



**GREATER LEESBURG
COMMUNITY REDEVELOPMENT
AGENCY
FINANCIAL REPORT**



**Fiscal Year Ending
September 30, 2020**



GREATER LEESBURG
COMMUNITY REDEVELOPMENT AGENCY
FINANCIAL REPORT FOR THE FISCAL YEAR ENDED
SEPTEMBER 30, 2020



Prepared by the Department of Finance



This page intentionally left blank.

**GREATER LEESBURG COMMUNITY REDEVELOPMENT AGENCY
FINANCIAL REPORT
FOR THE FISCAL YEAR ENDED SEPTEMBER 30, 2020**

TABLE OF CONTENTS

Financial Section	Page
Independent Auditor's Report	1
Management's Discussion and Analysis	3
Basic Financial Statements	
Government-wide Financial Statements:	
Statement of Net Position	11
Statement of Activities	12
Fund Financial Statements:	
Balance Sheet - Governmental Funds	16
Reconciliation of the Balance Sheet of Governmental Funds to the Statement of Net Position	18
Statement of Revenues, Expenditures, and Changes in Fund Balances - Governmental Funds	20
Reconciliation of the Statement of Revenues, Expenditures, and Changes in Fund Balances of the Governmental Funds to the Statement of Activities	22
Notes to Financial Statements	25
Required Supplementary Information	
Schedule of Revenues, Expenditures, and Changes in Fund Balance - Budget and Actual – Community Redevelopment Agency Funds	40
Compliance Section	
Independent Auditor's Report On Internal Control Over Financial Reporting and on Compliance and Other Matters Based on an Audit of Financial Statements Performed in Accordance with <i>Government Auditing Standards</i>	42
Independent Accountant's Report	44
Independent Auditor's Management Letter	45



Certified Public Accountants

INDEPENDENT AUDITOR'S REPORT

To the Board of Commissioners
Greater Leesburg Community Redevelopment Agency

Report on the Financial Statements

We have audited the accompanying financial statements of the governmental activities and General Fund of the Greater Leesburg Community Redevelopment Agency (the "CRA"), a component unit of the City of Leesburg, Florida as of and for the fiscal year ended September 30, 2020, and the related notes to the financial statements, which collectively comprise the CRA's basic financial statements, as listed in the table of contents.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the CRA's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the CRA's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

To the Board of Commissioners
Greater Leesburg Community Redevelopment Agency

Opinions

In our opinion, the financial statements referred to in the first paragraph present fairly, in all material respects, the respective financial position of the governmental activities and General Fund of the CRA as of September 30, 2020, and the respective changes in financial position thereof for the year then ended in conformity with accounting principles generally accepted in the United States of America.

Other Matters

Required Supplementary Information

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis and budgetary comparison schedule, as listed in the table of contents, be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Other Reporting Required by *Government Auditing Standards*

In accordance with *Government Auditing Standards*, we have also issued our report dated June 21, 2021 on our consideration of the CRA's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the CRA's internal control over financial reporting and compliance.

MSL, P.A.

Certified Public Accountants

Orlando, Florida
June 21, 2021

**GREATER LEESBURG COMMUNITY REDEVELOPMENT AGENCY
MANAGEMENT'S DISCUSSION AND ANALYSIS
SEPTEMBER 30, 2020**

The Greater Leesburg Community Redevelopment Agency, (the Agency's) Management's Discussion and Analysis presents an overview of the Agency's financial activities for the fiscal year ended September 30, 2020. Please read it in conjunction with the financial statements, as listed in the Table of Contents.

Financial Highlights

- The assets of the Agency exceed liabilities at the close of fiscal year 2020 by \$1.1 million (net position).
- The Agency's total net position increased \$112 thousand, or 12%. The increase in the governmental activities is due primarily to paying down debt and monitoring expenses closely. Overall liabilities decreased by \$(85) thousand, attributed primarily to paying down debt.
- As of September 30, 2020, the Agency's governmental funds reported combined ending fund balance of \$203 thousand, an increase of \$46 thousand in comparison with the reported amount of \$156 thousand in the prior year.
- On September 30, 2020, unassigned fund balance for the General Fund was \$92 thousand and total General Fund expenditures was \$466 thousand.
- Governmental funds' change in fund balance was \$46.4 thousand, while in the prior year's change in fund balance was \$(577) thousand. This is mainly attributable to significant capital outlay for the improvement to Main Street and Venetian Gardens Streetscape that occurred in 2019, but did not occur in 2020.
- The Agency's total financed debt as of September 30, 2020 decreased (\$81) thousand from \$718 thousand to \$637 thousand.

Overview of the Financial Statements

This narrative overview and analysis is intended to serve as an introduction to the Agency's basic financial statements. The Agency's basic financial statements provide information on both the Agency as a whole (government-wide) and on the individual fund. Both perspectives (government-wide and fund level) allow the user to address relevant questions, broaden a basis for comparison and enhance the Agency's accountability. The Agency's basic financial statements are comprised of three components: 1) government-wide financial statements; 2) fund financial statements; and 3) notes to the financial statements that explain information in the financial statements and provide more detailed data.

The statements are followed by a section of Required Supplementary Information that further explains and supports the information in the financial statements.

This report also contains other Supplemental Information in addition to the basic financial statements that provide detail about the Agency's governmental funds which are added together and presented in single columns in the basic financial statements.

**GREATER LEESBURG COMMUNITY REDEVELOPMENT AGENCY
MANAGEMENT'S DISCUSSION AND ANALYSIS
SEPTEMBER 30, 2020**

Government-wide Financial Statements

The government-wide financial statements are the Statement of Net Position and the Statement of Activities. These statements are designed to provide readers with a broad overview of the Agency's finances, in a manner similar to a private sector business. Emphasis is placed on the net position of governmental activities and the change in net position. Governmental activities are principally supported by taxes and intergovernmental revenues.

- The *Statement of Net Position* presents information on all of the Agency's assets and deferred outflows, less liabilities and deferred inflows, with the difference reported as net position. Over time, increases or decreases in net position may serve as a useful indicator of whether the financial position of the Agency is improving or deteriorating.
- The *Statement of Activities* presents information showing how the government's net position changed during the current fiscal year. All changes in net position are reported as soon as the occasion arises, regardless of the timing of related cash flows. Thus, revenues and expenses are reported for some items that result in cash flows in future fiscal periods .

Fund Financial Statements

A fund is a grouping of related accounts that is used to maintain control over resources that have been segregated for specific activities or objectives. The fund financial statements provide detailed information about the Agency. Fund accounting helps to ensure and demonstrate compliance with finance-related legal requirements. Based on restrictions on the use of monies, the Agency was established to account for various services provided to residents and businesses.

Governmental Funds

Governmental funds are used to account for essentially the same functions reported as governmental activities in the Government-wide financial statements. However, unlike the Government-wide financial statements, governmental fund financial statements focus on near-term inflows and outflows of spendable resources, as well as on balances of spendable resources available at the end of the fiscal year. Such information may be useful in evaluating a government's near-term financing requirements.

Because the focus of governmental funds is narrower than that of the Government-wide financial statements, it is useful to compare the information presented for governmental funds with similar information presented for governmental activities in the Government-wide financial statements. By doing so, readers may better understand the long-term impact of the government's near-term financing decisions. Both the governmental funds' balance sheet and the governmental funds' statement of revenues, expenditures, and changes in fund balances provide reconciliations to facilitate this comparison between governmental funds and governmental activities.

Annual appropriated budgets are adopted for the governmental funds. Budgetary comparison statements and/or schedules are provided for these funds to demonstrate budgetary compliance.

