

Financial Statements

**Leon County Research and Development Authority**

*Years ended September 30, 2021 and 2020  
with Report of Independent Auditors*

Leon County Research and Development Authority

Financial Statements

Years ended September 30, 2021 and 2020

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## Report of Independent Auditors

The Board of Governors  
Leon County Research and Development Authority

### **Report on the Financial Statements**

We have audited the accompanying financial statements of Leon County Research and Development Authority (the Authority) which comprise the statements of net position as of September 30, 2021 and 2020, the related statements of revenues, expenses, and changes in net position and cash flows for the years then ended, and the related notes to the financial statements.

### **Management's Responsibility for the Financial Statements**

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

### **Auditor's Responsibility**

Our responsibility is to express an opinion on these financial statements based on our audits. We conducted our audits in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

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## **Opinion**

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of Leon County Research and Development Authority, as of September 30, 2021 and 2020, and the changes in its net assets and its cash flows for the years then ended in accordance with accounting principles generally accepted in the United States of America.

## **Emphasis of Matter**

As discussed in Note 1 to the financial statements, the Authority adopted new accounting guidance Governmental Accounting Standards Board Statement No. 87, *Leases*. Our opinion is not modified with respect to this matter.

## **Other Matters**

### *Required Supplementary Information*

Accounting principles generally accepted in the United States of America require that the Management's Discussion and Analysis, Schedule of Proportionate Share of Net Pension Liability - Florida Retirement System, Schedule of Contributions - Florida Retirement System, Schedule of Proportionate Share of Net Pension Liability - Health Insurance Subsidy Program, and Schedule of Contributions - Health Insurance Subsidy Program, as listed in the table of contents, be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audits of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

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**Other Reporting Required by *Government Auditing Standards***

In accordance with *Government Auditing Standards*, we have also issued our report dated March 18, 2022 on our consideration of the Authority's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is solely to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the Authority's internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Authority's internal control over financial reporting and compliance.

Thomas Howell Ferguson P.A.

Tallahassee, Florida  
March 18, 2022

## Leon County Research and Development Authority Management's Discussion and Analysis

As management of the Leon County Research and Development Authority (the Authority), we offer users of the Authority's financial statements this management discussion and analysis of the Authority's financial activities for the fiscal year ended September 30, 2021. Management's Discussion and Analysis is a narrative overview designed to: (a) assist a financial statement user in focusing on significant financial issues, (b) provide an overview of the Authority's financial activities, (c) identify changes in the Authority's financial position and operations, and (d) bring attention to individual concerns and issues. This discussion and analysis should be read in conjunction with the Authority's financial statements and notes to the financial statements which follow this section.

### Financial Highlights

- On September 17, 2020, the Authority was awarded a grant for approximately \$10.2 million from the U.S. Department of Commerce, Economic Development Administration ("EDA") and has received approval for an additional approximately \$2.2 million, subject to execution of an amended award agreement. The Authority has also received commitments for matching funds from other parties totaling \$5.1 million. The funds will be used to build the 40,000 square foot North Florida Innovation Labs ("NFIL") business incubator on land in Innovation Park. Design work began in April 2021 with \$442,000 expended in fiscal year 2021. Groundbreaking is anticipated by April 2022, and completion required within the following 30 months.
- The Authority has received a commitment from the Florida State University Research Foundation for a \$3,000,000 line of credit to be used for the construction of, and equipment for NFIL. The loan will be secured by a second mortgage lien on the building, subordinated to the EDA, and a first lien on any purchased equipment. The loan is expected to close in April 2022 and is subject to the approval of the boards of both parties, the EDA, and the Leon County Board of County Commissioners.
- In 2021, the Authority renegotiated its lease with the Florida Department of Transportation ("FDOT") effective October 1, 2022, to cancel FDOT's 5-year renewal option with monthly lease payments of \$2,444, and executed a 15-year extension through September 30, 2027, with monthly payments of \$8,739, a \$1,981 decrease from its current payment of \$10,720.
- The Authority executed a 5-year lease extension with the Florida Department of Agriculture and Consumer Services ("FDACS") at a monthly lease payment of \$3,351.
- Effective February 12, 2021, a three-year lease agreement with CareerSource Capital Region was signed with monthly lease payments of \$6,961. This increased lease revenue by \$52,000 for the 2021 fiscal year compared to the 2020 fiscal year.
- FSU Department of Anthropology did not renew its lease which expired July 31, 2021 and had monthly lease payments of \$16,161.
- Florida Retirement System pension expenses decreased \$34,040 to \$33,872 in fiscal 2021 compared to \$67,912 in fiscal 2020.
- No significant deficiencies in internal control over financial reporting were identified by the independent auditors for the year ended September 30, 2021.

Leon County Research and Development Authority  
Management's Discussion and Analysis (continued)

**Overview of the Financial Statements**

While identified as a dependent special district, the Authority is not considered by Leon County, its governing authority, to be a component unit of Leon County. The Authority's financial statements consist of the financial statements and the notes to the financial statements. The notes to the financial statements provide additional information that is essential to a full understanding of the data provided in the financial statements.

**Fund Financial Statements**

The Authority follows financial reporting requirements for enterprise funds, which use the accrual basis of accounting. This reporting follows accounting methods similar to those used by private-sector companies. As a business type activity, Authority operating revenues come from leases, maintenance, and management and common area management fees. Nonoperating revenues come from interest earned on deposits with financial institutions and other authorized depositories.

**Enterprise Fund Analysis**

The Statement of Net Position provides useful information about the Authority's financial position. The following table shows a condensed Statement of Net Position for the current and prior two years:

**Table 1**  
**Statement of Net Position**  
As of September 30  
(in thousands)

	2021	2020	2019	Change 2021	Change 2020
<b>Assets and deferred outflows of resources</b>					
Current assets	\$ 5,440	\$ 4,612	\$ 4,520	\$ 828	\$ 92
Noncurrent assets	6,409	5,101	5,547	1,308	(446)
Deferred outflows of resources	125	117	118	8	(1)
Total assets and deferred outflows of resources	<u>\$ 11,974</u>	<u>\$ 9,830</u>	<u>\$ 10,185</u>	<u>\$ 2,144</u>	<u>\$ (355)</u>
<b>Liabilities and deferred inflows of resources</b>					
Current liabilities	\$ 947	\$ 122	\$ 75	\$ 825	\$ 47
Noncurrent liabilities	162	276	230	(114)	46
Deferred inflows of resources	3,272	1,975	2,110	1,297	(135)
Total liabilities and deferred inflows of resources	<u>4,381</u>	<u>2,373</u>	<u>2,415</u>	<u>2,008</u>	<u>(42)</u>
<b>Net Position</b>					
Net investment in capital assets	3,378	3,600	3,827	(222)	(227)
Unrestricted	4,215	3,857	3,943	358	(86)
Total net position	<u>7,593</u>	<u>7,457</u>	<u>7,770</u>	<u>136</u>	<u>(313)</u>
Total liabilities, deferred inflows of resources and net position	<u>\$ 11,974</u>	<u>\$ 9,830</u>	<u>\$ 10,185</u>	<u>\$ 2,144</u>	<u>\$ (355)</u>

## Leon County Research and Development Authority Management's Discussion and Analysis (continued)

The Authority's total assets and deferred outflow of resources exceeded total liabilities and deferred inflow of resources as of September 30, 2021, by \$7.593 million (net position). Of this amount, \$4.215 million represents unrestricted net position that is available to meet ongoing obligations to tenants and creditors.

Fund net position increased by \$136,309. Depreciation and amortization expense accounts decreased net position by \$275,551.

Current assets consisting of cash and cash equivalents, accounts receivable, grants receivable, lease receivable and prepaid expenses increased by \$829,552 for the fiscal year 2021 from the fiscal year 2020 due to grants receivable of \$265,238 and the balance of grant matching funds received and not expended of \$557,949 for the NFIL building, and changes in the current portion of lease receivable of \$87,023. Non-current assets consisting of capital and intangible assets, lease receivable, and construction in progress, increased by \$1,307,714 due primarily to the change in the non-current portion of lease receivable of \$1,095,705 because of the FDOT and FDACS lease extensions, and construction in progress for the NFIL building of \$442,063.

Current liabilities consisting of accounts payable, accrued expenses, and unearned revenue increased by \$825,616 due primarily to unearned grant revenue of \$870,160 related to NFIL. Non-current liabilities consisting of earned revenue and net pension liabilities decreased by \$114,397 due to a decrease in net pension liabilities of \$121,055.

Deferred inflows of resources consisting of revenue from leases and pensions to be recognized in the future increased by \$1,297,750. Deferred inflows of resources from leases increased \$1,168,129 due principally to the FDOT and FDACS lease extensions, and from pensions increased \$129,621.

### **Capital Asset and Debt Administration**

The Authority's capital assets have a depreciated value of \$3.4 million and representing 29 percent of total assets. These capital assets primarily consist of Authority buildings leased to scientific research and development entities affiliated with institutions of higher education and other entities that foster economic development in affiliation with one or more institutions of higher education.



Leon County Research and Development Authority  
Management's Discussion and Analysis (continued)

**Table 2**  
**Statement of Revenue, Expenses, and Changes in Net Position**  
*(in thousands)*

The following table summarizes the changes in net position for the current and prior two years.

