

**ST. LUCIE WEST SERVICES DISTRICT  
ST. LUCIE COUNTY, FLORIDA  
FINANCIAL REPORT  
FOR THE FISCAL YEAR ENDED  
SEPTEMBER 30, 2021**

**ST. LUCIE WEST SERVICES DISTRICT  
ST. LUCIE COUNTY, FLORIDA**

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## INDEPENDENT AUDITOR'S REPORT

To the Board of Supervisors  
St. Lucie West Services District  
St. Lucie County, Florida

### Report on the Financial Statements

We have audited the accompanying financial statements of the governmental activities, the business-type activities, and each major fund of St. Lucie West Services District, St. Lucie County, Florida (the "District") as of and for the fiscal year ended September 30, 2021, and the related notes to the financial statements, which collectively comprise the District's basic financial statements as listed in the table of contents.

### Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

### Auditor's Responsibility

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

### Opinions

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, the business-type activities and each major fund of the District as of September 30, 2021 and the respective changes in financial position, and, where applicable, cash flows thereof for the fiscal year then ended in accordance with accounting principles generally accepted in the United States of America.

## **Other Matters**

### *Required Supplementary Information*

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis and budgetary comparison information be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

### *Other Information*

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the District's basic financial statements. The information for compliance with FL Statute 218.39 (3) (c) is not a required part of the basic financial statements. The information for compliance with FL Statute 218.39 (3) (c) has not been subjected to the auditing procedures applied in the audit of the basic financial statements, and accordingly, we do not express an opinion or provide any assurance on it.

### **Other Reporting Required by *Government Auditing Standards***

In accordance with Government Auditing Standards, we have also issued our report dated May 31, 2022, on our consideration of the District's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, grant agreements and other matters. The purpose of that report is solely to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the District's internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with Government Auditing Standards in considering the District's internal control over financial reporting and compliance.



May 31, 2022

## MANAGEMENT'S DISCUSSION AND ANALYSIS

Our discussion and analysis of St. Lucie West Services District, St. Lucie County, Florida's ("District") provides a narrative overview of the District's financial activities for the fiscal year ended September 30, 2021. Please read it in conjunction with the District's Independent Auditor's Report, basic financial statements, accompanying notes and supplementary information to the basic financial statements themselves.

### FINANCIAL HIGHLIGHTS

- The assets plus deferred outflows of resources of the District exceeded its liabilities at the close of the most recent fiscal year resulting in a net position balance of \$62,433,611.
- The change in the District's total net position in comparison with the prior fiscal year was \$1,825,821, an increase. The key components of the District's net position and change in net position are reflected in the table in the government-wide financial analysis section.
- At September 30, 2021, the District's governmental funds reported combined ending fund balances of \$3,745,098, a decrease of (\$300,362) in comparison with the prior year. The total fund balance is nonspendable for prepaids, restricted for debt service, assigned for renewal and replacement and subsequent year's expenditures, and the remainder is unassigned fund balance which is available for spending at the District's discretion.

### OVERVIEW OF FINANCIAL STATEMENTS

This discussion and analysis are intended to serve as the introduction to the District's basic financial statements. The District's basic financial statements are comprised of three components: 1) government-wide financial statements, 2) fund financial statements, and 3) notes to the financial statements. This report also contains other supplementary information in addition to the basic financial statements themselves.

#### Government-Wide Financial Statements

The government-wide financial statements are designed to provide readers with a broad overview of the District's finances in a manner similar to a private-sector business.

The statement of net position presents information on all the District's assets, deferred outflows of resources and liabilities, with the residual amount being reported as net position. Over time, increases or decreases in net position may serve as a useful indicator of whether the financial position of the District is improving or deteriorating.

The statement of activities presents information showing how the government's net position changed during the most recent fiscal year. All changes in net position are reported as soon as the underlying event giving rise to the change occurs, regardless of the timing of related cash flows. Thus, revenues and expenses are reported in this statement for some items that will only result in cash flows in future fiscal periods.

Both of the government-wide financial statements distinguish functions of the District that are principally supported by assessments and stormwater fees (governmental activities) from other functions that are intended to recover all or a significant portion of their costs through user fees and charges (business-type activities). The governmental activities of the District include general (management), and maintenance and operations. The business-type activities of the District include the Utility (water and sewer) operation.

#### Fund Financial Statements

A fund is a grouping of related accounts that is used to maintain control over resources that have been segregated for specific activities or objectives. The District, like other state and local governments, uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements. The District has two fund categories: governmental and proprietary funds.

## OVERVIEW OF FINANCIAL STATEMENTS (Continued)

### Governmental Funds

Governmental funds are used to account for essentially the same functions reported as governmental activities in the government-wide financial statements. However, unlike the government-wide financial statements, governmental fund financial statements focus on near-term inflows and outflows of spendable resources, as well as on balances of spendable resources available at the end of the fiscal year. Such information may be useful in evaluating a District's near-term financing requirements.

Because the focus of governmental funds is narrower than that of the government-wide financial statements, it is useful to compare the information presented for governmental funds with similar information presented for governmental activities in the government-wide financial statements. By doing so, readers may better understand the long-term impact of the District's near-term financing decisions. Both the governmental fund balance sheet and the governmental fund statement of revenues, expenditures, and changes in fund balance provide a reconciliation to facilitate this comparison between governmental funds and governmental activities.

The District maintains two governmental funds for external reporting. Information is presented separately in the governmental fund balance sheet and the governmental fund statement of revenues, expenditures, and changes in fund balances for the general and water management debt service funds, all of which are considered to be major funds.

The District adopts an annual appropriated budget for its general fund. A budgetary comparison schedule has been provided for the general fund to demonstrate compliance with the budget.

The District also adopts an annual operating budget for the utility fund.

### Proprietary Fund

The District maintains one type of proprietary fund, an enterprise fund. An enterprise fund is used to report the same function presented as business-type activities in the government-wide financial statements. The District uses an enterprise fund to account for the operations of the water and sewer utility services within the District.

Proprietary funds provide the same type of information as the government-wide financial statements, only in more detail.

### Notes to the Financial Statements

The notes provide additional information that is essential to a full understanding of the data provided in the government-wide and fund financial statements.

## GOVERNMENT-WIDE FINANCIAL ANALYSIS

As noted earlier, net position may serve over time as a useful indicator of a government's financial position. In the case of the District, assets plus deferred outflows of resources exceeded liabilities at the close of the most recent fiscal year.

Key components of the District's net position are reflected in the following table:

	NET POSITION					
	SEPTEMBER 30,					
	Governmental activities		Business-type activities		Total	
	2021	2020	2021	2020	2021	2020
Current and other assets	\$ 3,156,936	\$ 3,704,968	\$ 4,854,812	\$ 5,228,443	\$ 8,011,748	\$ 8,933,411
Restricted assets	796,313	817,051	12,117,559	10,730,306	12,913,872	11,547,357
Capital assets, net of depreciation	40,797,502	42,271,506	40,707,100	41,812,967	81,504,602	84,084,473
Total assets	44,750,751	46,793,525	57,679,471	57,771,716	102,430,222	104,565,241
Deferred outflows of resources	160,072	200,090	304,146	333,413	464,218	533,503
Current liabilities	310,124	600,302	756,300	997,978	1,066,424	1,598,280
Long-term liabilities	10,070,357	11,990,040	29,324,048	30,902,634	39,394,405	42,892,674
Total liabilities	10,380,481	12,590,342	30,080,348	31,900,612	40,460,829	44,490,954
Net position						
Net investment in capital assets	30,937,574	30,521,596	11,721,246	11,281,380	42,658,820	41,802,976
Restricted	629,830	589,857	11,436,784	10,043,023	12,066,614	10,632,880
Unrestricted	2,962,938	3,291,820	4,745,239	4,880,114	7,708,177	8,171,934
Total net position	\$ 34,530,342	\$ 34,403,273	\$ 27,903,269	\$ 26,204,517	\$ 62,433,611	\$ 60,607,790

The District's net position reflects its investment in capital assets (e.g. land, land improvements, and infrastructure); less any related debt used to acquire those assets that is still outstanding. These assets are used to provide services to residents; consequently, these assets are not available for future spending. Although the District's investment in capital assets is reported net of related debt, it should be noted that the resources needed to repay this debt must be provided from other sources, since the capital assets themselves cannot be used to liquidate these liabilities.

The restricted portion represents funds set aside for bond covenants related to debt service, capital projects and other, renewal and replacement and surplus and rate stabilization.

The results of this year's operations for the District as a whole are reported in the statement of activities. The net position of the District's governmental activities increased \$127,069 and the net position of the business-type activities increased \$1,698,752 in comparison with the prior year.

The District's net position increased during the most recent fiscal year. The majority of the increase represents the extent to which ongoing program revenues exceeded the cost of operations and depreciation expense.

