resources. This separate financial statement element, deferred outflows of resources, represents a consumption of net position that applies to a future period(s) and so will not be recognized as an outflow of resources (expense/expenditure) until then.

In addition to liabilities, (when applicable) the governmental funds balance sheet reports a separate section for deferred inflows of resources. This separate financial statement element, deferred inflows of resources, represents an acquisition of net position that applies to a future period(s) and so will not be recognized as an inflow of resources (revenue) until that time.

#### Net Position Flow Assumption

The Hospital Board periodically funds outlays for a particular purpose from both restricted and unrestricted resources. To calculate the amounts to report as restricted net position and unrestricted net position in the government-wide financial statements, a flow assumption must be made about the order in which the resources are considered to be applied. Consequently, it is the Hospital Board's policy to consider restricted net position to have been depleted before unrestricted net position is applied.

#### Fund Balance Flow Assumptions

The Hospital Board may fund outlays for a particular purpose from both restricted and unrestricted resources (unassigned fund balance). To compute the amounts to report as restricted, committed, assigned, and unassigned fund balance in the governmental fund financial statements, a flow assumption must be made about the order in which the resources are considered to be applied. It is the Hospital Board's policy to consider restricted fund balance to have been depleted before using any of the components of unrestricted fund balance.

#### Governmental Funds – Fund Balances

GASB has issued Statement No. 54, Fund Balance Reporting and Governmental Fund Type Definitions (GASB 54) to provide a more structured classification of fund balance and to improve the usefulness of fund balance reporting to the users of the City's financial statements. The reporting standard establishes a hierarchy for fund balance classifications and the constraints imposed on the users of those resources.

The Hospital Board does not have a policy regarding the commitment or assignment of fund balances. As a result, the Hospital Board does not report any committed fund balance. In accordance with GASB 54, the Board reports the amount of the fund balance needed to eliminate expected expenditures over expected revenues in the subsequent year budget as assigned fund balance of the general fund, if applicable.

#### **NOTE 2. Deposits and Investments**

Pursuant to Section 218.415(16), *Florida Statutes*, the Hospital Board, having an investment policy may by resolution invest and reinvest any surplus public funds in their control or possession in:

- (a) The Local Government Surplus Funds Trust Fund or any intergovernmental investment pool authorized pursuant to the Florida Inter-local Cooperation Act of 1969, as provided in s. 163.01.
- (b) Securities and Exchange Commission registered money market funds with the highest credit quality rating from a nationally recognized rating agency.
- (c) Interest-bearing time deposits or savings accounts in qualified public depositories, as defined in s. 280.02.

- (d) Direct obligations of the U.S. Treasury.
- (e) Federal Agencies and instrumentalities
- (f) Rated or unrated bonds, notes or instruments backed by the full faith and credit of the government of Israel.
- (g) Securities of, or other interests in, any open-end or closed-end management-type investment company or investment trust registered under the Investment Company Act of 1940, 15 U.S.C. ss. 80a-1 et seq., as amended from time to time, provided that the portfolio of such investment company or investment trust is limited to obligations of the United States Government or any agency or instrumentality thereof and to repurchase agreements fully collateralized by such United States Government obligations, and provided that such investment company or investment trust takes delivery of such collateral either directly or through an authorized custodian.
- (h) Other investments authorized by law or by ordinance for a county or a municipality.
- (i) Other investments authorized by law or by resolution for a school district or a special district.

At September 30, 2019, the Hospital Board's cash held in bank demand deposits totaled \$210,297. The entire balance was covered by federal depository insurance. In addition, \$102,310 was insured through the Bureau of Collateral Securities, Florida Department of Financial Services.

