

**OKALOOSA ISLAND FIRE DISTRICT**

**ANNUAL FINANCIAL REPORT**

**SEPTEMBER 30, 2019**

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# **Nicholson, Reeder & Reynolds, P.A.**

## **Certified Public Accountant**

### **INDEPENDENT AUDITOR'S REPORT**

To the Board of Commissioners  
Okaloosa Island Fire District  
Fort Walton Beach, Florida

#### **Report on the Financial Statements**

We have audited the accompanying financial statements of the governmental activities, the major fund, and the aggregate remaining fund information of the Okaloosa Island Fire District (the District) as of and for the year ended September 30, 2019, and the related notes to the financial statements which collectively comprise the District's basic financial statements as listed in the table of contents.

#### **Management's Responsibility for the Financial Statements**

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of the financial statements that are free from material misstatement, whether due to fraud or error.

#### **Auditor's Responsibility**

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

**Opinions**

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, each major fund, and the aggregate remaining fund information of the District, as of September 30, 2019, and the respective changes in financial position for the year then ended in accordance with accounting principles generally accepted in the United States of America.

**Other Matters**

***Required Supplementary Information***

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis and required supplementary information other than MD&A as listed in the table of contents, be presented to supplement the basic financial statements. Such information, although not part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's response to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

***Other Reporting Required by Government Auditing Standards***

In accordance with *Government Auditing Standards* , we have also issued our report dated June 29, 2020, on our consideration of the District's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the District's internal control over financial reporting and compliance.

***Nicholson, Reeder & Reynolds***

Fort Walton Beach, Florida

June 29, 2020

**OKALOOSA ISLAND FIRE DISTRICT  
MANAGEMENT'S DISCUSSION AND ANALYSIS  
SEPTEMBER 30, 2019**

As management of the Okaloosa Island Fire District (the District), we offer readers of the District's financial statements this narrative overview and analysis of the financial activities of the District for the fiscal year ended September 30, 2019.

**Financial Highlights**

The liabilities and deferred inflows of the District exceed its assets as of the close of the most recent fiscal year resulting in a deficit net position of (\$4,767,359). The net investment in capital assets less depreciation and debt on those assets is \$1,856,986. Unrestricted net position is a deficit of (\$6,624,345).

**Overview of the Financial Statements**

This discussion and analysis is intended to serve as an introduction to the District's basic financial statements. The District's basic financial statements are comprised of three components: 1) government-wide financial statements, 2) fund financial statements, and 3) notes to the financial statements. This report also contains other supplementary information in addition to the basic financial statements.

Government-wide Financial Statements

The *government-wide financial statements* are designed to provide readers with a broad overview of the District's finances, in a manner similar to a private-sector business.

The *statement of net position* presents information on all of the District's assets and liabilities, with the difference between the two reported as *net position*. Over time, increases or decreases in net position may serve as a useful indicator of whether the financial position of the District is improving or deteriorating.

The *statement of activities* presents information showing how the District's net position changed during the most recent fiscal year. All changes in net position are reported as soon as the underlying event giving rise to the change occurs, regardless of the timing of related cash flows.

Both of the government-wide financial statements distinguish between functions of the District that are principally supported by taxes and intergovernmental revenues (*governmental activities*) from other functions that are intended to recover all or a significant portion of their costs through user fees and charges (*business-type activities*). The governmental activity of the District is public safety. The District does not have a business-type activity.

The government-wide financial statements can be found on pages 9 and 10 of this report.

**OKALOOSA ISLAND FIRE DISTRICT  
MANAGEMENT'S DISCUSSION AND ANALYSIS (Continued)  
SEPTEMBER 30, 2019**

**Overview of the Financial Statements (Continued)**

Fund Financial Statements

A *fund* is a grouping of related accounts that is used to maintain control over resources that have been segregated for specific activities or objectives. The District, like other state and local governments, uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements. The District only has one category; governmental funds.

*Governmental Funds* are used to account for essentially the same functions reported as governmental activities in the government-wide financial statements. However, unlike the government-wide financial statements, governmental fund financial statements focus on *near-term inflows and outflows of spendable resources*, as well as on *balances of spendable resources* available at the end of the fiscal year. Such information may be useful in evaluating a government's near-term financing requirements.

Because the focus of governmental funds is narrower than that of the government-wide financial statements, it is useful to compare the information presented for *governmental funds* with similar information presented for *governmental activities* in the government-wide financial statements. By doing so, readers may better understand the long-term impact of the government's near-term financing decisions. Both the governmental fund balance sheet and the governmental fund statement of revenues, expenditures, and changes in fund balances provide a reconciliation to facilitate this comparison between *governmental funds* and *governmental activities*.

The District maintains an individual governmental fund. Information is presented in the governmental fund balance sheet and in the governmental fund statement of revenues, expenditures, and changes in fund balances for the general fund, which is considered to be a major fund.

The District adopts an annual appropriated budget for its general fund. A budgetary comparison statement has been provided for the general fund to demonstrate compliance with this budget.

The basic governmental fund financial statements can be found on pages 11 and 13 of this report.

**OKALOOSA ISLAND FIRE DISTRICT  
MANAGEMENT'S DISCUSSION AND ANALYSIS (Continued)  
SEPTEMBER 30, 2019**

**Government-wide Financial Analysis**

As noted earlier, net position may serve over time as a useful indicator of a government's financial position. In the case of the District, liabilities and deferred inflows exceeded assets which created a deficit in net position of \$4,767,359 at the close of the most recent fiscal year.

The large deficit in unrestricted net position is the result of the required restatement to recognize the Districts' net pension liability to the Okaloosa Island Firefighters' Pension Trust Fund.

*Recapped from Exhibit A, page 9*

	Governmental Activities
<b>ASSETS</b>	
Cash and Cash Equivalents	\$ 226,522
Investments	662,578
Capital Assets (Net of Accumulated Depreciation)	
Land	338,700
Buildings	1,044,571
Machinery and Equipment	473,715
Total Assets	2,746,086
<b>DEFERRED OUTFLOWS OF RESOURCES</b>	1,616,080
<b>LIABILITIES</b>	
Accounts Payable	4,665
Accrued Liabilities	5,644
Other Postemployment Liabilities	255,216
Net Pension Liability	8,363,921
Non Current Liabilities	
Due within one year	75,883
Due in more than one year	181,563
Total Liabilities	8,886,892
<b>DEFERRED INFLOWS OF RESOURCES</b>	242,633
<b>NET POSITION</b>	
Investment in Capital Assets, Net of Related Debt	1,856,986
Unrestricted	(6,624,345)
Total Net Position	\$ (4,767,359)

**OKALOOSA ISLAND FIRE DISTRICT  
MANAGEMENT'S DISCUSSION AND ANALYSIS (Continued)  
SEPTEMBER 30, 2019**

**Governmental Activities**

Governmental activities decreased the Fire District's net position by \$470,814. Key elements of this decrease are as follows:

*Recapped from Exhibit B, page 10*

<u>Function/Program</u>	<u>Expenses</u>	<u>Program Revenue Operating Grants and Contributions</u>	<u>Net (Expense) Revenue and Changes in Net Assets Governmental Activities</u>
Primary Government			
Governmental Activities			
Public Safety	\$ 3,997,604	\$ -	\$ (3,997,604)
Total Governmental Activities	<u>3,997,604</u>	<u>-</u>	<u>(3,997,604)</u>
Total Primary Government	<u>\$ 3,997,604</u>	<u>\$ -</u>	<u>(3,997,604)</u>
General Revenues			
Taxes			
Ad Valorem Tax, levied for general purposes			3,474,778
Intergovernmental Revenue			30,723
Miscellaneous			<u>21,289</u>
Total General Revenues			<u>3,526,790</u>
Change in Net Position			<u>(470,814)</u>
Net Position - Beginning of Year			<u>(4,296,545)</u>
Net Position - Ending of Year			<u>\$ (4,767,359)</u>

Ad Valorem tax increased by \$72,728 during the year.



**OKALOOSA ISLAND FIRE DISTRICT  
MANAGEMENT'S DISCUSSION AND ANALYSIS (Continued)  
SEPTEMBER 30, 2019**

**Financial Analysis of the Government's Funds**

As noted earlier, the District uses fund accounting to insure and demonstrate compliance with finance-related legal requirements.

Governmental Funds

The focus of the District's *governmental fund* is to provide information on near-term inflows, outflows, and balances of *spendable* resources. Such information is useful in assessing the District's financing requirements. In particular, *unassigned fund balance* may serve as a useful measure of a government's net resources available for spending at the end of the fiscal year.

As of the end of the current fiscal year, the District's governmental fund reported an ending fund balance of \$802,908, an increase of \$411,470 in comparison with the prior year.

**Capital Asset and Debt Administration**

Capital Assets

The District's investment in capital assets for its governmental activities as of September 30, 2019, amounts to \$1,856,986 (net of accumulated depreciation). This investment in capital assets includes land, buildings, machinery and equipment. The total decrease in the District's investment in capital assets for the current fiscal year was nie percent.

**OKALOOSA ISLAND FIRE DISTRICT CAPITAL ASSETS  
(Net of Depreciation)**

	Governmental Activities		Totals	
	2019	2018	2019	2018
Land	\$ 338,700	\$ 338,700	\$ 338,700	\$ 338,700
Building	1,044,571	1,090,172	1,044,571	1,090,172
Machinery/Equipment	473,715	601,477	473,715	601,477
	\$ 1,856,986	\$ 2,030,349	\$ 1,856,986	\$ 2,030,349

Long-term debt

Additional information on the District's long-term debt can be found in Note 3 on page 23 of this report.

**Economic Factors and Next Year's Budgets and Rates**

The District receives the majority of its funds from Property Taxes based on value (Ad Valorem). There is currently a system set in place within the Ad Valorem Taxation process that "protects" the taxpayers within our district. It is called Roll-Back Rate. When a taxing authority chooses to levy a roll-back rate millage, it is levying a rate that will bring in the same amount of property taxes as was collected the previous year. Therefore, the taxpayers do not pay any more into the budget. Thus, the taxing authority is depending on any new construction to bring in new or additional revenues. For the fiscal year 2019/2020, ad valorem millage rate was 3.5550 mils.