**GREATER LEESBURG COMMUNITY REDEVELOPMENT AGENCY
MANAGEMENT'S DISCUSSION AND ANALYSIS
SEPTEMBER 30, 2020**

Notes to the Financial Statements

The notes provide additional information that is essential to a full understanding of the data provided in the Government-wide and fund financial statements.

Other Information

In addition to the basic financial statements and accompanying notes, required supplementary information is included which presents budgetary comparison schedule.

Government-wide Financial Analysis

Statement of Net Position

As noted earlier, over time net position may serve as a useful indicator of a government's financial position. In the case of the Agency, assets exceeded liabilities by \$1.1 million at the close of the fiscal year ended September 30, 2020.

The following table reflects the condensed Statement of Net Position for the current year as compared to the prior year:

Net Position		
	Governmental Activities	
	2020	Unaudited 2019
Assets		
Current and Other Assets	\$ 208,370	\$ 164,742
Capital Assets (net)	1,509,821	1,526,475
Total Assets	1,718,191	1,691,217
Liabilities		
Current and Other Liabilities	97,514	99,446
Long-Term Liabilities	554,000	637,000
Total Liabilities	651,514	736,446
Net Position		
Net Investment in Capital Assets	872,821	808,475
Restricted	199,952	156,743
Unrestricted	(6,096)	(10,447)
Total Net Position	\$ 1,066,677	\$ 954,771

The largest portion of the Agency's net position is reflected in the investment in capital assets (e.g., land, buildings, and equipment) less any related outstanding debt used to acquire those assets. Net investment in capital assets totals \$873 thousand, or 51% of all assets, which total \$1.72 million. The Agency uses capital assets to provide services to citizens; consequently, these assets are not available for future spending. Although the Agency's investment in its capital assets is reported net of related debt, it should be noted that the resources needed to repay this debt must be provided from other sources, since the capital assets cannot be used to liquidate the debt.

A portion of the Agency's net position, \$200 thousand, or 19% of total net position, represents resources that are subject to external restriction on how they may be used. The balance of unrestricted net position totaling \$(6.1) thousand may be used to meet the Agency's ongoing obligations to citizens and creditors, and provide funding for various projects.

**GREATER LEESBURG COMMUNITY REDEVELOPMENT AGENCY
MANAGEMENT'S DISCUSSION AND ANALYSIS
SEPTEMBER 30, 2020**

Statement of Activities

The following table reflects the condensed Statement of Activities for the current year as compared to the prior year.

Changes in Net Position

	Governmental Activities	
	2020	Unaudited 2019
General Revenues		
Property Taxes	\$ 429,388	\$ 434,587
Investment Income	4,730	8,214
Due From Other Government	78,120	-
Total Revenues	<u>512,238</u>	<u>442,801</u>
Expenses		
Economic Environment	381,796	978,220
Interest on Long-Term Debt	18,536	20,894
Total Expenses	<u>400,332</u>	<u>999,114</u>
Change in Net Position	111,906	(556,313)
Net Position - Beginning	954,771	1,511,084
Net Position - Ending	<u>\$ 1,066,677</u>	<u>\$ 954,771</u>

Financial Analysis of the Agency's Funds

As noted earlier, the Agency uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements.

Governmental Funds

The focus of the Agency's governmental funds is to provide information on near-term inflows, outflows, and balances of spendable resources. Such information is useful in assessing the Agency's financing requirements. In particular, unassigned fund balance may serve as a useful measure of a government's net resources available for spending at the end of the fiscal year.

The Agency experienced an decrease of \$(554) thousand in expenditures, part of these expenditures were for capital improvements to Main Street and Venetian Gardens that occurred in 2019. Revenues increase \$69 thousand in 2020 due to receiving revenues to provide financial assistance to the Leesburg Partnership for COVID-19 Relief.

Agency Fund Budgetary Highlights

The final Agency Fund expenditures budget of \$525 thousand is an increase over the original budget of \$376 thousand. The change is attributable to approximately \$149 thousand of rollovers from prior years for projects not completed in 2019.

Actual expenditures varied from revised budget estimates in some areas. The majority of savings were in Economic Environment, with variances of \$60 thousand.

**GREATER LEESBURG COMMUNITY REDEVELOPMENT AGENCY
MANAGEMENT'S DISCUSSION AND ANALYSIS
SEPTEMBER 30, 2020**

Capital Asset and Debt Administration

Capital Assets

Capital assets include land, buildings, improvements other than buildings, intangible assets, vehicles and equipment, infrastructure, and construction in progress. The infrastructure asset category includes long-lived capital assets, typically stationary in nature, such as roads, sidewalks and bridges. At September 30, 2020, the Agency had investments in capital assets of \$1.5 million (net of accumulated depreciation), a net decrease of \$16 thousand from the previous year.

There were no significant changes in capital assets in the current year:

	Capital Assets	
	Governmental Activities	
	2020	Unaudited 2019
Land	\$ 331,789	\$ 313,215
Improvements Other Than Buildings	24,086	-
Infrastructure	1,592,710	1,592,710
	1,948,585	1,905,925
Less: Accumulated Depreciation	438,764	379,450
Capital Assets, Net	<u>\$ 1,509,821</u>	<u>\$ 1,526,475</u>

Additional information on the Agency's capital assets can be found in Note 5 of the financial statements.

Long-Term Liabilities

At the end of fiscal year 2020, the Agency had total long-term liabilities outstanding of \$637 thousand.

	Long-Term Liabilities		
	Governmental-type Activities		
	9/30/2020 Balance	Unaudited 9/30/2019 Balance	Net Change
Revenue Notes			
Notes	\$ 637,000	\$ 718,000	\$ (81,000)
Total Revenue Notes	<u>\$ 637,000</u>	<u>\$ 718,000</u>	<u>\$ (81,000)</u>

Additional information on the Agency's long-term debt can be found in Note 6 of the notes of the financial statements.

Requests for Information

This financial report is designed to present users with a general overview of the Agency's finances and to demonstrate the Agency's accountability. If you have questions concerning any of the information provided in this report or need additional financial information, please contact the Agency's Finance Department at 501 West Meadow Street (P.O. Box 490630), Leesburg, FL, 34749-0630, or call (352) 728-9720.



This page intentionally left blank.



This page intentionally left blank.

GOVERNMENT-WIDE FINANCIAL STATEMENTS

GREATER LEESBURG COMMUNITY REDEVELOPMENT AGENCY
STATEMENT OF NET POSITION
SEPTEMBER 30, 2020

	Governmental Activities
Assets	
Pooled Cash and Investments	\$ 112,930
Restricted Assets:	
Temporarily Restricted:	
Cash with Fiscal Agent	92,268
Prepaid Items	3,172
Capital Assets Not Being Depreciated	331,789
Capital Assets Being Depreciated, Net of Depreciation	1,178,032
Total Assets	1,718,191
Liabilities	
Accounts Payable	5,246
Accrued Interest Payable	9,268
Due Within One Year	83,000
Due in More Than One Year	554,000
Total Liabilities	651,514
Net Position	
Net Investment in Capital Assets	872,821
Restricted for:	
Capital Projects	107,684
Debt Service	92,268
Unrestricted	(6,096)
Total Net Position	\$ 1,066,677

The notes to the financial statements are an integral part of this statement.

