

BAKER FIRE DISTRICT
BAKER, FLORIDA

FINANCIAL STATEMENTS

YEAR ENDED SEPTEMBER 30, 2022

EDWARD E CHAPMAN
Certified Public Accountant
Springville, Alabama
June 28, 2023

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INDEPENDENT AUDITORS' REPORT

To:
Board of Commissioners
Baker Fire District
Baker, Florida

Opinions

I have audited the accompanying financial statements of the governmental activities of Baker Fire District, Baker, Florida, as of and for the year ended September 30, 2022, and the related notes to the financial statements, which comprise Baker Fire District's basic financial statements as listed in the table of contents.

In my opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities of Baker Fire District, as of September 30, 2022 and respective changes in financial position for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Basis for Opinions

I conducted my audit in accordance with auditing standards generally accepted in the United States of America (GAAS) and the standards applicable to financial audits contained in Governmental Auditing Standards, issued by the Comptroller General of the United States. My responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of Financial Statements section of my report. I am required to be independent of the Baker Fire District, and to meet my other ethical responsibilities, in accordance with the relevant ethical requirements relating to my audit. I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my audit opinions.

Responsibilities of Management for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America, and for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the Baker Fire District's ability to continue as a going concern for twelve months beyond the financial statement date, including any currently known information that may raise substantial doubt shortly thereafter.

Auditor's Responsibilities for the Audit of the Financial Statements

My objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes my opinions. Reasonable assurance is a high level of assurance, but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with generally accepted auditing standards will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentation, or override of internal control. Misstatements are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgement made by a reasonable user based on the financial statements.

In performing an audit in accordance with generally accepted auditing standards, I:

- Exercise professional judgement and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Baker Fire District's internal control. Accordingly, no such opinion is expressed.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.
- Conclude whether, in our judgement, there are conditions or events, considered in the aggregate, that raise substantial doubt about the Baker Fire District's ability to continue as a going concern for a reasonable period of time.

I am required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control-related matters that I identified during the audit.

Required Supplementary Information

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis and budgetary comparison information be presented to supplement the basic financial statements. Such information is the responsibility of management and, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. I have applied certain limited procedures to the required supplementary information, in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to my inquiries, the basic financial statements, and other knowledge I obtained during my audit of the

basic financial statements. I do not express an opinion or provide any assurance on the information because the limited procedures do not provide me with sufficient evidence to express an opinion or provide any assurance.

Other Reporting Required by *Government Auditing Standards*

In accordance with *Government Auditing Standards*, I have also issued a report dated June 28, 2023 on my consideration of Baker Fire District's internal control over financial reporting and on my tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of my testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the internal control over financial reporting on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Baker Fire District's internal control over financial reporting and compliance.

Edward E. Chapman Jr.

Edward E. Chapman
Certified Public Accountant
Springville, Alabama
June 28, 2023

**BAKER FIRE DISTRICT
MANAGEMENT'S DISCUSSION AND ANALYSIS
SEPTEMBER 30, 2022**

As management of Baker Fire District (the District), we offer readers of the financial statements this narrative overview and analysis of the District's financial activities for the fiscal year ended September 30, 2022.

FINANCIAL HIGHLIGHTS

Financial Highlights

- The assets of the District exceeded liabilities by \$538,556 and represents a change of \$26,798 from the prior year. Of this amount, \$415,843 represents investment in capital assets, \$61,249 is restricted for capital expansion projects, and \$61,464 is unrestricted and may be used to meet the District's ongoing obligations to citizens and creditors.
- The District's governmental fund reported an ending balance of \$122,713 and represents a change of \$37,011 from the prior year.
- At the end of the current fiscal year, the unassigned fund balance for the general fund was \$59,418 or 24%, of the general fund expenditures.

OVERVIEW OF THE FINANCIAL STATEMENTS

This discussion and analysis is intended to serve as an introduction to the District's basic financial statements. The District's basic financial statements comprise three components: 1. government-wide financial statements 2. fund financial statements 3. notes to the financial statements. This report also contains other supplementary information in addition to the basic financial statements themselves.

GOVERNMENT-WIDE FINANCIAL STATEMENTS

The government-wide financial statements are designed to provide readers with a broad overview of the District's finances in a manner similar to a private-sector business.

The statement of net position presents information on all of the District's assets and liabilities, with the difference between the two reported as net position. This statement combines and consolidates the governmental fund's current financial resources (short-term spendable resources) with capital assets and long-term obligations. Over time, increases or decreases in net position may serve as a useful indicator of the financial position of the District.

The statement of activities presents information showing how the government's net position changed during the most recent fiscal year. All changes in net position are reported as soon as the underlying event giving rise to the change occurs, regardless of the timing of related cash flows. Thus, revenues and expenses are reported in this statement for some items that will only result in cash flow in future fiscal periods.

The government-wide financial statements distinguish and demonstrate that, as a governmental activity, the District is principally supported by special assessments and intergovernmental revenues. The governmental activities of the District include public safety services (fire and emergency medical services). The government-wide financial statements are found on pages 13 - 14 of this report.

**BAKER FIRE DISTRICT
MANAGEMENT'S DISCUSSION AND ANALYSIS
SEPTEMBER 30, 2022
(CONTINUED)**

FUND FINANCIAL STATEMENTS

A fund is a grouping of related accounts used to maintain control over resources that have been segregated for specific activities or objectives. The District uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements. The District has only a governmental fund.

FUNDS

Governmental Funds

Governmental funds are used to account for essentially the same functions reported as governmental activities in the government-wide financial statements. However, unlike the government-wide financial statements, governmental fund financial statements focus on near-term inflows and outflows of spendable resources, as well as on balances of spendable resources available at the end of the fiscal year.

Such information may be useful in evaluating a government's near-term financial requirements. The basic governmental fund financial statements are found on pages 15-18 of this report.

Because the focus of governmental funds is narrower than that of the government-wide financial statements, it is useful to compare the information presented for governmental funds with similar information presented for governmental activities in the government-wide financial statements. By doing so, readers may better understand the long-term impact of the government's near-term financing decisions. Both the governmental fund balance sheet and the governmental fund statement of revenues, expenditures and changes in fund balance provide a reconciliation to facilitate this comparison between governmental funds and governmental activities.