## GOVERNMENT-WIDE FINANCIAL ANALYSIS (Continued)

Key elements of the change in the District's net position are reflected in the following table:

	CHANGES IN NET POSITION					
	FOR THE FISCAL YEAR ENDED SEPTEMBER 30,					
	Governmental activities		Business-type activities		Total	
	2021	2020	2021	2020	2021	2020
Revenues:						
Program revenues:						
Charges for services	\$ 5,253,643	\$ 5,262,096	\$ 9,668,385	\$ 9,539,511	\$ 14,922,028	\$ 14,801,607
General revenues:						
Investment earnings	77	1,161	537	8,600	614	9,761
Other	162,477	52,064	57,649	175,440	220,126	227,504
Gain/(loss) on disposal of capital assets	(154,626)	(8,284)	(160,105)	-	(314,731)	(8,284)
Total revenues	5,261,571	5,307,037	9,566,466	9,723,551	14,828,037	15,030,588
Expenses:						
Governmental activities:						
General government	630,249	547,028	-	-	630,249	547,028
Physical environment	4,129,240	3,967,168	-	-	4,129,240	3,967,168
Interest	375,013	426,984	-	-	375,013	426,984
Water and sewer utilities	-	-	6,908,785	6,993,104	6,908,785	6,993,104
Interest	-	-	958,929	1,010,501	958,929	1,010,501
Total expenses	5,134,502	4,941,180	7,867,714	8,003,605	13,002,216	12,944,785
Change in net position	127,069	365,857	1,698,752	1,719,946	1,825,821	2,085,803
Net position - beginning	34,403,273	34,037,416	26,204,517	24,484,571	60,607,790	58,521,987
Net position - ending	\$ 34,530,342	\$ 34,403,273	\$ 27,903,269	\$ 26,204,517	\$ 62,433,611	\$ 60,607,790

### **Governmental activities**

As noted above, and in the statement of activities, the cost of all governmental activities during the fiscal year ended September 30, 2021 was \$5,134,502. As in the prior year, the majority of the costs of the Districts governmental activities were paid by program revenues. Program revenues consisted primarily of assessments and stormwater fees for the current and prior year.

### **Business-type activities**

Business-type activities reflect the operations of the water and sewer facilities within the District. The cost of operations is covered primarily by charges to customers. Expenses increased primarily due to an increase in water and sewer operating and contracting costs.

### GENERAL FUND BUDGETING HIGHLIGHTS

An operating budget was adopted and maintained by the governing board for the District pursuant to the requirements of Florida Statutes. The budget is adopted using the same basis of accounting that is used in preparation of the fund financial statements. The legal level of budgetary control, the level at which expenditures may not exceed budget, is in the aggregate. Any budget amendments that increase the aggregate budgeted appropriations must be approved by the Board of Supervisors. The general fund budget for the fiscal year ended September 30, 2021 was amended to increase revenues by \$67,928 and increase appropriations by \$19,510. Actual general fund expenditures did not exceed appropriations during the current fiscal year.



## CAPITAL ASSETS AND DEBT ADMINISTRATION

### Capital Assets

At September 30, 2021, the District had \$74,484,273 invested in capital assets for its governmental activities. In the government-wide financial statements depreciation of \$33,686,771 has been taken, which resulted in a net book value of \$40,797,502. The District's business-type activities reported net capital assets of \$40,707,100. More detailed information about the District's capital assets is presented in the notes of the financial statements.

### Capital Debt

At September 30, 2021, the District had \$10,020,000 in Bonds outstanding for its governmental activities. For business-type activities, the District had Bonds outstanding of \$29,290,000. More detailed information about the District's capital debt is presented in the notes of the financial statements.

## ECONOMIC FACTORS AND NEXT YEARS BUDGETS AND OTHER EVENTS

The District anticipates positive account activity trends and the recent reissuance of Bonds have placed the District in a better financial position. The District staff through efficient budgeting and innovative cost saving measures have enabled the District to keep rates the same for the past twelve fiscal years. The budget for fiscal year 2022 continues with the five-year forecasting of the District's financial needs. The District anticipates that the general operations will remain fairly constant but that cost may increase due to the current high inflation environment. For the utility operations, the number of ERU's is expected to remain the same in the fiscal year 2022. The District is anticipating a utility rate increase in 2023, along with an increase in the Maintenance Non-Ad Valorem Assessment. The increase in revenues will help to offset expenses expected to rise with the current inflationary environment. For the utility operations, it is anticipated that any future growth would come primarily from commercial development. The District is continuing to work with the engineer to consider future anticipated capacity requirements for available commercial property. In connection with the District's future infrastructure maintenance and replacement plan, the District Board has included in the budget an estimate of those anticipated future costs and has assigned a portion of current and future available resources for that purpose. At this time there is no additional utility debt funding anticipated in the next few years. The District has recently funded a project totaling approximately \$1,505,500 through Special Assessments Bonds closed in fiscal year 2022.

## CONTACTING THE DISTRICT'S FINANCIAL MANAGEMENT

This financial report is designed to provide our citizens, land owners, customers, investors and creditors with a general overview of the District's finances and to demonstrate the District's accountability for the financial resources it manages and the stewardship of the facilities it maintains. If you have questions about this report or need additional financial information, contact the St. Lucie West Services District's management services at Special District Services, Inc., 2501A Burns Road, Palm Beach Gardens, Florida 33410.

**ST. LUCIE WEST SERVICES DISTRICT  
ST. LUCIE COUNTY, FLORIDA  
STATEMENT OF NET POSITION  
SEPTEMBER 30, 2021**

	Governmental Activities	Business-type Activities	Total
<b>ASSETS</b>			
Cash and cash equivalents	\$ 450,217	\$ 6,354,092	\$ 6,804,309
Investments	6,576	-	6,576
Restricted assets:			
Cash and cash equivalents	200,000	200,771	400,771
Investments	596,313	11,916,788	12,513,101
Accounts receivable, net	-	1,183,809	1,183,809
Internal balances	2,697,063	(2,697,063)	-
Prepaid items	3,080	9,239	12,319
Other current assets	-	4,735	4,735
Capital assets:			
Nondepreciable	4,649,239	6,044,968	10,694,207
Depreciable, net	36,148,263	34,662,132	70,810,395
Total assets	<u>44,750,751</u>	<u>57,679,471</u>	<u>102,430,222</u>
<b>DEFERRED OUTFLOWS OF RESOURCES</b>			
Deferred charge on refunding (debit)	160,072	304,146	464,218
Total deferred outflows of resources	<u>160,072</u>	<u>304,146</u>	<u>464,218</u>
<b>LIABILITIES</b>			
Accounts payable and accrued expenses	111,872	75,525	187,397
Accrued interest payable	101,973	480,004	581,977
Customer deposits	96,279	200,771	297,050
Noncurrent liabilities:			
Due within one year	1,980,000	1,620,000	3,600,000
Due in more than one year	8,090,357	27,704,048	35,794,405
Total liabilities	<u>10,380,481</u>	<u>30,080,348</u>	<u>40,460,829</u>
<b>NET POSITION</b>			
Net investment in capital assets	30,937,574	11,721,246	42,658,820
Restricted for:			
Debt service	629,830	4,485,508	5,115,338
Capital projects and other	-	1,763,738	1,763,738
Renewal and replacement	-	3,551,380	3,551,380
Surplus and rate stabilization	-	1,636,158	1,636,158
Unrestricted	2,962,938	4,745,239	7,708,177
Total net position	<u>\$ 34,530,342</u>	<u>\$ 27,903,269</u>	<u>\$ 62,433,611</u>

See notes to the financial statements

**ST. LUCIE WEST SERVICES DISTRICT  
ST. LUCIE COUNTY, FLORIDA  
STATEMENT OF ACTIVITIES  
FOR THE FISCAL YEAR ENDED SEPTEMBER 30, 2021**

Functions/Programs	Net (Expense) Revenue and Changes in Net Position				
	Program Revenue	Charges for Services	Governmental Activities	Business-type Activities	Total
<b>Primary government:</b>					
<b>Governmental activities:</b>					
General government	\$ 630,249	\$ 630,249	\$ -	\$ -	\$ -
Maintenance and operations	4,129,240	2,272,691	(1,856,549)	-	(1,856,549)
Interest on long-term debt	375,013	2,350,703	1,975,690	-	1,975,690
Total governmental activities	5,134,502	5,253,643	119,141	-	119,141
<b>Business-type activities:</b>					
Water and sewer utilities	6,908,785	8,680,189	-	1,771,404	1,771,404
Interest on long-term debt	958,929	988,196	-	29,267	29,267
Total business-type activities	7,867,714	9,668,385	-	1,800,671	1,800,671
<b>Total</b>	<b>13,002,216</b>	<b>14,922,028</b>	<b>119,141</b>	<b>1,800,671</b>	<b>1,919,812</b>
<b>General revenues:</b>					
Investment earnings			77	537	614
Miscellaneous			162,477	57,649	220,126
Gain/loss on disposal of capital assets			(154,626)	(160,105)	(314,731)
Total general revenues			7,928	(101,919)	(93,991)
Change in net position			127,069	1,698,752	1,825,821
Net position - beginning			34,403,273	26,204,517	60,607,790
Net position - ending			\$ 34,530,342	\$ 27,903,269	\$ 62,433,611

See notes to the financial statements

**ST. LUCIE WEST SERVICES DISTRICT  
ST. LUCIE COUNTY, FLORIDA  
BALANCE SHEET  
GOVERNMENTAL FUNDS  
SEPTEMBER 30, 2021**