At September 30, 2019, the Hospital Board held the following investments:

Investment	Fair Value	Maturity	Maturity in
CDs/Equivalents	<u>9/30/2019</u>	<u>Date</u>	<u>Days</u>
Wells Fargo	\$ 99,663	06/27/21	636
JP Morgan	99,830	11/18/23	1,510
JP Morgan	100,298	01/20/27	2,669
JP Morgan	200,288	10/30/28	3,318
JP Morgan	<u>70,181</u>	05/31/33	4,992
Total CDs and equivalents	<u>570,260</u>		
 Government and Agency Securities			
Fannie Mae	100,716	01/05/22	828
Federal Farm Credit Bank	101,721	07/18/34	5,405
Federal Farm Credit Bank	101,315	07/25/29	3,586
Federal Farm Credit Bank	209,454	06/15/26	2,450
Federal Farm Credit Bank	116,570	11/15/27	2,968
Federal Farm Credit Bank	100,448	03/13/26	2,356
Federal Farm Credit Bank	99,246	08/02/26	2,498
Federal Home Loan Bank	100,044	03/07/25	1,985
Federal Home Loan Bank	99,999	10/28/24	1,855
Federal Home Loan Bank	102,074	12/10/21	802
US Treasury Note	<u>100,527</u>	01/31/23	1,219
Total Government and Agency Securities	<u>1,232,114</u>		
Total Investments	<u>\$ 1,802,374</u>		

The fair value - Level I in the fair value hierarchy - of the investments above was determined by quoted market prices in active markets as reported to the Hospital Board via its UBS Business Services Account's monthly statements.

#### Interest Rate Risk

Interest rate risk is the risk that changes in interest rates will adversely affect the fair value of an investment. Section 218.415(17), *Florida Statutes*, limits investment maturities to provide sufficient liquidity to pay obligations as they come due. The Hospital Board's formal investment policy does not limit investment maturities as a means of managing its exposure to fair value losses from increasing interest rates. However, maturities vary in duration in order to minimize the risk.

#### Credit Risk

Credit risk is the risk that an issuer or other counterparty to an investment will not fulfill its obligations. Section 218.415(17), *Florida Statutes*, limits investments to those indicated above. The Hospital Board's formal investment policy confines its investment choices to those allowed by the above referenced Statute.

The Hospital Board's investments in Fannie Mae, the Federal Farm Credit Bank, the Federal Home Loan Bank, the Federal Home Loan Mortgage Corp, and the US Treasury Note are rated Aaa by Moody's Investors Service.

#### Custodial Credit Risk

Custodial credit risk for investments is the risk that, in the event of the failure of the counterparty to a transaction, the Hospital Board will not be able to recover the value of investment or collateral securities that are in the possession of an outside party. Section 218.415(18), *Florida Statutes*, requires the Hospital Board to earmark all investments and 1) if registered with the issuer or its agents, the investment must be immediately placed for safekeeping in a location that protects the governing body's interest in the security; 2) if in book-entry form, the investment must be held for the credit of the governing body by a depository chartered by the Federal Government, the State, or any other state or territory of the United States which has a branch or principal place of business in this State, or by a national association organized and existing under the laws of the United States which is authorized to accept and execute trusts and which is doing business in this State, and must be kept by the depository in an account separate and apart from the assets of the financial institution; or 3) if physically issued to the holder but not registered with the issuer or its agents, must be immediately placed for safekeeping in a secured vault.

The Hospital Board's formal investment policy does not address custodial credit risk.

Of the Hospital Board's \$1.80 million in investments, all are held in the Hamilton County Memorial Hospital Board's name.

#### Concentration of Credit Risk

Concentration of credit risk is the risk of loss attributed to the magnitude of the Hospital Board's investment in a single issuer. The Hospital Board's formal investment policy does not specifically limit the amount that may be invested in any one issuer.

More than five percent of the Hospital Board's investments are in the following:

Investment	Percent of <u>Total Investments</u>
Wells Fargo	5.53%
JP Morgan	26.11%
Fannie Mae	5.59%
Federal Farm Credit Bank	40.43%
Federal Home Loan Bank	16.76%
US Treasury Note	<u>5.58%</u>
Total	<u>100.00%</u>

The above represents one hundred percent of the Hospital Board's total investments.

#### Foreign Currency Risk

Foreign currency risk is the risk that changes in exchange rates will adversely affect the fair value of an investment. The Hospital Board's formal investment policy does not limit its investment in foreign currency.