The District maintains one governmental fund (general fund). Information is presented separately in the governmental fund balance sheet and in the governmental fund statement of revenues, expenditures, and changes in fund balance for the general fund, which is considered a major fund.

The District adopts an annual appropriated budget for its general fund. A budgetary comparison schedule is provided for the general fund to demonstrate compliance with this budget.

NOTES TO THE FINANCIAL STATEMENTS

The notes provide additional information, which is essential to the full understanding of the data provided in the government-wide and fund financial statements. Beginning on page 19 of this report are the notes to the financial statements.

**BAKER FIRE DISTRICT
MANAGEMENT'S DISCUSSION AND ANALYSIS
SEPTEMBER 30, 2022
(CONTINUED)**

GOVERNMENT-WIDE FINANCIAL ANALYSIS

As noted earlier, net position may serve as a useful indicator of a government's financial position. In the case of the district, assets exceeded liabilities by \$538,556 (net position) as of September 30, 2022, as reported in Table 1.

The largest portion of the District's net position, \$538,556, reflects its investment in capital assets (\$415,843) less any related debt used to acquire those assets that is still outstanding. The District uses these capital assets to provide services to citizens; consequently, these assets are not available for future spending.

Table 1		
	<u>2022</u>	<u>2021</u>
Current Assets	\$136,602	\$88,602
Capital Assets	\$632,780	\$670,856
Total Assets	\$769,382	\$759,458
Current Liabilities	\$41,743	\$29,763
Non-current Liabilities	\$189,083	\$217,937
Total Liabilities	\$230,826	\$247,700
Net Position:		
Invested in Capital Assets	\$415,843	\$426,056
Unrestricted	\$61,464	\$34,937
Restricted	\$61,249	\$50,765
Total Net Assets	\$538,556	\$511,758

**BAKER FIRE DISTRICT
MANAGEMENT'S DISCUSSION AND ANALYSIS
SEPTEMBER 30, 2022
(CONTINUED)**

Condensed Summary of Statement of Activities is reported in Table 2.

	Table 2	
	<u>2022</u>	<u>2021</u>
Special Assessment	\$197,742	\$184,752
Impact Fees	\$49,421	\$44,360
Interest	\$5	\$1
Miscellaneous Income	\$3,556	\$49,636
Grants	\$34,930	\$29,376
Total Revenues	\$285,654	\$308,125
Operating Expenses, including Depreciation	\$258,856	\$240,084
Change in Net Assets	\$26,798	\$68,041
Net Assets at Beginning of Year	\$511,758	\$428,837
Prior Period Adjustment	\$0	\$14,880
Net Assets at End of Year	\$538,556	\$511,758

During 2022, the change in net position was an increase of \$26,798. This increase was the result of increased grants, tax collections, and impact fees. As of September 30, 2022, the excess of revenues over expenditures was decreased by \$41,243.

GENERAL FUND BUDGETARY HIGHLIGHTS

The budget versus actual comparison is reported in the required supplementary information other than management discussion and analysis. Additional notes regarding the budget to actual comparison can be found in the notes to the financial statements.

CAPITAL ASSETS

The District's investment in capital assets for its governmental activities as of September 30, 2022 amounts to \$632,780 (net of depreciation). Capital assets include land, buildings, equipment, and vehicles.

Depreciation for the fiscal year 2022 amounted to \$83,399.

**BAKER FIRE DISTRICT
MANAGEMENT'S DISCUSSION AND ANALYSIS
SEPTEMBER 30, 2022
(CONTINUED)**

Additions for the fiscal year amounted to \$45,323, deletions for fiscal year amounted to \$4,779 2022. Additional information regarding capital assets can be found in the notes to the financial statements.

<u>Governmental Activities:</u>	<u>Beginning Balance</u>	<u>Increase</u>	<u>Decrease</u>	<u>Ending Balance</u>
Capital Assets, not being Depreciated:				
Land	\$28,490	\$0	\$0	\$28,490
Total Cost of Capital Assets, not being Depreciated	<u>\$28,490</u>	<u>\$0</u>	<u>\$0</u>	<u>\$28,490</u>
Capital Assets, being Depreciated:				
Buildings	\$312,926	\$0	\$0	\$312,926
Equipment	\$305,685	\$33,180	\$4,779	\$334,086
Building Improvements	\$0	\$12,143	\$0	\$12,143
Vehicles and Fire Trucks	\$638,374	\$0	\$0	\$638,374
Total Cost of Capital Assets, being Depreciated	<u>\$1,256,985</u>	<u>\$45,323</u>	<u>\$4,779</u>	<u>\$1,297,529</u>
Total Cost of Capital Assets before Depreciation:	<u>\$1,285,475</u>	<u>\$45,323</u>	<u>\$4,779</u>	<u>\$1,326,019</u>
Less Accumulated Depreciation for:				
Buildings	\$130,623	\$10,268	\$0	\$140,891
Equipment	\$185,140	\$42,184	\$4,779	\$222,545
Building Improvements	\$0	\$255	\$0	\$255
Vehicles and Fire Trucks	\$298,856	\$30,692	\$0	\$329,548
Total Accumulated Depreciation	<u>\$614,619</u>	<u>\$83,399</u>	<u>\$4,779</u>	<u>\$693,239</u>
Total Capital Assets being Depreciated, Net	<u>\$642,366</u>	<u>(\$38,076)</u>	<u>\$0</u>	<u>\$604,290</u>
Governmental Activities Capital Assets, Net	<u>\$670,856</u>	<u>(\$38,076)</u>	<u>\$0</u>	<u>\$632,780</u>

**BAKER FIRE DISTRICT
MANAGEMENT'S DISCUSSION AND ANALYSIS
SEPTEMBER 30, 2022
(CONTINUED)**

LEASES

The District had no leases requiring GASB 87 implementation. The district has one capital lease that is reported under debt in the notes to the financial statements.

DEBT

In fiscal year 2019 the District entered into a capital lease/purchase agreement to purchase a fire trucks with a total financing cost of \$295,694. The agreement is financed at a rate of 3.69% and requires annual payments of \$35,896 over ten years. See notes for additional details.