	Major Funds		Total Governmental Funds
	General	Water Management Debt Service	
<b>ASSETS</b>			
Cash and cash equivalents	\$ 450,217	\$ 200,000	\$ 650,217
Investments	6,576	596,313	602,889
Due from other funds	2,761,573	-	2,761,573
Prepaid items	3,080	-	3,080
Total assets	<u>\$ 3,221,446</u>	<u>\$ 796,313</u>	<u>\$ 4,017,759</u>
<b>LIABILITIES AND FUND BALANCES</b>			
Liabilities:			
Accounts payable and accrued expenses	\$ 111,872	\$ -	\$ 111,872
Due to other funds	-	64,510	64,510
Deposits	96,279	-	96,279
Total liabilities	<u>208,151</u>	<u>64,510</u>	<u>272,661</u>
Fund balances:			
Nonspendable:			
Prepaid items	3,080	-	3,080
Restricted for:			
Debt service	-	731,803	731,803
Assigned:			
Renewal and replacement	343,660	-	343,660
Subsequent years expenditures	486,793	-	486,793
Unassigned	2,179,762	-	2,179,762
Total fund balances	<u>3,013,295</u>	<u>731,803</u>	<u>3,745,098</u>
Total liabilities and fund balances	<u>\$ 3,221,446</u>	<u>\$ 796,313</u>	<u>\$ 4,017,759</u>

See notes to the financial statements

**ST. LUCIE WEST SERVICES DISTRICT  
ST. LUCIE COUNTY, FLORIDA  
RECONCILIATION OF BALANCE SHEET - GOVERNMENTAL FUNDS  
TO STATEMENT OF NET POSITION  
SEPTEMBER 30, 2021**

Fund balance - governmental funds \$ 3,745,098

Amounts reported for governmental activities in the statement of net position are different because:

Capital assets used in governmental activities are not financial resources and, therefore, are not reported as assets in the governmental funds. The statement of net position includes those capital assets, net of any accumulated depreciation, in the net position of the government as a whole.

Cost of capital assets	74,484,273	
Accumulated depreciation	<u>(33,686,771)</u>	40,797,502

Deferred charges on refunding of long-term debt are shown as deferred outflows/inflows of resources in the government-wide financial statements; however, this amount is expensed in the governmental fund financial statements.

160,072

Liabilities not due and payable from current available resources are not reported as liabilities in the governmental fund statements. All liabilities, both current and long-term, are reported in the government-wide financial statements.

Accrued interest payable	(101,973)	
Bonds payable	(10,020,000)	
Compensated absences	<u>(50,357)</u>	<u>(10,172,330)</u>

Net position of governmental activities		<u>\$ 34,530,342</u>
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See notes to the financial statements

**ST. LUCIE WEST SERVICES DISTRICT  
ST. LUCIE COUNTY, FLORIDA  
STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES  
GOVERNMENTAL FUNDS  
FOR THE FISCAL YEAR ENDED SEPTEMBER 30, 2021**

	Major Funds		Total Governmental Funds
	General	Water Management Debt Service	
<b>REVENUES</b>			
Special assessments	\$ 1,070,099	\$ 1,959,294	\$ 3,029,393
Stormwater fees	1,832,841	391,409	2,224,250
Investment earnings	14	63	77
Miscellaneous	162,477	-	162,477
Total revenues	<u>3,065,431</u>	<u>2,350,766</u>	<u>5,416,197</u>
<b>EXPENDITURES</b>			
Current:			
General government	410,987	45,798	456,785
Maintenance and operations	2,647,505	-	2,647,505
Debt service:			
Interest expense	-	356,765	356,765
Principal expense	-	1,930,000	1,930,000
Capital outlay	325,504	-	325,504
Total expenditures	<u>3,383,996</u>	<u>2,332,563</u>	<u>5,716,559</u>
Excess (deficiency) of revenues over (under) expenditures	(318,565)	18,203	(300,362)
Fund balances - beginning	<u>3,331,860</u>	<u>713,600</u>	<u>4,045,460</u>
Fund balances - ending	<u>\$ 3,013,295</u>	<u>\$ 731,803</u>	<u>\$ 3,745,098</u>

See notes to the financial statements

**ST. LUCIE WEST SERVICES DISTRICT  
ST. LUCIE COUNTY, FLORIDA  
RECONCILIATION OF STATEMENT OF REVENUES, EXPENDITURES,  
AND CHANGES IN FUND BALANCES OF GOVERNMENTAL FUNDS  
TO THE STATEMENT OF ACTIVITIES  
FOR THE FISCAL YEAR ENDED SEPTEMBER 30, 2021**

Net change in fund balances - total governmental funds	\$ (300,362)
Amounts reported for governmental activities in the statement of activities are different because:	
Governmental funds report capital outlays as expenditures, however, the cost of capital assets is eliminated in the statement of activities and capitalized in the statement of net position.	325,504
Depreciation of capital assets is not recognized in the governmental fund statements but is reported as an expense in the statement of activities.	(1,644,882)
Amortization of deferred outflows/inflows of resources is not recognized in the governmental fund financial statements, but is reported as an expense in the statement of activities.	(40,018)
The loss on the disposal of capital assets is recorded on the government wide financial statements but not on the fund financial statements.	(154,626)
Repayment of long-term liabilities are reported as expenditures in the governmental fund statement but such repayments reduce liabilities in the statement of net position and are eliminated in the statement of activities.	1,930,000
Some expenses reported in the statement of activities do not require the use of current financial resources, and, therefore, are not reported as expenditures in governmental funds.	
Change in compensated absences	(10,317)
Change in accrued interest	21,770
Change in net position of governmental activities	\$ 127,069

See notes to the financial statements

**ST. LUCIE WEST SERVICES DISTRICT  
ST. LUCIE COUNTY, FLORIDA  
STATEMENT OF NET POSITION - PROPRIETARY FUND  
SEPTEMBER 30, 2021**

	Water and Sewer Utility
<b>ASSETS</b>	
Current assets:	
Unrestricted:	
Cash and cash equivalents	\$ 6,354,092
Accounts receivable, net of allowance for uncollectibles	1,183,809
Prepaid expenses	9,239
Other	4,735
Restricted:	
Cash and cash equivalents	200,771
Investments	11,916,788
Total current assets	19,669,434
Noncurrent assets:	
Capital assets:	
Land	1,200,000
Building	1,416,891
Construction in progress	4,844,968
Infrastructure	61,079,985
Equipment and furniture	2,667,596
Less accumulated depreciation	(30,502,340)
Total capital assets, net of accumulated depreciation	40,707,100
Total noncurrent assets	40,707,100
Total assets	60,376,534
<b>DEFERRED OUTFLOWS OF RESOURCES</b>	
Deferred charges on refunding	304,146
Total deferred outflows of resources	304,146
<b>LIABILITIES</b>	
Current liabilities:	
Accounts payable and accrued expenses	75,525
Due to other funds	2,697,063
Liabilities payable from restricted assets:	
Customer deposits	200,771
Current portion of long-term debt	1,620,000
Interest payable	480,004
Total current liabilities	5,073,363
Noncurrent liabilities:	
Long-term debt	27,704,048
Total noncurrent liabilities	27,704,048
Total liabilities	32,777,411
<b>NET POSITION</b>	
Net investment in capital assets	11,721,246
Restricted for:	
Debt service	4,485,508
Capital projects and other	1,763,738
Renewal and replacement	3,551,380
Surplus and rate stabilization	1,636,158
Unrestricted	4,745,239
Total net position	27,903,269
Total net position and liabilities	\$ 60,680,680

See notes to the financial statements



**ST. LUCIE WEST SERVICES DISTRICT  
ST. LUCIE COUNTY, FLORIDA  
STATEMENT OF REVENUES, EXPENSES AND CHANGES IN  
NET POSITION - PROPRIETARY FUNDS  
FOR THE FISCAL YEAR ENDED SEPTEMBER 30, 2021**

	Water and Sewer Utility
<b>OPERATING REVENUES</b>	
Charges for sales and services:	
Charges for water and sewer services	\$ 8,845,484
Late fees	45,459
Bulk water sales	714,563
Other	62,879
Total operating revenues	9,668,385
<b>OPERATING EXPENSES</b>	
Personnel services	2,490,462
Contractual services	647,755
Water and sewer operations	1,780,313
Repairs and maintenance	350,205
Depreciation	1,610,783
Amortization	29,267
Total operating expense	6,908,785
Operating income (loss)	2,759,600
<b>NON OPERATING REVENUES (EXPENSES)</b>	
Gain (loss) on disposal of capital assets	(160,105)
Impact fees	57,649
Interest revenue	537
Interest expense	(958,929)
Total non operating revenue (expenses)	(1,060,848)
Change in net position	1,698,752
Total net position - beginning	26,204,517
Total net position - ending	\$ 27,903,269

See notes to the financial statements

**ST. LUCIE WEST SERVICES DISTRICT  
ST. LUCIE COUNTY, FLORIDA  
STATEMENT OF CASH FLOWS - PROPRIETARY FUNDS  
FOR THE FISCAL YEAR ENDED SEPTEMBER 30, 2021**