At September 30, 2019, the Hospital Board had no foreign currency denominated investments.

#### **NOTE 3. Interest Receivable**

At September 30, 2019, the following amounts were recorded as accrued interest at year end:

CDs/Equivalents	Accrued <u>Interest</u>
Wells Fargo	\$ 62
JP Morgan	<u>4,613</u>
Total CDs	<u>4,675</u>
Government and Agency Securities	
Fannie Mae	472
Federal Farm Credit Bank	3,411
Federal Home Loan Bank	1,813
Federal Home Loan Mortgage Corp	598
US Treasury Notes	<u>290</u>
Total Government and Agency Securities	<u>6,584</u>
Total accrued interest all investments	<u>\$ 11,259</u>

#### **NOTE 4. Fund Balance Reporting**

GASB has issued Statement No. 54, Fund Balance Reporting and Governmental Fund Type Definitions (GASB 54) to provide a more structured classification of fund balance and to improve the usefulness of fund balance reporting to the users of the Hospital Board's financial statements.

The reporting standard establishes a hierarchy for fund balance classifications and the constraints imposed on the uses of those resources. It provides for two major types of fund balances for governmental funds: nonspendable and spendable.

##### **Nonspendable**

Nonspendable fund balances are balances that cannot be spent because they are not expected to be converted to cash or they are legally or contractually required to remain intact. Examples of this classification are prepaid items, inventories, and the principal of permanent or endowment funds. The Hospital Board does not report inventory in its governmental funds; however, it does record prepaid items when applicable.

##### **Spendable**

A hierarchy of spendable fund balances are as follows:

1. Restricted – Fund balances that are constrained by external parties, constitutional provisions, or enabling legislation.
2. Committed – Fund balances that contain self-imposed constraints of the government from its highest level of decision making (Hospital Board).
3. Assigned – Fund balances that contain self-imposed constraints of the government to be used for a particular purpose. This category includes any remaining positive amounts, for governmental funds other than the General Fund, not classified as nonspendable, restricted, or committed.
4. Unassigned – Fund balance of the general fund that is not constrained for any particular purpose.

The Hospital Board has classified its fund balances with the following hierarchy:

##### **Spendable**

The Hospital Board has classified the spendable fund balance as unassigned. At September 30, 2019, the unassigned general fund balance was \$1,989,432 or 2,323 percent of the General Fund's total expenditures.

#### **NOTE 5. Risk Management**

The Hospital Board does not carry commercial insurance coverage except for Director's and Officer's liability insurance. Due to the types of assets held and the Board's operations, the cost of coverage is deemed greater than the risks posed.

#### **NOTE 6. Current/Future Accounting Pronouncements**

The following statements of the Governmental Accounting Standards Board were effective for the Board's 2018-19 fiscal year:

*No. 83, Certain Asset Retirement Obligations*

As required, the Board adopted the above pronouncements. The financial statements reflect the use of the above pronouncement as applicable.

The following statements will be effective for the Board’s 2019-20 fiscal year (and beyond):

*No. 84, Fiduciary Activities*

*No. 87, Leases*

*No. 89, Accounting for Interest Cost Incurred before the End of a Construction Period*

*No. 90, Majority Equity Interests*

*No. 91, Conduit Debt Obligations*

The Board is evaluating the effects that these statements will have on its financial statements for the year ending September 30, 2020. However, see below.

**Note 7. Commitments**

On June 13, 2019, the Board approved an award of \$250,000 to the Suwannee Valley Nursing Center to assist with the expansion and improvement of the current facility. Per the minutes, the award is contingent upon the approval of the County’s Attorney.