**OKALOOSA ISLAND FIRE DISTRICT  
MANAGEMENT'S DISCUSSION AND ANALYSIS (Continued)  
SEPTEMBER 30, 2019**

**Request for Information**

This financial report is designed to provide a general overview of the Okaloosa Island Fire District's finances for all those with an interest in the District's finances. Questions concerning any of the information provided in this report or requests for additional information should be addressed to the Board of Commissioners, Okaloosa Island Fire District, 104 Santa Rosa Boulevard, Fort Walton Beach, Florida, 32548.

**OKALOOSA ISLAND FIRE DISTRICT  
STATEMENT OF NET POSITION  
SEPTEMBER 30, 2019**

EXHIBIT A

	Governmental Activities
<b>ASSETS</b>	
Cash and Cash Equivalents	\$ 226,522
Investments	662,578
Capital Assets (Net of Accumulated Depreciation)	
Land	338,700
Buildings	1,044,571
Equipment/Machinery	473,715
<b>TOTAL ASSETS</b>	<b>2,746,086</b>
<b>DEFERRED OUTFLOWS OF RESOURCES</b>	<b>1,616,080</b>
<b>LIABILITIES</b>	
Accounts Payable	4,665
Accrued Liabilities	5,644
Other Postemployment Liability	255,216
Net Pension Liability	8,363,921
Non Current Liabilities	
Due within one year	75,883
Due in more than one year	181,563
<b>TOTAL LIABILITIES</b>	<b>8,886,892</b>
<b>DEFERRED INFLOWS OF RESOURCES</b>	<b>242,633</b>
<b>NET POSITION</b>	
Investments in Capital Assets, Net of Related Debt	1,856,986
Unrestricted (Deficit)	(6,624,345)
<b>TOTAL NET POSITION</b>	<b>\$ (4,767,359)</b>

The accompanying notes are an integral part of these financial statements.

**OKALOOSA ISLAND FIRE DISTRICT  
STATEMENT OF ACTIVITIES  
FOR THE FISCAL YEAR ENDED SEPTEMBER 30, 2019**

EXHIBIT B

Function/Programs	Expenses	Program Revenues Operating Grants and Contributions	Net (Expense) Revenue and Changes In Net Position  Governmental Activities
Primary Government			
Governmental Activities			
Public Safety	\$ 3,997,604	\$ -	\$ (3,997,604)
Total Governmental Activities	3,997,604	-	(3,997,604)
Total Primary Government	\$ 3,997,604	\$ -	(3,997,604)
General Revenues			
Taxes			
Ad Valorem Tax, levied for general purposes			3,474,778
Intergovernmental Revenue			30,723
Miscellaneous			21,289
Total General Revenues			3,526,790
Change in Net Position			(470,814)
Net Position - Beginning of Year			(4,296,545)
Net Position - End of Year			\$ (4,767,359)

The accompanying notes are an integral part of these financial statements.

**OKALOOSA ISLAND FIRE DISTRICT  
BALANCE SHEET - GOVERNMENTAL FUNDS  
SEPTEMBER 30, 2019**

EXHIBIT C-1

	<u>General Fund</u>
<b>ASSETS</b>	
Cash and Cash Equivalents	\$ 226,522
Investments	662,578
	<hr/>
<b>TOTAL ASSETS AND OTHER DEBITS</b>	<b>\$ 889,100</b>
	<hr/> <hr/>
<b>LIABILITIES AND FUND BALANCE</b>	
<b>LIABILITIES</b>	
Accounts Payable	\$ 4,665
Accrued Expenses	81,527
	<hr/>
<b>TOTAL LIABILITIES</b>	<b>86,192</b>
	<hr/>
<b>FUND BALANCE</b>	
Fund Balance	
Committed Fund Balance	181,563
Unassigned Fund Balance	621,345
	<hr/>
<b>TOTAL FUND BALANCE</b>	<b>802,908</b>
	<hr/>
<b>TOTAL LIABILITIES AND FUND BALANCE</b>	<b>\$ 889,100</b>
	<hr/> <hr/>

The accompanying notes are an integral part of these financial statements.

**OKALOOSA ISLAND FIRE DISTRICT  
RECONCILIATION OF THE GOVERNMENTAL FUNDS BALANCE  
SHEET TO THE STATEMENT OF NET POSITION  
FOR THE FISCAL YEAR ENDED SEPTEMBER 30, 2019**

EXHIBIT C-2

Fund Balances - Total Governmental Funds - Exhibit C-1 \$ 802,908

Amounts reported for governmental activities in the statement of net assets are different because:

Capital assets used in governmental activities are not financial resources and therefore, are not reported in the governmental funds. Those assets consist of:

Land	\$ 338,700	
Building, Net of \$779,477 accumulated depreciation	1,044,571	
Machinery & Equipment, Net of \$1,802,558 accumulated depreciation	<u>473,715</u>	1,856,986

Deferred inflows of resources and deferred outflows of resources related to pensions are not available/receivable or due/payable, respectively, in the current period and therefore, are not reported in the government funds.

Deferred outflows of resources - pensions		1,616,080
Deferred inflows of resources - pensions		(242,633)

Other liabilities used in governmental activities are not current financial resources and, therefore, are not reported in the governmental funds.

Net pension liability		(8,363,921)
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Long-term liabilities, are not payable in the current period and therefore, are not reported in the governmental funds. Interest on long-term debt is not accrued in governmental funds, but rather is recognized as an expenditure when paid. All liabilities, both current and long-term, are reported in the statement of net position.

Balances at September 30, 2019 are:

Compensated Absences	(181,563)	
Other postemployment benefits	<u>(255,216)</u>	<u>(436,779)</u>

Net Position of Governmental Activities - Exhibit A \$ (4,767,359)

The accompanying notes are an integral part of these financial statements.

**OKALOOSA ISLAND FIRE DISTRICT**  
**STATEMENT OF REVENUES, EXPENSES & CHANGES IN FUND BALANCE**  
**GOVERNMENTAL FUNDS**  
**FOR THE FISCAL YEAR ENDED SEPTEMBER 30, 2019**

EXHIBIT D-1

	Total Governmental Fund
<b>REVENUES</b>	
Taxes	
Ad Valorem Taxes	\$ 3,474,778
Intergovernmental Revenue	
State Incentive	-
County Revenue	30,723
Miscellaneous Revenues	
Interest Earnings	21,289
Other Miscellaneous Revenue	-
	3,526,790
<b>TOTAL REVENUES</b>	
<b>EXPENDITURES</b>	
Public Safety - Fire Control	
Personal Services	
Salaries	1,241,729
Payroll Taxes & Employee Benefits	1,450,801
Operating Expenses	
Professional Services	130,762
Communication Services	3,106
Utility Services	38,595
Insurance	34,187
Repair & Maintenance Services	57,365
Other Current Changes & Obligations	23,161
Office Supplies	9,195
Operating Supplies	79,152
Subscriptions & Memberships	30,191
Capital Outlay	
Machinery & Equipment	17,076
	3,115,320
<b>TOTAL EXPENDITURES</b>	
<b>EXCESS OF REVENUES OVER (UNDER) EXPENDITURES</b>	411,470
<b>FUND BALANCE - Beginning of Year</b>	391,438
<b>FUND BALANCE - End of Year</b>	\$ 802,908

The accompanying notes are an integral part of these financial statements.

**OKALOOSA ISLAND FIRE DISTRICT  
RECONCILIATION OF THE STATEMENT OF REVENUES,  
EXPENDITURES & CHANGES IN FUND BALANCES  
OF GOVERNMENTAL FUNDS TO THE STATEMENT OF ACTIVITIES  
FOR THE FISCAL YEAR ENDED SEPTEMBER 30, 2019**

EXHIBIT D-2

Amounts reported for governmental activities in the statement  
of activities are different because:

Net Change in Fund Balances - Governmental Fund - Exhibit D-1	\$ 411,470
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Governmental funds report capital outlays as expenditures. However, in the statement of activities, the cost of those assets is allocated over their estimated useful lives as depreciation expense. This is the amount by which depreciation (\$190,439) exceeded capital outlay (\$17,076) in the current period.	(173,363)
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Under the modified accrual basis of accounting used in the governmental funds, expenditures are not recognized for transactions that are not normally paid with expendable available financial sources. In the statement of activities, however, which is presented on the accrual basis, expenses and liabilities are reported regardless of when financial sources are available. This adjustment is the net change in the following balance:

Accrued Compensated Absences	(34,952)
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Current change in other postemployment liabilities does not consume current resources and therefore, is not reported as an expenditure in the governmental fund.	(113,827)
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Some expenses reported in the statement of activities do not require the use of current financial resources and therefore, are not reported as expenditures in the governmental funds.

Change in net pension liabilities	(531,416)	
Change in deferred outflows	(125,741)	
Change in deferred inflows	97,015	(560,142)

Changes in Net Position of Governmental Activities - Exhibit B	\$ (470,814)
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The accompanying notes are an integral part of these financial statements.



**OKALOOSA ISLAND FIRE DISTRICT  
 FIDUCIARY FUND  
 PENSION TRUST FUND  
 STATEMENT OF FIDUCIARY NET POSITION  
 SEPTEMBER 30, 2019**

EXHIBIT E

**ASSETS**

Investments, at Fair Value		
Money Market Fund	\$	101,262
Mutual Funds - Equity		6,052,107
Mutual Funds - Fixed Income		2,118,446
Real Estate		925,599
		\$ 9,197,414
Receivables		
Employee Contributions		3,594
Accrued Interest and Dividends		3,260
		6,854
<b>TOTAL ASSETS</b>		<b>\$ 9,204,268</b>

**LIABILITIES**

Benefit Payments		1,867
Prepaid District Contributions		76,900
		78,767
<b>TOTAL LIABILITIES</b>		<b>78,767</b>

**NET POSITION**

Fiduciary Net Position		
Held in Trust for Pension Benefits		\$ 9,125,501
		<b>\$ 9,125,501</b>

The accompanying notes are an integral part of these financial statements.