ECONOMIC FACTORS AND NEXT YEARS BUDGETS AND RATES

The District relies on the fire assessments (non-ad valorem special assessments) and a limited array of permitted other sources (such as impact fees and charges for services) for their governmental activities. There are a limited number of recurring and non-recurring grants from both state and federal governments, which provide funding for specific programs, projects, or activities. Florida's continued economic uncertainty and rise in cost will continue to affect the District's operational funding.

REQUESTS FOR INFORMATION

This financial report is designed to provide the reader an overview of the District. Questions regarding any information provided in this report should be directed to Janie Lambert, Treasurer, Baker Fire District, PO Box 101, Baker, Florida 32531.

BASIC FINANCIAL STATEMENTS

Baker Fire District
Statement of Net Position
September 30, 2022

	Governmental Activities
Assets	
Cash	\$73,307
Restricted Cash	\$61,249
Prepaid Insurance	\$2,046
Capital Assets, Non-depreciable, net	\$28,490
Capital Assets, Depreciable, net	\$604,290
Total Assets	<u><u>\$769,382</u></u>
Liabilities	
Accounts Payable and Other Current Liabilities	\$13,889
Capital Lease Payable-Current	\$27,854
Total Current Liabilities	<u>\$41,743</u>
Capital Lease Payable-Noncurrent	\$189,083
Total Liabilities	<u><u>\$230,826</u></u>
Net position	
Investment in Capital Assets	\$415,843
Unrestricted	\$61,464
Restricted	\$61,249
Total Net Position	<u><u>\$538,556</u></u>

See accompanying notes to the financial statements.

Baker Fire District
Statement of Activities
Year Ended September 30, 2022

	Governmental Activities
Expenditures	
Public Safety - Fire Protection	(\$258,856)
Total Expenditures	<u>(\$258,856)</u>
Program Revenues	
Capital Grants	<u>\$34,930</u>
General Revenues	
Special Assessment	\$197,742
Impact Fees	\$49,421
Interest	\$5
Donations	\$800
Miscellaneous Income	\$2,756
Total General Revenues	<u>\$250,724</u>
Total Revenues	<u>\$285,654</u>
Change in Net Position	\$26,798
Net Position Beginning	<u>\$511,758</u>
Net Position Ending	<u>\$538,556</u>

See accompanying notes to the financial statements.

Baker Fire District
 Balance Sheet - Governmental Fund
 September 30, 2022

	General Fund
Assets	
Cash	\$73,307
Restricted Cash	\$61,249
Prepaid Insurance	\$2,046
Total Assets	<u>\$136,602</u>
 Liabilities and Fund Balances	
Accounts Payable and Other Current Liabilities	\$13,889
Total Liabilities	<u>\$13,889</u>
 Fund Balances	
Nonspendable	\$2,046
Unassigned	\$59,418
Restricted	\$61,249
Total Fund Balances	<u>\$122,713</u>
 Total Liabilities and Fund Balances	<u>\$136,602</u>

See accompanying notes to the financial statements.

Baker Fire District

Reconciliation of the Governmental Fund Balance Sheet
to the Statement of Net Position
September 30, 2022

Total Fund Balances, governmental fund balance sheet		\$122,713
Capital Assets, used in governmental activities, are not financial resources and therefore are not reported in the governmental funds balance sheet		
Capital Assets, Non-depreciable	\$28,490	
Capital Assets, Depreciable	\$1,297,529	
Total Capital Assets before Depreciation	\$1,326,019	
Less Accumulated Depreciation	(\$693,239)	
Total Capital Assets, Net of Depreciation		\$632,780
Liabilities, used in governmental activities, are not financial resources and therefore are not reported in the governmental funds balance sheet		
Capital Lease Payable-Noncurrent		(\$27,854)
Capital Lease Payable-Current		(\$189,083)
Total net position per Statement of Net Position		<u>\$538,556</u>

See accompanying notes to the financial statements.

Baker Fire District

**Statement of Revenues, Expenditures, and Changes in
Fund Balances - Governmental Fund
Year Ended September 30, 2022**

Revenues:

Special Assessment	\$197,742
Impact Fees	\$49,421
Interest	\$5
Donations	\$800
Miscellaneous Income	\$2,756
Grants	\$34,930
Total Revenues	<u>\$285,654</u>

Expenditures:

Current	
Public Safety	\$167,187
Capital Outlay	\$45,323
Debt Service	
Principal	\$27,863
Interest	\$8,270
Total Expenditures	<u>\$248,643</u>

Excess (Deficiency) of Revenues over Expenditures \$37,011

Fund balance, Beginning of Year \$85,702

Fund balance, End of Year \$122,713

See accompanying notes to the financial statements.

Baker Fire District

Reconciliation of the Statement of Revenues, Expenditures and Changes
in Fund Balances of Governmental Funds to the Statement of Activities
Year Ended September 30, 2022

Net change in fund balances - governmental fund	\$37,011
Capital outlay, reported as expenditures in governmental fund, is shown as capital assets in Statement of Net Position	\$45,323
Depreciation expense on capital assets included in the Statement of Activities does not require the use of current financial resources; therefore it is not reported as an expenditure in the governmental fund	(\$83,399)
Repayment of debt principal is an expenditure in the governmental fund, but the repayment reduces liabilities in the Statement of Net Position	\$27,863
Change in net position of Statement of Activities	<u>\$26,798</u>

See accompanying notes to the financial statements.

**BAKER FIRE DISTRICT
NOTES TO THE FINANCIAL STATEMENTS
SEPTEMBER 30, 2022**

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES AND DESCRIPTION OF THE DISTRICT

Baker Fire District (the District) is an independent special district originally established by Ordinance 81-21 of the Okaloosa County Board of County Commissioners on April 21, 1981. The District was recreated on June 5, 2000 under the provisions of Florida Law Charter 2000-434 and Chapters 189 and 191 of the Florida Statutes. The District was created for the purpose of providing fire control and protection services as well as rescue and emergency medical services within the territorial bounds of the District as defined by the State of Florida. The district operates one fire house and its related equipment. The District is governed by an elected five-member board of commissioners serving four-year terms.

The financial statements of the District have been prepared in accordance with accounting principles generally accepted (GAAP) in the United States of America applicable to governmental units and the Uniform Accounting System mandated by Section 218.3, Florida Statutes. The Governmental Accounting Standards Board (GASB) is the accepted standard-setting body for governmental accounting and financial reporting.

