

# **Avalon Beach-Mulat Fire Protection District**

## **FINANCIAL STATEMENTS**

**September 30, 2020**



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**Avalon Beach-Mulat Fire Protection District**  
**Table of Contents**  
**September 30, 2020**

**FINANCIAL SECTION**

Independent Auditors' Report .....	1
Management's Discussion and Analysis .....	4

**Basic Financial Statements**

Government-wide Financial Statements	
Statement of Net Position .....	9
Statement of Activities .....	10
Fund Financial Statements	
Balance Sheet – Governmental Fund .....	11
Statement of Revenues, Expenditures, and Changes in Fund Balance – Governmental Fund .....	12
Reconciliation of the Statement of Revenues, Expenditures, and Changes in Fund Balance of the Governmental Fund to the Statement of Activities .....	13
Notes to Basic Financial Statements .....	14

**Required Supplementary Information**

Schedule of Revenues, Expenditures, and Change in Fund Balance – Budget and Actual – General Fund .....	32
Schedules of Defined Benefit Pension Plans .....	33

**REPORTS ON INTERNAL CONTROL AND COMPLIANCE MATTERS**

Independent Auditors' Report on Internal Control Over Financial Reporting and on Compliance and Other Matters Based on an Audit of Financial Statements Performed in Accordance with <i>Government Auditing Standards</i> .....	37
Independent Auditors' Management Letter .....	41
Independent Accountants' Report on Compliance with Local Government Investment Policies .....	44

## **INDEPENDENT AUDITORS' REPORT**

Board of Fire Commissioners  
Avalon Beach-Mulat Fire Protection District

### ***Report on the Financial Statements***

We have audited the accompanying financial statements of the governmental activities and the major fund of Avalon Beach-Mulat Fire Protection District (District), as of and for the year ended September 30, 2020, and the related notes to basic financial statements, which collectively comprise the District's basic financial statements as listed in the table of contents.

### ***Management's Responsibility for the Financial Statements***

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

### ***Auditors' Responsibility***

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditors' judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditors consider internal control relevant to the District's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the District's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our unmodified and qualified audit opinions.

## ***Summary of Audit Opinions***

<u>Opinion Unit</u>	<u>Type of Opinion</u>
Governmental Activities	Qualified
General Fund	Unmodified

### ***Basis for Qualified Opinion on Governmental Activities***

The District underreported covered wages to the State of Florida Retirement System (FRS) during the year ended September 30, 2020. By underreporting covered wages, and thereby pension contributions, the percentage allocation by FRS to the District is inappropriate for the plan year ended June 30, 2020. The allocation is based on the District's contributions as a weighted average of the total contributions to FRS. This change in allocation affects the District's reported net pension liability, deferred inflows and outflows of resources related to pensions, and the governmental activities pension expense. The effects of this error on the financial statements have not been determined.

### ***Qualified Opinion***

In our opinion, except for the effects of the matter described in the "Basis for Qualified Opinion on Governmental Activities" paragraph, the financial statements referred to above present fairly, in all material respects, the financial position of the governmental activities of the District, as of September 30, 2020, and the changes in financial position thereof, for the year then ended in accordance with accounting principles generally accepted in the United States of America.

### ***Unmodified Opinion***

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the major fund of Avalon Beach-Mulat Fire Protection District, as of September 30, 2020, and the respective changes in financial position for the year then ended in accordance with accounting principles generally accepted in the United States of America.

### ***Other Matters***

#### ***Required Supplementary Information***

Accounting principles generally accepted in the United States of America require that management's discussion and analysis on pages 4 through 8, the budgetary comparison information on page 32, and the schedules of the defined benefit pension plans on pages 33 through 36, be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures performed do not provide us with sufficient evidence to express an opinion or provide any assurance.

***Other Reporting Required by Government Auditing Standards***

In accordance with *Government Auditing Standards*, we have also issued our report dated April 1, 2021, on our consideration of the District's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, grant agreements and other matters. The purpose of that report is solely to describe the scope of our testing of internal control over financial reporting and on compliance and the results of that testing, and not to provide an opinion on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the District's internal control over financial reporting and compliance.

*Caru, Riggs & Ingram, L.L.C.*

Certified Public Accountants  
Panama City Beach, Florida  
April 1, 2021

## **Management's Discussion and Analysis**

# Management's Discussion and Analysis

## Preamble

Avalon Beach-Mulat Fire Protection District (District) is an autonomous, independent, special purpose government providing fire control and rescue activities which are predominately funded through ad valorem taxes. The District sets the millage rate after public hearings and the tax revenue is used to sustain its fire control and rescue activities.

## Presentation

The requirements of GASB Statement No. 34 mandate that all local government financial statements include Management's Discussion and Analysis (MD&A). The goal of the MD&A is to give readers an objective and easily readable overview of the District's financial performance. The MD&A is designed to focus on the District's most relevant information regarding overall financial performance to aid users in assessing whether financial position has improved or deteriorated as a result of the year's fire protection activities. Hereinafter, the District briefly discusses the attached financial statements and describes the currently known facts, decisions, and conditions that have a significant effect on financial position and results of fire protection activities.

## Financial Highlights

The District's total net position decreased \$167,660 to \$1,092,639 during fiscal year 2020.

The net change in fund balance was a decrease of \$11,314 for the year ended September 30, 2020. Total revenues were \$741,046 and total expenditures were \$752,360 for the year.

As of September 30, 2020, the general fund's unassigned fund balance was \$171,171 which was 23% of total general fund expenditures for the year.

Total governmental activities' expenses increased \$105,957 from the prior year, while governmental activities' revenues increased \$128,509.

## Overview of the Financial Statements

This discussion and analysis is intended to serve as an introduction to the District's basic financial statements. The District's basic financial statements are comprised of three components: 1) *government-wide financial statements*, 2) *fund financial statements*, and 3) *notes to basic financial statements*. The *government-wide financial statements* present an overall picture of the District's financial position and results of operations. The *fund financial statements* present financial information for the District's only governmental fund, the general fund. The *notes to basic financial statements* provide additional information concerning the District's finances that are not otherwise disclosed in the government-wide or fund financial statements.

## Government-wide Financial Statements

The *government-wide financial statements* include the *statement of net position* and the *statement of activities*. These statements are designed to provide readers with a broad overview of the District's financial position, in a manner similar to that of private sector companies. Emphasis is placed on the net

position of governmental activities, as well as the change in net position. Governmental activities are primarily supported by ad valorem taxes.

The *statement of net position* presents information on all assets, deferred outflows of resources, liabilities, and deferred inflows of resources of the District, with the difference between the four reported as *net position*. Increases or decreases in net position over time serve as a useful indicator of the District's improving or declining financial position.

The *statement of activities* presents information on all revenues and expenses of the District and the change in net position for the fiscal year. Changes in net position are reported as soon as the underlying event giving rise to the change occurs, regardless of the timing of related cash flows. Thus, revenues and expenses are reported in the statement of activities for some items that will result in cash flows in future fiscal periods (e.g., uncollected fees and earned, but unused vacation/sick leave).

Expenses are reported by major function, along with program revenues relating to those functions, providing the net cost of all functions provided by the District. The District's operations include governmental activities' expenses for administrative services and fire protection.

### **Fund Financial Statements**

A *fund* is a grouping of related accounts that is used to maintain control over resources that have been segregated for specific purposes or objectives. Individual funds have been established by the District to account for revenues that are restricted to certain uses, or to comply with legal requirements.

*Fund financial statements* provide financial information for the District's general fund and more detailed information about the District's activities. Governmental fund financial statements provide information on the *current* assets and liabilities of the fund, changes in *current* financial resources (revenues and expenditures), and *current* available resources.

*Fund financial statements* for the governmental fund include a *balance sheet* and a *statement of revenues, expenditures, and change in fund balance*. The District's general fund includes a *schedule of revenues, expenditures, and change in fund balance – budget and actual*.

The *government-wide financial statements* and the *fund financial statements* provide different presentations of the District's financial position. Categorized as governmental activities the government-wide financial statements provide an overall picture of the District's financial standing. These statements, which are comparable to private-sector companies, provide a good understanding of the District's overall financial health and present the means used to pay for various activities, or functions provided by the District. All assets of the District, including buildings, land, and equipment are reported in the *statement of net position*, as well as all liabilities, including outstanding loans and future employee benefits obligated but not yet paid by the District. The *statement of activities* includes depreciation on long lived assets of the District. The *fund financial statements* provide a presentation of the District's general fund. In governmental funds, outlays for long lived assets are reported as expenditures and long-term liabilities are not included in the fund financial statements. To facilitate a comparison between the *fund financial statements* and the *government-wide financial statements*, a reconciliation is provided.



*The notes to basic financial statements* provide additional detail concerning the financial activities and financial balances of the District. Additional information about the accounting practices of the District, investments of the District, and long-term debt are just a few of the items included in the notes to basic financial statements.

### **Financial Analysis of the District**

The following schedule provides a summary of the assets, deferred outflows of resources, liabilities, deferred inflows of resources, and net position of the District at September 30, 2020 and 2019. The balances as of September 30, 2019 have been updated to reflect the effects of the prior period adjustment described in note 6 of the financial statements.