**OKALOOSA ISLAND FIRE DISTRICT  
 FIDUCIARY FUND  
 PENSION TRUST FUND  
 STATEMENT OF CHANGES IN FIDUCIARY NET POSITION  
 FOR FISCAL YEAR ENDING SEPTEMBER 30, 2019**

EXHIBIT F

**ADDITIONS TO NET POSITION**

Contributions		
Employer	\$ 856,744	
Employees	95,246	\$ 951,990
Investment Gains		
Interest/Dividend Income	281,375	
Gain on Sale of Investments	333,048	614,423
Investment Losses		
Investment Expenses		50,264
Net Depreciation in Fair Value of Investments		252,161
Net Investment Gain		311,998
<b>TOTAL ADDITIONS TO NET POSITION</b>		<b>1,263,988</b>

**DEDUCTIONS FROM NET POSITION**

Benefit Payments		865,163
Refunds of Member Contributions		36,837
Fiduciary Insurance		2,575
Administrative Expenses		58,445

**TOTAL DEDUCTIONS FROM NET POSITION**

963,020

**CHANGE IN NET POSITION**

300,968

**NET POSITION**

Beginning of Year		8,824,533
End of Year		\$ 9,125,501

The accompanying notes are an integral part of these financial statements.

**OKALOOSA ISLAND FIRE DISTRICT  
NOTES TO FINANCIAL STATEMENTS  
FOR THE FISCAL YEAR ENDED SEPTEMBER 30, 2019**

**NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES**

**REPORTING ENTITY**

The Okaloosa Island Fire District (the District) is an independent Special District created in 1977 by ordinance 77-4 of Okaloosa County, pursuant to Florida law. The legal name of the District is Okaloosa Island Fire District.

The District is governed by an elected Board of Fire Commissioners.

Criteria for determining if other entities are potential component units which should be reported within the District's basic financial statements are identified and described in the Governmental Accounting Standards Board's (GASB) Codification of Government Accounting and Financial Reporting Standards, Sections 2100 and 2600. The application of these criteria provides for identification of any entities for which the Board is financially accountable and other organizations for which the nature and significance of their relationships with the Board are such that exclusion would cause the District's basic financial statements to be misleading or incomplete. Based on these criteria, no component units are reported.

**GOVERNMENT-WIDE AND FUND FINANCIAL STATEMENTS**

The government-wide statements and the major fund statements along with the notes to the financial statements comprise the basic financial statements. The government-wide financial statements (i.e. the statement of net position and the statement of activities) concentrate on the District as a whole. These statements include the non-fiduciary financial activity of the primary government.

When both restricted and unrestricted resources are available for use, it is the government's policy to use restricted resources first and then unrestricted resources, as they are needed.

Government-wide financial statement net position is divided into three components - net investment in capital assets, restricted, and unrestricted. These classifications are defined as follows:

*Net investment in capital assets* - This component of net position consists of capital assets, including restricted capital assets, net of accumulated depreciation and reduced by the outstanding balances of any bonds, notes, or other borrowings that are attributable to the acquisition, construction, or improvement of those assets. If there are significant unspent related debt proceeds at year-end, the portion of the debt attributable to the unspent proceeds is not included in the calculation of net investment in capital assets. Rather, that portion of the debt is included in the same net position component as the unspent proceeds.

*Restricted* - This component of net position consists of constraints imposed by creditors (such as through debt covenants), contributors, or laws or regulations of other governments, or constraints imposed by law through constitutional provisions or enabling legislation.

*Unrestricted* - This component of net position consists of amounts that do not meet the definition of "restricted" or "net investment in capital assets".

**OKALOOSA ISLAND FIRE DISTRICT**  
**NOTES TO FINANCIAL STATEMENTS (Continued)**  
**FOR THE FISCAL YEAR ENDED SEPTEMBER 30, 2019**

**NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)**

**MEASUREMENT FOCUS, BASIS OF ACCOUNTING, AND FINANCIAL STATEMENT PRESENTATION**

The government wide financial statements are reported using the economic resources focus and the accrual basis of accounting. Revenues are recognized when earned and expenses are recorded when a liability is incurred, regardless of the timing of the related cash flow. Grants are recognized as soon as the eligibility requirements imposed by the provider are met. Governmental fund financial statements are reported using the current financial resources measurement focus and the modified accrual basis of accounting. Revenues are recognized as soon as they are both measurable and available. Revenues are considered available when they are collectible within the current period or soon enough thereafter to pay liabilities of the current period. For this purpose, the District considers the revenue to be available if they are collected within 60 days of the end of the current fiscal period. Expenditures are generally recorded when a liability is incurred, as under accrual accounting. However, debt service expenditures, as well as expenditures related to compensated absences and claims and judgments, are recorded only when payment is due.

Property taxes are susceptible to accrual. Other receipts and taxes become measurable and available when cash is received by the District and are recognized as revenue at that time.

The District reports the following major governmental fund:

The General Fund is the District's primary operating fund. It accounts for all financial resources of the governmental entity not required to be accounted for in another fund.

The following is a description of the District's various fund balance accounts:

Nonspendable fund balance includes amounts that are not in a spendable form (prepaid insurance, for example) or are required to be maintained intact. There are no nonspendable funds as of September 30, 2019.

Restricted fund balance includes amounts that can be spent only for specific purposes stipulated by external resource providers (for example, impact fees as authorized under FL Statute 191.009(2)), constitutionally, or through enabling legislation (that is, legislation that creates a new revenue source and restricts its use). Effectively, restrictions may be changed or lifted only with the consent of the resource provider. The District had no restricted funds as of September 30, 2019.

Committed fund balance includes amounts that can be used only for the specific purposes determined by a formal action of the government's highest level of decision-making authority which is the Board of Commissioners. Commitments may be changed or lifted only by the government taking the same formal action that imposed the constraint originally. As of September 30, 2019, the District had committed funds for compensated absences of \$181,563.

**OKALOOSA ISLAND FIRE DISTRICT**  
**NOTES TO FINANCIAL STATEMENTS (Continued)**  
**FOR THE FISCAL YEAR ENDED SEPTEMBER 30, 2019**

**NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)**

**MEASUREMENT FOCUS, BASIS OF ACCOUNTING, AND FINANCIAL STATEMENT PRESENTATION (Continued)**

Assigned fund balance comprises amounts intended to be used by the government for specific purposes. Intent can be expressed by the governing body (the board of commissioners) or by management to whom the governing body delegates the authority. The District had no assigned funds as of September 30, 2019.

Unassigned fund balance is the residual classification for the general fund and includes all amounts not contained in the other classifications. Unassigned amounts are technically available for any purpose. In funds other than the General Fund, unassigned fund balances are limited to negative residual balances. As of September 30, 2019, the District had \$621,345 in unassigned balances.

Restricted resources are only used for their specific designation and with approval from the Board of Commissioners. Committed and Assigned funds are used for their specific designation. If the District does not have sufficient funds allocated to committed or assigned funds to cover the full cost of an expenditure, then unassigned funds would be used to cover the remaining portion of the expense. The District considers committed amounts to be reduced first, followed by assigned amounts, then unassigned amounts when expenditures are incurred for purposes which amounts in the unrestricted fund balance classification could be used.

For the year ended September 30, 2019, the District does not report any proprietary funds.

Fiduciary Funds account for assets held by the District in a trustee capacity or as an agent on behalf of others. Trust funds account for assets held by the District under the terms of a formal trust agreement.

Pension Trust Fund - The Pension Trust Fund is custodial in nature and does not present results of operations or have a measurement focus. Pension Trust Funds are accounted for using the modified accrual basis of accounting. The Pension Trust Fund accounts for the assets of the District's defined benefit plan (Florida Statute Chapter 175 Firefighters' Pension Trust Fund).

**BUDGETS AND BUDGETARY ACCOUNTING**

**Budgets and Encumbrances**

Annual budgets are adopted on a basis consistent with generally accepted accounting principles. Revenues and expenditures are controlled by a formal budget adopted by the Board of Commissioners of the District. The legal level of control for appropriations is exercised at the object level.

The District generally does not have significant encumbrances (commitments related to unperformed contracts for goods or services), and any such amounts are not recorded in any manner in the accounting books.

**OKALOOSA ISLAND FIRE DISTRICT  
NOTES TO FINANCIAL STATEMENTS (Continued)  
FOR THE FISCAL YEAR ENDED SEPTEMBER 30, 2019**

**NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)**

**Cash, Cash Equivalents, and Investments**

The District is authorized to invest in financial instruments as established by Section 218.415, Florida Statutes. The authorized investments include among others negotiable direct obligations of the United States Treasury; the Local Government Surplus Trust Fund as created by Section 218.405, Florida Statutes; interest-bearing time deposits or savings accounts in authorized financial institutions, and SEC registered money market funds with the highest credit quality rating from a nationally recognized rating agency.

Cash at September 30, 2019 consisted of a reconciled book balance of \$226,522 in interest bearing checking accounts. The bank carrying balance was \$255,451. These deposits were entirely covered by federal depository insurance or by collateral pursuant to the Public Depository Security Act of the State of Florida (Florida Statute 280).

The District maintains deposits with "Qualified Public Depositories" as defined in Chapter 280, Florida Statutes. All Qualified Public Depositories must place with the Treasurer of the State of Florida securities in accordance with collateral requirements determined by the State's Chief Financial Officer. In the event of default by a Qualified Public Depository, the State Treasurer will pay public depositors all losses. Losses in excess of insurance and collateral will be paid through assessments between Qualified Public Depositories.

Under this method, all the District's deposits are fully insured or collateralized at the highest level as defined by GASB Statement No 40, *Deposits and Investment Disclosures (An Amendment of GASB Statement No 3)*.