GREATER LEESBURG COMMUNITY REDEVELOPMENT AGENCY
STATEMENT OF ACTIVITIES
FOR THE YEAR ENDED SEPTEMBER 30, 2020

Functions/Programs	Expenses	Program Revenues			Net (Expense) Revenue and Changes in Net Position
		Charges for Services	Operating Grants and Contributions	Capital Grants and Contributions	
Governmental Activities					
Economic Environment	\$ 381,796	\$ -	\$ -	\$ -	(381,796)
Interest on Long-Term Debt	18,536	-	-	-	(18,536)
Total Governmental Activities	\$ 400,332	\$ -	\$ -	\$ -	(400,332)
General Revenues					
Intergovernment					78,120
Taxes:					
Property Taxes					429,388
Investment Income					4,730
Total General Revenues					512,238
Change in Net Position					111,906
Net Position, Beginning of Year					954,771
Net Position, End of Year					\$ 1,066,677



This page intentionally left blank.

FUND FINANCIAL STATEMENTS



This page intentionally left blank.

**GREATER LEESBURG COMMUNITY REDEVELOPMENT AGENCY
BALANCE SHEET
GOVERNMENTAL FUNDS
SEPTEMBER 30, 2020**

	General Fund
Assets	
Pooled Cash and Investments	\$ 112,930
Cash with Fiscal Agent	92,268
Prepaid Items	3,172
Total Assets	\$ 208,370
 Liabilities and Fund Balances	
Liabilities	
Accounts Payable	\$ 5,246
Total Liabilities	5,246
 Fund Balances	
Nonspendable:	
Prepaid Items	3,172
Restricted for:	
Capital Projects	107,684
Debt Service	92,268
Total Fund Balances	203,124
Total Liabilities and Fund Balances	\$ 208,370

The notes to the financial statements are an integral part of this statement.



This page intentionally left blank.

**GREATER LEESBURG COMMUNITY REDEVELOPMENT AGENCY
RECONCILIATION OF THE BALANCE SHEET OF GOVERNMENTAL FUNDS
TO THE STATEMENT OF NET POSITION
AS OF SEPTEMBER 30, 2020**

Fund balances of governmental funds	\$	203,124
 Amounts reported for governmental activities in the statement of net position are different because:		
Capital assets used in governmental activities are not financial resources and, therefore, are not reported in the funds:		
Cost of the Assets	\$ 331,789	
Accumulated Depreciation	1,178,032	1,509,821
Accrued interest payable is not recorded in the fund financial statements but is recorded in governmental activities.		
		(9,268)
Long-term liabilities are not due and payable in the current period and, accordingly, are not reported in the governmental funds. Long-term liabilities at year-end consist of:		
Notes Payable		(637,000)
Net position of governmental activities	\$	<u>1,066,677</u>

The notes to the financial statements are an integral part of the financial statements.



This page intentionally left blank.

**GREATER LEESBURG COMMUNITY REDEVELOPMENT AGENCY
STATEMENT OF REVENUES, EXPENDITURES,
AND CHANGES IN FUND BALANCES
GOVERNMENTAL FUNDS
FOR THE YEAR ENDED SEPTEMBER 30, 2020**

	<u>General Fund</u>
Revenues	
Taxes	\$ 429,388
Intergovernmental	78,120
Miscellaneous:	
Interest	<u>4,730</u>
Total Revenues	<u>512,238</u>
Expenditures	
Current:	
Economic Environment	322,482
Debt Service:	
Principal Payments	81,000
Interest and Fees	19,715
Capital Outlay	<u>42,660</u>
Total Expenditures	<u>465,857</u>
Net Change in Fund Balances	46,381
Fund Balances, Beginning of Year	<u>156,743</u>
Fund Balances, End of Year	<u>\$ 203,124</u>

The notes to the financial statements are an integral part of this statement.



This page intentionally left blank.

**GREATER LEESBURG COMMUNITY REDEVELOPMENT AGENCY
RECONCILIATION OF THE STATEMENT OF REVENUES, EXPENDITURES,
AND CHANGES IN FUND BALANCES OF THE GOVERNMENTAL FUNDS
TO THE STATEMENT OF ACTIVITIES
FOR THE YEAR ENDED SEPTEMBER 30, 2020**

Net change in fund balances - total governmental funds \$ 46,381

Amounts reported for governmental activities in the statement of activities are different because:

Governmental funds report capital purchases as expenditures. However, in the statement of activities, the cost of those assets is depreciated over their estimated useful lives and reported as depreciation expense. This reconciling item is the amount by which capital purchases, less net book value of disposals, exceeds depreciation expense:

Capital Purchases	\$	42,660	
Depreciation Expense		(59,314)	(16,654)

Repayment of bond and note principal is an expenditure in the governmental funds, but the repayment reduces long-term liabilities in the statement of net assets. This is a list of those repayments:

Notes Payable	81,000
---------------	--------

Some expenses reported in the statement of activities do not require the use of current financial resources and, therefore, are not reported as expenditures in governmental funds:

Accrued Interest Payable	1,179
--------------------------	-------

Change in net position of governmental activities \$ 111,906

The notes to the financial statements are an integral part of the financial statements.



This page intentionally left blank.

NOTES TO THE FINANCIAL STATEMENTS

**GREATER LEESBURG COMMUNITY REDEVELOPMENT AGENCY
NOTES TO THE FINANCIAL STATEMENTS
FOR THE FISCAL YEAR ENDED SEPTEMBER 30, 2020**

NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The accounting and reporting of the Greater Leesburg Community Redevelopment Agency, (the Agency) conform to accounting principles generally accepted in the United States (GAAP) as applied to governmental entities. The Governmental Accounting Standards Board (GASB) is the accepted standard-setting body for establishing governmental accounting and financial reporting principles, which are primarily set forth in GASB's *Codification of Governmental Accounting and Financial Reporting Standards (GASB Codification)*. The more significant of these accounting policies are summarized below.

A. Financial Reporting Entity

The City of Leesburg established the Agency as a component unit of the City pursuant to Section 163.512, Florida Statutes.

The Agency's sole purpose is to administer funds distributed via state law for blighted areas within the City. The Governing Board for the Agency is composed of the City Commission plus two members appointed by the City Commission; therefore the City Commission has absolute influence over the Agency's board. Additionally, the City provides financial support to the Agency, so a financial benefit/burden relationship exists. In accordance with 163.387, Florida Statutes, the supplemental schedule details the following: the amount and source of revenues, the amount and purpose of expenditures, including the amount of debt principal and interest paid during the current year. The remaining amounts of indebtedness to which revenues of the fund are pledged are detailed in Note 6.

The Agency is an incremental tax district established pursuant to Florida Statutes. The fund account for the incremental increase in ad valorem tax revenue collected within the designated community redevelopment area. Operating and Capital Grants and contributions are also received. Revenues must be utilized and expended in accordance with the community redevelopment plan.

B. Recent Governmental Accounting Standards Board (GASB) Statements

The GASB statements implemented by the Agency this fiscal year had little or no impact on the Agency's financial statements.

C. Basic Financial Statements

The basic financial statements include both Government-wide financial statements, including the Statement of Net Position and a Statement of Activities, present information about the Agency as a whole. The Statement of Net Position reports all financial and capital resources of the Agency's activities. It is presented in a net position format and shown with three components: (1) net investment in capital assets; (2) restricted net position; and (3) unrestricted net position.

**GREATER LEESBURG COMMUNITY REDEVELOPMENT AGENCY
NOTES TO THE FINANCIAL STATEMENTS
FOR THE FISCAL YEAR ENDED SEPTEMBER 30, 2020**

D. Measurement Focus, Basis of Accounting, and Financial Statement Presentation

Government-wide financial statements are reported using the economic resources measurement focus, and the accrual basis of accounting. Revenues are recognized in the period for which they are levied. When both restricted and unrestricted resources are available for use, it is the Agency's policy to use restricted resources first, then unrestricted resources as needed.