	2021	2020	2019	Change 2021	Change 2020
Operating revenues	\$ 1,407	\$ 861	\$ 1,062	\$ 546	\$ (201)
Operating expenses	(1,303)	(1,249)	(1,305)	(54)	56
Operating income (loss)	104	(388)	(243)	492	(145)
Nonoperating revenues (expenses)	32	75	100	(43)	(25)
Change in net position	136	(313)	(143)	449	(170)
Net position at the beginning of the year	7,457	7,770	7,951	(313)	(181)
Implementation adjustment	-	-	(38)	-	38
Net position restated	7,457	7,770	7,913	(313)	(143)
Net position at end of year	<u>\$ 7,593</u>	<u>\$ 7,457</u>	<u>\$ 7,770</u>	<u>\$ 136</u>	<u>\$ (313)</u>

For the year ended September 30, 2021, Authority operating revenues exceeded operating expenses by \$103,845.


Total operating revenues increased by \$545,987. This is attributed to a \$466,570 increase in other income from grants for NFIL of \$395,077, restitution of \$77,318 received for a prior loss, and an increase in lease revenue of \$81,635 due in part to the new CareerSource lease.

Total operating expenses increased by \$54,801. Depreciation and amortization decreased by \$10,676. Salaries and benefits decreased by \$43,929 due to unfilled positions and a reduction in pension expense. Other expenses increased by \$109,406 due to increased building operating and maintenance costs on buildings of \$63,978 which was due to approximately \$45,000 in flooring and paint for new tenants and lease-required replacements, an increase in professional fees related to the NFIL project of \$17,699, and the delayed awarding of the TechGrant program's \$25,000 in grants due to COVID-19.

**Contacting the Authority's Financial Management**

This financial report is designed to provide a general overview of the Authority's accountability for the money it receives. If you have questions about this report or need additional financial information, please contact the Leon County Research and Development Authority's office at 2051 E. Paul Dirac Drive, Tallahassee, Florida.

Submitted by,

  
\_\_\_\_\_  
Ronald V. Miller, Jr.  
Executive Director

  
\_\_\_\_\_  
David Ramsay  
Treasurer

Leon County Research and Development Authority

Statements of Net Position

	<b>September 30,</b>	
	<b>2021</b>	<b>2020</b>
		<i>(as adjusted)</i>
<b>Assets and deferred outflows of resources</b>		
Current assets:		
Cash and cash equivalents	\$ 2,874,847	\$ 2,187,227
Designated cash and cash equivalents	1,600,000	1,800,000
Accounts receivable	365,881	117,772
Accrued interest receivable	2,039	4,057
Lease receivable	576,291	489,268
Prepaid expenses and other current assets	11,451	3,294
Notes receivable, related party	9,560	8,899
Total current assets	<u>5,440,069</u>	<u>4,610,517</u>
Noncurrent assets:		
Other assets	31,649	39,076
Lease receivable, net of current portion	2,557,720	1,462,015
Construction in progress	442,063	-
Capital assets, net of accumulated depreciation	<u>3,377,638</u>	<u>3,600,265</u>
Total assets	<u>11,849,139</u>	<u>9,711,873</u>
Deferred outflows of resources:		
Pension	125,137	117,125
Total deferred outflows of resources	<u>125,137</u>	<u>117,125</u>
Total assets and deferred outflows of resources	<u>\$ 11,974,276</u>	<u>\$ 9,828,998</u>
<b>Liabilities and deferred inflows of resources and net position</b>		
Current liabilities:		
Accounts payable and accrued expenses	\$ 69,364	\$ 78,158
Unearned revenue	877,660	43,250
Total current liabilities	<u>947,024</u>	<u>121,408</u>
Noncurrent liabilities:		
Unearned revenue, net of current portion	9,307	2,649
Net pension liability	152,450	273,505
Total noncurrent liabilities	<u>161,757</u>	<u>276,154</u>
Total liabilities	<u>1,108,781</u>	<u>397,562</u>
Deferred inflows of resources:		
Leases	3,132,062	1,963,933
Pension	140,251	10,630
Total deferred inflows of resources	<u>3,272,313</u>	<u>1,974,563</u>
Net position:		
Net investment in capital assets	3,377,638	3,600,265
Unrestricted	4,215,544	3,856,608
Total net position	<u>7,593,182</u>	<u>7,456,873</u>
Total liabilities, deferred inflows of resources and net position	<u>\$ 11,974,276</u>	<u>\$ 9,828,998</u>

See accompanying notes.

Leon County Research and Development Authority

Statements of Revenues, Expenses, and Changes in Net Position

	<b>Years ended September 30,</b>	
	<b>2021</b>	<b>2020</b>
		<i>(as adjusted)</i>
<b>Operating revenues</b>		
Leases	\$ 772,617	\$ 690,982
Interest, leases	48,223	52,265
Common area management fees	62,584	60,760
Grant and other income	523,935	57,365
Total operating revenues	<u>1,407,359</u>	<u>861,372</u>
<b>Operating expenses</b>		
Salaries and employee benefits	435,860	479,789
Depreciation and amortization expense	275,551	286,227
Other expenses	592,103	482,697
Total operating expenses	<u>1,303,514</u>	<u>1,248,713</u>
Operating income (loss)	<u>103,845</u>	<u>(387,341)</u>
<b>Nonoperating revenues</b>		
Interest income	<u>32,464</u>	<u>74,376</u>
Total nonoperating revenues	<u>32,464</u>	<u>74,376</u>
Change in net position	136,309	(312,965)
Net position at beginning of year	7,456,873	7,769,838
Net position at end of year	<u><u>\$ 7,593,182</u></u>	<u><u>\$ 7,456,873</u></u>

See accompanying notes.

Leon County Research and Development Authority

Statements of Cash Flows

	<b>Years ended September 30,</b>	
	<b>2021</b>	<b>2020</b>
<b>Operating activities</b>		
Cash received from tenants	\$ 885,954	\$ 830,130
Other cash receipts	1,101,122	100,398
Cash payments to suppliers for goods and services	(609,054)	(421,346)
Cash payments to employees	(435,306)	(440,466)
Net cash provided by operating activities	<u>942,716</u>	<u>68,716</u>
<b>Capital and related financing activities</b>		
Purchase of capital assets	(487,560)	(52,426)
Net cash used in capital and related financing activities	<u>(487,560)</u>	<u>(52,426)</u>
<b>Investing activities</b>		
Interest and dividends on investments	32,464	74,376
Net cash provided by investing activities	<u>32,464</u>	<u>74,376</u>
Net increase in cash and cash equivalents	487,620	90,666
Cash and cash equivalents at beginning of year	3,987,227	3,896,561
Cash and cash equivalents at end of year	<u>\$ 4,474,847</u>	<u>\$ 3,987,227</u>
<b>Reconciliation of operating loss to net cash provided by operating activities</b>		
Operating income (loss)	\$ 103,845	\$ (387,341)
Adjustments to reconcile operating income (loss) to net cash provided by operating activities:		
Depreciation and amortization	275,551	286,227
Changes in operating assets and liabilities:		
Accounts receivable	(248,109)	(11,606)
Accrued interest receivable	2,018	(1,121)
Lease receivable	(1,182,728)	163,349
Prepaid expenses and other current assets	(8,157)	58,604
Notes receivable, related party	(661)	2,139
Accounts payable and accrued expenses	(8,794)	2,747
Unearned revenue	841,068	42,015
Net pension liability	554	39,323
Lease liability	1,168,129	(125,620)
Net cash provided by operating activities	<u>\$ 942,716</u>	<u>\$ 68,716</u>
<b>Cash and cash equivalents consist of:</b>		
Cash and cash equivalents	\$ 2,874,847	\$ 2,187,227
Designated cash and cash equivalents	1,600,000	1,800,000
Total	<u>\$ 4,474,847</u>	<u>\$ 3,987,227</u>

See accompanying notes.

# Leon County Research and Development Authority

## Notes to Financial Statements

Years ended September 30, 2021 and 2020

### 1. Summary of Significant Accounting Policies

#### Description of Organization

The Leon County Research and Development Authority (the Authority) was created by the Leon County Board of County Commissioners pursuant to County Ordinance No. 80-68 in accordance with Section 159.703, *Florida Statutes*. The Authority was created for the purpose of promoting scientific research and development in affiliation with and related to the research and development activities of one or more state-based, accredited, public or private institutions of higher education; for the purpose of financing and refinancing capital projects related to the establishment of a research and development park in affiliation with one or more institutions of higher education, including facilities that complement or encourage the complete operation thereof, as defined by and in the manner provided by the Florida Industrial Development Financing Act; and for the purpose of fostering the economic development and broadening the economic base of a county in affiliation with one or more institutions of higher education.

The Authority has acquired land within Leon County to perform any and all functions related or incidental to the operation of Innovation Park, Tallahassee (the Park). The Park is to provide a compatible location where selected applied research operations can be established to build upon and mutually benefit the economy of North Florida, the research capabilities of Florida A&M and Florida State Universities, and the services of Florida's capital city.

The Authority was notified on October 22, 1991, by the Office of the Comptroller, Department of Banking and Finance, State of Florida, that it had been reclassified from an independent to a dependent special district. The Authority is not considered by Leon County, its governing authority, to be a component unit of Leon County.

#### Basis of Accounting

The Authority follows Governmental Accounting Standards Board (GASB) financial reporting requirements for enterprise funds, which use the accrual basis of accounting. Under this method, revenues are recorded when earned and expenses are recognized when they are incurred.