The following is a summary of the more significant accounting policies of the District:

The Reporting Entity

As required by accounting principles generally accepted in the United States of America, these financial statements present the District as the primary government. In evaluating the District as a reporting entity, management has considered all potential component units for which the District may or may not be financially accountable and, as such, be included within the District's financial statement. As of September 30, 2022, the District had no component units.

Government-Wide and Fund Financial Statements

The basic financial statements include both government-wide (based on the District as a whole) and fund financial statements. The government-wide financial statements (i.e., the statement of net position and the statement of activities) report information on the non-fiduciary activities of the primary government. Governmental activities, which normally are supported by special assessments and intergovernmental revenues, are reported separately from business-type activities (the District has no business-type activities to report on the government-wide financial statements), which rely, to a significant extent, on fees and charges for support.

The statement of activities demonstrates the degree to which the direct expenses of a given function or segment is offset by program revenues. Direct expenses are those that are clearly identifiable with a specific function or segment. Program revenues include 1) charges to customers or applicants who purchase, use, or directly benefit from goods, services or privileges provided by a given function or segment and 2) grants and contributions that are restricted to meeting the operational or capital requirements of a particular function or segment. Special assessments and other items not properly included among program revenues are reported instead as general revenue.

**BAKER FIRE DISTRICT
NOTES TO THE FINANCIAL STATEMENTS
SEPTEMBER 30, 2022
(CONTINUED)**

Measurement Focus and Basis of Accounting

The government-wide financial statements are reported using the economic resources measurement focus and the accrual basis of accounting. Revenues are recorded when earned, and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows. Fire assessments are recorded as revenues in the year for which they are levied. Grants and similar items are recognized as revenue as soon as all eligibility requirements imposed by the provider have been met.

Governmental fund financial statements are reported using the current financial resources measurement focus and the modified accrual basis of accounting. Revenues are recognized as soon as they are both measurable and available. Revenues are considered to be available when they are collectible within the current period or soon enough thereafter to pay liabilities of the current period. For this purpose, the District considers revenues to be available if they are collected within 60 days of the end of the current fiscal period. Expenditures generally are recorded when a liability is incurred, as under accrual accounting. However, debt service expenditures, as well as expenditures related to compensated absences and claims and judgments, are recorded only when payment is due.

The Okaloosa County Tax Collector bills and collects property special assessments for the District in accordance with the laws of the State of Florida. Property special assessments attach as an enforceable lien on property as of the date of assessment and remain in effect until discharged by payment. Special assessments are payable when levied (on November 1st, or as soon thereafter as the assessment roll becomes available to the Tax Collector).

The following is the current Property tax calendar:

Levy Date	November 1 st
Due Date	November 1 st
Delinquent Date	April 1 st

Revenue recognition criteria for property special assessments requires that property special assessments expected to be collected within 30 days of the current period be accrued. No accrual has been made for 2022 fire special assessments because the special assessments are not legally due until subsequent to the end of the fiscal year. Current year special assessments, which are uncollected as of the end of the fiscal year, are generally immaterial in amount and highly susceptible to being uncollectable and therefore, are not recorded as a receivable at the balance sheet date.

Basis of Presentation

The financial transactions of the District are recorded using fund accounting. A fund is a separate accounting entity with a self-balancing set of accounts recording cash and other financial resources, together with all related liabilities and residual equities of balances and changes therein, which are segregated for the purpose of carrying on specific activities or attaining certain objectives in accordance with special regulations, restrictions, or limitations.

**BAKER FIRE DISTRICT
NOTES TO THE FINANCIAL STATEMENTS
SEPTEMBER 30, 2022
(CONTINUED)**

Amounts reported as program revenues include 1) charges to customers or applicants for goods, services or privileges provided, 2) operating grants and contributions and 3) capital grants and contributions, including special assessments. Internally dedicated resources are reported as general revenues rather than as program revenues. Likewise, general revenues include all special assessments.

The following classification is used to categorize the fund used by the District:

Governmental

Governmental funds focus on the determination of financial position and changes in financial position (sources, uses and balances of financial resources) and not net income. The District has the following major governmental fund:

General Fund – This is the District’s primary operating fund and is used to account for all financial resources except those required to be accounted for in another fund.

Assets, Liabilities, and Net Position or Fund Balance

Cash and Cash Equivalents

The District’s cash on hand, demand deposits and short-term investments are considered cash and cash equivalents for purposes of these statements, all highly liquid investments (including restricted assets) with a maturity of three months or less when purchased are considered to be cash equivalents.

Impact fee revenues are classified as restricted cash and can only be used for the acquisition, purchase or construction of new facilities and equipment required to provide services to new users in the District.

Deposits and Investments

The District maintains its deposits only with “Qualified Public Depositories” as defined in chapter 280, Florida Statutes. The provisions of this statute allow “Qualified Public Depositories” to participate in a multiple financial institution collateral pool to ensure the security for public deposits. All “Qualified Public Depositories” must place with the Treasurer of the State of Florida securities which have a market value equal to 50% of all public funds on deposit at the end of each month in excess of any applicable deposit insurance. In the event of default by a qualified public institution, the state treasurer will pay public depositors all losses. Losses in excess of insurance and collateral will be paid through assessments among all “Qualified Public Depositories”.

The District does not have a formal written investment policy, but has adopted the investment policy as defined in Section 218.415, Florida Statutes, which requires the investment of surplus public funds and prescribes certain allowable investments including the Local Government Surplus Funds Trust Fund, Securities and Exchange Commission registered money market funds with the highest credit quality rating from the nationally recognized rating agency, interest-

**BAKER FIRE DISTRICT
NOTES TO THE FINANCIAL STATEMENTS
SEPTEMBER 30, 2022
(CONTINUED)**

bearing time deposits or savings accounts in qualified public depositories or direct obligations of the U.S. Treasury. The District had no investments at September 30, 2022.

Prepaid Items

Certain payments to vendors reflect costs applicable to future accounting periods and are recorded as prepaid items in the government-wide and governmental fund financial statements.