#### **Governmental Activities Net Position**

<i>September 30,</i>	<b>2020</b>	<b>2019</b>
Cash and cash equivalents	\$ 342,115	\$ 304,042
Other current assets	20,787	21,305
Capital assets, net	1,218,769	1,263,061
Total assets	1,581,671	1,588,408
Deferred outflows of resources	308,858	300,056
Current liabilities	98,668	49,799
Long-term liabilities	664,726	505,647
Total liabilities	763,394	555,446
Deferred inflows of resources	34,496	72,719
Net position		
Net investment in capital assets	1,218,769	1,263,061
Restricted	72,276	58,594
Unrestricted	(198,406)	(61,356)
Total net position	\$ 1,092,639	\$ 1,260,299

Investment in capital assets (e.g., land, buildings, and equipment), net of any related outstanding debt used to acquire those assets, represents the District's largest portion of net position. These capital assets are utilized to provide services to citizens; consequently, they are not available for future spending.

The balance of restricted net position is subject to external restrictions, and thus is limited as to how it may be used. The remaining balance of unrestricted net position may be used to help meet the District's ongoing obligations to citizens and creditors. As of September 30, 2020, the balance of unrestricted net position was a deficit of \$198,406.

The following schedule provides a summary of the change in net position for the years ended September 30, 2020 and 2019. The activity for the year ended September 30, 2019 has been updated to reflect the effects of the prior period adjustment described in note 6 of the financial statements.

### Governmental Activities Change in Net Position

<i>Year ended September 30,</i>	<b>2020</b>	<b>2019</b>
Program revenues		
Capital grants and contributions	\$ 60,057	\$ 50,735
General revenues		
Property taxes	669,575	610,449
Impact fees	68,110	11,400
Miscellaneous	3,195	-
Interest income	166	10
<b>Total revenues</b>	<b>801,103</b>	<b>672,594</b>
Expenses		
Administrative	28,979	21,417
Fire protection	820,919	724,813
Depreciation	118,865	116,576
<b>Total expenses</b>	<b>968,763</b>	<b>862,806</b>
<b>Change in net position</b>	<b>(167,660)</b>	<b>(190,212)</b>
<b>Beginning net position</b>	<b>1,260,299</b>	<b>1,450,511</b>
<b>Ending net position</b>	<b>\$ 1,092,639</b>	<b>\$ 1,260,299</b>

Ad valorem property tax revenue increased \$59,126 over the prior year due to organic growth of property values within the district. The millage rate set by the District for the year ended September 30, 2020 did not change from the 2.0000 mils set in prior year. Expenses increased 12% over the prior year, mainly due to an increase in overtime costs and related payroll costs including pension and taxes.

For the year ended September 30, 2020 governmental activities' expenses exceeded revenues by \$167,660. Total revenues increased \$128,509 over the previous year primarily due to an increase in property taxes levied and an increase in impact fees revenue.

For the year ended September 30, 2020 eighty-four percent (84%) of revenues were generated by taxes, 9% were generated by charges for services, and 8% were generated by capital grants and contributions. Most of the governmental resources were expended for fire protection (85%) and depreciation (12%).

### Financial Analysis of the District's Fund

#### Governmental Fund

#### General Fund

The only operating fund of the District is the general fund. As of September 30, 2020, total assets were \$362,902 and total liabilities were \$98,668. At the end of fiscal year 2020, unassigned fund balance of the general fund was \$171,171 while total fund balance was \$264,234.

Actual revenues were greater than the final budgeted amount by \$60,375. Actual expenditures were more than budgeted expenditures by \$71,689.

### Capital Assets Activity

The following schedule provides a summary of the District's capital assets activity. The District's total investment in capital assets as of September 30, 2020, was \$1,218,769 (net of accumulated depreciation). This investment in capital assets includes land and site improvements, buildings, fire equipment, office equipment, fire trucks and other vehicles. The balances as of September 30, 2019 have been updated to reflect the effects of the prior period adjustment described in note 6 of the financial statements.

#### Capital Assets (net of depreciation) Governmental Activities

<i>September 30,</i>	<b>2020</b>	<b>2019</b>
Land and site improvements	\$ 131,322	\$ 131,322
Buildings	391,702	391,702
Fire equipment	364,198	289,625
Office equipment and furnishings	20,277	20,277
Fire trucks and other vehicles	2,017,816	2,017,816
	2,925,315	2,850,742
Accumulated depreciation	(1,706,546)	(1,587,681)
<b>Total</b>	<b>\$ 1,218,769</b>	<b>\$ 1,263,061</b>

Additional information on the District's capital assets can be found in note 2: detailed notes on all funds, of the notes to basic financial statements.

### Economic Factors and Next Year's Budget

There are no significant economic factors affecting the District except for an increase in new construction in the area. Management of the District anticipates that operating costs will continue to rise primarily due to increases in salaries. It is expected that this increase will be offset by an increase in ad valorem tax revenue due to the continuing rise in property values within the county and the increase in new construction in the area adding to the total property values in the area while the millage rate will remain unchanged at 2.0000.

### Contact Information

Avalon Beach-Mulat Fire Protection District  
Attn: Mark Talbott, Treasurer  
5408 Mulat Road  
Milton, Florida 32583  
Telephone number: (850) 994-4445  
Website: [www.avalonfirerescue.com](http://www.avalonfirerescue.com)

**Avalon Beach-Mulat Fire Protection District**  
**Statement of Net Position**  
**September 30, 2020**

	<b>Governmental Activities</b>
<hr/>	
<b>Assets</b>	
Cash and cash equivalents	\$ 342,115
Prepays	20,787
Capital assets, net	1,218,769
Total assets	1,581,671
<b>Deferred outflows of resources</b>	308,858
Total assets and deferred outflows of resources	1,890,529
<hr/>	
<b>Liabilities</b>	
Accounts payable and accrued expenses	98,668
Net pension liability	664,726
Total liabilities	763,394
<b>Deferred inflows of resources</b>	34,496
Total liabilities and deferred inflows of resources	797,890
<hr/>	
<b>Net position</b>	
Net investment in capital assets	1,218,769
Restricted	72,276
Unrestricted	(198,406)
Total net position	\$ 1,092,639
<hr/>	

*The accompanying notes are an integral part of this financial statement.*

**Avalon Beach-Mulat Fire Protection District**  
**Statement of Activities**  
**Year Ended September 30, 2020**

		<b>Program Revenues</b>		<b>Net (Expenses) Revenues and Change in Net Position</b>
		<b>Charges for Services</b>	<b>Capital Grants and Contributions</b>	<b>Primary Government</b>
	<b>Expenses</b>			<b>Governmental Activities</b>
Governmental activities				
Administrative	\$ 28,979	\$ -	\$ -	\$ (28,979)
Fire protection	820,919	-	60,057	(760,862)
Depreciation	118,865	-	-	(118,865)
Total primary government	\$ 968,763	\$ -	\$ 60,057	(908,706)
General revenues				
Property taxes				669,575
Impact fees				68,110
Miscellaneous				3,195
Total general revenues				740,880
Interest income				166
Total general revenues and interest income				741,046
Change in net position				(167,660)
Net position - beginning (as originally reported)				1,214,392
Prior period adjustment				45,907
Net position - beginning (as restated)				1,260,299
Net position - ending				\$ 1,092,639

*The accompanying notes are an integral part of this financial statement.*

**Avalon Beach-Mulat Fire Protection District**  
**Balance Sheet – Governmental Fund**  
**September 30, 2020**

	<b>General Fund</b>
<b>Assets</b>	
Cash and cash equivalents	\$ 342,115
Prepays	20,787
<b>Total assets</b>	<b>362,902</b>
<b>Liabilities</b>	
Accounts payable and accrued expenses	98,668
<b>Total liabilities</b>	<b>98,668</b>
<b>Fund balance</b>	
Nonspendable	20,787
Restricted	72,276
Unassigned	171,171
<b>Total fund balance</b>	<b>264,234</b>
Amounts reported for governmental activities in the statement of net position are different because:	
Capital assets used in governmental activities are not financial resources and, therefore, are not reported in the funds.	1,218,769
Deferred outflows and inflows of resources are not financial resources or liabilities and therefore are not reported in the funds.	274,362
Long-term liabilities, including net pension liability, are not due and payable in the current period and therefore are not reported in the funds.	(664,726)
<b>Net position of governmental activities</b>	<b>\$ 1,092,639</b>

*The accompanying notes are an integral part of this financial statement.*

**Avalon Beach-Mulat Fire Protection District**  
**Statement of Revenues, Expenditures, and Change in**  
**Fund Balance – Governmental Fund**  
**Year Ended September 30, 2020**

	<b>General Fund</b>
<hr/>	
<b>Revenues</b>	
Property taxes	\$ 669,575
Impact fees	68,110
Interest income	166
Miscellaneous	3,195
<hr/> Total revenues	<hr/> 741,046
<b>Expenditures</b>	
Current	
Administrative	28,979
Fire protection	708,865
Capital outlay	
Fire protection	14,516
<hr/> Total expenditures	<hr/> 752,360
 <b>Net change in fund balance</b>	 (11,314)
 <b>Fund balance</b>	
 <hr/> Beginning of year	 <hr/> 275,548
 End of year	 \$ 264,234
	<hr/> <hr/>

*The accompanying notes are an integral part of this financial statement.*

**Avalon Beach-Mulat Fire Protection District**  
**Reconciliation of the Statement of Revenues, Expenditures, and Change in**  
**Fund Balance of the Governmental Fund to the Statement of Activities**  
**Year Ended September 30, 2020**