# Leon County Research and Development Authority

## Notes to Financial Statements

### 1. Summary of Significant Accounting Policies (continued)

#### New Accounting Pronouncement

In June 2016, the GASB issued Statement No. 87, *Leases*. The objective of this Statement is to better meet the information needs of financial statement users by improving accounting and financial reporting for leases by governments. This Statement increases the usefulness of governments' financial statements by requiring recognition of certain lease assets and liabilities for leases that previously were classified as operating leases and recognized as inflows of resources or outflows of resources based on the payment provisions of the contract. It establishes a single model for lease accounting based on the foundational principle that leases are financings of the right to use an underlying asset. Under this Statement, a lessee is required to recognize a lease liability and an intangible right-to-use lease asset, and a lessor is required to recognize a lease receivable and a deferred inflow of resources, thereby enhancing the relevance and consistency of information about governments' leasing activities. The new guidance was effective for fiscal years beginning after December 15, 2019; however, early adoption is permitted. In response to the coronavirus pandemic, GASB issued Statement No. 95, *Postponement of the Effective Dates of Certain Authoritative Guidance*, which extended this effective date by 18 months. The Authority has early adopted GASB Statement No. 87 in its financial statements retroactively as of September 30, 2019. See Note 10 for a description of the restatement necessary as a result of the retroactive application.

#### Revenue Recognition

*Operating revenues* – Operating revenues generally result from providing services in connection with ongoing operations. Operating revenues consist of lease, maintenance, management, and common area management fee revenues collected from tenants, as well as program fees and grant revenue. Operating revenues are recognized as revenue in the period earned. Interest revenue is recognized on the lease receivable and lease revenue from the deferred inflow of resources over the term of the lease.

*Nonoperating revenues* – Nonoperating revenues consist of interest earned on deposits held with financial institutions and are recognized as revenue in the period earned.

#### Cash and Cash Equivalents

Cash consists of demand deposits held at qualified public depositories, cash held with the State Treasury Special Purpose Investment Account (SPIA) investment pools, and cash held with the State Board of Administration (SBA) in the Florida PRIME investment pool (SBA PRIME). For reporting cash flows, the Authority considers all highly liquid investments with original maturities of three months or less to be cash equivalents. Under this definition, the Authority considers amounts invested in the State Treasury SPIA and SBA PRIME to be cash equivalents.

# Leon County Research and Development Authority

## Notes to Financial Statements

### 1. Summary of Significant Accounting Policies (continued)

#### Cash and Cash Equivalents (continued)

Qualified public depositories of public funds are required to provide collateral each month pursuant to Section 280.04, *Florida Statutes*. The collateral is held by the Florida Division of Treasury or other custodian with full legal rights maintained by the Florida Division of Treasury to transfer ownership. Any loss not covered by the pledged securities and deposit insurance would be assessed by the Florida Division of Treasury and paid by the other public depositories. Therefore, any amount of the Authority's demand deposits in excess of FDIC protection would be fully insured or collateralized.

Designated cash and cash equivalents consist of amounts for the completion of capital projects.

At September 30, 2021, the Authority reported as cash equivalents at fair value \$2,372,171 in the State Treasury SPIA investment pool representing ownership of a share of the pool, not the underlying securities. Pooled investments with the State Treasury are not registered with the Securities and Exchange Commission. Oversight of the pooled investments with the State Treasury is provided by the Treasury Investment Committee per Section 17.575, *Florida Statutes*. The authorized investment types are set forth in Section 17.57, *Florida Statutes*. The SPIA carried a credit rating of AA-f by Standard & Poor's, had an effective duration of 2.82 years and fair value factor of 1.0763 at September 30, 2021. Participants contribute to the Treasury Pool on a dollar basis. These funds are commingled and a fair value of the pool is determined from the individual values of the securities. The fair value of the securities is summed and a total pool fair value is determined. A fair value factor is calculated by dividing the pool's total fair value by the pool participant's total cash balances. The fair value factor is the ratio used to determine the fair value of an individual participant's pool balance. The Authority relies on policies developed by the State Treasury for managing interest rate risk or credit risk for this investment pool. The State Treasury may, at its sole option, require the Authority to maintain a minimum balance equal to 60% of the previous three months average balance. Withdrawals below the minimum balance will require six months' notice. Disclosures for the State Treasury SPIA investment pool are included in the notes to financial statements of the State of Florida's Comprehensive Annual Financial Report.

At September 30, 2021, the Authority reported as cash equivalents at amortized cost \$1,124,281 in the SBA PRIME investment pool, representing ownership of a share of the pool, not the underlying securities. Pooled investments with the SBA are not registered with the Securities and Exchange Commission, however SBA PRIME operates in conformity with the Securities and Exchange Commission's Rule 2a-7. Oversight of the pooled investments with the SBA is provided by a group of individuals that function as a Board of Trustees.

# Leon County Research and Development Authority

## Notes to Financial Statements

### 1. Summary of Significant Accounting Policies (continued)

#### Cash and Cash Equivalents (continued)

The Trustees appoint a nine-member Investment Advisory Council and a six member Florida PRIME Advisory Council. Both Councils are responsible for review of the Florida PRIME Investment Policy and any proposed changes prior to its presentation to the Trustees and will undertake other duties set forth in Applicable Florida Law. The authorized investment types are set forth in Section 215.44-2.15.47, Florida Statutes. The SBA PRIME carried a credit rating of AAAM by Standard & Poor's and had a weighted average maturity of 49 days at September 30, 2021. All investments are stated at amortized cost, which in most cases approximates the market value of the securities. The objective of the Florida PRIME is to maintain a stable \$1.00 net asset value; however, the \$1.00 net asset value is not guaranteed or insured by the State of Florida. Participants may experience restrictions on withdrawals from 48 hours to 15 days. The withdrawal restrictions may not exceed 15 days. The SBA provides a separate audit of the SBA PRIME financial statements on their website [www.sbafla.com/prime](http://www.sbafla.com/prime).

#### Accounts Receivable

Accounts receivable consists of amounts due from tenants for leases, common area fees, maintenance fees, management fees, and amounts due from other governmental sources related to grants and commitments for construction projects.

The Authority provides an allowance for doubtful accounts based upon the anticipated collectability of each specific account. The company recorded no allowances for the years September 30, 2021 and 2020.

#### Capital Assets

Capital assets are recorded at cost less accumulated depreciation. Depreciation is computed on the straight-line method over the estimated useful lives of the related assets. The estimated useful lives are as follows:

	<u>Useful Lives</u>
Buildings	10 – 40 years
Improvements	5 – 20 years
Equipment and furnishings	5 – 8 years
Development costs	10 years

Beginning October 1, 1986, capital outlays for the construction of streets, parks, water and sewer lines, and other types of infrastructure expenditures are capitalized and included in improvements. To date, all such completed projects have been transferred to and accepted by the City of Tallahassee.



# Leon County Research and Development Authority

## Notes to Financial Statements

### 1. Summary of Significant Accounting Policies (continued)

#### **Pension**

For purposes of measuring the net pension liability, deferred outflows of resources and deferred inflows related to pensions, and pension expense, information about the fiduciary net position of the Florida Retirement System (FRS) and the Retiree Health Insurance Subsidy (HIS) and addition to/deduction from the FRS's and HIS's fiduciary net position have been determined on the same basis as they are reported by the FRS and HIS plans. Benefit payments (including refunds of employee contributions) are recognized when due and payable in accordance with benefit terms. Investments are reported at fair value.

#### **Amortization**

The costs of obtaining various building studies are capitalized as finite-lived intangible assets and amortized over the life of the asset using the straight line method.

#### **Subsequent Events**

The Authority has evaluated subsequent events through March 18, 2022, the date the financial statements were available to be issued. During the period from September 30, 2021 to March 18, 2022, the Authority did not have any material recognizable subsequent events, other than those described in Note 4.

#### **Use of Estimates**

The preparation of financial statements in accordance with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the reporting period. Accordingly, actual results could differ from those estimates.

#### **Reclassification**

Certain prior year amounts have been reclassified to conform to current year presentation.

### 2. Ground Lease

The Authority entered into an agreement on January 28, 1980, with the State of Florida Board of Trustees of the Internal Improvement Trust Fund (the Board) to lease Park lands from the Board comprised of 207.92 acres for a period of 94 years. The agreement does not call for any lease payments from the Authority but specifies that the Park lands shall be used for research, design, development, light manufacturing and assembly, and educational and related purposes in furtherance of essential public purposes. In prior years, the Authority transferred its leasehold interest in approximately 33 acres to Florida State University. On March 18, 2014, the Authority transferred its leasehold interest in approximately 96 gross acres of developed and undeveloped Park land to Florida State University and Florida A&M University.

# Leon County Research and Development Authority

## Notes to Financial Statements

### 3. Retirement Plan

#### **General Information about the Florida Retirement System (FRS)**

The FRS was created in Chapter 121, *Florida Statutes*, to provide a defined benefit pension plan for participating public employees. The FRS was amended in 1998 to add the Deferred Retirement Option Program (DROP) under the defined benefit plan and amended in 2000 to provide a defined contribution plan alternative to the defined benefit plan for FRS members effective July 1, 2002. This integrated defined contribution pension plan is the FRS Investment Plan. Chapter 112, *Florida Statutes*, established the Retiree Health Insurance Subsidy (HIS) Program, a cost-sharing multiple-employer defined benefit pension plan to assist retired members of any State-administered retirement system in paying the costs of health insurance.

Essentially all regular employees of the Authority are eligible to enroll as members of the State-administered FRS. Provisions relating to the FRS are established by Chapters 121 and 122, *Florida Statutes*; Chapter 112, Part IV, *Florida Statutes*; Chapter 238, *Florida Statutes*; and Florida Retirement System Rules, Chapter 60S, Florida Administrative Code; wherein eligibility, contributions, and benefits are defined and described in detail. Such provisions may be amended at any time by further action from the Florida Legislature. The FRS is a single retirement system administered by the Florida Department of Management Services, Division of Retirement, and consists of two cost-sharing multiple-employer defined benefit plans and other nonintegrated programs. A comprehensive annual financial report of the FRS, which includes its financial statements, required supplementary information, actuarial report, and other relevant information, is available from the Florida Department of Management Services' Web site ([www.dms.myflorida.com](http://www.dms.myflorida.com)).