Florida Statutes and the District's investment policy authorize investments in the Local Government Surplus Funds Trust Fund (SBA) administered by the State Board of Administration. At September 30, 2019, the District's investments in the Local Government Surplus Funds Trust Fund consist of the following:

	Cost Basis	Fair Value (NAV)/Carrying Amount
Local Government Surplus Trust Fund (SBA)		
Agency Account - 1231	\$ 658,275	\$ 658,275
Agency Account - 1232	4,303	4,303
	\$ 662,578	\$ 662,578

**OKALOOSA ISLAND FIRE DISTRICT**  
**NOTES TO FINANCIAL STATEMENTS (Continued)**  
**FOR THE FISCAL YEAR ENDED SEPTEMBER 30, 2019**

**NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)**

The Local Government Surplus Trust Fund (Florida PRIME (formerly Fund "A")) is an external 2A-7 like investment pool, administered by the Florida Statute Board of Administration. The Local Government Surplus Funds Investment Pool Trust Fund is not categorized as it is not evidenced by securities that exist in physical or book entry form. The Local Government Surplus Trust Funds Investment Pool's share are stated at amortized cost (NAV), which approximates fair value. These investments are subject to the risk that the market value of an investment, collateral protecting a deposit or securities underlying a repurchase agreement, will decline. The District's investment in the Fund represented less than 1% of the Fund's total investments.

At September 30, 2019, the District reported SBA investments of \$662,578 fair value/cost for amounts held in Florida PRIME. The Florida PRIME carried a credit rating of AAAM by Standard and Poors and had a weighted average days to maturity (WAM) of 37 days at September 30, 2019. The weighted average life (WAL) of PRIME was 85 days at September 30, 2019.

Foreign Currency Risk: PRIME was not exposed to any foreign risk during the period from October 1, 2018 through September 30, 2019.

Securities Lending Disclosure: PRIME did not participate in a securities lending program in the period from October 1, 2018 through September 30, 2019.

Fair Value Hierarchy Disclosure: PRIME currently meets all of the necessary criteria to elect to measure all of the investments in the Florida PRIME at amortized cost.

The District adheres to GASB Statement No. 79, which requires the following disclosures related to its Florida PRIME investment:

Redemption Gates: Chapter 218.409(8)(a), Florida Statutes, states that "The principal, and any part thereof, of each account constituting the trust fund is subject to payment at any time from the moneys in the trust fund. However, the Executive Director may, in good faith, on the occurrence of an event that has a material impact on liquidity or operations of the trust fund, for 48 hours limit contributions to or withdrawals from the trust fund to ensure that the Board can invest moneys entrusted to it in exercising its fiduciary responsibility. Such action must be immediately disclosed to all participants, the Trustees, the Joint Legislative Auditing Committee, and the Investment Advisory Council. The Trustees shall convene an emergency meeting as soon as practicable from the time the Executive Director has instituted such measures and review the necessity of those measures. If the Trustees are unable to convene an emergency meeting before the expiration of the 48-hour moratorium on contributions or withdrawals, the moratorium may be extended by the Executive Director until the Trustees are able to meet to review the necessity for the moratorium. If the Trustees agree with such measures, the Trustees shall vote to continue the measure for up to an additional 15 days. The Trustees must convene and vote to continue any such measures before the expiration of the time limit set, but in no case may the time limit set by the Trustees exceed 15 days."

**OKALOOSA ISLAND FIRE DISTRICT**  
**NOTES TO FINANCIAL STATEMENTS (Continued)**  
**FOR THE FISCAL YEAR ENDED SEPTEMBER 30, 2019**

**NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)**

With regard to liquidity fees, Florida Statute 218.406(4) provides authority for the SBA to impose penalties for early withdrawal, subject to disclosure in the enrollment materials of the amount and purpose of such fees. At present, no such disclosures has been made.

As of September 30, 2019, there were no redemption fees, maximum transaction amounts, or any other requirements that serve to limit a participant's daily access to 100 percent of their account value.

PRIME audited financial statements for the fiscal year ended June 30, 2019 are available online.

**Capital Assets**

Capital assets which include land, buildings, machinery and equipment are reported in the governmental-type activities in the government-wide financial statements. Capital assets are defined by acquisitions in excess of \$750 cost and with an estimated useful life in excess of one year. Such assets are recorded at historical cost if purchased or constructed. Donated capital assets are recorded at estimated fair market value at the date of donation.

Capital assets are depreciated using the straight-line method over the estimated useful life of the asset as follows:

<i>Assets</i>	<i>Years</i>
Building	40
Machinery & Equipment	5-10

**Compensated Absences**

The District's compensated absence policy allows employees to accumulate earned but unused vacation and sick pay benefits. Employees are entitled to annual leave and sick leave in accordance with a union contract. Generally, this entitles payment at their regular rate of pay for all accumulated annual leave upon termination of employment. Employees are vested in sick leave, payable upon termination of employment, at an increasing percentage of their accumulated sick leave of 10% per year from the end of the first year of employment. Employees with more than ten years of employment are fully vested in sick leave. Annual leave is earned based on the length of service. This entitlement ranges from five service days per year for one to three years of service to twelve service days for over fifteen years of service. Sick leave is accrued for all employees on the basis of one service day per month. A maximum of twenty service days of annual leave and twenty service days of sick leave may be accumulated.

All vacation is accrued when incurred in the government-wide financial statements. A liability for these amounts is reported in the governmental fund (General Fund) only if they have matured, for example, as a result of employee resignation or retirement.



**OKALOOSA ISLAND FIRE DISTRICT**  
**NOTES TO FINANCIAL STATEMENTS (Continued)**  
**FOR THE FISCAL YEAR ENDED SEPTEMBER 30, 2019**

**NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)**

**Fund Equity**

In the fund financial statements, governmental funds report reservations of fund balances for amounts that are not available for appropriation or are restricted by outside parties for use as a specific purpose. Committed fund balances represent constraints on use imposed by the District itself using its highest level of decision making authority and can only be removed or changed by taking the same action. Assigned fund balance is intended to be used for specific purposes and intent is expressed by the Board of Fire Commissioners. Unassigned fund balance is available for any purpose.

**Deferred Outflows/Inflows of Resources**

In addition to assets, the Statements of Net Position will sometimes include a separate section for deferred outflows of resources. This separate financial statement element, *deferred outflows of resources*, represents a consumption of net position that applies to a future period(s) and so will not be recognized as an outflow of resources (expense) until then. The District has one item related to pensions that qualifies for reporting this category.

In addition to liabilities, the Statements of Net Position will sometimes include a separate section for deferred inflows of resources. This separate financial statement element, *deferred inflows of resources*, represents an acquisition of net position that applies to a future period(s) and so will not be recognized as an inflow of resources (revenue) until then. The District has one item related to pensions that qualifies for reporting this category.

**NOTE 2 - PROPERTY TAXES**

Property taxes are due and payable on November 1st of each year. No accrual is made in these financial statements since these taxes are collected to finance future expenditures. Ad valorem taxes are billed to property owners through the Okaloosa County Tax Collector's office and then remitted to the District upon collection. Delinquent taxes are generally immaterial in amount and therefore, not recorded as a receivable on the balance sheet.

The property tax calendar for the current year is as follows:

Lien date	January 1, 2019
Levy date	November 1, 2019
Due date	November 1, 2019
Delinquent date	April 1, 2020
Tax Certificate Sale	Prior to June 1, 2020

**OKALOOSA ISLAND FIRE DISTRICT**  
**NOTES TO FINANCIAL STATEMENTS (Continued)**  
**FOR THE FISCAL YEAR ENDED SEPTEMBER 30, 2019**

**NOTE 3 - DETAILED NOTES ON ALL FUNDS (Continued)**

**CAPITAL ASSETS**

Capital asset activity for the fiscal year ended September 30, 2019 is as follows:

	Beginning Balance	Increases	Decreases	Ending Balance
Primary Government				
Governmental Activities				
Capital asset, being depreciated-				
Buildings	\$ 1,824,048	\$ -	\$ -	\$ 1,824,048
Machinery & Equipment	2,276,435	17,076	-	2,293,511
Less: Depreciation for -				
Buildings	(733,874)	(45,601)	-	(779,475)
Machinery & Equipment	(1,674,960)	(144,838)	-	(1,819,798)
Gov't Activities, Capital Assets, Net	<u>\$ 1,691,649</u>	<u>\$ (173,363)</u>	<u>\$ -</u>	<u>\$ 1,518,286</u>

Depreciation has been charged to the functions/programs of the primary government-

Governmental Public Safety	<u>\$ 190,439</u>
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**LONG-TERM DEBT**

**Compensated Absences**

The following is an analysis of accumulated annual leave and sick leave liability:

	Sick	Vacation	Total
Balance at October 1, 2018	\$ 71,771	\$ 146,611	\$ 218,382
Increase (Decrease) During Year	4,112	34,952	39,064
Balance at September 30, 2019	<u>\$ 75,883</u>	<u>\$ 181,563</u>	<u>\$ 257,446</u>

**Changes in Long-Term Liabilities**

A summary of changes in long-term liabilities at September 30, 2019, is as follows:

	Beginning Balance	Increases	Payments & Other Decreases	Ending Balance
Liability for OPEB obligation	\$ 141,389	\$ 113,827	\$ -	\$ 255,216
Net Pension Liability	7,832,505	531,416		8,363,921
Accrued Compensated Absences	146,611	34,952	-	181,563
Total long-term liabilities	<u>\$ 8,120,505</u>	<u>\$ 680,195</u>	<u>\$ -</u>	<u>\$ 8,800,700</u>

**OKALOOSA ISLAND FIRE DISTRICT  
NOTES TO FINANCIAL STATEMENTS (Continued)  
FOR THE FISCAL YEAR ENDED SEPTEMBER 30, 2019**

**NOTE 4 - DEFINED BENEFIT PENSION PLAN**

**Plan Description**

The Plan is a single-employer defined benefit pension plan administered by the Plan's Board of Trustees comprised of:

- a) Two District appointees,
- b) Two Members of the Department elected by the membership,
- c) Fifth Member elected by other four and appointed by District.

Full-time employees who are classified as full-time certified firefighters shall participate in the System as a condition of employment.