**Note 8. Subsequent Events**

The Board’s management has evaluated subsequent events through the date of the audit report – June 3, 2020, and reports the following:

Investment Transactions

<u>Description</u>	<u>Date</u>	<u>Amount</u>
Sales (redemptions)		
Federal Home Loan Bank	10/28/19	\$ 100,000
JP Morgan	10/30/19	200,000
JP Morgan	12/02/19	70,000
Federal Home Loan Bank	12/09/19	100,000
JP Morgan	01/21/19	100,000
Federal Farm Credit Bank	03/13/19	100,000

*GASB Statement No. 95*, Postponement of the Effective Dates of Certain Authoritative Guidance – this statement provides temporary relief to governments in light of the COVID-19 pandemic. It postpones effective dates of certain provisions in Statements and Implementation Guides that became effective or are scheduled to become effective for periods beginning after June 15, 2018, and later. The Statement delays the effective dates by periods ranging from one year to eighteen months.

Coronavirus Disease 2019 (COVID-19) – The infectious disease caused by severe acute respiratory syndrome coronavirus 2 has resulted in the significant closure of businesses nationwide. As a result, the Board expects possible reductions in its investment revenues during the current and subsequent fiscal years. The Board cannot estimate the impact of the effects, if any, at present.



**REQUIRED  
SUPPLEMENTARY  
INFORMATION**



**HAMILTON COUNTY MEMORIAL HOSPITAL**  
**BUDGETARY COMPARISON SCHEDULE**  
**GENERAL FUND**

For the Year Ended September 30, 2019

	<u>Original Budget</u>	<u>Final Budget</u>	<u>Actual</u>	Variance with Final Budget Positive (Negative)
Budgetary fund balance	\$ -	\$ -	\$ 1,956,428	\$ 1,956,428
Estimated receipts				
Miscellaneous revenues				
Interest	40,000	40,000	37,963	(2,037)
Net increase (decrease) in fair value of investments	<u>104,000</u>	<u>104,000</u>	<u>80,671</u>	<u>(23,329)</u>
Total amounts available for appropriation	<u>144,000</u>	<u>144,000</u>	<u>2,075,062</u>	<u>1,931,062</u>
Appropriations and reserves				
Human services				
Hospital services				
Operating expenditures				
Accounting and auditing	13,600	13,600	13,850	(250)
Rentals	-	-	70	(70)
Insurance	790	790	790	-
Bank service charges	70	70	190	(120)
Other current charges - fees	175	175	225	(50)
Other current charges - fees	<u>150</u>	<u>150</u>	<u>7</u>	<u>143</u>
Total operating expenditures	<u>14,785</u>	<u>14,785</u>	<u>15,132</u>	<u>(347)</u>
Grants and aids				
Aid to government agencies	33,000	33,000	33,000	-
Aid to private organizations	92,000	92,000	34,498	57,502
Other grants and aids	<u>3,000</u>	<u>3,000</u>	<u>3,000</u>	<u>-</u>
Total grants and aids	<u>128,000</u>	<u>128,000</u>	<u>70,498</u>	<u>57,502</u>
Total human services	<u>142,785</u>	<u>142,785</u>	<u>85,630</u>	<u>57,155</u>
Reserves				
Contingency and reserve	<u>1,215</u>	<u>1,215</u>	<u>-</u>	<u>1,215</u>
Total appropriations and reserves	<u>144,000</u>	<u>144,000</u>	<u>85,630</u>	<u>58,370</u>
Budgetary fund balance at year end	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 1,989,432</u>	<u>\$ 1,989,432</u>

# HAMILTON COUNTY MEMORIAL HOSPITAL

## NOTES TO BUDGETARY COMPARISON SCHEDULE GENERAL FUND

September 30, 2019

### Note 1. Budget

Annual budgets, as required by state statutes, are adopted on a basis consistent with GAAP for all governmental funds. All annual appropriations lapse at fiscal year-end.

On or before June 30, the Hamilton County Memorial Hospital Board's accountant prepares a proposed budget and submits it to the governing board. On or before September 30, the Hospital Board's governing board adopts the budget by resolution.

The appropriated budget is prepared on a detailed line item basis by fund, function, and department. Revenues are budgeted by source. Expenditures are budgeted by department, object, and account classification. The legal level of budgetary control is the fund level.

No supplemental budgetary amendments were required for the year ending September 30, 2019.