The Authority's pension expense totaled \$33,872 for the fiscal year ended September 30, 2021.

#### **FRS Pension Plan**

The FRS Pension Plan (Plan) is a cost-sharing multiple-employer defined benefit pension plan, with a DROP for eligible employees. The general classes of membership are as follows:

*Regular Class* – Members of the FRS who do not qualify for membership in the other classes.

*Senior Management Service Class (SMSC)* – Members in senior management level positions.

*Special Risk Class* – Members who are employed as law enforcement officers and meet the criteria to qualify for this class.

# Leon County Research and Development Authority

## Notes to Financial Statements

### 3. Retirement Plan (continued)

#### **FRS Pension Plan (continued)**

Employees enrolled in the Plan prior to July 1, 2011, vest at six years of creditable service and employees enrolled in the Plan on or after July 1, 2011, vest at eight years of creditable service. All vested members, enrolled prior to July 1, 2011, are eligible for normal retirement benefits at age 62 or at any age after 30 years of service. All members enrolled in the Plan on or after July 1, 2011, once vested, are eligible for normal retirement benefits at age 65 or any time after 33 years of creditable service. Employees enrolled in the Plan may include up to four years of credit for military service toward creditable service. The Plan also includes an early retirement provision; however, there is a benefit reduction for each year a member retires before his or her normal retirement date. The Plan provides retirement, disability, death benefits, and annual cost-of-living adjustments to eligible participants.

DROP, subject to provisions of Section 121.091, *Florida Statutes*, permits employees eligible for normal retirement under the Plan to defer receipt of monthly benefit payments while continuing employment with an FRS-participating employer. An employee may participate in DROP for a period not to exceed 60 months after electing to participate, except that certain instructional personnel may participate for up to 96 months. During the period of DROP participation, deferred monthly benefits are held in the FRS Trust Fund and accrue interest. The net pension liability does not include amounts for DROP participants, as these members are considered retired and are not accruing additional pension benefits.

#### **Benefits Provided**

Benefits under the Plan are computed on the basis of age and/or years of service, average final compensation, and service credit. Credit for each year of service is expressed as a percentage of the average final compensation. For members initially enrolled before July 1, 2011, the average final compensation is the average of the five highest fiscal years' earnings; for members initially enrolled on or after July 1, 2011, the average final compensation is the average of the eight highest fiscal years' earnings. The total percentage value of the benefit received is determined by calculating the total value of all service, which is based on retirement plan and/or the class to which the member belonged when the service credit was earned. Members are eligible for in-line-of-duty or regular disability and survivors' benefits.

Leon County Research and Development Authority

Notes to Financial Statements

3. Retirement Plan (continued)

**Benefits Provided** (continued)

The following chart shows the percentage value for each year of service credit earned:

<b><u>Class, Initial Enrollment, and Retirement Age/Years of Service</u></b>	<b><u>% Value</u></b>
<b>Regular Class members initially enrolled before July 1, 2011</b>	
Retirement up to age 62 or up to 30 years of service	1.60
Retirement at age 63 or with 31 years of service	1.63
Retirement at age 64 or with 32 years of service	1.65
Retirement at age 65 or with 33 or more years of service	1.68
<b>Regular Class members initially enrolled on or after July 1, 2011</b>	
Retirement up to age 65 or up to 33 years of service	1.60
Retirement at age 66 or with 34 years of service	1.63
Retirement at age 67 or with 35 years of service	1.65
Retirement at age 68 or with 36 or more years of service	1.68
<b>Special Risk Regular</b>	
Service from December 1, 1970 through September 30, 1974	2.00
Service on or after October 1, 1974	3.00
<b>Senior Management Service Class</b>	2.00
<b>Elected Officers' Class</b>	3.00

As provided in Section 121.101, *Florida Statutes*, if the member is initially enrolled in the FRS before July 1, 2011, and all service credit was accrued before July 1, 2011, the annual cost-of-living adjustment is three percent per year. If the member is initially enrolled before July 1, 2011, and has service credit on or after July 1, 2011, there is an individually calculated cost-of-living adjustment. The annual cost-of-living adjustment is a proportion of three percent determined by dividing the sum of the pre-July 2011 service credit by the total service credit at retirement multiplied by three percent. Plan members initially enrolled on or after July 1, 2011, will not have a cost-of-living adjustment after retirement.

# Leon County Research and Development Authority

## Notes to Financial Statements

### 3. Retirement Plan (continued)

#### Contributions

Prior to July 1, 2011, the FRS was noncontributory for employees. Beginning July 1, 2011, employees who are not participating in DROP are required to contribute 3% of their salary to the FRS. The Authority is required to contribute at an actuarially-determined rate. Contribution rates for the 2020-2021 fiscal year are as follows:

<u>Class</u>	<u>Percent of Gross Salary</u>	
	<u>Employee</u>	<u>Employer (1)</u>
FRS, Regular	3.00	10.00
FRS, Senior Management Services	3.00	27.29
Elected County, City, and Special District Officers	3.00	49.18
FRS, Special Risk	3.00	24.45
Deferred Retirement Option Program – Applicable to Members from All of the Above Classes	N/A	16.98
FRS Reemployed Retiree	(2)	(2)

*Notes: (1) These Employer rates include 1.66 percent for the postemployment health insurance subsidy. Also, employer rates, other than for DROP participants, include 0.06 percent for administrative costs of the Investment Plan.*

*(2) Contribution rates are dependent upon retirement class in which reemployed.*

The Authority's contributions, including employee contributions, to the defined benefit pension plan totaled \$19,251 for the fiscal year ended September 30, 2021, excluding HIS plan contributions.

#### Pension Liabilities, Pension Expense, and Deferred Outflows of Resources and Deferred Inflows of Resources Related to Pensions

At September 30, 2021, the Authority reported a liability of \$38,279 for its proportionate share of the net pension liability. The net pension liability was measured as of September 30, 2021, and the total pension liability used to calculate the net pension liability was determined by an actuarial valuation as of June 30, 2021. The Authority's proportionate share of the net pension liability was based on the Authority's 2020-21 fiscal year contributions relative to the total 2020-21 fiscal year contributions of all participating members. At September 30, 2021, the Authority's proportionate share was 0.000506741 percent, which was an increase of 37% percent from its proportionate share measured as of September 30, 2020.

Leon County Research and Development Authority

Notes to Financial Statements

**3. Retirement Plan (continued)**

**Pension Liabilities, Pension Expense, and Deferred Outflows of Resources and Deferred Inflows of Resources Related to Pensions (continued)**

For the fiscal year ended September 30, 2021, the Authority recognized pension expense of \$11,200. In addition, the Authority reported deferred outflows of resources and deferred inflows of resources related to pensions from the following sources:

<b><u>Description</u></b>	<b><u>Deferred Outflows of Resources</u></b>	<b><u>Deferred Inflows of Resources</u></b>
Differences between expected and actual experience	\$ 6,561	\$ —
Change of assumptions	26,192	—
Net difference between projected and actual earnings on FRS pension plan investments	—	(133,544)
Changes in proportion and differences between Authority FRS contributions and proportionate share of contributions	52,548	(650)
Authority FRS contributions subsequent to the measurement date	<u>5,881</u>	<u>—</u>
Total	<u>\$ 91,182</u>	<u>\$ (134,194)</u>

The deferred outflows of resources related to pensions totaling \$5,881 resulting from the Authority contributions subsequent to the measurement date, will be recognized as a reduction of the net pension liability in the fiscal year ended September 30, 2021. Other amounts reported as deferred outflows of resources and deferred inflows of resources related to pensions will be recognized in pension expense as follows:

<b><u>Year ended September 30,</u></b>	
2022	\$ (4,654)
2023	(7,779)
2024	(16,029)
2025	(25,899)
2026	5,468
Thereafter	—
Total	<u>\$ (48,893)</u>

# Leon County Research and Development Authority

## Notes to Financial Statements

### 3. Retirement Plan (continued)

#### Actuarial Assumptions

The total pension liability in the June 30, 2021, actuarial valuation was determined using the following actuarial assumptions, applied to all periods included in the measurement:

Inflation	2.40 percent
Salary increases	3.25 percent, including inflation
Investment rate of return	6.80 percent, net of pension plan investment expense, including inflation

Mortality rates were based on the PUB-2010 base table.

The actuarial assumptions used in the June 30, 2021 valuation were based on the results of an actuarial experience study for the period July 1, 2013, through June 30, 2018. As of June 30, 2021, the investment rate of return remained unchanged from 6.80%. The maximum amortization period was decreased to 20 years for all current and future amortization bases.

The long-term expected rate of return on pension plan investments was not based on historical returns, but instead is based on a forward-looking capital market economic model. The allocation policy's description of each asset class was used to map the target allocation to the asset classes shown below. Each asset class assumption is based on a consistent set of underlying assumptions, and includes an adjustment for the inflation assumption. The target allocation and best estimates of arithmetic and geometric real rates of return for each major asset class are summarized in the following table:

Asset Class	Target Allocation <sup>1</sup>	Annual Arithmetic Return	Compound Annual (Geometric) Return	Standard Deviation
Cash equivalents	1.0%	2.2%	2.1%	1.1%
Fixed income	20.0%	3.8%	3.7%	3.3%
Global equity	54.2%	8.2%	6.7%	17.8%
Real estate	10.3%	7.1%	6.2%	13.8%
Private equity	10.8%	11.7%	8.5%	26.4%
Strategic investments	3.7%	5.7%	5.4%	8.4%
Total	100%			
Assumed Inflation – Mean			2.4%	1.2%

<sup>1</sup> As outlined in the Plan's investment policy.