Plan Membership as of October 1, 2018:

14	Inactive Plan Members or Beneficiaries
1	Inactive Plan Members Entitled to But Not Yet Receiving
20	Active Plan Members
<u>35</u>	

**Benefits Provided**

The Plan provides retirement, termination, disability and death benefits as follows:

*Normal Retirement*

Eligibility: Earlier of age 55 and the completion of 10 years of Credited Service or age 52 and the completion of 25 years of Credited Service.

Benefit Amount: 3.5% of Average Final Compensation of Credited Service.

*Early Retirement*

Eligibility: Age 50 and 10 Years of Credited Service.

Benefit Amount: Accrued benefit, reduced 3% for each year prior to Normal Retirement.

*Supplemental Monthly Benefit*

Normal and Early service retirees receive \$250 (reduced for Early) for life.

*Cost-of-Living Increase*

Annuitants, receive annual 3% benefit increases beginning the first October 1 following 5 years of retirement.

*Vesting*

Schedule: 100% after 10 years of Credited Service.

Benefit Amount: Member will receive the vested portion of his (her) accrued benefit payable at the otherwise Normal Retirement Date.

**OKALOOSA ISLAND FIRE DISTRICT  
NOTES TO FINANCIAL STATEMENTS (Continued)  
FOR THE FISCAL YEAR ENDED SEPTEMBER 30, 2019**

**NOTE 4 - DEFINED BENEFIT PENSION PLAN (Continued)**

*Disability Retirement*

Eligibility: 10 years of credited service for non-service related; coverage from date of hire for service-incurred.

Benefit Amount: Accrued benefit, but not less than 42% of Average Final Compensation (if Service Incurred)

*Death Benefits Pre-Retirement*

Vested: Monthly accrued benefit payable to designated beneficiary for 10 years.

Non-Vested: Refund of accumulated contribution without interest.

**Contributions**

Member Contributions: 8.0% of Salary.

District and State Contributions: Remaining amount required in order to pay current costs and amortize unfunded past service cost, if any, as provided in Chapter 112, Florida Statutes.

**Net Pension Liability**

The measurement date is September 30, 2019.

The measurement period for the pension expense was October 1, 2018 to September 30, 2019.

The reporting period is October 1, 2018 through September 30, 2019.

The Sponsor's Net Pension Liability was measured as of September 30, 2019.

The Total Pension Liability used to calculate the Net Pension Liability was determined as of that date.

**Actuarial Assumptions**

The Total Pension Liability was determined by an actuarial valuation as of October 1, 2018 updated to September 30, 2019 using the following actuarial assumptions.

Inflation	2.50%
Salary Increases	Service Based
Discount Rate	7.40%
Investment Rate of Return	7.40%

The mortality assumption rates were mandated by Chapter 2015-157, Laws of Florida. This law mandates the use of the assumption used in either of the two most recent valuations of the Florida Retirement System (FRS). The above rates are those outlined in Milliman's July 1, 2018 FRS valuation report for special risk employees.

*Healthy Lives (Active)*

Female: RP2000 Generational, 100% Combined Healthy White Collar, Scale BB.

Male: RP2000 Generational, 10% Combined Healthy White Collar, 90% Cobined Healthy Blue Collar, Scale BB.

**OKALOOSA ISLAND FIRE DISTRICT  
NOTES TO FINANCIAL STATEMENTS (Continued)  
FOR THE FISCAL YEAR ENDED SEPTEMBER 30, 2019**

**NOTE 4 - DEFINED BENEFIT PENSION PLAN (Continued)**

**Actuarial Assumptions (Continued)**

*Healthy Lives (Inactive)*

Female: RP2000 Generational, 100% Annuitant White Collar, Scale BB.

Male: RP2000 Generational, 10% Annuitant White Collar, 90% Annuitant Blue Collar, Scale BB.

*Disabled Lives*

Female: 60% RP2000 Disabled Female set forward two years/ 40% Annuitant White Collar with no setback, no projection scale.

Male: 60% RP2000 Disabled Male setback four years / 40% Annuitant White Collar with no setback, no projection scale.

The significant assumptions are based upon the most recent actuarial experience study dated August 23, 2017.

The Long-Term Expected Rate of Return on Pension Plan investments was determined using a building-block method in which best-estimate ranges of expected future real rates of return (expected returns, Net of Pension Plan investment expenses and inflation) are developed for each major asset class.

Best estimates of arithmetic real rates of return for each major asset class included in the Pension Plan's target asset allocation as of September 30, 2019 are summarized in the following table:

Asset Class	Target Allocation	Long Term Expected Real Rate of Return
Domestic Equity	50%	7.50%
International Equity	15%	8.50%
Broad Market Fixed Inc.	20%	2.50%
Global Fixed Income	5%	3.50%
Real Estate	10%	4.50%
<u>Total</u>	<u>100%</u>	

**OKALOOSA ISLAND FIRE DISTRICT  
NOTES TO FINANCIAL STATEMENTS (Continued)  
FOR THE FISCAL YEAR ENDED SEPTEMBER 30, 2019**

**NOTE 4 - DEFINED BENEFIT PENSION PLAN (Continued)**

**Actuarial Assumptions (Continued)**

*Discount Rate*

The Discount Rate used to measure the Total Pension Liability was 7.40%.

The projection of cash flows used to determine the Discount Rate assumed that Plan Member contributions will be made at the current contribution rate and that Sponsor contributions will be made at rates equal to the difference between actuarially determined contribution rates and the Member rate. Based on those assumptions, the Pension Plan's Fiduciary Net Position was projected to be available to make all projected future benefit payments of current plan members. Therefore, the Long-Term Expected Rate of Return on Pension Plan investments was applied to all periods of projected benefit payments to determine the Total Pension Liability.

*Net Pension Liability of Sponsor*

The components of the net pension liability of the sponsor on September 30, 2019 were as follows:

Total Pension Liability	\$ 17,566,323
Plan Fiduciary Net Position	(9,202,402)
Sponsor's Net Pension Liability	<u>\$ 8,363,921</u>
Plan Fiduciary Net Position as a percentage of Total Pension Liability	52.39%

**OKALOOSA ISLAND FIRE DISTRICT**  
**NOTES TO THE FINANCIAL STATEMENTS (Continued)**  
**FOR THE FISCAL YEAR ENDED SEPTEMBER 30, 2019**

**NOTE 4 - DEFINED BENEFIT PENSION PLAN (Continued)**

	Increase (Decrease)		
	Total Pension Liability (a)	Fiduciary Net Position (b)	Net Pension Liability (a)-(b)
Balances at September 30, 2019	\$ 16,657,038	\$ 8,824,533	\$ 7,832,505
Changes for a Year:			
Service Cost	315,021	-	315,021
Interest	1,239,028	-	1,239,028
Difference between Expected & Act	30,720	-	30,720
Change of Assumptions	227,197	-	227,197
Change of benefit terms	(682)	-	(682)
Contributions-Employers	-	933,644	(933,644)
Contributions-Employee	-	95,246	(95,246)
Net Investment Income	-	311,998	(311,998)
Benefit Payments, Including Refund of Employee Contributions	(901,999)	(901,999)	-
Administrative Expense	-	(61,020)	61,020
Other Changes	-	-	-
New Changes	<u>909,285</u>	<u>377,869</u>	<u>531,416</u>
Balance at September 30, 2020	<u>\$ 17,566,323</u>	<u>\$ 9,202,402</u>	<u>\$ 8,363,921</u>

The sensitivity of the Net Pension Liability to changes in the discount rate are as follows:

	Current Discount		
	1% Decrease 6.40%	Rate 7.40%	1% Increase 8.40%
Sponsor's Net Pension Liability	\$ 10,928,599	\$ 8,363,921	\$ 6,284,893

*Pension plan fiduciary position*

Detailed information about the pension plan's fiduciary net position is available in a separately issued Plan financial report.

**OKALOOSA ISLAND FIRE DISTRICT**  
**NOTES TO THE FINANCIAL STATEMENTS (Continued)**  
**FOR THE FISCAL YEAR ENDED SEPTEMBER 30, 2019**

**NOTE 4 - DEFINED BENEFIT PENSION PLAN (Continued)**

**Pension Expense and Deferred Outflows of Resources and Deferred Inflows of Resources  
Related to Pensions**

For the year ended September 30, 2019, the Sponsor will recognize a pension expense of \$263,878. On September 30, 2019, the Sponsor reported deferred outflows of resources and deferred inflows of resources related to pensions from the following sources:

	Deferred Outflows of Resources	Deferred Inflows of Resources
	<u>          </u>	<u>          </u>
Differences between Expected and Actual Experience	\$ 94,944	\$ 242,633
Changes of Assumptions	540,532	-
Net Differences Between Projected and Actual Earnings on Pension Plan Investments	46,960	-
Employer and State Contributions Subsequent to the Measurement Date	933,644	-
	<u>\$ 1,616,080</u>	<u>\$ 242,633</u>

Amounts reported as deferred outflows of resources and deferred inflows of resources related to pensions will be recognized in pension expense as follows:

Year ended September 30:	
2020	\$ 181,199
2021	\$ 58,684
2022	\$ 63,149
2023	\$ 59,431
2024	\$ 57,226
Thereafter	\$ 20,114

**Investments**

The Plan's investments were being held by Salem Trust Company, Inc. Investments at September 30, 2019, consist of the following:

Common Stock	\$ -
U.S. Treasury	-
Government Securities	-
Money Market Funds	101,262
Corporate Bonds	-
Real Estate	925,599
Mutual Funds	8,170,553
Total	<u>\$ 9,197,414</u>



**OKALOOSA ISLAND FIRE DISTRICT**  
**NOTES TO THE FINANCIAL STATEMENTS (Continued)**  
**FOR THE FISCAL YEAR ENDED SEPTEMBER 30, 2019**

**NOTE 4 - DEFINED BENEFIT PENSION PLAN (Continued)**

**Investments (Continued)**

The Fund's investments in government securities and corporate bonds had maturities as follows:

Investment Type	Fair Value	Investment maturities (in years)			
		Less than 1	1-5	6-10	More than 10
Corporate Bonds	\$ -	\$ -	\$ -	\$ -	\$ -
Gov't Securities	-	-	-	-	-
US Treasury	-	-	-	-	-
<b>Totals</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

The Fund has a formal investment policy that limits investment maturities as a means of managing its exposure to fair value losses arising from increasing interest rates. The Plan sold their government securities and corporate bonds, therefore, there was no investment maturities or ratings. As of September 30, 2019, the Fund had no corporate bonds or government securities.