All government fund financial statements are reported using a current financial resources measurement focus and a modified accrual basis of accounting. Under the modified accrual basis of accounting, revenues are recognized in the accounting period in which they become both measurable and available to finance expenditures of the current period. Available means collectible within the current period, or soon enough thereafter, to be used to pay liabilities of the current period. This period is within 180 days of the end of the fiscal year, and jointly assessed taxes collected through other governments are within 60 days.

Because the focus of governmental fund financials statements differs from the focus of government-wide financial statements, a reconciliation is presented to better identify the relationship between the two types of statements.

The accounting policies and the presentation of the financial report of the Agency have been designed to conform to GAAP as applicable to government units, in accordance with the GASB.

E. Encumbrances

Encumbrance accounting, under which purchase orders, contracts and other commitments for the expenditure of monies are recorded in order to reserve a portion of the applicable budget appropriation, is utilized by the governmental funds of the Agency. Encumbrances lapse at fiscal year-end.

F. Assets, Liabilities, Deferred Outflows/Inflows of Resources and Net Position/Fund Balance

- 1. Cash and Investments** - The Agency's cash and cash equivalents include cash on hand, demand deposits, and equity in pooled cash and investments. State statutes require all deposits of the Agency, including demand deposit accounts, time deposit accounts and money market accounts be held in institutions designated by the Treasurer of the State of Florida as "qualified public depositories" and are covered by a collateral pool as required by the statute.

All assets are reported at fair value. For the purpose of the statement of cash flows, the Agency considers cash equivalents to be highly liquid investments (including restricted assets) with an original maturity of three months or less when purchased. Interest earned from investments purchased with pooled cash is allocated to each participating fund based on the fund's average equity balance, except as required by the City of Leesburg's charter. Funds that incur negative equity in pooled cash and investments during the year incur a charge for interest. Funds used to account for federal and state grants may have negative equity in pooled cash and investments throughout the year due to the reimbursement basis of the

**GREATER LEESBURG COMMUNITY REDEVELOPMENT AGENCY
 NOTES TO THE FINANCIAL STATEMENTS
 FOR THE FISCAL YEAR ENDED SEPTEMBER 30, 2020**

grant programs.

2. **Prepaid Items** - Certain payments to vendors reflect costs applicable to future accounting periods and are recorded as prepaid items in both government-wide and fund financial statements. The costs of prepaid items are recorded as expenditures when consumed rather than when purchased.
3. **Capital Assets** - Capital assets, which include land, property, plant, equipment, and infrastructure assets (e.g., roads, bridges, sidewalks, and similar items) are reported in the applicable governmental activities columns in the government-wide financial statements.

Capital asset purchases are recorded as capital outlay expenditures in the fund level governmental funds in the year of acquisition. Property, plant, and equipment with initial, individual costs that equal or exceed \$5,000 with estimated useful lives of over one year are recorded as capital assets. Roads, bridges, and sidewalks are capitalized when their initial costs equal or exceed \$25,000 as long as they possess estimated useful lives of more than one year. For intangible assets, the Agency maintains a \$100,000 threshold for related assets. Capital assets are recorded at historical cost or estimated historical cost. Donated capital assets, donated works of art and similar items, and capital assets received in a service concession arrangement are recorded at acquisition value at the date of donation.

The costs of normal maintenance and repairs that do not add to the fair value of the assets or materially extend the assets' lives are not capitalized. Major outlays for capital assets and improvements are capitalized as projects are constructed.

Infrastructure, buildings, improvements other than buildings, utility plant, and vehicles and equipment are depreciated using the straight-line method over the following estimated useful lives:

Buildings	10 - 50 Years
Improvements Other than Buildings	5 - 50 Years
Utility Plant	10 - 50 Years
Vehicles and Equipment	5 - 50 Years
Infrastructure	15 - 60 Years

Expenditures for repairs and maintenance are expensed when incurred. Additions, major renewals, and replacements that increase the useful lives of the assets are capitalized.

4. **Contributions** - Contributions in the form of cash and capital assets to the governmental activities of the Agency are recognized on the Statement of Activities as revenues in the period they are received. Contributions of capital assets and primarily completed infrastructure from developers are recognized at the fair value at the date of donation. All contributions are reported on the Statement of Activities as program revenues, with operating contributions reported separately from capital contributions.

**GREATER LEESBURG COMMUNITY REDEVELOPMENT AGENCY
NOTES TO THE FINANCIAL STATEMENTS
FOR THE FISCAL YEAR ENDED SEPTEMBER 30, 2020**

- 5. Restricted Assets** - Assets are reported as restricted in the Government-wide Statement of Net Position when constraints are placed on asset use. The constraints are either: (1) externally imposed by creditors, grantors, contributors, or laws or regulations of other governments; or (2) imposed by law or through constitutional provisions or enabling legislation.
- 6. Long-Term Obligations** - In the Government-wide financial statements, long-term debt and other long-term obligations are reported as liabilities in the applicable governmental activities. Bond premiums and discounts are amortized over the life of the bonds. Bonds payable are reported net of the applicable bond premium or discount. Bond issuance costs are expensed as incurred.

In the fund financial statements, governmental fund types recognize bond premiums and discounts, as well as bond issuance costs, during the current period. The face amount of debt issued is reported as other financing sources. Premiums received on debt issuances are reported as other financing sources while discounts on debt issuances are reported as other financing uses. Issuance costs, whether or not withheld from the actual debt proceeds received, are reported as debt service expenditures.

- 7. Fund Balances** - Fund balance is divided into five classifications based primarily on the extent to which the Agency is bound to observe constraints imposed upon the use of the resources in the governmental funds. The classifications are as follows:
- a. Nonspendable** - The nonspendable fund balance category includes amounts that cannot be spent because they are not in spendable form, or are legally or contractually required to be maintained intact. The "not in spendable form" criterion includes items that are not expected to be converted to cash. It also includes the long-term amount of interfund loans.
 - b. Restricted** - Fund balance is reported as restricted when constraints placed on the use of resources are either externally imposed by creditors (such as through debt covenants), grantors, contributors, or laws or regulations of other governments, or are imposed by law through constitutional provisions or enabling legislation (Agency ordinances). Enabling legislation authorizes the Agency to assess, levy, charge, or otherwise mandate payment of resources (from external resource providers) and includes a legally enforceable requirement that those resources be used only for the specific purposes stipulated in the legislation. Legal enforceability means the Agency can be compelled by an external party such as citizens, public interest groups, or the judiciary to use resources created by enabling legislation only for the purposes specified by the legislation.
 - c. Committed** - The committed fund balance classification includes amounts that can be used only for the specific purposes imposed by formal action (ordinance) of Agency Commission. Those committed amounts cannot be used for any other purpose unless Agency Commission removes or changes the specified use by taking the same type of action (ordinance) it employed to previously commit those amounts. In contrast to fund

**GREATER LEESBURG COMMUNITY REDEVELOPMENT AGENCY
NOTES TO THE FINANCIAL STATEMENTS
FOR THE FISCAL YEAR ENDED SEPTEMBER 30, 2020**

balance that is restricted by enabling legislation, committed fund balance classification may be redeployed for other purposes with appropriate due process.