Leon County Research and Development Authority

Notes to Financial Statements

**3. Retirement Plan (continued)**

**Discount Rate**

The discount rate used to measure the total pension liability was 6.90 percent. The plan’s fiduciary net position was projected to be available to make all projected future benefit payments of current active and inactive employees. Therefore, the discount rate for calculating the total pension liability is equal to the long-term expected rate of return.

**Sensitivity of the Authority’s Proportionate Share of the Net Position Liability to Changes in the Discount Rate**

The following presents the Authority’s proportionate share of the net pension liability calculated using the discount rate of 6.80 percent, as well as what the Authority’s proportionate share of the net pension liability would be if it were calculated using a discount rate that is one percentage point lower (5.80 percent) or one percentage point higher (7.80 percent) than the current rate:

	1% Decrease (5.80%)	Current Discount Rate (6.80%)	1% Increase (7.80%)
Authority’s proportionate share of the net pension liability - FRS	\$171,184	\$38,279	\$ (72,816)

**Pension Plan Fiduciary Net Position**

Detailed information about pension plan’s fiduciary net position is available in the separately issued FRS Pension Plan and Other State-Administered Systems Comprehensive Annual Financial Report.

**HIS Pension Plan**

The HIS Pension Plan (HIS Plan) is a cost-sharing multiple-employer defined benefit pension plan established under Section 112.363, *Florida Statutes*, and may be amended by the Florida Legislature at any time. The benefit is a monthly payment to assist retirees of State-administered retirement systems in paying their health insurance costs and is administered by the Florida Department of Management Services, Division of Retirement.



# Leon County Research and Development Authority

## Notes to Financial Statements

### 3. Retirement Plan (continued)

#### **Benefits Provided**

For the fiscal year ended September 30, 2021, eligible retirees and beneficiaries received a monthly HIS payment equal to the number of years of creditable service completed at the time of retirement multiplied by \$5. The payments are at least \$30 but not more than \$150 per month, pursuant to Section 112.363, *Florida Statutes*. To be eligible to receive a HIS benefit, a retiree under a State-administered retirement system must provide proof of health insurance coverage, which can include Medicare.

#### **Contributions**

The HIS Plan is funded by required contributions from FRS participating employers as set by the Florida Legislature. Employer contributions are a percentage of gross compensation for all active FRS members. For the fiscal year ended September 30, 2021, the contribution rate was 1.66 percent of payroll pursuant to section 112.363, *Florida Statutes*. The Authority contributed 100 percent of its statutorily required contributions for the current and preceding three years. HIS Plan contributions are deposited in a separate trust fund from which HIS payments are authorized. HIS Plan benefits are not guaranteed and are subject to annual legislative appropriation. In the event the legislative appropriation or available funds fail to provide full subsidy benefits to all participants, benefits may be reduced or canceled.

The Authority's contributions to the HIS Plan totaled \$5,424 for the fiscal year ended September 30, 2021.

#### **Pension Liabilities, Pension Expense, and Deferred Outflows of Resources and Deferred Inflows of Resources Related to Pensions**

At September 30, 2021, the Authority reported a net pension liability of \$114,172 for its proportionate share of the net pension liability. The net pension liability was measured as of September 30, 2021, and the total pension liability used to calculate the net pension liability was determined by an actuarial valuation as of June 30, 2021. The Authority's proportionate share of the net pension liability was based on the Authority's 2020-21 fiscal year contributions relative to the total 2020-21 fiscal year contributions of all participating members. At September 30, 2021, the Authority's proportionate share was 0.000930762 percent, which was an increase of 0.4 percent from its proportionate share measured as of September 30, 2020.

Leon County Research and Development Authority

Notes to Financial Statements

**3. Retirement Plan (continued)**

**Pension Liabilities, Pension Expense, and Deferred Outflows of Resources and Deferred Inflows of Resources Related to Pensions (continued)**

For the fiscal year ended September 30, 2021, the Authority recognized pension expense of \$14,029. In addition, the Authority reported deferred outflows of resources and deferred inflows of resources related to pensions from the following sources:

<b><u>Description</u></b>	<b><u>Deferred Outflows of Resources</u></b>	<b><u>Deferred Inflows of Resources</u></b>
Differences between expected and actual experience	\$ 3,820	\$ (48)
Change of assumptions	8,971	(4,704)
Net difference between projected and actual earnings on HIS pension plan investments	119	—
Changes in proportion and differences between Authority HIS contributions and proportionate share of HIS contributions	19,738	(1,305)
Authority contributions subsequent to the measurement date	<u>1,306</u>	<u>—</u>
Total	<u>\$ 33,954</u>	<u>\$ (6,057)</u>

The deferred outflows of resources totaling \$1,306 was related to pensions resulting from Authority contributions subsequent to the measurement date and will be recognized as a reduction of the net pension liability in the fiscal year ending September 30, 2021. Other amounts reported as deferred outflows of resources and deferred inflows of resources related to pensions will be recognized in pension expense as follows:

<b><u>Year Ended September 30,</u></b>	
2022	\$ 7,624
2023	6,075
2024	6,008
2025	4,798
2026	1,818
Thereafter	<u>268</u>
Total	<u>\$ 26,591</u>

# Leon County Research and Development Authority

## Notes to Financial Statements

### 3. Retirement Plan (continued)

#### **Actuarial Assumptions**

The total pension liability in the June 30, 2021, actuarial valuation was determined using the following actuarial assumptions, applied to all periods included in the measurement:

Inflation	2.40 percent
Salary increases	3.25 percent, including inflation
Municipal bond rate	2.16 percent

Mortality rates were based on the PUB-2010 base table.

The HIS Program has a valuation performed biennially that is updated for GASB reporting in the year a valuation is not performed. The most recent experience study for the FRS Pension Plan was completed in 2019 for the period July 1, 2013, through June 30, 2018. Because the HIS Program is funded on a pay-as-you-go basis, no experience study has been completed for that program. The actuarial assumptions that determined the total pension liability for the HIS Program were based on certain results of the most recent experience study for the FRS Pension Plan. As of June 30, 2019, the municipal rate used to determine total pension liability decreased from 2.21% to 2.16%.

#### **Discount Rate**

The discount rate used to measure the total pension liability was 2.16 percent. In general, the discount rate for calculating the total pension liability is equal to the single rate equivalent to discounting at the long-term expected rate of return for benefit payments prior to the projected depletion date. Because the HIS benefit is essentially funded on a pay-as-you-go basis, the depletion date is considered to be immediate, and the single equivalent discount rate is equal to the municipal bond rate selected by the plan sponsor. The Bond Buyer General Obligation 20-Bond Municipal Bond Index was adopted as the applicable municipal bond index.

#### **Sensitivity of the Authority's Proportionate Share of the Net Pension Liability to Changes in the Discount Rate**

The following presents the Authority's proportionate share of the net pension liability calculated using the discount rate of 2.16 percent, as well as what the Authority's proportionate share of the net pension liability would be if it were calculated using a discount rate that is one percentage point lower (1.16 percent) or one percentage point higher (3.16 percent) than the current rate:

Leon County Research and Development Authority

Notes to Financial Statements

3. Retirement Plan (continued)

**Sensitivity of the Authority’s Proportionate Share of the Net Pension Liability to Changes in the Discount Rate (continued)**

	1% Decrease (1.16%)	Current Discount Rate (2.16%)	1% Increase (3.16%)
Authority’s proportionate share of the net pension liability – HIS	\$131,994	\$114,172	\$99,571

**Pension Plan Fiduciary Net Position**

Detailed information about pension plan’s fiduciary net position is available in the separately issued FRS Pension Plan and Other State-Administered Systems Comprehensive Annual Financial Report.

**FRS Investment Plan**

The State Board of Administration (SBA) administers the defined contribution plan officially titled the FRS Investment Plan (Investment Plan). The Investment Plan is reported in the SBA’s annual financial statements and in the State of Florida Comprehensive Annual Financial Report.

As provided in Section 121.4501, *Florida Statutes*, eligible FRS members may elect to participate in the Investment Plan in lieu of the FRS defined benefit plan. Authority employees already participating in DROP are not eligible to participate in the Investment Plan. Employer and employee contributions are defined by law, but the ultimate benefit depends in part on the performance of investment funds. Service retirement benefits are based upon the value of the member’s account upon retirement. Benefit terms, including contribution requirements, are established and may be amended by the Florida Legislature. The Investment Plan is funded with the same employer and employee contributions rates, that are based on salary and membership class (Regular Class, Senior Management Service Class, etc.), as the FRS defined benefit plan. Contributions are directed to individual member accounts, and the individual members allocate contributions and account balances among various approved investment choices. Costs of administering the plan, including the FRS Financial Guidance Program, are funded through an employer contribution of 0.06 percent of payroll and by forfeited benefits of plan members.