	Water and Sewer Utility
<b>CASH FLOWS FROM OPERATING ACTIVITIES:</b>	
Receipts from customers and users	\$ 9,654,535
Payments to suppliers of goods and services	(5,498,251)
Net cash provided (used) by operating activities	4,156,284
 <b>CASH FLOWS FROM NONCAPITAL FINANCING ACTIVITIES:</b>	
Due to/from other funds	186,083
Net cash provided (used) by noncapital financing activities	186,083
 <b>CASH FLOWS FROM CAPITAL AND RELATED FINANCING ACTIVITIES:</b>	
Impact fees	57,649
Purchases of capital assets	(825,128)
Principal paid on debt	(1,575,000)
Loss on disposal of capital assets	160,105
Interest paid on debt	(984,716)
Net cash provided (used) by capital and related financing activities	(3,167,090)
 <b>CASH FLOWS FROM INVESTING ACTIVITIES:</b>	
Purchase of investments	(1,367,974)
Interest earnings	537
Net cash provided (used) by investing activities	(1,367,437)
Net increase (decrease) in cash and cash equivalents	(192,160)
Cash and cash equivalents - October 1	6,747,023
Cash and cash equivalents - September 30	\$ 6,554,863

**(Continued)**

See notes to the financial statements

**ST. LUCIE WEST SERVICES DISTRICT  
ST. LUCIE COUNTY, FLORIDA  
STATEMENT OF CASH FLOWS - PROPRIETARY FUNDS  
FOR THE FISCAL YEAR ENDED SEPTEMBER 30, 2021  
(Continued)**

	Water and Sewer Utility
Reconciliation of operating income (loss) to net cash provided (used) by operating activities	
Operating income (loss)	\$ 2,759,600
Adjustments to reconcile operating income (loss) to net cash provided (used) by Operating Activities:	
Depreciation and amortization	1,640,050
(Increase)/Decrease in:	
Accounts receivables	(33,129)
Prepays and deposits	9,240
Increase/(Decrease) in:	
Accounts payable and accrued expenses	(235,170)
Customer deposits	19,279
Compensated absences	(3,586)
Total adjustments	1,396,684
Net cash provided (used) by operating activities	\$ 4,156,284

See notes to the financial statements

**ST. LUCIE WEST SERVICES DISTRICT  
ST. LUCIE COUNTY, FLORIDA  
NOTES TO FINANCIAL STATEMENTS**

**NOTE 1 – NATURE OF ORGANIZATION AND REPORTING ENTITY**

St. Lucie West Services District (the "District") was created on November 21, 1989, pursuant to Chapter 190.005, Florida Statutes by which Florida Land and Water Adjudicatory Commission granted the petition of the original development corporation and adopted Rules 42-1.001, 1.002, and 1.003, establishing the St. Lucie West Services District. The District was established for the purpose of, among other things, construction of and/or acquiring water management and control, water supply, sewer, wastewater management, bridges or culverts, District roads, parks and recreational facilities, security facilities, control and elimination of mosquitoes and other arthropods and landscaping related to recreational amenities, roads, and surface water management, and related improvements located within and/or without the boundaries of St. Lucie West Services District.

The District is governed by the Board of Supervisors ("Board"), which is composed of five members. The Supervisors are elected by the landowners and qualified electors residing within the District, and are elected on a rotating basis for terms of four years. The District was created under Chapter 190 of the Florida Statutes and operates within the criteria established by Chapter 190. The Board of Supervisors of the District exercise all powers granted to the District pursuant to Florida Statutes.

The Board has the final responsibility for:

1. Assessing and levying assessments.
2. Approving budgets.
3. Exercising control over facilities and properties.
4. Controlling the use of funds generated by the District.
5. Approving the employment of the general manger.
6. Financing improvements.

The financial statements were prepared in accordance with Governmental Accounting Standards Board ("GASB") Statements. Under the provisions of those standards, the financial reporting entity consists of the primary government, organizations for which the District is considered to be financially accountable and other organizations for which the nature and significance of their relationship with the District are such that, if excluded, the financial statements of the District would be considered incomplete or misleading. There are no entities considered to be component units of the District; therefore, the financial statements include only the operations of the District.

**NOTE 2 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES**

**Government-Wide and Fund Financial Statements**

The basic financial statements include both government-wide and fund financial statements.

The government-wide financial statements (i.e., the statement of net position and the statement of activities) report information on all of the non-fiduciary activities of the District. For the most part, the effect of interfund activity has been removed from these statements. Governmental activities, which normally are supported by assessments and general revenues, are reported separately from business-type activities, which rely to a significant extent on fees and charges for support.

**Government-Wide and Fund Financial Statements (Continued)**

The statement of activities demonstrates the degree to which the direct expenses of a given function or segment is offset by program revenues. *Direct expenses* are those that are clearly identifiable with a specific function or segment. *Program revenues* include 1) charges to customers who purchase, use or directly benefit from goods, services or privileges provided by a given function or segment (Operating-type special assessments for maintenance and debt service are treated as charges for services.); and 2) grants and contributions that are restricted to meeting the operational or capital requirements of a particular function or segment. Other items not included among program revenues are reported instead as *general revenues*.

## NOTE 2 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

### Measurement Focus, Basis of Accounting and Financial Statement Presentation

The government-wide financial statements are reported using the *economic resources measurement* focus and the *accrual basis of accounting*. Revenues are recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows. Assessments are recognized as revenues in the year for which they are levied. Grants and similar items are to be recognized as revenue as soon as all eligibility requirements imposed by the provider have been met. Unbilled service revenue is accrued in the enterprise funds.

Governmental fund financial statements are reported using the *current financial resources measurement focus* and the *modified accrual basis of accounting*. Revenues are recognized as soon as they are both measurable and available. Revenues are considered to be *available* when they are collectible within the current period or soon enough thereafter to pay liabilities of the current period. For this purpose, the government considers revenues to be available if they are collected within 60 days of the end of the current fiscal period. Expenditures are recorded when a liability is incurred, as under accrual accounting. However, debt service expenditures are recorded only when payment is due.

### Assessments

Assessments are non-ad valorem assessments on certain land and all platted lots within the District. Assessments are levied each November 1 on property of record as of the previous January. The fiscal year for which annual assessments are levied begins on October 1 with discounts available for payments through February 28 and become delinquent on April 1. For debt service assessments, amounts collected as advance payments are used to prepay a portion of the Bonds outstanding. Otherwise, assessments are collected annually to provide funds for the debt service on the portion of the Bonds which are not paid with prepaid assessments.

Assessments, stormwater fees, licenses and permits, grant revenues and interest associated with the current fiscal period are all considered to be susceptible to accrual and so have been recognized in revenues for the current period.

The District reports the following major governmental funds:

### General Fund

The general fund is the general operating fund of the District. It is used to account for all financial resources except those required to be accounted for in another fund.

### Water Management Debt Service Fund

The debt service fund is used to account for the accumulation of resources for the annual payment of principal and interest on long-term debt.

The District reports the following major proprietary fund:

### Water and Sewer Fund

The water and sewer fund accounts for the water and sewer operations of the District that are financed and supported primarily by user charges.

Proprietary funds distinguish operating revenues and expenses from non-operating items. Operating revenues and expenses generally result from providing services and producing and delivering goods in connection with a proprietary fund's principal ongoing operations. The principal operating revenues of the District's enterprise fund are charges to customers for sales and services. Operating expenses of the enterprise fund include the cost of sales and services, administrative expenses, and depreciation on capital assets. All revenues and expenses not meeting this definition are reported as non-operating revenues and expenses.

## **NOTE 2 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)**

### **Measurement Focus, Basis of Accounting and Financial Statement Presentation (Continued)**

As a general rule, the effect of interfund activity has been eliminated from the government-wide financial statements. Exceptions to this general rule are internal receivable and payable balances between governmental and business-type activities.

When both restricted and unrestricted resources are available for use, it is the government's policy to use restricted resources first for qualifying expenditures, then unrestricted resources as they are needed.

### **Assets, Liabilities and Net Position or Equity**

#### **Restricted Assets**

Restricted assets in the enterprise funds consists primarily of amounts restricted for debt service, capital projects, surplus and rate stabilization, renewal and replacement which have been restricted by the bond covenants or other contractual restrictions. Restricted assets in the governmental funds consist of funds set aside to comply with bond covenants or other contractual restrictions.

#### **Deposits and Investments**

The District's cash and cash equivalents are considered to be cash on hand and demand deposits (interest and non-interest bearing).

The District has elected to proceed under the Alternative Investment Guidelines as set forth in Section 218.415 (17) Florida Statutes. The District may invest any surplus public funds in the following:

- a) The Local Government Surplus Trust Funds, or any intergovernmental investment pool authorized pursuant to the Florida Interlocal Cooperation Act;
- b) Securities and Exchange Commission registered money market funds with the highest credit quality rating from a nationally recognized rating agency;
- c) Interest bearing time deposits or savings accounts in qualified public depositories;
- d) Direct obligations of the U.S. Treasury.

Securities listed in paragraph c and d shall be invested to provide sufficient liquidity to pay obligations as they come due.

The District records all interest revenue related to investment activities in the respective funds. Investments are measured at amortized cost or reported at fair value as required by generally accepted accounting principles.

#### **Inventories and Prepaid Items**

Inventories of governmental funds are recorded as expenditures when consumed rather than when purchased.

Certain payments to vendors reflect costs applicable to future accounting periods and are recorded as prepaid items in both government-wide and fund financial statements.

#### **Interfund Receivables and Payables**

Activities between funds that are representative of lending/borrowing arrangements outstanding at the end of fiscal year are referred to as either "interfund receivables/payables" or "advances to/from other funds". All other outstanding balances between funds are reported as "due to/from other funds." Any residual balances outstanding between governmental activities and business-type activities for internal borrowing are reported in the government-wide statements as "internal balances".