Amounts reported for governmental activities in the statement of activities are different because:

Net change in fund balance - governmental fund (page 12)	\$	(11,314)	
<p>The governmental fund reports capital outlays as expenditures. However, in the statement of activities the costs of these assets are allocated over their estimated useful lives and reported as depreciation expense. This is the amount by which depreciation exceeded capital outlays during the year.</p>			
Capital outlays	\$	14,516	
Current year depreciation expense		<u>(118,865)</u>	
			(104,349)
<p>The net effect of miscellaneous noncash transactions involving capital assets (i.e. sales, trade-ins, adjustments, and donations) is to increase net position.</p>			
Donation of assets through Local Option Sales Taxes from Santa Rosa County		<u>60,057</u>	
			60,057
<p>Some expenses reported in the statement of activities do not require the use of current financial resources and therefore are not reported as expenditures in governmental funds (i.e. pension related liabilities, deferred inflows of resources, and deferred outflows of resources).</p>			
Change in net pension		(159,079)	
Change in deferred inflows of resources		38,223	
Change in deferred outflows of resources		<u>8,802</u>	
			(112,054)
Change in net position of governmental activities (page 10)	\$		<u>(167,660)</u>

*The accompanying notes are an integral part of this financial statement.*



## Avalon Beach-Mulat Fire Protection District Notes to Basic Financial Statements

### Note 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The Avalon Beach-Mulat Fire Protection District (District) was established under HB 1497, Chapter 191, Section 633.15, Florida Statutes in 1980 as a Fire Control and Rescue District to provide fire protection and rescue response services for the Avalon Beach and Mulat, Florida area. As a special-purpose government, the District has only one governmental program.

#### ***Reporting Entity***

The Board of Fire Commissioners (Board) of the District, an elected five member group, is the level of government which has governance responsibility over the activities of the District. Included in the District's financial statements are all programs and organizations for which the District has oversight responsibility which includes, but is not limited to, financial interdependency, designation of management, ability to significantly influence operation and accountability for fixed matters. The accounting policies of the District conform to generally accepted accounting principles (GAAP) as applied to governmental units. The more significant accounting policies used by the District are described below.

#### ***Government-wide and Fund Financial Statements***

The government-wide financial statements (i.e., the statement of net position and the statement of activities) report information on all of the nonfiduciary activities of the primary government and its component units. Governmental activities, which normally are supported by taxes, intergovernmental revenues, and other nonexchange transactions, are reported separately from business-type activities, which rely to a significant extent on fees and charges to external customers for support.

The statement of activities demonstrates the degree to which the direct expenses of a given function are offset by program revenues. *Direct expenses* are those that are clearly identifiable with a specific function. *Program revenues* include 1) charges to customers or applicants who purchase, use, or directly benefit from goods, services or privileges provided by a given function or segment, and 2) grants and contributions that are restricted to meeting the operational or capital requirements of a particular function. Taxes and other items not properly included among program revenues are reported instead as *general revenues*.

Separate financial statements are provided for the general fund which is the only governmental fund and the District does not have any proprietary funds or fiduciary funds.

#### ***Measurement Focus, Basis of Accounting and Financial Statement Presentation***

The accounting and financial reporting treatment is determined by the applicable measurement focus and basis of accounting. Measurement focus indicates the type of resources being measured such as *current financial resources* or *economic resources*. The basis of accounting indicates the timing of transactions or events for recognition in the financial statements.

The government-wide financial statements are reported using the *economic resources measurement focus* and the *accrual basis of accounting*. Revenues are recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows. Property taxes are

## Avalon Beach-Mulat Fire Protection District

### Notes to Basic Financial Statements

#### Note 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

recognized as revenues in the year for which they are levied. Grants and similar items are recognized as revenue as soon as all eligibility requirements imposed by the provider have been met.

The governmental fund financial statements are reported using the *current financial resources measurement focus* and the *modified accrual basis of accounting*. Revenues are recognized as soon as they are both measurable and available. Revenues are considered to be available when they are collectible within the current period or soon enough thereafter to pay liabilities of the current period. For this purpose, the government considers revenues to be available if they are collected within 60 days of the end of the current fiscal period. Expenditures generally are recorded when a liability is incurred, as under accrual accounting. However, debt service expenditures, as well as expenditures related to compensated absences, and claims and judgments, are recorded only when payment is due. General capital asset acquisitions are reported as expenditures in governmental funds. Issuance of long-term debt and acquisitions under capital leases are reported as other financing sources.

Property taxes and interest associated with the current fiscal period are all considered to be susceptible to accrual and so have been recognized as revenues of the current fiscal period. Entitlements are recorded as revenues when all eligibility requirements are met, including any time requirements, and the amount is received during the period or within the availability period for this revenue source (within 60 days of year-end). Expenditure-driven grants are recognized as revenue when the qualifying expenditures have been incurred and all other eligibility requirements have been met, and the amount is received during the period or within the availability period for this revenue source (within 60 days of year-end). All other revenue items are considered to be measurable and available only when cash is received by the District.

#### **Government-wide Financial Statements**

While separate government-wide and fund financial statements are presented, they are interrelated. The governmental activities column incorporates data from governmental funds. Separate financial statements are provided for the governmental fund.

#### **Fund Financial Statements**

The fund financial statements provide information about the District's funds. Separate statements for each fund category—governmental, proprietary, and fiduciary—are presented when applicable. The emphasis of fund financial statements is on major governmental and enterprise funds, each displayed in a separate column. All remaining governmental and enterprise funds are aggregated and reported as nonmajor funds. Major individual governmental and enterprise funds are reported as separate columns in the fund financial statements.

The District reports the following major governmental fund:

The *general fund* is the District's primary operating fund. It accounts for resources devoted to financing the special services that the District performs for its citizens and all financial resources of the general government, except those accounted for in another fund.

## Avalon Beach-Mulat Fire Protection District Notes to Basic Financial Statements

### Note 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

#### ***Budgetary Information***

##### *Budgetary basis of accounting*

Annual budgets are adopted on a basis consistent with generally accepted accounting principles for the general fund.

The appropriated budget is prepared by fund and function. Florida Statutes provide that it is unlawful to make expenditures that exceed the total amount budgeted for each fund. Chapter 166, Florida Statutes, governs the manner in which the budget may be legally amended once it has been approved. Therefore, the legal level of budgetary control (i.e., the level at which expenditures may not legally exceed appropriations) is the fund level.

Appropriations in all budgeted funds lapse at the end of the fiscal year even if they have related encumbrances. Encumbrances are commitments related to unperformed (executory) contracts for goods or services (i.e., purchase orders, contracts, and commitments). Encumbrance accounting is utilized to the extent necessary to assure effective budgetary control and accountability and to facilitate effective cash planning and control. While all appropriations and encumbrances lapse at year end, valid outstanding encumbrances (those for which performance under the executory contract is expected in the next year) are re-appropriated and become part of the subsequent year's budget pursuant to state regulations.

The District's annual budget is a management tool that assists its users in analyzing financial activity for its fiscal year ending September 30. The District adopts an annual operating budget for the fiscal year beginning on October 1 and it can be amended by the District throughout the year. The budget for the general fund is adopted annually after public hearings are conducted to obtain taxpayer comments. The same basis of accounting is used to reflect actual revenues and expenditures recognized on a GAAP basis. Over expenditure of adopted budget line items are not contrary to law. The District's annual budget does not include unanticipated grant awards.

The District generally follows these procedures in establishing the general fund budgetary data reflected in the basic financial statements:

- In early July, the Board prepares a proposed operating budget for the fiscal year commencing the following October 1.
- During the months of August and September, the District holds public hearings on the operating budget and the proposed expenditures and the means to finance them.
- Prior to October 1, the District's Board formally approves the budget document following the public hearings.
- The approved annual budget is used as a control device for the general fund.

Budgetary data presented in the accompanying required supplementary information in the final budgeted amounts column represents the final budgetary data. In this column, the effects of the latest budget amendments, if any, have been applied to the original budgetary data.

## **Avalon Beach-Mulat Fire Protection District**

### **Notes to Basic Financial Statements**

#### **Note 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)**

##### *Excess of expenditures over appropriations*

For the year ended September 30, 2020, expenditures exceeded appropriations in the general fund (the legal level of budgetary control) by \$71,689 which is considered a budgetary violation.

##### ***Assets, Deferred Outflows, Liabilities, Deferred Inflows, and Net Position or Fund Balance***

##### ***Cash and cash equivalents***

The District's cash and cash equivalents include cash on hand, demand deposits, and short-term highly liquid investments with original maturities of three months or less.

##### ***Accounts Receivable***

Receivables are reported at their gross value and, where appropriate, reduced by the estimated portion that is expected to be uncollectible.

##### ***Prepays***

Certain payments to vendors reflect costs applicable to future accounting periods and are recorded as prepaids in both the government-wide and fund financial statements. The cost of prepaids is recorded as expenditures/expenses when consumed rather than when purchased.

##### ***Restricted Assets***

Certain assets of the District are classified as restricted assets on the statement of net position because their use is limited by law through constitutional provisions or enabling legislation; or by restrictions imposed externally by creditors, grantors, contributors or laws or regulations of other governments. The District has no restricted assets as of September 30, 2020.