### Note 2. Explanation of Differences between Budgetary Inflows and Outflows and GAAP Revenues and Expenditures

	General <u>Fund</u>
Sources/inflows of resources	
Financial statement major funds	
Actual amount (budgetary basis) of the estimated receipts and balances from the budgetary comparison schedules	\$ 2,075,062
Adjustments	
Budgetary fund balance is an amount available for appropriation but is not considered a revenue for GAAP reporting	<u>(1,956,428)</u>
Total revenues reported on the statement of revenues, expenditures, and changes in fund balances - governmental funds	<u>\$ 118,634</u>
Uses/outflows of resources	
Actual amounts (budgetary basis) "total appropriations" from the budgetary comparison schedules	\$ 85,630
Adjustments	
Total expenditures reported on the statement of revenues, expenditures, and changes in fund balances - governmental funds	<u>-</u> <u>\$ 85,630</u>

**COMPLIANCE**  
**SECTION**



**KENNETH M. DANIELS**  
CERTIFIED PUBLIC ACCOUNTANT

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**INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH *GOVERNMENT AUDITING STANDARDS***

To the Board of Trustees  
Hamilton County Memorial Hospital  
Jasper, Florida

I have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standard* issued by the Comptroller General of the United States, the financial statements of the governmental activities and each major fund of Hamilton County Memorial Hospital, as of and for the year ended September 30, 2019, and the related notes to the financial statements, which collectively comprise the Hamilton County Memorial Hospital's basic financial statements, and have issued my report thereon dated June 3, 2020.

**Internal Control Over Financial Reporting**

In planning and performing my audit of the financial statements, I considered Hamilton County Memorial Hospital's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing my opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of Hamilton County Memorial Hospital's internal control. Accordingly, I do not express an opinion on the effectiveness of Hamilton County Memorial Hospital's internal control.

*A deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

My consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or, significant deficiencies. Given these limitations, during my audit I did not identify any deficiencies in internal control that I consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

## **Compliance and Other Matters**

As part of obtaining reasonable assurance about whether Hamilton County Memorial Hospital's financial statements are free from material misstatement, I performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of my audit, and accordingly, I do not express such an opinion. The results of my tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

## **Purpose of this Report**

The purpose of this report is solely to describe the scope of my testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.



Kenneth M. Daniels  
Certified Public Accountant  
June 3, 2020

**KENNETH M. DANIELS**  
**CERTIFIED PUBLIC ACCOUNTANT**

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**INDEPENDENT ACCOUNTANT'S REPORT**

To the Board of Trustees  
Hamilton County Memorial Hospital  
Jasper, Florida

I have examined the Hamilton County Memorial Hospital Board of Trustees compliance with *Florida Statutes* 218.415 during the period October 1, 2018, to September 30, 2019. The Management of the Hamilton County Memorial Hospital Board of Trustees is responsible for the Hamilton County Memorial Hospital Board's compliance with the specified requirements. My responsibility is to express an opinion on the Hamilton County Memorial Hospital's compliance based on my examination.

My examination was conducted in accordance with attestation standards established by the American Institute of Certified Public Accountants. Those standards require that I plan and perform the examination to obtain reasonable assurance about whether the Hamilton County Memorial Hospital Board of Trustees complied in all material respects with the specified requirements referenced above. An examination involves performing procedures to obtain evidence about whether Hamilton County Memorial Hospital Board of Trustees complied with the specified requirements. The nature, timing, and extent of the procedures selected depend on my judgement, including the assessment of the risks of material noncompliance, whether due to fraud or error. I believe that the evidence I obtained is sufficient and appropriate to provide a reasonable basis for my opinion.

My examination does not provide a legal determination on the Hamilton County Memorial Hospital Board of Trustees compliance with the specified requirements.

In my opinion, the Hamilton County Memorial Hospital Board of Trustees, complied in all material respects, with the aforementioned requirements indicated above during the period October 1, 2018, to September 30, 2019.