## NOTE 2 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

### Assets, Liabilities and Net Position or Equity (Continued)

#### Receivables

Accounts receivable and assessments receivable are shown net of an allowance for uncollectible amounts. These receivables will be recognized as revenue as they are collected. The Water and Sewer Utility Fund receivables are due from commercial and residential customers within the District. The District's policy for collections is limited to collecting security deposits, the right to discontinue service and to place liens on property. For the Water and Sewer Fund, accounts receivable outstanding in excess of 120 days comprise the allowance.

#### Capital Assets

Capital assets, which include property, water and sewer improvements, machinery and equipment and infrastructure (roads, sidewalks, etc.) are reported in the applicable governmental or business-type activities. Capital assets are defined by the government as assets with an initial, individual cost of more than \$5,000 and an estimated useful life in excess of two years. Such assets are recorded at historical cost or estimated historical cost if purchased or constructed. Donated capital assets are recorded at acquisition value at the date of donation.

The costs of normal maintenance and repairs that do not add to the value of the asset or materially extend assets lives are not capitalized. Major outlays for capital assets and improvements are capitalized as projects are constructed.

Property, plant and equipment of the District are depreciated using the straight-line method over the following estimated useful lives:

<u>Assets</u>	<u>Years</u>
Infrastructure and buildings	10 – 50
Equipment	5 – 30

In the governmental fund financial statements, amounts incurred for the acquisition of capital assets are reported as fund expenditures. Depreciation expense is not reported in the governmental fund financial statements.

#### Refundings of Debt

For current refundings and advance refundings resulting in the defeasance of debt, the difference between the reacquisition price and the net carrying amount of the old debt is reported as a deferred outflow of resources/deferred inflow of resources and recognized ratably as a component of interest expense over the remaining life of the old debt or the life of the new debt, whichever is shorter. In connection with the refunding, \$40,018 and \$28,807 was recognized as a component of interest expense in the current fiscal year for the governmental and business-type activities, respectively.

#### Unearned Revenue

Governmental funds report unearned revenue in connection with resources that have been received, but not yet earned.

#### Compensated Absences

It is the District's policy to permit employees to accumulate earned but unused sick leave and vacation leave benefits. All sick and vacation leave is accrued when earned in the government-wide and proprietary fund financial statements. A liability for these amounts is reported in governmental funds only if they have matured, for example, as a result of employee resignations and retirements. Liability for accrued compensated absences of the governmental activities is not reported in the balance sheet of the governmental funds and, accordingly, represents a reconciling item between the fund and government-wide presentations. Payments are generally paid out of the general fund.

## NOTE 2 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

### Assets, Liabilities and Net Position or Equity (Continued)

#### Long-Term Obligations

In the government-wide financial statements long-term debt and other long-term obligations are reported as liabilities in the statement of net position. Bond premiums and discounts are deferred and amortized over the life of the Bonds using the straight-line method. Bonds payable are reported net of applicable premiums or discounts. Bond issuance costs are expensed when incurred.

In the fund financial statements, governmental fund types recognize Bond premiums and discounts, as well as issuance costs, during the current period. The face amount of debt issued is reported as other financing sources. Premiums received on debt issuances are reported as other financing sources while discounts on debt issuances are reported as other financing uses. Issuance costs, whether or not withheld from the actual debt proceeds received, are reported as debt service expenditures.

#### Deferred Outflows/Inflows of Resources

In addition to assets, the statement of financial position will sometimes report a separate section for deferred outflows of resources. This separate financial statement element, deferred outflows of resources, represents a consumption of net position that applies to a future period(s) and so will not be recognized as an outflow of resources (expense/expenditure) until then.

In addition to liabilities, the statement of financial position will sometimes report a separate section for deferred inflows of resources. This separate financial statement element, deferred inflows of resources, represents an acquisition of net position that applies to a future period(s) and so will not be recognized as an inflow of resources (revenue) until that time.

#### Fund Equity/Net Position

In the fund financial statements, governmental funds report non spendable and restricted fund balance for amounts that are not available for appropriation or are legally restricted by outside parties for use for a specific purpose. Assignments of fund balance represent tentative management plans that are subject to change.

The District can establish limitations on the use of fund balance as follows:

Committed fund balance – Amounts that can be used only for the specific purposes determined by a formal action (resolution) of the Board of Supervisors. Commitments may be changed or lifted only by the Board of Supervisors taking the same formal action (resolution) that imposed the constraint originally. Resources accumulated pursuant to stabilization arrangements sometimes are reported in this category.

Assigned fund balance – Includes spendable fund balance amounts established by the Board of Supervisors that are intended to be used for specific purposes that are neither considered restricted nor committed. The Board may also assign fund balance as it does when appropriating fund balance to cover differences in estimated revenue and appropriations in the subsequent year's appropriated budget. Assignments are generally temporary and normally the same formal action need not be taken to remove the assignment.

The District first uses committed fund balance, followed by assigned fund balance and then unassigned fund balance when expenditures are incurred for purposes for which amounts in any of the unrestricted fund balance classifications could be used.



## **NOTE 2 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)**

### **Assets, Liabilities and Net Position or Equity (Continued)**

#### Fund Equity/Net Position (Continued)

Net position is the difference between assets and deferred outflows of resources less liabilities and deferred inflows of resources. Net position in the government-wide financial statements are categorized as net investment in capital assets, restricted or unrestricted. Net investment in capital assets represents net position related to infrastructure and property, plant and equipment. Restricted net position represents the assets restricted by the District's Bond covenants or other contractual restrictions. Unrestricted net position consists of the net position not meeting the definition of either of the other two components.

### **Other Disclosures**

#### Use of Estimates

The preparation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities, and disclosure of contingent assets and liabilities at the date of the financial statements, and the reported amounts of revenues and expenditures during the reporting period. Actual results could differ from those estimates.

## **NOTE 3 – BUDGETARY INFORMATION**

The District is required to establish a budgetary system and an approved Annual Budget. Annual Budgets are adopted on a basis consistent with generally accepted accounting principles for the general fund. All annual appropriations lapse at fiscal year-end.

The District follows these procedures in establishing the budgetary data reflected in the financial statements.

- a) Each year the General Manager submits to the District Board a proposed operating budget for the fiscal year commencing the following October 1.
- b) Public hearings are conducted to obtain public comments.
- c) Prior to October 1, the budget is legally adopted by the District Board.
- d) All budget changes must be approved by the District Board.
- e) The budgets are adopted on a basis consistent with generally accepted accounting principles.
- f) Unused appropriation for annually budgeted funds lapse at the end of the year.

The District also prepares annual operating budgets for the water and sewer utility fund.

## **NOTE 4 – DEPOSITS AND INVESTMENTS**

### **Deposits**

The District's cash balances were entirely covered by federal depository insurance or by a collateral pool pledged to the State Treasurer. Florida Statutes Chapter 280, "Florida Security for Public Deposits Act", requires all qualified depositories to deposit with the Treasurer or another banking institution eligible collateral equal to various percentages of the average daily balance for each month of all public deposits in excess of any applicable deposit insurance held. The percentage of eligible collateral (generally, U.S. Governmental and agency securities, state or local government debt, or corporate bonds) to public deposits is dependent upon the depository's financial history and its compliance with Chapter 280. In the event of a failure of a qualified public depository, the remaining public depositories would be responsible for covering any resulting losses.

## NOTE 4 – DEPOSITS AND INVESTMENTS (Continued)

### Investments

The District's investments were held as follows at September 30, 2021:

<u>Investment</u>	<u>Amortized cost</u>	<u>Credit Risk</u>	<u>Maturities</u>
US Bank Commercial Paper Manual Sweep	\$ 596,313	A-1	N/A
US Bank Mmkt 5 - Ct	11,916,788	Not Available	Not Available
Florida Prime	6,576	S&P AAAm	Weighted average of the fund portfolio: 48 days
Total Investments	<u>\$ 12,519,677</u>		

*Credit risk* – For investments, credit risk is generally the risk that an issuer of an investment will not fulfill its obligation to the holder of the investment. This is measured by the assignment of a rating by a nationally recognized statistical rating organization. Investment ratings by investment type are included in the preceding summary of investments.

*Concentration risk* – The District places no limit on the amount the District may invest in any one issuer.

*Interest rate risk* – The District does not have a formal policy that limits investment maturities as a means of managing exposure to fair value losses arising from increasing interest rates.

However, the Bond Indenture limits the type of investments held using unspent proceeds.

*Fair Value Measurement* – When applicable, the District measures and records its investments using fair value measurement guidelines established in accordance with GASB Statements. The framework for measuring fair value provides a fair value hierarchy that prioritizes the inputs to valuation techniques.

These guidelines recognize a three-tiered fair value hierarchy, in order of highest priority, as follows:

- *Level 1:* Investments whose values are based on unadjusted quoted prices for identical investments in active markets that the District has the ability to access;
- *Level 2:* Investments whose inputs - other than quoted market prices - are observable either directly or indirectly; and,
- *Level 3:* Investments whose inputs are unobservable.

The fair value measurement level within the fair value hierarchy is based on the lowest level of any input that is significant to the entire fair value measurement. Valuation techniques used should maximize the use of observable inputs and minimize the use of unobservable inputs.