No more than 3% of the Plan's assets shall be invested in the common stock or capital stock of any one issuing company, nor shall the aggregate investment in any one issuing company exceed 3% of the outstanding capital stock of the company. The value of bonds issued by any single corporation shall not exceed 3% of the total fund. The Plan limits investments in corporate common stock and convertible bonds and shall not exceed 60% of the Plan assets at cost or 70% of the Plan assets at market value. Foreign securities shall not exceed 10% of the value at market of the total portfolio.

State law limits investments in corporate bonds and governmental securities to the top 3 ratings issued by nationally recognized statistical rating organizations. The Plan's corporate bonds and governmental securities were rated by Moody's Investors Services as follows:

Rating	Fair Value
Aaa	\$ -
A1 to A3	-
Baa1-Baa3	-
NR	-
<b>Total</b>	<b>\$ -</b>

The District categorizes its fair value measurement within the fair value hierarchy established by generally accepted accounting principles. The hierarchy is based on the valuation inputs used to measure the fair value of the asset. Level 1 inputs are quoted prices in active markets for identical assets, Level 2 inputs are significant other observable inputs; and Level 3 inputs are significant unobservable inputs.

**OKALOOSA ISLAND FIRE DISTRICT**  
**NOTES TO THE FINANCIAL STATEMENTS (Continued)**  
**FOR THE FISCAL YEAR ENDED SEPTEMBER 30, 2019**

**NOTE 4 - DEFINED BENEFIT PENSION PLAN (Continued)**

**Investments (Continued)**

The following table presents the Plan's investments at September 30, 2019:

	<u>Fair Value Measurements Using</u>			
	<u>Total</u>	<u>Quoted Prices in Active Markets for Identical Assets (Level 1)</u>	<u>Significant Other Observable Inputs (Level 2)</u>	<u>Significant Unobservable Inputs (Level 3)</u>
<b><u>Investments by amortized cost</u></b>				
Goldman Sachs	\$ 101,262	\$ 101,262	\$ -	\$ -
Total investments by amortized cost	<u>\$ 101,262</u>	<u>\$ 101,262</u>	<u>\$ -</u>	<u>\$ -</u>
<b><u>Investments by fair value level</u></b>				
Equity securities:				
Common Stocks	\$ -	\$ -	\$ -	\$ -
Unit Investment Trust	-	-	-	-
Mutual Funds	6,052,107	6,052,107	-	-
Total equity securities	<u>6,052,107</u>	<u>6,052,107</u>	<u>-</u>	<u>-</u>
Debt securities:				
U.S. treasury securities	-	-	-	-
Government securities	-	-	-	-
Corporate bonds	-	-	-	-
Foreign bonds	-	-	-	-
Mutual Funds - Fixed Income	2,118,446	2,118,446	-	-
Total debt securities	<u>2,118,446</u>	<u>2,118,446</u>	<u>-</u>	<u>-</u>
Total investments by fair value	<u>\$ 8,170,553</u>	<u>\$ 8,170,553</u>	<u>\$ -</u>	<u>\$ -</u>
<b><u>Investments measured at the net asset value (NAV)</u></b>				
Real Estate Fund	<u>\$ 925,599</u>			

**OKALOOSA ISLAND FIRE DISTRICT  
NOTES TO THE FINANCIAL STATEMENTS (Continued)  
FOR THE FISCAL YEAR ENDED SEPTEMBER 30, 2019**

**NOTE 5 - OTHER POSTEMPLOYMENT BENEFITS**

The Postemployment Healthcare Benefits Plan (Plan) is a single employer defined benefit plan administered by the District. Pursuant to the provisions of Section 112.0801, Florida Statutes, former employees who retire from the District, and eligible dependents, may continue to participate in the District's health and hospitalization plan for medical, and prescription drug coverage. The District subsidizes the premium rates paid by retirees by allowing them to participate in the plan at a reduced or blended group (implicitly subsidized) premium rate for both active and retired employees. These rates provide an implicit subsidy for retirees because, on an actuarial basis, their current and future claims are expected to result in higher costs to the plan on average than those of active employees.

The District does not offer any explicit subsidies for retiree coverage. Retirees are required to enroll in the Federal Medicare program for their primary coverage as soon as they are eligible. The rates paid by the retirees eligible for Medicare are reduced by the Medicare premium. The Plan does not issue a stand-alone report, and it is not included in the report of a Public Employee Retirement System or another entity.

**Funding Policy**

Contribution requirements of the District and plan members are established and may be amended through action from the District board. The District has not advance-funded or established a funding methodology for the annual Other Postemployment Benefit (OPEB) costs or the net OPEB obligation, and the Plan is financed on a pay-as-you-go basis. For the 2018-2019 fiscal year, two retirees received postemployment health care benefits.

**Annual OPEB Cost and Net OPEB Obligation**

The District's annual OPEB cost (expense) is calculated based on the annual required contribution (ARC), an amount actuarially determined in accordance with government accounting standards. The ARC represents a level of funding that if paid on an ongoing basis, is projected to cover normal cost each year and amortize any unfunded actuarial liabilities over a period not to exceed 30 years. For the fiscal year ended September 30, 2019, the District recognized OPEB expenses of \$120,015. The following table shows the District's annual OPEB cost for the year, the amount actually contributed to the plan, and changes in the District's net OPEB obligation:

Service Cost	\$ 8,453
Interest	5,372
Differences Between Expected and Actual Experience	107,138
Changes of Assumptions	(2,548)
Benefit Payments	(4,588)
Net Change in Total OPEB Liability	<u>113,827</u>
Net OPEB Obligation, beginning of year	<u>141,389</u>
Net OPEB Obligation, end of year	<u><u>\$ 255,216</u></u>

**OKALOOSA ISLAND FIRE DISTRICT  
NOTES TO THE FINANCIAL STATEMENTS (Continued)  
FOR THE FISCAL YEAR ENDED SEPTEMBER 30, 2019**

**NOTE 5 - OTHER POSTEMPLOYMENT BENEFITS (Continued)**

Covered Employee Payroll	\$1,186,284
Net OPEB Liability as a percentage of Covered Employee Payroll	21.51%

The District's annual OPEB cost, the percentage of annual OPEB cost contributed to the plan, and the total OPEB obligation as of September 30, 2019, are as follows:

**Notes to Schedule:**

Changes of Assumptions. Changes of assumptions and other inputs reflect the effects of changes in the discount rate each period. The following are the discount rates used in each period:

Fiscal Year Ending September 30, 2019:	4.18%
Fiscal Year Ending September 30, 2018:	3.64%
Fiscal Year Ending September 30, 2017:	3.06%

**Sensitivity of the Total OPEB Liability to changes in the Discount Rate:**

Total OPEB Liability would be if it were calculated using a discount rate that is one percentage-point lower or one percentage-point higher than the current discount rate:

	1% Decrease	Current Discount Rate	1% Increase
	3.18%	4.18%	5.18%
Total OPEB Liability (Asset)	\$ 289,260	\$ 255,216	\$ 227,370

**Sensitivity of the Total OPEB Liability to changes in the Healthcare Cost Trend Rates:**

	1% Decrease	Healthcare Cost Trend Rates	1% Increase
	3.00%- 7.00%	4.00%-8.00%	5.00%- 9.00%
Total OPEB Liability (Asset)	\$ 226,837	\$ 225,616	\$ 290,151

**Funded Status and Funding Progress**

As of September 30, 2019, the most recent valuation date, the actuarial accrued liability for benefits was \$225,216 and the actuarial value of assets was \$0, resulting in an unfunded actuarial accrued liability (UAAL) of \$225,216. The covered payroll (annual payroll of active participating employees) was \$1,186,284 for the 2018-2019 fiscal year, and the ratio of unfunded actuarial accrued liability to the covered payroll was 21.51%.

**OKALOOSA ISLAND FIRE DISTRICT**  
**NOTES TO THE FINANCIAL STATEMENTS (Continued)**  
**FOR THE FISCAL YEAR ENDED SEPTEMBER 30, 2019**

**Plan Membership**

As of September 30, 2019, the most recent valuation date, the plan was comprised of 20 active participants and 2 inactive participants receiving benefits.

**Actuarial Method and Assumptions**

The District qualifies for the Alternative Measurement Method in Accordance with GASB 75; therefore, changes in the total OPEB Liability are not permitted to be included in deferred outflows of resources or deferred inflows of resources related to OPEB. These changes will be immediately recognized through OPEB Expense.

Actuarial valuations of an ongoing plan involve estimates of the value or reported amounts and assumptions about the probability of occurrence of events far into the future. Examples include assumptions about future employment and termination, mortality, and healthcare cost trends. Amounts determined regarding the funded status of the Plan and the annual required contributions of the employer are subject to continual revision as actual results are compared with past expectations and new estimates are made about the future. The required schedule of funding progress immediately following the notes to the financial statements presents multiyear trend information about whether the actuarial value of the Plan assets is increasing or decreasing over time relative to the actuarial accrued liability for benefits.

Projections of benefits for financial reporting purposes are based on the substantive plan provisions, as understood by the employer and participating members, and include the types of benefits provided at the time of each valuation and the historical pattern of sharing of benefit costs between the employer and participating members. The actuarial methods and assumptions used include techniques that are designed to reduce the effects of short-term volatility in actuarial accrued liabilities and the actuarial value of assets, consistent with the long-term perspective of the calculations.