# Leon County Research and Development Authority

## Notes to Financial Statements

### **3. Retirement Plan (continued)**

#### **FRS Investment Plan (continued)**

For all membership classes, employees are immediately vested in their own contributions and are vested after one year of service for employer contributions and investment earnings regardless of membership class. If an accumulated benefit obligation for service credit originally earned under the FRS Pension Plan is transferred to the Investment Plan, the member must have the years of service required for FRS Pension Plan vesting (including the service credit represented by the transferred funds) to be vested for these funds and the earnings on the funds. Non-vested employer contributions are placed in a suspense account for up to five years. If the employee returns to FRS-covered employment within the five year period, the employee will regain control over their account. If the employee does not return within the five year period, the employee will forfeit the accumulated account balance. For the fiscal year ended September 30, 2021, the information for the amount of forfeitures was unavailable from the SBA; however, management believes that these amounts, if any, would be immaterial to the Authority.

After termination and applying to receive benefits, the member may rollover vested funds to another qualified plan, structure a periodic payment under the Investment Plan, receive a lump-sum distribution, leave the funds invested for future distribution, or any combination of these options. Disability coverage is provided in which the member may either transfer the account balance to the FRS Pension Plan when approved for disability retirement to receive guaranteed lifetime monthly benefits under the FRS Pension Plan, or remain in the Investment Plan and rely upon that account balance for retirement income.

The Authority's Investment Plan pension expense totaled \$8,643 for the fiscal year ended September 30, 2021.

#### **Deferred Compensation Program**

On November 18, 1997, the Authority adopted the National Association of Counties Deferred Compensation Program pursuant to Section 457 of the Internal Revenue Code (IRC). The deferred compensation plan allows for the voluntary participation of all eligible employees of the Authority. All assets of this plan, including all deferred amounts, property, and rights purchased with deferred amounts, and all income attributable to such deferred amounts, property, or rights, other than assets held in annuity contracts, will be held in a custodial account described in IRC Section 457(g).

The custodian shall hold the assets for the exclusive benefit of the participants and beneficiaries and the assets may not be diverted to any other use. Authority contributions to the plan for the years ended September 30, 2021 and 2020 were \$17,608 and \$17,040, respectively.

# Leon County Research and Development Authority

## Notes to Financial Statements

### 4. Commitments and Contingencies

*Master Plan Update and Future Park Development* – The Authority’s Planned Unit Development (PUD) master development plan for the Park was amended and approved May 15, 2013. As of September 30, 2021 and 2020, \$939,865 has been incurred and capitalized as park development costs. The costs are being amortized over a period of 10 years. Accumulated amortization of these costs is \$757,112 and \$733,965 as of September 30, 2021 and 2020, respectively. Such costs are for various projects including Park amenities, a business incubator program, PUD/DRI, landscaping and park beautification, and other miscellaneous expenses.

On May 26, 2015, Danfoss and the Authority entered into a ground lease for Lots 1D, 2D and 3D through January 28, 2074 for \$1.00 per year. Effective September 27, 2017, the ground lease was amended to add Lot 1E to the lease. Danfoss has since completed required construction on Lots 1E and 1D. Concurrently, Danfoss and the Authority entered into a Right of First Refusal Agreement granting Danfoss a right of first refusal to purchase approximately six acres of land adjacent to Lot 1E for a period of three years, with an option to extend the agreement for two additional one-year terms upon the payment of \$10,000 before the expiration of the preceding term. The Right of First Refusal Agreement was terminated on December 18, 2020.

On December 18, 2020, Danfoss and the Authority amended the ground lease to add Lot 4E for no additional rent through January 28, 2074. Concurrently, Danfoss and the Authority entered into another ground lease for approximately 12 acres of land owned by the Authority (Outparcel) and adjacent to Lot 4E for no additional rent through January 28, 2074. The new ground lease requires the construction of a 65,000 to 90,000 square feet building within 60 months.

In connection with these new leases, on December 24, 2020, the Authority entered into a Memorandum of Understanding (MOU) with the Tallahassee-Leon County Office of Economic Vitality (OEV) where OEV committed to pay the Authority \$805,000 following Danfoss’ completion of milestones related to its construction commitments contained in the December 18, 2020 Lot 4E lease amendment and Outparcel ground lease. The Authority agreed to use the funds for activities related to maximization and readiness of its land and buildings and targeted recruitment of businesses to Innovation Park. Effective, December 24, 2020, the Authority has met its performance obligation by conveying the leaseholds interests to Danfoss. The Authority will recognize revenue relating to this project when each milestone has been met and is realized.

*Innovation Park Central Pond Trail Project* – On April 5, 2018, the Authority and Leon County entered into an agreement in which Leon County agreed to survey, design, permit, and construct the Central Pond Trail location at Innovation Park. The Authority deposited \$184,904 in funds for the project with Leon County on April 13, 2018. As of September 30, 2020, Leon County expended 100% of funds for this project on behalf of the Authority, which is included in park and development costs in the accompanying statements of net position.

# Leon County Research and Development Authority

## Notes to Financial Statements

### 4. Commitments and Contingencies (continued)

*North Florida Innovation Labs Facility* – On September 17, 2020, the Authority was awarded a grant for approximately \$10 million from the U.S. Department of Commerce, Economic Development Administration (the EDA), and has designated \$1.6 million and \$1.8 million in cash and cash equivalents for matching funds at September 30, 2021 and 2020, respectively. Effective March 2022, the EDA increased the grant award to approximately \$12.4 million. The Authority has also received commitments for matching funds from other parties totaling \$5.2 million. The funds will be used to build a 40,000 square foot business incubator on Authority land in Innovation Park. Design work on the project began in April 2021 with groundbreaking expected by April 2022, and completion required within the following 30 months. At September 30, 2021, \$442,062 had been expended on the project and is included in construction in progress in the accompanying statements of net position. Grant income related to this project for the year ended September 30, 2021 totaled \$395,078 and is included in grant and other income on the accompanying statements of revenues, expenses, and changes in net position. The Authority recorded an amount due from the EDA of \$265,238 at September 30, 2021, which is included in accounts receivable on the accompanying statements of net position.

### 5. Operating Leases

#### *Phipps Building*

The agreement with the Florida Department of Transportation (FDOT) for the Phipps Building is for 14,661 square feet and requires monthly payments of \$10,719 beginning June 1, 2007, through September 30, 2022, with an option to renew for an additional five-year term at monthly lease payments of \$2,444. On February 5, 2021, the Authority and FDOT amended the lease to terminate the renewal option and extend the lease through September 30, 2037. Effective October 1, 2022, monthly lease payments are \$8,739 for the duration of the lease.

#### *Collins Building*

On June 12, 2007, the Authority entered into an agreement with the Florida Department of Agriculture and Consumer Services (FDACS) for 25% of the Collins Building. The agreement was for 6,126 square feet and required monthly payments of \$4,671 beginning July 1, 2007, through June 30, 2022, with an option to renew for an additional five-year term. The agreement was first amended, effective May 31, 2016, to reduce the leased space to 1,926 square feet, to require monthly payments of \$2,664 through June 30, 2022 and to eliminate the renewal option. The lease was amended again, effective July 1, 2021, to require monthly payments of \$3,351 through June 30, 2027.

On August 1, 2019, the Authority entered into an agreement with Reclaim Pharmaceutical Waste Management, LLC d/b/a Quarry Bio (Quarry Bio) for 1,070 square feet in the Collins Building. The agreement requires monthly lease payments of \$1,516 through the lease expiration date of July 31, 2022. The agreement has the option to renew for two additional one-year terms with rent increased \$18.50 per square foot for the first renewal year and \$19.25 per square foot for the second renewal year.

# Leon County Research and Development Authority

## Notes to Financial Statements

### 5. Operating Leases (continued)

#### *Collins Building (continued)*

During the years ended September 30, 2021 and 2020, the Authority recognized other short-term lease revenues from space in the Collins Building in the amount of \$3,278 and \$1,133, respectively.

#### *Johnson Building*

On February 18, 2015, the Authority entered into a lease agreement with the Government of the United States of America with monthly lease payments of \$22,362, annually adjusted for inflation, through February 17, 2020. Effective February 17, 2020, the lease was automatically extended through February 17, 2025 with monthly lease payments of \$24,278 which began March 31, 2020.

On April 25, 2017, the Authority entered into a lease agreement with the Florida State University Board of Trustees with monthly lease payments of \$15,234 through July 31, 2019. Effective January 15, 2019, the lease was extended through July 31, 2020 with monthly lease payments of \$15,691 beginning August 1, 2019. Effective August 1, 2020, the lease was extended through July 31, 2021 with monthly lease payments of \$16,161 which began August 1, 2020. The lease was not renewed at July 31, 2021.

#### *Morgan Building*

On March 23, 2020, the Authority entered into a lease agreement with the Florida State University Board of Trustees for the use of 4,003 square feet in the Morgan Building with monthly lease payments of \$4,982 beginning May 1, 2020 through April 30, 2021. Effective May 1, 2021 through the expiration date of April 30, 2025, the payments increased to \$5,132.

On February 12, 2021, the Authority entered into a lease agreement with CareerSource Capitol Region for the use of 4,971 square feet in the Morgan Building with monthly lease payments of \$6,628 beginning March 31, 2021 through February 29, 2024. Effective April 1, 2021 through the expiration date, the leased spaced was increased to 5,221 square feet and payments increased to \$6,961.

During the years ended September 30, 2021 and 2020, the Authority recognized other short-term lease revenues from space in the Morgan Building in the amount of \$40,094 and \$54,612, respectively.

#### *Knight Building*

During the years ended September 30, 2021 and 2020, the Authority also recognized other short-term lease revenues from space in the Knight Building in the amount of \$7,703 and \$11,395, respectively.



# Leon County Research and Development Authority

## Notes to Financial Statements

### 5. Operating Leases (continued)

#### *Common Area Management Fees*

The Authority maintains all of the common area in the Park. Owners of long-term leases purchased from the Authority and certain other tenants are charged an annual common area fee based on the Park's adjusted annual administrative overhead costs divided by the developable acres. For the years ended September 30, 2021 and 2020, the Authority recognized common area revenue in the amount of \$62,584 and \$60,760, respectively.