Constraints imposed on the use of committed amounts are imposed by Agency's Commission, and anything separate from these constraints is not considered to be legally enforceable. Committed fund balance also incorporates contractual obligations to the extent that existing resources in the fund have been specifically committed for use in satisfying those contractual requirements.

- d. Assigned** - Amounts in the assigned fund balance classification are intended to be used by the Agency for specific purposes, but do not meet the criteria to be classified as restricted or committed. In governmental funds, assigned fund balance represents the remaining amount that is not restricted or committed. The Agency, for planning purposes, may assign fund balances for a specific purpose, such as setting aside funds for capital equipment replacement, emergency preparedness, and accrued benefit payouts to retired/terminated employees. Unlike commitments, assignments generally exist temporarily. Decisions with regard to these purposes and amounts will be determined by the Agency Commission by resolution and additional action by the Agency is essential to either remove or revise them.
- e. Unassigned** - Fund balance is the residual classification for the Fund and includes all spendable amounts not contained in the other classifications. In the other governmental funds, the unassigned classification is used only to report a deficit balance resulting from overspending for specific purposes for which amounts had been restricted, committed, or assigned.

The Agency applies restricted resources first when expenditures are incurred for purposes for which either restricted or unrestricted (committed, assigned, or unassigned) amounts are available. Similarly, within unrestricted fund balance, committed amounts are reduced first, followed by assigned, and then by unassigned amounts when expenditures are incurred for purposes for which amounts in any of the unrestricted fund balance classifications could be used. Unassigned fund balance may also include negative balances for any governmental fund if expenditures exceed amounts restricted, committed, or assigned for those specific purposes.

- 8. Use of Estimates** - The preparation of financial statements in conformity with GAAP requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities as of the date of the financial statements, and the reported amounts of revenues and expenditures during the reporting period. Actual results could differ from those estimates.

**GREATER LEEBURG COMMUNITY REDEVELOPMENT AGENCY
NOTES TO THE FINANCIAL STATEMENTS
FOR THE FISCAL YEAR ENDED SEPTEMBER 30, 2020**

NOTE 2 - BUDGET AND BUDGETARY DATA

A. Budget Policy

The Agency, in accordance with the City of Leesburg's code and state law, applies the following procedures in establishing the budgetary data reflected in the accompanying financial statements.

An annual operating budget is prepared by the City of Leesburg administration. This is then reviewed by the City of Leesburg's City Manager, Finance Director, and Budget Manager. In July, the City Manager submits to the City Commission the proposed budget for the ensuing fiscal year.

The operating budget includes proposed expenditures and the means to fund them, as well as a proposed ad valorem millage rate. Public hearings are conducted to obtain taxpayer comments on the proposed budget and ad valorem millage rate. Prior to October 1, the Agency Commission legally enacts the operating budget and sets the ad valorem millage rate by passage of resolutions.

The City Manager is authorized to transfer budgeted amounts within any fund, but may not revise total fund expenditures without the approval of the Agency Commission. The budgetary data presented is in agreement with the originally adopted budget as amended by the Agency Commission.

Formal budgetary integration is employed as a management control device during the year for substantially all funds. Budgets are adopted on a basis consistent with GAAP. Total budgeted appropriations within a governmental fund-type may not be exceeded legally. Appropriations lapse at fiscal year-end. Budget data, when presented in the basic financial statements, is prepared on the same basis of accounting as that prescribed for the fund.

**GREATER LEESBURG COMMUNITY REDEVELOPMENT AGENCY
NOTES TO THE FINANCIAL STATEMENTS
FOR THE FISCAL YEAR ENDED SEPTEMBER 30, 2020**

NOTE 3 - TAX INCREMENT FINANCING

The primary funding source for the Agency comes from tax-increment financing. Tax Increment Financing often referred to as "TIF" is a method to pay for redevelopment of a slum or blighted area through the increased ad valorem tax revenue resulting from that redevelopment. Once the governing body of the county or municipality enacts an ordinance that provides for the funding of the redevelopment trust fund for the duration of the redevelopment plan, the "increment revenues" are deposited in the Redevelopment Trust Fund.

TIF Revenue is determined by the formula as established in Florida Statutes, Chapter 163, Part III. A base value is established when the Property Appraiser reassessed the property values within the Agency. The Increment Value is the difference between the annual value and the base value. The annual funding of the redevelopment trust fund shall be in an amount not less than that increment in the income, proceeds, revenues, and funds of each taxing authority derived from or held in connection with the undertaking and carry out of community redevelopment under this plan.

Such increment shall be determined annually and shall be that amount equal to 95 percent of the difference between the amount of ad valorem taxes levied each year by each taxing authority, exclusive of any amount from any debt service millage, on taxable real property contained within the geographic boundaries of an agency; and the amount of ad valorem taxes which would have been produced by the rate upon which the tax is levied each year by or for each taxing authority, exclusive of any debt service millage, upon the total of the assessed value of the taxable real property in the community redevelopment area as shown upon the most recent assessment roll used in connection with the taxation of such property by each taxing authority prior to the effective date of the ordinance providing for the funding of the trust fund.

TIF Revenues can only be invested to benefit the Agency in which they are generated. The funds deposited in the redevelopment trust fund may be expended only in the redevelopment area pursuant to the approved redevelopment plan in conformance with the requirements of Section 163.387(6), Fla Stat. Section 163.387, Fla Stat provides for a limitation of the pledge of tax increment financing for a term of 30 years after the community redevelopment plan is adopted or amended up to a maximum of 60 years. Section 163.385, Florida Statutes. Community redevelopment agencies created after July 1, 2002, are limited to 40 years.

**GREATER LEESBURG COMMUNITY REDEVELOPMENT AGENCY
NOTES TO THE FINANCIAL STATEMENTS
FOR THE FISCAL YEAR ENDED SEPTEMBER 30, 2020**

NOTE 4 - DEPOSITS AND INVESTMENTS

A. Pooling of Cash and Investments

The Agency maintains a cash and investment pool that is available for use. The “Cash and Investments” on the Government-wide financial statements consist of cash and investments owned by each fund and defined as resources that can be liquidated without delay or penalty. Cash and Investments held separately where contractual arrangements and bond covenants require such arrangements are classified as “restricted assets”. Investment earnings are allocated to the individual funds monthly based on the fund’s weighted average monthly cash balance.

As of September 30, 2020, deposits and investments are classified in the accompanying financial statements as follows:

Government-wide Cash and Investments

Statement of Net Position

Pooled Cash and Cash Equivalents	\$ 112,930
Restricted:	
Pooled Cash and Cash Equivalents	92,268
Total Cash and Investments	<u><u>\$ 205,198</u></u>

Deposits and investments consist of the following:

Governmental Activities

Cash Deposits	\$ 49,424
Investments	63,506
Investments with Fiscal Agent	92,268
Total Cash and Investments	<u><u>\$ 205,198</u></u>

**GREATER LEESBURG COMMUNITY REDEVELOPMENT AGENCY
NOTES TO THE FINANCIAL STATEMENTS
FOR THE FISCAL YEAR ENDED SEPTEMBER 30, 2020**

Primary Government Activities

1. Investments and Investment Practices

The Agency's investment guidelines are defined by City of the Leesburg's Ordinance and a written investment policy that is approved by the City Commission. The investment policies authorize the investment of funds in time deposits or savings accounts of financial institutions approved by the State Treasurer, and obligations of the U.S. Government and its agencies and mutual funds. Investments may also include repurchase agreements and investments in local government investment pools, either state-administered or developed through joint powers statutes and other intergovernmental agreement legislation. Revenue bond covenants also restrict the type and maturities of investments in bond-related funds.