Money market investments that have a maturity at the time of purchase of one year or less and are held by governments other than external investment pools should be measured at amortized cost. Accordingly, the District's investments have been reported at amortized cost above.

## NOTE 5 – RESTRICTED CASH

Restricted cash in the water and sewer fund at September 30, 2021 were held as follows:

Restricted investments:	
Debt service reserve	\$ 2,524,602
Debt service	2,440,910
Renewal and replacement	3,551,380
Rate stabilization	585,434
Water and sewer connection	1,763,738
Surplus	1,050,724
	<u>\$ 11,916,788</u>

## NOTE 6 – INTERFUND RECEIVABLES AND PAYABLES

Interfund receivables and payables at September 30, 2021 were as follows:

Governmental Funds	Receivable	Payable
General	\$ 2,761,573	\$ -
Debt service	-	64,510
Water and sewer	-	2,697,063
Total	<u>\$ 2,761,573</u>	<u>\$ 2,761,573</u>

The outstanding balances between funds result primarily from the time lag between the dates that transactions are recorded in the accounting system and payments between funds are made.

## NOTE 7 – RECEIVABLES

Accounts receivable in the water and sewer fund are reported net of uncollectible amounts. Total accounts receivable and uncollectible amounts at September 30, 2021 are as follows:

	Water and Sewer Utility Fund
Gross billed accounts receivable	\$ 514,181
Gross unbilled accounts receivable	724,628
Uncollectibles	(55,000)
Net receivable	<u>\$ 1,183,809</u>

## NOTE 8 – CAPITAL ASSETS

Capital asset activity for governmental activities for the fiscal year ended September 30, 2021 was as follows:

	Beginning Balance	Additions	Reductions	Ending Balance
<u>Governmental activities</u>				
Capital assets, not being depreciated				
Land	\$ 4,594,569	\$ -	\$ -	\$ 4,594,569
Construction in progress	731,925	54,574	(731,829)	54,670
Total capital assets, not being depreciated	<u>5,326,494</u>	<u>54,574</u>	<u>(731,829)</u>	<u>4,649,239</u>
Capital assets, being depreciated				
Buildings	373,275	717,764	(221,076)	869,963
Infrastructure	66,866,128	14,065	-	66,880,193
Equipment and furniture	1,958,456	270,930	(144,508)	2,084,878
Total capital assets, being depreciated	<u>69,197,859</u>	<u>1,002,759</u>	<u>(365,584)</u>	<u>69,835,034</u>
Less accumulated depreciation for:				
Buildings	92,080	20,418	(75,534)	36,964
Infrastructure	30,949,721	1,481,735	-	32,431,456
Equipment and furniture	1,211,046	142,729	(135,424)	1,218,351
Total accumulated depreciation	<u>32,252,847</u>	<u>1,644,882</u>	<u>(210,958)</u>	<u>33,686,771</u>
Total capital assets, being depreciated, net	<u>36,945,012</u>	<u>(642,123)</u>	<u>(154,626)</u>	<u>36,148,263</u>
Governmental activities capital assets, net	<u>\$ 42,271,506</u>	<u>\$ (587,549)</u>	<u>\$ (886,455)</u>	<u>\$ 40,797,502</u>

## NOTE 8 – CAPITAL ASSETS (Continued)

Depreciation expense was charged to function/programs as follows:

General government	\$ 163,147
Maintenance and operations	<u>1,481,735</u>
	<u>\$ 1,644,882</u>

Capital asset activity for business-type activities for the fiscal year ended September 30, 2021 was as follows:

	Beginning Balance	Additions	Reductions	Ending Balance
<u>Business-type Activities</u>				
Capital assets, not being depreciated				
Land	\$ 1,200,000	\$ -	\$ -	\$ 1,200,000
Construction in progress	5,675,491	769,481	(1,600,003)	4,844,969
Total capital assets, not being depreciated	<u>6,875,491</u>	<u>769,481</u>	<u>(1,600,003)</u>	<u>6,044,969</u>
Capital assets, being depreciated				
Buildings	324,911	1,312,760	(220,780)	1,416,891
Infrastructure/Improvements	60,804,527	275,458	-	61,079,985
Equipment and furniture	2,699,594	70,303	(102,303)	2,667,594
Total capital assets, being depreciated	<u>63,829,032</u>	<u>1,658,521</u>	<u>(323,083)</u>	<u>65,164,470</u>
Less accumulated depreciation for:				
Buildings	88,233	24,746	(75,433)	37,546
Infrastructure/Improvements	26,969,092	1,610,568	-	28,579,660
Equipment and furniture	1,834,231	138,447	(87,545)	1,885,133
Total accumulated depreciation	<u>28,891,556</u>	<u>1,773,761</u>	<u>(162,978)</u>	<u>30,502,339</u>
Total capital assets, being depreciated, net	<u>34,937,476</u>	<u>(115,240)</u>	<u>(160,105)</u>	<u>34,662,131</u>
Business-type activities capital assets, net	<u>\$ 41,812,967</u>	<u>\$ 654,241</u>	<u>\$ (1,760,108)</u>	<u>\$ 40,707,100</u>

## NOTE 9 – LONG-TERM LIABILITIES

### Utility Revenue Refunding, Series 2011

On October 25, 2011, the District issued \$24,000,000 of Utility Revenue Refunding Bonds, Series 2011 due on October 1, 2031 with a fixed interest rate of 2.85%. Interest is to be paid semiannually on each April 1 and October 1. Principal on the Bonds is to be paid serially commencing October 1, 2012 through October 1, 2031. The source of repayment or security for the Series 2011 Bonds is a pledge of certain utility revenues collected by the District.

The Series 2011 Bonds are subject to redemption as defined in the Bond Indenture. The Bond Indenture also established a debt service reserve requirement as well as other restrictions. The District was in compliance with the requirements at September 30, 2021. See bond rate adjustment below.

## **NOTE 9 – LONG-TERM LIABILITIES (Continued)**

### **Special Assessment Refunding, Series 2013**

On April 24, 2013, the District issued \$19,025,000 of Water Management Benefit Special Assessment Refunding Bonds, Series 2013 due on May 1, 2025 with a fixed interest rate of 2.44%. Interest is to be paid semiannually on each May 1 and November 1. Principal on the Bonds is to be paid serially commencing May 1, 2014 through May 1, 2025.

The Series 2013 Bonds are subject to redemption at the option of the District prior to their maturity. The Bonds are subject to extraordinary mandatory redemption prior to their selected maturity in the manner determined by the Bond Registrar if certain events occurred as outlined in the Bond Indenture.

The Bond Indenture established a debt service reserve requirement as well as other restrictions. The District agrees to levy special assessments in annual amounts adequate to provide payment of debt service and to meet the reserve requirements. The District was in compliance with the requirements at September 30, 2021.

### **Utility Revenue Refunding, Series 2013**

On April 24, 2013, the District issued \$5,470,000 of Utility Revenue Refunding Bonds, Series 2013, due on October 1, 2032 with a fixed interest rate of 2.43%. Interest is to be paid semiannually on each April 1 and October 1. Principal on the Bonds is to be paid serially commencing October 1, 2013 through October 1, 2032. The source of repayment or security for the Series 2013 Bonds is a pledge of certain utility revenues collected by the District.

The Series 2013 Bonds are subject to redemption as defined in the Bond Indenture. The Bond Indenture also established a debt service reserve requirement as well as other restrictions. The District was in compliance with the requirements at September 30, 2021. See bond rate adjustment below.

### **Utility Revenue Refunding, Series 2014**

In August 2014, the District issued \$12,025,000 of Utility Revenue Refunding Bonds, Series 2014, due on October 1, 2035 with a fixed interest rate of 3.6%. Interest is to be paid semiannually on each April 1 and October 1. Principal on the Bonds is to be paid serially commencing October 1, 2014 through October 1, 2035. The source of repayment or security for the Series 2014 Bonds is a pledge of certain utility revenues collected by the District.

The Series 2014 Bonds are subject to redemption as defined in the Bond Indenture. The Bond Indenture also established a debt service reserve requirement as well as other restrictions. The District was in compliance with the requirements at September 30, 2021. See bond rate adjustment below.

### **Stormwater Utility Revenue Bonds, Series 2014**

On December 22, 2014, the District issued \$4,810,000 of Stormwater Utility Revenue Bonds, Series 2014 due on February 1, 2030 with a fixed interest rate of 3.05%. The Bonds were issued to for the purpose of acquiring land from Martin Memorial. The land was purchased with the intent to put a retainage pond on the land for excess storm water storage. Interest is to be paid semiannually on each February 1 and August 1. Principal on the Bonds is to be paid serially commencing February 1, 2015 through February 1, 2030.

The Series 2014 Bonds are subject to redemption at the option of the District prior to their maturity. The Bond Indenture established a debt service reserve requirement as well as other restrictions. The District and the City of Port St. Lucie have entered into an agreement whereby the City will transfer approximately \$400,000 of Stormwater utility fees to the District to cover the debt service on the Bonds. The District was in compliance with the requirements at September 30, 2021.