##### ***Capital Assets***

Capital assets, which include property, plant, equipment, and infrastructure assets (e.g. roads, bridges, sidewalks, and similar items), are reported in the governmental activities column in the government-wide financial statements. Capital assets are defined by the District as assets with an initial, individual cost of more than \$2,500 and an estimated useful life in excess of one year.

In the case of the initial capitalization of general infrastructure assets (i.e., those reported by governmental activities), the District has chosen to include all such items regardless of their acquisition date or amount. The District was able to estimate the historical cost for the initial reporting of these assets through back trending (i.e., estimating the current replacement cost of the infrastructure to be capitalized and using an appropriate price-level index to deflate the cost to the acquisition year or estimated acquisition year). As the District constructs or acquires additional capital assets each period,

## Avalon Beach-Mulat Fire Protection District

### Notes to Basic Financial Statements

#### Note 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

including infrastructure assets, they are capitalized and reported at historical cost. The reported value excludes normal maintenance and repairs which are essentially amounts spent in relation to capital assets that do not increase the capacity or efficiency of the item or increase its estimated useful life. Donated capital assets are recorded at their estimated acquisition value at the date of donation.

Land and construction in progress are not depreciated. The other property, plant, equipment, and infrastructure of the primary government are depreciated using the straight line method generally over the following estimated useful lives:

Buildings	40 Years
Fire equipment, office equipment, and furnishings	5 - 10 Years
Fire trucks and other vehicles	10 - 20 Years

#### ***Deferred Outflows/Inflows of Resources***

In addition to assets, the statement of financial position reports a separate section for deferred outflows of resources. This separate financial statement element represents a consumption of net position that applies to future periods and so will not be recognized as an outflow of resources (expense/expenditure) until then.

The District has one item that qualifies for reporting as deferred outflows of resources, the deferred outflows related to pensions, reported in the government-wide statement of net position. The deferred outflows related to pensions are an aggregate of items related to pensions as calculated in accordance with GASB Codification Section P20: *Pension Activities – Reporting for Benefits Provided through Trusts That Meet Specified Criteria*. Deferred outflows related to pensions will be recognized as either pension expense or a reduction in the net pension liability in future reporting years.

In addition to liabilities, the statement of financial position reports a separate section for deferred inflows of resources. This separate financial statement element represents an acquisition of net position that applies to future periods and so will not be recognized as an inflow of resources (revenue) until that time. The District has one item that qualifies for reporting as deferred inflows of resources. The deferred inflows related to pensions are an aggregate of items related to pensions as calculated in accordance with GASB Codification Section P20: *Pension Activities – Reporting for Benefits Provided through Trusts That Meet Specified Criteria*. Deferred inflows related to pensions will be recognized as a reduction to pension expense in future reporting years.

#### ***Pensions***

For purposes of measuring the net pension liability, deferred outflows of resources and deferred inflows of resources related to pensions, pension expense, information about the fiduciary net position, and additions to/deductions from the plan's fiduciary net position have been determined on the same basis as they are reported by the plan. For this purpose, benefit payments (including refunds of employee contributions) are recognized when due and payable in accordance with the benefit terms. Investments are reported at fair value.

## Avalon Beach-Mulat Fire Protection District

### Notes to Basic Financial Statements

#### Note 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

##### ***Compensated Absences***

The District's policy permits employees to accumulate earned but unused paid time off, which are eligible for payment upon separation from government service. The liability for such leave is reported as incurred in the government-wide financial statements. A liability for those amounts is recorded in the governmental funds only if the liability has matured as a result of employee resignations or retirements. The District annually pays out unused paid time off. The payout for the year ended September 30, 2020 was for \$17,984 which has been reported with accounts payable and accrued expenses in the governmental fund.

##### ***Categories and Classification of Fund Equity***

*Net position flow assumption* – Sometimes the District will fund outlays for a particular purpose from both restricted (e.g., restricted bond or grant proceeds) and unrestricted resources. In order to calculate the amounts to report as restricted – net position and unrestricted – net position in the government-wide and proprietary fund financial statements, a flow assumption must be made about the order in which the resources are considered to be applied. It is the District's policy to consider restricted – net position to have been depleted before unrestricted – net position is applied.

*Fund balance flow assumptions* – Sometimes the District will fund outlays for a particular purpose from both restricted and unrestricted resources (the total of committed, assigned, and unassigned fund balance). In order to calculate the amounts to report as restricted, committed, assigned, and unassigned fund balance in the governmental fund financial statements a flow assumption must be made about the order in which the resources are considered to be applied. It is the District's policy to consider restricted fund balance to have been depleted before using any of the components of unrestricted fund balance. Further, when the components of unrestricted fund balance can be used for the same purpose, committed fund balance is depleted first, followed by assigned fund balance. Unassigned fund balance is applied last.

*Fund balance policies* – Fund balance of governmental funds is reported in various categories based on the nature of any limitations requiring the use of resources for specific purposes. The District itself can establish limitations on the use of resources through either a commitment (committed fund balance) or an assignment (assigned fund balance).

The provisions of GASB Statement No. 54, *Fund Balance Reporting and Governmental Fund Type Definitions*, specifies the following classifications:

*Nonspendable fund balance* – Nonspendable fund balances are amounts that cannot be spent because they are either (a) not in spendable form or (b) legally or contractually required to be maintained intact.

*Restricted fund balance* – Restricted fund balances are restricted when constraints placed on the use of resources are either: (a) externally imposed by creditors, grantors, contributors, or laws or regulations of other governments; or (b) imposed by law through constitutional provisions or enabling legislation.

## Avalon Beach-Mulat Fire Protection District

### Notes to Basic Financial Statements

#### **Note 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)**

*Committed fund balance* – The committed fund balance classification includes amounts that can be used only for the specific purposes determined by a formal action of the District’s highest level of decision-making authority. The Board of Fire Commissioners is the highest level of decision-making authority for the District that can, by adoption of an ordinance prior to the end of the fiscal year, commit fund balance. Once adopted, the limitation imposed by the ordinance remains in place until a similar action is taken (the adoption of another ordinance) to remove or revise the limitation.

*Assigned fund balance* – Amounts in the assigned fund balance classification are intended to be used by the District for specific purposes but do not meet the criteria to be classified as committed. The Board of Fire Commissioners have by resolution authorized the finance director to assign fund balance. The Board may also assign fund balance as it does when appropriating fund balance to cover a gap between estimated revenue and appropriations in the subsequent year’s appropriated budget. Unlike commitments, assignments generally only exist temporarily. In other words, an additional action does not normally have to be taken for the removal of an assignment. Conversely, as discussed above, an additional action is essential to either remove or revise a commitment.

*Unassigned fund balance* – Unassigned fund balance is the residual classification for the general fund.

#### ***Revenues and Expenditures/Expenses***

*Program revenues* – Amounts reported as *program revenues* include 1) impact fees and 2) grants and contributions (including special assessments) that are restricted to meeting the operational or capital requirements of a particular function or segment. All taxes, including those dedicated for specific purposes, and other internally dedicated resources are reported as general revenues rather than as program revenues.

*Property taxes* – Property taxes are levied on November 1st based on the assessed value of property as listed the previous January. Property values are assessed by the County Property Appraiser who considers them to be an approximation of market value. Property taxes are recognized as revenue when received because they are considered measurable and available. The Santa Rosa Tax Collector is responsible for collecting and distributing property taxes in accordance with enabling state legislation. Property taxes become due on November 1st. A lien is filed on April 1st for those property taxes that have not paid by March 31st, when the taxes become delinquent. Tax certificates are sold on June 1st for any unpaid taxes.

#### ***Encumbrances***

Encumbrance accounting is not utilized as an extension of the formal budgetary process in the governmental fund. Therefore, no provision for encumbrances has been made.

#### ***Use of Estimates***

The preparation of financial statements in conformity with generally accepted accounting principles requires management to make various estimates. Actual results could differ from those estimates.



## Avalon Beach-Mulat Fire Protection District Notes to Basic Financial Statements

### Note 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

#### ***Subsequent Events***

Management has evaluated subsequent events through April 1, 2021, the date that the financial statements were available to be issued. No subsequent events occurring after this date have been evaluated for inclusion in these financial statements.

#### ***Recently Issued and Implemented Accounting Pronouncements***

The Governmental Accounting Standards Board (GASB) has issued statements that will become effective in future years. These statements are as follows:

In January 2017, GASB issued Statement No. 84, *Fiduciary Activities*. This Statement seeks to improve guidance regarding the identification of fiduciary activities for accounting and financial reporting purposes and how those activities should be reported. GASB 84 was initially expected to be effective for the fiscal years beginning after December 15, 2018. However, during fiscal year 2020, the GASB issued Statement No. 95, *Postponement of the Effective Dates of Certain Authoritative Guidance*, which postponed the effective date of this statement to fiscal years beginning after December 15, 2019.

In June 2017, GASB issued Statement No. 87, *Leases*. The objective of this Statement is to better meet the information needs of financial statement users by improving accounting and financial reporting for leases by governments. This Statement increases the usefulness of governments' financial statements by requiring recognition of certain lease assets and liabilities for leases that previously were classified as operating leases and recognized as inflows of resources or outflows of resources based on payment provisions of the contract. It establishes a single model for lease accounting based on the foundational principle that leases are financings of the right to use an underlying asset. Under this Statement, a lessee is required to recognize a lease receivable and a deferred inflow of resources, thereby enhancing the relevance and consistency of information about governments' leasing activities. The requirements of this Statement were postponed by GASB Statement No. 95 to be effective for reporting periods beginning after June 15, 2021.