As of September 30, 2020, the Agency had the following investments and maturities:

Investment Type	Fair Value	Investment Maturities (In Years)		
		Less Than 1 Year	1- 2 Years	2 -3 Years
Local Government Investment Pools	\$ 16,354	\$ 16,354	\$ -	\$ -
Bank Certificates of Deposit	5,517	3,679	1,838	-
U.S. Government and Agencies	34,212	16,846	10,346	7,020
Corporate Fixed Income	7,423	5,368	908	1,147
Total	\$ 63,506	\$ 42,247	\$ 13,092	\$ 8,167

2. Custodial Credit Risk

As of September 30, 2020, the carrying amount of the Agency's deposits was \$49,424. Monies on deposit with financial institutions in the form of demand deposit accounts and time deposit accounts are defined as public deposits. The entire Agency's public deposits are held in "qualified public depositories" as required by Chapter 280, Florida Statutes, "Security for Public Deposits" (the "Act"), and covered by federal depository insurance. In addition, all qualified public depositories must deposit with the State Chief Financial Officer eligible collateral in such amounts as required by the Act. Qualified public depositories are required under the Act to assume mutual responsibility against loss caused by the default or insolvency of other qualified public depositories of the same type. Should a default or insolvency occur, the State Chief Financial Officer would implement procedures for payment of losses according to the validated claims of the City of Leesburg.

3. Interest Rate Risk

Interest rate risk is the risk that as market rates change, the fair value of an investment will vary. Generally, the longer the maturity of an investment, the greater the sensitivity of its fair value to changes in the market interest rates. The Agency's formal investment policy ensures that securities mature to meet operating cash requirements to avoid the need to sell on the open market prior to maturity. In addition, the policy calls for investing operating funds primarily in shorter-term securities, mutual funds or investment pools from which funds can be readily withdrawn without penalty and which limit the average maturity of the portfolio from 90 days to three years. Reserve funds and other funds with longer-term investment horizons

GREATER LEEBURG COMMUNITY REDEVELOPMENT AGENCY
NOTES TO THE FINANCIAL STATEMENTS
FOR THE FISCAL YEAR ENDED SEPTEMBER 30, 2020

may be invested in securities not exceeding five years. As of September 30, 2020 the weighted average maturity of the Agency's investments was 1.09 years.

4. Credit Risk

Credit risk is the risk that a security or a portfolio will lose some or all of its value due to a real or perceived change in the ability of the issuer to repay its debt. The risk is generally measured by the assignment of a rating by a nationally recognized statistical rating agency. Authorized investments are outlined in Section 218.415, Florida Statutes, and are generally limited to: (a) the State of Florida Local Government Surplus Funds Trust Fund or any intergovernmental investment pool authorized pursuant to the Florida Interlocal Cooperation Act of 1969, as provided in Section 163.01, Florida Statutes; (b) Securities and Exchange Commission registered money market funds with the highest credit quality rating; (c) interest-bearing time deposits or savings accounts in qualified public depositories as defined in Section 280.02, Florida Statutes; and (d) direct obligations of the U.S. Treasury.

5. Concentration of Credit Risk

The Agency's investments are guaranteed by the U.S. Government, or are highly-rated agency, State or corporate debt instruments, or held in FLSAFE, FLCLASS and FP local government investment pools as described below.

6. Local Government Investment Pools

For the fiscal year ended September 30, 2020, the Agency invested in the Florida Surplus Asset Fund Trust (FLSAFE), Florida Cooperative Liquid Assets Securities System (FLCLASS) and Florida Prime (FP) local government investment pools. The investment pools operate under investment guidelines established by Sections 215.47 and 218.415, Florida Statutes. None of the investment pools are registrants with the Securities and Exchange Commission; however, they have adopted operating procedures consistent with the requirements for a 2a-7-like fund and the fair value of the positions in the pools are equal to the value of the pool shares. The Agency's investments in FLSAFE, FLCLASS and FP were rated AAAM by Standard & Poor's.

All three investment pools in which the Agency is a participant have elected to measure their investments at amortized cost. In accordance with GASB Statement No. 79, *Certain External Investment Pools and Pool Participants*, the Agency is required to disclose the presence of any limitations or restrictions on withdrawals.

FLCLASS and FLSAFE allow for daily redemptions from their funds. The investment pools may temporarily suspend or postpone the right of redemption under extraordinary circumstances such as (a) war, emergency or act of God; (b) suspension of trading on major stock exchanges or a general banking moratorium; or (c) when an emergency exists such that the investment pools may not dispose of their investments because of substantial losses or it is not reasonably practical for the pools to value their net assets. As of September 30, 2020, there were no redemption fees or maximum transaction amounts, or any other requirements that serve to limit the Agency's daily access to 100% of the account values.

**GREATER LEESBURG COMMUNITY REDEVELOPMENT AGENCY
NOTES TO THE FINANCIAL STATEMENTS
FOR THE FISCAL YEAR ENDED SEPTEMBER 30, 2020**

FP's rules regarding redemption and penalties and redemption fees are governed by Section 218.409, Florida Statutes, which notes that the Executive Director of the FP may, in good faith, on the occurrence of an event that has a material impact on liquidity or operations, limit contributions or withdrawals. The Trustees of the pool may extend this for an additional 15 days. Section 218.409(4), Florida Statutes, provides for the FP to impose penalties for early withdrawal, subject to disclosure in the enrollment materials; at present, no such disclosure has been made. As of September 30, 2020, there were no redemption fees or maximum transaction amounts, or any other requirements that serve to limit the Agency's daily access to 100% of the account value.

7. Fair Value

The Agency has adopted GASB Statement No. 72, *Fair Value Measurement and Application* (GASB 72). The Agency categorizes its fair value measurements within the fair value hierarchy established by generally accepted accounting principles. The hierarchy is based on the valuation inputs used to measure the fair value of the asset. Level 1 inputs are quoted prices in active markets for identical assets; Level 2 inputs are significant other observable inputs; Level 3 inputs are significant unobservable inputs.

The Agency's investments in government and agencies and corporate fixed income are high-quality bonds that are valued using a matrix pricing model (Level 2). Investments in local government investment pools and non-negotiable certificates of deposit are exempt from the GASB 72 fair value hierarchy disclosures per paragraph 69 of GASB 72, and are valued at the Agency's cost and any accrued interest on these investments.

**GREATER LEESBURG COMMUNITY REDEVELOPMENT AGENCY
NOTES TO THE FINANCIAL STATEMENTS
FOR THE FISCAL YEAR ENDED SEPTEMBER 30, 2020**

NOTE 5 - CAPITAL ASSETS

Capital asset activity for the year ended September 30, 2020 was as follows:

A. Governmental Activities

Governmental Activities	Beginning Balances	Increases	Decreases	Ending Balances
Capital Assets Not being Depreciated:				
Land	\$ 313,215	\$ 18,574	\$ -	\$ 331,789
Construction in Progress	-	24,086	24,086	-
Total Capital Assets Not Being Depreciated	<u>313,215</u>	<u>42,660</u>	<u>24,086</u>	<u>331,789</u>
Capital Assets Being Depreciated:				
Buildings	-	-	-	-
Improvements Other than Buildings	-	24,086	-	24,086
Equipment	-	-	-	-
Infrastructure (Roads and Streets)	1,592,710	-	-	1,592,710
Total Capital Assets Being Depreciated	<u>1,592,710</u>	<u>24,086</u>	<u>-</u>	<u>1,616,796</u>
Less Accumulated Depreciation for:				
Buildings	-	-	-	-
Improvements Other than Buildings	672	336	-	1,008
Equipment	-	-	-	-
Infrastructure (Roads and Streets)	378,778	58,978	-	437,756
Total Accumulated Depreciation	<u>379,450</u>	<u>59,314</u>	<u>-</u>	<u>438,764</u>
Total Capital Assets Being Depreciated, Net	<u>1,213,260</u>	<u>(35,228)</u>	<u>-</u>	<u>1,178,032</u>
Governmental Activities Capital Assets, Net	<u>\$ 1,526,475</u>	<u>\$ 7,432</u>	<u>\$ 24,086</u>	<u>\$ 1,509,821</u>