Kenneth M. Daniels  
Certified Public Accountant  
June 3, 2020

**KENNETH M. DANIELS**  
CERTIFIED PUBLIC ACCOUNTANT

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**MANAGEMENT LETTER**

To the Board of Trustees  
Hamilton County Memorial Hospital  
Jasper, Florida

**Report on the Financial Statements**

I have audited the financial statements of Hamilton County Memorial Hospital, as of and for the fiscal year ended September 30, 2019, and have issued my report thereon dated June 3, 2020.

**Auditor's Responsibility**

I conducted my audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States.

**Other Reporting Requirements**

I have issued my Independent Auditor's Report on Internal Control over Financial Reporting and Compliance and Other Matters Based on an Audit of the Financial Statements Performed in Accordance with Government Auditing Standards and Independent Accountant's Report on an examination conducted in accordance with *AICPA Professional Standards*, AT-C Section 315, regarding compliance requirements in accordance with Chapter 10.550 *Rules of the Auditor General*. Disclosures in those reports and schedule, which are dated June 3, 2020, should be considered in conjunction with this management letter.

**Prior Audit Findings**

Section 10.554(1)(i)1., *Rules of the Auditor General*, requires that I determine whether or not corrective actions have been taken to address findings and recommendations made in the preceding annual financial audit report.

There were no recommendations made in the prior or current year.

## **Official Title and Legal Authority**

Section 10.554(1)(i)4., *Rules of the Auditor General*, requires that the name or official title and legal authority for the primary government and each component unit of the reporting entity be disclosed in this management letter, unless disclosed in the notes to the financial statements. See Note 1. The Hamilton County Memorial Hospital's financial statements included no component units.

## **Financial Condition and Management**

Section 10.554(1)(i)5. a. and 10.556(7), *Rules of the Auditor General*, require that I apply appropriate procedures and communicate the results of my determination as to whether or not the Hamilton County Memorial Hospital, has met one or more of the conditions described in Section 218.503(1), *Florida Statutes*, and to identify the specific condition(s) met. In connection with my audit, I determined that the Hamilton County Memorial Hospital, did not meet any of the conditions described in Section 218.503(1), *Florida Statutes*.

Pursuant to Sections 10.554(1)(i)5b. and 10.556(8), *Rules of the Auditor General*, I applied financial condition assessment procedures for the Hamilton County Memorial Hospital. It is management's responsibility to monitor Hospital Board's financial condition and my financial condition assessment was based in part on representations by management and the review of financial information provided by same. The financial condition assessment was performed as of September 30, 2019.

Section 10.554(1)(i)2., *Rules of the Auditor General*, requires that I communicate any recommendations to improve financial management. In connections with my audit, I did not have any such recommendations.

## **Special District Component Units**

Section 10.554(1)(i)5.c., *Rules of the Auditor General*, requires, if appropriate, that I communicate the failure of a special district that is a component unit of a county, municipality, or special district, to provide the financial information necessary for proper reporting of the component unit, within the audited financial statements of the county, municipality, or special district in accordance with Section 218.39(3)(b), *Florida Statutes*. In connection with my audit, I did not note any special district component units that failed to provide the necessary information for proper reporting in accordance with Section 218.39(3)(b), *Florida Statutes*.

## **Additional Matters**

Section 10.554(1)(i)3., *Rules of the Auditor General*, requires that I communicate noncompliance with provisions of contracts or grant agreements, or abuse, that have occurred, or are likely to have occurred, that have an effect on the financial statements that is less than material but which warrants the attention of those charged with governance. In connection with my audit, I did not note any such findings.

## **Purpose of this Letter**

Our management letter is intended solely for the information and use of the Legislative Auditing Committee, members of the Florida Senate and the Florida House of Representatives, the Florida

Auditor General, Federal and other granting agencies, Hospital Board's Members, and applicable management, and is not intended to be and should not be used by anyone other than these specified parties.

A handwritten signature in black ink, appearing to read "Ken M Daniels". The signature is written in a cursive, flowing style.

Kenneth M. Daniels  
Certified Public Accountant  
June 3, 2020