In June 2018, the GASB issued Statement No. 89, *Accounting for Interest Cost Incurred Before the End of a Construction Period*. The objectives of this Statement are (1) to enhance the relevance and comparability of information about capital assets and the cost of borrowing for a reporting period and (2) to simplify accounting for interest cost incurred before the end of a construction period. This Statement requires that interest cost incurred before the end of a construction period be recognized as an expense in the period in which the cost is incurred for financial statements prepared using the economic resources measurement focus. The requirements of this Statement were postponed by GASB Statement No. 95 and are effective for reporting periods beginning after December 15, 2020.



## Avalon Beach-Mulat Fire Protection District

### Notes to Basic Financial Statements

#### **Note 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)**

In May 2020, GASB issued Statement No. 96, *Subscription-based Information Technology Arrangements* (SBITA). The objectives of this Statement (1) defines a SBITA; (2) establishes that a SBITA results in a right-to-use subscription asset—an intangible asset—and a corresponding subscription liability; (3) provides the capitalization criteria for outlays other than subscription payments, including implementation costs of a SBITA; and (4) requires note disclosures regarding a SBITA. The requirements of this Statement are effective for reporting periods beginning after June 15, 2022.

The District is evaluating the requirements of the above statements and the impact on reporting.

#### **Note 2: DETAILED NOTES ON ALL FUNDS**

##### ***Deposits and Investments***

As of September 30, 2020, the District's bank balances are covered by federal depository insurance (FDIC). Monies invested in amounts greater than the insurance coverage are secured by the qualified public depositories pledging securities with the State Treasurer in such amounts required by the Florida Security for Public Depositories Act. In the event of a default or insolvency of a qualified public depositor, the State Treasurer will implement procedures for payment of losses according to the validated claims of the District pursuant to Section 280.08, Florida Statutes.

The investment program is established in accordance with the District's investment policy, pertinent bond resolutions and Section 218.45, Florida Statutes, which allows the District to invest in the Florida State Board of Administration intergovernmental investment pool or any intergovernmental investment pool authorized pursuant to the Florida Interlocal Cooperation Act of 1969, direct obligations of the United States Government, obligations of the different agencies of the Federal Government, registered money market funds and accounts of state qualified public depositories.

Investment Policies – Florida Statutes, Section 218.415, authorizes the District to invest surplus funds in the following:

- The Local Government Surplus Funds Trust Fund, or any intergovernmental investment pool authorized pursuant to the Florida Interlocal Cooperation Act of 1969, as provided in Section 163.01
- Securities and Exchange Commission registered money market funds with the highest credit quality rating from a nationally recognized rating agency
- Interest bearing time deposits or savings accounts in qualified public depositories, as defined in Section 280.02
- Direct obligations of the U.S. Treasury

All time-deposits held at year-end were considered cash and cash equivalents for financial statement purposes. The District had no investments at September 30, 2020.

## Avalon Beach-Mulat Fire Protection District Notes to Basic Financial Statements

### Note 2: DETAILED NOTES ON ALL FUNDS (Continued)

#### *Deposits and Investments (Continued)*

*Custodial credit risk* – Custodial credit risk for deposits is the risk in the event of the failure of a depository financial institution a government may not be able to recover deposits. Monies placed on deposit with financial institutions in the form of demand deposits, time deposits or certificate of deposits are defined as public deposits. The financial institutions in which the District places its deposits are certified as “qualified public depositories,” as required under the Florida Security for Public Deposits Act. For an investment, this is the risk that, in the event of the failure of the counterparty, the District will not be able to recover the value of its investments or collateral securities that are in the possession of an outside party.

*Interest rate risk* – Interest rate risk is the possibility that interest rates will rise and reduce the fair value of an investment. The District’s investment policy limits interest rate risk by requiring that an attempt be made to match investment maturities with known cash needs and anticipated cash flow requirements. In addition, investments of current operating funds are required to have maturities of no longer than twelve months.

*Credit risk* – Section 150: Investments of the GASB Codification requires that governments provide information about credit risk associated with their investments by disclosing the credit rating of investments in debt securities as described by nationally recognized statistical rating organizations. The District’s investment policy limit investments to securities with specific ranking criteria.

*Concentration risk* – Section 150: Investments of the GASB Codification requires disclosures of investments in any one issuer that represents five percent or more of total investments, excluding investments issued or explicitly guaranteed by the U.S government, investments in mutual funds, external investments pools and other pooled investments. The District’s investment policy does not address concentration risk.

#### **Capital Assets**

The following is a summary of changes in capital assets during the year ended September 30, 2020. The September 30, 2019 balances have been adjusted for the prior period adjustment reported in note 6.

	September 30, 2019	Increases	Decreases	September 30, 2020
Capital assets, not being depreciated				
Land and site improvements	\$ 131,322	\$ -	\$ -	\$ 131,322
Total capital assets, not being depreciated	131,322	-	-	131,322

(Continued)

## Avalon Beach-Mulat Fire Protection District

### Notes to Basic Financial Statements

#### Note 2: DETAILED NOTES ON ALL FUNDS (Continued)

##### *Capital Assets (Continued)*

	September 30, 2019	Increases	Decreases	September 30, 2020
Capital assets, being depreciated				
Buildings	\$ 391,702	\$ -	\$ -	\$ 391,702
Fire equipment	289,625	74,573	-	364,198
Office equipment and furnishings	20,277	-	-	20,277
Fire trucks and other vehicles	2,017,816	-	-	2,017,816
Total capital assets, being depreciated	2,719,420	74,573	-	2,793,993
Less accumulated depreciation	(1,587,681)	(118,865)	-	(1,706,546)
Total capital assets, being depreciated (net of accumulated depreciation)	1,131,739	(44,292)	-	1,087,447
Total governmental activities' capital assets (net of accumulated depreciation)	\$ 1,263,061	\$ (44,292)	\$ -	\$ 1,218,769

Depreciation expense of \$118,865 was charged to the fire protection function.

#### **Net Position Restrictions**

As of September 30, 2020, the District reported \$72,276 as restricted for impact fees unspent at year-end. This amount is restricted by enabling legislation.

#### **Note 3: PENSION PLANS**

##### *Defined Benefit Plans*

##### *Plan Description*

The District participates in two defined benefit pension plans that are administered by the State of Florida, Department of Management Services, Division of Retirement. The plans provide retirement, disability or death benefits to retirees or their designated beneficiaries. Chapter 121, Florida Statutes, establishes the authority for benefit provisions. Changes to the law can only occur through an act of the Florida Legislature. The State of Florida issues a publicly available financial report that includes financial statements and required supplementary information for the plans. That report is available from the Florida Department of Management Services' website ([www.dms.myflorida.com](http://www.dms.myflorida.com)).

## Avalon Beach-Mulat Fire Protection District Notes to Basic Financial Statements

### Note 3: PENSION PLANS (Continued)

The Florida Retirement System (FRS) Pension Plan (Plan) is a cost-sharing, multiple-employer defined benefit pension plan with a Deferred Retirement Option Program (DROP) available for eligible employees. FRS was established and is administered in accordance with Chapter 121, Florida Statutes. Retirees receive a lifetime pension benefit with joint and survivor payment options. FRS membership is compulsory for employees filling regularly established positions in a state agency, county agency, state university, state college, or district school board, unless restricted from FRS membership under Sections 121.053 or 121.122, Florida Statutes, or are allowed to participate in a defined contribution plan in lieu of FRS membership. Participation by cities, municipalities, special districts, charter schools and metropolitan planning organizations is optional.

The Retirees' Health Insurance Subsidy (HIS) Program is a cost-sharing, multiple-employer defined benefit pension plan established and administered in accordance with Section 112.363, Florida Statutes. The benefit is a monthly payment to assist retirees of the state administered retirement systems in paying their health insurance costs. To be eligible to receive a HIS benefit, a retiree under a state administered retirement system must provide proof of eligible health insurance coverage, which can include Medicare.

#### ***Benefits Provided***

Benefits provided by FRS are computed on the basis of age and/or years of service, average final compensation, and service credit. Credit for each year of service is expressed as a percentage of the average final compensation. For members initially enrolled before July 1, 2011, the average final compensation is the average of the five highest fiscal years' earnings; for members initially enrolled on or after July 1, 2011, the average final compensation is the average of the eight highest fiscal years' earnings. The total percentage value of the benefit received is determined by calculating the total value of all service, which is based on the retirement plan and/or class to which the member belonged when the service credit was earned.

Eligible retirees and beneficiaries receive a monthly HIS payment equal to the number of years of service credited at retirement multiplied by \$5. The minimum payment is \$30 and the maximum payment is \$150 per month, pursuant to Section 112.363, Florida Statutes.

#### ***Contributions***

The contribution requirements of plan members and the District are established and may be amended by the Florida Legislature. Employees are required to contribute 3% of their salary to FRS. The District's contribution rates for the year ended September 30, 2020 were as follows:

	October 1, 2019 through June 30, 2020		July 1, 2020 through September 30, 2020	
	FRS	HIS	FRS	HIS
Regular class	6.81%	1.66%	8.34%	1.66%
Special risk class	23.82%	1.66%	22.79%	1.66%

## Avalon Beach-Mulat Fire Protection District

### Notes to Basic Financial Statements

#### Note 3: PENSION PLANS (Continued)

The District's contributions for the year ended September 30, 2020, were \$45,394 to FRS and \$3,724 to HIS.