C. Depreciation Expense

Depreciation Expense - Governmental Activities	
Economic Environment	\$ <u>59,314</u>

**GREATER LEESBURG COMMUNITY REDEVELOPMENT AGENCY
NOTES TO THE FINANCIAL STATEMENTS
FOR THE FISCAL YEAR ENDED SEPTEMBER 30, 2020**

NOTE 6 – LONG-TERM LIABILITIES

A. Long-term liability activity for the year ended September 30, 2020 was as follows:

	<u>Beginning Balance</u>	<u>Increases</u>	<u>Decreases</u>	<u>Ending Balance</u>	<u>Amounts Due Within One Year</u>
Agency Activities:					
<u>Notes From Direct Borrowings and Direct Placements:</u>					
Note Payable - 2015 Greater Leesburg CRA	\$ 718,000	\$ -	\$ 81,000	\$ 637,000	\$ 83,000
Total Revenue Notes	<u>\$ 718,000</u>	<u>\$ -</u>	<u>\$ 81,000</u>	<u>\$ 637,000</u>	<u>\$ 83,000</u>

B. The following is a schedule of notes outstanding at September 30, 2020:

Description of Notes	<u>Purpose of Issue</u>	<u>Issued</u>	<u>Outstanding</u>	<u>Rates</u>
Agency Activities:				
Revenue Notes:				
Note Payable - Greater Leesburg CRA -2015	Capital Improvement	\$ 1,000,000	\$ 637,000	2.91%
Total Agency Activities		<u>\$ 1,000,000</u>	<u>\$ 637,000</u>	

C. Debt service to maturity on the Agency's notes payable are as follows:

Fiscal Year	<u>Notes From Direct Borrowings and Direct Placements Payable</u>	
	<u>Principal</u>	<u>Interest</u>
2021	\$ 83,000	\$ 17,329
2022	86,000	14,870
2023	88,000	12,338
2024	91,000	9,734
2025	94,000	7,042
2026-2030	195,000	5,718
Total	<u>\$ 637,000</u>	<u>\$ 67,031</u>

**GREATER LEESBURG COMMUNITY REDEVELOPMENT AGENCY
NOTES TO THE FINANCIAL STATEMENTS
FOR THE FISCAL YEAR ENDED SEPTEMBER 30, 2020**

D. Agency Activities Liabilities

A summary of all Agency activities long-term debt as of September 30, 2020, is as follows:

1. Greater Leesburg Community Redevelopment Agency Note – 2015

On January 12, 2015, the Agency authorized the issuance of its Redevelopment Revenue Note, Series 2015, pursuant to Resolution No. 31. Also on January 12, 2015, the Agency signed a loan agreement with Citizens First Bank in the amount of \$1,000,000 pursuant to Resolution No. 9533. The proceeds were used to finance the acquisition, construction and improvements of streets and street improvements, undergrounding and replacement of all electric, water, wastewater, stormwater and fiber optic cable on Main Street from U.S. 27 to 9th Street, all within the Community Redevelopment Area of the Agency. The note is secured by pledged revenues of the Agency. The note contains a provision that in the event of default of any payment due to the lender, act of bankruptcy being filed by the Agency, or material event related to the performance of obligations of the Agency within the note, the lender may take whatever legal actions necessary to collect amounts due on the note.

E. Pledged Revenues

The Agency pledged certain revenues to repay certain bonds and notes outstanding as of September 30, 2020. The following tables report the revenues pledged for each debt issue, the amounts of such revenues received in the current year, the current year principal and interest paid on the debt, the approximate percentage of each revenue which is pledged to meet the debt obligation, the date through which the revenue is pledged under the debt agreement, and the total pledged future revenues for each debt, which is the amount of the remaining principal and interest on the bonds and notes at September 30, 2020:

Debt Description	Tax Increment Revenue ¹	Debt Service Payments Until Debt Maturity	Pledged Through
	GLCRA		
2015 Greater Leesburg (GL) CRA Note	\$ 101,537	\$ 704,031	2027
Total Debt Service	\$ 101,537	\$ 704,031	
Total pledged revenues available for fiscal year 2020 debt service	\$ 429,388		
Total pledged revenues used for fiscal year 2020 debt service	101,537		
Fiscal year 2020 pledged revenues used as a percentage of revenues available	23.65%		

¹Tax Increment Revenues of the Community Redevelopment Agencies for the Greater Leesburg CRA are the generally applicable taxes attributable to increases in assessed values within the redevelopment areas of the respective Agencies.

**GREATER LEESBURG COMMUNITY REDEVELOPMENT AGENCY
NOTES TO THE FINANCIAL STATEMENTS
FOR THE FISCAL YEAR ENDED SEPTEMBER 30, 2020**

NOTE 7 – ARBITRAGE REBATE

In accordance with the Tax Reform Act of 1986, any interest earnings on borrowed construction funds in excess of the interest costs are required to be rebated to the federal government.

This is no arbitrage rebate liability as of September 30, 2020.

NOTE 8 – CONTINGENCIES AND COMMITMENTS

The Agency participates in a number of state and federal grant programs. These programs are subject to program compliance audits by the grantors or their representatives. Any disallowed claims, including amounts already collected, may constitute a liability of the applicable funds. The amount, if any, of expenditures which may be disallowed by the granting agencies cannot be determined, although the Agency expects such amounts, if any, to be immaterial.

The Agency is exposed to claims and judgements arising from the normal course of business. The Agency will vigorously defend itself in the event any such matters occur.

NOTE 9 – ENCUMBRANCES

The Agency has no outstanding encumbrances as of September 30, 2020 on various contracts for construction and other projects.

NOTE 10 – RISK MANAGEMENT

The Agency's self-insurance programs are accounted for through the City of Leesburg. Additionally, the Agency maintains insurance coverage for the following exposures:

- General and Automotive Liability
- Property Damage
- Crime
- Public Officials and Employment Practices Liability

Exposures are limited by insurance coverage as noted. Settled insurance claims have not exceeded the self-insured statutory limits in any of the past five years.