The District's OPEB actuarial valuation as of September 30, 2019, used the Entry Age Normal actuarial method with amortization on a level percentage basis, to estimate the unfunded and funded actuarial liability as of September 30, 2019 and to estimate the District's 2018-2019 fiscal year ARC. Because the OPEB liability is currently unfunded, the actuarial assumptions included a 4.18% discount rate which is based on the September 20, 2019 Bond Buyer 20-Bond Index rate as published by the Federal Reserve.

**OKALOOSA ISLAND FIRE DISTRICT  
NOTES TO THE FINANCIAL STATEMENTS (Continued)  
FOR THE FISCAL YEAR ENDED SEPTEMBER 30, 2019**

**NOTE 6 - CHANGES IN FUND BALANCE**

The following is a summary of the changes to fund balance for the year ending September 30, 2019.

	Balances at September 30, 2018	Excess of Revenues and Other Sources	Changes in Encumbrances and Prepaids	Balance at September 30, 2019
Assigned				
Long-Term				
Absences	146,611	34,952		181,563
Unassigned	<u>244,827</u>	<u>376,518</u>		<u>621,345</u>
Totals	<u>\$ 391,438</u>	<u>\$ 411,470</u>	<u>\$ -</u>	<u>\$ 802,908</u>

**NOTE 7 - SUBSEQUENT EVENTS**

In March 2020, the World Health Organization made the assessment that the outbreak of a novel coronavirus (COVID-19) can be characterized as a pandemic. As a result, broad domestic and international stock market indices have declined and the Chapter 175 Pension Plan's fair value of investments has declined similarly. Such declines in the fair value of investments have negatively impacted funds held in the Pension Fund and may affect the amounts reported in subsequent financial statements. As of March 31, 2020, the District 's pension investment balance is \$8,461,621 which includes 2019-2020 market declines, contributions, and deductions through March 31. Overall, the investment account balance has declined 8% since September 30, 2019.

## **REQUIRED SUPPLEMENTARY INFORMATION**

**OKALOOSA ISLAND FIRE DISTRICT**  
**BUDGETARY COMPARISON SCHEDULE - GOVERNMENTAL FUND**  
**FOR THE FISCAL YEAR ENDED SEPTEMBER 30, 2019**

	<u>Original</u>	<u>Final</u>	<u>Actual</u>	<u>Variable Favorable (Unfavorable)</u>
<b>REVENUES</b>				
Taxes				
Ad Valorem Taxes	\$ 3,416,649	\$ 3,416,649	\$ 3,474,778	\$ 58,129
Intergovernmental Revenue				
State Incentive	-	-	-	-
County Revenue	33,516	33,516	30,723	(2,793)
Miscellaneous Revenues				
Interest Earnings	-	-	21,289	21,289
Hurricane Reserve	-	-	-	-
Cash Brought Forward	-	-	-	-
<b>TOTAL REVENUES</b>	<u>3,450,165</u>	<u>3,450,165</u>	<u>3,526,790</u>	<u>76,625</u>
<b>EXPENDITURES</b>				
Public Safety - Fire Control				
Personal Services				
Salaries	1,326,000	1,326,000	1,241,729	84,271
Payroll Taxes & Employee Benefits	1,554,515	1,554,515	1,450,801	103,714
Operating Expenses				
Professional Services	202,500	202,500	130,762	71,738
Accounting & Auditing	14,250	14,250		14,250
Communication Services	5,500	5,500	3,106	2,394
Utility Services	47,500	47,500	38,595	8,905
Insurance	34,400	34,400	34,187	213
Repair & Maintenance Services	50,000	50,000	57,365	(7,365)
Other Current Changes & Obligations	20,000	20,000	23,161	(3,161)
Office Supplies	46,000	46,000	9,195	36,805
Operating Supplies	77,500	77,500	79,152	(1,652)
Subscriptions & Memberships	25,000	25,000	30,191	(5,191)
Capital Outlay				
Machinery & Equipment	47,000	47,000	17,076	29,924
Vehicles	-	-	-	-
Contingency	-	-	-	-
<b>TOTAL EXPENDITURES</b>	<u>3,450,165</u>	<u>3,450,165</u>	<u>3,115,320</u>	<u>334,845</u>
<b>EXCESS OF REVENUES OVER (UNDER) EXPENDITURES</b>	<u>-</u>	<u>-</u>	<u>411,470</u>	<u>411,470</u>
<b>FUND BALANCE - Beginning of Year</b>	<u>-</u>	<u>-</u>	<u>391,438</u>	<u>391,438</u>
<b>FUND BALANCE - End of Year</b>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 802,908</u>	<u>\$ 802,908</u>

See independent auditor's report.



**OKALOOSA ISLAND FIRE DISTRICT**  
**REQUIRED SUPPLEMENTARY INFORMATION**  
**SCHEDULE OF CHANGES IN NET PENSION LIABILITY AND RELATED RATIOS**  
**(UNAUDITED)**

	9/30/2019	9/30/2018	9/30/2017	9/30/2016	9/30/2015	9/30/2014	9/30/2013
<b>Total Pension Liability</b>							
Service Cost	\$ 315,021	\$ 281,575	\$ 331,319	\$ 312,345	\$ 292,647	\$ 290,356	\$ 269,472
Interest	1,239,028	1,183,662	1,192,561	1,102,924	1,067,883	1,017,277	968,929
Changes of benefit terms	(682)	(695,908)	-	-	-	-	-
Differences between Expected and Actual Experience	30,720	80,459	34,366	(291,603)	(290,489)	-	-
Changes of assumptions	227,197	-	295,819	658,466	-	-	-
Contributions- Buy Back	-	-	-	-	8,928	-	-
Benefit Payments, including Refunds of Employee Contributions	(901,999)	(778,491)	(649,774)	(639,223)	(653,839)	(660,031)	(610,868)
Net Change in Total Pension Liability	909,285	71,297	1,204,291	1,142,909	425,130	647,602	627,533
Total Pension Liability - Beginning	16,657,038	16,585,741	15,381,450	14,238,541	13,813,411	13,165,809	12,538,276
Total Pension Liability - Ending (a)	<u>\$ 17,566,323</u>	<u>\$ 16,657,038</u>	<u>\$ 16,585,741</u>	<u>\$ 15,381,450</u>	<u>\$ 14,238,541</u>	<u>\$ 13,813,411</u>	<u>\$ 13,165,809</u>
<b>Plan Fiduciary Net Position</b>							
Contributions- Employer	\$ 933,644	\$ 861,986	\$ 782,613	\$ 775,574	\$ 708,789	\$ 673,090	\$ 723,752
Contributions- State	-	37,865	36,660	45,330	43,485	56,846	54,472
Contributions- Employees	95,246	96,888	95,126	91,087	85,999	79,884	83,456
Contributions- Buy Back	-	-	-	-	8,928	-	-
Net Investment Income	311,998	599,470	836,918	288,447	(112,066)	579,975	525,540
Benefit Payments, including Refunds of Employee Contributions	(901,999)	(778,491)	(649,774)	(639,223)	(653,839)	(660,031)	(610,868)
Administrative Expense	(61,020)	(47,929)	(17,166)	(23,642)	(19,947)	(24,204)	(24,161)
Net Change in Plan Fiduciary Net Position	377,869	769,789	1,084,377	537,573	61,349	705,560	752,191
Plan Fiduciary Net Position - Beginning	8,824,533	8,054,744	6,970,367	6,432,794	6,371,445	5,665,885	4,913,694
Plan Fiduciary Net Position - Ending (b)	<u>\$ 9,202,402</u>	<u>\$ 8,824,533</u>	<u>\$ 8,054,744</u>	<u>\$ 6,970,367</u>	<u>\$ 6,432,794</u>	<u>\$ 6,371,445</u>	<u>\$ 5,665,885</u>
Net Pension Liability - Ending (a) - (b)	<u>\$ 8,363,921</u>	<u>\$ 7,832,505</u>	<u>\$ 8,530,997</u>	<u>\$ 8,411,083</u>	<u>\$ 7,805,747</u>	<u>\$ 7,441,966</u>	<u>\$ 7,499,924</u>
Plan Fiduciary Net Position as a percentage of the Total Pension Liability	52.39%	52.98%	48.56%	45.32%	45.18%	46.13%	43.03%
Covered Employee Payroll*	\$ 1,190,577	\$ 1,211,105	\$ 1,189,075	\$ 1,146,514	\$ 1,119,731	N/A	N/A
Net Pension Liability as percentage of Covered Payroll	702.51%	646.72%	717.45%	733.62%	697.11%	N/A	N/A

\*The covered employee payroll numbers shown are in compliance with GASB 82.

See independent auditor's report.

**OKALOOSA ISLAND FIRE DISTRICT  
REQUIRED SUPPLEMENTARY INFORMATION  
SCHEDULE OF CONTRIBUTIONS  
(UNAUDITED)**

Fiscal Year Ended	Actuarially Determined Contribution	Contributions in relation to the Actuarially Determined Contributions	Contributions Deficiency (Excess)	Covered Payroll	Contributions as a percentage of Covered Payroll
09/30/19	\$ 856,744	\$ 933,644	\$ (76,900)	\$ 1,190,577	78.42%
09/30/18	\$ 899,851	\$ 899,851	\$ -	\$ 1,211,105	74.30%
09/30/17	\$ 819,273	\$ 819,273	\$ -	\$ 1,189,075	68.90%
09/30/16	\$ 820,904	\$ 820,904	\$ -	\$ 1,146,514	71.60%
09/30/15	\$ 752,274	\$ 752,274	\$ -	\$ 1,119,731	67.18%
09/30/14	\$ 729,936	\$ 729,936	\$ -	N/A	N/A
09/30/13	\$ 778,224	\$ 778,224	\$ -	N/A	N/A

*\*The covered employee payroll numbers shown are in compliance with GASB 82.*

See independent auditor's report.