#### *Pension Liabilities and Pension Expenses*

In its financial statements for the year ended September 30, 2020, the District reported a liability for its proportionate share of the net pension liability of FRS and its proportionate share of the net pension liability of HIS. The net pension liabilities were measured as of June 30, 2019. The District's proportions of the net pension liabilities were based on its share of contributions to the pension plans relative to the contributions of all participating entities, actuarially determined.

	FRS		HIS		Total
Net pension liability	\$	588,236	\$	76,490	\$ 664,726
Proportion at:					
Current measurement date		0.00135721%		0.00062646%	
Prior measurement date		0.00128086%		0.00057677%	
Pension expense	\$	204,881	\$	12,614	\$ 217,495

#### *Deferred Outflows/Inflows of Resources Related to Pensions*

At September 30, 2020, the District reported deferred outflows of resources and deferred inflows of resources related to pensions from the following sources:

	FRS	
	Deferred Outflows of Resources	Deferred Inflows of Resources
Differences between expected and actual experience	\$ 22,513	\$ -
Changes of assumptions	106,489	-
Net difference between projected and actual earnings on pension plan investments	35,024	-
Changes in proportion and differences between employer contributions and proportionate share of contributions	93,031	22,575
Employer contributions subsequent to the measurement date	10,916	-
Total	\$ 267,973	\$ 22,575

**Avalon Beach-Mulat Fire Protection District**  
**Notes to Basic Financial Statements**

**Note 3: PENSION PLANS (Continued)**

	<b>HIS</b>	
	<b>Deferred Outflows of Resources</b>	<b>Deferred Inflows of Resources</b>
Differences between expected and actual experience	\$ 3,129	\$ 59
Changes of assumptions	8,225	4,448
Net difference between projected and actual earnings on pension plan investments	61	-
Changes in proportion and differences between employer contributions and proportionate share of contributions	28,539	7,414
Employer contributions subsequent to the measurement date	931	-
<b>Total</b>	<b>\$ 40,885</b>	<b>\$ 11,921</b>

Deferred outflows of resources related to employer contributions paid subsequent to the measurement date and prior to the employer's fiscal year end will be recognized as a reduction of the net pension liability in the reporting period ending September 30, 2020. Other pension related amounts reported as deferred outflows of resources and deferred inflows of resources will be recognized in pension expense as follows:

<b>Measurement Period Ending June 30,</b>	<b>FRS</b>	<b>HIS</b>
2021	\$ 59,746	\$ 8,231
2022	66,871	7,762
2023	56,734	2,487
2024	39,258	3,780
2025	11,873	3,556
Thereafter	-	2,217
<b>Total</b>	<b>\$ 234,482</b>	<b>\$ 28,033</b>

## Avalon Beach-Mulat Fire Protection District

### Notes to Basic Financial Statements

#### Note 3: PENSION PLANS (Continued)

##### *Actuarial Assumptions*

The total pension liability for each of the defined benefit plans was measured as of June 30, 2020. The total pension liability for both the FRS Pension Plan and for the HIS Program were determined by actuarial valuations dated July 1, 2020. The individual entry age actuarial cost method was used for each plan, along with the following significant actuarial assumptions:

	FRS	HIS
Inflation	2.40%	2.40%
Salary increases	3.25%	3.25%
Investment rate of return	6.80%	N/A
Discount rate	6.80%	2.21%

Mortality assumptions for both plans were based on the PUB-2010 base tables projected generationally with Scale MP-2018.

For both plans, the actuarial assumptions were based on the results of an actuarial experience study for the period July 1, 2013, through June 30, 2018.

The following changes in key actuarial assumptions occurred in 2020:

##### FRS:

- The long-term expected rate of return and the discount rate used to determine the total pension liability decreased from 6.90% to 6.80%.
- The assumed rate of inflation was decreased from 2.60% to 2.40%.

##### HIS:

- The municipal bond index rate and the discount rate used to determine the total pension liability decreased from 3.50% to 2.21%.
- The assumed rate of inflation was decreased from 2.60% to 2.40%.
- Mortality assumptions for the HIS Program were changed from the Generational RP-2000 with Projection Scale BB to the PUB2010 base tables projected generationally with Scale MP-2018.

The long-term expected investment rate of return for the FRS Pension Plan was not based on historical returns, but instead was based on a forward-looking capital market economic model developed during 2020 by an outside investment consultant to the Florida State Board of Administration. Each asset class assumption is based on a consistent set of underlying assumptions, and includes an adjustment for the inflation assumption of 2.40%.

For the FRS Pension Plan, the table below summarizes the consulting actuary's assumptions based on the long-term target asset allocation.

## Avalon Beach-Mulat Fire Protection District

### Notes to Basic Financial Statements

#### Note 3: PENSION PLANS (Continued)

Asset Class	Target Allocation	Annual Arithmetic Return	Compound Annual (Geometric) Return	Standard Deviation
Cash equivalents	1%	2.2%	2.2%	1.2%
Fixed income	19%	3.0%	2.9%	3.5%
Global equity	54%	8.0%	6.7%	17.1%
Real estate	10%	6.4%	5.8%	11.7%
Private equity	11%	10.8%	8.1%	25.7%
Strategic investments	5%	5.5%	5.3%	6.9%
	<u>100%</u>			
Assumed Inflation - Mean			2.4%	1.7%

#### Discount Rate

The discount rate used to measure the total pension liability for the FRS Pension Plan was 6.80%. The 6.80% reported investment return assumption differs from the 7.00% investment return assumption chosen by the 2020 FRS Actuarial Assumption Conference for funding policy purposes, as allowable under governmental accounting and reporting standards. FRS' fiduciary net position was projected to be available to make all projected future benefit payments of current active and inactive employees. Therefore, the discount rate for calculating the total pension liability is equal to the long-term expected rate of return.

Because the HIS Program is essentially funded on a pay-as-you-go basis and the depletion date is considered to be immediate, a municipal bond rate of 2.21% was used to determine the total pension liability for the program. The Bond Buyer General Obligation Bond 20-Bond Municipal Bond Index was used as the applicable municipal bond index.

#### Sensitivity Analysis

The following tables demonstrate the sensitivity of the net pension liability to changes in the discount rate. The sensitivity analysis shows the impact to the District's proportionate share of the net pension liability if the discount rate was 1% higher or 1% lower than the current discount rate.

	FRS		
	1% Decrease (5.8%)	Current Discount Rate (6.8%)	1% Increase (7.8%)
Employer's proportionate share of the net pension liability	\$ 939,314	\$ 588,236	\$ 295,014



## Avalon Beach-Mulat Fire Protection District Notes to Basic Financial Statements

### Note 3: PENSION PLANS (Continued)

	HIS		
	1% Decrease (1.21%)	Current Discount Rate (2.21%)	1% Increase (3.21%)
Employer's proportionate share of the net pension liability	\$ 88,419	\$ 76,490	\$ 66,726

#### ***Pension Plans' Fiduciary Net Position***

Detailed information about the pension plans' fiduciary net position is available in the State's separately issued financial reports.

#### ***Payables to the Pension Plan***

As of September 30, 2020, the District reported payables to the pension plans in the amount of \$4,570.

#### ***Defined Contribution Plan***

Pursuant to Chapter 121, Florida Statutes, the Florida Legislature created the Florida Retirement Investment Plan (FRS Investment Plan), a defined contribution pension plan qualified under Section 401(a) of the Internal Revenue Code. The FRS Investment Plan is an alternative available to members of the Florida Retirement System in lieu of the defined benefit plan. There is a uniform contribution rate covering both the defined benefit and defined contribution plans, depending on membership class. Required employer contributions made to the plan during the year ended September 30, 2020, totaled \$5,061.

### Note 4: COMMITMENTS, CONTINGENCIES AND RISK MANAGEMENT

The District is exposed to various risks of loss related to torts; theft of, damage to and destruction of assets; errors or omissions; injuries to employees and/or the public; damage to property of others; and natural disasters. The District purchases commercial insurance to cover the risk of loss.

### Note 5: RISKS AND UNCERTAINTIES

In March 2020, the World Health Organization made the assessment that the outbreak of a novel coronavirus (COVID-19) can be characterized as a pandemic. As a result, uncertainties have arisen that may have a significant negative impact on the operating activities and results of the District. The occurrence and extent of such an impact will depend on future developments, including (i) the duration and spread of the virus, (ii) government quarantine measures, (iii) voluntary and precautionary restrictions on travel or meetings, (iv) the effects on the financial markets, and (v) the effects on the economy overall, all of which are uncertain.

## **Avalon Beach-Mulat Fire Protection District**

### **Notes to Basic Financial Statements**

#### **Note 6: PRIOR PERIOD ADJUSTMENT**

During the current year, it was determined that the District received donated fixed assets from Santa Rosa County from Local Option Sales Taxes in fiscal years 2019 and 2018, but the contributions were not reported. As a result of recording these contributions the net position of the governmental activities at September 20, 2019 has been increased by \$45,907, resulting from an increase in fixed assets of \$50,735, offset by an increase in accumulated depreciation of \$4,828.