GREATER LEESBURG COMMUNITY REDEVELOPMENT AGENCY
SCHEDULE OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCE
BUDGET AND ACTUAL
GENERAL FUND
FOR THE YEAR ENDED SEPTEMBER 30, 2020

	<u>Budgeted Amounts</u>		<u>Actual Amounts</u>	<u>Variance With Final Budget Positive (Negative)</u>
	<u>Original</u>	<u>Final</u>		
Revenues				
Taxes	\$ 433,281	\$ 433,281	\$ 429,388	\$ (3,893)
Intergovernmental	-	78,120	78,120	-
Miscellaneous:				
Interest	7,000	7,000	4,730	(2,270)
Total Revenues	<u>440,281</u>	<u>518,401</u>	<u>512,238</u>	<u>(6,163)</u>
Expenditures				
Current:				
Economic Environment	274,768	382,435	322,482	59,953
Debt Service:				
Principal Payments	81,000	81,000	81,000	-
Interest and Fees	20,216	20,216	19,715	501
Capital Outlay	-	41,537	42,660	(1,123)
Total Expenditures	<u>375,984</u>	<u>525,188</u>	<u>465,857</u>	<u>59,331</u>
Excess (Deficiency) of Revenues Over (Under) Expenditures	<u>64,297</u>	<u>(6,787)</u>	<u>46,381</u>	<u>53,168</u>
Other Financing Sources (Uses)				
Fund Balance Appropriated	(64,297)	6,787	-	(6,787)
Total Other Financing Sources (Uses)	<u>(64,297)</u>	<u>6,787</u>	<u>-</u>	<u>(6,787)</u>
Net Change in Fund Balance	-	-	46,381	46,381
Fund Balance, Beginning of Year	-	-	156,743	156,743
Fund Balance, End of Year	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 203,124</u>	<u>\$ 203,124</u>

This schedule is prepared on the basis of Generally Accepted Accounting Principles.

COMPLIANCE SECTION



Certified Public Accountants

**INDEPENDENT AUDITOR'S REPORT ON INTERNAL
CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE
AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL
STATEMENTS PERFORMED IN ACCORDANCE
WITH *GOVERNMENT AUDITING STANDARDS***

To the Board of Commissioners
Greater Leesburg Community Redevelopment Agency

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of the Greater Leesburg Community Redevelopment Agency (the "CRA") as of and for the fiscal year ended September 30, 2020, and the related notes to the financial statements, which collectively comprise the CRA's financial statements and have issued our report thereon dated June 21, 2021.

Internal Control over Financial Reporting

In planning and performing our audit of the financial statements, we considered the CRA's internal control over financial reporting (internal control) as a basis for designing audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the CRA's internal control. Accordingly, we do not express an opinion on the effectiveness of the CRA's internal control.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent or detect and correct misstatements on a timely basis. *A material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. *A significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over financial reporting was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over financial reporting that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control over financial reporting that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

To the Board of Commissioners
Greater Leesburg Community Redevelopment Agency

Compliance and Other Matters

As part of obtaining reasonable assurance about whether the CRA's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, grant agreements and contracts, noncompliance with which could have a direct and material effect on the financial statements. However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

Pursuant to provisions of Chapter 10.550, *Rules of the Auditor General*, we reported certain matters to management of the CRA in a separate management letter and Independent Accountant's Report dated June 21, 2021.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the CRA's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

MSL, P.A.

Certified Public Accountants

Orlando, Florida
June 21, 2021



Certified Public Accountants

INDEPENDENT ACCOUNTANT'S REPORT

To the Board of Commissioners
Greater Leesburg Community Redevelopment Agency

We have examined the Greater Leesburg Community Redevelopment Agency's (the "CRA") compliance with the requirements of Sections 163.387(6) and (7) and 218.415, Florida Statutes, during the fiscal year ended September 30, 2020. Management is responsible for the CRA's compliance with those requirements. Our responsibility is to express an opinion on the CRA's compliance based on our examination.

Our examination was conducted in accordance with attestation standards established by the American Institute of Certified Public Accountants. Those standards require that we plan and perform the examination to obtain reasonable assurance about whether the CRA is in accordance with those requirements, in all material respects. An examination involves performing procedures to obtain evidence about the CRA's compliance with those requirements. The nature, timing, and extent of the procedures selected depend on our judgment, including an assessment of the risks of noncompliance, whether due to fraud or error. We believe that the evidence we obtained is sufficient and appropriate to provide a reasonable basis for our opinion. Our examination does not provide a legal determination on the CRA's compliance with specified requirements.

In our opinion, the CRA complied, in all material respects, with the aforementioned requirements for the fiscal year ended September 30, 2020.

MSL, P.A.

Certified Public Accountants

Orlando, Florida
June 21, 2021



INDEPENDENT AUDITOR'S MANAGEMENT LETTER

To the Board of Commissioners
Greater Leesburg Community Redevelopment Agency

Report on the Financial Statements

We have audited the basic financial statements of the Greater Leesburg Community Redevelopment Agency (the "CRA") as of and for the fiscal year ended September 30, 2020, and have issued our report thereon dated June 21, 2021.

Auditor's Responsibility

We conducted our audit in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States; and Chapter 10.550, *Rules of the Auditor General*.

Other Reporting Requirements

We have issued our Independent Auditor's Report on Internal Control over Financial Reporting and on Compliance and Other Matters Based on an Audit of Financial Statements Performed in Accordance with *Government Auditing Standards*, and Independent Accountant's Report on an examination conducted in accordance with *AICPA Professional Standards*, AT-C Section 315, regarding compliance requirements in accordance with Chapter 10.550, *Rules of the Auditor General*. Disclosures in those reports, which are dated June 21, 2021, should be considered in conjunction with this management letter.

Prior Audit Findings

Section 10.554(1)(i)1., *Rules of the Auditor General*, requires that we determine whether or not corrective actions have been taken to address findings and recommendations made in the preceding annual financial audit report. There were no recommendations made in the preceding audit report.

Official Title and Legal Authority

Section 10.554(1)(i)4., *Rules of the Auditor General*, requires that the name or official title and legal authority for the primary government and each component unit of the reporting entity be disclosed in this management letter, unless disclosed in the notes to the financial statements. The legal authority is disclosed in the notes to the financial statements.

To the Board of Commissioners
Greater Leesburg Community Redevelopment Agency

Financial Condition

Section 10.554(1)(i)5.a. and 10.556(7), *Rules of the Auditor General*, require that we apply appropriate procedures and communicate the results of our determination as to whether or not the CRA has met one or more of the conditions described in Section 218.503(1), Florida Statutes, and identification of the specific condition(s) met. In connection with our audit, we determined that the CRA did not meet any of the conditions described in Section 218.503(1), Florida Statutes.

Pursuant to Sections 10.554(1)(i)5.b. and 10.556(8), *Rules of the Auditor General*, we applied financial condition assessment procedures for the CRA. It is management's responsibility to monitor the CRA's financial condition, and our financial condition assessment was based in part on representations made by management and the review of financial information provided by same.

Section 10.554(1)(i)2., *Rules of the Auditor General*, requires that we communicate any recommendations to improve financial management. In connection with our audit, we did not have any such recommendations.

Special District Component Units

Section 10.554(1)(i)5.c., *Rules of the Auditor General*, requires, if appropriate, that we communicate the failure of a special district that is a component unit of a county, municipality, or special district, to provide the financial information necessary for proper reporting of the component unit within the audited financial statements of the county, municipality, or special district in accordance with Section 218.38(3)(b), Florida Statutes. In connection with our audit, we did not note any special district component units that failed to provide the necessary information for proper reporting in accordance with Section 218.39(3)(b), Florida Statutes.

Additional Matters

Section 10.554(1)(i)3., *Rules of the Auditor General*, requires us to communicate noncompliance with provisions of contracts or grant agreements, or abuse, that have occurred, or are likely to have occurred, that have an effect on the financial statements that is less than material but which warrants the attention of those charged with governance. In connection with our audit, we did not have any such findings.

Purpose of this Letter

Our management letter is intended solely for the information and use of the Legislative Auditing Committee, members of the Florida Senate and the Florida House of Representatives, the Florida Auditor General, federal and other granting agencies, the CRA's Board Members, and applicable management and is not intended to be and should not be used by anyone other than these specified parties.

MSL, P.A.

Certified Public Accountants

Orlando, Florida
June 21, 2021