Following is a table of the minimum future rentals expected to be collected over the next five years:

	September 30,						Total
	2022	2023	2024	2025	2026	Thereafter	
Johnson	\$ 290,751	\$ 290,385	\$ 290,018	\$ 120,777	\$ –	\$ –	\$ 991,931
Phipps	128,635	104,864	104,864	104,864	104,864	1,153,503	1,701,594
Collins	55,366	40,208	40,208	40,208	40,208	30,156	246,354
Morgan	172,097	145,114	96,385	35,921	–	–	449,517
Knight	6,419	–	–	–	–	–	6,419
	<u>\$ 653,268</u>	<u>\$ 580,571</u>	<u>\$ 531,475</u>	<u>\$ 301,770</u>	<u>\$ 145,072</u>	<u>\$ 1,183,659</u>	<u>\$ 3,395,815</u>

### 6. Capital Assets

Following is a summary of the changes in capital assets for the year ending September 30, 2021:

Descriptions	Balance at September 30, 2020	Additions	Deletions	Balance at September 30, 2021
Buildings	\$ 9,070,739	\$ 8,127	\$ (1,471)	\$ 9,077,395
Equipment and furnishings	121,384	37,369	–	158,753
Improvements	34,560	–	–	34,560
Park and development costs	939,865	–	–	939,865
Total capital assets subject to depreciation	10,166,548	45,496	(1,471)	10,210,573
Accumulated depreciation	(7,202,204)	(268,123)	1,471	(7,468,856)
Total capital assets subject to depreciation, net	2,964,344	(222,627)	–	2,741,717
Construction in progress	–	442,063	–	442,063
Land	635,921	–	–	635,921
Total capital assets, net	<u>\$ 3,600,265</u>	<u>\$ 219,436</u>	<u>\$ –</u>	<u>\$ 3,819,701</u>

Depreciation expense was \$268,123 and \$278,000 for the years ended September 30, 2021 and 2020, respectively.

# Leon County Research and Development Authority

## Notes to Financial Statements

### 7. Designated Net Position and Cash and Cash Equivalents

The Board of Governors has designated unrestricted net position for the years ended September 30, 2021 and 2020, for future capital projects in the amount of \$1,600,000 and \$1,800,000, respectively. In addition, the Board of Governors has designated cash and cash equivalents in the amount equal to the above designation.

### 8. Risk Management

The Authority is exposed to various risks of loss associated with normal operations and has purchased commercial insurance to mitigate such risks.

### 9. Related Parties

On February 21, 2019, the Authority incorporated Innovation Park TLH, Inc. (IPTLH) dba North Florida Innovation Labs, a Florida non-profit corporation. IPTLH received exempt status from the Internal Revenue Service effective October 1, 2021, with retrospective adoption effective September 30, 2019. On April 4, 2019, the Authority entered into a revolving loan agreement with IPTLH for an amount not to exceed \$10,000 at an annual interest rate of 10%. During the year ended September 30, 2020, IPTLH was advanced \$5,000 in cash and the Authority paid \$6,038 in startup costs on behalf of IPTLH. The note receivable balance is reported on the statements of net position. The balance at September 30, 2021 and 2020 was \$9,590 and \$8,899, respectively.

### 10. Transition Adjustments

As discussed in Note 1, the Authority adopted GASB issued Statement No. 87, *Leases* effective October 1, 2021, with retrospective adoption effective September 30, 2019. This adoption resulted in the retrospective adoption of the new lease accounting principles with the effects applied by restating the financial statements of all prior periods presented. The following financial statement balances were affected by this change in accounting principle effective September 30, 2019:

<b>Balances as of September 30, 2019</b>	<b>As Previously Reported</b>	<b>As Adjusted</b>	<b>Effect of Change</b>
Lease receivable	\$ —	\$ 2,114,632	\$ 2,114,632
Deferred inflow of resources, leases	—	2,089,553	(2,089,553)
Net position, unrestricted	7,744,759	7,769,838	(25,079)

<b>Balances as of September 30, 2020</b>	<b>As Previously Reported</b>	<b>As Adjusted</b>	<b>Effect of Change</b>
Lease receivable	\$ —	\$ 1,951,283	\$ 1,951,283
Deferred inflow of resources, leases	—	1,963,933	(1,963,933)
Lease revenues	780,976	690,982	89,994
Interest, leases	—	52,265	(52,265)
Net position, unrestricted	7,469,523	7,456,873	12,650

## Other Required Supplementary Information

Leon County Research and Development Authority

Required Supplementary Information

Year ended September 30, 2021

Schedule of Proportionate Share of Net Pension Liability -  
Florida Retirement System  
Last 10 Fiscal Years  
(Unaudited)

	2021	2020	2019	2018	2017	2016	2015	2014
Proportion of the net pension liability	0.000507%	0.000370%	0.000349%	0.000275%	0.000216%	0.000159%	0.000233%	0.000178%
Proportionate share of the net pension liability	\$ 38,279	\$ 160,349	\$ 120,351	\$ 82,749	\$ 63,936	\$ 40,209	\$ 30,111	\$ 10,830
Covered-employee payroll	\$ 320,440	\$ 322,816	\$ 318,288	\$ 275,517	\$ 199,722	\$ 179,219	\$ 168,450	\$ 113,542
Proportionate share of the net pension liability as a percentage of its covered-employee payroll	11.95%	49.67%	37.81%	30.03%	32.01%	22.44%	17.88%	9.54%
Plan fiduciary net position as a percentage of the total pension liability	96.40%	78.85%	82.61%	84.26%	83.89%	84.88%	92.00%	96.09%

Note: This schedule is intended to show information for 10 years. Additional years will be displayed as the information becomes available.

See report of independent auditors.

Leon County Research and Development Authority

Required Supplementary Information

Year ended September 30, 2021

Schedule of Contributions -  
Florida Retirement System  
Last 10 Fiscal Years  
(Unaudited)

	Year Ending September 30,									
	2021	2020	2019	2018	2017	2016	2015	2014		
Contractually required contribution	\$ 19,305	\$ 12,292	\$ 10,836	\$ 7,829	\$ 5,627	\$ 3,883	\$ 5,684	\$ 3,888		
Contributions in relation to the contractually required contribution	(19,305)	(12,292)	(10,836)	(7,829)	(5,627)	(3,883)	(5,684)	(3,888)		
Contribution deficiency (excess)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		
Covered-employee payroll	\$ 320,440	\$ 322,816	\$ 318,288	\$ 275,517	\$ 179,219	\$ 168,450	\$ 113,542	\$ 113,542		
Contributions as a percentage of covered-employee payroll	6.02%	3.81%	3.40%	2.84%	3.14%	2.31%	5.01%	3.42%		

Note: This schedule is intended to show information for 10 years. Additional years will be displayed as the information becomes available.

See report of independent auditors.

Leon County Research and Development Authority

Required Supplementary Information

Year ended September 30, 2021

Schedule of Proportionate Share of Net Pension Liability -  
Health Insurance Subsidy Program  
Last 10 Fiscal Years  
(Unaudited)

	Year Ending September 30,									
	2021	2020	2019	2018	2017	2016	2015	2014		
Proportion of the net pension liability	0.00093%	0.00093%	0.00094%	0.00076%	0.00063%	0.00055%	0.00055%	0.00056%		
Proportionate share of the net pension liability	\$ 114,172	\$ 113,153	\$ 105,545	\$ 80,450	\$ 67,122	\$ 64,459	\$ 55,965	\$ 52,330		
Covered-employee payroll	\$ 320,440	\$ 322,816	\$ 318,288	\$ 275,517	\$ 199,722	\$ 179,219	\$ 168,450	\$ 113,542		
Proportionate share of the net pension liability as a percentage of its covered-employee payroll	35.63%	35.05%	33.16%	29.20%	33.61%	35.97%	33.22%	46.09%		
Plan fiduciary net position as a percentage of the total pension liability	3.56%	3.00%	2.63%	2.15%	1.64%	0.97%	0.50%	0.99%		

Note: This schedule is intended to show information for 10 years. Additional years will be displayed as the information becomes available.

See report of independent auditors.

Leon County Research and Development Authority

Required Supplementary Information

Year ended September 30, 2021

Schedule of Contributions -  
Health Insurance Subsidy Program  
Last 10 Fiscal Years  
(Unaudited)

	Year Ending September 30,									
	2021	2020	2019	2018	2017	2016	2015	2014		
Contractually required contribution	\$ 5,471	\$ 5,340	\$ 5,238	\$ 4,122	\$ 3,322	\$ 2,835	\$ 2,098	\$ 2,098		
Contributions in relation to the contractually required contribution	(5,471)	(5,340)	(5,238)	(4,122)	(3,322)	(2,835)	(2,098)	(2,098)		
Contribution deficiency (excess)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		
Covered-employee payroll	\$ 320,440	\$ 322,816	\$ 318,288	\$ 275,517	\$ 199,722	\$ 179,219	\$ 168,450	\$ 113,542		
Contributions as a percentage of covered-employee payroll	1.71%	1.65%	1.65%	1.50%	1.66%	1.58%	1.25%	1.85%		

Note: This schedule is intended to show information for 10 years. Additional years will be displayed as the information becomes available.

See report of independent auditors.