## **Required Supplementary Information**

**Avalon Beach-Mulat Fire Protection District**  
**Schedule of Revenues, Expenditures, and Change in Fund Balance**  
**Budget and Actual – General Fund**  
**Year Ended September 30, 2020**

	<b>Budgeted Amounts</b>		<b>Actual</b>	<b>Variance with</b>
	<b>Original</b>	<b>Final</b>	<b>Amounts</b>	<b>Final Budget</b>
<b>Revenues</b>				
Property taxes	\$ 623,750	\$ 662,521	\$ 669,575	\$ 7,054
Grants	10,000	10,000	-	(10,000)
Impact fees	8,000	8,000	68,110	60,110
Interest income	150	150	166	16
Miscellaneous	-	-	3,195	3,195
Total revenues	641,900	680,671	741,046	60,375
<b>Expenditures</b>				
Current				
Administrative	23,900	23,900	28,979	(5,079)
Fire protection	598,000	598,000	708,865	(110,865)
Capital outlay				
Fire protection	20,000	58,771	14,516	44,255
Total expenditures	641,900	680,671	752,360	(71,689)
<b>Net change in fund balance</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ (11,314)</b>	<b>\$ (11,314)</b>

See Independent Auditors' Report.

**Avalon Beach-Mulat Fire Protection District**  
**Schedule of the District's Proportionate Share of the Net Pension Liability**  
**– Florida Retirement System**

<b>June 30,</b>	<b>2020</b>	<b>2019</b>	<b>2018</b>	<b>2017</b>	<b>2016</b>	<b>2015</b>	<b>2014</b>	<b>2013 *</b>	<b>2012 *</b>	<b>2011 *</b>
District's proportion of the net pension liability	0.001357%	0.001281%	0.001057%	0.001057%	0.001251%	0.000357%	0.000368%	N/A	N/A	N/A
District's proportionate share of the net pension liability	\$ 588,236	\$ 441,112	\$ 318,248	\$ 255,433	\$ 315,786	\$ 46,147	\$ 22,458	N/A	N/A	N/A
District's covered payroll	217,429	192,899	157,998	125,568	192,597	47,034	46,800	N/A	N/A	N/A
District's proportionate share of the net pension liability as a percentage of its covered payroll	270.54%	228.68%	201.43%	203.42%	163.96%	98.11%	47.99%	N/A	N/A	N/A
Plan fiduciary net position as a percentage of the total pension liability	78.85%	82.61%	84.26%	83.89%	84.88%	96.09%	92.00%	N/A	N/A	N/A

\* Disclosures for 2011 through 2013 are N/A because comparable information is not available at this time.

See Independent Auditors' Report.

**Avalon Beach-Mulat Fire Protection District**  
**Schedule of the District's Contributions**  
**– Florida Retirement System**

<b>Year ended September 30,</b>	<b>2020</b>	<b>2019</b>	<b>2018</b>	<b>2017</b>	<b>2016</b>	<b>2015</b>	<b>2014</b>	<b>2013 *</b>	<b>2012 *</b>	<b>2011 *</b>
Contractually required contribution	\$ 45,394	\$ 40,549	\$ 33,372	\$ 22,480	\$ 30,499	\$ 8,711	\$ 8,062	N/A	N/A	N/A
Contributions in relation to the contractually required contribution	(45,394)	(40,549)	(33,372)	(22,480)	(30,499)	(8,711)	(8,062)	N/A	N/A	N/A
<b>Contribution deficiency (excess)</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>N/A</b>	<b>N/A</b>	<b>N/A</b>
District's covered payroll	\$ 224,302	\$ 194,576	\$ 170,964	\$ 131,241	\$ 126,386	\$ 130,432	\$ 46,800	N/A	N/A	N/A
Contributions as a percentage of covered payroll	20.24%	20.84%	19.52%	17.13%	24.13%	6.68%	17.23%	N/A	N/A	N/A

\* Disclosures for 2011 through 2013 are N/A because comparable information is not available at this time.

See Independent Auditors' Report.

**Avalon Beach-Mulat Fire Protection District**  
**Schedule of the District's Proportionate Share of the Net Pension Liability**  
**– Health Insurance Subsidy Program**

<b>June 30,</b>	<b>2020</b>	<b>2019</b>	<b>2018</b>	<b>2017</b>	<b>2016</b>	<b>2015</b>	<b>2014</b>	<b>2013 *</b>	<b>2012 *</b>	<b>2011 *</b>
District's proportion of the net pension liability	0.000626%	0.000577%	0.000484%	0.000394%	0.000562%	0.000155%	0.000158%	N/A	N/A	N/A
District's proportionate share of the net pension liability	\$ 76,490	\$ 64,535	\$ 51,200	\$ 42,121	\$ 65,557	\$ 15,811	\$ 14,728	N/A	N/A	N/A
District's covered payroll	217,429	192,899	157,998	125,568	192,597	47,034	46,800	N/A	N/A	N/A
District's proportionate share of the net pension liability as a percentage of its covered payroll	35.18%	33.46%	32.41%	33.54%	34.04%	33.62%	31.47%	N/A	N/A	N/A
Plan fiduciary net position as a percentage of the total pension liability	3.00%	2.63%	2.15%	1.64%	0.97%	0.50%	0.99%	N/A	N/A	N/A

\* Disclosures for 2011 through 2013 are N/A because comparable information is not available at this time.

See Independent Auditors' Report.

**Avalon Beach-Mulat Fire Protection District**  
**Schedule of the District's Contributions**  
**– Health Insurance Subsidy Program**

<b>Year ended September 30,</b>	<b>2020</b>	<b>2019</b>	<b>2018</b>	<b>2017</b>	<b>2016</b>	<b>2015</b>	<b>2014</b>	<b>2013 *</b>	<b>2012 *</b>	<b>2011 *</b>
Contractually required contribution	\$ 3,724	\$ 3,231	\$ 2,838	\$ 2,179	\$ 2,883	\$ 593	\$ 540	N/A	N/A	N/A
Contributions in relation to the contractually required contribution	(3,724)	(3,231)	(2,838)	(2,179)	(2,883)	(593)	(540)	N/A	N/A	N/A
<b>Contribution deficiency (excess)</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>N/A</b>	<b>N/A</b>	<b>N/A</b>
District's covered payroll	\$ 224,302	\$ 194,576	\$ 170,964	\$ 131,241	\$ 126,386	\$ 130,432	\$ 46,800	N/A	N/A	N/A
Contributions as a percentage of covered payroll	1.66%	1.66%	1.66%	1.66%	2.28%	0.45%	1.15%	N/A	N/A	N/A

\* Disclosures for 2011 through 2013 are N/A because comparable information is not available at this time.

See Independent Auditors' Report.



## **Compliance Section**

**INDEPENDENT AUDITORS' REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH *GOVERNMENT AUDITING STANDARDS***

Board of Fire Commissioners  
Avalon Beach-Mulat Fire Protection District

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of the governmental activities and the major fund of Avalon Beach-Mulat Fire Protection District (District) as of and for the year ended September 30, 2020, and the related notes to basic financial statements, which collectively comprise the District's basic financial statements and have issued our report thereon dated April 1, 2021. We reported a qualified opinion on the government-wide financial statements because the District underreported covered wages to the State of Florida Retirement System (FRS) during the year ended September 30, 2020, which effects the District's allocated percentage of the net pension liability and related deferred inflows and outflows of resources.

***Internal control over financial reporting***

In planning and performing our audit of the financial statements, we considered the District's internal control over financial reporting (internal control) as a basis for designing audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the District's internal control. Accordingly, we do not express an opinion on the effectiveness of the District's internal control.

Our consideration of internal control was for the limited purpose described in the preceding paragraph and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies and therefore, material weaknesses or significant deficiencies may exist that have not been identified. However, as described in the accompanying schedule of findings and questioned costs, we did identify certain deficiencies in internal control that we consider to be material weaknesses and significant deficiencies.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected, on a timely basis. We consider the following deficiencies to be material weaknesses.

**2020-001 (Prior years 2019-001 and 2018-001) – Lack of segregation of duties**

Condition: Certain accounting and administrative duties were not segregated sufficiently to achieve an adequate internal control structure.

Cause: Limited staff available.

Criteria: Record keeping, access to assets, and authorization duties should be adequately segregated.

Effect: Errors or fraud could occur without being detected and corrected in a timely manner.

Recommendation: While the costs associated with achieving proper segregation of duties appear to outweigh their benefits, the District should separate duties as much as possible and continue to implement compensating controls when possible to reduce risk to an acceptable level.

Views of responsible officials and planned corrective action: The issue results from the limited number of people involved at the District. Proper separation of duties is not considered feasible by the District at this time because of its size and limited number of employees. The District will continue to evaluate compensating controls that reduce risk to an acceptable level.

#### **2020-002 (Prior years 2019-002 and 2018-002) – Adjustments to financial statements**

Condition: Adjustments to the financial records had to be proposed by the auditors in order for the financial statements to be materially correct and conform to generally accepted accounting principles (GAAP).

Cause: Limited knowledge of adjustments necessary for the financial statements to be in accordance with GAAP.

Criteria: The requirement is for the District to be able to prepare its financial statements in accordance with GAAP.

Effect: Financial statements generated for internal use are materially misstated.

Recommendation: While we realize it would not be feasible to implement procedures necessary to eliminate all proposed adjustments, we recommend striving to reduce the number of adjustments needed as much as possible.

Views of responsible officials and planned corrective action: Management has considered the above material weakness in the District's internal controls and believes the costs required to correct this finding would outweigh the benefits derived from implementing corrective action. We will strive to reduce the number of adjusting journal entries needed as much as possible.