## NOTE 9 – LONG-TERM LIABILITIES (Continued)

### Bond Rate Adjustment

During fiscal year 2018 the federal government reduced the corporate tax rate from 35% to 21%. This triggered a clause in the Series 2011 Utility Bond, the Series 2013 WMB Bond, and the Series 2014 Utility Bond whereas the interest rate became adjusted upwards. This resulted in the following rate increases: the Utility Bond Series 2011 went from 2.85% to 3.46%, the WMB Bond Series 2013 went from 2.44% to 2.97%, and the Utility Bond Series 2014 went from 3.61% to 4.17%. All of these Bonds are held as private placements with SunTrust (STING). Due to the Utility Series 2014 rate change being higher than current market rates, the District negotiated a rate modification that resulted in a reissuance of the Utility Bond Series 2014, now the Utility Bond Series 2014 R-1. The reissuance, dated October 12, 2018, lowered the rate from 4.17% to 3.30%. The other Bonds remained at their adjusted rates.

### Long-term debt activity

Changes in long-term liability activity for the fiscal year ended September 30, 2021 were as follows:

	Beginning Balance	Additions	Reductions	Ending Balance	Due Within One Year
<u>Governmental activities</u>					
Bonds payable:					
Series 2013	\$ 8,610,000	\$ -	\$ (1,640,000)	\$ 6,970,000	\$ 1,680,000
Series 2014	3,340,000	-	(290,000)	3,050,000	300,000
Total bonds payable	11,950,000	-	(1,930,000)	10,020,000	1,980,000
Compensated absences	40,040	10,317	-	50,357	-
Total	\$ 11,990,040	\$ 10,317	\$ (1,930,000)	\$ 10,070,357	\$ 1,980,000

	Beginning Balance	Additions	Reductions	Ending Balance	Due Within One Year
<u>Business-type activities</u>					
Bonds payable:					
Series 2011	\$ 15,960,000	\$ -	\$ (1,135,000)	\$ 14,825,000	\$ 1,165,000
Series 2013	3,930,000	-	(260,000)	3,670,000	265,000
Series 2014	10,975,000	-	(180,000)	10,795,000	190,000
Total bonds payable	30,865,000	-	(1,575,000)	29,290,000	1,620,000
Compensated absences	37,634	-	(3,586)	34,048	-
Total	\$ 30,902,634	\$ -	\$ (1,578,586)	\$ 29,324,048	\$ 1,620,000

At September 30, 2021, the scheduled debt service requirements on the long-term debt were as follows:

Year ending September 30:	Governmental Activities		
	Principal	Interest	Total
2022	\$ 1,980,000	\$ 298,714	\$ 2,278,714
2023	2,030,000	239,540	2,269,540
2024	2,080,000	179,140	2,259,140
2025	2,130,000	116,787	2,246,787
2026	335,000	53,132	388,132
2027-2030	1,465,000	101,007	1,566,007
Total	\$ 10,020,000	\$ 988,320	\$ 11,008,320

## NOTE 9 – LONG-TERM LIABILITIES (Continued)

### Long-term debt activity (Continued)

Year ending September 30:	Business-type Activities		
	Principal	Interest	Total
2022	\$ 1,620,000	\$ 932,397	\$ 2,552,397
2023	1,665,000	878,606	2,543,606
2024	1,715,000	823,256	2,538,256
2025	1,765,000	766,242	2,531,242
2026	1,815,000	707,586	2,522,586
2027-2031	9,885,000	2,597,645	12,482,645
2032-2036	10,825,000	870,297	11,695,297
Total	<u>\$ 29,290,000</u>	<u>\$ 7,576,029</u>	<u>\$ 36,866,029</u>

## NOTE 10 – INTERLOCAL AGREEMENTS

The District entered an interconnect agreement with the Reserve Community Development District (“the Reserve”) for the bulk sale of water from the District to the Reserve in 1993. In the agreement, the Reserve shall pay a connection charge of \$1,000 per water ERC, which equals 250 gallons per day, for each unit served through the interconnect. The District later amended the agreement, on November 12, 2003, to provide an additional 500,000 gallons per day, representing 2,000 ERC’s of potable water and 400,000 gallons per day, representing 2,000 ERC’s of sanitary sewer services to be phased in over a period not beyond October 1, 2015. During a prior fiscal year, on May 1, 2013, the District signed an amendment to the prior agreement, which revised the water and sewer service capacity to be purchased by the Reserve and also revised the monthly “take or pay” gallonage charges to be paid to the Utility for the potable water and sanitary sewer services received by the Reserve. Pursuant to the amended agreement, the Reserve purchased an additional 700 sewer ERC’s in May 2013, and shall now pay a connection charge of \$900 per sewer ERC. During the current fiscal year the District collected \$57,649 of connection fees which are shown as impact fees on the financial statements. The District also collected \$714,563 in wholesale water and sewer fees from the Reserve during the current fiscal year.

The District entered an interlocal agreement with the City of Port St. Lucie (the City) for maintenance of the stormwater management system in 1996. The City levies stormwater fees and then charges the District a 25% fee for administrative charges and maintaining main lines for storm runoff and remits the remaining 75% of stormwater fees collected from the District’s residents to the District for maintenance of the stormwater facilities owned by the District. For the year ended September 30, 2021, the City remitted approximately \$1,824,250 in fees to the District.

In 2014 the District entered in another interlocal agreement with the City of Port St. Lucie (the City) for the payment of the debt service on the Series 2014 Bonds used to purchase land for the purpose of stormwater drainage. The City will pay the District approximately \$400,000 annually to cover the entire debt service payment for the life of the bond.

#### **NOTE 11 – EMPLOYEE PENSION PLAN**

The District has established a Simplified Employee Pension Plan (SEP), which is classified as a defined contribution plan. The District contributed 9% of eligible employees' salaries during the fiscal year ended September 30, 2021. In order to be eligible, an employee must be at least 21 years of age and employed for at least one year.

The District also has a 457 deferred compensation plan for which employees are eligible for upon hiring. This plan allows the employee to make tax deferred contribution direct to an investment account. Contributions are limited based on statutory limitations. There are no District contributions to this plan.

Pension expense was approximately \$105,521 in the general fund and \$146,811 in the water and sewer fund for the fiscal year ended September 30, 2021. The District, at its sole discretion, has the authority to terminate these pension plans; however, the District does not have the intention to do so.

#### **NOTE 12 – MANAGEMENT COMPANY**

The District has contracted with a management company to perform management advisory services, which include financial and accounting services. Certain employees of the management company also serve as officers of the District. Under the agreement, the District compensates the management company for management, accounting, financial reporting, computer and other administrative costs.

#### **NOTE 13 – RISK MANAGEMENT**

The District is exposed to various risks of loss related to torts; theft of, damage to, and destruction of assets; errors and omissions; and natural disasters. The District has obtained commercial insurance from independent third parties to mitigate the costs of these risks; coverage may not extend to all situations. There were no settled claims during the past three years.

#### **NOTE 14 – SUBSEQUENT EVENTS**

##### **Bond Issuance**

Subsequent to fiscal year end, the District issued \$1,685,000 of Series 2021 Bonds, due on May 1, 2026 with a fixed interest rate of 1.56%. The Bonds were issued to finance the acquisition and construction of certain improvements for the benefit of the District.



**ST. LUCIE WEST SERVICES DISTRICT  
ST. LUCIE COUNTY, FLORIDA  
SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN  
FUND BALANCE - BUDGET AND ACTUAL – GENERAL FUND  
FOR THE FISCAL YEAR ENDED SEPTEMBER 30, 2021**

	Budgeted Amounts		Actual Amounts	Variance with Final Budget - Positive (Negative)
	Original	Final		
<b>REVENUES</b>				
Assessments	\$ 1,072,389	\$ 1,070,099	\$ 1,070,099	\$ -
Stormwater fees	1,828,032	1,824,250	1,832,841	8,591
Interest income	-	-	14	14
Miscellaneous and interest revenue	440,679	514,679	162,477	(352,202)
Total revenues	3,341,100	3,409,028	3,065,431	(343,597)
<b>EXPENDITURES</b>				
Current:				
General government	299,967	278,920	410,987	(132,067)
Maintenance and operations	3,527,926	3,597,040	2,647,505	949,535
Capital outlay	253,557	225,000	325,504	(100,504)
Total expenditures	4,081,450	4,100,960	3,383,996	716,964
Excess (deficiency) of revenues over (under) expenditures	\$ (740,350)	\$ (691,932)	(318,565)	\$ 373,367
Fund balance - beginning			3,331,860	
Fund balance - ending			\$ 3,013,295	

See notes to required supplementary information

**ST. LUCIE WEST SERVICES DISTRICT  
ST. LUCIE COUNTY, FLORIDA  
NOTES TO REQUIRED SUPPLEMENTARY INFORMATION**

The District is required to establish a budgetary system and an approved Annual Budget for the general fund. The District's budgeting process is based on estimates of cash receipts and cash expenditures which are approved by the Board. The budget approximates a basis consistent with accounting principles generally accepted in the United States of America (generally accepted accounting principles).

An operating budget was adopted and maintained by the governing board for the District pursuant to the requirements of Florida Statutes. The budget is adopted using the same basis of accounting that is used in preparation of the fund financial statements. The legal level of budgetary control, the level at which expenditures may not exceed budget, is in the aggregate. Any budget amendments that increase the aggregate budgeted appropriations must be approved by the Board of Supervisors. The general fund budget for the fiscal year ended September 30, 2021 was amended to increase revenues by \$67,928 and increase appropriations by \$19,510. Actual general fund expenditures did not exceed appropriations during the current fiscal year.