Capital Assets

Capital assets, which include property, plant and equipment, are reported in the governmental activities column in the government-wide financial statements. Capital assets are defined by the District as assets with an initial, individual cost of more than \$1,000. Capital assets must also have an estimated useful life of longer than one year. Capital assets are recorded at cost where historical cost records are available and at an estimated historical cost when no historical records exist. Donated capital assets are reported at their estimated acquisition value on the date received.

The costs of normal maintenance and repairs that do not add to the value of the asset or materially extend the asset lives are not capitalized. Major improvements are capitalized and depreciated using the straight-line method over the following estimated useful lives:

<u>Assets</u>	<u>Years</u>
Buildings and improvements	20-40
Improvements other than buildings	10-40
Furniture and fixtures	5-10
Vehicles and equipment	3-15

Classification of Fund Balance

GASB guidance establishes fund balance classifications that comprise a hierarchy based primarily on the extent to which a government is bound to observe constraints imposed upon the use of the resources reported in governmental funds. Fund balance classifications are comprised of the following:

- *Nonspendable* – includes amounts that are (a) not in spendable form or (b) legally or contractually required to be maintained intact. The “not in spendable form” criterion includes items that are not expected to be converted to cash, for example: prepaid items.
- *Restricted* – includes amounts that can be spent only for the specific purposes stipulated by external resource providers, constitutionally or through enabling legislation. Restrictions may effectively be changed or lifted only with the consent of resource providers.

**BAKER FIRE DISTRICT
NOTES TO THE FINANCIAL STATEMENTS
SEPTEMBER 30, 2022
(CONTINUED)**

- *Committed* – includes amounts that can only be used for the specific purposes determined by a formal resolution of the District's highest level of decision-making authority, the Commission. Commitments may be changed or lifted only by the District taking the same formal resolution that imposed the constraint originally.
- *Assigned* – comprises amounts intended to be used by the District for specific purposes that are neither restricted nor committed. *Intent* can be expressed by (a) the Commission or (b) a body (for example: a budget or finance committee) or official to which the Commission has delegated the authority to assign amounts to be set for specific purposes.
- *Unassigned* -is the residual classification for the general fund and includes all amounts not contained in the other classifications. Unassigned amounts are technically available for any purpose.

These classifications reflect not only the nature of funds, but also provide clarity to the level of restriction placed upon fund balance. Fund balance can have different levels of restraint, such as external versus internal compliance requirements. Unassigned fund balance is a residual classification within the general fund. The general fund should be the only fund that reports a positive unassigned balance. In all other funds, unassigned is limited to negative residual fund balance. The District does not have a formal fund balance policy.

In circumstances when an expenditure is made for a purpose for which amounts are available in multiple fund balance classifications, fund balance is generally considered to be expended from the most restrictive classification first.

Net Position

When both restricted and unrestricted resources are available for use, it is the District's policy to use restricted resources first.

Estimates

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosures of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from those estimates.

**BAKER FIRE DISTRICT
NOTES TO THE FINANCIAL STATEMENTS
SEPTEMBER 30, 2022
(CONTINUED)**

Subsequent Events

The District has evaluated events and transactions that occurred between September 30, 2022 and June 28, 2023, which is the date the financial statements were available to be issued, for possible recognition or disclosure in the financial statements.

2. STEWARDSHIP, COMPLIANCE AND ACCOUNTABILITY

Budgets

The District prepares an annual operating budget for the fiscal year commencing October 1st. Prior to September 1st of each year, the Secretary/Treasurer of the District's Board of Commissioners prepares a proposed budget for the upcoming fiscal year. The budget is based on an analysis of prior year actual revenues and expenditures, along with anticipated spending and revenue sources. Once the proposed budget is compiled, it is brought before the Board of Commissioners for approval. Budget amendments are approved by the Board of Commissioners.

Encumbrances

Encumbrances represent commitments related to unperformed contracts for goods or services. Encumbrance accounting, under which purchase orders, contracts and other commitments for the expenditure of resources are recorded in order to reserve that portion of the applicable appropriation, is employed in the governmental funds. Encumbrances outstanding at year-end are reported as assigned fund balances and do not constitute expenditures or liabilities because the commitments will be reappropriated and honored during the subsequent year. For the year ended September 30, 2022, the District had no encumbrances.

3. CASH DEPOSITS

At September 30, 2022 the value of the District's deposits was \$134,556, all of which were held by Qualified Public Depositories under Chapter 280, Florida Statutes.

4. CONTINGENCY

There are no known contingencies other than the risks of accident or injury. The District maintains liability insurance to cover risks of accident or injury.

**BAKER FIRE DISTRICT
NOTES TO THE FINANCIAL STATEMENTS
SEPTEMBER 30, 2022
(CONTINUED)**

5. CHANGES IN CAPITAL ASSETS

<u>Governmental Activities:</u>	<u>Beginning Balance</u>	<u>Increase</u>	<u>Decrease</u>	<u>Ending Balance</u>
Capital Assets, not being Depreciated:				
Land	\$28,490	\$0	\$0	\$28,490
Total Cost of Capital Assets, not being Depreciated	<u>\$28,490</u>	<u>\$0</u>	<u>\$0</u>	<u>\$28,490</u>
Capital Assets, being Depreciated:				
Buildings	\$312,926	\$0	\$0	\$312,926
Equipment	\$305,685	\$33,180	\$4,779	\$334,086
Building Improvements	\$0	\$12,143	\$0	\$12,143
Vehicles and Fire Trucks	\$638,374	\$0	\$0	\$638,374
Total Cost of Capital Assets, being Depreciated	<u>\$1,256,985</u>	<u>\$45,323</u>	<u>\$4,779</u>	<u>\$1,297,529</u>
Total Cost of Capital Assets before Depreciation:	<u>\$1,285,475</u>	<u>\$45,323</u>	<u>\$4,779</u>	<u>\$1,326,019</u>
Less Accumulated Depreciation for:				
Buildings	\$130,623	\$10,268	\$0	\$140,891
Equipment	\$185,140	\$42,184	\$4,779	\$222,545
Building Improvements	\$0	\$255	\$0	\$255
Vehicles and Fire Trucks	\$298,856	\$30,692	\$0	\$329,548
Total Accumulated Depreciation	<u>\$614,619</u>	<u>\$83,399</u>	<u>\$4,779</u>	<u>\$693,239</u>
Total Capital Assets being Depreciated, Net	<u>\$642,366</u>	<u>(\$38,076)</u>	<u>\$0</u>	<u>\$604,290</u>
Governmental Activities Capital Assets, Net	<u>\$670,855</u>	<u>(\$38,076)</u>	<u>\$0</u>	<u>\$632,780</u>