#### **2020-003 (Prior year 2019-003) – Reporting of wages to FRS understated and lack of reconciliation of wages reported to payroll reports**

Condition: Wages reported to the Florida Retirement System (FRS) for the fiscal year ended September 30, 2020 were understated by an estimated \$108,082. This resulted in an estimated understatement of retirement contributions for the year of approximately \$27,450. This amount is combined with the understatement estimated for the year ended September 30, 2019 of \$24,741 for a total estimated underpayment to FRS of \$52,191. This understatement was due to overtime not being reported and a lack of a reconciliation between the wages reported to FRS and amounts paid in regular salaries (as well as amounts deducted from employee's paychecks) with the wages reported to FRS.

Cause: Wages were understated due to limited knowledge about what are considered pensionable wages by FRS as well as a lack of reconciliation between wages paid and wages reported to FRS. Additional wages were also deducted from employees' paychecks which have not been remitted to FRS.

Criteria: Per the FRS Employer Handbook regular salaries include "all normal earnings of a member paid for work performed during the calendar month being reported and overtime payments."

Effect: Due to the understatement of wages reported to FRS, the contributions for the plan years of June 30, 2019 and 2020 are understated by a material amount to the District. This in turn affects the District's allocation of the net pension liability and related deferred inflows and outflows of resources.

Recommendation: The District should contact the State of Florida Retirement System to determine how best to correct this issue in prior years and moving forward. The District should also review the Employer Handbook to better understand the requirements of the retirement plans.

Views of responsible officials and planned corrective action: The District was unaware that overtime was required to be reported. Since this issue was identified during the 2019 audit, issued in July 2020, the District has been unable to discuss this issue with the Florida Retirement System. The District will continue to work to contact the State of Florida to determine how best to correct this issue. The District will also implement new procedures to reconcile the amounts paid each month to employees with the amounts reported to FRS.

*A significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance. We consider the following deficiency to be a significant deficiency.

#### **2020-004 (Prior year 2019-004) – Lack of supporting receipts for credit card purchases**

Condition: The District was not able to provide certain receipts associated with credit card purchases during the fiscal year ended September 30, 2020.

Cause: While the credit card statements clearly document that the statement was reviewed with annotations by the Treasurer, the District did not appropriately retain and reconcile all of the supporting receipts for each monthly statement.

Criteria: Proper supporting documentation for all transactions must be maintained.

Effect: Lack of, or improper documentation, makes it difficult, if not impossible, to provide support for transactions in the general ledger. It could also allow unauthorized or improper transactions to occur and not be detected.

Recommendation: Credit card users should be required to submit all receipts to the District on a monthly basis. Those receipts should be retained and reconciled to the credit card statements prior to payment of the credit card bill.

Views of responsible officials and planned corrective action: The District has implemented new procedures in fiscal year 2021 to require documentation for all credit card purchases.

### ***Compliance and other matters***

As part of obtaining reasonable assurance about whether the District's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the financial statements. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

### ***The District's responses to findings***

The views of responsible officials and planned corrective actions identified in our audit are included above. The views of responsible officials and planned corrective actions were not subjected to the auditing procedures applied in the audit of the financial statements and, accordingly, we express no opinion on them.

### ***Purpose of this report***

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the District's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the District's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

*Carr, Riggs & Ingram, L.L.C.*

Certified Public Accountants  
Panama City Beach, Florida  
April 1, 2021

## INDEPENDENT AUDITORS' MANAGEMENT LETTER

Board of Fire Commissioners  
Avalon Beach-Mulat Fire Protection District

### ***Report on the Financial Statements***

We have audited the financial statements of the Avalon Beach-Mulat Fire Protection District (District), as of and for the fiscal year ended September 30, 2020, and have issued our report thereon dated April 1, 2021. We reported a qualified opinion on the government-wide financial statements because the District underreported covered wages to the State of Florida Retirement System (FRS) during the year ended September 30, 2020 which ultimately effects the District's allocated percentage of the net pension liability and related deferred inflows and outflows of resources.

### ***Auditors' Responsibility***

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States and Chapter 10.550, Rules of the Auditor General.

### ***Other Reporting Requirements***

We have issued our Independent Auditors' Report on Internal Control Over Financial Reporting and on Compliance and Other Matters Based on an Audit of Financial Statements Performed in Accordance with *Government Auditing Standards* and Independent Accountants' Report on an examination conducted in accordance with *AICPA Professional Standards*, AT-C Section 315, regarding compliance requirements in accordance with Chapter 10.550, Rules of the Auditor General. Disclosures in these reports, which are dated April 1, 2021, should be considered in conjunction with this management letter.

### ***Prior Audit Findings***

Section 10.554(1)(i)1., Rules of the Auditor General, requires that we determine whether or not corrective actions have been taken to address findings and recommendations made in the preceding financial audit report. Corrective actions have not been taken to address findings and recommendations made in the preceding financial audit report as noted below.

Tabulation of Uncorrected Audit Findings		
Current Year Finding #	2018-2019 FY Finding #	2017-2018 FY Finding #
2020-001	2019-001	2018-001
2020-002	2019-002	2018-002
2020-003	2019-003	N/A
2020-004	2019-004	N/A

### ***Official Title and Legal Authority***

Section 10.554(1)(i)4., Rules of the Auditor General, requires that the name or official title and legal authority for the primary government and each component unit of the reporting entity be disclosed in this management letter, unless disclosed in the notes to the financial statements. The Avalon Beach-Mulat Fire Protection District was established by HB 1497, Chapter 191, Section 633.15, Florida Statutes, in 1980. There are no component units related to the District.

### ***Financial Condition and Management***

Sections 10.554(1)(i)5.a. and 10.556(7), Rules of the Auditor General, require us to apply appropriate procedures and communicate the results of our determination as to whether or not the District has met one or more of the conditions described in Section 218.503(1), Florida Statutes, and to identify the specific condition(s) met. In connection with our audit, we determined that the District did not meet any of the conditions described in Section 218.503(1), Florida Statutes.

Pursuant to Sections 10.554(1)(i)5.b. and 10.556(8), Rules of the Auditor General, we applied financial condition assessment procedures for the District. It is management's responsibility to monitor the District's financial condition, and our financial condition assessment was based in part on representations made by management and review of financial information provided by same.

Section 10.554(1)(i)2., Rules of the Auditor General, requires that we communicate any recommendations to improve financial management. In connection with our audit, we did not have any such recommendations.

### ***Special District Component Units***

Section 10.554(1)(i)5.c., Rules of the Auditor General, requires, if appropriate, that we communicate the failure of a special district that is a component unit of a county, municipality, or special district, to provide the financial information necessary for proper reporting of the component unit within the audited financial statements of the county, municipality, or special district in accordance with Section 218.39(3)(b), Florida Statutes. In connection with our audit, we did not note any special district component units that failed to provide the necessary information for proper reporting in accordance with Section 218.39(3)(b), Florida Statutes.

### ***Additional Matters***

Section 10.554(1)(i)3., Rules of the Auditor General, requires us to communicate noncompliance with provisions of contracts or grant agreements, or abuse, that have occurred, or are likely to have occurred, that have an effect on the financial statements that is less than material but warrants the attention of those charged with governance. In connection with our audit, we did not note any such findings.

***Purpose of this Letter***

Our management letter is intended solely for the information and use of the Joint Legislative Auditing Committee, members of the Florida Senate and the Florida House of Representatives, the Florida Auditor General, Federal, State and other granting agencies, the Board of Fire Commissioners, and applicable management, and is not intended to be and should not be used by anyone other than these specified parties.

*Carly Riggs & Ingram, L.L.C.*

Certified Public Accountants  
Panama City Beach, Florida  
April 1, 2021



## **INDEPENDENT ACCOUNTANTS' REPORT ON COMPLIANCE WITH LOCAL GOVERNMENT INVESTMENT POLICIES**

Board of Fire Commissioners  
Avalon Beach-Mulat Fire Protection District

We have examined Avalon Beach-Mulat Fire Protection District's (District) compliance with the requirements of Section 218.415, Florida Statutes, *Local Government Investment Policies*, during the year ended September 30, 2020. Management of the District is responsible for the District's compliance with the specified requirements. Our responsibility is to express an opinion on the District's compliance with the specified requirements based on our examination.

Our examination was conducted in accordance with attestation standards established by the American Institute of Certified Public Accountants. Those standards require that we plan and perform the examination to obtain reasonable assurance about whether the District complied, in all material respects, with the specified requirements referenced above. An examination involves performing procedures to obtain evidence about whether the District complied with the specified requirements. The nature, timing, and extent of the procedures selected depend on our judgment, including an assessment of the risks of material noncompliance, whether due to fraud or error. We believe that the evidence we obtained is sufficient and appropriate to provide a reasonable basis for our opinion.

Our examination does not provide a legal determination on the District's compliance with specified requirements.

In our opinion, the District complied, in all material respects, with the requirements of Section 218.415, Florida Statutes, *Local Government Investment Policies*, during the year ended September 30, 2020.

This report is intended solely for the information and use of the Board of Fire Commissioners, management and the State of Florida Auditor General and is not intended to be and should not be used by anyone other than these specified parties.

*Carr, Riggs & Ingram, L.L.C.*

Certified Public Accountants  
Panama City Beach, Florida  
April 1, 2021