## Other Reports



Report of Independent Auditors on Internal Control Over Financial Reporting and  
on Compliance and Other Matters Based on an Audit of Financial Statements  
Performed in Accordance with *Government Auditing Standards*

The Board of Governors  
Leon County Research and Development Authority

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of Leon County Research and Development Authority (the Authority), which comprise the statement of net position as of September 30, 2021, and the related statements of revenues, expenses, and changes in net position, and cash flows for the year then ended, and the related notes to the financial statements, and have issued our report thereon dated March 18, 2022.

**Internal Control Over Financial Reporting**

In planning and performing our audit of the financial statements, we considered the Authority's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Authority's internal control. Accordingly, we do not express an opinion on the effectiveness of the Authority's internal control.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent or detect and correct misstatements on a timely basis. A material weakness is a deficiency, or a combination of deficiencies, in internal control such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented or detected and corrected on a timely basis. A significant deficiency is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

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### **Compliance and Other Matters**

As part of obtaining reasonable assurance about whether the Authority's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

### **Purpose of this Report**

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

*Thomas Howell Ferguson P.A.*

Tallahassee, Florida  
March 18, 2022

Report of Independent Accountants on Compliance with  
Section 218.415, *Florida Statutes*, Local Government Investment Policies

The Board of Governors  
Leon County Research and Development Authority

We have examined the Leon County Research and Development Authority's (the Authority) compliance with local government investment policies provided in Chapter 218.415, *Florida Statutes*, during the year ended September 30, 2021. Management is responsible for the Authority's compliance with those requirements. Our responsibility is to express an opinion on the Authority's compliance based on our examination.

Our examination was conducted in accordance with attestation standards established by the American Institute of Certified Public Accountants. Those standards require that we plan and perform the examination to obtain reasonable assurance about whether the investment policies are in accordance with the criteria, in all material respects. An examination involves performing procedures to obtain evidence about the investment policies. The nature, timing, and extent of the procedures selected depend on our judgment, including an assessment of the risks of material misstatement of the investment policies, whether due to fraud or error. We believe that our examination provides a reasonable basis for our opinion. Our examination does not provide a legal determination on the Authority's compliance with specified requirements.

In our opinion, the Authority complied, in all material respects, with the aforementioned requirements for the year ended September 30, 2021.

This report is intended solely for the information and use of the Leon County Research and Development Authority and the Florida Auditor General and is not intended to be and should not be used by anyone other than these specified parties.

*Thomas Howell Ferguson P.A.*

Tallahassee, Florida  
March 18, 2022

## Management Letter

## Management Letter

The Board of Governors  
Leon County Research and Development Authority

### **Report on the Financial Statements**

We have audited the financial statements of the Leon County Research and Development Authority (the Authority) as of and for the fiscal year ended September 30, 2021 and have issued our report thereon dated March 18, 2022.

### **Auditor's Responsibility**

We conducted our audit in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States and Chapter 10.550, *Rules of the Auditor General*.

### **Other Reporting Requirements**

We have issued our Independent Auditor's Report on Internal Control over Financial Reporting and on Compliance and Other Matters Based on an Audit of the Financial Statements Performed in Accordance with *Government Auditing Standards* and Independent Accountant's Report on an examination conducted in accordance with *AICPA Professional Standards*, AT-C Section 315, regarding compliance requirements in accordance with Chapter 10.550, *Rules of the Auditor General*. Disclosures in those reports and schedule, which are dated March 18, 2022, should be considered in conjunction with this management letter.

### **Prior Audit Findings**

Section 10.554(1)(i)1., *Rules of the Auditor General*, requires that we determine whether or not corrective actions have been taken to address findings and recommendations made in the preceding financial audit report. There were no corrective actions made in the preceding financial audit report.

### **Official Title and Legal Authority**

Section 10.554(1)(i)(4), *Rules of the Auditor General*, requires that the name or official title and legal authority for the primary government and each component unit of the reporting entity be disclosed in this management letter, unless disclosed in the notes to the financial statements. Such information has been disclosed in Note 1 to the financial statements.

## **Financial Condition and Management**

Sections 10.554(1)(i)5.a. and 10.556(7), *Rules of the Auditor General*, require us to apply appropriate procedures and communicate the results of our determination as to whether or not the Authority has met one or more of the conditions described in Section 218.503(1), *Florida Statutes*, and to identify the specific condition(s) met. In connection with our audit, we determined that the Authority did not meet any of the conditions described in Section 218.503(1), *Florida Statutes*.

Pursuant to Sections 10.554(1)(i)5.b. and 10.556(8), *Rules of the Auditor General*, we applied financial condition assessment procedures for the Authority. It is management's responsibility to monitor the Authority's financial condition, and our financial condition assessment was based in part on representations made by management and review of financial information provided by same.

Section 10.554(1)(i)2., *Rules of the Auditor General*, requires that we communicate any recommendations to improve financial management. In connection with our audit, we did not have any such recommendations.

## **Special District Component Units**

Section 10.554(1)(i)5.c., *Rules of the Auditor General*, requires, if appropriate, that we communicate the failure of a special district that is a component unit of a county, municipality, or special district, to provide the financial information necessary for proper reporting of the component unit within the audited financial statements of the county, municipality, or special district in accordance with Section 218.39(3)(b), *Florida Statutes*. In connection with our audit, we did not note any special district component units that failed to provide the necessary information for proper reporting in accordance with Section 218.39(3)(b), *Florida Statutes*.

## **Additional Special District Information**

Sections 218.39(3)(c), 218.32(1)(e)2-3, and 10.554(1)(i)6, *Rules of the Auditor General*, require that we communicate information of the Authority. We do not provide any assurance over the information below:

- The total number of district employees compensated in the last pay period of the fiscal are four,
- there were no independent contractors compensated in the last month of the fiscal year,
- compensation paid to employees was \$435,860,
- compensation paid or accrued to independent contractors was \$4,050,
- there were no construction projects with a cost of at least \$65,000 approved by the district and scheduled to begin after October 1<sup>st</sup> of the reporting year, and

see below for a budget variance report based on the budget adopted under Section 189.016(4), *Florida Statutes*, and the amended budget under Section 189.016(6), *Florida Statutes*:

	<b>Actual</b>	<b>Budget</b>	<b>Variance</b>
<b>INCOME</b>			
<b>OPERATING INCOME</b>			
Rent	\$ 772,617	\$ 746,969	\$ 25,648
Interest-leases	48,223	-	48,223
Common area maintenance	62,584	62,583	1
Tech Force Program income	99	1,000	(901)
Other Program income	8,250	15,500	(7,250)
Grant revenue	35,195	90,000	(54,805)
Grant income-NFIL	395,078	-	395,078
Other income	85,646	-	85,646
<b>TOTAL OPERATING INCOME</b>	<u>1,407,692</u>	<u>916,052</u>	<u>491,640</u>
<b>NON-OPERATING INCOME</b>			
Interest	32,464	40,327	(7,863)
Operating expense reimbursement	5,385	30,874	(25,488)
<b>TOTAL NON-OPERATING INCOME</b>	<u>37,849</u>	<u>71,201</u>	<u>(33,351)</u>
<b>TOTAL INCOME</b>	<u>1,445,540</u>	<u>987,252</u>	<u>458,289</u>
<b>EXPENSES</b>			
<b>OPERATING EXPENSES</b>			
Total Authority employee expense	435,860	458,063	(22,204)
Total utilities	111,096	112,084	(988)
Total maintenance and repairs	75,518	229,129	(153,611)
Total cleaning and improvements	48,347	42,290	6,057
Total Services	118,530	122,399	(3,869)
Property administrative			
Professional fees	31,050	21,000	10,050
Grant expense	-	35,000	(35,000)
Printing	-	1,380	(1,380)
TechForce Program expenses	-	1,000	(1,000)
Other Program expenses	185	13,725	(13,540)
Travel/conferences	879	4,500	(3,621)
Marketing/PR	5,844	8,440	(2,596)
Research grants	25,000	50,000	(25,000)
All other administrative expense	29,064	31,690	(2,626)
<b>Total property administrative</b>	<u>92,023</u>	<u>166,735</u>	<u>(74,713)</u>
Total other expenses (property management)	88,319	88,248	71
Total insurance and taxes	63,988	64,085	(97)
<b>TOTAL OPERATING EXPENSES</b>	<u>1,033,680</u>	<u>1,283,033</u>	<u>(249,354)</u>
<b>NET OPERATING INCOME (LOSS)</b>	411,860	(295,781)	707,643
Less: capital expenditures	(45,369)	(30,000)	(15,369)
Less: construction in progress	(442,063)	(900,000)	457,937
<b>NET BUDGET</b>	<u>(75,572)</u>	<u>\$ (1,225,781)</u>	<u>\$ 1,150,211</u>
Reconcile to change in net position:			
Add: capital expenditures and CIP	487,432		
Less: Depreciation and amortization expense	(275,551)		
<b>CHANGE IN NET POSITION</b>	<u>\$ 136,309</u>		

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### **Additional Matters**

Section 10.554(1)(i)3., *Rules of the Auditor General*, requires us to communicate noncompliance with provisions of contracts or grant agreements, or abuse, that have occurred, or are likely to have occurred, that have an effect on the financial statements that is less than material but warrants the attention of those charged with governance. In connection with our audit, we did not note any such findings.

\*\*\*\*\*

### **Purpose of this Letter**

Our management letter is intended solely for the information and use of the Legislative Auditing Committee, members of the Florida Senate and the Florida House of Representatives, the Florida Auditor General, the Board of Governors, the Leon County Board of County Commissioners, and applicable management of the Authority, and is not intended to be and should not be used by anyone other than these specified parties.

*Thomas Howell Ferguson P.A.*

Tallahassee, Florida  
March 18, 2022