Depreciation expense included in the Statement of Activities was \$83,399

**BAKER FIRE DISTRICT
NOTES TO THE FINANCIAL STATEMENTS
SEPTEMBER 30, 2022
(CONTINUED)**

6. RISK MANAGEMENT

The District is exposed to various risks of loss related to tort, theft, damage to, and destruction of assets, errors, and omissions, injuries to volunteer firefighters, and natural disasters. The District purchases insurance through commercial carriers and participates in the Florida Municipal Insurance Trust (for workmen's compensation coverage). The District maintains minimal insurance deductibles for insurance policies from its carriers. There has been no significant reduction in insurance coverage from the prior fiscal year. Insurance coverage has been sufficient to cover all claims made in the past two years.

7. COMMITMENTS

Interlocal Agreement

On May 1, 2022, the District entered into a twelve-month interlocal agreement with North Okaloosa Fire District to lease a single bay at Station 83 for a fire engine and equipment storage in the amount of \$1 annually. As part of the agreement, the District agrees to provide on an automatic-aid basis the fire engine stored at Station 83 and certified personnel trained and authorized to conduct firefighting activities in the State of Florida. The District also agrees to participate in any Insurance Services Office, Inc, (ISO) inspections, audits or other inquiries. The agreement may be renewed annually as agreed by both parties.

8. MISCELLANEOUS INCOME

The District received \$2,756 income that was classified as miscellaneous income. This income can be further described as rebates, fees, and reimbursements.

9. IMPACT FEES

The District received \$49,421 in impact fees during the fiscal year 2022. The District's impact fee rates are residential .3 and commercial .4 per square foot.

10. ACCOUNTS RECEIVABLE

Due to the nature of the District's funding it does not bill customers directly for assessments. Okaloosa County remits assessment payments received based on a schedule which uses November 1st as the levy date. Most payments are received November thru April. Payments are considered delinquent after April 1st.

**BAKER FIRE DISTRICT
NOTES TO THE FINANCIAL STATEMENTS
SEPTEMBER 30, 2022
(CONTINUED)**

11. GRANTS

The District did not receive any federal grant funding in fiscal year 2022.

Florida Department of Agriculture and Consumer Services

Grant Approval Amount	\$1,750
Grant Revenue Received	\$1,750
Expenditures (see below)	<u>\$3,730</u>
District Funded	<u>\$1,980</u>

The Florida Department of Agriculture and Consumer Services approved the district for a 50/50 matching grant. The grant was approved for the purchase of ten sets of gear. The grant provided \$1,750 of grant funding and the district was required to provide \$1,980 of funding. The grant has been closed as of 09/30/2022.

Firehouse Sub Public Safety Foundation

Grant Approval Amount	\$33,180
Grant Asset Received in FY 2022	<u>\$33,180</u>
Total Grant Received	<u>\$33,180</u>

Firehouse Sub Public Safety Foundations approved a non-matching grant for equipment. The foundation granted edraulic equipment to be placed on a squad truck. The foundation reported the equipment had a value of \$33,180. The equipment was delivered in April 2022. The grant has been closed as of 09/30/2022.

**BAKER FIRE DISTRICT
NOTES TO THE FINANCIAL STATEMENTS
SEPTEMBER 30, 2022
(CONTINUED)**

12. DEBT

During 2019, the District entered into a ten year capital lease/purchase agreement for a new fire engine for \$295,694. The agreement requires annual installments of \$35,896. Interest is payable at a rate of 3.69% annually. The first payment of \$35,896 was paid in June of 2020 and the balance is scheduled to be paid off upon the June 2029 payment. The balance as of September 30, 2022 is \$216,937 with \$189,083 representing the long-term portion and \$27,854 representing short-term. Annual payment for the year was made in June 2022 for \$36,595 of which \$8,270 was for interest.

	<u>Principle</u>	<u>Interest</u>	<u>Total Payment</u>	<u>Balance</u>
2023	\$27,854	\$8,042	\$35,896	\$189,083
2024	\$28,882	\$7,014	\$35,896	\$160,201
2025	\$29,948	\$5,948	\$35,896	\$130,253
2026	\$31,053	\$4,843	\$35,896	\$99,200
2027	\$32,198	\$3,698	\$35,896	\$67,002
2028	\$33,387	\$2,509	\$35,896	\$33,615
2029	\$33,615	\$1,279	\$34,894	\$0
	<u>\$216,937</u>	<u>\$33,333</u>	<u>\$250,270</u>	

Long term	\$189,083
Short-term	\$27,854
Balance	<u>\$216,937</u>

13. ACCOUNTS PAYABLE AND OTHER CURRENT LIABILITIES

Accounts payable and other current liabilities \$13,889 represent normal vendor invoices and accrued interest on debt.

**BAKER FIRE DISTRICT
NOTES TO THE FINANCIAL STATEMENTS
SEPTEMBER 30, 2022
(CONTINUED)**

14. BUDGET VARIANCES

The District had an excess of expenditures over final budget appropriation for the year ending September 30, 2022 in the amount of \$32,778.