**ST. LUCIE WEST SERVICES DISTRICT  
ST. LUCIE COUNTY, FLORIDA  
OTHER INFORMATION – DATA ELEMENTS  
REQUIRED BY FL STATUTE 218.39(3)(C)  
UNAUDITED**

<u>Element</u>	<u>Comments</u>
Number of district employees compensated at 9/30/2021	61
Number of independent contractors compensated in September 2021	12
Employee compensation for FYE 9/30/2021 (paid/accrued)	\$4,556,652
Independent contractor compensation for FYE 9/30/2021	\$254,134
Construction projects to begin on or after October 1; (>\$65K)	Ongoing Construction Budgeted for FY 22 of \$5,057,664
Budget variance report	See Variance Report in report for details
Ad Valorem taxes;	Not applicable
Non ad valorem special assessments;	
Special assessment rate FYE 9/30/2021	Operation & Maintenance = \$106 per ERU Debt = \$194 per ERU
Special assessments collected FYE 9/30/2021	\$3,029,393
Outstanding Bonds:	
Series 2013 (WMB), due May 1, 2025	\$6,970,000 - See Long Term Liabilities Note in report for details
Series 2014 (Land Aquisition), due February 1, 2030	\$3,050,000 - See Long Term Liabilities Note in report for details
Series 2011 (Utility Revenue), due October 1, 2031	\$14,825,000- See Long Term Liabilities Note in report for details
Series 2013 (Utility Revenue), due Ocotber 1, 2032	\$3,670,000 - See Long Term Liabilities Note in report for details
Series 2014 (Utility Revenue), due October 1, 2035	\$10,795,000 - See Long Term Liabilities Note in report for details



**INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS**

To the Board of Supervisors  
St. Lucie West Services District  
St. Lucie County, Florida

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of the governmental activities, the business-type activities and each major fund of St. Lucie West Services District, St. Lucie County, Florida ("District") as of and for the fiscal year ended September 30, 2021, and the related notes to the financial statements, which collectively comprise the District's basic financial statements, and have issued our opinion thereon dated May 31, 2022.

**Internal Control Over Financial Reporting**

In planning and performing our audit of the financial statements, we considered the District's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the District's internal control. Accordingly, we do not express an opinion on the effectiveness of the District's internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or, significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

**Compliance and Other Matters**

As part of obtaining reasonable assurance about whether the District's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

We noted certain matters that we reported to management of the District in a separate letter dated May 31, 2021.

The District's responses to the finding identified in our audit is described in the accompanying Management Letter. We did not audit the District's response and, accordingly, we express no opinion on it.

## **Purpose of this Report**

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

*Deane & Associates*

May 31, 2022



**Grau & Associates**  
CERTIFIED PUBLIC ACCOUNTANTS

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**INDEPENDENT AUDITOR'S REPORT ON COMPLIANCE WITH THE  
REQUIREMENTS OF SECTION 218.415, FLORIDA STATUTES, REQUIRED BY  
RULE 10.556(10) OF THE AUDITOR GENERAL OF THE STATE OF FLORIDA**

To the Board of Supervisors  
St. Lucie West Services District  
St. Lucie County, Florida

We have examined St. Lucie West Services District, St. Lucie County, Florida ("District") compliance with the requirements of Section 218.415, Florida Statutes, in accordance with Rule 10.556(10) of the Auditor General of the State of Florida during the fiscal year ended September 30, 2021. Management is responsible for District's compliance with those requirements. Our responsibility is to express an opinion on District's compliance based on our examination.

Our examination was conducted in accordance with attestation standards established by the American Institute of Certified Public Accountants and, accordingly, included examining, on a test basis, evidence about District's compliance with those requirements and performing such other procedures as we considered necessary in the circumstances. We believe that our examination provides a reasonable basis for our opinion. Our examination does not provide a legal determination on District's compliance with specified requirements.

In our opinion, the District complied, in all material respects, with the aforementioned requirements for the fiscal year ended September 30, 2021.

This report is intended solely for the information and use of the Legislative Auditing Committee, members of the Florida Senate and the Florida House of Representatives, the Florida Auditor General, management, and the Board of Supervisors of St. Lucie West Services District, St. Lucie County, Florida and is not intended to be and should not be used by anyone other than these specified parties.

*Grau & Associates*

May 31, 2022



**MANAGEMENT LETTER PURSUANT TO THE RULES OF  
THE AUDITOR GENERAL FOR THE STATE OF FLORIDA**

To the Board of Supervisors  
St. Lucie West Services District  
St. Lucie County, Florida

**Report on the Financial Statements**

We have audited the accompanying basic financial statements of St. Lucie West Services District, St. Lucie County, Florida (the "District") as of and for the fiscal year ended September 30, 2021, and have issued our report thereon dated May 31, 2022.

**Auditor's Responsibility**

We conducted our audit in accordance with auditing standards generally accepted in the United States of America; *Government Auditing Standards*, issued by the Comptroller General of the United States; and Chapter 10.550, Rules of the Florida Auditor General.

**Other Reports and Schedule**

We have issued our Independent Auditor's Report on Internal Control over Financial Reporting and Compliance and Other Matters based on an audit of the financial statements performed in accordance with *Government Auditing Standards*; and Independent Accountant's Report on an examination conducted in accordance with *AICPA Professional Standards*, Section 601, regarding compliance requirements in accordance with Chapter 10.550, Rules of the Auditor General. Disclosures in those reports, which are dated May 31, 2022, should be considered in conjunction with this management letter.

**Purpose of this Letter**

The purpose of this letter is to comment on those matters required by Chapter 10.550 of the Rules of the Auditor General for the State of Florida. Accordingly, in connection with our audit of the financial statements of the District, as described in the first paragraph, we report the following:

- I. Current year findings and recommendations.**
- II. Status of prior year findings and recommendations.**
- III. Compliance with the Provisions of the Auditor General of the State of Florida.**

Our management letter is intended solely for the information and use of the Legislative Auditing Committee, members of the Florida Senate and the Florida House of Representatives, the Florida Auditor General, Federal and other granting agencies, as applicable, management, and the Board of Supervisors of St. Lucie West Services District, St. Lucie County, Florida and is not intended to be and should not be used by anyone other than these specified parties.

We wish to thank St. Lucie West Services District, St. Lucie County, Florida and the personnel associated with it, for the opportunity to be of service to them in this endeavor as well as future engagements, and the courtesies extended to us.

*Grau & Associates*

May 31, 2022

## REPORT TO MANAGEMENT

### I. CURRENT YEAR FINDINGS AND RECOMMENDATIONS

#### 2021-01 Check Sequence:

Observation: We noted that checks were cut out of sequence during the current fiscal year.

Recommendation: The District should keep checks in sequence and check before inputting check and printing that they are in the proper order.

Management Response: The manager has identified that misunderstanding of the unique, end of year procedures by a newer employee filling in for the regular employee who went on maternity leave right before fiscal year end as the cause of the check sequence error. Just before year end, the regular employee that processes invoices for the District went on maternity leave. As such, another employee was filling in for those duties. While the regular employee going on maternity leave did train the newer employee on the special year end procedures, there was a misunderstanding on the part of the newer employee. When receiving invoices after 9-30-21 for expenses that needed to be registered as prior fiscal year expense, the newer employee dated both the invoice and the check for 9-30-21, where as the invoice only should be dated 9-30-21 and the check should have been dated the date the check was actually written. This caused those prior year invoices received in October and November to have checks dated 9-30-21 making those checks out of sequence with the other checks written at the same time. The manager has already gone over the proper procedure again with the newer employee to prevent a similar issue in the future. Also, in the future, there will be additional reviews by senior accounting personal on newer personals work specifically related to the uniqueness of year end accounting.

### II. PRIOR YEAR FINDINGS AND RECOMMENDATIONS AND CURRENT YEAR STATUS

None

### III. COMPLIANCE WITH THE PROVISIONS OF THE AUDITOR GENERAL OF THE STATE OF FLORIDA

Unless otherwise required to be reported in the auditor's report on compliance and internal controls, the management letter shall include, but not be limited to the following:

1. A statement as to whether or not corrective actions have been taken to address findings and recommendations made in the preceding annual financial audit report.

There were no significant findings and recommendations made in the preceding annual financial audit report for the fiscal year ended September 30, 2020.

2. Any recommendations to improve the local governmental entity's financial management.

There were no such matters discovered by, or that came to the attention of, the auditor, to be reported for the fiscal year ended September 30, 2021, except as noted above.

3. Noncompliance with provisions of contracts or grant agreements, or abuse, that have occurred, or are likely to have occurred, that have an effect on the financial statements that is less than material but which warrants the attention of those charged with governance.

There were no such matters discovered by, or that came to the attention of, the auditor, to be reported, for the fiscal year ended September 30, 2021, except as noted above.



## REPORT TO MANAGEMENT (Continued)

4. The name or official title and legal authority of the District are disclosed in the notes to the financial statements.
5. The District has not met one or more of the financial emergency conditions described in Section 218.503(1), Florida Statutes.
6. We applied financial condition assessment procedures pursuant to Rule 10.556(7) and no deteriorating financial conditions were noted as of September 30, 2021. It is management's responsibility to monitor financial condition, and our financial condition assessment was based in part on representations made by management and the review of financial information provided by same.
7. Management has provided the specific information required by Section 218.39(3)(c) in the Other Information section of the financial statements on page 33.