**OKALOOSA ISLAND FIRE DISTRICT  
REQUIRED SUPPLEMENTARY INFORMATION  
NOTES TO THE SCHEDULE OF CONTRIBUTIONS**

<b>Valuation Date:</b>	October 1, 2017
<b>Notes:</b>	Actuarially determined contribution rates are calculated as of October 1, two years prior to the end of the fiscal year in which contributions are reported.
<b>Methods and Assumptions Used to Determine Contribution Rates:</b>	
Actuarial cost Method:	Individual Entry-Age Actuarial Cost Method
Amortization method:	Level % of Pay, Closed
Remaining amortization period:	30 Years
Inflation:	3.0% per year
Mortality:	<u>Healthy Lives (Active)</u> : Female: RP2000 Generational, 100% Annuitant White Collar, Scale BB. Male: RP2000 Generational, 10% Annuitant White Collar, 90% Annuitant Blue Collar, Scale BB. <u>Disabled Lives</u> : Female: 60% RP2000 Disabled Female set forward two years/ 40% Annuitant White Collar with no setback, no projection scale. Male: 60% RP200 Disabled Male setback four years/ 40% Annuitant White Collar with no setback, no projection scale.
Interest Rate:	7.50% per year, compounded annually
Retirement Age:	Age 55 and 10 years of Credited Service, or age 52 and 25 years of Credited Service. Also, any member who has reached Normal Retirement is assumed to continue employment for one additional year.
Early Retirement:	Commencing with the earliest Early Retirement Age (50), members are assumed to retire with an immediate subsidized benefit at the rate of 2% per year.
Disability Rates:	See table below. It is assumed that 75% of Disability Retirees are service related.
Termination Rates:	See table below.
Salary Increases:	7.0% per year until the assumed retirement age.
Payroll Increases:	3.5% per year.
Asset Valuation Method:	Actuarial Value of Assets is brought forward using the historical four-year geometric average of Market Value Returns (net-of-fees). It is impossible that over time this technique will produce an insignificant bias above or below Market Value of Assets.

See independent auditor's report.

**OKALOOSA ISLAND FIRE DISTRICT  
 REQUIRED SUPPLEMENTARY INFORMATION  
 NOTES TO THE SCHEDULE OF CONTRIBUTIONS**

Disability Rates:

Age	% Becoming Disable During the Year
20	0.03%
30	0.04%
40	0.07%
50	0.18%

Termination Rates:

Service	% Terminating During the Year
0	9.00%
1	8.70%
2	7.00%
3	6.00%
4	5.00%
5-9	4.00%
10+	2.00%

**OKALOOSA ISLAND FIRE DISTRICT  
SCHEDULE OF CHANGES IN NET OPEB  
LIABILITY AND RELATED RATIOS (UNAUDITED)  
FOR THE FISCAL YEAR ENDED SEPTEMBER 30, 2019**

<b>YEAR ENDED SEPTEMBER 30,</b>	<b>2019</b>	<b>2018</b>
Service Cost	\$ 8,453	\$ 9,157
Interest	5,372	4,528
Change of benefit terms	107,138	-
Changes of Assumptions	(2,548)	(8,982)
Benefit Payments	(4,588)	(4,248)
Annual OPEB Cost (Expense)	113,827	455
Net OPEB Obligation, beginning of year	141,389	140,934
Net OPEB Obligation, end of year	<u>\$ 255,216</u>	<u>\$ 141,389</u>
<b>COVERED EMPLOYEE PAYROLL</b>	<b>\$ 1,186,284</b>	<b>\$ 1,204,581</b>
Net OPEB Liability as a Percentage of Covered Employee Payroll	21.51%	11.74%

Notes to Schedule

The actuarial methods and assumptions used to calculate the total OPEB liability are described in Note 5 to the financial statements.

The net OPEB liability amount presented for each fiscal year was determined as of September 30 measurement date prior to the fiscal year-end.

The schedule is intended to present ten years of data. Additional years of data will be presented as they become available.

Changes of assumptions

Fiscal Year Ending September 30, 2019: 4.18%

Fiscal Year Ending September 30, 2018: 3.64%

## **COMPLIANCE**

**Nicholson, Reeder & Reynolds, P.A.**  
**Certified Public Accountant**

**INDEPENDENT ACCOUNTANT'S REPORT ON AN EXAMINATION OF  
COMPLIANCE REQUIREMENTS IN ACCORDANCE WITH CHAPTER 10.550, RULES  
OF THE AUDITOR GENERAL**

To the Board of Commissioners  
Okaloosa Island Fire District  
Fort Walton Beach, Florida

We have examined Okaloosa Island Fire District's compliance with Florida Statute 218.415, Florida Statutes, Local Government Investment Policies, during the year ended September 30, 2019.

Management is responsible for the Okaloosa Island Fire District's compliance with those requirements. Our responsibility is to express an opinion on the Okaloosa Island Fire District's compliance based on our examination.

Our examination was conducted in accordance with attestation standards established by the American Institute of Certified Public Accountants. Those standards require that we plan and perform the examination to obtain reasonable assurance about whether the District complied, in all material respects, with the specified requirements referenced above. An examination involves performing procedures to obtain evidence about whether the District complied with the specified requirements. The nature, timing, and extent of the procedures selected depend on our judgment, including the assessment of the

In our opinion, the Okaloosa Island Fire District complied, in all material respects, with Florida Statute 218.415 with regards to the investments for the year ended September 30, 2019.

*Nicholson, Reeder & Reynolds*

Fort Walton Beach, Florida  
June 29, 2020

**Nicholson, Reeder & Reynolds, P.A.**  
**Certified Public Accountant**

**REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON  
COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL  
STATEMENTS PERFORMED IN ACCORDANCE WITH *GOVERNMENTAL  
AUDITING STANDARDS***

To the Board of Commissioners  
Okaloosa Island Fire District  
Fort Walton Beach, Florida

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to the financial audits contained in *Government Auditing Standards* issued by the Comptroller of the United States, the financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of Okaloosa Island Fire District, ("the District") as of and for the year ended September 30, 2019, and the related notes to the financial statements, which collectively comprise the District's basic financial statements, and have issued our report thereon dated June 29, 2020.

**Internal Control Over Financial Reporting**

In planning and performing our audit, we considered the District's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the District's internal control. Accordingly, we do not express an opinion on the effectiveness of the District's internal control.

*A deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct misstatements on a timely basis. *A material weakness* is a deficiency, or a combination of deficiencies, in internal control such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. *A significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over financial reporting was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be deficiencies, significant deficiencies or material weaknesses, and, therefore, there can be no assurance that all such deficiencies have been identified. We did not identify any deficiencies in internal control over financial reporting that we consider to be material weaknesses, as defined above.



### **Compliance and Other Matters**

As part of obtaining reasonable assurance about whether the District's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express such an opinion. The result of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

### **Purpose of this Report**

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

*Nicholson, Reeder & Reynolds*

Fort Walton Beach, Florida

June 29, 2020

# **Nicholson, Reeder & Reynolds, P.A.**

## **Certified Public Accountant**

### **MANAGEMENT LETTER**

To the Board of Commissioners  
Okaloosa Island Fire District  
Fort Walton Beach, Florida

#### **Report on the Financial Statements**

We have audited the financial statements of the Okaloosa Island Fire District ("District"), Fort Walton Beach, Florida, as of and for the fiscal year ended September 30, 2019, and have issued our report thereon dated June 29, 2020.

#### **Auditor's Responsibility**

We conducted our audit in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Audit Standards*, issued by Comptroller General of the United States.

#### **Other Reports and Schedule**

We have issued our Independent Auditor's Report on Internal Control over Financial Reporting and Compliance and Other Matters Based on an Audit of the Financial Statements Performed in Accordance with *Government Auditing Standards* and Independent Accountant's Report on an examination conducted in accordance with AICPA Professional Standards, AT-C Section 315, regarding compliance requirements in accordance with Chapter 10.550, Rules of the Auditor General. Disclosures in those reports are dated June 29, 2020, should be considered in conjunction with this management letter.

#### **Prior Audit Findings**

Section 10.554(1)(i)1., Rules of the Auditor General, requires we determine whether or not corrective actions have been taken to address findings and recommendations made in the preceding annual financial audit report. There were no recommendations made in the preceding annual financial audit report.

#### **Office Title and Legal Authority**

Section 10.554(1)(i)4., Rules of the Auditor General, requires that the name or official title and legal authority for the primary government each component unit of the reporting entity be disclosed in this management letter, unless disclosed in the notes to the financial statements. The Okaloosa Island Fire District was established by Florida Special Act in 1977 by ordinance 77-4.

#### **Financial Condition**

Sections 10.554(1)(i)5.a. and 10.556(7), Rules of the Auditor General, require we report the results of our determination as to whether or not Okaloosa Island Fire District has met one or more of the conditions described in Section 218.503(1), Florida Statutes, and identification of the specific condition(s) met. In connection with our audit, we determined that the Okaloosa Island Fire District did not meet any of the conditions described by Section 218.503(1), Florida Statutes.

**Financial Condition (Continued)**

Pursuant to Sections 10.554(1)(i)5.b. and 10.556(8), Rules of the Auditor General, we applied financial condition assessment procedures. It is management's responsibility to monitor the Okaloosa Island Fire District's financial condition, and our financial condition assessment was based in part on representations made by management and the review of financial information provided by same.

Section 10.544(1)(i)2., Rules of the Auditor General, requires that we communicate any recommendations to improve financial management. In connection with our audit, we did not have any such recommendations.

**Other Matters**

Section 10.554(1)(i)3., Rules of the Auditor General, requires that we address noncompliance with provisions of contracts or grant agreements, or abuse, that have occurred, or are likely to have occurred, that have an effect on the financial statements that is less than material but which warrants the attention of those charged with governance. In connection with our audit, we did not have any such findings.

**Purpose of this Letter**

Our management letter is intended solely for the information and use of the Legislative Auditing Committee, members of the Florida Senate and the Florida House of Representatives, the Florida Auditor General, Federal and other granting agencies, the Board of Fire Commissioners, and applicable management, and is not intended to be and should not be used by any other than these specified parties.

We greatly appreciate the assistance and cooperation extended to us during our audit.

*Nicholson, Reeder & Reynolds*

Fort Walton Beach, Florida

June 29, 2020