**REQUIRED SUPPLEMENTARY INFORMATION
(Other than MD&A)**

Baker Fire District

Statement of Revenues, Expenditures, and Change in Fund Balances

Budget to Actual - General Fund

Year Ended September 30, 2022

<u>Revenues:</u>	<u>Original Budget</u>	<u>Final Budget</u>	<u>Actual</u>
Special Assessment	\$194,814	\$197,742	\$197,742
Impact Fees	\$60,000	\$49,421	\$49,421
Interest	\$0	\$5	\$5
Donations	\$0	\$0	\$800
Miscellaneous Income	\$2,500	\$3,557	\$2,756
Grants	\$0	\$1,750	\$34,930
Total Revenues	<u>\$257,314</u>	<u>\$252,475</u>	<u>\$285,654</u>
<u>Expenditures:</u>			
Current			
Public Safety	\$181,314	\$167,589	\$167,187
Capital Outlay	\$40,000	\$12,143	\$45,323
Debt Service	\$36,000	\$36,133	\$36,133
Total Expenditures	<u>\$257,314</u>	<u>\$215,865</u>	<u>\$248,643</u>
Excess (Deficiency) of Revenue over Expenditures	\$0	\$36,610	\$37,011
Fund balance, Beginning of Year	\$85,702	\$85,702	\$85,702
Fund balance, End of Year	<u>\$85,702</u>	<u>\$122,312</u>	<u>\$122,713</u>

COMPLIANCE SECTION

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INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS

To:
Board of Commissioners
Baker Fire District
Baker, Florida

I have audited in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States, the financial statements of the governmental activities of Baker Fire District ("the District"), as of and for the year ended September 30, 2022, and the related notes to the financial statements, which collectively comprise the District's basic financial statements, and have issued my report thereon dated June 28, 2023.

Internal Control Over Financial Reporting

In planning and performing my audit of the financial statements, I considered the District's internal control over financial reporting to determine the auditing procedures that are appropriate in the circumstances for the purpose of expressing my opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the District's internal control. Accordingly, I do not express an opinion on the effectiveness of the District's internal control.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. *A material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. *A significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

My consideration of the internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or, significant deficiencies. Given these limitations, during my audit, I did not identify any deficiencies in internal control that I consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether Baker Fire District's financial statements are free of material misstatement, I performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective test of my audit, and accordingly, I do not express such an opinion. The results of my tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

Purpose of this Report

The purpose of this report is solely to describe the scope of my testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance, and accordingly, this communication is not suitable for any other purpose.

Edward E Chapman Jr.

Edward E Chapman
Certified Public Accountant
Springville, Alabama
June 28, 2023

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MANAGEMENT LETTER

To the Board of Commissioners
Baker Fire District
Baker, Florida

Report on the Financial Statements

I have audited the financial statements of the Baker Fire District, as of and for the fiscal year ended September 30, 2022, and have issued my report thereon dated June 28, 2023.

Auditor's Responsibility

I conducted my audit in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and Chapter 10.550, Rules of the Florida Auditor General.

Other Reporting Requirements

I have issued my Independent Auditor's Report on Internal Control over Financial Reporting and Compliance and Other Matters Based on an Audit of the Financial Statements Performed in Accordance with *Government Auditing Standards*, and Chapter 10.550 Rules of the Florida Auditor General. Disclosures in those reports and schedule, which are dated June 28, 2023, should be considered in conjunction with this management letter.

Prior Audit Findings

Section 10.554(1)(i)1., Rules of the Auditor General, requires that I determine whether or not corrective actions have been taken to address findings and recommendations made in the preceding annual financial audit report. The last audit of the Baker Fire District was in FY 2021. There were 5 audit findings in the FY 2021 audit. In my FY 2022 audit, I have found that the District has corrected 4 of 5 FY 2021 findings listed below.

Finding 2021-1, 2020-1, and 2019-1, Financial Statement Preparation, Knowledge, and Audit Adjustments: The District is required to prepare financial statements in accordance with generally accepted accounting principles which require knowledge of the accounting principles affecting the entity, including financial statements disclosure requirements, the awareness of changes occurring in the accounting industry that could impact the entity's financial statements, and knowledge of resources for researching accounting issues. Due to the size of the entity, the District has elected to rely on an external auditor to propose audit adjustments and prepare financial statements in accordance with generally accepted accounting principles.

Status of Finding: In my FY 2022 audit I determined that the District did engage a CPA to prepare their basic set of financial statements (excluding notes). The CPA has experience with this type of entity and is capable of being a knowledgeable resource for the District. Findings 2021-01, 2020-1, and 2019-1 are closed.

Finding 2021-2, 2020-7, and 2019-7, Capital Asset Inventory: The District does not maintain an inventory of capital asset purchases that meets the District's capitalization policy.

Status of Finding: In my FY 2022 audit I determined that the District did maintain a schedule of asset, additions, and dispositions. Findings 2021-2, 2020-7, and 2019-7 are closed.

Finding 2021-3, Improper Account Coding: During the testing we discovered that multiple expenditures entered into the general ledger were not coded to the proper expense account. This creates an understatement of expenses and overstatement of liabilities. We also determined that the District recorded revenues such as grants as miscellaneous revenue rather than in the revenue account in accordance with the Uniform Chart of Accounts.

Status of Finding: In my FY 2022 audit I determined that the District had coded transactions to the correct accounts. Finding 2021-3 is closed.

Finding 2021-4, Non-compliance with IRS Regulations 1099-NEC Reporting: The District issued payments to independent contractors for contract labor expenses in excess of \$600 but failed to prepare and file forms 1096 and form 1099-NEC to the Internal Revenue Service on or before January 31, 2022 and also failed to provide copies to the individuals.

Status of Finding: In my FY 2022 audit I determined that the district did file 1099-NEC. Finding 2021-4 is closed.

Finding 2021-5, Non-compliance with Regulations – Actual Expenditures Exceed Budgeted Amounts: The district's actual expenditures exceeded the budgeted amounts by \$37,815 for the fiscal year ending September 30, 2021. Section 189.016(3) of the Florida Statutes require expenditures incurred to be pursuant to the adopted budget.

Status of Finding: In my FY 2022 audit I determined that the actual expenditures exceed the budgeted expenditures. Finding 2021-05 remains open.

Official Title and Legal Authority

Section 10.554(1)(i)4., Rules of the Auditor General, requires that the name or official title and legal authority for the primary government and each component unit of the reporting entity be disclosed in this management letter, unless disclosed in the notes to the financial statements. Baker Fire District has no component units.

Financial Condition and Management

Section 10.554(1)(i)5.a. and 10.556(7), Rules of the Auditor General, require that I apply appropriate procedures and communicate the results of my determination as to whether or not the Baker Fire District has met one or more of the conditions described in Section 218.503(1), Florida Statutes, and identification of the specific condition(s) met. In connection with my audit, I determined that the Baker Fire District did not meet any of the conditions described in Section 218.503(1), Florida Statutes.

Pursuant to Sections 10.554(1)(i)5.b. and 10.556(8), Rules of the Auditor General, I applied financial condition assessment procedures for the Baker Fire District. It is management's responsibility to monitor the Baker Fire District's financial condition, and my financial condition assessment was based in part on representations made by management and the review of

financial information provided by the same. I performed this assessment as of the fiscal year end and I did not find any deteriorating conditions.

Section 10.554(1)(i)2., Rules of the Auditor General, requires that I communicate any recommendations to improve financial management. In connection with my audit, I do have two audit findings and recommendations as follows:

Finding 2022-01 (2021-5) Non-compliance with regulations – actual expenditures exceeded budgeted amounts.

The District's actual expenditures exceeded the budgeted amounts by \$32,778 for the fiscal year ending September 30, 2022. Section 189.016(3) of the Florida Statutes require expenditures incurred to be pursuant to the adopted budget. The overage was due to an adjusting audit entry to record a noncash equipment grant. At the time the budget was amended expenditures did not match budgeted amounts.

Recommendation: Review the budget for adjustments in a timely manner. The budget should be amended to reflect approved expenditures or changes.

Finding 2022-02, Impact fee receipts could not be obtained for two receipts.

The District could not provide copies of receipt 95671 or 95674. The District noted that they are unable to find the requested receipts. The primary receiver of the impact fees during the relevant timeframe can not be reached for further questioning. All other receipts were obtained, and impact revenue was confirmed. There are no findings related to impact revenue.

Recommendation: Recommend the District communicate the policy for accepting impact fees to all relevant parties and add additional checks to ensure all prenumbered impact receipts are on file.

Special District Component Units

Section 10.554(1)(i)5.d., Rules of the Auditor General, requires that I determine whether or not a special district that is a component unit of a county, municipality, or special district, provided the financial information necessary for proper reporting of the component unit, within the audited financial statements of the county, municipality, or special district in accordance with Section 218.39(3)(b), Florida Statutes. Baker Fire District is not a component unit and has no components.

Specific Information (for a dependent special district or an independent special district, or a local government entity that includes the information of a dependent special district)

As required by Section 218.39(3)(c), Florida Statutes, and Section 10.554(1)(i)(6), Rules of the Auditor General, the Baker Fire District reported:

15. The total number of district employees compensated in the last pay period of the district fiscal year as none.
16. The total number of independent contractors to whom nonemployee compensation was paid in the last month of the district's fiscal year as 3.
17. All compensation earned by or awarded to employees, whether paid or accrued, regardless of contingency as none.
18. All compensation earned by or awarded to nonemployee independent contractors, whether paid or accrued, regardless of contingency as \$31,382.
19. Each construction project with a total cost of at least \$65,000 approved by the district that is scheduled to begin on or after October 1 of the fiscal year being reported, together with the total expenditures for such project as none.

20. No budget variance or amendments based on the budget adopted under Section 189.016(4), Florida Statutes, before the beginning of the fiscal year being reported. However, see finding 2022-01 for finding related to actual expenditures exceeding budgeted expenditures by \$32,778.

Specific Information (For an independent special district that imposes ad valorem taxes)

The Baker Fire District does not impose ad valorem taxes. No ad valorem taxes were imposed or collected in FY2022. There are no outstanding bonds.

- a. The millage rate or rates imposed by the district as none.
- b. The total amount of ad valorem taxes collected by or on behalf of the district as none.
- c. The total amount of outstanding bonds issued by the district and terms of such bonds as none. The district has no outstanding bonds.

Specific Information (For an independent special district that imposes non-ad valorem special assessments)

As required by Section 218.39(3),(c), Florida Statutes, and Section 10.554(1)(i)7, Rules of the Auditor General, the Baker Fire District reported:

- a. Annual rates of non-ad valorem special assessments imposed by the District for the audit year were \$97.70 on residence, \$152.08 per business, and \$70.00 for the first ten acres of undeveloped land with \$.10 per undeveloped acre after the first ten acres.
- b. The total amount of special assessments collected by or on behalf of the district was \$197,742.
- c. The total amount of outstanding bonds issued by the district and terms of such bonds is none. The district has no outstanding bonds.

Additional Matters

Section 10.554(1)(i)3., Rules of the Auditor General, require I communicate noncompliance with provisions of contracts or grant agreements, or abuse, that have occurred, or are likely to have occurred, that have an effect on the financial statements that is less than material but warrants the attention of those charged with governance. In connection with my audit, I did not note any such findings.

Purpose of this letter

My management letter is intended solely for the information and use of the Legislative Auditing Committee, members of the Florida Senate and the Florida House of Representatives, the Florida Auditor General, Federal and other granting agencies, and the Baker Fire District management and board, and is not intended to be and should not be used by anyone other than these specified parties.

Edward E Chapman Jr.

Edward E Chapman
Certified Public Accountant
Springville, Alabama
June 28, 2023

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**INDEPENDENT ACCOUNTANT'S REPORT ON EXAMINATION OF COMPLIANCE
REQUIREMENTS IN ACCORDANCE WITH CHAPTER 10.550, RULES OF THE AUDITOR
GENERAL**

To:
Board of Commissioners
Baker Fire District
Baker, Florida

I have examined the Baker Fire District's (the District) compliance with Section 218.415, Florida Statutes, regarding the investment of public funds during the year ended September 30, 2022.

Management is responsible for the District's compliance with those requirements. My responsibility is to express an opinion on the District's compliance based on my examination.

My examination was conducted in accordance with attestation standards established by the American Institute of Certified Public Accountants. Those standards require that we plan and perform the examination to obtain reasonable assurance about whether the District complied, in all material respects, with the specified requirements referenced above. An examination involves performing procedures to obtain evidence about whether the District complied with the specified requirements. The nature, timing, and extent of the procedures selected depend on our judgement, including an assessment of the risk of material noncompliance, whether due to fraud or error. I believe that the evidence I obtained is sufficient and appropriate to provide a reasonable basis for my opinion.

My examination does not provide a legal determination on the District's compliance with specified requirements.

In my opinion, the Baker Fire District did comply, in all material respects, with the aforementioned requirements for the year ended September 30, 2022.

Edward E Chapman JR.

Edward E Chapman
Certified Public Accountant
Springville, Alabama
June 28, 2023

